



Agenda

Community Improvement Committee Meeting

Tuesday, April 15, 2025, 12:00 p.m.

Electronic and In-Person Participation - Community Improvement Plan Committee

The Corporation of the Town of Orangeville

(Chair and Secretary at Town Hall - 87 Broadway)

Orangeville, Ontario

NOTICE

Members of the public wishing to view Community Improvement Plan Committee meetings will have the option to attend in-person or by calling 1-289-801-5774 and entering Conference ID: 714 870 257#

Please note that your full name and comments will be part of the public record and will be included in the minutes of the meeting.

Prior to the meeting, written comments may be sent to the Secretary of the Community Improvement Plan Committee by email at bhostrawser@orangeville.ca. Such written comments will become part of the public record.

Accessibility Accommodations

If you require access to information in an alternate format, please contact the Clerk's division by phone at 519-941-0440 x 2242 or via email at clerksdept@orangeville.ca

- 1. Call to Order**
- 2. Disclosures of (Direct or Indirect) Pecuniary Interest**
- 3. Land Acknowledgment**

We would like to acknowledge the treaty lands and territory of the Williams Treaty Nations and the Mississaugas of the Credit First Nation. We also recognize that Dufferin County is the traditional territory of the Wendat and the Haudenosaunee, and is home to many Indigenous people today.

- 4. Adoption of Minutes of Previous Meeting**

Recommendations:

That the minutes of the previous meeting be received for information:

- 5. Presentations**
- 6. Items for Discussion and Reports**

6.1 Funding Reduction Recommendation Memo - File No. IPA1-2024-02 – 205 Broadway

An application through the Facade Improvement Program for 205 Broadway was received in 2024 and approved for funding by the CIP Committee in April 2024 for a total of \$5000. The applicant has completed the works, but reduced the scope of the project that the approval was based on as shown in attached invoice. Therefore a reduction in approved funds is recommended as outlined in the attached memo.

7. Correspondence

8. Announcements

9. Date of Next Meeting

The next meeting is scheduled for May 20, 2025 at 12:00 p.m.

10. Adjournment

**Anytown
Resolution Page Header
Community Improvement Plan Committee**

Recommendation Number

Title: Adoption of Minutes of Previous Meeting

Date: Tuesday, April 15, 2025

Moved by _____

That the minutes of the previous meeting be received for information:

Carried

Tied

Refused

Carried Unanimously



Minutes of a Community Improvement Committee Meeting

Electronic Participation

March 18, 2025, 8:00 a.m.

In-Person Participation Only

The Corporation of the Town of Orangeville

Town Hall - 87 Broadway

Orangeville, Ontario

Members Present: Deputy Mayor T. Taylor
J. Jackson
G. Sarazin
S. Koroscil
J. Large

Regrets: W. Speirs

Staff Present: M. Mair, Planner, Community and Development
B. Hostrawser, Secretary

1. Call to Order

The meeting was called to order at 8:07 a.m.

2. Disclosures of (Direct or Indirect) Pecuniary Interest

None.

3. Land Acknowledgment

The Chair, James Jackson acknowledged the treaty lands and territory of the Williams Treaty Nations and the Mississaugas of the Credit First Nation. The Chair also recognized that Dufferin County is the traditional territory of the Wendat and the Haudenosaunee, and is home to many Indigenous people today.

4. Adoption of Minutes of Previous Meeting

Resolution: 2025-001

Moved by J. Jackson

That the minutes of the following meeting are approved: 2024-10-17, Community Improvement Plan Committee Meeting Minutes.

Carried

4.1 Approved Minutes of Previous Meeting

5. Presentations

None.

6. Items for Discussion and Reports

6.1 Proposed 2025 Meeting Schedule

Due to scheduling conflicts with the Economic Development & Culture Committee meetings, discussion is open for a change of date/time of CIP Committee meetings. Matthew Mair suggests moving to every third Wednesday. Todd Taylor has conflict on Wednesdays, suggests moving to Mondays. Discussion about possible conflicts due to Statutory Holidays on Mondays. Committee suggests keeping the meeting date the same but moving the time to 12:00 p.m. Committee in agreement of this new time. Matthew Mair opened discussion for closing application intake between June and August in order to keep reserve fund healthy and allow more applications to be submitted in spring and fall. Press release and information to be posted on website and social media platforms, committee to work with the BIA as well. Committee agrees to pause application intake from June to August.

Resolution: 2025-002

Moved by J. Jackson

Motion to move Community Improvement Plan Committee Meetings to every third Tuesday of the month at 12:00 p.m.

Carried

7. Correspondence

None.

8. Announcements

None.

9. Date of Next Meeting

The next meeting is scheduled for April 15, 2025 at 12:00 p.m.

10. Adjournment

The meeting was adjourned at 8:29 a.m.

Meeting No.
Date 4/15/2025
Item No. 6.1

Community Improvement Plan Committee
Items for Discussion and Reports

1. Subject:

Funding Reduction Recommendation Memo - File No. IPA1-2024-02 – 205 Broadway

2. Initiated By:

3. Referred By:

4. Decision Required:

An application through the Facade Improvement Program for 205 Broadway was received in 2024 and approved for funding by the CIP Committee in April 2024 for a total of \$5000. The applicant has completed the works, but reduced the scope of the project that the approval was based on as shown in attached invoice. Therefore a reduction in approved funds is recommended as outlined in the attached memo.

5. Documents attached:

- Invoice_5041_from_Jas_F_Hope_Construction_Ltd.pdf
- CIP Agenda Recommendation Memo - 205 Broadway REDUCTION 2025.pdf

Jas. F. Hope Construction Ltd
714354 first line EHS
mono ON L9W 5T6
+15199400101
jim.hope@sympatico.ca
HST Registration No.: 102588431RT0001

INVOICE

BILL TO

Mr. & Mrs Ken & Kyong Young
Natural Choice
205 Broadway
Ontario
Orangeville ON L9W 1K4

INVOICE # 5041

DATE 26/10/2024

DATE	ACTIVITY	QTY	TAX	RATE	AMOUNT
	LABOUR pat oct 17,18	18	H	85.00	1,530.00
	MATERIAL wsib	0.091	H	1,530.00	139.23
	MATERIAL cody oct 17, 18	18	H	80.00	1,440.00
	MATERIAL wsib	0.091	H	1,440.00	131.04
	MATERIAL hh	1	H	13.45	13.45
	MATERIAL beni moore	1	H	103.68	103.68
	MATERIAL hd	1	H	120.33	120.33
	MATERIAL shop supplies	1	H	60.00	60.00
	MATERIAL pat Oct 21,22	16	H	85.00	1,360.00
	MATERIAL wsib	0.091	H	1,360.00	123.76
	MATERIAL Pat Oct 30	5	H	85.00	425.00
	MATERIAL wsib	0.091	H	425.00	38.68
	LABOUR cody Oct 21-22	16	H	80.00	1,280.00
	MATERIAL wsib	0.091	H	1,280.00	116.48

DATE	ACTIVITY	QTY	TAX	RATE	AMOUNT
	LABOUR Jlm's time	2	H	95.00	190.00
	MATERIAL wsib	0.091	H	190.00	17.29
	MATERIAL hh	1	H	22.40	22.40
	Work completed. Caulking and repairs to store front facade, re priming and painting of repairs, painting 2 coats on all store front. removal of lintel and old concrete on brick at side, and point exposed area's where required to seal. Brick face was cleaned to match existing front.				

Please note: Some charges may be missing and will be added at a later date.
Thank you.
A 2%/month charge on all overdue accounts will apply

SUBTOTAL	7,111.34
HST @ 13%	924.48
TOTAL	8,035.82
BALANCE DUE	\$8,035.82

TAX SUMMARY

	RATE	TAX	NET
HST @ 13%		924.48	7,111.34

Infrastructure Services

Memo

To: Community Improvement Plan Committee Members

From: Matthew Mair, MA, BURPI
Planner, Development & Community Improvement, Infrastructure
Services

Subject: Analysis and Recommendation – CIP Application File No. IPA1-2024-02
– 205 Broadway

Date: April, 11, 2025

Introduction

Property Address: 205 Broadway

Applicant: Kyong Lee (Natural Choice Supplements)

Program(s) applied for: Comprehensive Façade Improvement Grant Program

Completed Works: Re-painting of wood trim, re-pointing of brickwork, general repair/maintenance.

Final Cost: \$8035

Eligible Funding (max): \$4018 (50% of billed cost of work)

Background and Analysis

The property consists of a two-storey commercial brick building that was built in 1875. The building is designated under Part V of the Ontario Heritage Act and has many original architectural features including decorative brick cornices, arches, and a wrought iron balcony. The façade has been well maintained and has had recent restoration work completed in 2021.

The owner applied for funding through the Façade Improvement Program and is proposing to re-paint the wood trim and paneling, re-point the historic brickwork, and repair and re-align the balcony which is sagging, in addition to other general repairs in 2024, which was approved based on a total estimated cost of \$50,000 - \$60,000.

The application was approved in April 2024, for total amount of funding for **\$5000**. Since then the applicant has finished work, but the project was significantly descoped and the invoice for the work came to approximately **\$8035**. The only items from the original quote was re-pointing of brickwork, repair and painting of the store front, and associated works. While these improvements are still eligible for funding under the CIP, they would be considered minor in scope, and are a significant reduction from what the 2024 approval was based on.

Heritage Comments (From 2024 Memo)

The application has been reviewed by representatives of the Heritage Committee, who agree that there is some damage to the brickwork in need of repair, and that the wood elements in the façade should be re-painted regularly to limit deterioration as the building is south facing and prone to paint failure from the sun. There were no concerns with the proposed works.

Funding Reduction Recommendation

In consideration of the above, Town staff recommend that the approved funding is reduced based on the changes made to original scope of work. The sum recommended would be a reduction from the \$5000 that was approved to a total of **\$1500** funding.