



Agenda
Orangeville Public Library Board

Wednesday, April 24, 2024, 5:00 p.m.
The Corporation of the Town of Orangeville

Meeting Location - Library Boardroom, 1 Mill St, Orangeville, ON L9W 2M2

NOTICE

Prior to the meeting, written comments may be sent to the Secretary of the Orangeville Public Library Board by email to jmoule@orangeville.ca. Such written comments will become part of the public record. Members of the public may access the meeting on the above-noted date and time by telephone at (audio only) at +1-289-801-5774 Phone Conference ID: 644 000 76#. Please note that your full name and comments will be part of the public record and will be included in the minutes of the meeting.

Accessibility Accommodations

If you require access to information in an alternate format, please contact the Clerk's division by phone at 519-941-0440 x 2256 or via email at clerksdept@orangeville.ca

	Pages
1. Call to Order	
2. Disclosures of (Direct or Indirect) Pecuniary Interest	
3. Land Acknowledgement	
We would like to acknowledge the treaty lands and territory of the Williams Treaty Nations and the Mississaugas of the Credit First Nation. We also recognize that Dufferin County is the traditional territory of the Wendat and the Haudenosaunee, and is home to many Indigenous people today.	
4. Adoption of Minutes of Previous Meeting	3
Recommendations: That the minutes of the March 27, 2024 meeting be approved.	
5. Presentations	
6. Information Items	
Recommendations: That the information items be received.	
6.1 CEO Report	5
6.2 2024-03-31 Library Operating Financial Report	9

6.3	CFLA-FCAB Spring Newsletter	10
6.4	OPL Featured in HoOPLA Catch Up with Ontario Public Libraries (Feb 2024)	14
6.5	Check It Out Newsletter - April 2024	15
7.	Staff Reports	
7.1	Report 24-05 Policy Review - Child and Youth Services	18
	Recommendations: That Report 24-05, Policy Review – Children and Youth Services be received; And that the Board approve the Children and Youth Services Policy, as presented in Appendix A.	
7.2	Report 24-06 Policy Review - Local History	28
	Recommendations: That Report 24-06, Policy Review – Local History be received; And that the Board approve the Local History Policy, as presented in Appendix A.	
8.	Correspondence	
9.	Announcements	
10.	Date of Next Meeting	
	The next meeting is scheduled for Wednesday May 22, 2024. Due to scheduling issues, it is proposed that we reschedule the May meeting to the summer for budget discussions. Please come prepared to discuss your availability and thoughts.	
11.	Adjournment	



**Minutes of Orangeville Public Library Board
The Corporation of the Town of Orangeville**

March 27, 2024, 5:00 p.m.

Members Present: S. Marks
Councillor J. Andrews
P. LeBlanc
Councillor T. Prendergast
B. Rea
D. Waugh
V. Speirs

Staff Present: D. Fraser, CEO
J. Moule, Administrative Assistant
H. Savage, General Manager, Community Services

1. Call to Order

Chair S. Marks called the meeting to order at 5:00 p.m.

2. Disclosures of (Direct or Indirect) Pecuniary Interest

None.

3. Land Acknowledgment

The Chair acknowledged the treaty lands and territory of the Williams Treaty Nations and the Mississaugas of the Credit First Nation. The Chair also recognized that Dufferin County is the traditional territory of the Wendat and the Haudenosaunee, and is home to many Indigenous people today.

4. Adoption of Minutes of Previous Meeting

Recommendation: 2024-006

Moved by Councillor T. Prendergast
Seconded by P. LeBlanc

That the minutes of the February 28, 2024 meeting be approved.

Carried Unanimously

5. Presentations

None.

6. Information Items

None.

7. Staff Reports

7.1 Report 24-04 Resource Allocations Revisited

Recommendation: 2024-007

Moved by B. Rea
Seconded by Councillor J. Andrews

That report 24-04 Resource Allocation Revisited, be received;

The Board directs staff to:

- 1. Maintain the current hours of operation as a minimum.
- 2. Maintain current programming as a minimum.
- 3. Work within the 2024 Council approved budget.
- 4. Report back to the Board at the June meeting on proposed hours of operation and programming for 2025.

Carried

8. Correspondence

None.

9. Announcements

D. Waugh feels that the Board has provided inconsistent direction to the CEO and library staff, during the 2024 Budget process and discussion; moving forward the Board needs to focus on long term planning. Other Board members agreed.

10. Date of Next Meeting

11. Adjournment

The meeting adjourned at 6:12 p.m.

Darla Fraser, CEO

Sheri Marks, Board Chair



CEO – April 2024

Sector Updates

CFLA Newsletter Spring 2024 (information item 6.3)

Staff have completed the survey to inform CFLA-FCAB Climate Action Committee Work Planning. The CFLA-FCAB Board is hosting a series of conversations, and Board members are invited to attend and share insights. Meetings will be held May 1 at 12 p.m. and May 6 at 1 p.m. If interested, please contact the CEO for registration.

Increased funding Public Libraries

The Ministry of Tourism, Culture and Sport will be providing additional funding for First Nations Public Libraries!

- An additional investment of 1.25 million per year for a total of 3.75 million over three years will be allocated through the First Nations Salary Supplement and Provincial Libraries Operating Grant, an increase of almost 300% of what these libraries are currently receiving.
- While we do not have the details of this commitment as of yet, the MTCS has said that we can share this fantastic news with our members and a formal, public news release will be forthcoming.
- Ontario Government has given \$122,000 increase to Internet Connectivity Grant Program

ServiceOntario Info Session – The CEO is registered to take part in the ServiceOntario Information Session hosted by the Federation of Ontario Public Libraries (FOPL) on April 30 at 12 p.m.

FOPL has been in discussion with the Ministry of Public and Business Service Delivery as they search for service-delivery organizations to partner with ServiceOntario to help Ontarians access the services they need. ServiceOntario will be hosting an information session to discuss requirements, logistics, community need and how partnering with them may benefit your library and community.



As our appointed representative Councillor Prendergast will attend our **Board Assembly** (20,000 – 39,999) meeting next month. OLS Board elections will take place at this upcoming meeting.

The **Centre for Equitable Library Access**, CELA, is an accessible library service, providing books and other materials to Canadians with print disabilities. There is a course offered for board members regarding Centre for Equitable Library Access (CELA) Service in Ontario Public Libraries that comes highly recommended. Please contact the CEO for registration details.

Public Library Association (PLA) Conference - April 2 – 5, 2024

Keynote speaker Shola Richards challenged us to consider how embracing **Ubuntu** can transform our lives. Imagine a world where we treat others with kindness and respect, both at work and beyond.

Ubuntu, this transcendent African philosophy emphasizes the belief that we are universally connected to each other. It represents the power of human connectedness, kindness, and compassion.

A few interesting takeaways from the PLA Conference:

1. Collection policy- Critical, must review every year.
 - a. Add language to address soft challenges.
 - b. Find reviews to titles and use in response to challenges.
2. Intellectual Freedom Advocacy
 - a. This fight will not be won by libraries alone.
 - b. Unite against.
 - c. Educate not advocate.
 - d. Leverage partners - build on existing goodness.
3. The Kids are alright.
 - a. Book bans are a waste of time.
 - b. Motivation is Political not Moral.
 - c. Be a book sanctuary.
4. Civic engagement- Front line yes, they can advocate ...just not at work.
 - a. Share information around elections, safe space for discord.

Incidents and Walk Throughs

There were no incidents (safety or otherwise) reported in March or April (as of April 18). Staff reported four (4) police walk-throughs in March (2 at Alder and 2 at Mill). In April, staff have reported only one (1) walk-through as of April 18th.

Featured in **HoOPLA: Catch Up with Ontario Public Libraries (Feb 2024)**- see excerpt at Information Item 6.4

HoOPLA is a newsletter for members of the Ontario Public Library Association. It is issued 4 times per year. Electronic issues are distributed in February, May, August, and November.

A Capture of our Collective Success

The following “lollipop moment” (a moment someone said something and did something that made your life fundamentally better) – was written by Shannon McGrady and shared with the library team following our Renovation to Celebration event.

Last June, at our Human Library we had a woman attend that was quite opposed to the Celebrate your Awesome event and the LGBTQ2S+ community in general and she wasn't shy in conveying her quite negative opinions. When she expressed a desire to sit down with each of our books, we were all a bit nervous that she would say something hurtful to them, but the goal of a Human Library is of course to have conversations (sometimes difficult ones) in a safe

space. Although she had some powerful opinions and questions for our books, she remained respectful throughout and listened to the stories our books shared. We all hoped she left the Human Library feeling a little more open-minded to the experiences of others in her community. Well guess who arrived on Saturday at our open house. That same woman, with a beautiful smile and a treasure box of heart stickers to give away to any who would wear one. After the event, she shared the following with me...

"This was like church, actually this was better than church. This is how church should be. So many different people talking and connecting. And do you see the children, they are having so much fun and they're all playing together. Can you do this once a month? Really, I think you need to this once a month because it's been a beautiful day with so much joy and talking and laughter." Now that is a comment I will always remember.

Program Highlights

Figure 1- Outreach event showcasing the Happiness Program and a school tour.



Figure 2 - Author afternoon, Robert Rotenberg



Figure 3 - March Break inhouse activities



Up and coming programs (submitted by Lauren)

- Wednesday, April 24 **Intermediate Battle of the Books** at the Alder Street Recreation Centre – 9 a.m. start
- Thursday, April 25 **Earth Week Story Reading with Dufferin County Waste Services** including a book donation – 10:30 a.m. at the Mill Street Library
- The CVITP Free **Income Tax Clinic** will have its final drop-in session on Thursday, April 25
- Friday, April 26 [Teen Chronicles Book Club](#) at the Alder Library at 4 p.m.
- Saturday, April 27 [Get the Dirt on Climate Friendly Gardening](#) – an afternoon workshop from 2 to 3 p.m. at the Mill Street Library hosted in partnership with Climate Action in Dufferin
- Sunday, April 28 [Headwaters Writers' Guild Open Mic](#) from 1 to 3 p.m. at the Mill Street Library – come and enjoy an afternoon of the spoken word
- Monday, April 29 the [After School Club](#) will be facilitated by local writer Allison Bothley where kids are invited to create their own poem with a chance to have their work featured on Tales on the Trail later this year
- Wednesday, May 1 the first session of the new [Youth Social Justice Club](#) starts in partnership with the Bahai Assembly of Puslinch, facilitated by Farzaneh Peterson – ages 7 to 10 and 11 to 14, pre-registration required
- Thursday, May 2 **Junior Battle of the Books** at the Alder Street Recreation Centre – 9 a.m. start
- Friday, May 17 is the **International Day against Homophobia, Transphobia and Biphobia** and the library is partnering with the Dufferin Child and Family Services 2SLGBTQ+ youth group GLOW to host YA author [Matteo Cerelli](#)
- Save the date for the **Friends of the Library annual plant sale** – Saturday, May 25 at the Train Station
- Thursday, May 30 Vikki Vansickle, kids author and speaker from the Period Purse, will be featured as our [Expert in the Library](#) to talk about how to discuss periods with kids in honour of Menstrual Health Day (May 28), please register for this virtual session.

Library Operating

For period ending March 31, 2024

	2023 March YTD Actuals	2024 March YTD Actuals	2024 Annual Budget	2024 Variance \$	2024 Variance %
Operating Fund					
Library Services					
Revenues					
User Fees	(\$747)	(\$1,721)	(\$125,711)	(\$123,990)	99%
Grants			(33,950)	(33,950)	100%
Miscellaneous	(8,019)	(6,426)	(11,000)	(4,574)	42%
Other Fines and Penalties	(409)	(255)	(2,371)	(2,116)	89%
Total Revenues:	(9,175)	(8,402)	(173,032)	(164,630)	95%
Expenses					
Compensation	380,453	425,154	1,844,098	1,418,944	77%
Insurance	6,680	7,558	7,682	124	2%
Office Expenses	8,909	7,688	28,078	20,390	73%
Workshops and Conferences	7,449	8,729	18,287	9,558	52%
Advertising	568		8,843	8,843	100%
Professional Fees	(2,284)	2,793	5,000	2,207	44%
Programs	6,238	5,174	19,216	14,042	73%
Software Licence & Support	19,250	2,490	30,855	28,365	92%
Internal Allocation	4,298				
Maintenance and Repairs	7,683	14,001	75,227	61,226	81%
Service Agreements	1,510	2,208	7,600	5,392	71%
Utilities	4,305	4,473	22,280	17,807	80%
Collections		7,859		(7,859)	
Transfers to Reserve	60,469		248,082	248,082	100%
Transfer to Capital			53,000	53,000	100%
Total Expenses:	505,528	488,127	2,368,248	1,880,121	79%
Total Operating Fund	496,353	479,725	2,195,216	1,715,491	78%

Observations

Revenues: Miscellaneous includes ticket sales for March Break.

Expenses: Software License & Support – timing issue.

Collections: Error in coding, to be corrected.

Please note the following are handled by the Finance Division:

- Professional Fees - are for the year end audit. Mix up with 2023 accrual vs invoice
- Internal Allocation - were removed as part of the 2024 budget process
- Transfers to Reserves - Transfer to reserve entries will be done shortly
- Transfer to Capital will be adjusted as funds on those projects are spent



CFLA NEWSLETTER SPRING 2024

GREETINGS FROM ANDREA CECCHETTO, CHAIR CFLA-FCAB BOARD OF DIRECTORS

It is my honour to be Chairing the CFLA-FCAB Board of Directors for 2024-25. I believe strongly in the role of CFLA-FCAB as a champion for Canadian libraries and the library sector, and I am thrilled to be able to announce a number of ambitious projects at the Federation. My colleagues and I on the Board are committed to focusing CFLA's energies and resources on areas where we can add value, and to that end will be rolling out our new **strategic plan**. To accomplish this work, we have identified, in discussion with key external and internal stakeholders, a number of transformational initiatives (which you will read about below) that will keep CFLA-FCAB vibrant, sustainable and effective in the years to come.

As part of this work, CFLA-FCAB will support international efforts in the library sector, including opportunities to position libraries as a critical success factor in achieving the UN Sustainable Development Goals, and global efforts in the areas of our strategic committee including intellectual freedom, copyright and more, and am so excited for what opportunities exist for cross-collaboration on shared goals.

More than anything, I am excited to create more opportunities for dialogue and collaboration between CFLA-FCAB and its member associations and industry stakeholders.

**OUR BOARD CHAIR GAVE AN
OUTSTANDING INTERVIEW FOR IFLA
THAT CAN BE READ HERE: [INTERVIEW
WITH THE NEW CHAIR OF CFLA-FCAB -
IFLA](#)**

UPDATE FROM THE CFLA BOARD

Welcome to the 2024-25 Board of Directors.

This year, the CFLA-FCAB Board will begin implementing the Federation's new Strategic Plan. This is an ambitious plan that seeks to refocus CFLA on how it can best provide value to its members and effectively champion the Canadian Library sector through increased advocacy and member engagement. .

The Executive Committee started the year with a series of stakeholder engagement meetings with CFLA-FCAB member associations, committee chairs, and other stakeholders.

The purpose of these meetings was to identify priorities for the year, to seek commitment and support as CFLA-FCAB works to address the strategic and fiscal viability of the Federation, and to identify areas of opportunity for ongoing stakeholder engagement. As a result of these discussions, the Board has identified three priority projects for 2024:

Communication and Member Engagement Strategy

Communication with stakeholders, as well as internal communications with committee members, is vital to CFLA-FCAB's success and member engagement. Based on feedback from stakeholders, CFLA-FCAB is pursuing the development of a Communications Strategy. This strategy will focus on getting CFLA-FCAB's messaging out clearly to its stakeholders, improving member engagement and raising the profile of the Federation. CFLA-FCAB is seeking professional support for this work and has an RFP up on its website.

Advocacy Strategy

CFLA-FCAB is using the occasion of its new Strategic Plan as an opportunity to refocus its advocacy efforts. The executive is working with Impact Public Affairs to craft an Advocacy Strategy to focus on key initiatives that CFLA-FCAB can proactively engage government and other national stakeholders with. As part of this process, CFLA-FCAB is developing new processes to allow members to clearly understand CFLA-FCAB's areas of advocacy and request engagement on issues.

Governance Review

Feedback from stakeholders indicate that there are opportunities to clarify CLA-FCAB's structure, policies and practices and look at how the Federation can evolve to better support its strategic priorities. CFLA-FCAB is almost 10 years old, and this is a great opportunity to review its operating and strategic mandate.

These projects are exciting and transformative. CFLA-FCAB is planning a series of consultations with stakeholders to ensure we are meeting your needs and expectations.

The dates of these Consultations include:

Thursday, April 11 - 1-3pm EST
Monday, April 15, 12-2pm EST
Tuesday, April 23, 3-5pm EST
Wednesday, May 1 12-2pm EST
Monday, May 6 - 1-3pm EST

Please reach out to Andrea Cecchetto, CFLA-FCAB Board Chair at chair@cfla-fcab.ca if you have any questions.

UPDATES FROM THE CFLA COMMITTEES

INTELLECTUAL FREEDOM

In January, the Intellectual Freedom Committee finalized an agreement with the Centre for Free Expression to combine library challenge databases to create the unified Canadian Library Challenge Database. The two organizations combined registered a record 188 reported challenges in the 2023 calendar year. At the Ontario Library Association Super Conference, IFC chair Wendy Wright awarded the 2023 Intellectual Freedom Award to James L. Turk of the Centre for Free Expression in recognition of his advocacy for intellectual freedom in libraries. Wendy Wright's term as chair ended in February, at which time vice chair Michael Nyby assumed the chair. Kelly Lauzon was subsequently elected vice chair by a unanimous vote.

The IFC is also recruiting new members. Interested individuals should send both a resume and statement of interest (500 words or less) to the current membership working group lead, Kelly Lauzon, at kelly.lauzon@airdriepubliclibrary.ca.

COPYRIGHT

There were two role changes in the committee, as Donald Taylor (BCLA) is the new chair and Ann Ludbrook (Subject Matter Specialist) is the new Vice-Chair.

The CFLA Copyright Committee's various working groups have been kept busy with a variety of issues. Highlights of the WGs include:

- CFLA's submission to the Federal Government's consultation on copyright and generative artificial intelligence;
- completion of a PLR Position Statement that also reflects the IFLA position that PLR should be separate from copyright legislation;
- ongoing collaborative work with a library and publisher stakeholder group on the guide *Accessible Content: A guide to the Canadian Copyright Act on Searching for Accessible Formats and Producing and Distributing Alternate Formats*;
- and members were key contributors to the Crown Copyright Code of Best Practices that will be available through CARL.

CATALOGUING & METADATA

The committee is extremely excited to begin work for the 2024 year. Their first meeting is scheduled for the spring and will have updates in our next newsletter.

CLIMATE ACTION

The Canadian Federation of Library Associations' (CFLA) Climate Action Committee is surveying the library community to better understand how CFLA can support climate action work in Canadian libraries. You can take the survey here:

Climate Action Survey

In September 2023, CFLA launched this Climate Action Committee in order to:

- Explore issues and identify climate crisis concerns and act as an information resource providing policy recommendations for the CFLA-FCAB Board on climate crisis issues;
- Support the Canadian library and information sector in responding collectively to the climate crisis;
- Focus on capacity building and work in alignment with the Sustainable Development Goals relating to climate action; and
- Monitor ongoing progress in these areas.

Responses from this survey will be used to develop the CFLA Climate Action Committee's inaugural work plan. All members of the library community are invited to fill out this survey. Multiple responses from within the same institution are accepted. We project that this survey will take approximately 10 minutes to complete. Survey closes on May 10.

INDIGENOUS MATTERS

The Indigenous Matters Committee is finalizing the follow up report on the CFLA-FCAB Truth and Reconciliation Committee that will be highlighting some examples of actions taken by endorsers as shared with the committee via responses to their survey. This report is planned to go to the board for approval soon and members can likely expect it by the summer.

COMMUNICATIONS

PCC Task Group survey request--working with Indigenous-related metadata:

The Program for Cooperative Cataloging (PCC) has recently formed the Task Group for Metadata Related to Indigenous Peoples of the Americas which has been charged with identifying and evaluating vocabularies to describe Indigenous groups as alternatives to Library of Congress Subject Headings (LCSH) and promote their use. The group seeks to collaborate with groups working with library metadata related to Indigenous Peoples and to advise LC in its revision of Indigenous terminology.

The group has created a survey intended for metadata, cataloging, and library & archives professionals who are currently working on or have worked on projects that aim to evaluate and revise Indigenous-related metadata and subject headings. You don't have to be an expert—we want to hear lots of experiences! Feel free to answer any number of the questions as they apply to you. More responses to the survey make a more nuanced set of recommendations, so please share widely! The survey will remain open until June 2024.

Survey link: <https://forms.gle/iExuzVFq7hQJMcC76>

For more information on the Task Group, please click this link for the official PCC Task Group charge: <https://www.loc.gov/aba/pcc/taskgroup/Metadata-Related-to-Indigenous-Peoples-Americas-TG-charge.pdf>

If you have any questions and/or comments about this survey or the Task Group, please contact the co-chairs:
Brandon Castle (bcastle@amherst.edu) or
Katherine Witzig (katwitzig@gmail.com)

APLA Call for Proposals

Don't forget to submit your proposal for APLA 2024! This year's theme, "Looking Forward: Library Futures", will examine how libraries are adapting to societal, educational, and technological changes.

The deadline for proposals is April 15, 2024. Proposals can be submitted via our webform [here](#). If you have questions, please contact conference@apla.ca

Shelagh Neary Mikulak Memorial Scholarship

For students in any year of study at a Canadian Post-Secondary institution with a passion for the library science field. Studying in a Library and Information Science or Library Technician program (certificate, diploma or graduate degree). Two awards are available at approximately \$2000. Deadline is June 1st. For more information and to apply, contact calgaryfoundation.org

The Ex Libris' W. Kaye Lamb Award

The [Ex Libris Association](#) (ELA) is excited to announce the winner of the 2023 W. Kaye Lamb award was Innisfil Idea Lab and Library, and their program

ABQLA Conference

The theme of this year's ABQLA conference is "[Can You Hear Me?](#)" The conference is scheduled for May 10th, 2024. Any questions can be directed to conferenceabqla@gmail.com

Orangeville Public Library

Featured in HoOPLA Catch Up with Ontario Public Libraries (Feb 2024)

Connect, Discover and Soar at the Orangeville Public Library



The Orangeville Public Library is thrilled to announce the completion of an extensive renovation at the Mill Street Library in downtown Orangeville. The renovation's driving force was the installation of a fully accessible elevator in this Carnegie library. The main level of the library was also renovated to create an inviting and open space where everyone feels welcome.

The extraordinary ten-foot living plant wall is the first thing to be seen upon entering the building. In addition to its visual appeal, the living wall, which features 352 pathos plants, improves air quality, reduces noise through absorption, and provides an overall feeling of tranquility.

The renovation also includes a beautiful new lobby with a sleek service desk, new seating. In the lobby, there are customized book features that tie into the children's Storyland entrance on the third floor. Created by local artist Beckie Morris and Theatre Orangeville's design team, it highlights the library's new branding – that books are just the beginning.

As a community hub, accessibility was a key focus for this project. A new fully accessible washroom was added to the main level as well as two upgraded gender-neutral washrooms.

To celebrate the completion of the project, the library hosted an open-house event on Saturday, February 10 called Renovation to Celebration. The community was invited to visit the library to discover the changes and connect with staff as they soar into 2024.

PHOTO: Living plant wall in newly renovated Mill Street Library.

Lauren Tilly

Librarian, Program and Research | Community Services

Orangeville Public Library

ltilly@orangeville.ca



Annual Writers' Open Mic



Sunday, April 28, 1 to 3 p.m. at the Mill Street Library - hosted by the Headwaters Writers' Guild.

In addition to showcasing local talent, the afternoon will feature poet Patrick Meade, a member of the Ontario Poetry Society who has been writing since 2000. Patrick hails from Corner Brook, Newfoundland where his days surrounded by hills and brooks, fields, the bay, good friends, accordions and songs have influenced his work which appears in numerous anthologies.

Local writers' and poets who would like to read their work aloud are asked to book a spot in advance by emailing hwg5.writers@gmail.com.

Youth Social Justice Club

Wednesdays starting May 1 at the Mill Street Library

Collaborate with a group of like-minded youth to identify common goals and challenges you face, and work through a variety of service programs.

Youth ages 7 to 10 meet from 4 to 5 p.m.
Youth ages 11 to 14 meet from 4 to 5 p.m.

Please [register](#) in advance to attend.

Presented in partnership with the Puslinch Assembly of Bahai's.



Connect



Tuesday, April 16, 1 p.m. - Orange thREADs - Share your passion for reading and all things fibre arts. Join this friendly group in the Mill St. meeting room for an afternoon of conversation and connection. New members are always welcome.

Thursday, March 28, 7 p.m. - 100% Certainty Book Club - Copies of [Denison Avenue](#) by Daniel Innes (illustrations) and Christina Wong (text) are available to borrow. Please [register](#) in advance.

Get the Dirt on Climate Friendly Gardening

Saturday, April 27, 1 p.m. in partnership with Climate Action Dufferin. Please [register](#) to attend. **Page 15 of 31**

Unlock your garden's potential and discover regenerative

techniques for a climate friendly garden with expert Mark Eastman from Weathered Rock Farm.



Discover

EveryCHILD
Ready toREAD®

APR. 2 TO JUN. 6



EveryCHILD
Ready toREAD®
Babies

Starting this week, Every Child Ready to Read storytime is back for the Spring session until the first week of June!

Mondays - **Adventures in the Park** - 10 a.m. at the Village Green Park, 53 Hewitt Street

Tuesdays - **ECRR Storytime** (5 and under) - 10:30 a.m. at Alder Street

April 16 - Special guest reader and local author, Mandeep will join us to celebrate Sikh Heritage Month.

Wednesdays - **ECRR with Babies** (newborn to 18 months) - 1 p.m. in Storyland at Mill Street

Thursdays - **ECRR Storytime** (5 and under) - 10:30 a.m. in Storyland at Mill Street

April 18 - Special guest reader and local author, Mandeep will join us to celebrate Sikh Heritage Month.

April 25 - Celebrate Earth Week! Sana Ahmed from Waste Services Dufferin will be joining for a special environmentally themed reading of "Let's Save the Earth" by Jaclyn Augustin.

Fridays - **NEW** - **ECRR with Babies** (newborn to 18 months) - 10:30 a.m. at Alder Street

Tuesday, April 23 - **Books and Loose Parts** - Explore the amazing world of loose parts inspired by children's stories with Heather Jackson of The Sunflower School. Drop in program for ages 2.5 to 6 years with a parent/caregiver.

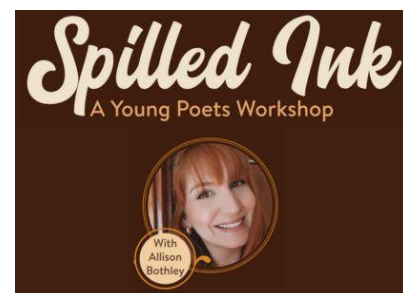
Soar

Friday, April 12, 4 p.m. - **Teen Advisory Group** meets in the Alder Street Library. TAG provides an opportunity for youth to share their ideas about the library's teen programs, services and collection.

Friday, April 26, 4 p.m. - **Teen Chronicles** book club meets in the Alder Street Library.

Monday, April 29, 4:30 p.m. - **After School Club: Spilled Ink**, for ages 7 - 12, meets in the Mill Street meeting room.

This special edition of ASC will feature guest facilitator and local writer Alison Bothley who will lead kids through a poetry workshop for youth. Participants will have the opportunity to include their finished work in a special zine and/or on Tales on the Trail at Island Lake.





One eRead Canada

Will you answer the call? From April 1 to 30, Dimitri Nasrallah's Hotline will be available to borrow in eBook and audiobook formats. #1ereadlivrelcanada

Check our [catalogue](#) for borrowing options.

Library Closure - Both locations will be closed on Monday, April 22 for a staff professional development day.

Board Meeting - The next meeting of the Library Board is on Wednesday, April 24, 5 p.m. at the Mill Street Library. Please contact Jillian at jmoule@orangeville.ca for additional information.

Meet the Tax deadline - The library is hosting the Community Volunteer Income Tax Program (CVITP) at the Mill Street Library until Thursday, April 25. Eligible individuals with a modest income and simple tax situation can have their 2023 taxes prepared by a volunteer, free of charge. The walk-in clinics are on Tuesdays and Thursdays from 10:30 a.m. to 1 p.m. [Learn More](#)



Orangeville Public Library | [Website](#)
Connect . Discover . Soar



The Corporation of the Town of Orangeville

Report to Library Board



To: Chair and Members of the Board
From: Darla Fraser, Chief Executive Officer
Date: April 24, 2024
Report #: 24-05
Subject: Policy Review - Children and Youth Services

Recommendation

That Report 24-05, Policy Review – Children and Youth Services be received;

And that the Board approve the Children and Youth Services Policy, as presented in Appendix A.

Purpose

The purpose of this report is to provide a final review of the Children and Youth Services Policy, which was initially introduced during our February 28, 2024, meeting. As directed by the Board, we have made important additions to address concerns related to the safety of staff and parental obligations in cases where a child exhibits violent, disruptive, and aggressive dysregulated behaviours.

Background

The Children and Youth Services Policy embodies our commitment to providing a safe and inclusive environment for all children and youth who participate in our programs. It aligns with the Ontario Library Association's statements on Children and Teen's Rights in the Public Library, as well as the Wellington-Dufferin-Guelph Children's Charter of Rights.

Key Additions

Protection of Staff During Programming

We have included specific language to safeguard our staff members during program delivery. This provision ensures that staff can effectively manage situations involving children with dysregulated disruptive behaviours.

While our staff are well-trained in program delivery, these directives from the policy will be considered a last resort. Our primary goal remains to accommodate everyone and create a positive experience for all participants.

Added to the policy:

Library staff prioritize safety, well-being and respect for all patrons. All persons visiting the library, including children and youth, are expected to abide by the Rules of Conduct and Rzone Policy.

In accordance with the Children in the Library Policy, parents or caregivers are responsible for the behaviour of any child while in the library, including in a program setting. Staff will assist with empathy and aim to work with parents but are not accountable for managing dysregulated or disruptive behaviour.

Parental Responsibilities

The revised policy outlines clear responsibilities for parents. In cases where a child's behaviour poses a risk to themselves or others, parents are expected to collaborate with us to find appropriate solutions.

We recognize that some children may require additional support, and we are committed to working closely with parents to address their child's needs.

Added to the policy:

Library staff cannot assume responsibility for the safety and well-being of children and youth left unattended.

Our Children and Youth Services Policy reflects our dedication to fostering a safe, respectful, and inclusive environment. By implementing these additions, we aim to strike a balance between accommodating all participants and ensuring the well-being of our staff.

Financial Impact

There is no financial impact because of this policy.

Strategic Alignment

Strategic Direction: Connect

Objective D: Offer collections, programs and services that are responsive to community needs and interests.

Prepared and respectfully submitted by,

Darla Fraser,
Chief Executive Officer

Attachment(s): 1. Appendix A - Children and Youth Services Policy



Children and Youth Services Policy

Board motion number:

Date of next review: April 2028

Date: April 24, 2024

Date of original motion: April 22, 2009

Policy type: Operational

Chair's signature: _____

Purpose

The Orangeville Public Library recognizes that the needs of young people are important in their own right: that their intellectual growth, cultural appreciation and recreational activities should be fostered through quality library service, delivered with consideration and respect. This policy sets out the services to be offered for children and youth.

Scope

The services described in this policy are intended to meet the needs of children and youth, as well as parents, guardians and adults who work with children, or are interested in children's literature.

Policy

Rights of the Child

The Orangeville Public Library:

- a) endeavours to provide these services based on the principles stated in the Ontario Library Association's Children's Rights in the Public Library, 1988. See Appendix A
- b) has endorsed and adopted the Wellington-Dufferin-Guelph - Children's Charter of Rights, 2007. See Appendix B
- c) endeavours to provide these services based on the principles stated in the Ontario Library Association's Teen's Rights in the Public Library, 2010. See Appendix C

- d) endeavours to provide these services in support of the OLA's statement on School Boards Banning & Restricting Books released November, 2023. See Appendix D

Services

Library services support children and young people's right to intellectual freedom. Children and youth are entitled to access to information to become active and knowledgeable participants in society.

1) Collections:

The children's and youth collections will meet high quality standards and reflect the changing educational, informational and cultural needs, as well as personal/leisure interests, of children and youth.

Materials for children and youth will be selected according to the Library's Collection Development Policy to remain up-to-date and help support school curriculum and/or projects. It is the goal of the Orangeville Public Library to provide a wide range of general information for children and youth that will reflect evolving needs and interests.

2) Programming:

Programming for children, youth and parents, both in and out of the library, will provide information, invite discussion, encourage curiosity, spark creativity, and foster a love of literacy and lifelong learning. Children's and youth programs share knowledge, provide entertainment, and/or incorporate literacy rich experiences based on trends in early childhood education and library best practice. Programs for children and youth aim to support the use of the collection and library resources.

This policy will be applied in conjunction with the Program Policy.

The library will provide regular programs, special events, activities and outreach for children and youth that supports the organizations strategic directions to connect, discover and soar, and values of inclusivity, curiosity, lifelong learning, intellectual freedom, and trust. All programs for children and youth support one or more of the forms of literacy the library works to uphold:

- Digital Literacy
- Environmental Literacy
- Foundational Literacy
- Financial Literacy
- Visual Literacy
- Informational Literacy

- Media Literacy
- Physical Literacy
- Intercultural Literacy
- Emotional Literacy
- Civic Literacy

Programs for children and youth will fall into one of three tiers: core, knowledge and engagement, and critical, to ensure they are supporting the library's vision, strategic directions, values, goals and objectives, and meeting the needs of children and youth in the community.

Where possible, and to increase accessibility for all, programs are offered without registration. The library will restrict the number of participants and implement registration based on the facility's size, format, fire safety or staff availability and will be enforced by the staff programmer in charge.

In the case of registered programs, regular attendance is encouraged for the child or youth to benefit. Staff may ask any participant who has missed two consecutive weeks without notification to forfeit their spot to accommodate those on a wait list.

Some programs may limit the age of children or youth, and the number of children per accompanying adult. This limit may be enforced by the staff as the program is designed for maximum benefit to the child/parent/guardian through one-on-one interaction. Leniency is given to parents of more than one child.

The Orangeville Public Library aims to offer programs that are low or no-cost with the majority being free for all to enjoy. For certain programs, fees may be applied to offset the cost of supplies.

Library staff prioritize safety, well-being and respect for all patrons. All persons visiting the library, including children and youth, are expected to abide by the Rules of Conduct and Rzone Policy.

In accordance with the Children in the Library Policy, parents or caregivers are responsible for the behaviour of any child while in the library, including in a program setting. Staff will assist with empathy and aim to work with parents but are not accountable for managing dysregulated or disruptive behaviour.

3) Library Space

The library will provide thoughtfully planned areas for children that are distinct from the adult area. These areas will be visually stimulating so that children can distinguish their own space from the rest of the library. Space for children and youth will have furniture, shelves and equipment that are designed for and accessible to all children in an age-appropriate and friendly atmosphere.

The library will ensure that signage is clear and age appropriate.

The children's area (Storyland) is an interactive learning environment where controlled noise levels are tolerated, and young users are invited to explore the library materials and services in their own way. Manipulatives and technologies may be incorporated to invite discovery and spark learning.

Responsibilities of the Parent/Guardian

Parents are responsible for monitoring the use of services, programs, and collections by their children. By signing the child's respective library card, the parent(s) accepts responsibility for all material borrowed by the child that becomes damaged, lost, or otherwise deemed unusable. The library does not act in loco parentis—in place of the parent.

Library staff cannot assume responsibility for the safety and well-being of children and youth left unattended.

See the Orangeville Public Library Children in the Library Policy.

Appendix A

OLA Position on Children's Rights in the Public Library

Children in Public Libraries have the right to:

1. Intellectual freedom.
2. Equal access to the full range of services and materials available to other users.
3. A full range of materials, services and programs specifically designed and developed to meet their needs.
4. Adequate funding for collections and services related to population, use and local community needs.
5. A library environment that complements their physical and developmental stages.
6. Trained and knowledgeable staff specializing in children's services.
7. Welcoming, respectful, supportive service from birth through the transition to adult user.
8. An advocate who will speak on their behalf to the library administration, library board, municipal council and community to make people aware of the goals of children's services.
9. Library policies written to include the needs of the child.

Appendix B

Wellington-Dufferin-Guelph – Children’s Charter of Rights

All children deserve basic rights and freedoms. A fair share of society’s resources must be devoted to ensuring this. While families are responsible for raising their children, all levels of government, in partnership with communities, have a duty to support families by putting the health and well-being of children first.

All children in Wellington-Dufferin-Guelph have a right to:

1. A quality of life that meets their physical, intellectual, emotional, spiritual and social needs.
2. Have basic needs met including nutritious food, a healthy environment and a safe and comfortable place to live.
3. Access quality and affordable child-care, early education programs and/or parenting support.
4. Safe places and time to play, and access to affordable recreational activities.
5. Quality education to enable them to reach their full potential.
6. Quality time with their families and/or other nurturing and positive role models throughout their childhood.
7. Protection from neglect, abuse and exposure to family violence.
8. Be accepted for who they are, and believe what they want without being discriminated against.

Appendix C

OLA Position on Teen's Rights in the Public Library

Teens in Public Libraries have the right to:

1. Intellectual freedom.
2. Equal access to the full range of materials, services, and programs specifically designed and developed to meet their unique needs.
3. Adequate funding for collections and services related to population, use and local community needs.
4. Collections that specifically meet the needs of teens.
5. A library environment that complements their physical and developmental stages.
6. Welcoming, respectful, supportive service at every service point.
7. Library Programs and Services appropriate for Teens.
8. Trained and knowledgeable staff specializing in teen services.
9. An advocate who will speak on their behalf to the library administration, library board, municipal council and community to make people aware of the goals of teen services.

Library policies are written to include the needs of the youth.

Appendix D



November 2023

OLA on School Boards Banning & Restricting Books

The Ontario Library Association (OLA) is deeply concerned by the growing number of attempts to restrict access to books by some school boards. This trend is particularly alarming as books that reflect 2SLGBTQIA+ perspectives, or featuring racialized characters and those with diverse gender identities, are disproportionately targeted by such censorship. As Canada's largest library association, we stand in solidarity with our members in defending the fundamental right of children to read and access information. We also stand with 2SLGBTQIA+, Indigenous, racialized and all other underrepresented people who have had their voices and stories suppressed throughout Canadian history and beyond.

It is the position of OLA that all young people deserve to not only see *themselves* reflected in the books they read, but to also be exposed to the worldviews and lived experiences of *others*, particularly those of marginalized and equity-deserving groups. Reading a diverse selection of books offers an opportunity for young people to broaden their understanding of the world, building empathy and compassion, and preparing them to become proactive members of society.

In attempting to restrict access, or outright ban, literary or artistic images, ideas, and/or information, under the guise of “protecting” children, school boards inevitably create an unsafe environment by erasing the history and lived experiences of others. Such censorship also ultimately undermines the bridge of understanding being built among children of diverse backgrounds and identities, depriving them of the opportunity to learn how to navigate differences and develop critical awareness of their environments.

The OLA denounces any attempt to ban or restrict age-appropriate books on the grounds that they do not align with the personal beliefs and biases of school board members. These actions not only contravene the principles of equity, diversity and inclusion upheld by provincial and federal law, but also often contradict the inclusivity policies set forth by school boards themselves, as well as teacher federations. In these challenging times, it has become crucial for children, especially those from 2SLGBTQIA+ and other minority communities, to have access to stories that celebrate and affirm them. We urge all school boards to critically rethink their policies and procedures around banning and restricting access to books.

Approved unanimously by OLA Board on November 13, 2023

The Corporation of the Town of Orangeville

Report to Library Board



To: Chair and Members of the Board
From: Darla Fraser, Chief Executive Officer
Date: April 24, 2024
Report #: 24-06
Subject: Policy Review - Local History

Recommendation

That Report 24-06, Policy Review – Local History be received;

And that the Board approve the Local History Policy, as presented in Appendix A.

Purpose

To provide the opportunity for the board to review the local history policy as per our policy review plan. This policy ensures that the local history collection remains a valuable and respectful resource for understanding the diverse heritage of our area.

The Orangeville Public Library upholds a local history collection to facilitate access to distinctive materials that enrich the understanding of our community's and territory's history. This collection is designed to be complementary and not significantly overlapping with the Museum of Dufferin's collections.

Key Objectives

Preservation & Accessibility:

The collection aims to preserve local history and make it accessible for research and public education.

Cultural Respect & Reconciliation:

It reflects a commitment to respect and reconciliation with the Indigenous peoples of the area, acknowledging the historical colonial perspective of some materials.

Collection Strategy

Scope of Collection: The focus is on materials related to the history of Orangeville and the County of Dufferin, including parts of Wellington, Grey, and Simcoe Counties.

Material Types: The primary formats for this collection will be print, microfilm, and digital (where appropriate).

Donation (in conjunction with Donations and Sponsorship Policy)

Acceptance & Assessment: The library accepts relevant local history donations, assessing them for suitability and condition.

Ownership & Management: Donated items become the library's property and are managed according to the collection development policy.

Usage Guidelines

In-Library Use: Local history materials are primarily for in-library use. When possible, copies will be made available for circulation.

Special Loans: Exceptions for short-term loans of reference materials may be approved by the CEO.

Financial Impact

There is no financial impact because of this policy.

Strategic Alignment

Strategic Direction: Connect

Goal 2: Uphold equitable access to information and services in a safe and welcoming environment.

Objective D: Offer collections, programs and services that are responsive to community needs and interests.

Prepared and respectfully submitted by,
Darla Fraser,
Chief Executive Officer

Related Policies: Collection Development Policy
Donations and Sponsorship Policy

Attachment(s): 1. Appendix A - Local History Policy



Board motion number:

Date of next review: April 2028

Date: April 24, 2024

Date of original motion: April 28, 2010

Policy type: Operational

Chair's signature: _____

Purpose:

The purpose of this policy is to establish the Orangeville Public Library's commitment to preserve and collect materials relating to the history of Orangeville and the local area.

Policy:

The Orangeville Public Library maintains a special collection in order to conserve local history and is intended to assist researchers and the public to better understand our past. The collection is meant to complement, not duplicate other historical collections in the area.

Preservation & Accessibility:

The collection aims to preserve local history and make it accessible for research and public education.

Cultural Respect & Reconciliation:

It reflects a commitment to respect and reconciliation with the Indigenous peoples of the area, acknowledging the historical colonial perspective of some materials.

1. Geographic Area

This policy will define "local" as the County of Dufferin, in particular Orangeville. It may include materials on Wellington, Grey and Simcoe Counties as Dufferin County was created by annexing portions of these counties.

2. Collection

The local history collection will be governed by the Collection Development Policy and Plan. All criteria for the development, maintenance and retention outlined in that policy apply to this collection. The primary formats for this collection will be print, microfilm, and digital (where appropriate).

The bulk of the collection will be available for use in the library only. If additional copies of local history materials are available, they may be catalogued as circulating copies.

The library provides the ability to print/scan (for a fee) items of interest from the microfilm format.

Loans of the materials from this collection for display or similar purpose will be made only with the approval of the chief executive officer and must be documented in writing.

3. Museum of Dufferin

Artifacts, photographs, slides and other media will be referred to the Museum of Dufferin unless these items are directly related to the history of the Orangeville Public Library. The library will continue to partner with the Museum of Dufferin for the preservation of local history through collection and educational opportunities and programs.