



Agenda
Council Meeting - Capital Budget

Monday, December 9, 2024, 7:00 p.m.
Electronic and In-Person Participation - Council
The Corporation of the Town of Orangeville
(Mayor and Clerk at Town Hall - 87 Broadway)
Orangeville, Ontario

NOTICE

Members of the public who have an interest in a matter listed on the agenda may, up until 10:00 a.m. on the day of a scheduled Council meeting, email councilagenda@orangeville.ca indicating their request to speak to a matter listed on the agenda. There will be an option to provide comments to Council either in person or virtually. Correspondence submitted will be considered public information and entered into the public record.

Members of the public wishing to view the Council meeting or raise a question during the public question period will have the option to attend in-person in Council Chambers, located at Town Hall, 87 Broadway, Orangeville; or by calling 1-289-801-5774 and entering Conference ID: 229 904 47# The Council meeting will also be livestreamed, for members of the public that wish to view the meeting online, please visit: <https://www.youtube.com/c/OrangevilleCouncil>

Accessibility Accommodations

If you require access to information in an alternate format, please contact the Clerk's division by phone at 519-941-0440 x 2242 or via email at clerksdept@orangeville.ca

Pages

- 1. Call To Order**
- 2. Approval of Agenda**
Recommendations:
That the agenda and any addendums for the December 9, 2024 Council - Capital Budget Meeting, be approved.
- 3. Disclosure of (Direct and Indirect) Pecuniary Interest**
- 4. Closed Meeting**
None.
- 5. Open Meeting - 7:00 p.m.**
- 6. Singing of National Anthem**
- 7. Land Acknowledgement**
We would like to acknowledge the treaty lands and territory of the Williams

Treaty Nations and the Mississaugas of the Credit First Nation. We also recognize that Dufferin County is the traditional territory of the Wendat and the Haudenosaunee, and is home to many Indigenous people today.

8. Announcements by Chair

This meeting is being aired on public television and/or streamed live and maybe taped for later public broadcast or webcast. Your name is part of the public record and will be included in the minutes of this meeting. Any member of the public connecting via telephone is reminded to press *6 to mute and unmute. Please remain muted until the Chair requests comments or questions from the public.

9. Rise and Report

None.

10. Adoption of Minutes of Previous Council Meeting

None.

11. Question Period

Any member of the public connecting via telephone is reminded to press *6 to mute and unmute and that they have a maximum of 3 minutes to ask their question.

12. Presentation, Petitions and/or Delegation

Registered delegates and presenters are reminded that they have a maximum of 5 minutes to address Council.

12.1 Cheryl Braan, Treasurer - Capital Budget

In-Person

13. Consent Agenda

The following items have been compiled under the Consent Agenda to facilitate a single vote for Council consideration. Council may remove any item from the Consent Agenda for individual consideration.

Recommendations:

That all Consent Agenda items for the current Council Meeting listed under 13.1 Staff Reports and 13.2 Correspondence, be received or approved as presented with the exception of the items removed for individual consideration.

13.1 Staff Reports

13.1.1 2025-2034 Capital Program, CPS-2024-090

Recommendations:

That report CPS-2024-090, 2025-2034 Capital Program, be received; and

That Council endorse the updated ten-year capital program, as presented in CPS-2024-090 dated December 9, 2024; and

That Council direct staff to include approval of the 2025-2034

capital program in 2025 Consolidated Budget resolutions on
December 10, 2024.

13.2 Correspondence

None.

14. Announcements

15. By-Laws

Recommendations:

That all by-laws for the current Council Meeting listed under item 15. By-laws,
be read three times and finally passed.

**15.1 A by-law to confirm the proceedings of the Council of The Corporation of
the Town of Orangeville at its Council - Capital Budget Meeting held on
December 9, 2024**

12 - 12

16. Adjournment

Recommendations:

That the meeting be adjourned.



Subject: 2025-2034 Capital Program

Department: Corporate Services

Division: Finance

Report #: CPS-2024-090

Meeting Date: 2024-12-09

Recommendations

That report CPS-2024-090, 2025-2034 Capital Program, be received; and

That Council endorse the updated ten-year capital program, as presented in CPS-2024-090 dated December 9, 2024; and

That Council direct staff to include approval of the 2025-2034 capital program in 2025 Consolidated Budget resolutions on December 10, 2024.

Overview

The 2025 Budget is the third budget of this term of Council. Staff have worked diligently throughout the summer and fall to develop a 2025 Consolidated Budget that balances service and infrastructure pressures with affordability for tax- and ratepayers. The 2025 Consolidated Budget builds from investments and strategies initiated in 2024 that will continue into 2025 and future years.

Part of the annual budget process includes a review of infrastructure needs across all services to update the ten-year capital program to reflect asset renewal in accordance with asset management plans and new investments in infrastructure needed to support growth as identified in various master plans and the Town’s official plan. This is an iterative process that considers the criticality of need, resource capacity and funding availability in determining the timing of these projects.

The Town undertook several reviews and updates during 2024 that have a financial impact on the funding plan for the capital program. A water and wastewater rate study recalculated user rate requirements to support, in part, capital funding needs over the next ten years. Additionally, the Town has updated its Development Charge (DC) background study and by-law to increase DC rates to maximum permissible rates in accordance with prescribed calculations to ensure that, to the greatest extent possible,

the cost of growth is recovered from the development of new properties within the Town.

The proposed 2025-2034 capital program provides \$72 million in investments in critical infrastructure in 2025 and \$312 million across the ten-year planning horizon. Approximately \$43 million of the 2025 capital budget relates to works such as sidewalk rehabilitation and expansion, road renewal, trail and park development, and water meter upgrades that are being carried forward from 2024 into 2025 and \$29 million relates to new works such as road reconstruction, municipal vehicles, water and wastewater infrastructure renewal, facility upgrades and a new pump track at Alder being undertaken. The proposed capital program contemplates total debt issuance of \$67 million across the ten-year planning horizon, of which \$19 million is identified in 2025.

Background

On December 2, 2024, staff formally tabled the 2025 Budget Report, which included the proposed 2025 operating budget, 2025-2034 capital program, and a multi-year operating budget forecast. An accompanying staff presentation provided additional context on several key drivers within the 2025 Budget, including service level changes, a summary of base budget adjustments for the 2025 budget, a review of capital program allocations and a long-term outlook for debt and reserve funds.

The primary purpose of this report is to provide Council with a high-level overview of the proposed 2025-2034 Capital Program expenditure and funding plan. Key 2025 capital projects included in the proposed 2025-2034 capital program are highlighted in the following table:

Infrastructure Services	Community Services	Corporate Services
<ul style="list-style-type: none"> • Transportation master plan • Road resurfacing program • Road reconstruction – Bythia St., St. Andrew St., Third Ave. • Filter Media Rehabilitation • Water Treatment, Rehabilitation & Optimization 	<ul style="list-style-type: none"> • Economic Development & Culture tree sculptures and banner poles with hardware • Facilities Building Condition Assessments of Orangeville Firehall, Public Library, Seniors Centre and Town Hall • Rotary Park Playground • Fire Engine Pumper • Recreation & Events Block Box Replacement 	<ul style="list-style-type: none"> • Enterprise Asset Management • Dayforce Optimization and Enhancement Initiative • Website Update Project

Analysis/Current Situation

The 2025-2034 Capital Program is updated annually to reflect progress on the Town's Strategic Plan and other planning documents. The Town deploys best practices in municipal asset management in building a long-term, sustainable infrastructure investment plan.

Asset Management and Funding Gap

The Town's Asset Management Plan (AMP) for core infrastructure assets was approved in 2022. This plan helps to better define the state of infrastructure, and the Town's fiscal capacity to maintain, repair, and replace critical infrastructure assets over the long-term. The Town's AMP for non-core infrastructure assets was approved in 2024. This plan describes the actions required for the Town to manage its non-core portfolio of assets in a way that supports current service levels while managing risks and costs. The next Asset Management Plan, that will incorporate future levels of service needs, is underway and will be presented for Council consideration in mid-2025.

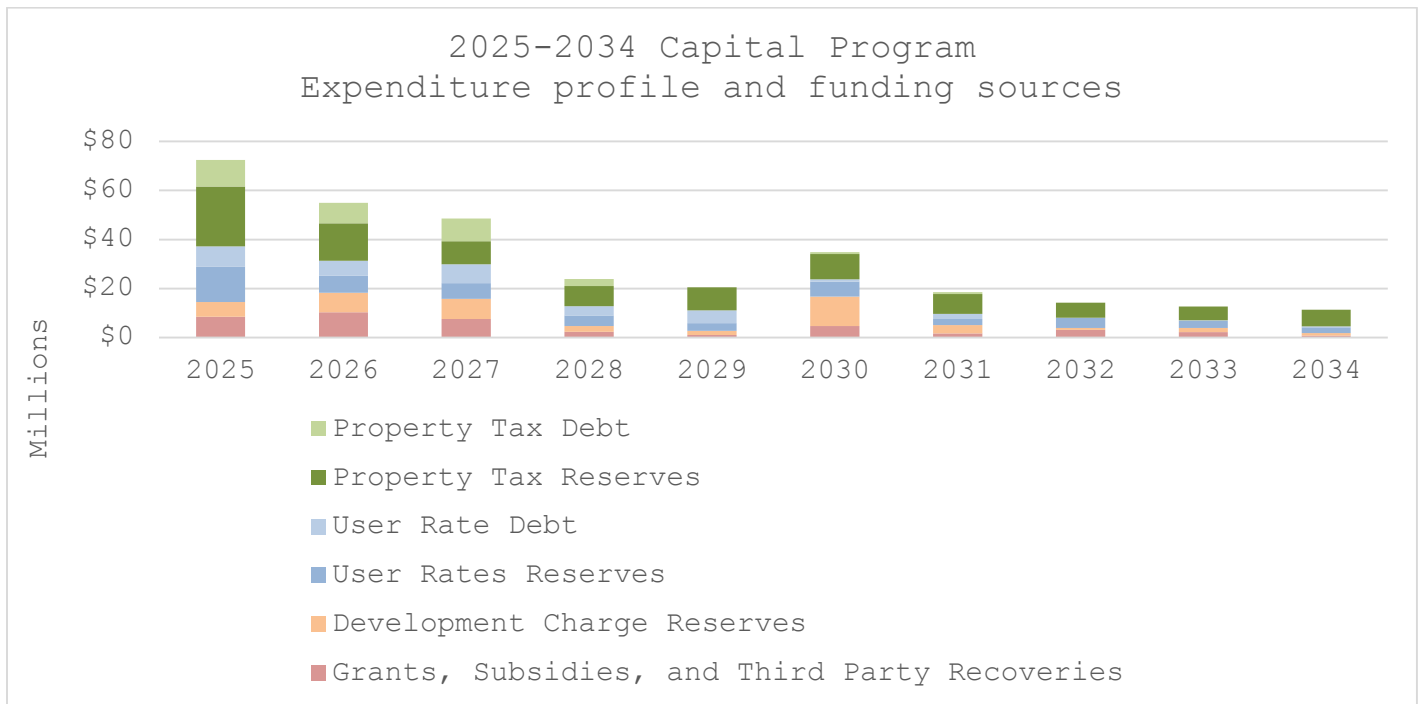
As outlined in staff report CPS-2024-061 Reserve and Reserve Fund Policy Update presented on October 7, 2024 staff identified significant funding shortfalls for capital reserves that total over \$6.3 million annually. To get at this shortfall, staff will be developing an integrated long-term financial strategy that will outline a plan to close the funding gap. In the interim, staff propose to introduce a gapping provision into the 2025 operating budget to account for staff vacancies throughout the year and repurpose this budget capacity to additional funding for capital. Staffing gapping is a primary source of operating budget surpluses and rather than relying on these surpluses to fund a portion of capital, we should budget funding allocations where they are actually needed – for capital.

2025 Capital Budget and Nine-year Forecast

In looking at funding capacity from all sources (tax levy, debt, reserves, grants), and coupled with the significant workload of numerous "carry-forward" initiatives, staff have drafted the 2025-2034 capital program to more accurately reflect when expenditure will be incurred rather than showing a project commitment 100% in the year in which it is planned to begin. This approach optimizes funding sources according to when they will actually be needed, rather than committing funding upfront and impinging on the ability to work on more projects concurrently.

Over the longer-term capital forecast period of 2026-2034, staff are challenged with predicting capital needs across all services areas and rely on other planning documents such as the asset management plan, the development charge study and the Town's official plan to determine future need. The capital forecast is updated annually to capture changes arising from external factors including economic conditions, long lead times, capital cost escalation, environmental impacts, legislative changes and technological advancements.

Spending in the 2025-2034 Capital program averages at \$31 million annually, with funding allocated from a variety of sources: grants and subsidies, user rates reserves and debt, property tax reserves and debt, and development charges. Planned expenditure for 2025 totals \$72 million. The following chart outlines planned investment by year and how the Town plans to pay for these investments.

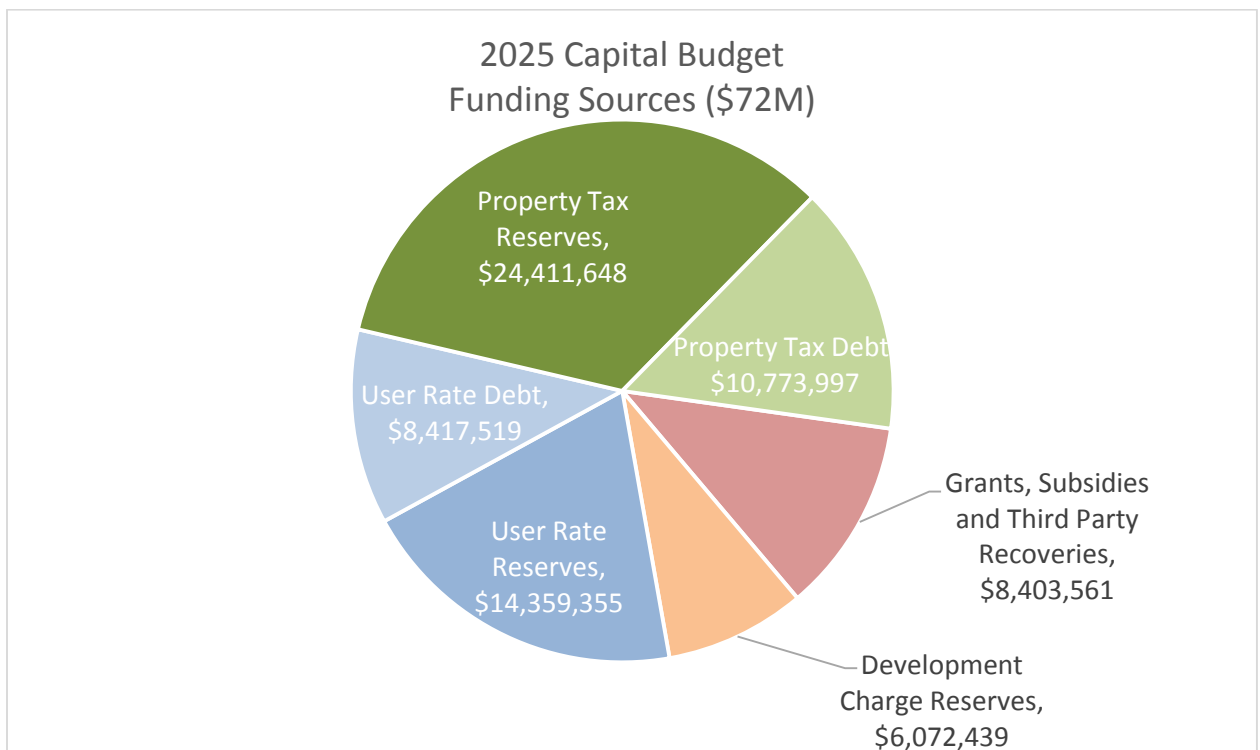
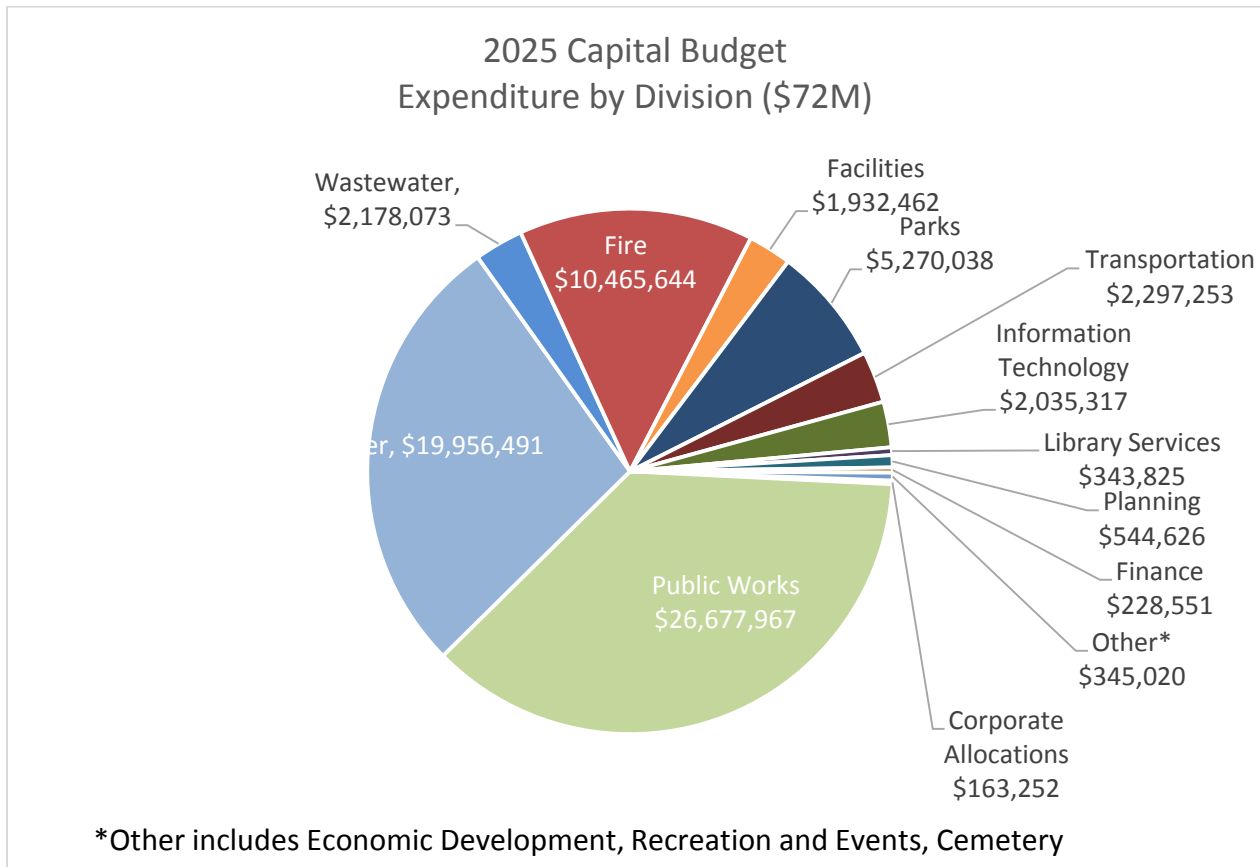


Overall, staff have drafted the 2025-2034 capital program to recognize fiscal capacity and strategic priorities, with a focus on clearing a backlog of outstanding capital initiatives.

Recent changes to the Development Charges Act imposed by the Province introduce exemptions and deferrals for certain types of developments and as a result, a municipality may collect less DCs to cover infrastructure costs. Additionally, many infrastructure funding programs with senior levels of government are application-based and do not guarantee a stable source of funding for capital works. With the mounting uncertainty of alternative funding sources such as development charges and grants/subsidies from senior levels of government, it is imperative to maintain funding from own-source revenues (property taxes and user rates) and to utilize reserves to smooth out the funding needs across the planning horizon.

Corporate Implications

The 2025 Capital Budget, including projects being carried forward from 2024, totals approximately \$72 million. The following two pie charts outline the programs and services for which investments are planned as well as how the Town proposed to pay for these investments.



Debt requirements associated with the capital program put added pressure on future operating budgets in the form of debt servicing costs. More work will continue on the long-term integrated financial strategy in 2025 with the development of a debt management strategy. This will provide guidance to the development of future capital plans to ensure the right amount of debt is taken out on the right projects at the right time and ensure the capital program is balanced and funded in a sustainable way.

Conclusion

The 2025-2034 capital program is one component part of the 2025 Consolidated Budget. Approval of the 2025 Consolidated Budget is scheduled for December 10, 2024.

Strategic Alignment

Strategic Plan

Strategic Goal: Future-Readiness

Objective: Sustainability

Sustainable Neighbourhood Action Plan

Theme: Corporate and Fiscal

Strategy: Demonstrate municipal leadership by considering the environmental, social and economic impacts of all Town decisions

Notice Provisions

Not applicable

Respectfully submitted and Reviewed by,

Antonietta Minichillo
General Manager, Corporate Services

Prepared by:

Cheryl Braan
Position, Department

Attachment(s): 2025 Capital Budget Summary

Capital budget table 1.0

	Carry-forwards	2025 new requests	2025 total	2026	2027	2028	2029	2025 – 2029 subtotal	2030 – 2034 subtotal	10-year total
Expenditure by division										
Clerks	211,620		211,620					211,620		211,620
Human Resources					57,433			57,433	123,000	180,433
Corporate Allocations	113,252	50,000	163,252			380,000		543,252		543,252
Finance	208,551	20,000	228,551	400,000				628,551		628,551
Information Technology	852,417	1,182,900	2,035,317	319,152	250,576	426,964	325,593	3,357,602	2,192,772	5,550,374
Planning	344,626	200,000	544,626	75,000				619,626	275,000	894,626
Economic Development & Culture		21,000	21,000	11,000	11,500	11,500	12,000	67,000	63,000	130,000
Parks	2,802,038	2,468,000	5,270,038	2,048,000	1,388,000	1,597,000	365,000	10,668,038	1,869,000	12,537,038
Recreation and Events	25,000	65,000	90,000					90,000		90,000
Facilities	695,730	1,236,732	1,932,462	2,288,672	6,406,084	4,313,820	1,360,239	16,301,277	2,147,000	18,448,277
Fire	8,773,644	1,692,000	10,465,644	14,094,792	2,670,649	162,548	204,499	27,598,132	3,978,649	31,576,781
Public Works	11,274,467	15,403,500	26,677,967	19,333,871	14,973,921	8,394,356	10,465,563	79,845,678	48,327,559	128,173,237
Transportation	1,547,253	750,000	2,297,253	1,535,000	30,000	30,000		3,892,253	3,950,000	7,842,253
Cemetery		22,400	22,400	46,000	186,500	54,000	12,200	321,100	94,700	415,800
Water	14,803,891	5,152,600	19,956,491	10,398,068	9,435,000	5,195,500	3,911,500	48,896,559	21,313,500	70,210,059
Wastewater	1,879,073	299,000	2,178,073	4,103,000	12,801,163	2,978,000	3,499,000	25,559,236	5,493,000	31,052,236
Library Services	60,025	283,800	343,825	287,260	345,568	325,384	280,566	1,582,603	1,670,000	3,252,603
Total investment in capital	43,591,587	28,846,932	72,438,519	54,939,815	48,556,394	23,869,072	20,436,160	220,239,960	91,497,180	311,737,140

Capital budget table 1.0

	Carry-forwards	2025 new requests	2025 total	2026	2027	2028	2029	2025 – 2029 subtotal	2030 – 2034 subtotal	10-year total
Funding sources										
Grants, subsidies, and third party recoveries	2,165,186	6,238,375	8,403,561	10,286,706	7,489,909	2,320,771	1,035,000	29,535,947	12,359,117	41,895,064
Development Charge Reserves		6,072,439	6,072,439	7,958,853	8,236,657	2,295,592	1,720,376	26,283,917	18,752,203	45,036,120
User Rates Reserves	12,643,528	1,715,827	14,359,355	6,915,946	6,494,572	4,396,381	3,086,565	35,252,819	18,138,726	53,391,545
User rate debt	3,637,900	4,779,619	8,417,519	6,094,087	7,602,892	3,730,326	5,227,748	31,072,572	5,118,750	36,191,322
Property Tax Reserves (including capital levy contribution)	15,266,026	9,145,622	24,411,648	15,383,823	9,472,564	8,213,502	9,366,471	66,848,008	37,128,384	103,976,392
Property tax debt	9,878,947	895,050	10,773,997	8,300,400	9,259,800	2,912,500		31,246,697		31,246,697
Total funding sources	43,591,587	28,846,932	72,438,519	54,939,815	48,556,394	23,869,072	20,436,160	220,239,960	91,497,180	311,737,140



The Corporation of the Town of Orangeville

By-law Number 2024-

A by-law to confirm the proceedings of the Council of The Corporation of the Town of Orangeville at its Council – Capital Budget Meeting held on December 9, 2024

Whereas Section 5 (1) of the Municipal Act, 2001, as amended, provides that the powers of a municipal corporation shall be exercised by its council; and

Whereas Section 5 (3) of the Municipal Act, 2001, as amended, provides that municipal powers shall be exercised by by-law; and

Be it therefore enacted by the municipal Council of The Corporation of the Town of Orangeville as follows:

1. That all actions of the Council of The Corporation of the Town of Orangeville at its Council – Capital Budget Meeting held on December 9, 2024, with respect to every report, motion, by-law, or other action passed and taken by the Council, including the exercise of natural person powers, are hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this or a separate by-law.
2. That the Mayor and Clerk are authorized and directed to do all the things necessary to give effect to the action of the Council of The Corporation of the Town of Orangeville referred to in the preceding section.
3. That the Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the seal of The Corporation of the Town of Orangeville.

Read three times and finally passed this 9th day of December, 2024.

Lisa Post, Mayor

Jordyn Lavecchia-Smith, Deputy Clerk