



**Agenda**  
**Community Improvement Committee Meeting**

Tuesday, March 18, 2025, 8:00 a.m.

**Electronic and In-Person Participation - Community Improvement Plan Committee**

**The Corporation of the Town of Orangeville**

**(Chair and Secretary at Town Hall - 87 Broadway)**

**Orangeville, Ontario**

**NOTICE**

Members of the public wishing to view Community Improvement Plan Committee meetings will have the option to attend in-person.

Please note that your full name and comments will be part of the public record and will be included in the minutes of the meeting.

Prior to the meeting, written comments may be sent to the Secretary of the Community Improvement Plan Committee by email at [bhostrawser@orangeville.ca](mailto:bhostrawser@orangeville.ca). Such written comments will become part of the public record.

**Accessibility Accommodations**

If you require access to information in an alternate format, please contact the Clerk's division by phone at 519-941-0440 x 2242 or via email at [clerksdept@orangeville.ca](mailto:clerksdept@orangeville.ca)

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1. **Call to Order**
  2. **Disclosures of (Direct or Indirect) Pecuniary Interest**

3. **Land Acknowledgment**

We would like to acknowledge the treaty lands and territory of the Williams Treaty Nations and the Mississaugas of the Credit First Nation. We also recognize that Dufferin County is the traditional territory of the Wendat and the Haudenosaunee, and is home to many Indigenous people today.

4. **Adoption of Minutes of Previous Meeting**

Recommendations:

That the minutes of the following meeting are approved:

- 4.1 **Approved Minutes of Previous Meeting**

5. **Presentations**

6. **Items for Discussion and Reports**

- 6.1 **Proposed 2025 Meeting Schedule**

7. **Correspondence**

8. **Announcements**

9. **Date of Next Meeting**

The next meeting is scheduled for

10. **Adjournment**



**Minutes of a Community Improvement Committee Meeting**

**Electronic Participation**

**October 15, 2024, 8:00 a.m.**

**Electronic and In-Person Participation - Community Improvement Plan  
Committee**

**The Corporation of the Town of Orangeville  
(Chair and Secretary at Town Hall - 87 Broadway)  
Orangeville, Ontario**

Members Present: J. Jackson  
G. Sarazin  
S. Koroscil

Regrets: Deputy Mayor T. Taylor  
W. Speirs  
M. Vinden

Staff Present: J. Malhi, Secretary  
M. Mair, Planner, Community and Development  
B. Ward, Manager, Planning

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**1. Call to Order**

The meeting was called to order at 8:01 a.m.

**2. Disclosures of (Direct or Indirect) Pecuniary Interest**

None.

**3. Land Acknowledgement**

The Chair James Jackson read the Land Acknowledgement.

**4. Adoption of Minutes of Previous Meeting**

That the minutes of the following meeting are approved:

**4.1 2024-09-17 Community Improvement Committee Minutes**

That the minutes of the following meeting are approved: 2024-09-17,  
Community Improvement Plan Committee Meeting Minutes.

**Recommendation: 2024-013**

Moved by J. Jackson

**Carried**

**5. Presentations**

None.

## 6. Items for Discussion and Reports

### 6.1 Approved Funding Reduction - CIP Application No. IPA1-2024-07 - 154 Broadway

**Recommendation: 2024-014**

Moved by S. Koroscil

That the Committee reduce the total approved grant by 30%.

**Carried**

### 6.2 CIP Year End Performance Report - Draft Outline

Brandon W. confirmed timelines with budget and bringing report to Council. Addition of \$40,000.00 to next year's budget. Currently committed \$87,000.00 this year (not including on-going projects granted as completion of the project is necessary before grant can be issued), \$97,000.00 left in current trust.

Staff recommending no change in report and suggesting strategically managing the program and motive submissions to control and regulate.

James J. brought up opening the program to zone 2, will require more funding.

Staff have confirmed we haven't received any applications, consultations to confirm the reserve fund should be increased significantly. In which next year's goal is to launch the program, educate business the owners and start conversation with proposed projects. Then in 2026, we can look into increasing the budget based on the appetite.

Shawn K. where did the reserve fund come from?

Matthew M. confirmed the facade improvement funding was initially under Heritage. It was \$30K 2022 then in 2023 budget it was ruled into the CIP.

Gary S. understanding all the programs - doesn't understand 7,8,9 listed in program.

Brandon W. bring to council with the one off projects as it's more unique and more involved. Stand along contribution.

James J. asked on how Heritage is involved.

Matthew confirmed any and all Heritage related buildings are circulated to the committee for funding.

Gary S. confirmed Heritage doesn't have the fund as it's tied with CIP.

Matthew went through the draft outline of report - Private funds vs public funds, total applications, number of brochures distributed, number of social media posts, how many visits is the site getting, next steps, breakdown ideas on a strategy of how to promote the plan. Wondering if the committee has any input?

Brandon W. before and after to highlight performance. What considerations are you thinking as the committee?

Shawn K. tough to do this year but for the upcoming years yes. Concise numbers to relay clearly inform the public and council. Katrina L: establish baseline year, program is extended for broader services, broader scope.

Committee provided their gratitude of staff's efforts.

Gary S. splitting the program and the budget? Advantageous of subdividing. Fund Buckets or material? Make it clearer for the public to understand. Matthew confirmed their are programs that only apply to zone 2 but it is the way the program has been drafted but staff can definitely look into revamping information.

James J. clarify AODA compliant? Staff reported we are looking for Barrier ramps, appropriate curb cuts, entrances. Anything to help accessible improvements in the downtown core.

Shawn K. how are the caps looking?

Brandon W. - Enshrined in the CIP. Amend to the Plan however staff can operatively alter and control. Matthew M. the larger the project, they maybe eligible to cross over with the other programs. Look at 24 Armstrong St. (vet clinic). Had two different types of grant programs.

James J. confirmed the boundaries of zone 1. SHIP excluded because it was eligible as a town wide project.

Staff will bring it back and discuss, however will be tight to with the report going to council the 18th.

**7. Correspondence**

None.

**8. Announcements**

None.

**9. Date of Next Meeting**

The next meeting is scheduled for Tuesday November 19th, 2024 at 8:00 a.m.

**10. Adjournment**

**Recommendation: 2024-015**

Moved by S. Koroscil

That the meeting be adjourned at 8:55 p.m.

**Carried**



## Minutes of a Community Improvement Committee Meeting

### Electronic Participation

February 18, 2025, 8:00 a.m.

### Electronic and In-Person Participation - Community Improvement Plan Committee

The Corporation of the Town of Orangeville  
(Chair and Secretary at Town Hall - 87 Broadway)  
Orangeville, Ontario

Members Present: S. Koroscil

Regrets: Deputy Mayor T. Taylor  
W. Speirs  
J. Jackson  
G. Sarazin

Staff Present: B. Ward, Manager, Planning  
B. Hostrawser, Secretary

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#### 1. Call to Order

Please be advised that the February 18, 2025, Community Improvement Plan Committee meeting was not convened due to the lack of quorum. The date of the next meeting is Tuesday, March 18, 2025, at 8:00 a.m.

#### 2. Disclosures of (Direct or Indirect) Pecuniary Interest

#### 3. Land Acknowledgment

#### 4. Adoption of Minutes of Previous Meeting

#### 5. Presentations

#### 6. Items for Discussion and Reports

##### 6.1 Proposed 2025 Meeting Schedule

#### 7. Correspondence

#### 8. Announcements

#### 9. Date of Next Meeting

The next meeting is scheduled for March 18, 2025 at 8:00 a.m.

#### 10. Adjournment

The meeting was adjourned at 8:15 a.m.

**2025 Meeting Calendar (PROPOSED)**  
**Community Improvement Plan (CIP) - Committee**

**Third Tuesday of each month – 8a.m. - 10 a.m. (Same as 2024)**

<b>Meeting Date</b>	<b>Submission Deadline for Comments and Agenda Items:</b>	<b>Agenda Publishing Date</b>
Tuesday, February 18 <sup>th</sup> , 2025	Monday, February 10 <sup>th</sup>	Wednesday, February 12 <sup>th</sup>
Tuesday, March 18 <sup>th</sup> , 2025	Monday, March 10 <sup>th</sup>	Wednesday, March 12 <sup>th</sup>
Tuesday, April 22 <sup>nd</sup> , 2025	Monday, April 14 <sup>th</sup>	Wednesday, April 16 <sup>th</sup>
Tuesday, May 20 <sup>th</sup> , 2025	Monday, May 12 <sup>th</sup>	Wednesday, May 14 <sup>th</sup>
<b>NO APPLICATIONS (Summer)</b>	<b>NO APPLICATIONS (Summer)</b>	<b>NO APPLICATIONS (Summer)</b>
Tuesday, September 16 <sup>th</sup> , 2025	Monday, September 10 <sup>th</sup>	Wednesday, September 12 <sup>th</sup>
Tuesday, October 21 <sup>st</sup> , 2025	Monday, October 13 <sup>th</sup>	Wednesday, October 15 <sup>th</sup>
Tuesday, November 18 <sup>th</sup> , 2025	Monday, November 10 <sup>th</sup>	Wednesday, November 12 <sup>th</sup>
Tuesday, December 16 <sup>th</sup> , 2025	Monday, December 8 <sup>th</sup>	Wednesday, December 10 <sup>th</sup>

\*Please note this is the proposed schedule for 2025, however the date conflicts with the Economic Development & Culture Committee from which the CIP Committee should have a member. An alternative schedule such as the **third Wednesday of each month** can be considered if all members have availability.

\*Additional note for 2025 – Staff will implement a **pause on application intake for the summer months** to spur applications to be submitted by the spring so that improvement works can be carried out over the summer. Therefore, staff do not anticipate a need for Committee meetings over the summer.