



**Agenda
Council Meeting**

Monday, August 12, 2024, 6:00 p.m.

Electronic and In-Person Participation - Council

The Corporation of the Town of Orangeville

(Mayor and Clerk at Town Hall - 87 Broadway)

Orangeville, Ontario

NOTICE

Members of the public who have an interest in a matter listed on the agenda may, up until 10:00 a.m. on the day of a scheduled Council meeting, email councilagenda@orangeville.ca indicating their request to speak to a matter listed on the agenda. There will be an option to provide comments to Council either in person or virtually. Correspondence submitted will be considered public information and entered into the public record.

Members of the public wishing to view the Council meeting or raise a question during the public question period will have the option to attend in-person in Council Chambers, located at Town Hall, 87 Broadway, Orangeville; or by calling 1-289-801-5774 and entering Conference ID: 340 154 103#. The Council meeting will also be livestreamed, for members of the public that wish to view the meeting online, please visit: <https://www.youtube.com/c/OrangevilleCouncil>

Accessibility Accommodations

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Pages

- 1. Call To Order**
- 2. Approval of Agenda**
Recommendations:
That the agenda and any addendums for the August 12, 2024 Council Meeting, be approved.
- 3. Disclosure of (Direct and Indirect) Pecuniary Interest**
- 4. Closed Meeting**
Recommendations:
That a closed meeting of Council be held pursuant to s. 239 (2) of the Municipal Act for the purposes of considering the following subject matters:
 - 4.1 2024-06-24 Closed Council Minutes**
 - 4.2 Community Risk Assessment Presentation**
A matter in respect of which a council, board, committee or other body

may hold a closed meeting under another Act - Emergency Management and Civil Protection Act s.2.1(3-7)

4.3 Committee Appointments, CPS-2024-045

Personal matters about an identifiable individual, including municipal or local board employees

5. Open Meeting - 7:00 p.m.

6. Singing of National Anthem

7. Land Acknowledgement

We would like to acknowledge the treaty lands and territory of the Williams Treaty Nations and the Mississaugas of the Credit First Nation. We also recognize that Dufferin County is the traditional territory of the Wendat and the Haudenosaunee, and is home to many Indigenous people today.

8. Announcements by Chair

This meeting is being aired on public television and/or streamed live and maybe taped for later public broadcast or webcast. Your name is part of the public record and will be included in the minutes of this meeting. Any member of the public connecting via telephone is reminded to press *6 to mute and unmute. Please remain muted until the Chair requests comments or questions from the public.

9. Rise and Report

Recommendations:

That the minutes of the 2024-06-24 Closed Council Minutes, be approved; and

That the Community Risk Assessment Presentation regarding a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act - Emergency Management and Civil Protection Act s.2.1(3-7), be received; and

That confidential report CPS-2024-045, Committee Appointments regarding personal matters about an identifiable individual, including municipal or local board employees, be received; and

That Council appoint (insert up to five names) to the Affordable Housing Task Force; and

That Council appoint (insert one name) to Access Orangeville; and

That Council appoint (insert one name) to Sustainable Orangeville; and

That Council accept the resignations from Avery Wetten and Paige Knight from the Mayor's Youth Advisory Council; and

That Council appoint (insert up to two names) to the Mayor's Youth Advisory Council; and

That Council confirm the appointments of Warren Maycock and Grant Armstrong to the Orangeville Police Service Board after having received satisfactory police record checks; and

That staff proceed as directed.

10. Adoption of Minutes of Previous Council Meeting

Recommendations:

That the minutes of the following meeting be approved:

10.1 2024-07-08 Council Minutes

8 - 17

11. Question Period

Any member of the public connecting via telephone is reminded to press *6 to mute and unmute and that they have a maximum of 3 minutes to ask their question.

12. Presentation, Petitions and/or Delegation

Registered delegates and presenters are reminded that they have a maximum of 5 minutes to address Council.

12.1 Sheri Ann El-Sarraf, Community Watch Settlers Creek - Speeding on Spencer Avenue and Alder Street

In-Person

12.2 Katrina Lemire, Economic Development and Culture Manager - Economic Development and Culture Annual Report

In-Person

18 - 27

13. Consent Agenda

The following items have been compiled under the Consent Agenda to facilitate a single vote for Council consideration. Council may remove any item from the Consent Agenda for individual consideration.

Recommendations:

That all Consent Agenda items for the current Council Meeting listed under 13.1 Staff Reports, 13.2 Correspondence, and 13.3 Committee/Board Minutes, be received or approved as presented with the exception of the items removed for individual consideration.

13.1 Staff Reports

13.1.1 2023 Economic Development and Culture Annual Report, CMS-2024-012

28 - 35

Recommendations:

That report CMS-2024-012, 2023 Economic Development and Culture Annual Report, be received.

13.1.2 Facilities Capital Budget Reallocation, CMS-2024-013

36 - 38

Recommendations:

That report Facilities Capital Budget Reallocation, be received;

and

That Council approve the reallocation of funds from projects 24071.2560 Rotary Park Tennis Court Rehab, 21170.1300 Elevator and Front Desk Reconstruction Library, 21218.1400 Tourism Second Floor Entrance, and 21220.1460 Senior Centre Repairs in the amounts of \$35,000, \$22,000, \$14,000 and \$10,000 respectively, to projects 21158.1000 HVAC System - Town Hall, 24072.1445 Jean Hamlyn Parking Lot, and 21216.1000 Town Hall Evaporator/Chiller in the amounts of \$27,000, \$40,000 and \$13,000 respectively.

- 13.1.3 **Response to Council Direction Regarding Kite Fighting, CPS-2024-046** 39 - 45
Recommendations:
That report CPS-2024-046, Response to Council Direction Regarding Kite Fighting, be received; and
That staff be directed to proceed with Option 1 to implement a public education campaign through 'Respect YOUR Rec' as outlined in report CPS-2024-046.
- 13.1.4 **Council Tasks, CPS-2024-047** 46 - 74
Recommendations:
That report CPS-2024-047, Council Tasks, be received.
- 13.1.5 **Integrity Commissioner Appointment, CPS-2024-050** 75 - 77
Recommendations:
That report CPS-2024-050, Integrity Commissioner Appointment, be received; and
That Council pass a by-law appointing an Integrity Commissioner for a 5 year term commencing August 15, 2024.
- 13.1.6 **2024 Second Quarter Operating Fund Variance Report, CPS-2024-051** 78 - 84
Recommendations:
That report CPS-2024-051, 2024 Second Quarter Operating Fund Variance, be received.
- 13.1.7 **2024 Second Quarter Capital Progress Report, CPS-2024-052** 85 - 99
Recommendations:
That report CPS-2024-052, 2024 Second Quarter Capital Progress, be received.
- 13.1.8 **2024 Business Improvement Area Levy, CPS-2024-054** 100 - 107
Recommendations:
That report CPS-2024-054, 2024 Business Improvement Area (BIA) Levy, be received; and

That Council adopt the 2024 BIA levies as proposed for the 2024 fiscal year; and

That Council pass a by-law to provide for the 2024 levy and collection of a special charge upon rateable property in the Orangeville Business Improvement Area.

13.1.9 Highway 9 & Rolling Hills Traffic Update, INS-2024-038 108 - 111

Recommendations:

That report INS-2024-038, Highway 9 & Rolling Hills Traffic Update, be received.

13.1.10 Overview of Bill 185 (Cutting Red Tape to Build More Homes Act, 2024), INS-2024-041 112 - 117

Recommendations:

That report INS-2024-041, Overview of Bill 185 (Cutting Red Tape to Build More Homes Act, 2024), be received.

13.2 Correspondence

13.2.1 Correspondence from Bronson Robert Adam Takacs - Tony Rose Pool 118 - 118

13.2.2 County of Dufferin - Dufferin Road 17 and Hwy 10 Intersection 119 - 119

13.2.3 County of Dufferin - Eradicate Racism 120 - 121

13.2.4 County of Dufferin - Wastewater Testing 122 - 122

13.2.5 Township of East Garafraxa - Phasing Out Free Well Water Testing 123 - 123

13.2.6 Township of East Garafraxa - Sustainable Infrastructure Funding for Small Municipalities 124 - 126

13.2.7 Township of East Garafraxa - Wind Turbine Projects 127 - 127

13.3 Committee/Board Minutes

13.3.1 2024-04-24 Library Board Meeting Minutes 128 - 130

13.3.2 2024-06-20 Orangeville BIA Minutes 131 - 131

14. Notice of Motion Prior to Meeting

14.1 Deputy Mayor Taylor - Automated Speed Enforcement

Recommendations:

Whereas many Ontario municipalities are experiencing road safety issues including speeding; and

Whereas Dufferin County Council and over 20 municipalities have shared that we are having a Road Safety Emergency in many areas of our province; and

Whereas Orangeville has received, and continues to receive, significant concerns about Road Safety from residents; and

Whereas Settlers Creek, specifically Spencer Avenue, has had numerous concerns raised about speed and safety from its residents; and

Whereas Automated Speed Enforcement (ASE) is an effective tool that penalizes egregious speeding; and

Whereas notwithstanding the limitations of current Provincial mandated rules that militate against the best deployment of this technology; and

Whereas in recognition that Spencer Avenue, adjacent to Spencer Avenue School, having been designated a school safety zone; and

Whereas vehicular traffic within the school safety zone continue to drive at unacceptable speeds; therefore

Be it resolved that Orangeville Council direct staff to prepare a report on the potential implementation of ASE in the Spencer Avenue School Safety Zone including the process to identify a provider of ASE technology and the details and costs associated with this implementation; and

That upon implementation, staff be directed to report back to Council within 1 year to review successes and identify other potential areas for implementation within the Town.

15. Notice of Motion at Meeting

16. Announcements

17. By-Laws

Recommendations:

That all by-laws for the current Council Meeting listed under item 17. By-laws, be read three times and finally passed.

- | | | |
|-------------|---|-----------|
| 17.1 | A by-law to provide for the levy and collection of special charge upon ratable property in the Orangeville Business Improvement Area in the Corporation of the Town of Orangeville for the Year 2024 | 132 - 137 |
| 17.2 | A by-law to appoint Jeffrey A. Abrams and Janice Atwood as Integrity Commissioners for the Town of Orangeville for a five year term and authorize entering into an agreement with Principles Integrity for the provision of Integrity Commissioner Service | 138 - 139 |
| 17.3 | A by-law to appoint Rebecca Medeiros as Acting Treasurer for the Town of Orangeville | 140 - 140 |
| 17.4 | A by-law to appoint Naythan Nunes as Chief Building Official for the Town of Orangeville | 141 - 141 |
| 17.5 | A by-law to confirm the proceedings of the Council of The Corporation of the Town of Orangeville at its closed and regular Council Meeting held on August 12, 2024 | 142 - 142 |

18. Adjournment

Recommendations:

That the meeting be adjourned.



Council Meeting Minutes

July 8, 2024, 7:00 p.m.

**Electronic and In-Person Participation - Council
The Corporation of the Town of Orangeville
(Mayor and Clerk at Town Hall - 87 Broadway)
Orangeville, Ontario**

Members Present: Mayor L. Post
Deputy Mayor T. Taylor
Councillor J. Andrews
Councillor A. Macintosh
Councillor T. Prendergast
Councillor D. Sherwood
Councillor R. Stevens

Staff Present: D. Currie, Manager, Capital Works
C. Cosgrove, Manager, Facilities and Parks
S. Doherty, Acting General Manager, Community Services
M. Jhajj, Acting Chief Financial Officer/Treasurer
T. Kocialek, General Manager, Infrastructure Services
R. Martell, Town Clerk
A. Minichillo, General Manager, Corporate Services
L. Raftis, Assistant Clerk
H. Savage, Acting CAO
A. Sigdel, Asset Management Specialist

1. Call To Order

The meeting was called to order at 7:08 p.m.

2. Approval of Agenda

Resolution 2024-124

Moved by Councillor Sherwood
Seconded by Councillor Macintosh

That the agenda and any addendums for the July 8, 2024 Council Meeting, be approved.

Carried Unanimously

3. Disclosure of (Direct and Indirect) Pecuniary Interest

None.

4. Closed Meeting

None.

5. Open Meeting - 7:00 p.m.

6. Singing of National Anthem

David Nairn, Theatre Orangeville provided a pre-recorded version of the National Anthem which was played.

7. Land Acknowledgement

The Mayor acknowledged the treaty lands and territory of the Williams Treaty Nations and the Mississaugas of the Credit First Nation. The Mayor also recognized that Dufferin County is the traditional territory of the Wendat and the Haudenosaunee, and is home to many Indigenous people today.

8. Announcements by Chair

Mayor Post advised the gallery and viewing audience with respect to the public nature of Council Meetings and that it is webcast. Mayor Post also provided instructions with respect to muting and unmuting during the meeting.

9. Rise and Report

None.

10. Adoption of Minutes of Previous Council Meeting

Resolution 2024-125

Moved by Councillor Andrews
Seconded by Councillor Prendergast

That the minutes of the following meeting be approved:

10.1 2024-06-17 Council Public Meeting Minutes

10.2 2024-06-24 Council Minutes

Carried Unanimously

11. Question Period

Noel Ramsey, Fead Street expressed concern with the management of the Town of Orangeville assets and asked about the process for addressing these concerns with Council.

Laura Reed, Howard Crescent asked a question with respect to the 10 year budget for the swimming pool at Tony Rose Memorial Sports Centre and future plans with the space.

Margaret O'Brien, Oak Ridge Drive expressed the need for two pools in the Town of Orangeville.

Stephanie Coombes, Highland Drive expressed the need to teach youth to swim and better management of the Town of Orangeville finances.

Note: Council recessed from 7:33 p.m. to 7:38 p.m.

Nera Jaksyk, Bythia Street expressed concern with the Town of Orangeville finances.

Matthew Smith, McCarthy Street asked a question with respect to the trail behind the Avalon Retirement Lodge.

Rita Payne, Bythia Street expressed support of keeping the swimming pool at Tony Rose Memorial Sports Centre open.

Michelle Hartley, Morgandale Crescent expressed concerns with the current booking system for the Town of Orangeville swimming pools, the lighting at rink B at the Tony Rose Memorial Sports Centre and suggested partnering with the Credit Valley Conservation Area. Ms. Hartley asked if Members of Council are in favour of a second pool in the Town of Orangeville.

Kelly Miller-Purdie, Mono spoke to the need of two pools and expressed concerns with respect to current shared lane swims.

David Waugh, Amanda Street asked a question with respect to funding for capital investments.

James Jackson, Carleton Drive expressed concern with respect to the transit service and asked if First Student staff are being trained on accessibility.

Ric Ugolini, Cedar Drive expressed concern with the width of the sidewalk on the bridge on John Street.

Noel Ramsey, Fead Street further expressed concern with respect to the budget and Tony Rose Memorial Sports Centre.

Ric Ugolini, Cedar Drive asked a question with respect to supplying water to neighbouring municipalities.

12. Presentation, Petitions and/or Delegation

12.1 Thomas Uda, Engagement Manager, Advisory Services and Aman Singh, Senior Partner, Advisory Services, SLBC Inc. - 2024 Asset Management Plan for Non-Core Infrastructure Assets

Thomas Uda, Engagement Manager, Advisory Services provided a presentation with respect to the Town of Orangeville Asset Management Plan. Mr. Uda and Aman Singh, Senior Partner, Advisory Services answered questions from Council.

12.2 Mary Jane Gerber, York Street - Support for Repairing and Reopening Tony Rose Pool

Mary Jane Gerber, York Street spoke to equitable access to the health benefits of swimming.

12.3 Kimberly Mason le Riche, Orangeville - Tony Rose Pool

Kimberly Mason le Riche, Orangeville spoke to her history of working with aging population and the need for aquatic facilities in the Town of Orangeville.

12.4 Shirley Ramsey, Fead Street - Tony Rose Pool

Shirley Ramsey, Fead Street expressed concerns with respect to report CMS-2024-011, Tony Rose Memorial Sports Centre - Mechanical Failure (Pool).

Note: Council recessed from 8:56 to 9:02 p.m.

13. Consent Agenda

Resolution 2024-126

Moved by Councillor Andrews
Seconded by Councillor Prendergast

That all Consent Agenda items for the current Council Meeting listed under 13.1 Staff Reports, 13.2 Correspondence, and 13.3 Committee/Board Minutes, be received or approved as presented with the exception of the items removed for individual consideration.

Items Removed: 13.1.1, 13.1.2, and 13.1.3

Carried Unanimously

13.1 Staff Reports

13.1.1 2024 Asset Management Plan for Non-Core Infrastructure Assets, CPS-2024-044

Resolution 2024-127

Moved by Deputy Mayor Taylor
Seconded by Councillor Andrews

That report CPS-2024-044, 2024 Asset Management Plan for Non-Core Infrastructure Assets, be received; and

That Council approve the 2024 Asset Management Plan for Non-Core Infrastructure Assets as presented.

Carried Unanimously

13.1.2 Tony Rose Memorial Sports Centre – Mechanical Failure (Pool), CMS-2024-011

Resolution 2024-128

Moved by Mayor Post
Seconded by Councillor Andrews

That report CMS-2024-011, Tony Rose Memorial Sports Centre – Mechanical Failure (Pool), be received; and

That Council select Option 2: Closure of the Tony Rose Memorial Sports Centre Pool, Staff conduct a Facility Needs Assessment Study and report back to Council; and

That the recreation team and the transportation team meet to discuss potential opportunities to maximize and communicate existing public transit routes between Tony Rose and Alder to ensure access for seniors and others in the area who are accustomed to pedestrian access to the Tony Rose facility; and

That Council authorize the Mayor to continue discussions with Upper Grand District School Board and to start discussions with both the YMCA and the County of Dufferin Mayors to discuss partnership opportunities to enhance aquatics and other recreation offerings in Orangeville and the greater region; and

That the Mayor report back to Council in the form of Council Memos following these discussions.

Yes (5): Mayor Post, Deputy Mayor Taylor, Councillor Andrews, Councillor Macintosh, and Councillor Sherwood

No (2): Councillor Prendergast, and Councillor Stevens

Carried (5 to 2)

13.1.3 Sign Variance Application – Dufferin Wildlife Supplies – 287A Broadway, CPS-2024-040

Resolution 2024-129

Moved by Deputy Mayor Taylor
Seconded by Councillor Andrews

That report 2024-06-24, Sign Variance Application – Dufferin Wildlife Supplies – 287A Broadway, be received; and

That Council grant a variance to Sign By-law 28-2013, as amended, to permit the placement of a ground sign at 287A Broadway measuring 1.8 m x 1.8 m, having a sign area of 3.24 m², which exceeds the maximum permitted sign area of 1.5 m²; and

That staff prioritize the Sign By-law review in 2025.

Yes (5): Mayor Post, Deputy Mayor Taylor, Councillor Andrews, Councillor Macintosh, and Councillor Prendergast

No (2): Councillor Sherwood, and Councillor Stevens

Carried (5 to 2)

13.1.4 CCBF Municipal Funding Agreement, CPS-2024-043

That report CPS-2024-043, CCBF Municipal Funding Agreement, be received; and

That Council pass a by-law authorizing the Mayor and Clerk to sign the Municipal Funding Agreement with the Association of Municipalities of Ontario under the Canada Community-Building Fund for 2024-2034.

Carried through consent

13.2 Correspondence

13.2.1 Alexandra Bishop - Tony Rose Pool

13.2.2 David Egbert - Tony Rose Pool

13.2.3 Dawn Freire - Tony Rose Pool

13.2.4 Lindsay Kerrigan - Tony Rose Pool

13.2.5 Michael and Jackie Demczur - Tony Rose Pool

13.2.6 Trevor Roberts - Tony Rose Pool

13.3 Committee/Board Minutes

13.3.1 2024-04-03 Committee of Adjustment Minutes

13.3.2 2024-04-09 Economic Development and Culture Committee Minutes

13.3.3 2024-04-17 Homelessness Task Force Minutes

13.3.4 2024-05-16 Orangeville BIA Minutes

13.3.5 2024-05-16 Heritage Orangeville Minutes

13.3.6 2024-05-21 Orangeville OPP Detachment Board Minutes

14. Notice of Motion Prior to Meeting

None.

15. Notice of Motion at Meeting

15.1 Councillor Prendergast - Rain Barrel Initiative

Resolution 2024-130

Moved by Councillor Andrews
Seconded by Councillor Macintosh

That Council approve considering the following motion at the present meeting in accordance with s. 7.12.5 of the Procedure By-law.

Carried Unanimously

Resolution 2024-131

Moved by Councillor Prendergast
Seconded by Councillor Macintosh

Whereas, the Town has limited water supply capacity to service future developments beyond what is currently approved or in progress towards approval. Existing town wells have been in service for an average age of 34 years. Several wells experienced decline in efficiency and supply capacity; and

Whereas, on June 3 2024 Council passed bylaw 2024-040 the Lawn and Garden Watering - A by-law to regulate the use of water for lawn and garden watering within the Town of Orangeville. This by law regulates the frequency of which residents may water their lawns and gardens. This by law was passed to impact the Towns' overall water conservation efforts; and

Whereas, Rain barrels play a key role in water sustainability by allowing the reuse of rain water for watering flowers, hanging baskets, and gardens; and

Whereas, Sustainable Orangeville's mandate is to promote environmentally sustainable practices within the Town of Orangeville and to reduce the Town's environmental impact including, but not limited to water conservation and stewardship; and

Whereas, Public Works' annual budget for rain barrels is \$5,000, the subsidy program was available at a subsidy of \$50 off per barrel for

100 barrels. Within 15 hours of the program opening all 100 rain barrels were spoken for; and

Whereas, for the remainder of the term of Council, Staff will work with Sustainable Orangeville to develop a rain barrel program; and

Therefore, it is requested that Council approve the use of up to \$20,000.00 from the reserve funds of Sustainable Orangeville to subsidize another 400 rain barrels through the rainbarrel.ca initiative, implemented through the Town of Orangeville Public Works department.

Carried Unanimously

16. Announcements

Councillor Andrews advised that the Affordable Housing Task Force is currently seeking applications until Friday, July 12, 2024 at 4:30 p.m.

Mayor Post advised that multiple Committees are seeking applications at this time.

Councillor Sherwood advised that the Orangeville Rotary Ribfest is July 19 - 21, 2024.

Councillor Prendergast advised that school is out for the summer, asked members of the community to be mindful of speeding, and for individuals to wear their helmets while bicycling.

17. By-Laws

Resolution 2024-132

Moved by Councillor Andrews

Seconded by Councillor Prendergast

That all by-laws for the current Council Meeting listed under item 17. By-laws, be read three times and finally passed.

Carried Unanimously

17.1 A by-law to authorize a Municipal Funding Agreement with the Association of Municipalities of Ontario with respect to the Canada Community-Building Fund.

17.2 A by-law to appoint James Bramley as a By-law/Property Standards Officer/Weed Inspector for the Town of Orangeville

17.3 A by-law to confirm the proceedings of the Council of The Corporation of the Town of Orangeville at its regular Council Meeting held on July 8, 2024

18. Adjournment

Resolution 2024-133

Moved by Councillor Macintosh

Seconded by Deputy Mayor Taylor

That the meeting be adjourned at 9:51 p.m.

Carried Unanimously

Lisa Post, Mayor

Raylene Martell, Town Clerk

Town of Orangeville Economic Development & Culture

Annual Report 2023

Economic Development and Culture priorities

- Create a positive and flexible environment to support the attraction, retention and expansion of businesses
- Nurture entrepreneurship across all sectors
- Enhance tourism and cultural opportunities
- Support workforce development
- Engage with businesses through events, initiatives, and communication efforts



2023 Annual Report



An annual review helps the EDC office to:

- Measure growth and competitiveness in our business community
- Identify trends, challenges, and opportunities
- Support business owners with data to inform decisions and assess the local market
- Summarize the results of the EDC office's projects and initiatives

Key economic indicators

Economic Indicator	2020	2021	2022	2023
Total Employment ¹	15,238	15,751	16,637	17,087
Number of Businesses Operating ²	2,578	2,598	2,789	2,937
Unemployment Rate ³	7.7%	4.9%	5.0%	6.0%

- Total employment grew by 3%, surpassing Ontario's 2% growth rate
- A 5% increase in the number of businesses was led by a diverse and solid base of small and entrepreneurial enterprises
- Unemployment rate grew to 6%, slightly above the provincial rate of 5.6%
- ICI development represented 84% of the year's construction value

Our business community

- Five sectors consistently represent 60% of Orangeville’s total employment
- Job growth was most notable in three sectors:
 - Health care and social assistance
 - Construction
 - Finance and insurance
- However, some smaller sectors also experienced relevant growth
 - Arts, entertainment and recreation
 - Information and cultural industries

Sector	2022	2023	Change	Change
Health care and social assistance	2,617	2,785	168	6%
Retail trade	2,721	2,717	-4	-0.01%
Accommodation and food service	1,664	1,684	20	1%
Manufacturing	1,605	1,596	-9	-0.05%
Construction	1,378	1,469	91	7%
Professional, scientific and technical services	715	739	24	3%
Finance and insurance	665	690	25	4%
Arts, entertainment and recreation	270	292	22	8%
Information and cultural industries	172	183	11	6%
Total jobs (all sectors)	16,637	17,087	450	3%

Developing a Resilient Business Community

2023 projects and initiatives

- Launched Localintel, an interactive online resource for detailed information about Orangeville's economic indicators, demographics, and location advantages
- Supported promotion of Community Improvement Plan (CIP)
- Hosted business-focused events including Orangeville & Area Job Fair and Economic Outlook Breakfast
- Enhanced ongoing communication efforts to better target business community

Indicator	2023
General Networking	848
Seminars, Presentations and Events	707
Business Outreach	321
Partnership Outreach	264
Total	2,140

Fostering Tourism and Culture

2023 projects and initiatives

- Added four new utility boxes and two tree sculptures to public art collection
- Enhanced digital guide to promote public art and heritage tours
- Hosted “Connect to Create” event for local artists and creative entrepreneurs
- Installed new digital tourism sign and promoted 42 tourism-related events
- Collaborated with Dufferin County to welcome 68,000+ attendees to the IPM



Supporting Small Business

2023 projects and initiatives

- Continued to offer free guidance and resources to existing businesses and aspiring entrepreneurs through the Orangeville & Area Small Business Enterprise Centre (SBEC)
- Executed Starter Company and Summer Company programs
 - \$38,500 in grant funding distributed to 10 entrepreneurs
- Supported Digital Main Street program
 - 94 local businesses leveraged \$235,000 in grant funding

Indicator	2023
General Inquiries	5,190
Business Consultations	483
Seminars, Presentations and Events	17
Event Registrations	345
Business Start-ups	94
Job Created	315

2024 Activities

- Create a new Economic Development and Culture Strategy
- Continue to deliver Small Business Enterprise Centre services and leverage additional provincial funding
- Host business workshops, Ask the Expert Expo, Job Fair, and Economic Outlook Breakfast
- Continue to execute Tourism Strategy and Love, Orangeville marketing plan
- Support promotion of CIP

Thank you!

For more information:

Read: 2023 Economic Development and Culture Report

Visit: orangevillebusiness.ca

Contact: edo@orangeville.ca



Report CMS-2024-012

Subject:	2023 Economic Development and Culture Annual Report
Department:	Community Services
Division:	18
Report #:	CMS-2024-012
Meeting Date:	2024-08-12

Recommendations

That report CMS-2024-012, 2023 Economic Development and Culture Annual Report be received.

Overview

The Town's Economic Development and Culture (EDC) office publishes an annual report to review the performance of the local business community. It includes key economic indicators such as the number of businesses and jobs. These statistics are complemented by a summary of initiatives undertaken by the EDC office throughout the year. Specific information is included about local support for tourism, culture, and small businesses.

Background

The 2023 Economic Development and Culture Report provides Council and staff with an opportunity to measure growth and competitiveness in the business community. It also helps to evaluate the results of the past year's activities.

Over time, these reports help to track trends and to identify challenges and opportunities for our community. The Town can use this information to respond with targeted objectives and new initiatives.

This data can also be helpful for entrepreneurs and business owners who are looking for insights to help inform business decisions and assess the local market.

Analysis

2023 Results

Orangeville's business community experienced steady growth in 2023, demonstrating its resiliency in overcoming many market challenges including rising inflation and workforce constraints.

Progress was evident in several areas:

- Total employment grew by 3% (450 jobs), matching Dufferin County's growth and surpassing the province's 2% increase.
- Employment gains were particularly significant in the following sectors:
 - o Health care and social assistance (168 jobs, +6%)
 - o Construction (91 jobs, +7%)
 - o Finance and insurance (25 jobs, +3%)
 - o Professional, scientific, and technical services (24 jobs, +3%)
 - o Arts, entertainment, and recreation (22 jobs, +8%)
- The total number of businesses increased by 5% to 2,937. This was driven entirely by entrepreneurial ventures. Professional services, real estate leasing, and health care and social assistance experienced the highest growth.
- Total construction value decreased from \$84,878,527 in 2022 to \$60,985,685 in 2023 due to declines in residential development. Investment in industrial, commercial, and institutional developments represented 84% of the year's construction value. This included expansions at Quality Cheese, Avalon Care Centre, and new and renovated commercial spaces.

2024 Activities

A key project for the Town's EDC office in 2024 is the creation of a new Economic Development and Culture strategy. Data from the 2023 annual report as well as in-depth community analysis and stakeholder engagement are all being used to inform this process. These components will contribute to the development of the themes, objectives, and actions that will guide Orangeville's economic development efforts for the next five years.

Additional 2024 initiatives for the EDC office include:

- Continued delivery of services and resources by the Orangeville & Area Small Business Enterprise Centre, supported by incremental funding received from the Ministry of Economic Development, Job Creation and Trade to support the Starter Company and Summer Company programs.
- Delivery of business-focused events including:
 - o Monthly small business workshops covering relevant topics and presented by local experts.

- Orangeville & Area Job Fair on October 1, to assist businesses with recruitment efforts and encourage residents to work locally.
 - Ask the Expert Expo on October 24, a follow-up to a successful spring event that will bring together local professionals and business owners.
 - Economic Outlook Breakfast on November 7, presented in partnership with TD Bank Group to offer networking opportunities and insights into the local, national, and international economies.
 - Ongoing execution of the Tourism Strategy and Action Plan, including:
 - Expansion of “Love, Orangeville” branded assets.
 - Exploration of new initiatives to encourage visitation to the community.
 - Review of the services offered at the Visitor Information Centre.
 - Promotion and implementation of the new Community Improvement Plan, in partnership with the Town’s Planning department, to incent private sector investment in buildings and properties.
-

Corporate Implications

This report will not generate direct implications. If future actions related to this report will have a corporate impact, a report will be presented to Council for approval, if required.

Conclusion

The annual Economic Development and Culture report is a useful tool that enhances the Town’s understanding of its business community and helps to monitor Orangeville’s economic resilience.

Strategic Alignment

Strategic Plan

Strategic Goal: Economic Resilience

Objective: Ecosystem – Retain local business, Competitiveness – Attract new business activity and employment

Notice Provisions

Not Applicable

Respectfully prepared and submitted by:

Katrina Lemire
Manager, Economic Development and Culture

Attachment(s): 1. 2023 Economic Development and Culture Annual Report

ECONOMIC DEVELOPMENT & CULTURE REPORT 2023



The Town of Orangeville's Economic Development and Culture office is committed to fostering the economic resiliency of our community. In 2023, our local economy continued its steady growth, overcoming prevalent market trends such as rising inflation and labour challenges. A 5% increase in the number of businesses was led by the Town's diverse and solid base of small and entrepreneurial enterprises. Total employment grew by 3%, surpassing Ontario's 2% growth rate and driven by jobs in health care, social assistance, and construction. Although housing activity declined and residential construction values were limited, there was significant local investment in ICI properties including expansions at Avalon Care Centre and Quality Cheese as well as new and renovated commercial spaces.

Jobs and Businesses

Economic Indicator	2020	2021	2022	2023
Total Employment ¹	15,238	15,751	16,637	17,087
Number of Businesses Operating ²	2,578	2,598	2,789	2,937
Unemployment Rate ³	7.7%	4.9%	5.0%	6.0%

Construction



\$60,985,685
total
construction
value⁴

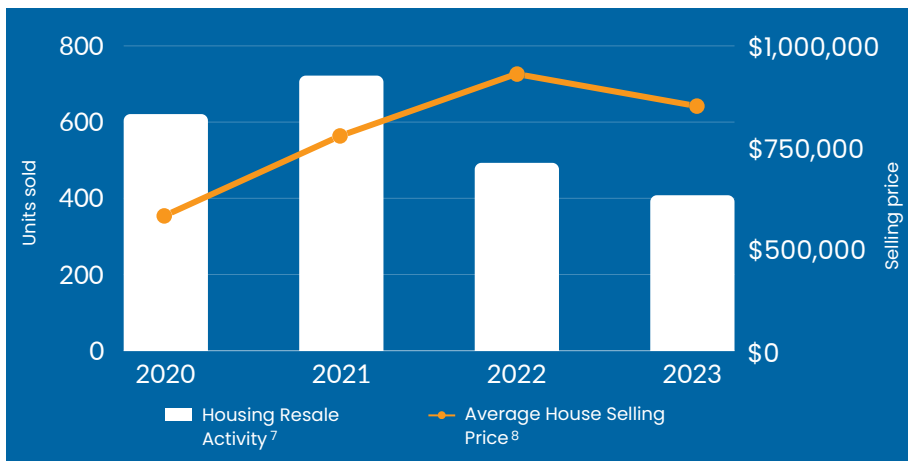


\$9,581,979
residential⁵



\$51,403,678
industrial,
commercial,
institutional⁶

Housing Resale Activity by Average Selling Price



Jobs in Key Sectors

Sector ⁹	2022	2023	Change
Health care and social assistance	2,617	2,785	168
Retail trade	2,721	2,717	-4
Accommodation and food service	1,664	1,684	20
Manufacturing	1,605	1,596	-9
Construction	1,378	1,469	91
Professional, scientific and technical services	715	739	24
Finance and insurance	665	690	25
Arts, entertainment and recreation	270	292	22
Information and cultural industries	172	183	11
Total jobs (all sectors)	16,637	17,087	450



Quality Cheese

DEVELOPING A RESILIENT BUSINESS COMMUNITY

In 2024, economic development priorities included enhancing tourism and cultural opportunities, supporting workforce development, and nurturing entrepreneurship across all sectors. Outreach through events and initiatives was complemented by ongoing communication efforts and continued support for the specific needs of local business and property owners.

Outreach Connections

Indicator	2023
General Networking	848
Seminars, Presentations and Events	707
Business Outreach	321
Partnership Outreach	264
Total	2,140

Communication and Engagement



OrangevilleBusiness.ca

Avg Monthly Pageviews

44% increase | 2022: 1,248
2023: 1,803

Avg Monthly Users

51% increase | 2022: 605
2023: 912



Social Media

Facebook Followers

12% increase | 2022: 1,402
2023: 1,569



e-Newsletter Recipients

SBEC Monthly

40.6% open rate | 2022: 1,886
2023: 1,874

Business Connections

38.7% open rate | 2022: 1,590
2023: 1,613

KEY PROJECTS & INITIATIVES

- A new online tool, Localintel was launched on orangevillebusiness.ca. The interactive resource offers detailed information about Orangeville’s economic indicators, demographics, and location advantages. By transforming complex data into accessible, easy-to-understand charts and graphs, Localintel provides insights into the local market, supports business planning, and can help entrepreneurs make better decisions.
- Led by the Planning department, execution of the Community Improvement Plan (CIP) application process and promotion of its eight financial incentive programs were initiated in 2023, resulting in the approval of two applications. Strong interest from the business community in accessing CIP programs to support property improvements is anticipated for 2024 and beyond.
- Comedian Kate Davis presented “Connectivity through Humour” to over 100 participants on May 9. The event featured Kate’s light-hearted and engaging message about the importance of staying connected.
- Twenty-nine local employers participated in the Orangeville & Area Job Fair on October 17. A wide variety of local sectors were represented including manufacturing, health care, hospitality, and social services. Over 300 job seekers attended the event and 96% of participating businesses indicated they would attend a future job fair. The annual event has become an effective and reliable way for local businesses to meet potential candidates and promote their operations.
- In partnership with TD Bank Group, the annual Economic Outlook Breakfast was hosted on November 1. James Marple, Associate Vice President TD Economics presented a keynote address to an audience of 73 business leaders and community members. Results from a post-event survey were positive, with 95% of respondents indicating that they would attend again.



Aardvark Music & Culture

FOSTERING TOURISM AND CULTURE

Ongoing implementation of the Tourism Strategy and Action Plan and execution of an annual marketing plan contributed to increased visitor traffic in 2023. Key activities included continued promotion of the Love, Orangeville brand, development of new local experiences, and collaboration with local partners, organizations, and businesses to foster tourism in and around Orangeville.

Visitation Statistics

Total Visits*

20% increase | 2022: 6,301,890
2023: 7,572,783

8

Number of times a tourist visits our downtown per year

Total Tourist Visits (>40 km)*

31% increase | 2022: 1,162,054
2023: 1,522,884

42

Number of times a local visits our downtown per year

Total Tourist Spend (>40 km)**

35% increase | 2022: \$135,986,727
2023: \$184,865,533

Jobs Supported**

33% increase | 2022: 911
2023: 1,215

Communication and Engagement



LoveOrangeville.ca

Avg Monthly Pageviews
29% increase | 2022: 5,574
2023: 7,189

Avg Monthly Users
32% increase | 2022: 2,443
2023: 3,235



Monthly e-Newsletter

Recipients
12% increase | 2022: 1,396
2023: 1,568

Engagement
55% open rate



Social Media

Facebook Followers
30% increase | 2022: 835
2023: 1,087

Instagram Followers
43% increase | 2022: 1,326
2023: 1,894

*Downtown Orangeville Central Counties Tourism geo-fence data.

**Data from TRIEM for Dufferin County based on downtown Orangeville Central Counties Tourism geo-fence data.

KEY PROJECTS & INITIATIVES

- A new event - Connect to Create with Chelsea Johnson - was held on October 4. Twenty local artists and creative entrepreneurs participated in the interactive session.
- Four new utility boxes and two tree sculptures were added to Orangeville's public art collection.
- New itineraries, enhanced tours, and family-focused activities were created to encourage engagement with Orangeville's historic landmarks and local attractions.
- A marketing plan supported the ongoing promotion of the Love, Orangeville brand. Key initiatives included expanded video and photo content, and social media campaigns.
- A digital tourism sign was installed in front of the Visitor Information Centre in July and promoted 42 tourism-related events.
- The International Plowing Match was hosted in the Township of Amaranth in September. Town staff collaborated with Dufferin County to welcome attendees, offer tourism information, and deliver branded giveaways. Over 68,000 people attended the event.
- A digital guide to promote public art, historic buildings, and self-guided walking tours was migrated from an external app to an internal platform, reducing costs and creating efficiencies.



Orangeville Foot Clinic

SUPPORTING SMALL BUSINESS

The Orangeville & Area Small Business Enterprise Centre (SBEC) continued to support start-up and existing businesses in Dufferin County and neighbouring areas with free guidance and resources, including:

- Personalized business consultations
- Business plan reviews
- Guidance on licenses, permits, regulations and government support programs
- Assistance with business registration
- Mentoring and networking opportunities
- Workshops and events
- Satellite office in Shelburne (twice monthly)

PROGRAMS AND SERVICES



Starter Company Plus

\$28,000 in grants, six participants

This program supports enterprising people over eighteen years of age who want to start, grow, or buy a small business.



Summer Company

\$10,500 in grants, four participants

Summer Company assists youth entrepreneurs who are interested in launching and operating a summer business.



Concept to Commerce

10 sessions over 20 weeks, 7 participants

This start-up program is designed for new entrepreneurs who are looking to take an idea from concept through to the launch of their venture.



Forum Program

Monthly meetings, six participants

Held as a member-led, confidential, small peer group, this program offers the opportunity to foster valuable connections, share experiences, and find solutions to business hurdles.

Businesses (left to right): The Hair Lab, Dunk Disposal, JAKL KIDS, and Rural Rescue First Aid Training

Outreach Connections

Indicator	2023
General Inquiries	5,190
Business Consultations	483
Seminars, Presentations and Events	17
Event Registrations	345
Business Start-ups	94
Job Created	315

Digital Main Street

	2019/2020	2020/2021	2021/2022	2023/2024
Participants	25	46	64	94
Grant funding	\$62,500	\$115,000	\$160,000	\$235,000

In 2023, 94 local businesses leveraged the Digital Main Street (DMS) program and earned grants of \$2,500 each to improve their online presence and digital capabilities. A Digital Services Co-ordinator served as a free local resource to promote the DMS program to business owners and support their applications. Four rounds of the DMS program have been successfully offered in Orangeville, supporting Dufferin County businesses with over \$570,000 in funding.

Town of Orangeville Economic Development and Culture

200 Lakeview Court (upper level), Orangeville, Ontario
 519-941-0440 Ext. 2286 | edo@orangeville.ca | www.orangevillebusiness.ca

Please contact us for an accessible version of this document.





Subject: Facilities Capital Budget Reallocation

Department: Corporate Services

Division: Facilities/Parks

Report #: CMS-2024-013

Meeting Date: 2024-08-12

Recommendations

That report CMS-2024-013 Facilities Capital Budget Reallocation be received; and

That Council approve the reallocation of funds from projects 24071.2560 Rotary Park Tennis Court Rehab, 21170.1300 Elevator and Front Desk Reconstruction Library, 21218.1400 Tourism Second Floor Entrance, and 21220.1460 Senior Centre Repairs in the amounts of \$35,000, \$22,000, \$14,000 and \$10,000 respectively, to projects 21158.1000 HVAC System - Town Hall, 24072.1445 Jean Hamlyn Parking Lot, and 21216.1000 Town Hall Evaporator/Chiller in the amounts of \$27,000, \$40,000 and \$13,000 respectively.

Overview

The 2024 Facilities/Parks Capital Budget approved by Council included incremental funding for projects that were completed at a lower cost than initially designed. However, a few projects have come in over budget. By reallocating funds to alternate projects within the Facilities/Parks division, it is anticipated no additional funds from the General Reserve would be required.

Background

The projects requiring reallocation of funding would support the necessary changes in scope for the following projects: Day Care Centre Parking Lot, Town Hall Chiller, and the Orangeville Theatre HVAC installation.

Analysis/Current Situation

The Orangeville Theatre HVAC project required engineers to re-design the duct work for the HVAC system in the ceiling of the Theatre. This re-design and additional materials increased the cost by an additional \$27,000.

The Jean Hamlyn Day Care Parking lot project requires additional work on the existing retaining wall, catch basin, and curb work that was not included in the original cost estimate. This increase in scope accounts for an additional \$40,000.

The Town Hall Chiller unit that controls the air conditioning at Town Hall requires an additional amount of \$13,000.

In recent consultation with the Finance Team, it was concluded there are four completed projects in 2024 that came in under budget and was recommended to receive Council approval for the reallocation of excess funding in the amount of \$81,000 from the following projects: The Elevator Front Desk Reconstruction at the Library (\$22,000), Tourism Second Floor Entrance (\$14,000), Senior Centre Repairs (\$10,000), and Rotary Park Tennis Court Rehabilitation (\$35,000).

The reassignment of \$81,000 from these projects would be allocated to: Day Care Parking Lot to receive \$40,000, Theatre HVAC to receive \$27,000, and the Town Hall Chiller to receive \$13,000.

Corporate Implications

This report will result in the reallocation of funding of \$81,000 from four 2024 completed Facilities/Parks projects to three Facilities/Parks projects as described above. There will be no net impact on the Town.

Conclusion

The recommended reallocation of \$81,000 from the approved Facilities 2024 Capital Budget would have no net impact on the 2024 Capital Budget or General Reserves funds.

Strategic Alignment

Strategic Plan

Strategic Goal: Corporate Capacity

Objective: Innovation - Encourage creativity in managing Town assets, projects, programs, and services.

Sustainable Neighbourhood Action Plan

Theme: Corporate and Fiscal

Strategy: Create and Integrate sustainability principles into Town policies, processes, and practices.

Notice Provisions

Not Applicable.

Respectfully submitted,

Heather Savage
General Manager, Community Services

Prepared by:

Charles Cosgrove,
Manager, Facilities and Parks

Attachment(s): Not Applicable.



Report

Subject:	Response to Council Direction Regarding Kite Fighting
Department:	Corporate Services
Division:	Clerks
Report #:	CPS-2024-046
Meeting Date:	2024-08-12

Recommendations

That report CPS-2024-046, Response to Council Direction Regarding Kite Fighting, be received; and

That staff be directed to proceed with Option 1 to implement a public education campaign through ‘Respect YOUR Rec’ as outlined in report CPS-2024-046.

Overview

This report responds to direction received from Council requesting that staff report back on prohibiting Kite Fighting within the Town of Orangeville. On July 9, 2023, the Basant Mela Kite Flying Festival was held at the Orangeville Agricultural Society Event Centre in Mono. Currently, this is the only event that staff are aware of where the activity of kite fighting has taken place in the vicinity of Orangeville.

Kite fighting is an activity where two or more participants fly kites with the aim of cutting an opponent’s kite string. The final kite remaining in the air is the winner of the fight. The string used for kite fighting is considered hazardous as it is sharp and can be made of metal, wire, piano wire, fishing line, or types of nylon string that has been chemically treated or that contains glass fragments. When these strings are in use or not properly disposed of, they can be a risk to health and safety, cause injuries to people, pets and wildlife, and damage parks and open spaces. The string used in kite fighting differs from the traditional string used for recreational kite flying.

This staff report provides two (2) options for Council’s consideration.

1: Public Education Campaign through ‘Respect YOUR Rec’ campaign. This is the recommended option which focuses on education while recognizing the existing rules in the Parks and Events By-law 2023-021 which prohibit people from engaging in conduct that could be considered a nuisance or that endanger health and safety.

2: Establish a new by-law to Prohibit Kite Fighting on Private and Public Property.

Background

Council Direction

On August 14, 2023, through Resolution Number 2023-280, Council unanimously passed the following Notice of Motion:

“Whereas kite fighting is a sport in which participants aim to cut the kite string and fell the opponents kite;

And whereas kite lines are often composed of metal, wire, piano wire, fishing line or nylon that can be chemically treated and coated in crushed glass;

And whereas kite fighting is an environmentally destructive sport with kites and hazardous lines being abandoned and disregarded after game play;

And whereas the Town of Orangeville has a responsibility to protect the natural environment from unnecessary and purposeful litter and destruction of property;

Now therefore be it resolved that Council direct staff to report back on prohibiting Kite Fighting within the Town of Orangeville to prevent further willful destruction to municipal and private property.”

In response to the above resolution, staff conducted a municipal scan to determine the best approach for the Town of Orangeville.

Municipal Benchmarking

After conducting a municipal scan, staff became aware of four municipalities that either regulate or prohibit kite fighting in their municipalities. Both the City of Toronto and the City of Mississauga have amended their Parks By-laws to regulate kite flying and prohibit the use of kite string made of hazardous materials on public property. Both the Town of Oakville and the Town of Mono passed by-laws prohibiting kite fighting on private and public property. The Town of Oakville’s Municipal Enforcement Services staff confirmed that since the by-law has been in effect, they have not received any complaints and therefore no enforcement action has been taken. Based on the examples below, staff are not aware of any municipal examples that regulate kite fighting on private property.

Municipality	Regulate / Prohibit	Effective Date
City of Mississauga	Regulate	September 16, 2020
City of Toronto	Regulate	June 15, 2011
Town of Mono	Prohibit	June 25, 2024
Town of Oakville	Prohibit	August 15, 2023

Existing Regulating Mechanism – By-law 2023-021: Parks and Events

By-law 2023-021, referred to as the “Parks and Events By-law” came into effect on April 3, 2023, to manage and regulate the use of parks, special events and film production in the Town. This by-law includes various mechanisms that may be used to regulate kite fighting as a prohibited activity on public lands.

Section	Summary of Provisions
3 – Delegated Authority	<p>Section 3.1 outlines various authority that is delegated to the General Manager of Community Services or designate.</p> <ul style="list-style-type: none"> (a) Administer this by-law; (b) Manage, control, regulate, maintain and develop all parks; (c) Issue a permit to authorize the use of Town lands; (e) Revoke or refuse to issue a permit or grant permission taking into consideration the health, safety and well-being of persons, the nature of activities to take place on Town lands, and past conduct of an applicant; (f) post signs; (g) regulate or restrict the use or attendance on Town lands as deemed necessary and in the interest of public safety and welfare;
5 – General Prohibitions	<p>Section 5.1 outlines that a permit is required to host a special event, an organized team sport, or a film production on Town lands.</p> <p>Section 5.3 outlines that a permit is also required where there are more than twenty-five (25) persons gathering in a park.</p> <p>Section 5.9 outlines that no person in a park shall:</p> <ul style="list-style-type: none"> (a) engage in any activity so as to interfere with or become a nuisance to the general public; (b) engage in conduct that endangers the health and safety of themselves or others; (h) contravene the rules and regulations of a posted sign; (i) contravene the rules and regulations of this By-law
13 – Refuse*	<p>Section 13.1 outlines that no person shall dispose of, deposit or dump or cause to be disposed of, deposited, or dumped refuse in a park except in a waste receptacle provided for that purpose.</p>

	<p>Refuse is defined in the by-law and includes debris, rubbish, waste, sewage, effluent, garbage, brush, ashes, litter, wrappings, salvage, vehicle parts, trade waste, discarded material or things, broken or dismantled things, or materials or things exposed to the elements, deteriorating or decaying.</p> <p>*Staff are of the opinion that this definition may include kite string used in traditional kite flying as well as hazardous kite string used in kite fighting.</p>
<p>17 – Permit – Terms and Conditions – General</p>	<p>Section 17.4(a) outlines that a permit holder shall return and restore Town lands to its original condition immediately prior to the expiry of a permit or use of Town lands;</p>
<p>28 – Enforcement and Penalty Provisions</p>	<p>Section 28.1 outlines that the enforcement of this by-law shall be conducted by an Officer.</p> <p>Officers is defined as a Police Officer, a municipal law enforcement officer, General Manager or any other person appointed by by-law to enforce the provisions of this By-law.</p>

Staff interpret the above noted sections of this by-law to be sufficient to regulate kite fighting activities on public lands. In addition, staff have confirmed with Licensing and By-law Enforcement that they have not received complaints regarding kite fighting in the Town of Orangeville to date.

Options for Consideration

In response to Council’s direction, staff have prepared the following options for consideration.

Option 1: Public Education Campaign through ‘Respect YOUR Rec’

Earlier this year, recreation and events staff launched the ‘Respect YOUR Rec’ campaign. The purpose of this campaign is to remind participants and visitors of the importance of taking responsibility for actions and behaving respectfully. At the time of the launch, the campaign was specific to both recreation centres. Staff are in the process of expanding the campaign to parks with the promotional content tailored to the Parks and Events by-law.

The expansion of the ‘Respect YOUR Rec’ campaign to parks can be a mechanism for broader education and awareness to the public in addition to promoting safety and the proper disposal of kite string. The campaign would be developed and implemented through the Corporate Services Department in consultation with the Community

Services Department. This initiative would be a municipal tool which would focus on what you can and cannot do in parks. The element around kite fighting would highlight the difference between kite fighting and kite flying and will encourage members of the public to enjoy traditional kite flying withing parks in a safe and respectful manner.

This option provides an alternative approach for Council that does not include the passing of a By-law. Should kite fighting still be a concern following the implementation of the public education campaign and monitoring period, staff will be able to better identify regulations and enforcement programs to address the concern.

Option 2: Prohibit Kite Fighting on Private and Public Property

Council has the authority through Section 11(2) of the Municipal Act, 2001 to pass by-laws respecting the economic, social and environmental well-being of the municipality, the health, safety and well-being of persons, and the protection of persons and property. Further, Section 128 of the Municipal Act, 2001 provides that a local municipality may prohibit and regulate with respect to public nuisances, including matters that, in the opinion of Council, are or could become or cause public nuisances. Both sections provide Council with the legislative authority to pass a by-law to prohibit kite fighting on private and public property.

A Kite Fighting By-law would prohibit:

- Persons or groups of persons from engaging in kite fighting on any private property or public property within the Town; and
- The flying of kites with string made of hazardous material* on private property or public property within the Town.

**Hazardous material is defined as material that is abrasive, and includes but is not limited to metal, wire, piano wire, fishing line, or any type of nylon that can be or is chemically treated or coated with glass particles.*

It is important to note that kite fighting is transient in nature, therefore, enforcement to this by-law would be reactive and complaint based. Finding unattached string improperly disposed of may pose a challenge with being able to conduct enforcement.

Should Council direct staff to develop a Kite Fighting By-law, the by-law would be enforced by Officers. Officers would be defined in the by-law as a Police Officer, a Municipal Law Enforcement Officer, General Manager, or any other person appointed by by-law to enforce the provisions of the by-law, this may include Peace Officers.

Officers will use progressive enforcement measures to enforce any new by-law that is passed, starting with education, and proceeding to issuing charges if non-compliance is of a significant nature.

Corporate Implications

This report will not generate direct implications. If future actions related to this report will have a corporate impact, a report will be presented to Council for approval, if required.

Conclusion

Staff recommend that Council proceed with Option 1 to direct staff to implement a public education campaign through 'Respect Your Rec' with the intention of promoting safety in parks and the proper disposal of kite string. With there being no existing complaints from the public a specific by-law to prohibit kite fighting may not be necessary at this time.

Strategic Alignment

Strategic Plan

Strategic Goal: Future-Readiness

Objective: Due Diligence – Confirm applicable governance and policy regimes

- Update by-laws and policies required by legislation to confirm compliance and practicality.

Strategic Goal: Community Vitality

Objective: Well-being – Support citizen and staff health, security, and well-being

- Continue efforts to enhance community safety.

Notice Provisions

Should Council proceed with Option 2, directing staff to develop a by-law to prohibit kite fighting on private and public property, the proposed by-law would be included on a Public Meeting agenda for public consultation and comment. In addition, staff would include notice through various channels including newspaper, radio, the Town's website, and social media.

Respectfully submitted,

Antonietta Minichillo
General Manager, Corporate Services

Reviewed by:

Raylene Martell
Town Clerk, Corporate Services

Prepared by:

Jordyn Lavecchia-Smith
Deputy Clerk, Corporate Services

Attachment(s): None.



Subject: Council Tasks
Department: Corporate Services
Division: Clerks
Report #: CPS-2024-047
Meeting Date: 2024-08-12

Recommendations

That report CPS-2024-047, Council Tasks, be received.

Background

The purpose of this report is to provide Council with a summary of the tasks and action items that have been assigned to staff at Council meetings.

Analysis/Current Situation

The three (3) attachments are comprised of:

1. The **completed tasks** since the last quarterly update (April 8, 2024) as attachment 1;
2. The **in-progress tasks** (work or review has commenced but is still ongoing) includes tasks that are ongoing since the Council task program was implemented as attachment 2; and
3. The **incomplete tasks** (work has not yet started) includes the tasks that are still outstanding since the Council task program was implemented as attachment 3.

All reports included were pulled from the system as of July 18, 2024. Every effort is made to ensure the accuracy of the task statuses provided; however updates may have been made in the system in the 3 week period from when the report was pulled and the date of the meeting.

The Council Task Program

The Council task program provides a mechanism for assigning and tracking tasks that result from Council decisions at a Council meeting. These tasks are generally assigned to staff members within 2 days after a Council meeting concludes and Council is provided with an update on the status quarterly.

Recent Updates

The Council task program has seen some recent updates over the past few months. Historically, the Council tasks report was a listing of all resolutions passed by Council in 2 attachments: 1. completed since last update and 2. in progress/incomplete. Each resolution may have been assigned to numerous members of staff from various divisions without further context.

- The current process now includes assigning each resolution that has a specific actionable task to a specific staff member for them to complete. This means that a single resolution may show on the task list numerous times if different actions are required of different staff to meet the intent of the resolution. These specific actions are now shown at the bottom of the resolution for ease of reference and are generally provided to Clerks staff by the report author for inclusion. This also means that resolutions for which there is no specific action to be taken as a result, will no longer show in this action report.
- To provide additional clarity to senior staff and Council on the tasks in the list, we have recommended that assigned staff provide additional commentary in the system on the reason for the status of their tasks where applicable.
- The task list attachments have been broken down into 3 separate attachments and are colour coded for ease of reference: 1. Completed since last update, 2. In-Progress, and 3. Incomplete.

Corporate Implications

This report will not generate direct implications. If future actions related to this report will have a corporate impact, a report will be presented to Council for approval, if required.

Conclusion

The Council task program is a useful tool to assist staff and Council with tracking and managing actions arising from Council decisions.

The next Council task update is scheduled for inclusion on the November 4, 2024 Council agenda.

Strategic Alignment

Strategic Plan

Strategic Goal: Future-Readiness

Objective: Due Diligence

Notice Provisions

Not Applicable.

Respectfully submitted,

Antonietta Minichillo
General Manager, Corporate Services

Reviewed by:

Raylene Martell
Town Clerk, Corporate Services

Prepared by:

Lindsay Raftis
Assistant Clerk, Corporate Services

- Attachment(s):**
1. Completed Tasks since April 8, 2024
 2. In Progress Tasks
 3. Incomplete Tasks

Status	Description	Meeting Date	Comments
Incomplete	<p>That report INS-2024-009, Speed Review on Elizabeth Street and Zina Street, be received.</p> <p>Action from Discussion: Look into black cat for additional data collection methods and report back to Council.</p>	2/26/2024 18:00	
Incomplete	<p>Action arising from discussion: Connect with Eden Grodzinski Habitat for Humanity with respect to MOU after completion of environmental assessment.</p>	3/18/2024 17:00	
Incomplete	<p>That report INS-2024-032, York Street Heritage Conservation District Request be received; and</p> <p>That an Open House meeting with York Street residents be scheduled before the end of June 2024 to explain designation approaches and understand desires/concerns; and</p> <p>That staff schedule one on one meetings with residents of York Street to address their questions and concerns; and</p> <p>That planning staff be directed to retain the expertise of a Heritage expert to conduct a peer-review on the York Street portion of the 2017/2018 study to determine if prescribed HCD criteria is met under the new provincial legislation and to recommend a preferred approach for designation (individually or as an HCD); and</p> <p>That planning staff also be directed to hire a Heritage Planning Student to review the Municipal Non-Designated Registry properties and determine which properties should be prioritized to pursue individual designation and to provide recommendations to designate specific properties within the Non-Designated Registry; and</p> <p>That these two projects be funded using \$28,000 from Heritage Committee reserves and \$30,000 from Planning operating budget as required; and</p> <p>That staff report back to Council on the above.</p> <p>Action: Schedule one on one meetings with residents of York Street.</p>	5/13/2024 18:30	

Status	Description	Meeting Date	Comments
In Progress	That report IS-TD-2020-010, National Disaster Mitigation Program (NDMP) Flooding Analysis Results report be received; and That Staff develop a Flood Mitigation Plan based on the NDMP Town of Orangeville Flood Mitigation Project analysis and results for Councils consideration.	11/4/2020 9:00	Discussions with CVC, Meeting scheduled with Ministry to discuss programme. Further updates will be provided in Q2 of 2024.
In Progress	2021-138 That report INS-2021-025, Corporate Climate Change Adaptation Plan, be received; That Council approve and adopt the Corporate Climate Change Adaptation Plan; And that Council authorizes staff to begin the implementation of action items according to the contents outlined in the 2021 Corporate Climate Change Adaptation Plan. Result: Carried	4/12/2021 18:00	Staff have begun implementing action items according to the contents outlined in the Plan. Progress report for Plan anticipated for Q2/Q3 - 2024.
In Progress	2021-180 That Report INS-2020-30, On-Demand Transit Service be received; And that Council direct Staff to engage a consultant to assist in the design of a fixed and on-demand system, utilizing the existing Town owned buses; And That Council direct Staff to implement the pilot route strategy based on two fixed routes and one "on-demand" route utilizing the existing Town owned buses. Result: Carried	5/10/2021 19:00	Consultant work is underway. Completion Q1 of 2023, Consultant has presented to Council on-demand system alternative and Staff working on new route structure to be implemented in Q3/Q4. In addition to design of routes, implementation of on-demand service subject to additional fleet vehicles being secured.

In Progress	<p>2021-320</p> <p>Moved: Mayor Brown</p> <p>Seconded: Deputy Mayor Macintosh</p> <p>That report INS-2021-053, Humber Lands, Primacare Proposal and Options for Determining Future Land Use(s), be received;</p> <p>And that Council direct staff to proceed with Option 1 as outlined in report INS-2021-053 to pursue discussions with Primacare to facilitate a proposed development concept for the Humber Lands;</p> <p>And that Council direct the CAO to pursue negotiations with Primacare for the purchase of up to one half of the Humber Lands for fair market value and to report back to Council on the progress of these negotiations.</p> <p>Result: Carried Unanimously</p>	9/27/2021 19:00	Primacare proponents determining updated development concept for Humber Land acquisition negotiations
In Progress	<p>2022-075</p> <p>Moved: Councillor Sherwood</p> <p>Seconded: Councillor Post</p> <p>That Report INS-2022-013, Dufferin County Municipal Comprehensive Review, Draft Land Needs Analysis, be received;</p> <p>And that staff proceed to engage in consultation regarding the County of Dufferin Municipal Comprehensive Review update to the County Official Plan with respect to implications for the Town of Orangeville;</p> <p>And that staff report back to Council with any update in the County Municipal Comprehensive Review process, as appropriate.</p> <p>Result: Carried</p>	2/28/2022 17:30	<p>County OPA 1 (growth targets) - Adopted and pending MMAH approval.</p> <p>County OPA 2 (mapping) - Adopted and pending MMAH approval.</p> <p>County OPA 3 (policies) - pending</p>

In Progress	<p>2022-153</p> <p>Moved: Councillor Sherwood</p> <p>Seconded: Councillor Andrews</p> <p>That report CAO-2022-005, titled Fire Hall Repurposing into Crisis Care Bed Facility and land for Habitat Build Project be received;</p> <p>And that staff be directed to continue to proceed with the option of redeveloping the second floor of the Fire Hall into a Crisis Care Facility;</p> <p>And that staff be directed to seek alternate land options suited for a residential Habitat for Humanity Build;</p> <p>And that staff will report back on the continuing progress of these projects; And that staff be directed to proceed with any required Zoning and Official Plan amendments.</p> <p>Result: Carried</p>	4/25/2022 17:30	<p>Until the new fire hall is completed, the Town cannot develop the second floor of the current fire station. New fire hall is anticipated to be operational in 2026 and the design of the second floor will be revisited at that time. In addition, ongoing discussions continue with Habitat for Humanity for a location.</p>
In Progress	<p>2022-263</p> <p>Moved: Councillor Taylor</p> <p>Seconded: Councillor Andrews</p> <p>That report CPS-2022-010 False Alarms Calls, be received;</p> <p>And that staff review and assess false alarm data provided by the OPP on a bi-weekly basis and focus on education as an initial step;</p> <p>And that staff report back to Council during the 2023 budget process on the resourcing required to develop a False Alarm By-law and program on a permanent basis.</p> <p>Result: Carried</p>	7/11/2022 18:15	<p>Staff to report back to Council at Q3 of 2024 on adoption of a by-law and related program implementation costs.</p> <p>Officer Cunningham currently preparing report.</p> <p>-Raylene Martell Updated assignees June 2024</p>
In Progress	<p>2022-336</p> <p>Moved: Councillor Peters</p> <p>Seconded: Councillor Taylor</p> <p>That Sustainable Neighbourhood Action Plan Progress Report be brought back to Council by Q4 2024.</p> <p>Result: Carried</p>	9/26/2022 19:00	<p>Will begin preparing second progress report in Q1/2024. Q1 - to gather status of actions. Q2 - prepare draft progress report. Q3 - submit to council.</p>

In Progress	<p>2023-058</p> <p>Moved: Councillor Andrews</p> <p>Seconded: Deputy Mayor Taylor</p> <p>That report INS-2022-049, Electric Bus Feasibility Study and Fleet Transition Plan, be received.</p> <p>And that Council pass a by-law to enter into an agreement with Infrastructure Canada and authorize the Mayor and Clerk to sign the Contribution Agreement between Infrastructure Canada and the Corporation of the Town of Orangeville along with any other related documents necessary to finalize the transaction and obtain related partnership funding.</p> <p>And that staff be directed to engage the professional services of HDR Inc. to complete the Electric Bus Feasibility Study and Fleet Transition Plan for the Town of Orangeville at a total cost of \$ 104,100 (plus HST), with the Town of Orangevilles share of project costs to be \$20,820 (plus HST).</p> <p>And that the Mayor and Clerk be authorized to sign the agreement and any other documents required to complete the transaction with HDR Inc. on behalf of the Corporation of the Town of Orangeville and affix the corporate seal thereto.</p> <p>Result: Carried Unanimously</p>	2/6/2023 17:45	Task 2 of 5 completed. Full Plan will be complete end of February. Q1 2024.
In Progress	<p>2023-136</p> <p>Moved: Councillor Andrews</p> <p>Seconded: Councillor Stevens</p> <p>That Council receive the presentation from Primacare Living Solutions Inc.;</p> <p>And that staff be directed to obtain an appraisal of the Humber lands;</p> <p>And that staff report back on, lot sizes, water capacity, and requisite planning considerations.</p> <p>Result: Carried Unanimously</p>	4/17/2023 18:45	<p>Finance considers this complete</p> <p>Planning is working with Primacare.</p> <p>The CAO has had multiple meetings with Primacare during Q2 and is awaiting further information from them.</p>

In Progress	<p>2023-226</p> <p>Moved: Councillor Macintosh</p> <p>Seconded: Deputy Mayor Taylor</p> <p>That report CMS-2023-022, Temporary Relocation of Off-Leash Dog Park, be received;</p> <p>And that Council approve the temporary relocation of the Orangeville Off-Leash Dog Park from Hansen Boulevard to 49 Town Line, Orangeville;</p> <p>And that Council approve an additional \$25,000 from the Parks and Recreation Reserve for the temporary relocation of the Orangeville Off-Leash Dog Park;</p> <p>And further that staff be directed to return to council for direction if it is determined through the Environmental Study that remediation of the proposed new site would be required;</p> <p>And that a land acquisition strategy be completed;</p> <p>And that staff report back to Council with a permanent Off-Leash Dog Park location.</p> <p>Result: Carried</p>	6/19/2023 17:30	<p>Staff Report submitted for December 11, 2023 Council Meeting to provide an update.</p> <p>Finance added \$25K to budget as per recommendation. Finance considers this task complete.</p> <p>Temporary Dog Park location at the south side of Tony Rose Memorial Sport Centre. Staff to report back to Council once permanent location is determined.</p> <p>June 10 - community meeting to discuss Temp location at TR.</p> <p>Successful community meeting held and sent pdf of shared slides for information. Working on two additional locations to Tony Rose. (July 2nd update)</p>
In Progress	<p>Staff to report to Council with respect to additional funding required for the Hansen Blvd Bridge - Lower Monora Creek capital project.</p>	7/10/2023 18:30	<p>We are awaiting some final numbers from the contractor to finalize the progress and additional funding request. Expect to have this information by May 2024 and a report to Council shortly thereafter. Meeting with Solicitor and Engineering Team January 19 to discuss strategy moving forward.</p>

In Progress	<p>2023-280</p> <p>Moved: Councillor Prendergast</p> <p>Seconded: Councillor Stevens</p> <p>Whereas kite fighting is a sport in which participants aim to cut the kite string and fell the opponents kite;</p> <p>And whereas kite lines are often composed of metal, wire, piano wire, fishing line or nylon that can be chemically treated and coated in crushed glass;</p> <p>And whereas kite fighting is an environmentally destructive sport with kites and hazardous lines being abandoned and disregarded after game play;</p> <p>And whereas the Town of Orangeville has a responsibility to protect the natural environment from unnecessary and purposeful litter and destruction of property;</p> <p>Now therefore be it resolved that Council direct staff to report back on prohibiting Kite Fighting within the Town of Orangeville to prevent further willful destruction to municipal and private property.</p> <p>Result: Carried Unanimously</p>	8/14/2023 17:30	<p>Report to go to Council on August 12, 2024 presenting options on regulating and prohibiting kite fighting for consideration and direction.</p>
In Progress	<p>2023-269</p> <p>Moved: Councillor Prendergast</p> <p>Seconded: Deputy Mayor Taylor</p> <p>That report INS-2023-052, Boulevard Tree Inventory and Tree Canopy Assessment, be received;</p> <p>And that Council direct staff to solicit input from the public regarding tree preservation measures;</p> <p>And that Council direct staff to investigate the resources and logistics necessary to implement a tree preservation by-law;</p> <p>And that Council direct staff to report back with a framework for the development of a tree preservation by-law that includes community input;</p> <p>And that Council direct staff to report back with an additional allocation of \$80,000 in the 2024 Budget deliberations to achieve the urban tree canopy target of 40% by 2040;</p> <p>And that Council direct staff to investigate industry best practices with respect to pruning and maintenance of the existing tree canopy.</p> <p>Result: Carried Unanimously</p>	8/14/2023 17:30	<p>Finance considers this complete. Public input is complete. In process of gathering municipal input regarding resources and logistics for implementing a tree by-law. Staff expects to have this task completed and report to Council end of 2024.</p>

In Progress	<p>2023-340</p> <p>Moved: Councillor Sherwood</p> <p>Seconded: Councillor Macintosh</p> <p>That Council direct Heritage Orangeville to review the proposed designation of York Steet;</p> <p>And that Planning staff report back to Council.</p> <p>Result: Carried Unanimously</p>	11/27/2023 19:00	<p>Report to Heritage Orangeville December 21, 2023. Pending further consideration by Heritage Orangeville</p>
In Progress	<p>2023-343</p> <p>Moved: Councillor Andrews</p> <p>Seconded: Councillor Prendergast</p> <p>That report CMS-2023-048, Out of the Cold Program: 2023-2024 Season, be received;</p> <p>And that Staff be authorized to work with community partners to designate one non-profit organization to host the Out of the Cold Program for the 2023 2024 season;</p> <p>And that an upset limit of \$30,000 to fund 50% of the operating costs of the Out of the Cold Program, 2023-2024 season, be funded through the 2024 Community Grant Program;</p> <p>And that Council pass a by-law authorizing the Mayor and Clerk to sign the Out of the Cold Service Agreement on behalf of the Corporation of the Town of Orangeville.</p> <p>Result: Carried Unanimously</p>	11/27/2023 19:00	<p>Working with Faith-Based groups to host the OOTC program. Staff have conducted a site audit of a potential location but it fell through. Mayor Post and Councillor Andrews is meeting with another organization next week.</p> <p>Lengthy discussion at the Homelessness Task Force (Jan. 24) provided clarity and direction on the OOTC program. OPP was in attendance as guests.</p> <p>Second meeting with Mayor, C. Andrews and Highland Christ for Youth, at potential location (9 Centre Street).</p> <p>Arranging round table meeting with multiple faith-based groups to potentially support OOTC at Highland Youth for Christ location. Developed program plan and will share with broader group. (July 2nd update)</p>

In Progress	<p>2023-383</p> <p>Moved: Councillor Macintosh</p> <p>Seconded: Councillor Andrews</p> <p>That report CPS-2023-082, Regulatory By-law Review Work Plan Update, be received;</p> <p>And that staff continue with the review and completion of the following by-laws in 2024:</p> <p>Establish and Regulate Fire Department; Consolidated Fees and Charges; Kite Fighting; False Alarms; Administrative Monetary Penalties; Lawn Watering; Traffic - including road occupancy, sale of goods/services, level of service and parking at Montgomery Village, encumbering highway; Topsoil Removal; Discharge of Water into Sanitary and Storm Sewer; and Tree Preservation.</p> <p>Result: Carried Unanimously</p>	12/11/2023 18:30	<p>- False Alarm report to come Q3 2024.</p> <p>-Consolidated fees and Charges Public Meeting September 2024.</p> <p>-AMPS report to budget discussions for 2025</p> <p>-Lawn Watering passed June 2024</p> <p>-Traffic scheduled for Fall 2024</p> <p>- Jordyn is working on Kite Fighting Report to go to Council on August 12, 2024.</p>
In Progress	<p>That report CPS-2024-013, 2026 Municipal Election Options, be received;</p> <p>And that Council pass a by-law authorizing the use of electronic voting in addition to the use of tabulators for traditional voting for the 2026 Municipal Election.</p> <p>Action: RFP for electronic voting.</p>	2/26/2024 18:00	Currently drafting RFP.
In Progress	<p>That report CPS-2024-011, Noise By-law, be received;</p> <p>And that Council pass a by-law to prohibit and regulate noise within the Town and repeal By-law 12-96;</p> <p>And that Council direct staff to report back with specific metrics related to the enforcement of the noise by-law by Q4 of 2024.</p> <p>Action: Commence public engagement campaign with Communications.</p>	3/18/2024 17:00	

In Progress	<p>That report INS-2024-022, Transit Bus Procurement, be received, and That Council direct staff to proceed with the purchase of an additional 9 metre low floor bus; and That Council approve the reallocation of funding from Project 35001.0000 Transit Transfer Station to Project 35000.0000 9 metre Low Floor Buses of approximately \$330K; and That Council approve the allocation of General Capital Reserve Funds to Project 35000.0000 9 metre Low Floor Buses from a minimum of \$121,602 to a maximum of \$300,000; and That Council provide pre-budget approval for the use of funding from Project B1223.0000 Specialized Transit to support Project 35000.0000 9 metre Low Floor Buses to a maximum of \$312,344.</p>	4/29/2024 18:00	Pending, response from province.
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Action: Reallocate funds.

In Progress That report INS-2024-032, York Street Heritage Conservation District Request be received; and 5/13/2024 18:30 Session scheduled for June 12, 2024

That an Open House meeting with York Street residents be scheduled before the end of June 2024 to explain designation approaches and understand desires/concerns; and

That staff schedule one on one meetings with residents of York Street to address their questions and concerns; and

That planning staff be directed to retain the expertise of a Heritage expert to conduct a peer-review on the York Street portion of the 2017/2018 study to determine if prescribed HCD criteria is met under the new provincial legislation and to recommend a preferred approach for designation (individually or as an HCD); and

That planning staff also be directed to hire a Heritage Planning Student to review the Municipal Non-Designated Registry properties and determine which properties should be prioritized to pursue individual designation and to provide recommendations to designate specific properties within the Non-Designated Registry; and

That these two projects be funded using \$28,000 from Heritage Committee reserves and \$30,000 from Planning operating budget as required; and

That staff report back to Council on the above.

Action: Schedule an Open House meeting with York Street residents before the end of June.

In Progress	<p>That report INS-2024-032, York Street Heritage Conservation District Request be received; and</p> <p>That an Open House meeting with York Street residents be scheduled before the end of June 2024 to explain designation approaches and understand desires/concerns; and</p> <p>That staff schedule one on one meetings with residents of York Street to address their questions and concerns; and</p> <p>That planning staff be directed to retain the expertise of a Heritage expert to conduct a peer-review on the York Street portion of the 2017/2018 study to determine if prescribed HCD criteria is met under the new provincial legislation and to recommend a preferred approach for designation (individually or as an HCD); and</p> <p>That planning staff also be directed to hire a Heritage Planning Student to review the Municipal Non-Designated Registry properties and determine which properties should be prioritized to pursue individual designation and to provide recommendations to designate specific properties within the Non-Designated Registry; and</p> <p>That these two projects be funded using \$28,000 from Heritage Committee reserves and \$30,000 from Planning operating budget as required; and</p> <p>That staff report back to Council on the above.</p>	5/13/2024 18:30	RFP to retain Heritage consultant to be completed
	<p>Action: Retain a Heritage expert to conduct a peer-review on the York Street portion of the 2017/2018 study.</p>		

In Progress	<p>That report INS-2024-033, , be received; and</p> <p>That Council approve the creation of a new Capital Project for the Road Reconstruction of Bythia Street between Dufferin Street and Victoria Street; and</p> <p>That Council approve the reallocation of funding in the amount of \$594,400.00 from the approved 2024 Budget from Capital Project #31119.0000 to the new Capital Project for the Road Reconstruction of Bythia Street between Dufferin Street and Victoria Street; and</p> <p>That Council approve the reallocation of funding in the amount of \$205,600.00 from the approved 2024 Budget from Capital Project #31120.0000 to the new Capital Project for the Road Reconstruction of Bythia Street between Dufferin Street and Victoria.</p> <p>Action: Create a new Capital Project and place funding as outlined within the report.</p>	6/3/2024 19:00
In Progress	<p>That report INS-2024-033, , be received; and</p> <p>That Council approve the creation of a new Capital Project for the Road Reconstruction of Bythia Street between Dufferin Street and Victoria Street; and</p> <p>That Council approve the reallocation of funding in the amount of \$594,400.00 from the approved 2024 Budget from Capital Project #31119.0000 to the new Capital Project for the Road Reconstruction of Bythia Street between Dufferin Street and Victoria Street; and</p> <p>That Council approve the reallocation of funding in the amount of \$205,600.00 from the approved 2024 Budget from Capital Project #31120.0000 to the new Capital Project for the Road Reconstruction of Bythia Street between Dufferin Street and Victoria.</p> <p>Action: Update OCIF Fund Reporting to the Ministry, indicating the use of funds being moved to an alternative project.</p>	6/3/2024 19:00

In Progress That Report CPS-2024-039, Sign Variance Application Orangeville and Headwaters 6/24/2024 18:00 Staff are reviewing insurance policy.

Minor Baseball Association 450 Town Line be received; and

That Council grant a variance to Sign By-law 28-2013, as amended, to permit sponsorship wall signs supporting minor baseball to be affixed to the vinyl siding above the first storey of the utility shed Snack Shack at 450 Town Line; and

That the sponsorship wall signs affixed to the vinyl siding above the first storey of the utility shed Snack Shack at 450 Town Line be limited to a maximum cumulative sign area on each wall, of: north wall 10.040 m², south wall 7.431 m², west wall 8.174 m², and east wall 0 m²; and

That the variance approval be conditional upon the applicant obtaining a sign permit; and

That the variance approval be conditional upon the applicant adhering to guidelines and criteria for sponsorship and advertising set out in any current or future Town policies relating to sponsorship and advertising; and

That when current sponsorships expire, the applicant may replace the existing sponsorship wall signage with new sponsorship wall signs, provided the wall signs do not exceed the maximum cumulative sign area for each wall, as indicated above, and that any requirements for a sign permit as per Town by-laws and/or guidelines and criteria for sponsorship and advertising as per Town policies are adhered to for any replacement signage.

Action: Review the insurance policy on file for OHMBA as the Sign By-law requires proof of insurance in the amount of \$2 million in liability coverage naming the municipality as an additional insured and ensure the sponsorship signage meets any criteria set out in the Towns Sponsorship and Advertising Policy or any other Town policy.

In Progress	<p>That report CMS-2024-011, Tony Rose Memorial Sports Centre Mechanical Failure (Pool), be received; and</p> <p>That Council select Option 2: Closure of the Tony Rose Memorial Sports Centre Pool, Staff conduct a Facility Needs Assessment Study and report back to Council; and</p> <p>That the recreation team and the transportation team meet to discuss potential opportunities to maximize and communicate existing public transit routes between Tony Rose and Alder to ensure access for seniors and others in the area who are accustomed to pedestrian access to the Tony Rose facility; and</p> <p>That Council authorize the Mayor to continue discussions with Upper Grand District School Board and to start discussions with both the YMCA and the County of Dufferin Mayors to discuss partnership opportunities to enhance aquatics and other recreation offerings in Orangeville and the greater region; and</p> <p>That the Mayor report back to Council in the form of Council Memos following these discussions.</p> <p>Action: Conduct a Facility Needs Assessment Study</p>	7/8/2024 19:00	<p>CMS staff were advised of Council approval of the temporary closure of Tony Rose pool. The CMS Leadership team will spend time sorting through the recommendations of approved strategic plans and provide Council a compilation of the findings by the end of the year.</p>
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In Progress	<p>That report CMS-2024-011, Tony Rose Memorial Sports Centre Mechanical Failure (Pool), be received; and</p> <p>That Council select Option 2: Closure of the Tony Rose Memorial Sports Centre Pool, Staff conduct a Facility Needs Assessment Study and report back to Council; and</p> <p>That the recreation team and the transportation team meet to discuss potential opportunities to maximize and communicate existing public transit routes between Tony Rose and Alder to ensure access for seniors and others in the area who are accustomed to pedestrian access to the Tony Rose facility; and</p> <p>That Council authorize the Mayor to continue discussions with Upper Grand District School Board and to start discussions with both the YMCA and the County of Dufferin Mayors to discuss partnership opportunities to enhance aquatics and other recreation offerings in Orangeville and the greater region; and</p> <p>That the Mayor report back to Council in the form of Council Memos following these discussions.</p> <p>Action: Recreation team and the transportation team meet to discuss potential opportunities to maximize and communicate existing public transit routes between Tony Rose and Alder.</p>	7/8/2024 19:00	<p>Recreation and Transportation Staff developed a plan to move the Alder Recreation bus stop to the north side fo the parking lot (closer to the door). Bus route between Alder and Tony Rose has been broadcasted across Town channels.</p> <p>Staff has met twice to discuss Facility Needs Assesement. Intends to report to Council in November 2024.</p>
In Progress	<p>That report 2024-06-24, Sign Variance Application Dufferin Wildlife Supplies 287A Broadway, be received; and</p> <p>That Council grant a variance to Sign By-law 28-2013, as amended, to permit the placement of a ground sign at 287A Broadway measuring 1.8 m x 1.8 m, having a sign area of 3.24 m², which exceeds the maximum permitted sign area of 1.5 m² ; and</p> <p>That staff prioritize the Sign By-law review in 2025.</p> <p>Action: Process and issue Sign Permit once application is received.</p>	7/8/2024 19:00	

In Progress That report 2024-06-24, Sign Variance Application Dufferin Wildlife Supplies 287A 7/8/2024 19:00 Q1 2025
Broadway, be received; and
That Council grant a variance to Sign By-law 28-2013, as amended, to permit the placement of a ground sign at 287A Broadway measuring 1.8 m x 1.8 m, having a sign area of 3.24 m², which exceeds the maximum permitted sign area of 1.5 m² ;
and
That staff prioritize the Sign By-law review in 2025.
Action: Prioritize Sign By-law review in 2025.

Status	Description	Meeting Date	Comments
Completed	<p>That report CMS-2024-006, Otters Swim Club Funding Agreement Timing System, be received; and</p> <p>That Council endorse the Otters Swim Club fundraising activities and approve the use of the Town of Orangeville logo on fundraising material; and</p> <p>That Council approve the agreement between Otters Swim Club and the Corporation of the Town of Orangeville as outlined in Attachment A to this report; and</p> <p>That Council pass a by-law to authorize entering into and execution of the Funding Agreement with the Otters Swim Club, for the provision of a timing system for the Alder pool; and</p> <p>That the Mayor and Clerk be authorized to sign the Agreement on behalf of the Corporation of the Town of Orangeville.</p> <p>Action: Proceed with invoicing the Otters Swim Club.</p>	4/29/2024 18:00	
Completed	<p>That report CPS-2024-012, Animal Control By-law, be received; and</p> <p>That Council pass a by-law to regulate the keeping, licensing, registration and control of certain classes of animals and repeal By-laws 68-2000, 48-2003, 2020-061, 2021-034, and 2023-094.</p> <p>Action: Repeal By-laws 68-2000, 48-2003, 2020-061, 2021-034, and 2023-094</p>	4/29/2024 18:00	
Completed	<p>That report CPS-2024-021, Delegation of Authority 357 and 358 Applications be received; and</p> <p>That Council pass a by-law to delegate authority to the CFO / Treasurer or their designate to cancel, reduce, or refund taxes in accordance with Sections 357 and 358 of the Municipal Act, 2001.</p> <p>Action: Complete Delegation of Authority by-law consolidation.</p>	4/29/2024 18:00	
Completed	<p>That report CPS-2024-025 dated April 29, 2024, Provincial Transit Gas Tax Funding Agreement, be received; and</p> <p>That Council pass a by-law authorizing the Mayor and Clerk to sign a Letter of Agreement with the Ministry of Transportation for 2023/24 funding.</p> <p>Action: Circulate fully executed agreement to the Ministry of Transportation.</p>	4/29/2024 18:00	
Completed	<p>That report INS-2024-019, Water Meter Upgrade Program Implementation Plan and Amendment to Water and Wastewater Rates By-law 2020-014, be received; and</p> <p>That Council amend By-law 2020-014 to reflect the changes set out in this report.</p> <p>Action: Complete By-law consolidation.</p>	4/29/2024 18:00	
Completed	<p>That report INS-2024-020, 515 Broadway, Recommendation Report, RZ-2022-02 and SUB 2018-03, be received; and</p> <p>That the Zoning By-law Amendment Application (File No. RZ-2022-02) attached here to as Attachment 5 be approved; and</p> <p>That Council pass a By-law included as Attachment No. 5 to this report, to amend Zoning By-law 22-90, as amended, to revise Special Provision 24.224 in order to permit the development of 57 townhouse dwelling units on an internal private road on the subject property; and</p> <p>That the Draft Plan of Subdivision included as Attachment 2 to this report, be approved, subject to the conditions of draft approval included as Attachment 6 to this report.</p> <p>Action: Complete and circulate Notice of Passing of Zoning By-law.</p>	4/29/2024 18:00	

Completed	<p>That report INS-2024-022, Transit Bus Procurement, be received, and</p> <p>That Council direct staff to proceed with the purchase of an additional 9 metre low floor bus; and</p> <p>That Council approve the reallocation of funding from Project 35001.0000 Transit Transfer Station to Project 35000.0000 9 metre Low Floor Buses of approximately \$330K; and</p> <p>That Council approve the allocation of General Capital Reserve Funds to Project 35000.0000 9 metre Low Floor Buses from a minimum of \$121,602 to a maximum of \$300,000; and</p> <p>That Council provide pre-budget approval for the use of funding from Project B1223.0000 Specialized Transit to support Project 35000.0000 9 metre Low Floor Buses to a maximum of \$312,344.</p> <p>Action: Proceed with procurement of an additional 9 metre low floor bus.</p>	4/29/2024 18:00
Completed	<p>That report CMS-2024-006, Otters Swim Club Funding Agreement Timing System, be received; and</p> <p>That Council endorse the Otters Swim Club fundraising activities and approve the use of the Town of Orangeville logo on fundraising material; and</p> <p>That Council approve the agreement between Otters Swim Club and the Corporation of the Town of Orangeville as outlined in Attachment A to this report; and</p> <p>That Council pass a by-law to authorize entering into and execution of the Funding Agreement with the Otters Swim Club, for the provision of a timing system for the Alder pool; and</p> <p>That the Mayor and Clerk be authorized to sign the Agreement on behalf of the Corporation of the Town of Orangeville.</p> <p>Action: Arrange for Otters Swim Club to sign Funding Agreement.</p>	4/29/2024 18:00 Signed by all parties. On route to Records Division.

Completed

4/29/2024 18:00

Whereas the More Homes Built Faster Act, 2022 (Bill 23) received Royal Assent on November 28, 2022. As part of this omnibus Bill, several changes were implemented to various pieces of legislation, including but not limited to, The Planning Act, The Development Charges Act, The Conservation Authorities Act, and The Ontario Heritage Act;

And whereas subsection 27 (16) of the Ontario Heritage Act stipulates that any non-designated heritage property listed on the municipal register of properties as of December 31, 2024 shall be removed from the municipal register on or before January 1, 2025, if the council of the municipality does not give a notice of intention to designate the property under Section 29(1) of the Ontario Heritage Act on or before January 1, 2025;

And whereas, the Heritage Orangeville committee comprises of a handful of dedicated volunteers who are not able to review the current non-designated register containing 454 properties on or before the deadline of December 31, 2024;

And whereas, Heritage Orangeville committee along with staff members would need to review the municipal heritage register, research the heritage value and interest of listed non-designated properties, contact owners of such properties, determine which properties should potentially be designated in accordance with the provisions of Section 29 of the Ontario Heritage Act, and take all required steps to designate such properties;

And whereas the above noted work involving 454 listed properties in the Town of Orangeville is extremely time-consuming and cannot be completed by December 31, 2024 with the current resources available given other competing interests including reviewing and supporting new housing development proposals;

Now therefore be it resolved that:

The Council of the Town of Orangeville request that Subsection 27 (16) of the Ontario Heritage Act be amended to extend the above-noted deadline for five years from January 1, 2025 to January 1, 2030; and

That the Mayor be authorized to send a letter to Doug Ford, Premier of Ontario and Michael Ford, Minister of Citizenship and Multiculturalism, John Ecker, Chair, Ontario Heritage Trust; and

That the Town Clerk be directed to send a copy of this motion to the Association of Municipalities of Ontario, Provincial MPPs, Municipal Councils across the province, and the Architectural Conservatory of Ontario (ACO).

Action: Circulate Mayor's letter.

Completed	<p>Whereas the More Homes Built Faster Act, 2022 (Bill 23) received Royal Assent on November 28, 2022. As part of this omnibus Bill, several changes were implemented to various pieces of legislation, including but not limited to, The Planning Act, The Development Charges Act, The Conservation Authorities Act, and The Ontario Heritage Act;</p> <p>And whereas subsection 27 (16) of the Ontario Heritage Act stipulates that any non-designated heritage property listed on the municipal register of properties as of December 31, 2024 shall be removed from the municipal register on or before January 1, 2025, if the council of the municipality does not give a notice of intention to designate the property under Section 29(1) of the Ontario Heritage Act on or before January 1, 2025;</p> <p>And whereas, the Heritage Orangeville committee comprises of a handful of dedicated volunteers who are not able to review the current non-designated register containing 454 properties on or before the deadline of December 31, 2024;</p> <p>And whereas, Heritage Orangeville committee along with staff members would need to review the municipal heritage register, research the heritage value and interest of listed non-designated properties, contact owners of such properties, determine which properties should potentially be designated in accordance with the provisions of Section 29 of the Ontario Heritage Act, and take all required steps to designate such properties;</p> <p>And whereas the above noted work involving 454 listed properties in the Town of Orangeville is extremely time-consuming and cannot be completed by December 31, 2024 with the current resources available given other competing interests including reviewing and supporting new housing development proposals;</p> <p>Now therefore be it resolved that:</p> <p>The Council of the Town of Orangeville request that Subsection 27 (16) of the Ontario Heritage Act be amended to extend the above-noted deadline for five years from January 1, 2025 to January 1, 2030; and</p> <p>That the Mayor be authorized to send a letter to Doug Ford, Premier of Ontario and Michael Ford, Minister of Citizenship and Multiculturalism, John Ecker, Chair, Ontario Heritage Trust; and</p> <p>That the Town Clerk be directed to send a copy of this motion to the Association of Municipalities of Ontario, Provincial MPPs, Municipal Councils across the province, and the Architectural Conservatory of Ontario (ACO).</p>	4/29/2024 18:00
Completed	<p>That report CPS-2024-033, Orangeville OPP Detachment Board Appointments regarding personal matters about an identifiable individual, including municipal or local board employees, be received; and</p> <p>That Council appoint Grant Armstrong and Warren Maycock to the Orangeville OPP Detachment Board; and</p>	4/29/2024 18:00
Completed	<p>Task: Send notice to all PSB applicants advising of the approved appointments.</p> <p>That report CAO-2024-007, Town of Orangeville Official Town Crier, be received; and</p> <p>That Council appoint Andrew Welch as Town Crier for the Town of Orangeville until such time as a successor is appointed or services are no longer required; and</p> <p>That the Town of Orangeville will pay a \$1,000.00 annual honorarium for the Town Criers services; and</p> <p>That Council pass a by-law authorizing the Mayor and Clerk to sign the Agreement attached to report CAO-2024-007 between the Town of Orangeville and Andrew Welch for the purpose of providing annual Town Crier services.</p>	5/13/2024 18:30 Finance considers this complete.
	<p>Action: That finance arrange for payment of a \$1,000.00 annual honorarium.</p>	

Completed	<p>That report CAO-2024-007, Town of Orangeville Official Town Crier, be received; and That Council appoint Andrew Welch as Town Crier for the Town of Orangeville until such time as a successor is appointed or services are no longer required; and That the Town of Orangeville will pay a \$1,000.00 annual honorarium for the Town Criers services; and That Council pass a by-law authorizing the Mayor and Clerk to sign the Agreement attached to report CAO-2024-007 between the Town of Orangeville and Andrew Welch for the purpose of providing annual Town Crier services.</p> <p>Action: Staff proceed with execution of Agreement.</p>	5/13/2024 18:30
Completed	<p>That report CMS-2024-002, The Rotary Club of Orangeville Amended Funding Donation Agreement - Playground Renovation, be received; and That Council approve the amended agreement between Rotary Club of Orangeville and the Corporation of the Town of Orangeville as outlined in Attachment 1 to this report; and That the Mayor and Clerk be authorized to sign the Agreement on behalf of the Corporation of the Town of Orangeville.</p> <p>Action: Arrange for execution of Amended Funding Donation Agreement.</p>	5/13/2024 18:30
Completed	<p>That report CMS-2024-002, The Rotary Club of Orangeville Amended Funding Donation Agreement - Playground Renovation, be received; and That Council approve the amended agreement between Rotary Club of Orangeville and the Corporation of the Town of Orangeville as outlined in Attachment 1 to this report; and That the Mayor and Clerk be authorized to sign the Agreement on behalf of the Corporation of the Town of Orangeville.</p> <p>Action: Finance to accept donation from The Rotary Club.</p>	5/13/2024 18:30 Finance considers this complete. Donation has been received.
Completed	<p>That report CPS-2024-032, Affordable Housing Task Force Terms of Reference, be received; and That Council approve the terms of reference for the Affordable Housing Task Force as presented; and That Council appoint the following 2 members of Council to the Affordable Housing Task Force: 1. Councillor Andrews and 2. Councillor Prendergast</p> <p>Action: Advertise for recruitment of members.</p>	5/13/2024 18:30 Advertisement drafted. recruitment to be published early June 2024. Closing July 2024. Appointment report to go to Council August 12.
Completed	<p>That report CPS-2024-037, 2023 Audited Financial Statements, be received; and That Council approve the Audited Consolidated Financial Statements of The Corporation of the Town of Orangeville and the Statements of Trust Funds as presented; and That Council direct Finance Staff to allocate the 2023 General Surplus of \$4,038,939 to the General Capital Reserve Fund.</p> <p>Action: Finance to allocate the 2023 General Surplus of \$4,038,939 to the General Capital Reserve Fund.</p>	5/13/2024 18:30 Finance considers this complete.
Completed	<p>That report CPS-2024-038, 2024 Community Grant Funding Allocations, be received; and That Council approve distribution of 2024 Community Grant budgeted funds as recommended by Headwaters Communities In Action (HCIA) from one time grants with the exception of the Optimist Club.</p> <p>Action: Finance distribute the approved on time grants funds.</p>	5/13/2024 18:30 Finance considers this complete.

Completed	That Council approve the distribution of the 2024 Community Grant budgeted funds to the Orangeville Optimist Club for \$8,700 in one-time grants. Action: That staff distribute \$8,700 to the Orangeville Optimist Club.	5/13/2024 18:30	Finance considers this complete.
Completed	That report INS-2024-032, York Street Heritage Conservation District Request be received; and That an Open House meeting with York Street residents be scheduled before the end of June 2024 to explain designation approaches and understand desires/concerns; and That staff schedule one on one meetings with residents of York Street to address their questions and concerns; and That planning staff be directed to retain the expertise of a Heritage expert to conduct a peer-review on the York Street portion of the 2017/2018 study to determine if prescribed HCD criteria is met under the new provincial legislation and to recommend a preferred approach for designation (individually or as an HCD); and That planning staff also be directed to hire a Heritage Planning Student to review the Municipal Non-Designated Registry properties and determine which properties should be prioritized to pursue individual designation and to provide recommendations to designate specific properties within the Non-Designated Registry; and That these two projects be funded using \$28,000 from Heritage Committee reserves and \$30,000 from Planning operating budget as required; and That staff report back to Council on the above. Action: Hire a Heritage Planning Student.	5/13/2024 18:30	Building & Planning student is currently cataloguing non-designated properties in Town GIS
Completed	That report INS-2024-030, Drinking Water Conservation: Lawn Watering, be received; and That Council pass an updated Lawn Watering By-law to reflect changes noted in this report and changes communicated in Council tonight. Action: Initiate communication plan.	6/3/2024 19:00	
Completed	That report INS-2024-033, , be received; and That Council approve the creation of a new Capital Project for the Road Reconstruction of Bythia Street between Dufferin Street and Victoria Street; and That Council approve the reallocation of funding in the amount of \$594,400.00 from the approved 2024 Budget from Capital Project #31119.0000 to the new Capital Project for the Road Reconstruction of Bythia Street between Dufferin Street and Victoria Street; and That Council approve the reallocation of funding in the amount of \$205,600.00 from the approved 2024 Budget from Capital Project #31120.0000 to the new Capital Project for the Road Reconstruction of Bythia Street between Dufferin Street and Victoria. Action: Inform R.J Burnside of the additional engineering and construction scope of work.	6/3/2024 19:00	
Completed	That report INS-2024-035, Orangeville Highlands Phase 2B Plan of Subdivision, Draft Approval Extension, be received; and That Council approve a two (2) year extension of draft approval for the Orangeville Highlands Phase 2 Plan of Subdivision (File No. SUB-2010-01), subject to the original conditions of draft plan approval as enclosed in Attachment No. 2 to this report, with a new lapsing date of June 8, 2026. Action: Notify developer of extension.	6/3/2024 19:00	

Completed	<p>That the minutes of the 2024-05-13 Closed Council Meeting, be approved; and</p> <p>That report CPS-2024-041, Committee Updates and Appointments regarding personal matters about an identifiable individual, including municipal or local board employees, be received; and</p> <p>That Council accept the resignation of Mark Whitcombe from the Sustainable Orangeville Committee and proceed with Option 2 to proceed with advertising to fill the vacancy; and</p> <p>That Council accept the resignation from Wendy Cook from the Access Orangeville Committee and proceed with Option 2 to proceed with advertising to fill the vacancy; and</p> <p>That Council direct staff to proceed with advertising to fulfill upcoming vacancies for the Mayor's Youth Advisory Council Committee pending received resignations; and</p> <p>That CAO Workplan - Performance Update regarding labour relations or employee negotiations, be received; and</p> <p>That staff proceed as directed.</p> <p>Action: Post for vacancies.</p>	6/24/2024 18:00	
Completed	<p>That report CMS-2023-052, Sponsorship and Advertising Policy, be received; and,</p> <p>That Council adopt the Sponsorship and Advertising Policy, as outlined in Attachment 1; and,</p> <p>That Council delegate primary authority to the Community Services General Manager and secondary authority to Divisional Managers in order to sign and execute sponsorship and advertising contracts.</p> <p>Action: Communicate new policy to internal departments (Communications, Recreation & Events, Facilities & Parks, and Transportation & Development Staff)</p>	6/24/2024 18:00	Developing comms plan, inventory of assets, and will begin program 2025.
Completed	<p>That report CMS-2023-052, Sponsorship and Advertising Policy, be received; and,</p> <p>That Council adopt the Sponsorship and Advertising Policy, as outlined in Attachment 1; and,</p> <p>That Council delegate primary authority to the Community Services General Manager and secondary authority to Divisional Managers in order to sign and execute sponsorship and advertising contracts.</p> <p>Action: Set-up meeting internally to create a procedure and implement new policy</p>	6/24/2024 18:00	Developing Comms Plan, Inventory of Assets. Will begin Q1 2025.
Completed	<p>That Report CPS-2024-039, Sign Variance Application Orangeville and Headwaters Minor Baseball Association 450 Town Line be received; and</p> <p>That Council grant a variance to Sign By-law 28-2013, as amended, to permit sponsorship wall signs supporting minor baseball to be affixed to the vinyl siding above the first storey of the utility shed Snack Shack at 450 Town Line; and</p> <p>That the sponsorship wall signs affixed to the vinyl siding above the first storey of the utility shed Snack Shack at 450 Town Line be limited to a maximum cumulative sign area on each wall, of: north wall 10.040 m2, south wall 7.431 m2, west wall 8.174 m2, and east wall 0 m2; and</p> <p>That the variance approval be conditional upon the applicant obtaining a sign permit; and</p> <p>That the variance approval be conditional upon the applicant adhering to guidelines and criteria for sponsorship and advertising set out in any current or future Town policies relating to sponsorship and advertising; and</p> <p>That when current sponsorships expire, the applicant may replace the existing sponsorship wall signage with new sponsorship wall signs, provided the wall signs do not exceed the maximum cumulative sign area for each wall, as indicated above, and that any requirements for a sign permit as per Town by-laws and/or guidelines and criteria for sponsorship and advertising as per Town policies are adhered to for any replacement signage.</p> <p>Action: Notify applicant of Councils decision and applicant of process and deadline to submit a Sign Permit</p>	6/24/2024 18:00	
Completed	<p>That Council defer report 2024-06-24, Sign Variance Application Dufferin Wildlife Supplies 287A Broadway to be considered at the July 8, 2024 Council Meeting.</p> <p>Action: Notify applicant of Councils decision.</p>	6/24/2024 18:00	

Completed	<p>That report CPS-2024-042, Request for Temporary Liquor License Extension Bluebird Cafe, be received; and That Council approve the Temporary Liquor License Extension for Bluebird Cafe for the Dufferin Film Festival Opening Night Event on Friday August 9, 2024; and That Council authorize the Clerk to approve temporary extensions of liquor sales licenses for which no major comments are received during circulation. Action: Clerk to provide letter to applicant with approval information noting condition and add this new authority to delegation of authority by-law update.</p>	6/24/2024 18:00	<p>Letter sent to applicant on June 26, 2024. Email sent to applicant advising of Fire plan June 26, 2024.</p>
Completed	<p>That the month of December be proclaimed as Christian Heritage Month. Action: Arrange proclamation.</p>	6/24/2024 18:00	
Completed	<p>That October 17, 2024 be proclaimed as Light It Up! For National Disability Employment Awareness Month. Action: Arrange proclamation.</p>	6/24/2024 18:00	
Completed	<p>That the month of September be proclaimed as National Service Dog Awareness Month. Action: Arrange proclamation.</p>	6/24/2024 18:00	
Completed	<p>A by-law to appoint Mandip Jhajj as Acting Treasurer for the Town of Orangeville. Action: Repeal By-law 2023-063</p>	6/24/2024 18:00	
Completed	<p>That report 2024-06-24, Sign Variance Application Dufferin Wildlife Supplies 287A Broadway, be received; and That Council grant a variance to Sign By-law 28-2013, as amended, to permit the placement of a ground sign at 287A Broadway measuring 1.8 m x 1.8 m, having a sign area of 3.24 m2, which exceeds the maximum permitted sign area of 1.5 m2 ; and That staff prioritize the Sign By-law review in 2025. Action: Writer to notify applicant of Councils decision and process and deadline to submit a Sign Permit application.</p>	7/8/2024 19:00	
Completed	<p>That report CPS-2024-043, CCBF Municipal Funding Agreement, be received; and That Council pass a by-law authorizing the Mayor and Clerk to sign the Municipal Funding Agreement with the Association of Municipalities of Ontario under the Canada Community-Building Fund for 2024-2034. Action: Coordinate the execution of the by-law and agreement.</p>	7/8/2024 19:00	
Completed	<p>That report CPS-2024-043, CCBF Municipal Funding Agreement, be received; and That Council pass a by-law authorizing the Mayor and Clerk to sign the Municipal Funding Agreement with the Association of Municipalities of Ontario under the Canada Community-Building Fund for 2024-2034. Action: Send executed by-law and agreement to AMO's CCBF Team.</p>	7/8/2024 19:00	Sent 7/10/2024

Completed

Whereas, the Town has limited water supply capacity to service future developments beyond what is currently approved or in progress towards approval. Existing town wells have been in service for an average age of 34 years. Several wells experienced decline in efficiency and supply capacity; and

Whereas, on June 3 2024 Council passed bylaw 2024-040 the Lawn and Garden Watering - A by-law to regulate the use of water for lawn and garden watering within the Town of Orangeville. This by law regulates the frequency of which residents may water their lawns and gardens. This by law was passed to impact the Towns overall water conservation efforts; and

Whereas, Rain barrels play a key role in water sustainability by allowing the reuse of rain water for watering flowers, hanging baskets, and gardens; and

Whereas, Sustainable Orangevilles mandate is to promote environmentally sustainable practices within the Town of Orangeville and to reduce the Towns environmental impact including, but not limited to water conservation and stewardship; and

Whereas, Public Works' annual budget for rain barrels is \$5,000, the subsidy program was available at a subsidy of \$50 off per barrel for 100 barrels. Within 15 hours of the program opening all 100 rain barrels were spoken for; and

Whereas, for the remainder of the term of Council, Staff will work with Sustainable Orangeville to develop a rain barrel program; and

Therefore, it is requested that Council approve the use of up to \$20,000.00 from the reserve funds of Sustainable Orangeville to subsidize another 400 rain barrels through the rainbarrel.ca initiative, implemented through the Town of Orangeville Public Works department.

Action: Work with Sustainable Orangeville to implement a rain barrel program.

7/8/2024 19:00



Subject: Integrity Commissioner Appointment

Department: Corporate Services

Division: CPS

Report #: CPS-2024-050

Meeting Date: 2024-08-12

Recommendations

That report CPS-2024-050, Integrity Commissioner Appointment, be received; and

That Council pass a by-law appointing an Integrity Commissioner for a 5 year term commencing August 15, 2024.

Overview

Following a directive from Council on February 26, 2024, staff proceeded with a recruitment process to hire a new Integrity Commissioner in collaboration with the County of Dufferin and the Township of East Garafraxa. Principles Integrity, consisting of principles Mr. Jeffrey Abrams and Ms. Janice Atwood who bring over 35 years of extensive experience in municipal law, governance, and ethics, with a pragmatic, public interest-focused approach are being recommended to be appointed as Integrity Commissioner for the Town of Orangeville. Principles Integrity offers a lower fee structure than current services and a logical, verified approach to Integrity Commissioning services. The report recommends Council approval of the necessary by-law for their appointment.

Background

At its regular meeting on February 26, 2024, Council received [staff report CPS-2024-018](#) and directed staff to hire an Integrity Commissioner through a recruitment process as Orangeville’s current Integrity Commissioner contract was coming to its end of term.

The Integrity Commissioner’s role is to be responsible for administering the Councillor Code of Conduct by conducting investigations in an independent and neutral manner in accordance with the accountability and transparency provisions of the Municipal Act, 2001 and by providing advice to Council on the Municipal Conflict of Interest Act.

All Dufferin County member municipalities were invited to participate in the recruitment process. The Town of Orangeville, County of Dufferin and Township of East Garafraxa were engaged in the process.

The recruitment ad asked candidates to provide the following:

- demonstrate an understanding of the role of a municipal integrity commissioner and experience in conducting investigations
- include a summary of their professional experience, which may be included by means of attaching a resume
- provide a service fee proposal for consideration

The recruitment advertisement was open for five (5) weeks and closed on Friday May 17, 2024. Promoted ads were placed on the AMCTO job board and LinkedIn.

Six (6) proposals were submitted, which was double the number of responses received through a formal Request for Proposal (RFP) process held prior to the 2021 recruitment. Staff reviewed the proposal/resumes and held interviews with four (4) of the proponents on June 20, 2024. Interview questions were based on knowledge of role, confidentiality, capacity, training and value added.

Analysis/Current Situation

While all the proponents were suitably qualified, staff from all three participating municipalities are recommending Principles Integrity be appointed as their Integrity Commissioner. Principles Integrity is a partnership formed in 2017 to focus on the provision of Integrity Commissioner and municipal governance services through its two principals, Jeffrey A. Abrams and Janice Atwood.

Mr. Abrams and Ms. Atwood possess extensive knowledge and over 35 years of practical experience in municipal law, governance, procedure, and ethics, working with various levels of municipal and provincial governments. Their approach to providing advice as integrity commissioners is timely, pragmatic, and public interest-focused, based on their deep experience supporting municipal councillors and staff. They have significant expertise in conducting confidential investigations on sensitive and controversial matters, and are well-versed in administrative law, natural justice, fairness, due process, the law of evidence, and legislative interpretation.

Principles Integrity currently serves as Integrity Commissioner for over 60 municipalities (regions, counties, single tier, and lower tier) in Ontario. They have broad-based experience in the core functions of an integrity commissioner:

- Code and Policy Development
- Education and Training
- Confidential Binding Advice
- Solution Focused Complaint Investigation/Resolution

Corporate Implications

The current Integrity Commissioner Services Contract expires in August of 2024. The budget for Integrity Commissioner Services is allocated from within the Corporate Allocations – legal budget. In 2023, Integrity Commissioner fees totalled \$6558, however 2024 has already surpassed that amount. The amount fluctuates each year depending on the amount of code advice sought and the number and complexity of complaints received. Principles Integrity’s fee structure was the second lowest hourly cost of the proposals received and is lower than the current hourly fees incurred for Integrity Commissioner Services.

Conclusion

Principles Integrity is the recommended option by the staff who conducted the interviews from the County of Dufferin, Township of East Garafraxa and the Town of Orangeville. The County of Dufferin appointed Principles Integrity at their meeting held on July 11, 2024. Upon confirmation of appointment, staff will work with the Integrity Commissioner to update the Code of Conduct and schedule a refresher training as a joint initiative with participating municipalities to reduce costs and provide consistency for those members who sit on both County and Town Council.

Strategic Alignment

Strategic Plan

Strategic Goal: Future-Readiness

Objective: Due Diligence – Confirm applicable governance and policy regimes.

Notice Provisions

Not Applicable.

Respectfully submitted,

Antonietta Minichillo
General Manager, Corporate Services

Reviewed and Prepared by:

Raylene Martell
Town Clerk, Corporate Services

Subject: 2024 Second Quarter Operating Fund Variance Report

Department: Corporate Services

Division: Finance

Report #: CPS-2024-051

Meeting Date: 2024-08-12

Recommendations

That report CPS-2024-051 regarding the 2024 Second Quarter Operating Fund Variance be received.

Overview and Background

The purpose of this report is to provide Council with a corporate summary of the operating financials for the period ending June 30, 2024, and to summarize significant variances that have been identified during the second quarter.

This report and the explanations provided are intended to highlight trends being monitored for Council's information and to address significant year-to-date ("YTD") variances.

While the variances mentioned below may not be indicative of future trends or variances for the remainder of the year, it is important to highlight the current variances to ensure that Council is aware.

Analysis/Current Situation

The YTD operating fund performance has resulted in a favourable variance of \$2,627,919 or 18.6%. This was largely due to a deficit in expenditures that offset the impacts of slightly lower revenues and more internal transfers than expected.

Attachment 1 – 2024 Second Quarter Operating Fund Variance provides a comparison of the actual operating results to the operating budget allocations as of June 30, 2024, by division.

Table 1 below summarizes the second quarter operating fund results by source. Significant divisional variances are highlighted below.

The consolidated YTD revenues were \$562,286 or 1.2% below the second quarter YTD budget forecast. Revenues to date represent approximately 68% of the annual budget and were 5% higher than the second quarter in 2023.

The consolidated YTD expenditures were \$3,249,174 or 11.1% lower than the second quarter YTD budget allocation. Expenditures to date represent approximately 44% of the annual budget and were 1.4% higher than the second quarter in 2023.

The consolidated YTD internal transfers were \$58,969 or 1.8% higher than the second quarter YTD budget allocation. The main drivers behind this variance were reserve and capital transfers. These types of transfers only occur when funding is needed. Internal transfers to date represent approximately 38% of the annual budget and were 42% higher than the second quarter in 2023.

Table 1 – 2024 Q2 Operating Fund Variance by Source

	YTD Budget	YTD Actuals	YTD Variance in dollars	YTD Variance %	Annual Budget
	\$ Millions				\$ Millions
Revenues	(46.7)	(46.1)	(562,286)	(1.2)	(67.6)
Expenses	29.3	26.0	3,249,174	11.1	58.8
Internal Transfers	3.26	3.32	(58,969)	(1.8)	8.7
Total Operations	(14.2)	(16.8)	2,627,919	18.6	

For reference, revenues higher than budget and expenses less than budget result in a positive (+) variance, and revenues less than budget and expenses higher than budget result in a negative (-) variance.

Levy Funded variances that are greater than 15% are highlighted below:

\$58,228 Committees – This positive variance was due to lower levels of spending across most groups; 7 out of 10 had 90% or more of their budgets available for use at the end of the second quarter.

\$1,671,185 Corporate Allocations – While this variance is minor at 4.9%, it is worth noting the following significant favorable variances:

- \$1.05M in proceeds from the sale of land
- \$563K surplus in interest income
- \$290K more in tax levies collected than forecasted

These positive variances were offset by \$102K in debt principal repayments, and \$369K less in supplementary taxes received.

(\$33,990) **Communications** – This negative variance was largely driven by a \$30K surplus in compensation expenditure.

\$250,389 **Facilities** – This positive variance largely came from the following sources:

- \$148K less in compensation expenditure
- \$29K less in hydro
- \$16K less in janitorial services
- \$23K more in community rentals
- \$25K more in advertising revenue

\$123,204 **Parks** – This positive variance was due to an \$81K deficit in compensation, \$7K surplus in revenue for sporting fields, \$6K less in utilities across parks, and \$14K less in fleet maintenance costs.

\$432,314 **Recreation and Events** – This positive variance was largely due to a \$220K deficit in compensation, \$35K more in recreation program registration, \$33K more in aquatics hourly rentals, and \$128K more in aquatics lesson registration.

\$415,244 **Public Works** – This positive variance was driven by the following sources:

- \$42K deficit in compensation
- \$100K less in outside services for catch basin/curb/storm sewers
- \$28K less in resurfacing/patching
- \$52K less in contracts for snow removal
- \$316K less in snow removal and salting
- \$58K less for sidewalk maintenance

The resurfacing/patching and sidewalk maintenance projects are scheduled to start later in the year, at which point funds will start to be drawn upon. These positive variances were offset by \$86K more in outside services for safety devices/signs, and \$148K more in tree maintenance.

\$31,875 **Cemetery** – Variances in this division are due to timing and use of services by the community as well as the Town. We predominantly see revenues and expenses in the warmer months. This positive variance was due to a \$27K deficit in compensation, \$15K more in administrative revenues, and \$4K less in expenditure for foundations/markers. This was

offset by a combined \$15K more in expenditure for outside services and corner posts.

Non-Levy Funded variances that are greater than 15% are highlighted below:

(\$29,909) **Building** – This negative variance was primarily due to receiving \$52K less in building permit revenue than forecasted. This is reasonable given we cannot accurately estimate the number of permits required each year, or market conditions such as the prevailing interest rate. This variance was positively offset by a \$20K deficit in compensation.

(\$363,669) **Water** – This negative variance was largely due to the absence of revenues for water volume, water monthly fees, and municipal agreements in the second quarter. This is ultimately a timing issue that depends on when funds are received in relation to the budget but will narrow as the year progresses. The following positive variances had an offsetting effect on the delays in revenues:

- \$145K compensation deficit
- \$89K less in meters and conservation
- \$51K less in water reading expenditures
- \$59K less in hydro expenditure
- \$24K less in fire hydrant maintenance

The fire hydrant maintenance project is scheduled to start later in the year, at which point funds will start to be drawn upon.

(\$253,387) **Wastewater** – Similar to the previous division, this negative variance was largely due to the absence of revenues for sewer volume, sewer monthly fees, and higher spending for the disposal of biosolids in the second quarter. This is ultimately a timing issue that depends on when funds are received in relation to the budget but will narrow as the year progresses. The following positive variances had an offsetting effect on the delays in revenues:

- \$130K compensation deficit
- \$80K less in outside services for sanitary sewers
- \$58K less in facilities management
- \$29K more in cost recoveries from the WPCP
- \$20K more in sanitary sewer grants

Corporate Implications

There was a favourable variance of \$2,627,919 at the end of June 30, 2024. The second quarter variance is not indicative of a trend and is subject to change throughout the balance of the year due to factors such as weather-related activity, utility and fuel usage, tax write-offs, position vacancies, and development activity.

Staff are currently working to develop a Reserve Fund Framework for the Town, inclusive of a Reserve Fund Policy and By-Law. This framework will better define the purpose of obligatory and discretionary reserve funds, outlining the sources, eligible uses, management, and target balances for the Town's Reserves and Reserves Funds. If achieved, any remaining surplus from the operating budget at year-end will be allocated based on the approved framework.

Reporting quarterly on the operating fund variance supports Council in achieving its fiduciary responsibilities to monitor and report on corporate performance in accordance with the Town's Strategic Plan.

Strategic Alignment

Strategic Plan

Strategic Goal: Future-Readiness

Objective: Due Diligence – confirm applicable governance and policy regimes

Notice Provisions

Not Applicable

Respectfully submitted by

Antonietta Minichillo
General Manager, Corporate Services

Reviewed by

Mandip Jhajj, CPA, CGA
Acting CFO/Treasurer, Corporate Services

Prepared by

Rocky Kaura, BBA
Financial Analyst – Operations, Corporate Services

Attachment(s): 1. 2024 Second Quarter Operating Fund Variance



**Attachment 1. 2024 Second Quarter Operating Fund Variance
by Division**

For the period ending June 30, 2024

	June 2024	June 2024	YTD Budget	YTD Budget	Annual 2024	2024 Budget	2024 Budget	June 2023
	YTD Budget	YTD Actuals	\$ Variance	% Variance	Budget	Remaining	% Remaining	YTD Actuals
Council	199,073	193,822	5,251	2.6%	\$398,144	\$204,322	51.3%	193,295
Committees:								
Access Orangeville Committee	12,511	1,128	11,383	91.0%	25,022	\$23,894	95.5%	2,291
Emergency Committee	5,200	-	5,200	100.0%	10,400	10,400	100.0%	-
Heritage Orangeville	5,253	1,351	3,902	74.3%	10,507	9,156	87.1%	102
Honours Committee	1,000	-	1,000	100.0%	2,000	2,000	100.0%	250
Sustainability Action Team (OSAT)	15,000	5,891	9,109	60.7%	30,000	24,109	80.4%	14,578
Mayor's Youth Advisory Council	5,000	-	5,000	100.0%	10,000	10,000	100.0%	-
Seniors Advisory Forum	5,000	153	4,847	96.9%	10,000	9,847	98.5%	-
Homelessness Task Force	5,000	133	4,867	97.3%	10,000	9,867	98.7%	-
Equity Diversity and Inclusion	5,000	-	5,000	100.0%	10,000	10,000	100.0%	-
Police Service Board	47,745	39,825	7,920	16.6%	95,492	55,667	58.3%	39,866
Committees Sub-Total	106,709	48,481	58,228	54.6%	213,421	164,940	77.3%	57,087
Administration	670,389	759,140	(88,751)	(13.2%)	1,340,775	581,635	43.4%	388,780
Corporate Allocations	(33,885,512)	(35,556,697)	1,671,185	4.9%	(34,123,606)	1,433,091	(4.2%)	(34,961,452)
Ontario Provincial Police	2,114,400	2,089,643	24,757	1.2%	4,378,544	2,288,901	52.3%	3,548,602
Corporate Services								
By-Law Enforcement	211,113	189,435	21,678	10.3%	414,996	225,561	54.4%	191,246
Clerks	464,263	494,111	(29,848)	(6.4%)	968,581	474,470	49.0%	370,233
Communications	222,808	256,798	(33,990)	(15.3%)	445,611	188,813	42.4%	228,746
Human Resources	449,496	422,017	27,479	6.1%	884,382	462,365	52.3%	355,528
Finance	930,790	904,436	26,354	2.8%	1,870,947	966,511	51.7%	716,050
Information Technology	1,039,590	1,165,918	(126,328)	(12.2%)	1,963,616	797,698	40.6%	1,061,244
Community Services								
Crossing Guards	259,373	230,625	28,748	11.1%	518,746	288,121	55.5%	208,134
Economic Development & Culture	387,774	357,822	29,952	7.7%	722,343	364,521	50.5%	300,251
Facilities	1,260,817	1,010,428	250,389	19.9%	2,485,632	1,475,204	59.3%	894,240
Parks	675,190	551,986	123,204	18.2%	1,377,115	825,129	59.9%	449,812
Recreation & Events	1,137,086	704,772	432,314	38.0%	1,445,816	741,044	51.3%	609,586
Fire	2,208,367	1,949,679	258,688	11.7%	4,388,343	2,438,664	55.6%	2,763,638
Library Services	1,115,924	1,000,169	115,755	10.4%	2,195,216	1,195,047	54.4%	916,214
Infrastructure Services								
Planning	298,097	282,063	16,034	5.4%	593,860	311,797	52.5%	256,078
Public Works	2,768,717	2,353,473	415,244	15.0%	6,125,651	3,772,178	61.6%	2,647,967
Capital Works	285,992	260,398	25,594	8.9%	571,982	311,584	54.5%	189,274
Cemetery	4,584	(27,291)	31,875	695.4%				(16,725)
Transit	443,005	451,933	(8,928)	(2.0%)	819,886	367,953	44.9%	599,186
Building	56,298	86,207	(29,909)	(53.1%)				182,063
Water	1,277,377	1,641,046	(363,669)	(28.5%)				920,891
Wastewater	1,145,769	1,399,156	(253,387)	(22.1%)				1,080,987
Total Operations	(14,152,511)	(16,780,430)	2,627,919	18.6%	0			(15,849,045)



Subject:	2024 Second Quarter Capital Progress Report
Department:	Corporate Services
Division:	Finance
Report #:	CPS-2024-052
Meeting Date:	2024-08-12

Recommendations

That report CPS-2024-052 regarding the 2024 Second Quarter Capital Progress be received.

Overview

The purpose of this report is to provide Council with a summary of the status of capital projects as of June 30, 2024 and to report on variances that have been identified for each project to the end of the second quarter.

Background

This report provides a snapshot in time that compares actual expenditures to date with the approved budget per project. As many capital projects span more than one year, all outstanding projects have been organized into three categories: Completed, In Progress or To Be Initiated.

The Tables within the Attachment to this report, list the current outstanding capital projects. In addition, comments in the last column have been provided by the project managers.

Analysis/Current Situation

As of the second quarter of 2024, 16% of all approved capital projects were completed, 79% are in progress and 5% have yet to be initiated. In comparison, by the second quarter of 2022, 3% of approved capital projects were completed, 88% were in progress and 9% had yet to be initiated. Staff did not take a second quarter report to Council for 2023, so we cannot compare to the same time period in 2023.

Table 1: Capital Projects Completed as of June 30, 2024

Table 1 provides the actual capital spending by project, for those projects that were completed during the second quarter, compared to the approved budget. Overall, the financial performance of these projects was unfavourable with projects being completed over budget by 4% or \$799K. This unfavourable variance is driven largely by the Facilities division overage of \$918K and the Public Works division overage of \$58K. This is offset by favourable variances in the Parks division which is under budget by \$54K, and the Water division which is under budget by \$112K.

Figure 1 below shows the aggregate variance by Division for the completed projects in the second quarter of 2024.

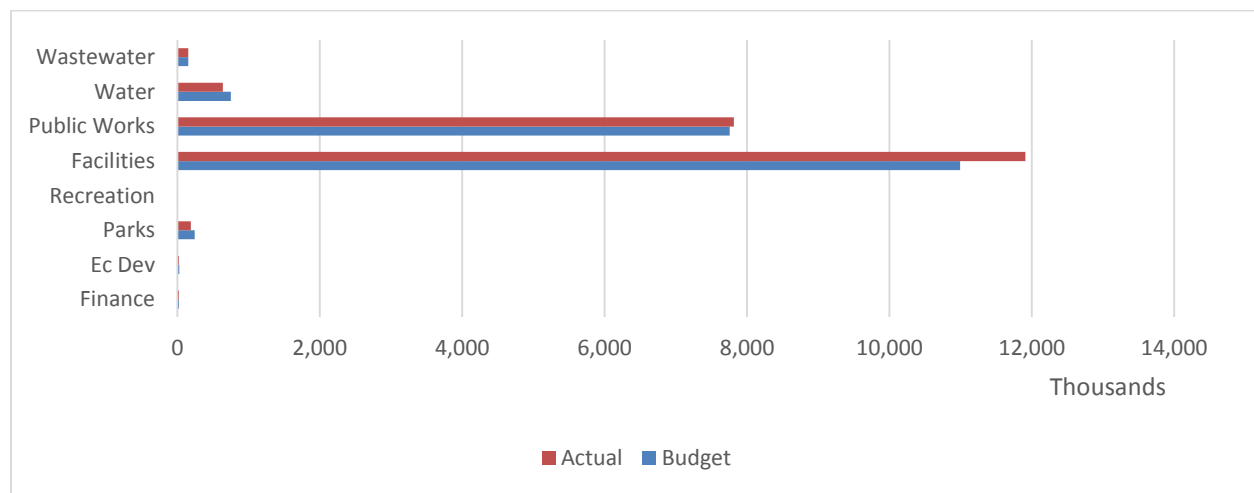


Figure 1: Aggregate Variance by Division of Completed Projects as of June 30, 2024

Table 2: Capital Projects in Progress as of June 30, 2024

Table 2 compares actual expenditures to budget for on-going projects as of the second quarter 2024. As at June 30, 2024, approximately 27% of the approved budget for on-going projects has been utilized. There are four (4) divisions driving this, Facilities (utilized 62% of division budget, and 3% of total town budget), Fire (24% division and 5% Town), Public Works (27% division and 6% Town), and Water (21% division and 6% Town). Lower spending in remaining divisions, which account for approximately 6% utilization of the total Town budget.

It is worth noting that, while some divisions appear to be significantly under their budget allocation, much of this allocation has already been committed. For example, the Water Meter and Billing Upgrade project has \$5.6M remaining, but \$5.3M of this has been committed through contracts for construction and consulting. Due to our current reporting systems, it is difficult to determine how much of the total Town budget has been committed, and as a result, staff cannot provide the committed amount for each project.

Figure 2 below shows the year-to-date budget utilized, by division for on going projects as of June 30, 2024.

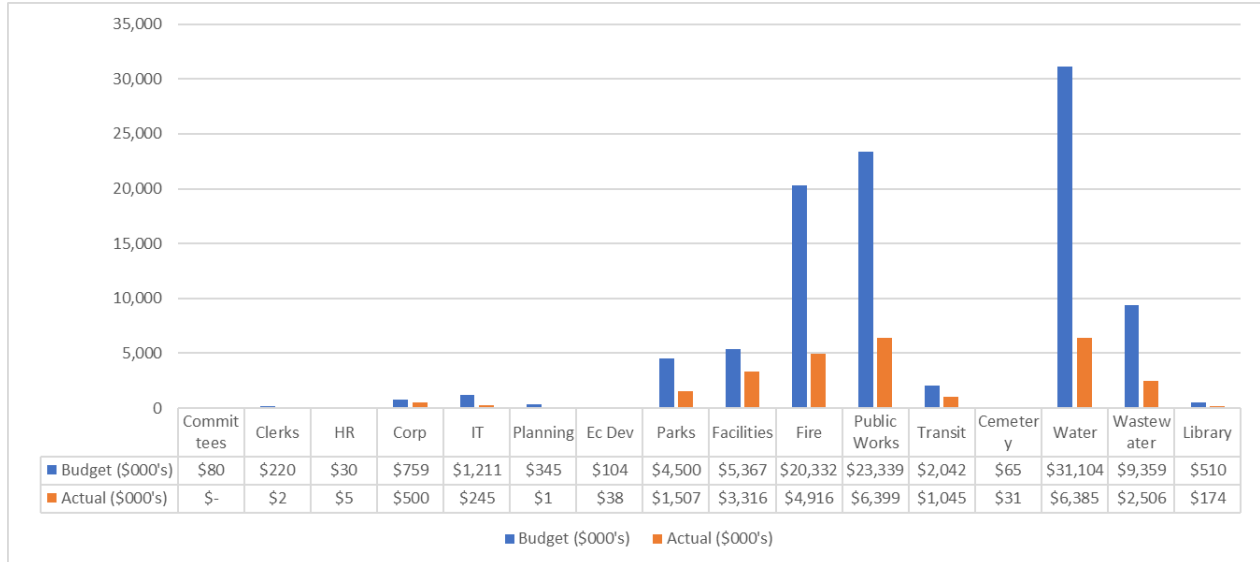


Figure 2: Budget Utilized by Division for Projects in Progress as of June 30, 2024

Table 3: Capital Projects To Be Initiated as of June 30, 2024

Table 3 shows the capital projects that are to be initiated as of June 30, 2024. In total, there were \$5.95 million dollars of capital projects approved but not yet started as of the second quarter of 2024.

While these projects are currently yet to be initiated, we are only halfway through the year and these projects may be started by the third or fourth quarter of 2024.

Figure 3 below shows the amount to be initiated by Division.

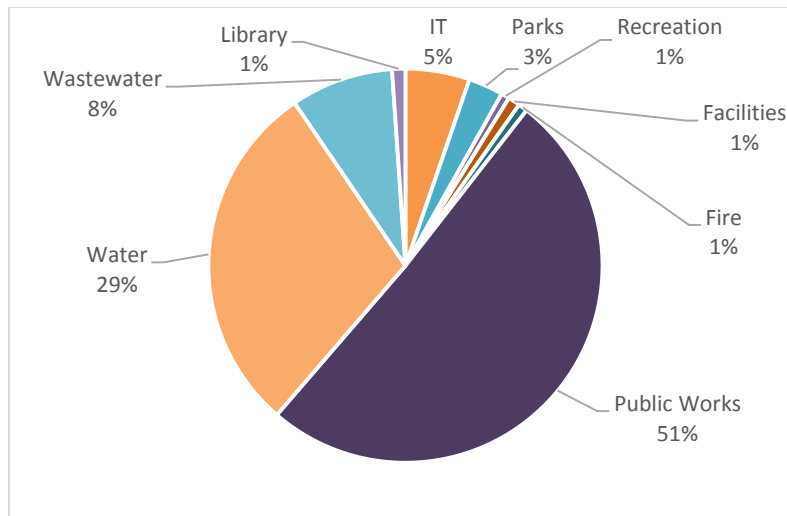


Figure 3: Projects to be initiated as of June 30, 2024 by Division

The second quarter progress report is subject to timing issues and inflationary impacts. The progress of capital projects may be affected by factors such as, but not limited to, the impacts of inflation, supply chain and weather conditions.

Corporate Implications

Projects not completed by the end of the year will be carried forward into the 2025 Capital Budget and will continue to utilize approved funding until completion of the project. Projects that require additional funding in order to be completed, or existing overages funded, will be addressed through a report to Council or a budget request through the 2025 Capital Budget.

Conclusion

It is recommended that Council receive this report. Staff will continue to report back to Council on 2024 Capital Progress throughout the year.

Strategic Alignment**Strategic Plan**

Strategic Goal: Future-Readiness

Objective: SUSTAINABILITY – Secure the financial viability of the municipality

Sustainable Neighbourhood Action Plan

Theme: Corporate and Fiscal

Strategy: Encourage and support inter-departmental collaboration and communication to facilitate the adoption of sustainable practices in the municipality

Notice Provisions

None

Respectfully submitted and Reviewed by

Mandip Jhajj, CPA, CGA
Acting CFO/Treasurer, Corporate Services

Prepared by

Rebecca Medeiros, CPA, CA
Senior Financial Analyst, Corporate Services

Attachment(s): 1. Capital Progress

Table 1: Capital Projects Completed as of June 30, 2024

Division	Project Name	Total Capital Budget	Actual Expenditures as of June 30, 2024	Budget Remaining/ (Overspend)	Project Manager Comments
Finance	Document Folding & Inserting System	\$ 20,000	\$ 20,363	\$ (363)	Project complete
Ec Dev	Gateway Sign Replacement	\$ 25,000	\$ 21,873	\$ 3,127	Project complete
Parks	Parks Tractor - 5460	\$ 60,000	\$ 58,218	\$ 1,782	Project complete
Parks	Overseeder	\$ 27,000	\$ 20,114	\$ 6,886	Project complete
Parks	Flat Deck Roll off	\$ 28,000	\$ 18,520	\$ 9,480	Project complete
Parks	Rotary Park Tennis Court Rehab	\$ 125,000	\$ 89,549	\$ 35,451	Project complete
Recreation	Tony Rose - Copier/Printer	\$ 10,000	\$ -	\$ 10,000	Copier is now being leased instead of purchased. Capital project complete
Facilities	Floor Scrubber	\$ 15,000	\$ 14,007	\$ 993	Project complete
Facilities	Elevator and front desk Reconstruction - Public Library	\$ 1,462,000	\$ 1,438,550	\$ 23,450	Project complete
Facilities	Lap Pool Liner Replacement Alder	\$ 9,281,890	\$ 10,244,950	\$ (963,060)	Complete and open to the public. Council report to come in September for final costing and updates
Facilities	WPCP LED Lighting	\$ 75,000	\$ 82,934	\$ (7,934)	Project complete
Facilities	Tourism Second Floor Entrance	\$ 50,000	\$ 35,746	\$ 14,254	Project complete
Facilities	Seniors Centre Repairs	\$ 110,000	\$ 96,167	\$ 13,833	Project complete
Public Works	Purchase of Fork Lift	\$ 60,000	\$ 56,369	\$ 3,631	Project complete
Public Works	Public Works RTV	\$ 35,000	\$ 26,860	\$ 8,140	Project complete
Public Works	Operations Equipment	\$ 70,000	\$ 60,401	\$ 9,599	Project complete
Public Works	Clock Tower Repairs	\$ 50,000	\$ 50,009	\$ (9)	Project complete
Public Works	Sand Hopper Replacement	\$ 7,500	\$ 7,627	\$ (127)	Project complete
Public Works	Recon -- Centennial	\$ 7,533,000	\$ 7,612,726	\$ (79,726)	Overspending due to add'l Water and Sewer works. Overage funds to be requested at a later date.
Water	Water Backhoe #1	\$ 220,000	\$ 173,883	\$ 46,117	Project complete
Water	Water Landscaping Trailer	\$ 28,000	\$ 23,497	\$ 4,503	Project complete
Water	Dudgeon Reservoir Structure Inspection	\$ 370,830	\$ 324,273	\$ 46,557	Project complete
Water	Valve Turner Replacement	\$ 130,000	\$ 115,489	\$ 14,511	Project complete
Wastewater	WPCP Optimization Study	\$ 150,000	\$ 149,923	\$ 77	Project complete

Total Projects Complete as of June 30, 2024 \$ 19,943,220 \$ 20,742,048 \$ (798,828)

Table 2: Capital Projects in Progress as of June 30, 2024

Division	Project Name	Total Capital Budget	Actual Expenditures as of June 30, 2024	Budget Remaining/ (Overspend)	Project Manager Comments
Committees	Community Diversity and Inclusion Strategy	\$ 80,000	\$ -	\$ 80,000	Strategy initiatives approved in Q2. Incremental implementation to begin Q3 with iterative planning and execution to continue.
Clerks	RIM Software Application	\$ 220,289	\$ 1,832	\$ 218,457	RFP issued, closing July 2024. Commencement Aug 2024, completion Q2 2025.
HR	Job Competencies Review	\$ 30,000	\$ 4,670	\$ 25,330	Working on a report to go to SLT on July 23rd.
Corp	Development Charge Study	\$ 100,000	\$ 22,788	\$ 77,212	Scheduled to be presented to Council for approval & By-Law passage Oct 2024.
Corp	Asset Management Plan Study	\$ 200,000	\$ 96,865	\$ 103,135	2024 AMP on non-core assets presented & approved July 8 2024. Working on continuous improvements. The next AM Plan, to be presented July 2025, will develop proposed service levels.
Corp	HRIS/Payroll Information Systems	\$ 405,884	\$ 380,597	\$ 25,287	System in place, optimization analysis complete, staff looking into options to optimize findings and will present a new project based on findings. Current project likely to be complete by Q4 2024.
Corp	Workforce Planning	\$ 53,060	\$ -	\$ 53,060	Project launched end of June. In information gathering stage
IT	GIS Strategy	\$ 125,000	\$ 68,946	\$ 56,054	In progress, project progressing well. Strategy expected to be complete by Q3 2024
IT	Computer Hardware	\$ 436,060	\$ 108,104	\$ 327,956	On going project
IT	Parking Management System	\$ 150,000	\$ -	\$ 150,000	Contract signed, project plan being developed. Expected to be complete by Q4
IT	Enterprise Asset Management System	\$ 177,743	\$ -	\$ 177,743	Re-chartering project, additional funding request to come at a later date
IT	Security and Data Integrity	\$ 322,400	\$ 68,066	\$ 254,334	On going project
Planning	Official Plan Review	\$ 195,221	\$ 595	\$ 194,626	Work ongoing. OPA 135 complete, further amendments and review in process, no completion date set.
Planning	East and West Broadway Precinct Planning Study	\$ 150,000	\$ -	\$ 150,000	Phase 1 underway, expected completion end of Oct 2024. Full project completion by Spring 2025.
Ec Dev	Economic Development Strategy	\$ 75,000	\$ 20,540	\$ 54,460	Expected completion November 2024
Ec Dev	Way Finding Signage	\$ 29,186	\$ 17,635	\$ 11,551	Repairs partially completed, work to be done by Fall 2024
Parks	Trail Development Plan -- Phase 2	\$ 2,190,000	\$ 831,667	\$ 1,358,333	The final scope is being developed, received comment back from CVC, hoping next phase to start in 2024 but pending IS project that will interfere
Parks	Parks 1-17 Truck	\$ 159,000	\$ -	\$ 159,000	Truck specs complete, to be posted for RFP

Table 2: Capital Projects in Progress as of June 30, 2024

Division	Project Name	Total Capital Budget	Actual Expenditures as of June 30, 2024	Budget Remaining/ (Overspend)	Project Manager Comments
Parks	Bravery Park Monument	\$ 163,789	\$ 162,383	\$ 1,406	Ongoing, lights were installed in June, minor spending to come
Parks	Consulting & Redesign of Rebecca Hills Park	\$ 380,000	\$ 274,707	\$ 105,293	Project has reached substantial completion and opened to the public, pending invoice and signage
Parks	Alexandra Park Developement Plan	\$ 10,000	\$ -	\$ 10,000	Plan is complete and the Orangeville Legion is in support, pending invoice
Parks	Kin Family Park Tennis / Basketball Courts	\$ 155,000	\$ 109,595	\$ 45,405	Asphalt has been completed need fencing and line markings completed, expected end of Q3 completion
Parks	Play Structure Replacement - Rotary Park	\$ 75,000	\$ -	\$ 75,000	Being designed, need to wait until the watermain line part of the project through IS has been complete
Parks	Play Structure Replacement - Walsh Crescent Park	\$ 70,000	\$ -	\$ 70,000	This project has been completed, pending invoice
Parks	Rotary Park Redevelopment	\$ 1,000,000	\$ 35,633	\$ 964,367	Playground design draft in progress, once complete, will need to include Rotary Club and Residents for feedback
Parks	Dog Park	\$ 50,000	\$ -	\$ 50,000	Community meeting has been held, have reached out to a developer just waiting on their response
Parks	BMX Park Consultant	\$ 30,000	\$ -	\$ 30,000	A draft design has been completed
Parks	Rotary Park Washroom Upgrades	\$ 30,000	\$ 14,840	\$ 15,160	Some items have been replaced but since have had vandalised. Still on going
Parks	Jean Hamlin Parking Lot	\$ 100,000	\$ -	\$ 100,000	Has been sent for pricing, but has come back over budget. Still in discussion with what can be done this year
Parks	Park Fencing	\$ 87,000	\$ 78,400	\$ 8,600	On going project
Facilities	Feasibility / Business Plan for Regional Recreation Facility	\$ 120,000	\$ -	\$ 120,000	Project funds on hold pending outcome of internal staff report on Alder and Tony Rose facilities
Facilities	Alder Structural Assessment	\$ 300,000	\$ 99,127	\$ 200,873	Waiting on the final report and the Uniformat Level Three report. Anticipate completion by year end
Facilities	Police Building Upgrades Design	\$ 1,333,000	\$ 1,154,335	\$ 178,665	Consultant has been hired and waiting on OPP security clearance to complete the design and tender
Facilities	HVAC System -- Town Hall	\$ 315,000	\$ 275,961	\$ 39,039	Waiting for substantial sign off by consultant. The unit is operating
Facilities	Security Cameras -- Alder Rec Ctr	\$ 60,000	\$ 48,183	\$ 11,817	Policy changes to support public and staff privacy. Project to support upgrade of technology, replace damages and removal of various cameras
Facilities	Digital Flat Screen TV & software	\$ 60,000	\$ 39,175	\$ 20,825	Ongoing project, as required
Facilities	Exterior Door & Frame Replacement - Alder	\$ 20,000	\$ -	\$ 20,000	Scope of work written, Q3 completion
Facilities	Roof Top Unit Replacement	\$ 1,115,000	\$ 1,024,123	\$ 90,877	Ongoing project to be completed in 2025

Table 2: Capital Projects in Progress as of June 30, 2024

Division	Project Name	Total Capital Budget	Actual Expenditures as of June 30, 2024	Budget Remaining/ (Overspend)	Project Manager Comments
Facilities	Red and Green Sprinkler Pipe replacement	\$ 75,000	\$ 6,818	\$ 68,182	Awaiting annual report and seeing the recommendations to sprinkler system before completing repairs.
Facilities	Fan Coil Units	\$ 150,000	\$ 58,948	\$ 91,052	RFQ being written, anticipated to be posted by end of July
Facilities	Evaporative Condenser Alder	\$ 525,000	\$ 166,595	\$ 358,405	Has been ordered and being manufactured scheuled to be complete before the ice season starts
Facilities	WPCP Roof Projects	\$ 404,076	\$ 343,954	\$ 60,122	Ongoing annual replacement project, estimated completion in 2029. Current year replacements have been completed
Facilities	Town Hall Evaporator/Chiller	\$ 175,000	\$ 12,211	\$ 162,789	Scheduled to start late July and be finished in early Aug
Facilities	Town Hall Elevator	\$ 255,000	\$ 3,053	\$ 251,947	Scheduled to start late July and run for 8 weeks
Facilities	Exterior Painting Steel Structures	\$ 83,000	\$ -	\$ 83,000	Scope of work written, Q3 completion
Facilities	Patio Furniture Alder	\$ 40,000	\$ 13,236	\$ 26,764	Some items have been purchased, waiting on delivery of more items before being invoiced. Assessing how public utilize the fixtures before ordering more or closing out project
Facilities	Workforce Accomodation Plan	\$ 50,000	\$ 1,836	\$ 48,164	Waiting on confirmation of the layout that has been supplied to the SLT team for review
Facilities	Project Manager - Facilities	\$ 150,000	\$ 48,222	\$ 101,778	Colliers has been hired. They are currently working on the Fire Hall and OPP projects to completion
Facilities	Train Station Tables and Chairs	\$ 10,000	\$ 6,096	\$ 3,904	Some Tables and chairs are in place there may be a need for extra. Working internally, will have a better idea of needs by end of Q3
Facilities	Alder Excess Soils Removal	\$ 50,000	\$ -	\$ 50,000	In progress, working with contractors
Facilities	Tony Rose Repairs to Roof	\$ 60,000	\$ 3,011	\$ 56,989	This has been awarded and PO issued, Q3 completion
Facilities	Wayfinding Signage -- Town Hall	\$ 7,500	\$ 2,856	\$ 4,644	Signs have been quoted
Facilities	Wayfinding Signage -- Alder Rec Ctr	\$ 9,000	\$ 8,279	\$ 721	Looking to add a couple extra signs before closing out
Fire	Community Risk Assessment	\$ 60,000	\$ -	\$ 60,000	Consultant has completed CRA, study will be summarized. Pending invoice.
Fire	Land Mobile Radio	\$ 400,000	\$ -	\$ 400,000	Strategic Initiatives issued an RFI and will be processing information to move to RFP. Project anticipated to begin in 2025.
Fire	Fire Radio Replacement Program	\$ 425,000	\$ 60,941	\$ 364,059	Awaiting Results of RFI for LMR Project
Fire	Bunker Gear	\$ 36,000	\$ 4,061	\$ 31,939	Final ordering to take place in Q3
Fire	Replace Rescue/Stabiliz Equip	\$ 95,000	\$ 83,678	\$ 11,322	Finalizing equipment inventory. Moving to next stage with completion in Q4.

Table 2: Capital Projects in Progress as of June 30, 2024

Division	Project Name	Total Capital Budget	Actual Expenditures as of June 30, 2024	Budget Remaining/ (Overspend)	Project Manager Comments
Fire	PFAS Foam Removal	\$ 12,500	\$ -	\$ 12,500	Initial research being done for alternative foams, anticipated Q4 completion
Fire	Replacement of Deputy Chief's Command SUV	\$ 85,000	\$ 62,501	\$ 22,499	Vehicle will be finished at upfitters within a month
Fire	Replacement of Fire Department Ladder Truck	\$ 2,635,632	\$ 1,424,640	\$ 1,210,992	Expected delivery end of 2025 to early 2026
Fire	Fire UTV and Trailer	\$ 70,000	\$ 64,921	\$ 5,079	Project wrapping up with emergency lighting on trailer and UTV
Fire	Fire Station	\$ 16,512,440	\$ 3,214,839	\$ 13,297,601	Project Manager moving project along, going for permits in the near future. Construction anticipated to begin in Spring 2025.
Public Works	Transportation Study	\$ 75,000	\$ -	\$ 75,000	Consultant engaged, study has begun, completions expected in 2025
Public Works	Transit Study	\$ 25,000	\$ -	\$ 25,000	Consultant engaged, study has begun, completions expected in 2025
Public Works	Engineering Standards Update	\$ 75,000	\$ -	\$ 75,000	Consultant engaged, study has begun, completions expected in 2025
Public Works	Road Network Study	\$ 55,000	\$ 41,713	\$ 13,287	Survey is completed. Balance of funds required to pay for software in 2025/2026
Public Works	Holistic Condition Survey	\$ 300,000	\$ 80,083	\$ 219,917	Project ongoing. Estimated completion Q4 2024.
Public Works	Truck 1 Replacement - Aerial Bucket	\$ 315,000	\$ -	\$ 315,000	On order. Delivery expected Q4 2025 or Q1 2026.
Public Works	Replacement of Truck 2-Snow Plow	\$ 310,000	\$ -	\$ 310,000	On order. Delivery expected by Q4 2025.
Public Works	Replacement of Truck 5-Snow Plow	\$ 400,000	\$ -	\$ 400,000	On order. Delivery expected by Q4 2025.
Public Works	3 Bay Expansion - Operations Ctr	\$ 1,680,000	\$ 128,338	\$ 1,551,662	Project is underfunded. 2025 Budget request for work in 2025/26
Public Works	Streetlights	\$ 120,000	\$ 75,274	\$ 44,726	On going programme
Public Works	John St at Townline Upgrades	\$ 615,000	\$ 8,178	\$ 606,822	Work to be deferred until 2026
Public Works	Emerald Ash Borer	\$ 681,600	\$ 219,935	\$ 461,666	On going programme
Public Works	Noise Fence	\$ 180,000	\$ -	\$ 180,000	2024 construction has started
Public Works	Planting of additional trees	\$ 90,000	\$ 34,111	\$ 55,889	On going programme
Public Works	Flood Mitigation at the WPCP	\$ 500,000	\$ 21,725	\$ 478,275	Work to start in 2024, completed in 2025
Public Works	Assessment of Existing Snow Dump	\$ 75,000	\$ 3,356	\$ 71,644	Study continues and is expected to be completed in 2024
Public Works	PXO Cross Broadway Wellington	\$ 205,000	\$ 13,843	\$ 191,157	Contractor has been hired, awaiting equipment and materials
Public Works	Road Resurfacing Program	\$ 1,000,000	\$ 209	\$ 999,791	Work has started and will be completed in 2024
Public Works	C Line Box Culvert Rehabilitaiton	\$ 446,000	\$ 168,486	\$ 277,514	Completion expected in fall 2024
Public Works	Rustic Crescent Rehabilitation	\$ 400,000	\$ -	\$ 400,000	Will be completed in 2024. Work being done in conjunction with 2024 Road Resurfacing Program

Table 2: Capital Projects in Progress as of June 30, 2024

Division	Project Name	Total Capital Budget	Actual Expenditures as of June 30, 2024	Budget Remaining/ (Overspend)	Project Manager Comments
Public Works	Mill Creek Stabilization	\$ 1,779,000	\$ 16,678	\$ 1,762,322	Design and discussion with CVC continues, work expected in 2025
Public Works	Rehab - Dawson, Centre to Hillside	\$ 143,000	\$ -	\$ 143,000	Work to be completed in 2024
Public Works	Recon - Church St.	\$ 2,727,000	\$ 2,192,298	\$ 534,702	Some minor work remains, project close out is expected in 2024
Public Works	Townline widening at Broadway	\$ 750,000	\$ 19,321	\$ 730,679	Work to start in 2024, completed in 2025
Public Works	Recon - Victoria St. - Ontario to John	\$ 3,072,600	\$ 147,109	\$ 2,925,491	Work has started in 2024, completed in 2025
Public Works	Recon - Ontario St. Victoria to Princess	\$ 1,062,400	\$ 27,836	\$ 1,034,564	Work has started in 2024, completed in 2025
Public Works	Recon Cardwell St, Princess to Townline	\$ 1,295,910	\$ 34,161	\$ 1,261,749	Work to start in 2024, completed in 2025
Public Works	Recon Cardwell St, Princess to Dufferin	\$ 66,090	\$ 2,035	\$ 64,055	Work to be deferred until 2027
Public Works	Recon - Dufferin St, John to Ontario	\$ 90,000	\$ 9,061	\$ 80,939	Engineering work to be completed in 2024 - Construction planned for 2025
Public Works	Recon - Third Ave, 1st St to 2nd St	\$ 100,000	\$ -	\$ 100,000	Engineering work to be completed in 2024 - Construction planned for 2025
Public Works	Recon - Third Ave, 2nd St to 3rd St.	\$ 100,000	\$ -	\$ 100,000	Engineering work to be completed in 2024 - Construction planned for 2025
Public Works	Recon - Steven Street	\$ 90,000	\$ -	\$ 90,000	Engineering work to be completed in 2024 - Construction planned for 2025
Public Works	Recon - Andrew St	\$ 90,000	\$ -	\$ 90,000	Engineering work to be completed in 2024 - Construction planned for 2025
Public Works	Bythia Street (Court) Reconstruction	\$ 75,000	\$ -	\$ 75,000	Engineering work to be completed in 2024 - Construction planned for 2025
Public Works	Recon - Bythia St - Dufferin to Victoria	\$ 800,000	\$ -	\$ 800,000	Engineering to be complete in 2024, construction 2026
Public Works	Hansen Blvd Bridge-Lower Monora Creek	\$ 3,132,000	\$ 3,004,504	\$ 127,496	Discussions with contractors ongoing
Public Works	Rehab John Street Bridge	\$ 338,000	\$ 150,756	\$ 187,244	Completion expected in fall 2024
Public Works	Sidewalk repairs	\$ 80,000	\$ -	\$ 80,000	To be completed late fall, construction starts late July.
Transit	Feasibility Study and Fleet Transition Plan	\$ 104,100	\$ 105,932	\$ (1,832)	Draft report complete, waiting on final report
Transit	Meter Low Floor Buses and Route Expansion	\$ 500,000	\$ -	\$ 500,000	2 Buses ordered, delivery expected June 2025, budget to be adjusted based on Council's approval of INS-2024-022 once staff hear back from Ministry on grant requests.
Transit	Transit Transfer Station	\$ 1,106,068	\$ 878,582	\$ 227,486	Project completed, however, underspend to be reallocated to bus project pending response from Ministry based on Council's approval of Report INS-2024-022
Transit	Transit Shelters and Bus Stop	\$ 156,171	\$ 25,763	\$ 130,408	Ongoing, dependent on route established through the Route Expansion
Transit	Transit Security Camera	\$ 40,000	\$ 35,214	\$ 4,786	Cameras purchased and installed. Activation and memory storage to be initiated.

Table 2: Capital Projects in Progress as of June 30, 2024

Division	Project Name	Total Capital Budget	Actual Expenditures as of June 30, 2024	Budget Remaining/ (Overspend)	Project Manager Comments
Transit	On-Demand Transit	\$ 71,000	\$ -	\$ 71,000	RFP scheduled for release in September 2024
Transit	Bus Stop Equipment and Kiosks	\$ 30,000	\$ -	\$ 30,000	Ongoing, dependent on route established through the Route Expansion
Transit	Purchase of Rest Room Facilities for Operators at New Transfer Point	\$ 35,000	\$ -	\$ 35,000	PO issued. Facilities expected to be delivered and installed in Sept. 2024
Cemetery	Archaeological Study and Disinterment	\$ 30,000	\$ 19,168	\$ 10,832	Continuously on going project
Cemetery	Columbarium Greenwood Cemetery	\$ 30,000	\$ 7,704	\$ 22,296	Awaiting delivery. Install expected in 2024
Cemetery	New Benches	\$ 5,000	\$ 3,946	\$ 1,054	Purchase deferred, funding used for Potters field, bench donated by Private Sect. Cntr.
Water	Water Optimization Strategy	\$ 350,000	\$ -	\$ 350,000	RFP to be issued Q4 2024
Water	SCADA Master Plan	\$ 150,000	\$ 46,583	\$ 103,417	To be completed late summer 2024
Water	Rehabilitation & Optimization of Existing Sources of Supply Study	\$ 281,000	\$ -	\$ 281,000	RFP to be issued Q3 2024
Water	Water and Wastewater Rate Study	\$ 90,000	\$ -	\$ 90,000	Completion and presentation to Council anticipated Q4 2024
Water	Pullen Well	\$ 3,150,000	\$ 1,366,820	\$ 1,783,180	Consultant hired and work underway for Tier 3 update, current step to be completed Q2 2025, full project to be complete in 2027
Water	Water Meter and Billing Upgrade	\$ 6,375,000	\$ 739,498	\$ 5,635,502	Water meter installations starting July 2024, project expected to be completed Q2 2025
Water	SCADA Systems	\$ 1,110,146	\$ 528,178	\$ 581,968	Ongoing, proposal to Council for 2025 budget based on Master Plan Results
Water	Well 5/5A Variable Frequency Drive	\$ 40,000	\$ 13,033	\$ 26,967	Tied in with GUDI Weel Treatment Upgrades
Water	Electrical & Mechanical Upgrades	\$ 579,000	\$ -	\$ 579,000	Engineering RFP will be issued Q3 2024, completion in 2025
Water	Generator -- Reservoirs	\$ 396,000	\$ 95,042	\$ 300,958	Project on hold, add'l funding may be requested in 2025 budget to complete
Water	Standpipe Cleaning & Painting	\$ 2,830,113	\$ 2,441,615	\$ 388,498	In warranty phase which ends at the end of 2024
Water	Dawson Rd watermain extension from existing to Broadway	\$ 686,400	\$ 60,142	\$ 626,258	Engineering is complete, construction to be completed in 2024
Water	High Lift Pump Rehabilitation/Replacement	\$ 785,000	\$ 20,789	\$ 764,211	Engineering/consultant hired, design work underway for MECP permit application for upgrades, estimated completion Q4 2025
Water	Watermain and Valve Replacement - Rotary Park	\$ 325,700	\$ 11,044	\$ 314,656	Contract in process of being awarded, work to begin Aug 2024, completion by Q4 2024
Water	Portable Generator	\$ 169,494	\$ -	\$ 169,494	Ordered, long lead time
Water	Disinfection - UV Replacements	\$ 312,000	\$ -	\$ 312,000	Part of the High Lift Pump Replacement project

Table 2: Capital Projects in Progress as of June 30, 2024

Division	Project Name	Total Capital Budget	Actual Expenditures as of June 30, 2024	Budget Remaining/ (Overspend)	Project Manager Comments
Water	Filter Media Rehabilitation	\$ 214,000	\$ 53,595	\$ 160,405	Engineering/consultant hired, design work underway for MECP permit application for upgrades, estimated completion Q3 2025
Water	Well Rehab and Pump Replacement Program	\$ 150,000	\$ -	\$ 150,000	2024 Rehabilitation and inspections started in July 2024
Water	Well 10 WTP Clear Baff Curtain	\$ 198,000	\$ 13,862	\$ 184,138	Engineering/consultant hired, design work underway for MECP permit application for upgrades, estimated completion Q3 2025
Water	GUDI Well Treatment Upgrades (Well 5/5A)	\$ 8,244,000	\$ 779,230	\$ 7,464,770	Construction underway, anticipated completion Q3 2024 (based on equipment delivery timelines)
Water	West Sector Reservoir	\$ 4,115,000	\$ 215,492	\$ 3,899,508	Work cannot commence until the Well 5/5A water storage and pumping facility is operating
Water	Dudgeon Generator Replacement	\$ 113,000	\$ -	\$ 113,000	Part of the High Lift Pump Replacement project
Water	Supply and Installation of Replacement NTU and CL2 Analyzers	\$ 440,000	\$ -	\$ 440,000	Analyzers ordered at the end of June, to be delivered late summer
Wastewater	Inflow and Infiltration Study - WPCP	\$ 332,000	\$ 198,075	\$ 133,925	Waiting for final report from consultant. Expected completion Q3 2024.
Wastewater	SCADA Master Plan	\$ 150,000	\$ -	\$ 150,000	To be completed late summer 2024
Wastewater	SCADA Server Replacement	\$ 566,346	\$ 164,183	\$ 402,163	Ongoing, proposal to Council for 2025 budget based on Master Plan Results
Wastewater	Detritor Centre Unit Replacement	\$ 945,000	\$ 256	\$ 944,744	Construction ongoing, estimated completion Q4 2024
Wastewater	Digester No. 2 Refurbishment	\$ 5,230,000	\$ 2,002,391	\$ 3,227,609	Construction ongoing, estimated completion Q2 2025
Wastewater	Clarifier 3 Centre Unit Replacement	\$ 1,420,000	\$ -	\$ 1,420,000	Equipment ordered. Expected delivery Q3 2024
Wastewater	Digester Heat Exchanger Pump Replacements	\$ 112,000	\$ 112,000	\$ -	Units delivered and installed, not operational until Digester No. 2 is complete
Wastewater	MLR Pump Replacement Program	\$ 20,000	\$ -	\$ 20,000	Unable to purchase these any longer, buying replacement parts and looking for an alternate solution.
Wastewater	Sewage Pumping Station - Pumping Equipment - Replacement	\$ 284,000	\$ 23,058	\$ 260,942	Purchased a pump and equipment, to purchase add'l equipment in Q3
Wastewater	Sanitary Sewer Rehabilitation Program	\$ 300,000	\$ 5,846	\$ 294,154	Waiting for final I&I report that will provide a 10 year Capital expenditure forecast
Library	Library Collections	\$ 281,092	\$ 107,738	\$ 173,354	Annual Replacement Program. Progression as expected
Library	Furniture & Equip -- Public Library	\$ 66,469	\$ 6,444	\$ 60,025	Annual Replacement Program. Progression as expected
Library	Computer Hardware	\$ 72,160	\$ 27,750	\$ 44,410	Some Equip Purchased. Estimated Completion Q4 2024
Library	Library Creation Lab	\$ 30,400	\$ 12,035	\$ 18,365	Some Equip Purchased. Estimated Completion Q4 2024
Library	Security Inventory System Library RFID	\$ 40,000	\$ 18,603	\$ 21,397	Some Equip Purchased. Estimated Completion Q4 2024
Library	Library Modernization	\$ 20,000	\$ 1,217	\$ 18,783	Modernization of spaces. Estimated Completion Q4 2024

Total Projects in Progress as of June 30, 2024 \$ 99,367,039 \$ 27,069,300 \$ 72,297,739

Table 3: Capital Projects to be Initiated as of June 30, 2024

Division	Project Name	Total Capital Budget	Actual Expenditures as of June 30, 2024	Budget Remaining/ (Overspend)	Project Manager Comments
IT	Phone System Upgrades	\$ 5,000	\$ -	\$ 5,000	Project not started, staff looking into business requirement in Q3
IT	CRM System Upgrade	\$ 100,000	\$ -	\$ 100,000	Project not started, staff looking into options for this project
IT	Tax & Financial Accounting System	\$ 208,551	\$ -	\$ 208,551	Requirements gathering to start in 2024
Parks	Play Structure Replacement - Lion's Park	\$ 100,000	\$ -	\$ 100,000	Project has not yet begun
Parks	Shade Shelters	\$ 70,000	\$ -	\$ 70,000	Will be a Fall project once the splash pad season ends
Recreation	Projector and drop-down screen - Saputo Ctr (Computer Hardware)	\$ 15,000	\$ -	\$ 15,000	Looking to instal the projector and drop down screens in another space in Alder
Recreation	Lions Sports Park - Multi-Court Improvements	\$ 25,000	\$ -	\$ 25,000	Anticipated summer intiation, work complete Q2 2025
Facilities	AV System for Meeting Rooms -- Alder Rec Ctr	\$ 10,000	\$ -	\$ 10,000	On hold until it can be determined how the rooms are to be utilized
Facilities	LED Lighting for Wells, Reservoirs, Dungeons.	\$ 48,500	\$ -	\$ 48,500	Going through the LAS program, no response yet
Fire	Mini Pumper	\$ 45,000	\$ -	\$ 45,000	Project deferred until new station is built due to size constraints.
Public Works	Climate Change Risk Assessment	\$ 50,000	\$ -	\$ 50,000	Anticipated to beging Q1 2025
Public Works	Traffic Signal Upgrades	\$ 184,000	\$ -	\$ 184,000	2024 programme to be initiated, Contractor in place
Public Works	County Rd 16 & Hansen Blvd Traffic Signals	\$ 200,000	\$ -	\$ 200,000	To be initiated when Hansen Blvd is extended.
Public Works	SWM2 - Pond Retrofits	\$ 880,531	\$ -	\$ 880,531	Study in progress, work plan developed after study completions
Public Works	Public Works Shed	\$ 100,000	\$ -	\$ 100,000	Additional funding and description change to be requested in 2025 budget
Public Works	Flood Mitigation Implementation Project	\$ 500,000	\$ -	\$ 500,000	To be used towards Mill Creek realignment. Q1 2025 start, completion Q3 2025
Public Works	SWM6 - Oversized SWM Pond Mono Developments, Built Capacity	\$ 136,200	\$ -	\$ 136,200	Aligned with Holistic Condition Survey, pending results of the survey
Public Works	Green Street Rehabilitation	\$ 154,000	\$ -	\$ 154,000	Project is underfunded. 2025 budget request for work in 2025/26
Public Works	Centre Street Culvert Rehabilitation	\$ 791,000	\$ -	\$ 791,000	Work to be deferred to 2025
Public Works	Rehabilitation of Parking Lots	\$ 25,000	\$ -	\$ 25,000	Project underfunded. \$25K to be spent on repairs in 2024, 2025 Budget request for rehab
Water	South Sector Generator Replacement	\$ 98,000	\$ -	\$ 98,000	Project on hold, tied in with Reservoir Generators
Water	Well 5 Building & Drainage	\$ 455,000	\$ -	\$ 455,000	Work on hold until Well 5/5A storage and pumping facility are operating
Water	Well 10 Pump House Generator Replacement	\$ 134,000	\$ -	\$ 134,000	Project on hold, tied in with Reservoir Generators
Water	Well 6 and 11 Treatment Analysis	\$ 235,000	\$ -	\$ 235,000	On hold. Scope to be determined after rehab & optimization of supply project complete
Water	South Sector Reservoir Inspection and Upgrades	\$ 80,000	\$ -	\$ 80,000	Deferred, anticipated to start in 2026

Table 3: Capital Projects to be Initiated as of June 30, 2024

Division	Project Name	Total Capital Budget	Actual Expenditures as of June 30, 2024	Budget Remaining/ (Overspend)	Project Manager Comments
Water	United Lands Well Decommissioning Study	\$ 50,000	\$ -	\$ 50,000	On hold, to be tied in with the optimization study
Water	Filter PLC Project	\$ 375,000	\$ -	\$ 375,000	To be included in the SCADA Master Plan work plan recommendations
Water	PRV Replacement Program	\$ 90,000	\$ -	\$ 90,000	On hold, to be tendered in late 2025
Water	Watermain Rehabilitation Program	\$ 217,500	\$ -	\$ 217,500	Deferred to 2025
Wastewater	Headworks - Pumping Equipment	\$ 16,000	\$ -	\$ 16,000	Looking to purchase in Q3
Wastewater	Elevated Walkway	\$ 77,000	\$ -	\$ 77,000	On hold. Project to begin Q3 2024.
Wastewater	Thickening Tank Centre Unit	\$ 72,000	\$ -	\$ 72,000	On hold. Construction with Digester has to be complete prior to this work getting underway
Wastewater	Sludge Storage Tank Rehabilitation	\$ 250,000	\$ -	\$ 250,000	On hold. RFP to be issued Q3 2024
Wastewater	New Plant - Mixers #1, #2 & #3 - Replacements	\$ 54,000	\$ -	\$ 54,000	Looking to purchase in 2024
Wastewater	Purchase of Sewage Sampler & Associated Works	\$ 20,000	\$ -	\$ 20,000	Looking to purchase in 2024
Wastewater	Sludge Transfer Well Rehabilitation	\$ 12,000	\$ -	\$ 12,000	On hold for the Digester No. 2 project to be done
Library	Makerspace Upgrades	\$ 5,000	\$ -	\$ 5,000	Estimated Completion Q4 2024
Library	Library Alder Expansion Feasibility Study	\$ 60,000	\$ -	\$ 60,000	Currently on hold, pending internal review of Alder and Tony Rose Facilities.
Total Projects to be Initiated as of June 30, 2024		\$ 5,948,282	\$ -	\$ 5,948,282	



Subject: 2024 Business Improvement Area Levy

Department: Corporate Services

Division: 6

Report #: CPS-2024-054

Meeting Date: 2024-08-12

Recommendations

That report CPS-2024-054, 2024 Business Improvement Area (BIA) Levy be received; and

That Council adopt the 2024 BIA levies as proposed for the 2024 fiscal year; and

That Council pass a by-law to provide for the 2024 levy and collection of a special charge upon rateable property in the Orangeville Business Improvement Area.

Overview

To allow for the collection of the final non-residential tax billings, it is necessary to pass a by-law to set the amounts for the BIA Levy. The Special Charge by-law will allow for the collection of the \$496,000 in BIA levies. These amounts will be collected from the member properties within the BIA and have no direct impact on the general tax rate base.

Background

The total amount of the BIA levy is established by the BIA’s annual budget process. The Orangeville BIA Board of Management passed the 2024 Budget at their annual meeting. The levy is distributed proportionally amongst the business property class in the Downtown Improvement Area. This distribution is based on the relative assessments of the properties paying the BIA levies. The annual BIA levy is added to the final tax bills of all property owners in the BIA. This final billing will occur in August of 2024.

Property owners in the BIA must pay the levy. They may not opt-out of the association.

Analysis/Current Situation

The 2024 BIA levy is \$496,000, as per the 2024 operating budget submitted by the Orangeville BIA. The 2024 BIA Levy has increased from \$474,000 in 2023 to \$496,000 in 2024. The assessment base of the BIA has increased from \$220,261,908 in 2023 to \$220,857,808 in 2024. The percentage impact on individual properties will vary based on the property's actual change in assessed value from 2023 to 2024.

Corporate Implications

Attached to this report is Schedule A which provides the financial impact to each property within the BIA District.

Conclusion

The Business Improvement Area Levy by-law will allow for the collection of the required \$496,000.00 from the BIA member properties within the BIA.

Strategic Plan

Strategic Goal: Strong Governance

Objective: Financial Responsibility

Sustainable Neighbourhood Action Plan

Theme: Corporate and Fiscal

Strategy: Demonstrate municipal leadership by considering the environment, social and economic impacts of all Town decisions.

Notice Provisions

None

Respectfully submitted

Antonietta Minichillo
General Manager, Corporate Services

Reviewed by

Mandip Jhajj CPA, CGA
Acting CFO / Treasurer,

Prepared by

Connie Brown
Supervisor, Taxation, Revenue and Customer Service

Attachment(s): 1. Schedule "A"

2024 Orangeville Business Improvement Area

2024

ROLL NUMBER	ASSESSMENT	% of 100
010-001-00500	\$ 2,942,000.00	1.332%
010-001-00610	\$ 6,910,000.00	3.129%
010-001-00700	\$ 823,000.00	0.373%
010-001-00800	\$ 5,127,000.00	2.321%
010-001-00900	\$ 4,667,000.00	2.113%
010-001-01100	\$ 4,807,000.00	2.177%
010-001-01300	\$ 1,252,000.00	0.567%
010-001-01500	\$ 559,000.00	0.253%
010-001-01510	\$ 425,000.00	0.192%
010-001-01520	\$ 266,000.00	0.120%
010-001-01850	\$ 1,100,000.00	0.498%
010-001-01900	\$ 119,200.00	0.054%
010-001-02000	\$ 547,000.00	0.248%
010-001-02100	\$ 176,000.00	0.080%
010-001-02200	\$ 940,000.00	0.426%
010-001-02300	\$ 478,500.00	0.217%
010-001-02400	\$ 722,000.00	0.327%
010-001-02500	\$ 469,000.00	0.212%
010-001-02600	\$ 278,000.00	0.126%
010-001-02700	\$ 292,200.00	0.132%
010-001-02800	\$ 761,200.00	0.345%
010-001-03900	\$ 916,000.00	0.415%
010-001-11720	\$ 25,571,000.00	11.578%
010-001-15900	\$ 3,079,000.00	1.394%
010-001-16000	\$ 806,000.00	0.365%
010-001-16002	\$ 15,031,000.00	6.806%
010-001-24300	\$ 52,814,000.00	23.913%
010-001-24350	\$ 5,578,000.00	2.526%
010-001-27200	\$ 1,604,000.00	0.726%
010-002-00100	\$ 724,000.00	0.328%
010-002-00110	\$ 751,000.00	0.340%
010-002-00400	\$ 757,000.00	0.343%

2024 Orangeville Business Improvement Area

2024

ROLL NUMBER	ASSESSMENT	% of 100
010-002-00500	\$ 469,000.00	0.212%
010-002-00501	\$ 57,000.00	0.026%
010-002-00600	\$ 277,000.00	0.125%
010-002-00610	\$ 145,000.00	0.066%
010-002-00620	\$ 239,000.00	0.108%
010-002-00700	\$ 202,600.00	0.092%
010-002-00800	\$ 553,000.00	0.250%
010-002-00900	\$ 162,300.00	0.073%
010-002-01000	\$ 167,100.00	0.076%
010-002-01100	\$ 179,800.00	0.081%
010-002-01200	\$ 199,200.00	0.090%
010-002-01300	\$ 295,800.00	0.134%
010-002-01400	\$ 282,300.00	0.128%
010-002-01500	\$ 170,200.00	0.077%
010-002-01600	\$ 172,900.00	0.078%
010-002-01700	\$ 152,600.00	0.069%
010-002-01800	\$ 222,300.00	0.101%
010-002-01900	\$ 322,700.00	0.146%
010-002-02000	\$ 169,700.00	0.077%
010-002-02100	\$ 354,700.00	0.161%
010-002-02200	\$ 160,100.00	0.072%
010-002-02300	\$ 186,400.00	0.084%
010-002-02400	\$ 222,700.00	0.101%
010-002-02500	\$ 313,900.00	0.142%
010-002-02600	\$ 178,200.00	0.081%
010-002-02700	\$ 425,000.00	0.192%
010-002-03200	\$ 315,000.00	0.143%
010-002-03800	\$ 341,000.00	0.154%
010-002-03900	\$ 205,800.00	0.093%
010-002-04000	\$ 193,000.00	0.087%
010-002-04100	\$ 224,000.00	0.101%
010-002-04200	\$ 1,516,000.00	0.686%

2024 Orangeville Business Improvement Area

2024

ROLL NUMBER	ASSESSMENT	% of 100
010-002-07100	\$ 558,000.00	0.253%
010-002-07200	\$ 243,000.00	0.110%
010-002-07300	\$ 158,900.00	0.072%
010-002-09280	\$ 336,400.00	0.152%
010-002-09300	\$ 279,800.00	0.127%
020-004-00100	\$ 158,500.00	0.072%
020-004-00200	\$ 424,000.00	0.192%
020-004-00300	\$ 729,000.00	0.330%
020-004-00600	\$ 3,455,000.00	1.564%
020-004-01101	\$ 485,000.00	0.220%
020-004-01300	\$ 137,000.00	0.062%
020-004-07900	\$ 241,000.00	0.109%
020-004-08300	\$ 84,700.00	0.038%
020-004-08700	\$ 101,100.00	0.046%
020-004-08800	\$ 116,300.00	0.053%
020-004-16600	\$ 1,014,000.00	0.459%
020-004-16900	\$ 413,000.00	0.187%
030-007-05900	\$ 331,900.00	0.150%
030-007-06000	\$ 661,000.00	0.299%
030-007-06100	\$ 333,000.00	0.151%
030-007-06200	\$ 542,000.00	0.245%
030-007-06300	\$ 641,000.00	0.290%
030-009-02200	\$ 599,000.00	0.271%
030-009-02400	\$ 924,000.00	0.418%
030-009-02500	\$ 182,500.00	0.083%
030-009-02600	\$ 109,600.00	0.050%
030-009-03600	\$ 716,000.00	0.324%
030-009-03700	\$ 435,000.00	0.197%
030-009-03900	\$ 244,300.00	0.111%
030-009-04000	\$ 7,586,000.00	3.435%
030-009-04800	\$ 142,500.00	0.065%
030-009-04900	\$ 228,000.00	0.103%

2024 Orangeville Business Improvement Area

2024

ROLL NUMBER	ASSESSMENT	% of 100
030-009-04901	\$ 104,000.00	0.047%
030-009-05000	\$ 1,103,400.00	0.500%
030-009-05100	\$ 268,000.00	0.121%
030-009-05200	\$ 448,400.00	0.203%
030-009-07900	\$ 452,000.00	0.205%
030-009-07910	\$ 147,000.00	0.067%
030-009-08000	\$ 356,000.00	0.161%
030-009-08200	\$ 731,000.00	0.331%
030-009-08300	\$ 125,000.00	0.057%
030-009-08400	\$ 199,400.00	0.090%
040-010-00900	\$ 317,000.00	0.144%
040-010-01700	\$ 731,000.00	0.331%
040-010-01900	\$ 837,000.00	0.379%
040-010-02102	\$ 494,000.00	0.224%
040-010-02310	\$ 462,000.00	0.209%
040-010-02312	\$ 81,000.00	0.037%
040-010-02400	\$ 257,100.00	0.116%
040-010-02500	\$ 130,400.00	0.059%
040-010-02600	\$ 208,500.00	0.094%
040-010-02700	\$ 222,200.00	0.101%
040-010-02800	\$ 168,900.00	0.076%
040-010-02900	\$ 241,000.00	0.109%
040-010-03000	\$ 96,100.00	0.044%
040-010-03100	\$ 174,908.00	0.079%
040-010-03200	\$ 234,000.00	0.106%
040-010-03700	\$ 372,000.00	0.168%
040-010-03800	\$ 297,600.00	0.135%
040-010-03802	\$ 268,600.00	0.122%
040-010-03900	\$ 583,600.00	0.264%
040-010-04000	\$ 362,600.00	0.164%
040-010-04100	\$ 509,000.00	0.230%
040-010-04200	\$ 581,600.00	0.263%

2024 Orangeville Business Improvement Area

2024

ROLL NUMBER	ASSESSMENT	% of 100
040-010-04500	\$ 1,108,000.00	0.502%
040-010-07300	\$ 312,300.00	0.141%
040-010-09500	\$ 320,000.00	0.145%
040-010-09700	\$ 185,000.00	0.084%
040-010-09750	\$ 174,000.00	0.079%
040-010-09800	\$ 254,000.00	0.115%
040-010-09900	\$ 196,800.00	0.089%
040-010-10000	\$ 196,100.00	0.089%
040-010-10100	\$ 750,000.00	0.340%
040-010-10600	\$ 1,306,000.00	0.591%
040-010-10800	\$ 974,000.00	0.441%
040-011-06200	\$ 931,000.00	0.422%
040-011-06400	\$ 549,000.00	0.249%
040-011-06500	\$ 234,400.00	0.106%
040-011-06600	\$ 98,000.00	0.044%
040-011-06700	\$ 181,000.00	0.082%
040-011-06800	\$ 815,000.00	0.369%
040-011-07200	\$ 7,692,000.00	3.483%
040-011-07205	\$ 363,000.00	0.164%
040-011-07206	\$ 519,000.00	0.235%
040-011-07207	\$ 209,000.00	0.095%
040-011-07210	\$ 1,022,000.00	0.463%
040-011-07301	\$ 3,141,000.00	1.422%
040-011-07303	\$ 1,131,000.00	0.512%
040-011-07308	\$ 781,000.00	0.354%
040-011-07309	\$ 746,000.00	0.338%
040-011-07400	\$ 632,000.00	0.286%
040-012-01000	\$ 11,495,000.00	5.205%

\$ 220,857,808.00 100.00%

Subject: Highway 9 & Rolling Hills Traffic Update

Department: Infrastructure Services

Division: Transportation and Development

Report #: INS-2024-038

Meeting Date: 2024-08-12

Recommendations

That report INS-2024-038, Highway 9 & Rolling Hills Traffic Update be received.

Overview

On September 6, 2023, Mayor Post and members of Infrastructure Services and Community Services Staff met with representatives of the Ministry of Transportation, Ontario.

As a result of that meeting, there were several follow up virtual and site meetings to discuss ways to make the crossing of Highway 9 at Rolling Hills and Oak Ridge Drive safer for everyone but predominantly for school age children crossing Highway 9 to attend school and visit the public parks.

Since the initial meetings with MTO Staff, INS Staff has continued to dialogue with the Province's Highway 9 corridor management team.

The purpose of this report is to update Council of the progress to date and the items pending further review. Attachment 1 to this report is a detailed table provided by the MTO outlining the action plan for this section of the Highway 9 corridor. The table is broken down in to short-, medium- and long-term planning.

The following is a brief overview of the work plan and its status at the writing of this report.

- MTO continues to evaluate the operational performance of the corridor through the area by reviewing traffic data volumes, operating speeds, turning movements and geometrics for the purpose of further discussion and input on local experience with INS Transportation Staff. The data being collected is crucial in helping determine the best course of action. It should be noted that current MTO

corridor management practice does not recognize speed reductions at certain times of day on provincial highways (for example, reduce speed when lights flashing).

- MTO has initiated work on the broader school zone review and although not completed at this time has taken some preliminary measures by installing Community Safety Zone signs, painting the pavement crossing area with highly visible “ladder crossings” and including additional traffic signing in the area.
- MTO has completed the installation of the “STOP HERE ON RED” signs providing clearer direction for motorists approaching the pedestrian crossing. The new signage has been set back from the intersection to reduce “crowding” pedestrians crossing the road.
- New pedestrian push buttons, similar to those used on intersections in other parts of the Municipality, have been supplied by the Town and installed by the MTO’s electrical maintenance contractor.
- It should be noted that the review of the Highway 9 corridor has also spawned the review of the crossings on Highway 10 at Fourth Avenue and Broadway. In other words, in cooperation with the Province and depending on the outcome of the broader school zone review and corridor management plan, some of the recommendations may be carried over to the Highway 10 corridor on a case by case basis.

Conclusion

Infrastructure and Community Services Staff continue to have open dialogue with the Ministry to improve the quality, efficiency and most importantly the safety of intersections along the Provincial Highways that abut Orangeville. MTO Staff have been supportive and understanding while working within current Provincial Transportation Policy. Further updates will be provided as appropriate, and when information becomes available. Staff are pleased to answer any questions there may be.

Strategic Plan

Strategic Goal: Municipal Services

Objective: Respectful of Cost and Impact to Community

Sustainable Neighbourhood Action Plan

Theme: Transportation System

Strategy: Promote more sustainable and efficient transportation options

Notice Provisions

N/A

Respectfully submitted,

Tony Dulisse, CET
Manager, Transportation
& Development

Reviewed by:

Tim Kocialek, P.Eng. PMP
General Manager
Infrastructure Services

Attachment(s): 1. Table 1, MTO Review and Action Plan

Issue	Discussion	Time Frame	Comments
Issues relating to pedestrian facilities at the intersection	<ul style="list-style-type: none"> Minimal cost associated with this treatment with anticipated safety benefit by increasing conspicuity of crosswalks and pedestrians. 	Short-Term	Complete
	<ul style="list-style-type: none"> Minimal cost associated with this treatment with anticipated safety/accessibility benefit for pedestrians. 	Long-Term	Requires design and funding.
	<ul style="list-style-type: none"> Modest cost associated with this treatment and anticipated safety/accessibility benefit for pedestrians. 	Long-Term	Requires design and funding. Sidewalk extension to reach push button- would be part of the AODA.
	<ul style="list-style-type: none"> Modest cost associated with this treatment and anticipated accessibility benefit. 	Long-Term	Requires design and funding.
Excessive speeds for eastbound right- turn movement	<ul style="list-style-type: none"> Modest cost associated with this treatment with anticipated safety benefit by reducing the speeds of eastbound right-turning vehicles. Flex posts could be removed in the late fall and reinstated in early spring to avoid winter road maintenance issues or kept in place year-round and cleared by smaller equipment. Note that the winter maintenance season overlaps significantly with the school year, and removing the flex posts during the winter may result in reduced benefit for this treatment. 	Short-Term	Could do pavement markings in 2024.
Excessive speeds for eastbound right- turn movement	<ul style="list-style-type: none"> Modest cost associated with this treatment with anticipated safety benefit by reducing the speeds of eastbound right-turning vehicles. Flex posts could be removed in the late fall and reinstated in early spring to avoid winter road maintenance issues or kept in place year-round and cleared by smaller equipment. Note that the winter maintenance season overlaps significantly with the school year, and removing the flex posts during the winter may result in reduced benefit for this treatment. 	Long-Term	Could make the radius more accommodating to slower traffic. Investigate during AODA design.
Frequent red light violations	<ul style="list-style-type: none"> Minimal cost associated with this treatment with anticipated safety benefit for all road users. 	Short-Term	Update ped times and amber and all red to reflect actual ped crossing times and speeds. Rob will work with Tony from Orangeville to coordinate our timing changes with the changes being made at Orangeville signalized intersections. This will include the other provincial highway intersections in Orangeville.
Vehicle and pedestrian clearance times do not meet MTO policy			
Excessive speeds	<ul style="list-style-type: none"> Minimal cost associated with this treatment; it is however acknowledged that the effectiveness of this treatment is subject to OPP resources. 	Short-Term	OPP are aware of enforcement, can remind them.
Excessive speeds	<ul style="list-style-type: none"> Eastbound and westbound through lanes should be reduced to 3.3 metres. Minimal cost associated with this treatment with anticipated safety benefit by reducing the speed of approaching vehicles. 	Medium- Term	Would like to see more of an urban cross section
	<ul style="list-style-type: none"> Moderate cost associated with this treatment with anticipated safety benefit by reducing the speed of approaching vehicles There is currently no policy for the installation of dynamic speed feedback signs on provincial highways other than portable signs installed within construction zones. Should such a policy be developed, this site could be used as a trial. 	Medium- Term	Requires more planning.
		Long-Term	What needs to be done to the design to accommodate a lower speed limit, ie 50 km/h?
Aggressive northbound left- turning vehicles	<ul style="list-style-type: none"> Minimal cost associated with this treatment with anticipated safety benefit by increasing the conspicuity of pedestrians. Anticipated accessibility benefit of coupling LPI with Audible Pedestrian Signal (APS) to address safety concerns for visually-impaired pedestrians. Anticipated increase in delays for vehicles. 	Long-Term	Not used in Orangeville, can include this option to review with the AODA design if technology or CNIB change their position. There is a hospital nearby and this would not be the best place to try this.. CNIB is not supportive of this treatment and this location is very close to a hospital where persons with disabilities have a higher potential of using the intersection.
Aggressive northbound, southbound, and eastbound right-turning vehicles	<ul style="list-style-type: none"> Minimal cost associated with this treatment with anticipated safety benefit for pedestrians. Anticipated increase in delays for vehicles: <ul style="list-style-type: none"> NBL and NBT/R become LOS E in the AM peak SBL LOS becomes LOS E in the AM peak No significant impacts in the PM peak Synchro and SimTraffic analysis indicates that no major operational issues are anticipated with this treatment (refer to Section 8.0 for further information). May consider implementing only during school bell times to improve compliance and reduce traffic impacts. 	Short-Term	Could be beneficial. Start the reg amendment for this option.
Vehicles stopping beyond the stop bar	<ul style="list-style-type: none"> Stop bar should be shifted back by 2.5 metres. Significant cost associated with this treatment due to anticipated relocation of detectors. 	Short-Term	Moving stop bars EB and NB approach to separate the stop bar location and the pedestrian crossing.
Missing Community Safety Zone signage for westbound direction on approach to the intersection	<ul style="list-style-type: none"> Minimal cost associated with this treatment. 	Short-Term	Replace the missing sign and investigate if oversized signs are in the field.



Subject: Overview of Bill 185 (Cutting Red Tape to Build More Homes Act, 2024)

Department: Infrastructure Services

Division: Planning

Report #: INS-2024-041

Meeting Date: 2024-08-12

Recommendations

That report PLA-2024-005 entitled Overview of Bill 185 (Cutting Red Tape to Build More Homes Act, 2024), be received.

Overview

The provincial government of Ontario has introduced Bill 185, the *Cutting Red Tape to Build More Homes Act, 2024* as part of ongoing legislative changes aimed at expediting development approvals and increasing housing supply to alleviate housing supply and affordability issues in the province. The report provides a brief summary of key legislative changes to the development approval process, including:

- i) eliminating 3rd party (i.e. members of the public) appeal rights for planning decisions;
- ii) making pre-application consultation voluntary, not mandatory;
- iii) roll-back recent changes to phase-in new development charge (DC) rates;
- iv) reinstatement of growth-related studies as DC-eligible costs;
- v) implementing a “use-it or lose-it” approach to development approvals; and
- vi) enabling municipalities to adopt servicing allocation policies.

Background

On April 10, 2024, the Cutting Red Tape to Build More Homes Act, 2024 (Bill 185), was introduced to the Ontario legislature, and was given royal assent on June 6, 2024. The bill introduces significant changes to the Planning Act, Municipal Act, and Development Charges Act, which are now in full force and effect. This is the latest effort by the province to expedite development approvals for housing by removing perceived barriers. This follows similar legislative changes recently introduced such as the More

Homes Built Faster Act, 2022 (Bill 23), and the More Homes for Everyone Act, 2022 (Bill 109), and has also rolled-back some of the changes introduced through these earlier bills.

Analysis/Current Situation

Bill 185 has introduced a suite of new changes with amendments to 15 separate Acts, however the most significant changes as they relate to the Town of Orangeville are summarized below:

Changes to appeal rights

- Third-party appeals of municipally-approved official plans, official plan amendments, zoning by-laws and zoning by-law amendments are no longer allowed. Appeals can only be filed by “specified persons,” as defined in the *Planning Act*, which is limited to certain agencies that includes utilities, pipelines and rail operators and other similar public/private entities, owners of land that the official plan amendment or zoning by-law amendment applies-to, the Minister and an upper-tier approval authority (where applicable).
- Third-party appeals that had been filed prior to Bill 185, and for which no hearing had been scheduled before April 10, 2024, are deemed to have been dismissed as of June 6, 2024.
- Previously, Bill 23 removed 3rd party appeal rights for approval decisions for minor variances, draft plans of subdivisions and consents to sever land.
- With this change, ratepayer groups, third party landowners and other members of the public no longer have the right to appeal to the Ontario Land Tribunal (“OLT” or “Tribunal”), any municipally-approved official plan, official plan amendment, zoning by-law, zoning by-law amendment, draft plan of subdivision, minor variance or consent to sever. These entities may continue to seek party or participant status in an appeal filed by a permitted entity such as the applicant/owner, specified person or public body.

Reversal of Fee Refunds for Planning Applications

- Bill 109 introduced requirements for municipalities to refund application fees if they did not make a decision before statutory review periods. This requirement is now repealed.
- Fee refunds would still apply to applications filed between July 1, 2023 and June 6, 2024 if a decision has not been made within their specified review periods. The amount of any fee refund owing where a decision has not been made would be determined as though the municipality made a decision as of June 6, 2024.

Pre-Application Consultations for Application Now Voluntary

- Many municipalities responded to the fee refund requirement from Bill 109 by requiring a more robust pre-consultation process, to focus more review and

scrutiny of an application proposal before it is submitted. This essentially front-ended the review process to ensure review timelines were met once an application was accepted and deemed complete. Planning staff have implemented a “pre-screening” stage of pre-submission consultation, to ensure all necessary information will be included in a proposed submission. This ensures that once the application is submitted, some review has already occurred, and its processing will be more efficient.

- Bill 185 now makes pre-application consultation meetings and any pre-screening review “voluntary”, repealing sections of the *Planning Act* that allowed a by-law to be passed to make pre-consultation mandatory.
- At any time after an applicant has begun to consult with a municipality, or has submitted its application, an applicant now has the ability to bring a motion to the OLT to dispute any application submission requirements of the municipality.

“Use it or Lose It” Provisions for Existing Approvals

- Municipalities can require lapsing provisions on site plan approvals and plans of subdivision if a building permit is not acquired by the applicant within a prescribed period of time. Until a specific regulation for this period is introduced, it currently can be no less than three years.
- This amendment responds to indications that there are many development projects in municipalities across Ontario that are approved but not moving forward, despite industry efforts to streamline approval processes and create more opportunities for development.

Reversal of Development Charge (DC) Phase-In and Eligible Costs

- The requirement for phasing-in new development charge rates incrementally over 5 years that was implemented by Bill 23 has been repealed. Any development charge that was imposed between November 28, 2022, and June 6, 2024, will continue to be subject to the phasing in provisions, but going forward this requirement will not apply to new development charge rates
- Another change to DC charges that Bill 23 introduced was eliminating the costs to undertake studies (including the development charges background study), as a recoverable cost in the calculation of DC charges. This change has been rolled back and the cost of studies can now be included in DC charges again.
- Municipalities have 6 months to amend their DC charge by-laws to include study costs, or to adjust their by-law rates to account for the removal of the phase-in. Any amendments to implement these changes passed within 6 months cannot be appealed to the Tribunal. Bylaw amendments passed after December 6, 2024, can be subject to appeal.

Ability to Appeal Settlement Area Expansions

- Applications for official plan and zoning bylaw amendments that propose to add land to an area of settlement can now be appealed to the OLT, provided none of the land proposed to be added is in the Greenbelt.

Municipal Policy on Servicing Allocation

- A new provision has been added to Part III (Specific Municipal Powers) of the Municipal Act, 2001 enabling a municipality enact a policy (via by-law passage) that regulates allocation of water supply and sewage capacity. Such a policy may include: (1) a system for tracking the water supply and sewage capacity available to support approved developments (which is proposed to be defined as a development application which has been given Planning Act approval); and (2) criteria respecting the allocation of servicing capacity to development applications, including circumstances for when the allocation is assigned, withdrawn or reallocated if previously withdrawn to an approved development.
- Where a municipal allocation by-law is passed, the administration of the allocation policy must be assigned to an officer, employee or agent of the municipality, and any decisions made pursuant to the allocation policy is to be treated as final without abilities for appeal. However, the Minister may, by regulation, exempt an approved development or a class of approved developments from any or all provisions of a municipal allocation by-law.

Corporate Implications

The above is a summary of only those changes which have implications for the Town, and how development will be processed going forward.

The elimination of third-party appeal rights means that in most circumstances, an applicant property owner will be the only entity eligible to appeal a planning application decision.

The 2022 Ontario Housing Affordability Task Force Report identified community opposition as one of the main barriers to streamlining planning approval processes and delivering more housing opportunities. Recommended measures to alleviate this barrier included creating more as-of-right residential zoning permissions and de-politicizing approval processes by delegating certain approvals (i.e. site plan approval) to municipal officials and reducing 3rd party appeal rights. This change aligns with the Task Force recommendations.

Repealing a municipality's ability to require mandatory pre-consultation before an application submission could result in proponent resistance to the formal pre-

consultation process. This may become more relevant for the Town where a servicing allocation policy ties allocation decisions to certain statuses or milestones associated with a planning application. However, since these changes have been implemented, all applicants have continued to pursue pre-consultation through the Town's process, presumably because pre-consultation is a deeply-rooted step in any planning application process throughout Ontario and there are benefits of pre-consultation for both municipalities and applicants.

The changes affecting Development Charges (DC) are positive and will enable more growth-related cost recovery through updated DC's. The Town is currently undertaking a review and update of its DC By-law, which is expected to take these recent changes into account.

The use-it or lose-it provisions for development approvals will give the Town more ability to rescind approvals where there is excessive and arbitrary delay towards development construction following planning approvals. This is especially important considering the Town's limited servicing capacity. The Town will have greater ability to withdraw approvals and rescind/reallocate servicing capacity from stagnant development approvals to other development projects.

Strategic Alignment

Strategic Plan

Strategic Goal: Future-Readiness

Objective: Confirm applicable governance and policy regimes

Notice Provisions

Not Applicable

Respectfully submitted,

Tim Kocialek, P.Eng., PMP
General Manager, Infrastructure Services

Reviewed by:

Brandon Ward, MCIP, RPP
Manager of Planning,

Prepared by:

Matthew Mair, BURPI
Development and Community Improvement Planner

Attachment(s): Not Applicable

From: [REDACTED]
To: [CouncilAgenda](#)
Date: Friday, July 5, 2024 7:26:28 PM

I think the pool should be closed down. Way too much money to spend on something like that.

July 15, 2024

Ministry of Transportation
777 Bay Street, 5th Floor
Toronto ON M7A 1Z8

Honourable Prabmeet Sarkaria:

At its regular meeting on July 11, 2024, Dufferin County Council passed the following resolution:

THAT staff and Council advocate to the Ministry of Transportation for safety features on Highway 10, specifically at the intersection of Dufferin Road 17 and Highway 10;

AND THAT the safety of Highway 10 be discussed at the requested Association of Municipalities of Ontario (AMO) conference delegation;

AND THAT the resolution be circulated to the Premier, the Ministry of Red Tape Reduction, and MPP Sylvia Jones.

Thank you,

Michelle Dunne

Michelle Dunne
Clerk

Cc Premier Doug Ford
Ministry of Red Tape Reduction
Sylvia Jones MPP Dufferin-Caledon
Dufferin Clerks

July 15, 2024

Honourable Prime Minister Justin Trudeau
justin.trudeau@parl.gc.ca

Honourable Premier Doug Ford
premier@ontario.ca

Kyle Seeback, MP
Kyle.Seeback@parl.gc.ca

Sylvia Jones, MPP
sylvia.jones@pc.ola.org

At its regular meeting on July 11, 2024, Dufferin County Council adopted the following recommendation the Diversity, Equity and Inclusion Community Advisory Committee:

BE IT RESOLVED THAT Council of the County of Dufferin encourages all levels of government to eradicate all forms of racism;

AND THAT this motion be sent to Dufferin County's MP, MPP, and all municipalities.

Thank you,

Michelle Dunne

Michelle Dunne
Clerk

Attachment: Town of Shelburne Resolution

Cc Dufferin Clerks



TOWN OF SHELburne

COUNCIL RESOLUTION

No. 08

Date: 3/25/24

Moved: Councillor Benotto

Seconded by: Councillor Wegener

BE IT RESOLVED THAT Council of the Town of Shelburne encourages all levels of government to eradicate all forms of racism especially Islamophobia and antisemitism, and that this motion be sent to our MP and MPP and all municipalities.

CARRIED, W. Mills

Requested Vote to be Recorded Yes No

	Yea	Nay
Mayor Mills	<input type="checkbox"/>	<input type="checkbox"/>
Deputy Mayor Hall	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Benotto	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Fegan	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Guchardi	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Sample	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Wegener	<input type="checkbox"/>	<input type="checkbox"/>



July 15, 2024

Ministry of Health
5th Floor, 777 Bay Street
Toronto, Ontario M5G 2C8

Ministry of Environment, Conservation and Parks
5th Floor, 777 Bay Street
Toronto ON M7A 2J3

Honourable Sylvia Jones & Honourable Andrea Khanjin:

At its regular meeting on July 11, 2024, Dufferin County Council passed the following resolution:

BE IT RESOLVED that Dufferin County requests that the Minister of Health and the Minister of the Environment, Conservation and Parks reconsider the funding cuts to the wastewater testing program developed during the COVID crisis in order to protect the health and well-being of the residents of Ontario and reduce future costs to our health care system.

Thank you,

Michelle Dunne

Michelle Dunne
Clerk

Cc Dufferin Clerks





TOWNSHIP OF EAST GARAFRAXA
065371 DUFFERIN COUNTY ROAD 3 • UNIT 2
EAST GARAFRAXA • ON • L9W 7J8
T: 226-259-9400 • TOLL FREE: 877-868-5967 • F: 1-226-212-9812
www.eastgarafraxa.ca

August 2, 2024

Resolution Re: Phasing Out Free Well-Water Testing

At the regular Council Meeting held on June 11, 2024 the following resolution was passed:

MOVED BY STIRK , SECONDED BY HALLS

BE IT RESOLVED THAT:

WHEREAS private water systems (example: wells) are not protected through legislated requirements under The Safe Drinking Water Act 2002 and The Clean Water Act 2006, but are more likely to contribute to cases of gastrointestinal illness than municipal systems; and

WHEREAS the 2023 Ontario Auditor General's value-for-money audit of Public Health Ontario (PHO) recommended that PHO, in conjunction with the Ontario Ministry of Health, begin the gradual discontinuance of free private drinking water testing; and

WHEREAS in the County of Dufferin, many households do not receive water from municipal systems, with many relying on a private drinking water system, including wells; and

WHEREAS the Walkerton Inquiry Report Part II, concluded the privatization of laboratory testing of drinking water samples contributed directly to the E. coli outbreak in Walkerton, Ontario in May 2000; and

Whereas all Ontarians deserve safe, clean water, and free well-water testing is a way to help ensure that residents on private wells continue to have barrier-free access to well water testing.

THEREFORE BE IT RESOLVED THAT the Township of East Garafraxa call on the Province to not phase out free well-water testing as part of the proposed streamlining efforts of public health laboratory operations in the province; and

FURTHER THAT this resolution be circulated to the Hon. Sylvia Jones, Minister of Health; Hon. Lisa Thompson, Minister of Agriculture, Food and Rural Affairs; Hon. Andrea Khanjin, Minister of the Environment, Conservation and Parks.

CARRIED

Sincerely,

Shannon Peart
Administrative Assistant/ Clerk's Department
Corporation of the Township of East Garafraxa

cc: Honourable Sylvia Jones, Minister of Health
Hon. Lisa Thompson, Minister of Agriculture, Food and Rural Affairs
Hon. Andrea Khanjin, Minister of the Environment, Conservation and Parks
Dufferin County and Local Municipalities



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www.eastgarafraxa.ca

August 2, 2024

Resolution Re: Sustainable Infrastructure Funding for Small Rural Municipalities

At the regular Council Meeting held on June 25, 2024 the following resolution was passed:

MOVED BY ZUKOWSKI, SECONDED BY HALLS

BE IT RESOLVED THAT:

Council support the resolution from Hastings County regarding Sustainable Infrastructure Funding for Small Rural Municipalities.

CARRIED

Sincerely,

Shannon Peart
Administrative Assistant/ Clerk's Department
Corporation of the Township of East Garafraxa

Enclosure: County of Hastings Letter dated April 17, 2024

cc: Honourable Doug Ford, Premier of Ontario
Honourable Syliva Jones, MPP Dufferin-Caledon
Dufferin County and Local Municipalities



Office of the Warden, C.A.O. & Clerk
Hastings County

235 Pinnacle St. Postal Bag 4400,
Belleville ON K8N 3A9

Tel: (613) 966-1311

Fax: (613) 966-2574

www.hastingscounty.com

April 17, 2024

Honourable Doug Ford, Premier of Ontario
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Delivered via email

doug.fordco@pc.ola.org

premier@ontario.ca

RE: Hastings County Motion regarding sustainable infrastructure funding for small rural municipalities

Please be advised that Hastings County Council, at its meeting held on March 28, 2024, passed the following resolution:

WHEREAS Ontario's small rural municipalities face insurmountable challenges to fund both upfront investments and ongoing maintenance of their capital assets including roads and bridges and water wastewater and municipally owned buildings including recreational facilities and libraries;

WHEREAS in 2018, the Ontario government mandated all Ontario municipalities to develop capital asset management plans with the stipulation that they be considered in the development of the annual budget;

WHEREAS small rural municipalities (of 10,000 people or less) are facing monumental infrastructure deficits that cannot be adequately addressed through property tax revenue alone;

WHEREAS the only application approved through the recently awarded Housing Accelerator Fund to a small rural municipality was to Marathon Ontario, who received an allocation of \$1.9 million dollars while over \$1.369 billion going to Ontario's large urban centres, resulting in a 0.2% investment in rural Ontario;

WHEREAS the Ontario Government has committed \$9.1 billion to Toronto alone to assist with operating deficits and the repatriation of the Don Valley and Gardner Expressway;

WHEREAS small rural Ontario cannot keep pace with the capital investments required over the next 20 years unless both the Provincial and Federal Governments come forward with new sustainable infrastructure funding;

WHEREAS it is apparent that both the Federal and Ontario Governments have neglected to recognize the needs of small rural Ontario;

NOW THEREFORE BE IT RESOLVED THAT Hastings County call on the Ontario and Federal Government to implement sustainable infrastructure funding for small rural municipalities;

AND THAT small rural municipalities are not overlooked and disregarded on future applications for funding;

AND THAT both the Federal and Ontario Governments begin by acknowledging that there is an insurmountable debt facing small rural municipalities;

AND THAT both the Federal and Ontario Governments immediately commission a Working Group that includes a member of the Eastern Ontario Wardens Caucus, to develop a plan on how to deal with the impending debt dilemma;

AND FINALLY THAT this resolution be forwarded to The Honourable Justin Trudeau, Prime Minister of Canada, The Honourable Sean Fraser, Minister of Housing, Infrastructure and Communities of Canada; Michel Tremblay Acting President and CEO, Canada Mortgage and Housing Corporation; The Honourable Doug Ford, Premier of Ontario; The Honourable Kinga Surma, Ontario Minister of Infrastructure; The Honourable Paul Calandra, Ontario Minister of Municipal Affairs and Housing; MP Shelby Kramp-Neuman, Hastings-Lennox Addington; MPP Ric Bresee Hastings-Lennox Addington, AMO, ROMA, FCM, Eastern Ontario Wardens' Caucus and all Municipalities in Ontario.

If you have any questions regarding the above motion, please do not hesitate to contact me directly.

Sincerely,



Cathy Bradley
Director of Legislative Services



TOWNSHIP OF EAST GARAFRAXA
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T: 226-259-9400 • TOLL FREE: 877-868-5967 • F: 1-226-212-9812
www.eastgarafraxa.ca

August 2, 2024

Independent Electrical System Operator
By email: engagement@ieso.ca

Resolution Re: Wind Turbine Projects

At the regular Council Meeting held on June 11, 2024 the following resolution was passed:

MOVED BY HALLS, SECONDED BY STIRK

BE IT RESOLVED THAT:

WHEREAS the Independent Electrical System Operator (the IESO) has proposed to move forward with three RFPs where new wind turbine projects can receive a contract from the IESO;

and WHEREAS people living near existing wind turbines report considerable impacts on their lives due to noise and other emissions from the wind turbines;

and WHEREAS there are gaps in the enforcement of key terms of the Renewable Energy Approvals governing existing projects relative to noise standards and resolution of complaints;

and WHEREAS municipal approval is required to locate one of these projects in the Township of East Garafraxa;

THEREFORE BE IT RESOLVED THAT the Council does not support the establishment of any new wind turbine projects within the municipality; and THAT the IESO be directed to advise potential applicants of this resolution.

CARRIED

Sincerely,

Shannon Peart
Administrative Assistant/ Clerk's Department
Corporation of the Township of East Garafraxa

cc: Honourable Syliva Jones, MPP Dufferin-Caledon
The Hon. Todd Smith - Minister of Energy - MinisterEnergy@ontario.ca
David Donovan, Chief of Staff, david.donovan@ontario.ca
Association of Municipalities of Ontario - policy@amo.on.ca
Multi-Municipal Energy Working Group – jhamilton@arran-elderslie.ca
Dufferin County and Local Municipalities



**Minutes of Orangeville Public Library Board
The Corporation of the Town of Orangeville**

April 24, 2024, 5:00 p.m.

Members Present: S. Marks
Councillor J. Andrews
P. LeBlanc
Councillor Prendergast
B. Rea
D. Waugh
V. Speirs

Staff Present: D. Fraser, CEO
J. Moule, Administrative Assistant
H. Savage, General Manager, Community Services

1. Call to Order

Chair S. Marks called the meeting to order at 4:59 p.m.

2. Disclosures of (Direct or Indirect) Pecuniary Interest

None.

3. Land Acknowledgement

We would like to acknowledge the treaty lands and territory of the Williams Treaty Nations and the Mississaugas of the Credit First Nation. We also recognize that Dufferin County is the traditional territory of the Wendat and the Haudenosaunee and is home to many Indigenous people today.

4. Adoption of Minutes of Previous Meeting

Recommendation: 2024-008

Moved by Councillor Prendergast
Seconded by Councillor J. Andrews

That the minutes of the March 27, 2024 meeting be approved.

Carried Unanimously

5. Presentations

No presentations. Chair S. Marks used this time to welcome David Smith, CAO for the Town of Orangeville to the meeting. The Board expressed their appreciation to the CAO for taking the time to attend this meeting.

6. Information Items

Recommendation: 2024-009

Moved by B. Rea

Seconded by P. LeBlanc

That the information items be received.

Carried Unanimously

6.1 CEO Report

6.2 2024-03-31 Library Operating Financial Report

6.3 CFLA-FCAB Spring Newsletter

6.4 OPL Featured in HoOPLA Catch Up with Ontario Public Libraries (Feb 2024)

6.5 Check It Out Newsletter - April 2024

7. Staff Reports

7.1 Report 24-05 Policy Review - Child and Youth Services

During the discussion, Board members inquired about additional training for program staff. B. Rea recommended exploring the CULC toolkit for suggested training. Looking ahead, staff might also consider implementing additional policies to address concerns related to lockdown and hold-and-secure procedures.

Recommendation: 2024-010

Moved by D. Waugh

Seconded by Councillor J. Andrews

That Report 24-05, Policy Review – Children and Youth Services be received;

And that the Board approve the Children and Youth Services Policy, as presented in Appendix A.

Carried Unanimously

7.2 Report 24-06 Policy Review - Local History

Recommendation: 2024-011

Moved by Councillor J. Andrews
Seconded by Councillor Prendergast

That Report 24-06, Policy Review – Local History be received;

And that the Board approve the Local History Policy, as presented in Appendix A.

Carried Unanimously

8. Correspondence

None.

9. Announcements

CEO D. Fraser mentioned the upcoming Blues & Jazz Festival, May 31 – June 2, and the return to workshops at the Mill library, from 12 to 3 p.m.

Building Transformation Award - It was noted that we are eligible for this intake process. The application deadline has been extended to May 27 (CEO will be away), and we aim to ensure the jury receives it in time. Mark Hicks will provide the Architect's statement, floor plans/drawings have been requested. Staff will be reaching out to Communications for the necessary photos. Board Member D. Waugh has offered to provide support.

10. Date of Next Meeting

J. Moule to poll Board Members on the next meeting date and summer availability.

11. Adjournment

The meeting was adjourned at 6:08 p.m.

Darla Fraser, CEO

Sheri Marks, Board Chair

MINUTES – OBIA Board of Management Meeting

Thursday, June 20th, 2024, at 0710

21 Mill Street, Orangeville, ON, L9W1M1 | Hybrid format via Teams with notice.

Accessibility information and how to attend this & future meetings can be found at:

<https://downtownorangeville.ca/wp-content/uploads/2023/01/Public-Meeting-Info.pdf>
or call 519 942-0087.

Members: M. Beattie, T. Brett, J. Emanuele, S. Koroscil, B. Luhar, D. Nairn, J. Patterson, T. Taylor

Regrets: R. Hough

1. Call to Order – 7:02 am
2. Approval of Agenda
Moved by S. Koroscil, B. Luhar **Carried.**
That the agenda and any addendums for the June 20th, 2024 OBIA Board Meeting be approved.
3. Declaration of Pecuniary Interest – None.
4. Attendance – As listed above.
5. Land Acknowledgement – We acknowledge the treaty lands and territory of the Williams Treaty Nations and Mississaugas of the Credit First Nation. We recognize that Dufferin County is the traditional territory of the Wendat and Haudenosaunee and home to Indigenous people today.
6. Minutes
Moved by T. Brett, S. Koroscil **Carried.**
That the OBIA Board Meeting Minutes of May 16th, 2024, be approved.
7. 82 & 86-90 Broadway Parking lot agreements – Deferred to Summer 2024
8. 82 & 86-90 Parking lot development – Deferred to Summer 2024
9. My Main Street Grant Update – Still awaiting word.
10. Mill/Broadway Wayfinding Sign – Deferred to Summer 2024 once grant application notification has been received.
11. Heritage Light Standard Replacement – Staff to inform Public Works that the Mill Street style will not accommodate the pole mount winter light displays.
12. Retirement Announcement – D. Nairn will be moving on from his role of Artistic Director of Theatre Orangeville at the end of the 2024/25 season.
13. Staff Reports
 - 13.1. Better Together Task Force Report – June meeting was cancelled due to lack of quorum. New mural and drum kit sculpture were installed in time for the Blues & Jazz Festival.
 - 13.2. Executive Director’s Report
 - 13.3. Event Report – Blues & Jazz Recap / Taste of Orangeville Status update
 - 13.4. Ambassador / Marketing Report
 - 13.5. Farmers’ Market Report
 - 13.6. Financial Report**Moved by D. Nairn, S. Koroscil** **Carried.**
That the staff reports be received.
14. Staffing Update – New Member Ambassador and Marketing Specialist have been hired. Market/Event Manager has resigned, and a search is underway for their replacement.
15. New Business – Staff to invite new staff members to July meeting and Town CAO to September meeting.
16. Adjournment
Recommendation:
That the June 20th, 2024, OBIA Board meeting be adjourned at 8:23 am. Next meeting is scheduled for 7 am, Thursday, July 18th at 21 Mill Street, Orangeville.



The Corporation of the Town of Orangeville

By-law Number 2024-

A by-law to provide for the levy and collection of special charge upon ratable property in the Orangeville Business Improvement Area in the Corporation of the Town of Orangeville for the Year 2024

Whereas subsection 208. (2) of the Municipal Act, 2001 S.O. 2001, as amended, provides that the council of a municipality shall in each year levy a special charge upon ratable property in a business improvement area (BIA) which has been designated under subsection 204 (1); that is in a prescribed business property class sufficient to provide a sum equal to the sum of money provided for the purposes of the board of management for that area, together with interest on the sum at such rate as is required to repay any interest payable by the municipality on the whole or any part of such sum; and

Whereas the Corporation of the Town of Orangeville under by-law 15-78 as amended designated an area as a BIA; and

Whereas the Corporation of the Town of Orangeville by by-law number 9-98 established a Board of Management; and

Whereas the total value of the ratable property assessment in the commercial taxable property class in the Orangeville BIA used for the basis of calculating the special charge is \$220,857,808, according to the last revised assessment roll returned to the Town; and

Whereas the Board of Management of the Orangeville BIA requisitioned the Council of the Town of Orangeville to levy a sum of \$496,000 for the year 2024; therefore

Be it enacted by the Municipal Council of the Corporation of the Town of Orangeville as follows:

That the said sum of \$496,000 shall be levied upon the ratable property assessment in prescribed taxable commercial property classes within the Orangeville BIA.

Passed in open Council this 12th day of August, 2024.

Lisa Post, Mayor

2024 Orangeville Business Improvement Area

2024

ROLL NUMBER	ASSESSMENT	% of 100
010-001-00500	\$ 2,942,000.00	1.332%
010-001-00610	\$ 6,910,000.00	3.129%
010-001-00700	\$ 823,000.00	0.373%
010-001-00800	\$ 5,127,000.00	2.321%
010-001-00900	\$ 4,667,000.00	2.113%
010-001-01100	\$ 4,807,000.00	2.177%
010-001-01300	\$ 1,252,000.00	0.567%
010-001-01500	\$ 559,000.00	0.253%
010-001-01510	\$ 425,000.00	0.192%
010-001-01520	\$ 266,000.00	0.120%
010-001-01850	\$ 1,100,000.00	0.498%
010-001-01900	\$ 119,200.00	0.054%
010-001-02000	\$ 547,000.00	0.248%
010-001-02100	\$ 176,000.00	0.080%
010-001-02200	\$ 940,000.00	0.426%
010-001-02300	\$ 478,500.00	0.217%
010-001-02400	\$ 722,000.00	0.327%
010-001-02500	\$ 469,000.00	0.212%
010-001-02600	\$ 278,000.00	0.126%
010-001-02700	\$ 292,200.00	0.132%
010-001-02800	\$ 761,200.00	0.345%
010-001-03900	\$ 916,000.00	0.415%
010-001-11720	\$ 25,571,000.00	11.578%
010-001-15900	\$ 3,079,000.00	1.394%
010-001-16000	\$ 806,000.00	0.365%
010-001-16002	\$ 15,031,000.00	6.806%
010-001-24300	\$ 52,814,000.00	23.913%
010-001-24350	\$ 5,578,000.00	2.526%
010-001-27200	\$ 1,604,000.00	0.726%
010-002-00100	\$ 724,000.00	0.328%
010-002-00110	\$ 751,000.00	0.340%
010-002-00400	\$ 757,000.00	0.343%

2024 Orangeville Business Improvement Area

2024

ROLL NUMBER	ASSESSMENT	% of 100
010-002-00500	\$ 469,000.00	0.212%
010-002-00501	\$ 57,000.00	0.026%
010-002-00600	\$ 277,000.00	0.125%
010-002-00610	\$ 145,000.00	0.066%
010-002-00620	\$ 239,000.00	0.108%
010-002-00700	\$ 202,600.00	0.092%
010-002-00800	\$ 553,000.00	0.250%
010-002-00900	\$ 162,300.00	0.073%
010-002-01000	\$ 167,100.00	0.076%
010-002-01100	\$ 179,800.00	0.081%
010-002-01200	\$ 199,200.00	0.090%
010-002-01300	\$ 295,800.00	0.134%
010-002-01400	\$ 282,300.00	0.128%
010-002-01500	\$ 170,200.00	0.077%
010-002-01600	\$ 172,900.00	0.078%
010-002-01700	\$ 152,600.00	0.069%
010-002-01800	\$ 222,300.00	0.101%
010-002-01900	\$ 322,700.00	0.146%
010-002-02000	\$ 169,700.00	0.077%
010-002-02100	\$ 354,700.00	0.161%
010-002-02200	\$ 160,100.00	0.072%
010-002-02300	\$ 186,400.00	0.084%
010-002-02400	\$ 222,700.00	0.101%
010-002-02500	\$ 313,900.00	0.142%
010-002-02600	\$ 178,200.00	0.081%
010-002-02700	\$ 425,000.00	0.192%
010-002-03200	\$ 315,000.00	0.143%
010-002-03800	\$ 341,000.00	0.154%
010-002-03900	\$ 205,800.00	0.093%
010-002-04000	\$ 193,000.00	0.087%
010-002-04100	\$ 224,000.00	0.101%
010-002-04200	\$ 1,516,000.00	0.686%

2024 Orangeville Business Improvement Area

2024

ROLL NUMBER	ASSESSMENT	% of 100
010-002-07100	\$ 558,000.00	0.253%
010-002-07200	\$ 243,000.00	0.110%
010-002-07300	\$ 158,900.00	0.072%
010-002-09280	\$ 336,400.00	0.152%
010-002-09300	\$ 279,800.00	0.127%
020-004-00100	\$ 158,500.00	0.072%
020-004-00200	\$ 424,000.00	0.192%
020-004-00300	\$ 729,000.00	0.330%
020-004-00600	\$ 3,455,000.00	1.564%
020-004-01101	\$ 485,000.00	0.220%
020-004-01300	\$ 137,000.00	0.062%
020-004-07900	\$ 241,000.00	0.109%
020-004-08300	\$ 84,700.00	0.038%
020-004-08700	\$ 101,100.00	0.046%
020-004-08800	\$ 116,300.00	0.053%
020-004-16600	\$ 1,014,000.00	0.459%
020-004-16900	\$ 413,000.00	0.187%
030-007-05900	\$ 331,900.00	0.150%
030-007-06000	\$ 661,000.00	0.299%
030-007-06100	\$ 333,000.00	0.151%
030-007-06200	\$ 542,000.00	0.245%
030-007-06300	\$ 641,000.00	0.290%
030-009-02200	\$ 599,000.00	0.271%
030-009-02400	\$ 924,000.00	0.418%
030-009-02500	\$ 182,500.00	0.083%
030-009-02600	\$ 109,600.00	0.050%
030-009-03600	\$ 716,000.00	0.324%
030-009-03700	\$ 435,000.00	0.197%
030-009-03900	\$ 244,300.00	0.111%
030-009-04000	\$ 7,586,000.00	3.435%
030-009-04800	\$ 142,500.00	0.065%
030-009-04900	\$ 228,000.00	0.103%

2024 Orangeville Business Improvement Area

2024

ROLL NUMBER	ASSESSMENT	% of 100
030-009-04901	\$ 104,000.00	0.047%
030-009-05000	\$ 1,103,400.00	0.500%
030-009-05100	\$ 268,000.00	0.121%
030-009-05200	\$ 448,400.00	0.203%
030-009-07900	\$ 452,000.00	0.205%
030-009-07910	\$ 147,000.00	0.067%
030-009-08000	\$ 356,000.00	0.161%
030-009-08200	\$ 731,000.00	0.331%
030-009-08300	\$ 125,000.00	0.057%
030-009-08400	\$ 199,400.00	0.090%
040-010-00900	\$ 317,000.00	0.144%
040-010-01700	\$ 731,000.00	0.331%
040-010-01900	\$ 837,000.00	0.379%
040-010-02102	\$ 494,000.00	0.224%
040-010-02310	\$ 462,000.00	0.209%
040-010-02312	\$ 81,000.00	0.037%
040-010-02400	\$ 257,100.00	0.116%
040-010-02500	\$ 130,400.00	0.059%
040-010-02600	\$ 208,500.00	0.094%
040-010-02700	\$ 222,200.00	0.101%
040-010-02800	\$ 168,900.00	0.076%
040-010-02900	\$ 241,000.00	0.109%
040-010-03000	\$ 96,100.00	0.044%
040-010-03100	\$ 174,908.00	0.079%
040-010-03200	\$ 234,000.00	0.106%
040-010-03700	\$ 372,000.00	0.168%
040-010-03800	\$ 297,600.00	0.135%
040-010-03802	\$ 268,600.00	0.122%
040-010-03900	\$ 583,600.00	0.264%
040-010-04000	\$ 362,600.00	0.164%
040-010-04100	\$ 509,000.00	0.230%
040-010-04200	\$ 581,600.00	0.263%

2024 Orangeville Business Improvement Area

2024

ROLL NUMBER	ASSESSMENT	% of 100
040-010-04500	\$ 1,108,000.00	0.502%
040-010-07300	\$ 312,300.00	0.141%
040-010-09500	\$ 320,000.00	0.145%
040-010-09700	\$ 185,000.00	0.084%
040-010-09750	\$ 174,000.00	0.079%
040-010-09800	\$ 254,000.00	0.115%
040-010-09900	\$ 196,800.00	0.089%
040-010-10000	\$ 196,100.00	0.089%
040-010-10100	\$ 750,000.00	0.340%
040-010-10600	\$ 1,306,000.00	0.591%
040-010-10800	\$ 974,000.00	0.441%
040-011-06200	\$ 931,000.00	0.422%
040-011-06400	\$ 549,000.00	0.249%
040-011-06500	\$ 234,400.00	0.106%
040-011-06600	\$ 98,000.00	0.044%
040-011-06700	\$ 181,000.00	0.082%
040-011-06800	\$ 815,000.00	0.369%
040-011-07200	\$ 7,692,000.00	3.483%
040-011-07205	\$ 363,000.00	0.164%
040-011-07206	\$ 519,000.00	0.235%
040-011-07207	\$ 209,000.00	0.095%
040-011-07210	\$ 1,022,000.00	0.463%
040-011-07301	\$ 3,141,000.00	1.422%
040-011-07303	\$ 1,131,000.00	0.512%
040-011-07308	\$ 781,000.00	0.354%
040-011-07309	\$ 746,000.00	0.338%
040-011-07400	\$ 632,000.00	0.286%
040-012-01000	\$ 11,495,000.00	5.205%

\$ 220,857,808.00 100.00%



The Corporation of the Town of Orangeville

By-law Number 2024-

A by-law to appoint Jeffrey A. Abrams and Janice Atwood-Petkovski as Integrity Commissioners for the Town of Orangeville for a five (5) year term and authorize entering into an agreement with Principles Integrity for the provision of Integrity Commissioner Services

Whereas Section 223.3 (1) of the Municipal Act, 2001, S.O. 2001, c.25 authorizes a municipality to appoint an Integrity Commissioner who reports to Council and who is responsible for performing in an independent manner the functions assigned by the municipality with respect to:

1. The application of the code of conduct for members of Council and the code of conduct for members of local boards.
2. The application of any procedures, rules and policies of the municipality and local boards governing the ethical behaviour of members of council and of local boards.
3. The application of sections 5, 5.1 and 5.2 of the Municipal Conflict of Interest Act to members of council and of local boards.
4. Requests from members of council and of local boards for advice respecting their obligations under the code of conduct applicable to the member.
5. Requests from members of council and of local boards for advice respecting their obligations under a procedure, rule or policy of the municipality or of the local board, as the case may be, governing the ethical behaviour of members.
6. Requests from members of council and of local boards for advice respecting their obligations under the Municipal Conflict of Interest Act.
7. The provision of educational information to members of council, members of local boards, the municipality and the public about the municipality's codes of conduct for members of council and members of local boards and about the Municipal Conflict of Interest Act. 2017, c. 10, Sche. 1, s. 19 (1)

Be it therefore enacted by the municipal Council of The Corporation of the Town of Orangeville as follows:

1. That Jeffrey A. Abrams and Janice Atwood-Petkovski are hereby appointed as Integrity Commissioners to perform duties set out in the Code of Conduct for members of Council, for a five year term commencing August 15, 2024.

2. That the Mayor and Clerk are hereby authorized to execute an agreement and any other documents ancillary to the agreement between The Corporation of the Town of Orangeville and Principles Integrity for the provision of Integrity Commissioner services.

3. That by-law 2021-045 is hereby repealed as of August 15, 2024 or upon conclusion of any outstanding matters being investigated by Charles A. Harnick, whichever occurs later.

Read three times and finally passed this 12th day of August, 2024.

Lisa Post, Mayor

Raylene Martell, Town Clerk



The Corporation of the Town of Orangeville

By-law Number 2024-

A by-law to appoint Rebecca Medeiros as Acting Treasurer for the Town of Orangeville

Whereas Section 286 (1) of the Municipal Act, 2001, S.O. 2001, c.25, states that a municipality shall appoint a Treasurer who is responsible for handling all of the financial affairs of the municipality on behalf of and in the manner directed by the Council of the municipality;

Be it therefore enacted by the municipal Council of The Corporation of the Town of Orangeville as follows:

1. That Rebecca Medeiros is hereby appointed Acting Treasurer for The Corporation of the Town of Orangeville effective August 12, 2024.
2. That by-law 2024-044 is hereby repealed.

Read three times and finally passed this 12th day of August, 2024.

Lisa Post, Mayor

Raylene Martell, Town Clerk



The Corporation of the Town of Orangeville

By-law Number 2024-

A by-law to appoint Naythan Nunes as Chief Building Official for the Town of Orangeville

Whereas Section 3(2) of the Building Code Act 1992, S.O. 1992. C.23, states that a municipality shall appoint a Chief Building Official and such inspectors as are necessary for the enforcement of this act in the areas in which the municipality has jurisdiction; and

Whereas The Corporation of the Town of Orangeville considers it expedient to appoint a Chief Building Official;

Be it therefore enacted by the municipal Council of The Corporation of the Town of Orangeville as follows:

1. That Naythan Nunes is hereby appointed Chief Building Official for The Corporation of the Town of Orangeville effective August 12, 2024.
2. That by-law 002-2019 is hereby repealed.

Read three times and finally passed this 12th day of August, 2024.

Lisa Post, Mayor

Raylene Martell, Town Clerk



The Corporation of the Town of Orangeville

By-law Number 2024-

A by-law to confirm the proceedings of the Council of The Corporation of the Town of Orangeville at its closed and regular Council Meeting held on August 12, 2024

Whereas Section 5 (1) of the Municipal Act, 2001, as amended, provides that the powers of a municipal corporation shall be exercised by its council; and

Whereas Section 5 (3) of the Municipal Act, 2001, as amended, provides that municipal powers shall be exercised by by-law;

Be it therefore enacted by the municipal Council of The Corporation of the Town of Orangeville as follows:

1. That all actions of the Council of The Corporation of the Town of Orangeville at its closed and regular Council Meeting held on August 12, 2024, with respect to every report, motion, by-law, or other action passed and taken by the Council, including the exercise of natural person powers, are hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this or a separate by-law.
2. That the Mayor and Clerk are authorized and directed to do all the things necessary to give effect to the action of the Council of The Corporation of the Town of Orangeville referred to in the preceding section.
3. That the Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the seal of The Corporation of the Town of Orangeville.

Read three times and finally passed this 12th day of August, 2024.

Lisa Post, Mayor

Raylene Martell, Town Clerk