



## **Agenda**

### **Access Orangeville Committee Meeting**

**April 20, 2023, 10:00 a.m.**

**Electronic and In-Person Participation - Access Orangeville**

**The Corporation of the Town of Orangeville**

**(Chair and Secretary at Town Hall - 87 Broadway)**

**Orangeville, Ontario**

## **NOTICE**

Members of the public wishing to view Access Orangeville meetings will have the option to attend in-person or by calling 1-289-801-5774 and entering Conference ID: 451 215 387#

Please note that your full name and comments will be part of the public record and will be included in the minutes of the meeting.

Prior to the meeting, written comments may be sent to the Secretary of Access Orangeville by email at [lraftis@orangeville.ca](mailto:lraftis@orangeville.ca). Such written comments will become part of the public record.

### **Accessibility Accommodations**

If you require access to information in an alternate format, please contact the Clerk's division by phone at 519-941-0440 x 2242 or via email at [clerksdept@orangeville.ca](mailto:clerksdept@orangeville.ca)

---

## **Pages**

- 1. Call to Order**
- 2. Disclosures of (Direct or Indirect) Pecuniary Interest**
- 3. Adoption of Minutes of Previous Meeting**  
Recommendations:  
That the minutes of the following meeting are approved:
  - 3.1 2022-07-12 JAAC Meeting Minutes**
- 4. Presentations**
  - 4.1 Introductions**
  - 4.2 Clerk's Division - Committee Training**
- 5. Items for Discussion and Reports**
  - 5.1 Election**  
Recommendations:  
That the Committee elect \_\_\_\_ as Chair and \_\_\_\_ as Vice Chair.

**5.2 Official Plan Review Steering Committee Appointment**

Recommendations:

That the Committee appoint \_\_\_\_\_ to the Official Plan Review Steering Committee.

**5.3 Terms of Reference Review**

5

**5.4 AODA Desk Audit Compliance Report Update**

**5.5 AODA Annual Compliance Reporting Year**

**5.6 Accessibility Champion Awards**

**5.7 Town Website - Accessibility Page**

**5.8 Audible Pedestrian Signals**

**5.9 2023 Work Plan**

**5.10 2023 Meeting Schedule**

**6. Correspondence**

None.

**7. New Business**

**8. Date of Next Meeting**

To be determined.

**9. Adjournment**



## Minutes of the Joint Accessibility Advisory Committee

July 12, 2022, 12:00 p.m.

Chair and Secretary Participating Remotely  
The Corporation of the Town of Orangeville

Members Present: Councillor Post  
L. Barnett  
J. Jackson  
T. Lewis  
A. O'Hara-Stephenson  
K. Rose  
S. Doherty

Members Absent: D. Anderson  
K. Anderson  
P. Charbonneau  
M. Gravelle  
L. Rankin

Staff Present: S. Murphy  
L. Raftis  
L. Russell

---

### 1. Call to Order

This meeting was called to order at 12:03 p.m.

### 2. Disclosures of (Direct or Indirect) Pecuniary Interest

None.

### 3. Adoption of Minutes of Previous Meeting

Moved by J. Jackson

That the minutes of the following meeting are approved:  
2022-06-03 Joint Accessibility Advisory Committee Minutes

Carried

### 3.1 2022-06-03 Joint Accessibility Advisory Committee Minutes

### 4. Presentations

#### 4.1 Larysa Russell, Senior Planner, Notice of Site Plan Application, Lot East of 35 Armstrong Street

Larysa Russell, Senior Planner provided a presentation regarding the Site Plan Application for the lot east of 35 Armstrong Street detailing the proposed accessible parking space and the accessibility requirements of

the three units. The committee suggested constructing four parking spaces total including three resident parking spaces and one accessible parking space.

**4.2 Larysa Russell, Senior Planner, Notice of Site Plan Application, 60 & 62 Broadway**

Larysa Russell, Senior Planner provided a presentation regarding the Site Plan Application for 60 & 62 Broadway detailing the amount of proposed accessible parking spaces. The committee suggested adding an additional accessible parking space for retail parking and requested clarification on the dimensions of the proposed accessible parking spaces.

**5. Items for Discussion and Reports**

**5.1 Township of East Garafraxa, Draft Plan of Subdivision and Zoning By-law Amendment, Pine Ridge Estates**

No comments from the committee.

Moved by J. Jackson

That the committee receive the resubmission for the Pine Ridge Estates Draft Plan of Subdivision and Zoning By-Law Amendment applications from the Township of East Garafraxa.

**Carried**

**6. Correspondence**

None.

**7. New Business**

James Jackson informed the committee of missing bricks from the sidewalk by the library around the wooden sculpture. Councillor Post advised the committee that the project to repair the sidewalks downtown commences this fall and volunteered to notify library and facility staff of the missing bricks.

**8. Date of Next Meeting**

To be determined.

**9. Adjournment**

The meeting was adjourned at 12:18 p.m.



## Terms of Reference

### Access Orangeville Committee

**Date Approved by Council:** January 9, 2023

**Sunset Date:** N/A

**Mandate:**

Pursuant to the requirements of the Accessibility for Ontarians with Disabilities Act, Access Orangeville Committee shall,

Duties of the Committee (Section 29 (4))

- (a) advise the Council about the requirements and implementation of accessibility standards and the preparation of accessibility reports and such other matters for which Council may seek its advice under subsection (5) of the Accessibility for Ontarians with Disabilities Act;
- (b) review in a timely manner the site plans and drawings described in section 41 of the *Planning Act* that the committee selects; and
- (c) perform all other functions that are specified in the regulations.

Duty of council (Section 29 (5))

The council shall seek advice from the committee on the accessibility for persons with disabilities to a building, structure or premises, or part of a building, structure or premises,

- (a) that the council purchases, constructs or significantly renovates;
- (b) for which the council enters into a new lease; or
- (c) that a person provides as municipal capital facilities under an agreement entered into with the council in accordance with section 110 of the Municipal Act, 2001.

Supplying site plans

When the committee selects site plans and drawings described in section 41 of the Planning Act to review, the council shall supply them to the committee in a timely manner for the purpose of the review.

The Committee may also provide advice on matters Council is considering which affect persons with disabilities and other citizens with access issues, and report to Council or to another Committee designated by Council for that purpose.

The Committee may also direct and monitor community working groups participating in specific projects or initiatives per the Committee's work plan. Any working groups will be established by resolution of the committee. The working group shall report back to the committee, following a working group meeting, at the next regular Access Orangeville Committee meeting.

### **Goals/Objectives:**

The goals of the Access Orangeville Committee are to encourage and facilitate accessibility on behalf of all persons by:

1. Soliciting feedback from the community on issues relating to people with disabilities and other citizens with access issues, and bring to Council matters identified by the Committee as requiring action by the municipality.
2. Working with Council for the preparation, implementation and effectiveness of its accessibility plan.
3. Working cooperatively with municipal Departments, Boards, Commissions and Committees whose activities affect access issues, including to:
  - (a) provide advice and information on directions for future planning of municipal services, programs and facilities; and
  - (b) monitor municipal services, programs and facilities to ensure full participation of all citizens; and
  - (c) evaluate the progress of accessibility activities.
4. To inform citizens of the existence and mission of this Committee and to work with them to identify existing social and physical barriers to access and participation.
5. To work with Council and staff to increase public awareness of the issues of accessibility and inclusion for people with disabilities and all citizens.
6. To work with local government to change policies, as required, as they pertain to people with disabilities.

### **Reporting to Council:**

The Committee will report to Council through the distribution of minutes as well as present and submit an annual report.

**Enabling Legislation, By-Law or Staff Report:**

Accessibility for Ontarians with Disabilities Act, 2005, S.O. 2005, c. 11  
Ontario Regulation 191/11 Integrated Accessibility Standards  
CPS-2022-069, December 12, 2022

**Committee Composition:**

As required by the Accessibility for Ontarians with Disabilities Act, a majority of the members of the committee shall be persons with disabilities.

The Committee membership shall be a combination of persons with disabilities, service providers familiar with accessibility issues and members of the general public.

- 1 member of Council
- Up to 6 members of the public

**Skills Requested:**

- passion for accessibility and a barrier free community
- background in one or more areas of focus, including persons with disabilities, barrier free access and or inclusive communities.

**Administration Section**

Department Linkage and Staff Support:

Corporate Services Department, Clerk's Division  
Community Services Department  
Other divisions to provide support, as needed

**Meeting Frequency:** Monthly or at the call of the Chair