



## Agenda

### Access Orangeville Committee Meeting

February 13, 2025, 10:00 a.m.

Electronic and In-Person Participation - Access Orangeville

The Corporation of the Town of Orangeville

(Chair and Secretary at Town Hall - 87 Broadway)

Orangeville, Ontario

### NOTICE

Members of the public wishing to view Access Orangeville meetings will have the option to attend in-person, or by calling [+1 289-801-5774](tel:+12898015774) and entering Conference ID: 863 907 997#

Please note that your full name and comments will be part of the public record and will be included in the minutes of the meeting. Prior to the meeting, written comments may be sent to the Committee Secretary by email at [gbrennan@orangeville.ca](mailto:gbrennan@orangeville.ca). Such written comments will become part of the public record.

### Accessibility Accommodations

If you require access to information in an alternate format, please contact the Clerk's division by phone at 519-941-0440 x 2219 or via email at [clerksdept@orangeville.ca](mailto:clerksdept@orangeville.ca).

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Pages

1. **Call to Order**

2. **Disclosures of (Direct or Indirect) Pecuniary Interest**

3. **Land Acknowledgment**

We would like to acknowledge the treaty lands and territory of the Williams Treaty Nations and the Mississaugas of the Credit First Nation. We also recognize that Dufferin County is the traditional territory of the Wendat and the Haudenosaunee, and is home to many Indigenous people today.

4. **Adoption of Minutes of Previous Meeting**

Recommendations:

That the minutes of the following meeting are approved:

4.1 **2025-01-16 - Access Orangeville - Minutes**

3

5. **Presentations**

6. **Items for Discussion and Reports**

6.1 **Orangeville Transit Update**

6.1.1 **Transit Bus Purchasing Update and Current Vehicle Fleet**

6.1.2	Accuracy of Transit Routes and Scheduling	
6.1.3	Development of Feedback and Compliant Procedure	
6.1.4	Use of Vehicle on Demand Services	
6.1.5	Accessible Parking During Events	
6.2	Sledge Hockey Initiative Update	
6.3	Sidewalk Snow Clearing	
6.4	2025 Annual Accessibility Champion Award - Draft Application	7
	Recommendations:	
	That the 2025 Accessibility Champion Award application, be approved.	
7.	Correspondence	
7.1	Site Plan Application, 229 Broadway	9
7.2	Committee Meeting Minutes Review Procedure	14
8.	Announcements	
9.	Date of Next Meeting	
	The next meeting is scheduled for Thursday, March 20, 2025, at 10 a.m.	
10.	Adjournment	
	Recommendations:	
	That the meeting be adjourned at 11:34 a.m.	



## Minutes of Access Orangeville

January 16, 2025, 10:00 a.m.

Electronic and In-Person Participation - Access Orangeville

The Corporation of the Town of Orangeville

(Chair and Secretary at Town Hall - 87 Broadway)

Orangeville, Ontario

Members Present: J. Jackson, Vice-Chair  
S. Clarke  
M. Hartley  
K. Murphy-Fritz  
R. Ugolini  
K. Van Ryn

Members Absent: Councillor R. Stevens, Chair  
P. Charbonneau

Staff Present: G. Brennan, Legislative Assistant, Corporate Services  
C. Cosgrove, Manager, Facilities and Parks, Community Services  
S. Doherty, Manager, Recreation and Events, Community Services  
T. Dulisse, Manager, Transportation and Development, Infrastructure Services  
J. Rawn, Executive Assistant, Infrastructure Services

### 1. Call to Order

Meeting was called to order at 10:06 a.m.

### 2. Disclosures of (Direct or Indirect) Pecuniary Interest

None.

**3. Land Acknowledgment**

J. Jackson, Vice-Chair, acknowledged the treaty lands and territory of the Williams Treaty Nations and the Mississaugas of the Credit First Nation. He also recognized that Dufferin County is the traditional territory of the Wendat and the Haudenosaunee, and is home to many Indigenous people today.

**4. Adoption of Minutes of Previous Meeting**

**2025-001**

**Moved By** K. Murphy-Fritz

That the minutes of the following meeting are approved:

**4.1 2024-12-12 - Access Orangeville - Minutes**

**Carried**

**5. Presentations**

None.

**6. Items for Discussion and Reports**

**6.1 Charles Cosgrove, Manager Facilities and Parks, Outdoor Handrail at Town Hall**

Charles Cosgrove, Manager, Facilities and Parks, solicited feedback regarding the feasibility of installing a handrail outside the main entrance of Town Hall. The Committee discussed the various locations, size, and legislative obligations of the rail, in addition to reviewing the fire route and door entry requirements. The Committee discussed having a double railing for individuals in a wheelchair, that would be approximately 25 feetlong with a break in-between to allow access to the north side door. Mr. Cosgrove advised the Committee that if he requires any additional information, he will attend a future meeting to discuss.

**6.2 2025 Accessibility Champion Award Criteria**

The Committee reviewed the criteria for the 2025 Accessibility Champion Award and discussed entry requirements, the application process, and the award value and expenditures. The Committee reviewed the award categories and discussed whether having a community group category is required. The Committee reached a consensus to include a community group category in order to be inclusive and accessible to all local non-for-profit organizations in Orangeville.

**2025-002**

**Moved By M. Hartley**

That the 2025 Accessibility Champion Award criteria, be approved.

**Carried**

### **6.3 2025 Accessibility Forum**

R. Ugolini discussed whether the Committee's attendance at an accessibility forum or event in 2025 is required, or if this item should be removed from the Committee's 2025 work plan and be deferred until a new term of Council in 2026. The Committee discussed the positives and negatives of attending an accessibility forum and agreed to bring forward any forums and or events to the Committee to discuss the possibility of attending, in addition to possible projects, initiatives, or resources that could be used with the allocated budget allowance.

## **7. Correspondence**

### **7.1 Alder Street Recreation Centre Parking Lot Study**

The Committee reviewed the December 2020 Orangeville Alder Parking Lot Study Report and discussed the layout of the parking lot, accessible parking requirements, transit opportunities, and the potential redevelopment of Riddell Road and the Alder Street Recreation Centre. Tony Dulisse, Manager, Transportation and Development, advised the Committee that this was a conceptual study completed to garner a further understanding of the scope of the project and the budget requirements associated with the redevelopment. In addition, Mr. Dulisse advised the Committee that once there are further plans and details to share, it will be brought back to the Committee.

## **8. Announcements**

- M. Hartley advised the Committee on her new role as a Program Coordinator for Active Lives Canada.
- Mr. Dulisse announced that a staff report regarding the purchasing of transit busses for the Town of Orangeville will soon be going before Council, and that there will be a transit update on the Thursday, February 13th, 2025, agenda package.
- G. Brennan, Legislative Assistant, announced that applications for the Snow Clearing Grant Program will be open on Friday, January 17, 2025,

at 8:30 a.m. and that completed applications can be submitted online, in-person at Town Hall, or via mail.

**9. Date of Next Meeting**

The date of the next meeting is scheduled for Thursday, February 13, 2025, at 10 a.m.

**10. Adjournment**

**2025-003**

**Moved By** R. Ugolini

That the meeting be adjourned at 11:45 a.m.

**Carried**

## 2025 Accessibility Champion Award – Draft Application

The annual Accessibility Champion Award recognizes individuals, local businesses, or a community group who have demonstrated a passion for making the community more accessible and inclusive by continually going above and beyond to achieve this goal.

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*Please complete the information listed below:*

**Name of Individual submitting the nomination:**

**Email Address:**

**Phone Number:**

**Relation to Nominee:**

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**Name of Individual, Business or Community Group being nominated:**

**Phone Number:**

**Email Address:**

**Does the nominee reside in the Town of Orangeville?**

Yes  No

**Is the nominee a past recipient of the Accessibility Champion Award?**

Yes  No  Unsure

*Please select which award category you wish to nominate someone for:*

**Individual / Volunteer**

Highlights exceptional efforts of individuals and or volunteers who use their time and skills to enhance accessibility and inclusivity within the community. It recognizes those who, through personal dedication and passion, initiate or lead projects, provide valuable support, and inspire others to prioritize accessibility

**Commercial Business Category**

Honours businesses that have shown exceptional commitment to improving community accessibility. It acknowledges businesses that incorporate inclusive practices into their core operations, promote accessibility beyond compliance requirements, and drive initiatives that significantly enhance equal access for all

**Community Group / Organization Category**

Recognizes community groups and local organizations that excel in ensuring accessibility and inclusivity. These organizations integrate accessible practices into service delivery, interactions, and within their physical or digital spaces. They demonstrate a strong commitment to removing barriers and enhancing experiences for all participants. Their efforts also inspire other organizations to adopt inclusive practices, contributing to a more accessible community.

**Please explain the reasons for the nomination, including what they have done to make the Town of Orangeville more accessible and inclusive.**



The Access Orangeville Committee will review the nominations during their May 8, 2025, meeting and vote for up to three (3) recipients. The 2025 award recipients will be announced during Accessibility Week, observed from Sunday, May 25, 2025 - Saturday, May 31, 2025.

Please submit your completed application, or please drop off in-person at Town Hall, 87 Broadway, by email to [xxx@orangeville.ca](mailto:xxx@orangeville.ca), or by mail.



Infrastructure Services

# Memo

To: Access Committee

From: Matthew Mair, Planner – Development & Community Improvement

Subject: **Site Plan Application**  
**D+H Architects Inc. on behalf of Broadway Holdings Inc.**  
**SPA-2024-06**  
**229 Broadway**

Date: February 3rd, 2025

A complete submission for a Site Plan Approval application has been made by D+H Architects Inc. on behalf of Broadway Holdings Inc. for the above-noted property. The land subject to this application is located on the north side of Broadway at the intersection of John Street, municipally known as 229 Broadway.

The purpose and effect of the application is for the proposed development for an 8 storey mixed-use building with commercial uses on the ground floor and residential uses on all upper storeys, including 65 residential units and 925.22 square meters of commercial space, with 92 underground parking spaces and 61 surface parking spaces.

The submission materials were originally submitted on September 30th, 2024, and were reviewed by Town staff and external agencies. The circulation did not include the Access Committee, however Town staff realise there may be a committee interest given the public access to the proposed development. The following documents are most pertinent to the Access Committee's review and have been included as attachments for reference.

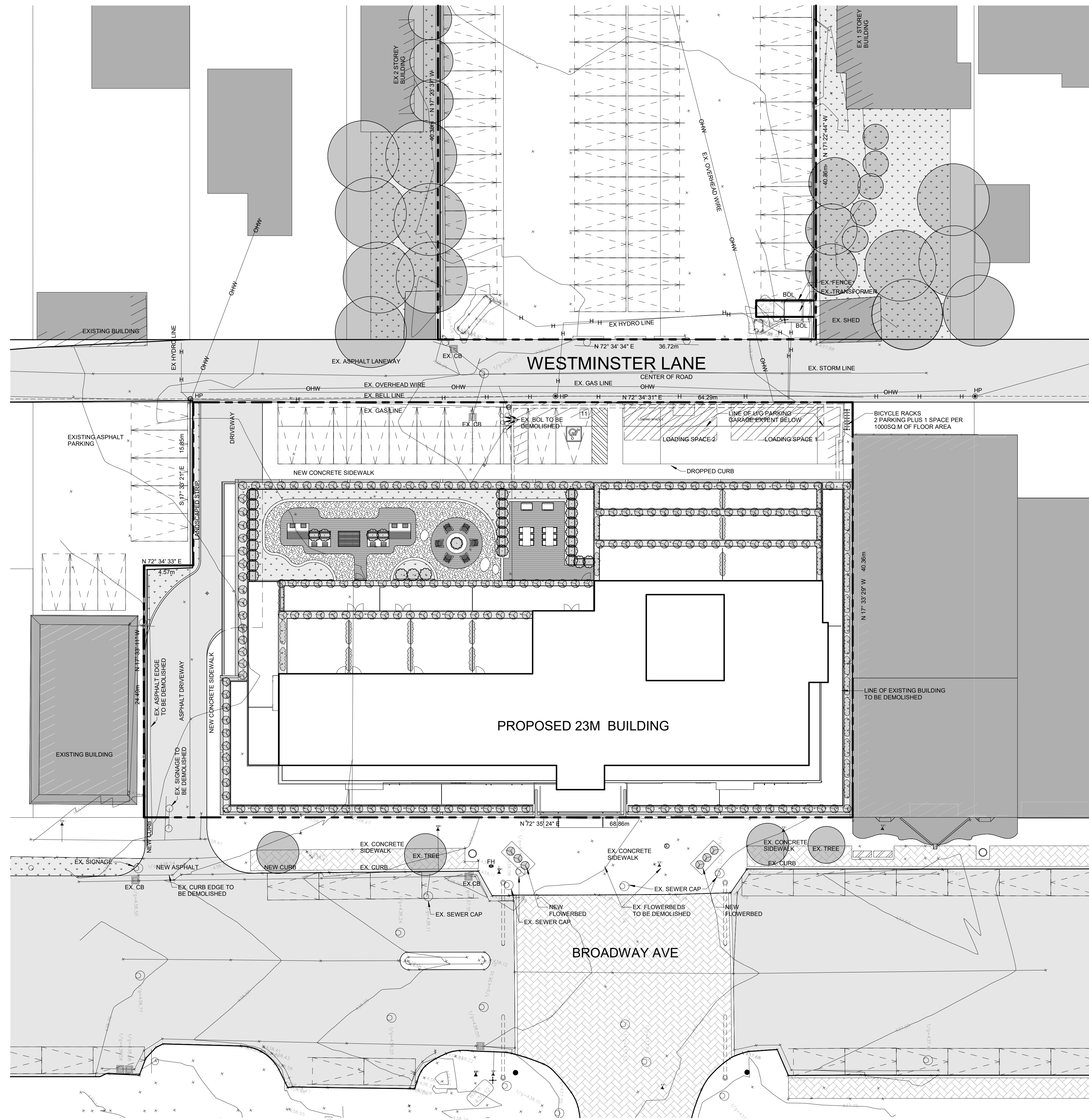
- Conceptual Rendering, prepared by D+H Architects Inc.
- Drawing A1.0 – Site Plan, prepared by D+H Architects Inc.
- Drawing L1 – Landscape Plan, prepared by D+H Architects Inc.
- Drawing A5.1 - Elevations, prepared by D+H Architects Inc.

**Please forward all relevant comments related the Access Committee's scope of review to the undersigned once available.**

Sincerely,

*Matthew Mair*

Matthew Mair, BURPI  
Planner, Development & Community Improvement, Infrastructure Services



1 SITE - LANDSCAPE PLAN  
1:200

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No.	Description	Date
3	RE-ISSUED FOR SPA	2024.08.30
2	RE-ISSUED FOR SPA	2024.06.25
1	ISSUED FOR SPA	2024.05.01

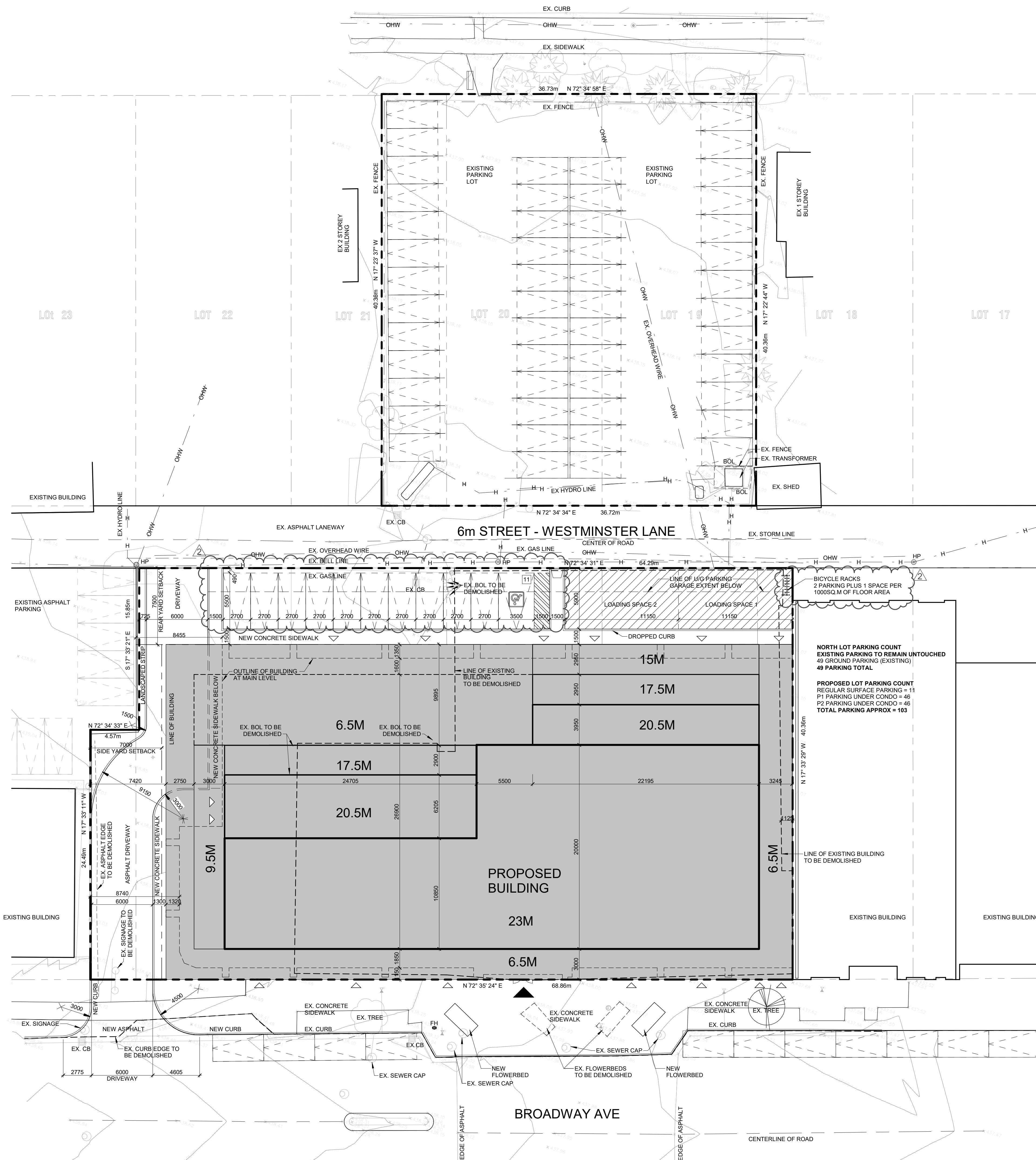
45 MILL ST, ORANGEVILLE, ON, L9W 2M4 519-941-0912

CONSULTANT

PROJECT OVERALL NAME  
**229 BROADWAY**  
ORANGEVILLE 229 BROADWAY AVE. ONTARIO

SHEET TITLE  
**LANDSCAPE PLAN**

PROJ. NO.	22-139
DATE	AUGUST 2024
DRAWN BY	JM
CHECKED	MH
SCALE	1:200
DATE PLOTTED	2024-08-29 3:18:04 PM
DRAWING NO.	L1



**LEGAL DESCRIPTION**  
 LOTS 9, 10, 11 & 12 AND PART OF LOTS 8, 13, 19, 20 & 21 BLOCK 1.  
 REGISTERED PLAN 212 TOWN OF ORANGEVILLE.  
 SITE INFORMATION WAS BASED ON SURVEY PREPARED BY  
 TED VAN LANKVELD, ONTARIO LAND SURVEYOR.

**SITE DESCRIPTION**  
 ZONING (CURRENT): CBD ZONE  
 OFFICIAL PLAN: BY-LAW 43-99

**BUILDING CLASSIFICATION**  
 OCCUPANCY: GROUP C, GROUP F3  
 CLASSIFICATION: PART 3

**BUILDING STATISTICS**

GROSS FLOOR AREA (GFA)	m <sup>2</sup>	sf	RESIDENTIAL UNIT COUNT
EXISTING	1,640	17,653	
PROPOSED			
GROUND FLOOR RETAIL	925.22	9,959	N/A
GROUND FLOOR RESIDENTIAL	766.91	8,255	N/A
2ND FLOOR	1720.56	18,520	14
3RD FLOOR	1178.38	12,684	8
4TH FLOOR	1090.77	11,741	10
5TH FLOOR	1074.05	11,561	10
6TH FLOOR	1025.46	11,038	10
7TH FLOOR	939.52	10,113	9
8TH FLOOR	669.92	7,211	4
<b>GFA - TOTAL</b>	<b>9,390.79</b>	<b>101,082</b>	<b>65</b>

**NUMBER OF PARKING SPACES REQUIRED**

**TOTAL PARKING REQUIRED:**  
 REQ'D COMMERCIAL PARKING = 953m<sup>2</sup>/20 = 48/2 = 24 SPACES  
 REQ'D RESIDENTIAL PARKING = 1 PER UNIT = 66 SPACES  
 BARRIER FREE PARKING CALCULATION:  
 (13-100 P.S. = 4% OF TOTAL NUMBER OF SPACES) = 4 SPACES

**TOTAL PARKING SPACES PROVIDED:**  
 TYPICAL PARKING SPACE: 2.7m x 5.5m = 152 SPACES  
 TOTAL BARRIER-FREE PROVIDED (INCLUDED ABOVE):  
 TYPE A: 3.5m x 5.5m = 2 SPACES  
 TYPE B: 2.7m x 5.5m = 2 SPACES  
 AISLE WIDTH (min.): 5.5m (min.)  
 LOADING SPACE REQUIREMENT: (2300m<sup>2</sup> TO 7,500m<sup>2</sup>) = 2 SPACES  
 LOADING SPACE SIZE: 3.5m x 9.0m

**TOTAL BICYCLE PARKING REQUIRED:**  
 REQ'D COMMERCIAL BICYCLE PARKING = 2 SPACES, PLUS 1 SPACE FOR EVERY 1000SQ.M = 3 SPACES

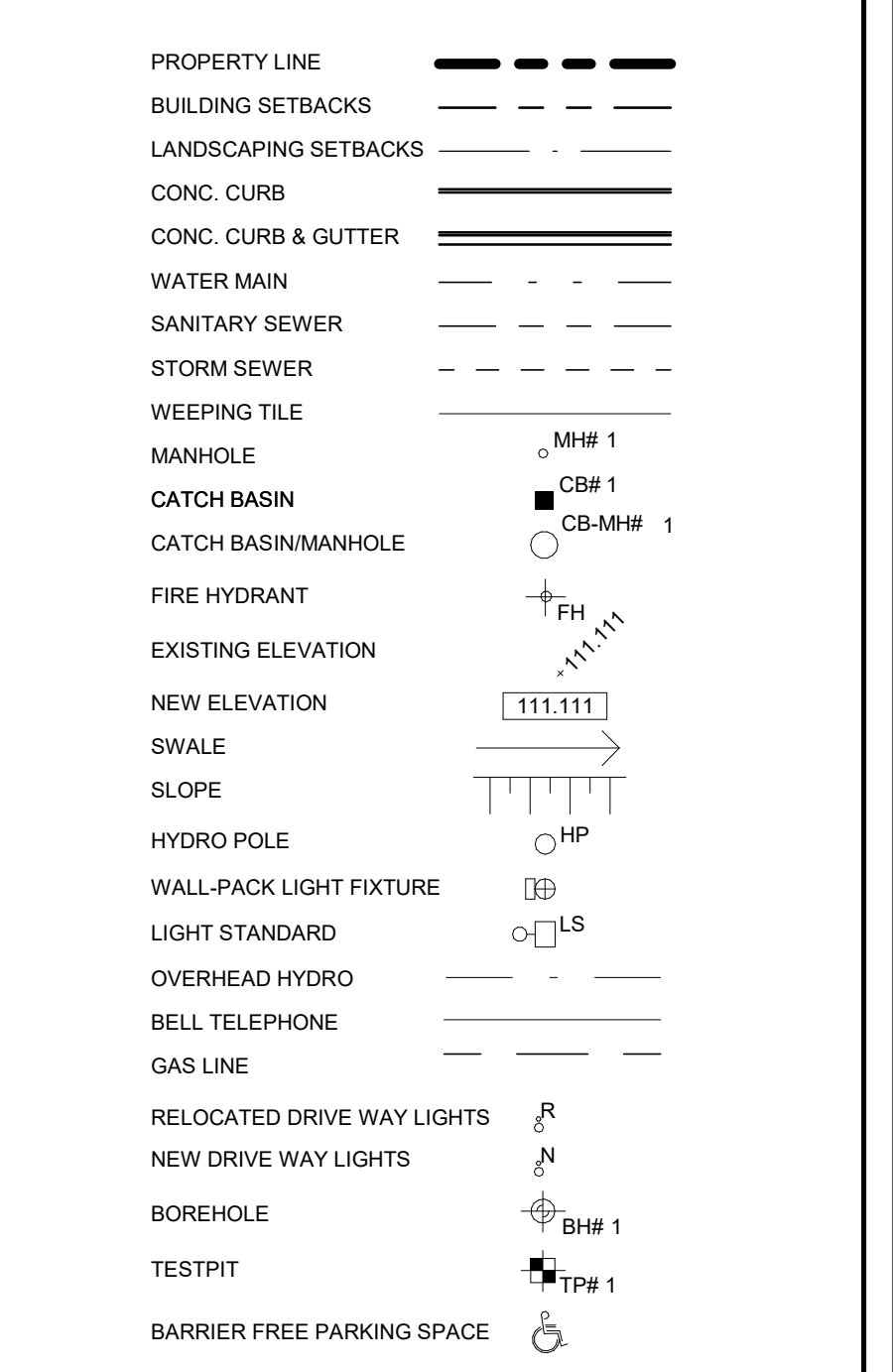
**TOTAL BICYCLE PARKING PROVIDED:**  
 REQ'D PROVIDED BICYCLE PARKING = 6 SPACES

**SITE STATISTICS**

	REQUIRED	PROVIDED
LOT AREA (MIN.):	NIL	2,710.14 m <sup>2</sup>
LOT FRONTAGE (MIN.):	NIL	0 m
LANDSCAPED OPEN SPACE (MIN.):	N/A	0 %
LOT COVERAGE (MAXIMUM):	75%	73.4 %
FRONT YARD SETBACK (MIN.):	NIL	0 m
INTERIOR SIDEYARD SETBACK (MIN.):	NIL/7.0m	7.0 m
EXTERIOR SIDEYARD SETBACK (MIN.):	NIL	N/A
REARYARD SETBACK (MIN.):	7.5m	7.5 m
SETBACK FROM RESIDENTIAL (MIN.):	N/A	N/A
LANDSCAPE BUFFER:	N/A	N/A
LOT DEPTH:	N/A	40.4 m
BUILDING HEIGHT (MAX.):	23.0m	23.0 m
DENSITY:	N/A	3.62

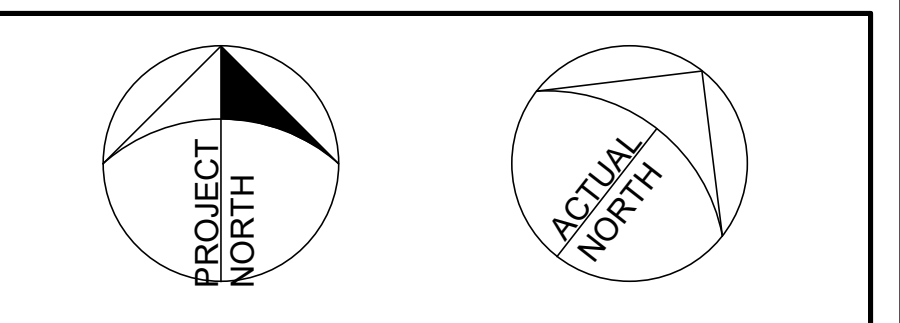
**NORTH LOT PARKING COUNT**  
 EXISTING PARKING TO REMAIN UNTOUCHED  
 50 GROUND PARKING (EXISTING)  
 50 PARKING TOTAL

**PROPOSED LOT PARKING COUNT**  
 REGULAR SURFACE PARKING = 11  
 P1 PARKING UNDER CONDO = 46  
 P2 PARKING UNDER CONDO = 46  
 TOTAL PARKING APPROX. = 103



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No.	Description	Date
2	RE-ISSUED FOR SPA	2024.08.30
1	ISSUED FOR SPA	2024.05.01

**D+H ARCHITECTS INC.**

45 MILL ST, ORANGEVILLE, ON, L9W 2M4 519-941-0912

CONSULTANT

PROJECT OVERALL NAME

**229 BROADWAY**  
 ORANGEVILLE 229 BROADWAY AVE. ONTARIO

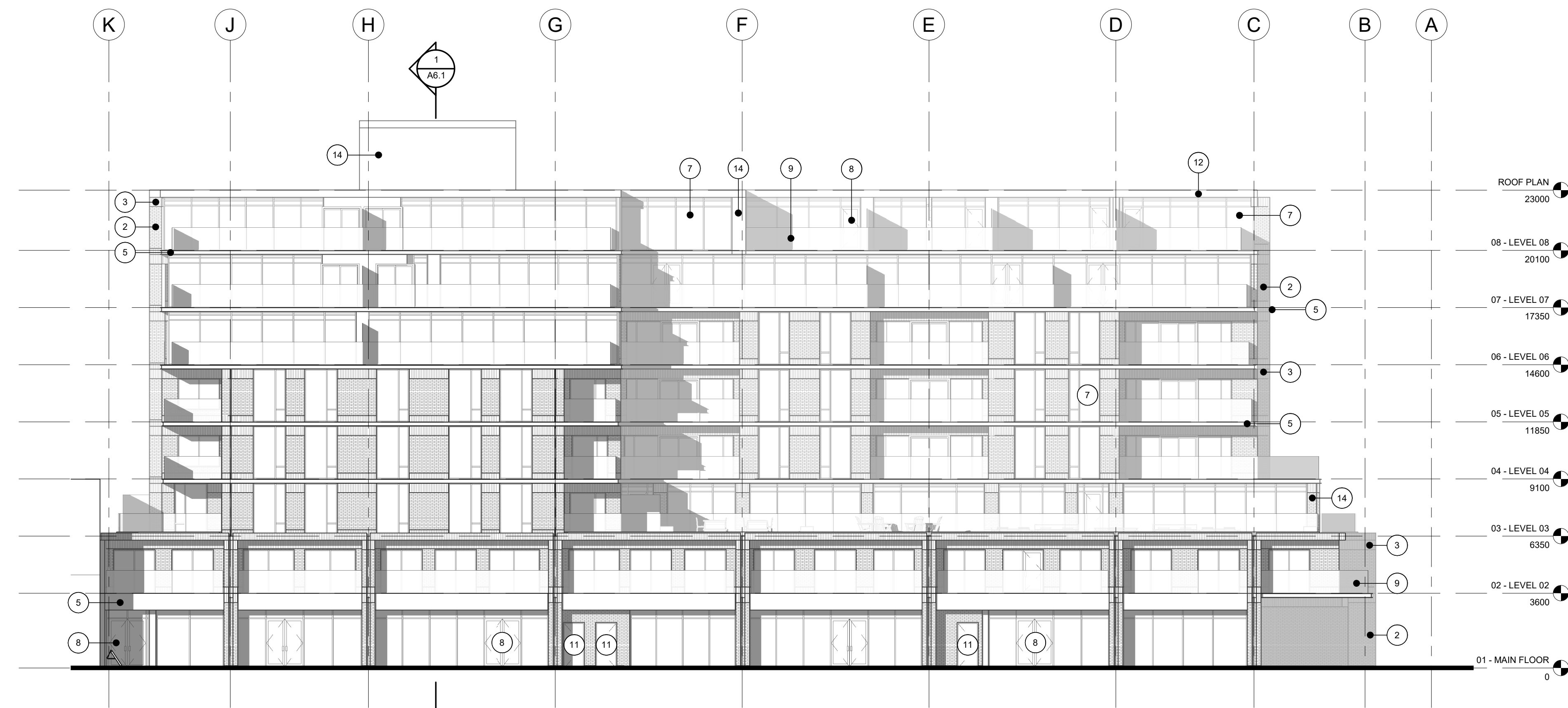
SHEET TITLE

**SITE PLAN**

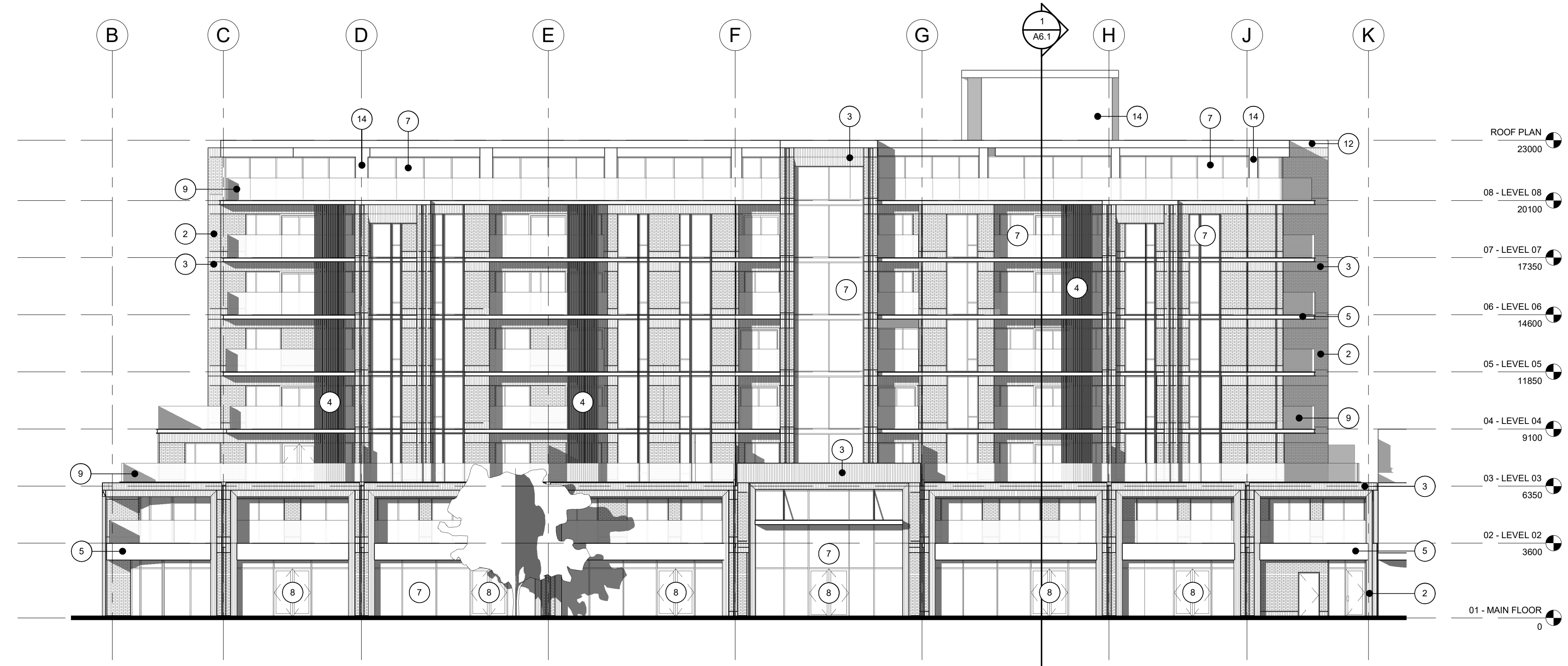
**ONTARIO ASSOCIATION OF ARCHITECTS**

PROJ. NO. 22-139  
 DATE AUGUST 2024  
 DRAWN BY JM  
 CHECKED MH  
 SCALE As indicated  
 DATE PLOTTED 2024-08-29 3:09:57 PM  
 DRAWING NO. A1.0





4 NORTH ELEVATION  
A5.1 1 : 150



5 SOUTH ELEVATION  
A5.1 1 : 150

**LEGEND**

⑦ SYMBOL SHOWN ON ELEVATIONS DENOTES MATERIAL TYPE SHOWN IN MATERIAL LIST

**MATERIAL LIST**

2	BRICK VENEER
3	BRICK SOLIDER COURSING
4	PREFINISHED WOOD
5	PREFINISHED METAL
7	PREFINISHED FIBREGLASS WINDOW
8	PREFINISHED FIBREGLASS DOORS
9	PREFINISHED GLASS RAILING SYSTEM
11	PAINTED HOLLOW METAL DOOR (INSULATED)
12	PREFINISHED ALUMINUM CAP FLASHING
14	PREFINISHED ALUMINUM PANELS

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**229 BROADWAY**  
ORANGEVILLE 229 BROADWAY AVE. ONTARIO

SHEET TITLE  
**ELEVATIONS**

	PROJ. NO.	22-139
	DATE	AUGUST 2024
	DRAWN BY	JM
	CHECKED	MH
	SCALE	As indicated
	DATE PLOTTED	2024-08-29 3:14:23 PM
DRAWING NO.	A5.1	







## **Corporate Services**

### **Previous Approval Process for Committee Meeting Minutes**

**Step 1:** The Secretary completed the minutes after the meeting adjourned.

**Step 2:** The Secretary attached the draft minutes to the next Committee Meeting agenda for Committee approval.

**Step 3:** The Committee would pass a motion to approve the minutes (depending on the Terms of Reference, this could be 4 months later).

**Step 4:** The Secretary would upload the Committee approved minutes to eScribe for Council approval at the next scheduled Council meeting (this could be several weeks later depending on the Council meeting schedule).

**Step 5:** Council would pass a motion to approve the Committee minutes.

**Step 6:** The Committee minutes are published, and the Committee could action any resolutions included in the minutes.

This process could take several months to gain Council approval for actionable resolutions due to the meeting frequencies and schedules.

### **Improved Approval Process for Committee Meeting Minutes**

**Step 1:** The Secretary to complete the minutes within 48 hours of the meeting adjournment.

**Step 2:** The Secretary to circulate draft minutes to Committee members, providing a 72 hour deadline to notify the Secretary of any omissions or errors within the minutes.

**Step 3:** The Secretary to make any necessary amendments.

**Step 4:** Following the deadline, the Secretary will send the minutes to the Clerk's Division for inclusion on the upcoming Council agenda, noting any actionable resolutions.

This enhancement will decrease approval-time significantly and will facilitate timely implementation of decisions. **Committee members are reminded that the minutes capture the decisions of the meeting and do not capture verbatim discussion.**