



**Minutes of Orangeville Public Library Board  
The Corporation of the Town of Orangeville**

**June 26, 2024, 5:00 p.m.**

Members Present: S. Marks  
Councillor J. Andrews  
P. LeBlanc  
B. Rea  
D. Waugh  
V. Speirs

Members Absent: T. Councillor Prendergast

Staff Present: D. Fraser, CEO  
J. Moule, Administrative Assistant  
H. Savage, General Manager, Community Services  
M. Jhajj, Deputy Treasurer  
R. Medeiros, Financial Analyst, Operations

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**1. Call to Order**

Chair S. Marks called the meeting to order at 5:00 p.m.

**2. Disclosures of (Direct or Indirect) Pecuniary Interest**

None.

**3. Land Acknowledgement**

We would like to acknowledge the treaty lands and territory of the Williams Treaty Nations and the Mississaugas of the Credit First Nation. We also recognize that Dufferin County is the traditional territory of the Wendat and the Haudenosaunee, and is home to many Indigenous people today.

**4. Adoption of Minutes of Previous Meeting**

**Recommendation: 2024-012**

Moved by Councillor J. Andrews

Seconded by B. Rea

That the minutes of the April 24, 2024 meeting be approved.

**Carried Unanimously**

**5. Presentations**

**5.1 Murray Short, Partner, RLB or Delegate - 2023 Draft Audited Financial Statements**

RLB Auditor, Murray Short presented the 2023 Audited Financial Statements. The Board would like a line added to note 5 showing the net contributions from the Town. Finance will investigate the \$29,737 surplus in note 6.

**Recommendation: 2024-013**

Moved by B. Rea  
Seconded by D. Waugh

That the Library Board approve the 2023 Audited Financial Statements of The Corporation of the Town of Orangeville, Public Library, as amended.

**Carried Unanimously**

**6. Information Items**

**Recommendation: 2024-014**

Moved by P. LeBlanc  
Seconded by D. Waugh

That the information items be received.

**Carried Unanimously**

**6.1 CEO Report - June**

**6.2 2024-05-31 Library Operating Financial Report**

**7. Staff Reports**

**7.1 Report 24-07 Valuing Ontario Libraries Toolkit (VOLT)**

The toolkit’s results resonated strongly with the Board. Effective communication is key to ensuring that Council, community, and stakeholders understand and appreciate the value of the toolkit. Staff will work with Communications to enhance the graphic to make it visually appealing and easy to understand. The goal is to make the toolkit not just available, but also understandable and useful for all parties involved.

**Recommendation: 2024-015**

Moved by B. Rea  
Seconded by Councillor J. Andrews

That Report 24-07, Valuing Ontario Libraries Toolkit (VOLT) be received.

**Carried Unanimously**

**7.2 Report 24-08 2025 Budget Development Discussion**

The Board was in favour of increasing the non-resident membership fees with option 2, COLA adjustment, an increase of 1000 hours to part-time compensation, and an additional \$5,000 for programming. The Board directed staff to proceed with the Community Engagement Position.

**Recommendation: 2024-016**

Moved by Councillor J. Andrews  
Seconded by V. Speirs

That Report 24-08, 2025 Budget Development Discussion be received;

And that staff proceed with the development of 2025 operating and capital budgets as directed.

**Carried Unanimously**

**8. Correspondence**

None.

**9. Announcements**

None.

**10. Date of Next Meeting**

The next meeting is scheduled for Wednesday August 14, 2024.

**11. Adjournment**

The meeting adjourned at 7:14 p.m.

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Darla Fraser, CEO

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Sheri Marks, Board Chair