



Agenda

Heritage Orangeville Committee Meeting

Thursday, October 19, 2023, 7:00 p.m.

Electronic and In-Person Participation - Heritage Orangeville

The Corporation of the Town of Orangeville

(Chair and Secretary at Town Hall - 87 Broadway)

Orangeville, Ontario

NOTICE

Due to efforts to contain the spread of COVID-19, the Council Chambers at Town Hall will not be open to the public to attend Heritage Orangeville meetings until further notice.

Prior to the meeting, written comments may be sent to the Secretary of the Heritage Orangeville Committee by email at ckhan@orangeville.ca. Such written comments will become part of the public record.

Members of the public may access the meeting on the above-noted date and time by telephone at: [\(+1 289-801-5774, 506877662#\)](tel:+12898015774506877662).

Please note that your full name and comments will be part of the public record and will be included in the minutes of the meeting.

Accessibility Accommodations

If you require access to information in an alternate format, please contact the Clerk's division by phone at 519-941-0440 x 2256 or via email at clerksdept@orangeville.ca

Pages

1. Call to Order
2. Disclosures of (Direct or Indirect) Pecuniary Interest
3. Adoption of Minutes of Previous Meeting 3
Recommendations:
That the minutes of the following meeting are approved:
4. Presentations
5. Items for Discussion and Reports
 - 5.1 Heritage Calendar Quote and Update
A quote of \$5,990.00 plus taxes and shipping was received for the 2024 heritage calendar.
 - 5.2 2024 Work Plan 7
Committee to approve the 2024 Work Plan.
 - 5.3 Heritage Banners 2024

6. **Facade Improvement Applications**
None.
7. **Correspondence**
There was no correspondence received.
8. **New Business**
The heading, New Business, will be changed to Announcements in future agendas.
9. **Date of Next Meeting**
The next meeting is scheduled for November 16, 2023 at 7:00 pm.
10. **Adjournment**



Minutes of Heritage Orangeville

September 21, 2023, 7:00 p.m.

Electronic and In-Person Participation - Heritage Orangeville

The Corporation of the Town of Orangeville

(Chair and Secretary at Town Hall - 87 Broadway)

Orangeville, Ontario

Members Present: L. Addy
H. Daggitt
G. Sarazin
Troy Brett

Members Absent: P. Miron
Councillor D. Sherwood

Staff Present: A. Graham, Secretary
B. Ward, Manager of Planning
M. Adams, Secretary

1. Call to Order

The Chair called the meeting to order at 7 pm.

2. Disclosures of (Direct or Indirect) Pecuniary Interest

None.

3. Adoption of Minutes of Previous Meeting

Recommendation: 2023-015

Moved by Troy Brett

That the minutes of the following meeting are approved.

Carried

3.1 2023-06-15 Heritage Orangeville Minutes

4. Presentations

None.

5. Items for Discussion and Reports

5.1 Heritage Orangeville Calendar Update

The theme for the 2024 calendar is Orangeville Back Lanes. Gary Sarazin gave an overview of the proposed calendar. The Committee agreed they preferred the graphics at the top and the history at the bottom.

Lynda Addy said the naming of the back lanes occurred in 2017 in response to a request by emergency services. She indicated the selected lane names had a historical significance to the buildings.

The Committee should have a draft to review by October 19 in order to make any changes. The calendar should be finalized by November to go to the printers. They will be ready by the end of November for distribution.

The Committee were brainstorming for ideas for the name of the calendar.

Recommendation: 2023-016

Moved by Troy Brett

That the committee approve the name "Down Memory Lane" for the 2024 Heritage Orangeville Calendar.

Carried

5.2 Heritage Banners 2024

Lynda Addy said they had six banners in the past at a cost of approximately \$900. The Committee discussed doing something different this year. It was discussed that by February the Mill Street library should be open again and they could do something interactive in the library for Heritage Week. Lynda Addy suggested bringing some ideas for Heritage Week forward at the next meeting which may include banners.

5.3 Doors Open 2024/2025

Gary Sarazin advised the Committee that there is a Door Open in Niagara on the Lake and one in St. Mary's this year.

The Committee agreed that the Town should spearhead a Doors Open initiative since typically the public will enter Town buildings on a guided tour, such as the courthouse.

5.4 Heritage Walking Tour Video / Footsteps

Staff will connect with the committee about this video as it was unavailable at the meeting.

5.5 Awareness Plaque - 22 Second Street

Recommendation: 2023-017

Moved by L. Addy

That the committee approved the Awareness Plaque for 22 Second Street pending verification of historical information.

Carried

5.6 Renovation - 12 Faulkner Street

The committee discussed this meeting at the presentation items.

The house was constructed in 1888. The owner advised that they purchased the home recently and are proposing some renovations. One of the renovations include replacing the windows which are currently 30-40 years old. They are proposing to replace with the same double hung

windows and black trim. They do not want to keep the cream-coloured paint.

The resident said that they cannot afford to do the windows all at one time and will be done in phases. He asked if they would have to come back each time for approval. The Committee said no that was not necessary.

Brandon Ward advised that a Heritage Permit application is required and that the Heritage Permit will require Council approval. The earliest Council meeting for this report to go forward is October 30.

Recommendation: 2023-018

Moved by H. Daggitt

That the committee approve the following renovations to 12 Faulkner Street:

- replacement of windows, in keeping with the double hung heritage aesthetic

And that as a courtesy the committee recommends viewing the specifications of the window and the paint chips.

Carried

5.7 Location of Watering Trough at Town Hall

Recommendation: 2023-019

Moved by L. Addy

The Committee approve the watering trough to be installed in the same location at Town Hall. If that is not possible, an alternative is the library on the side next to the bank.

Carried

5.8 Heritage Award

Lynda Addy will provide the Committee secretary with some potential candidates and their addresses.

5.9 Community Improvement Program (CIP) Committee

Brandon Ward made a presentation regarding the new Community Improvement Plan (CIP) which was adopted by Council in June 2022. The CIP offers eight financial incentive programs that encourage property owners to improve the use and appearance of their lands and buildings in select Community Improvement Areas. The incentives outlined within the CIP aim to help offset costs related to site improvement, redevelopment, reuse, and/or rehabilitation, as well as brownfield remediation.

Property owners will have to submit an application to apply for a grant. A committee is being formed to review these grant applications. The Terms of Reference for the Committee requires someone from Heritage Orangeville. The Heritage Orangeville member will provide heritage feedback on the applications.

Recommendation: 2023-020

Moved by L. Addy

That the committee appoint Gary Sarazin to sit on the Community Improvement Committee.

Carried

6. Facade Improvement Applications

None.

7. Correspondence

Recommendation: 2023-021

Moved by L. Addy

That the committee receive the correspondence.

Carried

8. New Business

None.

9. Date of Next Meeting

10. Adjournment

The meeting adjourned at 8:07 pm.

Committee Name

Work Plan for 2024

Total Budget Request: \$10,000



Updated: October 12, 2023

	Deliverable / Project	Description	Frequency	Scheduled Date	Location	Lead	Status	Deadline	Budget/Comments
1.	Heritage Week – Banners	To select themes for the vinyl banners located on the median on Broadway and Town Hall.	Once per year	February to March 2024	Downtown Medians	Councillor Sherwood, Lynda Addy, Gary Sarazin		January 2024	Budget: \$4,000 (Special Projects)
2.	Heritage Educations	To allow Committee members the opportunity to attend heritage related educational events Including: possible provincial education session, Ontario Heritage education opportunities	Ongoing	TBD	TBD	Committee		N/A	Budget: \$1,200 Workshops and Memberships (Memberships and Subscriptions)
3.	Heritage Calendar	An annual heritage calendar created and distributed by the Committee for Town residents	Once per year	Fall 2024	N/A	Gary Sarazin Lynda Addy		Printing – November 2024 Distribution - December 2024	Budget: \$4,000 (Special Projects)
4.	Heritage Awareness Plaques	To review and confirm historical information relating to applicant properties	Ongoing	Ongoing	Research may involve library or MoD visits when online searches prove insufficient for confirmation purposes.	Primary: Lynda Addy Alternate: Open		N/A	Budget: N/A (Plaquing Costs)
5.	Collaboration with Mill Street Library	Collaborating project to be determined.	Once per year	TBD	Mill Street branch	Committee		N/A	Budget: \$800 (Special Projects)