



Agenda
Sustainable Orangeville

Thursday, May 1, 2025, 6:00 p.m.

Electronic and In-Person Participation - Sustainable Orangeville

The Corporation of the Town of Orangeville

(Chair and Secretary at Town Hall - 87 Broadway)

Orangeville, Ontario

NOTICE

Members of the public wishing to attend the Sustainable Orangeville meetings will have the option to attend in-person, or by calling +1 289-801-5774 and entering Conference ID: **369 846 519#**

Please note that your full name and comments will be part of the public record and will be included in the minutes of the meeting. Prior to the meeting, written comments may be sent to the Committee Secretary by email at clerksdept@orangeville.ca. Such written comments will become part of the public record.

Accessibility Accommodations

If you require access to information in an alternate format, please contact the Clerk's division by phone at 519-941-0440 x 2276 or via email at clerksdept@orangeville.ca.

Pages

1. **Call to Order**
2. **Disclosures of (Direct or Indirect) Pecuniary Interest**
3. **Land Acknowledgment**

We would like to acknowledge the treaty lands and territory of the Williams Treaty Nations and the Mississaugas of the Credit First Nation. We also recognize that Dufferin County is the traditional territory of the Wendat and the Haudenosaunee, and is home to many Indigenous people today.
4. **Adoption of Minutes of Previous Meeting**

Recommendations:
That the minutes of the following meeting be received for information:

 - 4.1 **2025-03-06 Sustainable Orangeville Minutes** 3
 - 4.2 **2025-04-03 Sustainable Orangeville Minutes** 4
5. **Presentations**
6. **Items for Discussion and Reports**
 - 6.1 **Community Sustainability Grants Program - 2024 Final Report** 8
Final report submitted by the Westminster United Church

6.2 Active Transportation

6.3 Urban Harvest Program

6.4 2025 Friends of the Credit Conservation Awards – Recipient

The Credit Valley Conservation's award program has been active since 1986 and recognizes those who have made significant contributions to the health of the Credit River Watershed.

Sustainable Orangeville was nominated for the category of "Green Cities."

The Conservation Awards will be held on Thursday, June 19, 2025.

6.5 Community Garden - 30 Centre Street

7. Correspondence

8. Announcements

9. Date of Next Meeting

The next meeting is scheduled for Thursday, June 5, 2025 at 6 p.m.

10. Adjournment



Minutes of Sustainable Orangeville

March 6, 2025, 6:00 p.m.
In-Person Participation
The Corporation of the Town of Orangeville
Town Hall - 87 Broadway
Orangeville, Ontario

Members Absent: Councillor T. Prendergast, Vice-Chair
M. Rowley, Chair
A. Waugh
G. Bryan
G. Spence
M. Smith
M. O'Connor
W. Speirs
J. Elchyshyn
J. Pickering
E. Whitfield

1. Notice

Please be advised that the March 6th Sustainable Orangeville Committee meeting has been cancelled due to inclement weather. The date of the next meeting is Thursday, April 3rd, 2025, at 6 p.m.



Minutes of Sustainable Orangeville

April 3, 2025, 6:00 p.m.
In-Person Participation Only
The Corporation of the Town of Orangeville
Town Hall - 87 Broadway
Orangeville, Ontario

Members Present: Councillor Prendergast, Vice Chair
G. Spence
M. Smith
M. O'Connor
W. Speirs
J. Elchyshyn
J. Pickering
E. Whitfield

Members Absent: A. Waugh
G. Bryan
M. Rowley, Chair

Staff Present: J. Lavecchia-Smith, Deputy Clerk
E. McAuley, Senior Climate and Sustainability Specialist,
Infrastructure Services

1. Call to Order

The meeting was called to order at 6:02 p.m.

2. Disclosures of (Direct or Indirect) Pecuniary Interest

None.

3. Land Acknowledgment

The Vice Chair acknowledged the treaty lands and territory of the Williams Treaty Nations and the Mississaugas of the Credit First Nation. The Vice Chair also recognized that Dufferin County is the traditional territory of the Wendat and the Haudenosaunee, and is home to many Indigenous people today.

4. Adoption of Minutes of Previous Meeting

Recommendation: 2025-004

Moved by G. Spence

That the minutes of the following meeting, be received for information:

4.1 2025-02-06 - Sustainable Orangeville - Minutes

Carried

5. Presentations

5.1 Sara MacRae, Manager of Climate & Energy & Kylie-Anne Grube, Climate Engagement Specialist, County of Dufferin, Follow up to the Community Resilience Hub Project

Kylie-Anne Grube, Climate Engagement Specialist and Sara MacRae, Manager of Climate and Energy from the County of Dufferin provided an update on the community resilient hub project. They highlighted two designs for the committee to consider and provide feedback on. Both designs were developed based on community consultation, that defined the vision of resilience for this project. They advised that the hub will be located at the Edelbrock Centre and is being transformed into a health and human services hub. Ms. MacRae provided comments and feedback of what has been received so far based on the initial concept designs. They concluded their presentation identifying next steps with the aim to obtain County Council approval in the summer.

G. Spence joined the meeting at 6:10 p.m.

Members of committee asked questions and received responses from Ms.Grube and Ms. McRae.

5.2 Emily McAuley, Senior Climate and Sustainability Specialist, Town of Orangeville, Tree Preservation Framework

Emily McAuley, Senior Climate and Sustainability Specialist for the Town of Orangeville provided a presentation on the tree preservation framework. She outlined the purpose of having a tree preservation by-law and advised on feedback received from completing a public survey that residents are favourable to protect trees on private property. She concluded her presentation highlighting next steps including a feedback report to Council, public meeting, and proposed by-law for consideration.

Members of committee asked questions and received responses from Ms. McAuley and Ms. Lavecchia-Smith.

6. Items for Discussion and Reports

6.1 Community Sustainability Grants Program

Members of Committee discussed and provided comment on the grant application and guide.

Recommendation: 2025-005

Moved by M. Smith

That the community sustainability grant application be approved as amended, as follows:

- Clarify ineligible expenses,
- Remove that applications cannot be submitted subsequent years,
- Amend funding and eligibility,
- Add two categories to the scoring matrix,
 - How does this serve the community?
 - How do you meet the eligibility criteria?
- Remove funding threshold.

6.2 Earth Day Tree Planting Event in Conjunction with the CVC

Councillor Prendergast shared details on the Earth Day Tree Planting Event. The event will be held on Saturday, April 26th at 9:30 a.m. at Mill Creek. She highlighted various communication campaigns to promote the event such as a commercial and radio interview.

6.3 Tree Sapling Giveaway - Promotion at Farmers Market

Councillor Prendergast discussed having a booth at the Farmers Market to promote the Tree Sapling Giveaway event. The committee discussed which weekend to attend the Farmers Market and determined either the May 3rd or May 10th weekend would be best.

6.4 Bird Nerdin' Project

Member Pickering announced to the committee that he will be leading a bird hike in the morning on Saturday, May 10th. Member Pickering will order the items to make up the bird kits, and he will complete the communications intake form to promote this event.

6.5 Bee City Canada, Renewal Application

Member Spence to complete and submit the application form in consultation with Ms. McAuley.

6.6 Hydroponic Food Tower

Member Smith discussed the opportunity for the Westminster Church to complete the TD Friends of the Environment Grant. The Committee discussed preparing a letter of support if the Westminster Church submits a grant application.

6.7 Baby Tree Program Ceremony

Ms. Lavecchia-Smith highlighted that the 2023-2024 tree planting ceremony was cancelled in the Fall of 2024. Town staff reached out to the invitees to gauge interest if they wanted the ceremony to be rescheduled in the spring of 2025. The tree was planted in September 2024 at Harvey Curry Park, displaying the dedication plaque of the baby's names who participated in the program for the 2023-2024 year. Families have had the opportunity to visit the tree and the plaque since the cancellation of the ceremony. Several respondents had indicated that a formal ceremony was not necessary.

Recommendation: 2025-006

Moved by J. Pickering

That the ceremony for the 2023-2024 Baby Tree Program not be rescheduled.

6.8 Active Transportation

Chair Rowley who requested this item be on the agenda was not in attendance, therefore it is being added to the May 1st meeting agenda.

6.9 Urban Harvest Program

Chair Rowley who requested this item be on the agenda was not in attendance, therefore it is being added to the May 1st meeting agenda.

7. Correspondence

7.1 Meeting Minutes Review Procedure

8. Announcements

Member Smith advised that he is in the process of logging all bike rack locations located on public and private property throughout Town with the intention of integrating this information into a map.

Member O'Connor sought clarification on the location of the Seed Library and received a response from Ms. McAuley.

9. Date of Next Meeting

The next meeting is scheduled for May 1, 2025 at 6 p.m.

10. Adjournment

Recommendation: 2025-007

Moved by W. Speirs

That the meeting adjourn at 8:03 p.m.

Carried

Final Report for 2024 Grant

TO: Sustainable Orangeville
FROM: Westminster Orangeville
DATE: April 4, 2025

In April 2024, Westminster Orangeville requested \$967 from Sustainable Orangeville to install a series of 4 rain barrels for its garden transformation project. The intent was to use collected rainwater 25% of the time.

We collaborated with a local Girl Guides group which was selling rain barrels. Within the budget of the grant application, we purchased 8, rather than 4, rain barrels.

Starting on June 8, installation involved the creation of a paver stone base, parking curb cement pieces placed to protect the rain barrels from vehicles, linking the barrels and testing each additional barrel.

There were, of course, some challenges which engaged our problem-solving skills. The kit for the downspout diverter, ordered in June, arrived in late August so we used a simple diverter method. That diverter was stolen, returned, stolen, and then replaced. The brass spout on one of the barrels was stolen and we replaced it. The heavy rains challenged the downspout diverter strength more than once but fortunately an engineer in the Westminster community solved that problem. Staying within budget, we solved another problem with the project – carrying water. To make the carrying of water easier, we purchased a used, collapsible wagon on Facebook Marketplace to carry buckets of water around the garden.

To educate passersby about the significance of collecting rainwater, we placed signage on each rain barrel which also acknowledges that the rain barrels are a result of a generous grant from Sustainable Orangeville.

The rain barrels are installed on the north side of the building, tied into a downspout from the roof on the north side. Fall maintenance was

completed at the end of October and soon we will be preparing to collect rainwater, once threats of frost are past. The collected water was used on the garden from June to October.

Our goal of using rainwater for 25% of our watering needs was surpassed. It was a wet summer, we use no-dig methods with lots of compost and mulch, and therefore our watering needs were lessened. In the end we estimate that we used rainwater over town water 95% of the time last growing season. This is an incredible outcome. We hope to continue to give voice to the benefits of collecting rainwater for gardens and the use of other gardening methodologies that reduce storm water run-off and provide for excellent water retention.

We are deeply grateful for the grant and all that it has allowed us to accomplish. This project has advanced our goals for the garden transformation. We hear that we have started a movement. You can't eat lawns. For the sake of the environment, for the sake of hungry people, and to address the loneliness epidemic, we are moving forward with more plans to feed the community, model good environmental stewardship, and teaching folks how to grow food in small and simple steps.

We are also grateful for the grant provided by Sustainable Orangeville for the faith you put in us to deliver. Thank you for that and for all the ways you have supported and cheered us on.

Below is the financial statement of accounts for the grant, and a photo essay of the project.

We are happy to provide more information, detail or to share learnings. You can reach Cheryl Curtis at outreach@westminsterorangeville.ca and at 519-942-7155.

Financial Statement of costs of the project:

Sustainable Orangeville Grant \$967				
June 7	8 Rain barrels Girl Guides fundraiser	\$520.00	No HST	Sustainable Orangeville grant
June 8	Weed barrier cloth Home Depot	\$35.48	\$3.51 HST	Sustainable Orangeville grant
June 12	Waste costs – cement removal for rain barrel site	8.00	No HST	Sustainable Orangeville grant
June 18	Bag o Sand gravel	73.45		Sustainable Orangeville grant
June 29	Guage, spout	22.56	2.60	Sustainable Orangeville grant
July 14	Clamps	82.40	9.48	Sustainable Orangeville grant
July 15	Spout, sealant	52.55	6.05	Sustainable Orangeville grant
Aug 13	Vista print labels	107.24	12.34	Sustainable Orangeville grant
Aug 17	Collapsible wagon for carrying water buckets (Facebook Marketplace)	60.00		Sustainable Orangeville grant
Total		961.68		967 GRANT



Preparation of the pad for the rain barrels



Completed base for the rain barrel series



The "crew" after building the base.
Bob Abuja, Steve Crocker, Bruce
Gregersen, Joe Mauti



The initial installation of 4 rain barrels
by Steve Crocker and Bruce Gregersen



The rain barrels were used consistently through the growing season.



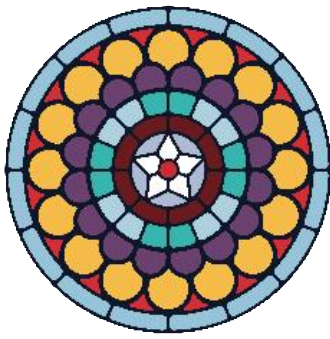
The heavy rainfall in August challenged our temporary downspout solution.



Chuck Heron and Steve Crocker giving a tour and talk about collecting rainwater.



Mayor Lisa Post and Councillor Tess Prendergast visited the Westminster Garden Transformation Project August 7, 2024. They are pictured here in front of the series of rain barrels with Bruce Gregersen and Steve Crocker.



Westminster United Church's rain barrel project is supported by a 2024 grant from Sustainable Orangeville.

This is the signage appended to each of the rain barrels.

Collected rainwater:

- helps our garden grow
- helps us produce food for the community
- reduces use of town water
- reduces stormwater runoff
- supports Dufferin County Climate Action goals



www.westminsterorangeville.ca/garden





In mid August the signage was applied to each rain barrel.



We are grateful.

Sustainable Orangeville Committee 2025 Work Plan Deliverables Breakdown - **Urban Harvest Program**

Deliverable / Project: **Special Project: Urban Harvest Program**

Description of Project

This program promotes the development of sustainable food sources in the community. Each year during the fall, the Committee and volunteers harvest fruits and vegetables from local properties and donate them to the Orangeville Food Bank to help address food insecurity within the community. Collected fruits and vegetables are to be transported using a town vehicle, if available. A set date cannot be determined for 2025, as this program is dependent on when the produce is ready to be harvested.

Budget Breakdown

- **Committee to determine supplies needed.**
- **\$500** – Storage equipment and harvest tools, bags for storing and delivering fruits and vegetables.

Total budget for this project: \$500

Equipment needed for this project.

- **Town of Orangeville Vehicle** - Coordinate the use of a Town of Orangeville vehicle to transport the harvest from the respective properties. Need to coordinate with the operations team on logistics.
- **Storage Equipment** – to help carry the food while harvesting, and to help transport the harvest between locations. Committee to identify what equipment is required.
- **Harvest Tools** – Committee to identify tools required.

Scheduled Start and Completion Timeline

Phase 1: June – July 2025

- Create advertisement materials for recruitment of volunteers, properties to harvest, promotion of the event/potential timelines, and promotion of sustainable growing practices.
- Provide the Committee Secretary with the promotional materials to give to the Communications Division.
- In conjunction with the Committee Secretary, create a volunteer sign up form to be completed online.
- Work with Town staff to coordinate the use of a Town of Orangeville vehicle to transport the harvest from the respective properties. Need to coordinate with the operations team further logistics to use a Town vehicle.

Who is Leading this Phase?

Sustainable Orangeville Committee 2025 Work Plan Deliverables Breakdown - Urban Harvest Program

- **M. Rowley, Chair** – Develop advertisement materials,
- **Committee Members** – in connection with M. Rowley, assist in the development of advertisement and educational materials.
- **Committee Secretary** – Develop volunteer sign up form and provide the Communications Division with promotional materials.
- **Staff Liaison** – Consult with the operations team to determine logistics for the use of a town vehicle.

Phase 2: August – September 2025

- Promotion of the program (recruitment of volunteers, properties to harvest, promotion of the event/potential timelines).
- If possible, confirm the date when properties can be harvested.
- If possible, Committee Secretary to email individuals that signed up, date of the harvest.
- Confirm and document list of individuals and properties that have signed up to harvest.

Who is Leading this Phase?

- **M. Rowley** – monitoring when the properties can be harvested.
- **Committee Secretary** – to confirm promotion has begun and sign up forms are published on the website and if possible, email individuals that signed up, date of the harvest.
- **Staff Liaison** – **Confirm logistics with Operations team on the use of a town vehicle.**

Phase 3: October 2025

- Confirm date when the properties can be harvested.
- Committee Secretary to email individuals that signed up, date and locations of the harvest.
- Attend the event.

Who is Leading this Phase?

- **M. Rowley** - confirm when the properties can be harvested.
- **Committee Members** – attend and participate in the event.
- **Committee Secretary** - email individuals that signed up, date and location of the harvest.
- **Staff Liaison** – confirm date of harvest with Operations team for the use of a town vehicle.