



Agenda

Access Orangeville Committee Meeting

September 12, 2024, 10:00 a.m.

Electronic and In-Person Participation - Access Orangeville

The Corporation of the Town of Orangeville

(Chair and Secretary at Town Hall - 87 Broadway)

Orangeville, Ontario

NOTICE

Members of the public wishing to view Access Orangeville meetings will have the option to attend in-person, or by calling [+1 289-801-5774](tel:+12898015774) and entering Conference ID: 260 826 207#

Please note that your full name and comments will be part of the public record and will be included in the minutes of the meeting. Prior to the meeting, written comments may be sent to the Committee Secretary by email at gbrennan@orangeville.ca. Such written comments will become part of the public record.

Accessibility Accommodations

If you require access to information in an alternate format, please contact the Clerk's division by phone at 519-941-0440 x 2219 or via email at clerksdept@orangeville.ca.

Pages

1. **Call to Order**
2. **Disclosures of (Direct or Indirect) Pecuniary Interest**
3. **Land Acknowledgement**

We would like to acknowledge the treaty lands and territory of the Williams Treaty Nations and the Mississaugas of the Credit First Nation. We also recognize that Dufferin County is the traditional territory of the Wendat and the Haudenosaunee and is home to many Indigenous people today.
4. **Adoption of Minutes of Previous Meeting**

Recommendations:
That the minutes of the following meeting are approved:

 - 4.1 **2024-06-13 - Access Orangeville - Minutes** 3
5. **Presentations**
 - 5.1 **Jordyn Lavecchia-Smith, Deputy Clerk, Corporate Services, Town of Orangeville - Committee Governance** 7
 - 5.2 **Delegate - Grant Peters - Fare Free Transit** 18

5.3 Delegate - Kylie-Anne Grube, Climate Engagement Specialist, Dufferin County - Community Resilience Hub

6. Items for Discussion and Reports

6.1 Stop Gap Initiative

6.2 Unique Inventions - Sledge Quote

19

7. Correspondence

8. Announcements

9. Date of Next Meeting

The next meeting is scheduled for Thursday, October 10 at 10:00 a.m.

10. Adjournment



Minutes of Access Orangeville

June 13, 2024, 10:00 a.m.

**Electronic and In-Person Participation - Access Orangeville
The Corporation of the Town of Orangeville
(Chair and Secretary at Town Hall - 87 Broadway)
Orangeville, Ontario**

Members Present: Councillor Stevens, Chair
J. Jackson, Vice-Chair
K. Van Ryn
P. Charbonneau
R. Ugolini

Members Absent: M. Hartley

Staff Present: G. Brennan, Legislative Assistant, Corporate Services
J. Lavecchia-Smith, Deputy Clerk, Corporate Services
J. Rawn, Executive Assistant, Infrastructure Services
N. Leece, Project Co-ordinator, Corporate Services
S. Doherty, Manager, Recreation and Events, Community Services

1. Call to Order

Councillor Stevens, Chair, called the meeting to order at 10:00 a.m.

2. Disclosures of (Direct or Indirect) Pecuniary Interest

None.

3. Land Acknowledgement

Councillor Stevens, Chair, acknowledged the treaty lands and territory of the Williams Treaty Nations and the Mississaugas of the Credit First Nation.

Councillor Stevens, Chair, also recognized that Dufferin County is the traditional territory of the Wendat and the Haudenosaunee, and is home to many Indigenous people today.

4. Adoption of Minutes of Previous Meeting

2024-016

Moved By P. Charbonneau

That the minutes of the following meeting are approved:

4.1 2024-05-09 - Access Orangeville - Minutes

Carried

5. Presentations

5.1 Ingrid Watt, Development Manager, Theatre Orangeville: Accessibility Video

Ingrid Watt, Development Manager at Theatre Orangeville, discussed a promotional video prepared by Theatre Orangeville showcasing new accessibility spaces and initiatives. She discussed the upgrades that took place with the goal of breaking down barriers to access, by creating a universal space for all. The upgrades included forty (40) barrier free seats, additional assistive hearing systems, a new stage lift, and a resurfaced stage deck.

Members of the Committee asked questions and received responses from Ms.Watt.

6. Items for Discussion and Reports

6.1 2023 Accessibility for Ontarians with Disabilities Act (AODA) Compliance Report

Sharon Doherty, Manager, Recreation and Events, advised the committee that the Town of Orangeville submitted its 2023 Accessibility for Ontarians with Disabilities Act (AODA) Compliance Report to the ministry. She highlighted that the Town is compliant.

6.2 Transit Updates

Councillor Stevens, Chair, on behalf of Tony Dulisse, Manager, Transportation and Development, provided a transit update. He highlighted that two new 30' fully accessible transit buses are being

delivered in Q2 2025, new accessible parking spaces in the parking lot at 82 Broadway, and an additional accessible parking space on First Avenue. Members of the Committee asked questions, and discussed making sure transit is accessible. The Committee requested to add this matter to their agenda at their next meeting on Thursday, September 12, 2024 at 10:00 a.m.

6.3 Website Updates & Committee Workplan

The Committee discussed the importance of accessible recreational programs and services, and highlighted the need for not just sport programs. The Committee discussed the Mindful Moments drop-in program that is offered.

The Committee analyzed the current pool capabilities at the Alder Recreation Centre and the Tony Rose Memorial Sports Centre respectively. Sharon Doherty, Manager, Recreation and Events, advised the Committee that the Alder Recreation Centre pools both have wheelchair accessible ramps to enter the pool and the Tony Rose Memorial Sports Centre has a pool lift to get into the water.

The Committee discussed the potential roll out of sledges during public skates. The Committee will discuss next steps at their next meeting on Thursday, September 12, 2024 at 10:00 a.m.

6.4 Stop Gap Initiative - Confirm Next Steps

The Committee discussed next steps of the stop gap initiative, including the best roll out policy. The Committee agreed to review how other municipalities rolled out their stop gap initiative and will make a recommendation to Council this fall.

6.5 Award Guidelines

The Committee will discuss next steps in the fall.

7. Correspondence

Jordyn Lavecchia-Smith, Deputy Clerk for the Town of Orangeville, introduced herself to the Committee, and advised that the Town received a resignation from a former member of the Committee. She advised that Town staff are currently working on seeking direction from Council to determine how to proceed with recruitment.

8. Announcements

Councillor Andrews provided an update on the Equity, Diversity, and Inclusion (EDI) Committee, stressing the importance of current and future initiatives. He shared details about what is happening in the community, community investment opportunities, new community partnerships, and discussed the educational opportunities around EDI for the community.

Councillor Andrews shared that planning for 2025 is currently ongoing and wanted an opportunity to connect with more diverse community groups to receive feedback. He discussed the idea of a Committee member from Access Orangeville attending Equity, Diversity, and Inclusion Committee meetings moving forward.

9. Date of Next Meeting

The next meeting is scheduled for Thursday, September 12, 2024 at 10:00 a.m.

10. Adjournment

2024-017

Moved By R. Ugolini

That the meeting be adjourned at 11:25 a.m.

Carried

Board/Committee Governance



Various Boards, Committees and Task Forces



Advisory Bodies

- Access Orangeville
- Age Friendly Advisory Committee
- Economic Development and Culture
- Equity, Diversity and Inclusion Committee
- Fire Service Advisory Committee
- Heritage Orangeville
- Mayor's Youth Advisory Council



Task Forces

- Affordable Housing Task Force



Administrative Tribunals

- Committee of Adjustment
- Property Standards Committee



Committees

- Community Improvement Plan Committee
- Official Plan Review Steering Committee
- Sustainable Orangeville



Administrative Boards

- Orangeville OPP Detachment Board
- Orangeville Public Library Board

Roles and Responsibilities

Role of the Chair

- Calls the meeting to order
- Encourages discussion and an open exchange of ideas
- Advises on the agenda in consultation with the Secretary
- Chair's the meetings in accordance with the Town's Procedure By-law
- Acts as a spokesperson for the Board, Committee or Task Force

Role of Members

- Attends all regular scheduled meetings
- Reviews agenda materials prior to the meeting
- Promotes the role of the Board, Committee or Task Force
- Offers input on matters listed on the agenda

Note: Members do not have the authority to direct staff. Direction must be made through the form of a motion.

Roles and Responsibilities

Role of Staff Liaison

- Attends all regular scheduled meetings
- Reviews agenda materials prior to the meeting
- Provides subject matter expertise and acts as a liaison between the Committee and the Corporation
- Does not have voting rights

Role of Secretary

- Provides administrative and operational support to Board, Committee or Task Force
- Prepares and circulates agenda packages
- Attends meetings and takes minutes

Meeting Principles

- The majority must be allowed to rule
- The minority have rights that must be respected
- Members have a right to information to help make informed decisions
- Courtesy and respect are required
- All members have equal rights, privileges and obligations
- Members have a right to an efficient meeting – hold each other accountable to this



Agenda and Meeting Management

- The agenda is one of the main components for assisting in the efficiency and effectiveness of the Board, Committee or Task Force
- The agenda will guide the meeting
- The Secretary is responsible for the minutes of the meetings – without note or comment
- Members should direct all questions of the agenda to the Secretary ahead of the meeting. The Secretary can coordinate a response with the appropriate staff member.
- If a Member would like to make an amendment – they should contact the Secretary for advice on wording before the meeting, so everyone is prepared

Decision Making Process

Staff Reports

- A staff report is a document prepared by staff containing information and recommendations about a specific subject matter.
- Often staff are seeking direction through the recommendation.

Correspondence

- Resolutions from other municipalities
- Other levels of government

Applications

- Applications that require a decision
 - Community Improvement Plan
 - Minor Variance
 - Consents
 - Grants

Decision Making Process

Recommendation

- A recommendation is an action request that is being recommended by staff or a Board, Committee or Task Force.
- Generally brought forward through a Staff Report.
- Recommendations can turn into motions.

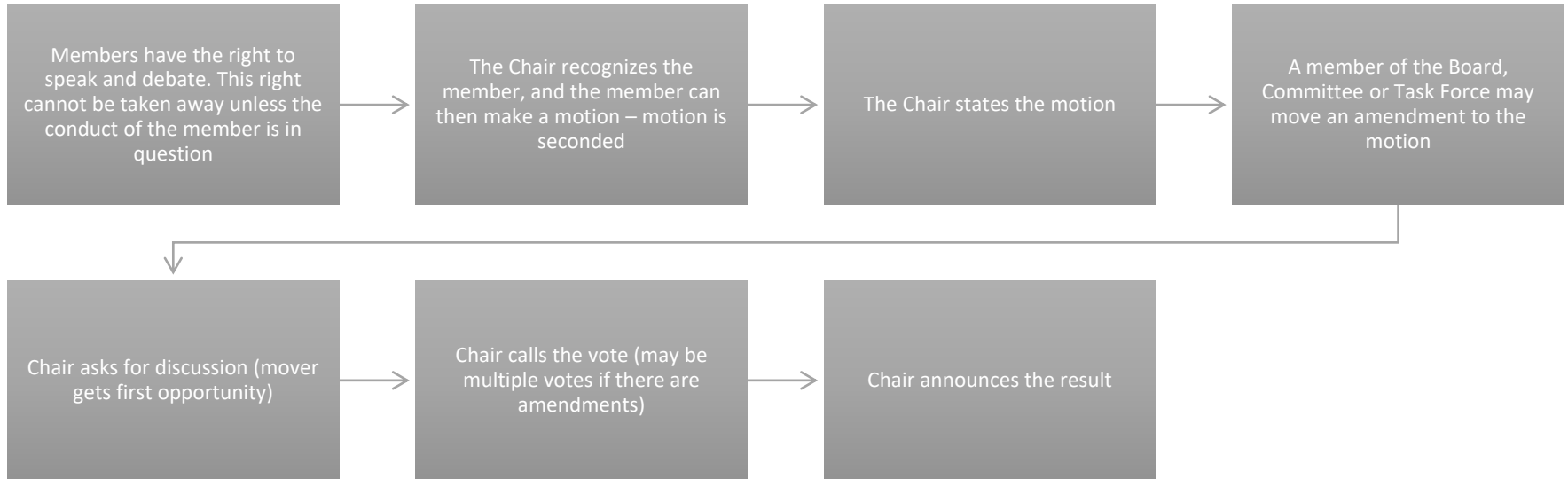
Motion

- A motion is a proposal for discussion and initiates debate.
- A member will move to put a motion on the floor for discussion and debate.
- A motion requires approval to pass, can be procedural.

Resolution

- A resolution is a formal decision passed by a body (Board, Committee, Task Force, Council)
- Can be in the form of a motion.

Motions and Debate



Decision Making Process



A main motion is introduced by a mover and seconder

*Staff Report recommendations, Correspondence, Applications



Motion is up for consideration



Members discuss and debate the motion



Motion is voted on

*Approval, Refusal, Referred back to staff for additional information, deferred to another meeting



If approved, the recommendation goes to a Council Meeting for Council's consideration

Next Steps and Plans for 2025



Consult with Committee Members and Staff Liaison on the development of a work plan



Outline various projects and initiatives to be completed in 2025, including the necessary budgets to be allocated (i.e., Grants, Special Projects, etc.)

Attn: Access Orangeville Committee

Hello, my name is Grant Peters. I served on Town Council from 2018-2022 and have lived in Orangeville since 2010. I am reaching out to discuss the Town's fare-free transit program.

As you may know, the Town implemented free transit in January 2024, under a two year pilot program. This program is set to expire in December of this year. Town staff will be coming to Council on September 23 with a report on this topic, and a decision will be made regarding the program's future. I do not know what the report will recommend, but I will be delegating at this meeting, advocating for free transit to be extended indefinitely.

I am reaching out to groups and users in town that benefit most from this service, including the Library Board, Food Bank, Family Transition Place, DCAFS, Sustainable Orangeville, Senior's Centre, etc. My hope is that each of these groups will write a letter to Council in support of extending the free transit initiative.

As a group dedicated to removing barriers for local residents, I am hoping that the Access Orangeville committee will write a letter to Council in support of extending the free transit program.

Depending on the committee's level of support, you could also request to delegate at the meeting (with me or on your own), or simply attend to show your support. The meeting is on September 23 at 7:00pm at Town Hall.

I look forward to discussing this further with you at your September 12 committee meeting.

Sincerely,

Grant Peters

Unique Inventions Inc.
 1632 Chemong Road
 Selwyn ON K9J 6X2
 +1 8888860881
 uniqueinventions@nexicom.net
 www.uniqueinventionsinc.com
 HST (ON) Registration No.:
 120360342RT0001
 Business Number 120360342RT0001



ADDRESS
 Town of Orangeville
 Attn: Sarah Clarke

SHIP TO
 Town of Orangeville
 To be determined

Quote 3132

DATE 07-08-2024

EXPIRATION DATE 30-11-2024

SHIP VIA
 Fedex

SALES REP
 Heather

PRODUCT	QTY	PRICE EACH	TAX	AMOUNT
REV FORCE 1 REV FORCE 1 - Suggested sizes 2 - 10" Bucket - child - youth small 2 - 12" Buckets - child- youth medium / adult small 2 - 13" Buckets - child -youth large 2 - 14.5" Buckets - Adult Medium 2 - 16" Buckets - Adult Large	10	725.00	HST ON	7,250.00
Discount 10% discount off the cost of sledges only when 10 or more are purchased	7,250	-0.10	HST ON	-725.00
Telescoping Nose - Option added to sledge Telescoping nose to change length of sled includes velcro foot strap & foot guard	10	75.00	HST ON	750.00
Push Handle Push handle - interchangeable with all Rev Force 1 sledges Install picks	2	90.00	HST ON	180.00
Velocity 75cm - LEFT Velocity 75cm Hockey stick - Ash and fibreglassed for additional strength	5	25.00	HST ON	125.00
Velocity 75cm - RIGHT Velocity 75cm Hockey stick - Ash and fibreglassed for additional strength	5	25.00	HST ON	125.00
H Pick H pick set of 4 are made with hardened skate blade steel for maximum performance with stainless steel hardware	5	30.00	HST ON	150.00

PRODUCT	QTY	PRICE EACH	TAX	AMOUNT
Install picks				
Velocity 85cm - LEFT Velocity 85cm Hockey Stick - Ash and fibreglassed for additional strength	5	28.00	HST ON	140.00
Velocity 85cm - RIGHT Velocity 85cm Hockey Stick - Ash and fibreglassed for additional strength	5	28.00	HST ON	140.00
H Pick H pick set of 4 are made with hardened skate blade steel for maximum performance with stainless steel hardware	5	30.00	HST ON	150.00
Shipping	1	175.00	HST ON	175.00

SUBTOTAL 8,460.00
HST (ON) @ 13% 1,099.80

TOTAL \$9,559.80

Accepted By

Accepted Date