



## **Agenda Council Meeting**

**Monday, October 16, 2023, 5:45 p.m.**

**Electronic and In-Person Participation - Council**

**The Corporation of the Town of Orangeville**

**(Mayor and Clerk at Town Hall - 87 Broadway)**

**Orangeville, Ontario**

### **NOTICE**

Members of the public who have an interest in a matter listed on the agenda may, up until 10:00 a.m. on the day of a scheduled Council meeting, email [councilagenda@orangeville.ca](mailto:councilagenda@orangeville.ca) indicating their request to speak to a matter listed on the agenda. There will be an option to provide comments to Council either in person or virtually. Correspondence submitted will be considered public information and entered into the public record.

Members of the public wishing to view the Council meeting or raise a question during the public question period will have the option to attend in-person in Council Chambers, located at Town Hall, 87 Broadway, Orangeville; or by calling 1-289-801-5774 and entering Conference ID: 700 372 010#. The Council meeting will also be livestreamed, for members of the public that wish to view the meeting online, please visit: <https://www.youtube.com/c/OrangevilleCouncil>

### **Accessibility Accommodations**

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### **Pages**

#### **1. Call To Order**

#### **2. Approval of Agenda**

Recommendations:

That the agenda and any addendums for the October 16, 2023 Council Meeting, be approved.

#### **3. Disclosure of (Direct and Indirect) Pecuniary Interest**

#### **4. Closed Meeting**

Recommendations:

That a closed meeting of Council be held pursuant to s. 239 (2) of the Municipal Act for the purposes of considering the following subject matters:

##### **4.1 2023-08-14 Closed Council Minutes**

##### **4.2 Confidential Report - Rail Spur Lands at 33 Centennial Road, CAO-2023-011**

A proposed or pending acquisition or disposition of land by the municipality or local board; a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

**4.3 Confidential Report - Rail Spur Land behind 40 to 50 Centennial Rd. Update, CAO-2023-012**

A proposed or pending acquisition or disposition of land by the municipality or local board; a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

**4.4 Confidential Verbal Report - David Smith, CAO - Public Office Holders**  
Personal matters about an identifiable individual, including municipal or local board employees.

**5. Open Meeting - 7:00 p.m.**

**6. Singing of National Anthem**

**7. Land Acknowledgement**

We would like to acknowledge the treaty lands and territory of the Williams Treaty Nations and the Mississaugas of the Credit First Nation. We also recognize that Dufferin County is the traditional territory of the Wendat and the Haudenosaunee, and is home to many Indigenous people today.

**8. Announcements by Chair**

This meeting is being aired on public television and/or streamed live and may be taped for later public broadcast or webcast. Your name is part of the public record and will be included in the minutes of this meeting.

Any member of the public connecting via telephone is reminded to press \*6 to mute and unmute. Please remain muted until the Chair requests comments or questions from the public.

**8.1 Recognition of Accomplishment to Robin Berger and Nina Little**

Mayor Post to recognize Robin Berger and Nina Little for their dedication and service to Dufferin and Orangeville families as Lactation Specialist and Infant and Child Development.

**8.2 Recognition of Aksel Ebbe**

Mayor Post to welcome Aksel Ebbe to Orangeville, Exchange Student sponsored by the Highlands Rotary Club of Orangeville.

**9. Rise and Report**

Recommendations:

**That the minutes of the 2023-08-14 Closed Council minutes be approved;**

**And that confidential report CAO-2023-011, Rail Spur Lands at 33 Centennial Road, regarding a proposed or pending acquisition or disposition of land by the**

municipality or local board; a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board, be received;

And that confidential report CAO-2023-012, Rail Spur Land behind 40 to 50 Centennial Rd. Update regarding a proposed or pending acquisition or disposition of land by the municipality or local board; a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board, be received;

And that confidential verbal report from David Smith, CAO, Public Office Holders regarding personal matters about an identifiable individual, including municipal or local board employees, be received;

And that staff proceed as directed.

**10. Adoption of Minutes of Previous Council Meeting**

Recommendations:

That the minutes of the following meetings be approved:

**10.1 2023-09-11 Council Meeting Minutes**

7 - 18

**11. Question Period**

Any member of the public connecting via telephone is reminded to press \*6 to mute and unmute.

**12. Presentation, Petitions and/or Delegation**

**12.1 Derek Currie, Manager, Capital Works - Pavement Management Update**  
In-Person

19 - 38

**12.2 David Nairn, Director, Theatre Orangeville - Theatre Orangeville Update**  
In-Person

**12.3 Anthony Zambito, 303-70 First Street - Crosswalk on Dawson Road**  
In-Person

**12.4 Anthony Zambito, 303-70 First Street - #1MillionMarch4Children**  
In-Person

**12.5 Frank Nagy, 312 Howard Crescent - Garbage Bins on Residential Properties and Proposed Changes**  
In-Person

**13. Consent Agenda**

Matters of a routine nature are voted on collectively as one motion, unless a member of Council otherwise requests.

Recommendations:

That all Consent Agenda items for the October 16, 2023 Council Meeting listed under 13.1 Staff Reports, 13.2 Correspondence, and 13.3 Committee/Board Minutes, be received;

And that the month of October be proclaimed as Probus Recognition Month.

**13.1 Staff Reports**

- |               |   |                |
|---------------|---|----------------|
| <b>13.1.1</b> | <b>Council Tasks, CPS-2023-063</b>  | <b>39 - 51</b> |
|               | Recommendations:<br>That report CPS-2023-063, Council Tasks, be received.                                   |                |
| <b>13.1.2</b> | <b>Town of Orangeville Pavement Management Program, INS-2023-058</b>  | <b>52 - 62</b> |
|               | Recommendations:<br>That report INS-2023-058, Town of Orangeville Pavement Management Program, be received. |                |

**13.2 Correspondence**

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|---------------|--|----------------|
| <b>13.2.1</b> | <b>Proclamation Request - Probus Recognition Month</b>                     |                |
| <b>13.2.2</b> | <b>County of Dufferin - Bill C-310</b>                                     | <b>63 - 64</b> |
| <b>13.2.3</b> | <b>Township of Amaranth - Community Safety and Well Being Plan</b>         | <b>65 - 65</b> |
| <b>13.2.4</b> | <b>Township of East Garafraxa - Reducing Municipal Insurance Costs</b>     | <b>66 - 71</b> |
| <b>13.2.5</b> | <b>Township of Melancthon - Bill C-310</b>                                 | <b>72 - 72</b> |
| <b>13.2.6</b> | <b>Town of Shelburne - Bill C-310 - An Act to Amend the Income Tax Act</b> | <b>73 - 73</b> |
| <b>13.2.7</b> | <b>Town of Shelburne - Establishing a Guaranteed Livable Income</b>        | <b>74 - 74</b> |

**13.3 Committee/Board Minutes**

- |                |  |                  |
|----------------|--|------------------|
| <b>13.3.1</b>  | <b>2023-06-07 Committee of Adjustment Minutes</b>                    | <b>75 - 76</b>   |
| <b>13.3.2</b>  | <b>2023-06-07 Mayor's Youth Advisory Council Minutes</b>             | <b>77 - 79</b>   |
| <b>13.3.3</b>  | <b>2023-06-15 Access Orangeville Minutes</b>                         | <b>80 - 83</b>   |
| <b>13.3.4</b>  | <b>2023-06-15 Equity Diversity and Inclusion Committee Minutes</b>   | <b>84 - 85</b>   |
| <b>13.3.5</b>  | <b>2023-06-15 Heritage Orangeville</b>                               | <b>86 - 87</b>   |
| <b>13.3.6</b>  | <b>2023-06-20 Age Friendly Minutes</b>                               | <b>88 - 90</b>   |
| <b>13.3.7</b>  | <b>2023-06-20 Economic Development and Culture Committee Minutes</b> | <b>91 - 95</b>   |
| <b>13.3.8</b>  | <b>2023-06-21 Homelessness Task Force Committee Minutes</b>          | <b>96 - 99</b>   |
| <b>13.3.9</b>  | <b>2023-06-21 Orangeville Police Services Board Minutes</b>          | <b>100 - 114</b> |
| <b>13.3.10</b> | <b>2023-06-28 Orangeville Public Library Board Meeting Minutes</b>   | <b>115 - 119</b> |
| <b>13.3.11</b> | <b>2023-07-05 Committee of Adjustment Minutes</b>                    | <b>120 - 121</b> |
| <b>13.3.12</b> | <b>2023-08-02 Committee of Adjustment Minutes</b>                    | <b>122 - 123</b> |
| <b>13.3.13</b> | <b>2023-08-03 Sustainable Orangeville Minutes</b>                    |                  |



	<b>13.3.14 2023-09-14 Access Orangeville Minutes</b>	<b>124 - 127</b>
<b>14.</b>	<b>Staff Reports</b>	
<b>14.1</b>	<b>Community Group Pavement Markings Update, CMS-2023-042</b>	<b>128 - 131</b>
	Recommendations: That report CMS-2023-042, Community Group Pavement Markings Update, be received.	
	And that Council direct Staff to review future recommendations made by community groups and provide recommendations for Council consideration when appropriate.	
<b>14.2</b>	<b>Hansen Boulevard &amp; Edgewood Valley Update, INS-2023-060</b>	<b>132 - 137</b>
	Recommendations: That report INS-2023-060, Hansen Boulevard and Edgewood Valley Update, be received.	
<b>14.3</b>	<b>Ontario Housing Affordability Task Force Recommendations, Feedback Request, INS-2023-064</b>	<b>138 - 150</b>
	Recommendations: That report INS-2023-064, Ontario Housing Affordability Task Force Recommendations, Feedback Request, be received;	
	And that staff be directed to submit the comments contained in Attachment no. 3 to this report, to the Ministry of Municipal Affairs and Housing, in response to their request.	
<b>14.4</b>	<b>Joint Municipal Water Supply Management Model: Tier 3 Update, INS-2023-065</b>	<b>151 - 161</b>
	Recommendations: That report INS-2023-065, Joint Municipal Water Supply Management Model: Tier 3 Update, be received;	
	And that Council direct Staff to proceed with updating the Tier 3 Water Budget Study as set out in Report INS-2023-065 and the Joint Water Supply Management Model agreement.	
<b>14.5</b>	<b>Engineering Services – Reconstruction of Cardwell Street and Dawson Road, INS-2023-066</b>	<b>162 - 166</b>
	Recommendations: That report INS-2023-066, Engineering Services – Reconstruction of Cardwell Street and Dawson Road, be received;	
	And that Council approve the transfer of funds in the amount of \$23,910.00 from Project # 31122.0000 to Project # 31121.0000	
<b>15.</b>	<b>Notice of Motion Prior to Meeting</b>	
<b>15.1</b>	<b>Councillor Prendergast - Installation of Stop Signs at Preston Drive and Parkinson Crescent</b>	

Recommendations:

WHEREAS the Town of Orangeville and Council must consider the changing needs of residents and their neighbourhoods;

AND WHEREAS neighbourhoods in the Town of Orangeville must be safe for residents who use active transportation such as walking or cycling;

AND WHEREAS Preston Drive is being used temporarily for construction purposes and will remain an emergency access point for the Avalon Long Term Care Home;

AND WHEREAS residents require safe crossing at Parkinson Crescent and Preston Drive to access the Parkinson Crescent Park, including the installation of an all-way stop and subsequent curb ramping;

AND WHEREAS the Town of Orangeville Council is authorized to approve an all-way stop on the basis of the immediate community need;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Council directs Infrastructure Services to install an all-way stop at the corner of Preston Drive and Parkinson Crescent, including the appropriate curb ramping to promote accessibility and active transportation;
2. And that the Town's Traffic By-law (2005-078) be updated to include an all-way stop at the intersection of Preston Drive and Parkinson Crescent

**16. Notice of Motion at Meeting**

**17. Announcements**

**18. By-Laws**

Recommendations:

That the by-laws listed below be read three times and finally passed:

- 18.1 A by-law to confirm the proceedings of the Council of The Corporation of the Town of Orangeville at its closed and regular Council Meeting held on October 16, 2023** 167 - 167

**19. Adjournment**

Recommendations:

That the meeting be adjourned.



## **Council Meeting Minutes**

**September 11, 2023, 7:00 p.m.**

**Electronic and In-Person Participation - Council  
The Corporation of the Town of Orangeville  
(Mayor and Clerk at Town Hall - 87 Broadway)  
Orangeville, Ontario**

Members Present: Mayor L. Post  
Deputy Mayor T. Taylor  
Councillor J. Andrews  
Councillor A. Macintosh  
Councillor T. Prendergast  
Councillor D. Sherwood  
Councillor R. Stevens

Staff Present: C. Cunningham, By-law and Property Standards Officer  
M. Jhajj, Deputy Treasurer  
P. Kelly, Treasurer  
C. Khan, Town Clerk  
T. Kocialek, General Manager, Infrastructure Services  
K. Landry, Acting General Manager, Corporate Services  
K. Lemire, Manager, Economic Development and Culture  
T. MacDonald, Deputy Clerk  
M. Pourmanouchehri, Project Manager, IT Transformation Project  
L. Raftis, Assistant Clerk  
H. Savage, General Manager, Community Services  
D. Smith, CAO

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### **1. Call To Order**

The meeting was called to order at 7:00 p.m.

**2. Approval of Agenda**

**Resolution 2023-283**

Moved by Councillor Stevens

Seconded by Councillor Macintosh

**That the agenda and any addendums for the September 11, 2023 Council Meeting, be approved.**

**Carried Unanimously**

**3. Disclosure of (Direct and Indirect) Pecuniary Interest**

None.

**4. Closed Meeting**

None.

**5. Open Meeting - 7:00 p.m.**

**6. Singing of National Anthem**

David Nairn, Theatre Orangeville provided a pre-recorded version of the National Anthem which was played.

**7. Land Acknowledgement**

The Mayor acknowledged the treaty lands and territory of the Williams Treaty Nations and the Mississaugas of the Credit First Nation. The Mayor also recognized that Dufferin County is the traditional territory of the Wendat and the Haudenosaunee, and is home to many Indigenous people today.

**8. Announcements by Chair**

Mayor Post advised the gallery and viewing audience with respect to the public nature of Council Meetings and that it is webcast. Mayor Post also provided instructions with respect to muting and unmuting during the meeting.

**9. Rise and Report**

None.

**10. Adoption of Minutes of Previous Council Meeting**

**Resolution 2023-284**

Moved by Councillor Andrews  
Seconded by Deputy Mayor Taylor

**That the minutes of the following meetings be approved:**

**2023-08-14 Council Meeting Minutes**

**Carried Unanimously**

**10.1 2023-08-14 Council Meeting Minutes**

**11. Presentation, Petitions and/or Delegation**

**Resolution 2023-285**

Moved by Councillor Andrews  
Seconded by Councillor Stevens

**That Council approve the addition of Graciela Cardenas-Mustafa, 27 Hewitt Street - Procedure By-law Amendments to the agenda at 11.8.**

**Carried**

**11.1 Kelly McDowell, 26-60 First Street, Orangeville - Dufferin Film Festival**

Kelly McDowell, Executive Director, Dufferin Film Festival provided a presentation with respect to hosting Dufferin County's Film Festival August 9 - 10, 2024 and answered questions from Council.

**11.2 Heather Hayes, Executive Director, Orangeville Food Bank - Annual Update for Hunger Awareness Month**

Heather Hayes, Executive Director, Orangeville Food Bank thanked Council for the recent commitment of funding the Orangeville Food Bank with \$25,000 annually for this term of Council. Ms. Hayes spoke to the increase in the use of the Orangeville Food Bank, result of the fall and winter months, the vending machine of food for \$0.25 at Town Hall, the launch of the Neighbours Market in Shelburne and Grand Valley, and the need for temperature controlled space in Orangeville. Ms. Hayes expressed the need for financial assistance, high demand food items, suggested placing a team in the upcoming Out of the Cold event, and answered questions from Council.

**11.3 Rob Howes, 12 Dawson Road, Orangeville Towing & Recovery Services - Towing Services and Vehicle Storage Yard Facility By-law Update**

Rob Howes, 12 Dawson Road, Orangeville Towing & Recovery Services thanked Deputy Mayor Taylor for supporting Towing Services in the Town. Mr. Howes spoke to the Town's Towing Services and Vehicle Storage Yard Facility By-law and issues with it and requested a refund of costs due to the Towing Services and Vehicle Storage Yard Facility By-law expiring at the end of the year.

Zach Cameron, Cameron Services requested the Towing Services and Vehicle Storage Yard Facility By-law be repealed immediately and to receive a refund of the costs incurred.

**11.4 Ian McSweeney, Orangeville Police Services Board Member - Orangeville Police Services Board Update**

Ian McSweeney, Orangeville Police Services Board (OPSB) spoke to the OPSB's new governance framework, adoption of industry best practices, highlighted policies most directly impacting Town Council, next steps for collaboration with Town Council, and answered questions from Council.

**11.5 John Naas, Partner, Blackline Consulting and Abdel Al-Sharif, Engagement Manager, Blackline Consulting - Organizational Review**

John Naas, Partner, Blackline Consulting provided a presentation with respect to the ongoing Organizational Review and spoke to the scope of the review, Blackline Consulting's approach, the timeline, provided initial observations relating to operating expenses, workforce expenses, staff survey results, provided details on the final steps of the process, and answered questions from Council.

**11.6 Ric Ugolini, 19 Cedar Drive - Procedure By-law Amendments**

Ric Ugolini, 19 Cedar Drive thanked staff for removing the dead trees in Rotary Park and expressed concern with the recommendation listed at item 12.3 to remove question period from the Council agenda.

**11.7 Noel Ramsey, 15 Fead Street - Procedure By-law Amendments**

Noel Ramsey, 15 Fead Street expressed opposition to item 12.3 - Procedure By-law Amendments and requested Council to keep question period on the Council Agenda.

**11.8 Graciela Cardenas-Mustafa, 27 Hewitt Street - Procedure By-law Amendments**

Graciela Cardenas-Mustafa, 27 Hewitt Street expressed concern with the removal of the question period and the importance of maintaining public question period.

Note: Council recessed from 8:28 p.m. to 8:40 p.m.

**12. Staff Reports**

Mayor Post introduced Patrick Kelly, Treasurer and welcomed him to the Town.

**12.1 Community Grant Update, CPS-2023-068**

**Resolution 2023-286**

Moved by Councillor Stevens

Seconded by Deputy Mayor Taylor

**That report CPS-2023-068, Community Grant Update, be received,**

**And that Council approve distribution of 2023 Community Grant budgeted funds to the Dufferin Film Festival for \$500 from one time grants;**

**And that Council approve distribution of 2023 Community Grant budgeted funds to the Terry Fox Foundation for \$400 from one time grants.**

**Carried Unanimously**

**12.2 Delegation of Authority Amendment, CPS-2023-058**

**Resolution 2023-287**

Moved by Councillor Andrews

Seconded by Councillor Sherwood

**That report CPS-2023-058, Delegation of Authority, be received;**

**And that Council pass a by-law to amend By-law 2022-075, the Delegation of Authority By-law.**

**Carried Unanimously**

**12.3 Procedure By-law Amendments, CPS-2023-049**

**Resolution 2023-288**

Moved by Deputy Mayor Taylor  
Seconded by Councillor Prendergast

**That report CPS-2023-049, Procedure By-law Amendments, be received;**

**And that Council pass a By-law to amend By-law 064-2017 being a By-law to govern the proceedings of Council and its Committees including amendments to quorum requirements for committees, consent agenda, and replacement of new business, as outlined in report CPS-2023-049;**

**And that Question Period be placed prior to Presentation, Petitions and/or Delegations on the Council agenda.**

**Carried Unanimously**

**12.4 Proposed Increase to Set Fines for Parking and Fire Route By-law Housekeeping Amendment, CPS-2023-059**

**Resolution 2023-289**

Moved by Councillor Macintosh  
Seconded by Councillor Stevens

**That report CPS-2023-059, Proposed Increase to Set Fines for Parking and Fire Route By-law Housekeeping Amendment, be received;**

**And that Council approve the recommended increases to set fines for parking in relation to the Traffic By-law 2005-078 and the Fire Route By-law 2019-011, as amended;**

**And that the current set fines for parking remain in effect until the proposed set fines have been approved by the Ontario Court of Justice;**

**And that Council repeal Schedule M of Traffic By-law Number 2005-078, effective once set fine approval has been received;**

**And that Council amend Fire Route By-law 2019-011 to remove the requirement that authorized signage for a designated fire route is to display the by-law number.**



Carried Unanimously

**12.5 Towing Services and Vehicle Storage Yard Facility  
By-law Update, CPS-2023-066**

**Resolution 2023-290**

Moved by Deputy Mayor Taylor

Seconded by Councillor Prendergast

**That report CPS-2023-066, Towing Services and Vehicle Storage Yard Facility By-law Update, be received;**

**And that Towing Services and Vehicle Storage Yard Facility By-law 2022-079 be amended to exempt applicants from the provisions of the By-law if a provincial certificate issued under the *Towing and Storage Safety and Enforcement Act (TSSEA)* has been obtained and is provided to the satisfaction of the Licence Issuer;**

**And that Towing Services and Vehicle Storage Yard Facility By-law 2022-079 be repealed effective December 31, 2023;**

**And that staff report back to Council, should there be changes made to the timelines relating to the provincial certificate program, pursuant to the TSSEA.**

Carried Unanimously

**12.6 Municipal Collaboration – Uniform Vehicle for Hire By-law, CPS-2023-067**

**Resolution 2023-291**

Moved by Councillor Andrews

Seconded by Councillor Prendergast

**That Report CPS-2023-067, Municipal Collaboration – Uniform Vehicle for Hire By-law, be received;**

**And that Council pass a By-law to authorize the entering into and execution of Service Agreements with each of the Town of Grand Valley, Town of Mono and Town of Shelburne for the purpose of providing Licensing Administration and By-law Enforcement services of a Vehicle for Hire By-law.**

**Carried Unanimously**

**13. Correspondence**

**Resolution 2023-292**

Moved by Councillor Andrews

Seconded by Councillor Prendergast

**That the following correspondence be received:**

**Ministry of Municipal Affairs and Housing - Building Faster Fund**

**Ministry of Municipal Affairs and Housing - Proposal to Return Lands in Ajax to the Greenbelt**

**Town of Caledon - Notice of Public Open Houses and Statutory Public Meeting and Request for Comments - Caledon's Draft Official Plan**

**Township of Melancthon - Changes to MFIPPA**

**Township of Melancthon - Illegal Land Use Enforcement Update**

**Brenda and Lino Chioma, Wardlaw Ave - Procedure By-law Amendments**

**Peggy Bond, 18 Goldgate Cres - Procedure By-law Amendments**

**Carried Unanimously**

**13.1 Ministry of Municipal Affairs and Housing - Building Faster Fund**

**13.2 Ministry of Municipal Affairs and Housing - Proposal to Return Lands in Ajax to the Greenbelt**

**13.3 Town of Caledon - Notice of Public Open Houses and Statutory Public Meeting and Request for Comments - Caledon's Draft Official Plan**

**13.4 Township of Melancthon - Changes to MFIPPA**

**13.5 Township of Melancthon - Illegal Land Use Enforcement Update**

**13.6 Brenda and Lino Chioma, Wardlaw Ave - Procedure By-law Amendments**

**13.7 Peggy Bond, 18 Goldgate Cres - Procedure By-law Amendments**

**14. Committee/Board Minutes**

### **Resolution 2023-293**

Moved by Councillor Sherwood  
Seconded by Councillor Stevens

**That the minutes of the following meetings be received:**

**2023-05-25 Sustainable Orangeville Minutes**

**2023-06-07 Sustainable Orangeville Minutes**

**Carried Unanimously**

**14.1 2023-05-25 Sustainable Orangeville Minutes**

**14.2 2023-06-07 Sustainable Orangeville Minutes**

**15. Notice of Motion Prior to Meeting**

None.

**16. Notice of Motion at Meeting**

None.

**17. New Business**

Councillor Prendergast invited the public to join in on a tree planting event Saturday, October 14, 2023 hosted by Sustainable Orangeville and CVC.

Mayor Post advised the International Plowing Match will be held at the Bowling Green in Amaranth from September 19-23, 2023 and that the Campfire Poets will be performing at the same location Saturday, September 16, 2023.

Mayor Post further advised that the next Town Hall event will be hosted September 26, 2023 at Tony Rose Memorial Sport Centre starting at 6:30 p.m. and the main topics of discussion will be relevant to seniors, recreation, libraries, programs available for seniors and advised that there will be an open question period.

**18. Question Period**

Noel Ramsey, 15 Fead Street thanked Council for preserving question period and suggested another Question Period at the end of the meeting. Mr. Ramsey expressed concern with parking in school zones and a lack of coordination between Orangeville By-law Enforcement and the Ontario Provincial Police (OPP). Mayor Post spoke to By-law Enforcement and OPP's recent school blitz initiative and the number of tickets issued in the first two days of school. Deputy

Mayor Taylor advised that the Town has partnered with the OPP and that the OPP is committed to sending officers to assist when available.

James Jackson, 50 Carlton Drive expressed concern regarding accessibility at the Orangeville Transit Hub, concerns with respect to sidewalks, and the need for a path to the Edelbrock Centre. Tim Kocialek, General Manager, Infrastructure Services advised that staff will follow up with the County to see if there is an opportunity to develop a walkway. Deputy Mayor Taylor asked why there was not a curb on the one side of the road near the Edelbrock Centre. Mr. Kocialek advised staff will investigate and determine whether the construction of the curb may need to wait until the road is reconstructed.

Matthew Smith, 38 McCarthy Street asked if there was a previous design option for the Transit Terminal that included a walkway to the Edelbrock Centre. Tim Kocialek, General Manager, Infrastructure Services advised he would follow up with staff regarding design options. Mr. Smith asked where the desire to amend the procedure by-law came from. Carolina Khan, Clerk spoke to the intent of streamlining the decision-making process at Council meetings.

Ric Ugolini, 19 Cedar Drive asked if there is an opportunity for by-law enforcement to do proactive enforcement, instead of complaint driven. Carolina Khan, Clerk advised that parking and graffiti matters are enforced proactively and spoke to the need to change service levels in order to broaden the scope of proactive enforcement.

Edith Baker, 27 First Street expressed road safety concerns at the corner of First Street and Elizabeth Street and asked if there could be a turning lane added to Elizabeth Street. Tim Kocialek, General Manager, Infrastructure Services advised that staff are working on completing a master plan for the Town's road network in 2024 to assess future traffic demands and create a capital project program.

## **19. By-Laws**

### **Resolution 2023-294**

Moved by Councillor Andrews

Seconded by Councillor Prendergast

**That the by-laws listed below be read three times and finally passed:**

**A by-law to amend By-law 2022-075 being a By-law to delegate certain powers and duties under the Municipal Act, 2001, S.O. 2001, c.25**

**A by-law to amend By-law 2017-064 being a by-law to govern the proceedings of Council and its Committees**

**A by-law to amend By-law 2019-011 being a By-law to designate and regulate fire routes**

**A by-law to amend By-law 2022-079 being a By-law to regulate and license towing services operators, tow truck drivers and vehicle storage yard facilities**

**A by-law to authorize the entering into and execution of Service Agreements with each of the Town of Grand Valley, Town of Shelburne, and Town of Mono for providing Licensing Administration and By-law Enforcement Services of a Vehicle for Hire By-law**

**A by-law to confirm the proceedings of the Council of The Corporation of the Town of Orangeville at its regular Council Meeting held on September 11, 2023**

**Carried Unanimously**

**19.1 A by-law to amend By-law 2022-075 being a By-law to delegate certain powers and duties under the Municipal Act, 2001, S.O. 2001, c.25**

**19.2 A by-law to amend By-law 2017-064 being a by-law to govern the proceedings of Council and its Committees**

**19.3 A by-law to amend By-law 2019-011 being a By-law to designate and regulate fire routes**

**19.4 A by-law to amend By-law 2022-079 being a By-law to regulate and license towing services operators, tow truck drivers and vehicle storage yard facilities**

**19.5 A by-law to authorize the entering into and execution of Service Agreements with each of the Town of Grand Valley, Town of Shelburne, and Town of Mono for providing Licensing Administration and By-law Enforcement Services of a Vehicle for Hire By-law**

**19.6 A by-law to confirm the proceedings of the Council of The Corporation of the Town of Orangeville at its regular Council Meeting held on September 11, 2023**

**20. Adjournment**

**Resolution 2023-295**

Moved by Councillor Stevens  
Seconded by Councillor Macintosh

**That the meeting be adjourned at 9:35 p.m.**

**Carried Unanimously**

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Lisa Post, Mayor

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Carolina Khan, Clerk



# Town of Orangeville: Pavement Management Update

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Derek Currie, Manager, Capital Works  
Infrastructure Services





# Goals and Objectives

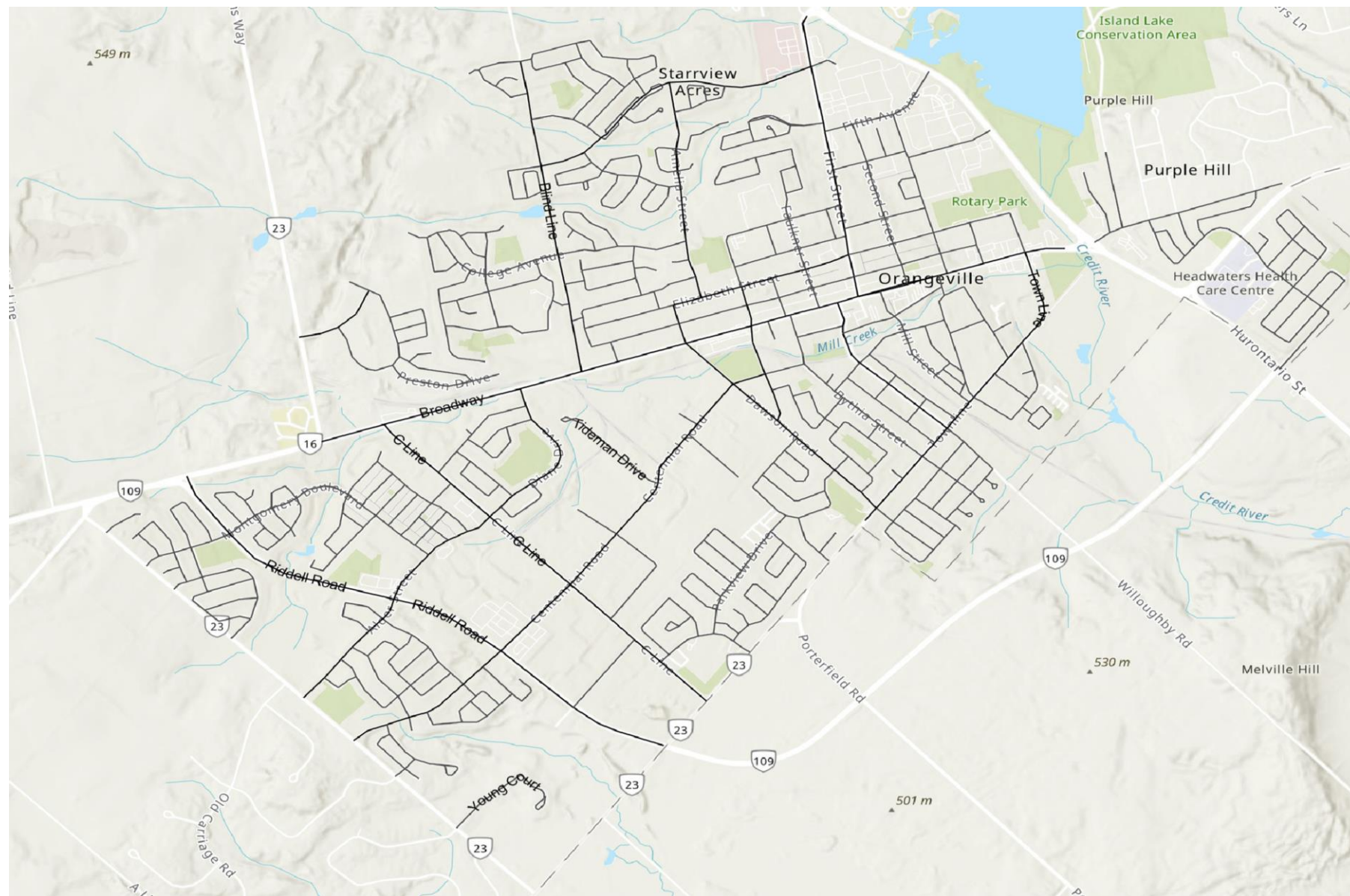
- Pavement Management
- Road Network Asset Management
- Present a funding investment opportunity to preserved and maintained the Town's Road Network



# Asset Management Principles

- What do we own?
- What condition is it in?
- What do we need to do to keep it in good condition?
- When do we need to do it?
- How much will it cost?

What do  
we own?










# Facts regarding Orangeville Roads

- The Town of Orangeville maintains approximately 125 centre lane km's of arterial, collector and local roads
- The replacement value of these roads is approximately \$305 million
- The Town has a robust road reconstruction program.
- Currently, the Town does not have a dedicated road resurfacing program.
- The road network is growing on an average of 3 - 5% per year.

# What Condition is it in?

- Roads are measured by Pavement Condition Index (PCI)
- 2020 Road Condition Survey identified 46% of the Town's roads were in need of repair. Only 31% of the Town's roads were in need of repair as of the 2015 survey.
- Updated Road Survey is currently being completed. Results are due in October

## Pavement Condition Index

Very Good		86 - 100
Good		71- 85
Fair		56 - 70
Poor		41 - 55
Very Poor		26 - 40
Serious		11 - 25
Failed		0 - 10



# Very Good PCI 80 and over

- Pavement is in very good condition with very smooth ride
- Slight surface deformation distresses
- No visible surface defects or cracking distresses





## Good PCI 70 – 80

- Pavement is in good condition with smooth ride
- Slight to moderate surface deformation distresses
- Slight to moderate intermittent surface defects and/or cracking distresses



# Fair

## PCI 60 – 70

- Pavement is in fair condition with acceptable ride
- Intermittent to frequent surface defects and/or cracking distresses
- Localized alligator cracking may be present





## Poor PCI 0 to 60

- Pavement is in poor condition with uncomfortable ride
- Frequent to extensive bumps with frequent to extensive surface defects and/or cracking distresses
- Frequent slight to moderate alligator cracking may be present



# What Condition is it in?

## Road Reconstruction Needs

- 24 road segments identified in 2020 Road Network Study still need work
- 5 segments not identified on 10-year Capital Plan
- 10.7-million dollar funding gap

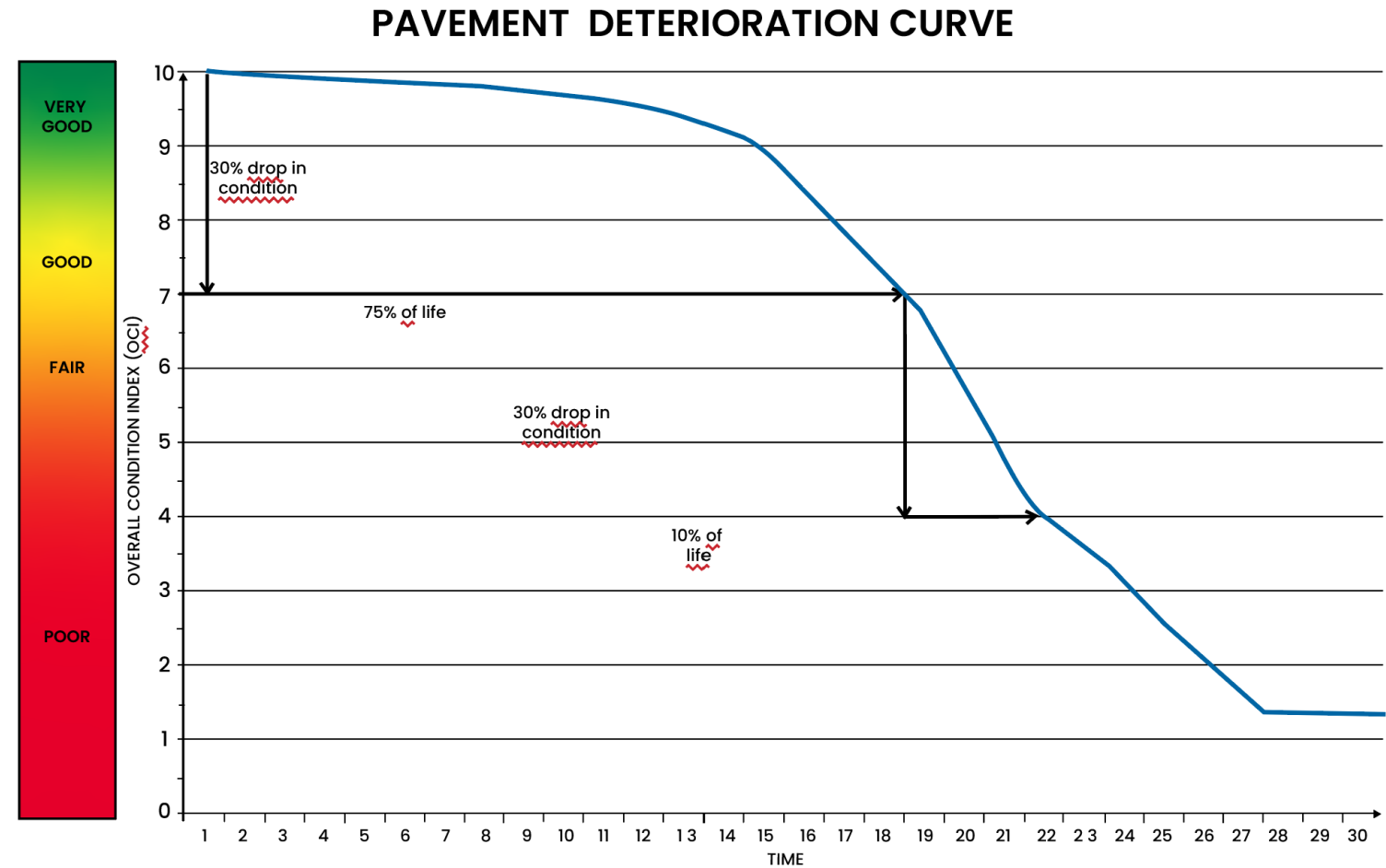
## Road Resurfacing Needs

- 117 road segments identified in 2020 RNS still need work
- 99 segments not identified on 10-year Capital Plan Reduction
- 22.4-million dollar funding gap



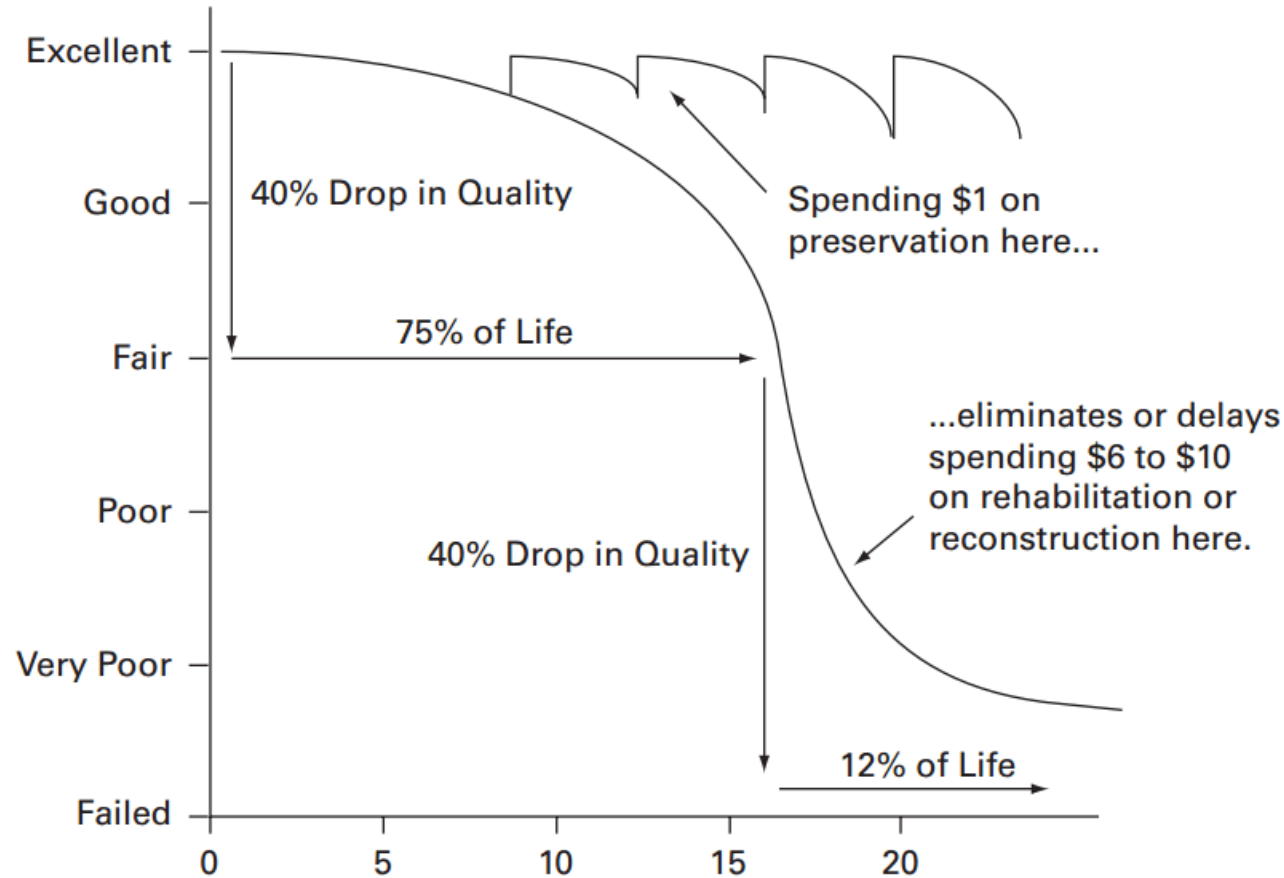
# How do we maintain our roads?

- Pavement typically deteriorates non-linearly; depends on age, maintenance, unique conditions and use



# How do we maintain our roads?

The key is to do the right treatment at the right time



# How should we maintain our roads?

- Year 1 – 20: General maintenance, such as patching, curb replacement and catch basin repairs
- Year 20 – 40: single or double lift resurfacing
- Year 40 – 60: Double lift resurfacing and/or structural repairs
- Year 60 and on: Full Road reconstruction

# How much funding to we need?

- Current needs analysis has identified, in 2023 dollars, a funding gap of 10.7 million for road reconstructions and 22.4 million for road resurfacing.
- At \$70 per square meter for resurfacing as opposed to \$575 for road reconstruction.
- The best value for the Towns dollars is to invest in road resurfacing, rather than road reconstruction.
- Current funding initiatives for road reconstructions should remain the same.

# How much funding to we need?

- The proposed funding for a dedicated road resurfacing program

Year	Funding
2024	\$1,500,000.00
2025	\$1,500,000.00
2026	\$1,500,000.00
2027	\$1,500,000.00
2028	\$1,750,000.00
2029	\$1,750,000.00
2030	\$1,750,000.00
2031	\$1,750,000.00
2032	\$1,750,000.00
2033	\$2,000,000.00



# Broadway — Before Resurfacing

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# Broadway – After Resurfacing

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What happens when  
our roads are not  
invested in?



# Thank you!

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Derek Currie, Manager, Capital Works  
dcurrie@orangeville.ca  
519-941-0440 ext. 2222



**Subject:** Council Tasks

**Department:** Corporate Services

**Division:** Clerks

**Report #:** CPS-2023-063

**Meeting Date:** 2023-10-16

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### Recommendations

That report CPS-2023-063, Council Tasks, be received.

### Background and Analysis

The purpose of the report is to provide Council with a summary of the tasks and action items that have been assigned to staff at Council meetings.

Attachment 1 to this report is a list of completed tasks from June 5, 2023 to August 30, 2023. Attachment 2 is a list of all incomplete and in progress tasks current as of August 30, 2023.

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### Strategic Alignment

#### Strategic Plan

Strategic Goal: Future-Readiness

Objective: Due Diligence

#### Sustainable Neighbourhood Action Plan

Theme: N/A

Strategy: N/A

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**Notice Provisions**

None.

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**Financial Impact**

None.

Respectfully submitted

Karen Landry

Acting General Manager, Corporate Services

Reviewed by

Carolina Khan

Town Clerk, Corporate Services

Prepared by

Lindsay Raftis

Assistant Clerk, Corporate Services

**Attachment(s):**

1. Completed
2. Incomplete and In Progress

Council Meeting Tasks			
Updated as of: August 30, 2023			
Status	Description	Meeting Date	Comments
Completed	2023-199 Moved: Councillor Andrews Seconded: Councillor Sherwood That the Orangeville Hydro 2022 Annual Report be received; And that Council approve the proposed resolution listed in the Orangeville Hydro Limited Agenda for the Annual Shareholder's Meeting scheduled for June 15, 2023; And that Council appoint Lisa Post as proxy, and Andy Macintosh as proxy in the absence of Lisa Post, to attend and to vote for The Corporation of the Town of Orangeville at the Annual Shareholder's Meeting to be held on June 15, 2023 and at any adjournments thereof, revoking any proxy previously given; And that Council direct such proxy to vote in favour of the proposed resolutions listed in the Orangeville Hydro Limited Agenda for the Annual Shareholder's Meeting scheduled for June 15, 2023; And that the Mayor and Clerk be authorized to execute the Proxy Resolution for the Annual Shareholder's Meeting of Orangeville Hydro Limited. Result: Carried Unanimously	6/5/2023 17:30	Completed - Proxy vote provided to Hydro Board for the Shareholder's Meeting on June 15, 2023
Completed	2023-200 Moved: Councillor Macintosh Seconded: Councillor Andrews That report CAO-2023-008, Government Relations Advocacy Plan be received; And that Council adopt the Advocacy Plan priorities (2023/2024) and workplan as presented; And that Council direct staff to report back annually on the advancement of advocacy priorities. Result: Carried Unanimously	6/5/2023 17:30	The initial plan was approved by Council and annual reporting will occur.
Completed	2023-201 Moved: Councillor Stevens Seconded: Councillor Andrews That report CPS-2023-039, Community Grant Update, be received. Result: Carried	6/5/2023 17:30	
Completed	2023-202 Moved: Councillor Andrews Seconded: Councillor Prendergast That Council approve distribution of 2023 Community Grant budgeted funds to the Orangeville Curling Club for \$4,500 from one time grants. Result: Carried	6/5/2023 17:30	
Completed	2023-203 Moved: Councillor Macintosh Seconded: Councillor Stevens That Council approve distribution of 2023 Community Grant budgeted funds to the Royal Canadian Legion Col. Fitzgerald Br. 233 for \$1,600 from one time grants. Result: Carried Unanimously	6/5/2023 17:30	
Completed	2023-204 Moved: Councillor Andrews Seconded: Councillor Stevens That Council approve distribution of 2023 Community Grant budgeted funds to the Orangeville and District Horticultural Society of \$2,000 from multi-year grants. Result: Carried Unanimously	6/5/2023 17:30	
Completed	2023-205 Moved: Councillor Macintosh Seconded: Councillor Sherwood That report CPS-2023-038, 2023 First Quarter Operating Fund Variance, be received. Result: Carried Unanimously	6/5/2023 17:30	
Completed	2023-206 Moved: Councillor Andrews Seconded: Councillor Sherwood That Report CMS-2023-018, Facility Needs Assessment Study Reallocation of Capital Funding, be received; And that Council authorize the transfer of funds from the General Capital Reserve to the Facility Needs Assessment Study in the amount of \$60,000. Result: Carried Unanimously	6/5/2023 17:30	
Completed	2023-208 Moved: Councillor Andrews Seconded: Councillor Macintosh That Report INS-2023-042, 62A-68 First Street, Part Lot Control Exemption, PLC-2022-03, be received; And that the Part Lot Control Exemption Application File No. PLC-2022-03 be approved; And that Council pass a By-law included as Attachment No. 3 to this report, to exempt the subject lands from the Part Lot Control provisions of the Planning Act in order to allow the creation of 40 condominium townhouse lots. Result: Carried Unanimously	6/5/2023 17:30	

Council Meeting Tasks			
Updated as of: August 30, 2023			
Status	Description	Meeting Date	Comments
Completed	2023-209 Moved: Councillor Macintosh Seconded: Councillor Sherwood Be it resolved: That the Council of the Town of Orangeville supports the Township of Amaranth resolution dated April 5, 2023 with respect to shared and combined services; And that the Council of the Town of Orangeville further supports the Township of Melancthon resolution dated May 23, 2023 with respect to Fire Prevention and Protection Services; And that this motion be forwarded to all Dufferin County municipalities, as well as Dufferin County Council, and all local tier Fire Department Boards of Management and Advisory Boards. Result: Carried Unanimously	6/5/2023 17:30	
Completed	2023-214 Moved: Councillor Macintosh Seconded: Councillor Sherwood That the by-laws listed below be read three times and finally passed: A by-law to exempt a portion of Registered Plan 275 from Part Lot Control (RF-4 Corp., Part of Lots 3 and 4, Plan 275, 62A, 64, 66 and 68 First Street, PLC-2022-03) Result: Carried Unanimously	6/5/2023 17:30	
Completed	2023-224 Moved: Deputy Mayor Taylor Seconded: Councillor Andrews That report CMS-2023-019, Mill Street Library, Rotary Park and Alder Pool Update, be received; and That Council approve the Alder Street change order requests as outlined in the report; and That Council approve additional funds of \$3,028,000 from the General Capital Reserve Fund to fund the change orders of Alder Pool; and, That Council approve \$300,000 from the General Capital Reserve Fund to fund the structural analysis of the entire Alder Street Recreation Centre. Result: Carried Unanimously	6/19/2023 17:30	
Completed	2023-227 Moved: Deputy Mayor Taylor Seconded: Councillor Prendergast That Report CMS-2023-024, Lease Extension Orangeville Jean Hamlyn YMCA Child Care Centre, be received; And that Council direct staff to exercise the optional two-year extension as set out in paragraph 2.03 of the Lease Agreement; And that Council direct staff to provide the YMCA of Greater Toronto a further option of a two (2) year term which shall be exercised not less than 180 days prior to July 31, 2025; And that Council approve the Lease Amending Agreement between the Town of Orangeville and YMCA of Greater Toronto; And that Council pass a by-law to enter into an amending agreement and to authorize the Mayor and Clerk to sign the necessary amending agreement. Result: Carried Unanimously	6/19/2023 17:30	
Completed	2023-228 Moved: Councillor Macintosh Seconded: Deputy Mayor Taylor That report CMS-2023-019, Sensitive Receptor Program Update, be received. Result: Carried Unanimously	6/19/2023 17:30	
Completed	2023-229 Moved: Councillor Sherwood Seconded: Councillor Stevens That report CMS-2023-027, Firefighter Memorial Relocation to Orangeville, be received. Result: Carried Unanimously	6/19/2023 17:30	
Completed	2023-230 Moved: Councillor Andrews Seconded: Councillor Prendergast That report CPS-2023-037, Council Tasks, be received. Result: Carried Unanimously	6/19/2023 17:30	
Completed	2023-231 Moved: Councillor Sherwood Seconded: Councillor Macintosh The report INS-2023-029, Saputo Overstrength Agreement, be received; And that the Town enter into a revised overstrength agreement to offset additional operating costs at the water pollution control plant (WPCP); And that Council pass a By-law authorizing the Mayor and Clerk to sign the overstrength agreement attached report INS-2023-029 between Saputo Inc. (formerly Woolwhich Dairy) and the Town of Orangeville. Result: Carried Unanimously	6/19/2023 17:30	Finance considers this complete
Completed	2023-232 Moved: Councillor Sherwood Seconded: Councillor Stevens The report INS-2023-034, Bus Stop Agreement, be received; And that Council consider and approve the attached Bus Stop Agreement with Grey County. And that Council pass a by-law authorizing the Mayor and Clerk to sign the Bus Stop Agreement proposed by the Town of Orangeville to Grey County and attached to report INS-2023-034. Result: Carried Unanimously	6/19/2023 17:30	

Council Meeting Tasks			
Updated as of: August 30, 2023			
Status	Description	Meeting Date	Comments
Completed	2023-233 Moved: Councillor Stevens Seconded: Councillor Macintosh That report INS-2023-043, Community Group Pavement Markings Update, be received; And that Council approve the removal of the crossings at a one time cost of \$3000 - \$5000 and do not reapply any pavement markings; And that Council direct staff to look for different opportunities to recognize the LGBTQ+ and Indigenous Community; And that any future Community Group Pavement Marking requests, be denied. Result: Carried Unanimously	6/19/2023 17:30	
Completed	2023-234 Moved: Councillor Andrews Seconded: Deputy Mayor Taylor That report INS-2023-044, Budget Revision for Additional Funding for Repairs to the Clocktower, be received; And that Council approve a revision to the approved 2023 Budget to add an additional \$50,000 for the repair of the existing clock tower located within the Broadway median between First and Second Streets and that the additional funds be taken from the General Reserves; And that Council direct staff to procure the services for the repair (sole source) through the Verdin Company of Woodstock Ontario. Result: Carried	6/19/2023 17:30	
Completed	2023-235 Moved: Councillor Andrews Seconded: Deputy Mayor Taylor That report INS-2023-045, Road Network Survey Budget Amendment, be received; And that Council approve the creation of a new Capital Project for the consulting services required to collect pavement data and analysis for all of the Towns arterial, collector and local roads; And that Council approve the allocation of funding in the amount of \$55,000.00 from the General Capital Reserve to the new Capital Project for the engineering services required to collect pavement data analysis for all of the Towns arterial, collector and local roads. Result: Carried Unanimously	6/19/2023 17:30	
Completed	2023-236 Moved: Councillor Andrews Seconded: Councillor Macintosh That report INS-2023-046, Storm Water Management Ponds Budget Amendment; Reallocation of Project Funds, be received; And that Council approve the creation of a new Capital Project for the engineering services required to perform a holistic condition survey of all of the Towns stormwater management ponds; And that Council approve the creation of a new Capital Project for the engineering and project management services required for the detailed design and approvals for stormwater pond retrofitting; And that Council approve the reallocation of funding in the amount of \$300,000.00 from the approved 2023 Budget from Capital Project 26029.0000 to the new Capital Project for the engineering services required to perform a holistic condition survey of all of the Towns stormwater management ponds; And that Council approve the reallocation of funding in the amount of \$880,531.00 from the approved 2023 Budget from Capital Project 26029.0000 to the new Capital Project for the engineering and project management services required for the detailed design and approvals for stormwater pond retrofitting. Result: Carried Unanimously	6/19/2023 17:30	
Completed	2023-237 Moved: Councillor Macintosh Seconded: Councillor Andrews That Council supports the resolutions passed by the Townships of Amaranth and Melancthon regarding School Bus Stop Arm Cameras.	6/19/2023 17:30	Email of the resolution passed was sent to Amaranth and Melancthon on June 23.
Completed	2023-240 Moved: Councillor Stevens Seconded: Councillor Macintosh That the by-laws listed below be read three times and finally passed: A by-law to authorize the entering into and execution of a Lease Amending Agreement with the YMCA of Greater Toronto for the operation of a licensed childcare centre located at 65 McCarthy Street Result: Carried Unanimously	6/19/2023 17:30	
Completed	2023-240 Moved: Councillor Stevens Seconded: Councillor Macintosh That the by-laws listed below be read three times and finally passed: A by-law to authorize entering into and execution of an Overstrength Agreement with Saputo Inc. for the purpose of offsetting additional operating costs at the Water Pollution Control Plant in the Town of Orangeville Result: Carried Unanimously	6/19/2023 17:30	
Completed	2023-240 Moved: Councillor Stevens Seconded: Councillor Macintosh That the by-laws listed below be read three times and finally passed: A by-law to authorize the entering into and execution of a Bus Stop Agreement with The Corporation of the County of Grey for the provision of a Bus Stop in the Town of Orangeville Result: Carried Unanimously	6/19/2023 17:30	
Completed	2023-240 Moved: Councillor Stevens Seconded: Councillor Macintosh That the by-laws listed below be read three times and finally passed: A by-law to amend By-law 2023-025 being a By-law to establish a Committee of Adjustment for the Town of Orangeville Result: Carried Unanimously	6/19/2023 17:30	



Council Meeting Tasks			
Updated as of: August 30, 2023			
Status	Description	Meeting Date	Comments
Completed	2023-253 Moved: Councillor Andrews Seconded: Deputy Mayor Taylor That report INS-2023-048, Appointment of Building Inspectors, be received; And that Council pass a by-law to appoint Luke Ryan and Ryan Winder as Building Inspectors for the Town of Orangeville. Result: Carried Unanimously	7/10/2023 18:30	
Completed	2023-258 Moved: Councillor Andrews Seconded: Deputy Mayor Taylor That the by-laws listed below be read three times and finally passed: A by-law to repeal by-law 2015-086 Result: Carried Unanimously	7/10/2023 18:30	
Completed	2023-258 Moved: Councillor Andrews Seconded: Deputy Mayor Taylor That the by-laws listed below be read three times and finally passed: A by-law to provide for the levy and collection of special charge upon ratable property in the Orangeville Business Improvement Area in the Corporation of the Town of Orangeville for the Year 2023 Result: Carried Unanimously	7/10/2023 18:30	
Completed	2023-258 Moved: Councillor Andrews Seconded: Deputy Mayor Taylor That the by-laws listed below be read three times and finally passed: A by-law to amend By-law 2022-075 being a By-law to delegate certain powers and duties under the Municipal Act, 2001, S.O. 2001, c.25 Result: Carried Unanimously	7/10/2023 18:30	
Completed	2023-258 Moved: Councillor Andrews Seconded: Deputy Mayor Taylor That the by-laws listed below be read three times and finally passed: A by-law to appoint David Smith as Chief Administrative Officer for the Town of Orangeville Result: Carried Unanimously	7/10/2023 18:30	
Completed	2023-258 Moved: Councillor Andrews Seconded: Deputy Mayor Taylor That the by-laws listed below be read three times and finally passed: A by-law to provide for the appointment of Building Inspector (Luke Ryan) for the Town of Orangeville and repeal by-laws 1997-104, 1997-105, and 2020-025 Result: Carried Unanimously	7/10/2023 18:30	
Completed	2023-258 Moved: Councillor Andrews Seconded: Deputy Mayor Taylor That the by-laws listed below be read three times and finally passed: A by-law to provide for the appointment of Building Inspector (Ryan Winder) for the Town of Orangeville Result: Carried Unanimously	7/10/2023 18:30	
Completed	2023-258 Moved: Councillor Andrews Seconded: Deputy Mayor Taylor That the by-laws listed below be read three times and finally passed: A by-law to amend By-law 2016-110 being a By-law to prescribe the types of fires, time during which fires may be set, and the precautions to be observed by the person(s) setting fires in the open air; and the requirements and fees for fire permits Result: Carried Unanimously	7/10/2023 18:30	
Completed	2023-259 Moved: Councillor Andrews Seconded: Councillor Sherwood That the by-laws listed below be read three times and finally passed: A by-law to authorize the entering into and execution of a Concession Agreement with Community Living Dufferin for the purpose of providing Food/Beverage Services at the concession stands at Alder Recreation Centre and the Tony Rose Memorial Sport Centre Result: Carried Unanimously	7/10/2023 18:30	
Completed	2023-248 Moved: Councillor Sherwood Seconded: Councillor Andrews That report CMS-2023-025, Concession Agreement Community Living Dufferin, be received; And that Council approve the lease agreement between the Town of Orangeville and Community Living Dufferin for the period August 1, 2023 to December 31, 2026, with an option for an additional two years; And that Council pass a by-law to enter into an agreement and to authorize the Mayor and Clerk to execute the agreement and any other documents required to complete the transaction. Result: Carried Unanimously	7/10/2023 18:30	Agreement fully executed



Council Meeting Tasks			
Updated as of: August 30, 2023			
Status	Description	Meeting Date	Comments
Completed	2023-249 Moved: Councillor Andrews Seconded: Councillor Macintosh That report CPS-2023-042, Procurement Policy Amendment, be received; And that Council approve the Procurement Policy and the Disposal of Assets Policy attached to report CPS-2023-042; And that Council pass a By-law to repeal By-law 086-2015 regarding the Provision of Legal Services Policy. Result: Carried Unanimously	7/10/2023 18:30	
Completed	2023-250 Moved: Councillor Andrews Seconded: Deputy Mayor Taylor That report CPS-2023-044, 2023 Business Improvement Area Levy, be received; And that Council adopt the 2023 BIA levies as proposed for the 2023 fiscal year; And that Council pass a by-law to provide for the 2023 levy and collection of a special charge upon ratable property in the Orangeville Business Improvement Area. Result: Carried Unanimously	7/10/2023 18:30	
Completed	2023-252 Moved: Councillor Stevens Seconded: Councillor Macintosh That report CPS-2023-048, Policy Approval and Administration - CAO and Other Appointment By-laws, be received; And that Council pass a by-law to amend the Delegation of Authority By-law 2022-075 and to repeal By-laws 2006-108, 2008-022, 2013-051, 2013-091, 2013-095, 2015-061, 2015-094, 2016-091, 2017-002, 2017-076, 2017-077, 2018-010 and 2019-029; And that Council pass a by-law to appoint David Smith as the Towns Chief Administrative Officer effective July 24, 2023. Result: Carried Unanimously	7/10/2023 18:30	
Completed	2023-277 Moved: Councillor Macintosh Seconded: Councillor Sherwood That report CPS-2023-053, 2024 Council Meeting Schedule, be received; And that Council adopt the 2024 Council Meeting Schedule attached to report CPS-2023-053. Result: Carried Unanimously	8/14/2023 17:30	
Completed	223-278 Moved: Councillor Andrews Seconded: Councillor Prendergast That the month of September 2023 be proclaimed as Childhood Cancer Awareness Month; And that September 16 - 24, 2023 be proclaimed as National Coaches Week; And that the following correspondence be received: Proclamation Request - Childhood Cancer Awareness Month Proclamation Request - National Coaches Week County of Dufferin - Notice of Adoption - Official Plan Amendment Number 2 County of Dufferin - Notice of Adoption - Official Plan Amendment Number 3 Town of Caledon - Illegal Land Use Enforcement Update Township of East Garafraxa - Right-to-Repair Movement Township of East Garafraxa - Notice of No Appeal - Township Wide Zoning By-law Amendment Township of Melancthon - Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement Result: Carried Unanimously	8/14/2023 17:30	Proclamations are completed.
Completed	2023-280 Moved: Councillor Andrews Seconded: Councillor Prendergast That the by-laws listed below be read three times and finally passed: A by-law to authorize the entering into and execution of a four (4) year Amendment to Agreement with each of the Town of Mono, the Township of Amaranth, and the Township of East Garafraxa for the purpose of providing fire services Result: Carried Unanimously	8/14/2023 17:30	
Completed	2023-280 Moved: Councillor Andrews Seconded: Councillor Prendergast That the by-laws listed below be read three times and finally passed: A by-law to appoint Patrick Kelly as Treasurer for the Town of Orangeville Result: Carried Unanimously	8/14/2023 17:30	
Completed	2023-266 Moved: Councillor Macintosh Seconded: Councillor Andrews That report CMS-2023-031, Skills Development Grant Fund - New Fire Training Facility Application, be received. Result: Carried Unanimously	8/14/2023 17:30	Report received by COuncil. Staff to apply for the grant.
Completed	2023-267 Moved: Councillor Stevens Seconded: Councillor Andrews That report CMS-2023-032, 2022 Economic Development and Culture Annual Report, be received. Result: Carried Unanimously	8/14/2023 17:30	

Council Meeting Tasks			
Updated as of: August 30, 2023			
Status	Description	Meeting Date	Comments
Completed	2023-270 Moved: Councillor Macintosh Seconded: Councillor Andrews That report INS-2023-049, Update on Climate Change Initiatives, be received. Result: Carried Unanimously	8/14/2023 17:30	
Completed	2023-272 Moved: Councillor Andrews Seconded: Councillor Macintosh That report INS-2023-054, Funding for a New Columbarium at Greenwood Cemetery, be received; And that Council approve the purchase of the additional Columbarium section from Shelburne Memorials Limited with the purchase being funded from General Capital Reserves in the amount of \$30,000; And that Council approve the transfer of \$30,000 from General Capital Reserves for the purchase of the New Columbarium at Greenwood Cemetery. Result: Carried Unanimously	8/14/2023 17:30	
Completed	2023-273 Moved: Councillor Andrews Seconded: Councillor Prendergast That Report INS-2023-056, Community Improvement Committee Terms of Reference, be received; And that the Terms of Reference for the Community Improvement Committee as attached to this report, be approved; And that Council appoint Deputy Mayor Taylor to serve on this Committee; And that staff proceed with the recruitment of members pursuant to the Committee composition outlined in the Terms of Reference. Result: Carried Unanimously	8/14/2023 17:30	
Completed	2023-275 Moved: Councillor Andrews Seconded: Deputy Mayor Taylor That report CPS-2023-060 Treasurer Appointment, be received; And that Council pass a by-law to appoint Patrick Kelly as Treasurer for the Town. Result: Carried Unanimously	8/14/2023 17:30	

Council Meeting Tasks			
Updated as of: August 30, 2023			
Status	Description	Meeting Date	Comments
In Progress	2021-320 Moved: Mayor Brown Seconded: Deputy Mayor Macintosh That report INS-2021-053, Humber Lands, Primacare Proposal and Options for Determining Future Land Use(s), be received; And that Council direct staff to proceed with Option 1 as outlined in report INS-2021-053 to pursue discussions with Primacare to facilitate a proposed development concept for the Humber Lands; And that Council direct the CAO to pursue negotiations with Primacare for the purchase of up to one half of the Humber Lands for fair market value and to report back to Council on the progress of these negotiations. Result: Carried Unanimously	9/27/2021 19:00	Primacare proponents determining updated development concept for Humber Land acquisition negotiations
In Progress	2022-075 Moved: Councillor Sherwood Seconded: Councillor Post That Report INS-2022-013, Dufferin County Municipal Comprehensive Review, Draft Land Needs Analysis, be received; And that staff proceed to engage in consultation regarding the County of Dufferin Municipal Comprehensive Review update to the County Official Plan with respect to implications for the Town of Orangeville; And that staff report back to Council with any update in the County Municipal Comprehensive Review process, as appropriate. Result: Carried	2/28/2022 17:30	
In Progress	2022-128 Moved: Councillor Peters Seconded: Councillor Taylor And that Confidential Report, 5 Henry Street, Appeal of a Committee of Adjustment Decision, INS-2022-024 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and advice that is subject to solicitor-client privilege, including communications necessary for that purpose, be received; And that the Towns legal counsel be directed to advise the Tribunal that the Town takes no position with respect to the appeal filed by the applicant concerning a decision of the Committee of Adjustment to refuse their applications for consent and minor variances for the property at 5 Henry Street;	4/11/2022 17:30	Town solicitor advising the Tribunal of the Town's non-participation in the appeal.
In Progress	2022-148 Moved: Councillor Peters Seconded: Councillor Andrews That Confidential Verbal Report, Andrew Biggart, Town Solicitor and Ed Brennan, CAO - Ontario Land Tribunal Appeal, Cachet Developments regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and advice that is subject to solicitor-client privilege, including communications necessary for that purpose, be received. Deputy Mayor Macintosh assumed the Chair at 7:06 p.m. Result: Carried	4/25/2022 17:30	
In Progress	2022-149 Mayor Brown declared a conflict on this matter and turned off his camera and microphone during discussion of this matter. Moved: Councillor Peters Seconded: Councillor Andrews That Report INS-2022-029, 41 William Street, Settlement of Appeal, File Nos RZ-2021-01, A-02/21, B-01-21 and OLT-21-001692 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and advice that is subject to solicitor-client privilege, including communications necessary for that purpose, be received; And that the Town Solicitor be authorized to execute Minutes of Settlement as attached to report INS-2022-029, subject to any minor refinements as deemed necessary by the Towns solicitor, in support of the proposed development as outlined in report INS-2022-029. Mayor Brown resumed the Chair at 7:08 p.m. Result: Carried Unanimously	4/25/2022 17:30	executed minutes of settlement for May 11 OLT hearing
In Progress	2022-153 Moved: Councillor Sherwood Seconded: Councillor Andrews That report CAO-2022-005, titled Fire Hall Repurposing into Crisis Care Bed Facility and land for Habitat Build Project be received; And that staff be directed to continue to proceed with the option of redeveloping the second floor of the Fire Hall into a Crisis Care Facility; And that staff be directed to seek alternate land options suited for a residential Habitat for Humanity Build; And that staff will report back on the continuing progress of these projects; Result: Carried	4/25/2022 17:30	Until the new fire hall is completed, the Town cannot develop the second floor of the current fire station. New fire hall is anticipated to be operational in 2025 and the design of the second floor will be revisited at that time. In addition, ongoing discussions continue with Habitat for Humanity for a location.
In Progress	2022-230 Moved: Deputy Mayor Macintosh Seconded: Councillor Post That Report CMS-2022-04 Fire Station Design and Capital Funding be received; And That Council approve the proposed Fire Station floor plan which contains a total of 2,661.61 square metres (28,649.33 sqft.) of operational space; And that Council approve the Fire Station site plan which is situated on a 3.6825 Acre (14,902.51 square metres) parcel of land on the corner of Centennial Road and Commerce Road; And that staff be directed to prepare application for capital funding in the amount of \$5,000,000 from the Federation of Canadian Municipalities Green Municipal Fund Program to design and construct the Fire Station to Net Zero standards. And that Council direct staff to include additional funding in the projected amount of \$5,000,000 (rounded) in the 2023-24 capital budgets to cover cost of the Fire Station Project. Note: Mayor Brown requested that consideration be given to shifting the building on the site to the east to benefit the surplus lands. Result: Carried	6/13/2022 19:00	Following the July 10 Council Meeting, there was a recommendation to cease moving forward with the FCM Green Municipal Fund Program, Net-Zero building standards.  The architect modified the location slightly. The buildings position is currently ideal for grading and servicing. There is still as an opportunity to sever the land and sell the west side.
In Progress	2022-263 Moved: Councillor Taylor Seconded: Councillor Andrews That report CPS-2022-010 False Alarms Calls, be received; And that staff review and assess false alarm data provided by the OPP on a bi-weekly basis and focus on education as an initial step; And that staff report back to Council during the 2023 budget process on the resourcing required to develop a False Alarm By-law and program on a permanent basis. Result: Carried	7/11/2022 18:15	Staff will report back in Q4 of 2023 on recommendations and outcomes to date.

Council Meeting Tasks			
Updated as of: August 30, 2023			
Status	Description	Meeting Date	Comments
In Progress	<p>2022-266 Moved: Councillor Peters Seconded: Mayor Brown That Attachment No. 6, Design Guidelines be removed from report INS-2022-047, regarding a Recommendation to Adopt a New Community Improvement Plan (CIP), for further discussion at the August 8, 2022 Council meeting; Result: Carried Unanimously</p> <p>2022-267 Moved: Councillor Andrews Seconded: Councillor Post That report INS-2022-047, regarding a Recommendation to Adopt a New Community Improvement Plan (CIP), with Attachment No. 6, Design Guidelines removed, be received; And that Council pass a By-law as included in Attachment No.1, to designate the Town of Orangeville as a Community Improvement Project Area (CIPA); And that Council pass a By-law as included in Attachment No. 2, to adopt the new 2022 Community Improvement Plan for the Town of Orangeville, as included in Attachment No. 3, representing a new comprehensive revitalization strategy for the Community Improvement Project Area; And that By-law No. 55-90, being the By-law to designate the Downtown Community Improvement Project Area and to adopt the Downtown Orangeville Community Improvement Plan, be repealed. And that staff be directed to establish a Community Improvement Reserve Fund for implementing the 2022 Community Improvement Plan and reallocate \$30,000 from the Façade Improvement Grant Program fund within Corporate Allocations to the Community Improvement Reserve Fund; And that staff be directed prepare submissions for the 2023 budget for additional funding required to administer and implement the Plan and its programs; And that staff be directed to bring a follow-up report to Council in the first quarter of 2023 to outline recommendations regarding the implementation of the Plan and the appropriate programs to be funded in 2023.</p> <p>Result: Carried</p> <p>Note: With respect to the Design Guidelines there is a Site Plan Approval Procedures and Design Guidelines Policy listed on SharePoint that may need to be updated as the design guidelines regarding the CIP are reviewed.</p>	7/11/2022 18:15	CIP approved and 2023 budget approval for CIP Reserve Fund. Ec Dev tasks completed.
Incomplete	Information Update - Building Modernization and Energy Saving Collaboration, CPS-2022-056 - That a follow-up report will be brought to Council once the final Bidder has been selected with recommendations to proceed.	8/8/2022 18:15	
In Progress	<p>2022-319 Moved: Councillor Taylor Seconded: Councillor Post That report CPS-2022-065, Towing Services and Vehicle Storage Yard Facility By-law, be received; And that Council pass a by-law to regulate and license towing services and vehicle storage yard facilities; And that staff report back with respect to storage rates for medium and heavy duty vehicles, clean-up rates, and licensing of medium and heavy duty vehicles. Result: Carried</p>	9/12/2022 17:30	By-law adopted, report back Q3 2023.
In Progress	<p>2022-336 Moved: Councillor Peters Seconded: Councillor Taylor That Sustainable Neighbourhood Action Plan Progress Report be brought back to Council by Q4 2024. Result: Carried</p>	9/26/2022 19:00	Will begin preparing second progress report in Q1/2024. Q1 - to gather status of actions. Q2 - prepare draft progress report. Q3 - submit to council.
In Progress	Report back to Council on the cost of running fire services on a 24 hour basis and the sensitive receptor by-law	11/25/2022 9:00	Sensitive Receptor update has been scheduled for June 19th as follow up from the May 1 2023 update. 24 Hour Service Update is scheduled for May 15 2023.
In Progress	<p>2023-036 Moved: Deputy Mayor Taylor Seconded: Councillor Prendergast That report CPS-2023-009, Regulatory By-law Review Work Plan Update, be received; And that staff continue with the completion of the following by-laws in 2023: Parks and Special Events Tow Truck Licensing (review and report back) Animals Hens Pilot Program Lawn Watering Traffic including Encumbering Highway, Road Occupancy, Sale of Goods, Montgomery Village, Fouling of a Highway* Topsoil Removal Discharge of Water into Sanitary and Storm Sewer And that, subject to budget approval, staff review the following additional regulatory by-laws in 2023: Noise, Restaurant Licensing, Records Retention, Smoke Free Municipal Public Places; And that staff report back on the sensitive receptor program and report on any amendments that may be required to the open air burning by-law in 2023. Result: Carried Unanimously</p>	1/23/2023 18:00	Report CMS-2023-026 went before Council on June 19, 2023 which provided an update on the sensitive receptor program and amendments to be made to the open air burning by-law in 2023. Community Services portion is complete. Parks and Special Events - Complete.
In Progress	<p>2023-037 Moved: Councillor Andrews Seconded: Deputy Mayor Taylor That report INS-2022-030, Analysis of Bill 23 (More Homes for Everyone Act, 2022) and Bill 23 (More Homes Built Faster Act, 2022), be received; And that staff proceed in the manner as outlined in report INS-2022-030. Result: Carried Unanimously</p>	1/23/2023 18:00	Staff updating Official Plan policies and preparing pre-consultation procedures, to prepare new pre-consultation By-law and review application fees
In Progress	<p>2023-058 Moved: Councillor Andrews Seconded: Deputy Mayor Taylor That report INS-2022-049, Electric Bus Feasibility Study and Fleet Transition Plan, be received. And that Council pass a by-law to enter into an agreement with Infrastructure Canada and authorize the Mayor and Clerk to sign the Contribution Agreement between Infrastructure Canada and the Corporation of the Town of Orangeville along with any other related documents necessary to finalize the transaction and obtain related partnership funding. And that staff be directed to engage the professional services of HDR Inc. to complete the Electric Bus Feasibility Study and Fleet Transition Plan for the Town of Orangeville at a total cost of \$ 104,100 (plus HST), with the Town of Orangevilles share of project costs to be \$20,820 (plus HST). And that the Mayor and Clerk be authorized to sign the agreement and any other documents required to complete the transaction with HDR Inc. on behalf of the Corporation of the Town of Orangeville and affix the corporate seal thereto. Result: Carried Unanimously</p>	2/6/2023 17:45	Task 1 of 5 completed. Currently on Task 2. Aiming to complete the complete study by October/November 2023.

Council Meeting Tasks			
Updated as of: August 30, 2023			
Status	Description	Meeting Date	Comments
In Progress	2023-105 Moved: Councillor Stevens Seconded: Councillor Macintosh That report CAO-2023-003, Commemoration Donation Framed Jerseys for Arenas, be received; And that Council accept the donation of the two framed Hockey Jerseys commemorating local NHL Referee Shandor Alphonso to be displayed in the Alder Recreation Centre and Tony Rose Memorial Sports Centre. Result: Carried Unanimously	3/20/2023 18:45	Facilities Supervisor has connected with Mr. Lavery and will assist in the placement and hanging of the donated frames once received. As of August 8, 2023 the jerseys have not been received.
In Progress	2023-107 Moved: Councillor Andrews Seconded: Councillor Sherwood That report CMS-2023-002, Parks and Events By-law, be received; And that Council pass a by-law to manage and regulate the use of parks, special events and film production in the town as presented; And that Council repeal the following by-laws and policies: By-laws 7-81, 76-2008 and 128-2016 Parks and Facilities Permit Terms and Conditions Policy Parks and Open Space Unusable Conditions Policy Vehicle in Facilities Policy Outdoor Permit Special Event Policy Result: Carried Unanimously	3/20/2023 18:45	
In Progress	2023-118 Moved: Councillor Prendergast Seconded: Deputy Mayor Taylor That the by-laws listed below be read three times and finally passed: A by-law to Manage and Regulate the Use of Parks, Special Events and Film Productions in the Town Result: Carried Unanimously	3/20/2023 18:45	Staff are in the midst of developing the intake process for applications and communication plan.
In Progress	2023-141 Moved: Councillor Prendergast Seconded: Councillor Andrews That Report CMS-2023-007, Proposed Program to Provide Free Menstrual Products in Town Facilities, be received; And that Staff be authorized to procure and install product dispensers to provide free menstrual products in washroom facilities operated by the Town as selected by Staff; And that the one-time installation and branding costs of \$6,257 is funded through the Facilities Materials and Supplies operating budget; And that the 2023 annual expense of \$10,950 to administer and implement the program is funded through the Tax Rate Stabilization Reserve; And that Staff be directed to include the future annual expense to administer and implement the program into the 2024 Budget for consideration by Council. Result: Carried Unanimously	4/17/2023 18:45	Conceptual branding has been drafted. The units have been ordered. Program to be up and running in Fall 2023
Incomplete	2023-136 Moved: Councillor Andrews Seconded: Councillor Stevens That Council receive the presentation from Primacare Living Solutions Inc.; And that staff be directed to obtain an appraisal of the Humber lands; And that staff report back on, lot sizes, water capacity, and requisite planning considerations. Result: Carried Unanimously	4/17/2023 18:45	Finance considers this complete
In Progress	2023-168 Moved: Councillor Andrews Seconded: Councillor Stevens That report INS-2023-027, Interim Community Emissions Reduction Target, be received; And that Council adopt an interim community emissions reduction target of 10% below 2016 levels by 2030, and 40% below 2016 levels by 2040 to align with the interim community targets set out in the 2021 Dufferin Climate Action Plan; And that Council direct staff to develop a Community Climate Action Plan in collaboration with Dufferin Countys Climate and Energy Division. Result: Carried Unanimously	5/1/2023 16:30	Draft template for action plan is complete. Finishing up the action tables for County and Town staff to review. Project completion timeline Q4 2023/Q1 2024
In Progress	2023-207 Moved: Councillor Prendergast Seconded: Councillor Andrews That report CMS-2023-020, Telecommunications Review - Status, be received; And that Council approve the change in scope, 2023 Capital Project LMR and PSBN (20.000.380.0000.20380.45599), to focus solely on upgrading the LMR system and not to include the implementation of the PSBN. Result: Carried Unanimously	6/5/2023 17:30	Developing scope of work will release tender documents once complete.
Incomplete	2023-210 Moved: Councillor Prendergast Seconded: Councillor Sherwood That the following correspondence be received: Wayne Sumbler, 15 Andrew Avenue - Petition For Parking Restrictions - Andrew Avenue Result: Carried Unanimously Note: That Infrastructure Services reports back to Council with respect to the above correspondence.	6/5/2023 17:30	

Council Meeting Tasks			
Updated as of: August 30, 2023			
Status	Description	Meeting Date	Comments
In Progress	2023-226 Moved: Councillor Macintosh Seconded: Deputy Mayor Taylor That report CMS-2023-022, Temporary Relocation of Off-Leash Dog Park, be received; And that Council approve the temporary relocation of the Orangeville Off-Leash Dog Park from Hansen Boulevard to 49 Town Line, Orangeville; And that Council approve an additional \$25,000 from the Parks and Recreation Reserve for the temporary relocation of the Orangeville Off-Leash Dog Park; And further that staff be directed to return to council for direction if it is determined through the Environmental Study that remediation of the proposed new site would be required; And that a land acquisition strategy be completed; And that staff report back to Council with a permanent Off-Leash Dog Park location. Result: Carried	6/19/2023 17:30	Staff to report back in 2024 with recommendations for a permanent location and budgetary costs.  Finance added \$25K to budget as per recommendation
In Progress	2023-254 Moved: Councillor Sherwood Seconded: Councillor Stevens That Report CMS-2023-029, Rebecca Hills Park Additional Funding, be received; And that Council approve a revision to the approved 2023 Budget to add an additional \$30,000.00 for the design and construction of Rebecca Hills Park and that the additional funds be taken from the General Capital Reserves. Result: Carried Unanimously	7/10/2023 18:30	The contractor has been awarded the tender. Working on the construction schedule.
In Progress	2023-247 Moved: Deputy Mayor Taylor Seconded: Councillor Macintosh That report CMS-2023-021, New Fire Station Net Zero versus Non-Net Zero Construction, be received; And that Council direct staff to continue with the design and construction of the Fire Station to non-net-zero standards; And that Staff report back to Council through the 2024 budget process on the allocation of funds to construct the Fire Station. Result: Carried	7/10/2023 18:30	Working with the architect to finalize the details, and apply for site plan and building permits. Then the tendering phase will begin.
In Progress	2023-251 Moved: Councillor Macintosh Seconded: Councillor Stevens That report CPS-2023-046, 2023 First Quarter Capital Progress, be received; And that staff reprioritize the projects identified in Table 5 of Report CPS-2023-046 and report back to Council through the 2024 Budget process on the reallocation or contribution back to the designated reserves. Result: Carried Unanimously	7/10/2023 18:30	To be addressed through the 2024 Budget process.
Incomplete	2023-255 Moved: Councillor Macintosh Seconded: Councillor Andrews That report INS-2023-050, 780 Broadway, Non-decision Appeal of Application Files: OPZ-2020-03 and SPA-2020-10, be received; And that staff and the Towns legal counsel be directed to attend any Ontario Land Tribunal (OLT) Pre-Hearing and/or Case Management Conference(s) convened for the appeals filed by Millwick Acquisitions Corp. for their applications for Official Plan Amendment, Zoning By-law Amendment and Site Plan Approval, based on a decision not being made within the timeframes prescribed by the Planning Act; And that staff and legal counsel report back to Council as necessary, with respect to any update(s) concerning the status of these appeals. Result: Carried Unanimously	7/10/2023 18:30	
Incomplete	2023-246 Moved: Deputy Mayor Taylor Seconded: Councillor Macintosh That staff investigate the possibility of a 5.75 metre, versus a 6 metre, reconstruction of Church Street; And that staff be authorized to reduce the width of the road to 5.75 metres, if deemed feasible by the General Manager of Infrastructure Services. Result: Carried Unanimously	7/10/2023 18:30	
Incomplete	Staff to report to Council with respect to additional funding required for the Hansen Blvd Bridge - Lower Monora Creek capital project.	7/10/2023 18:30	
Incomplete	Staff to report to Council with respect to additional funding required for the GUDI Well Treatment Upgrades capital project.	7/10/2023 18:30	
Incomplete	Staff to report to Council with respect to additional funding required for the Dudgeon Reservoir Structure Inspection capital project.	7/10/2023 18:30	
In Progress	2023-268 Moved: Councillor Andrews Seconded: Councillor Stevens That report CMS-2023-033, Fire Service Agreements, be received; And that Council adopt the fee structure as outlined in report CMS-2023-033, Fire Service Agreements; And that Council authorize the Mayor and Clerk to execute a four (4) year Amendment to Agreement with each of the Town of Mono, the Township of Amaranth and the Township of East Garafraxa to provide fire services, as attached to report CMS-2023-033, Fire Service Agreements. Result: Carried Unanimously	8/14/2023 17:30	Sent to Clerks to execute

Council Meeting Tasks			
Updated as of: August 30, 2023			
Status	Description	Meeting Date	Comments
Incomplete	2023-276 Moved: Councillor Prendergast Seconded: Councillor Macintosh That report CPS-2023-062, Community Grant Update, be received. And that Council approve distribution of 2023 Community Grant budgeted funds to the Headwaters Communities in Action (for HFFA) for \$1,000 from one time grants, And that Council approve distribution of 2023 Community Grant budgeted funds to Parkinson Canada Inc. for \$739 from one time grants, And that Council approve distribution of 2023 Community Grant budgeted funds to Gotta Run Racing of \$2,000 from one time grants. Result: Carried Unanimously	8/14/2023 17:30	
Incomplete	2023-280 Moved: Councillor Prendergast Seconded: Councillor Stevens Whereas kite fighting is a sport in which participants aim to cut the kite string and fell the opponents kite; And whereas kite lines are often composed of metal, wire, piano wire, fishing line or nylon that can be chemically treated and coated in crushed glass; And whereas kite fighting is an environmentally destructive sport with kites and hazardous lines being abandoned and disregarded after game play; And whereas the Town of Orangeville has a responsibility to protect the natural environment from unnecessary and purposeful litter and destruction of property; Now therefore be it resolved that Council direct staff to report back on prohibiting Kite Fighting within the Town of Orangeville to prevent further willful destruction to municipal and private property. Result: Carried Unanimously	8/14/2023 17:30	
Incomplete	2023-269 Moved: Councillor Prendergast Seconded: Deputy Mayor Taylor That report INS-2023-052, Boulevard Tree Inventory and Tree Canopy Assessment, be received; And that Council direct staff to solicit input from the public regarding tree preservation measures; And that Council direct staff to investigate the resources and logistics necessary to implement a tree preservation by-law; And that Council direct staff to report back with a framework for the development of a tree preservation by-law that includes community input; And that Council direct staff to report back with an additional allocation of \$80,000 in the 2024 Budget deliberations to achieve the urban tree canopy target of 40% by 2040; And that Council direct staff to investigate industry best practices with respect to pruning and maintenance of the existing tree canopy. Result: Carried Unanimously	8/14/2023 17:30	
Incomplete	2023-265 Moved: Councillor Macintosh Seconded: Councillor Stevens That report INS-2023-051, Sewer Line Warranty Program, be received; And that Council direct staff to enter into discussions with Service Line Warranties of Canada (SLWC) for the purpose of entering into an agreement with the vendor for the purpose of offering warranty protection for water, sanitary and storm services to the residents of Orangeville; And that staff report back to Council with the progress on those discussions at a later Council meeting in the fall of 2023. Result: Carried Unanimously	8/14/2023 17:30	
Incomplete	2023-271 Moved: Councillor Andrews Seconded: Councillor Prendergast That report INS-2023-053, Transit Update, be received. Result: Carried Unanimously	8/14/2023 17:30	
Incomplete	2023-274 Moved: Deputy Mayor Taylor Seconded: Councillor Macintosh That report CPS-2023-050, Budget 2024 Schedule and Direction, be received; And that Council endorse receiving a 5-year budget outlook for Operating Budget and a 10-year budget outlook for Capital Budget deliberations; And that Council approve a cost-of-living allowance of 2.5% as a guideline to report a budget for non-union staff salaries in the proposed 2024 budget; And that Council approve an additional \$700,000 to bring the 2024 contribution to the capital Budget from \$2.8M to \$3.5M and annual incremental increases of 2% subject to review after the completion of the Towns Asset Management Plan. Result: Carried Unanimously	8/14/2023 17:30	

**Subject:** Town of Orangeville Pavement Management Program

**Department:** Infrastructure Services

**Division:** Capital Works

**Report #:** INS-2023-058

**Meeting Date:** 2023-10-16

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## **Recommendations**

**That report INS-2023-058, Town of Orangeville Pavement Management Program, be received.**

## **Background and Analysis**

The Town of Orangeville has 125 centre lane kilometres (km) of roads with a replacement value of 305 million dollars. An investment this important should be carefully preserved and maintained for the residents of Orangeville. Sound asset management practices not only aligns with the Strategic goals of the Town, but also in the long-term will save millions of dollars in road reconstructions and maintenance.

Infrastructure Services is committed to providing quality services while balancing its financial responsibilities. Maintaining the condition of our roads encourages economic growth, tourism and connectivity of our neighbourhoods while reducing our carbon footprint. This report will outline the current state of the Town's roads, how the Town's pavement condition deteriorates over time and long-term funding requirements needed to maintain an acceptable level of service.

A Road Network Survey is designed to provide the Town with a thorough set of pavement data used to maintain, develop a pavement management system and to implement a Capital maintenance plan for all Town roads. A Road Network Survey is a valuable tool for municipalities to manage their road system by documenting the existing road infrastructure as well as providing a means of monitoring the condition of the system. The primary goal of the study is to identify deficiencies in the existing road and laneway networks and prepare resurfacing and reconstruction strategies to maintain and upgrade the system. It is a component of the Town's Asset Management Plan, providing the basis for developing priorities on a needs basis which will be invaluable in preparing future funding applications.



It is necessary to update the Road Network Survey on a regular basis to provide an accurate assessment of the Town's roads to ensure that the funding available for the capital improvements is used as effectively as possible.

The last Road Needs Study was completed by Triton Engineering in 2020 which identified that 46% of the Town's roads were in need of repair. The updated survey that is being completed this fall, will provide the Town with a Pavement Condition Index (PCI), see figure 1 and a 10-year Capital Plan will be derived from this data.

Pavement Condition Index		
Good		86-100
Satisfactory		71-85
Fair		56-70
Poor		41-55
Very Poor		26-40
Serious		11-25
Failed		0-10

Council approved Report INS-2023-013 at its June 19, 2023, meeting; providing direction to staff to hire a consultant to update the Road Needs Study, as the information gathered from the 2020 study was outdated and opinion based. The new study will be an analytical data-based survey providing more accurate data and information.

Going forward, the Town will complete a Town wide Road Network Survey every 3 years, instead of the traditional every 5-years.

Pavements do not deteriorate over time in a straight-line linear fashion, as illustrated in figure 2, typically pavement condition drops slowly with the first 75% of its life, then deterioration accelerates at an exponential rate.

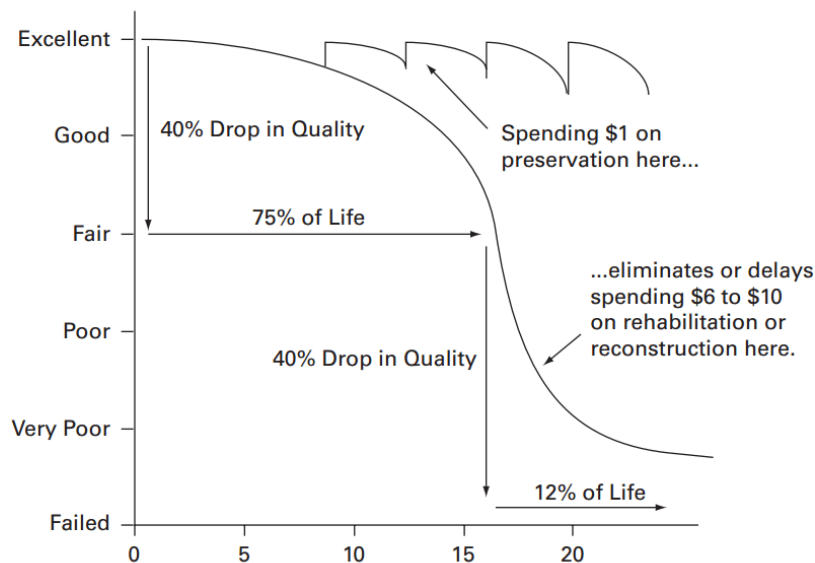


Figure 2

There are two major mechanisms to addressing road condition issues:

(1) Roads Requiring Full Reconstruction.

Roads in this category will require full reconstruction for one or a combination of the following reasons:

- Pavement has deteriorated to the extent that full replacement is required;
- Insufficient existing road base;
- Lack of drainage such as storm sewers;
- Roads that are not build to current urban standards such as no curbs or sidewalks
- Roads that require replacement of underground water & sewer infrastructure which affects a significant portion of the road.

(2) Roads requiring a single or double lift resurfacing.

Roads in this category require resurfacing to rehabilitate the roads and maintain the integrity of the base structure before they reach the condition of a more costly full reconstruction.

***In today's dollars, a road requiring to receive a double lift resurfacing treatment will cost approximately \$70.00 per square metre of road, whereas a road requiring to be fully reconstructed will cost approximately \$575.00 per square metre.***

Proper pavement management employing a comprehensive program of resurfacing at the appropriate time results in a road lasting longer at a lower cost over the roads life cycle. A road resurfacing undertaken at the optimum time cost approximately 1/8<sup>th</sup> the cost of a full road reconstruction.

### State of Town Roads

In 2020 Triton Engineering was retained to provide an opinion-based road condition survey analysis, providing a pavement condition index (PCI) of the roads in Orangeville. Findings from this report concluded that 46% of the Town's roads have been identified as having improvements needs in the next 10 years, in addition to regular maintenance. This is comprised of roads that have been improved as well as new subdivision roads that have been assumed. The percentage of roads that need improvements has increased from 39% in the 2015 road condition survey. As a result of the 2020 study, Triton Engineering produced a list of roads that would require to be fully reconstructed and/or resurfaced over the next 10 years.

Currently, an analytical data-based road survey providing more accurate data is being conducted and the information will be available before the end of 2023.

The Town has a robust full road reconstruction program. The combined value of the streets that were identified in the 10-year program in 2020 and that still remain on the list is \$57,236,400.00, which represents 24 streets, whereas Council has approved in principle the reconstruction of 19 streets with a value of \$ 46,518,011.00 for reconstruction in the 10-year Capital forecasted budget, see appendix A. This does represent a funding gap of \$10,718,389.00 for the Towns Road Reconstruction Program and does not include additional funds for inflation

The Town's road resurfacing program is not as advanced as it could be. Currently there are 117 street segments that are on the list of streets that are in need of being resurfaced, that were identified by Triton Engineering. The value to resurface these 117 streets segments is \$24,696,730.00. \$2,268,720.00 has been approved in principle in the 10-year Capital Budget, representing the resurfacing of only 8 streets. This is leaving a gap in resurfacing funding of \$22,428,010.00. See appendix B

As these streets get older, as discussed earlier in this report, the deterioration will grow at an exponential rate and will need to fully reconstructed instead of needing to be resurfaced. If the funding gap in the resurfacing program is allowed to stand at "status quo", there is a potential of this gap expanding to almost 180 millions dollars.

Resurfacing a street with a PCI value of 65 to 75 can potentially extend the life of the road by 20 years.

As roads deteriorate, vehicle speeds reduce and fuel consumption and levels of emissions change. Maintaining roads will reduce our carbon footprint. The Canadian Automobile Association (CAA) estimates that vehicles will use up to 4% more fuel when driving over roads that are not smooth. All vehicles, whether gasoline, diesel or electric use energy to move, some of that energy is being wasted with under maintained roads. Cracks and bumps will also wear down tires, shock absorbers and suspensions, thus increasing vehicle maintenance cost.

A copy of the proposed 2024 Road Resurfacing Program is included with this report as Appendix C.

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## Strategic Alignment

### Strategic Plan

Strategic Goal: Future Readiness

Objective: Sustainability - Secure the financial viability of the municipality

### Sustainable Neighbourhood Action Plan

Theme: Transportation system

Strategy: Promoting a shift to more sustainable and efficient transportation to move people and goods

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## Notice Provisions

N/A

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**Financial Impact**

Infrastructure Services is recommending, through the budget process, that Council consider the creating of a Town wide yearly Road Resurfacing Program with the following funding scenario.

Year	Funding
2024	\$1,500,000.00
2025	\$1,500,000.00
2026	\$1,500,000.00
2027	\$1,500,000.00
2028	\$1,750,000.00
2029	\$1,750,000.00
2030	\$1,750,000.00
2031	\$1,750,000.00
2032	\$1,750,000.00
2033	\$2,000,000.00

Respectfully submitted

Tim Kocialek, P.Eng., PMP  
General Manager, Infrastructure Services

Prepared by

Derek Currie  
Manager, Capital Works

**Attachment(s):** 1. Appendix A  
2. Appendix B  
3. Appendix C



## Appendix A

## 2024 TO 2033 ROAD RECONSTRUCTION PROGRAM

\*\* Derived from the 2020 Road Needs Study

STREET NAME	FROM	TO	Cost	PCI	Proposed Year of Construction	Approved Budget
AVONMORE CRES	Edelwild Drive	Edelwild Drive	\$2,624,800	59	Not on forecast	\$0
GREEN STREET	Chisholm Street	Townline	\$1,698,400	63	On 10 year forecast	\$154,000
BYTHIA STREET	Princess Street	Cul de Sac	\$2,161,600	64	2025	\$1,813,000
DUFFERIN STREET	John Street	Ontario Street	\$3,526,000	64	2025	\$3,526,000
CARDWELL STREET	Townline	Dufferin Street	\$1,192,000	64	2024	\$1,192,000
CARDWELL STREET	Princess Street	Dufferin Street	\$2,534,000	64	2028	\$2,534,000
AMANDA STREET	Townline	Front Street	\$3,597,200	65	2027	\$3,597,200
ANDREW AVENUE	Dufferin Street	Cul de Sac	\$1,855,000	65	2025	\$1,855,000
ERINDALE AVENUE	Princess Street	Dufferin Street	\$2,911,000	65	2026	\$2,911,000
ONTARIO STREET	Princess Street	Victoria Street	\$1,268,000	65	2024	\$1,268,000
VICTORIA STREET	John Street	Ontario Street	\$3,417,000	65	2024	\$3,375,811
CARLTON DRIVE	Madison Avenue	Lawrence Avenue	\$3,315,000	68	2030	\$3,315,000
HILLSDALE AVENUE	Bredin Parkway	Goldgate Crescent	\$1,003,600	69	Not on forecast	\$0
THIRD AVENUE	First Street	Third Street	\$2,981,800	69	2028	\$2,981,000
EDELWILD DRIVE	Century Drive	Parkview	\$4,940,800	69	2032	\$3,500,000
FOURTH AVENUE	Second Street	Third Street	\$1,621,200	69	Not on forecast	\$0
BYTHIA STREET	Townline	Church Street	\$4,400,400	69	2031	\$3,900,000
HILLSIDE DRIVE	Dawson Road	Centre Street	\$1,235,200	71	2033	\$1,243,000
STEVEN STREET	Dufferin Street	Cul de Sac	\$1,521,000	71	2025	\$1,521,000
BYTHIA STREET	Church Street	Bridge	\$926,400	71	Not on forecast	\$0
CALEDONIA ROAD	Princess Street	Dufferin Street	\$1,930,000	76	2027	\$1,835,000
ZINA STREET	First Street	Louisa St	\$3,508,000	78	2032	\$3,508,000
DUFFERIN STREET	Ontario Street	Erindale Avenue	\$2,489,000	79	2026	\$2,489,000
WELLINGTON ST. SOUTH	Wellington Street	Mill Street	\$579,000	84	Not on forecast	\$0
			\$57,236,400			\$46,518,011

# Report No. INS-2023-058 Attachment 2

Appendix B

## 2024 TO 2033 RESURFACING LIST

\*\* Derived from the 2020 Road Needs Study

STREET NAME	FROM	TO	Cost	PCI	Comments
FIRST STREET	McCarthy Street	Fead Street	\$132,300	57	
FIRST STREET	First Avenue	McCarthy Street	\$128,800	57	
BROADWAY	John Street	Centre Street	\$515,200	57	
BROADWAY	Townline	Wellington Street	\$422,100	66	
BROADWAY	Blind Line	0.42 km West of Blind Line	\$411,600	66	proposed for 2025 -\$175,000
FIRST STREET	Broadway	First Avenue	\$142,800	67	
BLIND LINE	Broadway	College Avenue	\$515,900	67	
MADISON AVENUE	Dawson Road	Lawrence Avenue	\$201,600	68	
JOHN STREET	Townline	Victoria Street	\$136,850	68	
DAWSON ROAD	Hillsdale Avenue	Broadway	\$252,700	68	proposed for 2024 -\$143,000
RUSTIC CRESCENT	Edelwild Drive	Edelwild Drive	\$400,000	68	proposed for 2024 - \$400,000
MARGARET STREET	Townline	Hannah Street	79800	69	proposed for 2028 - \$343,000
THIRD STREET	Broadway	Second Avenue	\$392,000	69	
GOLDGATE CRESCENT	Hillsdale Avenue	Hillsdale Avenue	\$218,400	70	
GOLDGATE CRESCENT	Darsam Court	Hillsdale Avenue	\$56,000	70	
MEADOW DRIVE	St. Andrew Drive	College Avenue	\$148,400	70	
HANSEN BOULEVARD	Blind Line	Amelia Street	\$803,600	70	proposed for 2026 -\$857,000
STARVIEW CRESCENT	First Street	Mono Boundary	\$160,580	71	
TOWNLINE	S.T.P	Orange Street	\$83,300	71	
TOWNLINE	Broadway	S.T.P	\$232,050	71	
JOHN STREET	Victoria Street	Town Limit	\$120,120	72	proposed for 2029 -\$120,120
JOHANNA DRIVE	Parkview Drive	Edelwild Drive	\$67,200	74	
CRIMSON CRESCENT	Fourth Avenue	0.17km north of Fourth Avenue	\$100,800	74	proposed for 2025 -\$123,000
HANSEN BOULEVARD	Amelia Street	First Street	\$715,400	74	
TOWNLINE	Alexander Street	Mill Street	\$91,140	75	
Lane 6-N-7 (Daisy Lane)	Fern Street	Gooseberry Street	\$49,000	75	
Lane 2-E-1 (Westminster Lane)	Clara Street	Louisa Street	\$33,600	75	
BLIND LINE	College Avenue	Hansen Boulevard	\$423,500	75	
FIRST STREET	Fourth Avenue	Fifth Avenue	\$211,050	75	
C LINE	Centennial Road	Brenda Boulevard	\$693,000	75	
KAREN COURT	Burbank Crescent	Burbank Crescent	\$168,000	77	
ROBB BOULEVARD	Centennial Road	C Line	\$369,600	77	
TOWNLINE	Orange Street	Alexander Street	\$142,800	77	
ROLLING HILLS DRIVE	Howard Crescent	Highway 9	\$304,150	78	
ROLLING HILLS DRIVE	McCannell Avenue	Howard Crescent	\$177,100	78	
SHERBOURNE STREET	Broadway	Second Avenue	\$134,400	78	proposed for 2028 -\$161,000
TOWNLINE	Mill Street	John Street	\$153,720	78	
C LINE	Brenda Boulevard	Broadway	\$292,600	78	
TOWNLINE	John Street	William Street	\$61,600	79	
Lane 2-E-4 (Lacrosse Lane)	Faulkner Street	Lane 2-N-2 (Penny Lane)	\$33,600	79	
Lane 2-E-2 (Westminster Lane)	Louisa Street	Faulkner Street	\$35,700	79	
PHEASANT DRIVE	45m south of Meadow Drive	40m north of Passmore Avenue	\$128,800	80	
McCANNELL AVENUE	Highway 10	Rolling Hills Drive	\$212,800	80	

FEAD STREET	First Street	Faulkner Street	\$154,700	80	
TOWNLINE	Dawson Road	Highway 136	\$154,000	80	
FIELDGATE DRIVE	Passmore Avenue	College Avenue	\$56,000	80	
STILL COURT	Passmore Avenue	0.16km S of Passmore Ave.	\$89,600	81	
COLLEGE AVENUE	Birch Street	Blind Line	\$239,400	81	
CLARA STREET	Elizabeth Street	McCarthy Street	\$67,200	81	
CENTENNIAL ROAD	C Line	Riddell Road	\$392,700	81	
FIFTH AVENUE	First Street	Second Street	\$84,000	81	
FIFTH AVENUE	Second Street	Third Street	\$117,600	81	
LISA MARIE DRIVE	Michael Drive	Rebecca Drive	\$173,600	82	
QUARRY DRIVE	Chisholm Street	Chisholm Street	\$224,000	82	
MEADOW DRIVE	Fieldgate Drive	St. Andrew Drive	\$254,800	82	
KENSINGTON PLACE	College Avenue	College Avenue	\$408,800	82	
ALDER STREET	C Line	Montgomery Boulevard	\$267,540	82	
ALDER STREET	Montgomery Boulevard	Riddell Road	\$359,590	82	
AMELIA STREET	Credit Creek Boulevard	Woodvale Court	\$132,300	82	
AMELIA STREET	College Avenue	Credit Creek Boulevard	\$182,700	82	
AMELIA STREET	Elizabeth Street	McCarthy Street	\$67,200	82	
AMELIA STREET	McCarthy Street	Jackson Court	\$56,000	82	
ALDER STREET	Riddell Road	B Line	\$456,750	82	
DIANE DRIVE	Broadway	C Line	\$526,400	82	
PATTERSON COURT	Eastview Crescent	Some 60m west of Eastview Cres.	\$33,600	83	
LAWTON COURT	Eastview Crescent	150m east of Eastview Cres.	\$78,400	83	
LEWIS DRIVE	Bailey Drive	Faith Drive	\$131,600	83	
EASTVIEW CRESCENT	Blind Line	Blind Line	\$302,400	83	
PASSMORE AVENUE	Meadow Drive	Pheasant Drive	\$313,600	83	
BUCKINGHAM STREET	Althorp Drive	Spencer Avenue	\$201,600	83	
REBECCA DRIVE EAST	Lisa Marie Drive	Bailey Drive	\$44,800	83	
REBECCA DRIVE WEST	Bailey Drive	Lisa Marie Drive	\$156,800	83	
COLLEGE AVENUE	Fieldgate Drive	Elaine Drive	\$220,500	83	
CENTRE STREET	Dawson Road	C.P.R. Tracks	\$292,600	83	
FIFTH AVENUE	Third Street	Highway 10	\$298,900	83	
AMELIA STREET	Jackson Court	College Avenue	\$59,850	83	
JOHN STREET	Townline	Broadway	\$526,400	83	
HOWARD CRESCENT	Joshua Road	Howard Crescent	\$98,000	84	
WALSH CRESCENT	Amelia Street	Amelia Street	\$173,600	84	
FAITH DRIVE	Lisa Marie Drive	Rebecca Drive	\$170,800	84	
JORDAN DRIVE	Rolling Hills Drive	Howard Crescent	\$112,000	84	
JEFFERS COURT	Elaine Drive	110m east of Fieldgate Drive	\$134,400	84	
LISA MARIE DRIVE	Michael Drive	Michael Drive	\$190,400	84	
HENRY STREET	John Street	Margaret Street	\$17,220	84	
ALTHORP DRIVE	Buckingham Street	Buckingham Street	\$106,200	84	
HOWARD CRESCENT	Joshua Road	Joshua Road	\$187,600	84	
BAILEY DRIVE	Scott Drive	Rebecca Drive	\$168,000	84	
BEECHFIELD CRESCENT	Credit Creek Boulevard	Credit Creek Boulevard	\$285,600	84	
PHEASANT COURT	45m south of Meadow Drive	300m SE of Meadow Drive	\$189,000	84	
SCOTT DRIVE	Blind Line	Hansen Boulevard	\$212,800	84	
HOWARD CRESCENT	Rolling Hills Drive	Joshua Road	\$249,200	84	
ABBAY ROAD	Alder Street	Spencer Avenue	\$275,520	84	
LAKEVIEW COURT	Buena Vista Drive	400m north of Buena Vista Dr.	\$207,200	84	
LISA MARIE DRIVE	Scott Drive	Michael Drive	\$201,600	84	

MEADOW DRIVE	Pheasant Drive	Fieldgate Drive	\$492,800	84	
EDELWILD DRIVE	Rustic Crescent	Parkview Drive	\$95,200	84	
CREDIT CREEK BOULEVARD	Hansen Boulevard	Amelia Street	\$330,400	84	
JOSHUA ROAD	Rolling Hills Drive	Howard Crescent	\$162,400	84	
MICHAEL DRIVE	Hansen Boulevard	Lisa Marie Drive	\$56,000	84	
COLLEGE AVENUE	Amelia Street	Birch Street	\$134,400	84	
SPENCER AVENUE	B Line	Cornwall Gate	\$573,300	84	
CENTURY DRIVE	Townline	C Line	\$319,200	84	
JULL COURT	Edenwood Crescent	.03km S of Edenwood Cres.	\$16,800	85	
OAKWOOD CRESCENT	Credit Creek Boulevard	Credit Creek Boulevard	\$240,800	85	
EDENWOOD CRESCENT	Credit Creek Boulevard	Credit Creek Boulevard	\$296,800	85	
BALSAM STREET	Thompson Road	Montgomery Boulevard	\$113,400	85	
PERRY ROAD	Jay Crescent	Rolling Hills Drive	\$145,600	85	
PHEASANT DRIVE	40m north of Passmore Avenue	College Avenue	\$145,600	85	
JAY CRESCENT	Rolling Hills Drive	Rolling Hills Drive	\$386,400	85	
THOMPSON ROAD	Alder Street	Cottonwood Street	\$201,600	85	
FIELDGATE DRIVE	College Avenue	Jeffers Court	\$128,800	85	
SECOND STREET	Broadway	Lane 3-E-1	\$45,500	85	
ST. ANDREW DRIVE	Blind Line	Meadow Drive	\$44,800	85	
HILLSIDE DRIVE	Centre Street	Bythia Street	\$112,000	85	
COLLEGE AVENUE	Blind Line	Fieldgate Drive	\$239,400	85	
CLARA STREET	McCarthy Street	Northmen Way	\$95,200	85	
CLARA STREET	Zina Street	Elizabeth Street	\$61,600	85	

\$24,696,730

\$2,268,720

Total Road Needs	\$24,696,730.00
Total Planned	\$2,268,720.00
Funding Gap	\$22,428,010.00

Appendix C

## 2024 PROPOSED ROAD RESURFACING PROGRAM

STREET NAME	FROM	TO	LENGTH (m)
DAWSON ROAD	MAIDISON AVENUE	LAWRENCE AVENUE	275
TOWNLINE	200 m east of CEDAR	HWY. 136	640
BROADWAY	JOHN STREET	CENTRE STREET	250
RUSTIC CRESCENT	EDELWILD DRIVE	EDELWILD DRIVE	425
THIRD STREET	BROADWAY	SECOND AVENUE	100
GOLDGATE CRESCENT	HILLSDALE AVENUE	DARSAM COURT	500
HILLSDALE AVENUE	GOLDGATE CRESCENT	GOLDGATE CRESCENT	100
MEADOW DRIVE	St. ANDREW DRIVE	COLLEGE AVENUE	75
St.ANDREW DRIVE	MEADOW DRIVE	BLIND LINE	275



September 19, 2023

Township of Melancthon  
157 Highway 10  
Melancthon ON L9V 2E6

At its regular meeting on September 14, 2023, Dufferin County Council passed the following resolution:

THAT Dufferin County Council supports the following Township of Melancthon resolution, dated September 12, 2023, regarding support for Bill C-310, an Act to Amend the Income Tax Act (Volunteer Firefighting and Search and Rescue Volunteer Tax Credit):

WHEREAS there are 90,000 volunteer firefighters in Canada, comprising 71 per cent of all firefighters in the country;

AND WHEREAS there are an estimated 15,000 vacant firefighter positions in Canada;

AND WHEREAS Canadians' reliance on volunteer firefighters is increasing at a time of warmer weather and increased wildfires;

AND WHEREAS governments need to find new ways to incentivize the recruitment of volunteer firefighters in this country;

AND WHEREAS volunteer firefighters are currently eligible for a \$3,000 tax credit each year;

AND WHEREAS Bill C-310 proposes to increase the firefighters' tax credit to \$10,000 per year;

NOW THEREFORE BE IT RESOLVED that the Township of Melancthon calls on all Members of Parliament to vote in support of Bill C-310 to increase the firefighters' tax credit from \$3,000 to \$10,000 to incentivize the hiring of more recruits and to recognize those who already serve;

AND FURTHER THAT this motion be circulated to Dufferin County municipalities;  
Gord Johns, MP for Courtenay—Alberni; Kyle Seebach, MP for Dufferin-Caledon;  
Honourable Marie-Claude Bibeau, Minister of National Revenue.

Thank you,

*Rebecca Whelan*

Rebecca Whelan  
Deputy Clerk

Cc    Honourable Marie-Claude Bibeau  
      Kyle Seebach, MPP  
      All Dufferin Municipalities  
      Gord Johns, MP



374028 6TH LINE • AMARANTH ON • L9W 0M6

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October 4, 2023

County of Dufferin  
Director, Community Services  
30 Centre Street  
Orangeville, ON L9W 2X1

Sent By Email To: Michelle Hargrave

**Re: Community Safety and Well Being Plan (CSWB) Updated**

At its regular meeting of Council held on September 6, 2023, the Township of Amaranth Council passed the following resolution:

**Resolution #: 5**

**Moved by:** S. Graham

**Seconded by:** A. Stirk

BE IT RESOLVED THAT:

The report from the County of Dufferin Director, Community Services, titled Community Safety and Well-Being Plan 2022 Annual Report, as amended, dated June 22, 2023, be received;

AND THAT Council support the County of Dufferin to set aside up to \$15,000 from the Rate Stabilization Reserve, in 2023, to continue to assist with ongoing engagement, administration and data gathering costs for the plan.

**CARRIED**

Please do not hesitate to contact the office if you require any further information on this matter.

Yours truly,

Nicole Martin, Dipl. M.A.  
CAO/Clerk



TOWNSHIP OF EAST GARAFRAXA  
065371 DUFFERIN COUNTY ROAD 3 • UNIT 2  
EAST GARAFRAXA • ON • L9W 7J8  
T: 226-259-9400 • TOLL FREE: 877-868-5967 • F: 1-226-212-9812  
[www.eastgarafraxa.ca](http://www.eastgarafraxa.ca)

October 11, 2023

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## **Resolution of Support Town of Halton Hills– Reducing Municipal Insurance Costs**

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At the regular Council Meeting held on September 12, 2023 the following resolution was passed:

**MOVED BY BANFIELD, SECONDED BY HALLS**

**BE IT RESOLVED THAT:**

Council of the Township of East Garafraxa do hereby support the Town of Halton Hills and Municipality of North Perth resolutions regarding reducing municipal insurance costs;

And further that a copy of the resolution be forwarded accordingly.

**CARRIED**

Sincerely,

Shannon Peart

Administrative Assistant/ Clerk's Department

**Corporation of the Township of East Garafraxa**

Enclosure: Town of Halton Hills Letter dated July 4, 2023  
Municipality of North Perth Letter dated June 26, 2023

cc: Dufferin County and Local Municipalities

July 4, 2023

Association of Municipalities of Ontario (AMO)  
Via Email

**Re: Reducing Municipal Insurance Costs**

Please be advised that Council of the Town of Halton Hills at its meeting of Monday, June 19, 2023, adopted the following Resolution:

WHEREAS escalating insurance costs are one of the Town of Halton Hills' priorities;

AND WHEREAS the Town of Halton Hills' annual insurance premiums have increased from \$594,404 (1.32% of taxes) to \$2,073,319 (3.28% of taxes) from 2017 to 2023, representing an accumulated increase of 248.8% over this period;

AND WHEREAS the annual increase to the Town of Halton Hills' insurance premiums have been one of the most significant constraints in limiting yearly tax levy increases over the past seven years;

AND WHEREAS Ontario Municipalities are experiencing higher insurance rates at each renewal with limited access to insurance companies willing to quote on municipal insurance needs;

NOW THEREFORE BE IT RESOLVED that the Town of Halton Hills Council calls on the Province to take action to reduce municipal insurance costs;

AND FURTHER that this Resolution be forwarded to the Association of Municipalities of Ontario (AMO), the Minister of Finance, the Minister of Municipal Affairs and Housing, MPP Ted Arnott and all Ontario Municipalities for support.

Attached for your information is a copy of Resolution No. 2023-0125.

If you have any questions, please contact Valerie Petryniak, Town Clerk for the Town of Halton Hills at [valeriep@haltonhills.ca](mailto:valeriep@haltonhills.ca).

Sincerely,



Melissa Lawr  
Deputy Clerk – Legislation

cc.

The Honourable Peter Bethlenfalvy, Minister of Finance  
The Honourable Steve Clark, Minister of Municipal Affairs and Housing  
The Honourable Ted Arnott, MPP Wellington-Halton Hills  
All Ontario Municipalities



THE CORPORATION  
OF  
THE TOWN OF HALTON HILLS

**Resolution No.:** 2023-0125

**Title:** Reducing Municipal Insurance Costs

**Date:** June 19, 2023

**Moved by:** Councillor B. Inglis

**Seconded by:** Councillor A. Hilson

**Item No. 12.1**

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WHEREAS escalating insurance costs are one of the Town of Halton Hills' priorities;

AND WHEREAS the Town of Halton Hills' annual insurance premiums have increased from \$594,404 (1.32% of taxes) to \$2,073,319 (3.28% of taxes) from 2017 to 2023, representing an accumulated increase of 248.8% over this period;

WHEREAS the annual increase to the Town of Halton Hills' insurance premiums have been one of the most significant constraints in limiting yearly tax levy increases over the past seven years and

WHEREAS Ontario Municipalities are experiencing higher insurance rates at each renewal with limited access to insurance companies willing to quote on municipal insurance needs

NOW THEREFORE BE IT RESOLVED that the Town of Halton Hills Council calls on the Province to take action to reduce municipal insurance costs

AND FURTHER that this Resolution be forwarded to the Association of Municipalities of Ontario (AMO), the Minister of Finance, the Minister of Municipal Affairs and Housing, MPP Ted Arnott and all Ontario Municipalities for support.

  
Mayor Ann Lawlor





June 26, 2023

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1  
Via Email: [premier@ontario.ca](mailto:premier@ontario.ca)

**RE: Reducing Municipal Insurance Costs**

Pleased be advised that the Council of the Municipality of North Perth passed the following resolution at their regular meeting held June 19, 2023 in support of the resolutions from Northumberland County and the Municipality of Mississippi Mills regarding reducing municipal insurance costs:

**Moved by** Councillor Rothwell **Seconded by** Councillor Johnston

**THAT:** The Council of the Municipality of North Perth supports the resolutions from Northumberland County and the Municipality of Mississippi Mills regarding *Reducing Municipal Insurance Costs*;

**AND THAT:** Staff be directed to send a copy of this resolution to the Honourable Doug Ford – Premier of Ontario, the Honourable Peter Bethlenfalvy – Minister of Finance, the Honourable Steve Clark – Minister of Municipal Affairs and Housing, Matthew Rae – Perth-Wellington MPP, the Association of Ontario Municipalities (AMO), and to all Ontario Municipalities.

**CARRIED**

Attached please find a copy of the resolutions from Northumberland County and the Municipality of Mississippi Mills.

If you have any questions regarding the above resolution, please do not hesitate to contact me at [lcline@northperth.ca](mailto:lcline@northperth.ca).

Sincerely,

A handwritten signature in cursive script that reads "Lindsay Cline".

Lindsay Cline,  
Clerk/Legislative Services Supervisor  
Municipality of North Perth

cc.

Hon. Peter Bethlenfalvy, Minister of Finance  
Hon. Steve Clark, Minister of Municipal Affairs and Housing  
Perth-Wellington MPP Matthew Rea  
Association of Municipalities of Ontario (AMO)  
All Ontario Municipalities

---

**From:** Denise Holmes <dholmes@melancthontownship.ca>

**Sent:** Tuesday, September 12, 2023 10:40 AM

**To:** Carolina Khan <ckhan@orangeville.ca>;

**Subject:** Bill C-310 - An Act to Amend the Income Tax Act (Volunteer Firefighting and Search and Rescue Volunteer Tax Credit)

Good morning,

At the meeting of Melancthon Township Council held on September 7, 2023, the following motion was introduced and passed:

*Moved by McLean, Seconded by Moore*

**Be it resolved that:**

Whereas there are 90,000 volunteer firefighters in Canada, comprising 71 per cent of all firefighters in the country;

And Whereas there are an estimated 15,000 vacant firefighter positions in Canada;

And Whereas Canadians' reliance on volunteer firefighters is increasing at a time of warmer weather and increased wildfires;

And Whereas governments need to find new ways to incentivize the recruitment of volunteer firefighters in this country;

And Whereas volunteer firefighters are currently eligible for a \$3,000 tax credit each year;

And Whereas Bill C-310 proposes to increase the firefighters' tax credit to \$10,000 per year.

Now therefore be it resolved that the Township of Melancthon calls on all Members of Parliament to vote in support of Bill C-310 to increase the firefighters' tax credit from

\$3,000 to \$10,000 to incentivize the hiring of more recruits and to recognize those who already serve.

And further that this motion be circulated to: Dufferin County municipalities; Gord Johns, MP for Courtenay—Alberni; Kyle Seebach, MP for Dufferin-Caledon; Honourable Marie-Claude Bibeau, Minister of National Revenue.

**Carried.**

Thank you.

Regards,  
Denise Holmes



**Denise B. Holmes, AMCT | Chief Administrative Officer/Clerk | Township of Melancthon | [dholmes@melancthontownship.ca](mailto:dholmes@melancthontownship.ca) | PH: 519-925-5525 ext 101 | FX: 519-925-1110 | [www.melancthontownship.ca](http://www.melancthontownship.ca) |**

---

**From:** Alice Byl <abyl@shelburne.ca>

**Sent:** Wednesday, September 27, 2023 10:11:11 AM

**To:** Denise Holmes <dholmes@melancthontownship.ca>; Nicole Martin <nmartin@amaranth.ca>; Jessica Kennedy <jkennedy@eastgarafraxa.ca>; Fred Simpson <fred.simpson@townofmono.com>; 'Tracey Atkinson' <tatkinson@mulmur.ca>; Meghan Townsend <mtownsend@townofgrandvalley.ca>; Carolina Khan <ckhan@orangeville.ca>; mdunne@dufferincounty.ca <mdunne@dufferincounty.ca>

**Cc:** Jennifer E. Willoughby <jwilloughby@shelburne.ca>

**Subject:** Motion of Support for Melancthon's resolution regarding Bill-C-310 - An Act to Amend the Income Tax Act (Volunteer Firefighting and Search and Rescue Volunteer Tax Credit)

Good Morning,

At the Shelburne Town Council regular Council meeting held on September 25, 2023, the following resolution was passed:

**Motion # 6**

**Moved By** Councillor Benotto

**Seconded By** Councillor Sample

BE IT RESOVLED THAT Council supports the motion from the Township of Melancthon regarding an Act to Amend the Income Tax Act (Volunteer Firefighting and Search and Rescue Volunteer Tax Credit);

AND THAT this motion be sent to the County of Dufferin and the Municipalities of Dufferin County.

**CARRIED, W. Mills**

Thank you

**Alice Byl, Deputy Clerk, Committee Coordinator**

**Phone: 519-925-2600 ext 232 | Fax: 519-925-6134 | [abyl@shelburne.ca](mailto:abyl@shelburne.ca)**

**Town of Shelburne | 203 Main Street East, Shelburne ON L9V 3K7**

**[www.shelburne.ca](http://www.shelburne.ca)**

Town Hall will be open to the public Monday to Friday from 8:30 am to 12:00 pm and 1:00 pm and 4:30 pm. The office will be closed between 12:00 pm to 1:00 pm. There will be no public access to Town Hall each day from 12:00 pm to 1:00 pm.

We are encouraging everyone to continue to take advantage of digital processes. The best way to reach staff is by email. You can pay your bills online by visiting our webpage [Paying My Bills](#). Appointments at Town Hall are available upon request. You can request an appointment by visiting [Save my Spot](#) on our website.

---

**From:** Alice Byl <abyl@shelburne.ca>

**Sent:** Wednesday, September 27, 2023 10:13:40 AM

**To:** Denise Holmes <dholmes@melancthontownship.ca>; Nicole Martin <nmartin@amaranth.ca>; Jessica Kennedy <jkennedy@eastgarafraxa.ca>; Fred Simpson <fred.simpson@townofmono.com>; 'Tracey Atkinson' <tatkinson@mulmur.ca>; Meghan Townsend <mtownsend@townofgrandvalley.ca>; Carolina Khan <ckhan@orangeville.ca>; mdunne@dufferincounty.ca <mdunne@dufferincounty.ca>

**Cc:** Jennifer E. Willoughby <jwilloughby@shelburne.ca>; kviccica@grimsby.ca <kviccica@grimsby.ca>

**Subject:** Resolution regarding Establishing a Guaranteed Livable Income

Good Morning,

At the Town of Shelburne Regular Council Meeting on September 25, 2023, the following resolution was passed:

**Motion # 7**

**Moved By** Councillor Benotto

**Seconded By** Councillor Wegener

BE IT RESOLVED THAT Council supports the motion from the Town of Grimsby regarding establishing a guaranteed livable income;

AND THAT this motion be sent to the County of Dufferin and the Municipalities of Dufferin County.

**CARRIED, W. Mills**

Thank you.

**Alice Byl, Deputy Clerk, Committee Coordinator**

**Phone: 519-925-2600 ext 232 | Fax: 519-925-6134 | [abyl@shelburne.ca](mailto:abyl@shelburne.ca)**

**Town of Shelburne | 203 Main Street East, Shelburne ON L9V 3K7**

**[www.shelburne.ca](http://www.shelburne.ca)**

Town Hall will be open to the public Monday to Friday from 8:30 am to 12:00 pm and 1:00 pm and 4:30 pm. The office will be closed between 12:00 pm to 1:00 pm. There will be no public access to Town Hall each day from 12:00 pm to 1:00 pm.

We are encouraging everyone to continue to take advantage of digital processes. The best way to reach staff is by email. You can pay your bills online by visiting our webpage [Paying My Bills](#). Appointments at Town Hall are available upon request. You can request an appointment by visiting [Save my Spot](#) on our website.



## **Minutes of a Committee of Adjustment Meeting**

### **Electronic Participation**

**June 7, 2023, 6:00 p.m.**

**Electronic and In-Person Participation - Committee of Adjustment**

**The Corporation of the Town of Orangeville**

**(Chair and Secretary-Treasurer at Town Hall - 87 Broadway)**

**Orangeville, Ontario**

Members Present:     Alan Howe  
                                 Rita Baldassara  
                                 Michael Demczur  
                                 Ashley Harris

Staff Present:         Brandon Ward, Manager of Planning  
                                 Tracy MacDonald, Secretary-Treasurer  
                                 David Waters, Senior Planner

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#### **1.     Call to Order**

The meeting was called to order at 6:02 p.m.

#### **2.     Disclosures of (Direct or Indirect) Pecuniary Interest**

None.

#### **3.     Minutes of Previous Meeting**

Moved by Rita Baldassara

That the minutes of the following meeting are received:

2023-05-03 Committee of Adjustment Minutes

**Carried**

#### **3.1     2023-05-03 Committee of Adjustment Minutes**

#### **4.     Statutory Public Hearing**

##### **4.1     File No. A04-23 - 6 Third Avenue**

##### **4.1.1   Planning Report - A04-23 - 6 Third Avenue**

The Chair asked if anyone wished to speak in favour of the application. No one spoke in opposition. The Chair asked if anyone wished to speak in opposition to the the application and there was no one.

Brandon Ward, Manager of Planning provided an overview of the Planning Report indicating that it is the view of staff that the minor variance application meets the four tests in the Planning Act.

Minor Variance Application file no. A-04/23 to permit a recreational vehicle to be used as a dwelling unit for a temporary period for up to 4 months is approved, subject to the following condition:

1. That this approval of Minor Variance application A-04/23 is effective for a temporary period of 120 days from the date of approval by the Committee of Adjustment, at which time this approval shall expire and the owner must re-apply to the Committee of Adjustment if they wish to continue the use.

#### **4.2 File No. A05-23 - 60-62 Broadway**

The Chair asked if anyone wished to speak in support of the application and Mr. Dymont provided a presentation to the committee, indicating that there is a roof amenity on the fourth floor that is usable for residents of the complex. No one spoke in opposition to the application.

David Waters, Senior Planner advised the committee members that the application meets the four tests of the Planning Act and provided a very brief overview of the application.

Minor Variance Application (File No. A05-23) to increase the height for the portion of the building that is within 21 metres of the easterly side lot line, from 16 metres to 18 metres for the purpose of permitting a staircase to access a roof amenity area as shown on Attachment 2 to planning report A05-23, is approved: and that the minor variance be in accordance with the approved site plan drawings for the proposed development at 60-62 Broadway.

##### **4.2.1 Planning Report - A05-23 - 60-62 Broadway**

##### **4.2.2 Correspondence, Credit Valley Conservation, dated May 30, 2023**

#### **5. Date of Next Meeting**

The next meeting is scheduled for July 5, 2023.

#### **6. Adjournment**

The meeting was adjourned at 6:29 p.m.





## **Minutes of Mayor's Youth Advisory Council**

**June 7, 2023, 4:30 p.m.**

**Electronic and In-Person Participation - Mayor's Youth Advisory Council**

**The Corporation of the Town of Orangeville**

**(Chair and Secretary at Town Hall - 87 Broadway)**

**Orangeville, Ontario**

Members Present:     A. Al-Shalchi  
                               J. Barry  
                               J. Bracken  
                               P. Knight  
                               A. Main, Chair  
                               B. Peters  
                               L. Post, Mayor  
                               L. Robinson  
                               C. Shaw

Members Absent:     A. Wetton  
                               K. Wojtyczka-Weatherbee

Staff Present:         A. Dukovski, Supervisor, Recreation Programs and Events  
                               L. Raftis, Secretary

### **1.     Call to Order**

The meeting was called to order at 4:30 p.m.

### **2.     Disclosures of (Direct or Indirect) Pecuniary Interest**

None.

### **3.     Adoption of Minutes of Previous Meeting**

**2023-003**

**Moved By J. Bracken**

**That the minutes of the following meeting are approved:**

**2023-04-12 Mayor's Youth Advisory Council Minutes**

**Carried Unanimously**

**3.1 2023-04-12 Mayor's Youth Advisory Council Minutes**

**4. Presentations**

None.

**5. Items for Discussion and Reports**

**5.1 Council Updates**

Mayor Post advised that Council is excited to see the work the Mayor's Youth Advisory Council accomplishes.

**5.2 2023 Work Plan**

Jessie McGibbon, Manager, Communications provided a presentation to the Committee and spoke to communications in Orangeville, the 2023 communications strategy, guiding principles, communication tools, and Committee requests.

The Committee discussed the workplan.

Note: Lindsay Raftis, Secretary was tasked to complete the Report to Council for the September 11, 2023 Council meeting with respect to the work plan.

**2023-004**

**Moved By J. Bracken**

**That the Committee approves the work plan created at the June 7, 2023 meeting.**

**Carried Unanimously**

**6. Correspondence**

None.

**7. New Business**

Jack Bracken advised that the Feeney Cup was a success and ODSS raised the Pride flag last week.

Aislinn Main advised that Celebrate Your Awesome is on June 17, 2023 at Alexandra Park starting at 12:30 p.m.

Aislinn Main also advised that Westside Secondary School placed Silver at Honour Band.

Allison Dukovski, Supervisor, Recreation Programs and Events advised the Neighbourhood Block Box is coming back this summer to Orangeville.

Mayor Post wished the Committee good luck on their upcoming exams.

**8. Date of Next Meeting**

The next scheduled meeting is Wednesday, September 13, 2023 at 4:30 p.m.

**9. Adjournment**

**2023-005**

**Moved By** J. Bracken

**The meeting be adjourned at 5:15 p.m.**

**Carried Unanimously**



## **Minutes of Access Orangeville**

**June 15, 2023, 10:00 a.m.**

**Electronic and In-Person Participation - Access Orangeville**

**The Corporation of the Town of Orangeville**

**(Chair and Secretary at Town Hall - 87 Broadway)**

**Orangeville, Ontario**

Members Present: Councillor Stevens  
J. Jackson  
K. Van Ryn  
P. Charbonneau  
R. Ugolini  
W. Cook

Members Absent: J. Newton

Staff Present: J. Rawn, Executive Assistant, Infrastructure Services  
L. Raftis, Assistant Clerk  
S. Doherty, Manager, Recreation and Events

### **1. Call to Order**

Councilor Stevens called the meeting to order at 10:02 a.m.

### **2. Disclosures of (Direct or Indirect) Pecuniary Interest**

None.

### **3. Adoption of Minutes of Previous Meeting**

**2023-013**

**Moved By** P. Charbonneau

That the minutes of the following meeting are approved:

2023-05-18 Access Orangeville Minutes  
2023-05-23 Access Orangeville Minutes

**Carried**

**3.1 2023-05-18 Access Orangeville Minutes**

**3.2 2023-05-23 Access Orangeville Minutes**

**4. Presentations**

None.

**5. Items for Discussion and Reports**

**5.1 Work Plan**

The Committee discussed previous work plans, hiring a consultant to prepare a work plan that meets AODA standards, and budgetary impacts.

Note: Sharon Doherty, Manager, Recreation and Events will consult with Tony Dulisse, Manager, Transportation & Infrastructure Services, and bring a recommendation to the next meeting regarding how the Committee should proceed with a consultant to complete the work plan.

**5.2 Meeting Schedule**

The Committee discussed meeting the second Thursday of the month instead of the third Thursday.

**2023-014**

**Moved By** Rick Stevens

That the Committee meet the second Thursday of the month at 10:00 a.m., excluding July and August.

**Carried**

**5.3 Accessible Parking**

Julie Rawn advised plans for two (2) courtesy accessible parking signs to be installed at the side of Town Hall.

**5.4 Town Website - Accessibility Page**

The Committee discussed information to be placed on the website.

**2023-015**

**Moved By** J. Jackson

Sharon Doherty, Manager, Recreation, Events & Community Services to update the website with links to purchase StopGap ramps, County subsidy programs, community resource information, and awareness campaigns.

**Carried**

## **5.5 Transit Update**

The Committee discussed resources for transit issues within the Town and the proper procedure for filing complaints.

Note: Staff are to consider adding bus drivers in additional accessibility training.

## **5.6 Stop Gap Ramps**

K. Van Ryn declared a conflict on this item. (Conflict with item 5.6.)

Note: Rick Stevens will research the County Subsidy program and report back at the next meeting.

**2023-016**

**Moved By** J. Jackson

**That the Committee approve the following Portable (Suitcase) Ramp Subsidy Program Applications and direct staff to prepare a \$250.00 cheque for the following recipients:**

- 1. Branching Out Support Services**
- 2. Gauntlet Comics & Games**

**Carried**

## **5.7 Accessibility Champion Awards Update**

Sharon Doherty, Manager, Recreation and Events advised the following award winners:

- Branching Support Services Award
- Branching Out Support Services Advocacy Award

- Active Lives Canada
- Rick and Michelle Arsenault - Blue Bird Cafe

The Committee expressed congratulations to the winners and Councilor Stevens thanked Committee members for attending the ceremonies.

## **6. Correspondence**

The Committee discussed hosting an Abilities Fair in 2024, conducting an audit of the benches, and implementing rest stops throughout the Town.

Note: Kimberly Van Ryn will take the lead on the Abilities Fair and will determine a date with Sharon Doherty, Manager, Recreations and Events.

Note: Ms. Doherty will follow up with an audit of accessible benches within the Town and review the trail behind Dollarama that goes to Canadian Tire.

**2023-017**

**Moved By** Rick Stevens

That the Committee host an Accessibility Fair in May 2024.

**Carried**

## **7. New Business**

Kimberly Van Ryn advised the Legion provides equipment within the Town. The Committee discussed sharing this resource at the Abilities Fair.

Wendy Cooke inquired about public consultation for playground developments. Sharon Doherty, Manager, Recreation and Events advised that Council is committed to public consultation and information sharing.

## **8. Date of Next Meeting**

The next meeting is scheduled for Thursday, September 14, 2023.

## **9. Adjournment**

**2023-018**

**Moved By** J. Jackson

That the meeting be adjourned at 12:01 p.m.

**Carried**





## Minutes of the Equity, Diversity and Inclusion Committee

June 15, 2023, 5:30 p.m.

Electronic and In-Person Participation - Access Orangeville  
The Corporation of the Town of Orangeville  
(Chair and Secretary at Town Hall - 87 Broadway)  
Orangeville, Ontario

Members Present: Councillor Andrews  
C. Aristizábal  
D. Nairn  
D. Maxey  
G. Spence  
H. Mason  
M. Gotuzzo  
V. Petho

Members Absent: P. Thomas

Staff Present: K. Landry, Acting General Manager, Corporate Services  
T. MacDonald, Acting Secretary  
N. Leece, Legislative Assistant

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### 1. Call to Order

Councilor Andrews called the meeting to order at 5:36 p.m.

### 2. Disclosures of (Direct or Indirect) Pecuniary Interest

None.

### 3. Adoption of Minutes of Previous Meeting

The Committee discussed amending the Committee meeting time to allow for meetings to occur in Council chambers. The meeting schedule will remain as the third Thursday of the month, 5:30 p.m. in the main floor boardroom.

#### Recommendation: 2023-004

Moved by C. Aristizábal

That the minutes of the following meeting are approved as amended:

2023-05-22 Equity, Diversity and Inclusion Committee Minutes.

**Carried**

### 3.1 2023-05-11 Equity, Diversity and Inclusion Committee Minutes

### 4. Presentations

Karen Landry, Acting General Manager, Corporate Services, spoke about current initiatives the Town of Orangeville supports relating to Equity, Diversity and Inclusion including, current budget allocations and upcoming opportunities for staff participation. It was shared that an Equity, Diversity and Inclusion audit was recently completed by the County.

The Committee discussed leveraging the existing audit completed by the County as well as potential communication and engagement initiatives.

## **5. Items for Discussion and Reports**

### **5.1 Committee make-up and community representation**

The Committee reviewed the Equity, Diversity & Inclusion Terms of Reference and discussed the possibility of having guest speakers representing all members of the community as well as outreach at different community events.

### **5.2 Proposed guest speakers and community engagement**

Councillor Andrews requested that members suggest guest speakers who may have interest in speaking to the committee. The committee discussed some potential guest speakers.

Note: David Nairn left at 6:23 p.m.

### **5.3 Work plan 2023**

The Committee discussed building a collaborative database of groups within the Orangeville area. A working group was established to begin gathering information.

Note: Staff to create SharePoint directory.

### **5.4 Adoption of Meeting Schedule**

#### **Recommendation: 2023-005**

Moved by Councillor Andrews

The Committee confirmed the current schedule of meetings.

**Carried**

## **6. Correspondence**

None.

## **7. New Business**

The Committee discussed collateral materials, proclamations, community events and flag raisings to help raise public awareness about important issues.

Note: Communications to attend next meeting to further discuss possible collateral materials and provide a list of community participation and engagement opportunities.

## **8. Date of Next Meeting**

The next meeting is scheduled for September 21, 2023, from 5:30 p.m. to 7:30 p.m.

## **9. Adjournment**

The meeting was adjourned at 7:10 p.m.



## Minutes of Heritage Orangeville

June 15, 2023, 7:00 p.m.

**Electronic and In-Person Participation - Heritage Orangeville**  
**The Corporation of the Town of Orangeville**  
**(Chair and Secretary at Town Hall - 87 Broadway)**  
**Orangeville, Ontario**

Members Present: H. Daggit  
G. Sarazin  
Councillor D. Sherwood  
T. Brett

Members Absent: L. Addy  
P. Miron  
M. Mischkot

Staff Present: A. Graham, Secretary  
B. Ward, Manager of Planning  
N. Leece, Secretary

---

**1. Call to Order**

The meeting was called to order at 7:02 p.m.

**2. Disclosures of (Direct or Indirect) Pecuniary Interest**

None.

**3. Adoption of Minutes of Previous Meeting**

**Recommendation: 2023-013**

Moved by G. Sarazin

That the minutes of the following meeting are approved.

**Carried**

**4. Presentations**

None.

**5. Items for Discussion and Reports**

**5.1 53 Mill Street - Demolition on a Municipal Register Heritage Property**

The Committee discussed the demolition of an additional building at 53 Mill Street.

**Recommendation: 2023-014**

Moved by G. Sarazin

That the Committee approve the proposed demolition at 53 Mill Street.

**Carried**

**6. Facade Improvement Applications**

None.

**7. Correspondence**

There was no correspondence to be received.

**8. New Business**

Staff will reach out to the property owner of 53 Mill Street to determine zoning requirements.

Three (3) Agenda items to be added to September meeting:

**1. Heritage Orangeville Calendar Update**

- Research is commencing in late June.
- Information to be brought to the Committee in September.

**2. Heritage Banners**

- New ideas to be discussed in September.

**3. Discuss Doors Open**

**9. Date of Next Meeting**

The next meeting is scheduled for September 21, 2023.

**10. Adjournment**

The meeting adjourned 7:23 pm.



## **Minutes of Age Friendly**

**June 20, 2023, 1:00 pm**

**Electronic and In-Person Participation - Age Friendly**

**The Corporation of the Town of Orangeville**

**(Chair and Secretary at Town Hall - 87 Broadway)**

**Orangeville, Ontario**

Members Present: Councillor Macintosh  
L. Banks  
M. Chapman  
C. Hamilton  
K. Jack

Members Absent: A. Aguanno

Staff Present: S. Doherty, Manager, Recreation and Events  
L. Raftis, Assistant Clerk  
N. Leece, Legislative Assistant  
T. Dulisse, Manager, Transportation and Development

### **1. Call to Order**

Councilor Macintosh called the meeting to order at 12:58 p.m.

### **2. Disclosures of (Direct or Indirect) Pecuniary Interest**

None.

### **3. Adoption of Minutes of Previous Meeting**

**2023-005**

**Moved By** C. Hamilton

That the minutes of the following meeting are approved:

### **3.1 2023-04-18 Age Friendly Committee Meeting Minutes**

## **4. Presentations**

### **4.1 Delegate - Steph M., iThrive Studio - 55+ Fitness and Recreation**

This item was discussed after item 4.2 - Tony Dulisse, Manager, Transportation & Development - Transit.

Steph M., iThrive Studio, shared an overview of her business, contact information, and willingness to partner and collaborate on accessible fitness initiatives.

The Committee can reach Steph at:

- P: 226-792-3222, W: [www.ithrivestudio.ca](http://www.ithrivestudio.ca)

### **4.2 Tony Dulisse, Manager, Transportation & Development - Transit**

This item was presented prior to item 4.1 - Delegate - Steph Miller, iThrive Studie - 55+ Fitness and Recreation.

Tony Dulisse, Manager, Transportation & Development, spoke to the increase of transit ridership, construction of the Transit Terminal, routes, and the upcoming On Demand service.

The Committee discussed training and communication strategies.

## **5. Items for Discussion and Reports**

### **5.1 2023 Work Plan**

#### **5.1.1 Budget Review**

The Committee discussed the budget and potential initiatives.

### **5.2 Senior of the Year Update**

Mayor Post announced Heather Sheehan, local resident, as the recipient of the Ontario Senior of the Year Award for 2023.

Committee members were asked to consider nominations for the Ontario Senior of the Year Award for 2024.

## **6. Correspondence**

None.

**7. New Business**

Mike Champan discussed the opportunity and challenges of keeping a robust database of all services and programs available to Seniors. The Committee will review the available information at present date and discuss updates required at the next meeting.

Mayor Post advised the next Town Hall meeting is tentatively booked for Tuesday, September 26, 2023, commencing at 6:30 p.m. at Tony Rose Memorial Sports Centre.

Sharon Doherty, Manager, Recreations and Events advised the upcoming Seniors Holiday Luncheon is scheduled for December 6, 2023 at Tony Rose Memorial Sports Centre.

**8. Date of Next Meeting**

The next meeting is scheduled for Tuesday, September 19, 2023 at 1:00 p.m.

**9. Adjournment**

**2023-006**

**Moved By** K. Jack

That the meeting be adjourned at 2:15 p.m.

**Carried**





## **Minutes of Economic Development and Culture**

**June 20, 2023, 8:00 a.m.**

### **Electronic and In-Person Participation - Economic Development and Culture Committee**

**The Corporation of the Town of Orangeville  
(Chair and Secretary at 200 Lakeview Court, Upper Level)  
Orangeville, Ontario**

Members Present: Councillor Andrews  
L. Horne, Orangeville Real Estate Board  
J. Patterson, Orangeville BIA  
J. Small, Public Member  
M. Vinden, Business community

Members Absent: Chair S. Brown, Dufferin Board of Trade  
M. Mischkot, Public Member, regrets

Staff Present: H. Savage, Gen. Mgr., Community Services  
K. Lemire, Mgr., Economic Development & Culture  
B. Lusk, Administrative Assistant  
J. McGibbon, Mgr., Communications, Corporate Services

#### **1. Call to Order**

Vice Chair Andrews called the meeting to order at 8:05 a.m.

#### **2. Disclosures of (Direct or Indirect) Pecuniary Interest**

None.

#### **3. Adoption of Minutes of Previous Meeting**

**2023-011**

**Moved By L. Horne**

That the minutes of the following meeting are approved:

2023-05-16 Economic Development and Culture Committee Minutes

**Carried**

#### **4. Presentations**

##### **4.1 Jessie McGibbon, Manager, Communications, Corporate Services**

J. McGibbon said that the Communications Division has three staff that oversee the delivery of the Town's Communications Strategy. Currently staff create content and monitor social media platforms, build web pages, and ensure compliance on the corporate website, prepare marketing and advertising for the town-page in a weekly newspaper, and are responsible for providing communication support to all divisions and Council.

She said that staff provide a media presence at events, and emergency response support when required. They also develop a regular monthly video series to provide information about Town services and public safety.

J. McGibbon indicated that the world of information delivery is evolving, and that the strategy includes diversified ways to reach a broader audience. She said that the office is exploring digital advertising on social media, local radio opportunities, and looking at alternative low-cost avenues that will deliver the biggest impact.

#### **5. Working Group Reports**

##### **5.1 Arts & Culture**

###### **5.1.1 Event Recommendations**

J. Small said that the working group proposes a new event to recognize and support the local arts and culture community on Tuesday, September 26. Chelsea Johnson, a performer, podcaster, and artist, will lead the event and focus on creating opportunities for education and connection with the audience.

###### **5.1.2 Call for Artists selections**

J. Small presented the four art selections recommended by the working group for the 2023 Utility Box Art program. She said that there were over seventy submissions to consider for the four locations.

K. Lemire said that with the committee's endorsement of these selections that staff would proceed and expected to have installations completed by September.

**2023-012**

**Moved By J. Small**

That the artist selections recommended by the Arts and Culture working group for the Utility Box Art installations be adopted, and staff proceed with installations.

**Carried**

## **6. Items for Discussion and Reports**

### **6.1 Business Park Signs**

K. Lemire said that Council had approved \$30,000 in the 2023 Capital budget for replacement of the business park directional signs. She said that a RFQ was issued for the replacement of the six signs. A second RFQ was issued to replace only two signs.

K. Lemire stated that both quotes were well above budget and asked members for their opinions on the value of the signs to local businesses and the general public. Committee members agreed that existing signs are unsightly and should be removed. They also said that there may be more effective ways to use the capital budget funds to benefit this community. Ideas included improving existing business park gateway signs and using the funds to support the new Community Improvement Plan programs.

The Economic Development and Culture office will contact all businesses that are using the existing six signs and determine next steps based on the Committee's input.

### **6.2 Downtown Banners**

K. Lemire said that the Economic Development and Culture office took over management of the downtown banners in 2023. She said that the Orangeville Blues and Jazz Festival and the Orangeville Northmen are two community groups that have purchased their own banners and manage their own banner installation and removal.

The office maintains the Canada Day and LoveOrangeville street pole banners. LoveOrangeville banners intentionally drive visitors to the tourism website where they can access local event information.

K. Lemire said that there are also six banners in the medians that will also feature LoveOrangeville messaging. She said that Heritage Orangeville has used the six median banners for Heritage Month in February and that these six banner locations could potentially be available to other groups.

User groups have the opportunity to be featured on loveorangeville.ca and may be able to promote events on the new digital sign at the Visitor Information Centre.

Note: Councilor Andrews asked K. Lemire to advise committee members when the new digital sign is operational.

### **6.3 Business Attraction Outreach**

Deferred to September meeting.

## **7. Correspondence**

None.

## **8. New Business**

L. Horne reported that the housing market in Orangeville has a low inventory with thirty-two houses and nine condominiums listed for sale and only eight rental listings currently available. She said that thirty-nine houses and seven condominiums sold in the last thirty days.

She said there are fifteen commercial properties for sale and twenty-nine commercial rental listings currently available.

J. Patterson stated that the BIA revisited ongoing concerns regarding the Broadway median and they plan to continue dedicating resources to make it look as good as it can. He said that the BIA requested that the Town fix the clock tower. Councillor Andrews reported that Council approved funds for the clock repair.

J. Patterson said the BIA would like to trademark the new Downtown Orangeville branding.

Councillor Andrews announced that David Smith will be the new CAO for the Town.

He reported that the expected completion date for the Hanson bridge is at the end of 2023, and that Orangeville Transit will look at new servicing options.

**9. Date of Next Meeting**

Tuesday, September 19, 2023 at 8:00 a.m.

**10. Adjournment**

The meeting adjourned at 9:32 a.m.



## **Minutes of Homelessness Task Force**

**June 21, 2023, 7:00 p.m.**

**Electronic and In-Person Participation - Homelessness Task Force**

**The Corporation of the Town of Orangeville**

**(Chair and Secretary at Town Hall - 87 Broadway)**

**Orangeville, Ontario**

Members Present: Councillor Andrews  
T. Carter  
E. Dunn  
E. Goodyear  
T. Grabb  
Councillor Sherwood

Members Absent: R. Alvarez

Staff Present: T. Barry, Executive Assistant, Community Services  
H. Savage, General Manager, Community Services

### **1. Call to Order**

The meeting was called to order at 7:01 p.m.

### **2. Disclosures of (Direct or Indirect) Pecuniary Interest**

None

### **3. Adoption of Minutes of Previous Meeting**

**2023-005**

**Moved By E. Dunn**

That the minutes of the following meeting are approved: May 17, 2023

**4. Presentations**

**4.1 Guest Speaker**

Welcome Deputy Mayor Taylor to the meeting

**5. Items for Discussion and Reports**

**5.1 Recreation Facility Availability**

Since shelters do not have enough staff or funding to stay open 24/7, the organizations lean on the Town facilities to offer safe places for the residents to go. Currently recreation centres are open to the public until 11:00 p.m. and a suggestion to train staff, amend the R-Zone and provide other trained professionals on site at recreation centres be made available in order to assist those in need. It was noted that the library staff in Halton are all trained to deal with those that require assistance (food pantry, understanding how to deal with certain situations, etc.). Is this a budget item for the Town to consider - if there is a cost, this would be an advocacy piece for the Town to go to the County of Dufferin and ask for that support. The community also needs to be educated to explain what we are doing in our recreation centres and why.

Need to look at inventory or space in our facilities to assist the homeless and guide them away from general public for their safety. Suggestion of a safe space at the new transit hub. Also a suggestion of a shower pass program and free swim passes at the recreation centres which would allow the homeless to utilize a proper shower as opposed to having to use sinks in public washrooms.

If shelters were run 24/7, individuals would not be turned onto the street during the day. People would feel safe, individuals would have a sense of belonging somewhere and a sense of dignity. They also wouldn't run into the issues of being kicked out of establishments. The task force wanted to advocate that the shelter should be funded so that it can be open 24/7. Men's shelter does not have federal streams and the funds received from Dufferin are not taxpayers' money. Potential to look at assisting with fundraising.

Situation "task force" - OPP and other crisis centres are represented - need to have recreation represented there as well.

Action Items:

Description or inventory of space available; expertise to table to discuss how spacing could assist;

Find some form of collectible fundraising

Facility Needs Assessment will be conducted to see how our recreation centre/library are functioning and what changes may be necessary taking into account our community needs.

## **5.2 Community Safety and Well Being Plan (County vs. Town)**

Through the Policing Act, every region was asked to look at homelessness, food, and other issues facing communities. Dufferin County then developed a Community Safety and Well Being Plan but advised the municipalities to develop their own. Town staff will recommend Orangeville Council adopt the County's Community Safety and Well Being Plan rather than duplicate efforts.

## **5.3 Work Plan 2023**

H. Savage to formulate a high-level workplan and circulate for review/additions, etc. Decide what are our priorities for the workplan:

- Training for front line, inventory of available space (2023)
- Community outreach and support with a focus on advocacy (2023)

Decide what priorities for 2024

## **5.4 Community Outreach and Engagement**

The Task Force needs to communicate over various means to provide education and community awareness. Presentations to Town Council is one way to educate the community.

E. Goodyear will go before Dufferin County Council to provide a presentation and members of the Task Force should be in attendance to show a strong team.

E. Goodyear to provide electronic information regarding the shelter.

Opportunities and events - shelter attends at all Town of Orangeville events; may get a table at the Farmers Market. The shelter is also developing a policy and procedures for volunteers.

## **5.5 Coordination of Alternative Housing Manufacturing Facility**



Chair Andrews discussed an inquiry received from NRB modular homes. This organization supports alternative housing arrangements for communities that meet certain specifications. The facility is located in Cambridge and they have extended a standing invitation for the Task Force to take a tour of the facility. Jacqueline Evans is Director and is trying to establish an understanding of what they offer and they are looking at other municipalities to branch out.

The tour runs from 10:00 a.m. - noon with lunch provided.

Still need to implement the creation of Safe Beds here in Orangeville. This should form part of the Task Force's long term goals.

**6. Correspondence**

None

**7. New Business**

None

**8. Date of Next Meeting**

The next meeting will be September 20, 2023 at 7:00 p.m.

**9. Adjournment**

The meeting was adjourned at 8:53 pm

## **Orangeville Police Services Board Regular (Public Session) Meeting Minutes**

**Location:** - Electronic Participation Conducted Online via Microsoft Teams & in person at Town Council Chambers

**Conference ID:** 890 271 998#

**Telephone No:** 1-289-801-5774

**Date/Time:** - Wednesday, June 21, 2023, at 5:00 p.m.

### **Members Present:**

**Chair:** T. Taylor  
**Vice-Chair:** I. McSweeney  
**Member:** Lisa Post  
**Member:** K. Krakar (by Teams)  
**Board Exec. Asst:** M. Archer

**Staff Present:** J. Hawkins, I.T. Technician

**Invited Guests:** Acting Inspector Korn will attend on behalf of Inspector Terry Ward  
Jennifer Moore, Executive Director of Dufferin Child and Family  
Services (DCAFS)

## **Minutes**

### **1. Call to Order**

1.1 Welcome and Introductions  
The meeting was called to order at 5:00 p.m.

### **2. Disclosures of (Direct or Indirect) Pecuniary Interest and Preliminary Matters**

None.

### **3. Approval of Agenda**

Recommendation:

Motion that the Board revise the Agenda for the June 21, 2023, Orangeville Police Services Board Regular (Public Session) Meeting with the following additions to Item 12 – Claims for Remuneration:

- June 16, 2023, Joint Meeting of the Dufferin County Section 10 Police Services Boards - Chair Taylor, Member Post, Member Krakar and Vice-Chair McSweeney. (\$400)
- June 19, 2023, Special Meeting to Review Batch 2 of revised Governance Policies - Chair Taylor, Member Post, Member Krakar, Vice-Chair McSweeney and Executive Assistant Archer. (\$500)

Moved by: Member Post

Seconded by: Vice-Chair McSweeney

All in favour

Carried

### **4. In-Camera Meeting (Board plus invited guests only)**

Recommendation: Convene into In-Camera Session.

Motion that at 4:00 p.m. the Board convene into the In-Camera Session of this meeting under Part III, Section 35(4) of the Police Services Act.

Moved by: Member Post

Seconded by: Member Krakar

All in favour

Carried

### **5. Public Session**

Recommendation: Convene into Public Session.

Motion that at 5:00 p.m. the Board reconvene into the Public Session of this meeting.

Moved by: Member Krakar

Seconded by: Member Post

All in favour

Carried

**6. Presentation by Jennifer Moore, Executive Director of Dufferin Child and Family Services (DCAFS)- (Presentation was circulated via email to members prior to the meeting)**

Board Review and Discussion:

- Jennifer Moore gave an excellent overview on the DCAFS Agency discussing the history of the agency, Mission and Vision statement, the extensive services they provide, organizational structure and intersection points with Police Services.
- Jennifer advised that the agency would be happy to attend a police training session to discuss the services they provide and how they can assist and support each other's role. Acting Inspector Korn thought that was a great idea.
- Jennifer advised of the upcoming Open House/Barbecue at DCAFS on June 28, 2023, at 11:00am. The Open House will provide an opportunity to learn more about Behaviour Solutions Services.
- Chair Taylor asked about Equity at DCAFS and Jennifer responded that Equity is a priority as outlined in their Strategic Plan and they have an internal equity plan, and their staff is reflective of the community it supports.
- Chair Taylor also asked how Covid has impacted their agency. Jennifer advised that they have seen an increase in both child protection matters and mental health.
- Vice-Chair McSweeney commented that he feels Orangeville is very fortunate to have all the services DCAFS provide under one roof.

Recommendation:

Motion that the Board receive the presentation by Jennifer Moore.

Moved by: Vice-Chair McSweeney

Seconded by: Member Krakar

All in favour

Carried

**7. Acting Insp D. Korn will provide an update on the following topics.**

**7.1 Status update on OPP Strategic Plan**

- Acting Insp D. Korn advised the OPP has not released the Strategic Plan yet but have indicated it will build on the last plan.

**7.2 Status update on Dufferin Action Plan (OPSB Business Plan to be considered by the Board per ASR s.30).**

- Acting Insp D. Korn advised that we can't move further on the Dufferin Action Plan until we receive the Strategic Plan although the Dufferin

Detachment did submit a draft to OPP Headquarters and incorporated input from the OPSB.

**7.3 Community Partners discussion – draft letter prepared by the Board to Community Partners to promote community awareness to be discussed with Acting Inspector Korn and finalized for transmission.**

- As discussed in the In-Camera session, Chair Taylor will forward the completed draft of the letter to Community Partners to the OPP for review and upon return circulate to the public to facilitate engagement with community partners.

**7.4 School Bus Safety:**

7.4.1 See email (“FW -2 More School Bus Runners”).

7.4.2 Paula Court – concerns with safety (see email Paula Court).

- Acting Inspector Korn advised that motorists passing stopped school buses is unfortunately a chronic problem. They have informed their Traffic Management Team and their frontline about the concerns cited in the above emails.
- Acting Inspector Korn encourages the public to report any concerns or infractions to the OPP while they are occurring. This provides the opportunity for the police to target concerning areas and times. They will also use internal tools like the Black Cat speed detection device as well as collision analytics to target problem areas.
- Member Post reported that Peel Region has reviewed implementation of the Stop Arm Enforcement program but as result of it not being a cost neutral initiative, they have not moved forward with it at this time.

**7.5 OPP Noise update – Inspector Korn to advise on OPP plan to combat this community concern.**

- Chair Taylor advised that last summer the OPP ran a project to target unnecessary noise and advised that a number of community members want to know what is the OPP’s plan this year.
- Acting Inspector Korn advised that last year they initiated “Project Quiet Running”. This was an enforcement initiative that involved the local Traffic Management Unit and the Central West Traffic Management Unit out of Orillia.
- Acting Inspector Korn re-iterated the importance of the public reporting any concerns or infractions to the OPP while they are occurring and providing as much detail as possible such as, vehicle description, make and model, license plate number if available and driver description and location and time of incident. An infraction can result in a charge or a referral to a licensed mechanic for a safety inspection.

- Chair Taylor asked if the OPP will publicly announce “Project Quiet Running”. Acting Inspector Korn advised they would announce it to the public by way of Media Release to have a proactive effect.
- Vice-Chair McSweeney asked how community members can receive these media releases and Acting Inspector Korn advised they can subscribe to the OPP Facebook and Twitter accounts.

Board Review and Discussion:

- There were number of community members who attended to express their concerns to the OPP about the excessive noise from vehicles in their area as follows:
  - Janice from Spencer Ave. advised that there are cars in the parking lot of McDonalds at Spencer and Riddell that rev their cars consistently to the point of making these vehicles back-fire, causing excessive noise as well as cars speeding down Riddell. The loud vehicle noise seems to be worse between 7 and 8 pm in the evening and on the weekends. One of the vehicles responsible was described as a Silver Gremlin with the engine raised up. Acting Inspector Korn re-iterated the importance of the public reporting any concerns or infractions to the OPP while they are occurring and providing as much detail as possible. He advised they can call \*OPP and that will get them right through to dispatch in Orillia.
  - Mark from Spencer Ave. advised as well of vehicles back-firing loudly and asked if an officer on the scene is not sure whether there has been an illegal modification to a car, can they still take action. Acting Inspector Korn advised generally that an officer can make a determination on the excessive noise, but has the option of referring the driver to a licensed mechanic for assessment.
  - Another resident from Spencer asked if the OPP could blitz Spencer area and Acting Inspector Korn re-iterated the importance of the public reporting any concerns or infractions to the OPP while they are occurring and providing as much detail as possible. He suggested they can use \*OPP to call the OPP to report a non-life-threatening occurrence and advised that he will make their Traffic Management Unit aware as well as their Front-line officers.
  - Gary Vipond, a resident on Zina Street, reported that the vehicle noise coming from Broadway is unbearable. He described trying to have a conversation with another person in his backyard and they couldn't hear each other as result of the vehicle noise. He also described abuse from drivers - both physical and verbal - when confronted about the noise by members of the community.
  - Mr. Vipond commented that the newspaper column titled 911 was helpful as it described the enforcement action being taken by the Police. He feels enforcement action needs to be publicized.

- Chair Taylor thanked all members of the community who attended to address their concerns directly to the Board and the OPP.

Recommendation:

Motion that the Board receive the update from Acting Inspector Korn and Chair Taylor as well as the above discussion.

Moved by: Member Post

Seconded by: Vice-Chair McSweeney

All in favour

Carried

**8. Bail Reform Letter – Vice-Chair McSweeney to provide update. (See email – Re: Bail Reform response email from Zone 5 Secretary Jo-Anne Fields dated MAY 23/23)**

Board Review and Discussion:

- Vice-Chair McSweeney advised that at a Zone 5 Meeting, Guelph Police asked that Police Services Boards write letters to various government agencies and politicians advocating for Bail Reform. Orangeville PSB and 4 other Zone 5 Boards did so. At this point there has been no response.
- Vice-Chair McSweeney advised that at the Joint Meeting it was raised again and John Creelman from Mono Twp. expressed interest and requested Vice-Chair McSweeney to provide him with a copy of the Orangeville PSB letter.
- Vice-Chair McSweeney advised that at the Spring Conference the Attorney General of Ontario gave an address on Bail Reform

Recommendation:

Motion that the Board receive the update from Vice-Chair McSweeney and Vice-Chair McSweeney will contact the Attorney General to request someone from his office attend our September meeting to speak to this topic.

Moved by: Member Post

Seconded by: Vice-Chair McSweeney

All in favour

Carried

**9. OAPSB Spring Conference May 30 – June 1, 2023. Vice-Chair McSweeney to provide updates on the conference presentations and has provided the attached presentation decks and conference agenda.**

Board Review and Discussion:

- Vice-Chair McSweeney advised that the Conference was very informative and referenced the presentation slide decks that were circulated with the Agenda Package.
- He advised that Lisa Darling introduced 2 new hires to the OAPSB that will introduce the new training modules to all PSB's.
- Vice-Chair McSweeney advised that he asked at the Conference how many PSB's are confident they are compliant with the legislation and regulations that govern PSB's, and no one put up their hand.
- He believes our governance reform framework and policies, once shared, will be adapted for use by other boards.
- In our September meeting we can have further discussion on the roll out of the reform framework and policies.
- Vice-Chair McSweeney advised that the new Inspector General, Ryan Teschner presented at the Conference. On June 20, Duane Sprague, and Vice-Chair McSweeney had a telephone call with the Inspector General to discuss concerns of PSB's. Vice-Chair McSweeney advised that he intends to seek out and comment on a draft of the new adequacy standards regulations once available.
- Vice-Chair McSweeney also suggested the OPSB consider being a sponsor for the next OAPSB conference.

Recommendation:

Motion that the Board receive the presentation package from the OAPSB May 30- June 1<sup>st</sup> Conference and the review provided by Vice-Chair McSweeney.

Moved by: Member Post

Seconded by: Member Krakar

All in favour

Carried

**10. Grant Update & Future of Grant Process Leadership– Executive Assistant Archer to provide update on current grants and Vice-Chair McSweeney to update Board on future of grant process leadership.**

**10.1 Victim Support Grant (2023-2024)** – The OPP has advised they will not be applying for this grant.

**10.2 Mobile Crisis Response Team (MCRT) grant (2023- 2024)**  
The OPP will be applying for this grant to receive funds to support the crisis nurses on the MCRT team.



Board review and Discussion:

Executive Assistant Archer advised that the OPP decided to not move forward with the VSG grant. The Mobile Crisis Response Team Enhancement Grant was written by the OPP in collaboration with Headwaters Healthcare Centre. The focus of the grant is to fund 1 full-time and 1 part-time crisis nurses for the MCRT Team. The grant application has been completed and signed and is ready for submission through the Town of Orangeville TPON. The OPP advised that they were advised through the Ministry that these grant applications must be submitted through the Municipal TPON to raise awareness at a Municipal level the need for the MCRT teams and more importantly a long-term funding solution.

Vice-Chair McSweeney and Member Post advised that they would like to see Executive Assistant Archer document the process for completing the grant applications and provide some historical background such as grants the PSB apply for and attach recent grant applications for continuity etc. Vice-Chair McSweeney asked that this task be added to the Action Register.

Recommendation:

Motion that the Board receive the update.

Moved by: Member Post

Seconded by: Vice-Chair McSweeney

All in favour

Carried

**11. Review Post-May 16, 2023, Meeting and Pre-June 21, 2023, Meeting Service Standards (Vice-Chair McSweeney to lead – see attached May 2023 and June 2023 Service Standards)**

Board Review and Discussion:

Vice-Chair McSweeney reported that we were 100% compliant with the post-May 16, 2023, meeting and pre-June 21, 2023, meeting Service Standards

Recommendation:

Motion that the Board receive the above attachments and reports.

Moved by: Member Krakar

Seconded by: Member Post

All in favour

Carried

## **12. Board Member Claims for Special Remuneration (claims attached) per the Board's Special Meeting and Assigned Work Remuneration/Expense Reimbursement Policy - Remuneration Approval**

Board Review and Discussion:

Total Special Remuneration Claims Submitted (\$2,650.94)

- **May 30, 2023, Special Meeting to Review Batch 1 of revised Governance Policies – Chair Taylor, Member Post, Member Krakar and Executive Assistant Archer. (\$400)**
- **OAPSB Spring Conference May 30-31, 2023 - Vice-Chair McSweeney attended. (\$1,110.94) see attached claim & hotel receipt.**
- **June 6, 2023, OAPSB Zone 5 Meeting - Vice-Chair McSweeney attended. (\$100)**
- **June 16, 2023, Joint Meeting of the Dufferin County Section 10 Police Services Boards - Chair Taylor, Member Post, Member Krakar and Vice-Chair McSweeney. (\$400)**
- **June 19, 2023, Special Meeting to Review Batch 2 of revised Governance Policies - Chair Taylor, Member Post, Member Krakar, Vice-Chair McSweeney and Executive Assistant Archer. (\$500)**
- **Timesheet from Executive Assistant Archer - Jun. 21, 2023 –for focused work on the Victim Support Grant. (\$140.00)**
- **OPSB Semi Annual Remuneration Report (approved claims to date) – see attached.**

Recommendation:

Motion that the Board approve the above special remuneration claims/timesheet and direct the Executive Assistant to submit same to the Town for payment. Also, that the Board receive the OPSB Semi Annual Remuneration Report.

Moved by: Member Post

Seconded by: Member Krakar

All in favour

Carried

**13. Zone 5 Presentation – Vice Chair McSweeney to provide update (see Inspectorate IILB and Zone 5 – June 6<sup>th</sup> Meeting Agenda)**

Board Review and Discussion:

- Vice-Chair McSweeney advised that the new CPSA is expected to be proclaimed by the end of 2023 and that legislation, along with the supporting regulations is expected to come into force by mid-2024.
- Chair Taylor commented that Vice-Chair McSweeney gets a lot of value from the Zone 5 meetings and Vice-Chair McSweeney concurred with that comment.

Recommendation:

Motion that the Board receive the update from Vice-Chair McSweeney and the above documents.

Moved by: Member Krakar

Seconded by: Member Post

All in favour

Carried

**14. Action Register Update (see attachment - PSB Action Register as of 12 JUN 23)**

Board Review and Discussion:

- As discussed in Item 10, Vice-Chair McSweeney asked Exec. Assistant Archer to add the task of documenting the process for grants to the Action Register

Recommendation:

Motion that the Board receive the attachment and update.

Moved by: Vice-Chair McSweeney

Seconded by: Member Post

All in favour

Carried

**15. Section 10 Board Governance Reform Project - Vice-Chair McSweeney to provide update on progress.**

Board Review and Discussion:

- Vice-Chair McSweeney advised that we have had two special meetings now and reviewed both Batch 1 and Batch 2 policies. A third meeting has been set up for June 29<sup>th</sup>. Vice-Chair McSweeney reminded the Board that, following adoption of the new governance framework and policies (targeted for September), we will

need to start work on the further revisions necessary to comply with the new CPSA and regulations when they come into force in 2024.

Recommendation:

Motion that the Board receive the update from Vice-Chair McSweeney.

Moved by: Member Post

Seconded by: Member Krakar

All in favour

Carried

## **16. PSB Website Review - Vice-Chair McSweeney to provide update.**

Board Review and Discussion:

Vice-Chair McSweeney advised that Executive Assistant Archer revised the website to remove Member Rose and to indicate there is a Provincial Appointee vacancy. He advised that at the September Board meeting we should address providing a link to archived minutes as well revisit public transparency and decide what information we want to display on our website.

Recommendation:

Motion that the Board receive update from Vice-Chair McSweeney.

Moved by: Member Krakar

Seconded by: Member Post

All in favour

Carried

## **17. Region of Peel ASE update – Chair Taylor to provide update – (see Region of Peel 2023 ASE Pilot Report)**

Board Review and Discussion:

- Member Post reported that Peel Region has reviewed implementation of the Stop Arm Enforcement program but as result of it not being a cost neutral initiative, they have not moved forward with it at this time.

Recommendation:

Motion that the Board receive the update from Member Post and the Region of Peel 2023 ASE Pilot Report.

Moved by: Member Krakar

Seconded by: Chair Taylor

All in favour

Carried

**18. False Alarm Reporting – (see attached 4 - false alarm word docs. May. 1-15 (by date), May. 1-15 (by location), May. 16-30, (by date), May. 16-30 (by location).**

Board Review and Discussion:

Recommendation:

Motion that the Board receive the above reports.

Moved by: Vice-Chair McSweeney

Seconded by: Member Krakar

All in favour

Carried

**19. Board Vacancy – Chair Taylor to review Provincial Appointments process.**

Board Review and Discussion:

Chair Taylor advised the position is still vacant and he is aware of at least one person who may be interested in applying for the position. As discussed and outlined in Item 5 of the In-Camera Minutes, Chair Taylor intends to contact SOLGEN to inquire about the Section 10 Detachment Board consolidation as well as this vacancy.

Recommendation:

Motion that the Board receive update provided by Chair Taylor.

Moved by: Member Post

Seconded by: Vice-Chair McSweeney

All in favour

Carried

**20. OAPSB May 17/23 Section 10 Elections – Vice-Chair McSweeney to provide update (see email – Section 10 Board of Directors Elections)**

Board Review and Discussion:

Vice-Chair McSweeney advised that the results of the election were circulated via email to the Board Members.

Recommendation:

Motion that the Board receive update provided by Vice-Chair McSweeney and above email.

Moved by: Member Post

Seconded by: Member Krakar

All in favour

Carried

**21. COVID Policy – Board to suspend its COVID-19 Policy in response to the termination of Town of Orangeville COVID-19 Policy.**

Board Review and Discussion:

Recommendation:

Motion that the Board approve the suspension of its COVID-19 Policy.

Moved by: Vice-Chair McSweeney

Seconded by: Member Post

All in favour

Carried

**22. Approval of Public Session Meeting Minutes (see attached May 16, 2023, Regular (Public Session) Meeting Minutes)**

Board Review and Discussion:

Recommendation:

Motion that the minutes from the Orangeville Police Services Board Regular (Public Session) Meeting held on Tuesday May 16, 2023, be approved.

Moved by: Member Post

Seconded by: Member Krakar

All in favour

Carried

**23. June 16/23 Joint Meeting of the Dufferin County Section 10 Police Services Board (agenda and materials attached) – Vice-Chair McSweeney to provide an update on the meeting.**

Board Review and Discussion:

Recommendation:

Motion that the above agenda and materials be received.

Moved by: Member Post

Seconded by: Member Krakar

All in favour

Carried

**24. MADD Yearbook Advertisement – Board to discuss Jessie McGibbon email of June 9/23 and attachments – Chair Taylor to report on discussion from In-Camera Session**

Board Review and Discussion:

Recommendation:

Motion that the above materials be received, and the Board will no longer pursue this initiative with the transition to the OPP.

Moved by: Member Post

Seconded by: Vice-Chair McSweeney

All in favour

Carried

**25. Question Period**

None

**26. Presentations – As noted above in Agenda items 6.**

**27. Delegations – as noted in Agenda Item 7.**

**28. Correspondence - None**

**29. Reports - None**

**30. New Business – None**

### 31. Adjournment

Recommendation:

Motion that the meeting be adjourned at 6:34 p.m.

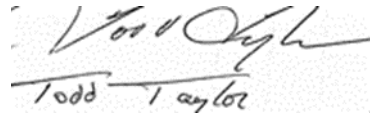
Moved by: Member Krakar

Seconded by: Member Post

All in favour

Carried

Confirmation of Date and Time of Next Regular (Public Session) Meeting – September 19, at 5:00 p.m.



Todd Taylor

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Todd Taylor – Chair



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Mary Lou Archer - Board Executive Assistant





**Minutes of Orangeville Public Library Board  
The Corporation of the Town of Orangeville**

**June 28, 2023, 5:00 p.m.**

Members Present: S. Marks  
Councillor J. Andrews  
P. LeBlanc  
Councillor T. Prendergast  
D. Waugh

Members Absent: J. Demczur  
B. Rea

Staff Present: D. Fraser, CEO  
J. Moule, Administrative Assistant  
R. Medeiros, Financial Analyst, Operations  
M. Jhajj, Deputy Treasurer  
K. Carson, Librarian Collection and Systems

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**1. Call to Order**

Chair S. Marks called the meeting to order at 5:00 p.m. and noted regrets from B. Rea and J. Demczur.

**2. Disclosures of (Direct or Indirect) Pecuniary Interest**

None.

**3. Land Acknowledgement**

Chair S. Marks acknowledged the treaty lands and territory of the Williams Treaty Nations and the Mississaugas of the Credit First Nation and recognized that

Dufferin County is the traditional territory of the Wendat and the Haudenosaunee and is home to many Indigenous people today.

Chair S. Marks acknowledged these traditional territories upon which we live and learn, are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

**4. Adoption of Minutes of Previous Meeting**

**Recommendation: 2023-023**

Moved by Councillor T. Prendergast

Seconded by Councillor J. Andrews

That the minutes of the May 24, 2023 meeting be approved as amended.

**Carried Unanimously**

**5. Presentations**

**5.1 Murray Short, Partner, RLB or Delegate - 2022 Draft Audited Financial Statements**

RLB Auditor, Murray Short presented the 2022 Audited Financial Statements.

**Recommendation: 2023-024**

Moved by Councillor J. Andrews

Seconded by D. Waugh

That the Library Board approve the 2022 Audited Financial Statements of The Corporation of the Town of Orangeville, Public Library as presented.

**Carried Unanimously**

**6. Information Items**

**Recommendation: 2023-025**

Moved by Councillor T. Prendergast

Seconded by D. Waugh

That the information items be received.

**Carried Unanimously**

**6.1 CEO Report**

**6.2 Correspondence to Dufferin Caledon Public Libraries**

**7. Staff Reports**

**7.1 Report 23-10 Policy Review - Personnel**

**Recommendation: 2023-026**

Moved by Councillor J. Andrews

Seconded by P. LeBlanc

That report 23-10, dated June 28, 2023 with respect to a review of the policies governing Personnel, be received;

And that the Orangeville Public Library Board adopt and continue to abide by the Town of Orangeville's current Personnel policies.

**Carried Unanimously**

**7.2 Report 23-11 Policy - Strategic Vision, Values, and Principles**

**Recommendation: 2023-027**

Moved by Councillor J. Andrews

Seconded by D. Waugh

That report 23-11, dated June 28, 2023, with respect to the Strategic vision, values, and principles, be received;

And that the following policies dated June 28, 2023, attached to the report as

Appendix A - Statement of Vision and Values

Appendix B - Equity, Diversity, and Inclusion Policy

Appendix C - Commitment to Intellectual Freedom

be adopted as amended;

And that the foundational beliefs and principles articulated in the policies above guide the board and staff in the governance and the operations of library services and programs.

**Carried Unanimously**

**7.3 Report 23-12 New Policy - Working With Us**

**Recommendation: 2023-028**

Moved by Councillor J. Andrews

Seconded by Councillor T. Prendergast

That report 23-12, dated June 28, 2023, with respect to the New Policy: Working with Us be received;

And that the Working with Us Policy attached as Appendix A dated June 28, 2023 be adopted, as presented.

**Carried Unanimously**

**7.4 Report 23-13 2024 Budget Process and Discussion**

**Recommendation: 2023-029**

Moved by Councillor T. Prendergast

Seconded by Councillor J. Andrews

That report 23-13, dated June 28, 2023, with respect to the 2024 Budget Process and Discussion be received;

And that staff submit an operating and capital budget to meet the Town of Orangeville budget process timelines;

And that staff bring the draft 2024 budgets for Board review and approval at the September 28, 2023 meeting of the Board.

**Carried Unanimously**

**8. Correspondence**

**Recommendation: 2023-030**

Moved by P. LeBlanc

Seconded by Councillor T. Prendergast

That the correspondence item be received;

And the Board directs staff to coordinate with Caledon Public Library and send out a joint media release in support of Drag Storytime.

**Carried Unanimously**

**8.1 OPL - Support for Drag Storytimes - June 2023**

**9. New Business**

- Digital Transformation Working Group - verbal update deferred to the September meeting.
- Councillor J. Andrews spoke on establishing a communication strategy to increase memberships. This topic will be deferred to a meeting in the fall. Councillor J. Andrews and D. Waugh expressed interest in establishing a working group to continue advocacy in memberships.

**10. Date of Next Meeting**

Next meeting is scheduled for Wednesday September 27, 2023.

**11. Adjournment**

Meeting adjourned at 7:40 p.m.

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Darla Fraser, CEO

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Sheri Marks, Board Chair



## **Minutes of a Committee of Adjustment Meeting**

### **Electronic Participation**

**July 5, 2023, 6:00 p.m.**

**Electronic and In-Person Participation - Committee of Adjustment**

**The Corporation of the Town of Orangeville**

**(Chair and Secretary-Treasurer at Town Hall - 87 Broadway)**

**Orangeville, Ontario**

Members Present:     Alan Howe  
                               Rita Baldassara  
                               Ashley Harris  
                               Brian Wormington

Staff Present:         T. MacDonald, Acting Secretary-Treasurer  
                               David Waters, Senior Planner

- 
- 1.     Call to Order**
  - 2.     Disclosures of (Direct or Indirect) Pecuniary Interest**
  - 3.     Adoption of Minutes of Previous Meeting**

Moved by Rita Baldassara

That the minutes of the following meeting are received:

**Carried**

#### **3.1     2023-06-07 Committee of Adjustment Minutes**

### **4.     Statutory Public Hearing**

#### **4.1     File No. B03-23 - 330 Blind Line**

Melissa Visser, MHBC Planning, Agent for applicant provided a presentation to the committee, located at 330 Blind Line in a residential area and briefly reviewed the policy framework and indicated a zoning amendment application was approved in April. There is a current heritage building on the property that went through the Heritage Committee with respect to the rezoning. No others spoke in support or opposition to the application. David Waters, Senior Planner outlined that the structure is designated under Part 4 of the Ontario Heritage Act and the house design and plans will have to be reviewed and supported by the Heritage Committee. Mr. Waters indicated that the maximum amount of trees will need to be maintained. The committee approved the application as it conforms with the Provincial Policy Statement, Official Plan, Orangeville Zoning By-law and is minor in nature.

**4.1.1 Credit Valley Conservation Correspondence dated June 27, 2023**

**4.1.2 Planning Report - A03-23 - 330 Blind Line**

**4.2 File No. A06-23 - 125 C Line**

The Chair asked if anyone wished to speak in support of or in opposition to the application and there were none. David Waters, Senior Planner provided a brief overview of the application. The application was approved by the committee based on meeting the four tests.

**4.2.1 Planning Report - A06-23 - 125 C Line**

**5. Date of Next Meeting**

The next meeting is scheduled for August 2, 2023.

**6. Adjournment**

The meeting was adjourned at 6:23 p.m.



## **Minutes of a Committee of Adjustment Meeting**

### **Electronic Participation**

**August 2, 2023, 6:00 p.m.**

**Electronic and In-Person Participation - Committee of Adjustment**

**The Corporation of the Town of Orangeville**

**(Chair and Secretary-Treasurer at Town Hall - 87 Broadway)**

**Orangeville, Ontario**

Members Present:     Alan Howe  
                               Rita Baldassara  
                               Michael Demczur  
                               Ashley Harris  
                               B. Wormington

Staff Present:         T. MacDonald, Acting Secretary-Treasurer  
                               David Waters

- 
- 1.     Call to Order**
  - 2.     Disclosures of (Direct or Indirect) Pecuniary Interest**
  - 3.     Adoption of Minutes of Previous Meeting**

Moved by Rita Baldassara

That the minutes of the following meeting are approved:

2023-07-05 Committee of Adjustment Minutes

**Carried**

- 3.1    2023-07-05 Committee of Adjustment Minutes**
- 4.     Statutory Public Hearing**
  - 4.1    File No. B-04-23 - Part of Lot 1, Concession 3 WHS**

The Chair asked if anyone wished to speak in support of the application and Brandi Clement, Jones Consulting Group Limited provided a presentation to the members which was a brief overview of the proposed plan for the property and answered questions from the members.

The Chair asked if anyone wished to speak in opposition to the application and there were none.

David Waters, Senior Planner provided an overview of the application and an analysis of the four tests and answered questions from the members.

The decision was approved by the members as it demonstrates that it meets the required tests, and the approval is subject to the following conditions:



1. That a plan of survey (R-Plan) be prepared by an Ontario Land Surveyor for the purposes of facilitating the transaction of Consent B04-23 and that this plan be approved by the Town prior to being deposited with the Land Registry Office;
2. That the Credit Valley Conservation Authority (CVC) provide written confirmation that the boundaries of the R-Plan are appropriate to accommodate the driveway access onto Broadway including the culvert and related infrastructure;
3. That a satisfactory draft description of the easement lands and draft transfer easement be prepared by 848614 Ontario Inc, which can be registered in the Land Registry Office, and,
4. That any outstanding municipal taxes, fees or charges be paid in full.

**4.1.1 Credit Valley Conservation Correspondence - July 20, 2023**

**4.1.2 Planning Report - B-04-23 - Part of Lot 1, Concession 3 WHS**

**4.1.3 Jones Consulting Group Limited**

**4.2 File No. A-07/23 - 20 Bredin Parkway - Item Deferred to Future Meeting**

**5. Items for Discussion**

**5.1 2024 Committee of Adjustment Meeting Schedule**

The 2024 meeting schedule was presented to the committee.

**6. Correspondence**

**7. New Business**

None.

**8. Date of Next Meeting**

The next meeting is scheduled for September 6, 2023.

**9. Adjournment**

The meeting was adjourned at 6:31 p.m.



## **Minutes of Access Orangeville**

**September 14, 2023, 10:00 a.m.**

**Electronic and In-Person Participation - Access Orangeville**

**The Corporation of the Town of Orangeville**

**(Chair and Secretary at Town Hall - 87 Broadway)**

**Orangeville, Ontario**

Members Present: Councillor Stevens  
J. Jackson  
K. Van Ryn  
P. Charbonneau  
R. Ugolini  
W. Cook

Members Absent: J. Newton

Staff Present: N. Leece, Legislative Assistant  
S. Doherty, Manager, Recreation and Events  
T. Dulisse, Manager, Transportation and Development

### **1. Call to Order**

Councilor Stevens called the meeting to order at 10:00 a.m.

### **2. Disclosures of (Direct or Indirect) Pecuniary Interest**

None.

### **3. Adoption of Minutes of Previous Meeting**

**2023-019**

**Moved By** J. Jackson

That the minutes of the following meeting are approved:

**Carried**

**3.1 2023-06-15 Access Orangeville Minutes**

**4. Presentations**

**4.1 Clerk's Division - Terms of Reference**

Sharon Doherty, Manager, Recreation and Events, provided an overview of the Access Orangeville Committee Terms of Reference mandate, goals, objectives and Committee composition as required by the Accessibility for Ontarians with Disabilities Act, (AODA).

**5. Items for Discussion and Reports**

**5.1 Community Improvement Committee**

Brandon Ward, Manager, Planning, provided an overview of the Community Improvement Committee (CIP) including background, priority zone maps, committee structure and review process, operations, performance monitoring and annual allocation.

**2023-020**

**Moved By** Rick Stevens

That the Committee appoint James Jackson to the Community Improvement Committee.

**Carried**

**5.2 Accessibility Training - Transit Drivers**

Accessibility Training for Transit Drivers to be deferred as a Workplan discussion item. This item was discussed in previous meetings with no formal motion passed.

**5.3 Town Website - Accessibility Page**

A reminder to the Committee that recommendations are always welcome for the Town website.

Note: Town Website Accessibility page to be included in the Committee Workplan.

#### **5.4 Transit Update**

Tony Dulisse, Manager, Transportation and Development, provided an update on the Town's new Transit Hub. The Committee shared concerns regarding accessibility to the Hub and discussed how there are some areas for improvement such as improved sidewalks and crossings. Mr. Dulisse shared that over the next few years, enhancements to the Hub can be brought forward to Council for consideration and prioritization.

#### **5.5 Stop Gap Ramps**

The Committee discussed the value of assisting downtown businesses in implementing accessibility ramps via the Stop Gap organization and how this item can be incorporated into the Committee Workplan.

The Committee also discussed the need for accessibility buttons on doors within the downtown, and how to connect businesses with the Community Improvement Committee to access funding for buttons.

Note: Ms. Doherty will connect with Stop Gap organization and incorporate this item into the Committee workplan to review at our next meeting.

#### **5.6 2023 Workplan**

The Committee agreed to develop a multi-year workplan that incorporates AODA standards.

Note: Ms. Doherty will bring a draft workplan to the Committee for review at our next meeting.

#### **5.7 Proposed 2024 Meeting Schedule**

The Committee discussed quorum challenges within the summer months and how special meetings can be called as required.

**2023-021**

**Moved By** Rick Stevens

That the Committee meet on the second Thursday of every month at 10:00 am excluding July and August.

**Carried**

### **6. Correspondence**

The Committee acknowledged the following documents:

- Term of Reference: Access Orangeville Committee
- Community Improvement Plan Program Guide
- Headwaters Health Care Centre 2022 - 2023 Annual Report

**7. New Business**

Ms. Doherty shared new trail, benches, and leaning posts updates.

Mr. Ugolini expressed concerns regarding crosswalks on Wellington and Broadway. Councilor Stevens shared that the Town addresses crosswalk challenges at the Council level. Mr. Dulisse shared capital project updates related to designated crossing areas for the 2024 budget.

Ms. Cook requested an update on posters in front of Metro and Shoppers Drug Mart. Locations are private property, as such site plan matters are addressed accordingly.

**8. Date of Next Meeting**

The next meeting is scheduled for Thursday October 12th at 10 a.m.

**9. Adjournment**

**2023-022**

**Moved By** Rick Stevens

That the meeting be adjourned at 12:00 p.m.

**Carried**

**Subject:** Community Group Pavement Markings Update

**Department:** Community Services

**Division:** Economic Development

**Report #:** CMS-2023-042

**Meeting Date:** 2023-10-16

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### Recommendations

That report CMS-2023-042, Community Group Pavement Markings update be received.

And that Council direct Staff to review future recommendations made by community groups and provide recommendations for Council consideration when appropriate.

### Background and Analysis

On June 19, Council received report INS-2023-043 regarding Community Group Pavement Markings. The markings are located on Mill Street (Rainbow), at Broadway and Wellington (Rainbow), and at Broadway and First Street (Indigenous). The report explained that traffic and winter maintenance operations have taken a considerable toll on the markings since they were installed in 2021. It was determined that maintenance could not reinstate the markings to their original condition and that replacement of the markings was the only effective way to continue with the display.

Staff evaluated the financial impact of the markings. The ongoing costs of replacement would require an annual commitment of \$20,000 to \$30,000 and would result in a service level change to the 2024 Operating Budget under Public Works for Council's consideration.

Even with ongoing replacement, the markings degrade quickly due to the volume of traffic travelling over the crosswalks. Because of this, the 2SLGBTQI+ and Indigenous markings are unrecognizable and do not reflect these groups appropriately and respectfully.

The outcome of the June report was as follows:

- That report INS-2023-043, Community Group Pavement Markings Update, be received;
- And that Council approve the removal of the crossings at a one-time cost of \$3000 - \$5000 and do not reapply any pavement markings;
- And that Council direct staff to look for different opportunities to recognize the LGBTQ+ and Indigenous Community;
- And that any future Community Group Pavement Marking requests, be denied.

### Existing Recognition Opportunities

Before removing the markings, Staff recognized the importance of timely and effective communication to the community that included alternate forms of recognition.

Staff first identified existing and ongoing ways for community groups to be recognized by the Town of Orangeville including:

- Flag raising at Town Hall
- Proclamation by Town Council
- Promotion of tourism/culture-related events and initiatives on [loveorangeville.ca](https://loveorangeville.ca) and on the new digital sign at the Visitor Information Centre

In addition to these opportunities, the Town has also demonstrated its willingness to recognize community groups by supporting specific installations in local spaces. Led by community groups, these initiatives were supported by Council and Staff with committed resources that reflect the project's needs. Examples include:

- **Mino Kamik Medicine Wheel Garden:** Led by the Dufferin County Cultural Resource Circle (DCCRC), this dedicated space is part of Bravery Park and invites visitors to learn about indigenous traditions. It is often used to host DCCRC events and is promoted as a tourism asset throughout the community.
- **Crystal Queer public art installation:** This utility box and mural feature artwork created by participants of the GLOW Youth Group, a social and support group for LGBTQ2S+ youth. Both pieces aim to help community members better understand how to support and celebrate diverse experiences of gender and sexual identities. These installations are a result of collaboration between Dufferin Community and Family Services (DCAFS) and the Town.

### Community engagement

Using these examples, Staff asked for recommendations from local stakeholders including the BIA, DCAFS, DCCRC, Celebrate Your Awesome event committee, and the Town's Equity, Diversity and Inclusion committee.

Some responses expressed disappointment in the decision to remove the crosswalks and suggested that other ways to maintain the crosswalks should be considered.

Staff reviewed other locations where the markings could be re-installed. Each location had similar challenges to the existing crosswalks or were in less prominent locations that would not create the same impact.

Other responses indicated that the existing opportunities were sufficient and valuable ways to demonstrate the Town's support of the 2SLGBTQI+ and Indigenous groups. Council's willingness to consider specific opportunities as they arise was considered important.

Additional recommendations received from the community included:

- Hanging banners on the six street poles located in downtown medians.
- Installing public art pieces - tree sculptures and utility boxes – that recognize community groups and rely on their input as part of the design process.
- Creating a physical space for community groups to safely gather and connect while accessing programming and resources.
- Developing new projects that allow contributions from individuals and community groups, like the mosaic mural installed in the Town Hall Atrium.

Any of these recommendations could be led by community groups, reviewed by Staff, and then presented to Council for consideration.

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## **Strategic Alignment**

### **Strategic Plan**

Strategic Goal: Community Vitality

Objective: Vibrancy – Build a more inclusive community, and ensure citizen involvement

### **Sustainable Neighbourhood Action Plan**

Theme: Social well-being



Strategy: Promote Orangeville as an engaged, inclusive community for all

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### Notice Provisions

None

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### Financial Impact

Through INS-2023-043, Council approved the removal of the crossings at a one-time cost of \$3000 - \$5000. Costs associated with existing opportunities and the Communication Plan are managed under current operating budgets. Any costs for new opportunities would be brought to Council for consideration.

Respectfully submitted and reviewed by

Heather Savage  
General Manager, Community Services

Tim Kocialek  
General Manager, Infrastructure  
Services

Prepared by

Tony Dulisse  
Manager, Transportation and Development

Jessie McGibbon  
Manager, Communications

Katrina Lemire  
Manager, Economic Development and Culture

**Attachment(s):** Not Applicable

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**Subject: Hansen Boulevard & Edgewood Valley Update**

**Department: Infrastructure Services**

**Division: Transportation and Development**

**Report #: INS-2023-060**

**Meeting Date: 2023-10-16**

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## **Recommendations**

**That report INS-2023-060, Hansen Boulevard and Edgewood Valley Update, be received.**

## **Background and Analysis**

The purpose of this report is to update Council on the progress of the Hansen Boulevard Creek Crossing (Bridge) Project and Staff's discussions with the Developer responsible for the subdivision development (Edgewood Valley Phase 2B) that will complete the Hansen Boulevard connection west of Blind Line.

Hansen Boulevard is a Major Collector Road spanning east to west across the northern part of the Town. Its designation in the Town's Official Plan as a "Major Collector Road" means that it is intended to facilitate traffic between various neighbourhoods in the area and throughout Town.

The current Hansen Boulevard alignment was established through an Environmental Assessment (EA) undertaken by the Town in 2006-2007. Construction of the road has been completed in segments, as subdivision areas containing the Hansen Boulevard alignment have proceeded to develop incrementally.

The final segment of Hansen Boulevard to be completed falls within two key areas:

- i) Middle Monora Creek crossing area, west of College Avenue; and
- ii) Development lands subject to draft plan of subdivision applications by NG Citrus Limited (an entity of Great Gulf), known as the Edgewood Valley Phase 2B Subdivision and the Aldenhill Subdivision, generally west of Blind Line

The creek crossing project was planned to be completed by the Town, because the crossing does not fall centrally within any specific subdivision area and is not clearly tied

to any specific development(s). Completion of the Hansen Boulevard road and underlying services connection was to be completed by the developer(s) responsible for the underlying subdivision area(s).

Staff coordinated the creek crossing project closely with the advancement of the nearby subdivision approvals (i.e. Edgewood Valley Phase 2B). This was to avoid completing the crossing project too early, which could result in the crossing works languishing while the subdivision approvals (and corresponding road construction) progress at the developer's pace. Waiting too late to complete the crossing could hold-up those same subdivision developments, or conflict with their construction activities.

Draft approval of the Edgewood Valley Phase 2B plan of subdivision was granted in February 2021. A condition of draft approval requires the developer to complete the entire remaining connection of Hansen Boulevard before final approval can be issued for the subdivision. Final approval of this subdivision must be granted before home construction can proceed. This means that all the related subdivision infrastructure (i.e. roads, services, etc.) internal to the Plan, and the Hansen Boulevard connection, must be completed before any home construction begins within the plan of subdivision.

Concurrent with the Phase 2B subdivision approval process, the design of the creek crossing project began in September 2020. Construction commenced in July 2022 and was completed in August of 2023. Although the construction presented challenges, the structure is now in place awaiting the developer's construction of the road as part of their subdivision advancement, which will link the west development area near Veteran's Way (i.e. Sarah Properties and Cachet Developments) to the rest of the Town's transportation network.

While the construction of the bridge was underway, Town Staff had been working with NG Citrus Limited (an entity of Great Gulf), the owner and developer of the Edgewood Phase 2B and Aldenhill subdivisions, to advance the Edgewood 2B plan through the final approval process. Great Gulf is responsible for the construction of the local roads and services within the subdivision, which is typical of any residential subdivision development. While completing those works, general practice with other developments has been for the developer to construct the extension of the collector road (Hansen Boulevard) to a full collector standard. In doing so, the developer incurs additional costs up-front for the oversizing portions of the roads and services and receives Development Charges Credits in exchange for those costs.

**Current Status:**

Staff had previously reported to Council that discussions were underway with the Developer and that according to those discussions, the timing of the completion of the bridge was starting to align with the completion of the earthworks (previously approved and already underway) and the start of servicing and road construction within the Edgewood 2B subdivision.

Staff had been meeting with the Developer's team on a regular basis. Those meetings had a number of benefits including negotiating a pre-servicing agreement, development charge credit agreement and finalizing the engineering design details of the subdivision. However, there have been some complexities with coordinating the construction permissions and development charges credit arrangements to complete this work. There are unique liability factors associated with the developer completing the road and underlying services in the vicinity of the creek crossing project. Essentially, the Town must ensure that there will be no damage or liabilities to the creek crossing due to the developer's road construction activities, whereas the developer wants to ensure that their road construction will not be adversely impacted by the underlying creek crossing. Furthermore, the developer has advised Town staff that recent changes in the economic landscape and market have impacted their operations.

Staff previously anticipated that the subdivision infrastructure and Hansen Boulevard construction would have commenced immediately following the completion of the creek crossing project. However, the aforementioned factors have seemingly delayed the commencement of the developer's construction activities. Staff now anticipate that this work would commence in early 2024, with the road being open to traffic in the late summer or fall.

Staff will provide a further update as discussions continue and advance.

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## Strategic Alignment

### Strategic Plan

Strategic Goal: Future Readiness

Objective: Capacity – Ensure infrastructure facilitates desired development

### Sustainable Neighbourhood Action Plan

Theme: Land Use and Planning

Strategy: Co-ordinating land use and infrastructure planning to promote healthy, liveable and safe communities

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## Notice Provisions

N/A

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**Financial Impact**

There are no direct financial considerations or impacts as a result of the recommendations within this report.

It should be noted that the Development Charges Agreement, which will consider any financial implications for the Town and the Developer, will be completed and attached to a separate report. This subsequent report, anticipated for later this year or early in 2024, will seek Council's approval.

Respectfully submitted

Tim Kocialek, P.Eng., PMP  
General Manager, Infrastructure Services

Prepared by

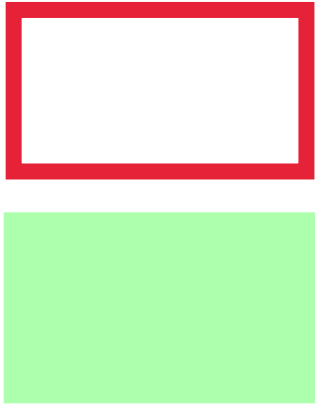
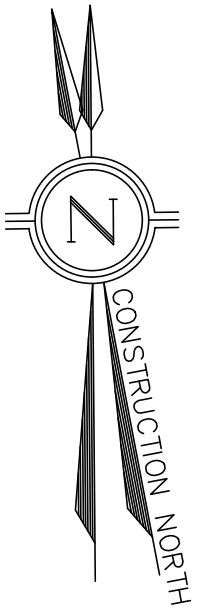
Tony Dulisse, CET  
Manager, Transportation & Development

Brandon Ward, MCIP, RPP  
Manager, Planning

**Attachments:**

None

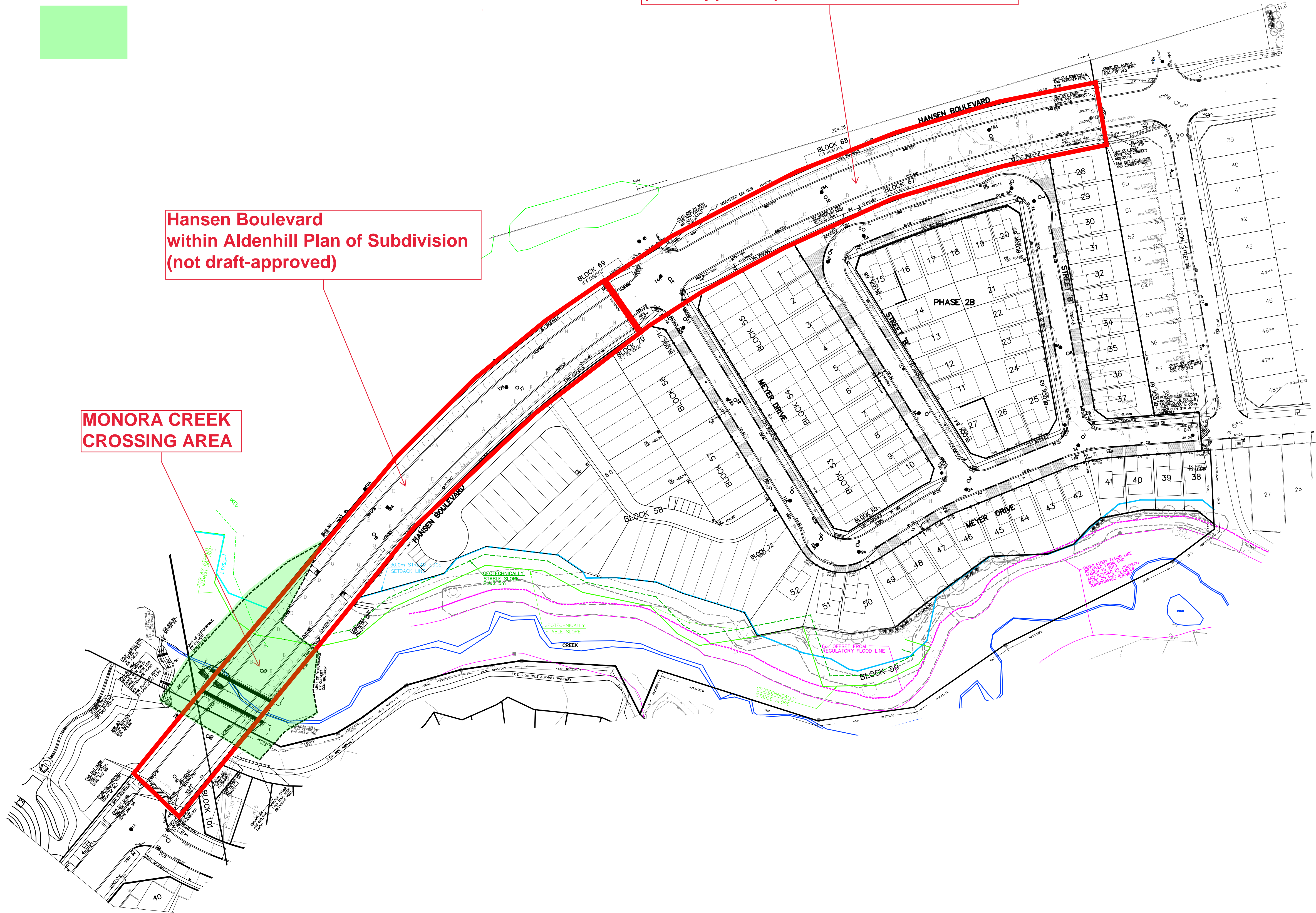




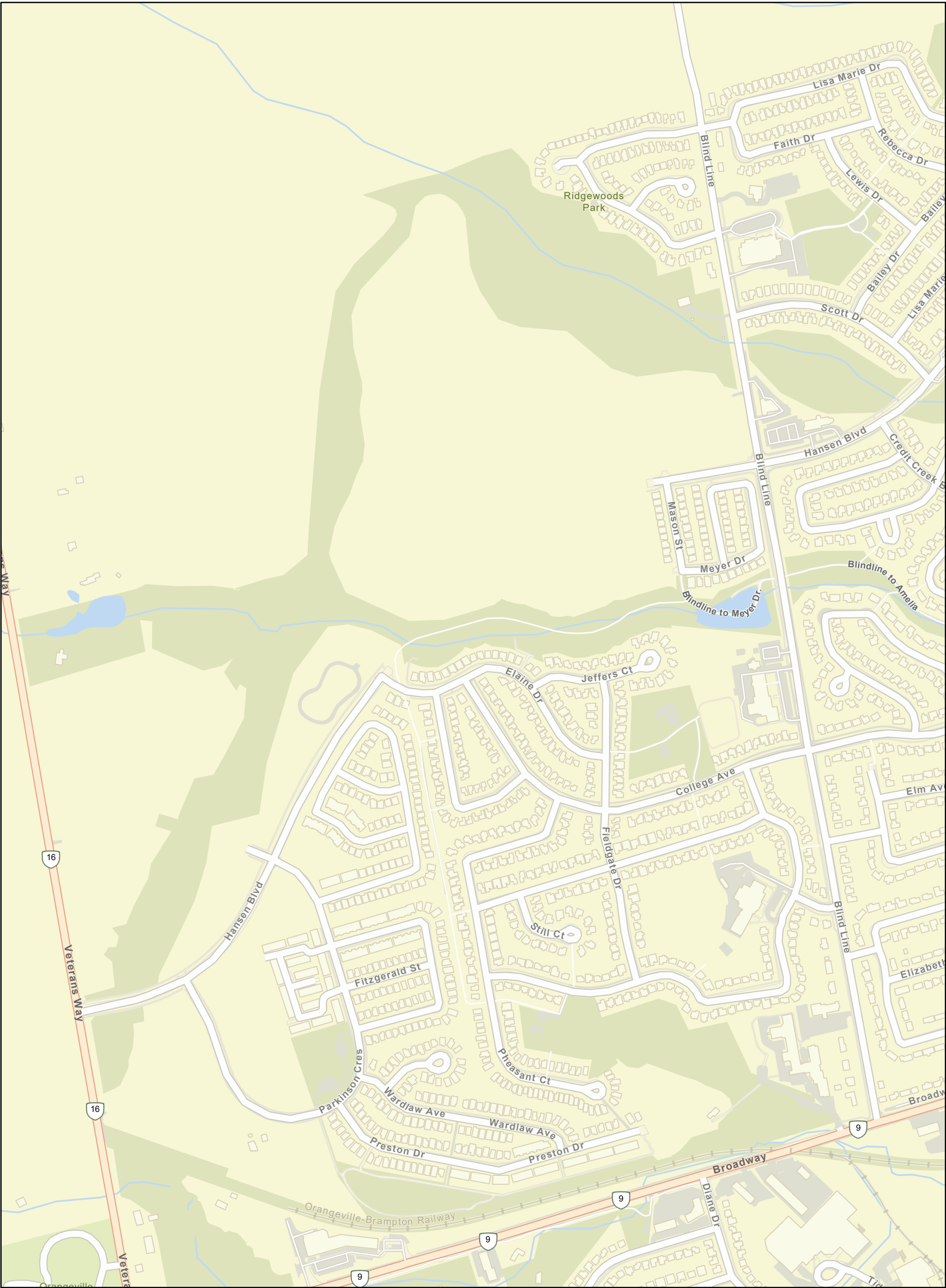
Hansen Boulevard  
within Edgewood 2B Plan of Subdivision  
(draft-approved)

Hansen Boulevard  
within Aldenhill Plan of Subdivision  
(not draft-approved)

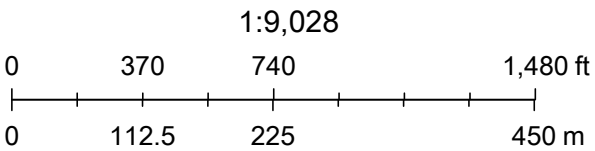
MONORA CREEK  
CROSSING AREA







# Hansen Boulevard Connection: Surrounding Road Network



Esri Community Maps Contributors, Province of Ontario, Town of Orangeville, Esri Canada, Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA, NRCan, Parks Canada

**Subject: Ontario Housing Affordability Task Force  
Recommendations, Feedback Request**

**Department: Infrastructure Services**

**Division: Planning**

**Report #: INS-2023-064**

**Meeting Date: 2023-10-16**

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## Recommendations

**That report INS-2023-064, Ontario Housing Affordability Task Force Recommendations, Feedback Request, be received;**

**And that staff be directed to submit the comments contained in Attachment no. 3 to this report, to the Ministry of Municipal Affairs and Housing, in response to their request.**

## Background and Analysis

On December 6, 2021, the provincial government created the Ontario Housing Affordability Task Force, with a mandate of finding solutions to address the housing affordability crisis across the province. On February 8, 2022, the province released the [Report of the Ontario Housing Affordability Task Force](#), which contained a total of seventy-four (74) specific recommendations (55 referenced in the report) aimed at increasing the supply of market housing throughout Ontario. A summary list of the Task Force Report recommendations is included in Attachment no. 1.

Since the release of this report, the province has moved forward to implement these recommendations, with twenty-three (23) items fulfilled to date. This has included enactment of key legislation changes, including:

- i) Bill 109: More Homes for Everyone Act, 2022
- ii) Bill 23: More Homes Built Faster Act, 2022
- iii) Bill 97: Helping Homebuyers, Protecting Tenants Act, 2023

On September 15<sup>th</sup>, the Minister of Municipal Affairs and Housing (MMAH) issued a letter to all municipal heads of council requesting feedback on what municipalities would consider to be their top five (5) recommendations most useful in increasing housing



supply within their communities. The requested feedback could also include advice relating to how an existing recommendation has been implemented. A copy of the letter is included as Attachment no. 2.

Staff have reviewed the list of recommendations contained in the Task Force Report and highlighted six (6) recommendations that are believed to be the most effective for delivering more housing in Orangeville. These recommendations are focused on:

- i) supporting more efficiencies in the planning approval process (no's 13, 14, 15 and 50);
- ii) providing more support and clearer policies for affordable housing (no. 42 and B-2); and
- iii) stimulating more expedited commencement of construction following planning approvals (no. 43).

The highlighted recommendations are described in further detail in Attachment no. 3.

Staff are seeking Council direction to submit these recommendations to the Ministry in response to their request.

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## Strategic Alignment

### Strategic Plan

Strategic Goal: Economic Resilience

Objective: Ensure availability and affordability of employment lands and housing

### Sustainable Neighbourhood Action Plan

Theme: Land Use and Planning

Strategy: Co-ordinating land use and infrastructure planning to promote healthy, liveable and safe communities

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## Notice Provisions

Not applicable

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## Financial Impact

There are no direct financial implications expected to occur as a result of the recommendations within this report. Having said that, staff are continuing to monitor provincial correspondence and announcements on what, if any, additional funding will be provided to municipalities to assist the province in meeting their housing targets.

Respectfully submitted

Tim Kocialek, P.Eng., PMP  
General Manager,  
Infrastructure Services

Prepared by

Brandon Ward, MCIP, RPP  
Manager, Planning  
Infrastructure Services

**Attachments:**

1. List of Ontario Housing Affordability Task Force Report Recommendations
2. MMAH Letter
3. Top 5 recommendations response

## Ontario Housing Supply Task Force Report (2022): List of Recommendations

<b>Increasing Housing Supply</b>	
1.	Goal of building 1.5 million new homes in 10 years
2.	Amend the Planning Act, Provincial Policy Statement, and Growth Plans to set “growth in the full spectrum of housing supply” and “intensification within existing built-up areas” of municipalities as the most important residential housing priorities in the mandate and purpose
<b>Making more land available to build, with more flexible rules</b>	
3.	Limit exclusionary zoning in municipalities through binding provincial action: a) Allow “as of right” residential housing up to four units and up to four storeys on a single residential lot. b) Modernize the Building Code and other policies to remove any barriers to affordable construction and to ensure meaningful implementation (e.g., allow single-staircase construction for up to four storeys, allow single egress, etc.)
4.	Permit “as of right” conversion of underutilized or redundant commercial properties to residential or mixed residential and commercial use.
5.	Permit “as of right” secondary suites, garden suites, and laneway houses province-wide
6.	Permit “as of right” multi-tenant housing (renting rooms within a dwelling) province-wide
7.	Encourage and incentivize municipalities to increase density in areas with excess school capacity to benefit families with children
8.	Allow “as of right” zoning up to unlimited height and unlimited density in the immediate proximity of individual major transit stations within two years if municipal zoning remains insufficient to meet provincial density targets.
9.	Allow “as of right” zoning of six to 11 storeys with no minimum parking requirements on any streets utilized by public transit (including streets on bus and streetcar routes).
10.	Designate or rezone as mixed commercial and residential use all land along transit corridors and redesignate all Residential Apartment to mixed commercial and residential zoning in Toronto.
11.	Support responsible housing growth on undeveloped land, including outside existing municipal boundaries, by building necessary infrastructure to support higher density housing and complete communities and applying the recommendations of this report to all undeveloped land.
12.	Create a more permissive land use, planning, and approvals system: <ul style="list-style-type: none"> <li>a) Repeal or override municipal policies, zoning, or plans that prioritize the preservation of physical character of neighbourhood</li> <li>b) Exempt from site plan approval and public consultation all projects of 10 units or less that conform to the Official Plan and require only minor variances</li> <li>c) Establish province-wide zoning standards, or prohibitions, for minimum lot sizes, maximum building setbacks, minimum heights, angular planes, shadow rules, front doors, building depth, landscaping, floor space index, and heritage</li> </ul>

## Ontario Housing Supply Task Force Report (2022): List of Recommendations

	view cones, and planes; restore pre-2006 site plan exclusions (colour, texture, and type of materials, window details, etc.) to the Planning Act and reduce or eliminate minimum parking requirements; and d) Remove any floorplate restrictions to allow larger, more efficient high-density towers.
<b>De-politicizing the planning process</b>	
13.	Limit municipalities from requesting or hosting additional public meetings beyond those that are required under the Planning Act.
14.	Require that public consultations provide digital participation options.
15.	Require mandatory delegation of site plan approvals and minor variances to staff or pre-approved qualified third-party technical consultants through a simplified review and approval process, without the ability to withdraw Council's delegation.
16.	Prevent abuse of the heritage preservation and designation process by: a) Prohibiting the use of bulk listing on municipal heritage registers b) Prohibiting reactive heritage designations after a Planning Act development application has been filed
17.	Requiring municipalities to compensate property owners for loss of property value as a result of heritage designations, based on the principle of best economic use of land.
18.	Restore the right of developers to appeal Official Plans and Municipal Comprehensive Reviews
<b>Building faster and reducing process costs</b>	
19.	Legislate timelines at each stage of the provincial and municipal review process, including site plan, minor variance, and provincial reviews, and deem an application approved if the legislated response time is exceeded.
20.	Fund the creation of "approvals facilitators" with the authority to quickly resolve conflicts among municipal and/or provincial authorities and ensure timelines are met.
21.	Require a pre-consultation with all relevant parties at which the municipality sets out a binding list that defines what constitutes a complete application; confirms the number of consultations established in the previous recommendations; and clarifies that if a member of a regulated profession such as a professional engineer has stamped an application, the municipality has no liability and no additional stamp is needed.
22.	Simplify planning legislation and policy documents.
23.	Create a common, province-wide definition of plan of subdivision and standard set of conditions which clarify which may be included; require the use of standard province-wide legal agreements and, where feasible, plans of subdivision.
24.	Allow wood construction of up to 12 storeys.

## Ontario Housing Supply Task Force Report (2022): List of Recommendations

25.	Require municipalities to provide the option of pay on demand surety bonds and letters of credit.
<b>Streamline the appeal process and preventing abuse</b>	
26.	Require appellants to promptly seek permission (“leave to appeal”) of the Tribunal and demonstrate that an appeal has merit, relying on evidence and expert reports, before it is accepted.
27.	Prevent abuse of process: <ul style="list-style-type: none"> <li>a) Remove right of appeal for projects with at least 30% affordable housing in which units are guaranteed affordable for at least 40 years.</li> <li>b) Require a \$10,000 filing fee for third-party appeals.</li> <li>c) Provide discretion to adjudicators to award full costs to the successful party in any appeal brought by a third party or by a municipality where its council has overridden a recommended staff approval.</li> </ul>
28.	Encourage greater use of oral decisions issued the day of the hearing, with written reasons to follow, and allow those decisions to become binding the day that they are issued.
29.	Where it is found that a municipality has refused an application simply to avoid a deemed approval for lack of decision, allow the Tribunal to award punitive damages.
30.	Provide funding to increase staffing (adjudicators and case managers), provide market-competitive salaries, outsource more matters to mediators, and set shorter time targets.
31.	In clearing the existing backlog, encourage the Tribunal to prioritize projects close to the finish line that will support housing growth and intensification, as well as regional water or utility infrastructure decisions that will unlock significant housing capacity.
<b>Reducing the costs to build homes</b>	
32.	Waive development charges and parkland cash-in-lieu and charge only modest connection fees for all infill residential projects up to 10 units or for any development where no new material infrastructure will be required.
33.	Waive development charges on all forms of affordable housing guaranteed to be affordable for 40 years.
34.	Prohibit interest rates on development charges higher than a municipality’s borrowing rate.
35.	Regarding cash in lieu of parkland, s.37, Community Benefit Charges, and development charges: <ul style="list-style-type: none"> <li>a) Provincial review of reserve levels, collections and drawdowns annually to ensure funds are being used in a timely fashion and for the intended purpose, and, where review points to a significant concern, do not allow further collection until the situation has been corrected.</li> <li>b) Except where allocated towards municipality-wide infrastructure projects, require municipalities to spend funds in the neighbourhoods where they were</li> </ul>

## Ontario Housing Supply Task Force Report (2022): List of Recommendations

	collected. However, where there's a significant community need in a priority area of the City, allow for specific ward-to-ward allocation of unspent and unallocated reserves.
<b>Reducing costs of rental and home ownership</b>	
36.	Recommend that the federal government and provincial governments update HST rebate to reflect current home prices and begin indexing the thresholds to housing prices, and that the federal government match the provincial 75% rebate and remove any clawback.
37.	Align property taxes for purpose-built rental with those of condos and low-rise homes.
38.	Amend the Planning Act and Perpetuities Act to extend the maximum period for land leases and restrictive covenants on land to 40 or more years.
39.	Eliminate or reduce tax disincentives to housing growth.
40.	Call on the Federal Government to implement an Urban, Rural and Northern Indigenous Housing Strategy.
41.	Funding for pilot projects that create innovative pathways to homeownership, for Black, Indigenous, and marginalized people and first-generation homeowners.
42.	Provide provincial and federal loan guarantees for purpose-built rental, affordable rental and affordable ownership projects.
<b>Investing in municipal infrastructure to support housing</b>	
43.	Enable municipalities, subject to adverse external economic events, to withdraw infrastructure allocations from any permitted projects where construction has not been initiated within three years of build permits being issued.
44.	Work with municipalities to develop and implement a municipal services corporation utility model for water and wastewater under which the municipal corporation would borrow and amortize costs among customers instead of using development charges.
<b>Creating the labour force needed to deliver more housing</b>	
45.	improve funding for colleges, trade schools, and apprenticeships; encourage and incentivize municipalities, unions and employers to provide more on-the-job training.
46.	Undertake multi-stakeholder education program to promote skilled trades.
47.	Recommend that the federal and provincial government prioritize skilled trades and adjust the immigration points system to strongly favour needed trades and expedite immigration status for these workers, and encourage the federal government to increase from 9,000 to 20,000 the number of immigrants admitted through Ontario's program.
<b>Creating an incentive-based provincial fund that supports housing approval delivery</b>	
48.	The Ontario government should establish a large "Ontario Housing Delivery Fund" and encourage the federal government to match funding. This fund should reward:

## Ontario Housing Supply Task Force Report (2022): List of Recommendations

	a) Annual housing growth that meets or exceeds provincial targets b) Reductions in total approval times for new housing c) The speedy removal of exclusionary zoning practices
49.	Reductions in funding to municipalities that fail to meet provincial housing growth and approval timeline targets.
50.	Fund the adoption of consistent municipal e-permitting systems and encourage the federal government to match funding. Fund the development of common data architecture standards across municipalities and provincial agencies and require municipalities to provide their zoning bylaws with open data standards. Set an implementation goal of 2025 and make funding conditional on established targets.
51.	Require municipalities and the provincial government to use the Ministry of Finance population projections as the basis for housing need analysis and related land use requirements.
<b>Monitoring and Implementation</b>	
52.	Resume reporting on housing data and require consistent municipal reporting, enforcing compliance as a requirement for accessing programs under the Ontario Housing Delivery Fund.
53.	Report each year at the municipal and provincial level on any gap between demand and supply by housing type and location, and make underlying data freely available to the public.
54.	Empower the Deputy Minister of Municipal Affairs and Housing to lead an all-of-government committee, including key provincial ministries and agencies, that meets weekly to ensure our remaining recommendations and any other productive ideas are implemented.
55.	Commit to evaluate these recommendations for the next three years with public reporting on progress

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister

777 Bay Street, 17th Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre

777, rue Bay, 17e étage  
Toronto (Ontario) M7A 2J3  
Tél. : 416 585-7000



234-2023-4597

September 15, 2023

Dear Head of Council,

**Subject: Responding to the Housing Affordability Task Force's  
Recommendations**

As you know, in February 2022, the Housing Affordability Task Force delivered [its final report](#) with recommendations to help Ontario tackle the housing supply crisis and build at least 1.5 million homes by 2031. Including sub-items and appendices, the Task Force made 74 unique recommendations, some of which apply to all communities in Ontario, with others more specific to large and urban municipalities. While Ontario has made progress in acting on these recommendations — with 23 implemented to date helping to achieve the highest level of housing starts in over three decades — as the province grows at incredible speed, all levels of government need to do more.

To bring the dream of home ownership into reach for more people, I have asked my ministry to renew its efforts to review and, where possible, implement the Task Force's remaining recommendations with minimal delay. As part of that review, I am asking for you, as head of council, to prioritize your top five recommendations for future consideration. For these top five priorities, this could include your advice to revisit the way a recommendation has been implemented up to this point, as well as how some of the recommendations could or should be implemented with amendments.

Accompanying this letter, you will find a chart with space to rank the top five Task Force recommendations. While I know that some of the recommendations may not be applicable to all small, rural, and Northern communities, I ask that you rank those recommendations that you feel would be, or have been, the most useful in increasing housing supply in your community.

As we look to do more to solve the housing supply and affordability crisis together, it's important for the province to have a full understanding of our municipal partners' positions on these recommendations as quickly as possible. I ask that you **please return the completed chart to [housingsupply@ontario.ca](mailto:housingsupply@ontario.ca) no later than October 16, 2023.**

.../2



I look forward to continuing our work together to ensure that more people can afford a place to call home.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Paul Calandra', with a large, stylized initial 'P' and 'C'.

The Hon. Paul Calandra  
Minister of Municipal Affairs and Housing

c: Hon. Rob Flack, Associate Minister of Housing  
Kirstin Jensen, Interim Chief of Staff, Minister's Office  
Martha Greenberg, Deputy Minister  
Joshua Paul, Assistant Deputy Minister, Market Housing Division  
Sean Fraser, Assistant Deputy Minister, Planning and Growth Division  
Caspar Hall, Assistant Deputy Minister, Local Government Division

Attachment:

Top Five Housing Affordability Task Force (HATF) Recommendations for Response

**Attachment: Top Five Housing Affordability Task Force (HATF) Recommendations for Response**

Please identify the top 5 HATF recommendations that you support, and rationale / comments	
1.	<p><b>13. Limit municipalities from requesting or hosting additional public meetings beyond those that are required under the Planning Act.</b></p> <p><b>14. Require that public consultations provide digital participation options.</b></p> <p>The Town of Orangeville supports this initiative to streamline the public participation process (i.e. limit the number of public meetings held) and provide more diverse options for public engagement by offering digital participation options. This should be a priority as it will streamline the engagement and consultation component of an application process, making it more efficient overall and supporting more timely approvals for housing-related planning applications.</p> <p>There are circumstances where more than one public meeting makes sense, such as where a development proposal changes significantly, or where there is an extensive time lag from when an earlier public meeting was held. However, having additional public meetings in a planning application process causes duplication in process and can raise confusion in the community. Following the current statutory requirements under the Planning Act helps streamline this process for public engagement and will enable municipalities to issue final approval closer to the timelines prescribed by the Planning Act.</p> <p>Requiring digital participation options, along with more emphasis on making materials and information available digitally will help improve community engagement on a planning application in a more efficient manner.</p>
2.	<p><b>15. Require mandatory delegation of site plan approvals <u>and minor variances</u> to staff or pre-approved qualified third-party technical consultants through a simplified review and approval process, without the ability to withdraw Council's delegation.</b></p> <p>The Town supports this initiative, provided that it is clarified to stipulate that it is only minor variances related to a site plan approval application involving residential and ICI developments that require approval delegation to staff. This would supplement the current requirement for site plan approval authority delegation to staff and allow any related minor variance approvals to be processed concurrently. Other minor variance matters (i.e. unrelated to a site plan approval) should remain subject to the Committee of Adjustment approval process, retaining important community engagement and transparent decision-making that forms part of that process.</p>

3.	<p><b>42. Provide provincial and federal loan guarantees for purpose-built rental, affordable rental and affordable ownership projects.</b></p> <p>The Town supports this initiative as it will stimulate more purpose-built affordable housing projects for rental and ownership tenures. Please also refer to the Town's comments on the recommended priority Task Force Recommendation No. B-2 below.</p>
4.	<p><b>43. Enable municipalities, subject to adverse external economic events, to withdraw infrastructure allocations from any permitted projects where construction has not been initiated within three years of build permits being issued.</b></p> <p>The Town supports this initiative as a priority to ensuring developments commence construction in a timely fashion following planning approval decisions. However, this recommendation should specify that infrastructure allocations would be withdrawn where construction has not commenced within three years of certain planning approvals being granted (not building permit issuance), such as a zoning by-law amendment, site plan approval, holding (H) zone symbol removal, etc. This approach would also be harmonized with the lapsing provisions for draft plan of subdivision approvals under the Planning Act. Furthermore, the Building Code Act already allows a Chief Building Official to revoke a building permit where substantial construction has not commenced within six months of a building permit issuance.</p> <p>There can often be extensive delay or inactivity on a development site following land use approvals for a number of reasons. This holds servicing allocation in abeyance and makes it difficult to apportion servicing allocation to other developments underway, especially where municipal infrastructure is at or near capacity. To address these challenges, the Town utilizes a servicing allocation policy and Holding (H) Zone symbol to regulate servicing allocation. However, a more supportive legislative framework to this effect would give more incentive to move land use-approved developments forward expeditiously.</p>
5.	<p><b>50. Fund the adoption of consistent municipal e-permitting systems and encourage the federal government to match funding. Fund the development of common data architecture standards across municipalities and provincial agencies and require municipalities to provide their zoning bylaws with open data standards. Set an implementation goal of 2025 and make funding conditional on established targets.</b></p> <p>The Town of Orangeville supports this as a key initiative to assist with more consistent and streamlined application processes. The Town is actively developing an e-permitting platform for our planning and building permit application processes and have consulted with other similar municipalities for feedback and insight as we move forward with this initiative. There are many e-permitting solutions available in the marketplace. Many municipalities have adopted different platforms, many have not, and others may be pursuing a similar initiative. This creates a very diverse submission and processing experience for applicants pursuing approvals across different municipalities. Adoption of a</p>

	consistent platform with related funding support for implementation and training would address inconsistencies and streamline processes across municipalities.
	<p><b>B-2) Develop and legislate a clear, province-wide definition of “affordable housing” to create certainty and predictability.</b></p> <p>The Town supports this recommendation as a way to provide clear direction for developing an affordable housing-supportive policy framework. This definition should stipulate clear, measurable parameters for “affordability” that are tied to housing market rates (market rental and purchase prices) and household income levels at the corresponding local or regional context. This will provide certainty for affordable housing.</p> <p>Furthermore, the Town recommends that the inclusionary zoning provisions of the Planning Act be strengthened to enable all municipalities (not just those municipalities containing protected major transit station areas, using a Community Planning Permit System, or which may be prescribed by regulation) to authorize the use and application of inclusionary zoning. This would enable more municipalities like Orangeville to develop and implement inclusionary zoning policies and regulations to require the provision of affordable housing units within new development and redevelopment projects.</p>

**Subject:** Joint Municipal Water Supply Management Model: Tier 3 Update

**Department:** Infrastructure Services

**Division:** Capital Works

**Report #:** INS-2023-065

**Meeting Date:** 2023-10-16

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### Recommendations

That report INS-2023-065, Joint Municipal Water Supply Management Model: Tier 3 Update, be received;

And that Council direct Staff to proceed with updating the Tier 3 Water Budget Study as set out in Report INS-2023-065 and the Joint Water Supply Management Model agreement.

### Background and Analysis

A Municipal Class Environmental Assessment recommending a new groundwater pumping well at the Pullen Well Site located in the Township of Amaranth on County Road 16 was completed in 2022. Additional technical work is required to address Source Protection Planning requirements due to amendments to the Safe Drinking Water Act, 2002 and Clean Water Act, 2006 passed in 2018. This includes updating the Tier Three Water Budget model and Local Area Risk Assessment Report. Water budget and water quantity risk assessments help understand water availability, water movement, water uses, and water stresses within an area's watersheds.

The current model was developed in 2011 based on data available in 2008. Using data from 2008 to 2022, a consultant would update the current model and complete various simulations of groundwater risk scenarios. The updated Assessment Report must be completed and accepted by the Source Protection Authority. Additionally, approval by the MECP of an updated Source Protection Plan is needed before being able to provide water to the public.

The Township of East Garafraxa, The Township of Amaranth, The Town of Mono and the Town of Orangeville executed the Joint Water Supply Management Model agreement in 2023, which is included as an appendix to this report, and outlines the framework to initiate the process to update and re-run the model. The agreement conditions indicate that the recommendation to proceed with the update and re-run of the models must be communicated to each Council for a Resolution.

Staff have met with representatives from each of the municipalities to discuss the update to the model. Letters have been sent to the three (3) municipalities requesting endorsement by their respective Councils for the Town of Orangeville to develop a procurement document that will retain a consultant to update the model, complete the technical work, and support the process to satisfy requirements of the Source Protection Authority. The Terms of Reference, which will explain the scope of work and tasks to be performed, will be reviewed by a technical steering committee set up to oversee the work prior to issuing. The costs associated with the work will be apportioned using the Cost Allocation Approach in Schedule A of the existing Joint Municipal Water Management agreement.

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## **Strategic Alignment**

### **Strategic Plan**

Strategic Goal: Future Readiness

Objective: Sustainability and Capacity

### **Sustainable Neighbourhood Action Plan**

Theme: Natural resources and environment

Strategy: Protecting, improving or restoring the quality and quantity of water resources

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## **Notice Provisions**

n/a

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**Financial Impact**

CVSPA staff, in collaboration with the Town of Orangeville and support from the CTC SPC representative for the Dufferin County group of municipalities, Chris Gerrits, submitted a business case to MECP in the fall of 2023. The business case highlighted the importance of the Joint Municipal Water Management Model Agreement and how provincial support will help the implementation and reinforcing the agreement. On the Sep 29th MECP announced up to \$100k funding for this project. This funding will be provided through the current Transfer of Payment Agreement for CTC DWSP which requires the technical work to be substantially completed by the end of March 2024. Any cost more than \$100k will be apportioned using the cost allocation approach in Schedule A of the agreement. We are following up with the MECP to see if it is possible to extend the deadline of March 2024. The Town's share of the cost will be funded by Capital Project number 13950.0000 – Water Supply.

Respectfully submitted

Tim Kocialek, P. Eng., PMP  
General Manager, Infrastructure Services

Prepared by

Sarah Pihel, C.E.T.  
Project Manager, Capital Works

**Attachment(s):** Joint Municipal Water Management Agreement between the Township of East Garafraxa, Township of Amaranth, Town of Mono and Town of Orangeville

# JOINT MUNICIPAL WATER MANAGEMENT AGREEMENT

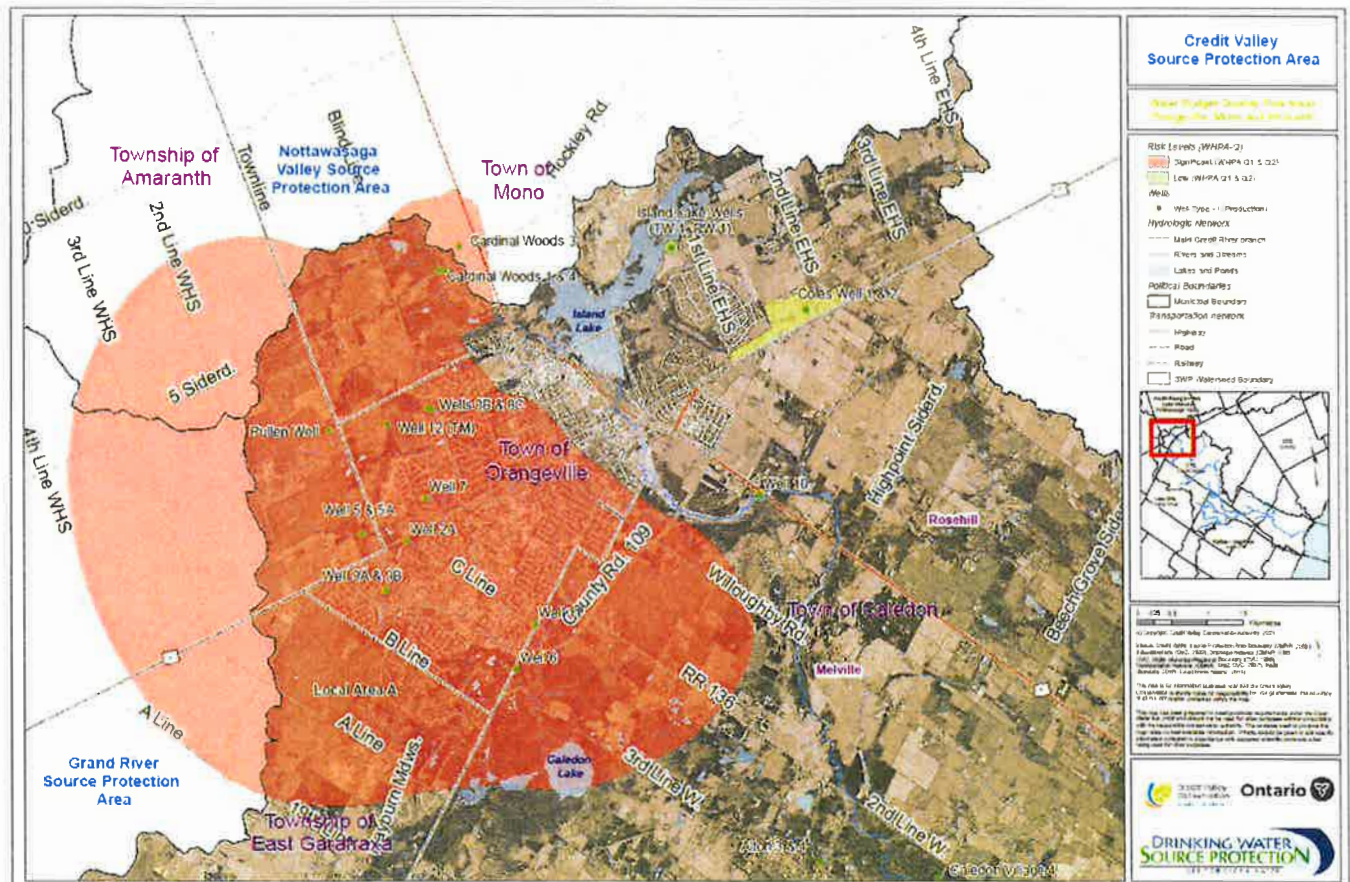
This **Joint Water Supply Management Model** agreement is made between:

**THE TOWNSHIP OF EAST GARAFRAXA, THE TOWNSHIP OF AMARANTH, THE TOWN OF MONO AND THE TOWN OF ORANGEVILLE**

## Background:

Through the research and analysis of groundwater supplies completed as part of the Source Water Protection Assessment process, a subwatershed within the Credit Valley, Toronto Region and Central Lake Ontario Source Protection Region was identified as having moderate to significant potential for water quantity stress. The subwatershed, known as Subwatershed 19, includes lands within the municipalities of East Garafraxa, Amaranth, Town of Mono, and Town of Orangeville. A Tier 3 Water Budget was completed for the subwatershed to examine the groundwater response to different climate, pumping and recharge scenarios. The result of the Tier 3 study was the identification of an area within Subwatershed 19, referred to as 'Local Area A' where drinking water quantity threats are characterized as being at significant risk. Local Area A encompasses existing and planned municipal well supplies for Amaranth, Mono and Orangeville.

## Local Area A





Given the results of the Tier 3 Water Budget, the three Source Protection Regions that are located within Local Area A, implemented specific policies for Local Area A within their Source Protection Plans. The policies require the four municipalities with lands located in Local Area A to develop a Joint Municipal Water Supply Management Model and an agreement to implement the recommendations of the approved Model. The Model is to facilitate planning and management of the shared groundwater resource and to ensure water quality and quantity is maintained or improved and that activities are not and do not become significant drinking water quantity threats.

To address the requirements of the Source Protection Plans, the four municipalities joined with Dufferin County to form a working group. On behalf of the County, B. M. Ross and Associates was retained to identify and evaluate existing water management models, develop and recommend a model to meet the requirements of the Source Protection Policy in the context of the existing municipal water supplies.

This agreement has been developed from the recommendations from the consultants and subsequent negotiations between the four municipalities as a basis for implementation of approved recommendations.

**The complete form of this agreement is comprised of an agreement with one schedule (A).**

**The following terms represent the general intent and a framework for the proposed four-party agreement:**

1. Each municipality agrees to manage water taking and aquifer recharge to minimize impacts to the groundwater resource. They commit to do this by implementing established Risk Management Measures and Best Practices for both water taking and controlling recharge reduction.
2. Each municipality commits to accumulate and share information annually, regarding both municipal water taking and new development or re-development within the Local Area boundaries.

### **Model Update Frequency Triggers and Conditions**

3. At least once every four years, and at least eighteen months prior to the end of a term of Council, representatives of each municipality will meet and determine the necessity to initiate a process to update and re-run the hydrologic and hydrogeologic models to determine if the threat to the groundwater resource has changed. Model updates will additionally abide by the following threshold triggers and conditions:
  - a. If annual water taking for the entire Local Area, based on a running average of the previous four years, has increased by 5% or more since the previous review, the decision will normally be to update and re-run the models.
  - b. If new development or re-development has occurred on 5% or more of the lands within the Local Area, the decision will normally be to update and re-run the models.
  - c. The recommendation to proceed or defer the update and re-run of the models must be communicated to each Council for a Resolution.
  - d. A decision to proceed will require the consent of at least three municipalities.
  - e. A decision to defer will require the unanimous consent of all four municipalities.
  - f. In the event of a dispute regarding any clauses captured under Section 3, the municipalities will proceed to third party arbitration to come to a resolution.
  - g. The first meeting shall occur no later than May 31<sup>st</sup>, 2025.

### **Risk Assessment and Peer Review**

4. The update and re-run of the Models shall establish if the percentage impact to each municipality as a result of municipal pumping and land development and shall provide a review of the risk management measures undertaken including an opinion of their effectiveness. These conclusions will be presented to Council with the all relevant technical details per section 3.
5. The decision as to who undertakes the actual work of updating and re-running the models and managing the process can be made by a majority of the municipalities. They can choose to have a 3rd party undertake the assignment including management. The decision as to who undertakes the work of updating and re-running the models will be determined through a pre-established RFP Evaluation Process. As part of the work, the Credit Valley Source Protection Authority (CVSPA) in collaboration with the other Source Protection Regions (SPRs) with related policies, may be requested to provide oversight to ensure

that all technical and Source Protection Plan requirements are covered by the consultant Terms of Reference.

6. The update and re-run of the Models shall be based on the most recently updated versions per confirmation by the CVSPA or their agent in collaboration with the other relevant SPRs.
7. Upon completion, any, and all new updates will be peer reviewed by the CVSPA or their agent in collaboration with the other relevant SPRs.
8. Each consecutive model update must be dated, affixed a version number, and shared with the participating Municipalities, the CVSPA or its agent for storage, future use and incorporation into the authoritative model suite for the CTC Source Water Protection Region.

### **Communications**

9. The consultant who has been retained to complete the update and re-run of the model will be responsible for making recommendations to the municipalities and the municipalities will be responsible for the determination of how to adopt and implement the recommendations.

### **Costs**

Cost allocation, as suggested in the terms of the BM Ross study, may be addressed in two ways. Costs may be allocated based on a formula considering both water taking and new development, both of which contribute to groundwater risk. The allocation should also recognize a minimum cost to municipalities, reflecting that management of the groundwater resource benefits all. A cost allocation methodology is presented in Schedule A as an example of the recommended apportionment of costs. This will serve as the default formulation notwithstanding the ability of the Municipalities to make alternate arrangements for a particular study.

10. The costs of updating and re-running the models will be based on a formula that considers both water taking and the area of development and re-development that has occurred since the previous review and decision.
11. Notwithstanding schedule A a minimum of \$1000 for the cost of updating and re-running the models will be borne by each municipality irrespective of if a taking or the development is inside the boundaries of any of the municipalities that are party to this agreement.
12. No municipality shall contribute less than the pre-defined amount of the cost of updating and rerunning the models.

### **Dispute Resolution**

13. If the required consensus, as set out above, cannot be reached the municipalities agree to enter into mediation to resolve the matter.
14. If mediation is not successful, the parties agree that the matter will be settled in accordance with Section 15 of the Municipal Arbitrations Act, R.S.O. 1990, c. M.48..

15. All costs of mediation and further review, if necessary, shall be shared in the same manner as the cost of updating and re-running the models.

**Township of Amaranth**

Signature: [Signature]  
Name: Bob Currie  
Title: Mayor  
Date: \_\_\_\_\_

Signature: [Signature]  
NAME Nicole Martin  
TITLE: CAO/ Clerk  
Date: January 22, 2022

**Township of East Garafraxa**

Signature: [Signature]  
Name: Guy Gardhouse  
Title: Mayor  
Date: Jan. 25/2022

Signature: [Signature]  
NAME SUSAN M. STONE  
TITLE: CAO/CLERK  
Date: January 25, 2022

**Town of Mono**

Signature: [Signature]  
Name: JOHN E. CREECHMAN  
Title: MAYOR  
Date: 22 Feb. 2022

Signature: [Signature]  
NAME FRED SIMPSON  
TITLE: CLERK  
Date: 10 FEB 2022

**Town of Orangeville**

Signature: [Signature]  
Name: LISA POST  
Title: MAYOR  
Date: FEB 24, 2023

Signature: [Signature]  
NAME CAROLINA KHAN  
TITLE: CLERK  
Date: FEB. 16, 2023.

I/We have authority to bind the Corporation

**SCHEDULE A**  
**COST ALLOCATION APPROACH**

The terms of agreement address cost allocation and include two main principles:

- The formula will allocate costs considering both water taking and new development. Both components contribute to the risk.
- There is a minimum cost to each municipality recognizing the fact that all benefit from management of the groundwater resource. Further, as set out in the terms of agreement, each municipality has a single vote regarding a decision to incur costs (i.e. update and re-run the models). To be fair, equal participation in the decision must come with a financial commitment.

To determine an appropriate split between water taking and new development, reference was made to Table 3 in the Risk Management Pilot Study report (Matrix Solutions Inc, 2014) which identified the percentage of the safe additional drawdown that would occur at each well as a consequence of both water taking and recharge reduction resulting from development. To understand the relative importance of each activity the average percent impact at the well sources was calculated. Table 1, summarizes the information.

**Table 1**  
**Predicted Impacts of Water Taking and Recharge Reduction**

Well	Predicted % Impact	
	Water Taking	Recharge Reduction
2A	47	17
5/5A	18	77
6	79	12
7	46	9
8B	19	6
8C	19	6
9A/9B	8	49
11	43	5
12	40	7
Pullen	9	3
Carinal Woods 1	8	5
Cardinal Woods 2	986	11
Average %	<b>35.2</b>	<b>17.3</b>

Notes: Values taken from Risk Management Pilot Study Report, Table 3.

Based on the above Table 1, and considering a minimum cost to each municipality, water taking is approximately twice as significant as recharge reduction related to development. It is agreed that 67% of the balance of allocated costs be assigned to increased Municipal well pumpage and 33% to approved development/re-development.

It is agreed that water taking would be the current running average of the annual flows over the previous four years. This will smooth out usage values impacted by growth or environmental conditions (e.g. a dry summer with increased lawn watering). Only wells within the Local Area would be considered.

It is agreed that development would be measured as hectares of development or re-

development that has occurred since the modelling was previously completed.

### **Example Calculation**

The following provides an example of how costs will be allocated. For this example, we have assumed the modelling expense will be \$100,000. This example is for illustration purposes only and the actual amounts allocated by each municipality will be determined when modeling is undertaken based on the actual details of water taking and development.

### **Scenario Details**

<b>Municipality</b>	<b>Water Taking<sup>1</sup> (m<sup>3</sup>/d)</b>	<b>Development<sup>2</sup> (ha)</b>
Amaranth	0	25.3
East Garafraxa	0	0
Mono	336 <sup>3</sup>	0
Orangeville	7,904 <sup>4</sup>	5.5
Totals	8,240	30.8

- Notes:
1. Water taking is the average of 4 previous years.
  2. Development (including re-development) is the total since previous modelling.
  3. Cardinal Woods Wells only.
  4. Excludes Well 10.

### **Allocation Rules and Assumptions**

- 67% is allocated to water taking
- 33% is allocated to development
- Total cost to update and re-run models is \$100,000
- Minimum allocation is \$1000

### **Amaranth Cost**

- For water taking  $\frac{0}{8240} \times 0.67 \times \$100,000 = \$0$
- For Development  $\frac{25.3}{30.8} \times 0.33 \times \$100,000 = \$27,107$
- Total for Amaranth  $\underline{\$27,107}$

### Orangeville Cost

- For water taking  $\frac{7904}{8240} \times 0.67 \times \$100,000 = \$64,268$
  - For Development  $\frac{5.5}{30.8} \times 0.33 \times \$100,000 = \$5,893$
- Total for Orangeville \$70,161

### Summary for Example

Municipality	Initial Calculation	Adjusted for 5% Minimums
Amaranth	\$27,107	\$26,836
East Garafraxa	\$0	\$1,000
Mono	\$2,732	\$2,705
Orangeville	\$70,161	\$69,459
Total	\$100,000	\$100,000

- The above analysis is an example of how the breakdown of costs per \$100,000 per this agreement as it relates to sharing of expenses related to updating and re-running the models.





## Report

**Subject: Engineering Services – Reconstruction of Cardwell Street and Dawson Road**

**Department: Infrastructure Services**

**Division: Capital Works**

**Report #: INS-2023-066**

**Meeting Date: 2023-10-16**

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### Recommendations

**That report INS-2023-066, Engineering Services – Reconstruction of Cardwell Street and Dawson Road, be received;**

**And that Council approve the transfer of funds in the amount of \$23,910.00 from Project # 31122.0000 to Project # 31121.0000**

### Background and Analysis

The reconstruction of Cardwell Street between Townline and Princess and Dawson between Broadway and Centennial Road have been identified and approved in principle as part of the 10-year Capital Forecast. Better pricing of construction projects can generally be realized by tendering the projects as early in the new year as possible. In an effort to benefit from this early season pricing, the design and tendering of these projects was included within the approved 2023 Capital Budget.

A third Project; number 31122.0000 was also approved in the 2023 for the Engineering Services for the Reconstruction of Cardwell between Princess Street and Dufferin Street, with the construction of this section now planned for 2028.

RFP-2023-098 - Engineering Services for the Reconstruction/Resurfacing of Cardwell Street, Townline to Princess Street and Dawson Road, Broadway to Centennial Road closed on July 11, 2023.



The scope of work under RFP-2023-098 includes:

- Pre-Engineering services
- Engineering design
- Contract writing
- Construction inspection
- Project Management

### **Analysis**

Labour shortages and current higher workloads in the construction industry are impacting recent tender pricing for Town projects.

The 2023 approved Capital Budget allocated funding in the amount of \$80,000 under Capital Project Number 31121.0000 for the Engineering services for the Reconstruction of Cardwell Street between Townline and Princess Street and \$66,000 under Capital Project Number 26043.0000 for Engineering Services for the Resurfacing and new watermain placement of Dawson Road between Townline and Centennial Road. The amount of funding available from these two (2) Capital Projects is \$146,000.

A third Project, number 31122.0000, was approved within the 2023 Capital Budget for the Engineering Services for the Reconstruction of Cardwell between Princess Street and Dufferin Street in the amount of 90,000, with the construction of this section now planned for 2028.

RFP-2023-098 - Engineering Services for the Reconstruction/Resurfacing of Cardwell Street, Townline to Princess Street and Dawson Road, Broadway to Centennial Road was issued in July of 2023.

Seven bids were received by the submission deadline of August 15, 2023.

Acadia Engineering Inc.

Aplin & Martin Consultants Ltd.

Chisholm Fleming & Associates

Concept Dash Inc.

The Jones Consulting Group Ltd

R.J. Burnside & Associates Limited

Triton Engineering Services Limited

An evaluation committee of three (3) staff members reviewed the seven (7) proposals and conducted a consensus evaluation meeting. Their review agreed that three (3) of the proposals did not meet the technical criteria to consider those financial bids. The consensus team evaluated the technical core and financial bids of the remaining four (4) submissions and determined that Triton Engineering Services Limited was the preferred bidder. The submitted bid price of \$167,000 is more than the current allocation of \$146,000, thus leaving a shortfall in the approved funding in the amount of \$21,000. All amounts exclude HST.

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## Strategic Alignment

### Strategic Plan

Strategic Goal: Future Readiness

Objective: Sustainability - Secure the financial viability of the municipality

### Sustainable Neighbourhood Action Plan

Theme: Transportation system

Strategy: Promoting a shift to more sustainable and efficient transportation to move people and goods

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## Notice Provisions

N/A

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## Financial Impact

Total Design and Engineering	\$167,000.00
HST Impact (1.76%)	\$2,940.00
Current Budget Allocation (Projects # 31121.000 & # 26043.000)	\$146,000.00
<b>Additional Funding Required</b>	<b>(\$23,910.00)</b>

In accordance with the Town's current procurement practices, staff must obtain Council direction when a project is in need of additional funding of over \$5,000 from the approved budget.

In consultation with the Treasurer, Infrastructure Services is recommending that Council approve a transfer of \$23,910 in funding from number 31122.0000 (Engineering Services for the Reconstruction of Cardwell (Princess to Dufferin)).

Given the multi-year nature of these larger scale reconstruction initiatives, the shifting of funds between projects as this time can be reconciled within the updated budget for the construction components in future years.

In addition to this, it should be noted that the threshold for obtaining Council approval of additional funding is relatively low, given the increasing value of construction contracts. In an effort to promote efficiencies, while maintaining appropriate internal controls, staff will look to bring forward an update to the delegated authority for General Managers to authorize additional funding allocations to a higher value. These approvals would only be permitted where the increased costs remain within the department-wide capital budget for the current fiscal year and would be reviewed/approved in consultation with the Treasurer.

Respectfully Submitted,

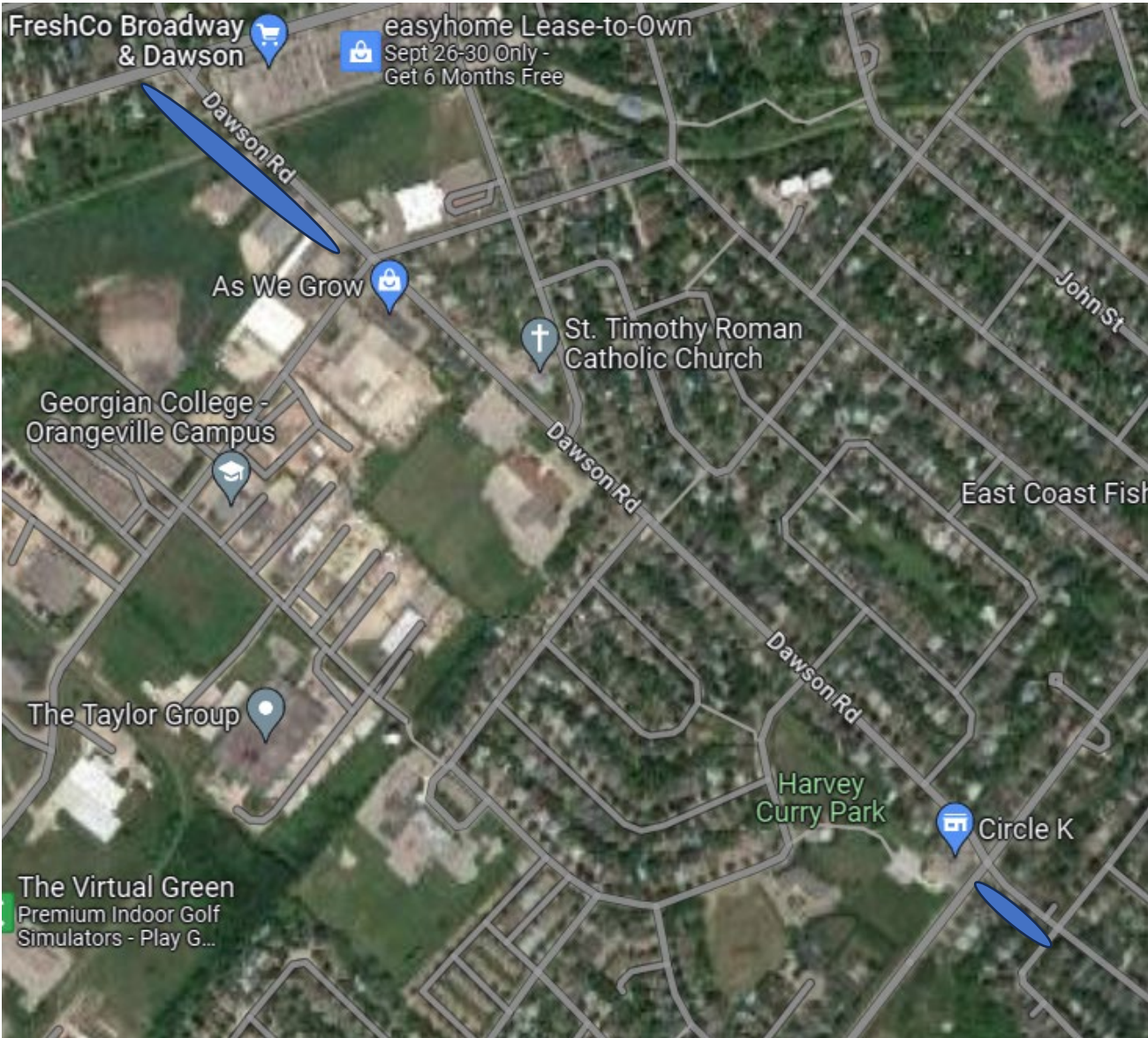
Tim Kocialek, P.Eng., PMP  
General Manager, Infrastructure Services

Prepared by,

Derek Currie  
Manager, Capital Works

Attachments: None

**Construction Locations**





## **The Corporation of the Town of Orangeville**

### **By-law Number 2023-**

#### **A by-law to confirm the proceedings of the Council of The Corporation of the Town of Orangeville at its closed and regular Council Meeting held on October 16, 2023**

Whereas Section 5 (1) of the Municipal Act, 2001, as amended, provides that the powers of a municipal corporation shall be exercised by its council;

And whereas Section 5 (3) of the Municipal Act, 2001, as amended, provides that municipal powers shall be exercised by by-law;

Be it therefore enacted by the municipal Council of The Corporation of the Town of Orangeville as follows:

1. That all actions of the Council of The Corporation of the Town of Orangeville at its closed and regular Council Meeting held on October 16, 2023, with respect to every report, motion, by-law, or other action passed and taken by the Council, including the exercise of natural person powers, are hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this or a separate by-law.
2. That the Mayor and Clerk are authorized and directed to do all the things necessary to give effect to the action of the Council of The Corporation of the Town of Orangeville referred to in the preceding section.
3. That the Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the seal of The Corporation of the Town of Orangeville.

Read three times and finally passed this 16th day of October, 2023.

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Lisa Post, Mayor

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Carolina Khan, Clerk