



Agenda

Heritage Orangeville Committee Meeting

Thursday, October 17, 2024, 6:00 p.m.

Electronic and In-Person Participation - Heritage Orangeville

The Corporation of the Town of Orangeville

(Chair and Secretary at Town Hall - 87 Broadway)

Orangeville, Ontario

NOTICE

Members of the public wishing to view Heritage Orangeville meetings will have the option to attend in-person or by calling 1-289-801-5774 and entering Conference ID: 665 427 226#

Please note that your full name and comments will be part of the public record and will be included in the minutes of the meeting.

Prior to the meeting, written comments may be sent to the Secretary of Heritage Orangeville by email at heritage@orangeville.ca. Such written comments will become part of the public record.

Accessibility Accommodations

If you require access to information in an alternate format, please contact the Clerk's division by phone at 519-941-0440 x 2242 or via email at clerksdept@orangeville.ca

Pages

1. Call to Order

2. Disclosures of (Direct or Indirect) Pecuniary Interest

3. Land Acknowledgement

We would like to acknowledge the treaty lands and territory of the Williams Treaty Nations and the Mississaugas of the Credit First Nation. We also recognize that Dufferin County is the traditional territory of the Wendat and the Haudenosaunee, and is home to many Indigenous people today.

4. Adoption of Minutes of Previous Meeting

Recommendations:

That the minutes of the following meeting are approved:

4.1 2024-09-19 - Heritage Orangeville - Minutes

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5. Presentations

None.

6. Items for Discussion and Reports

6.1 Data Orangeville Update - Drew Gwilliams

6.2 Heritage Week 2025 - Lynda Addy

6.3	Draft 2025 Committee Work Plan	6
7.	Correspondence	
	None.	
8.	Announcements	
9.	Remaining 2024 Budget	8
10.	Date of Next Meeting	
	The next meeting is scheduled for November 21, 2024 at 6 p.m.	
11.	Adjournment	



Minutes of Heritage Orangeville

September 19, 2024, 6:00 p.m.

Electronic and In-Person Participation - Heritage Orangeville

The Corporation of the Town of Orangeville

(Chair and Secretary at Town Hall - 87 Broadway)

Orangeville, Ontario

Members Present: Councillor D. Sherwood
L. Addy
T. Brett
H. Daggitt
G. Sarazin

Members Absent: D. Gwilliams (with notice)

Staff Present: M. Adams, Secretary
B. Ward, Manager of Planning

1. Call to Order

The meeting was called to order at 6:00 p.m.

2. Disclosures of (Direct or Indirect) Pecuniary Interest

None.

3. Land Acknowledgement

The Chair acknowledged the treaty lands and territory of the Williams Treaty Nations and the Mississaugas of the Credit First Nation. The Chair also recognized that Dufferin County is the traditional territory of the Wendat and the Haudenosaunee, and is home to many Indigenous people today.

4. Adoption of Minutes of Previous Meeting

Recommendation: 2024-018

Moved by L. Addy

That the minutes of the following meeting are approved:

4.1 2024-06-20 - Heritage Orangeville - Minutes

Carried

5. Presentations

5.1 Jordyn Lavecchia-Smith, Deputy Clerk, Corporate Services, Town of Orangeville - Committee Governance Refresher

Jordyn Lavecchia-Smith, Deputy Clerk, Corporate Services, provided the Committee with a Committee Governance Refresher presentation. Mrs.

Lavecchia-Smith discussed the various Boards, Committees, and Task Forces that advise Council on important matters. She shared details on the roles and responsibilities for Committee Members, the Chair, the Staff Liaison, and the Committee Secretary. She advised the Committee on the effectiveness of having an agenda, and how that contributes to the efficiency of a meeting. Mrs. Lavecchia-Smith clarified the decision-making process for when a motion is up for consideration, and the various outcomes when a motion is being voted on. Mrs. Lavecchia-Smith advised the Committee on next steps and plans for 2025.

6. Items for Discussion and Reports

6.1 Heritage District Plan - Brandon Ward

Brandon Ward provided an update on the status of the Heritage District Plan. A Planning consultant has been secured with a heritage sub-consultant to assist with the project. The consultant will review and update the York Street area and provide their recommendation.

6.2 Mill Street Directional Signage - Troy Brett

The Orangeville BIA are in the process of producing two new signs to coincide with their new branding. These signs will replace the ones located at the corner of Broadway and Mill Street.

Recommendation: 2024-019

Moved by Councillor Sherwood

That Heritage Orangeville supports the proposed signage presented by the Orangeville BIA at the corner of Mill Street and Broadway as it is in keeping with heritage attributes to support the existing HCD.

Carried Unanimously

6.3 2025 Calendar Update - Gary Sarazin

Lynda Addy and Gary Sarazin presented the photos and text to the Committee members for next year's calendar.

Mary Adams, Committee Secretary, was asked to circulate the information to the Committee members for their review and comments.

Recommendation: 2024-020

Moved by Councillor Sherwood

That the photos and text be received and approved;

And that Ms. Addy and Mr. Sarazin commence discussions with Communications staff.

Carried

6.4 Data Orangeville Update - Drew Gwilliams

This item was deferred to the next meeting.

6.5 Municipal Register

The Committee discussed the selection of ten properties for possible designation. Ms. Addy advised that there were some properties proposed

for designation a number of years ago which could be used as a starting point. She will locate the list and bring it to the next meeting.

6.6 Heritage Items - Councillor Sherwood

The Chair circulated the photos and documents to the Committee. The Committee reviewed and discussed the items. It was concluded that staff scan and save the items in Records and then forward everything to the Museum of Dufferin.

7. Correspondence

7.1 Comments - 11A York Street - Warrington and Tanya Ellacott

The Committee discussed the correspondence received from the residents.

Ms. Adams will provide a response to the residents acknowledging receipt of the correspondence, and that it will be forwarded to Planning staff for further review.

8. Announcements

Councillor Sherwood advised that Council had an educational session from the Ministry of Citizenship and Multiculturalism on September 9 to provide information on the Ontario Heritage Act.

9. Budget

Recommendation: 2024-021

Moved by H. Daggitt

That the budget be approved as presented.

Carried

10. Date of Next Meeting

The next meeting is scheduled for October 17, 2024 at 6 p.m.

11. Adjournment

Recommendation: 2024-022

Moved by H. Daggitt

That the meeting be adjourned at 7:37 p.m.

Carried

2025 Heritage Orangeville Work Plan

If the Committee requires assistance from the Town’s Communications Division for a program or initiative identified in this workplan, a minimum of eight (8) weeks’ notice is required.

Deliverable / Project	Description	Frequency	Scheduled Date	Location	Lead	Status	Deadline	Budget/Comments
Membership/Subscriptions – Community Heritage Ontario	Membership Renewal: Community Heritage Ontario is an advisory body for Municipal Heritage Committees and helps identify and preserve community Heritage.	Annual	Q1 2025	N/A	Committee Secretary			\$150 Chair to work with staff on renewing subscription in January 2025
Conferences & Mileage – Ontario Heritage Conference	To allow up to two (2) Committee members the opportunity to attend heritage related education events	Annual	Usually April, May, or June	TBD	Committee Secretary			Conference \$2000 Mileage \$1000 Committee required to pass a motion prior to the conference nominating up to two (2) members to attend
Advertising & Promotion – Outreach/Promotion, Heritage Week, Heritage Newsletters	To allow Committee members the opportunity to promote and educate ongoing heritage initiatives through various outreach/promotion, heritage week, and heritage newsletters.	Ongoing	TBD	TBD	Committee to nominate a member to lead this project			\$1000

Deliverable / Project	Description	Frequency	Scheduled Date	Location	Lead	Status	Deadline	Budget/Comments
Special Project – Annual Heritage Calendar	Annual heritage calendar created and distributed by the Committee for Town residents.	Annual	Fall 2025	N/A	Committee to nominate a member to lead this project			\$4000
Special Project - Designations	Under s. 4 of the Ontario Heritage Act, the Town can designate individual properties that the Town considers having significant cultural heritage value.	Ongoing	As required	TBD				\$8000 Budgeted to designate up to five (5) listed properties
Plaquing Costs – Awareness Plaque & Engraving	Buildings/Dwellings built before 1920 are eligible for an awareness plaque.	As Required	As Required	N/A	Committee Secretary			\$500 Applications are submitted through the Town website



Operating Actual vs Budget by Division (current year only)

Department: Tax Levy

Run Date: 10/9/24 2:50 PM

	December	2024	2024	2024	
	2024	Approved	Budget	Budget	
	YTD Actuals	Budget	Remaining	Remaining %	
11150 Heritage Orangeville					
Cost Recoveries - External	(\$100)		\$100		
Memberships/Subscriptions	75	325	250	77%	
Workshops/Training Courses	1,297	1,225	(72)	(6%)	
Mileage	421	300	(121)	(40%)	
Office Supplies/Materials	13	107	94	88%	
Special Projects	559	7,050	6,491	92%	
Plaquing Costs	56	1,500	1,444	96%	
Total Heritage Orangeville	2,321	10,507	8,186	78%	