



**Agenda**  
**Access Orangeville Committee Meeting**

December 12, 2024, 10:00 a.m.

**Electronic and In-Person Participation - Access Orangeville**

**The Corporation of the Town of Orangeville**

**(Chair and Secretary at Town Hall - 87 Broadway)**

**Orangeville, Ontario**

**NOTICE**

Members of the public wishing to view Access Orangeville meetings will have the option to attend in-person, or by calling [+1 289-801-5774](tel:+12898015774) and entering Conference ID: 260 826 207#

Please note that your full name and comments will be part of the public record and will be included in the minutes of the meeting. Prior to the meeting, written comments may be sent to the Committee Secretary by email at [gbrennan@orangeville.ca](mailto:gbrennan@orangeville.ca). Such written comments will become part of the public record.

**Accessibility Accommodations**

If you require access to information in an alternate format, please contact the Clerk's division by phone at 519-941-0440 x 2219 or via email at [clerksdept@orangeville.ca](mailto:clerksdept@orangeville.ca).

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**Pages**

1. **Call to Order**
2. **Disclosures of (Direct or Indirect) Pecuniary Interest**
3. **Land Acknowledgement**  
We would like to acknowledge the treaty lands and territory of the Williams Treaty Nations and the Mississaugas of the Credit First Nation. We also recognize that Dufferin County is the traditional territory of the Wendat and the Haudenosaunee and is home to many Indigenous people today.
4. **Adoption of Minutes of Previous Meeting**  
Recommendations:  
That the minutes of the following meeting are approved:
  - 4.1 **2024-11-14 - Access Orangeville - Minutes** 3
5. **Presentations**
6. **Items for Discussion and Reports**
  - 6.1 **Quote for Wave to Open Buttons and Operators, Alder Street Recreation Centre** 8

**7. Correspondence**

**7.1 Orangeville Transit Complaint**

**8. Announcements**

**9. Date of Next Meeting**

The next meeting is scheduled for Thursday, January 16, 2025, at 10 a.m.

**10. Adjournment**



## **Minutes of Access Orangeville**

**November 14, 2024, 10:00 a.m.**

**Electronic and In-Person Participation - Access Orangeville**

**The Corporation of the Town of Orangeville**

**(Chair and Secretary at Town Hall - 87 Broadway)**

**Orangeville, Ontario**

Members Present: Councillor R. Stevens, Chair  
J. Jackson, Vice-Chair  
P. Charbonneau  
S. Clarke  
M. Hartley  
K. Murphy-Fritz  
R. Ugolini

Members Absent: K. Van Ryn

Staff Present: G. Brennan, Legislative Assistant, Corporate Services  
S. Doherty, Manager, Recreation and Events, Community Services  
T. Dulisse, Manager, Transportation and Development, Infrastructure Services  
J. Lavecchia-Smith, Deputy Clerk, Corporate Services  
J. Rawn, Executive Assistant, Infrastructure Services

### **1. Call to Order**

The meeting is called to order at 10:01 a.m.

### **2. Disclosures of (Direct or Indirect) Pecuniary Interest**

None.

**3. Land Acknowledgement**

Councillor R. Stevens, Chair, acknowledged the treaty lands and territory of the Williams Treaty Nations and the Mississaugas of the Credit First Nation. He also recognized that Dufferin County is the traditional territory of the Wendat and the Haudenosaunee and is home to many Indigenous people today.

**4. Adoption of Minutes of Previous Meeting**

**2024-026**

**Moved By** J. Jackson

That the minutes of the following meeting are approved:

**4.1 2024-10-10 - Access Orangeville - Minutes**

**Carried**

**5. Presentations**

None.

**6. Items for Discussion and Reports**

**6.1 Proposed 2025 Work Plan**

The Committee engaged in a discussion surrounding their proposed 2025 work plan. The Committee discussed the scope of various projects, reviewed and established budget requirements, and outlined key timelines and dates.

Sharon Doherty, Manager, Recreation & Events, Community Services, provided clarity surrounding the difference between the proposed 2025 Access Orangeville Committee work plan, and the 2023-2026 multi-year Accessibility Plan that the Town of Orangeville is required to submit under the Accessibility for Ontarians with Disabilities Act, 2005 (AODA).

**2024-027**

**Moved By** J. Jackson

That the proposed 2025 Access Orangeville Committee workplan, be approved.

**Carried**

## **6.2 Annual Accessibility Champion Award Criteria**

Sharon Doherty, Manager, Recreation & Events, Community Services, led a discussion on the criteria for the Annual Accessibility Champion Award. Ms. Doherty provided a historical overview of the award, highlighting its inception, evolution, and the date it's awarded.

The Committee discussed the criteria for eligibility and potential restrictions that could be in place for nominees and recipients, including, only allowing Town of Orangeville residents to be nominated, making Committee members and Town staff ineligible to receive the award, and only allowing recipients to receive the award once per Council term. Members of the Committee discussed making the criteria for the award sector specific and have various categories of winners such as an organizational category, small business category, an individual's category, and or a volunteer category.

Tony Dulisse, Manager, Transportation and Development, Infrastructure Services, expressed support in modifying the eligibility criteria while ensuring that the program is still intended to promote accessibility and inclusivity to the community.

The Committee discussed the monetary value associated with the award and possible alternative expenditures. The Committee discussed the idea of donating the award amount on behalf of a recipient to a local organization, donating the award amount on behalf of a recipient to fund an accessible activity such as a public skate or swim, or creating a commemorative bench with recipients names added to a plaque each year. The Committee also noted how certain individuals and families could use the award winnings to help support their ongoing needs and services.

## **6.3 Role of the Committee and Code of Conduct**

R. Ugolini, Committee member, discussed the responsibilities of an Accessibility Committee, the Town of Orangeville's Code of Conduct, the Accessibility for Ontarians with Disabilities Act (AODA), 2005, and Integrated Accessibility Standards.

The Committee discussed the large scale events that occur within the Town of Orangeville, the different requirements for vendors compared to town initiated events, and the various advancements that have occurred to accommodate and improve accessibility during events.

The Committee discussed integrated accessibility standards and the current process for reviewing site plans. The Committee highlighted the desire to review additional site plans, ensuring that accessibility needs are being met. Additionally, the Committee noted the need for Town staff to effectively address public complaints surrounding accessibility.

Sharon Doherty, Manager, Recreation and Events, Community Services, and Tony Dulisse, Manager, Transportation and Development, Infrastructure Services, discussed the consultation process for reviewing site plans, the procedures for site plan approval, Integrated Accessibility Measures, and the jurisdiction of the municipality on public versus private property.

Jordyn Lavecchia-Smith, Deputy-Clerk, Corporate Services, shared insight on the interdepartmental collaboration that occurs to effectively address accessibility complaints, citing new parking spots at the Orangeville Court House as an successful example. Ms. Lavecchia-Smith emphasized the Town's ongoing commitment to improving accessibility and noted that the Town is committed to improving these standards to better serve the community.

**6.4 2025 Access Orangeville Proposed Meeting Schedule**

The Committee discussed their proposed 2025 meeting schedule and highlighted the need for an additional meeting to take place in January, 2025.

**2024-028**  
**Moved By** J. Jackson

That the proposed 2025 meeting schedule be approved, and  
That a meeting be scheduled on January 16, 2025.

**Carried**

**7. Correspondence**

None.

**8. Announcements**

M. Hartley provided an update on the Orangeville Northmen Lacrosse-ing Barriers initiative and future plans for the program.

**9. Date of Next Meeting**

The next meeting is scheduled for Thursday, December 12, 2024.

**10. Adjournment**

**2024-029**

**Moved By** M. Hartley

That the meeting be adjourned at 11:35 a.m.

**Carried**



165 C Line, Unit #8  
 Orangeville, ON. L9W 3V2  
 Office: 519-941-7549  
 Fax: 519-941-7551  
[jayjaybusinessservices@sympatico.ca](mailto:jayjaybusinessservices@sympatico.ca)

QUOTE# AA 12032024 (ADO's and Buttons)  
 Company Name: Town of Orangeville  
 Attn: Cam Coulter Phone #: 519-940-9092 Ext. 4108  
 Address: 87 Broadway FAX # :  
 Orangeville, ON L9W 1K1 Cell : 519-278-5522  
 Payment Terms: Due Upon Completion [ccoulter@orangeville.ca](mailto:ccoulter@orangeville.ca)

Qty.	Item #	Description	Price	Amount
<b>Service Work at Alder Arena - 275 Alder St.</b>				\$ -
1	BUTTONS	Door # 1 - Green Rink Lower Door - requires 2 Wave to Open Buttons, 2 Back Boxes for Installation of the buttons - we will be wiring in a Transformer and Rectifier Power Supply - also included in the install is EMT/Conduit, other misc. items and the Labour to install and program both buttons	\$ 1,275.75	\$ 1,275.75
				\$ -
				\$ -
				\$ -
1	BUTTONS	Door # 4 - Red Rink 2nd Floor Door - requires 2 Wave to Open Buttons, 2 Back Boxes for Installation of the buttons - we will be wiring in a Transformer and Rectifier Power Supply - also included in the install is EMT/Conduit and the Labour to install and program both buttons - this double set of doors has a Guide Rail already in place to save the expense of a Pedestal for the button - we will be using a Narrow Jamb Style Wave to Open Button on the one side and a Square Button on the other side of the doorway - other misc. items also included	\$ 1,175.75	\$ 1,175.75
				\$ -
				\$ -
				\$ -
				\$ -
1	ADO	Door # 2 - Green Rink 2nd Floor - Door to Walking Track - New ADO Install Requires a 35" RH/Push Operator, also included in the install is a set of Wave to Open Buttons with Back Boxes, Electric Strike, Male and Female DC Disconnection Terminal Block Plugs, Misc. EMT and Wire and all the labour to cut in the strike install and program the ADO and Buttons	\$ 5,225.00	\$ 5,225.00
				\$ -
				\$ -
				\$ -
1	ADO	Door # 3 - Red Rink Lower Floor - New ADO Install - Requires a 46" LH/Push Operator, also included in the install is a set of Wave to Open Buttons with Back Boxes, Electric Strike, Male and Female DC Disconnection Terminal Block Plugs, Misc. EMT and Wire and all the labour to cut in the strike install and program the ADO and Buttons	\$ 5,225.00	\$ 5,225.00
				\$ -
				\$ -
				\$ -
<b>Test and Ensure Proper Operation</b>				\$ -

<b>Installation Instructions:</b> As Discussed we require 110V to both Green Rink 2nd Floor and Red Rink Lower Floor Doors and we also require an ON/OFF Switch with a section of BX for future service use - your on-site Electrician to Supply	<b>Material</b>	<u>\$12,901.50</u>
<b>All required product/parts being provided by JAY &amp; JAY Business Services Inc.</b>	<b>Install</b>	_____
<b>Comments:</b> From the Time of Approval - please allow 7-14 Days to order and acquire all the required parts...	<b>Subtotal</b>	\$12,901.50
<b>Any parts or labour above the mentioned herein will be extra and approved by customer prior to install</b> All material under a 1 year warranty	<b>HST :</b>	<u>\$ 1,677.20</u>
	<b>TOTAL</b>	<u>\$14,578.70</u>

Quote valid for 30 days after below date.

JAY and JAY Business Services or an Authorized Contractor will complete above work. The Customer will be notified of any exceptions that may cause shifting in total amount. Customer must approve all work before final invoicing by JAY & JAY Business Services. All changes will require approval from the Customer Representative. Conformance to building code or life safety regulations, is the responsibility of the Customer.

JAY & JAY B.S. Inc. Representative: Name : Tim Venn  
 Signature : \_\_\_\_\_ Date : 2024-12-03  
 Customer Representative: Name : Cam Coulter  
 Signature : \_\_\_\_\_ Date : 2024-12-03

"Your Business Solutions Specialists"