



Agenda
Council Meeting - Operating Budget

Tuesday, January 17, 2023, 7:00 p.m.
Electronic and In-Person Participation - Council
The Corporation of the Town of Orangeville
(Mayor and Clerk at Town Hall - 87 Broadway)
Orangeville, Ontario

NOTICE

Members of the public who have an interest in a matter listed on the agenda may, up until 10:00 a.m. on the day of a scheduled Council meeting, email councilagenda@orangeville.ca indicating their request to speak to a matter listed on the agenda. There will be an option to provide comments to Council either in person or virtually. Correspondence submitted will be considered public information and entered into the public record.

Members of the public wishing to view the Council meeting or raise a question during the public question period will have the option to attend in-person in Council Chambers, located at Town Hall, 87 Broadway, Orangeville; or by calling 1-289-801-5774 and entering Conference ID: 356 873 880#. The Council meeting will also be livestreamed, for members of the public that wish to view the meeting online, please visit: <https://www.youtube.com/c/OrangevilleCouncil>

Accessibility Accommodations

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Pages

1. **Call To Order**
2. **Approval of Agenda**
Recommendations:
That the agenda and any addendums for the January 17, 2023 Council - Operating Budget Meeting, be approved.
3. **Disclosure of (Direct and Indirect) Pecuniary Interest**
4. **Closed Meeting**
None.
5. **Open Meeting - 7:00 p.m.**
6. **Singing of National Anthem**
7. **Land Acknowledgement**
We would like to acknowledge the treaty lands and territory of the Williams

Treaty Nations and the Mississaugas of the Credit First Nation. We also recognize that Dufferin County is the traditional territory of the Wendat and the Haudenosaunee, and is home to many Indigenous people today.

8. Announcements by Chair

This meeting is being aired on public television and/or streamed live and may be taped for later public broadcast or webcast. Your name is part of the public record and will be included in the minutes of this meeting.

Any member of the public connecting via telephone is reminded to press *6 to mute and unmute. Please remain muted until the Chair requests comments or questions from the public.

9. Rise and Report

None.

10. Adoption of Minutes of Previous Council Meeting

None.

11. Presentation, Petitions and/or Delegation

11.1 Presentation by Raymond Osmond, Acting CAO - Introduction

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11.2 Presentation by Nandini Syed, Treasurer - Budget Overview

11.3 Presentation by Tim Kocialek, General Manager, Infrastructure Services

11.4 Presentation by Karen Landry, Acting General Manager, Corporate Services

11.5 Presentation by Raymond Osmond, Acting CAO - Community Services

12. Staff Reports

12.1 Budget 2023 Approval

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Recommendations:

That Council approve Recommendation #1 – 10-year Capital Budget and 5-year Operating as presented on December 5th, 2022 proposing a consolidated Tax Levy increase of 3.1%;

OR

And that Council approve Recommendation #2 – 10-year Capital Budget and 5-year Operating as per Report CPS-2023-008, dated January 16, 2023, proposing a consolidated Tax Levy increase of 3.1%.

13. Correspondence

None.

14. Committee/Board Minutes

None.

15. Notice of Motion Prior to Meeting

None.

16. Notice of Motion at Meeting

17. New Business

18. Question Period

Any member of the public connecting via telephone is reminded to press *6 to mute and unmute.

19. By-Laws

Recommendations:

That the by-laws listed below be read three times and finally passed.

- 19.1 A by-law to confirm the proceedings of the Council of The Corporation of the Town of Orangeville at its Council - Operating Budget Meeting held on January 17, 2023** 295 - 295

20. Adjournment

Recommendations:

That the meeting be adjourned.



'23

Budget Report



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Town of Orangeville
Ontario**

For the Fiscal Year Beginning

January 01, 2022

Christopher P. Morill

Executive Director

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01 Community Profile





Where we live

More than 31,000 people call Orangeville home, with the average age just under 39. The Town values its small-town charm and heritage while embracing a future that is dynamic, progressive and innovative. Statistics Canada reports 8,226 families (2016), with 48 percent of the population having post-secondary education. Orangeville is a youthful community, with a median age of 38.7 years, well below the provincial median age of 41 years. In 2016, 27 percent of the resident population was between the ages of 25 and 44 years, slightly higher than the provincial average.

Over the past few years, Orangeville has experienced steady growth due to our strong mix of location, community amenities, attractive and unique housing, and a state-of-the-art regional health care facility. The Town is carefully planning growth to provide and preserve a welcoming environment for residents, businesses and visitors.

The engine of Dufferin County’s economic growth, Orangeville is a hub for business and industry, situating them within 30 minutes from Ontario’s major 400 series highways. With access to a regional trade area of close to 100,000 people as well as a highly skilled workforce, Orangeville puts businesses and industries within easy reach of one of the world’s largest consumer and industrial markets.

Businesses invest and grow in our community because of its convenient location; the lifestyle the area affords; a skilled workforce; and

competitive business operating costs. We have a strong, diversified business community and our business park is home to multi-national manufacturing operations and successful small business operations. Orangeville is also a regional centre for commercial and service activity. The Town offers a variety of shopping and dining experiences from both independently-owned small businesses and nationally-recognized retailers and restaurants.

In terms of social programming, the Town offers library services at two public library branches, as well as a wide range of recreational programming at Alder Recreation Centre, Tony Rose Memorial Sports Centre, and outdoor sports fields across the municipality. A Parks and Recreation Strategic Plan demonstrates a commitment to continued investment in community services. Sports opportunities abound and excellent hiking trails, more than 20 km of trails, including the perimeter trail around Island Lake, plus 35 parks draw people into the natural environment. In 2021, work was undertaken on a new trail in the west end. Fall colours appear a little earlier here, sap runs sweet in the spring, and outdoor pursuits are available throughout the year. Combine that with an active arts and culture scene and you’ve got an enviable place to live.

Broadway, Orangeville’s award-winning main street, is an inviting destination. Beautifully maintained historic buildings house charming one-of-a-kind shops, cafes and dining establishments. From street medians that tell the story of the Town’s evolution to unique public art displays that depict our stories and people, Orangeville’s outdoor art gallery celebrates the Town’s natural environment and its creative community.

The Town is surrounded by protected countryside as part of Ontario’s Greenbelt. The Town’s Official Plan identifies key areas of importance, including maintaining Orangeville’s quality of life, protecting heritage, cultural and natural environments, and maintaining natural and historic character. Land use planning looks to create positive environmental, social and economic development outcomes.



Population of

+31,000

48%

of the population with post-secondary education

27%

residents between 25-44 years of age

Moving forward

As the largest urban centre in Dufferin County, Orangeville's population continues to grow at a rate exceeding three percent. Future growth is expected to be accommodated through a variety of housing types and development within existing built-up areas.

The Province's 'Place to Grow' Growth Plan projects the number of residents for the whole of Dufferin County to increase by almost 40 percent over the next 30 years, from approximately 68,000 (2021) to 95,000 residents by 2051.

The enhanced health and well-being of Orangeville's residents is the primary goal in working towards its vision as a thriving, green, healthy, and connected community. The Town takes a holistic approach towards building its future, integrating the environmental, economic, social, and cultural pillars of sustainability. Decisions are viewed with a sustainability lens as we work towards a balanced and sustainable future. Commitment to social equity and a sustainable environment are reflected in Orangeville's strategic priorities and we continue to build on the achievements made with respect to urban forests, urban harvesting, food security, active transportation, advocacy, and community education.

Orangeville's perfect combination of location, lifestyle and opportunity makes it a great place to live and do business. Our historic community is set in the picturesque Headwaters region, one of the most scenic areas in southern Ontario. Both residents and businesses appreciate the diverse landscape and the community's varied selection of amenities and activities.



Here to serve

Orangeville Forward is the name given to the Town of Orangeville's Strategic Plan – a plan that provides a framework for objectives and actions to be pursued to maintain and grow Orangeville as a safe, prosperous, and healthy community. The five pillars, upon which decisions are prioritized are: Municipal Services, Strong Governance, Economic Vitality, Community Stewardship, and Sustainable Infrastructure.

Delivering those services and priorities are three major municipal departments:

Community Services (library, fire, facilities & parks, recreation & events, and economic development & culture)

Corporate Services (clerk's office including by-law enforcement, finance, human resources, communications, and information technology)

Infrastructure Services (transportation & development, planning, building and public works, environmental compliance & sustainability including cemetery, water and wastewater)

This service delivery model has resulted in efficiencies between services and enables staff to address common issues and to develop shared plans for the future, while ensuring taxpayer accountability and citizen engagement.

For assistance or service, reach out to us at **519-941-0440** or **info@orangeville.ca**.



02

Welcome

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Our values



A well-managed infrastructure



Spending taxpayers' money wisely and responsibly



Encouraging community involvement



A barrier-free community



Exceptional recreational and leisure opportunities



Caring for and creating a sustainable environment



Encouraging and supporting arts, culture, heritage, and businesses



A safe, engaged and healthy community

Message from our Mayor



Mayor
Lisa Post



Message from our CAO



Ray Osmond
ACTING CHIEF
ADMINISTRATIVE
OFFICER



Message from our Treasurer

It is my absolute privilege to welcome you to Budget 2023! The process of assembling a consolidated multi-year budget requires significant effort and co-ordination across the organization; therefore, the main purpose of my message is to offer key pressures, and strategies surrounding **Budget 2023**.

Before we take on the business of pressures and strategies, it is with a grateful heart I share with you that the Town of Orangeville has won the prestigious GFOA award for Budget 2022 with distinction in major areas including Budget Process, Performance Management, Long Range Financial Planning, Capital Budget, and Strategic Goals. The key principle of integrated long-term financial planning is to provide the foundation to inform data driven decisions, to prioritize investment aligned with capacity to delivery and to maintain an affordable pace of service delivery. To that end, this historic GFOA win validates and reaffirms our commitment to using long-term funding strategies and tools to manage the vast volume of priorities in a thriving community like Orangeville. Integrated long-term financial planning in Orangeville continues to mature and evolve with increasingly more sophisticated ability to model our financial performance into the future allowing for efficient and effective allocation of public funding.

As I am writing this message on a rather warm wintery morning in November, Canadian inflation is trending at 6.9%; labour shortages and global supply chain disruptions are causing project bottleneck while driving delays and cost overruns. Municipalities across our beautiful

province are grappling with crippling pressures of balancing their books with limited revenue generating tools, while maintaining the current service levels owed to their citizens.

Although the overriding principle of building an annual budget is to execute the initiatives as identified in the Strategic Plan, there are also base everyday service obligations that the Town must continue to deliver. These base obligations come in the form of inflationary pressures for compensation, contractual commitments, insurance, facility and fleet maintenance requirements, and debenture payments. The Town then needs to consider its funding strategy to maintain and replace infrastructure asset inventory. As infrastructure ages, funds must be committed for proper maintenance and refurbishment. The primary source of funding for maintenance and replacement of the “core services” managed by the Town is the annual transfer to capital budget and capital reserves collected through the operating budget. Continuation of these levies at an optimal level will be critical until the Town reaches a sustainable capital investment level as supported by its 2022 Asset Management Plans.

Growth is also a cost pressure, and if managed effectively should be recoverable from the growth revenues, resulting in minimal impact on taxes or rates. However, that may change with the advent of Bill 23, a new provincial housing legislation that could see development charges streamlined, parkland requirements waived and protected environmental lands turned into subdivisions.

Given the volatility of the current market condition, it is not possible to ascertain or pinpoint the exact nature of the medium and long terms impact of inflation on the Town’s budget and economic outlook. Over the last two years, as we navigated through the global pandemic, we have learned to be nimble and pivot, and that collective skill set will pay dividends as we traverse through these uncharted territories of the global inflation. That said, the Town has a healthy tax base, a sizeable reserves, well maintained investment and debt portfolios, ample liquidity in terms of cash flow, and a team of wise guardians looking over the Town’s finances. To quote the famous Nobel Laureate Ilya Prigogine, “The future is uncertain, but this uncertainty is at the very heart of human creativity.”



Nandini Syed
MPA, CMM III, CPA, CMA
TREASURER



Mayor & Council

Ray Osmond

ACTING CHIEF
ADMINISTRATIVE
OFFICER



Andrea Shaw
EXECUTIVE
ASSISTANT



Karen Landry
ACTING CORPORATE
SERVICES
GENERAL MANAGER



Ray Osmond
COMMUNITY
SERVICES
GENERAL MANAGER



Tim Kocialek
INFRASTRUCTURE
SERVICES
GENERAL MANAGER



Nandini Syed
TREASURER



Darla Fraser
CEO, PUBLIC
LIBRARY &
CROSSING GUARDS



Brandon Ward
PLANNING
MANAGER



Carolina Khan
TOWN CLERK



Ron Morden
FIRE CHIEF
ORANGEVILLE
FIRE SERVICE



Derek Currie
CAPITAL WORKS
MANAGER



Jason Hall
INFORMATION
TECHNOLOGY
MANAGER



Ruth Phillips
ECONOMIC
DEVELOPMENT &
CULTURE MANAGER



Gagan Sandhu
PUBLIC WORKS
MANAGER



Jennifer Gohn
HUMAN
RESOURCES
MANAGER



Charles Cosgrove
PARKS &
FACILITIES
MANAGER



John Lackey
TRANSPORTATION
& DEVELOPMENT
MANAGER



**Mallory
Cunnington**
COMMUNICATIONS
MANAGER



Sharon Doherty
RECREATION &
EVENTS MANAGER



Bruce Ewald
CHIEF BUILDING
OFFICIAL

OUR VISION

Orangeville is an inclusive community that respects its heritage, natural environment and small town appeal while embracing the future with a progressive and innovative spirit.



03

Budget Overview & Financial Health

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Budget Overview & Financial Health

Welcome to Budget 2023! A budget is the blueprint that outlines how municipal funds are collected and allocated. To build a balanced budget in any year requires balancing of strategic priorities, fiscal prudence, and value for money for the taxpayers. To build a balanced budget during a global inflation requires ingenuity and resiliency. The proposed 2023 budget maintains all current levels of service, as well as providing for a responsible number of initiatives designed to improve the quality of lives and the sustainability of the Town’s infrastructure. It also accounts for the continuing impact of COVID-19 on municipal operations and compensates for property assessment values not changing for 2022 and 2023. Due to the pandemic, the province has postponed municipal property assessments that were originally scheduled to take effect on January 1, 2021. Property valuations will be based on 2016 values, and most will have an identical assessment as they did in 2020.



Global Inflation

While the impacts of the global pandemic are being felt in Canada and around the world, the invasion of Ukraine and the resulting sanctions against Russia have weighed on markets and confidence, led to a surge in commodity prices, and resulted in a deterioration of the global economic outlook. Higher commodity prices and additional supply disruptions have exacerbated the inflationary pressures already seen across the world. The Canadian economy is not immune to the rapid escalation of inflationary increases in consumer goods and services. Supply chain disruption is a major factor driving prices higher around the globe, as demand for goods such as cars, oil and computer chips have outpaced supplies. This situation is further exacerbated by the labour shortage. In a recent speech in Montreal, Deputy Governor of Bank of Canada, Toni Gravelle, described these events driving up the inflation in the global marketplace as the “perfect storm.”

We have learned thus far that the Bank of Canada is taking measures to stabilize the growing inflation. We may see some normality in the market by the spring of 2023. We are also aware of the continual choke points in the global supply chain due to various and unforeseen world events. Finally, there are incentive programs laid out both in the Federal and Provincial budgets for 2022 in the areas of infrastructure, housing, healthcare, transit, water, and wastewater. Given the volatility of the market inflation, it is not possible to ascertain or pinpoint the exact nature of the medium and long terms impact of inflation on the Town of Orangeville budget and economic outlook.

Bill 23

Bill 23, titled the More Homes Built Faster Act, 2022 is part of a long-term strategy to provide attainable housing options for families across Ontario, and is seen by many in the building industry as a generational shift in municipal land use planning law. Concurrently, the Province has announced proposed amendments to the Greenbelt Plan and the Oak Ridges Moraine Conservation Plan. This Bill is focused on the Provincial Government’s stated goal of having 1.5 million homes built over the next 10 years and aims to do so by reducing bureaucratic costs and delays in construction.

While the Province’s goals to resolve the housing crisis in the next decade is ambitious and necessary, it could potentially have long term financial consequences on municipalities. Under Bill 23, the Government would reduce development charges, freeze conservation authority fees for development permits and proposals, and review all other fees levied by Provincial Ministries, Boards, Agencies, and Commissions with the intent of further reducing the fees. Development charges (“DCs”) are fees collected on new development and are the primary funding source for infrastructure needed to service growth in municipalities. Reducing DCs and other cost recovery tools does not guarantee either lower housing prices or increased housing supply.

Less funding from DCs will increase competition for projects from other demands on property taxes and municipal revenue streams. Municipalities may not have the funds needed to put the infrastructure in place that is necessary for development to occur in a timely way. Reducing DCs does not decrease the cost of growth-related infrastructure, rather it transfers the cost to existing homeowners, creating a disincentive for residents to support new housing. It is too early to gauge the impact of Bill 23 for the Town of Orangeville.



What Is A Municipal Budget?

A budget is a financial plan. It can be defined as an estimate of costs, revenues, and resources over a specified period that reflect forecast of future financial conditions based upon a set of assumptions. A budget is a tool for management and serves as a:

- 1 plan of action for achieving program objectives and the financial commitments to meet those objectives
- 2 statement of priorities
- 3 standard for measuring performance
- 4 reflects funding policies
- 5 device for coping with foreseeable adverse situations

Key Legislative Frameworks Governing Municipal Budget Process

MUNICIPAL ACT:

There are several provisions in the Municipal Act related to budgeting in Ontario. The Act requires an annual budget and allows for “multi-year” budgets:

- **Section 290** of the Act sets out certain budget provisions for lower tier municipalities
- **Section 291** of the Act allows (but does not mandate) multi-year budgets of two to five years
- **Section 293** of the Act sets out regulations for Reserves and Reserve Funds
- **Part XIII** of the Act sets criteria or Debt and Investments

ONTARIO REGULATION:

Ontario Regulation 284/09, Budget Matters Expenses states that the municipal budget does not have to cover some “non-cash” expenses such as:

- Amortization
- Post-employment benefits
- Solid waste landfill closure and post-closure liabilities

SAFE DRINKING WATER ACT (SDWA):

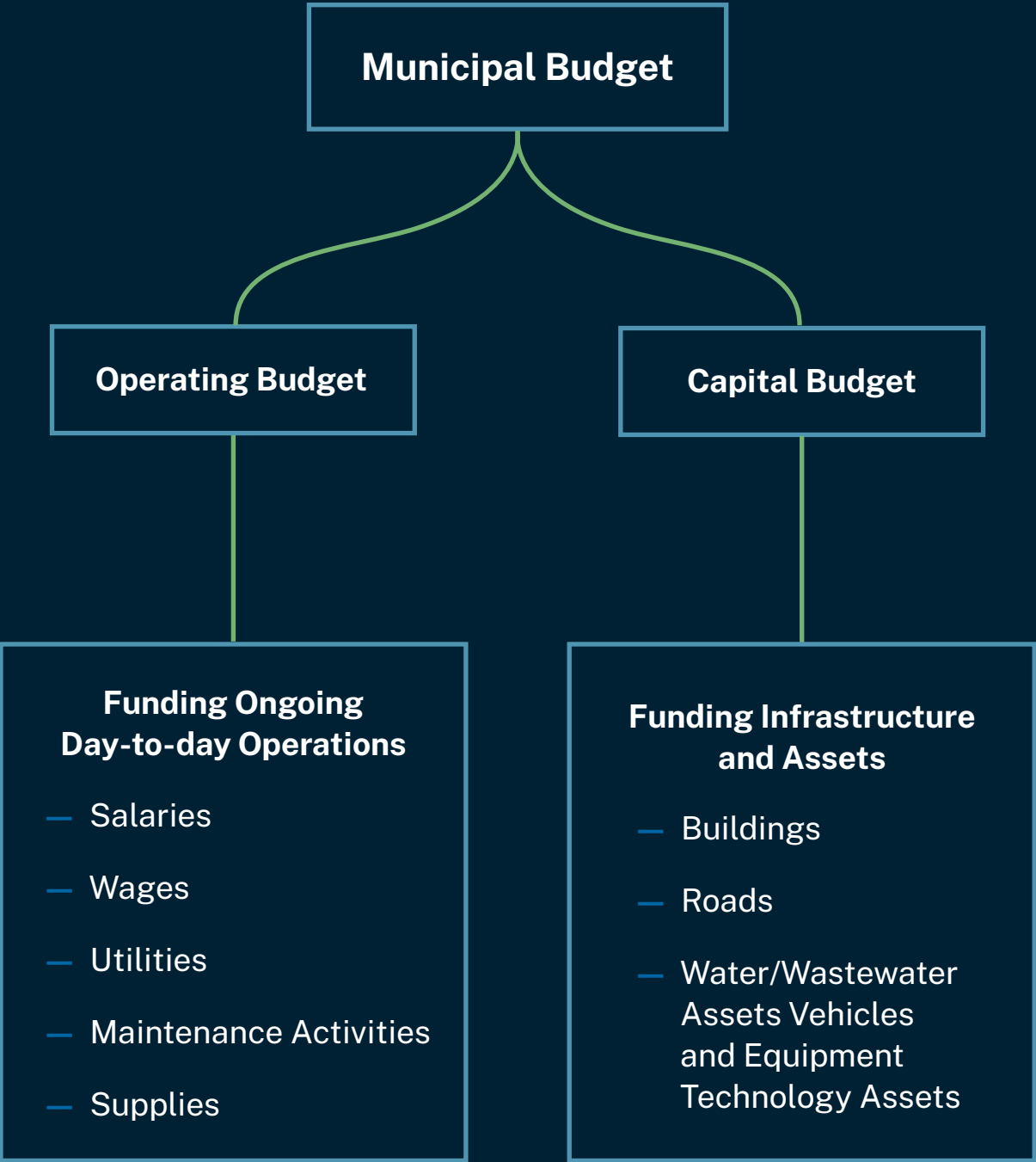
Ontario Regulation 453/07 sets out financial plan requirements.

INFRASTRUCTURE FOR JOBS AND PROSPERITY ACT:

Ontario Regulation 588/17 sets out Timing, details, policies for long term asset management planning including climate change adaption.



Classification of Budget



The Budget Challenge

Expenses

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Non-Tax Revenues

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The Property Tax Levy

Non-Tax Revenues (Operations)

- User fees
- Licenses and Permits
- Fines and Penalties
- Donations
- Operating Transfer Payments eg. Safe Restart Funds for COVID-19

Non-Tax Revenues (Capital)

- Development Charges
- Reserves
- Debt
- Gas Tax
- Conditional Grants
- Proceeds from sales of Capital Assets

- Rationalize expenses related to service offerings and the needs of the Community
- Maximize and balance the use of non-tax revenues, while still maintaining a financially solvent organization
- Achieve a property tax levy that funds the balance of the organization’s expenses while keeping property taxes at a level that ensures growth, prosperity, and community investment



The Mission of the Budget Process

The mission of the budget should include communication, training and assist staff make informed decisions in line with the direction set by council. Effective budget processes incorporate both political and administrative aspects, as well as a responsibility to report and account for the provision of services and use of resources. The ultimate mission of the budget process is to help decision makers make informed choices for the provision of services and capital assets and to promote stakeholder participation in the decision process.



Budget Process in Orangeville

Annual Budget process involves three key stages:

Stage 1: Planning



*Base budget is the approved budget from previous year

Stage 2: Co-ordination



This is the stage where budget is inputted at the division level, keeping in focus two key components:

- Continuous delivery and improvement of current service level
- Financial capacity of the Town to deliver services and meet contractual commitments while planning for the future

Stage 3: Control



This is the final stage where the budget document goes through check points or “control points” to ensure:

- Operational planning focuses on resourcing actions both in the short and long term
- Economic, social, political, and environmental costs and benefits are incorporated
- Leading documents such as the strategic plan, asset management plan guidelines are incorporated

“The budget is a communication tool.”



Difference Between Base Budget and Proposed Budget

Base Budget is the approved budget from previous fiscal period/year.

Proposed Budget is the base budget factoring in the following impacts:

- **One-time items**
- **One-time reversal:** any budgetary request that are one time request gets reversed out in the subsequent year so that it is not part of the base budget
- **Previously endorsed:** any items that are already endorsed or approved by Council leading up to the budget process
- **Inflationary impacts: are driven by market forces.** It includes inflationary year over year adjustments for:
 - Cost of living adjustment (COLA) for salaries
 - Benefits
 - Insurance
 - Fuel
 - Overhead cost
- **Service Level Impact (SLC):** can be both positive and negative dollar values. It does not mean “**change in service**”. SLCs are internal and external changes that impacts from a financial perspective. The following is not an exhaustive list, however, provides a handful of examples:
 - Change in contract value
 - Change in FTE level
 - Change in transfer payments
 - New revenue/expense line item
- **Operating Impact from Capital projects:** are costs that are borne out of acquisition of new capital assets. These are maintenance related operational costs



Consolidated Budget

Proposed 2023 Budget

While more detailed schedules for operating and capital budgets are provided at the divisional level, the **Consolidated Budget Impact (CBI)** section aims to provide a more aggregate overview. The proposed 2023 budget has been prepared on the premise that the Town will deliver the same level and quality of services approved in the 2022 operating budget. The total net levy requirement before assessment growth is **\$40.2 Million** which is a 4.85% levy increase from 2022. Factoring in real assessment growth from 2022 of 1.75% the **net levy increase for the 2023 consolidated budget is 3.10%**. CBI Table 1.0 shows the comparison between 2023-2027 multi-year levy requirement.

CBI Table 1.0

	2023	2024	2025	2026	2027
Multi-Year Levy Requirement Net of Growth	3.10%	2.19%	2.51%	2.21%	2.40%

As of writing of this budget document, the Canadian **inflation rate** is trending at **6.9% (October 2022)**. Staff have worked diligently and managed to bring in a budget with a proposed **levy increase of 3.10%** or \$1.19 million after growth for Council deliberation. The following two tables, **CBI Table 2.0**, and **CBI Table 3.0**, capture the five-year budget breakdown at an organizational and departmental level respectively. Please note that Building, Water and Wastewater divisions are not funded by tax levy as these are fully user fee supported operations. As such, these three divisions have no impact on the tax levy. The projected service level impact is \$3.23M in 2023. Detailed breakdown of one- time items, inflationary impacts, and service level impacts are provided under the **Key Service Level Impact** section of this document.



Assumptions

The above levy rate is achieved based on the following assumptions:

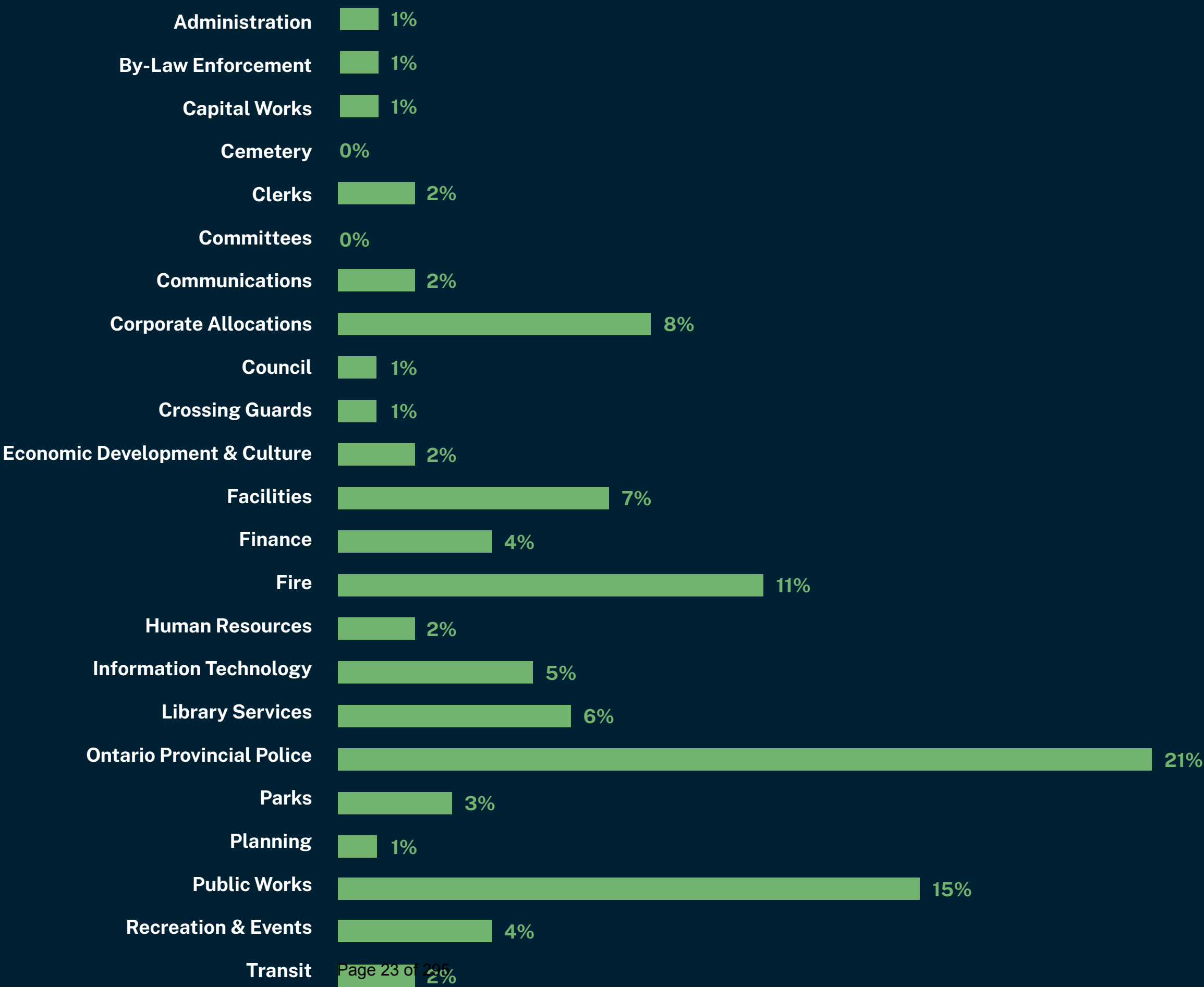
- Budget 2023 considers a portion of the ORDC loan repayment to the Town which has largely mitigated any inflationary impacts we are experiencing. As of December 31st, 2021, ORDC owes the Town of Orangeville \$9.2 million in loan repayment. The balance due to the Town of Orangeville is revolving, interest free, payable on demand.
- Reduction of OPP billing by \$2M as of 2024 as per the projections by consultants back in 2019.
- Budgeting for grants like Gas Tax and OCIF. These funding envelopes may be impacted beyond 2024 based on political or economic changes.

Consolidated Budget - Table 2.0

	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2024 % Change	2025 Proposed Budget	2025 % Change	2026 Proposed Budget	2026 % Change	2027 Proposed Budget	2027 % Change
Revenues	(8,662,752)	(12,595,382)	(3,932,630)	45.40%	(11,806,673)	(6.26%)	(10,656,119)	(9.74%)	(10,582,277)	(0.69%)	(10,498,135)	(0.80%)
Expenses	43,304,871	48,032,802	4,727,931	10.92%	47,707,550	(0.68%)	48,894,085	2.49%	49,391,629	1.02%	49,697,325	0.62%
Net Operating	34,642,119	35,437,420	795,301	2.30%	35,900,877	1.31%	38,237,966	6.51%	38,809,352	1.49%	39,199,190	1.00%
Net Transfers to/from Reserves	1,087,775	1,877,665	789,890	72.62%	3,005,037	60.04%	2,379,117	(20.83%)	3,383,607	42.22%	4,775,600	41.14%
Transfers to Capital Budget	2,600,697	2,874,081	273,384	10.51%	2,868,006	(0.21%)	2,830,682	(1.30%)	2,866,864	1.28%	2,843,263	(0.82%)
Net Transfers from Operating	3,688,472	4,751,746	1,063,274	28.83%	5,873,043	23.60%	5,209,799	(11.29%)	6,250,471	19.98%	7,618,863	21.89%
Net Levy Requirement	38,330,591	40,189,166	1,858,575	4.85%	41,773,920	3.94%	43,447,765	4.01%	45,059,823	3.71%	46,818,053	3.90%
Projected Growth		670,785	670,785	1.75%	703,310	1.75%	626,609	1.50%	651,716	1.50%	675,897	1.50%
Levy Requirement Net Assessment Growth		39,518,381	1,187,790	3.10%	41,070,610	2.19%	42,821,156	2.51%	44,408,107	2.21%	46,142,156	2.40%



2023 Pre-Growth Levy Requirements by Division



CBI –
Table 3.0

	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2024 % Change	2025 Proposed Budget	2025 % Change	2026 Proposed Budget	2026 % Change	2027 Proposed Budget	2027 % Change
Council	382,499	391,210	8,711	2.28%	400,329	2.33%	410,974	2.66%	430,927	4.86%	433,261	0.54%
Committees	236,012	190,538	(45,474)	(19.27%)	172,065	(9.70%)	172,351	0.17%	164,520	(4.54%)	163,697	(0.50%)
Administration	389,916	428,388	38,472	9.87%	438,090	2.26%	448,030	2.27%	458,235	2.28%	468,713	2.29%
Corporate Allocations	5,836,928	3,231,277	(2,605,651)	(44.64%)	6,292,895	94.75%	7,063,278	12.24%	7,618,685	7.86%	8,325,204	9.27%
Ontario Provincial Police	8,161,094	8,378,497	217,403	2.66%	6,556,067	(21.75%)	6,737,188	2.76%	6,921,932	2.74%	7,110,371	2.72%
Corporate Services												
Finance	1,429,653	1,578,556	148,903	10.42%	1,540,290	(2.42%)	1,552,715	0.81%	1,602,697	3.22%	1,665,819	3.94%
Clerks	823,429	994,101	170,672	20.73%	1,018,145	2.42%	1,044,869	2.62%	1,117,441	6.95%	1,105,243	(1.09%)
Information Technology	1,608,635	1,920,609	311,974	19.39%	1,959,847	2.04%	2,031,060	3.63%	2,104,963	3.64%	2,181,475	3.63%
Human Resources	938,153	1,005,489	67,336	7.18%	1,021,034	1.55%	1,042,982	2.15%	1,060,872	1.72%	1,082,912	2.08%
Communications	415,262	669,315	254,053	61.18%	683,103	2.06%	697,235	2.07%	710,754	1.94%	725,132	2.02%
By-Law Enforcement	400,948	447,654	46,706	11.65%	492,193	9.95%	506,006	2.81%	527,782	4.30%	560,280	6.16%
Community Services												
Fire	4,101,490	4,370,876	269,386	6.57%	4,535,321	3.76%	4,637,399	2.25%	4,762,236	2.69%	4,899,742	2.89%
Library Services	1,976,547	2,227,186	250,639	12.68%	2,329,665	4.60%	2,510,800	7.78%	2,610,891	3.99%	2,709,374	3.77%
Economic Development & Culture	641,319	713,898	72,579	11.32%	732,771	2.64%	748,548	2.15%	767,784	2.57%	787,707	2.59%
Facilities	2,397,258	2,660,068	262,810	10.96%	2,801,891	5.33%	2,869,056	2.40%	2,968,844	3.48%	3,058,871	3.03%
Parks	961,995	1,156,138	194,143	20.18%	1,186,419	2.62%	1,218,138	2.67%	1,250,564	2.66%	1,289,649	3.13%
Recreation & Events	1,260,904	1,432,900	171,996	13.64%	1,501,421	4.78%	1,595,252	6.25%	1,670,875	4.74%	1,774,065	6.18%
Crossing Guards	443,949	481,024	37,075	8.35%	491,666	2.21%	502,548	2.21%	513,665	2.21%	525,053	2.22%
Infrastructure Services												
Planning	333,160	576,116	242,956	72.92%	595,935	3.44%	615,029	3.20%	636,281	3.46%	655,995	3.10%
Public Works	5,116,811	5,931,240	814,429	15.92%	5,659,823	(4.58%)	5,799,370	2.47%	5,959,125	2.75%	6,009,711	0.85%
Capital Works		565,686	565,686		569,287	0.64%	582,417	2.31%	524,951	(9.87%)	537,136	2.32%
Transit	463,029	836,615	373,586	80.68%	793,525	(5.15%)	660,036	(16.82%)	672,799	1.93%	744,623	10.68%
Cemetery	11,600	1,785	(9,815)	(84.61%)	2,138	19.78%	2,484	16.18%	3,000	20.77%	4,020	34.00%
Water*												
Wastewater*												
Building*												
Levy Requirement	38,330,591	40,189,166	1,858,575	4.85%	41,773,920	3.94%	43,447,765	4.01%	45,059,823	3.71%	46,818,053	3.90%
Projected Growth**		670,785	670,785	1.75%	703,310	1.75%	626,609	1.50%	651,716	1.50%	675,897	1.50%
Levy Requirement Net Assessment Growth		39,518,381	1,187,790	3.10%	41,070,610	2.19%	42,821,156	2.51%	44,408,107	2.21%	46,142,156	2.40%

* User Fees Supported Divisions

** Percentage provided by MPAC, subject to change



2023 Operating Budget by Division - Impact Columns (Town Wide)

	2022 Approved Budget	2023 One-Time Reversal	2023 Inflationary Impact	2023 Previously Endorsed	2023 One-Time Items	2023 Service Level Impact	2023 Operating Capital	2023 Proposed Budget
10 Operating Fund								
100 Council	382,499	(7,000)	13,006		1,200	1,505		391,210
120 Committees	236,012	(10,000)	(36,764)			1,290		190,538
140 Administration	389,916		38,042			430		428,388
160 Clerks	823,429	465	86,063		2,500	81,644		994,101
200 Communications	415,262		51,462			202,591		669,315
220 Human Resources	938,153		(64,442)			131,778		1,005,489
240 Corporate Allocations	5,836,928	(15,000)	(2,755,199)			164,548		3,231,277
260 Finance	1,429,653		109,498			39,405		1,578,556
280 Information Technology	1,608,635		75,440			236,534		1,920,609
300 Planning	333,160		27,167			215,789		576,116
320 Economic Development & Culture	641,319	(13,540)	68,031	(1,184)	2,395	16,877		713,898
340 Parks	961,995		55,359			138,784		1,156,138
360 Recreation & Events	1,260,904		211,880		18,500	(58,384)		1,432,900
380 Facilities	2,397,258	13,500	159,858		25,000	64,452		2,660,068
400 Building			(645)			645		
420 By-Law Enforcement	400,948	(10,416)	39,858			17,264		447,654
430 Crossing Guards	443,949		(3,210)			40,285		481,024
440 Fire	4,101,490		201,437			67,949		4,370,876
460 Public Works	5,116,811		215,634		430,000	168,795		5,931,240
470 Capital Works			22,050		9,150	534,486		565,686
480 Transit	463,029	25,000	(40,536)	162,500		226,622		836,615
610 Cemetery	11,600	(800)	(9,015)					1,785
620 Water			(555,973)		14,700	541,273		
630 Wastewater			(326,222)			326,222		
780 Library Services	1,976,547		171,670	5,000		73,969		2,227,186
791 Ontario Provincial Police	8,161,094		217,403					8,378,497
Total Town of Orangeville	38,330,591	(17,791)	(2,028,148)	166,316	503,445	3,234,753		40,189,166



2023 Key Service Level Impacts

One-time Reversal Items

Tax Levy Impacts				
Division		Description	FTE	2023
1	By-Law	Parking Enforcement Melancthon	-0.1	\$(10,416)
2	Cemetery	Foundation lifter		(800)
3	Clerks	Records Assistant Contract	-1.6	(105,535)
4	Clerks	Records Assistant Contract funded through carryforward		106,000
5	Clerks	Assistant Clerk -By-laws		87,000
6	Clerks	Assistant Clerk -By-laws funded through Reserve		(87,000)
7	Committees	Tree Canopy Initiative, Motion 2021-242		(50,000)
8	Committees	Tree Canopy Initiative Funding from 2020 Surplus, Motion 2021-242		50,000
9	Committees	Accessible Parking Signs		(10,000)
10	Corporate Allocations	Employee culture survey-WSIB		(15,000)
11	Council	Election gifts/events		(7,000)
12	Economic Development	Local Business Accelerator Program Costs and Staffing	-1.0	(71,040)
13	Economic Development	Grant Funding from Local Business Accelerator Program		57,500
14	Facilities	Cost reductions due to Alder pool closed for renovations		5,000
15	Facilities	Cost reductions to Tony Rose pool chemicals due to Alder pool closed for renovations		1,500
16	Facilities	Cost reductions to Alder pool chemicals due to Alder pool renovations		7,000
17	Transportation & Dev	Snow clearing at Bus Stops, reduced because fourth bus route has been delayed		25,000
Sub-total of Tax Levy Impact for 2023 One-time Reversal:				(17,791)
Sub-total FTE per Year:			-2.7	
Rate Impacts				
Division		Description	FTE	2023
Total 2023 One-time Reversal Items:				(17,791)



2023 Key Service Level Impacts

Previously Endorsed items

Tax Levy Impacts					
Division		Description	FTE	2023	Authority
18	Clerks	OPS/OPP Records Assistant -Contract CFWD	0.6	45,412	Motion 2021-442
19	Clerks	Records Assistant -Contract CFWD	0.9	59,001	Motion 2021-442
20	Clerks	Assistant Clerk -By-laws -Contract CFWD	0.4	29,378	Motion 2021-442
21	Clerks	Contract positions funded through Carryforwards		(133,791)	Motion 2021-442
22	Clerks	Assistant Clerk -By-laws	1.0	89,019	Motion 2022-334
23	Clerks	Assistant Clerk -By-laws -funded through reserves		(89,019)	Motion 2022-334
24	Economic Development	Digital Main Street Contract position and expenses -program end		(10,495)	Motion 2021-442
25	Economic Development	Digital Main Grant -program end		9,311	Motion 2021-442
26	Library	Audit Fees		5,000	CAO-2019-003
27	Transportation & Dev	Free Transit Program		162,500	Motion 2022-268
Sub-total Previously Endorsed Items:				166,316	
Sub-total FTE per Year:			2.8		
Rate Impacts					
Division		Description	FTE	2023	Authority
Total of 2023 Previously Endorsed				166,316	



2023 Key Service Level Impacts

One-Time Items

Tax Levy Impacts				
Division		Description	FTE	2023
28	Capital Works	3 New cell phones		1,650
29	Capital Works	3 New Laptops		7,500
30	Clerks	Committee of Adjustments Training		1,000
31	Clerks	Compliance Audit Committee meeting fee		1,500
32	Council	Shirts with logo for Council		1,200
33	Economic Development	Local Business Accelerator Program-compensation & expenses	0.1	9,583
34	Economic Development	Local Business Accelerator Program-Grant		(7,188)
35	Facilities	Maintenance for overhaul of Tony Rose Sliding Doors		25,000
36	Public Works	Increased Salt and Sand Storage		430,000
37	Recreation	Aquatics Maintenance Equipment		18,500
Sub-total of Tax Levy Impact for One-time Requests:				488,745
Sub-total FTE per Year:			0.1	
Rate Impacts				
Division		Description	FTE	2023
38	Water	Damage Prevention Technician Training		\$14,700
Sub-total of Rates Impact for One-time Requests:				\$14,700
Total of 2023 One-time Requests:				503,445



2023 Key Service Level Impacts

Service Level Impact

Tax Levy Impacts				
Division		Description	FTE	2023
39	Administration	Inter-dept transfer -IT		430
40	By-Law	Taxi Licenses Revenue		10,000
41	By-Law	Vehicle for Hire Revenue		(15,000)
42	By-Law	Increased cost recovery from Mulmur By-law enforcement		(7,617)
43	By-Law	Workshops and Training for three officers		1,550
44	By-Law	Reduction in By-Law Weekend Enforcement Officer funding		52,471
45	By-Law	Reduction in transfer to project carryforward		(25,000)
46	By-Law	Inter-dept transfer -IT		860
47	By-Law	Enterprise Fleet Management		23,692
48	By-Law	Enterprise Fleet Management - funding		(23,692)
49	Capital Works	Manager, Capital Works	1.0	168,370
50	Capital Works	Project Manager, Capital Works	1.0	149,967
51	Capital Works	Project Manager, Capital Works	1.0	149,967
52	Capital Works	Project Technologist -3 Year Contract	1.0	132,364
53	Capital Works	Project Technologist Funding		(66,182)
54	Clerks	Reduction in election costs		(198,500)
55	Clerks	Reduction in staff related to elections		(43,312)
56	Clerks	Reduction in transfer from reserve related to elections		244,812
57	Clerks	New towing services and storage yards by-law		(9,000)
58	Clerks	Inter-dept transfer -IT		1,935
59	Clerks	Records Clerk	1.0	80,753
60	Clerks	Legislative Coordinator -funded through restruct. funds	1.0	4,956
61	Clerks	Subscriptions -Nordat move to Computer Operations		(3,500)
62	Clerks	Computer Operations & Supplies -Nordat		3,500
63	Communication	Tree Sculptures -moved to Economic Development		(5,000)
64	Communication	Memberships for new Digital Co-ordinator position		500
65	Communication	Inter-dept transfer -IT		859
66	Communication	Digital Coordinator	1.0	103,116
67	Communication	Graphic Designer -1 year contract	1.0	103,116



Tax Levy Impacts				
Division		Description	FTE	2023
68	Committees	Inter-dept transfer -IT		1,290
69	Corporate Allocations	Façade Improvements Grant -move from Corporate Allocations to Planning		(30,000)
70	Corporate Allocations	Reduction in payroll fees now included in Dayforce		(15,000)
71	Corporate Allocations	Health Care Spending Account -Retiree Benefit Plan		15,000
72	Corporate Allocations	Health Care Spending Account -Part-time Benefit Plan		16,000
73	Corporate Allocations	Health Care Spending Account -Retiree Benefits		160,000
74	Corporate Allocations	Inter-dept transfer -IT		18,548
75	Council	Inter-dept transfer -IT		1,505
76	Crossing Guards	Inter-dept transfer -IT		5,806
77	Crossing Guards	Crossing Guards Supervisor	0.3	34,479
78	Economic Development	Public Relations -decrease		(4,000)
79	Economic Development	Tourism Development & Marketing		4,000
80	Economic Development	Starter Company Grants		3,000
81	Economic Development	Summer Company Grants		(3,000)
82	Economic Development	Tour Revenue		(2,000)
83	Economic Development	Tree Sculptures Marketing -funded through transfer from Communications		3,000
84	Economic Development	Inter-dept transfer -IT		1,290
85	Economic Development	Summer Student -Tourism Officer	0.3	14,587
86	Facilities	Alder HVAC Repairs and Maintenance		6,000
87	Facilities	Alder reduction in plumbing, mat services and Mat & supplies to offset HVAC		(6,000)
88	Facilities	Diane Drive Janitorial Services and Building Mat & supplies		3,100
89	Facilities	Diane Drive reduction in mtc facilities & life safety srv to offset janitorial bldg mat & supp		(3,100)
90	Facilities	Police Building Outside Services		6,000
91	Facilities	Police Building reduction in mtc facilities and bldg mat & supplies to offset outside Srv Inc.		(6,000)
92	Facilities	Tony Rose HVAC Repairs and Mtc -not previously budgeted for		5,000
93	Facilities	Tony Rose reduction in uniforms and hardware purchases to offset HVAC		(5,000)
94	Facilities	Town Hall Outside Services -electrical prevention -not previously budgeted for		3,500
95	Facilities	Town Hall Life Safety Srv and Police Mtc Fac reduction to offset TH Electrical Costs		(3,500)
96	Facilities	Town Hall HVAC Services		7,000
97	Facilities	Town Hall Reallocation of Safety/protect equip, mat service and mtc equip		(7,000)
98	Facilities	Emergency Fund Reserve Contribution		50,000
99	Facilities	OSPCA Hydro Costs		8,000
100	Facilities	Inter-dept transfer -IT		6,452



Tax Levy Impacts				
Division		Description	FTE	2023
101	Finance	Professional fees for property assessment appeals -not previously budgeted		27,000
102	Finance	Reduction in Project Carryforward Funding (FTE Funding)		10,000
103	Finance	Inter-dept transfer from transit		24,000
104	Finance	Inter-dept transfer -IT		3,226
105	Finance	Restructuring Funds	-	10,807
106	Finance	Re-allocate HR Coordinator	(0.3)	(35,628)
107	Fire	Removal of leasing costs for printer that was previously bought out		(3,400)
108	Fire	Additional VLT Firefighters Uniforms and Safety Equip/Protective Clothing		6,500
109	Fire	Increase in radio monitoring services to ensure operational at all times		7,500
110	Fire	Inter-dept transfer -IT		11,613
111	Fire	Two additional Volunteer Firefighter positions	0.2	36,729
112	Fire	Enterprise Fleet Management		36,442
113	Fire	Enterprise Fleet Management -funding		(27,435)
114	Human Resources	Cell phone, memberships and conference fees for HR Co-ordinator position		2,400
115	Human Resources	Maintain info:HR software -not previously budgeted for		8,000
116	Human Resources	Performance management software now covered by Dayforce		(30,000)
117	Human Resources	Redundant software now covered by Dayforce		(5,684)
118	Human Resources	Rewards and recongition software upgrade		5,000
119	Human Resources	Inter-dept transfer -IT		1,505
120	Human Resources	Re-allocate HR Coordinator	0.3	35,628
121	Human Resources	Accessibility and DEI Coordinator	1.0	114,929
122	Information Technology	Operating costs of EAM Asset Management Software		109,850
123	Information Technology	Inter-dept transfer -IT -EAM Asset Management Software		(109,850)
124	Information Technology	Operating costs of HRIS/Dayforce Software		80,000
125	Information Technology	Inter-dept transfer -IT -HRIS		(78,276)
126	Information Technology	Okta Verification -not previously budgeted		35,000
127	Information Technology	Vectra AI Threat Protection -not previously budgeted		34,000
128	Information Technology	Inter-dept transfer from water/watsewater for SCADA		(74,500)
129	Information Technology	Increase transfer to Fibre Network project carryforward		12,250
130	Information Technology	GIS Operations -Administration		(27,000)
131	Information Technology	GIS Operations -Reallocation from admin expenses		27,000
132	Information Technology	Software Analyst	1.0	124,944



Tax Levy Impacts				
Division		Description	FTE	2023
133	Information Technology	Junior Helpdesk Technician	1.0	103,116
134	Library	Elimination of Elevator Replacement Contribution to bldg reserve		(50,000)
135	Library	Inter-dept transfer -IT		6,022
136	Library	Makerspace Specialist	1.0	114,929
137	Library	Student Page Student	0.1	3,018
138	Parks	Increase in uniforms due to increase in grass cutting staff		3,500
139	Parks	Outside Services for grass cutting -transfer from Public Works		15,500
140	Parks	Increase in equip mtc due to increase in parks equipment		1,400
141	Parks	Land Lease Agreements -not previously budgeted for		850
142	Parks	Removal of Parks Vehicle Rentals due to EFM		(12,000)
143	Parks	Zero Turn Mower Maintenance Costs		1,000
144	Parks	Enterprise Fleet Management		25,872
145	Parks	Inter-dept transfer -IT		5,591
146	Parks	Parks Labourer	1.0	97,071
147	Planning	Façade Improvements Grant -move from Corporate Allocations to Planning		30,000
148	Planning	Community Improvement Reserve		70,000
149	Planning	Inter-dept transfer -IT		860
150	Planning	Planning Co-Ordinator, Development and Community Improvement	1.0	114,929
151	Public Works	New Line painting program at crossing guard locations		35,000
152	Public Works	OGRA Conference for PW Manager		1,150
153	Public Works	Noise fence maintenance/replacement program		26,000
154	Public Works	Transfer to Parks		(15,500)
155	Public Works	Storm sewer flushing		28,000
156	Public Works	Enterprise Fleet Management		10,529
157	Public Works	Enterprise Fleet Management -funding		(6,700)
158	Public Works	Inter-dept transfer -IT		33,079
159	Public Works	Manager, Environment	(0.4)	(45,879)
160	Public Works	Engineering Technician	1.0	103,116
161	Recreation and Events	Summer Camp Uniforms and Workshops/Training Courses		3,750
162	Recreation and Events	Reopening of Alder Pool		(166,085)
163	Recreation and Events	Bank Service Charges -not previously budgeted for		30,000
164	Recreation and Events	Inter-dept transfer -IT		16,989



Tax Levy Impacts				
Division		Description	FTE	2023
165	Recreation and Events	Inclusion Program	1.6	57,613
166	Recreation and Events	Supervisor	-	21,805
167	Recreation and Events	Senior Instructor Guard	0.9	66,562
168	Recreation and Events	Recreation Programmer -reallocate to Super & S. Ins Guard	(1.0)	(89,019)
169	Recreation and Events	Enterprise Fleet Management		15,794
170	Recreation and Events	Enterprise Fleet Management -funding		(15,794)
171	Transportation & Development	Transit CONSAT 360 Software and licensing (for reporting on system efficiency)		24,000
172	Transportation & Development	On Demand Transit		36,000
173	Transportation & Development	Inter-dept transfer -IT		430
174	Transportation & Development	Enterprise Fleet Management		166,192
Sub-total of Tax Levy Impact for SLC Requests:				2,366,613
Sub-total FTE per Year:			17.1	



2023 Key Service Level Impacts

Rates Impact

Rates Impacts				
Division		Description	FTE	2023
175	Building	Inter-dept transfer -IT		645
176	Building	Enterprise Fleet Management		31,035
177	Building	Enterprise Fleet Management -funding		(31,035)
178	Wastewater	Sewer flushing cycle		85,000
179	Wastewater	Maintenance costs of WPCP		18,000
180	Wastewater	Increase in memberships		400
181	Wastewater	SCADA costs		248,083
182	Wastewater	Efficiency Funding for SCADA costs		(33,000)
183	Wastewater	Inter-dept transfer -IT		47,938
184	Wastewater	Manager, Environment	-0.2	(40,199)
185	Wastewater	Enterprise Fleet Management		31,851
186	Wastewater	Enterprise Fleet Management -funding		(31,851)
187	Water	Consultant for water supply and distribution		10,000
188	Water	High Lift Pumping preventative maintenance		45,000
189	Water	Fire hydrants snow clearing		70,000
190	Water	Replace cell phones for water staff		6,000
191	Water	The Rebuild, Inspection and Testing program -annual maintenance		100,000
192	Water	Locate management software and water quality analysis		15,000
193	Water	SCADA costs		312,243
194	Water	Efficiency Funding for SCADA costs		(67,000)
195	Water	Inter-dept transfer -IT		21,251
196	Water	Damage Prevention Technician	1.0	97,071
197	Water	Summer Student	0.3	14,000
198	Water	Manager, Environment	-0.5	(82,292)
199	Water	Enterprise Fleet Management		57,648
200	Water	Enterprise Fleet Management -funding		(57,648)
Sub-total of Rate Impact for SLC Requests:				868,140
Sub-total FTE per Year:			0.7	

Assessment Overview

How does Property Assessment Work in Ontario?

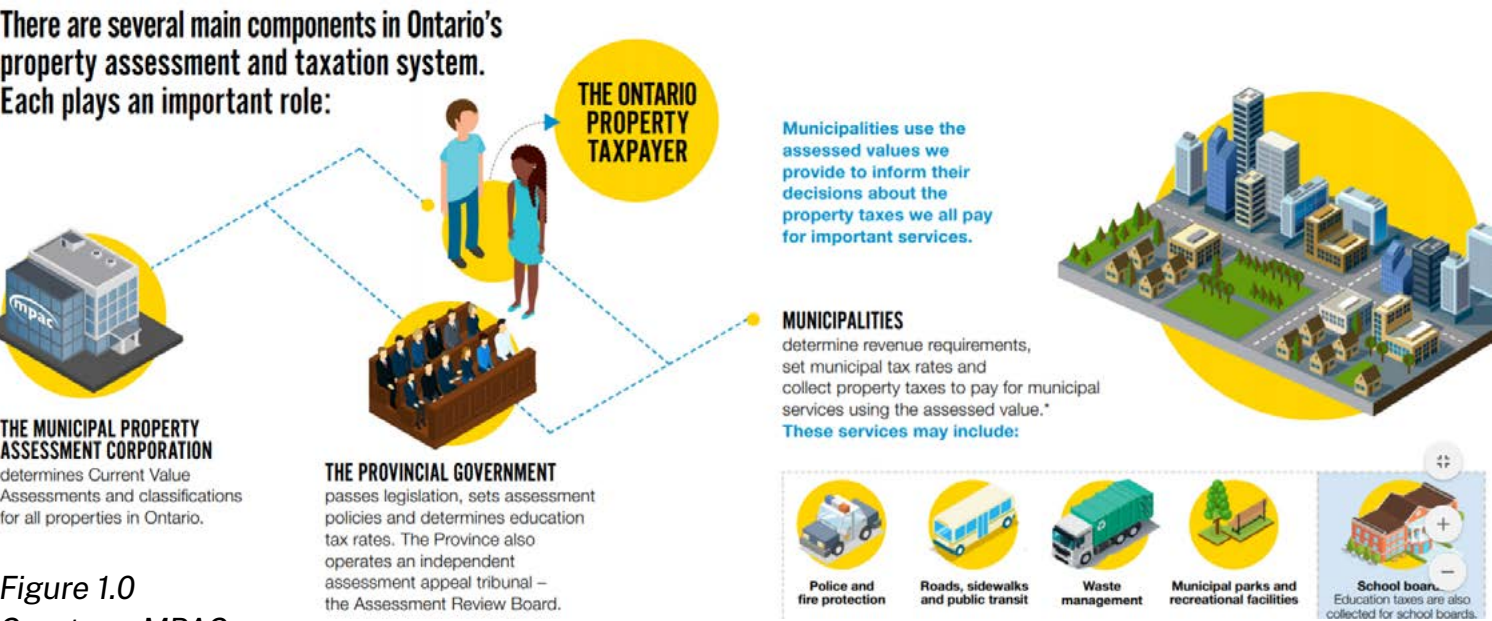


Figure 1.0
Courtesy: MPAC

The Municipal Property Assessment Corporation (MPAC) determines the value of your property. Your property value is shown on a property assessment notice from MPAC, as well as on your annual property tax bill. Property values are reassessed every four years. Based on the reassessment, assessment increases are introduced over four years to provide greater stability and predictability. The last two reassessment years were 2012 and 2016. The 2020 tax year was the last year in the current 4-year assessment cycle based on a 2016 Current Value Assessment (CVA).



Figure 1.1 Courtesy: MPAC

How does Phase-In Assessment Program Works?

Assessment Updates are phased in gradually over four years. Under the phase-in provision in the Assessment Act, an increase in assessed value is introduced gradually. A decrease in assessed value is introduced immediately.



Figure 1.3 Courtesy: MPAC

Provincial Measure Due to COVID-19 Regarding Property Assessment

Ontario's planned reassessment for the 2021–2024 assessment cycle based on 2019 values has been delayed until 2024 as a measure to provide relief to ratepayers. This change was announced as part of the **March 2020 Economic and Fiscal Update**. This means **phased-in property assessment for the 2022 and 2023 tax year will be the same as the 2020 tax year**. Although, the phase-in assessment for 2023 will remain unchanged, MPAC will continue to update any additions or improvements to properties.



Capital Budget Overview

Orangeville, like any other growing communities in Ontario, offers a broad range of services with a limited revenue stream. We adhere to prudent fiscal stewardship with careful financial planning that balances short-term operating needs with long-term public amenity and infrastructure requirements. Each year, we create a combined annual budget which is made up of operating and capital budgets. While the operating budget sets the spending targets for the ongoing costs to take care of the town, our 10-year capital budget strikes a strategic balance among our needs to: 1) Maintain facilities and infrastructure in an appropriate state of repair; 2) Optimize networks of amenities to best serve residents, businesses, and people who visit and work here; and 3) Advance Council priorities within our long-term financial capacity.

Capital expenditures involve the acquisition of assets of considerable value and life expectancy. These expenditures are key elements of the municipal infrastructure. They are a prerequisite to municipal growth and development, and they are not only costly to provide initially but also to maintain, rebuild or replace. Capital expenditures include costs associated with the purpose of constructing, acquiring, or improving lands, buildings, engineering services machinery and equipment, or furniture and fixtures. The project must be undertaken for the purpose of providing municipal services, have a lasting benefit beyond one year and/or extending the life of the asset. An expenditure for repair or maintenance designed to maintain an asset in its original state is not a capital expenditure.

The **2023 Capital Budget** is carefully considered in order to identify high priority projects and determine a combination that efficiently utilizes alternate funding sources, while keeping the tax levy impact minimal. **While more detailed schedules for capital projects are provided**

at the divisional level of this document, this section aims to provide a more aggregate overview. Overall, Capital Budget for the year 2023 is **\$82.1M, of which approximately \$44.3M are “Carry Forward”** projects from 2022 and beyond leaving \$37.8 Million in current year projects. It is worthwhile to note that most of these carry forward projects are near completion and projected to complete in 2023. Carry Forward projects can be subdivided into two broad categories: 1) Work in Progress; and 2) Deferred. A large number of municipalities in Ontario have experienced delays around capital projects initiatives in 2022 due to the unavoidable impact of global supply chain disruption, labor shortage, and inflation. **Figure 1.2** captures carry forward projects by division.

As per the Provincial Regulation, O.Reg 588/17, municipalities are now required to provide, at a minimum, a 10 year capital budget. The Town’s ten year projection factors in projects that are identified through various studies

and masterplans. **Capital Budget Table 1.0** below shows summary of the Town’s 10 year capital projection by division and funding by various sources. As with any long term capital projection, some years are more project heavy than the others. The period between 2028 and 2032 are currently project light and will be updated as the Town continues to update its future iteration of Asset Management plan, Recreational Masterplan, Development Charges Study and Water and Wasterwater Study. While this section provides aggregate overview of the capital budget impact, individual project details are provided at each divisional level throughout this document.

The Town’s tax funded capital envelop is **\$2.8 Million** which is a \$200k increase from the 2022 funding envelope. This consistency is due to Council’s direction of freezing incremetal increases to Capital Budget (Staff Report August 12, 2019). **Figure 1.0** and **Figure 1.1** depicts Captial Investments by division and Funding by various sources for 2023 respectively.

It is worthwhile to note that Building, Water and Wastewater divisions are not funded by tax levy as these are fully user fee supported operations.





Capital Budget Table 1.0

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Divisions										
100 Council	29,750									
120 Committees	10,000									
160 Clerks				10,000						
220 Human Resources	30,000									
240 Corporate Allocations	1,367,262	86,135	34,729	36,465	38,288	477,635	42,212	44,323	46,539	48,866
260 Finance	50,609		20,000							
280 Information Technology	918,267	666,860	591,835	414,560	440,045	1,736,799	458,333	348,159	348,288	407,624
300 Planning	300,003	105,000				185,000	90,000			
320 Economic Development & Culture	200,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
340 Parks	4,538,793	610,000	270,000	290,000	205,000	822,000	620,000	195,000	415,000	245,000
360 Recreation & Events	84,457	155,000	100,000				70,000			
380 Facilities	6,891,459	5,204,468	892,732	166,672	91,584	76,320	413,239	310,000		410,000
400 Building								117,894		
420 By-Law Enforcement						50,000	100,000			
440 Fire	15,857,591	742,000	455,000	115,000	1,472,000	55,000	175,000	55,000	55,000	805,000
460 Public Works	17,339,262	11,977,200	8,379,460	8,884,000	5,028,000	5,184,000	1,987,500	4,149,500	12,293,000	7,347,000
480 Transit	895,078	30,000	312,344	450,000						
610 Cemetery	30,000									
620 Water	23,393,357	5,952,700	8,858,000	2,808,900	10,240,600	665,000	883,950	438,000	845,000	1,498,000
630 Wastewater	9,742,403	1,561,420	923,700	516,375	756,100	1,658,000	669,000	1,750,000	1,196,000	706,000
780 Library Services	470,086	278,082	283,800	312,059	341,805	295,203	276,083	289,000	325,000	295,000
Total Investment in Capital	82,118,627	27,378,865	21,131,600	14,014,031	18,623,422	11,214,957	5,795,317	7,706,876	15,533,827	11,772,490

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Less: Funding Sources										
Gas Tax -Federal	2,894,000	1,195,000	1,978,000	1,107,174	1,162,533	1,220,660	181,693	1,345,777	1,413,066	1,483,719
Development Charges	2,424,267	5,383,106	1,880,635	2,219,075	3,200,000	175,000	36,000	639,869		
Reserves/ Reserve Funds	43,229,023	4,666,677	2,832,497	2,477,571	1,782,342	2,332,897	733,333	673,294	1,792,400	1,887,900
Water Rates	2,982,314	2,565,684	1,859,616	1,402,236	786,392	1,255,160	833,320	528,000	2,978,000	1,880,000
Wastewater Rates	3,493,114	1,651,404	1,159,316	1,235,711	1,341,892	1,616,160	726,369	1,138,547	2,184,000	1,925,500
Grant	5,472,617	1,900,000	1,929,042	1,800,000	1,700,000	1,712,000	305,698	505,698	4,306,000	1,705,000
Financing	18,749,211	7,118,988	6,661,812	880,400	5,800,000					
Other		30,000		25,000	7,000	55,000	115,000			
Total Other Funding Sources	79,244,546	24,510,859	18,300,918	11,147,167	15,780,159	8,366,877	2,931,413	4,831,185	12,673,466	8,882,119
Total Levy Impact	2,874,081	2,868,006	2,830,682	2,866,864	2,843,263	2,848,080	2,863,904	2,875,691	2,860,361	2,890,371



Externally Financed Capital Projects that were removed from the Budget

Division	Project Number	Project Title	Year(s)	Amount	Description
Parks	B1164.2560	Rotary Park Redevelopment	2023-2026	10,300,000	Re-development of Rotary Park including design and construction of shade structures, tennis and pickleball park, soccer field upgrades and walkways, site drainage/servicing, multi-use loop, baseball field upgrades, landscaping etc. Staff presented this plan to Council on June 27, 2022 and were directed in motion 2022-249 to include the plan in the 2023 budget.
Public Works	B0999.0000	Recon - Third Ave, 1st St to 2nd St.	2025	1,275,200	Reconstruction of Third Avenue from First St to Second St. Will be doing a rehabilitation of the roadway instead of a full reconstruction.
Public Works	B1014.0000	Recon - Amanda, Townline to Parsons	2027	878,800	Reconstruction of Amanda St from Townline to Parsons. Will be doing a rehabilitation of the roadway instead of a full reconstruction.
Public Works	B1125.0000	Blind Line from Hansen North/Limits	2025	2,726,340	This project is to upgrade the road between Hansen -North to the corporate limits. This project involves upgrading the road to a full 3 lane (with common left turn similar to the existing sections to the south) urban section from Hansen Boulevard to the corporate limits including curb, sidewalk and storm sewer. Will downgrade the project.
Library	B1286.1200	Alder Library Expansion	2024-2026	11,000,000	Project was to expand the Alder Library to 16K sq feet as per the Library Board's recommendations that came from the branding project and study. \$100K has been left in 2023 to complete a feasibility study before the design and construction of the library expansion.





Capital Investment By Division

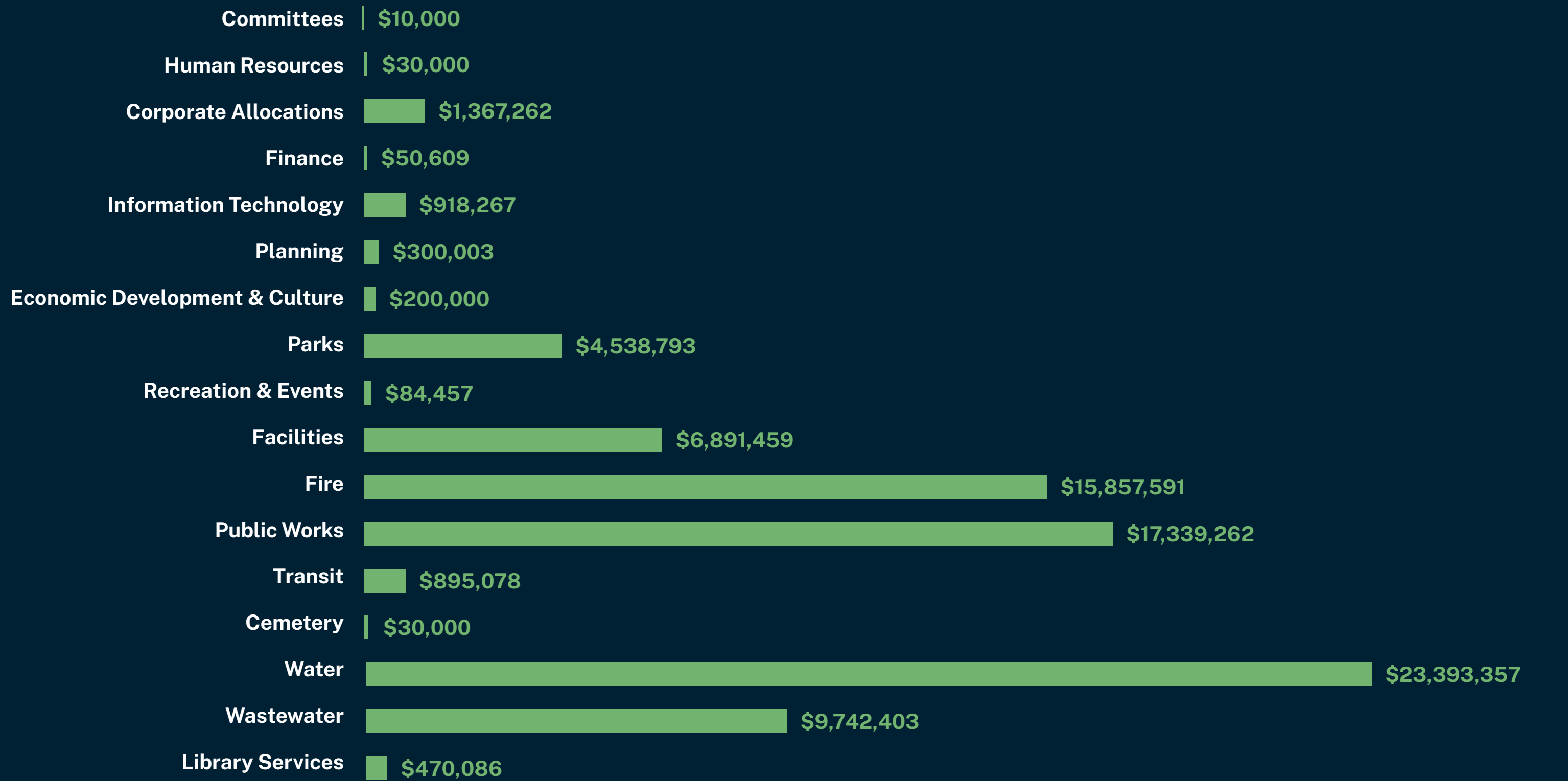


Figure 1.0



Capital Funding By Sources

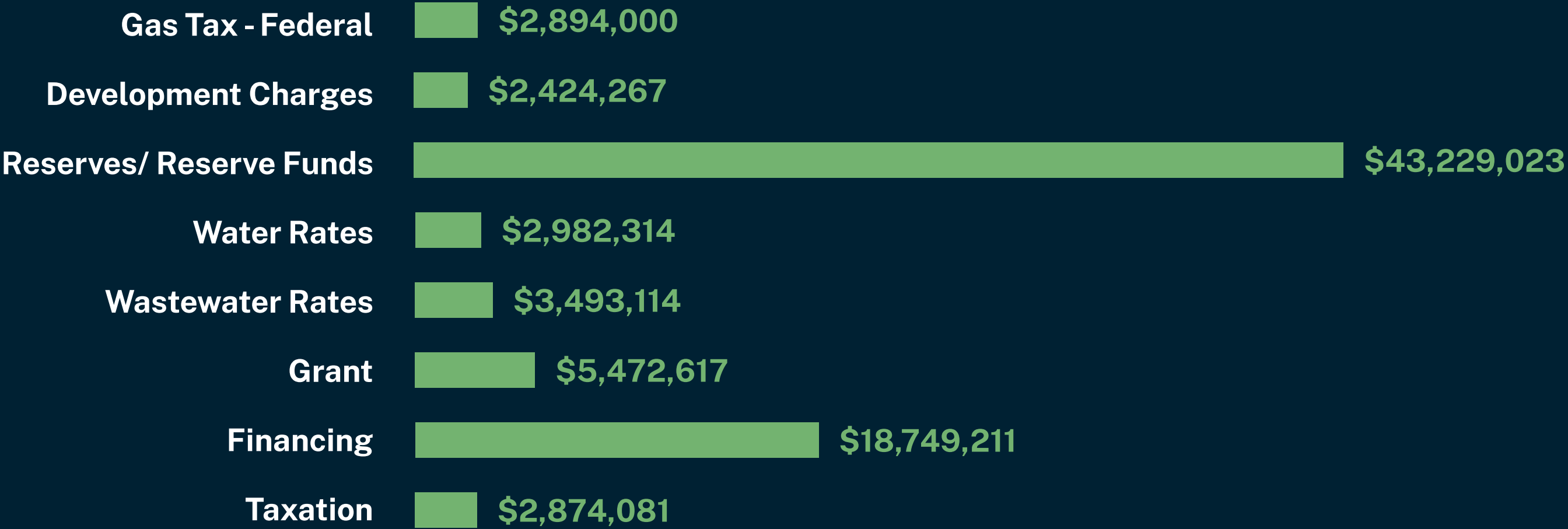


Figure 1.1



Carry Forward Projects By Division

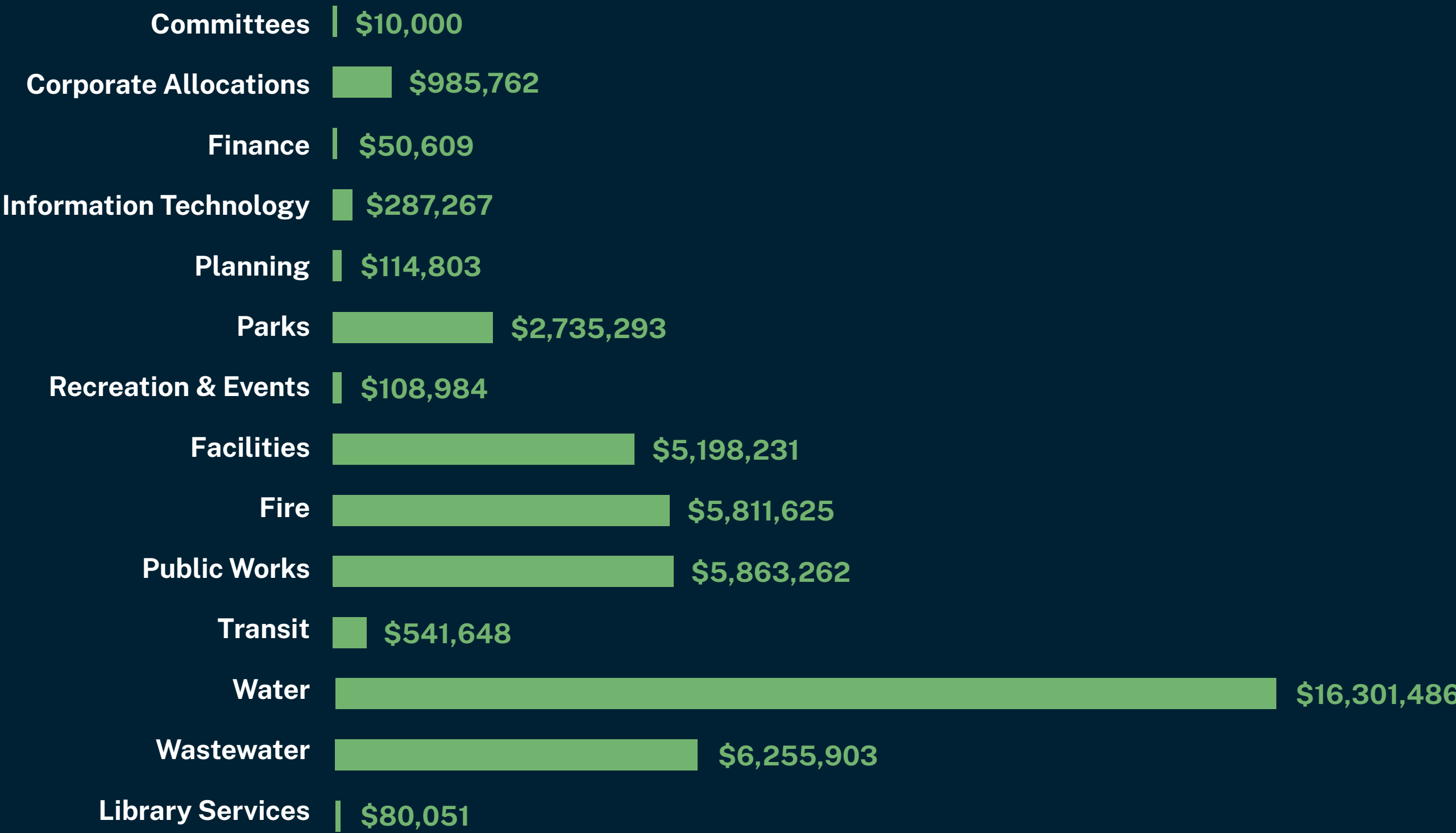
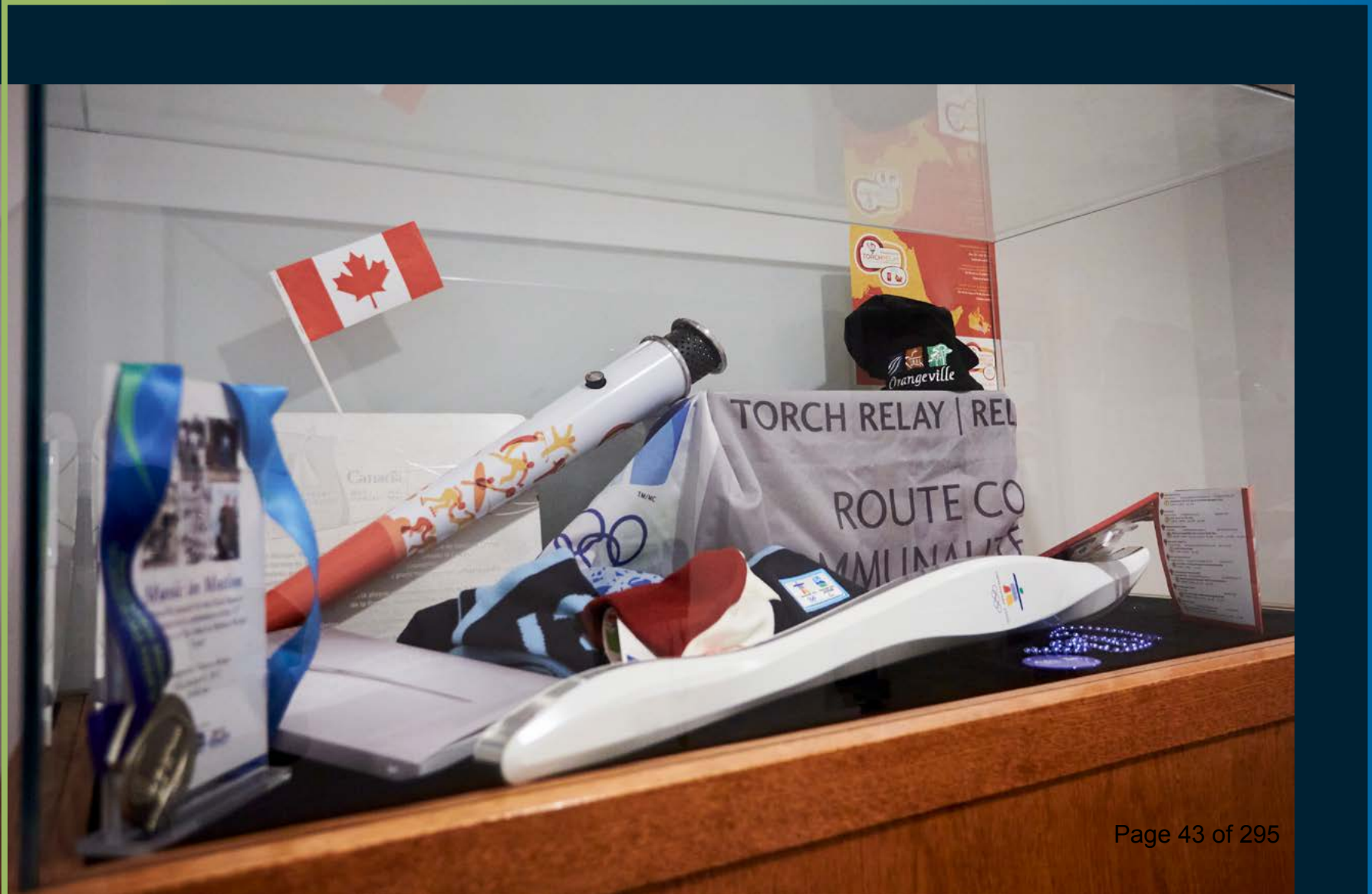


Figure 1.2



04 Council & Committees



Council & Committees

Council is the ultimate authority, subject to provincial law, for all actions taken on behalf of the municipal corporation and that it exercises both executive and legislative responsibilities. The Municipal Act 2001, section 224, describes the roles of Council:

- a) to represent the public and to consider the well-being and interests of the municipality;
- b) to develop and evaluate the policies and programs of the municipality;
- c) to determine which services the municipality provides;
- d) to ensure that administrative practices and procedures and controllership policies, practices, and procedures are in place to implement the decisions of Council;
- e) to ensure the accountability and transparency of the operations of the municipality, including the activities of the senior management of the municipality;
- f) to maintain the financial integrity of the municipality; and
- g) to carry out the duties of Council under this or any other Act.

In addition to the municipal Council, the basic model of municipal government often includes a board and committee system. This involves the appointment of several ongoing committees, each focused on a major functional area of municipal operations.

While these boards and committees are composed of Councilors, citizen appointees may be more prevalent on advisory committees such as those dealing with the environment, civic engagement, economic development, and architectural preservation. Most boards and committees are created entirely at Council’s discretion, although a few are statutory and must adhere to certain provincial stipulations, usually relating to their composition. Examples of the latter includes Police Services Board, and the Property Standards Appeal Committee.



Council

- Top Row:**
Councillors
Tess Prendergast
Rick Stevens
Joe Andrews
Debbie Sherwood
- Bottom Row:**
Councillor Andy Macintosh
Mayor Lisa Post
Deputy Mayor Todd Taylor

Committees

- Business and Economic Development Committee
- Cultural Plan Task Force
- Joint Accessibility Advisory Committee
- Committee of Adjustment
- Fire Service Advisory Committee
- Property Standards Appeal Committee and Dog Designation Appeal Committee
- Heritage Orangeville
- Sustainable Orangeville
- Equity, Diversity and Inclusivity Committee
- Men’s Homelessness Committee
- Official Plan Steering Committee
- Orangeville Library Board
- Orangeville Police Services Board

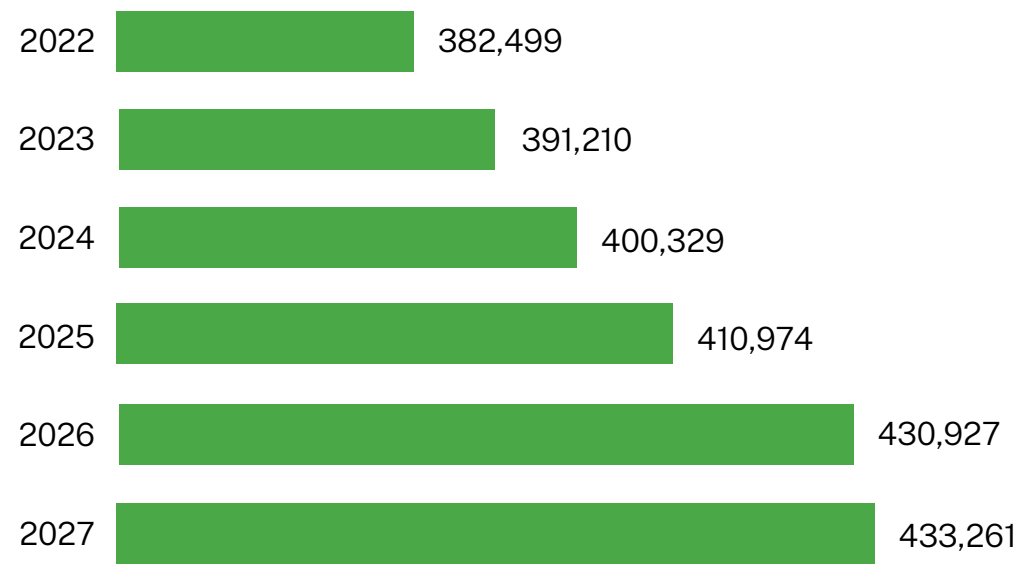




Council 2023 Operating Budget - 5 Years

	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Council									
Compensation	278,136	290,599	301,265	10,666	3.7%	309,068	317,103	325,391	333,930
Professional Development and Assoc. Fees	2,628	20,000	21,000	1,000	5.0%	22,050	23,150	24,300	25,525
Office and Administration	23,979	29,050	29,600	550	1.9%	30,155	30,715	31,275	31,840
Public Relations, Promotions and Events	3,793	42,850	37,840	(5,010)	(11.7%)	37,475	38,350	48,230	40,160
Inter-Departmental Re-Allocations			1,505	1,505		1,581	1,656	1,731	1,806
Sub-total Expenses	308,536	382,499	391,210	8,711	2.3%	400,329	410,974	430,927	433,261
Total Council Levy Impact	308,536	382,499	391,210	8,711	2.3%	400,329	410,974	430,927	433,261

5 Year Levy Impact - Operating



Material Drivers 2023-2027

	2023	2024	2025	2026	2027
Net Change Levy Impact	8,711	9,119	10,645	19,953	2,334

Individual Drivers not exceeding \$10,000 have been excluded



Committees of Council 2023 Operating Budget - 5 Years

	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Access Orangeville Committee									
Professional Development and Assoc. Fees		500	500			500	500	500	500
Office and Administration		400	415	15	3.8%	430	446	463	481
Public Relations, Promotions and Events	467	34,100	24,100	(10,000)	(29.3%)	24,100	24,100	24,100	24,100
Sub-total Expenses	467	35,000	25,015	(9,985)	(28.5%)	25,030	25,046	25,063	25,081
Total Levy Impact	467	35,000	25,015	(9,985)	(28.5%)	25,030	25,046	25,063	25,081
Emergency Committee									
Programs		10,000	10,200	200	2.0%	10,400	10,610	10,820	11,035
Sub-total Expenses		10,000	10,200	200	2.0%	10,400	10,610	10,820	11,035
Total Levy Impact		10,000	10,200	200	2.0%	10,400	10,610	10,820	11,035
Heritage Orangeville									
Professional Development and Assoc. Fees		1,225	1,225			1,225	1,225	1,225	1,225
Office and Administration	75	725	730	5	0.7%	735	740	745	750
Public Relations, Promotions and Events	7,227	8,050	8,050			8,050	8,050	8,050	8,050
Sub-total Expenses	7,302	10,000	10,005	5	0.1%	10,010	10,015	10,020	10,025
Total Levy Impact	7,302	10,000	10,005	5	0.1%	10,010	10,015	10,020	10,025
Honours Committee									
Public Relations, Promotions and Events	250	2,000	2,000			2,000	2,000	2,000	2,000
Sub-total Expenses	250	2,000	2,000			2,000	2,000	2,000	2,000
Total Levy Impact	250	2,000	2,000			2,000	2,000	2,000	2,000



Committees of Council 2023 Operating Budget - 5 Years

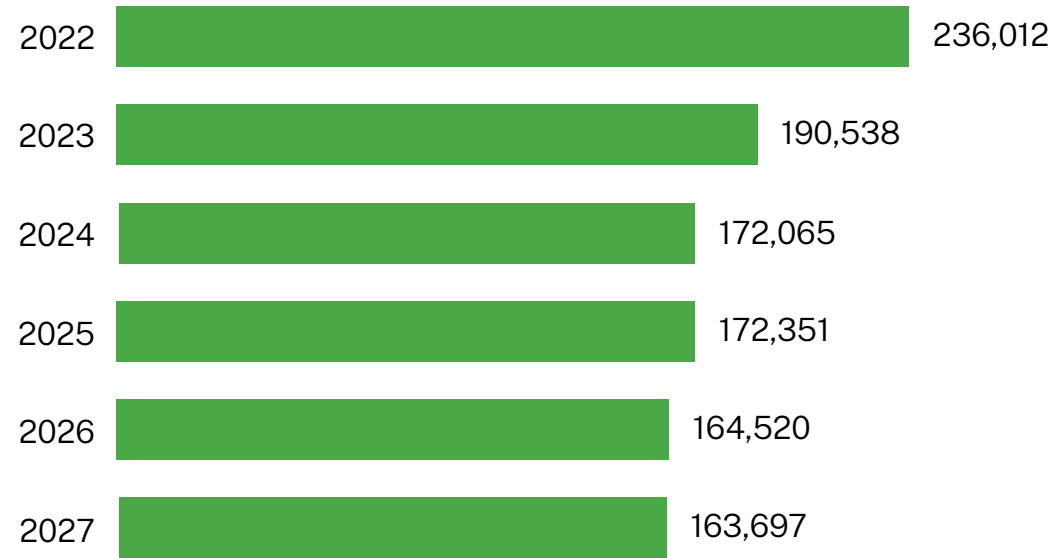
	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Sustainability Action Team (OSAT)									
Public Relations, Promotions and Events	5,931	30,000	30,000			30,000	30,000	30,000	30,000
Service and Lease Agreements	1,049								
Professional Fees		50,000		(50,000)	(100.0%)				
Sub-total Expenses	6,980	80,000	30,000	(50,000)	(62.5%)	30,000	30,000	30,000	30,000
Transfers to(from) Reserve	20,000	(50,000)		50,000	(100.0%)				
Total Transfers	20,000	(50,000)		50,000	(100.0%)				
Total Levy Impact	26,980	30,000	30,000			30,000	30,000	30,000	30,000
Police Service Board									
Compensation	91,226	79,489	77,252	(2,237)	(2.8%)	68,236	67,964	59,568	58,170
Professional Development and Assoc. Fees		6,972	7,111	139	2.0%	7,253	7,398	7,546	7,697
Office and Administration	2,352	6,605	6,700	95	1.4%	6,797	6,895	6,995	7,097
Public Relations, Promotions and Events	560	946	965	19	2.0%	984	1,004	1,024	1,044
Professional Fees	133,796	55,000	20,000	(35,000)	(63.6%)	10,000	10,000	10,000	10,000
Inter-Departmental Re-Allocations			1,290	1,290		1,355	1,419	1,484	1,548
Sub-total Expenses	227,934	149,012	113,318	(35,694)	(24.0%)	94,625	94,680	86,617	85,556
Total Levy Impact	227,934	149,012	113,318	(35,694)	(24.0%)	94,625	94,680	86,617	85,556
Total Committees Levy Impact	262,933	236,012	190,538	(45,474)	(19.3%)	172,065	172,351	164,520	163,697



Committees of Council 2023 Operating Budget - 5 Years

	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Total Committees Levy Impact	262,933	236,012	190,538	(45,474)	(19.3%)	172,065	172,351	164,520	163,697

5 Year Levy Impact - Operating



Material Drivers 2023-2027

	2023	2024	2025	2026	2027
Net Change Levy Impact	(45,474)	(18,473)	286	(7,831)	(823)
One Time Reversed					
Prof Fees-Consulting Tree Canopy	(50,000)				
Transfer from OSAT Reserve	50,000				
Accessible Parking Signs	(10,000)				
Inflationary Impact					
Prof Fees -Legal	(35,000)	(10,000)			
Retiree Benefits		(10,145)			

Individual Drivers not exceeding \$10,000 have been excluded



Committees of Council 2023 Capital Budget - 10 Years

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
20 Capital Fund										
Division: 120 Committees										
11807.0000 CF-Community Diversity and Inclusion Strategy	10,000									
Total Investment in Capital	10,000									
Less: Funding Sources										
Reserves/ Reserve Funds	10,000									
Total Other Funding Sources	10,000									
Total Committees Levy Impact										



05 Administration

IN THIS CHAPTER

50 Corporate Allocations



Administration

Ray Osmond, Acting Chief Administrative Officer

The Town of Orangeville's operations are overseen by the Office of the Chief Administrative Officer (CAO).

The CAO leads the Town's Senior Leadership Team (SLT) consisted of three General Managers, provides corporate leadership and strategic support to all Town divisions and is responsible for supporting the Mayor and Council, as well as the organization, in achieving priorities, strategic projects and initiatives to enhance citizens' quality of life.

The CAO is responsible to ensure that programs and services are developed and implemented to meet the ever-changing needs of the community, while ensuring fiscal responsibility and accountability. The CAO is also responsible to ensure a culture of collaboration amongst Council and staff.

2022 was a challenging year mitigating the remnants of the global pandemic, alongside the full swing impact of the global inflation. We also ushered in a new term of Council. Staff is looking forward to working with Council in defining its new strategic plan due in 2023. That said, it wasn't a year devoid of successful endeavors including continuous enhancement to automate and deliver services virtually.



Administration 2023 Operating Budget - 5 Years

	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Administration									
Compensation	360,509	368,666	405,568	36,902	10.0%	414,524	423,704	433,121	442,774
Professional Development and Assoc. Fees	1,006	8,600	8,825	225	2.6%	9,055	9,291	9,533	9,781
Office and Administration	2,492	8,750	9,495	745	8.5%	9,816	10,142	10,481	10,842
Public Relations, Promotions and Events	364	2,500	2,600	100	4.0%	2,700	2,800	2,905	3,015
Equipment Purchases	132	1,400	1,470	70	5.0%	1,543	1,620	1,700	1,785
Inter-Departmental Re-Allocations			430	430		452	473	495	516
Sub-total Expenses	364,503	389,916	428,388	38,472	9.9%	438,090	448,030	458,235	468,713
Total Administration Levy Impact	364,503	389,916	428,388	38,472	9.9%	438,090	448,030	458,235	468,713

5 Year Levy Impact - Operating



Material Drivers 2023–2027

	2023	2024	2025	2026	2027
Net Change Levy Impact	38,472	9,702	9,940	10,205	10,478
Inflationary Impact					
Salaries & Benefits	36,902				

Individual Drivers not exceeding \$10,000 have been excluded



Corporate Allocations 2023 Operating Budget - 5 Years

	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Corporate Allocations									
PILs etc.	(\$172,528)	(192,930)	(192,930)			(192,930)	(192,930)	(192,930)	(192,930)
Supplementary Taxes	(198,319)	(700,000)	(700,000)			(750,000)	(750,000)	(750,000)	(750,000)
Penalties and Interest on Taxation	(319,771)	(320,000)	(370,000)	(50,000)	15.6%	(380,000)	(380,000)	(380,000)	(380,000)
ORDC Loan Recovery			(3,535,000)	(3,535,000)		(2,500,000)	(1,165,000)	(1,000,000)	(800,000)
User Fees	(486)	(8,000)	(8,000)			(8,000)	(8,000)	(8,000)	(8,000)
Grants	(570,857)								
Fines	(13,624)	(110,000)	(110,000)			(110,000)	(110,000)	(110,000)	(110,000)
Investment Income	(235,112)	(200,000)	(250,000)	(50,000)	25.0%	(250,000)	(250,000)	(250,000)	(250,000)
Dividends from Orangeville Hydro	(513,380)	(415,011)	(515,011)	(100,000)	24.1%	(515,000)	(515,000)	(515,000)	(515,000)
Other Revenues	(400,007)								
Sub-total Revenues	(2,424,084)	(1,945,941)	(5,680,941)	(3,735,000)	191.9%	(4,705,930)	(3,370,930)	(3,205,930)	(3,005,930)
Compensation	464,137	18,000	191,000	173,000	961.1%	191,000	191,000	191,000	191,000
Grants	78,858	80,000	80,000			80,000	80,000	80,000	80,000
Facade Improvement Grant	19,110	30,000		(30,000)	(100.0%)				
Charity Rebates		25,000	25,000			25,000	25,000	25,000	24,159
Insurance	604,875	695,753	819,824	124,071	17.8%	941,487	1,035,636	1,139,199	1,253,119
Credit Valley Conservation Authority	146,400	156,746	158,975	2,229	1.4%	161,237	163,533	165,864	168,230
Investment in ORDC		203,190		(203,190)	(100.0%)				
Tax Write-offs	120,890	250,000	250,000			500,000	500,000	500,000	500,000
Office and Administration	16,807						25,000	25,000	25,000
Public Relations, Promotions and Events	18,610	17,000	12,000	(5,000)	(29.4%)	12,000	12,000	12,000	12,000
Service and Lease Agreements	15,264	15,000	15,000			15,000	15,000	15,000	15,000
Service Charges	38,043	29,000	14,000	(15,000)	(51.7%)	14,000	14,000	14,000	30,000
Materials and Supplies	16,111	16,785	17,624	839	5.0%	18,505	19,430	20,402	21,422
Equipment Purchases	91,102								
Professional Fees	207,627	215,979	155,000	(60,979)	(28.2%)	155,350	157,741	160,173	212,648
Inter-Departmental Re-Allocations	(626,376)	(626,376)	(607,828)	18,548	(3.0%)	(603,512)	(598,883)	(597,907)	(596,836)
Sub-total Expenses	1,211,458	1,126,077	1,130,595	4,518	0.4%	1,510,067	1,639,457	1,749,731	1,935,742



Corporate Allocations 2023 Operating Budget - 5 Years

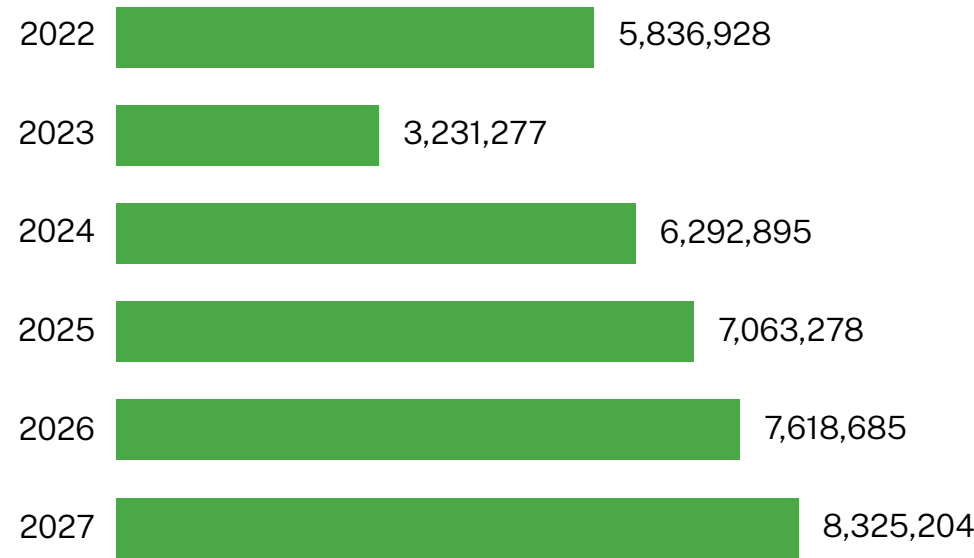
	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Debt Charges Recovered	(85,015)	(86,120)	(86,120)			(86,727)	(87,030)	(87,030)	(87,030)
Principal Re-payments	1,463,265	1,802,549	2,042,628	240,079	13.3%	2,913,306	3,021,577	2,324,666	1,677,357
Interest Expense	357,678	721,290	922,744	201,454	27.9%	1,109,643	1,063,709	1,013,078	960,419
Debt Service Charges	1,735,928	2,437,719	2,879,252	441,533	18.1%	3,936,222	3,998,256	3,250,714	2,550,746
Transfers to(from) Reserve	1,599,610	1,618,376	2,089,818	471,442	29.1%	2,737,530	2,044,139	3,032,106	4,117,255
Transfer to Capital	3,562,518	2,600,697	2,812,553	211,856	8.1%	2,815,006	2,752,356	2,792,064	2,727,391
Total Transfers	5,162,128	4,219,073	4,902,371	683,298	16.2%	5,552,536	4,796,495	5,824,170	6,844,646
Total Corporate Allocations Levy Impact	5,685,430	5,836,928	3,231,277	(2,605,651)	(44.6%)	6,292,895	7,063,278	7,618,685	8,325,204



Corporate Allocations 2023 Operating Budget - 5 Years

	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Total Corporate Allocations Levy Impact	5,685,430	5,836,928	3,231,277	(2,605,651)	(44.6%)	6,292,895	7,063,278	7,618,685	8,325,204

5 Year Levy Impact - Operating



Material Drivers 2023–2027

	2023	2024	2025	2026	2027
Net Change Levy Impact	(2,605,651)	3,061,618	770,383	555,407	706,519
One Time Reversed					
Prof Fees - Employee Culture Survey	(15,000)				
Inflationary Impact					
Interest Income	(50,000)				
Dividends from Orangeville Hydro	(100,000)				
Penalties & Interest on Taxes	(50,000)	(10,000)			
ORDC Loan Recovery	(3,535,000)	1,035,000	1,335,000	165,000	200,000
Supplementary Taxes		(50,000)			
Lumino Health Benefits	(18,000)				
Bank Charges					16,000
Professional Fees	(45,979)				52,475
Insurance	124,071	121,663	94,149	103,563	113,920
Office & Admin			25,000		
Tax Write-offs		250,000			
ORDC Contribution	(203,190)				
Trf to(from) Reserves and Capital	683,298	650,165	(756,041)	1,027,675	1,020,476
Debt Service Charges	441,533	1,056,970	62,034	(747,542)	(699,968)
Service Level Impact					
Benefits	191,000				
Payroll Charges	(15,000)				
Inter-Departmental Trf	18,548				
Façade Improvement Grant	(30,000)				

Individual Drivers not exceeding \$10,000 have been excluded



Corporate Allocations 2023 Capital Budget - 10 Years

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
20 Capital Fund										
Division: 240 Corporate Allocations										
11808.0000 CF -Strategic Plan 2023-2027	60,000									
14522.0000 Corporate-wide Digitization	352,489	33,075	34,729	36,465	38,288	40,202	42,212	44,323	46,539	48,866
20347.0000 CF -Asset Management Plan-- Town Hall	744,773					250,000				
20365.0000 CF -Enterprise Risk Management	110,000									
20369.0000 Workforce Planning		53,060				57,433				
B1148.0000 Development Charge Study	100,000					130,000				
Total Investment in Capital	1,367,262	86,135	34,729	36,465	38,288	477,635	42,212	44,323	46,539	48,866
Less: Funding Sources										
Development Charges	38,000									
Reserves/ Reserve Funds	1,261,762	16,612	6,000	6,000	6,000	93,486	6,000	6,000	6,000	6,000
Total Other Funding Sources	1,299,762	16,612	6,000	6,000	6,000	93,486	6,000	6,000	6,000	6,000
Total Corporate Allocations Levy Impact	67,500	69,523	28,729	30,465	32,288	384,149	36,212	38,323	40,539	42,866



Town of Orangeville
Capital Projects

Project	14522.0000 Corporate-wide Digitization --		
Department	Corporate Allocations		
Version	3 Management Review 1	Year	2023

Description
Project Details
Currently, the Town has a significant amount of paper based records (estimated above 2 million) that have been identified as needing to be digitized and stored electronically in a way that is searchable. The records include but are not exclusive to bylaws, blueprints, contracts that in some cases are to be maintained indefinitely. These funds are requested to bring in a professional service to digitize the records and load them into a repository that will allow them to effectively grouped and then effectively sorted.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	396,199	31,500	33,075	34,729	36,465	38,288	222,142
Funding							
Transfers from Reserve/Reserve							
Trf from Res - Corporate System	60,000	6,000	6,000	6,000	6,000	6,000	30,000
	60,000	6,000	6,000	6,000	6,000	6,000	30,000
Tax Levy							
Trf from Levy	336,199	25,500	27,075	28,729	30,465	32,288	192,142
	336,199	25,500	27,075	28,729	30,465	32,288	192,142
Funding Total	396,199	31,500	33,075	34,729	36,465	38,288	222,142

Attributes		
Attribute	Value	Comment
Department	Corporate Allocations	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10 years	
Approval Status	Approved	
Project Reference		
Activity	B1097 <Generated>	

Town of Orangeville
Capital Projects

Project	20347.1000 CF - Asset Management Plan -- Town Hall - 87 Broadway		
Department	Corporate Allocations		
Version	3 Management Review 1	Year	2023

Description
Project Details
Over the next 2-3 years, the Town will be implementing a robust EAM Solution capable of meeting the diverse needs of the Town’s various departments that can integrate seamlessly with existing Town applications and provide the required accessibility to be easy to use and an effective tool for staff. The main business objectives for the EAM Solution include enhancing work planning, scheduling, and tracking; improved planning, forecasting and coordinating of resources; improved budgeting and expenditure tracking; increase productivity; and the provision of timely and accurate information.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	500,000	250,000					250,000
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	300,000	250,000					50,000
	300,000	250,000					50,000
Tax Levy							
Trf from Levy	200,000						200,000
	200,000						200,000
Funding Total	500,000	250,000					250,000

Attributes		
Attribute	Value	Comment
Department	Corporate Allocations	
Loc.Fleet.Eqpt	1000 Town Hall - 87 Broadway	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	Upgrade	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1117 <Generated>	



Town of Orangeville
Capital Projects

Project	B1148.0000 Development Charge Study		
Department	Corporate Allocations		
Version	3 Management Review 1	Year	2023

Description
<div>Project Details</div> <p>Beginning in 2023, the Town will begin the next Development Charge Study. The Development Charges Background Study provides a cost analysis for a variety of municipal services in order to set development charge fees for all new developments.</p>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	230,000	100,000					130,000
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	46,000	20,000					26,000
	46,000	20,000					26,000
Tax Levy							
Trf from Levy	146,000	42,000					104,000
	146,000	42,000					104,000
Development Charges							
From DC RF - Admin Studies	38,000	38,000					
	38,000	38,000					
Funding Total	230,000	100,000					130,000

Attributes		
Attribute	Value	Comment
Department	Corporate Allocations	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	Upgrade	
Service Life	10	
Approval Status	Approved	





06

Ontario Provincial Police



OPP

Town of Orangeville transitioned from its local police services, Orangeville Police Services (OPS), to the provincial police services, Ontario Provincial Police (OPP), on October 1st, 2020. The year 2023 will be the third of three years of transitional billing model for OPP before moving to its standardized billing model in 2024. It is worthwhile to mention, for the years 2021-2023, the budget projections for OPP are based on FTE contract, whereas year 2024 and beyond, OPP budget will be converted into the standardized billing model.

The transition between these two police service providers did cost the Town upfront cost in the form of severance, pension top-ups, and facility retrofit. As Council is aware, these upfront costs have been funded through the Town's revolving Line of Credit (LOC). The LOC terms have been negotiated to be **interest only payments for the first 3 years (2021-2023)**. It is worthwhile to note that the principle amounts for the period 2021-2023 are not forgiven, only delayed in alignment with the transitional years of the OPP's contract. Principal payments will begin as of January 1st, 2024.

The outer year projections are based on the original financial predictions by the consultants, adjusted for inflation. As we get closer to the OPP billing model, or year 2024, we will have a much better view of additional savings for the Town. Please note, these savings in previous projections did not factor in the ever-changing landscape of revenue sources such as Court Security, 1000 Officers Grants and other predictive sources of user fees and grants, as well as crippling inflationary pressures.

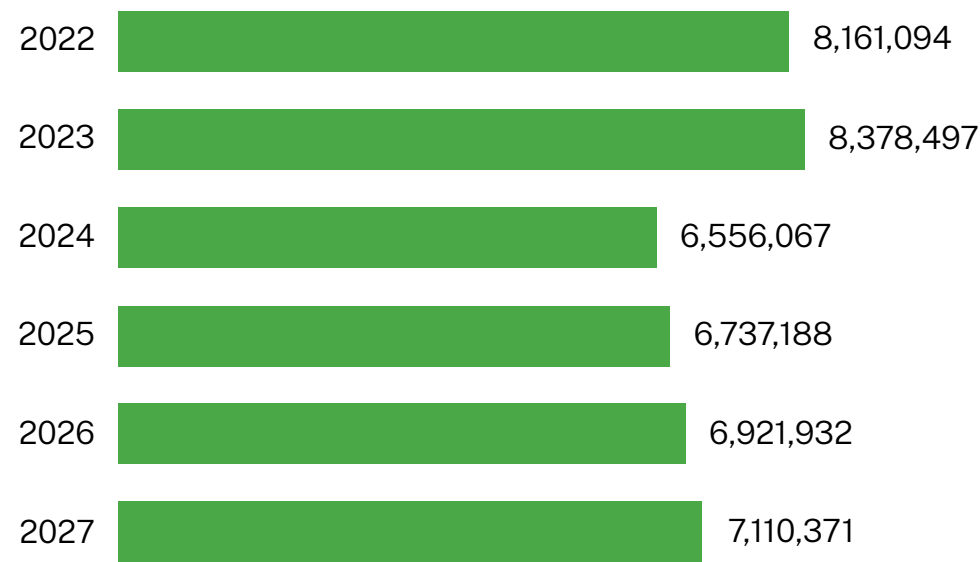




Ontario Provincial Police 2023 Operating Budget - 5 Years

	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Ontario Provincial Police									
User Fees	(47,442)	(515,291)	(500,000)	15,291	(3.0%)	(500,000)	(500,000)	(500,000)	(500,000)
Grants	(424,156)	(67,149)	(155,418)	(88,269)	131.5%	(149,744)	(37,436)		
Sub-total Revenues	(471,598)	(582,440)	(655,418)	(72,978)	12.5%	(649,744)	(537,436)	(500,000)	(500,000)
Outside Services	7,757,708	8,676,385	8,878,497	202,112	2.3%	7,056,067	7,237,188	7,421,932	7,610,371
Professional Fees	13,262	67,149	155,418	88,269	131.5%	149,744	37,436		
Sub-total Expenses	7,770,970	8,743,534	9,033,915	290,381	3.3%	7,205,811	7,274,624	7,421,932	7,610,371
Total OPP Levy Impact	7,299,372	8,161,094	8,378,497	217,403	2.7%	6,556,067	6,737,188	6,921,932	7,110,371

5 Year Levy Impact - Operating



Material Drivers 2023-2027

	2023	2024	2025	2026	2027
Net Change Levy Impact	217,403	(1,822,430)	181,121	184,744	188,439
Inflationary Impact					
OPP Billing	202,112	177,570	181,121	184,744	188,439
User Fees	15,291				
Service Level Impact					
OPP Billing		(2,000,000)			
Provincial Grants	(88,269)		112,308		
Grant Expenses	88,269		(112,308)		

Individual Drivers not exceeding \$10,000 have been excluded



07 Corporate Services

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Corporate Services

Karen Landry, Acting Corporate Services General Manager

The Corporate Services Department is the conduit that provides enterprise-wide support services to internal and external clients, using specialized knowledge and best practices in the areas of Finance, Clerks, Human Resources, Communications and Information Technology.

In support of the Town’s strategic priorities, we strive to work collaboratively to advance the goals of the corporation. Our accomplishments are the result of what happens when we work together: the completion of the Asset Management Plan for Infrastructure Assets, the implementation of Human Resources Information System (Dayforce), the planning and implementation of the 2022 municipal and school board election and Council Inaugural and Orientation, the completion of an Employee Engagement Survey, and the enhancement of online communications.

Starting a new term of Council, looking into 2023, we have an opportunity to create a clear and unified path forward. In doing so, the Corporate Services team will:

- Focus on enhancing our culture by increasing cross divisional communication and collaboration, and celebrate each other along the way
- Provide effective business support to internal and external clients through the enhancement of communication and community engagement
- Continued focus on financial sustainability and asset management planning and implementation
- Advance our digital transformation journey with a focus on modernization and process improvement

In thinking about Corporate Services, what comes to mind is a team that is supportive of each other, takes great care in assisting residents, is committed to modernized services, and is fundamentally dedicated to the advancement of Orangeville.

Our focus is our people because *“Alone we can do so little, together we can do so much”* - Helen Keller

The Corporate Services team looks forward to 2023 as we face new challenges, embrace opportunity, and support Council’s vision for the Town.

Leadership Team



Karen Landry
ACTING CORPORATE
SERVICES
GENERAL MANAGER



Nandini Syed
TREASURER



Carolina Khan
TOWN CLERK



Jason Hall
INFORMATION
TECHNOLOGY
MANAGER



Jennifer Gohn
HUMAN RESOURCES
MANAGER



**Mallory
Cunnington**
COMMUNICATIONS
MANAGER



Finance

Nandini Syed, Treasurer

The Finance Division provides strategic advice, financial and risk management expertise, financial planning as it relates to the multi-year budgeting process, reporting of the annual financial statements, overall management of property taxation, asset management, procurement, and centralized customer service support.

2022 has been a year of unprecedented challenges and incredible successes in equal measure. Despite the global inflationary pressures alongside supply chain disruption and labour shortages bearing down on our financial coffers, Team Finance was resolute in providing continuous exemplary customer service; implementation of the Strategic Plan directives; continuous improvement of Financial Information Systems, protecting and defending Town’s Assessment Base; refreshing investment strategies under new market conditions; monitoring market conditions as it relates to Inflation and Recession; maintaining Credit Ratings; support divisional project implementation throughout the organization. Some of the other notable success stories from 2022 includes:

Winning the prestigious GFOA award for Budget 2022 GFOA with special distinction in areas of:

- Performance Management
- Financial Policy
- Strategic Goals
- Budget Process
- Long term planning
- Capital Planning
- Operating Forecasts
- Debt Management

Successful delivery of the 2022 Asset Management Plan for Infrastructure Assets with a cumulative replacement value of \$967 Million.

Successful implementation of an integrated Human Resources and Payroll software systems streamlining payroll end user experience across the organization.



The 2023 operating budget for Finance Division reflects minimal budgetary changes other than adjustments for personnel as it relates to salary market review and COLA, both approved by Council. There is a nominal ask of restructuring funds required to build capacity within the division to take on challenges of the upcoming years including:

- Leading Policy and Procedure refresh for Town wide Procurement services
- Leading Phase 2 of the Asset Management plan for non-core assets by July 1,2024 as per O. Reg 588/17
- Collaborating with IT in implementation of Enterprise Asset Management
- Leading 2023/2024 Development Charges Study
- Leading 2024 Water and Waste-Water Rates Study
- Leading Enterprise Risk Management
- Leading and Managing Corporate Credit Rating
- Leading and Managing Corporate Investment Strategy as it relates to Reserves, Reserve Funds, Grants, ORDC windfall
- Supporting Infrastructure Services with AMI water meter replacement project



By the numbers

What We Do

- Development and management of annual budget and audit process
- Management of taxation and utility billing
- Strategic financial management
 - Policy Development
 - Asset Management
 - Reserves
 - Debt
 - Investment
 - Grants
- Provide centralized customer service organization wide
- Management of the Town’s property assessment base
- Operational Financial Management
 - Accounts Payable
 - Accounts Receivable
 - Payroll
 - Development Charges
 - Issuing Tax Certificates
 - Processing Payments
 - Banking
 - Variance Analysis
- Provide town wide centralized procurement support.
- Provide town wide centralized asset management support.

Who We Serve

31,000
residents of Orangeville

10,000
properties

17
business divisions

11,000
utility accounts

Who We Are

Treasurer: 1

Deputy Treasurer: 1

Supervisor of Customer Service, Revenue & Taxation: 1

Asset Management Specialist: 1

Financial Analyst: 2

Accounts Payable: 1

Payroll: 2

Centralized Customer Service: 5

Senior Procurement Specialist: 1

How We Measure

8,500 Invoices Processed	\$75M Revenue Collections
21k Tax Bills Issued	— \$445k Cash
11k Utility Accounts	— \$775k Debit
\$4.6B Property Assessment	— \$13.7M Cheques
\$24.4M Salaries & Benefits Paid	— \$60.1M Online (EFT and PAP)
\$52.8M Budgeted Revenues	

Accomplishments

- Delivery and Management of International Award-winning budget of over \$60 Million in Capital and close to \$70 Million in Operating
- Successful delivery of 2022 Asset Management Plan for Infrastructure Assets with a cumulative replacement value of \$967 Million.
- Successful implementation of an integrated Human Resources and Payroll software systems streamlining payroll end user experience across the organization
- Successful implementation of multi-prong Customer Relation Management (CRM) Software to help offer our ratepayers unique and seamless experience by keeping track of service calls and closing the loop.
- Successfully defending and protecting town wide assessment base of \$4.6 Billion





Finance 2023 Operating Budget - 5 Years

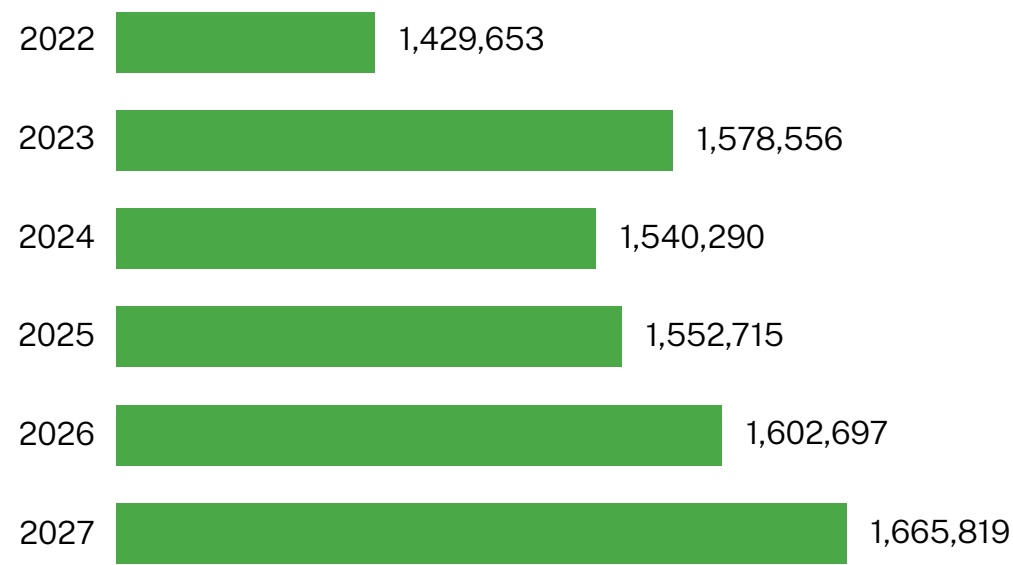
	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Finance									
User Fees	(82,085)	(93,050)	(94,561)	(1,511)	1.6%	(96,100)	(97,668)	(99,266)	(100,894)
Fines	(5,987)	(5,495)	(5,661)	(166)	3.0%	(5,835)	(6,018)	(6,210)	(6,412)
Other Revenues		(3,000)	(3,000)			(3,000)	(3,000)	(3,000)	(3,000)
Sub-total Revenues	(88,072)	(101,545)	(103,222)	(1,677)	1.7%	(104,935)	(106,686)	(108,476)	(110,306)
Compensation	1,032,764	1,544,481	1,628,703	84,222	5.5%	1,567,565	1,584,651	1,621,497	1,659,366
Professional Development and Assoc. Fees	10,866	14,000	14,500	500	3.6%	14,590	14,682	14,776	14,872
Office and Administration	70,421	67,163	69,592	2,429	3.6%	70,104	71,840	72,396	74,170
Public Relations, Promotions and Events	18,046	1,000	1,100	100	10.0%	1,122	1,144	1,167	1,190
Licences and Support	37,627	43,774	44,529	755	1.7%	45,300	46,086	46,888	47,706
Maintenance and Repairs		4,669	4,762	93	2.0%	4,857	4,954	5,053	5,155
Equipment Purchases	5,802	3,500	4,000	500	14.3%	4,040	4,080	4,121	4,162
Professional Fees	27,170	8,867	33,500	24,633	277.8%	36,270	34,299	37,318	35,096
Inter-Departmental Re-Allocations	(90,218)	(90,098)	(62,750)	27,348	(30.4%)	(62,465)	(86,177)	(85,885)	(85,592)
Sub-total Expenses	1,112,478	1,597,356	1,737,936	140,580	8.8%	1,681,383	1,675,559	1,717,331	1,756,125
Transfers to(from) Reserve	20,000	(66,158)	(56,158)	10,000	(15.1%)	(36,158)	(16,158)	(6,158)	20,000
Total Transfers	20,000	(66,158)	(56,158)	10,000	(15.1%)	(36,158)	(16,158)	(6,158)	20,000
Total Finance Levy Impact	1,044,406	1,429,653	1,578,556	148,903	10.4%	1,540,290	1,552,715	1,602,697	1,665,819



Finance 2023 Operating Budget - 5 Years

	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Total Finance Levy Impact	1,044,406	1,429,653	1,578,556	148,903	10.4%	1,540,290	1,552,715	1,602,697	1,665,819

5 Year Levy Impact - Operating



Material Drivers 2023-2027

	2023	2024	2025	2026	2027
Net Change Levy Impact	148,903	(38,266)	12,425	49,982	63,122
Inflationary Impact					
Salaries & Benefits	109,043		17,086	36,846	37,869
Service Level Impact					
Salaries & Benefits	(24,821)	(61,413)			
Inter-Departmental Trf - Transit	24,000		(24,000)		
Transfers to(from) Reserve	10,000	20,000	20,000	10,000	26,158
Prof Fees - Other	27,000				

Individual Drivers not exceeding \$10,000 have been excluded



Finance 2023 Capital Budget - 10 Years

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
20 Capital Fund										
Division: 260 Finance										
20344.0000 CF -Work Order System--	50,609									
21167.1000 Photocopier --Town Hall -87 Broadway			20,000							
Total Investment in Capital	50,609		20,000							
Less: Funding Sources										
Reserves/ Reserve Funds	50,609		4,000							
Total Other Funding Sources	50,609		4,000							
Total Finance Levy Impact			16,000							

Clerks

Carolina Khan, Town Clerk

The Clerk’s Division offers a variety of services including: facilitating the Town’s decision-making process by supporting Council and advisory committees, making information accessible to the public while protecting privacy, the management of the Town’s records, by-law enforcement, processing permits and licences and administering the municipal election.

The outlook of the multi-year budget outlines the following key initiatives:

- Ongoing digitization and centralization of corporate records through migration to SharePoint and the new website which will improve access to information for Council, the public, and staff
- Streamlining of the administration of licences and permits to reduce administrative burden for both staff and the public
- Enhancements to the by-law enforcement program for the efficient and effective delivery and tracking of services to the community through the utilization of software
- Enhancements to Council and committee process through the continued adoption of digital tools to drive good governance with a modern approach
- Ongoing review of the Town’s Regulatory By-laws, per Council’s approved work plan, to align with the needs of the community





By the numbers

Who We Serve

31,000

residents of Orangeville

17

divisions within the Town

Businesses and Not-for-profit organizations in the Town

Council and Committee members

Visitors

Who We Are

Clerk: 1

Deputy Clerk: 1

Assistant Clerk: 1

Licensing and Council Services Assistant: 1

Records Coordinator: 1

Records Assistant: 1

By-law Officers: 2

Part-time By-law Officers (incl. parking enforcement – after hours): 2

What We Do

- Marriage Licences: 284
- Burial Permits: 259
- Restaurant Licences: 53
- Mobile Food Vendors: 8
- Sale of Fireworks: 4
- Pet Shops: 2
- Hens: 5
- Lottery Licences: 9
- Taxi/Limo Drivers: 18
- Taxi/Limo Owners : 5
- Taxi Brokers: 4
- Transportation Network Companies: 1
- Sign Permits: 144
- Committee of Adjustment Applications: 12
- By-law complaints: 620
- By-law inquiries: 199
- Parking Tickets: 3,529
- Meetings planned to end of 2022:
 - Council Meetings: 24
 - Public Meetings: 5
 - Committee Meetings: 57
 - Incoming Council Inaugural & Orientation



Accomplishments

Election

- Planning and implementation of the Town’s 2022 Municipal and School Board Election
 - 19+ voting opportunities
 - Vote at Home program (new)
 - Elections Portal
- Council Inauguration and Orientation
- Establishment of Joint Compliance Audit Committee with area municipalities

Governance

- Regulatory By-law Review, including the coordination of public meetings, stakeholder engagement, and adoption of the following by-laws:
 - Election Signs
 - Property Standards
 - Vehicles for Hire
 - Towing Services and Vehicle Storage Yard
 - Delegation of Authority
- Facilitation of appointments to committees and providing legislative support

By-law Enforcement and Licensing

- Entered into service agreements with the townships of Melancthon and Mulmur for the provision of by-law enforcement services
- Increase in seasonal and after-hours parking enforcement
- Updating of existing and development of new online forms and payment portals for Vehicle for Hire and Towing Services and Storage Yard licensing

Enhanced Business Processes

- Ongoing digitization and centralization of Town records
- Assisting other divisions to facilitate enhanced records management processes and TOMRMS implementation
- In partnership with Customer Service and IT, the enhancement of the online Marriage Licence Application Portal





Clerks 2023 Operating Budget - 5 Years

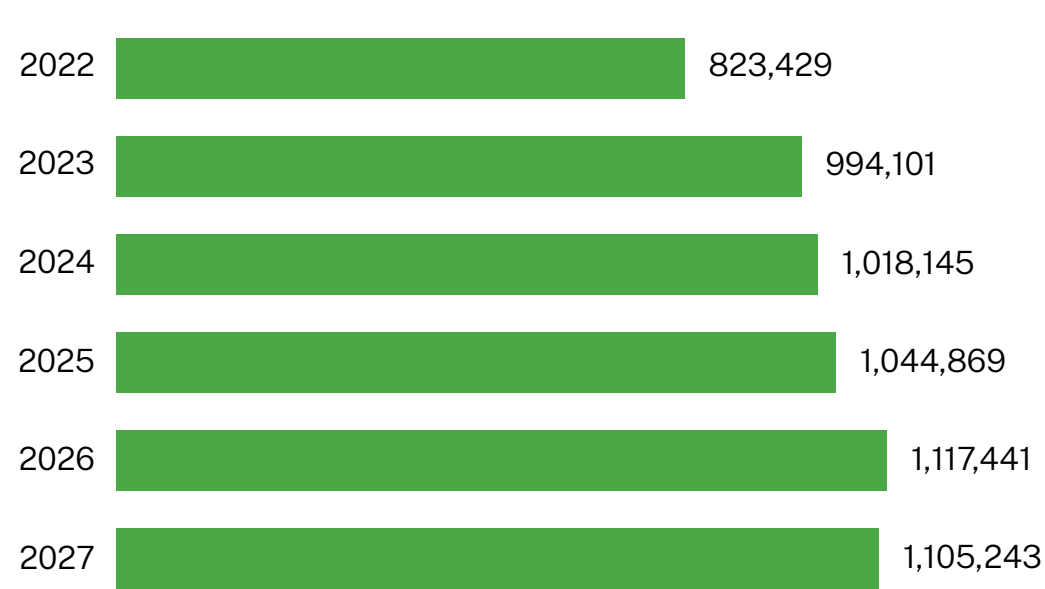
	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Clerks									
User Fees	(27,865)	(24,100)	(24,100)			(24,100)	(24,100)	(24,100)	(24,100)
Licences and Permits	(70,847)	(66,000)	(76,500)	(10,500)	15.9%	(77,000)	(77,000)	(77,000)	(77,000)
Sub-total Revenues	(98,712)	(90,100)	(100,600)	(10,500)	11.7%	(101,100)	(101,100)	(101,100)	(101,100)
Compensation	755,854	1,086,844	1,168,776	81,932	7.5%	968,563	991,790	1,061,165	1,040,270
Professional Development and Assoc. Fees	7,358	21,800	21,700	(100)	(0.5%)	21,000	21,300	24,000	22,800
Office and Administration	14,186	143,550	31,900	(111,650)	(77.8%)	33,550	35,750	163,550	37,900
Public Relations, Promotions and Events	539	10,100	2,200	(7,900)	(78.2%)	2,300	2,400	12,500	2,600
Licences and Support	16,898	15,500	16,000	500	3.2%	16,500	17,000	17,500	18,000
Maintenance and Repairs	351	600	700	100	16.7%	800	900	1,000	1,100
Equipment Purchases	4,773	10,000	10,000			10,000	10,000	10,000	10,000
Outside Services	5,566	76,000	3,200	(72,800)	(95.8%)	2,800	2,900	83,000	3,850
Professional Fees	514	4,100	5,700	1,600	39.0%	6,300	6,400	5,000	7,100
Inter-Departmental Re-Allocations			1,935	1,935		2,032	2,129	2,226	2,323
Sub-total Expenses	806,039	1,368,494	1,262,111	(106,383)	(7.8%)	1,063,845	1,090,569	1,379,941	1,145,943
Transfers to(from) Reserve	(12,193)	(454,965)	(167,410)	287,555	(63.2%)	55,400	55,400	(161,400)	60,400
Total Transfers	(12,193)	(454,965)	(167,410)	287,555	(63.2%)	55,400	55,400	(161,400)	60,400
Total Clerk's Levy Impact	695,134	823,429	994,101	170,672	20.7%	1,018,145	1,044,869	1,117,441	1,105,243



Clerks 2023 Operating Budget - 5 Years

	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Total Clerk's Levy Impact	695,134	823,429	994,101	170,672	20.7%	1,018,145	1,044,869	1,117,441	1,105,243

5 Year Levy Impact - Operating



Material Drivers 2023-2027

	2023	2024	2025	2026	2027
Net Change Levy Impact	170,672	24,044	26,724	72,572	(12,198)
One Time Reversed					
By-law staffing assistance	(87,000)				
Trf from Reserve-Rate Stabilization	87,000				
Records Clerk Contract	(105,535)				
Trf from Reserve-Working Funds	106,000				
Inflationary Impact					
OPS Records -2022 Reversal	(67,553)				
Trf from Reserve-Working Funds	67,553				
Salaries & Benefits	76,813	22,597	23,227	23,521	24,959
Previously Endorsed					
Trf from Reserve-Working Funds	(133,791)	133,791			
Trf from Reserve-Rate Stabilization	(89,019)	89,019			
Salaries and Benefits-Contracts	222,810	(222,810)			
Service Level Impact					
Salaries and Benefits	85,709				
Election Costs	(241,812)			264,775	(261,825)
Trf from Reserve - Elections	244,812			(221,800)	221,800

Individual Drivers not exceeding \$10,000 have been excluded



Clerks 2023 Capital Budget - 10 Years

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
20 Capital Fund										
Division: 160 Clerks										
21167.0000 Photocopier --				10,000						
Total Investment in Capital				10,000						
Less: Funding Sources										
Reserves/ Reserve Funds				2,000						
Total Other Funding Sources				2,000						
Total Clerk's Levy Impact				8,000						



Clerks // By-Law Enforcement 2023 Operating Budget - 5 Years

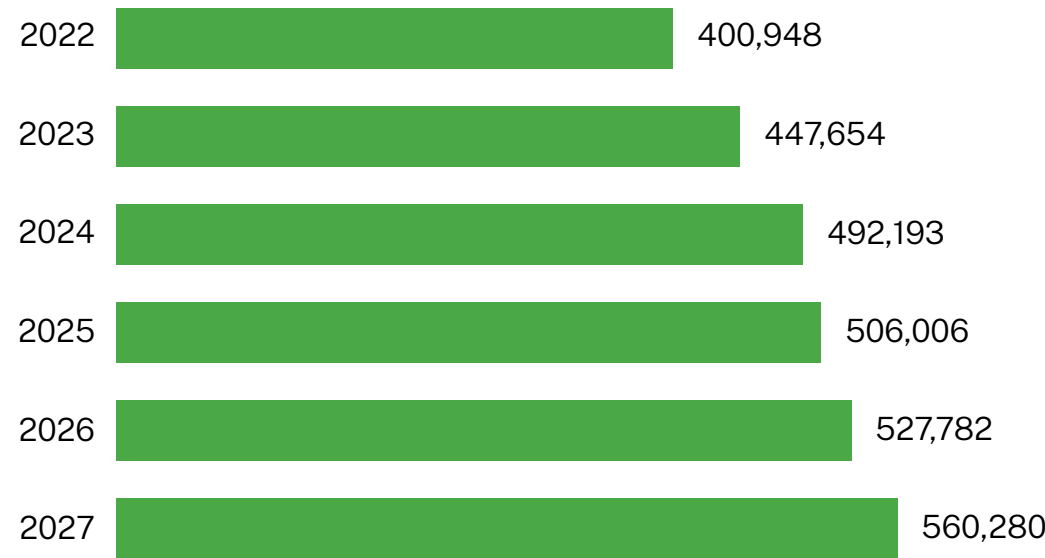
	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
By-Law Enforcement									
Licences and Permits	(40,211)	(29,000)	(30,000)	(1,000)	3.4%	(30,000)	(30,000)	(30,000)	(30,000)
Agreement and Lease Revenue	(3,463)	(3,000)	(3,000)			(3,000)	(3,000)	(3,000)	(3,000)
Fines	(94,428)	(90,000)	(90,000)			(100,000)	(100,000)	(100,000)	(100,000)
Other Revenues	(14,250)	(10,150)	(30,000)	(19,850)	195.6%	(30,000)	(30,000)	(30,000)	(30,000)
Sub-total Revenues	(152,352)	(132,150)	(153,000)	(20,850)	15.8%	(163,000)	(163,000)	(163,000)	(163,000)
Compensation	475,110	475,288	496,399	21,111	4.4%	507,777	519,453	531,437	543,733
Insurance	4,011	4,332	5,171	839	19.4%	5,688	6,257	6,883	7,571
Professional Development and Assoc. Fees	1,532	6,100	7,650	1,550	25.4%	7,700	7,750	7,800	7,850
Office and Administration	7,522	13,125	13,750	625	4.8%	14,125	14,500	14,875	15,250
Public Relations, Promotions and Events		500	500			500	500	500	500
Licences and Support	480	800	800			800	850	850	850
Service and Lease Agreements	60		23,076	23,076		23,538	24,008	24,488	24,978
Safety Equipment and Clothing	3,438	3,600	3,600			3,700	3,800	3,900	4,000
Fuel	6,994	2,600	2,900	300	11.5%	3,100	3,300	3,500	3,700
Materials and Supplies	7,739	7,200	7,400	200	2.8%	7,600	7,800	8,000	8,200
Maintenance and Repairs	18,736	16,500	17,316	816	4.9%	17,628	17,940	18,254	18,566
Outside Services	738	1,200	1,200			1,300	1,400	1,500	1,600
Professional Fees	72,891	70,450	84,850	14,400	20.4%	85,000	85,150	85,300	85,450
Inter-Departmental Re-Allocations			860	860		903	946	989	1,032
Sub-total Expenses	599,251	601,695	665,472	63,777	10.6%	679,359	693,654	708,276	723,280
Transfers to(from) Reserve	5,000	(68,597)	(64,818)	3,779	(5.5%)	(24,166)	(24,648)	(17,494)	
Total Transfers	5,000	(68,597)	(64,818)	3,779	(5.5%)	(24,166)	(24,648)	(17,494)	
Total By-Law Levy Impact	451,899	400,948	447,654	46,706	11.6%	492,193	506,006	527,782	560,280



Clerks // By-Law Enforcement 2023 Operating Budget - 5 Years

	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Total By-Law Levy Impact	451,899	400,948	447,654	46,706	11.6%	492,193	506,006	527,782	560,280

5 Year Levy Impact - Operating



Material Drivers 2023-2027

	2023	2024	2025	2026	2027
Net Change Levy Impact	46,706	44,539	13,813	21,776	32,498
One Time Reversed					
By-law Melancthon Contract	(10,416)				
Inflationary Impact					
Sign Permits Revenue	(11,000)				
Salaries & Benefits	14,917	11,378	11,676	11,984	12,296
Prof Fees -Other	14,200				
POA Funds Received		(10,000)			
Service Level Impact					
Trf from Reserve -Working Funds	52,471	41,126			
Trf to(from) Reserve	(25,000)				17,494

Individual Drivers not exceeding \$10,000 have been excluded



Clerks // By-Law Enforcement 2023 Capital Budget - 10 Years

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
20 Capital Fund										
Division: 420 By-Law Enforcement										
21000.4190 Vehicles--By-law C101							50,000			
21000.4191 Vehicles--By-law C102							50,000			
B1196.0000 Vehicles--By-law C104						50,000				
Total Investment in Capital						50,000	100,000			
Less: Funding Sources										
Reserves/ Reserve Funds						8,000	16,000			
Total Other Funding Sources						8,000	16,000			
Total By-Law Levy Impact						42,000	84,000			



Information Technology

Jason Hall, Information Technology Manager

The Information Technology Division supports software and hardware, and technology solutions to Orangeville’s diverse needs. Working to ensure that the over 200 unique operational applications are available, while maintaining the Town servers, workstations, network of switches, fibre and wireless access to provide the access needed for staff, public, and local partners.

IT is an important driver of change when it comes to technology and business process management. Digital Transformation is a core part of the overall success of innovative solutions to help empower staff to reduce low value work, while providing better information to help make informed decisions.

In 2023, IT will continue to provide and enhance digital technology services that serve the public and enable staff to work more effectively remotely and in the office.

A few corporate wide technology projects have started this year. The projects include systems which are multi-generational in nature each establishing key performance indicators to optimize future decision-making. These include;

An Enterprise Asset Management System, which started in October with the focus on modernizing Infrastructure Services and Community Services.

- New online building permit solution, along with in-field tools to use on the job site.
- Workorder solutions for all departments
- Full asset management being tied to and updated, based on workorders, ensuring assets are being kept in optimal condition
- Improved budget forecasting, condition assessments, resource allocations, and resource requirements for projects.

Security is a continual arms race to ensure that data is being protected, retained and retired.

- Security Event Log ingestion to ensure that all areas of the network is being audited to assist in protection, remediation, and transparency of information.
- Maintaining high security posture in order to protect systems, users and the Town’s ability to be insured for Cybersecurity Incidents.

New Emergency Services Radio System and firehall will ensure that fire and all emergency services groups have resilient system in times of crisis.

Working with Infrastructure Services and Orangeville Hydro to build out new water meters, water data collecting and billing system that will provide the online experience for residents.

GIS continues to improve processes for field staff with new tools for tracking information while providing managers operational information for improved decision-making

- Working to ensure the new asset management and workorder system is built on a solid foundation of geolocated assets and to ensure that staff can visually represent information for informed decision making.



SCADA Modernization

- SCADA Master plan will start in 2023, providing a roadmap for compliance and water/wastewater processes
- Replacing end of life equipment and software
- Improving compliance reporting solutions for water and wastewater staff

These are exciting times for technology in the Town of Orangeville, as the above projects and associated systems are multi-generational and transformational for how the Town operates, leading to improved working environments for staff and helping attract and maintain the modern workforce.



By the numbers

Who We Serve

31,000
residents

17
divisions of Town

Visitors/Tourists via free WIFI

Non-profits, Orangeville
Theatre

Provide fibre services to
broader public sector partners

What We Do

- Provide operational support for technology requirements for the Town’s departments and staff.
- Champion or provide project support services to help lead digital modernization and efficiency.
- Implement and maintain the latest digital technology to enhance services and internal processes.
- Vigilantly monitor and maintain security across the Town’s diverse needs, in an ever-changing threat landscape.
- Monitor and remediate Town services and devices including the Town’s cellular and fleet of vehicles.
- Operate and manage fibre optic network providing cost recoveries from broader public sector organizations.
- Provide access to Geospatial information and easy to use web tools to staff, visitors and residents.
- Provide SCADA software and support, to help Public Works improve the efficiency and monitor the Town’s water/ wastewater operations.

Who We Are

- Manager, Information Technology: 1
- Manager, Digital Transformation : 1
- Software Development Engineer: 1
- Systems Administrator: 1
- Help Desk Technician: 1
- SCADA Technologist: 1
- GIS Technologist: 1
- Junior GIS Tech: 1
- Business Analyst: 1

Accomplishments

- New Human Resource Information System, combining all services into one platform, providing modern tools for staff.
- A Citizen Portal, the start of a large initiative to provide as many of the Town services online with a single sign on experience and mobile friendly solution.
- SCADA Modernization kickoff, work with Infrastructure Services to build resiliency, compliance and workflow efficiency for Water and Wastewater staff.

How We Measure

- 2,920 work orders closed year to date
- 245 TB of network traffic every week (the equivalent of 110,000 DVD’s being copied every week.) in addition, Work from home has increase external traffic by a factor of 5
- WIFI 3,500 + unique monthly connections to public access (post pandemic opening, has increased usage)
- 2,400+ inbound and outbound calls on town phone systems every week
- Security patching and vulnerability management is being maintained at 85% average across all town devices





Information Technology 2023 Operating Budget - 5 Years

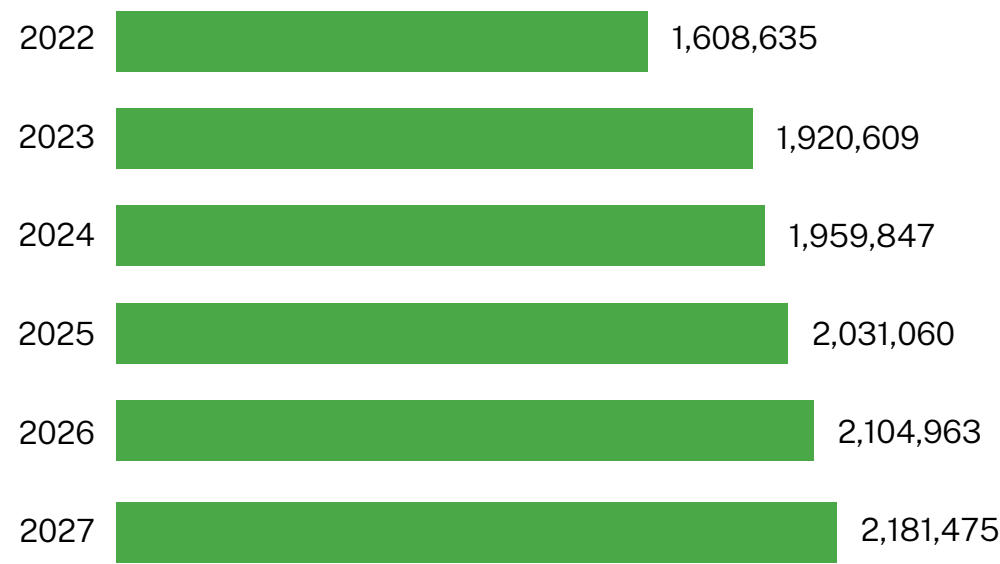
	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Information Technology									
Agreement and Lease Revenue	(9,600)	(24,000)	(24,000)			(24,000)	(24,000)	(24,000)	(24,000)
Other Revenues	(57,684)	(83,088)	(83,088)			(83,088)	(83,088)	(83,088)	(83,088)
Sub-total Revenues	(67,284)	(107,088)	(107,088)			(107,088)	(107,088)	(107,088)	(107,088)
Compensation	1,069,602	1,234,792	1,401,032	166,240	13.5%	1,433,559	1,466,969	1,501,329	1,536,643
Professional Development and Assoc. Fees	24,407	21,000	23,200	2,200	10.5%	24,128	25,093	26,096	27,139
Office and Administration	124,799	139,904	149,145	9,241	6.6%	149,085	156,176	164,032	172,401
Service and Lease Agreements	433,781	527,160	906,791	379,631	72.0%	944,771	1,002,704	1,037,936	1,074,790
Maintenance and Repairs	8,591	12,000	15,000	3,000	25.0%	18,000	21,000	24,000	27,000
Equipment Purchases		300	300			300	300	300	300
Professional Fees	58,700	56,000	60,000	4,000	7.1%	63,200	65,728	68,357	71,091
Inter-Departmental Re-Allocations	(257,011)	(300,433)	(565,021)	(264,588)	88.1%	(659,748)	(693,462)	(703,639)	(714,441)
Sub-total Expenses	1,462,869	1,690,723	1,990,447	299,724	17.7%	1,973,295	2,044,508	2,118,411	2,194,923
Transfers to(from) Reserve	25,000	25,000	37,250	12,250	49.0%	93,640	93,640	93,640	93,640
Total Transfers	25,000	25,000	37,250	12,250	49.0%	93,640	93,640	93,640	93,640
Total Information Technology Levy Impact	1,420,585	1,608,635	1,920,609	311,974	19.4%	1,959,847	2,031,060	2,104,963	2,181,475



Information Technology 2023 Operating Budget - 5 Years

	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Total Information Technology Levy Impact	1,420,585	1,608,635	1,920,609	311,974	19.4%	1,959,847	2,031,060	2,104,963	2,181,475

5 Year Levy Impact - Operating



Material Drivers 2023-2027

	2023	2024	2025	2026	2027
Net Change Levy Impact	311,974	39,238	71,213	73,903	76,512
Inflationary Impact					
Salaries & Benefits	70,544	32,527	33,410	34,360	35,314
SCADA Position Trf to W/WW	(132,364)				
Software Agreements	74,521	31,325	46,497	13,669	24,641
Mtc Video Surveillance	10,452				
Fibre Maintenance	30,360				
Inter-Departmental Trf		(94,024)	(33,266)		(10,336)
Transfers to(from) Reserve		56,390			
Service Level Impact					
Salaries & Benefits	228,060				
Inter-Departmental Trf	(262,626)				
Transfers to(from) Reserve	12,250				
Software Agreements	258,850				

Individual Drivers not exceeding \$10,000 have been excluded



Information Technology 2023 Capital Budget - 10 Years

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
20 Capital Fund										
Division: 280 Information Technology										
14521.0000 CF -Digital First	507,267	310,000	210,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
20300.0000 Phone System Upgrades		5,000		45,000	5,000			10,000	60,000	
20320.0000 Computer Hardware	191,000	245,060	191,263	200,114	209,619	328,284	346,615	163,120	169,805	286,678
20360.0000 CF -Ind/Comm Fibre to the Bus	50,000					1,300,000				
20379.0000 CyberSecurity					120,000					
21168.0000 Security and Data Integrity	170,000	106,800	190,572	149,446	85,426	88,515	91,718	155,039	98,483	100,946
Total Investment in Capital	918,267	666,860	591,835	414,560	440,045	1,736,799	458,333	348,159	348,288	407,624
Less: Funding Sources										
Reserves/ Reserve Funds	629,467	385,372	286,367	116,912	86,009	840,408	2,000	2,000	2,000	2,000
Total Other Funding Sources	629,467	385,372	286,367	116,912	86,009	840,408	2,000	2,000	2,000	2,000
Total Information Technology Levy Impact	288,800	281,488	305,468	297,648	354,036	896,391	456,333	346,159	346,288	405,624



Town of Orangeville
Capital Projects

Project	14521.0000 CF - Digital First --					
Department	Information Technology					
Version	3 Management Review 1	Year	2023			

Description
Project Details
<p>Compliance and Data Governance Compliance and Data Governance is going to be a large focus of IT and other divisions over the next couple of years, with Enterprise Risk Management and higher levels of scrutiny from cyber security insurance providers. The Town needs to ensure that the Personal Information Protection and Electronic Documents Act (PIPEDA) are followed across the Town’s diverse systems. This also includes Data Retention that ensure that proper life cycle management maintained for critical information.</p> <p>Business Process Review and Action Initially the Town will start to harden processes for staff handling of information, by creating automation processes to reduce the handling of sensitive data, leveraging different processes. This will require a business process review for some services.</p> <p>Software Systems Create compliance and governance using industry standard tools which help ensure data is handled correctly, this will require significant organizational change to ensure that the town compliance. The Town first projects will be on the most sensitive data users, in HR and Clerks.</p>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	930,000	270,000	310,000	210,000	20,000	20,000	100,000
Funding							
Transfers from Reserve/Reserve							
Trf from Res - Corporate System	804,000	270,000	310,000	210,000	2,000	2,000	10,000
	804,000	270,000	310,000	210,000	2,000	2,000	10,000
Tax Levy							
Trf from Levy	126,000				18,000	18,000	90,000
	126,000				18,000	18,000	90,000
Funding Total	930,000	270,000	310,000	210,000	20,000	20,000	100,000

Attributes		
Attribute	Value	Comment
Department	Information Technology	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1041 <Generated>	

Town of Orangeville
Capital Projects

Project	20320.0000 Computer Hardware --			
Department	Information Technology			
Version	3 Management Review 1	Year	2023	

Description
Project Details
<p>2023 Annual Hardware Replacement Program</p> <p>In 2023 IT is replacing a significant amount of infrastructure and client hardware, across the towns numerous sites. Post pandemic work from home has also impacted office spaces as now the town is moving at ‘hoteling’ (generic workspaces that can be assigned on a day-to-day basis, to staff) as majority of staff now use laptops either at home or in the office.</p> <p>Client Systems – 42 systems</p> <p>Meeting Rooms Upgrades – modernizing rooms to improve virtual and in person collaboration</p> <p>Storage Area Network – Upgrades to capacity to allow for more storage, while improving resiliency, across the Town’s 36 sites.</p>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	2,331,558	191,000	245,060	191,263	200,114	209,619	1,294,502
Funding							
Transfers from Reserve/Reserve							
Trf from Res - Corporate System	273,069	38,200	49,012	38,253	40,023	41,924	65,657
	273,069	38,200	49,012	38,253	40,023	41,924	65,657
Tax Levy							
Trf from Levy	2,058,489	152,800	196,048	153,010	160,091	167,695	1,228,845
	2,058,489	152,800	196,048	153,010	160,091	167,695	1,228,845
Funding Total	2,331,558	191,000	245,060	191,263	200,114	209,619	1,294,502

Attributes		
Attribute	Value	Comment
Department	Information Technology	
Loc.Fleet.Eqpt	0000	
Budget Year	2018	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	4-7 Years	
Approval Status	Approved	
Project Reference	Annual Hardware Replacement	This capital request is in line with previous years. This is the main yearly capital request put forward by IT.
Activity	20320 Computer Hardware	



Town of Orangeville
Capital Projects

Project	21168.0000 Security and Data Integrity --		
Department	Information Technology		
Version	3 Management Review 1	Year	2023

Description
Project Details
<p>Endpoint Security - The overall budget for Security of endpoints (client computers) traditionally systems were being operated behind the Towns security systems providing greater threat control and mitigation, with the remote workforce this adds additional pressures to ensuring that the workforce is being adequately protected.</p> <p>Security Information and Event Management (SIEM) - One of the Town’s current Gaps in security posture is a modern SIEM that can collect and prioritize event information from over 1300 different endpoints, across the towns 36 sites, funneling this information to the Town security operations center. This will provide faster remediation of incidents, better transparency into malicious attempts against the town.</p> <p>Air Gap – The Town leverages a robust backup system, that can evolve to provide security improvements as the threat landscape is constantly evolving. Malicious attackers are motivated to disable or delete backups in attempts to improve their ransomware extortion opportunities.</p> <p>Incident Response Management - Orangeville requires the ability to manage security responses for the effective remediation currently staff are dealing with 450 per year, and correlation is difficult and could lead to compromises going on detected. The solutions also acts as a Emergency Management Tool for major incidents across the town not just Cybersecurity.</p>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	1,236,945	170,000	106,800	190,572	149,446	85,426	534,701
Funding							
Transfers from Reserve/Reserve							
Trf from Res - Corporate System	158,151	34,000	21,360	38,114	29,889	17,085	17,703
	158,151	34,000	21,360	38,114	29,889	17,085	17,703
Tax Levy							
Trf from Levy	1,078,794	136,000	85,440	152,458	119,557	68,341	516,998
	1,078,794	136,000	85,440	152,458	119,557	68,341	516,998
Funding Total	1,236,945	170,000	106,800	190,572	149,446	85,426	534,701

Attributes		
Attribute	Value	Comment
Department	Information Technology	
Loc.Fleet.Eqpt	0000	
Budget Year	2019	
Priority	High	
Status	Existing Capital Project	
Project Type	Replacement	
Service Life	5 Years	
Approval Status	Approved	
Project Reference		
Activity	B0877 <Generated>	





Human Resources

Jennifer Gohn, Human Resources Manager

The Human Resources Division continues to evolve with each passing year. We are guided by the balance between flexibility and consistency, tradition and innovation, and passion and impartiality. We are always reviewing and refining our processes, knowing the importance of continuous improvement, flexibility, diversity, equity, inclusion, and transparency.



This past year was no exception. The team worked on several proactive initiatives through the Worker Safety and Insurance Board (WSIB) to further enhance workplace Health and Safety; we helped launch Dayforce, the new Human Resources Information System; and facilitated an employee engagement survey. Even as we gradually returned to in-person events since the start of the COVID-19 pandemic, we continued to offer virtual alternatives to orientations, training, projects, and events, whenever possible this year.

We were excited to expand the Town’s Employee Recognition Program through a new summer barbecue series for all employees, giving employees a much-needed chance to re-connect with one another.

The Human Resources Professional Association recently updated the key principles of Professional Conduct for Human Resources. They are: professionalism, trustworthiness, respect, competence, equity and fairness, and best interest of others. It is a privilege to work for the Town, keeping those principles in mind in everything we do.

Who We Serve

31,000
residents

17 Town divisions which includes approximately 325 employees and Volunteer Firefighters

All current, prospective, and former Town employees; Council; Orangeville Police Services Board; residents and non-residents; other municipalities

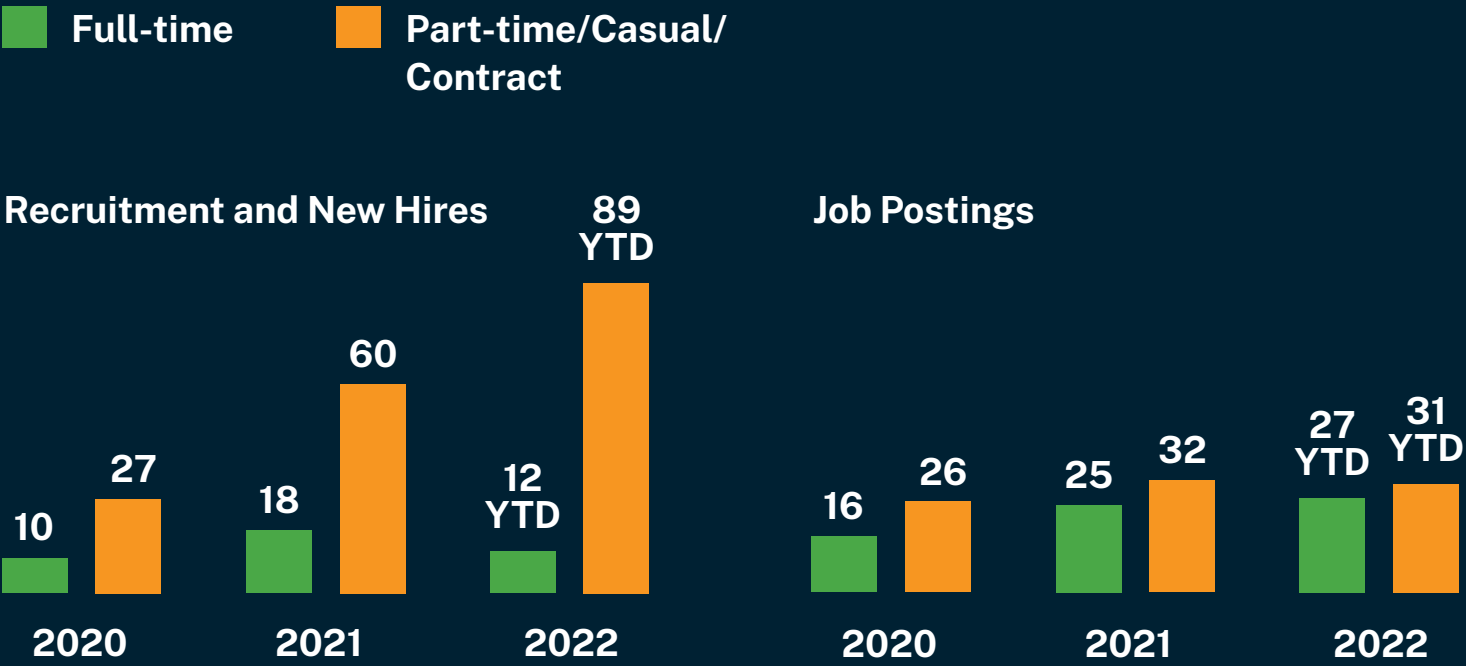
Who We Are

- Manager, Human Resources: 1**
- Senior Lead, Human Resources and Health and Safety: 1**
- Co-ordinator, Human Resources: 1**
- Assistant, Human Resources: 1**
- Assistant, Health and Safety: 1**



By the numbers

How We Measure (Volume Metrics):



Employee Assistance Program Usage:

2022 YTD

22 Total Cases

26 Total Users

Employee Survey 2022 Data

Highest-rated Psychological Health and Safety Factors

	Total* Employees who selected “Strongly Agree” or “Somewhat Agree”
Employee Engagement	97%
Protection of Physical Safety	93.2%

*Based on a 67% employee response rate

Employee Survey 2022 Data

Lowest-rated Psychological Health and Safety Factors

	Total* Employees who selected “Strongly Disagree” or “Somewhat Disagree”
Clear Leadership and Expectations	24.5%
Organizational Culture	24.1%
Recognition and Rewards	20.2%

*Based on a 67% employee response rate

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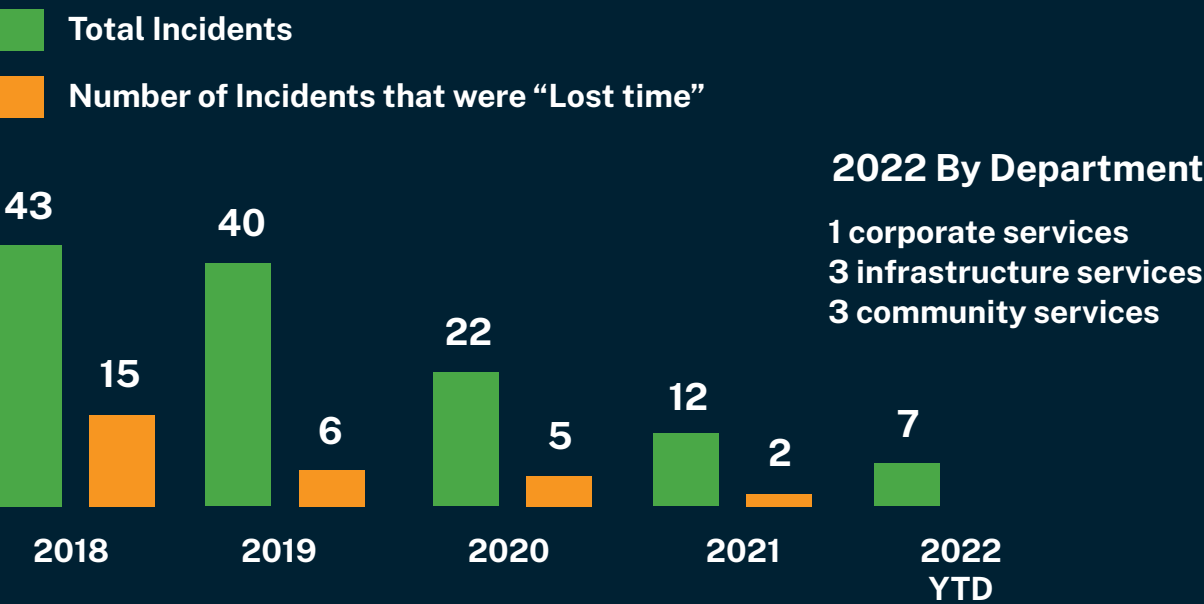
Accomplishments

- Played a critical role in the launch of Dayforce, the Town’s new Human Resources Information System (HRIS)
- Continued to play a critical role in COVID-19 workplace response, including:
 - Supporting employee Health and Safety
 - Facilitated the COVID-19 WSIB Worker Income Protection Benefit program for eligible employees
- Earned the WSIB Excellence Program rebate for successfully completing three WSIB Health and Safety Modules.
- Executed an employee survey based on the Canadian Psychological Health and Safety Standard. Achieved 67% participation and completed six focus groups to gather critical details for action planning.
- Continued workplace wellness support through SharePoint resources, surveys, monthly newsletters, and webinars
- Successfully delivered the Health and Safety awareness week through a hybrid of virtual and in-person initiatives
- Designed and launched on-line training modules for Civility and Respect as well as Manager/ Supervisors harassment support module.
- Hired a full complement of summer students (approximately 50) for the first time since the start of the COVID-19 pandemic

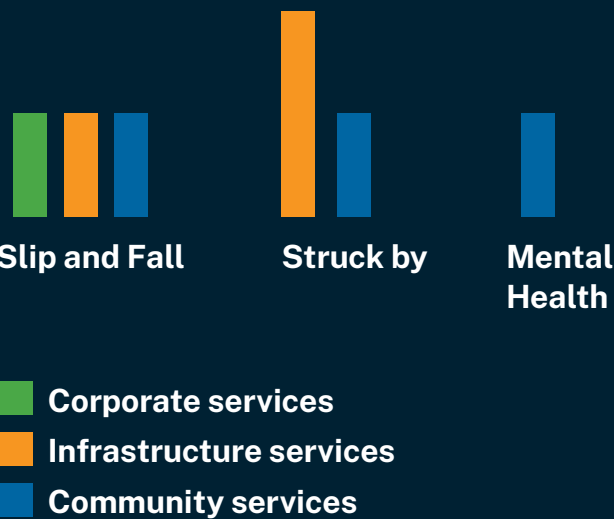
- Received \$60,000 in projected grant funding from the Canada Summer Jobs program through Service Canada
- Finalized a multi-month salary market review project, which commenced August 2021 and wrapped up in May 2022
- Launched the following new policies:
 - Employee Code of Conduct Policy
 - Remote Work from Home Policy
 - Right to Disconnect from Work Policy
 - Electronic Monitoring Policy
 - Dress Code Guidelines Policy
- Researched, reviewed, and updated several other existing policies, including:
 - Violence in the Workplace Prevention Policy
 - Harassment in the Workplace Prevention Policy
 - Training and Education Policy
 - Pregnancy and Parental Leave Policy
- Supported the Town’s Equity, Diversity, and Inclusion (volunteer) Committee
- Successfully organized and ran a fulsome in-person Employee Service Recognition event, for the first time since the start of the pandemic
- Organized two additional barbecues for staff at the Town’s Operations Centre, and Rotary Park.

Health and Safety Metrics

Total Incidents



Types of Incidents by Department



Short Term Disability

We are seeing a slow increase in Short-term Disability (STD) claims. Mental Health related claims are increasing as well.

2019: 23*
2020: 22*
2021: 28
2022: 34 YTD

* Police taken out

STD Claims – 13 COVID-19 related. (2021 – 11 COVID-19 related)

We have a 94% return to work rate in 2022 YTD.

WSIB Health and Safety Excellence Program:

Three modules were reviewed and approved in 2022:

- Control of Hazard – Harassment: this included respectful and civility, training, development of tools and resources for managers and supervisors to address workplaces issues early and effectively
- Emergency Prevention and Preparedness: assess potential emergencies, reviewing our current systems, focus on security and fire procedures and training
- Emergency Response: reviewing procedures, including, fire drills, panic button procedures, communication protocols

Based on the approval, we will receive a rebate of approximately \$15,000 to \$17,000!

Other Metrics of Note:

- Full-time Employee Turnover Rate of 4%, 2022 year-to-date
- 20 new employee feedback surveys offered to new full-time employees over the past year, with a 50% response rate
- 5 exit interviews completed with exiting employees over the past year
- Approximately 97 hours of training offered to employees



Human Resources 2023 Operating Budget - 5 Years

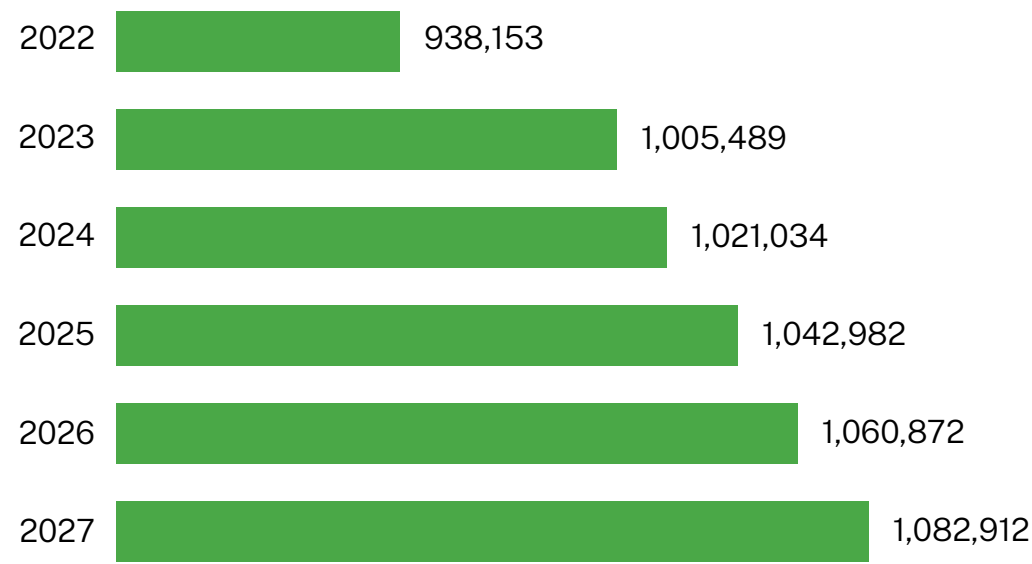
	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Human Resources									
Compensation	655,154	710,524	785,990	75,466	10.6%	804,553	823,626	843,241	863,406
Professional Development and Assoc. Fees	78,891	100,500	103,000	2,500	2.5%	103,000	103,000	103,000	103,000
Office and Administration	19,732	51,279	25,144	(26,135)	(51.0%)	22,050	23,850	22,050	23,850
Public Relations, Promotions and Events	14,593	25,000	38,000	13,000	52.0%	38,000	38,000	38,000	38,000
Safety Equipment and Clothing	461	750	750			750	750	750	750
Maintenance and Repairs		100	100			100	100	100	100
Equipment Purchases	803	1,000	1,000			1,000	1,000	1,000	1,000
Professional Fees	44,462	49,000	50,000	1,000	2.0%	50,000	51,000	51,000	51,000
Inter-Departmental Re-Allocations			1,505	1,505		1,581	1,656	1,731	1,806
Sub-total Expenses	814,096	938,153	1,005,489	67,336	7.2%	1,021,034	1,042,982	1,060,872	1,082,912
Total Human Resources Levy Impact	814,096	938,153	1,005,489	67,336	7.2%	1,021,034	1,042,982	1,060,872	1,082,912



Human Resources 2023 Operating Budget - 5 Years

	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Total Human Resources Levy Impact	814,096	938,153	1,005,489	67,336	7.2%	1,021,034	1,042,982	1,060,872	1,082,912

5 Year Levy Impact - Operating



Material Drivers 2023-2027

	2023	2024	2025	2026	2027
Net Change Levy Impact	67,336	15,545	21,948	17,890	22,040
Inflationary Impact					
Salaries & Benefits	(75,091)	18,563	19,073	19,615	20,165
Service Level Impact					
Salaries & Benefits	150,557				
Computer Operations & Supplies	(27,684)				

Individual Drivers not exceeding \$10,000 have been excluded



Human Resources 2023 Capital Budget - 10 Years

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
20 Capital Fund										
Division: 220 Human Resources										
B1336.0000 Job Competencies Review	30,000									
Total Investment in Capital	30,000									
Less: Funding Sources										
Total Other Funding Sources										
Total Human Resources Levy Impact	30,000									



Town of Orangeville

Capital Projects

Project	B1336.0000 Job Competencies Review		
Department	Human Resources		
Version	3 Management Review 1	Year	2023

Description
Project Details
Job Competencies is an important tool for Human Resources and the corporation for the development of job descriptions, candidate selection, performance management and succession planning - all of which are very important during this challenging time to recruit and retain valuable employees. Job Competencies are skills and qualities that assist employees to be successful in their positions.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	30,000	30,000					
Funding							
Tax Levy							
Trf from Levy	30,000	30,000					
	30,000	30,000					
Funding Total	30,000	30,000					

Attributes		
Attribute	Value	Comment
Department	Human Resources	
Loc.Fleet.Eqpt	0000	
Budget Year	2023	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1336 <Generated>	





Communications

Mallory Cunningham, Communications Manager

The Communications Division is focused on delivering public communications effectively, timely and consistently. A key focus for the Communications Division is matching the right channel and message to reach the intended audience, in a cost-effective way. There are three key priorities that the Communications Division will focus on in 2023: Digital Communications, Issues Management and Media Relations.



Digital Communications

Over the last five years, the need for frequent and effective digital and online communications have increased. Post pandemic, more and more people are visiting online websites, using self-serve online services and using social media for updates. Due to the increased need in digital communications, the 2023 budget requests a dedicated resource to manage all digital communications including social media, the website, and e-newsletters. The Town of Orangeville has invested in the website over the last few years, however content quickly becomes out-dated and without a resource to manage and update it frequently, residents will struggle to get the information they need.

Issues Management and Relationship Building

In 2023, the Communications Division is focused on being proactive with our communications by leveraging a strong relationship and issues management framework. In 2023, residents, employees and stakeholders will get greater access to information about what is happening around Orangeville including greater awareness of construction projects, programs and services and important events. Having a strong relationship with internal teams, where they can share updates and we can collaborate on public messaging is our priority.

Internal communication is a key function as our employees are the front line workers who interact with the public daily. Ensuring they have updates on what is happening, in a timely matter is the key to success. We’ve launched a bi-weekly CAO message to help give employees an overview on the key issues and topics the Town is focused on.

Media Relations

Orangeville has a vibrant local media community, that covers the latest Town news. In 2023, we hope to work with local media to share town news via traditional earned media coverage, and also through paid advertising in local publications. Having an earned media strategy will allow the Town of Orangeville to get positive coverage in news publications in a cost-effective way. In 2022, we secured a monthly op-ed column for Orangeville Fire Chief to share regular public safety messaging with the community.

Overall, the Communications Division will continue to support the public delivery of Town news on all channels, creating impactful campaigns, creating two-way social engagement opportunities on social media and being a resource to internal teams who have information that residents need.



By the numbers



Who We Serve

31,000
residents

Town Departments

Mayor and Council and
Municipal Committees

Town of Orangeville
Employees

How We Measure

Nearly 100
new fans on Facebook in 2022

500 posts on Facebook,
490 tweets, **14k** engagements on
Facebook, up from **13k** in 2021

2.3k comments on Facebook

818 likes on Tweets

66k click throughs from social media
to our website in 2022

What We Do

- Handle emergency communications (2020 & 2021 saw emergency communications become a focus)
- Media monitoring – sharing information with public & staff
- Create communication plans for specific campaigns
- Create corporate messages & statements
- Handle public & news media inquiries
- Create print products (posters, brochures, flyers booklets, manuals)
- Co-ordinate advertising & produce weekly Town Page
- Create visuals/graphic arts for hanging & pop-up banners, ads, posters, templates
- Design signs
- Produce photos & videos and photo archive
- Assist divisions and website contributors with website tools, approve postings
- Co-ordinate accessible document creation & training of staff, in accordance with AODA standards
- Manage corporate social media channels: Facebook – Twitter – Instagram – LinkedIn
- Manage Orangeville Transit advertising program

Accomplishments

- Through effective communications and video strategies, we won Sirius Radio’s Small-Town Concert – Walk Off The Earth came in September
- We successfully on-boarded two new staff members to the team
- We responded to a Major Fire on Mill Street in August that required a multi-day communications strategy to keep Council and the public informed
- Secured a free monthly op-ed in the Orangeville Banner for Chief Morden on the topic of public safety
- Launched Broadway Bricks
- Set up a 10-day long memorial in Town Hall for Her Majesty Queen Elizabeth’s passing
- Hosted Orangeville’s first Holi Celebration in March

Who We Are

Manager: 1

Co-ordinator: 1

Graphic Designer: 1



Communications 2023 Operating Budget - 5 Years

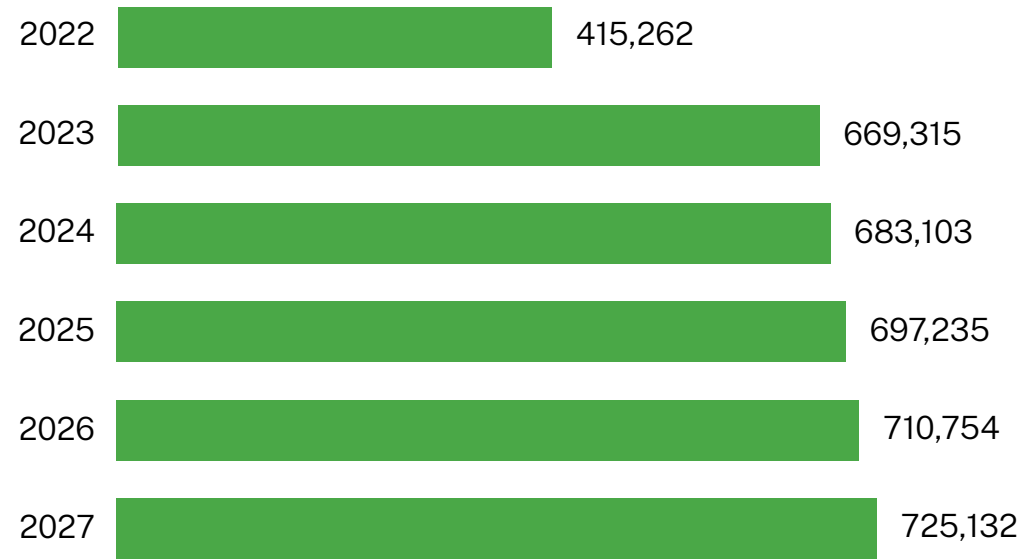
	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Communications									
Compensation	303,764	315,332	572,306	256,974	81.5%	585,871	599,812	614,156	628,903
Professional Development and Assoc. Fees	1,526	3,153	3,185	32	1.0%	3,217	3,217	3,250	3,250
Office and Administration	2,729	9,620	10,576	956	9.9%	10,677	10,736	10,772	10,796
Public Relations, Promotions and Events	62,003	81,657	76,888	(4,769)	(5.8%)	76,920	77,009	77,072	76,636
Equipment Purchases	131	1,500	1,500			1,515	1,515	1,515	1,515
Outside Services	5,368								
Inter-Departmental Re-Allocations			860	860		903	946	989	1,032
Sub-total Expenses	375,521	411,262	665,315	254,053	61.8%	679,103	693,235	707,754	722,132
Transfers to(from) Reserve	4,000	4,000	4,000			4,000	4,000	3,000	3,000
Total Transfers	4,000	4,000	4,000			4,000	4,000	3,000	3,000
Total Communications Levy Impact	379,521	415,262	669,315	254,053	61.2%	683,103	697,235	710,754	725,132



Communications 2023 Operating Budget - 5 Years

	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Total Communications Levy Impact	379,521	415,262	669,315	254,053	61.2%	683,103	697,235	710,754	725,132

5 Year Levy Impact - Operating



Material Drivers 2023-2027

	2023	2024	2025	2026	2027
Net Change Levy Impact	254,053	13,788	14,132	13,519	14,378
Inflationary Impact					
Salaries & Benefits	50,742	13,565	13,941	14,344	14,747
Service Level Impact					
Salaries & Benefits	206,232				

Individual Drivers not exceeding \$10,000 have been excluded



08 Community Services



IN THIS CHAPTER

- 96 Orangeville Fire
- 107 Orangeville Public Library
- 116 Crossing Guards
- 120 Economic Development & Culture
- 129 Facilities & Parks
- 171 Recreation & Events



Community Services

Raymond Osmond, Community Services General Manager

I am pleased to present the Community Services Department’s proposed 2023 Financial Plan and Budget based on the direction given by the Town of Orangeville Council through its Strategic Priorities.

The budget proposal clearly articulates the administrative activity and capital budget plans required to deliver on the strategic priorities, while addressing organizational capacities. The plan focuses on a continuation of the momentum created over the past two years through diligent review and planning, which align with the 2018-2022 Orangeville Forward: Strategic Plan.

The past three years have challenged every member of the Community Services team. I want to acknowledge the unwavering resiliency demonstrated by the dedicated, committed, supportive and caring team, and their collaborating partners, colleagues, and friends throughout the community.

The theme of the 2023 Community Services Budget is “Continuing the Momentum” which focuses on:

- Maintaining the high standards expected for program and service delivery to the community
- Responds to existing services and programs with a future view to build on the planning
- Resets all division services throughout the pandemic years



“The pandemic represented a rare but narrow window of opportunity to reflect, reimagine, and reset our world”
- Klaus Schwab

Leadership Team



Ray Osmond
COMMUNITY SERVICES
GENERAL MANAGER



Ron Morden
FIRE CHIEF
ORANGEVILLE
FIRE SERVICE



Darla Fraser
CEO, PUBLIC
LIBRARY &
CROSSING GUARDS



Ruth Phillips
ECONOMIC
DEVELOPMENT &
CULTURE MANAGER



Charles Cosgrove
PARKS & FACILITIES
MANAGER



Sharon Doherty
RECREATION & EVENTS
MANAGER

Like many in-person services, the Town’s Community Services Division was challenged on delivering programs and services to our community during the pandemic. Through collaborating, pivoting, and reimagining how to continue to serve our community, the Community Services team overcame the challenges of COVID-19. The outcomes were stronger teams and better programs and services for Orangeville communities.

The 2023 proposed budget is based on community needs, building staff capacity, programming, services, neighbourhood connectivity, supporting the well-being of residents, growth, and business sustainability. Three key fundamental budget strategy drivers from 2022 remain our focus today, however a fourth driver – building capacity – was added for 2023. These four drivers will provide a solid footing to deliver all programs and services in 2023 and beyond:

Re-set

Moving forward by resetting our service models, cost recovery structures, marketing and promotion strategies, enhancing collaborative relationships and ensuring our systems are well-maintained and supported by a strong, committed, respectful and caring staff.

Re-imagine

By working together with internal and external stakeholders, we have gathered new tools, new service models, and re-evaluated our structure through the Recreation and Parks Master Plan, Library Business and Branding Strategies, Tourism Branding, and other data sources to provide a strong base on how to re-imagine the future.

Re-calibrate

Like a compass, we all require re-calibration from time to time. We continue to challenge the Community Services Team to share new ideas, look beyond the present and find new opportunities. Re-calibration on how our systems, staff resources, facility operations, programs, services, technology, procurement methods, and environmental initiatives can be improved to deliver the best and highest standards of services to the community and to those who visit our facilities.

Build Capacity

Building capacity begins with an investment in our human capacity, including staff recruitment, retention, training, recognition and support that then translates into stronger community-capacity. Working within the Council’s Strategic Plan and Vision, we deliver on community development, mobilization, engagement, networking, volunteerism,

skill development, and provision of outcome-based programs and supports. Community Services, alongside other Town departments and community-based organizations, can work together to build capacity across the organization and within the community. We can build capacity through communications, transparency, community spaces, supporting volunteer development opportunities, community events and leadership training.

I am very excited to work with a committed, supportive and values-driven team across all divisions of Community Services. The 2023 budget is a product of planning, prioritization, flexibility, sustainability, problem solving, affordability, innovation, partnerships/collaboration. This plan outlines how our teams are ready to “Continue the Momentum” and deliver on what we have the capacity to do in our communities.

This plan highlights the level of readiness that each division has for 2023. Their budget plans speak to all areas of the community and to the drivers that will ensure success. They have committed to community development, business growth, organizational capacity building and, most importantly, providing quality service to all residents.

The Community Service Team mantra is “We do what we say we will do”.





Orangeville Fire

Ron Morden, Fire Chief, Orangeville Fire Service



Orangeville Fire strives to operate as efficiently and effectively as possible while maintaining what is most important; the safety of our firefighters and those who live, work and visit our community.

Orangeville Fire is well trained and equipped to understand a variety of challenges presented to our service. Training and certification of our firefighters validates our overall response capabilities. Our firefighters have become multi-faceted in their daily functions making Orangeville Fire more adaptable as a fire/rescue service capable of responding to any emergency incident.



Fire Station

Orangeville fire headquarters officially opened in 1972. The station is a critical component of the towns emergency management system. While the existing structure has served the community well for almost 50 years it is now overcrowded and is in less-than-optimal operating condition.

In 2015 the towns Fire Master Plan made recommendations, which included the construction of a new fire station and that the Town of Orangeville’s emergency operations center be incorporated within the facility.

In the Spring of 2021, the future building site of Orangeville Fire was secured.

Summer of 2022 Council received a presentation on the concept drawings of the proposed station.

Bunker Gear

To protect firefighters during fire and rescue emergencies the first responder utilizes a protective ensemble of jacket

and pant known as Bunker Gear. This gear protects the firefighter from thermal hazards inherent with structural firefighting, a barrier from bodily fluids and sharp or unsafe objects from rescue operations. This gear also protects the firefighter from the natural elements.

The industry standard under the NFPA recognizes the maximum life span of personal protective clothing is ten years, which includes Bunker Gear.

Pumper 19 Replacement

The current Pumper 19 has reached 20 years of age and is at end of service life. The reliability and replacement of parts is difficult to source. The new unit will consist of a heavy duty pick up, and a skid mounted pump and water take to assist with Fire Suppression activities.

C102 Replacement

C102 is the Deputy Chief’s response and command vehicle, due to wear and tear based on emergency response driving, and the age of this vehicle warrants replacement with a new SUV.

Our operating budget for the coming year:

- maintains our current compliment of staff
- ensures that staff maintain training requirements to meet or exceed NFPA (National Fire Protection Association) standards
- provide the appropriate PPE to ensure all staff can perform every aspect of their positions.
- maintain station and emergency response equipment and apparatus to ensure we are meeting the required NFPA and Fire Underwriters of Canada requirements.
- provide inspection, prevention and education programs as required by FPPA (Fire Prevention and Protection Act) of Ontario

Stabilization

Stabilization equipment is vital to rescue operations as it is the primary means of lifting, lowering, and holding vehicles, building structures, and natural structures like trees and rocks during an emergency event.



By the numbers

Who We Serve

37,500

residents of Orangeville, and parts of East Garafraxa, Amaranth and Mono

13,257

property owners

232

square kilometers of coverage area

Who We Are

Established in 1875

Full Time Employees: 27

Full Time Suppression: 20

Volunteer Suppression: 32

Fire Chief: 1

Deputy Chief: 1

Training Division: 1

Fire Prevention Division: 3

Administrative Assistant: 1

What We Do

Administration

- Budget Planning
- Agreement with Municipal Partners
- Manage and Administer Burn Permits Program
- Coordinate Emergency Response Registry Applications
- Municipal, MTO and Insurance Billing
- Fire Incident Reporting to the OFM

Operations

- Fire Suppression
 - Structural
 - Vehicle
 - Grass
 - Rubbish/Trash

- Extrication
 - Vehicle
 - Farm entrapment
 - Industrial Accidents
 - Rough Terrain and Trail Rescue
- Medical Assistance
 - Lift Assists
 - Oxygen
 - Defibrillation
 - Patient Assessment
- Water & Ice Rescue Emergencies
- HAZMAT/Hazardous Atmospheres
- Maintenance
 - Vehicle
 - Station
 - Equipment

Training

- Prepare and Coordinate Training Program
- Ensure NFPA & Ontario Standards are met
- Recruitment Program
- Assessments of current training requirements and needs

Fire Prevention

- Inspections of commercial, industrial, institutional and residential
- Inspections and Approval of Plans
- Education through schools, public groups and TAPP-C
- Investigation

Accomplishments

Delivery of 2022 Pumper/Rescue Truck in May 2022

Hired 10 new volunteer firefighter recruits that were fully operational within 6 months.

Updated auto extrication equipment to maintain and deal with new car technologies, i.e. building materials.

Improving firefighter Health & Safety by refining decontamination processes after emergency calls though working with McMaster University.

Partnered with MappedIn to create building stock profiles through new technologies and developments assisting both responding firefighters and fire prevention.

Successful year of online GIS based burn permit system.

Continued online training to ensure competence during COVID-19 Restrictions to ensure compliance.

How We Measure

Calls Answers
Call is answered within 15 seconds, 98% of the time

Calls Dispatched
Call is dispatched within 60 seconds or less

Chute Time
1-minute 18 seconds average between call dispatched and enroute.

On Scene
Under 4 minutes response time in town

Provincial and National standards

Master Fire Plan



Orangeville Fire 2023 Operating Budget - 5 Years

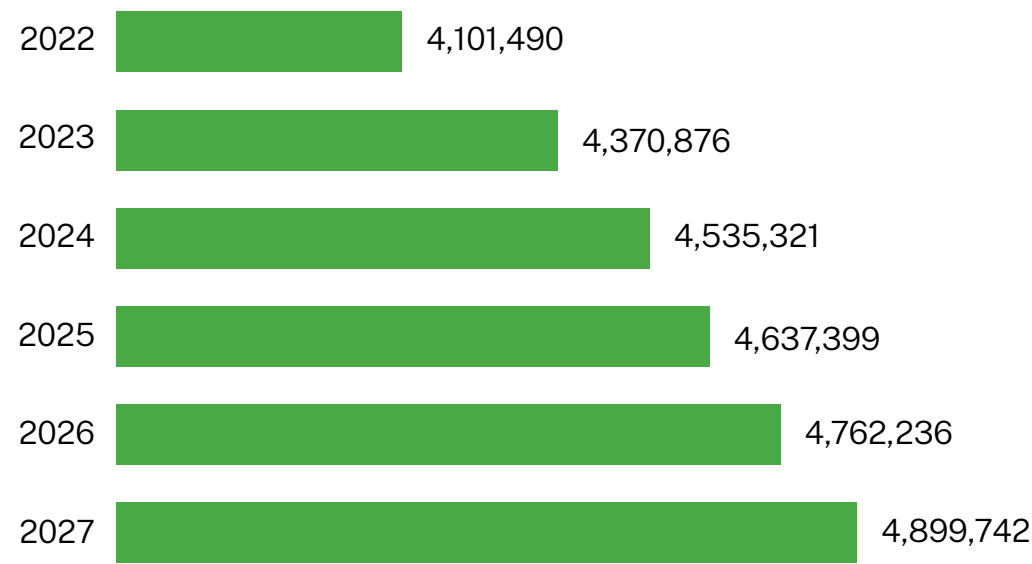
	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Fire									
User Fees	(1,750)	(4,052)	(4,105)	(53)	1.3%	(4,159)	(4,214)	(4,270)	(4,327)
Grants	(11,700)								
Licences and Permits	(17,000)	(10,000)	(12,000)	(2,000)	20.0%	(12,000)	(12,000)	(12,000)	(12,000)
Agreement and Lease Revenue	(1,191,705)	(1,247,125)	(1,284,029)	(36,904)	3.0%	(1,322,040)	(1,361,191)	(1,401,517)	(1,443,053)
Fines		(1,500)	(1,500)			(1,500)	(1,500)	(1,500)	(1,500)
Other Revenues	(51,204)	(18,000)	(18,000)			(18,000)	(18,000)	(18,000)	(18,000)
Sub-total Revenues	(1,273,359)	(1,280,677)	(1,319,634)	(38,957)	3.0%	(1,357,699)	(1,396,905)	(1,437,287)	(1,478,880)
Compensation	4,326,964	4,667,546	4,908,009	240,463	5.2%	5,045,479	5,186,742	5,336,634	5,491,375
Insurance	24,033	25,956	30,094	4,138	15.9%	33,104	36,414	40,055	44,061
Professional Development and Assoc. Fees	86,481	80,108	84,263	4,155	5.2%	83,599	85,589	87,569	89,078
Office and Administration	12,871	19,350	16,000	(3,350)	(17.3%)	16,625	16,650	16,675	16,700
Public Relations, Promotions and Events	2,877	5,700	5,700			5,700	5,700	5,700	5,700
Licences and Support	66	2,076	2,144	68	3.3%	2,181	2,219	2,258	2,297
Service and Lease Agreements	7,850	18,113	60,996	42,883	236.8%	77,857	78,901	79,966	92,079
Programs	3,203	3,000	3,000			3,000	3,000	3,000	3,000
Safety Equipment and Clothing	55,956	57,375	64,939	7,564	13.2%	65,637	66,305	66,987	67,639
Utilities	16,660	20,592	21,497	905	4.4%	22,469	23,515	24,641	25,855
Fuel	24,376	22,500	27,500	5,000	22.2%	28,000	28,500	29,000	29,500
Materials and Supplies	55,404	62,400	62,400			62,400	62,400	62,400	62,400
Maintenance and Repairs	183,611	124,878	123,018	(1,860)	(1.5%)	125,155	126,126	123,011	124,326
Equipment Purchases	270	1,400	1,500	100	7.1%	1,550	1,600	1,600	1,600
Outside Services	55,833	75,000	93,000	18,000	24.0%	114,000	114,200	114,400	114,600
Inter-Departmental Re-Allocations	1,192	6,173	18,885	12,712	205.9%	19,628	20,374	21,006	21,739
Sub-total Expenses	4,857,647	5,192,167	5,522,945	330,778	6.4%	5,706,384	5,858,235	6,014,902	6,191,949
Transfers to(from) Reserve	185,000	190,000	167,565	(22,435)	(11.8%)	186,636	176,069	184,621	186,673
Total Transfers	185,000	190,000	167,565	(22,435)	(11.8%)	186,636	176,069	184,621	186,673
Total Fire Levy Impact	3,769,288	4,101,490	4,370,876	269,386	6.6%	4,535,321	4,637,399	4,762,236	4,899,742



Orangeville Fire 2023 Operating Budget - 5 Years

	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Total Fire Levy Impact	3,769,288	4,101,490	4,370,876	269,386	6.6%	4,535,321	4,637,399	4,762,236	4,899,742

5 Year Levy Impact - Operating



Material Drivers 2023-2027

	2023	2024	2025	2026	2027
Net Change Levy Impact	269,386	164,445	102,078	124,837	137,506
Inflationary Impact					
Salaries & Benefits	203,734	137,470	141,263	149,892	154,741
Outside Services	18,000	20,000			
Municipal Agreement Revenue	(36,904)	(38,011)	(39,151)	(40,326)	(41,536)
Service Level Impact					
Volunteer Firefighter Salaries & Benefits	36,729				
Interdepartmental -IT	11,613				
Vehicle Leasing Costs	35,383	16,153			11,025
Vehicle Leasing Costs -Funding	(27,435)	14,071	(15,567)		2,052

Individual Drivers not exceeding \$10,000 have been excluded



Orangeville Fire 2023 Capital Budget - 10 Years

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
20 Capital Fund										
Division: 440 Fire										
20401.1110 CF-Radios--Fire Dept-10 Dawson Rd	400,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
20402.1110 Bunker Gear--Fire Dept-10 Dawson Rd	36,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
20407.4215 Jaws of Life Extrication Tools--Jaws of Life Extrication Tools							60,000			
21104.0000 CF-Fire Station--	13,899,591									
B0914.1110 Replacement of Fire Department Ladder Truck	1,400,000	500,000	200,000							
B0915.1110 Replacement of Pumper 17					900,000					
B0916.1110 Replacement of Deputy Chief's Command SUV	17,000									
B1043.1110 Chief Car 101 Replacement					17,000					
B1158.0000 Fire Master Plan			75,000							
B1170.1110 Mini Pumper	45,000									
B1172.1110 Replacement of Car 104		17,000								
B1232.1110 New Station Furniture and Fixtures		125,000	125,000							
B1233.1110 UTV Replacement				60,000						
B1235.1110 Self Contained Breathing Apparatus Reaplacement Program					500,000					
B1266.1110 Replacment of Rescue/Stabilization Equipment		45,000								
B1306.1110 Community Risk Assessment	60,000						60,000			
B1321.1110 R10 Heavy Rescue Truck										750,000
Total Investment in Capital	15,857,591	742,000	455,000	115,000	1,472,000	55,000	175,000	55,000	55,000	805,000
Less: Funding Sources										
Gas Tax-Federal	1,700,000									
Development Charges	1,552,267		200,000							
Reserves/ Reserve Funds	1,856,000	182,000	156,000	43,000	581,000	31,000	43,000	31,000	31,000	281,000
Financing	10,614,324	500,000	50,000							
Total Other Funding Sources	15,722,591	682,000	406,000	43,000	581,000	31,000	43,000	31,000	31,000	281,000
Total Fire Levy Impact	135,000	60,000	49,000	72,000	891,000	24,000	132,000	24,000	24,000	524,000



Town of Orangeville

Capital Projects

Project	20401.1110 CF - Radios -- Fire Dept - 10 Dawson Rd					
Department	Fire					
Version	3 Management Review 1	Year	2023			

Description
Project Details
<p>During an emergency we need to ensure proper message delivery, there is no room for error or a missed or delayed message receipt for any reason.</p> <p>Communications equipment is the lifeline for our firefighters and public. It creates efficiencies from the initial call intake, to on scene mitigation of the emergency. The information delivered to emergency responders must be clear, instantaneous and accurate to ensure the Incident Action Plan is properly executed.</p> <p>In recent years, we have experienced voids or dead zones within our boundaries. This includes larger buildings, urbanization/development and natural topography of our service area.</p> <p>Our current communications equipment is becoming obsolete. Motorola has advised that our current radio system has reached its “end of life”. Replacement and repair of parts is becoming problematic to acquire, proving its reliability is detrimental to fire & rescue operations. Equipment is to be replaced in 2023 via carry forward funding approved in 2021.</p> <p>2022 and future years are budgeted for continuous improvement of equipment.</p>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	250,000	25,000	25,000	25,000	25,000	25,000	125,000
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Fire Equip	250,000	25,000	25,000	25,000	25,000	25,000	125,000
	250,000	25,000	25,000	25,000	25,000	25,000	125,000
Funding Total	250,000	25,000	25,000	25,000	25,000	25,000	125,000

Attributes		
Attribute	Value	Comment
Department	Fire	
Loc.Fleet.Eqpt	1110 Fire Dept - 10 Dawson Rd	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1151 <Generated>	

Town of Orangeville

Capital Projects

Project	20402.1110 Bunker Gear -- Fire Dept - 10 Dawson Rd					
Department	Fire					
Version	3 Management Review 1	Year	2023			

Description
Project Details
<p>To protect firefighters during fire and rescue emergencies the first responder utilizes a protective ensemble of jacket and pant known as Bunker Gear. This gear protects the firefighter from thermal hazards inherent with structural firefighting, a barrier from bodily fluids, and sharp or unsafe objects from rescue operations. This gear also protects the firefighter from the natural elements.</p> <p>The industry standard under the NFPA recognizes the maximum life span of personal protective clothing is ten years, which includes Bunker Gear.</p>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	306,000	36,000	30,000	30,000	30,000	30,000	150,000
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	60,000	6,000	6,000	6,000	6,000	6,000	30,000
	60,000	6,000	6,000	6,000	6,000	6,000	30,000
Tax Levy							
Trf from Levy	246,000	30,000	24,000	24,000	24,000	24,000	120,000
	246,000	30,000	24,000	24,000	24,000	24,000	120,000
Funding Total	306,000	36,000	30,000	30,000	30,000	30,000	150,000

Attributes		
Attribute	Value	Comment
Department	Fire	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1153 <Generated>	



Town of Orangeville
Capital Projects

Project

21104.0000 CF - Fire Station --

Department

Fire

Version

3 Management Review 1

Year

2023

Description
Project Details
<p>Orangeville Fire (OF) Station is a critical component of the emergency management system for the Town of Orangeville and neighbouring community partners. While the existing fire station has served the community well, it is nearly 50 years old and many parts of the building are in less than optimal operational condition. The existing Orangeville Fire (OF) headquarters complex officially opened in 1972 and currently serves to host the Senior Management and Administration of OF, as well as the Fire Suppression and Training operations. The building is located in a flood plain/flood way and is restricted from having any additional floor space or building expansion on the site.</p> <p>The 2015 Fire Master Plan recommended that a new Fire Station be constructed.</p> <p>Building program and size (Estimated 20,000 sqft.) – The recommended capital budget scenario assumes that the program is to be consolidated into a compact and efficient building. Being a new building, the layout and organization of spaces can be carefully configured to the current programmatic needs and for potential expansions based on Town of Orangeville and regional growth</p> <p>\$3,462,966 Expected in 2023 as per 2022 Budget \$5,000,000 Additional as per Council Resolution 2022-230 June 13, 2022 \$8,462,966 Total New Ask</p>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	8,462,966	8,462,966					
Funding							
Grants							
From RF - Fed Gas Tax	1,700,000	1,700,000					
	1,700,000	1,700,000					
Transfers from Reserve/Reserve							
Trf from RF - General Capital	50,000	50,000					
	50,000	50,000					
Development Charges							
From DC RF - Fire	1,535,267	1,535,267					
	1,535,267	1,535,267					
External Financing							
Financing - External	10,614,324	10,614,324					
	10,614,324	10,614,324					
Funding Total	13,899,591	13,899,591					

Attributes		
Attribute	Value	Comment
Department	Fire	
Loc.Fleet.Eqpt	0000	
Budget Year	2023	
Priority	High	
Status	New Capital Project	

Town of Orangeville
Capital Projects

Project

21104.0000 CF - Fire Station --

Department

Fire

Version

3 Management Review 1

Year

2023

Attributes		
Attribute	Value	Comment
Project Type	New Construction	
Service Life	50 Years	
Approval Status	Approved	
Project Reference		
Activity	21104 CF - Fire Station	
Gallery		

P:\Transfer to Kim\Pictures\Ron's Picture\Fire Station 2018.jpg



Town of Orangeville

Capital Projects

Project

B0914.1110 Replacement of Fire Department Ladder Truck

Department

Fire

Version

3 Management Review 1

Year

2023

Description
<div>Project Details</div> <div>Due to the fact that the Town of Orangeville has various larger scale apartment buildings (6+ storey) as well as the industrial business area, there is a requirement through the Underwriters Laboratories of Canada, who set the insurance rates. It is a requirement that the municipality has and maintains a certified pumping aerial device. The National Fire Protection Association (NFPA) rates this device as having a life expectancy of 20-25 years.</div>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	2,100,000	1,400,000	500,000	200,000			
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Fire Fleet	800,000	800,000					
Trf from RF - General Capital	600,000	600,000					
	1,400,000	1,400,000					
Development Charges							
From DC RF - Fire	150,000			150,000			
	150,000			150,000			
External Financing							
Financing - External	550,000		500,000	50,000			
	550,000		500,000	50,000			
Funding Total	2,100,000	1,400,000	500,000	200,000			

Attributes		
Attribute	Value	Comment
Department	Fire	
Loc.Fleet.Eqpt	1110 Fire Dept - 10 Dawson Rd	
Budget Year	2023	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	20-25 Years	

Town of Orangeville

Capital Projects

Project

B0914.1110 Replacement of Fire Department Ladder Truck

Department

Fire

Version

3 Management Review 1

Year

2023

Attributes		
Attribute	Value	Comment
Approval Status	Approved	
Project Reference		
Activity	B0914 <Generated>	
Gallery		

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Town of Orangeville											
Capital Projects											
Project	B0916.1110 Replacement of Deputy Chief's Command SUV										
Department	Fire										
Version	3 Management Review 1	Year	2023								
Description											
Project Details											
As this vehicle is a front line response and command SUV, and due to the wear and tear base on emergency response driving, by replacing this vehicle it will ensure the safety of the operator. Capital costs are related to the attachments for this vehicle once the vehicle's lease begins.											
Budget											
	Total	2023	2024	2025	2026	2027	2028-2032				
Expenditures	17,000	17,000									
Funding											
Development Charges											
From DC RF - Fire	17,000	17,000									
	17,000	17,000									
Funding Total	17,000	17,000									
Attributes											
Attribute	Value	Comment									
Department	Fire										
Loc.Fleet.Eqpt	1110 Fire Dept - 10 Dawson Rd										
Budget Year	2023										
Priority	Medium-High										
Status	New Capital Project										
Project Type	Replacement										
Service Life	5-7 years										
Approval Status	Approved										
Project Reference											
Activity	B0916 <Generated>										

Town of Orangeville			
Capital Projects			
Project	B0916.1110 Replacement of Deputy Chief's Command SUV		
Department	Fire		
Version	3 Management Review 1	Year	2023
Gallery			
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Town of Orangeville
Capital Projects

Project	B1170.1110 Mini Pumper		
Department	Fire		
Version	3 Management Review 1	Year	2023

Description

Project Details

Replacement of Mini Pump - a mini pumper is not a classified as a rated fire pump, and therefore does not fall under NFPA Fire Apparatus Replacement Criteria. The project will include the replacement of the truck and chassis (acquired through Enterprise Fleet Management) and the addition of a skid mount and water tank. The pump and compressor have reached end of life. Reliability and replacement of parts is difficult to source. This apparatus is utilized for rubbish fires, rural responses, fire watch standby, etc.

Budget

	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	45,000	45,000					
Funding							
Tax Levy							
Trf from Levy	45,000	45,000					
	45,000	45,000					
Funding Total	45,000	45,000					

Attributes		
Attribute	Value	Comment
Department	Fire	
Loc.Fleet.Eqpt	1110 Fire Dept - 10 Dawson Rd	
Budget Year	2023	
Priority	Medium-Low	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	25-30 years	
Approval Status	Approved	
Project Reference		
Activity	B1170 <Generated>	

Town of Orangeville
Capital Projects

Project	B1170.1110 Mini Pumper		
Department	Fire		
Version	3 Management Review 1	Year	2023

Gallery

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Town of Orangeville

Capital Projects

Project	B1170.1110 Mini Pumper		
Department	Fire		
Version	3 Management Review 1	Year	2023

Gallery

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Town of Orangeville

Capital Projects

Project	B1306.1110 Community Risk Assessment		
Department	Fire		
Version	3 Management Review 1	Year	2023

Description
Project Details
The Community Risk Assessment is regulated through the Fire Protection and Prevention Act, and must be completed by a July 1, 2024. A community risk assessment is a process of identifying, analyzing, evaluating and prioritizing risks to public safety to inform decisions about the provision of fire protection services. A community risk assessment must include consideration of the mandatory profiles listed in Schedule 1. A community risk assessment must be in the form, if any, that the Fire Marshal provides or approves.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	120,000	60,000					60,000
Funding							
Tax Levy							
Trf from Levy	120,000	60,000					60,000
	120,000	60,000					60,000
Funding Total	120,000	60,000					60,000

Attributes		
Attribute	Value	Comment
Department	Fire	
Loc.Fleet.Eqpt	1110 Fire Dept - 10 Dawson Rd	
Budget Year	2023	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	N/A	
Approval Status	Approved	
Project Reference		
Activity	B1306 <Generated>	

Orangeville Public Library

Darla Fraser, CEO, Orangeville Public Library, Crossing Guards

As this term of council comes to an end, so does the Library Board's tenure. However, the Library Board is slightly different as the current board remains in place until a new board is appointed (typically within 60 days of the first full council meeting). I would like to take this opportunity to acknowledge this small group of volunteers who have governed us through a particularly challenging term with clarity and determination.

Amid a global pandemic the Board took on the challenge of reviewing and revising all aspects of the library through the lens of our stakeholders and end users with the help of a third-party consultant. Launched during the national public library month, the Board has worked to transform the library into a modern resource complete with a new look, new vision, and a strategic plan.

This strategic plan is a result of thoughtful and enthusiastic input from Orangeville residents, stakeholders, and library staff. We engaged with more than 1,500 people about their library use, needs and aspirations for the future. The information we received from a community-wide survey, conducted in the summer of 2021, summarized in the business and branding strategy informed and shaped this plan.

The traditional concept of the library as a restricted quiet space has become outdated. There is a growing expectation for libraries to enrich communities by providing knowledge, entertainment, and lifelong learning. Prior to the global pandemic, libraries everywhere were facing significant pressure to redefine themselves and the global pandemic has accelerated this need.

The results of the community engagement efforts indicated a high level of satisfaction with library programs and services, but the community would like to see more technology, non-traditional collections, digital services, and programs. Also expressed was the need to make the community more aware of all that the library has to offer and find ways to connect with people in neighbourhoods where they live. Lastly, we heard a strong desire to keep the Mill Street branch.

To this end, we have created five core values and three strategic directions to guide the Library Board in its decision-making going forward. Our vision is that the library will be a place for everyone to connect and discover, where learning and possibility allow each member to soar. By following this new roadmap, we will deliver innovative and dynamic services that respond to the aspirations of our community.

Our commitment is to build upon our customer-focused services, offer modern technology and digital literacy programs, and create community spaces that are welcoming and inclusive. To inspire our team to live our values and create memorable customer experiences with every interaction.

Thank you to everyone who took the time to share ideas with us. With ongoing support from the community, library staff and the Town, the Orangeville Public Library will be a place for everyone to connect, discover, and soar. This is our promise for the future.





By the numbers

Who We Serve

Everyone is welcome to use library facilities, programs and services.

Members can borrow physical and digital items with a library card.



Who We Are

- 7 Member Governing Board
(5 public members & 2 councillors)
- 1 CEO
- 1 Administrative Assistant
- 3 Librarians
- 3 Coordinators
- 21 Public Service Assistants



How We Measure

- Customer satisfaction levels
- Visits to library
- Attendance at library program
- Number of strategic partnerships
- Library memberships
- Circulation of library material - physical, digital and non-traditional

Accomplishments

- Rebranding and Strategic Plan
- Received a \$30,400 grant from the Commonwell Mutual Insurance Group's L.E.A.F (Learning and Engagement Accelerator Fund) initiative
- Introduced Hoopla (online streaming service)
- Equity and Inclusion – hosted events with Celebrate Your Awesome, Dufferin County Canadian Black Association, Muslims of Dufferin and GLOW
- StoryWalk partnerships with the BIA and CVC
- ESQ Space Force STEM Club – selected as a library to participate in a special program with University of Waterloo's ESQ outreach program and the Canadian Space Agency (CSA)
- Assisted public print and laminate vaccination certificates
- Truth & Reconciliation training for staff

What We Do

The library is a place for everyone to connect and discover; where learning and possibility allows each member to soar!

Connect:
Create opportunities to build community through partnerships, championing inclusivity and equitable access for all.

Discover:
Ignite curiosity and boost discovery through life-long learning with books, technology, programs and dynamic spaces.

Soar:
Inspire our team to live our values and create memorable customer experiences so everyone can reach new heights.



Library Services 2023 Operating Budget - 5 Years

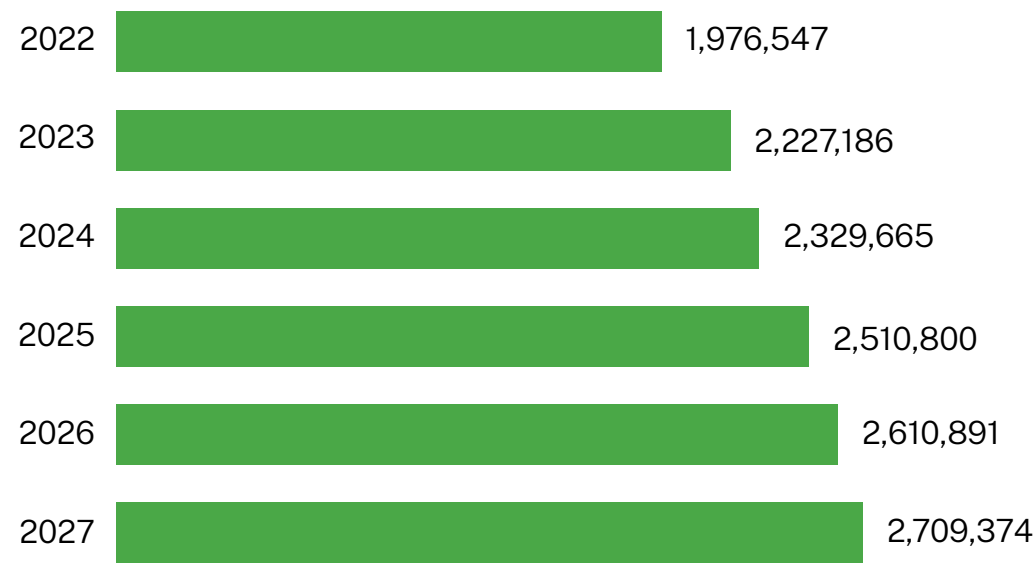
	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Library Services									
User Fees	(108,140)	(106,144)	(108,677)	(2,533)	2.4%	(111,211)	(113,808)	(116,469)	(119,197)
Grants	(45,747)	(33,700)	(33,950)	(250)	0.7%	(33,950)	(34,200)	(34,200)	(34,270)
Fines	(1,311)	(8,000)	(8,000)			(8,160)	(8,323)	(8,489)	(8,659)
Other Revenues	(5,683)	(11,000)	(11,000)			(11,000)	(11,000)	(11,000)	(11,000)
Sub-total Revenues	(160,881)	(158,844)	(161,627)	(2,783)	1.8%	(164,321)	(167,331)	(170,158)	(173,126)
Compensation	1,433,748	1,621,128	1,838,328	217,200	13.4%	1,939,847	2,086,112	2,179,692	2,229,836
Insurance	4,449	4,805	5,529	724	15.1%	6,082	6,691	7,360	8,096
Professional Development and Assoc. Fees	9,494	17,750	18,016	266	1.5%	18,287	18,561	18,840	19,122
Office and Administration	18,864	22,172	22,656	484	2.2%	23,145	23,611	24,087	24,572
Public Relations, Promotions and Events	8,698	8,500	8,670	170	2.0%	8,843	9,020	9,200	9,384
Licences and Support	17,227	29,750	30,250	500	1.7%	30,855	31,472	32,101	32,743
Service and Lease Agreements	5,043	7,325	7,461	136	1.9%	7,600	7,741	7,886	8,033
Programs	10,739	18,470	18,839	369	2.0%	19,216	19,600	19,992	20,591
Service Charges	2,041	1,800	1,836	36	2.0%	1,873	1,910	1,948	1,987
Utilities	17,107	20,734	21,731	997	4.8%	22,806	23,967	25,221	26,578
Maintenance and Repairs	42,222	72,026	73,607	1,581	2.2%	75,079	76,580	78,112	79,674
Equipment Purchases	1,865	2,900	3,000	100	3.4%	3,060	3,121	3,183	3,247
Professional Fees	5,594		5,000	5,000		5,000	5,000	5,000	5,000
Inter-Departmental Re-Allocations	14,930	22,181	30,487	8,306	37.4%	31,211	31,945	32,568	33,299
Sub-total Expenses	1,592,021	1,849,541	2,085,410	235,869	12.8%	2,192,904	2,345,331	2,445,190	2,502,162
Transfers to(from) Reserve	280,000	285,850	241,875	(43,975)	(15.4%)	248,082	254,474	261,059	264,466
Transfer to Capital			61,528	61,528		53,000	78,326	74,800	115,872
Total Transfers	280,000	285,850	303,403	17,553	6.1%	301,082	332,800	335,859	380,338
Total Library Services Levy Impact	1,711,140	1,976,547	2,227,186	250,639	12.7%	2,329,665	2,510,800	2,610,891	2,709,374



Library Services 2023 Operating Budget - 5 Years

	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Total Library Services Levy Impact	1,711,140	1,976,547	2,227,186	250,639	12.7%	2,329,665	2,510,800	2,610,891	2,709,374

5 Year Levy Impact - Operating



Material Drivers 2023-2027

	2023	2024	2025	2026	2027
Net Change Levy Impact	250,639	102,479	181,135	100,091	98,483
Inflationary Impact					
Salaries & Benefits	102,271	47,969	42,869	46,245	50,144
Transfer to Capital	61,528		25,326		41,072
Service Level Impact					
Makerspace Specialist	114,929				
Transfer to Reserve	(50,000)				
EDI Coordinator		53,550	39,915		
Community Engagement Specialist			63,481	47,335	

Individual Drivers not exceeding \$10,000 have been excluded



Library Services 2023 Capital Budget - 10 Years

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
20 Capital Fund										
Division: 780 Library Services										
15000.0000 Library Collections	206,875	213,082	219,474	226,059	229,466	235,203	241,083	254,000	260,000	260,000
20201.1300 CF -Furniture and Equip --Public Library	63,828	30,000	10,000	30,000	10,000	30,000	30,000	30,000	30,000	30,000
20320.1300 Computer Hardware--Public Library	48,160		4,326		52,339					
20361.1300 Network Infrastructure--Public Library				26,000						
20381.1200 CF -Library Creation Lab--Alder	21,223									
B0126.0000 Security Inventory System Library RFID	10,000	30,000	25,000			25,000			30,000	
B1286.1200 Library Alder Expansion	100,000									
B1287.0000 Makerspace Upgrades		5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
B1288.0000 Library Modernization	20,000		20,000		20,000					
B1289.0000 New Service Delivery Lockers/Kiosk				25,000	25,000					
Total Investment in Capital	470,086	278,082	283,800	312,059	341,805	295,203	276,083	289,000	325,000	295,000
Less: Funding Sources										
Reserves/ Reserve Funds	408,558	225,082	225,474	237,259	245,933	246,203	247,083	260,000	272,000	266,000
Total Other Funding Sources	408,558	225,082	225,474	237,259	245,933	246,203	247,083	260,000	272,000	266,000
Total Library Services Levy Impact	61,528	53,000	58,326	74,800	95,872	49,000	29,000	29,000	53,000	29,000



Town of Orangeville

Capital Projects

Project	15000.0000 Library Collections --					
Department	Library					
Version	3 Management Review 1	Year	2023			

Description
Project Details
Collection Development - the library houses a large collection (approx. 80,000 items) of resources that are available for members to borrow. In addition to the large collection of books, the library also offers magazines, DVDs (audio books and movies/TV series), music, and electronic resources.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	2,345,242	206,875	213,082	219,474	226,059	229,466	1,250,286
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Library Collectio	2,345,242	206,875	213,082	219,474	226,059	229,466	1,250,286
	2,345,242	206,875	213,082	219,474	226,059	229,466	1,250,286
Funding Total	2,345,242	206,875	213,082	219,474	226,059	229,466	1,250,286

Attributes		
Attribute	Value	Comment
Department	Library	
Loc.Fleet.Eqpt	0000	
Budget Year	2017	
Priority	Medium-High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life		
Approval Status	Approved	
Project Reference	Library Collections	
Activity	15000 Library Collections	

Town of Orangeville

Capital Projects

Project	20201.1300 CF - Furniture and Equip -- Public Library - 1 Mill St					
Department	Library					
Version	3 Management Review 1	Year	2023			

Description
Project Details
Replacement of public furniture and equipment as ongoing maintenance to ensure safety and efficiency. Continue committment to upgrade various technologies.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	235,000	5,000	30,000	10,000	30,000	10,000	150,000
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	59,000	5,000	6,000	6,000	6,000	6,000	30,000
	59,000	5,000	6,000	6,000	6,000	6,000	30,000
Tax Levy							
Trf from Levy	176,000		24,000	4,000	24,000	4,000	120,000
	176,000		24,000	4,000	24,000	4,000	120,000
Funding Total	235,000	5,000	30,000	10,000	30,000	10,000	150,000

Attributes		
Attribute	Value	Comment
Department	Library	
Loc.Fleet.Eqpt	1300 Public Library - 1 Mill St	
Budget Year	2017	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Replacement	
Service Life		
Approval Status	Approved	
Project Reference		
Activity	20201 CF - Furniture and Equip	



Town of Orangeville
Capital Projects

Project	20320.1300 Computer Hardware -- Public Library - 1 Mill St		
Department	Library		
Version	3 Management Review 1	Year	2023

Description
Project Details
<div>Hardware Upgrades</div> <div>The Library has over 40 systems that are on beginning to fail and are not keeping pace with the demands of clients. Upgrades are required for these systems.</div>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	104,825	48,160		4,326		52,339	
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	20,099	9,632				10,467	
	20,099	9,632				10,467	
Tax Levy							
Trf from Levy	84,726	38,528		4,326		41,872	
	84,726	38,528		4,326		41,872	
Funding Total	104,825	48,160		4,326		52,339	

Attributes		
Attribute	Value	Comment
Department	Library	
Loc.Fleet.Eqpt	0000	
Budget Year	2019	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	5 Years	
Approval Status	Approved	
Project Reference		
Activity	20320 Computer Hardware	

Town of Orangeville
Capital Projects

Project	20381.1200 CF - Library Creation Lab -- Alder Rec Ctr - 275 Alder St		
Department	Library		
Version	3 Management Review 1	Year	2023

Description
Project Details
The library will purchase equipment and assemble a maker space at the Alder Street Rec Centre

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032

Attributes		
Attribute	Value	Comment
Department	Library	
Loc.Fleet.Eqpt	0000	
Budget Year	2022	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10-15 Years	
Approval Status	Approved	
Project Reference		
Activity	B1281 <Generated>	



Town of Orangeville
Capital Projects

Project	B0126.0000 Security Inventory System Library RFID		
Department	Library		
Version	3 Management Review 1	Year	2023

Description
<div>Project Details</div> <p>Radio Frequency Identification (RFID) technology is an emerging technology currently being used by organizations such as retailers, hospitals, and libraries. Many large and small library systems have installed RFID systems in the interest of saving time, money and labor. Radio-frequency identification (RFID) uses a wireless radio system to transfer data from a tag attached to an object, such as a book, so you can identify it and track its use. The tag contains electronically stored information on a microchip which is read by a RFID reader or scanner. Radio Frequency Identification, although initially costly to implement, promises (according to early adopters) to provide savings in time, money and labor without diminishing the level of core services provided. There are four main reasons the library board is looking to make this type of significant investment:</p> <p>Customer satisfaction. Books and other materials move out of the library faster.</p> <p>Staff productivity and satisfaction. With RFID, librarians can do more in less time. Some of the most time-consuming tasks—check-ins, checkouts, searching for holds or lost items, and shelf management—are fully or partially automated. That opens up opportunities for improving current services and for enhancing the mission of the library.</p> <p>Staff health. RFID will provide for the elimination of some of the circulation activities associated with the occurrence of injuries such repetitive stress/fatigue.</p> <p>Fiscal responsibility. Sound return on investment, based on recent studies RFID systems usually pay for themselves in two or three years. An RFID system can help keep staff costs constant and predictable and costs due to lost or misplaced items can be reduced.</p> <p>Implementation of this technology begins with the tagging all material with an RFID label, connecting that label to the inventory control system. Once the entire collection (80,000 items) has been tagged and linked to the system - new equipment to read the tags (i.e. workstations, gates and infrastructure).</p>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	120,000	10,000	30,000	25,000			55,000
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	24,000	7,000	6,000				11,000
	24,000	7,000	6,000				11,000
Tax Levy							
Trf from Levy	96,000	3,000	24,000	25,000			44,000
	96,000	3,000	24,000	25,000			44,000
Funding Total	120,000	10,000	30,000	25,000			55,000

Attributes		
Attribute	Value	Comment
Department	Library	
Loc.Fleet.Eqpt	0000	
Budget Year	2018	
Priority		
Status		
Project Type	Upgrade	
Service Life		
Approval Status	Approved	
Project Reference		
Activity	B0126 <Generated>	

Town of Orangeville
Capital Projects

Project	B1286.1200 Library Alder Expansion		
Department	Library		
Version	3 Management Review 1	Year	2023

Description
<div>Project Details</div> <p>2023 - Feasibility Study: Alder Street Library Branch Expansion</p> <p>The Orangeville Public Library Long-term Business and Branding Strategy outlined the rationale and justification for expanding the library. As part of the new Strategic Plan, the board is requesting that the additional square footage (approximately 16,000 sq ft) be built as an addition to the existing Alder structure.</p> <p>This Feasibility Study is required to investigate and explore the Alder Street site specifically. To identify more specific cost estimates along with a recommendation for the optimal location of the Library expansion on the Alder Street lands.</p>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	100,000	100,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Library Bldg	100,000	100,000					
	100,000	100,000					
Funding Total	100,000	100,000					

Attributes		
Attribute	Value	Comment
Department	Library	
Loc.Fleet.Eqpt	1200 Alder Rec Ctr - 275 Alder St	
Budget Year	2023	
Priority	Medium-High	
Status	New Capital Project	
Project Type	New Construction	
Service Life	50	
Approval Status	Approved	
Project Reference		
Activity	B1286 <Generated>	



Town of Orangeville

Capital Projects

Project

B1288.0000 Library Modernization

Department

Library

Version

3 Management Review 1

Year

2023

Description
<div>Project Details</div> <div><div>Strategic Direction: Discover</div><div>Goal 4: Design welcoming and accessible spaces to inspire discovery</div><div>Objective J: Modernize spaces to be flexible for group and individual learning</div></div> <div><p>This capital request addresses the emergence of new design trends and public expectations of community space in libraries and the need for continuous improvement.</p><p>Libraries are no longer simply a location to collect and organize print resources. They have become an integral part of a community’s learning culture. The new library model to support 21st century learning provides a place for patrons to collaborate, enjoy fellowship, engage in interactive learning, create and challenge ideas, and experience learning and discovery in a multitude of ways.</p><p>Today’s libraries serve as a venue for collaboration. Having a place to come together is critical to community success and the full utilization of the library as a space to learn, discover and soar to new heights. Groups with a diversity of interests want to find places to work in the library at the same time. To utilize our library to its fullest capacity, we need to plan flexible space to meet multiple needs. The space also needs to be suitable for all ages as well as community meetings and programs.</p><p>And while providing collaborative space is critical, there is also a need for individual, contemplative, study space. This includes a variety of spaces to suit the individual needs and learning styles of today’s community. Private, traditional workspaces suit some, while comfortable lounge furniture is ideal for others. A blend of formal and informal spaces can create environments where all groups and individuals can have their needs met.</p></div>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	60,000	20,000		20,000		20,000	
Funding							
Tax Levy							
Trf from Levy	60,000	20,000		20,000		20,000	
	60,000	20,000		20,000		20,000	
Funding Total	60,000	20,000		20,000		20,000	

Attributes		
Attribute	Value	Comment
Department	Library	
Loc.Fleet.Eqpt	0000	
Budget Year	2023	
Priority	High	
Status	New Capital Project	
Project Type	Upgrade	
Service Life	5	
Approval Status	Approved	
Project Reference		
Activity	B1288 <Generated>	





Crossing Guards

Darla Fraser, CEO, Orangeville Public Library, Crossing Guards

In the Town of Orangeville, responsibility for the Crossing Guard division falls within the community services department. Provincially, school crossing guard programs are legislated by the Highway Traffic Act. That legislation sets certain program criteria and guard authority including the often-neglected rule that states drivers and cyclists must stop and yield the whole roadway at school crossings where there is a crossing guard displaying a school crossing stop sign.



Being a crossing guard is a challenging yet rewarding occupation that offers adults an employment opportunity with part time hours during the school year (approximately 42 weeks per year).

We have a number of dedicated experienced guards on our team, but Orangeville, like other municipalities struggle with recruitment and retention – this is not a job for the faint-hearted. The work can be intense and out on the front line these dedicated individuals work every school day rain or shine to ensure the safe travel of children crossing the streets in Orangeville.

Over the past two years the global pandemic has given us cause to work differently and has changed how the crossing guards approach each day. As the community settles into their new normal, we may see increased active transportation in some areas due to commuting changes with more work from home families.



The establishment of a full-time supervisor this year for this team positions us well for the future. The crossing guards are ready for busy sidewalks and crosswalks moving into 2023. With constant support, appropriate training and active supervision the profile and evaluation of each station/intersection should progress smoothly.

To address immediate concerns this program will focus on our team of guards – training and support. The program will require strong relationships with law enforcement, and two-way communication with the schools (in all three boards). All while gathering vehicular and pedestrian counts to establish new request and warrant systems as we work to align policy and procedure with legislation and best practices based on the Ontario Traffic Council (OTC), School Crossing Guard Program Guide (updated 2022).

The Town’s school crossing guard program provides an important service for families in Orangeville. School crossing guards help children safely cross the street during their walks to and from school and remind drivers of the presence of pedestrians at key intersections. Road safety is everyone’s responsibility - help us recognize these special individuals, give a shout out or a wave to those whose assistance helps our residents with their active and safe travel to and from school.



By the numbers

Who We Serve

Pedestrians – Students and families traveling to and from school

All Community Members

What We Do

Provide safe and active routes to school for students in the community.

Guide vehicular traffic to ensure safe pedestrian crossing.

Plan, develop and align with current legislation and best practices based on the Ontario Traffic Council (OTC), School Crossing Guard Program (Updated 2022).

How We Measure

24 Crossing Guard Stations

- 8 Signalized Intersections
- 6 All Way Stop-Controlled Intersections
- 9 Minor Street Stop-Controlled Intersections
- 1 Mid-Block Intersection

Provide safe travel to and from school for more than 15,000 students weekly.

Service 13 Schools, Elementary & Secondary from 3 School Boards (UGDSB/DPCDSB,CSV)

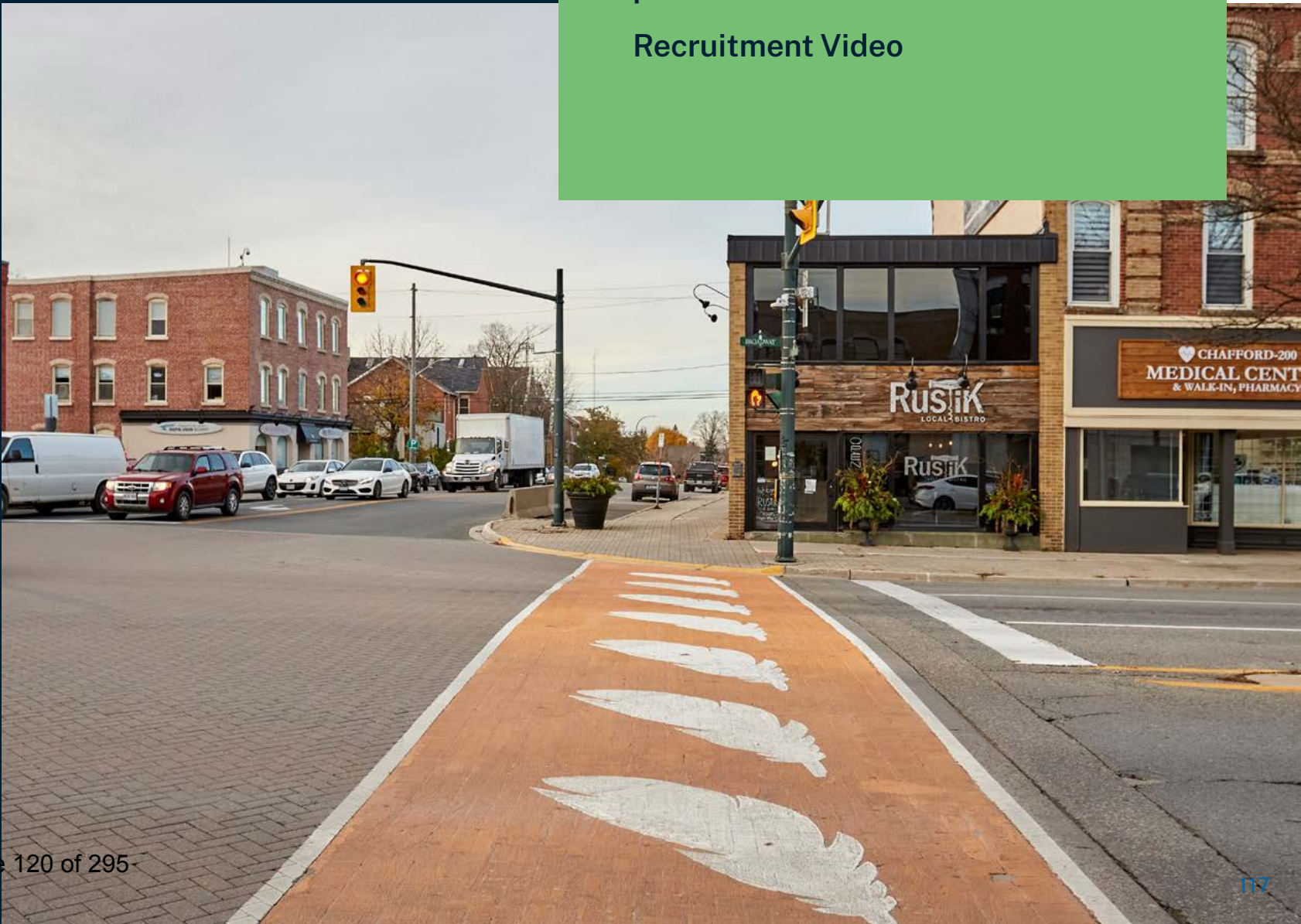
61 unique Crossing Guard shifts per day

Who We Are

27 Permanent Part Time Guards

6 Casual Crossing Guards (4 vacant)

1 Supervisor, Full Time



Accomplishments

Full Time Supervisor in place as of March 2022

Appreciation Day held in April, in person

Vehicular and Pedestrian comprehensive counts underway

Data Orangeville (DO), updated with Crossing Guard profiles, pictures and names

Recruitment Video



Crossing Guards 2023 Operating Budget - 5 Years

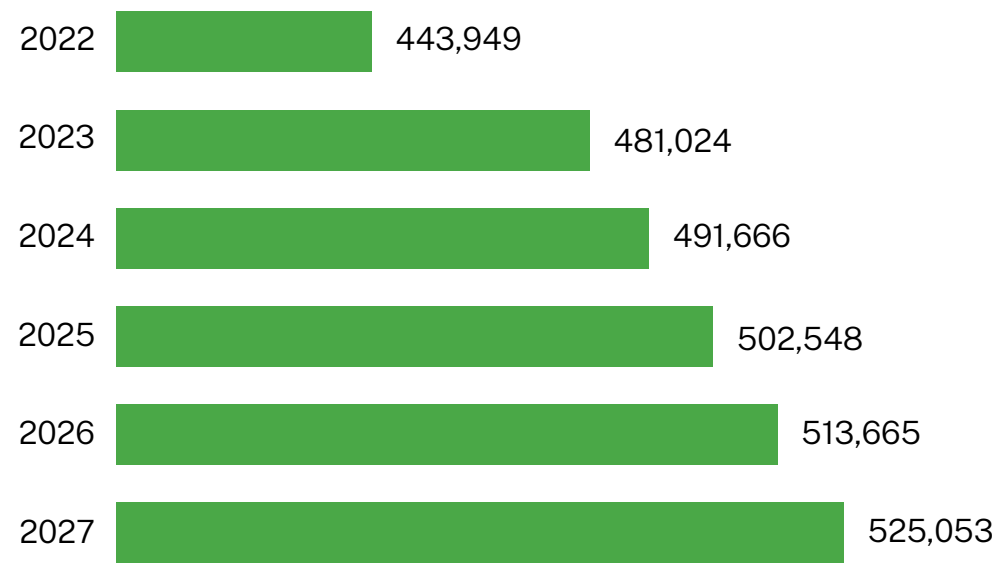
	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Crossing Guards									
Compensation	259,667	437,574	468,742	31,168	7.1%	478,963	489,423	500,115	511,075
Professional Development and Assoc. Fees	887	1,015	1,030	15	1.5%	1,051	1,072	1,093	1,115
Office and Administration		660	670	10	1.5%	683	697	711	725
Safety Equipment and Clothing	3,533	3,400	3,451	51	1.5%	3,520	3,590	3,662	3,735
Materials and Supplies	1,061	1,300	1,325	25	1.9%	1,352	1,379	1,407	1,435
Inter-Departmental Re-Allocations			5,806	5,806		6,097	6,387	6,677	6,968
Sub-total Expenses	265,148	443,949	481,024	37,075	8.4%	491,666	502,548	513,665	525,053
Total Levy Impact	265,148	443,949	481,024	37,075	8.4%	491,666	502,548	513,665	525,053



Crossing Guards 2023 Operating Budget - 5 Years

	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Total Levy Impact	265,148	443,949	481,024	37,075	8.4%	491,666	502,548	513,665	525,053

5 Year Levy Impact - Operating



Material Drivers 2023-2027

	2023	2024	2025	2026	2027
Net Change Levy Impact	37,075	10,642	10,882	11,117	11,388
Inflationary Impact					
Salaries & Benefits		10,221	10,460	10,692	10,960
Service Level Impact					
Crossing Guards Supervisor	34,479				

Individual Drivers not exceeding \$10,000 have been excluded



Economic Development & Culture

Ruth Phillips, Economic Development & Culture Manager

As we emerge from the impacts of the pandemic, positive signs for growth and recovery in Orangeville continue. Over the past year, business investment and construction have increased, the regional unemployment rate has dropped, and local tourism events resumed with attendance higher than anticipated.



Throughout 2022, numerous funding and advisory programs were initiated by the Economic Development & Culture office to help support local business recovery and growth. A Digital Main Street 3.0 program that ended in February 2022 enabled the office to increase digitalization assistance to the business community and provide 64 Orangeville and area businesses with grants collectively totaling \$160,000. The office also received a grant of \$57,500 to deliver a Local Business Accelerator Program to Orangeville businesses. In addition to providing market intelligence, community referrals and business support to downtown area entrepreneurs, the program provides opportunities for new and expanding business owners to apply for non-repayable funding of up to \$10,000. A transfer payment agreement with the Province of Ontario for the continued operation of the Orangeville & Area SBEC was also renewed in 2022 and this funding will support delivery of critical business guidance to local emerging, new, and existing entrepreneurs. Implementation of the Tourism Strategy and Action Plan continued and efforts on this front, together with a new digital promotional sign at the Visitor Centre,

will help to rebuild visitation to Orangeville. A new Community Improvement Plan (CIP) was also adopted by Council and when implemented in 2023, will facilitate revitalization and redevelopment efforts in the downtown and industrial areas with the availability of up to eight innovative programs to encourage private sector investment.

Early in 2023, a new Strategic Plan will be presented to Council and upon adoption, the document will guide the decisions, priority actions, and investments made by the Town over the next four years. Ongoing efforts of the EDC division will align with those priorities. Building on significant work completed on Centennial Road in 2022, replacement of the aging and deteriorating industrial directional signage in the upcoming year could further improve the area while providing directional advice and building awareness of businesses within the park. Specialized consultation services to initiate steps towards the establishment of a mixed-use development at 82, 86-90 Broadway are proposed and would result in positive community outcomes - including increased assessment, a greater range and supply of housing, increased parking

availability, and a healthier downtown through increased commercial space and consumer spending. The Economic Development & Culture office will also assume responsibility for the Tree Carving program in 2023 and continue to build Orangeville's public art collection through the expansion and maintenance of sculptures, murals, and art displays throughout the town. Building on increased tourism initiatives planned for 2023, the hiring of a summer student to work on tourism related projects that include taste/heritage tours of downtown businesses and sites is proposed.

The Economic Development and Culture office will continue to partner with community and provincial organizations to support our tourism and business undertakings while reducing costs to Orangeville taxpayers. Creating a welcoming, supportive, and inclusive environment for the Town's businesses, visitors and residents will remain the focal point of our service delivery.

By the numbers

Who We Serve

Current and prospective business owners in Orangeville and surrounding areas

Business, tourism, and cultural organizations in Orangeville

Tourists, visitors and residents

How We Measure

Total businesses operating – 2,598

Orangeville jobs – 12,203

Tourism inquiries – 1,637

Workshops & Events – 26 for 517 attendees

Non-residential construction value - \$17,107,130

Partnership dollars invested to support services - \$259,180 (2022)

Who We Are

Manager, Economic Development & Culture: 1

Officer, Tourism and Culture: 1

Co-ordinator, SBEC: 1

Co-ordinator, Marketing and Projects: 1

Administrative Assistant: 1

Accomplishments

Ongoing Implementation of Town’s Tourism Strategy and Action Plan

Activities to enhance external investment to our community/ businesses

- Land and development projects for future growth
- Downtown Digitalization/ Accelerator Projects
- Enhanced virtual SBEC services delivered
- Community Improvement Plan Initiative

What We Do

Attract, retain and expand businesses

- Business support and outreach
- Marketing and promotion of community
- Analysis and development of community profile data

Foster entrepreneurship

- Deliver SBEC Programs
- Educational workshops for business community

Stimulate tourism and culture

- Develop/promote tourism and cultural drivers
- Implement Tourism Strategy

Develop, maintain and nurture partnerships for program delivery and funding

Further workforce development

- Deliver talent attraction programs –ex. Job fairs
- Promote opportunities within local business community –ex. Digitalization initiatives

Implement special projects



Economic Development & Culture 2023 Operating Budget - 5 Years

	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Economic Development & Culture									
User Fees	(1,204)	(8,500)	(10,500)	(2,000)	23.5%	(10,500)	(10,500)	(10,500)	(10,500)
Grants	(284,723)	(258,780)	(201,280)	57,500	(22.2%)	(201,280)	(201,280)	(201,280)	(201,280)
Other Revenues	(2,313)								
Sub-total Revenues	(288,240)	(267,280)	(211,780)	55,500	(20.8%)	(211,780)	(211,780)	(211,780)	(211,780)
Compensation	553,220	670,774	687,203	16,429	2.4%	695,915	712,361	729,272	746,657
Grants	75,000	75,000	75,000			75,000	75,000	75,000	75,000
Professional Development and Assoc. Fees	54	2,520	2,500	(20)	(0.8%)	2,500	2,500	2,520	2,640
Office and Administration	3,674	17,044	14,376	(2,668)	(15.7%)	13,669	13,741	13,813	13,885
Public Relations, Promotions and Events	68,141	83,228	84,315	1,087	1.3%	83,696	84,631	85,593	86,577
Maintenance and Repairs	342	2,918	2,947	29	1.0%	2,976	3,005	3,035	3,066
Outside Services	53,664	53,791	54,867	1,076	2.0%	55,964	57,084	58,226	59,391
Professional Fees	1,678	5,520	2,520	(3,000)	(54.3%)	5,520	2,520	2,520	2,520
Inter-Departmental Re-Allocations		4,115	6,138	2,023	49.2%	6,311	6,486	6,585	6,751
Sub-total Expenses	755,773	914,910	929,866	14,956	1.6%	941,551	957,328	976,564	996,487
Transfers to(from) Reserve	6,655	(6,311)	(4,188)	2,123	(33.6%)	3,000	3,000	3,000	3,000
Total Transfers	6,655	(6,311)	(4,188)	2,123	(33.6%)	3,000	3,000	3,000	3,000
Total Economic Development & Culture Levy Impact	474,188	641,319	713,898	72,579	11.3%	732,771	748,548	767,784	787,707



Economic Development & Culture 2023 Operating Budget - 5 Years

	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Total Economic Development & Culture Levy Impact	474,188	641,319	713,898	72,579	11.3%	732,771	748,548	767,784	787,707

5 Year Levy Impact - Operating



Material Drivers 2023-2027

	2023	2024	2025	2026	2027
Net Change Levy Impact	72,579	18,873	15,777	19,236	19,923
One Time Reversed					
Grant Local Bus Accel Program	57,500				
Expenses -Local Bus Accel Program	(71,040)				
Inflationary Impact					
Salaries & Benefits	68,348	16,006	16,446	16,911	17,385
Service Level Impact					
Student position	14,587				

Individual Drivers not exceeding \$10,000 have been excluded



Economic Development & Culture 2023 Capital Budget - 10 Years

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
20 Capital Fund										
Division: 320 Economic Development & Culture										
20372.0000 82-90 Broadway Redevelopment --	160,000									
B1283.0000 Industrial Park Way-finding Signage	30,000									
B1337.0000 Tree Sculptures	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Total Investment in Capital	200,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Less: Funding Sources										
Reserves/ Reserve Funds	32,000									
Total Other Funding Sources	32,000									
Total Economic Development & Culture Levy Impact	168,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000



Town of Orangeville

Capital Projects

Project	20372.0000 82-90 Broadway Redevelopment --					
Department	Economic Development & Culture					
Version	3 Management Review 1	Year	2023			

Description
Project Details
<p>August 8, 2022 Resolution passed by Council:</p> <p>That report CMS-2022-018 dated August 8, 2022 regarding Development of 82, 86-90 Broadway be received;</p> <p>And that Council direct staff to complete a 2023 capital budget submission for consulting services required to oversee and manage all elements of a detailed proposal call and related processes for the development of 82, 86-90 Broadway.</p> <p>Since mid-2020, staff have completed numerous initial tasks for the potential re-development of properties at 82, 86-90 Broadway. The properties are comprised of approximately 1 acre and their redevelopment would: enhance the downtown through an infusion of new residents and shoppers, complete the Broadway retail streetscape, and increase public parking from 120 to 150 spaces (approx.). To date, three design concepts and ownership structures have been researched and evaluated, an economic impact study and downtown parking analysis have been presented to Council, and Phase 1 & 2 Environmental Site Assessments completed.</p> <p>At its August 8, 2022 meeting, Council directed staff to complete a 2023 capital budget submission for consulting services required to move the development project forward through to selection of a successful developer.</p> <p>The properties are located within the heart of the town’s historic downtown and if developed, will be a significant and impactful landmark. As such, any new, mixed-use development should be carefully executed to ensure that the existing heritage buildings are preserved and the cultural character inherent to the area is honoured while also creating vibrant new commercial and residential opportunities to serve area residents and visitors.</p>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	160,000	160,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	32,000	32,000					
	32,000	32,000					
Tax Levy							
Trf from Levy	128,000	128,000					
	128,000	128,000					
Funding Total	160,000	160,000					

Attributes		
Attribute	Value	Comment
Department	Economic Development & Culture	
Loc.Fleet.Eqpt	0000	
Budget Year	2023	
Priority	Medium-High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	25 years	
Approval Status	Approved	
Project Reference		
Activity	B1220 <Generated>	

Town of Orangeville

Capital Projects

Project	B1283.0000 Industrial Park Way-finding Signage					
Department	Economic Development & Culture					
Version	3 Management Review 1	Year	2023			

Description
Project Details
<p>There are six directional signs within the Industrial/Business Park that provide way-finding advice to businesses within the industrial area. The signs are popular with business owners as they provide business awareness along with way-finding guidance to customers, suppliers and transportation services. However, the signs have been in place for more than 20 years, frequently require repair and panel replacement, are rapidly deteriorating and need to be replaced.</p> <p>With extensive road construction of Centennial Road nearing completion, an opportune time exists to complete improvements and beautification efforts through the replacement of the existing directional signs. Replacement of the signs will result in a consistent look and design for all Industrial/Business Park signage, reinforce business park and tenant branding, and assist with navigational efforts throughout the area.</p>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	30,000	30,000					
Funding							
Tax Levy							
Trf from Levy	30,000	30,000					
	30,000	30,000					
Funding Total	30,000	30,000					

Attributes		
Attribute	Value	Comment
Department	Economic Development & Culture	
Loc.Fleet.Eqpt	0000	
Budget Year	2023	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	25 years	
Approval Status	Approved	
Project Reference		
Activity	B1283 <Generated>	

Town of Orangeville

Capital Projects

Project	B1283.0000 Industrial Park Way-finding Signage		
Department	Economic Development & Culture		
Version	3 Management Review 1	Year	2023

Gallery

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Town of Orangeville

Capital Projects

Project	B1337.0000 Tree Sculptures		
Department	Economic Development & Culture		
Version	3 Management Review 1	Year	2023

Description
Project Details
In July, the EDC office took over management of the Tree Carving Program. An evaluation of the existing inventory has been completed and it indicates that 5 carvings need to be removed immediately due to deterioration. Although repairs are completed on all carvings to extend their lifespans, another 7 will need to be replaced in the near future. In order to maintain a reasonable inventory of carvings that contribute significantly to the Town's foundational tourism driver of Public Art, additional funding to support the program and re-build the inventory is required.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	100,000	10,000	10,000	10,000	10,000	10,000	50,000
Funding							
Tax Levy							
Trf from Levy	100,000	10,000	10,000	10,000	10,000	10,000	50,000
	100,000	10,000	10,000	10,000	10,000	10,000	50,000
Funding Total	100,000	10,000	10,000	10,000	10,000	10,000	50,000

Attributes		
Attribute	Value	Comment
Department	Economic Development & Culture	
Loc.Fleet.Eqpt	0000	
Budget Year	2023	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	7-10 Years	
Approval Status	Approved	
Project Reference		
Activity	B1337 <Generated>	

Town of Orangeville
Capital Projects

Project	B1337.0000 Tree Sculptures		
Department	Economic Development & Culture		
Version	3 Management Review 1	Year	2023

Gallery

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Town of Orangeville
Capital Projects

Project	B1337.0000 Tree Sculptures		
Department	Economic Development & Culture		
Version	3 Management Review 1	Year	2023

Gallery

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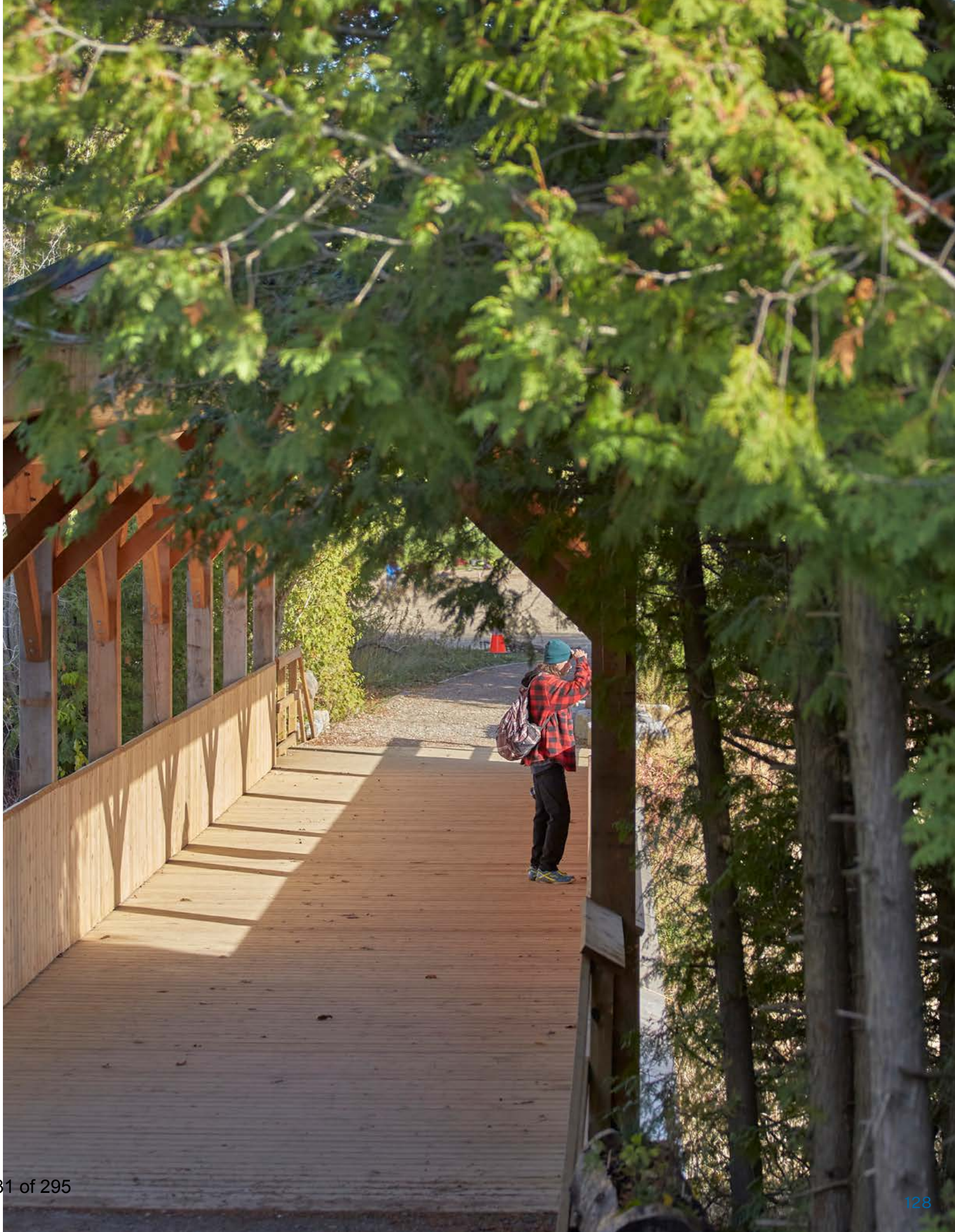
Town of Orangeville

Capital Projects

Project	B1337.0000 Tree Sculptures		
Department	Economic Development & Culture		
Version	3 Management Review 1	Year	2023

Gallery

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Facilities & Parks

Charles Cosgrove, Facilities & Parks Manager

With the expansion of Facilities and Parks, a division of Community Services the following services became our responsibility; all physical structures of Infrastructure Services including the Operations Centre, Water Pollution Control Plant, and Town Wells. In addition to the structures, we will be taking care of the Boulevard cutting, and the maintenance of turf areas in the Storm Water Management Ponds.

2022 was an exciting year for the Facilities and Parks division. We continued work on the pool renovation and rehabilitation, the design for the new Fire Hall, continuing the trail system from 2021, upgraded the boardwalk at Dragonfly Park, a draft plan of Rotary Park and Rebecca Hills Park. The Facilities team was also involved with lighting upgrades at the Operation Centre, The Water Pollution and Control Plant Administration building and the Alder Street facility. In addition to the lighting upgrades, HVAC systems were upgraded, and a new salt storage structure was installed and operational in October of 2022.

Additional Highlights from 2022:

- The new Digital sign for the Tourism Centre.
- The re-location of the players’ benches in the green rink will provide a better fan experience.
- The installation of LED lighting in the red rink.
- The restoration of a small section of the Monora Creek between Amelia Street and Blind Line.
- Continued work on the Orangeville trail system.

The team looks forward to 2023 and the various projects and challenges to the services we provide.

Facilities

The Alder Street Recreation Centre renovation will include the expansion of the lap pool from 6 lanes to an 8-lane pool as well as modifications to the leisure pool, installation of new spray features, water slide and filtration system. This is expected to wrap up in early 2023.

The re-design of the Orangeville Library main entrance and new elevator is under way and will provide the necessary upgrades to the facility and the large number of residents that utilize the Library services. The new elevator will be able to meet all needs, including accessibility and provide years of service and the new reception area will be more inviting. This is expected to be completed by late April.

Parks

Our Parks Department provides a valuable service to all area residents. Our staff look after open spaces, conservation lands, trails, parks, splash pads, sports fields, skate parks, BMX park, tree services and grass maintenance throughout the Town. Parks staff aid in the many special events that occur throughout the year in Orangeville by providing support, setting up, installing and delivery of goods.

The following is a small list of some of the projects that the parks team will be completing.

The Veterans Way Trail second phase has started and is expected to be completed by March of 2023; currently it is completed northwest of Broadway to Veterans way. The second phase will see it continue along Broadway to Blind line.

A project that has had a bit of a delay was the Rebecca Hills Park. The Town worked with area residents and the consultant to provide a



preliminary draft of the park. After receiving feedback, the consultant has made some small adjustments to the project and working on the final details of the changes being proposed to this neighborhood park. The goal is that this project will be completed in 2023.

Another area of interest will be the re-development of Rotary Park. A new concept has been accepted and staff will work on the details and various phases. Currently scheduled for 2023 is the design and construction of the play structure. Further phases will be decided on in subsequent years.

Along with these projects, we will be replacing various pieces of Parks operating equipment to aid in the efficient operation of the division.

The Facilities and Parks Division will continually look at new and diverse ways to reduce costs, provide exceptional service, increase efficiencies, and prolong the life of the Town’s assets. Our 2023 Operating Budget has very few increases and will be similar to 2022 while still allowing us to meet the day-to-day operational requirements of the division.





By the numbers

Who We Serve

31,000

residents of Orangeville

Internal Division, Facilities and Parks serves all 17 divisions

Sustainable Orangeville, CVC, Lion’s Club, Rotary Club, Orangeville Legion, Orangeville Theatre, BIA

Who We Are

- Manager – 1
- Supervisors - 2
- Coordinators – 2
- Facility Operations Staff – 12.5
- Corporate Operations staff – 2
- Horticulture – 1
- Parks Staff – 1.5
- Part-time Assistants 16
(May until September)

What We Do

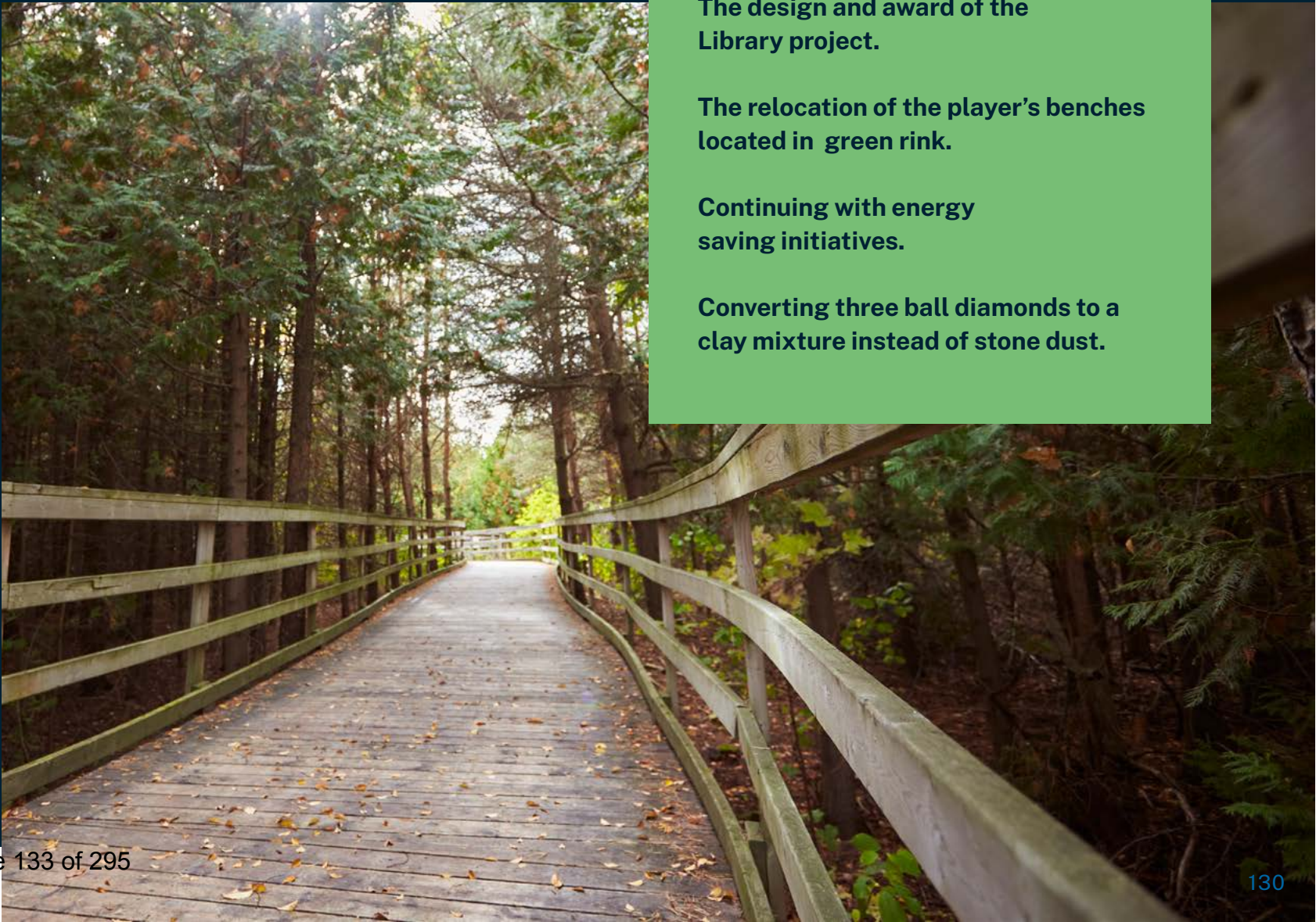
We look after all Town Facilities and Structures

- **2** Multi-purpose recreation centres
- **35** Parks (over 49 hectares)
- **115** Hectares of conservation land
- Over **20 km** of trails
- **2** Splash pads
- Skateboard Park
- BMX Park
- **9** Ball Diamonds
- **16** Soccer Fields
- **22** Playgrounds
- **7** Multi sport pads
- **5** Tennis courts
- Community Garden and Orchard
- Financial Management of operating, and Capital projects for Facilities and Parks

How We Measure

By the number of projects completed on time and within budget.

Provide support to the various departments and divisions within the Town.



Accomplishments

- The demolition of the old salt storage dome and the construction of the new salt storage structure.
- The second phase of the Veteran’s way trail has been awarded and construction ongoing.
- The rehabilitation of a small section of the Monora Creek between Amelia and Blind Line.
- The final design of the new Fire Hall.
- The design and award of the Library project.
- The relocation of the player’s benches located in green rink.
- Continuing with energy saving initiatives.
- Converting three ball diamonds to a clay mixture instead of stone dust.



Facilities 2023 Operating Budget - 5 Years

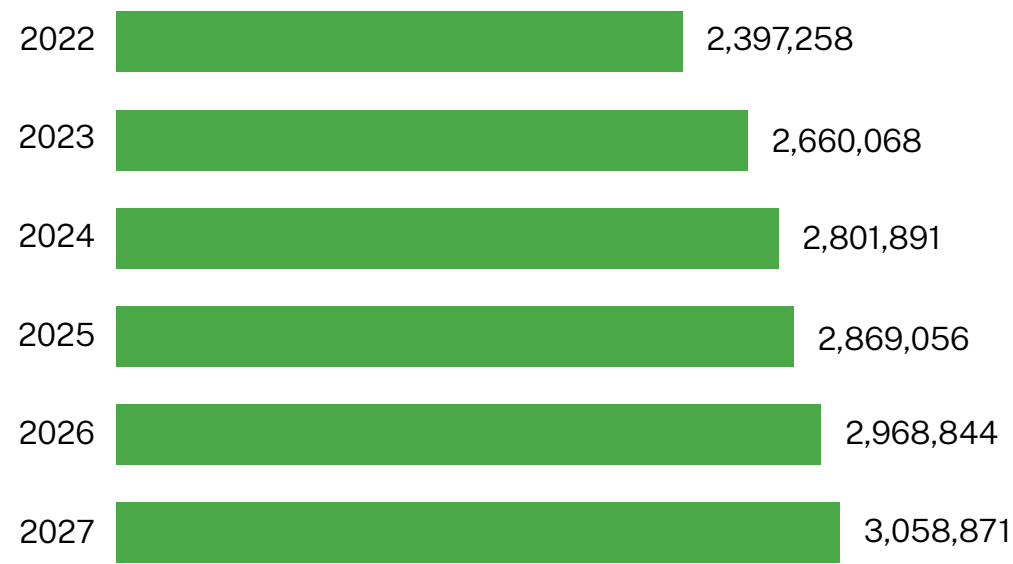
	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Facilities									
User Fees	(652,384)	(1,420,229)	(1,425,979)	(5,750)	0.4%	(1,428,519)	(1,439,274)	(1,441,946)	(1,444,661)
Agreement and Lease Revenue	(164,962)	(107,680)	(109,943)	(2,263)	2.1%	(112,242)	(114,076)	(116,447)	(118,356)
Other Revenues	(5,349)	(8,000)	(8,000)			(8,000)	(8,500)	(8,500)	(8,500)
Sub-total Revenues	(822,695)	(1,535,909)	(1,543,922)	(8,013)	0.5%	(1,548,761)	(1,561,850)	(1,566,893)	(1,571,517)
Compensation	1,391,545	1,824,958	1,947,036	122,078	6.7%	1,991,762	2,037,716	2,084,992	2,126,575
Grants	7,990	7,790	7,790			7,790	7,790	7,790	7,790
Insurance	49,224	53,350	61,061	7,711	14.5%	67,168	63,883	81,272	89,400
Property Tax	70,328	77,573	78,502	929	1.2%	79,445	80,400	81,368	82,350
Professional Development and Assoc. Fees	2,304	11,200	11,405	205	1.8%	11,610	11,815	12,020	12,225
Office and Administration	53,462	34,045	30,525	(3,520)	(10.3%)	30,810	31,415	31,872	32,480
Licences and Support	368	1,000	1,000			1,000	1,000	1,000	1,000
Service and Lease Agreements	201,630	119,391	121,621	2,230	1.9%	172,320	173,280	174,320	176,782
Programs		250	255	5	2.0%	260	265	270	275
Safety Equipment and Clothing	23,641	48,360	43,136	(5,224)	(10.8%)	43,663	44,245	44,975	45,712
Utilities	584,982	726,796	756,923	30,127	4.1%	773,946	796,418	819,921	844,759
Materials and Supplies	117,328	216,925	223,266	6,341	2.9%	226,705	230,755	234,625	238,884
Maintenance and Repairs	164,144	223,065	232,851	9,786	4.4%	230,255	233,126	236,046	240,069
Equipment Purchases	7,336	33,200	30,905	(2,295)	(6.9%)	31,325	31,915	32,405	32,945
Outside Services	217,335	259,091	303,990	44,899	17.3%	278,385	282,185	287,790	293,595
Inter-Departmental Re-Allocations		226,173	233,724	7,551	3.3%	234,208	234,698	235,071	235,547
Sub-total Expenses	2,891,617	3,863,167	4,083,990	220,823	5.7%	4,180,652	4,260,906	4,365,737	4,460,388
Transfers to(from) Reserve	70,000	70,000	120,000	50,000	71.4%	170,000	170,000	170,000	170,000
Total Transfers	70,000	70,000	120,000	50,000	71.4%	170,000	170,000	170,000	170,000
Total Facilities Levy Impact	2,138,922	2,397,258	2,660,068	262,810	11.0%	2,801,891	2,869,056	2,968,844	3,058,871



Facilities 2023 Operating Budget - 5 Years

	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Total Facilities Levy Impact	2,138,922	2,397,258	2,660,068	262,810	11.0%	2,801,891	2,869,056	2,968,844	3,058,871

5 Year Levy Impact - Operating



Material Drivers 2023-2027

	2023	2024	2025	2026	2027
Net Change Levy Impact	262,810	141,823	67,165	99,788	90,027
One Time Reversed					
Cost reduction due to Pool Renovations	13,500				
Inflationary Impact					
Salaries & Benefits	122,078	44,726	45,954	47,276	41,583
Utilities	30,127	17,023	22,472	23,503	24,838
One Time Impact					
Outside Services - TR Door Mtc	25,000	(25,000)			
Service Level Impact					
Reserve Contribution -Facilities Emergency	50,000				
LMR and PSBN Operating costs		50,000			
LMR and PSBN Reserve transfer		50,000			

Individual Drivers not exceeding \$10,000 have been excluded



Facilities 2023 Capital Budget - 10 Years

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
20 Capital Fund										
Division: 380 Facilities										
11802.0000 CF -Feasibility/Buisness Plan	60,000									
20201.1000 CF -Furniture and Equip--Town Hall							7,500			
20368.1200 CF -AV System--Alder Rec Ctr	20,000									
20374.1000 CF -Council Chamber Upgrades --Town Hall	8,000									
20380.0000 CF -LMR and PSBN	650,000									
21000.1210 Vehicles --Tony Rose Mem Ctr							50,000			
21000.4028 Vehicles --Rec -16 Ice Resurfacer -Alde		120,000								150,000
21000.4029 Vehicles --Rec-17 Ice Resurfacer-TonyRo			120,000							
21000.4041 Facilities Operations Van							70,000			
21125.1100 CF -Police Station--Police Dept -390 C Line	188,893									
21153.1110 CF -Hose drying area cat walk --Fire Dept	4,474									
21158.1000 CF -Air Handling and HVAC upg--Town Hall	214,676									
21162.1200 CF -Security Cameras --Alder Rec Ctr							25,000			
21166.0000 CF -Digital Flat Screen TV--										15,000
21170.1300 CF -Elevator and front desk Recons--Public Library	1,269,129									
21176.1200 CF -Exterior Door & Frame Repl--Alder Rec Ctr	20,000	20,000								
21183.1200 CF -Lap Pool Liner Replacemen--Alder Rec Ctr	2,544,452									
21187.1000 Camera System Town Hall --Town Hall -							25,000			
21189.1200 CF -Roof Top Unit Replacement --Alder Rec Ctr -	100,000	115,000	175,000							
21190.1200 CF -Alder Multi Purpose Room Redev	280,000									
21191.1200 CF -Red and Green Sprinkler Pipe --Alder Rec Ctr	75,000									
21192.1000 CF -Fan Coil Units--Town Hall -	166,737	60,000	60,000							
21195.1200 CF -Evaporative Condenser Alder	120,000									
21199.1200 CF -Alder Street Recreation Centre metal Roof Repairs	228,000									
21206.1060 CF -WPCP Roof Projects	248,108	55,968	71,232	96,672	91,584	76,320	42,739			
21208.1200 Alder Street Duct Cleaning --Alder Rec Ctr										10,000
21507.1000 CF -Wayfinding Signage--Town Hall	4,644									
21507.1200 CF -Wayfinding Signage--Alder Rec Ctr	6,346									



	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
26020.1000 Refuse/Recycle Centre -- Town Hall							3,000			
B0039.1000 Facility Painting - Town Hall							18,000			
B0062.0000 Parking Lot Expansion - OSPCA			10,000							
B0115.1200 Hydraulic Person Lift - Alder	58,000									75,000
B0116.1210 Tony Rose Pool Change Rooms		350,000								
B0579.0000 Fire Hall Roof Replacement		150,000								
B0883.1010 Theatre Flat Screen Digital Displays	10,000									15,000
B0888.1200 Food Court Wall Alder		30,000								
B0897.1210 Banquet Hall floor replacement Tony Rose		50,000								
B0903.1200 Exterior Painting of the exterior steel structures		50,000								70,000
B0910.1200 Lars Boiler Replacement - Alder			75,000							
B0911.1200 Boiler Room Pump Replacement				50,000						
B0965.1200 Alder Parking Lot Asphalt Replacement		1,750,000								
B1064.1200 Refuse/Recycle Centres - Alder							6,500			
B1065.1210 Refuse/Recycle Centres - Tony Rose							5,500			
B1069.1210 Pool LED lights - Tony Rose		35,000								
B1077.1200 Camus Boiler - Alder							60,000			
B1163.1210 Tony Rose Facility Upgrades		2,300,000								
B1205.1210 Tony Rose RTU replacement								60,000		
B1206.1210 Tony Rose "A" rink exterior siding			200,000							
B1207.1100 OPP exterior steel door replacement				20,000						
B1208.1100 OPP carpet replacement in Offices			15,000							
B1209.1400 Tourism Centre Window Replacement								75,000		
B1210.1400 Tourism Centre Roof							100,000			
B1212.1010 Theatre Carpet Replacement Seating area			25,000							
B1214.1000 Town Hall Cedar Shingle Repalcement								100,000		
B1216.1000 Town Hall Boiler replacement								75,000		
B1259.1050 Operation Centre Digital Sign			120,000							
B1261.1050 Operations Centre Yard Security gates		100,000								
B1264.0000 LED Lighting for Wells, Resrvoirs, Dundgeons.	30,000	18,500	21,500							
B1285.1060 WPCP LED Lighting	75,000									
B1307.1200 Alder Flood Room Hot Water Tanks	60,000									75,000
B1308.1200 Alder Olympia Room Roll Up Doors	60,000									
B1309.1000 Town Hall Evaporator/Chiller	175,000									

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
B1310.1000 Town Hall Elevator	125,000									
B1311.1400 Tourism Second Floor Entrance	50,000									
B1312.0000 Sound Attenuation various facilities	40,000									
Total Investment in Capital	6,891,459	5,204,468	892,732	166,672	91,584	76,320	413,239	310,000		410,000
Less: Funding Sources										
Gas Tax -Federal		500,000	235,000							
Reserves/ Reserve Funds	3,004,919	275,700	250,300	14,000			137,500	62,000		182,000
Water Rates	98,614	27,984	35,616	48,336	45,792	38,160	21,370			
Wastewater Rates	98,614	27,984	35,616	48,336	45,792	38,160	21,369			
Financing	3,073,912	4,050,000								
Total Other Funding Sources	6,276,059	4,881,668	556,532	110,672	91,584	76,320	180,239	62,000		182,000
Total Facilities Levy Impact	615,400	322,800	336,200	56,000			233,000	248,000		228,000

Town of Orangeville
Capital Projects

Project	21176.1200 CF -Exterior Door & Frame Repl -- Alder Rec Ctr - 275 Alder St		
Department	Facilities		
Version	3 Management Review 1	Year	2023

Description
Project Details
To replace the exterior doors and frames at the Alder Street Recreation Centre. This facility opened on 2003 and over the years the doors and frames have started to corrode. This project is spread out over a five year period with the request of \$20,000 per year.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	40,000	20,000	20,000				
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	8,000	4,000	4,000				
	8,000	4,000	4,000				
Tax Levy							
Trf from Levy	32,000	16,000	16,000				
	32,000	16,000	16,000				
Funding Total	40,000	20,000	20,000				

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1200 Alder Rec Ctr - 275 Alder St	
Budget Year	2020	
Priority	Very High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	15 years	
Approval Status	Approved	
Project Reference		
Activity	B0902 <Generated>	

Town of Orangeville
Capital Projects

Project	21176.1200 CF -Exterior Door & Frame Repl -- Alder Rec Ctr - 275 Alder St		
Department	Facilities		
Version	3 Management Review 1	Year	2023

Gallery

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Town of Orangeville
Capital Projects

Project	21176.1200 CF -Exterior Door & Frame Repl -- Alder Rec Ctr - 275 Alder St		
Department	Facilities		
Version	3 Management Review 1	Year	2023

Gallery

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Town of Orangeville
Capital Projects

Project	21176.1200 CF -Exterior Door & Frame Repl -- Alder Rec Ctr - 275 Alder St		
Department	Facilities		
Version	3 Management Review 1	Year	2023

Gallery

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Town of Orangeville
Capital Projects

Project	21176.1200 CF -Exterior Door & Frame Repl -- Alder Rec Ctr - 275 Alder St		
Department	Facilities		
Version	3 Management Review 1	Year	2023

Gallery

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Town of Orangeville
Capital Projects

Project	21176.1200 CF -Exterior Door & Frame Repl -- Alder Rec Ctr - 275 Alder St		
Department	Facilities		
Version	3 Management Review 1	Year	2023

Gallery

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Town of Orangeville
Capital Projects

Project

21183.1200 CF - Lap Pool Liner Replacemen -- Alder Rec Ctr - 275 Alder St

Department

Facilities

Version

3 Management Review 1

Year

2023

Description
Project Details
Supply and Installation of a new Headwall at Alder Pool. This includes: - Tall stainless steel Headwall including GPM cladding, - Eight lane configuration with timing boxes, cabling trays, and custom access hatch on each end - Two customer vertical facility/club logos - Eight starting block platform anchors

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	263,000	263,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	263,000	263,000					
	263,000	263,000					
External Financing							
Financing - External	1,615,890	1,615,890					
	1,615,890	1,615,890					
Funding Total	1,878,890	1,878,890					

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1200 Alder Rec Ctr - 275 Alder St	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	10 Years	
Approval Status	Approved	
Project Reference		
Activity	B1161 <Generated>	

Town of Orangeville
Capital Projects

Project

21189.1200 CF - Roof Top Unit Replacement -- Alder Rec Ctr - 275 Alder St

Department

Facilities

Version

3 Management Review 1

Year

2023

Description
Project Details
To replace the various roof top units over a 6 year period. In the 2018 Capital Budget we were given funding to hire a consulting firm to assess the heating, ventilation, air conditioning, refrigeration and boilers systems. The evaluation was completed providing us with a list of the units that will need replacing within the next 5 to 10 years. Along with this evaluation the consultant provided estimated pricing for the replacement of the units. The following is a break down of the replacement schedule. 2021 RTU # 8 on going 2022 RTU # 2, 3, 4 Pictures included for 2022 Completed 2023 RTU # 10, 11, 14 2024 RTU # ,13, 15 This replacement schedule could alter depending on when the equipment fails, replacement may be required sooner than anticipated. Note: for the budget year of 2023 we are looking at replacing roof top units 10, 11, and 14. Due to various break downs the replacement scheduled was altered.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	390,000	100,000	115,000	175,000			
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	83,000	20,000	23,000	40,000			
	83,000	20,000	23,000	40,000			
Tax Levy							
Trf from Levy	307,000	80,000	92,000	135,000			
	307,000	80,000	92,000	135,000			
Funding Total	390,000	100,000	115,000	175,000			

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1200 Alder Rec Ctr - 275 Alder St	
Budget Year	2023	
Priority	Very High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	20 years	
Approval Status	Approved	
Project Reference		
Activity	B0912 <Generated>	



Town of Orangeville

Capital Projects

Project	21189.1200 CF - Roof Top Unit Replacement -- Alder Rec Ctr - 275 Alder St		
Department	Facilities		
Version	3 Management Review 1	Year	2023

Gallery

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Town of Orangeville

Capital Projects

Project	21189.1200 CF - Roof Top Unit Replacement -- Alder Rec Ctr - 275 Alder St		
Department	Facilities		
Version	3 Management Review 1	Year	2023

Gallery

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Town of Orangeville
Capital Projects

Project

21190.1200 Alder Multi Purpose Room Redev -- Alder Rec Ctr - 275 Alder St

Department

Facilities

Version

3 Management Review 1

Year

2023

Description
Project Details
This is to re-purpose the space as per the consultants report from 2021. It would include drawings, tender process and construction to the space.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	250,000	250,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	190,000	190,000					
	190,000	190,000					
Tax Levy							
Trf from Levy	60,000	60,000					
	60,000	60,000					
Funding Total	250,000	250,000					

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1200 Alder Rec Ctr - 275 Alder St	
Budget Year	2021	
Priority	Very High	
Status	New Capital Project	
Project Type	Reconstruction	
Service Life	20 years	
Approval Status	Approved	
Project Reference		
Activity	B1198 <Generated>	

Town of Orangeville
Capital Projects

Project

21192.1000 Fan Coil Units -- Town Hall - 87 Broadway

Department

Facilities

Version

3 Management Review 1

Year

2023

Description
Project Details
Town Hall has a total of 53 Fan Coil Units that were installed during the renovation and construction project in the early 90's. This past year we had three units fail that have been replaced. The Facilities Division is looking at replacing the remaining 50 units over the next five years. The average cost of each unit is \$5,800. These units provide heat and cooling to the office spaces. A fan Coil Unit is a device that uses a coil and fan to heat or cool a room without connecting to ductwork.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	180,000	60,000	60,000	60,000			
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	36,000	12,000	12,000	12,000			
	36,000	12,000	12,000	12,000			
Tax Levy							
Trf from Levy	144,000	48,000	48,000	48,000			
	144,000	48,000	48,000	48,000			
Funding Total	180,000	60,000	60,000	60,000			

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1000 Town Hall - 87 Broadway	
Budget Year	2021	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	20 years	
Approval Status	Approved	
Project Reference		
Activity	B1213 <Generated>	



Town of Orangeville
Capital Projects

Project	21199.1200 CF - Alder Street Recreation Centre metal Roof Repairs					
Department	Facilities					
Version	3 Management Review 1	Year	2023			

Description
Project Details
In 2021, we had the metal roofs at the Alder Street Recreation Centre inspected by Garland Canada, a member of the Kinetic group. The reasoning for the metal roof inspections was to determine the cause of water penetration in red rink and the Aquatics area. The cost associated with the necessary repairs are for areas 1, 2, 4, 5. Area three had new roof installed in 2018/2019 and does not require any remedial work. The work that is required will include gutter replacement in red, installation of snow and ice breakers, fastener bars, repairs to the edges of membranes, butyl sealant repairs and replacing. A full report has been completed and is available upon request.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	120,000	120,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	72,000	72,000					
	72,000	72,000					
Tax Levy							
Trf from Levy	48,000	48,000					
	48,000	48,000					
Funding Total	120,000	120,000					

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	0000	
Budget Year	2022	
Priority	Very High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	15 years	
Approval Status	Approved	
Project Reference		
Activity	B1248 <Generated>	

Town of Orangeville
Capital Projects

Project	21206.1060 CF - WPCP Roof Projects					
Department	Facilities					
Version	3 Management Review 1	Year	2023			

Description
Project Details
In 2021 Garland Canada provided free roof assessments to various Town Facilities. Garland Canada is part of the Kinetic Group that the Town of Orangeville participates. The Water Pollution Control Plant was one of the facilities that was selected due to the number of years the facility has been in operation. The report has the required work broken down over a period of 10 years. A full report has been completed and is available upon request.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	631,743	197,228	55,968	71,232	96,672	91,584	119,059
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	315,872	98,614	27,984	35,616	48,336	45,792	59,530
Trf from RF - Wastewater	315,871	98,614	27,984	35,616	48,336	45,792	59,529
	631,743	197,228	55,968	71,232	96,672	91,584	119,059
Funding Total	631,743	197,228	55,968	71,232	96,672	91,584	119,059

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1060 Water Pollution Control Plant	
Budget Year	2022	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	35 years	
Approval Status	Approved	
Project Reference		
Activity	B1262 <Generated>	



Town of Orangeville
Capital Projects

Project	B0115.1200 Hydraulic Person Lift - Alder			
Department	Facilities			
Version	3 Management Review 1	Year	2023	

Description
Project Details
The hydraulic lift would be a mobile platform lift so that more than one person can perform work from the platform at heights above 30 feet. For example, changing light fixtures, bulbs, advertising signage, HVAC maintenance and painting.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	133,000	58,000					75,000
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	26,600	11,600					15,000
	26,600	11,600					15,000
Tax Levy							
Trf from Levy	106,400	46,400					60,000
	106,400	46,400					60,000
Funding Total	133,000	58,000					75,000

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1200 Alder Rec Ctr - 275 Alder St	
Budget Year	2023	
Priority	Medium-High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	20 Years	
Approval Status	Approved	
Project Reference		
Activity	B0115 <Generated>	

Town of Orangeville
Capital Projects

Project	B0883.1010 Theatre Flat Screen Digital Displays			
Department	Facilities			
Version	3 Management Review 1	Year	2023	

Description
Project Details
To instal two flat digital display screens and all necessary wiring and cabling. This will allow Orangeville Theatre to advertise upcoming events and shows.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	25,000	10,000					15,000
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	5,000	2,000					3,000
	5,000	2,000					3,000
Tax Levy							
Trf from Levy	20,000	8,000					12,000
	20,000	8,000					12,000
Funding Total	25,000	10,000					15,000

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1010 Orangeville Theatre	
Budget Year	2023	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10 years	
Approval Status	Approved	
Project Reference		
Activity	B0883 <Generated>	



Town of Orangeville
Capital Projects

Project	B1264.0000 LED Lighting for Wells, Resrvoirs, Dundgeons.		
Department	Facilities		
Version	3 Management Review 1	Year	2023

Description
Project Details
<p>The town wells, dungeons and reservoirs have various forms of fluorescent lighting that should be upgraded to LED lighting to reduce the amount of energy used at the various locations. The project can be carried out over a three year period to help reduce the overall impact.</p> <p>2023: Centennial Road booster station, Well 5 FB, West Sector Reservoir, Dungeon Reservoir, Standpipe Commerce Road, Well 5 pump house, Well 5B Pump house</p> <p>2024: Well 5 Pump house, Well 7, Well 9 Filter Building, Well 11, Well 12 Filter Building</p> <p>2025: South Sector reservoir, Well 10 Filter Building, Well 10 Pump house</p>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	70,000	30,000	18,500	21,500			
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	14,000	6,000	3,700	4,300			
	14,000	6,000	3,700	4,300			
Tax Levy							
Trf from Levy	56,000	24,000	14,800	17,200			
	56,000	24,000	14,800	17,200			
Funding Total	70,000	30,000	18,500	21,500			

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	0000	
Budget Year	2022	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	20 years	
Approval Status	Approved	
Project Reference		
Activity	B1264 <Generated>	

Town of Orangeville
Capital Projects

Project	B1285.1060 WPCP LED Lighting		
Department	Facilities		
Version	3 Management Review 1	Year	2023

Description
Project Details
<p>Currently at the WPCP the main workshop and generator room have T-12 fluorescent lighting. This lighting is outdated and not very efficient. This area needs to be changed to LED lighting to provide a better light that is cost effective and reduces energy consumption. The second area of the WPCP that requires updating to LED lighting is the Inlet Building. Currently this building has high intensity discharge light fixtures that are expensive to operate. LED lighting will reduce the energy consumption.</p>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	75,000	75,000					
Funding							
Tax Levy							
Trf from Levy	75,000	75,000					
	75,000	75,000					
Funding Total	75,000	75,000					

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1060 Water Pollution Control Plant	
Budget Year	2023	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	20 years	
Approval Status	Approved	
Project Reference		
Activity	B1285 <Generated>	

Town of Orangeville

Capital Projects

Project	B1307.1200 Alder Flood Room Hot Water Tanks		
Department	Facilities		
Version	3 Management Review 1	Year	2023

Description
Project Details
The flooding room hot water tanks at the Alder Street Recreation Centre are at the end of life and require replacing. Currently only one of the two tanks is operational. The tanks are failing due to the high levels of calcium within the source water. Both tanks have been serviced and only one was made operational. These tanks are used for the flooding water that is applied to each resurfacing of the ice.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	135,000	60,000					75,000
Funding							
Tax Levy							
Trf from Levy	135,000	60,000					75,000
	135,000	60,000					75,000
Funding Total	135,000	60,000					75,000

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1200 Alder Rec Ctr - 275 Alder St	
Budget Year	2023	
Priority	Very High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	10 years	
Approval Status	Approved	
Project Reference		
Activity	B1307 <Generated>	

Town of Orangeville

Capital Projects

Project	B1307.1200 Alder Flood Room Hot Water Tanks		
Department	Facilities		
Version	3 Management Review 1	Year	2023

Gallery

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Town of Orangeville
Capital Projects

Project	B1307.1200 Alder Flood Room Hot Water Tanks		
Department	Facilities		
Version	3 Management Review 1	Year	2023

Gallery

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Town of Orangeville
Capital Projects

Project	B1307.1200 Alder Flood Room Hot Water Tanks		
Department	Facilities		
Version	3 Management Review 1	Year	2023

Gallery

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Town of Orangeville

Capital Projects

Project	B1307.1200 Alder Flood Room Hot Water Tanks		
Department	Facilities		
Version	3 Management Review 1	Year	2023

Gallery

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Town of Orangeville

Capital Projects

Project	B1308.1200 Alder Olympia Room Roll Up Doors		
Department	Facilities		
Version	3 Management Review 1	Year	2023

Description
<p>Project Details</p>
<p>The Olympia Room roll up doors are reaching 20 years of age and components to keep these operational are becoming difficult to find. There is a total of three doors that would require replacement. One leading out to green rink, one leading out to red rink and the third door leads to the exterior of the building allowing us to access the snow dumping areas.</p>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	60,000	60,000					
Funding							
Tax Levy							
Trf from Levy	60,000	60,000					
	60,000	60,000					
Funding Total	60,000	60,000					

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1200 Alder Rec Ctr - 275 Alder St	
Budget Year	2023	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	20 years	
Approval Status	Approved	
Project Reference		
Activity	B1308 <Generated>	



Town of Orangeville

Capital Projects

Project	B1308.1200 Alder Olympia Room Roll Up Doors		
Department	Facilities		
Version	3 Management Review 1	Year	2023

Gallery

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Town of Orangeville

Capital Projects

Project	B1308.1200 Alder Olympia Room Roll Up Doors		
Department	Facilities		
Version	3 Management Review 1	Year	2023

Gallery

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Town of Orangeville

Capital Projects

Project	B1308.1200 Alder Olympia Room Roll Up Doors		
Department	Facilities		
Version	3 Management Review 1	Year	2023

Gallery

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Town of Orangeville

Capital Projects

Project	B1309.1000 Town Hall Evaporator/Chiller		
Department	Facilities		
Version	3 Management Review 1	Year	2023

Description

Project Details
The Chiller located at Town Hall was installed in 1993 and is almost 30 years old. The chiller is responsible for providing air conditioning at Town Hall. Earlier this year the chiller failed and had to be repaired on a few occasion's. We had two different Mechanical contractors look at the unit and both have recommended replacement of this unit.

Budget

	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	175,000	175,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	175,000	175,000					
	175,000	175,000					
Funding Total	175,000	175,000					

Attributes

Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1000 Town Hall - 87 Broadway	
Budget Year	2023	
Priority	Very High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	20 years	
Approval Status	Approved	
Project Reference		
Activity	B1309 <Generated>	



Town of Orangeville
Capital Projects

Project	B1309.1000 Town Hall Evaporator/Chiller		
Department	Facilities		
Version	3 Management Review 1	Year	2023

Gallery

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Town of Orangeville
Capital Projects

Project	B1309.1000 Town Hall Evaporator/Chiller		
Department	Facilities		
Version	3 Management Review 1	Year	2023

Gallery

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Town of Orangeville
Capital Projects

Project

B1310.1000 Town Hall Elevator

Department

Facilities

Version

3 Management Review 1

Year

2023

Description

Project Details

The current elevator was installed during the renovations in 1993. Over the last couple of years we have spent around \$20,000 in repairs over and above the monthly service contract that we have in place. The main board that controls the operation of the elevator components are becoming obsolete and difficult to source. The service company has recommended that this elevator be replaced.

Budget

	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	125,000	125,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	125,000	125,000					
	125,000	125,000					
Funding Total	125,000	125,000					

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1000 Town Hall - 87 Broadway	
Budget Year	2023	
Priority	Very High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	30 years	
Approval Status	Approved	
Project Reference		
Activity	B1310 <Generated>	

Town of Orangeville
Capital Projects

Project

B1310.1000 Town Hall Elevator

Department

Facilities

Version

3 Management Review 1

Year

2023

Gallery

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Town of Orangeville
Capital Projects

Project	B1310.1000 Town Hall Elevator		
Department	Facilities		
Version	3 Management Review 1	Year	2023

Gallery

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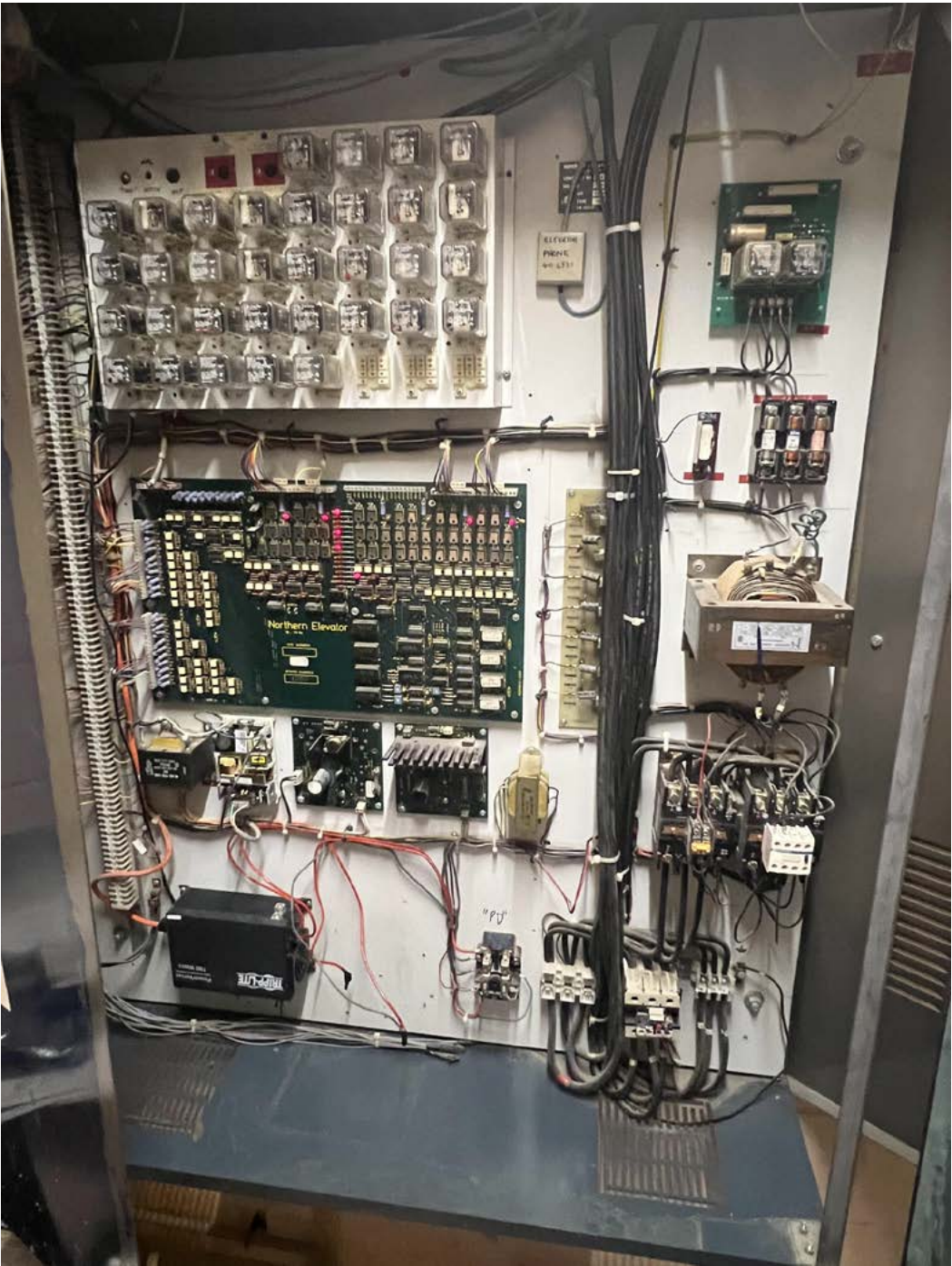


Town of Orangeville
Capital Projects

Project	B1310.1000 Town Hall Elevator		
Department	Facilities		
Version	3 Management Review 1	Year	2023

Gallery

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Town of Orangeville

Capital Projects

Project	B1311.1400 Tourism Second Floor Entrance		
Department	Facilities		
Version	3 Management Review 1	Year	2023

Description
Project Details
The tourism Centre second floor entrance requires repairs to the concrete walkway due to poor drainage. This poor drainage is allowing water under the concrete and the freezing is causing the concrete to lift and creating safety trip points. Once this is completed a vestibule would be constructed to stop the west winds from blowing snow under the front entrance doors and blowing the doors open during the winter months. It would require the services of an Architect, structural engineer, change to the drainage system and repairs to the concrete walkway.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	50,000	50,000					
Funding							
Tax Levy							
Trf from Levy	50,000	50,000					
	50,000	50,000					
Funding Total	50,000	50,000					

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1400 Tourism Inform Ctr - 200 Lakevi	
Budget Year	2023	
Priority	High	
Status	New Capital Project	
Project Type	Reconstruction	
Service Life	30 years	
Approval Status	Approved	
Project Reference		
Activity	B1311 <Generated>	

Town of Orangeville

Capital Projects

Project	B1311.1400 Tourism Second Floor Entrance		
Department	Facilities		
Version	3 Management Review 1	Year	2023

Gallery

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Town of Orangeville

Capital Projects

Project	B1311.1400 Tourism Second Floor Entrance		
Department	Facilities		
Version	3 Management Review 1	Year	2023

Gallery

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Town of Orangeville

Capital Projects

Project	B1312.0000 Sound Attenuation various facilities		
Department	Facilities		
Version	3 Management Review 1	Year	2023

Description
Project Details
<p>To install sound softening materials to improve the sound quality and dampening in the following locations.</p> <ol style="list-style-type: none">1. Town Hall Council Chambers2. The meeting room on the main level of Town Hall3. The meeting room on the second floor of Town hall4. The entrance to the Opera House and staircase to the second floor lobby5. Alder Street Recreation Centre pool <p>Currently the sound level can become very loud and this will help to reduce the noise levels providing a more comfortable environment.</p>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	40,000	40,000					
Funding							
Tax Levy							
Trf from Levy	40,000	40,000					
	40,000	40,000					
Funding Total	40,000	40,000					

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	0000	
Budget Year	2023	
Priority	Very High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	15 years	
Approval Status	Approved	
Project Reference		
Activity	B1312 <Generated>	



Parks 2023 Operating Budget - 5 Years

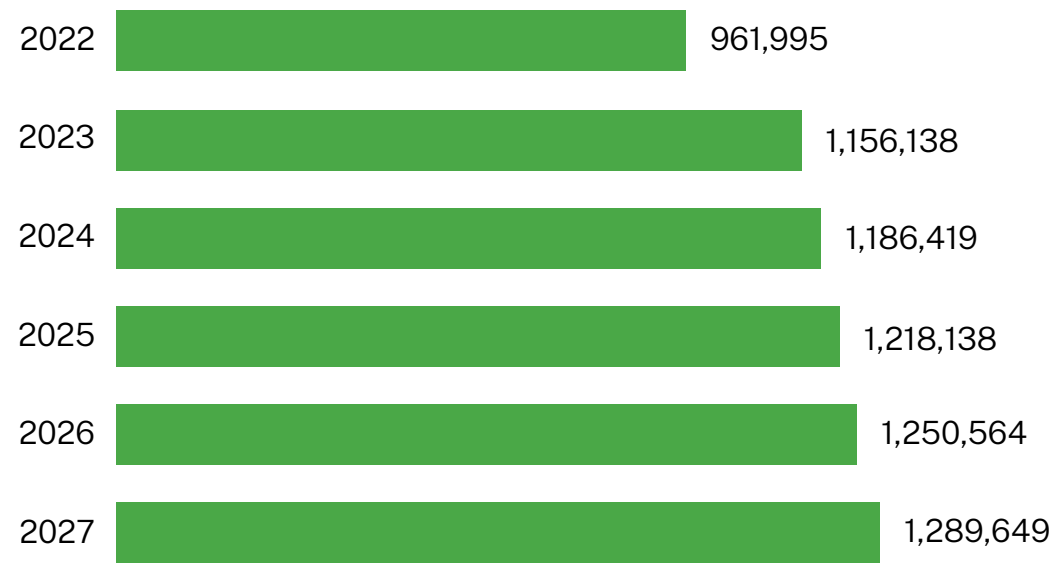
	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Parks									
User Fees	(47,818)	(73,844)	(74,921)	(1,077)	1.5%	(75,959)	(77,011)	(78,162)	(79,321)
Grants	(1,764)								
Other Revenues	(2,347)								
Sub-total Revenues	(51,929)	(73,844)	(74,921)	(1,077)	1.5%	(75,959)	(77,011)	(78,162)	(79,321)
Compensation	737,558	886,023	1,010,983	124,960	14.1%	1,033,914	1,057,444	1,081,608	1,106,413
Grants		15,000	15,000			15,000	15,000	15,000	15,000
Insurance	14,485	15,644	17,432	1,788	11.4%	19,174	21,093	23,201	25,521
Professional Development and Assoc. Fees	2,645	5,200	5,200			5,300	5,400	5,400	5,500
Office and Administration	1,687	3,500	3,550	50	1.4%	3,600	3,650	3,700	3,750
Licences and Support	4,423	3,517	3,560	43	1.2%	3,603	3,676	3,749	3,823
Service and Lease Agreements	11,466	12,700	29,050	16,350	128.7%	46,270	47,167	78,849	94,497
Safety Equipment and Clothing	5,573	6,300	9,800	3,500	55.6%	9,925	10,124	10,326	10,533
Utilities	24,610	33,319	34,056	737	2.2%	34,687	35,405	36,174	36,977
Fuel	33,667	22,658	37,658	15,000	66.2%	38,000	38,760	39,535	40,326
Materials and Supplies	10,753	11,500	12,150	650	5.7%	12,400	12,652	12,906	13,162
Maintenance and Repairs	148,366	225,305	235,157	9,852	4.4%	239,610	243,678	248,685	253,286
Outside Services	9,717	9,000	24,600	15,600	173.3%	24,700	24,800	24,900	25,000
Inter-Departmental Re-Allocations		(213,827)	(207,137)	6,690	(3.1%)	(206,695)	(206,248)	(205,918)	(205,485)
Sub-total Expenses	1,004,950	1,035,839	1,231,059	195,220	18.8%	1,279,488	1,312,601	1,378,115	1,428,303
Transfers to(from) Reserve						(17,110)	(17,452)	(49,389)	(59,333)
Total Transfers						(17,110)	(17,452)	(49,389)	(59,333)
Total Parks Levy Impact	953,021	961,995	1,156,138	194,143	20.2%	1,186,419	1,218,138	1,250,564	1,289,649



Parks 2023 Operating Budget - 5 Years

	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Total Parks Levy Impact	953,021	961,995	1,156,138	194,143	20.2%	1,186,419	1,218,138	1,250,564	1,289,649

5 Year Levy Impact - Operating



Material Drivers 2023-2027

	2023	2024	2025	2026	2027
Net Change Levy Impact	194,143	30,281	31,719	32,426	39,085
Inflationary Impact					
Salaries & Benefits	27,889	22,931	23,530	24,164	24,805
Fuel	15,000				
Service Level Impact					
Parks Labourer	97,071				
Outside Services -Grass Cutting	15,500				
Vehicle leasing costs	15,200	16,666		30,768	14,102
Vehicle leasing costs -funding		(17,110)		(31,588)	(14,478)

Individual Drivers not exceeding \$10,000 have been excluded



Parks 2023 Capital Budget - 10 Years

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
20 Capital Fund										
Division: 340 Parks										
11786.0000 CF - Trail Development Plan	1,877,160			110,000	115,000	80,000	430,000			
21000.4011 Vehicles--Parks Tractor			70,000							
21000.4015 Vehicles--Parks 1-17 1 ton Truck						115,000				
21000.4018 Vehicles--Parks Wide Area Mower			80,000							100,000
21000.4020 Vehicles--Parks Ride on Mower							60,000			
21000.4026 Vehicles--Parks 7-13 GMC 2500 #85548							65,000			
21000.4027 Vehicles--Parks Utility Vehicle							65,000			
21000.4030 Vehicles--Parks Tilt Trailer						15,000				
21000.4032 Vehicles--Parks Lawn Mower 16 foot cut	150,000									
21000.4033 Vehicles--Parks Tractor 2020								65,000		
21000.4036 Vehicles--Equipment Trailer										15,000
21003.4035 Vehicles--Zero Turn Mower--Zero Turn Mower										40,000
21006.4039 Ball Diamond Groomer--Ball Diamond Groomer									15,000	
21136.0000 Top Dresser										35,000
21175.2260 CF -Walkway and Lighting --Kay Cee Gardens	30,144									
24005.2100 Boardwalk --Dragonfly Park									400,000	
24038.1200 CF -Skateboard Park --Alder Rec Ctr	10,000									
24042.2240 CF -Multi Purpose Pad --Karen Court Park	25,000									
24043.2560 CF -Dugouts--Rotary Park	17,000									
24046.2520 CF -Consulting & Redesign of --Rebecca Hills Park	345,981									
24047.0000 CF -Artificial Turf Field Bus	30,000									
24049.2020 CF -Alexandra Park Developmen--Alexandra Park	445,523	200,000								
24051.2280 CF -Kin Family Park Tennis / Basketball Courts	155,000									
24052.2140 CF -Fendley Park Shade Structure	50,000									
24053.2560 CF -Play Structure Replacement -Rotary Park	75,000									
24054.2060 CF -Play Structure Replacement -Cedarstone Park	70,000									
24057.0000 CF -Harvey Curry Community Garden	25,000									
25210.0000 CF -Park Fencing	27,985					12,000				



	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
31806.0000 CF - Maywood Park Bridge	40,000									
B0005.0000 Expansion to Parks Operation Facility		280,000								
B0585.4019 Front mount Mower			40,000							55,000
B0587.2560 Rotary Park Sports Field Lighting						600,000				
B1026.4023 Parks Truck # 4								70,000		
B1033.2660 Play Structure Replacement -Walsh Crescent Park	70,000									
B1034.2290 Play Structure Replacement -Lion's Park		80,000								
B1035.2280 Play Structure Replacement -Kin Family Park			80,000							
B1036.2460 Play Structure Replacement -PH 9/10 Park				80,000						
B1037.2520 Play Structure Replacement -Rebecca Hills					90,000					
B1114.0000 Murray's Mountain/PEPS Field Conversion Plan				100,000						
B1164.2560 Rotary Park Redevelopment	1,000,000									
B1201.2560 Rotary Park Pavillion Enclosure		50,000								
B1211.0000 Playground Replacement								60,000		
B1299.0000 Lacrosse Storage Shed	55,000									
B1300.0000 Drop in Spreader/Sander	20,000									
B1301.0000 Soccer Netting	20,000									
Total Investment in Capital	4,538,793	610,000	270,000	290,000	205,000	822,000	620,000	195,000	415,000	245,000
Less: Funding Sources										
Reserves/ Reserve Funds	3,258,293	282,000	206,000	58,000	41,000	148,400	190,000	147,000	83,000	198,500
Financing	1,000,000									
Total Other Funding Sources	4,258,293	282,000	206,000	58,000	41,000	148,400	190,000	147,000	83,000	198,500
Total Parks Levy Impact	280,500	328,000	64,000	232,000	164,000	673,600	430,000	48,000	332,000	46,500



Town of Orangeville

Capital Projects

Project

21000.4030 Vehicles -- Parks Tilt Trailer

Department

Parks

Version

3 Management Review 1

Year

2023

Description
Project Details
To replace the current Tilt Trailer that is part of our Parks Fleet. This trailer was purchased in 2018 and will have reached its useful service life by 2028.

Budget								
	Total	2023	2024	2025	2026	2027	2028-2032	
Expenditures	15,000						15,000	
Funding								
Transfers from Reserve/Reserve								
Trf from Res - Fleet Replaceme	15,000						15,000	
	15,000						15,000	
Funding Total	15,000						15,000	

Attributes		
Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	4030 Parks Tilt Trailer	
Budget Year	2017	
Priority	Very High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	20 Years	
Approval Status	Approved	
Project Reference		
Activity	21000 Vehicles	

Town of Orangeville

Capital Projects

Project

24043.2560 CF - Dugouts -- Rotary Park

Department

Parks

Version

3 Management Review 1

Year

2023

Description
Project Details
The dugout structure provides a safe area for players to observe the game. Normally the sizes of these structures are about 60ft so they can contain a roster size of 20m players plus coaches. Covering the dugouts is recommended to keep the players dry during a rain delay and shade from the hot sun. Inside the dugout there will be a bench normally made of wood and the floor materials would be rubberized. The dugout does not need to be “sunken” or below field grade but doing so allows for fans behind the dugout to see the field of play without obstruction. On the amateur level it is advised to place a fence in front of the dugout to protect players from foul balls. In addition to a bench the dugout should have a compartment for storing up to 25 bats and helmets during the game.

Budget								
	Total	2023	2024	2025	2026	2027	2028-2032	
Expenditures	8,500	8,500						
Funding								
Tax Levy								
Trf from Levy	8,500	8,500						
	8,500	8,500						
Funding Total	8,500	8,500						

Attributes		
Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	2560 Rotary Park	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10 years	
Approval Status	Approved	
Project Reference		
Activity	B1092 <Generated>	

Town of Orangeville

Capital Projects

Project	24043.2560 CF - Dugouts -- Rotary Park		
Department	Parks		
Version	3 Management Review 1	Year	2023

Gallery

C:\Users\ccosgrove\Town of Orangeville\Orangeville Parks - 2020 capital photos\ball field dugout covers.jpg



Town of Orangeville

Capital Projects

Project	24046.2520 CF - Consulting & Redesign of -- Rebecca Hills Park		
Department	Parks		
Version	3 Management Review 1	Year	2023

Description

Project Details

Rebecca Hills Park is located in the south east section of town known as the Rolling Hills neighbourhood. The park is separated from the rest of the Town by Highway 9 and Highway 10. This park serves 700 to 1000 residents. Residents generally need to drive to access other parks and the distance of these parks and the major streets bounding the neighbourhood precludes the children from walking or cycling to other parks. The park currently has a playground, half court pad with basketball net and a ball diamond. The Parks and Recreation Master Plan has identified this park to receive upgrades to meet the needs of the area residents.and provide some new services. Some of the items that the residents would like to see are; a full size multi pad that can serve as basketball, road hockey and natural ice rink in the winter months. The area residents would also like to see a soccer net, pre-school aged playground and a small mini splash pad. Community Services would like to hire a consultant in consultation with the area residents to carry out a study of the exact needs and then design, construct and make the necessary changes to the park.

Budget

	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	100,000	100,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Parks & Rec	20,000	20,000					
	20,000	20,000					
Tax Levy							
Trf from Levy	80,000	80,000					
	80,000	80,000					
Funding Total	100,000	100,000					

Attributes

Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	2520 Rebecca Hills Park	
Budget Year	2019	
Priority	High	
Status	Existing Capital Project	
Project Type	Reconstruction	
Service Life	20 Years	
Approval Status	Approved	
Project Reference		
Activity	B0044 <Generated>	

Town of Orangeville

Capital Projects

Project	24049.2020 CF - Alexandra Park Developmen -- Alexandra Park		
Department	Parks		
Version	3 Management Review 1	Year	2023

Description
<div>Project Details</div> <p>Alexandra Park is located downtown directly behind Town Hall on 2nd Street. The park has a Cenotaph, Veterans Memorial, mature trees, a gazebo, and is often used to host events, such as the Blues and Jazz Festival. However, it is not ideally suited for this purpose due to soil compaction and subsequent grass death due to heavy foot traffic limited space/capacity for events some residents expressed concern that holding these large events around the war memorial is disrespectful. Staff also need to erect pylons and barricades around the cenotaph during events, creating additional work and further reducing the usable space of the park.</p> <p>A concept for a new Downtown Event Precinct, which includes Alexandra Park, is presented within the Recreation and Parks Master Plan 2020- 2030. The program section of the plan discusses Town events, and the possibilities for attracting out of Town visitors. A park specifically designed for this type of event would play a vital role in the success of visitor-oriented events. The New Parks section includes a concept plan which proposed that the Cenotaph, Veteran’s Memorial and other interpretive and memorial elements would be relocated to a new park adjacent to Alexandra Park, on the north side of First Ave. Staff did initiate virtual discussions with Legion Leadership and the general consensus was that the Legion were in agreement with a redesign of Alexandra park however not a relocation of existing Cenotaph/Memorial Park features to the north side of First Ave on existing Town land.</p> <p>\$150,000 was budgeted in 2022 to launch a plan for the design and construction documents for a Downtown Events Precinct by looking at all three components of the plan which would also take into consideration what direction is to be taken on the 82-90 Broadway Development Parking area. The plan will consider how the northern portion of the existing Broadway Parking area can be developed to accommodate a downtown off street Events Space/Plaza aesthetic while the Southern portion would be used to accommodate mixed-development for retail/office at grade and residential above. The overall plan would involve a stakeholder and public consultation process to ensure we provide required opportunity for input and ongoing dialogue from all involved.</p> <p>\$500,000 is budgeted between 2023 and 2024 for construction of the development as recommended in the design plan.</p>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	500,000	300,000	200,000				
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	500,000	300,000	200,000				
	500,000	300,000	200,000				
Funding Total	500,000	300,000	200,000				

Attributes		
Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	2020 Alexandra Park	
Budget Year	2021	
Priority	Very High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	30 years	
Approval Status	Approved	
Project Reference		
Activity	B1226 <Generated>	

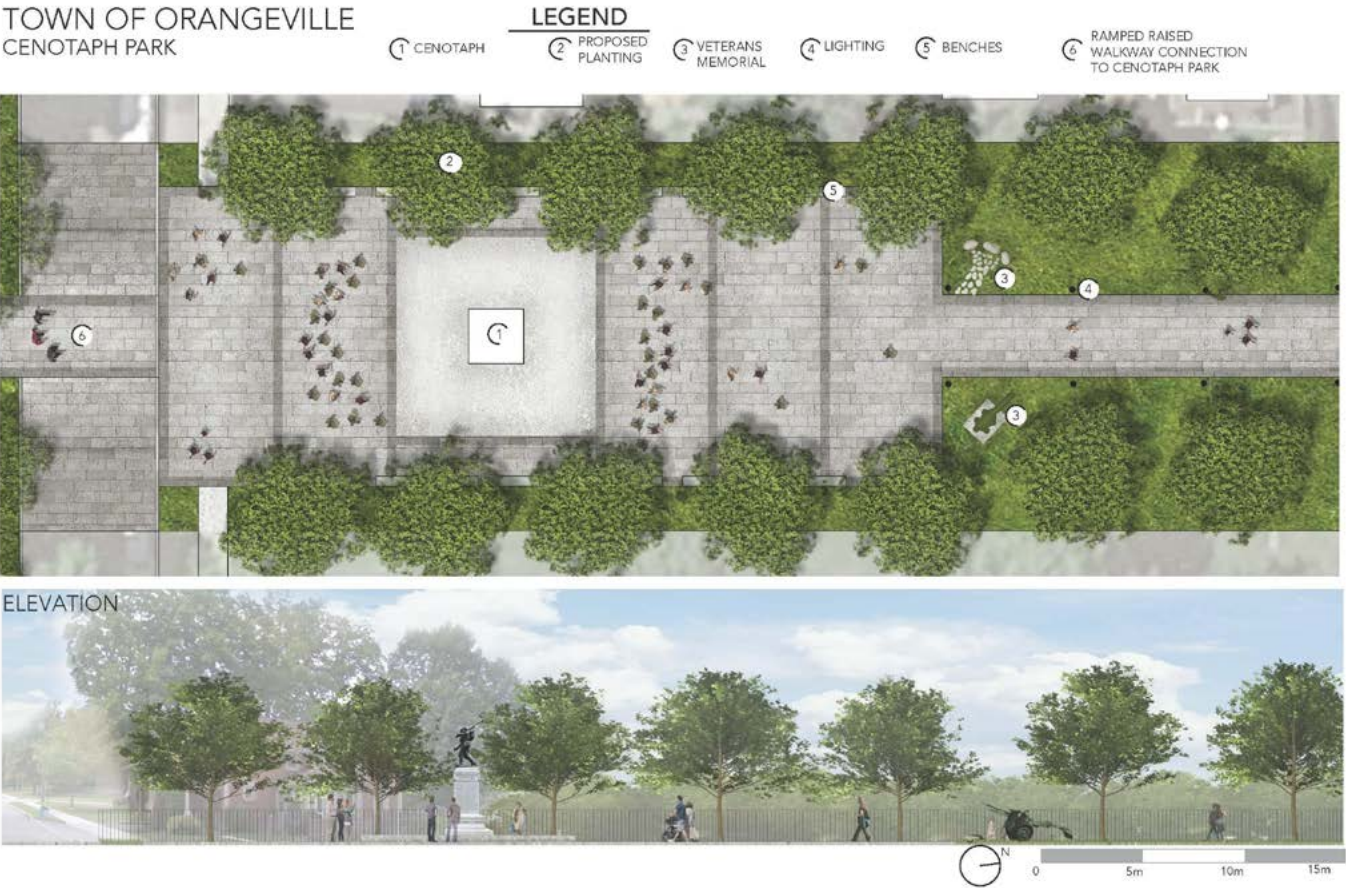
Town of Orangeville

Capital Projects

Project	24049.2020 CF - Alexandra Park Developmen -- Alexandra Park		
Department	Parks		
Version	3 Management Review 1	Year	2023

Gallery

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Town of Orangeville

Capital Projects

Project	24049.2020 CF - Alexandra Park Developmen -- Alexandra Park		
Department	Parks		
Version	3 Management Review 1	Year	2023

Gallery

C:\Users\rmedeiros\Desktop\Work\Budget\2022\Capital\Orangeville Festival Space 6.jpg

TOWN OF ORANGEVILLE
ALEXANDRA PARK



Town of Orangeville

Capital Projects

Project	24049.2020 CF - Alexandra Park Developmen -- Alexandra Park		
Department	Parks		
Version	3 Management Review 1	Year	2023

Gallery

C:\Users\rmedeiros\Desktop\Work\Budget\2022\Capital\Orangeville Festival Space 7.jpg

TOWN OF ORANGEVILLE
ALEXANDRA PARK





Town of Orangeville

Capital Projects

Project	24051.2280 CF - Kin Family Park Tennis / Basketball Courts		
Department	Parks		
Version	3 Management Review 1	Year	2023

Description
Project Details
To remove existing asphalt pad and replace with new including the basketball nets and poles. The basketball/tennis courts at this park were constructed in 1993. With approximately a 20 year useful life the surfaces are in need of attention and resurfacing.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	80,000	80,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Parks & Rec	20,000	20,000					
	20,000	20,000					
Tax Levy							
Trf from Levy	60,000	60,000					
	60,000	60,000					
Funding Total	80,000	80,000					

Attributes		
Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	2280 Kin Family Park	
Budget Year	2020	
Priority	Very High	
Status	Existing Capital Project	
Project Type	Reconstruction	
Service Life		
Approval Status	Approved	
Project Reference		
Activity	B0065 <Generated>	

Town of Orangeville

Capital Projects

Project	24051.2280 CF - Kin Family Park Tennis / Basketball Courts		
Department	Parks		
Version	3 Management Review 1	Year	2023

Gallery

C:\Users\lccosgrove\Documents\2022 Budget pictures\Asphalt pads\Kin Family tennis and basket ball A.jpg





Town of Orangeville

Capital Projects

Project	24051.2280 CF - Kin Family Park Tennis / Basketball Courts		
Department	Parks		
Version	3 Management Review 1	Year	2023

Gallery

C:\Users\ccosgrove\Documents\2022 Budget pictures\Asphalt pads\Kin Family tennis and basket ball.jpg



Town of Orangeville

Capital Projects

Project	B1033.2660 Play Structure Replacement - Walsh Crescent Park		
Department	Parks		
Version	3 Management Review 1	Year	2023

Description
Project Details
The Play Structure in Walsh Crescent park is in need of replacement to bring it up to the current CSA standard.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	70,000	70,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Parks & Rec	14,000	14,000					
	14,000	14,000					
Tax Levy							
Trf from Levy	56,000	56,000					
	56,000	56,000					
Funding Total	70,000	70,000					

Attributes		
Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	2660 Walsh Crescent Park	
Budget Year	2023	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	15 Years	
Approval Status	Approved	
Project Reference		
Activity	B1033 <Generated>	



Town of Orangeville
Capital Projects

Project	B1164.2560 Rotary Park Redevelopment				
Department	Parks				
Version	3 Management Review 1	Year	2023		

Description
Project Details
On June 27, 2022 the Rotary Park Redevelopment Plan (CMS-2022-008) was taken to Council. Staff were directed in motion 2022-249 to include the plan in the 2023 budget. \$1,000,000 is for the design and construction of the playground structure.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	1,000,000	1,000,000					
Funding							
External Financing							
Financing - External	1,000,000	1,000,000					
	1,000,000	1,000,000					
Funding Total	1,000,000	1,000,000					

Attributes		
Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	0000	
Budget Year	2023	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Reconstruction	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1112 <Generated>	

Town of Orangeville
Capital Projects

Project	B1299.0000 Lacrosse Storage Shed				
Department	Parks				
Version	3 Management Review 1	Year	2023		

Description
Project Details
This storage shed will be for use by the Orangeville Northman Field lacrosse organization for the storage of various equipment and field lacrosse nets. The approximate sie will be 11 x 16 feet and made or concrete for durability and longevity.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	55,000	55,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Parks & Rec	11,000	11,000					
	11,000	11,000					
Tax Levy							
Trf from Levy	44,000	44,000					
	44,000	44,000					
Funding Total	55,000	55,000					

Attributes		
Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	0000	
Budget Year	2023	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	20 years	
Approval Status	Approved	
Project Reference		
Activity	B1299 <Generated>	

Town of Orangeville
Capital Projects

Project

B1299.0000 Lacrosse Storage Shed

Department

Parks

Version

3 Management Review 1

Year

2023

Gallery

C:\Users\cccosgrove\Downloads\storage shed.jpg



Town of Orangeville
Capital Projects

Project

B1300.0000 Drop in Spreader/Sander

Department

Parks

Version

3 Management Review 1

Year

2023

Description

Project Details

The current 2015 drop in spreader for the Parks departments plow truck is due for replacement which is used from spreading sand salt mix on the following Town of Orangeville facility parking lots, Orangeville Fire Department, Alder Street Recreation Centre, Tony Rose Memorial Sports Centre, Orangeville Tourism Orangeville Seniors Centre, and The Door Youth Centre. The current unit has approximately 1,761 hours, and due to the type of material that it spreads, non-replaceable parts are starting to wear and degrade which can cause downtime when most required. This unit is a health and safety tool to the users of Town of Orangeville Facilities and emergency vehicles and staff.

Budget

	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	20,000	20,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Parks & Rec	4,000	4,000					
	4,000	4,000					
Tax Levy							
Trf from Levy	16,000	16,000					
	16,000	16,000					
Funding Total	20,000	20,000					

Attributes

Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	0000	
Budget Year	2023	
Priority	Very High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	5 years	
Approval Status	Approved	
Project Reference		
Activity	B1300 <Generated>	



Town of Orangeville
Capital Projects

Project	B1300.0000 Drop in Spreader/Sander		
Department	Parks		
Version	3 Management Review 1	Year	2023

Gallery

C:\Users\lccosgrove\Downloads\Truck in box salt sand spreader.jpg



Town of Orangeville
Capital Projects

Project	B1300.0000 Drop in Spreader/Sander		
Department	Parks		
Version	3 Management Review 1	Year	2023

Gallery

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Town of Orangeville

Capital Projects

Project	B1300.0000 Drop in Spreader/Sander		
Department	Parks		
Version	3 Management Review 1	Year	2023

Gallery

C:\Users\rmedeiros\Desktop\20221115_140955_resized.jpg



Town of Orangeville

Capital Projects

Project	B1300.0000 Drop in Spreader/Sander		
Department	Parks		
Version	3 Management Review 1	Year	2023

Gallery

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Town of Orangeville
Capital Projects

Project	B1300.0000 Drop in Spreader/Sander		
Department	Parks		
Version	3 Management Review 1	Year	2023

Gallery

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Town of Orangeville
Capital Projects

Project	B1300.0000 Drop in Spreader/Sander		
Department	Parks		
Version	3 Management Review 1	Year	2023

Gallery

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Town of Orangeville
Capital Projects

ProjectB1301.0000 Soccer Netting

DepartmentParks

Version3 Management Review 1Year2023

Description
<div>Project Details</div> <div>The soccer goal netting is in need of replacement due to large holes and broken attachment points that tie the netting to the goal posts. Staff have been using a bandaid approach for the past season to keep the netting attached to the posts.</div>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	20,000	20,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Parks & Rec	4,000	4,000					
	4,000	4,000					
Tax Levy							
Trf from Levy	16,000	16,000					
	16,000	16,000					
Funding Total	20,000	20,000					

Attributes		
Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	0000	
Budget Year	2023	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	5 years	
Approval Status	Approved	
Project Reference		
Activity	B1301 <Generated>	

Town of Orangeville
Capital Projects

ProjectB1301.0000 Soccer Netting

DepartmentParks

Version3 Management Review 1Year2023

Gallery

C:\Users\cccosgrove\Downloads\soccer goal net mesh.jpg



Recreation & Events

Sharon Doherty, Recreation & Events Manager

2022 certainly began with its challenges and another closure of recreation centres and programs. This has been a year of relaunching and recalibrating recreation programs and services. An unprecedented time, resilient is a word to describe, yet again, our staff, participants, and community user groups. Over the past year the Recreation & Events team took stock of programs and services and planned new approaches to delivery at all levels.

A healthy, active community is our focus. Aquatics, health & lifestyle programs, camps, recreational drop-in programs, community events as well as indoor and outdoor facility permits are the core service delivery areas of the Recreation and events division. While 2021 saw virtual programming on an up-swing, 2022 has provided an opportunity for in-person programming to be relaunched.

A great addition to programming this year was the Neighbourhood Block Box. The re-purposing of a trailer that was part of the Town’s vehicle inventory, the Block Box was designed as a travelling community program. The Block Box visited 4 key parks throughout the summer – Alder Parklands, Every Kids Park, Rebecca Hills Park, and Parkinson Crescent Park, with close to 2,000 visits during July and August. The Block Box offered free programming and included arts & crafts, sports, lawn games, story time with the Orangeville Public Library and family movie nights. The Block Box was extremely well received by the community and will be back again next summer.



Once again, this summer, the community was able to participate in National Drowning Prevention Week in July with pop-up shops being brought to Fendley Park and Every Kids Park splash pads to educate the community on water safety. We were able to connect with over 200 individuals during the week. The water safety team also visited elementary schools during the month of June and Camp Aliquam during the summer to continue to deliver the valuable message of water safety education.

Our Summer Camps, Camp Aliquam, returned in full force in 2022 with over 1,000 camper registrations. Campers enjoyed a variety of camps including the ever-popular Cooking Camp, Bikes & Trails, Bugs, Slugs & Goo just to name a few. In addition to a great camp staff team, we had 22 volunteers who delivered 2,337 volunteer hours. What a fantastic way to gain experience and earn community volunteer hours.

Canada Day celebrations were back with a weekend of activities including family activities at Alder Recreation Centre and fireworks over Island Lake. Over 12,000 people were able to enjoy the festivities. The summer also saw four movies-in-the-park hosted at Alder Recreation Centre and Lions Sports Park with approximately 600 movie goers enjoying the experience. B-Social Enterprise provided the snack bar services, with popcorn available of course. And new this year was an 80’s themed roller-skating night at Alder Recreation Centre. Watch for more great events next summer.

Tony Rose pool continued to be a very busy place in 2022 with over 2,800 registrations for swimming lessons plus aquatic leadership courses, aquafit, lanes and public swims. Plans are well underway for the re-opening of the pool at Alder Recreation Centre and 2023 is sure to be an exciting year for swimming in Orangeville. The Alder Recreation Centre aquatic facility upgrades will provide increased user accessibility and enhanced features in the leisure pool including teaching steps and a therapy area. The project also includes adding two lanes to the lap pool, replacing the pool liners to stainless steel, reconfiguration of the leisure pool and adding changes to the slide and new splash features. This project will allow for increased programming for swimming lessons, leisure opportunities for children and families, allow for increased capacities for seniors programming such as aquafit and movement enhancement and broader range of programming for the Orangeville Otters Swim Club and swim meet opportunities.

The Recreation team was pleased to be able to support community users’ group with the return to sport, in particular youth sport. The summer saw the return of outdoor sport groups for baseball, soccer and of course lacrosse and the return of hockey, swim, and skating clubs in the fall. Over 10,000 permitted hours were used in 2022.

2023 is sure to bring on new opportunities. The recreation and events team are looking forward to serving our wonderful Orangeville community.

By the numbers

Who We Serve

31,000

Residents of Orangeville, plus surrounding Dufferin County Municipalities.

What We Do

Core Program Areas:

- Aquatics
- Health & Lifestyle Programs
- Summer Camps
- Drop-in and registered recreation programs
- Facility permits and rentals
- Town Events and support and permitting of community events

Who We Are

- 1 Manager
- 3 Supervisors
- 2 Programmers (Aquatics)
- 1 Programmer (Recreation & Events)
- 1 Customer Service Representative

Part-time staff:

- 7 Customer Service staff
- 32 PT Aquatics staff
- 15 PT Recreation Program Staff
- 1 Summer Camp Coordinator
- 2 Summer Camp Assistant Coordinators
- 16 Summer Camp Counsellors
- 2 Contract Fitness Instructors



Accomplishments

- 82% of programs registrations completed on-line.
- Introduction and launch of the Community Services Block Box Neighbourhood Programming trailer.
- Continued online pre-registration for drop-in programs including fitness, aquatics, shinny hockey and walking track.
- Pop-up shop at splash pads to promote National Drowning Prevention Week.
- Return of in-person Seniors Luncheons.
- Offered on-line self-directed activities for June is Recreation & Parks Month through social media.
- Summer Movies in the Park series.
- Successful summer volunteer program.
- Return of full session swimming lessons.
- Return of community user groups and permitting of indoor and outdoor facility sport permits.
- Welcomed back Canada Day celebrations at Alder Recreation Centre.

How We Measure

- 25,000+ clients in registration system, 38% increase over 2021.
- 90% fill rate for Summer Camps offered over 9 weeks with a total of 1,083 registrations.
- 2,000 visits to the Block Box.
- 22 Summer Camp volunteers with over 2,337 volunteer hours delivered.
- 230 participants in Aquatic Leadership Courses including National Lifesaving.
- Outdoor sport fields were permitted for 4,303 hours, ice for 4,743 hours and Tony Rose pool for 1,225 hours.
- Return of Canada Day celebrations with 12,000+ in attendance.
- Four Movies in the Park offered with attendance of 585 individual movie watchers.
- Introduced 80s themed roller skating night with 120 participants.
- 202 individuals participated in National Drowning Prevention Week activities.
- \$11,200 Celebrate Canada grant for Canada Day.
- Federal grant for Summer Camp and Block Box staffing for a total of 22 positions funded.





Recreation & Events 2023 Operating Budget - 5 Years

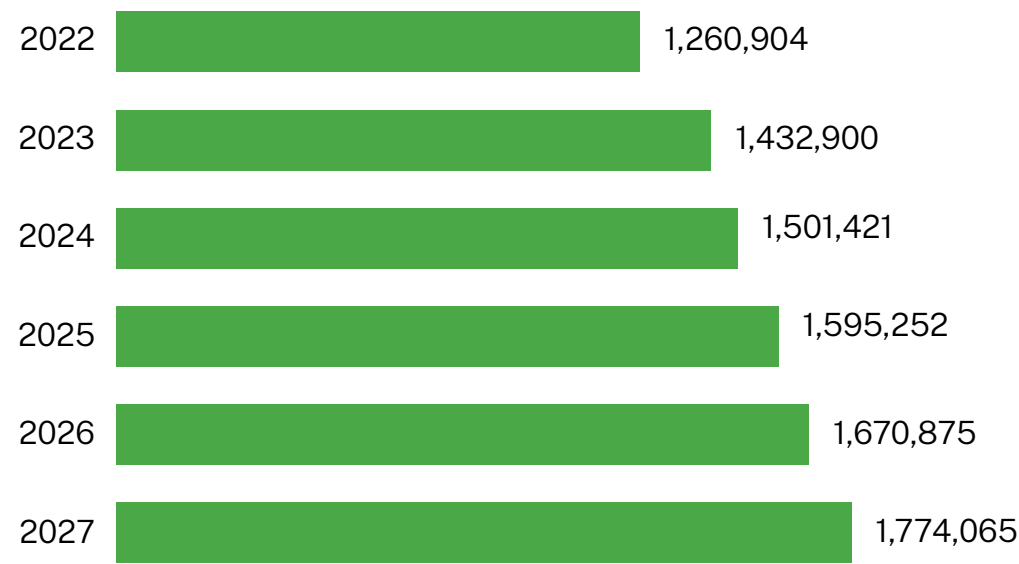
	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Recreation & Events									
User Fees	(380,614)	(1,170,357)	(1,332,692)	(162,335)	13.9%	(1,375,212)	(1,377,655)	(1,386,400)	(1,388,400)
Grants	(38,976)	(26,200)	(28,200)	(2,000)	7.6%	(32,700)	(32,700)	(32,700)	(32,700)
Sub-total Revenues	(419,590)	(1,196,557)	(1,360,892)	(164,335)	13.7%	(1,407,912)	(1,410,355)	(1,419,100)	(1,421,100)
Compensation	1,099,508	2,126,713	2,394,838	268,125	12.6%	2,448,050	2,502,526	2,558,346	2,615,514
Insurance	2,513	2,500	3,943	1,443	57.7%	4,088	4,246	4,421	4,613
Professional Development and Assoc. Fees	9,009	29,850	30,850	1,000	3.4%	34,387	35,333	35,850	35,550
Office and Administration	24,255	53,795	53,895	100	0.2%	57,111	57,501	58,054	58,419
Public Relations, Promotions and Events	45,909	89,700	90,450	750	0.8%	98,367	102,382	103,075	106,775
Licences and Support	20,803	37,700	40,225	2,525	6.7%	47,742	50,152	52,225	55,225
Service and Lease Agreements	64,375	129,400	144,784	15,384	11.9%	175,141	185,455	190,775	196,102
Programs	24,877	37,100	36,350	(750)	(2.0%)	36,600	37,000	37,500	37,900
Service Charges	25,049		30,000	30,000		32,000	34,000	36,000	38,000
Safety Equipment and Clothing	8,602	15,350	18,100	2,750	17.9%	18,594	18,800	19,400	20,200
Fuel		2,000	2,000			2,000	2,000	2,000	2,000
Materials and Supplies	27,734	26,807	26,807			32,363	33,537	34,237	34,937
Maintenance and Repairs	1,276	1,000	19,910	18,910	1,891.0%	1,419	1,427	1,435	1,444
Equipment Purchases		3,000	3,000			3,025	3,025	3,025	3,025
Outside Services	85,077								
Inter-Departmental Re-Allocations	1,326	(27,454)	(15,566)	11,888	(43.3%)	(15,444)	(15,345)	(14,704)	(14,539)
Sub-total Expenses	1,440,313	2,527,461	2,879,586	352,125	13.9%	2,975,443	3,052,039	3,121,639	3,195,165
Transfers to(from) Reserve		(70,000)	(85,794)	(15,794)	22.6%	(66,110)	(46,432)	(31,664)	
Total Transfers		(70,000)	(85,794)	(15,794)	22.6%	(66,110)	(46,432)	(31,664)	
Total Recreation & Events Levy Impact	1,020,723	1,260,904	1,432,900	171,996	13.6%	1,501,421	1,595,252	1,670,875	1,774,065



Recreation & Events 2023 Operating Budget - 5 Years

	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Total Recreation & Events Levy Impact	1,020,723	1,260,904	1,432,900	171,996	13.6%	1,501,421	1,595,252	1,670,875	1,774,065

5 Year Levy Impact - Operating



Material Drivers 2023-2027

	2023	2024	2025	2026	2027
Net Change Levy Impact	171,996	68,521	93,831	75,623	103,190
Inflationary Impact					
Salaries & Benefits	210,512	53,212	54,476	55,820	57,168
Partner Services		30,000			
Program Registration		(39,368)			
One Time Impact					
Pool Maintenance Equipment	18,500	(18,500)			
Service Level Impact					
Interdepartmental -IT	16,989				
Inclusion Program Staffing Costs	57,613				
Bank Service Charges	30,000				
Aquatics Programming	(170,085)				
Vehicle Leasing Costs	15,384				
Vehicle Leasing Costs -Funding	(15,794)				
Reserve Transfers		20,000	20,000	10,000	20,000

Individual Drivers not exceeding \$10,000 have been excluded



Recreation & Events 2023 Capital Budget - 10 Years

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
20 Capital Fund										
Division: 360 Recreation & Events										
20320.1200 CF-Computer Hardware--Alder Rec Ctr-275 Alder St	15,000									
21144.1200 Fitness Equipment --Alder Rec Ctr-275 Alder St		40,000								
24058.0000 CF-Master Plan Implementation	69,457	100,000	100,000				70,000			
B0907.1210 Aqua Bikes		15,000								
Total Investment in Capital	84,457	155,000	100,000				70,000			
Less: Funding Sources										
Reserves/ Reserve Funds	84,457	31,000	20,000				14,000			
Total Other Funding Sources	84,457	31,000	20,000				14,000			
Total Recreation & Events Levy Impact		124,000	80,000				56,000			



09 Infrastructure Services

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Infrastructure Services

Tim Kocialek, Infrastructure Services General Manager

As we continue to recover from the global pandemic, 2022 has been a busy year for the Infrastructure Services Department. Infrastructure Services staff have been an essential service, ensuring residents are supplied clean drinking water, treated wastewater and road maintenance, including plowing of snow through the winter. Staff worked hard and put in extra time when needed to ensure these essential services were provided to residents. The department also includes the Building division which issues building permits that are needed to construct, renovate or alter existing or new buildings. Staff also conduct building and plumbing inspections to ensure the work is done following the Ontario Building Code Act. The Planning Division implements the Town’s planning objectives and administers the Town’s Official Plan and Zoning Bylaws. The staff also supply information and help to residents, business owners, and developers and provide recommendations to Council on land use, wellhead protection and planning matters.

In 2022, an internal review of the department, showed that there were several capital projects that needed to be delivered. The department created a new Capital Works division, with project management staff that would be able to focus on the delivery of projects. These projects include the cleaning and repair of the water storage standpipe on Commerce Road, undertaking a study to evaluate the status of the Town’s wells to regain lost capacity and increase the amount of water available now and in the future. The Transportation and Development Group prepared the Town’s new sustainable neighbourhood action plan (SNAP) and lead the reconstruction of Centennial Road and the Broadway Bricks Project which has upgraded our downtown core.

In all the work that the Infrastructure Services department does, the environment is one of the highest priorities. With that in mind, part of the restructuring involved integrating the environmental staff into the groups that deliver the services to improve the coordination in the team.

The Infrastructure Services Staff are proud of the work that has been done and look forward to delivering more improvements in 2023.



Leadership Team



Tim Kocialek
INFRASTRUCTURE
SERVICES GENERAL
MANAGER



Brandon Ward
PLANNING
MANAGER



Derek Currie
CAPITAL WORKS
MANAGER



Gagan Sandhu
PUBLIC WORKS
MANAGER



John Lackey
TRANSPORTATION
& DEVELOPMENT
MANAGER



Bruce Ewald
CHIEF BUILDING
OFFICIAL

Planning

Brandon Ward, Planning Manager

The Planning Division continues to help shape Orangeville’s future by providing guidance to stakeholders and decision-makers about managing growth and built form throughout the Town. Our planning framework is governed by broader provincial policy direction set out by the government of Ontario, together with the goals and strategic vision of Council, as well as the needs and interests of our residents, business owners and visitors alike. Collectively, these are the ingredients for the Town’s key planning documents: The Town’s Official Plan and Zoning By-law, which serve as our blueprints to guide us on how we want to grow and function as a community.

Like all municipalities in Ontario, The Town’s planning documents and decision-making must follow provincial policy, while upholding our own planning objectives. Our long-term capital budget plan is largely dictated by legislative requirements for periodic updates to our planning documents. In 2022, we completed draft policy updates for Phase 1 of the Town’s Official Plan Review. We also engaged in the County of Dufferin Municipal Comprehensive Review (MCR) exercise, which once complete, will establish the long-term growth management direction for Orangeville and other municipalities. The progress of the MCR will set the foundation for the Town to finalize its Official Plan update as we complete a second phase of this exercise through 2023. Looking ahead to the 10-year Capital Plan, initiatives for the Division include:

- **Initiating an Avenue/Precinct Study for the East and West Broadway corridors in 2023.** This will be a comprehensive study to determine suitable built-form and streetscape environments in these areas, which will direct future intensification development decision-making.
- **Initiating a comprehensive review of the Town’s Zoning By-law in 2024,** to implement our fully updated Official Plan.



Our 2023 operating budget is driven by our legislative obligations to administer a variety of planning application processes, as well as meeting our customer service delivery expectations (i.e. inquiries, departmental assistance and stakeholder support).

Our Division has experienced consistent application submission activity in 2022 compared to 2021 and prior years. We expect to continue sustaining robust application activity, particularly focusing on new intensification projects and ongoing subdivision developments in our greenfield areas. A key challenge for 2023 will be responding to significant changes the province has made to the Planning Act that now require planning application fee refunds to be issued (fully or in part) when decisions on such applications are not made within prescribed time periods. Additional staff resources will be needed to facilitate application processing within these timeframes to avoid such penalties. With a key 2023 operating budget initiative to retain an additional staff member to administer the new 2022 Community Improvement Plan, there is opportunity for this new position to also give additional support to planning application processing.

By the numbers

Who We Serve

31,000
residents of Orangeville

10,000
property owners

- Council
- Committees
(Heritage Orangeville,
Committee of Adjustment)
- Consultants, contractors
- Developers, business owners

What We Do

- Apply professional planning principles to advance the Town’s objectives within a provincial policy-driven planning system.
- Provide planning information and assistance to residents, business owners, developers, and other stakeholders.
- Provide planning recommendations and advice to Council on land use decisions and planning matters.
- Coordinate the review and processing of planning applications.
- Manage change in the community through heritage preservation and enhancement, urban design and environmental protection.
- Provide planning support to the Committee of Adjustment and Heritage Orangeville.
- Conduct research into a variety of evolving planning issues including changing provincial policy.

Who We Are

Manager, Planning: 1
Senior Planner: 1
Planning Administrator: 1
Planning and Building Assistant: 0.5

Accomplishments

- Planning approvals for:
- a new 3,800 sq.m retail site near Alder St. and C Line;
 - a 33-unit townhouse development at 690 Broadway; and
 - settlement and approval of a new 383-unit mixed use development near Hansen Boulevard and Veteran’s Way.
- Housekeeping update to the Zoning By-law to address issues with Recreational Vehicle parking, underutilized industrial lots, etc.
- Completed steering committee engagement and policy updates for Phase 1 of the Town’s Official Plan Review

How We Measure

Active applications approved or under review for 2022:

3 plans of subdivision • 6 Official Plan amendments •
3 Zoning By-law amendments • 14 Site Plan applications •
3 Condominium application • 14 Minor variance applications •
6 Heritage Permits • 8 Boulevard Café Permits

A total of 2,088 residential units are in an active application process, with further planning approvals pending





Planning 2023 Operating Budget - 5 Years

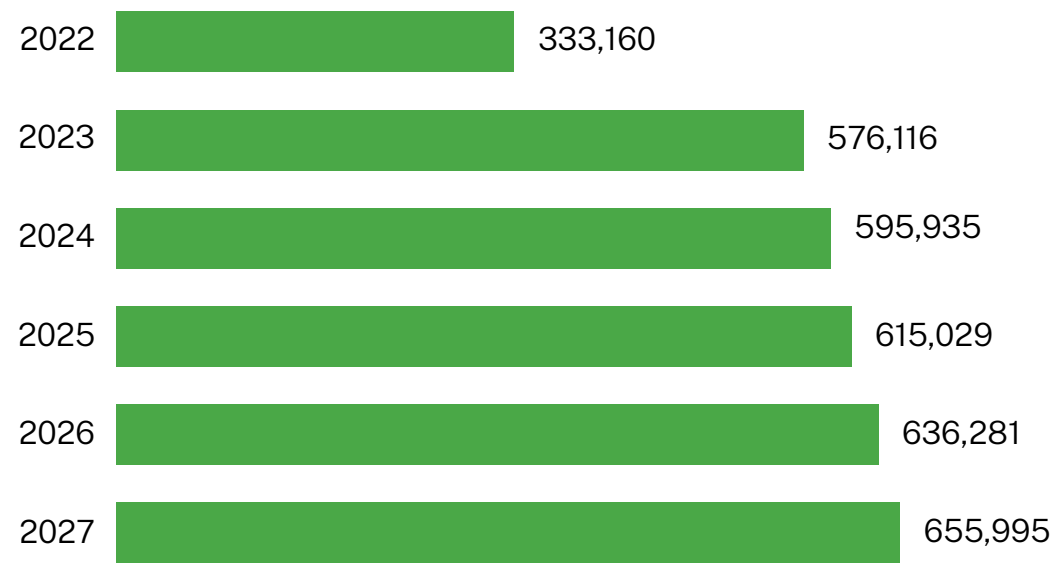
	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Planning									
User Fees		(300)	(300)			(300)	(300)	(300)	(300)
Licences and Permits	(144,111)	(133,500)	(144,500)	(11,000)	8.2%	(155,000)	(165,000)	(175,000)	(175,000)
Other Revenues	(6,805)								
Sub-total Revenues	(150,916)	(133,800)	(144,800)	(11,000)	8.2%	(155,300)	(165,300)	(175,300)	(175,300)
Compensation	403,362	428,265	588,140	159,875	37.3%	601,994	616,223	630,859	645,907
Facade Improvement Grant			30,000	30,000		30,000	30,000	30,000	30,000
Professional Development and Assoc. Fees	2,579	6,300	6,300			6,600	6,900	7,200	7,500
Office and Administration	1,980	25,190	15,090	(10,100)	(40.1%)	16,185	15,680	16,925	16,220
Public Relations, Promotions and Events			200	200		200	200	200	200
Professional Fees	6,332	6,000	9,000	3,000	50.0%	9,000	9,000	9,000	9,000
Inter-Departmental Re-Allocations	1,095	1,205	2,186	981	81.4%	2,256	2,326	2,397	2,468
Sub-total Expenses	415,348	466,960	650,916	183,956	39.4%	666,235	680,329	696,581	711,295
Transfers to(from) Reserve			70,000	70,000		85,000	100,000	115,000	120,000
Total Transfers			70,000	70,000		85,000	100,000	115,000	120,000
Total Planning Levy Impact	264,432	333,160	576,116	242,956	72.9%	595,935	615,029	636,281	655,995



Planning 2023 Operating Budget - 5 Years

	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Total Planning Levy Impact	264,432	333,160	576,116	242,956	72.9%	595,935	615,029	636,281	655,995

5 Year Levy Impact - Operating



Material Drivers 2023-2027

	2023	2024	2025	2026	2027
Net Change Levy Impact	242,956	19,819	19,094	21,252	19,714
Inflationary Impact					
Salaries & Benefits	44,946	13,854	14,229	14,636	15,048
Planning Application Fees	(10,000)	(10,000)	(10,000)	(10,000)	
Permit & Planning Automation Supplies	(10,010)				
Service Level Impact					
Co-ordinator - Dev & Comm Improve	114,929				
Façade Improvement Grant	30,000				
Trf to Reserve -Community Improvement	70,000	15,000	15,000	15,000	

Individual Drivers not exceeding \$10,000 have been excluded



Planning 2023 Capital Budget - 10 Years

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
20 Capital Fund										
Division: 300 Planning										
11700.0000 CF-Official Plan Review--	150,003	30,000				185,000				
B1150.0000 Zoning By-Law Review		75,000					90,000			
B1302.0000 East and West Broadway Precinct Planning Study	150,000									
Total Investment in Capital	300,003	105,000				185,000	90,000			
Less: Funding Sources										
Development Charges		25,965								
Reserves/ Reserve Funds	114,803	11,540					12,600			
Total Other Funding Sources	114,803	37,505					12,600			
Total Planning Levy Impact	185,200	67,495				185,000	77,400			



Town of Orangeville

Capital Projects

Project	11700.0000 CF - Official Plan Review --		
Department	Planning		
Version	3 Management Review 1	Year	2023

Description
Project Details
<p>Section 26 (1) of the Planning Act requires all municipalities to update their Official Plans every five years to ensure that they continue to align with Provincial plans and policy, and to reflect evolving local planning interests.</p> <p>The County of Dufferin has been undertaking a review of its Official Plan (called a "Municipal Comprehensive Review", or "MCR") to conform with the updated 2019 Growth Plan and 2020 Provincial Policy Statement (PPS), particularly for growth management and allocation. A Lands Needs Assessment (LNA) was just completed as part of this exercise, which provides growth allocation and policy targets for municipalities including Orangeville. A final County Official Plan amendment is expected to be approved in Q1-Q2 2023. The Town will need to implement this updated growth direction through an update of our Official Plan. This requires a consultant to complete a growth management review to update our OP to provide a strategic policy approach to direct how and where this growth should occur within the Town (consistent with the County OP direction). If this initiative is not funded, the Town's OP not conform with the County OP and the updated Provincial Growth Plan.</p> <p>This initiative was approved in principle during past years Budget deliberations. Staff issued an RFP for this exercise early 2022, but limited submissions were received due to market workload pressures. Staff will re-issue an RFP for this work pending approval of this item. An original cost of \$115,400 was estimated based on the 2019 DC Background Study (page 5-19). An additional request of \$34,600 is proposed to reflect current dollar values, bringing to the total estimated cost to \$150,000.</p> <p>The County MCR findings demonstrate additional land needs for Orangeville in the long-term. As the Town's OP review concludes, an additional 2024 request of \$30,000 intends to cover a follow-up assessment to examine strategic direction for future settlement expansion options.</p>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	250,200	35,200	30,000				185,000
Funding							
Tax Levy							
Trf from Levy	250,200	35,200	30,000				185,000
	250,200	35,200	30,000				185,000
Funding Total	250,200	35,200	30,000				185,000

Attributes		
Attribute	Value	Comment
Department	Planning	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	Upgrade	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1149 <Generated>	

Town of Orangeville

Capital Projects

Project	B1302.0000 East and West Broadway Precinct Planning Study		
Department	Planning		
Version	3 Management Review 1	Year	2023

Description
Project Details
<p>With increasing growth pressures and emphasis on appropriate intensification, staff propose to undertake a comprehensive Avenue/Precinct Study for the East and West Broadway corridors. For the east Broadway area (i.e. between Highway 10 and Third Street/Wellington Street), the Town has three (3) planning applications underway, each involving substantial intensification redevelopment proposals. The west Broadway area (between Centre/Clara Streets and Blind Line) contains a mixture of local service commercial uses and low-rise residential, with increasing development interests coming forward. It is important to determine an appropriate built form, streetscape design and land use framework for these growth locations in Town. The Avenue/Precinct Study exercise would determine a preferred land use, built-form and streetscape design framework for the east and west Broadway areas. The study would also assess infrastructure (water, sanitary and stormwater) conditions and capabilities to accommodate future planned build-out conditions. Similarly, it would examine transportation and parking conditions and anticipated needs/improvements. It would recommend a preferred streetscape redesign concept for east and west Broadway corridors. For any infrastructure improvements needed, the study would analyze costs/Town contributions and identify possible tools for cost recovery.</p> <p>This is a prominent gateway area and it is necessary to undertake this exercise to set a consistent set of standards and expectations for new development/redevelopment in this area. Without such a framework in place, developers will come forward with their own aspirations for appropriate densities, building/streetscape design and it will be difficult for staff/Council to facilitate or defend the Town's objectives for this area.</p>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	150,000	150,000					
Funding							
Tax Levy							
Trf from Levy	150,000	150,000					
	150,000	150,000					
Funding Total	150,000	150,000					

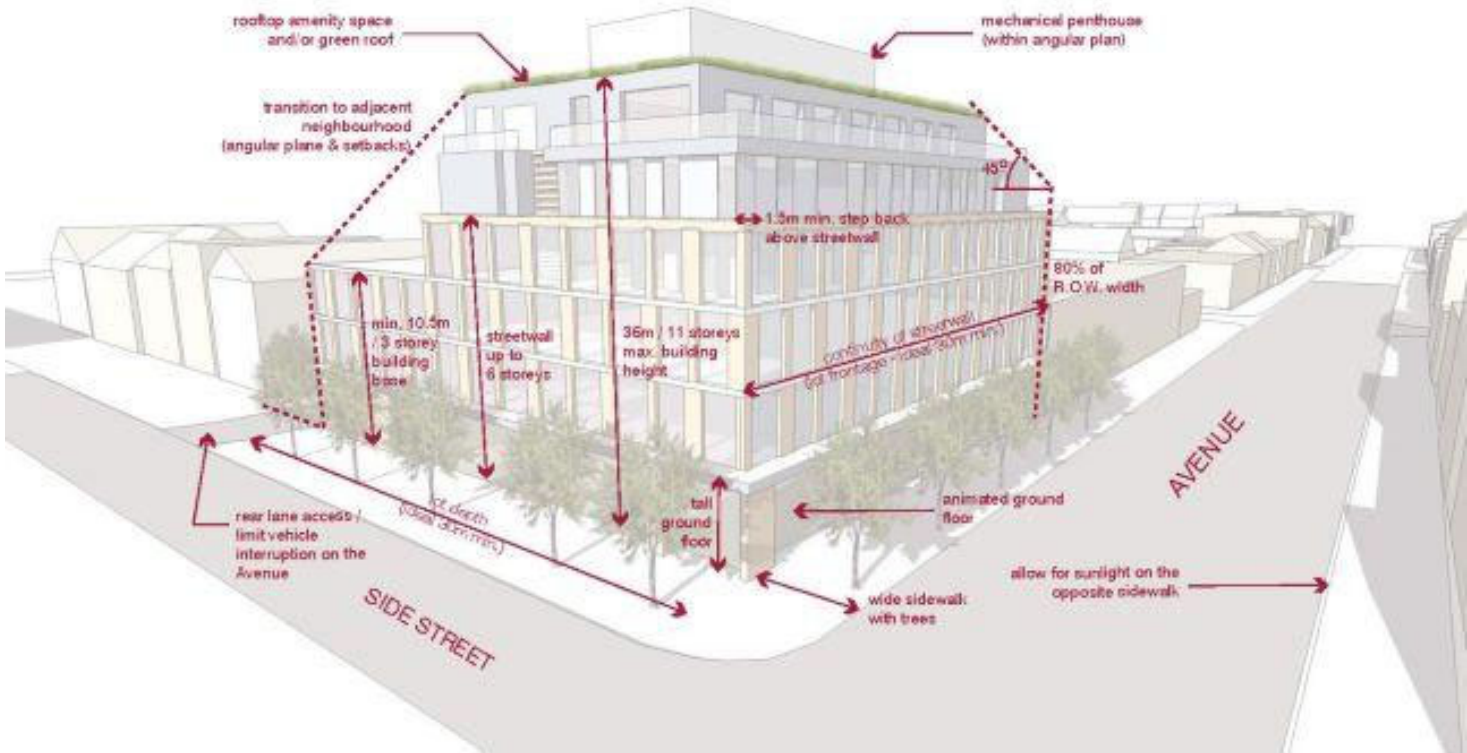
Attributes		
Attribute	Value	Comment
Department	Planning	
Loc.Fleet.Eqpt	0000	
Budget Year	2023	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Upgrade	
Service Life	10+ years	
Approval Status	Approved	
Project Reference		
Activity	B1302 <Generated>	

Town of Orangeville
Capital Projects

Project	B1302.0000 East and West Broadway Precinct Planning Study		
Department	Planning		
Version	3 Management Review 1	Year	2023

Gallery

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Town of Orangeville
Capital Projects

Project	B1302.0000 East and West Broadway Precinct Planning Study		
Department	Planning		
Version	3 Management Review 1	Year	2023

Gallery

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Town of Orangeville

Capital Projects

Project	B1302.0000 East and West Broadway Precinct Planning Study		
Department	Planning		
Version	3 Management Review 1	Year	2023

Gallery

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Capital Works

Derek Currie, Capital Works Manager

2022 saw the genesis of the Capital Works Division, after an organizational study to recognize efficiencies and synergies within the Infrastructure Services Department identified the need for a group of professionals to assist with and work closely with other divisions in the delivery of the Town’s Capital needs.

The Capital Works division manages the planning, design, and construction of the Town’s Capital upgrade and renewal needs for roads, water, wastewater and storm water systems.

This group has been tasked with the management of the Town’s assets in harmony with the recently completed 2022 Asset Management Plan. In 2022 the key focus areas of this division was to assist with the maintenance and rehabilitation of the Towns water/wastewater infrastructure, while focusing on the delivery of its Life-Cycle cost strategies.

Currently, the Town requires an investment of \$6.5 million dollars per year in the water/ wastewater systems in order to maintain the necessary Levels of Service that will ensure that safe, reliable, sustainable drinking water and wastewater is provided to the Town and its residents. Water/wastewater infrastructure must be maintained to the highest standards so that they are in compliance with Provincial and Federal legislative regulations.

An environmentally responsible Team who works in collaboration with its stakeholders to create and implement strategies necessary to turn vision into reality. We proactively and effectively manage the Town’s Capital infrastructure Assets while sustaining the well being for the community.



2022 was a year filled with pre-engineering studies, design work and rehabilitation projects. These accomplishments include:

- The Rehabilitation of the Commerce Road standpipe water storage project, which will improve water quality and extend the lifespan of the facility.
- Concluded the business case and prepared the contract documents for the town wide water meter replacement program which will begin in 2023. This program supports the benefits of improved technologies for the Town’s water meters as it will increase meter accuracy, provide understanding to the residents of their individual usage and will reduce the Town’s meter reading cost.
- Finalized the Environment Assessment and prepared the design and procurement documents for the west-end additional water storage standpipe facility that will provide additional long-term storage and pumping capacity.
- Commenced a 12-month Inflow and Infiltration study of the Town’s entire sanitary sewer system. Identifying and rehabilitating areas of inflow and infiltration is of high priority as it reduces the cost of treating stormwater as sewage and it helps to maintain and extend the life of costly infrastructure as well as ensuring there is enough capacity for wastewater to move through the system. This study will also identify the Town’s 10-year Capital rehabilitation needs for the entire sanitary system.
- Completed water pump upgrades to Well 9. Outdated pumps are not efficient, these replacements will enable more water to be pumped while using less power, thus reducing the carbon footprint of the well.

2023 will be an awe-inspiring year for this division with several major deliverables being taken on. Much of the design work will have been completed in the previous year, thus allowing for many construction projects to move forward quickly after the spring thaw. These projects will include:

- The construction of a new water storage standpipe at the Well 5 site. This project is a major task since it will increase the Towns storage capacity and the rehabilitation of the West Sector Reservoir cannot commence until the new water tower is built and on-line.
- The start of the Town wide water meter replacement program.
- The rehabilitation to the Water Pollution Control Plant.
- Upgrades to the Sanitary Sewer System, that have been identified by the current Inflow and Infiltration study.
- New watermain and valves in Rotary Park.
- Upgrades to the Electrical and Mechanical systems at several wells and reservoirs thus increasing the efficiency of each location.

This group strives to be proactive in maintaining the Town’s capital assets while being financially and environmentally responsible to the residents of the Town.



By the numbers

Who We Serve

31,000
residents

10,000
households

1,000
businesses

Council

Other Departments
/Divisions



What We Do

- Proactively identify and plan capital needs, while working closely with the Town’s Asset Management Plan.
- Develop project charters to ensure the intended objectives are met.
- Preside over the design of projects.
- Track projects with respect to compliance with specifications, schedules and budgets.
- Safeguard the Town’s drinking water by ensuring that the infrastructure is safe and reliable.
- Protect the Credit River Watershed by maintaining the wastewater treatment systems to the highest standards.
- Carry out funding applications from Provincial and Federal agencies.

Who We Are

Manager, Capital Works: 1
Project Manager: 1
Project Technologist: 1

How We Measure

\$375 million
in Transportation Assets

\$215 million
in Water Distribution Assets

\$240 million
in Wastewater Assets

\$140 million
in Storm Sewer Assets

\$970 million
in Total Linear Capital Assets

\$5 million
per year in expenditures



Accomplishments

- Completed the Rehabilitation of the Commerce Road standpipe water storage facility project.
- Prepared the contract documents for the town wide water meter replacement program which will begin in 2023.
- Finalized the Environment Assessment for the west end additional water storage facility.
- Commenced a 12-month inflow and infiltration study of the Towns entire sanitary sewer system.



Capital Works 2023 Operating Budget - 5 Years

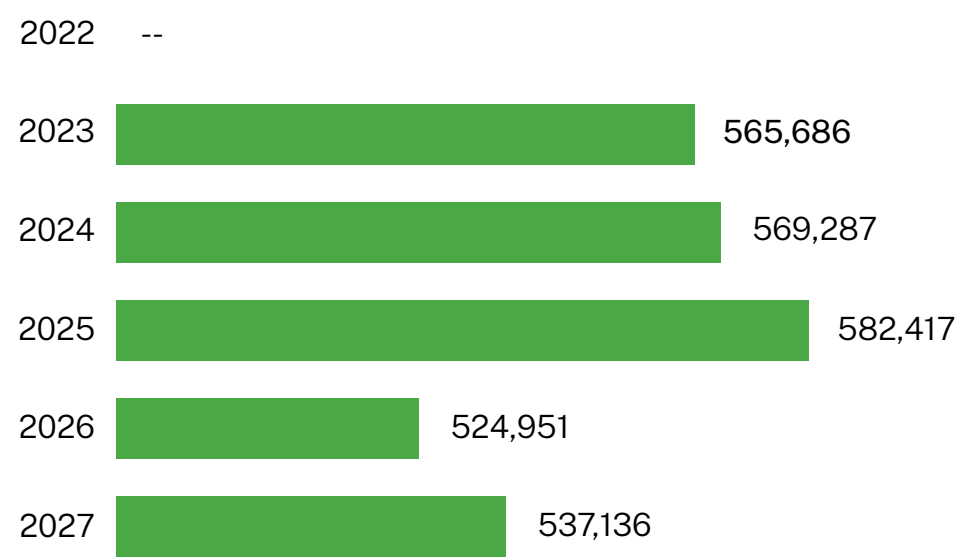
	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Capital Works									
Compensation			600,668	600,668		614,595	628,900	501,683	513,432
Professional Development and Assoc. Fees			10,200	10,200		10,404	10,612	10,824	11,040
Office and Administration			7,200	7,200		5,661	5,773	5,888	6,007
Public Relations, Promotions and Events			1,500	1,500		1,500	1,530	1,561	1,592
Licences and Support			1,000	1,000		1,020	1,040	1,061	1,082
Safety Equipment and Clothing			1,800	1,800		1,800	1,806	1,812	1,818
Maintenance and Repairs			750	750		765	780	796	812
Equipment Purchases			8,000	8,000		510	520	530	541
Professional Fees			750	750		765	780	796	812
Sub-total Expenses			631,868	631,868		637,020	651,741	524,951	537,136
Transfers to(from) Reserve			(66,182)	(66,182)		(67,733)	(69,324)		
Total Transfers			(66,182)	(66,182)		(67,733)	(69,324)		
Total Capital Works Levy Impact			565,686	565,686		569,287	582,417	524,951	537,136



Capital Works 2023 Operating Budget - 5 Years

	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Total Capital Works Levy Impact			565,686	565,686		569,287	582,417	524,951	537,136

5 Year Levy Impact - Operating



Material Drivers 2023-2027

	2023	2024	2025	2026	2027
Net Change Levy Impact	565,686	3,601	13,130	(57,466)	12,185
Inflationary Impact					
Salaries & Benefits		13,927	14,305	11,431	11,749
Administrative Expenses	31,200				
Service Level Impact					
Salaries & Benefits	600,668			(138,648)	
Transfer from Reserve	(66,182)			69,324	

Individual Drivers not exceeding \$10,000 have been excluded



Public Works

Gagan Sandhu, Public Works Manager

The Public Works division provides services to the residents of Town by operating & maintaining Public Works infrastructure such as roads, water and wastewater treatment facilities, water distribution and wastewater collection system, and stormwater management system.



The division is composed of four work units: water, wastewater, roads and water compliance. Most of the divisions work drivers are mandated through provincial legislations which are aimed at providing safe and reliable public works services to the residents.

In 2022, the division successfully overcame the challenges of the pandemic. Some of these challenges were converted into opportunities by introducing technology to work remotely or in a hybrid arrangement including:

- Work was staggered through different staging times in the morning, respecting the occupancy provisions directed by Public Health and Provincial emergency provisions,
- All Public Works staff were equipped with smart devices to monitor water & wastewater facilities remotely through SCADA,
- The work activities are captured electronically through GIS with the location, time and the task

The 2023 work plan is to sustain the momentum introduced through technology. The Town of Orangeville prepared its Asset Management Plan for Core Public Works Infrastructure in July of 2022. Existing and new technology will be used to maintain and update this plan as well as gather some relevant indicators and metrics for the continuous improvement of this plan. Some examples are:

- The new timesheet/payroll schedule will be tested for its next phase of tracking cost of performing any work activities,
- The new Enterprise Asset Management System will be implemented for Work Orders, assigning these to GIS, capturing condition assessment of infrastructure and developing a capital plan for infrastructure rehabilitation or replacement, and
- Implementing automatic vehicle location system to cover the Town’s risk & liability, especially during winter maintenance and operations.



The division also underwent reorganization in terms of its structure in 2022:

- Water Compliance merged with Public Works,
- Lead hand positions were created for the Water & Wastewater sections to increase the breadth & depth of knowledge, skills & experience & to create leadership in emergent situations, and
- A Technologist was integrated into the Public Works division to deliver some of the contracted services and to continue with the momentum of Asset Management Plan

The 2023 work plan is to focus on building collaborations and relationships among the new organization structure of this division along with the overall corporate organization structure.



By the numbers

Who We Serve

31,000
residents

10,000
households

Who We Are

- Manager, Public Works: 1
- Technologists: 3
- Supervisors: 3
- Leadhands: 3
- Equipment Operators: 7
- Water Works Operators: 8
- Wastewater Operators: 3
- Mechanic: 1
- Public Works Clerk: 1
- Seasonal Winter Operators: 13
- Seasonal Summer Students: 2

How We Measure

- 120 km of Roads
- 123 km of Sidewalks
- 129 km of Water Mains
- 122 km of Storm Sewers
- 115 km of Sanitary Sewers
- 20 Drinking Water Wells
- 4 Sewage Pumping Stations
- 1 Water Pollution Control Plant

Accomplishments

- Implementing preventative measures to ensure the continuation of roads, water, and wastewater services during a pandemic
- The commitment and dedication of the essential workers that make up the Public Works Division during the pandemic
- Provide safe, uninterrupted supply of drinking water to residents and businesses
- Operate the Water Pollution Control Plant in compliance with the ECA



What We Do

Operate & maintain the rights of way & road network by:

Providing winter control operations for roads, sidewalks, and municipally owned parking lots

Arranging required road & sidewalk maintenance including line painting, asphalt patching, sidewalk repairs/replacement, catch basin and manhole rehabilitation

Provide day-to-day operation of water supply and distribution systems in Orangeville and Mono by:

Completing the required microbiological and chemical sampling throughout water distribution systems

Inspect and maintain drinking water treatment sites for 12 wells in Orangeville and 8 wells in Mono

- Maintain the water distribution systems in Orangeville & Mono
 - With Ontario One call, locate Town-owned underground buried infrastructure
 - Operate the WPCP in compliance with the Environmental Compliance Approval issued by MECP

Ensure legislative requirements are satisfied to demonstrate that safe, reliable, sustainable drinking water and wastewater services are provided to customers, including:

- Annual reporting & inspections by Ministry of Environment, Conservation and Parks
- Drinking Water Quality Management System
- Environmental monitoring



Public Works 2023 Operating Budget - 5 Years

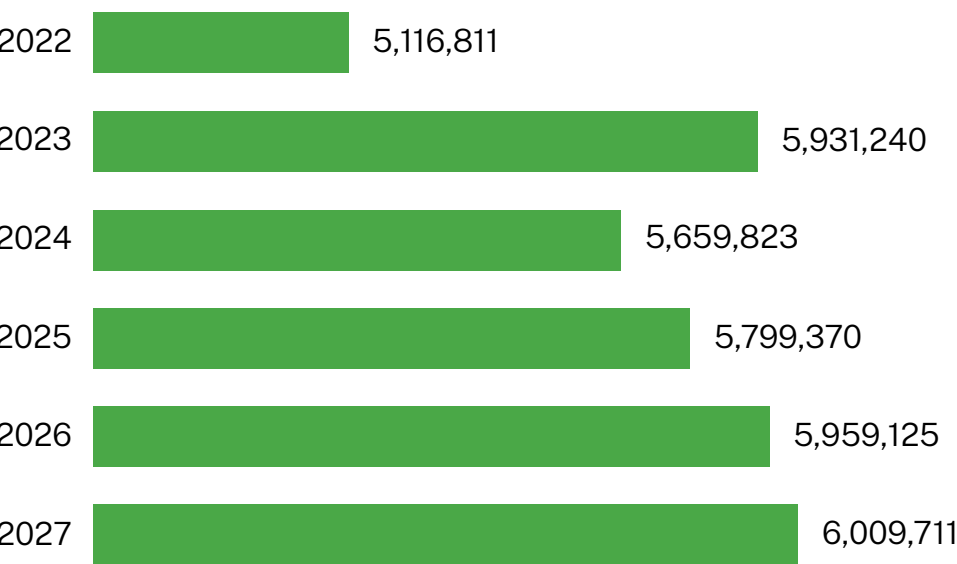
	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Public Works									
User Fees	(10,178)	(17,200)	(16,700)	500	(2.9%)	(16,200)	(16,200)	(16,200)	(16,200)
Agreement and Lease Revenue	(28,666)	(9,720)	(9,720)			(9,720)	(9,720)	(9,720)	(9,720)
Other Revenues	(237,820)	(181,500)	(187,335)	(5,835)	3.2%	(192,335)	(197,335)	(202,400)	(207,400)
Sub-total Revenues	(276,664)	(208,420)	(213,755)	(5,335)	2.6%	(218,255)	(223,255)	(228,320)	(233,320)
Compensation	1,973,482	2,166,017	2,335,294	169,277	7.8%	2,388,545	2,443,228	2,499,426	2,556,565
Insurance	25,051	27,055	33,115	6,060	22.4%	36,427	40,070	44,076	48,484
Professional Development and Assoc. Fees	9,458	14,740	15,980	1,240	8.4%	16,120	16,210	17,400	17,600
Office and Administration	47,331	55,710	56,070	360	0.6%	57,230	58,090	59,050	56,980
Public Relations, Promotions and Events	3,618	2,000	2,100	100	5.0%	2,100	2,200	2,200	2,200
Licences and Support		12,800	12,900	100	0.8%	13,000	13,100	13,100	13,100
Service and Lease Agreements	177,601	193,800	204,456	10,656	5.5%	225,175	243,748	251,799	278,970
Programs	65,379	104,000	104,250	250	0.2%	104,500	106,505	108,295	110,121
Safety Equipment and Clothing	10,244	14,750	15,000	250	1.7%	15,250	15,500	15,500	16,000
Utilities	220,345	234,158	239,915	5,757	2.5%	245,895	252,112	258,457	265,046
Fuel	98,936	120,000	121,000	1,000	0.8%	122,000	123,000	123,000	123,000
Materials and Supplies	245,291	484,900	927,000	442,100	91.2%	505,100	510,110	518,620	521,730
Maintenance and Repairs	278,303	435,116	442,889	7,773	1.8%	447,289	465,813	470,434	479,050
Equipment Purchases	48,711	56,200	61,800	5,600	10.0%	65,300	69,300	69,300	70,300
Outside Services	1,304,567	1,326,491	1,466,587	140,096	10.6%	1,526,912	1,545,904	1,581,700	1,617,138
Professional Fees	39,107	8,100	8,200	100	1.2%	8,300	8,400	8,500	9,100
Inter-Departmental Re-Allocations	(71,582)	(72,471)	(40,454)	32,017	(44.2%)	(34,694)	(27,022)	(25,289)	(23,400)
Sub-total Expenses	4,475,842	5,183,366	6,006,102	822,736	15.9%	5,744,449	5,886,268	6,015,568	6,161,984
Principal Re-payments	92,282	103,202	115,072	11,870	11.5%	127,969	141,974	73,504	
Interest Expense	58,960	38,663	30,521	(8,142)	(21.1%)	21,454	11,383	1,579	
Debt Service Charges	151,242	141,865	145,593	3,728	2.6%	149,423	153,357	75,083	



Public Works 2023 Operating Budget - 5 Years

	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Transfers to(from) Reserve			(6,700)	(6,700)		(15,794)	(17,000)	96,794	81,047
Total Transfers			(6,700)	(6,700)		(15,794)	(17,000)	96,794	81,047
Total Public Works Levy Impact	4,350,420	5,116,811	5,931,240	814,429	15.9%	5,659,823	5,799,370	5,959,125	6,009,711

5 Year Levy Impact - Operating



Material Drivers 2023-2027

	2023	2024	2025	2026	2027
Net Change Levy Impact	814,429	(271,417)	139,547	159,755	50,586
Inflationary Impact					
Salaries & Benefits	112,040	53,251	54,683	56,198	57,139
Outside Services	66,596	60,325	18,992	35,796	35,438
Principal Re-payments -Streetlights	11,870	12,897	14,005	(68,470)	(73,504)
Interest payments -Streetlights			(10,071)		
Vehicle Maintenance Costs		(10,500)			
One Time Impact					
Materials & Supplies -Salt Storage	430,000	(430,000)			
Service Level Impact					
Outside Services	73,500				
Salaries & Benefits	57,237				
Inter-Departmental Trf	32,017				
Vehicle Leasing Costs	10,256	15,384	15,384		18,460
Vehicle Leasing Costs -Funding		(15,794)		12,588	(18,953)
Transfer to Reserve Funds				100,000	

Individual Drivers not exceeding \$10,000 have been excluded



Public Works 2023 Capital Budget - 10 Years

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
20 Capital Fund										
Division: 460 Public Works										
11740.0000 Roads Needs Study			30,000					35,000		
11750.0000 CF -Transit Study	7,697	25,000								
13986.0000 CF -Climate Change	50,000									
21000.4401 CF -Replacement of Truck 2-Snow Plough	280,000									
21000.4404 Vehicles --TS Truck 5-15 5T Peterbilt Plo						300,000				
21000.4405 CF -Replacement of 2012 vehicle- Truck 6	80,000									
21000.4410 Vehicles --TS Truck 11-17 2T Ford Reg Cab					88,000					
21000.4411 Vehicles --TS Truck 15-19 2T FordF550 Ext									100,000	
21000.4418 Vehicles --TS Loader 2018 Volvo L60H							287,500			
21000.4424 Vehicles --TS Bus 1-15 30' Vicinity1494BK						500,000				
21000.4426 Vehicles --TS Truck 26-18 Tandem Western						80,000				
21000.4427 Vehicles --TS Bus 4-16 30' Vicinity7485BJ							500,000			
21000.4431 Vehicles --TS Street Power Sweeper							400,000			
21008.4432 Purchase of Fork Lift										60,000
21105.1050 CF -Operations Ctr -3 Bay Exp	1,661,077									
21167.1001 Photocopier -- Town Hall				15,000						15,000
21509.0000 CF -Streetlights post/LumiN	80,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
25017.0000 Traffic Signal Upgrades	184,000	184,000	194,000	194,000	194,000	194,000	194,000	194,000	184,000	194,000
25021.0000 CF -John St at Townline Upgrades	397,000		218,000							
25100.0000 CF -Emerald Ash Borer	406,932	188,000								
25200.0000 CF -Noise Fence	306,884	180,000	184,000	187,000	191,000	195,000	191,000	203,000	207,000	210,000
25250.0000 EV Fleet Charging Stns	20,000									
26029.0000 SWM2 -Pond Retrofits	1,180,531			846,000						
26030.0000 CF -Boulevard Tree Inventory	30,000									
26031.0000 CF -Planting of additional trees	90,000									
31000.0000 Engineering Design-Unspecifie									90,000	
31013.0000 CF -Rehab -Broadway Blvd	250,000									
31016.0000 CF -C Line Box Culvert Rehab	445,033									
31102.0000 CF -Reconstruction -Princess	62,449									



Public Works 2023 Capital Budget - 10 Years

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
31115.0000 CF -Reconn-Centennial	258,875									
31116.0000 CF -Recon Church St	2,712,240									
31117.0000 CF -Townline widening at Broadway	750,000									
31119.0000 Recon -Victoria St.-Ontario to John	3,337,000									
31120.0000 Recon -Ontario St. Victoria to Princess	1,188,000									
31801.0000 CF -Hansen BlvdBridge-Low Mon	1,675,516									
31805.0000 CF -Bridge- John St	336,318									
33801.0000 CF -Mill Creek Rehab Ctr/Byt	3,710									
B0074.0000 County Rd 16 & Hansen Blvd Traffic Signals	200,000									
B0084.0000 Recon Cardwell St, Princess to Townline	80,000	1,192,000								
B0085.0000 Recon Cardwell St, Princess to Dufferin	90,000	2,444,000								
B0798.0000 Rehab Hansen Blvd, Blindline to Amelia				857,000						
B0799.0000 Rehab East Broadway, Townline to Third St	211,000									
B0982.0000 Recon -Carlton Dr, Madison to Lawrence		90,000	3,225,000							
B0987.4400 Truck 1 Replacement -2012 Aerial Bucket		160,000								
B0997.0000 Rehab -Broadway east bound, Dawson to Blindline			175,000							
B0998.0000 Rehab -Dawson, Centre to Hillside		143,000								
B0999.0000 Recon -Third Ave, 1st St to 2nd St		90,000	841,800							
B1000.0000 Recon -Third Ave, 2nd St to 3rd St.								90,000	1,960,000	
B1001.0000 Rehab -Crimson Cresc			123,000							
B1004.0000 Recon -Erindale, Dufferin to Princess St			90,000	2,821,000						
B1008.0000 Purchase and Placement of Transit Shelters			25,000					25,000		
B1009.0000 Recon -Zina St, First St to Louisa									90,000	3,418,000
B1010.0000 Recon -Dufferin St, John to Ontario	90,000	3,436,000								
B1014.0000 Recon -Amanda, Townline to Parsons				85,000	1,507,200					
B1015.0000 Recon -Amanda, Parsons to Front					2,005,000					
B1016.0000 Rehab -Margaret, Townline to Hanah						343,000				
B1017.0000 Recon -Steven Street					90,000	1,431,000				
B1018.0000 Recon -Andrew St					90,000	1,765,000				
B1053.1050 Centre Street Culvert Rehabilitation		791,000								
B1080.1050 Replacement of Truck 19, 2016 Peterbilt Plow							375,000			



Public Works 2023 Capital Budget - 10 Years

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
B1125.0000 Blind Line from Hansen North/Limits		90,000	1,028,660							
B1126.0000 Fourth Ave and Third St realignment		2,200,000								
B1127.0000 Left turn lane Broadway at Blind Line			1,270,000							
B1131.1050 Crane Truck		108,000								
B1132.1050 Street Sweeper		430,000								
B1133.0000 Traffic Signals at Hansen & Parkinson						175,000				
B1136.0000 SWM1-Lower Monora Creek Stream Retrofit & Protection Works								3,292,500		
B1140.0000 SWM5 -Middle Monora Creek -Flood & Erosion Control Projs					822,800					
B1141.0000 SWM6 -Oversized SWM Pond Mono Developments, Built Capacity		136,200								
B1142.0000 SWM3/4 Phase 1-Mill Creek Stabilization-Centre St to west Broadway at Blind Line			850,000							
B1143.0000 SWM3/4 Phase 2-Mill Creek Stabilization west Broadway/ BlindLine to C Line				850,000						
B1160.0000 Transportation Study		50,000								
B1193.0000 Flood Mitigation Implementation Project				500,000						
B1194.0000 Sherbourne St Rehabilitation: Broadway to Second Ave						161,000				
B1195.0000 Recon of Edelwild Century to Parkview									90,000	3,410,000
B1273.0000 Reconstruction Bythia Street Townline to Church								90,000	3,810,000	
B1278.0000 Reconstruction of Dufferin Street -Erindale to Ontario			85,000	2,489,000						
B1281.0000 Shed	100,000									
B1297.0000 Flood Mitigation at the WPCP- Townline Road Crossing	200,000									
B1319.0000 Engineering Standards Update	75,000									
B1328.0000 Rustic Crescent Rehabilitation	276,000									
B1329.0000 Green Street Rehabilitation	154,000									
B1331.0000 C-Line Reconstruction Century to Town Line								90,000	2,698,000	
B1332.0000 John Street Reconstruction Townline to Corp Limits								90,000	3,024,000	
B1334.0000 Operations Equipment	70,000									
Total Investment in Capital	17,339,262	11,977,200	8,379,460	8,884,000	5,028,000	5,184,000	1,987,500	4,149,500	12,293,000	7,347,000



Public Works 2023 Capital Budget - 10 Years

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Less: Funding Sources										
Gas Tax -Federal	1,000,000		655,000	1,000,000	1,162,600			1,045,777	941,066	383,719
Development Charges	834,000	2,327,141	1,080,635	1,019,075		175,000		328,416		
Reserves/ Reserve Funds	9,646,947	3,257,371	1,678,356	1,955,400	822,400	965,400	65,150	47,400	1,388,400	952,400
Water Rates	1,018,000	340,000		545,000		552,000		90,000	2,133,000	1,482,000
Wastewater Rates	823,000	632,000	200,000	671,000	540,000	700,000			1,470,000	1,219,500
Grant	1,500,000	1,900,000	1,700,000	1,000,000	1,200,000	1,712,000		505,698	4,306,000	1,705,000
Financing	1,658,075	1,968,988	1,265,812	880,400						
Other		30,000			7,000	55,000	115,000			
Total Other Funding Sources	16,480,022	10,455,500	6,579,803	7,070,875	3,732,000	4,159,400	180,150	2,017,291	10,238,466	5,742,619
Total Public Works Levy Impact	859,240	1,521,700	1,799,657	1,813,125	1,296,000	1,024,600	1,807,350	2,132,209	2,054,534	1,604,381

Town of Orangeville

Capital Projects

Project	21105.1050 CF - Operations Ctr -3 Bay Exp -- Operations Ctr - 500 C Line		
Department	Public Works		
Version	3 Management Review 1	Year	2023

Description
<div>Project Details</div> <p>Construction of a 3-Bay garage expansion at the Operations Centre at 500 C-Line. The expansion of the OPC garage is required to house the additional vehicles and equipment that have been purchased as the Town has grown. It will allow Public Works to keep additional vehicles and equipment inside and out of the weather, specifically in the winter months. Snow removal equipment and vehicles will particularly benefit as it will increase efficiency of getting it on the road in a timely manner.</p> <p>The proposed footprint will increase the building size by 25%.</p> <p>Additional contingency of \$250,000 required in 2023.</p>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	250,000	250,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	250,000	250,000					
	250,000	250,000					
Funding Total	250,000	250,000					

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	1050 Operations Ctr - 500 C Line	
Budget Year	2017	
Priority	Very High	
Status	Existing Capital Project	
Project Type	New Acquisition	
Service Life	50 Years	
Approval Status	Approved	
Project Reference	DC Background Study, 2015 Capital Budget	
Activity	21105 CF - Operations Ctr -3 Bay Exp	

Town of Orangeville

Capital Projects

Project	21105.1050 CF - Operations Ctr -3 Bay Exp -- Operations Ctr - 500 C Line		
Department	Public Works		
Version	3 Management Review 1	Year	2023

Gallery

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Town of Orangeville							
Capital Projects							
Project	21509.0000 CF - Streetlights post/LumiN --						
Department	Public Works						
Version	3 Management Review 1	Year	2023				
Description							
Project Details							
Orangeville Hydro has identified a number of street light poles that have corroded and deteriorated creating a potential safety hazard. These poles are a maintenance liability and a potential safety hazard. This program includes identifying the locations and replacing the poles and luminaires. Replacing the luminaire at the same time as the pole will ensure that the asset is completely renewed.The cost of electrical power for LED lights is considerably less as they are more energy efficient.							
Brown's Farm/Parkdale Subd. 10 \$4,000 \$40,000 2023							
Brown's Farm/Parkdale Subd. 10 \$4,000 \$40,000 2024							
Brown's Farm/Parkdale Subd. 10 \$4,000 \$40,000 2025							
Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	400,000	40,000	40,000	40,000	40,000	40,000	200,000
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	80,000	8,000	8,000	8,000	8,000	8,000	40,000
	80,000	8,000	8,000	8,000	8,000	8,000	40,000
Tax Levy							
Trf from Levy	320,000	32,000	32,000	32,000	32,000	32,000	160,000
	320,000	32,000	32,000	32,000	32,000	32,000	160,000
Funding Total	400,000	40,000	40,000	40,000	40,000	40,000	200,000
Attributes							
Attribute	Value	Comment					
Department	Public Works						
Loc.Fleet.Eqpt	0000						
Budget Year	2021						
Priority	Very High						
Status	New Capital Project						
Project Type	Replacement						
Service Life	30 Years						
Approval Status	Approved						
Project Reference							
Activity	21509 CF - Streetlights post/LumiN						

Town of Orangeville

Capital Projects

Project21509.0000 CF - Streetlights post/LumiN --

DepartmentPublic Works

Version3 Management Review 1

Year2023

Gallery

Y:\Public Works Department\Budget\2019\Budget Pictures\Final Pics\21509.0000 Streetlights post Luminaire Re.jpg



Town of Orangeville

Capital Projects

Project	25017.0000 CF - Traffic Signal Upgrades --		
Department	Public Works		
Version	3 Management Review 1	Year	2023

Description			
Project Details			
The Municipality is responsible for the maintenance of 24 sets of traffic signals. Some sets of signals including the hardware have been operational for approximately 25 to 30 years. A number of the traffic components have reached and exceeded the life expectancy. This program involves updating hardware such as hangers, luminaires, back boards, loop detectors, timers and monitors to ensure that the traffic signals continue to operate and move pedestrians and traffic safely and efficiently. Traffic Signal Hardware and Components have a life expectancy of 12 years. This programme renews traffic signal components on a 12 year rotation.			
Blindline/College	2023	\$92,000	
Blindline/Hansen	2023	\$92,000	
Broadway/Centre Street	2024	\$92,000	
Riddell/Montgomery	2024	\$92,000	
C-Line/Centennial	2025	\$97,000	
First Street/Hansen	2025	\$97,000	
TBD	2026	\$194,000	
TBD	2027	\$194,000	

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	1,910,000	184,000	184,000	194,000	194,000	194,000	960,000
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	812,000	140,000	150,000	100,000	150,000	136,000	136,000
	812,000	140,000	150,000	100,000	150,000	136,000	136,000
Tax Levy							
Trf from Levy	1,098,000	44,000	34,000	94,000	44,000	58,000	824,000
	1,098,000	44,000	34,000	94,000	44,000	58,000	824,000
Funding Total	1,910,000	184,000	184,000	194,000	194,000	194,000	960,000

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	Very High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	20 Years	
Approval Status	Approved	
Project Reference		
Activity	25017 CF - Traffic Signal Upgrades	

Town of Orangeville

Capital Projects

Project	25017.0000 CF - Traffic Signal Upgrades --		
Department	Public Works		
Version	3 Management Review 1	Year	2023

Gallery

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Town of Orangeville

Capital Projects

Project

25100.0000 CF - Emerald Ash Borer --

Department

Public Works

Version

3 Management Review 1

Year

2023

Description

Project Details

The Emerald Ash Borer has been found in Orangeville and will, over the next several years, destroy ash trees in the Town. As trees on municipal property (both boulevards and within parks) die, there is an increasing potential risk to the public and property from these trees falling. In 2013, Council approved a 10 year plan to remove and replace all of the boulevard and park ash trees in Orangeville. (Reference to PW-2016-17 and 35).

Beginning in 2022, The EAB programme initiated in 2013 will conclude by removing all trees identified as being infected by the EAB.

Beginning in 2023, a new 2 year programme will begin to replace all removed trees to increase the Town's canopy cover to the target of 40%

Allocation of funds as follows:

2022 \$200,000 to complete removals of the targeted trees

2023 \$200,000 to replace removed trees as part of the EAB Programme

2024 \$188,000 to replaced removed trees as part of the EAB Programme

Budget

Total

2023

2024

2025

2026

2027

2028-2032

Expenditures

388,000

200,000

188,000

Funding

Transfers from Reserve/Reserve

Trf from RF - General Capital

388,000

200,000

188,000

Funding Total

388,000

200,000

188,000

Attributes

Attribute

Value

Comment

Department

Public Works

Loc.Fleet.Eqpt

0000

Budget Year

2016

Priority

Endorsed

Status

Existing Capital Project

Project Type

Replacement

Service Life

Approval Status

Approved

Project Reference

Emerald Ash Borer

PW-2013-72; November 25, 2013 Minutes, Motion 14

Activity

25100 CF - Emerald Ash Borer

Town of Orangeville			
Capital Projects			
Project	25100.0000 CF - Emerald Ash Borer --		
Department	Public Works		
Version	3 Management Review 1	Year	2023
Gallery			
C:\Users\selvitigala\Desktop\lash.JPG			

Town of Orangeville
Capital Projects

Project	25200.0000 CF - Noise Fence --		
Department	Public Works		
Version	3 Management Review 1	Year	2023

Description
<div>Project Details</div> <p>In 2016 Council approved a program to begin replacing noise attenuation fence with more robust, longer lasting PVC fencing. PVC fencing has a service life in the order of 45 years. This project is a continuation of that programme and will continue until all acoustic fencing that has reached the end of its service life has been replaced. The programme has focused on the Highway No. 9/10 (Oak Ridge/Rolling Hills Dr.) and Riddell Road corridors.</p> <p>Since the inception of this programme, materials costs have escalated approximately 60%. The rising materials costs have resulted in an extension of the programme while attempting to maintain a modest year to year increase.</p>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	1,908,000	160,000	180,000	184,000	187,000	191,000	1,006,000
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	572,400	46,000	149,000	52,000	155,000	28,400	142,000
	572,400	46,000	149,000	52,000	155,000	28,400	142,000
Tax Levy							
Trf from Levy	1,335,600	114,000	31,000	132,000	32,000	162,600	864,000
	1,335,600	114,000	31,000	132,000	32,000	162,600	864,000
Funding Total	1,908,000	160,000	180,000	184,000	187,000	191,000	1,006,000

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2018	
Priority	Endorsed	
Status	New Capital Project	
Project Type	Reconstruction	
Service Life	45 Years	
Approval Status	Approved	
Project Reference	Noise Fence Replacement	
Activity	25200 CF - Noise Fence	

Town of Orangeville
Capital Projects

Project	25200.0000 CF - Noise Fence --		
Department	Public Works		
Version	3 Management Review 1	Year	2023

Gallery

C:\Users\selvitigala\Desktop\noise.JPG



Town of Orangeville

Capital Projects

Project	25250.0000 CF - EV Fleet Charging Stns --		
Department	Public Works		
Version	3 Management Review 1	Year	2023

Description
Project Details
Management decisions associated with the Town’s fleet and equipment offer a significant opportunity to reduce corporate GHG emissions. Many of the tasks performed by the Town’s fleet vehicles could be accomplished by an electric alternative. As Town vehicles come to the end of their service life and are replaced, it is suggested by staff that electric alternatives are considered moving forward.
In 2021, the Town partnered with Dufferin County on a funding application for the installation of EV charging stations for fleet vehicle use. The Town proposed three (3) dual Level-2 charging stations – six (6) total chargers and parking spots for fleet vehicle use. Two (2) dual Level-2 stations were proposed to be installed at the Operations Centre and one (1) dual Level-2 station was proposed to be installed at the Town Hall staff parking lot. Council directed staff in report #IS-Env-2020-009 to to include the funds required to cover the Town’s portion (\$30,000) for the installation of the charging station for fleet vehicle use in the 2021 budget.
In order to complete this project, an additional \$20,000 from the Town is required in the 2023 budget.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	20,000	20,000					
Funding							
Tax Levy							
Trf from Levy	20,000	20,000					
	20,000	20,000					
Funding Total	20,000	20,000					

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10 Years	
Approval Status	Approved	
Project Reference		
Activity	B1175 <Generated>	

Town of Orangeville

Capital Projects

Project	25250.0000 CF - EV Fleet Charging Stns --		
Department	Public Works		
Version	3 Management Review 1	Year	2023

Gallery

C:\Users\amyles\Pictures\TH EV Charging Stations.PNG





Town of Orangeville

Capital Projects

Project	26029.0000 SWM2 - Pond Retrofits		
Department	Public Works		
Version	3 Management Review 1	Year	2023

Description
Project Details
<p>This project involves pond retrofits for the Lower Monora Creek area. The retrofits will be completed in two phases. Milady Pond will be retrofitted first in 2023 as it has breached several times over the past few years and then North Credit Pond will be retrofitted in 2026.</p> <p>By enhancing the SWMPs, the assets will have increased service potential, performance capability and capacity moving forward which will ultimately reduce future lifecycle costs. Additionally, by incorporating innovative treatments and erosion control technologies, the overall maintenance costs for the ponds will be reduced.</p>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	1,900,000	1,054,000			846,000		
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	589,200	420,000			169,200		
	589,200	420,000			169,200		
Tax Levy							
Trf from Levy	42,800				42,800		
	42,800				42,800		
Development Charges							
From DC RF-AS: Storm Water mgt	1,268,000	634,000			634,000		
	1,268,000	634,000			634,000		
Funding Total	1,900,000	1,054,000			846,000		

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life		
Approval Status	Approved	

Town of Orangeville

Capital Projects

Project	26029.0000 SWM2 - Pond Retrofits		
Department	Public Works		
Version	3 Management Review 1	Year	2023

Attributes		
Attribute	Value	Comment
Project Reference		
Activity	B0095 <Generated>	

Gallery

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Town of Orangeville											
Capital Projects											
Project	31013.0000 CF - Rehab - Broadway Blvd --										
Department	Public Works										
Version	3 Management Review 1	Year	2023								
Description											
Project Details											
<p>This project involves replacing the Broadway boulevard paver stones between Wellington Street to John Street on both sides of the road. Bricks are heaving, settling, deteriorating and causing accessibility issues and safety concerns for pedestrians. The Municipality has committed a great deal of resources to the maintenance of the bricks to ensure that the walking surface complies with the current Maintenance Standards regulations. This project will involve hiring a consultant to evaluate options, undertake design, tendering and construction.</p> <p>2022 - Additional funds of \$267,100 requested from Council and approved on September 27, 2021, Motion 2021-317.</p> <p>2023 - Additional funds of \$250,000 are being requested in the 2023 Budget to complete the project.</p>											
Budget											
	Total	2023	2024	2025	2026	2027	2028-2032				
Expenditures	250,000	250,000									
Funding											
Tax Levy											
Trf from Levy	250,000	250,000									
	250,000	250,000									
Funding Total	250,000	250,000									
Attributes											
Attribute	Value	Comment									
Department	Public Works										
Loc.Fleet.Eqpt	0000										
Budget Year	2020										
Priority	High										
Status	New Capital Project										
Project Type	Rehabilitation										
Service Life	25 years										
Approval Status	Approved										
Project Reference											
Activity	B1049 <Generated>										

Town of Orangeville							
Capital Projects							
Project	31115.0000 CF - Reconn - Centennial --						
Department	Public Works						
Version	3 Management Review 1	Year	2023				
Description							
Project Details							
<p>The average annual daily traffic on Centennial Road is approximately 8,000 vehicles per day. With the truck and heavy vehicle traffic, this road has continued to be a significant maintenance burden on the Municipality. The RNS has rated the structural adequacy at a 7 (indicating major surface distress and excessive maintenance requirements) and an overall priority rating at 54, the lowest of all road ratings in the 2020 RNS. This project contemplates a two-phased construction schedule, the first phase being - Dawson to Tideman and a second phase - Tideman to "C" Line. The engineering design and environmental assessment will be undertaken as one project for the entire length of the roadway. The scope of the project includes removing and replacing the curb, road asphalt and granular materials to improve the structure, drainage and quality of the road. The project also includes the improvements and signalization of the Dawson-Centennial-Hillside Drive intersection. The project also includes a LID design and implementation component that has been included in the budgeted value. Reconstruction will also consider bike lanes and a pedestrian crossover in the area of Centennial and Commerce Road for Humber College.</p> <p>Completion of this project will increase financial and operational efficiencies while improving the Town's infrastructure. The allowance in the budget for 2020 will cover costs associated with design and approvals. Construction was active in 2021 and 2022.</p> <p>Additional funds of \$250,000 is being requested due to potential cost over runs from Asphalt Cement Indexing, Utility Relocates and other unforeseen circumstances</p>							
Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	250,000	250,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	83,000	83,000					
Trf from RF - Wastewater	83,000	83,000					
Trf from RF - General Capital	84,000	84,000					
	250,000	250,000					
External Financing							
Financing - External	8,875	8,875					
	8,875	8,875					
Funding Total	258,875	258,875					
Attributes							
Attribute	Value	Comment					
Department	Public Works						
Loc.Fleet.Eqpt	0000						
Budget Year	2020						
Priority	Medium-High						
Status	New Capital Project						
Project Type	Reconstruction						
Service Life	25 years						
Approval Status	Approved						
Project Reference							



Town of Orangeville

Capital Projects

Project

31115.0000 CF - Recon - Centennial --

Department

Public Works

Version

3 Management Review 1

Year

2023

Attributes		
Attribute	Value	Comment
Activity	B1044 <Generated>	

Gallery		
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C:\Users\amyles\Pictures\Centennial Rd Reconstruction .jpg



Town of Orangeville

Capital Projects

Project

31116.0000 CF - Recon Church St --

Department

Public Works

Version

3 Management Review 1

Year

2023

Description
<div>Project Details</div> <p>The Road Needs Study has identified this section of Church Street to be a priority due to the poor condition of the road surface and the structural rating of the road.</p> <p>The water and sewer mains have reached their life expectancy and are in need of replacing. This requirement has been identified by the Asset Management Plan. Completion of this project will increase financial and operational efficiencies while improving the Town's infrastructure.</p>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	2,647,000	2,647,000					
Funding							
Grants							
From RF - Fed Gas Tax	500,000	500,000					
	500,000	500,000					
Transfers from Reserve/Reserve							
Trf from RF - Water	610,000	610,000					
Trf from RF - Wastewater	423,000	423,000					
Trf from RF - General Capital	464,800	464,800					
	1,497,800	1,497,800					
External Financing							
Financing - External	649,200	649,200					
	649,200	649,200					
Funding Total	2,647,000	2,647,000					

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	Very High	
Status	New Capital Project	
Project Type	Reconstruction	

Town of Orangeville
Capital Projects

Project

31116.0000 CF - Recon Church St --

Department

Public Works

Version

3 Management Review 1

Year

2023

Attributes		
Attribute	Value	Comment
Service Life	30 Years road; 75 Years watermain and sewer	
Approval Status	Approved	
Project Reference		
Activity	B0066 <Generated>	

Gallery

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Town of Orangeville
Capital Projects

Project

31119.0000 Recon - Victoria St. - Ontario to John

Department

Public Works

Version

3 Management Review 1

Year

2023

Description
<div>Project Details</div> <p>The 2020 Road Needs Study has identified this section of road as having an overall condition rating (C/R) of 63 as a result of poor surface drainage and structural adequacy. Due to the age of the subsurface infrastructure, full reconstruction of the road is being recommended along with the replacement of the water and sanitary sewers. Completion of this project will increase financial and operational efficiencies while improving the Town's infrastructure and ensure future sustainability.</p>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	3,337,000	3,337,000					
Funding							
Grants							
From RF - OCIF FC	1,500,000	1,500,000					
From RF - Fed Gas Tax	500,000	500,000					
	2,000,000	2,000,000					
Transfers from Reserve/Reserve							
Trf from RF - General Capital	713,000	713,000					
	713,000	713,000					
External Financing							
Financing - External	624,000	624,000					
	624,000	624,000					
Funding Total	3,337,000	3,337,000					

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Reconstruction	
Service Life	30 years	



Town of Orangeville
Capital Projects

Project	31120.0000 Recon - Ontario St. Victoria to Princess		
Department	Public Works		
Version	3 Management Review 1	Year	2023

Description
<div>Project Details</div> <p>The 2020 Road Needs Study has identified this section of road as having an overall condition rating (C/R) of 65 as a result of poor surface drainage and structural adequacy. Due to the age of the subsurface infrastructure, full reconstruction of the road is being recommended along with the replacement of the water and sanitary sewers. Completion of this project will increase financial and operational efficiencies while improving the Town's infrastructure and ensure future sustainability.</p>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	1,188,000	1,188,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	250,000	250,000					
Trf from RF - Wastewater	242,000	242,000					
Trf from RF - General Capital	320,000	320,000					
	812,000	812,000					
External Financing							
Financing - External	376,000	376,000					
	376,000	376,000					
Funding Total	1,188,000	1,188,000					

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Reconstruction	
Service Life	30 years	
Approval Status	Approved	

Town of Orangeville
Capital Projects

Project	31801.0000 CF - Hansen BlvdBridge-Low Mon --		
Department	Public Works		
Version	3 Management Review 1	Year	2023

Description
<div>Project Details</div> <p>Hansen Boulevard is a major collector road which is intended to connect Blind Line in the east with Veterans' Way to the west. The connection is contingent on the completion of the Cachet Homes development, the completion of the Edgewood Valley 2B development, and the construction of the bridge over Lower Monora Creek. The bridge is funded through Area-Specific DC's with a small contribution from tax dollars. The timing of this project will be influenced by the rate at which development proceeds.</p> <p>The 2014 and 2019 Development Charges Studies identified this as a benefit to existing with the ability to fund the project through Development Charges. The 2019 Development Charge Study has been updated to reflect current pricing.</p> <p>Construction of the bridge is a front-end project that requires the Town to front the money with anticipation that development would begin and area specific development charges recovered.</p> <p>Additional funding of \$350,000 is being requested in order to complete the project.</p>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	350,000	350,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	350,000	350,000					
	350,000	350,000					
Funding Total	350,000	350,000					

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	100 Years	
Approval Status	Approved	funded by DC, Roads and Secondary Plan, Design/Study in 2018, Construction targeted for 2021
Project Reference		
Activity	31801 CF - Hansen BlvdBridge-Low Mon	



Town of Orangeville

Capital Projects

Project	31801.0000 CF - Hansen BlvdBridge-Low Mon --		
Department	Public Works		
Version	3 Management Review 1	Year	2023

Gallery

C:\Users\amyles\Downloads\Hansen Blvd. Bridge-Lower Monora Creek Crossing 1.jpg



Town of Orangeville

Capital Projects

Project	B0074.0000 County Rd 16 & Hansen Blvd Traffic Signals		
Department	Public Works		
Version	3 Management Review 1	Year	2023

Description

Project Details

This project involves the construction and installation of new traffic signals to manage increased traffic flows due to development in this section of Town. This project has been identified in the Development Charges Background Study is based on the development of the Hansen Boulevard corridor through the north west section of the Municipality. This project will be coordinated with the construction of the bridge over the Lower Monora Creek.

Budget

	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	200,000	200,000					
Funding							
Development Charges							
From DC RF - Roads and Related	200,000	200,000					
	200,000	200,000					
Funding Total	200,000	200,000					

Attributes

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	Medium-High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	25 Years	
Approval Status	Approved	Transportation Study has identified the need for signals at this intersection as development proceeds
Project Reference		
Activity	B0074 <Generated>	

Town of Orangeville

Capital Projects

Project	B0074.0000 County Rd 16 & Hansen Blvd Traffic Signals		
Department	Public Works		
Version	3 Management Review 1	Year	2023

Gallery

Y:\Public Works Department\Budget\2019\Budget Pictures\Final Pics\B0074.0000 County Rd 16 & Hansen Blvd Traffic Signals.jpg



Town of Orangeville

Capital Projects

Project	B0084.0000 Recon Cardwell St, Princess to Townline		
Department	Public Works		
Version	3 Management Review 1	Year	2023

Description

Project Details

The Road Needs Study has identified this section of Cardwell Street to be a priority due to the poor condition of the road surface and the structural rating (65). The structural adequacy of the road is 7 indicating that the capability of the surface and base course of asphalt of a road are not adequate to support further loading and resist deformation. The recommended improvement from the 2015 Road Needs Study is RSS, full reconstruction of road, curb, sub-drain and sub-surface utilities.

The water and sewer mains have reached their life expectancy and are in need of replacing. This requirement has been identified by the Asset Management Plan.

Completion of this project will increase financial and operational efficiencies while improving the Town's infrastructure.

Consulting work to be completed in 2023, with construction in 2024.

Budget

	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	1,272,000	80,000	1,192,000				
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	274,000		274,000				
Trf from RF - Wastewater	229,000		229,000				
Trf from RF - General Capital	391,000	16,000	375,000				
	894,000	16,000	878,000				
Tax Levy							
Trf from Levy	64,000	64,000					
	64,000	64,000					
External Financing							
Financing - External	314,000		314,000				
	314,000		314,000				
Funding Total	1,272,000	80,000	1,192,000				

Attributes

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	Very High	
Status	New Capital Project	
Project Type	Reconstruction	



Town of Orangeville

Capital Projects

Project	B0084.0000 Recon Cardwell St, Princess to Townline		
Department	Public Works		
Version	3 Management Review 1	Year	2023

Attributes		
Attribute	Value	Comment
Service Life	30 Years road; 75 Years watermain and Sewer	
Approval Status	Approved	
Project Reference	Asset Mangement Plan Road Needs Study	
Activity	B0084 <Generated>	

Gallery

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Town of Orangeville

Capital Projects

Project	B0084.0000 Recon Cardwell St, Princess to Townline		
Department	Public Works		
Version	3 Management Review 1	Year	2023

Gallery

Y:\Public Works Department\Budget\2019\Budget Pictures\Final Pics\B0084.0000 Cardwell Street Reconstruction Princess Street to Townline.jpg





Town of Orangeville

Capital Projects

Project	B0084.0000 Recon Cardwell St, Princess to Townline		
Department	Public Works		
Version	3 Management Review 1	Year	2023

Gallery

C:\Users\amyles\Downloads\Cardwell Street Reconstruction - Princess Street to Townline (Rating = 65).jpg



Town of Orangeville

Capital Projects

Project	B0085.0000 Recon Cardwell St, Princess to Dufferin		
Department	Public Works		
Version	3 Management Review 1	Year	2023

Description

Project Details

The Road Needs Study has identified this section of Cardwell Street to be a priority due to the poor condition of the road surface and the structural rating (65). The structural adequacy of the road is 7 indicating that the capability of the surface and base course of asphalt of a road are not adequate to support further loading and resist deformation. The recommended improvement from the 2015 Road Needs Study is RSS, full reconstruction of road, curb, sub-drain and sub-surface utilities.

The water and sewer mains have reached their life expectancy and are in need of replacing. This requirement has been identified by the Asset Management Plan.

Completion of this project will increase financial and operational efficiencies while improving the Town's infrastructure.

Consulting work to be completed in 2023, with construction in 2024.

Budget

	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	2,534,000	90,000	2,444,000				
Funding							
Grants							
From RF - OCIF FC	1,000,000		1,000,000				
	1,000,000		1,000,000				
Transfers from Reserve/Reserve							
Trf from RF - Water	66,000		66,000				
Trf from RF - Wastewater	11,000		11,000				
Trf from RF - General Capital	880,374	16,000	864,374				
	957,374	16,000	941,374				
Tax Levy							
Trf from Levy	74,000	74,000					
	74,000	74,000					
External Financing							
Financing - External	502,626		502,626				
	502,626		502,626				
Funding Total	2,534,000	90,000	2,444,000				

Attributes

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	



Town of Orangeville

Capital Projects

Project	B0085.0000 Recon Cardwell St, Princess to Dufferin		
Department	Public Works		
Version	3 Management Review 1	Year	2023

Attributes		
Attribute	Value	Comment
Priority	Very High	
Status	New Capital Project	
Project Type	Reconstruction	
Service Life	30 Years road; 75 Years water and sewer	
Approval Status	Approved	
Project Reference		
Activity	B0085 <Generated>	

Gallery

Y:\Public Works Department\Budget\2019\Budget Pictures\Final Pics\B0085.0000 a Cardwell St Reconstruction Princess to Dufferin.jpg



Town of Orangeville

Capital Projects

Project	B0085.0000 Recon Cardwell St, Princess to Dufferin		
Department	Public Works		
Version	3 Management Review 1	Year	2023

Gallery

Y:\Public Works Department\Budget\2019\Budget Pictures\Final Pics\B0085.0000 b Cardwell St Reconstruction Princess to Dufferin.jpg



Town of Orangeville

Capital Projects

Project	B0799.0000 Rehab East Broadway, Townline to Third St		
Department	Public Works		
Version	3 Management Review 1	Year	2023

Description
<div>Project Details</div> <p>The average annual daily traffic on Broadway is approximately 25,000 vehicles per day. The Road Needs Study has identified this section of Broadway to be a priority due to the poor condition of the road surface and the structural rating of the road.</p> <p>This project includes removing and replacing the top course of asphalt and repairing the structures.</p> <p>Completion of this project will increase financial and operational efficiencies while improving the Town's infrastructure.</p>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	211,000	211,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	97,760	97,760					
	97,760	97,760					
Tax Levy							
Trf from Levy	113,240	113,240					
	113,240	113,240					
Funding Total	211,000	211,000					

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	Medium-High	
Status	New Capital Project	
Project Type		
Service Life	30 years	
Approval Status	Approved	
Project Reference		
Activity	B0799 <Generated>	

Town of Orangeville

Capital Projects

Project	B0799.0000 Rehab East Broadway, Townline to Third St		
Department	Public Works		
Version	3 Management Review 1	Year	2023

Gallery

Y:\Public Works Department\Budget\2019\Budget Pictures\Final Pics\B0799.0000 a East Broadway Rehabilitation.jpg



Town of Orangeville

Capital Projects

Project	B0799.0000 Rehab East Broadway, Townline to Third St		
Department	Public Works		
Version	3 Management Review 1	Year	2023

Gallery

Y:\Public Works Department\Budget\2019\Budget Pictures\Final Pics\B0799.0000 b East Broadway Rehabilitation.jpg



Town of Orangeville

Capital Projects

Project	B1010.0000 Recon - Dufferin St, John to Ontario		
Department	Public Works		
Version	3 Management Review 1	Year	2023

Description
<div>Project Details</div> <p>The Road Needs Study has identified this section of road as being deficient due to poor drainage and structural rating of the road. Full reconstruction will be completed along with the replacement of the water and sanitary sewers. Completion of this project will increase financial and operational efficiencies while improving the Town's infrastructure and ensure future sustainability.</p> <p>Consulting work to be done in 2023 with Construction in 2024.</p>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	3,526,000	90,000	3,436,000				
Funding							
Grants							
From RF - OCIF FC	900,000		900,000				
	900,000		900,000				
Transfers from Reserve/Reserve							
Trf from RF - Wastewater	392,000		392,000				
Trf from RF - General Capital	1,007,638	16,000	991,638				
	1,399,638	16,000	1,383,638				
Tax Levy							
Trf from Levy	74,000	74,000					
	74,000	74,000					
External Financing							
Financing - External	1,152,362		1,152,362				
	1,152,362		1,152,362				
Funding Total	3,526,000	90,000	3,436,000				

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2026	
Priority	High	



Town of Orangeville

Capital Projects

Project	B1010.0000 Recon - Dufferin St, John to Ontario		
Department	Public Works		
Version	3 Management Review 1	Year	2023

Attributes		
Attribute	Value	Comment
Status	New Capital Project	
Project Type	Reconstruction	
Service Life	50 years	
Approval Status	Approved	
Project Reference		
Activity	B1010 <Generated>	

Town of Orangeville

Capital Projects

Project	B1281.0000 Shed		
Department	Public Works		
Version	3 Management Review 1	Year	2023

Description
Project Details
This shed/building will be built on the Operations Centre Site and will help house weather sensitive equipment and materials that operations staff use to inspect and maintain municipal infrastructure.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	100,000	100,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	30,000	30,000					
Trf from RF - Wastewater	30,000	30,000					
Trf from RF - General Capital	40,000	40,000					
	100,000	100,000					
Funding Total	100,000	100,000					

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2023	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	20 Years	
Approval Status	Approved	
Project Reference		
Activity	B1281 <Generated>	

Town of Orangeville

Capital Projects

Project	B1297.0000 Flood Mitigation at the Water Pollution Control Plant - Townline Road Crossing		
Department	Public Works		
Version	3 Management Review 1	Year	2023

Description
Project Details
<p>Aligning with the Town’s Corporate Climate Change Adaptation Plan and recognizing that climate change is causing more severe weather events; the need to add to the Towns infrastructure on Townline near the Water Pollution Control Plant as part of a flood mitigation plan has been identified.</p> <p>Two (2) 600mm diameter cross culverts will be installed across Townline 250 m south of Broadway along with the restoration of the outfall area.</p> <p>This adaptation plan aims to reduce the risk of flooding events at the Water Pollution Control Plant.</p>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	200,000	200,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	200,000	200,000					
	200,000	200,000					
Funding Total	200,000	200,000					

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2023	
Priority	Medium-High	
Status	New Capital Project	
Project Type	New Construction	
Service Life	25	
Approval Status	Approved	
Project Reference		
Activity	B1297 <Generated>	

Town of Orangeville

Capital Projects

Project	B1297.0000 Flood Mitigation at the Water Pollution Control Plant - Townline Road Crossing		
Department	Public Works		
Version	3 Management Review 1	Year	2023

Gallery

C:\Users\dcurrie\OneDrive - Town of Orangeville\Pictures\flood.jpg





Town of Orangeville

Capital Projects

Project	B1319.0000 Engineering Standards Update					
Department	Public Works					
Version	3 Management Review 1		Year	2023		

Description
Project Details
The engineering standards were last updated in the 1980s and the 1990s. Updating the standards to reflect new technologies, mitigating the effects of a changing environmental conditions and Council’s expectations to construct new infrastructure and maintain existing infrastructure as economically and efficiently as possible makes good technical and economic sense. This project will involve hiring a consultant to review current standards and provide guidance to help update the town’s current engineering design and construction standards. The updated standards will provide developer’s, contractor’s, consultants and others with the proper technical guidance.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	75,000	75,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	25,000	25,000					
Trf from RF - Wastewater	25,000	25,000					
Trf from RF - General Capital	25,000	25,000					
	75,000	75,000					
Funding Total	75,000	75,000					

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2023	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1319 <Generated>	

Town of Orangeville

Capital Projects

Project	B1328.0000 Rustic Crescent Rehabilitation					
Department	Public Works					
Version	3 Management Review 1		Year	2023		

Description
Project Details
This road has an overall condition rating of 68. The underground services were reviewed and found to be in generally good condition and did not require replacing.
The Road Needs Study has identified this section of road as being a priority due to the poor surface and drainage conditions.
This project includes removing and replacing the surface asphalt, removing and replacing a smaller quantity of curb to improve drainage, rehabilitating the structures as may be required and replacing the top asphalt.
Completion of this project will increase the financial and operational efficiencies while improving and extending the service life of the Town's roadway infrastructure.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	276,000	276,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	276,000	276,000					
	276,000	276,000					
Funding Total	276,000	276,000					

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2023	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	25	
Approval Status	Approved	
Project Reference		
Activity	B1328 <Generated>	



Town of Orangeville

Capital Projects

Project	B1329.0000 Green Street Rehabilitation		
Department	Public Works		
Version	3 Management Review 1	Year	2023

Description
Project Details
<p>This road has an overall condition rating of 63. The underground services were reviewed and found to be in generally good condition and did not require replacing.</p> <p>The Road Needs Study has identified this section of road as being a priority due to the poor surface and drainage conditions.</p> <p>This project includes removing and replacing the surface asphalt, removing and replacing a smaller quantity of curb to improve drainage, rehabilitating the structures as may be required and replacing the top asphalt.</p> <p>Completion of this project will increase the financial and operational efficiencies while improving and extending the service life of the Town's roadway infrastructure.</p>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	154,000	154,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	80,000	80,000					
	80,000	80,000					
Tax Levy							
Trf from Levy	74,000	74,000					
	74,000	74,000					
Funding Total	154,000	154,000					

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2023	
Priority	High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1329 <Generated>	

Town of Orangeville

Capital Projects

Project	B1334.0000 Operations Equipment		
Department	Public Works		
Version	3 Management Review 1	Year	2023

Description
Project Details
<p>This project include the purchase of a forks attachment for the front end loader, bin purchases and sander attachment for the larger pickup trucks.</p> <p>The equipment will be used by all departments within Operations including, Roads, Water and Sewer.</p> <p>The equipment will be generally used to ensure that large items are moved safely and efficiently. The sanding unit will be attached to large pick up trucks and used to maintain parking lots and rear lanes.</p>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	70,000	70,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	20,000	20,000					
Trf from RF - Wastewater	20,000	20,000					
Trf from RF - General Capital	30,000	30,000					
	70,000	70,000					
Funding Total	70,000	70,000					

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2023	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1334 <Generated>	



Public Works // Cemetery 2023 Operating Budget - 5 Years

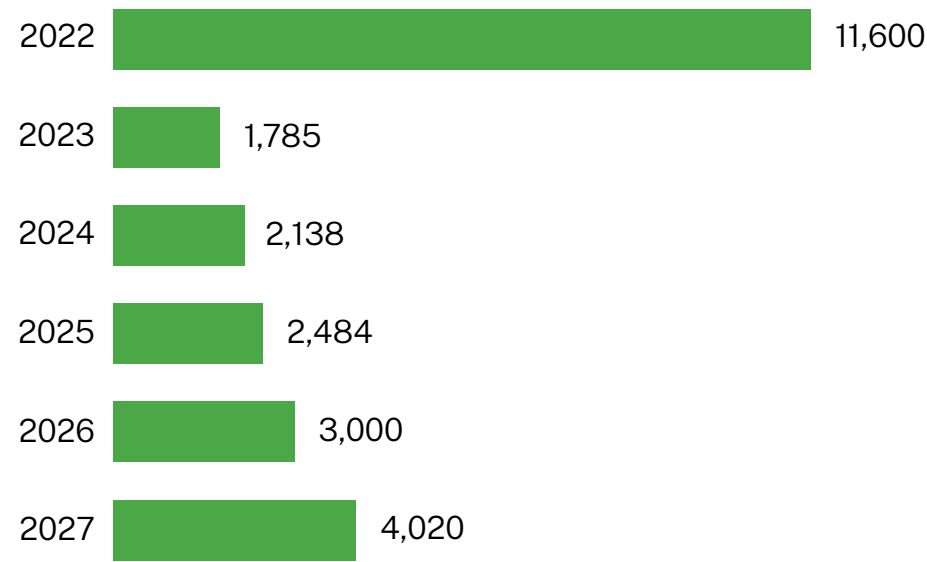
	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Cemetery									
User Fees	(92,286)	(73,850)	(84,250)	(10,400)	14.1%	(84,250)	(84,250)	(84,250)	(84,250)
Investment Income		(7,500)	(7,000)	500	(6.7%)	(7,500)	(8,000)	(8,500)	(8,500)
Sub-total Revenues	(92,286)	(81,350)	(91,250)	(9,900)	12.2%	(91,750)	(92,250)	(92,750)	(92,750)
Compensation	67,442	54,850	54,661	(189)	(0.3%)	54,890	55,123	55,363	55,607
Insurance	7	8	9	1	12.5%	10	11	12	13
Professional Development and Assoc. Fees	295	1,200	1,200			1,200	1,200	1,200	1,200
Office and Administration	252	1,142	1,165	23	2.0%	1,188	1,200	1,225	1,250
Service and Lease Agreements	1,531	1,700	1,800	100	5.9%	1,800	1,800	1,800	1,800
Materials and Supplies	7,150	8,950	9,300	350	3.9%	9,400	9,500	9,750	10,000
Maintenance and Repairs	1,531	2,600	1,900	(700)	(26.9%)	1,900	1,900	1,900	1,900
Outside Services	32,812	22,500	23,000	500	2.2%	23,500	24,000	24,500	25,000
Sub-total Expenses	111,020	92,950	93,035	85	0.1%	93,888	94,734	95,750	96,770
Total Cemetery Levy Impact	18,734	11,600	1,785	(9,815)	(84.6%)	2,138	2,484	3,000	4,020



Public Works // Cemetery 2023 Operating Budget - 5 Years

	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Total Cemetery Levy Impact	18,734	11,600	1,785	(9,815)	(84.6%)	2,138	2,484	3,000	4,020

5 Year Levy Impact - Operating



Material Drivers 2023-2027

	2023	2024	2025	2026	2027
Net Change Levy Impact	(9,815)	353	346	516	1,020

Individual Drivers not exceeding \$10,000 have been excluded



Public Works // Cemetery 2023 Capital Budget - 10 Years

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
20 Capital Fund										
Division: 610 Cemetery										
B1322.0000 Archaeological Study and Disinterment	30,000									
Total Investment in Capital	30,000									
Less: Funding Sources										
Total Other Funding Sources										
Total Cemetery Levy Impact	30,000									



Town of Orangeville

Capital Projects

Project	B1322.0000 Archaeological Study and Disinterment		
Department	Cemetery		
Version	3 Management Review 1	Year	2023

Description
Project Details
<p>During regular operations at the Town owned Greenwood Cemetery in 2021, the Town of Orangeville Public Works staff discovered historical human remains in an area in which there is no record of burials.</p> <p>The Town followed a course of action recommended by the Bereavement Authority of Ontario (BAO), hiring an archeological consultant (ARA Archaeological Heritage) to conduct a full site investigation in Block 8 Section 10 of the Cemetery. The Stage 1, 2 and 3 Study was undertaken during the period of June to September 2021. The final report was completed in December 2021 and the subsequently placed on the Ministry of Heritage, Sport, Tourism and Cultural Industries registry.</p> <p>Specific details and recommendations for burials in this area were provided and more specifically how to deal with a limited number of proposed interments in the area. A larger area was sterilized and unable to accommodate future burials. During the completion of interments in 2022, additional human remains where discovered in the areas previously determined to be free of human remains. The BAO requires additional archaeological studies to address this current situation. The project will cover the time and resources to undertake the additional archaeological studies, staff time and materials and reporting to the BAO. This project is a high priority given the need to accommodate and fulfill interment rights of a number of individuals.</p>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	30,000	30,000					
Funding							
Tax Levy							
Trf from Levy	30,000	30,000					
	30,000	30,000					
Funding Total	30,000	30,000					

Attributes		
Attribute	Value	Comment
Department	Cemetery	
Loc.Fleet.Eqpt	0000	
Budget Year	2023	
Priority	Very High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	25	
Approval Status	Approved	
Project Reference		
Activity	B1322 <Generated>	





Public Works // Water 2023 Operating Budget - 5 Years

	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Water									
User Fees	(6,983,892)	(7,078,179)	(7,232,756)	(154,577)	2.2%	(7,398,986)	(7,577,785)	(7,770,143)	(7,783,710)
Agreement and Lease Revenue	(253,561)	(333,500)	(340,200)	(6,700)	2.0%	(347,000)	(353,900)	(361,000)	(346,990)
Fines	(21,720)	(10,700)	(10,900)	(200)	1.9%	(11,100)	(11,300)	(11,500)	(14,000)
Sub-total Revenues	(7,259,173)	(7,422,379)	(7,583,856)	(161,477)	2.2%	(7,757,086)	(7,942,985)	(8,142,643)	(8,144,700)
Compensation	1,518,835	2,067,927	2,309,833	241,906	11.7%	2,358,656	2,411,661	2,466,167	2,522,195
Insurance	83,307	109,971	119,705	9,734	8.9%	129,675	140,642	152,706	165,978
Property Tax	29,069	46,090	46,090			46,090	46,090	46,090	46,090
Professional Development and Assoc. Fees	8,458	26,675	41,825	15,150	56.8%	26,775	26,925	26,700	32,300
Office and Administration	10,759	33,075	75,055	41,980	126.9%	78,055	79,186	80,342	82,025
Public Relations, Promotions and Events	1,771	3,500	3,500			3,500	3,500	3,500	3,500
Licences and Support	5,986	12,200	12,300	100	0.8%	12,400	12,400	12,400	4,900
Service and Lease Agreements	59,885	56,000	112,151	56,151	100.3%	115,515	118,987	138,219	145,036
Programs	16,568	42,500	41,500	(1,000)	(2.4%)	41,000	40,500	40,000	47,500
Safety Equipment and Clothing	7,938	10,000	10,000			10,000	10,000	10,000	13,000
Utilities	392,046	410,562	411,000	438	0.1%	411,500	421,450	431,771	442,488
Fuel	36,784	39,000	41,000	2,000	5.1%	43,000	43,000	43,000	43,000
Materials and Supplies	215,753	239,000	306,000	67,000	28.0%	306,100	306,200	307,300	311,500
Maintenance and Repairs	83,310	84,950	173,860	88,910	104.7%	164,058	176,538	183,136	193,579
Equipment Purchases	46,945	87,900	85,400	(2,500)	(2.8%)	82,900	82,900	82,900	99,900
Outside Services	555,305	813,650	1,037,750	224,100	27.5%	1,040,350	1,040,450	1,030,550	1,066,150
Professional Fees	108,950	196,500	358,100	161,600	82.2%	371,550	383,900	384,200	391,600
Internal Allocations	499,853	526,875	611,308	84,433	16.0%	667,662	672,687	673,800	675,018
Sub-total Expenses	3,681,522	4,806,375	5,796,377	990,002	20.6%	5,908,786	6,017,016	6,112,781	6,285,759



Public Works // Water 2023 Operating Budget - 5 Years

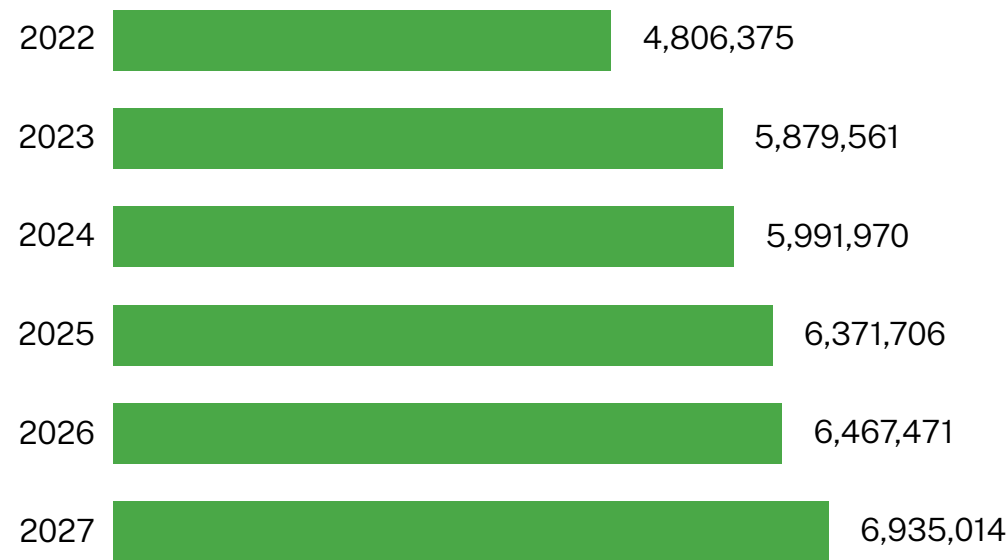
	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Principal Re-payments			34,302	34,302		35,339	148,367	152,851	278,940
Interest Expense			48,882	48,882		47,845	206,323	201,839	370,315
Debt Service Charges			83,184	83,184		83,184	354,690	354,690	649,255
Transfer to/(from) Reserve	3,577,651	2,616,004	1,704,295	(911,709)	(34.9%)	1,765,116	1,571,279	1,675,172	1,209,686
Total Reserves	3,577,651	2,616,004	1,704,295	(911,709)	(34.9%)	1,765,116	1,571,279	1,675,172	1,209,686
Total Water Levy Impact									



Public Works // Water 2023 Operating Budget - 5 Years

	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Sub-total Expenses and Debt Service Charges	3,681,522	4,806,375	5,879,561	1,073,186	22.3%	5,991,970	6,371,706	6,467,471	6,935,014

5 Year Expenses – Operating



Material Drivers 2023-2027

	2023	2024	2025	2026	2027
Inflationary Impact					
Water Billing	(153,477)	(165,130)	(177,699)	(191,258)	(20,167)
Salaries & Benefits	215,927	48,823	53,005	54,506	56,028
Outside Services					35,600
Materials & Supplies	67,000				
Debt Service Charges	83,184		271,506		294,565
Professional Fees	16,100				
Transfer to(from) Reserve	(787,061)	61,974	(193,661)	36,546	(478,782)
Insurance			10,967	12,064	13,272
Utilities				10,321	10,717
Maintenance					10,443
One Time Impact					
Training	14,700	(14,700)			
Service Level Impact					
Salaries & Benefits	25,979				
Memberships	15,000				
Professional Fees	10,000				
PRV Preventative Maintenance	100,000				
HLP Preventative Maintenance	45,000				
Fire Hydrant Snow Clearing	70,000				
SCADA costs	312,243	40,237			26,500
Transfer to(from) Reserve	(67,000)			66,000	
Vehicle leasing costs	56,151			16,809	29,708
Vehicle leasing costs - funding	(57,648)				13,296
Inter-Departmental Transfer	21,251				



Public Works // Water 2023 Capital Budget - 10 Years

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
20 Capital Fund										
Division: 620 Water										
11721.0000 CF -Water Optimization Study	16,199									
11803.0000 CF -SCADA Master Plan	150,000									
11805.1070 CF -Rehabilitation & Optimiza--Water Treatment Facility	135,000	131,000	1,088,000							
13950.0000 CF -Water Supply	1,754,558	3,000,000								
13961.0000 CF -Water Meter & Billing Upg	6,011,654									
20330.0000 CF -SCADA Systems	738,783	291,700	165,000	262,900	230,600	430,000	589,950	230,000	220,000	230,000
20417.3905 CF -Variable Frequency Drive--Well 5	40,000									
21181.1070 CF -Electrical & Mechanical--Water Treatment Facility	100,000	479,000	495,000	429,000	659,000	111,000				
26005.3950 CF -Generator--Reservoirs	303,415									
26008.0000 CF -Standpipe Cleaning &Paint	1,723,110									
33075.0000 CF -Well Bldg and Dra-Well 5	455,000									
33081.0000 CF -Disinfection -UV Replacements	156,000	78,000	78,000							
33082.3910 CF -Well 10 Pump House Generator Replacement	134,000									
33083.0000 Pumping Equipment -Well Pump	35,000									
33084.0000 CF -Filter Media Rehabilitation	123,000	91,000	84,000						50,000	
33099.0000 CF -Well Treatment -GUDI Upg	5,697,491									
33100.0000 CF -Reservoir -West Sector	3,941,971									
33200.0000 CF -United Lands Flowing Well	50,000									
33300.0000 CF -Filter PLC Project	375,000								455,000	
33301.1070 CF -Dudgeon Reservoir Strctre Insp--Water Treat-ment Facility	180,476									
B0058.0000 Zone 3B PRV/PSV Zone Valves		58,000	564,000							
B0075.0000 Dawson Rd watermain extension from existing to Broadway	66,000	564,000								
B0078.0000 Well 6 and 11 Treatment Analysis		235,000	1,556,000							
B0920.0000 High Lift Pump Rehabilitation/Replacement	675,000	110,000								
B0921.0000 South Sector Generator Replacement	98,000									



Public Works // Water 2023 Capital Budget - 10 Years

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
B0925.0000 Elevated Water Storage Facility (Northwest Sector			600,000	1,200,000	9,000,000					
B0927.0000 Well 9A & 9B Treatment Upgrades			2,750,000							
B0931.0000 Dudgeon Generator Replacement					113,000					
B1067.0000 District Water Metering										1,100,000
B1079.4810 Equipment Replacement -Backhoe 1		220,000								
B1083.4812 Equipment Replacement -Mini Excavator					88,000					
B1290.0000 Well Rehab and Pump Replacement Program			64,000			64,000	126,000	184,000		108,000
B1291.0000 PRV Replacement Program		90,000	90,000	90,000	90,000					
B1292.0000 Watermain and Valve Replacement:Rotary Park	325,700									
B1293.0000 Watermain and Valve Replacement: Third Street and Fourth Avenue			1,040,000							
B1294.0000 Supply and Installation of Replacement NTU and CL2 Analyzers		440,000								
B1295.3950 South Sector Reservoir Inspection and Upgrades		75,000	284,000							
B1303.1070 Portable Generator	108,000									
B1304.0000 Water and Wastewater Rate Study		90,000					108,000			
B1305.0000 Watermain and Valve Replacement: Zehrs Back-lane Easement				827,000						
B1313.3950 Reservoir Cleaning and Inspections					60,000	60,000	60,000	24,000	120,000	60,000
Total Investment in Capital	23,393,357	5,952,700	8,858,000	2,808,900	10,240,600	665,000	883,950	438,000	845,000	1,498,000
Less: Funding Sources										
Gas Tax -Federal	194,000	695,000	1,088,000							1,100,000
Development Charges		3,030,000	600,000	1,200,000	3,200,000		36,000			
Reserves/ Reserve Funds	16,033,657									
Water Rates	1,865,700	2,197,700	1,824,000	808,900	740,600	665,000	811,950	438,000	845,000	398,000
Wastewater Rates		30,000					36,000			
Grant	3,662,100			800,000	500,000					
Financing	1,637,900		5,346,000		5,800,000					
Total Other Funding Sources	23,393,357	5,952,700	8,858,000	2,808,900	10,240,600	665,000	883,950	438,000	845,000	1,498,000
Total Water Levy Impact										

Town of Orangeville

Capital Projects

Project	11805.1070 CF - Rehabilitation & Optimiza -- Water Treatment Facility		
Department	Waterworks		
Version	3 Management Review 1	Year	2023

Description
Project Details
<p>Analysis of longer-term municipal production wells' operating data indicates reduced water supply capacity at several of the Town's wells. Supply capacity may be restored at under-performing wells, investigating potential additional capacity at specific wells, redistributing water takings to maximize overall supply capacity while minimizing effects on local groundwater resources and other methods. An engineering consultant specializing in hydrogeology and water supply issues will be retained to complete a comprehensive study to review historic well data, current operating conditions and performance at each well, past rehabilitation works, analyze aquifer performance and longer-term water level trends, etc. The consultant will submit a report making recommendations on how the Town can optimize the overall supply capacity of the production wells system.</p> <p>The 2023 budget estimate provides for an allowance for the re-drilling of Well 6. In 2018, Well 6 experienced a decrease in performance and an increase in turbidity when pumped at the allowable rate. The flow rate has been lowered in order to keep the turbidity at an acceptable rate. It is important for the Town's water supply to have this well operating at its design capacity.</p>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	1,249,000	30,000	131,000	1,088,000			
Funding							
Grants							
From RF - Fed Gas Tax	1,249,000	30,000	131,000	1,088,000			
	1,249,000	30,000	131,000	1,088,000			
Funding Total	1,249,000	30,000	131,000	1,088,000			

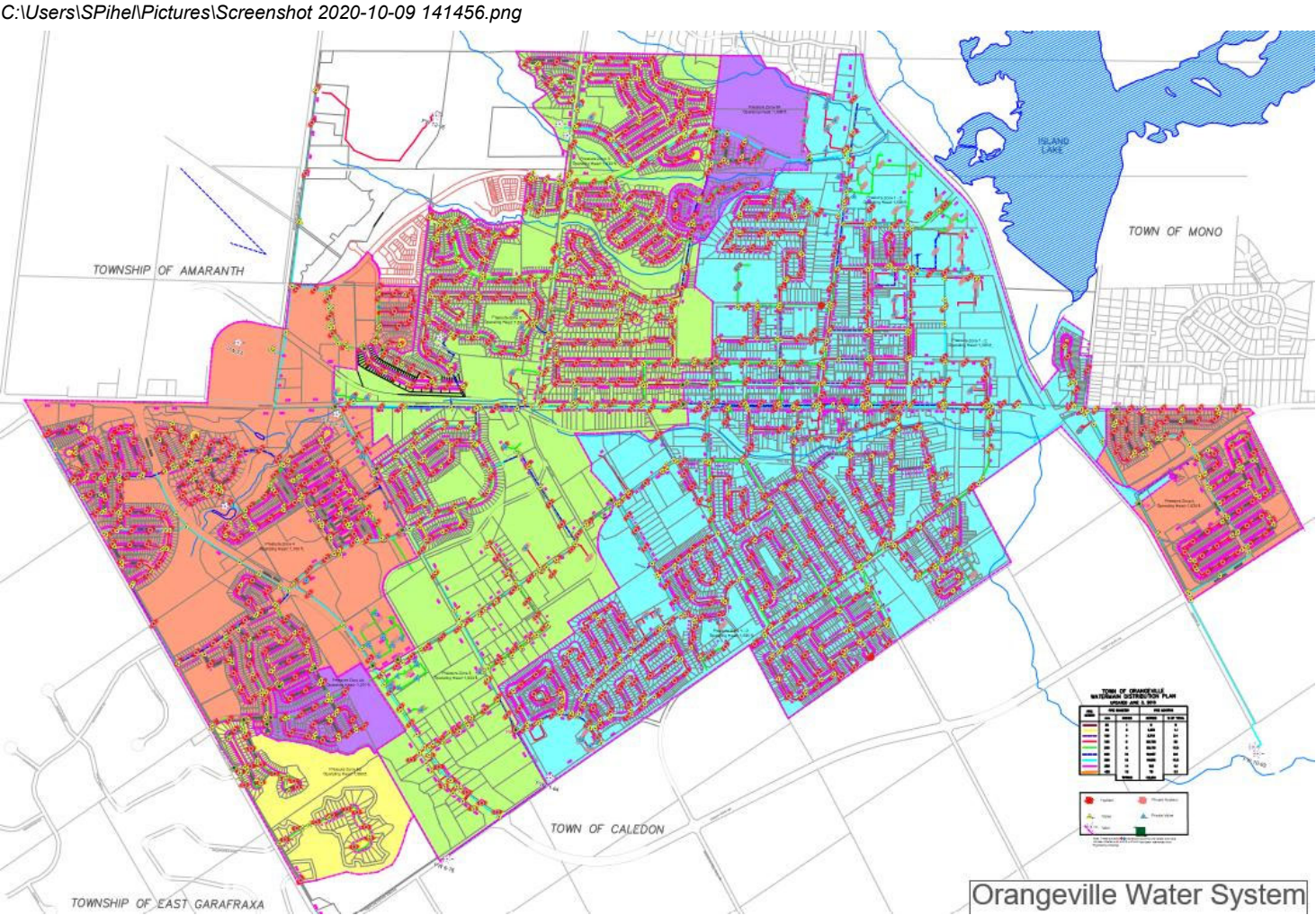
Attributes		
Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	1070 Water Treatment Facility	
Budget Year	2021	
Priority	High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	15	
Approval Status	Approved	
Project Reference		
Activity	B1173 <Generated>	

Town of Orangeville

Capital Projects

Project	11805.1070 CF - Rehabilitation & Optimiza -- Water Treatment Facility		
Department	Waterworks		
Version	3 Management Review 1	Year	2023

Gallery



Town of Orangeville							
Capital Projects							
Project	20330.0000 CF - SCADA Systems --						
Department	Waterworks						
Version	3 Management Review 1	Year	2023				
Description							
Project Details							
<p>Virtualization of Well Sites -The Water sites require hardware that can provide multi-roles while staying completely separated instead of purchasing additional hardware that would consume 4 times the space and power, IT will leverage virtualization to carve out the speciality services needed to ensure the resiliency of each site. Cost 16 Sites at \$11,500 (total \$180,000)</p> <p>Industrial Switches - 5 Sites to be upgraded to larger capacity switches to ensure that local recourses can interconnect with SCADA services across the town. Cost \$45,000</p> <p>Software platform Integrations - Water and Wastewater has systems that require integrations with each in order reduce errors, provide better improved fault analysis and reporting. examples of systems need integrations is the SCADA and the new Water meter system being rolled out. Other systems for integration is Win911, ServiceNow, Dream Reports, Microsoft BI, and the Town ESRI GIS system to help visual mapping of services, water usage. Cost \$50,000</p> <p>SCADA Modernization Project - The Town currently has hundreds of PLC (programmable Logic Units) of varying age that require that review and replacement. Calibration and other compliance related processes may requirement modernization in order provide better visibility and resiliency to the system. Cost \$125,000</p>							
Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	3,050,150	400,000	291,700	165,000	262,900	230,600	1,699,950
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	3,050,150	400,000	291,700	165,000	262,900	230,600	1,699,950
	3,050,150	400,000	291,700	165,000	262,900	230,600	1,699,950
Funding Total	3,050,150	400,000	291,700	165,000	262,900	230,600	1,699,950
Attributes							
Attribute	Value	Comment					
Department	Waterworks						
Loc.Fleet.Eqpt	0000						
Budget Year	2020						
Priority	High						
Status	New Capital Project						
Project Type	Replacement						
Service Life	8 Years						
Approval Status	Approved						
Project Reference	SCADA Sytems Lifecycle Management Program						
Activity	20330 CF - SCADA Systems						

Town of Orangeville

Capital Projects

Project

20330.0000 CF - SCADA Systems --

Department

Waterworks

Version

3 Management Review 1

Year

2023

Gallery

C:\Users\djones\Pictures\SCADA Upgrades.jpg

Town of Orangeville

Capital Projects

Project	33081.0000 CF - Disinfection - UV Replacements		
Department	Waterworks		
Version	3 Management Review 1	Year	2023

Description
Project Details
Existing UV reactors at Wells 2, 8, 9 and 10 are nearing the end of their useful life. Existing UV reactors will be replaced with 2nd generation units. The unit at Well 8 & 8B will be replaced when the well is out of service for other work in 2022. Well 9 will be replaced in 2023, Well 2 in 2024 and Well 10 in 2025.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	234,000	78,000	78,000	78,000			
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	234,000	78,000	78,000	78,000			
	234,000	78,000	78,000	78,000			
Funding Total	234,000	78,000	78,000	78,000			

Attributes		
Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	15 Years	
Approval Status	Approved	
Project Reference		
Activity	B0117 <Generated>	

Town of Orangeville

Capital Projects

Project	33081.0000 CF - Disinfection - UV Replacements		
Department	Waterworks		
Version	3 Management Review 1	Year	2023

Gallery

UV System



Town of Orangeville

Capital Projects

Project	33082.3910 CF - Well 10 Pump House Generator Replacement		
Department	Waterworks		
Version	3 Management Review 1	Year	2023

Description

Project Details
The generator at the Well 10 pump house is nearing the end of its useful life. It was originally used at the Water Pollution Control Plant, but was re-purposed at Well 10. Well 10 is a large supply well for the Town; therefore, it is important to have a reliable emergency power supply at this location. The unit is aged and parts may not be readily available for major engine work.

Budget

	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	16,000	16,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	16,000	16,000					
	16,000	16,000					
Funding Total	16,000	16,000					

Attributes		
Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year	2022	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	25 Years	
Approval Status	Approved	
Project Reference		
Activity	B0832 <Generated>	

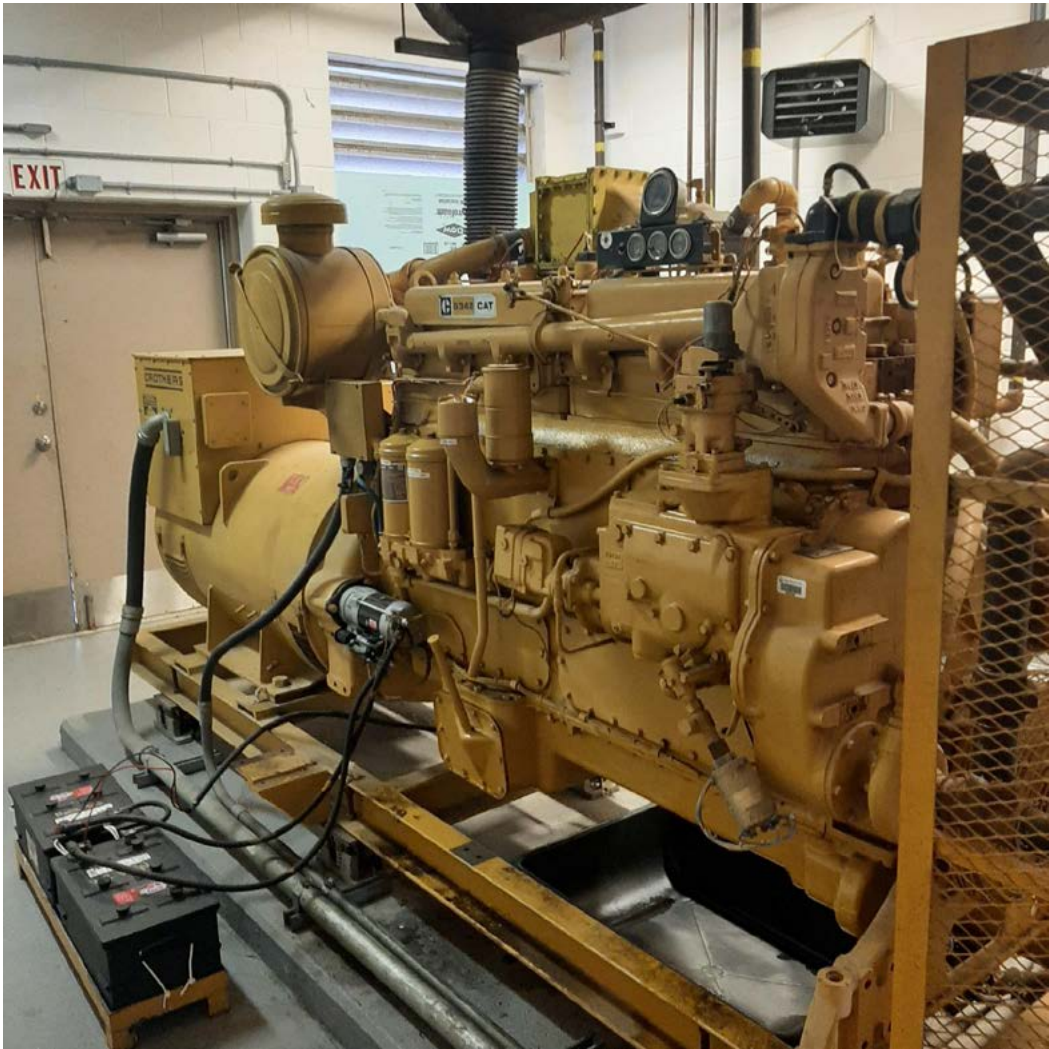
Town of Orangeville

Capital Projects

Project	33082.3910 CF - Well 10 Pump House Generator Replacement		
Department	Waterworks		
Version	3 Management Review 1	Year	2023

Gallery

Well 10 Genset



Town of Orangeville

Capital Projects

Project	33083.0000 Pumping Equipment - Well Pump --		
Department	Waterworks		
Version	3 Management Review 1	Year	2023

Description
Project Details
Well pumps are anticipated to have a useful life of 15 years. Based on this analysis, it is expected that the pumps at Wells 5A and 9B will need to be replaced in 2022. The pumps at Wells 7 and 10 will need to be replaced in 2023.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	35,000	35,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	35,000	35,000					
	35,000	35,000					
Funding Total	35,000	35,000					

Attributes		
Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year	2022	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	15 Years	
Approval Status	Approved	
Project Reference		
Activity	B0922 <Generated>	

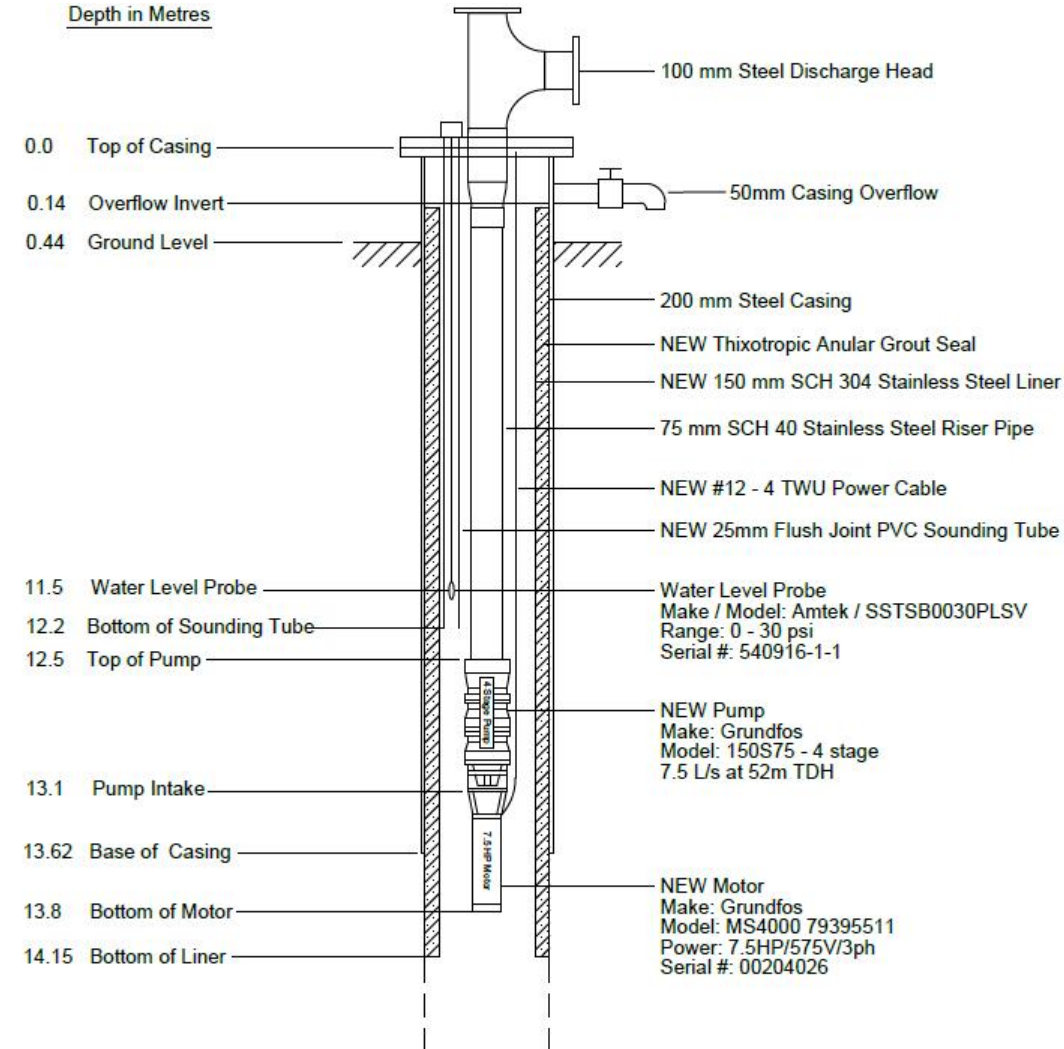
Town of Orangeville

Capital Projects

Project	33083.0000 Pumping Equipment - Well Pump --		
Department	Waterworks		
Version	3 Management Review 1	Year	2023

Gallery

C:\Users\SPihe\Pictures\Well pump.png





Town of Orangeville

Capital Projects

Project	33084.0000 CF - Filter Media Rehabilitation		
Department	Waterworks		
Version	3 Management Review 1	Year	2023

Description
Project Details
Filter media assessments were completed at Wells 2A, 8 B/C, 9 A/B and 12 in 2019. Results of this assessment indicated the media is reaching the end of its life and needs to be replaced. Staff anticipate that Well 8 B/C media replacements will be completed in 2022, Well 9 will be completed in 2023, Well 12 will be completed in 2024 and Well 2A will be completed in 2025.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	303,000	78,000	91,000	84,000			50,000
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	303,000	78,000	91,000	84,000			50,000
	303,000	78,000	91,000	84,000			50,000
Funding Total	303,000	78,000	91,000	84,000			50,000

Attributes		
Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	Medium-Low	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	10 Years	
Approval Status	Approved	
Project Reference		
Activity	B1063 <Generated>	

Town of Orangeville

Capital Projects

Project	33084.0000 CF - Filter Media Rehabilitation		
Department	Waterworks		
Version	3 Management Review 1	Year	2023

Gallery

Well 8B/8C Filter Vessel



Town of Orangeville

Capital Projects

Project	33099.0000 CF - Well Treatment - GUDI Upg --		
Department	Waterworks		
Version	3 Management Review 1	Year	2023

Description
Project Details
<p>Following the Walkerton Tragedy in 2000, the Ministry of the Environment and Climate Change (MOECC) required additional treatment requirements for municipal drinking water supplies. Filtration and UV disinfection were installed at the Town's GUDI wells to ensure appropriate primary disinfection is achieved and to comply with the Safe Drinking Water Act, 2002. A Municipal Drinking Water Licence (MDWL) and Drinking Water Works Permit (DWWP) were issued by the MOECC outlining these treatment requirements. Through the MDWL and DWWP renewal process in 2015, the MOECC has advised the Town that additional disinfection is required to meet the treatment requirements of the Safe Drinking Water Act, 2002. These upgrades will involve adding pre-chlorination and/or ensuring sufficient chlorine contact time at Wells 2A, 5 and 5A, 8B and 8C, 9A and 9B, 10, and 12. Engineering and SCADA programing services are required to assess the optimum capital and operating improvements needed to meet this regulatory requirement. Preliminary upgrades were put in service by the end of November 2016. Further assessments have since been completed and in order to operate these systems properly, additional chlorine contact infrastructure needs to be built at Wells 5 and 5A (chlorine contact tank), 2A (chlorine contact pipe), and 10 (adding baffles to an existing tank). The Well 5/5A chlorine contact infrastructure will be completed as part of a new project for additional water storage capacity at Well 5/5A in order to be able to take the WSR offline for rehabilitation.</p>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	3,300,000	3,300,000					
Funding							
External Financing							
Financing - External	1,637,900	1,637,900					
	1,637,900	1,637,900					
Funding Total	1,637,900	1,637,900					

Attributes		
Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year	2016	
Priority	Mandatory	
Status	Existing Capital Project	
Project Type	Upgrade	
Service Life	15 Years	
Approval Status	Approved	
Project Reference	GUDI Well Treatment Upgrades	
Activity	33099 CF - Well Treatment - GUDI Upg	

Town of Orangeville

Capital Projects

Project	33099.0000 CF - Well Treatment - GUDI Upg --		
Department	Waterworks		
Version	3 Management Review 1	Year	2023

Gallery

Water Storage Facility - Well 5/5A site





Town of Orangeville

Capital Projects

Project

33100.0000 CF - Reservoir - West Sector --

Department

Waterworks

Version

3 Management Review 1

Year

2023

Description
Project Details
<p>Additional funding is required to complete the rehabilitation work at the West Sector Reservoir elevated tank. This project currently includes funding for minor deficiency repairs, and interior cleaning and re-coating. Additional funding will go towards engineering services to examine the need for a mixing system (including possibly computer modeling of the water quality in the tank), a structural steel inspection, exterior coating and extra costs due to inflation from when original funding was approved. The increase in funding for the rehabilitation work is based on a preliminary estimate from the Consultant.</p> <p>Additional funding is also being proposed in 2023 to allow for the design and construction of a mixing system, if this is determined to be a requirement for the West Sector Reservoir.</p>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	2,000,000	2,000,000					
Funding							
Grants							
Grants - Fed	3,662,100	3,662,100					
	3,662,100	3,662,100					
Funding Total	3,662,100	3,662,100					

Attributes		
Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	Very High	
Status	Existing Capital Project	
Project Type	Rehabilitation	
Service Life	50	
Approval Status	Approved	
Project Reference		
Activity	33100 CF - Reservoir - West Sector	

Town of Orangeville

Capital Projects

Project

33100.0000 CF - Reservoir - West Sector --

Department

Waterworks

Version

3 Management Review 1

Year

2023

Gallery

C:\Users\SPihel\Pictures\Orangeville Water Tower - B Line (2).jpg





Town of Orangeville

Capital Projects

Project	33301.1070 Dudgeon Reservoir Strctre Insp -- Water Treatment Facility		
Department	Waterworks		
Version	3 Management Review 1	Year	2023

Description

Project Details
The Dudgeon Reservoir is due for a full clean out and structural inspection of the in-ground reservoir, treatment building and pump houses. Past inspections identified that the access ladders to the reservoir need to be replaced. An allowance has been made for the repairs.

Budget

	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	150,000	150,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	150,000	150,000					
	150,000	150,000					
Funding Total	150,000	150,000					

Attributes		
Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	1070 Water Treatment Facility	
Budget Year	2022	
Priority	Mandatory	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	5	
Approval Status	Approved	
Project Reference		
Activity	B1279 <Generated>	

Town of Orangeville

Capital Projects

Project	33301.1070 Dudgeon Reservoir Strctre Insp -- Water Treatment Facility		
Department	Waterworks		
Version	3 Management Review 1	Year	2023

Gallery

Dudgeon Reservoir





Town of Orangeville

Capital Projects

Project	B0075.0000 Dawson Rd watermain extension from existing to Broadway		
Department	Waterworks		
Version	3 Management Review 1	Year	2023

Description
Project Details
<p>This project involves the extension of the existing 250mm diameter watermain on Dawson Road by approximately 165 metres from its current end in front of 10 Dawson Road northwards to the existing watermain at Broadway. The project will also include the installation of a pressure sustaining/pressure reducing valve in a chamber, as the new watermain will provide a link between pressure zones 3 and 1 in the Town's water distribution system. Currently, there is no watermain connection between pressure zones 3 and 1 on Dawson Road between the Fire Station and Broadway. The installation of this new watermain will provide an additional link between the pressure zones, improving the efficiency of the water distribution system and improved flows between zones. The additional link between pressure zones will also provide some redundancy in the system when other boundary control valves are out of service for repairs or replacement.</p>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	630,000	66,000	564,000				
Funding							
Grants							
From RF - Fed Gas Tax	630,000	66,000	564,000				
	630,000	66,000	564,000				
Funding Total	630,000	66,000	564,000				

Attributes		
Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year	2022	
Priority	Low	
Status	New Capital Project	
Project Type	New Construction	
Service Life	75 Years for watermain; 50 Years for PRV	This section of watermain connects two dead end pieces improving flow and quality
Approval Status	Approved	
Project Reference		
Activity	B0075 <Generated>	

Town of Orangeville

Capital Projects

Project	B0920.0000 High Lift Pump Rehabilitation/Replacement		
Department	Waterworks		
Version	3 Management Review 1	Year	2023

Description
Project Details
<p>High lift pumps at the Dudgeon and South Sector Pump Station provide water to customers in Pressure Zones 3 and 5, respectively. All eight pumps need to be taken apart and either rehabilitated or replaced. Two pumps will be rehabilitated at each facility in both 2023 and 2024.</p>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	785,000	675,000	110,000				
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	785,000	675,000	110,000				
	785,000	675,000	110,000				
Funding Total	785,000	675,000	110,000				

Attributes		
Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year	2023	
Priority	Medium-Low	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	25 Years	
Approval Status	Approved	
Project Reference		
Activity	B0920 <Generated>	



Town of Orangeville

Capital Projects

Project

B0921.0000 South Sector Generator Replacement

Department

Waterworks

Version

3 Management Review 1

Year

2023

Description
Project Details
The standby generator at the South Sector Pump Station was installed in 1998 and ensures water can continue to be provided to Pressure Zone 5 (near the Headwaters Hospital) in the event of a power outage. The generator has a useful life of 25 years and is being scheduled for replacement in 2023.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	98,000	98,000					
Funding							
Grants							
From RF - Fed Gas Tax	98,000	98,000					
	98,000	98,000					
Funding Total	98,000	98,000					

Attributes		
Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year	2023	
Priority	Medium-Low	
Status	New Capital Project	
Project Type	Replacement	
Service Life	25 Years	
Approval Status	Approved	
Project Reference		
Activity	B0921 <Generated>	

Town of Orangeville

Capital Projects

Project

B1292.0000 Watermain and Valve Replacement:Rotary Park

Department

Waterworks

Version

3 Management Review 1

Year

2023

Description
Project Details
The watermain that runs through Rotary Park from Second Avenue to its northern limits needs to be replaced. The work is to be timed to coincide with improvements to the Park as part of the Rotary Park Re-development Project.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	325,700	325,700					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	325,700	325,700					
	325,700	325,700					
Funding Total	325,700	325,700					

Attributes		
Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year	2023	
Priority	Very High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	70	
Approval Status	Approved	
Project Reference		
Activity	B1292 <Generated>	

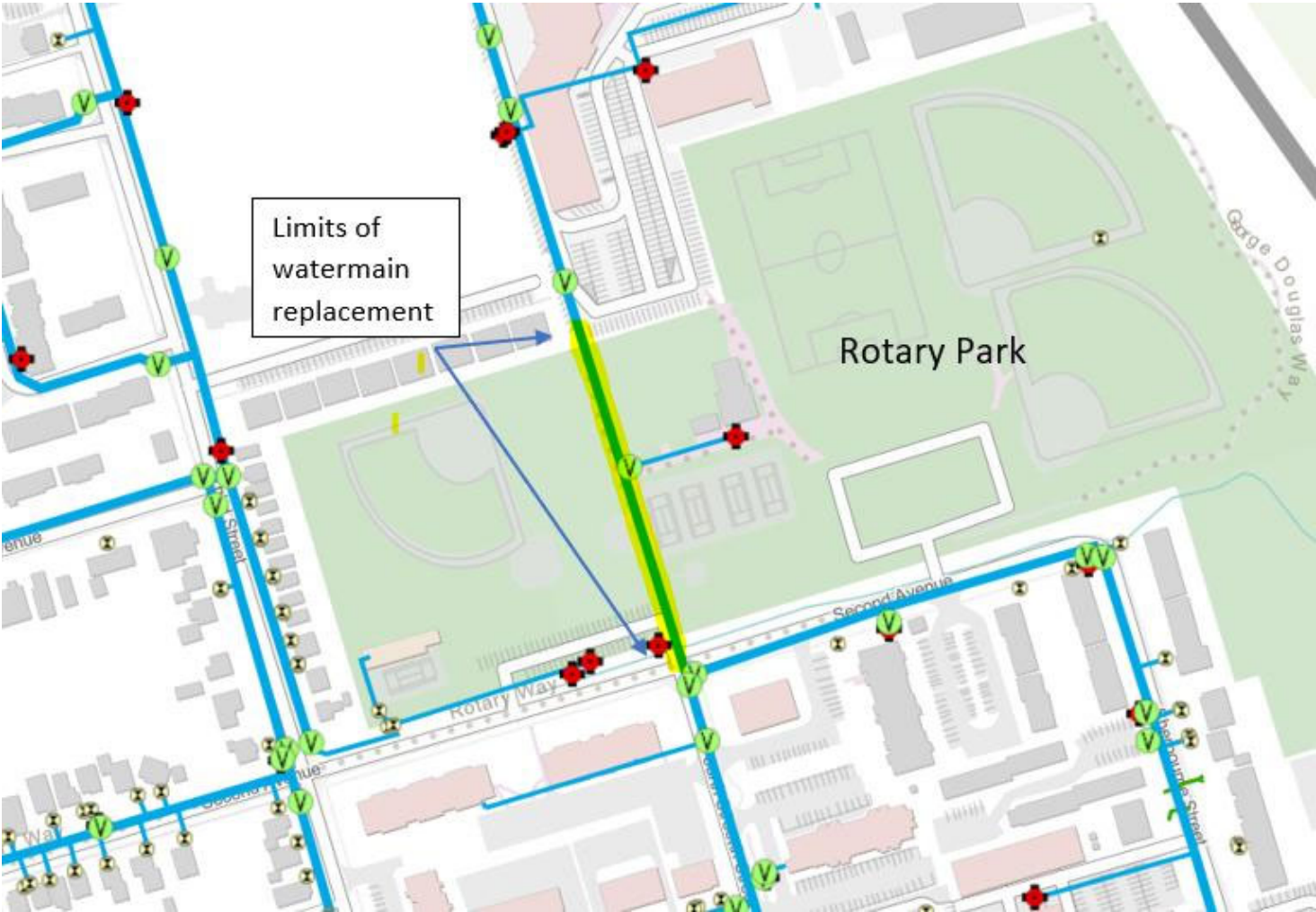
Town of Orangeville

Capital Projects

Project	B1292.0000 Watermain and Valve Replacement:Rotary Park		
Department	Waterworks		
Version	3 Management Review 1	Year	2023

Gallery

C:\Users\SPihe\Pictures\Rotary Park Watermain.png



Town of Orangeville

Capital Projects

Project	B1303.1070 Portable Generator		
Department	Waterworks		
Version	3 Management Review 1	Year	2023

Description

Project Details
The portable generator at Well 6 was built in 1973, and is long past its useful life cycle. It is almost 50 years old, and requires frequent maintenance. The difficulty in obtaining replacement parts and rising servicing costs make it more cost effective to replace the unit.

Budget

	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	108,000	108,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	108,000	108,000					
Funding Total	108,000	108,000					

Attributes		
Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	1070 Water Treatment Facility	
Budget Year	2023	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	25	
Approval Status	Approved	
Project Reference		
Activity	B1303 <Generated>	



Town of Orangeville
Capital Projects

Project	B1303.1070 Portable Generator		
Department	Waterworks		
Version	3 Management Review 1	Year	2023

Gallery

C:\Users\SPihe\Pictures\Well 6\Portable Generator.jpeg





Public Works // Wastewater 2023 Operating Budget - 5 Years

	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Wastewater									
User Fees	(6,235,821)	(6,387,511)	(6,596,333)	(208,822)	3.3%	(6,727,267)	(6,836,725)	(6,950,992)	(7,335,577)
Agreement and Lease Revenue	(171,238)	(83,200)	(84,900)	(1,700)	2.0%	(86,600)	(88,300)	(90,100)	(80,000)
Other Revenues	(33,435)								
Sub-total Revenues	(6,440,494)	(6,470,711)	(6,681,233)	(210,522)	3.3%	(6,813,867)	(6,925,025)	(7,041,092)	(7,415,577)
Compensation	774,627	1,017,758	1,115,803	98,045	9.6%	1,140,787	1,166,456	1,192,863	1,220,016
Insurance	113,145	122,197	145,076	22,879	18.7%	159,583	175,542	193,095	212,407
Credit Valley Conservation Authority	146,399	148,596	150,825	2,229	1.5%	153,087	155,384	157,714	160,080
Property Tax	16,224	35,993	35,993			35,993	35,993	35,993	35,993
Professional Development and Assoc. Fees	7,820	16,975	16,840	(135)	(0.8%)	17,385	17,430	18,300	18,300
Office and Administration	9,027	13,510	30,230	16,720	123.8%	33,102	33,489	33,892	31,920
Public Relations, Promotions and Events		200	200		0.0%	200	200	200	200
Licences and Support	865	1,000	1,035	35	3.5%	1,060	1,060	1,060	1,060
Service and Lease Agreements	54,926	49,200	80,224	31,024	63.1%	82,812	85,491	88,264	77,481
Safety Equipment and Clothing	2,437	5,300	5,300			5,300	5,300	6,550	6,550
Utilities	504,337	528,615	539,163	10,548	2.0%	549,899	565,985	582,902	600,717
Fuel	5,169	2,635	2,794	159	6.0%	2,963	3,145	3,589	3,748
Materials and Supplies	219,402	233,000	263,000	30,000	12.9%	278,000	285,000	291,000	294,000
Maintenance and Repairs	122,046	83,000	172,790	89,790	108.2%	171,223	180,740	190,258	213,776
Equipment Purchases	84,532	45,000	46,000	1,000	2.2%	46,000	47,000	48,000	49,000
Outside Services	1,212,740	1,273,150	1,395,650	122,500	9.6%	1,401,050	1,421,850	1,440,450	1,473,650
Professional Fees	4,607	29,500	169,700	140,200	475.3%	195,500	180,100	180,300	184,000
Internal Allocations	450,433	466,387	527,212	60,825	13.0%	551,699	564,276	566,806	569,600
Sub-total Expenses	3,728,736	4,072,016	4,697,835	625,819	15.4%	4,825,643	4,924,441	5,031,236	5,152,498

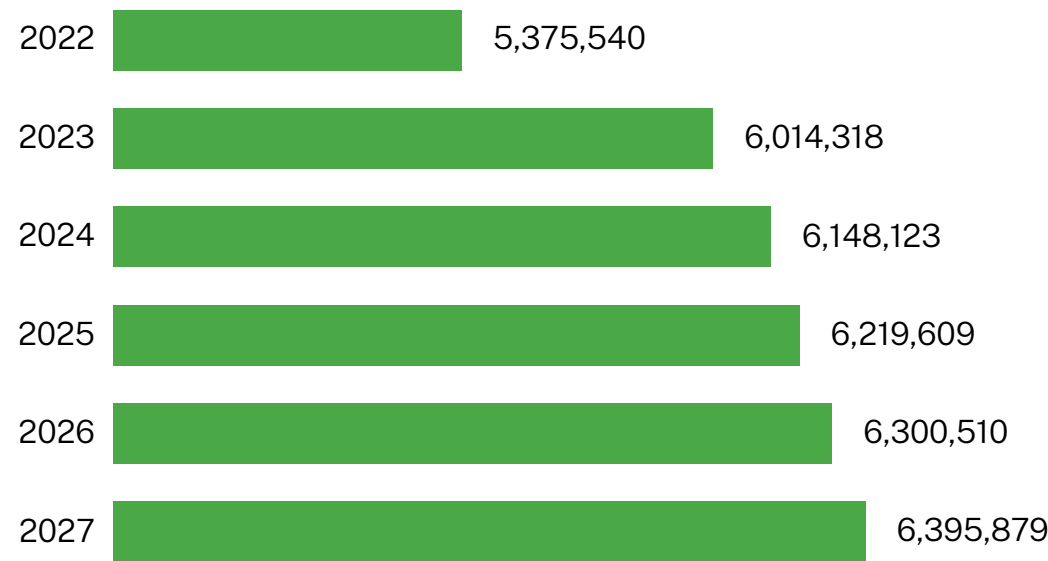
	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Principal Re-payments	727,343	727,343	743,364	16,021	2.2%	756,414	757,292	758,198	759,131
Interest Expense		576,181	573,119	(3,062)	(0.5%)	566,066	537,876	511,076	484,250
Debt Service Charges	727,343	1,303,524	1,316,483	12,959	1.7%	1,322,480	1,295,168	1,269,274	1,243,381
Transfer to/(from) Reserve	1,984,415	1,095,171	666,915	(428,256)	(39.1%)	665,744	705,416	740,582	1,019,698
Total Reserves	1,984,415	1,095,171	666,915	(428,256)	(39.1%)	665,744	705,416	740,582	1,019,698
Total Wastewater Levy Impact									



Public Works // Wastewater 2023 Operating Budget - 5 Years

	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Sub-total Expenses and Debt Service Charges	4,456,079	5,375,540	6,014,318	638,778	11.9%	6,148,123	6,219,609	6,300,510	6,395,879

5 Year Expenses - Operating



Material Drivers 2023-2027

	2023	2024	2025	2026	2027
Inflationary Impact					
Sewer Billing	(208,822)	(130,934)	(109,458)	(114,267)	(384,585)
Salaries & Benefits	138,245	24,984	25,669	26,407	27,153
Outside Services	37,500		20,800	18,600	33,200
Materials & Supplies	30,000	15,000			
Debt Service Charges	12,959	5,997	(27,312)	(25,894)	(25,893)
Transfer to(from) Reserve	(363,405)		41,322		255,593
Professional Fees		25,800	(15,400)		
Insurance	22,879	14,507	15,959	17,553	19,312
Utilities	10,548	10,736	16,086	16,917	17,815
Service Level Impact					
Salaries & Benefits -Environment Mgr	(40,200)				
Sanitary Sewer Flushing	85,000				
Maintenance Equipment	18,000				
SCADA costs	248,083	13,527			21,683
Transfer to(from) Reserve	(33,000)			34,000	
Vehicle leasing costs	31,024				
Vehicle leasing costs - funding	(31,851)				23,523
Inter-Departmental Transfer	47,939	11,837	12,577		

Individual Drivers not exceeding \$10,000 have been excluded



Public Works // Wastewater 2023 Capital Budget - 10 Years

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
20 Capital Fund										
Division: 630 Wastewater										
11788.1060 CF -Inflow and Infiltrtn Stn--WPCP	312,000							170,000		
11803.0000 CF -SCADA Master Plan	150,000									
20362.0000 CF -SCADA Server Replacement	482,916	112,420	169,700	149,375	212,100	90,000	80,000	130,000	160,000	80,000
20419.1060 CF -Detritor Centre Unit Repl--WPCP	945,000									
21182.1060 CF -Digester No 2 Refurb--WPCP	4,902,840									
26018.0000 CF -Clarifier 3 Centre Unit R	1,420,000									
26019.0000 Mixer # 6 Replacement			17,000					17,000		
26022.1060 Mixer #4 Replacement --WPCP					17,000					
26025.1060 Sump Pump Replacements --WPCP									10,000	
26027.1060 Mixer # 5 Replacement --WPCP					17,000					
26028.0000 CF -Buena Vista Sewage Pumpng	92,225									
26032.1060 CF -Digester Heat Exchanger Pump Replacements	112,000									
26033.1060 CF -Digester Building Flow Meter --WPCP	9,780									
26034.1060 CF -Headworks -Pumping Equipment -Raw sewage pump 135 hp	186,000									
26036.1060 CF -Elevated Walkway	77,000									
26037.1060 CF -Backwash Return Pumps --WPCP	71,642									
33701.0000 Sewage Pump Stn-Spare Pump--							44,000			
33702.0000 CF -Sewage Pumping Station-Pumping Equipment -Replacement	237,000	47,000							237,000	47,000
B0079.0000 Thickening Tank Centre Unit	72,000	448,000								
B0082.0000 Trunk Sewer Capacity Increase (Bredin Pkwy, Third St at Fourth Ave)								475,000		
B0801.0000 WPCP Optimization Study	150,000									
B0943.1060 New Plant -Mixers #1, #2 & #3-Replacements		54,000						54,000		
B0948.1060 Old Plant -Mixers 7,8,9&10-Replacement			40,000							
B0952.1060 Tertiary Treatment-Travelling Bridge Replacement incl. Pumps						208,000	208,000	208,000		
B0953.1060 Chlorine, Alum and SBS Tank Replacements-Chemical Building						122,000				



Public Works // Wastewater 2023 Capital Budget - 10 Years

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
B1086.1060 Sludge Loading Pump Replacements						116,000				
B1091.1060 Sludge Storage Tank Rehabilitation	150,000	600,000								
B1284.0000 Sanitary Sewer Rehabilitation Program	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000
B1296.1060 Chemical Storage Building Rehabilitation					125,000	780,000				
B1298.1060 Digester 1 Cleanout and Assessment									472,000	
B1314.0000 Flare Stack Replacement				67,000						
B1315.1060 Admin Building Transformer Replacement								300,000		
B1316.1060 Grit Removal System			360,000							
B1317.1060 Aeration Diffuser Piping						42,000				
B1318.1060 Influent Flow Meter Replacement	40,000									
B1323.1060 Sludge Transfer Well Rehabilitation	12,000									
B1324.1060 MLR Pump Replacement Program	20,000		37,000		37,000		37,000		17,000	
B1325.1060 Turbo Blower Replacements										257,000
B1326.1060 WAS Pump Replacement (Old Plant)										22,000
B1327.1060 Flo-Dar Unit Replacements								48,000		
B1330.1060 Inlet VFD Replacments					48,000			48,000		
Total Investment in Capital	9,742,403	1,561,420	923,700	516,375	756,100	1,658,000	669,000	1,750,000	1,196,000	706,000
Less: Funding Sources										
Gas Tax -Federal						780,000		300,000	472,000	
Development Charges								311,453		
Reserves/ Reserve Funds	6,255,903								10,000	
Wastewater Rates	2,571,500	961,420	923,700	516,375	756,100	878,000	669,000	1,138,547	714,000	706,000
Grant	150,000									
Financing	765,000	600,000								
Total Other Funding Sources	9,742,403	1,561,420	923,700	516,375	756,100	1,658,000	669,000	1,750,000	1,196,000	706,000
Total Wastewater Levy Impact										



Town of Orangeville

Capital Projects

Project	11788.1060 CF - Inflow and Infiltrtn Stn -- Water Pollution Control Plant		
Department	Wastewater		
Version	3 Management Review 1	Year	2023

Description
Project Details
Infiltration of groundwater and inflow of stormwater to the Town's sanitary sewer collection system uses capacity in both the sewers that convey sewage to the WPCP and treatment capacity at the WPCP. By reducing infiltration and inflow, additional treatment and conveyance capacity is available that may be allocated to future development. This project will involve retaining professional services to monitor flows and conduct inspections to determine areas where repairs and/or improvements can be made to reduce inflow and infiltration into the sanitary sewer system.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	211,000	41,000					170,000
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Wastewater	211,000	41,000					170,000
	211,000	41,000					170,000
Funding Total	211,000	41,000					170,000

Attributes		
Attribute	Value	Comment
Department	Wastewater	
Loc.Fleet.Eqpt	0000	
Budget Year	2018	
Priority	High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life		
Approval Status	Approved	
Project Reference		
Activity	11788 CF - Inflow and Infiltrtn Stn	

Town of Orangeville

Capital Projects

Project	20362.0000 CF - SCADA Server Replacement --		
Department	Wastewater		
Version	3 Management Review 1	Year	2023

Description
Project Details
<p>Virtualization of Well Sites - The Water sites require hardware that can provide multi-roles while staying completely separated instead of purchasing additional hardware that would consume 4 times the space and power, IT will leverage virtualization to carve out the speciality services needed to ensure the resiliency of each site.</p> <p>Industrial Switches - 5 Sites to be upgraded to larger capacity switches to ensure that local recourses can interconnect with SCADA services across the town.</p> <p>Software platform Integrations - Water and Wastewater has systems that require integrations with each in order reduce errors, provide better improved fault analysis and reporting. examples of systems need integrations is the SCADA and the new Water meter system being rolled out. Other systems for integration is Win911, ServiceNow, Dream Reports, Microsoft BI, and the Town ESRI GIS system to help visual mapping of services, water usage.</p> <p>SCADA Modernization Project -The Town currently has hundreds of PLC (programmable Logic Units) of varying age that require that review and replacement. Calibration and other compliance related processes may requirement modernization in order provide better visibility and resiliency to the system.</p> <p>UPS system The UPS System capacity and resiliency is not being met, and the upgraded solution will improve operational uptime and provide for improved future growth.</p>

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	1,480,095	296,500	112,420	169,700	149,375	212,100	540,000
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Wastewater	1,480,095	296,500	112,420	169,700	149,375	212,100	540,000
	1,480,095	296,500	112,420	169,700	149,375	212,100	540,000
Funding Total	1,480,095	296,500	112,420	169,700	149,375	212,100	540,000

Attributes		
Attribute	Value	Comment
Department	Wastewater	
Loc.Fleet.Eqpt	0000	
Budget Year	2019	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	8 years	
Approval Status	Approved	
Project Reference		
Activity	B0824 <Generated>	

Town of Orangeville
Capital Projects

Project

20362.0000 CF - SCADA Server Replacement --

Department

Wastewater

Version

3 Management Review 1

Year

2023

Gallery

C:\Users\djones\Pictures\SCADA Upgrades.jpg



Town of Orangeville
Capital Projects

Project

20419.1060 CF - Detritor Centre Unit Repl -- Water Pollution Control Plant

Department

Wastewater

Version

3 Management Review 1

Year

2023

Description

Project Details

The detritor provides grit removal as part of preliminary treatment at the Water Pollution Control Plant. The centre unit in the detritor has reached the end of its useful life and needs to be replaced.

Budget

	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	615,000	615,000					
Funding							
External Financing							
Financing - External	615,000	615,000					
	615,000	615,000					
Funding Total	615,000	615,000					

Attributes

Attribute	Value	Comment
Department	Wastewater	
Loc.Fleet.Eqpt	1060 Water Pollution Control Plant	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	30 Years	
Approval Status	Approved	
Project Reference		
Activity	B0938 <Generated>	

Town of Orangeville

Capital Projects

Project	20419.1060 CF - Detritor Centre Unit Repl -- Water Pollution Control Plant		
Department	Wastewater		
Version	3 Management Review 1	Year	2023

Gallery

Detritor



Town of Orangeville

Capital Projects

Project	21182.1060 CF - Digester No 2 Refurb -- Water Pollution Control Plant		
Department	Wastewater		
Version	3 Management Review 1	Year	2023

Description
Project Details
Digester No. 2 has been providing 100% of the solids digestion at the Water Pollution Control Plant since Digester No. 1 failed in 2015. As such, Digester No. 2 could not been taken offline for major maintenance work over the past 4 years. Digester No. 2 is past-due for a full clean out and structural inspection. Due to the age of this digester, staff anticipate that significant upgrades will be required, including possibly replacing the roof. This project will involve cleaning out Digester No. 2, completing a structural inspection, and retaining a contractor to complete any necessary repairs to bring the digester back on-line.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	1,347,000	1,347,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Wastewater	1,347,000	1,347,000					
	1,347,000	1,347,000					
Funding Total	1,347,000	1,347,000					

Attributes		
Attribute	Value	Comment
Department	Wastewater	
Loc.Fleet.Eqpt	1060 Water Pollution Control Plant	
Budget Year	2020	
Priority	Very High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	50 Years	
Approval Status	Approved	
Project Reference		
Activity	B1084 <Generated>	

Town of Orangeville

Capital Projects

Project	21182.1060 CF - Digester No 2 Refurb -- Water Pollution Control Plant		
Department	Wastewater		
Version	3 Management Review 1	Year	2023

Gallery

C:\Users\SPihe\Downloads\Digester 2 Roof.jpg



Town of Orangeville

Capital Projects

Project	26018.0000 CF - Clarifier 3 Centre Unit R --		
Department	Wastewater		
Version	3 Management Review 1	Year	2023

Description
Project Details
The centre unit on Clarifier 3 has reached the end of its useful life and requires replacement. Additional funding is required to complete this based on updated quotes from contractors.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	310,000	310,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Wastewater	310,000	310,000					
	310,000	310,000					
Funding Total	310,000	310,000					

Attributes		
Attribute	Value	Comment
Department	Wastewater	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	Very High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	30 Years	
Approval Status	Approved	
Project Reference		
Activity	B0057 <Generated>	

Town of Orangeville

Capital Projects

Project	26018.0000 CF - Clarifier 3 Centre Unit R --		
Department	Wastewater		
Version	3 Management Review 1	Year	2023

Gallery

C:\Users\SPihel\Pictures\Clarifier 3.png



Town of Orangeville

Capital Projects

Project	26034.1060 CF - Headworks - Pumping Equipment - Raw sewage pump 135 hp		
Department	Wastewater		
Version	3 Management Review 1	Year	2023

Description
Project Details
The Inlet has 2 raw sewage pumps with typically 1 running at a time. They are critical to the operation of the facility as they pump the raw sewage from the Inlet facility to the New Plant. There is a need to have a spare pump at the facility. The current pumps are nearing 10 years in service. If one failed and had to be removed for service or repair, there would not be a backup available.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	16,000	16,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Wastewater	16,000	16,000					
	16,000	16,000					
Funding Total	16,000	16,000					

Attributes		
Attribute	Value	Comment
Department	Wastewater	
Loc.Fleet.Eqpt	1060 Water Pollution Control Plant	
Budget Year	2022	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	15 years	
Approval Status	Approved	
Project Reference		
Activity	B1236 <Generated>	

Town of Orangeville

Capital Projects

Project	26034.1060 CF - Headworks - Pumping Equipment - Raw sewage pump 135 hp		
Department	Wastewater		
Version	3 Management Review 1	Year	2023

Gallery

Headworks Building



Town of Orangeville

Capital Projects

Project	26037.1060 CF - Backwash Return Pumps -- Water Pollution Control Plant		
Department	Wastewater		
Version	3 Management Review 1	Year	2023

Description

Project Details
The backwash water return well/station collects all the backwash and scum that comes from the sand filters. There are two pumps that pump the water back into the plant for treatmen. Each pump is sized at 138L/s and have been in use since 1994.

Budget

	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	10,000	10,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Wastewater	10,000	10,000					
	10,000	10,000					
Funding Total	10,000	10,000					

Attributes		
Attribute	Value	Comment
Department	Wastewater	
Loc.Fleet.Eqpt	1060 Water Pollution Control Plant	
Budget Year	2022	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	15	
Approval Status	Approved	
Project Reference		
Activity	B1244 <Generated>	

Town of Orangeville

Capital Projects

Project	26037.1060 CF - Backwash Return Pumps -- Water Pollution Control Plant		
Department	Wastewater		
Version	3 Management Review 1	Year	2023

Gallery

Backwash return pumps



Town of Orangeville

Capital Projects

Project	33702.0000 CF - Sewage Pumping Station - Pumping Equipment - Replacement		
Department	Wastewater		
Version	3 Management Review 1	Year	2023

Description
Project Details
Sewage is first collected into a sewage wet well at the pump station, then pumped into the sanitary sewer. This process requires pumps, piping, valves (isolation and check) and flow meters. All parts of this process need to be replaced after a number of years of service due to the harsh environment that they are in and the product that they transfer. If any of the equipment fails, then the pump station would not be operational. Emergency measures would need to take place to keep the sewage from backing up into basements/buildings or from spilling into the natural environment. All components at the sewage pumping stations date back to construction of the facility and are reaching the end of their useful life.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	438,000	107,000	47,000				284,000
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Wastewater	438,000	107,000	47,000				284,000
	438,000	107,000	47,000				284,000
Funding Total	438,000	107,000	47,000				284,000

Attributes		
Attribute	Value	Comment
Department	Wastewater	
Loc.Fleet.Eqpt	0000	
Budget Year	2022	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	15	
Approval Status	Approved	
Project Reference		
Activity	B1240 <Generated>	

Town of Orangeville

Capital Projects

Project	33702.0000 CF - Sewage Pumping Station - Pumping Equipment - Replacement		
Department	Wastewater		
Version	3 Management Review 1	Year	2023

Gallery

Buena Vista Sewage Pump Station



Town of Orangeville

Capital Projects

Project	B0079.0000 Thickening Tank Centre Unit		
Department	Wastewater		
Version	3 Management Review 1	Year	2023

Description
Project Details
The centre unit in the sludge thickening tank at the Water Pollution Control Plant has reached the end of its useful life and needs to be replaced.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	520,000	72,000	448,000				
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Wastewater	520,000	72,000	448,000				
	520,000	72,000	448,000				
Funding Total	520,000	72,000	448,000				

Attributes		
Attribute	Value	Comment
Department	Wastewater	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	30 Years	
Approval Status	Approved	
Project Reference		
Activity	B0079 <Generated>	



Town of Orangeville

Capital Projects

Project

B0801.0000 WPCP Optimization Study

Department

Wastewater

Version

3 Management Review 1

Year

2023

Description
Project Details
The Water Pollution Control Plant expansion and upgrades were completed in 2018. Studies to determine opportunities to optimize processes and conserve energy will ensure the Town is taking advantage of the technology investments made through the upgrades.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	150,000	150,000					
Funding							
Grants							
Grants - Prov	150,000	150,000					
	150,000	150,000					
Funding Total	150,000	150,000					

Attributes		
Attribute	Value	Comment
Department	Wastewater	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Upgrade	
Service Life		
Approval Status	Approved	
Project Reference		
Activity	B0801 <Generated>	

Town of Orangeville

Capital Projects

Project

B1091.1060 Sludge Storage Tank Rehabilitation

Department

Wastewater

Version

3 Management Review 1

Year

2023

Description
Project Details
The fibreglass roof at sludge storage tank at the Water Pollution Control Plant is starting to show damage and will need to be repaired. This work will involve cleaning out the sludge storage tank, assessing the condition of the tank and roof, retaining a contractor to complete the repairs.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	750,000	150,000	600,000				
Funding							
External Financing							
Financing - External	750,000	150,000	600,000				
	750,000	150,000	600,000				
Funding Total	750,000	150,000	600,000				

Attributes		
Attribute	Value	Comment
Department	Wastewater	
Loc.Fleet.Eqpt	1060 Water Pollution Control Plant	
Budget Year	2023	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	50 Years	
Approval Status	Approved	
Project Reference		
Activity	B1091 <Generated>	



Town of Orangeville

Capital Projects

Project	B1284.0000 Sanitary Sewer Rehabilitation Program		
Department	Wastewater		
Version	3 Management Review 1	Year	2023

Description

Project Details

The Consultant providing technical expertise for the I & I Study is to utilize the information from the CCTV inspection reports to provide a capital rehabilitation plan for the next ten (10) years i.e., 2023-2032 that will allow the Town to prioritize repairs. The rehabilitation plan will provide a risk analysis that will address high-risk infrastructure conditions and remove infiltration and inflow from the sanitary sewer system

Budget

	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	3,000,000	300,000	300,000	300,000	300,000	300,000	1,500,000

Funding

Transfers from Reserve/Reserve

Trf from RF - Wastewater	3,000,000	300,000	300,000	300,000	300,000	300,000	1,500,000
	3,000,000	300,000	300,000	300,000	300,000	300,000	1,500,000
Funding Total	3,000,000	300,000	300,000	300,000	300,000	300,000	1,500,000

Attributes

Attribute	Value	Comment
Department	Wastewater	
Loc.Fleet.Eqpt	0000	
Budget Year	2023	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	30	
Approval Status	Approved	
Project Reference		
Activity	B1284 <Generated>	

Town of Orangeville

Capital Projects

Project	B1284.0000 Sanitary Sewer Rehabilitation Program		
Department	Wastewater		
Version	3 Management Review 1	Year	2023

Gallery

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Town of Orangeville

Capital Projects

Project	B1318.1060 Influent Flow Meter Replacement		
Department	Wastewater		
Version	3 Management Review 1	Year	2023

Description
Project Details
The meter measures influent flow to the plant. Accurate measurement of influent to the water pollution control plant is essential in order to maintain process efficiency. This helps ensure proper treatment of wastewater. The current flow meter is nearing the end of its useful life and requires replacement.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	40,000	40,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Wastewater	40,000	40,000					
	40,000	40,000					
Funding Total	40,000	40,000					

Attributes		
Attribute	Value	Comment
Department	Wastewater	
Loc.Fleet.Eqpt	1060 Water Pollution Control Plant	
Budget Year	2023	
Priority	Medium-Low	
Status	New Capital Project	
Project Type	Replacement	
Service Life	20	
Approval Status	Approved	
Project Reference		
Activity	B1318 <Generated>	

Town of Orangeville

Capital Projects

Project	B1323.1060 Sludge Transfer Well Rehabilitation		
Department	Wastewater		
Version	3 Management Review 1	Year	2023

Description
Project Details
The sludge transfer well accepts the digested biosolids from the primary digesters then pumps it into the sludge storage tank. The harsh atmosphere in the tank degrades the surface of the wet well and requires renewal.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	12,000	12,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Wastewater	12,000	12,000					
	12,000	12,000					
Funding Total	12,000	12,000					

Attributes		
Attribute	Value	Comment
Department	Wastewater	
Loc.Fleet.Eqpt	1060 Water Pollution Control Plant	
Budget Year	2023	
Priority	Medium-Low	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	15	
Approval Status	Approved	
Project Reference		
Activity	B1323 <Generated>	

Town of Orangeville

Capital Projects

Project	B1323.1060 Sludge Transfer Well Rehabilitation		
Department	Wastewater		
Version	3 Management Review 1	Year	2023

Gallery

C:\Users\SPihei\Pictures\WPCP\Sludget transfer well.jpg



Town of Orangeville

Capital Projects

Project	B1324.1060 MLR Pump Replacement Program		
Department	Wastewater		
Version	3 Management Review 1	Year	2023

Description
Project Details
There are currently 2 MLR pumps in the Old Plant and 4 MLR pumps in the New Plant at the Water Pollution Control Plant. This program allows for regular replacement based on the projected useful life to ensure there is a reliable spare on hand.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	148,000	20,000		37,000		37,000	54,000
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Wastewater	148,000	20,000		37,000		37,000	54,000
	148,000	20,000		37,000		37,000	54,000
Funding Total	148,000	20,000		37,000		37,000	54,000

Attributes		
Attribute	Value	Comment
Department	Wastewater	
Loc.Fleet.Eqpt	1060 Water Pollution Control Plant	
Budget Year	2023	
Priority	Medium-Low	
Status	New Capital Project	
Project Type	Replacement	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1324 <Generated>	



Town of Orangeville
Capital Projects

Project	B1324.1060 MLR Pump Replacement Program		
Department	Wastewater		
Version	3 Management Review 1	Year	2023

Gallery

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Transportation & Development

John Lackey, Transportation & Development Manager

Infrastructure plays a significant role in our daily lives. With a focus on providing quality infrastructure services the Transportation and Development Division plans and administers the capital T&D budget program and provides engineering review and inspection services for new development.

The capital program is a diverse one. Initiatives include our road reconstruction and rehabilitation programs. Most importantly this work is co-ordinated with the newly structured Infrastructure Services Department – Public Works Division and Capital Projects Division. These come together to effectively and efficiently reconstruct and rehabilitate our roadway assets including upgrades to our underground watermain and sanitary sewer services.

An important aspect of the capital program is staff’s need to monitor and evaluate projects to ensure conformity with approved procurement procedures, capital budgets, policies and standards. To assist with this work, staff is guided by a number of key studies and reports. Such information includes the Road Needs Study, Bridge and Culvert Inspection Report, Traffic Sign Retroreflectivity Inventory and the annual inspections of sidewalks and traffic control signals.

In 2022, Phase II of the Centennial Road reconstruction project was completed. Phase II construction undertook a full reconstruction of Centennial Road from Tideman Drive easterly to Dawson Road. Included with this work was a complete reconstruction of the Dawson – Hillside - Centennial Road intersection with full traffic signalization. Centennial Road is an important high traffic corridor road providing access to the Town’s major industrial area. Several laneways were rehabilitated in the Montgomery Village residential development as part of the 2022 road rehabilitation programme. This completes the laneway resurfacing work in the Montgomery Village area. Rehabilitation of Parkview Drive, Richardson Road, Brighton Place and portions of Riddell Road were rehabilitated in 2022 as well. The engineering design work for a full reconstruction of Church Street, Wellington to John Street is currently underway. The reconstruction of Church Street is planned for 2023.





Accomplishments

2022 has included a very successful road rehabilitation and road reconstruction programme. It consisted of the re-surfacing of a number of local roadways and laneways.

2022 saw the completion of Phase II of Centennial Road, a major link for the industrial and commercial areas of Town. This to date has been one of the largest and complex road reconstruction projects undertaken by the Town.

Final design and approvals for the Hansen Road Crossing were completed and construction of the crossing is underway. Completion is expected in the Spring of 2023.

Procurement for engineering design services was completed in 2022 for the reconstruction of Church Street, Wellington Street to John Street. The design which includes the roadway and all underground services is expected to be complete in early 2023 with construction slated for summer 2023.

A new transit terminal and transfer platform is planned for the Edelbrock Centre on Centre Street. The design has been completed and a contract awarded for the construction of the roadway and terminal platform in 2023.

The Broadway Bricks and Sidewalk project is well underway and is expected to be completed this Fall. Ancillary works, i.e. trees, bike racks, benches etc. will be put in place in early 2023.

The sidewalk from Services and Housing in the Province (SHIP) to the Orangeville Mall has been designed, a contract awarded, and construction will get underway in 2023.

The Broadway Bricks Project, originally planned for 2021, went underway late August 2022. Substantial completion of the sidewalk and brick replacement work has been completed this Fall. Keeping the local merchants and residents informed has been an important aspect of this project and the communication plan has helped ensure a smooth completion of a very high-profile project. The project has also been enhanced by considering a replacement programme for the downtown trees, benches, waste receptacles and bike racks. Much of these ancillary components of the Broadway Bricks Replacement Project will be finalized in the Spring of 2023.

The Bridge and Culvert Inspection Report set out a rehabilitation schedule for these Town assets. Accordingly in 2022, Staff procured the engineering services to design the structural upgrades for the John Street and West Broadway culverts. The rehabilitation of these two structures will be undertaken in 2023. Looking further forward, the program looks to repair two additional structures in 2024. In terms of new structures, the long-awaited construction of the Hansen Road Creek Crossing culvert was initiated in 2022. Completion of this important creek crossing is anticipated to be finalized in the late Spring of 2023. As part of this, the east-west Hansen Road connection will closely follow, as the residential developments adjacent to the roadway obtain land use approvals and come online.

Staff also undertook several site-specific traffic speed and vehicle classification studies in 2022. The studies assisted staff in implementing traffic calming measures as per the new Traffic Calming Policy. Staff will continue implementing site specific traffic calming measures in 2023 as well as encourage new developments to incorporate traffic calming measures into their urban street designs. The Parking on one-side of Roadway Study was completed, and implementation is set to begin in early 2023 following the erection of “no parking” signs. These studies have undergone a public consultation process to gain stakeholder input and support. Staff continue to work with Wightman Telecom as they invest \$56 million in home cabling infrastructure for the Town of Orangeville. Staff are providing underground servicing locates and a running line location for their cables.

Staff continue to administer and manage several multi-year programs. These include the emerald ash bore program, acoustic noise fence replacement, traffic signal upgrades and street light pole/luminaire replacements. Highlighted in this work is the completion of the traffic signal design and left turn signal upgrades for the traffic signals at Centennial Road/Centennial/ Spencer and Riddell Road and Alder.

Transportation and Development will be monitoring transit ridership due to a Council directive in 2022 to have fare-free transit for the next two years (2023 & 2024). Staff will be busy collecting and reporting to Council on a quarterly basis, the impacts fareless transit will have on ridership, as well as scheduling and vehicle routing. The new transit terminal at the Edelbrock Centre will be constructed in 2023. The terminal was designed and tendered in 2022. A contract award has been made and the contractor is scheduled to construct this new terminal in early Spring 2023.

Considerable staff time is spent co-ordinating and reviewing development applications. These include smaller site plans, larger more complex subdivision/condominium developments as well as Committee of Adjustment Applications. Transportation and Development views this as a very important exercise, one that developments, no matter what size, are fully integrated into the existing infrastructure fabric. This guarantees technical soundness and cost-effective growth. Equally important is the construction phases where staff time is spent field checking and carrying out contract administration services relating to the various developments.

As noted above, infrastructure plays an important role in the lives of our Town residents. The Transportation and Development Team were very busy in 2022 and 2023 looks to carry the same busy work schedules.



Transportation & Development 2023 Operating Budget - 5 Years

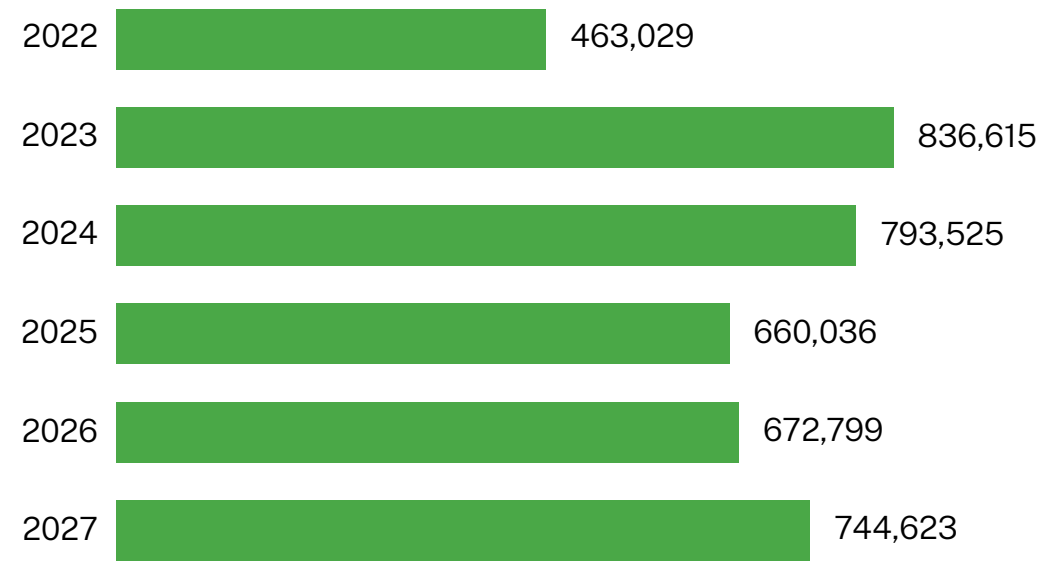
	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Transit									
User Fees	(105,536)	(178,275)	(24,000)	154,275	(86.5%)	(24,000)	(203,100)	(212,000)	(221,400)
Grants	(53,076)								
Other Revenues		(33,312)	(33,312)			(33,312)	(33,312)	(33,312)	(33,312)
Sub-total Revenues	(158,612)	(211,587)	(57,312)	154,275	(72.9%)	(57,312)	(236,412)	(245,312)	(254,712)
Compensation	42,871	50,205	54,209	4,004	8.0%	55,475	56,776	58,113	59,488
Insurance	7,873	8,503	8,796	293	3.4%	9,675	10,643	11,707	12,877
Office and Administration	2,621	4,450	4,700	250	5.6%	4,950	4,950	4,950	4,950
Public Relations, Promotions and Events	443	2,500	2,500			2,500	2,500	2,500	2,500
Licences and Support	2,535	24,330	84,340	60,010	246.7%	87,350	87,360	87,370	87,380
Service and Lease Agreements			166,192	166,192		100,861	102,878	104,936	107,035
Materials and Supplies		1,300	1,500	200	15.4%	1,500	1,500	1,500	1,750
Maintenance and Repairs	160,246	132,750	139,250	6,500	4.9%	145,750	152,750	159,750	167,000
Outside Services	718,327	715,000	731,300	16,300	2.3%	747,600	764,000	780,400	855,801
Professional Fees	9,877	5,000		(5,000)	(100.0%)				
Inter-Departmental Re-Allocations	24,000	24,000	430	(23,570)	(98.2%)	452	24,473	24,495	24,516
Sub-total Expenses	968,793	968,038	1,193,217	225,179	23.3%	1,156,113	1,207,830	1,235,721	1,323,297
Transfers to(from) Reserve	(327,925)	(293,422)	(299,290)	(5,868)	2.0%	(305,276)	(311,382)	(317,610)	(323,962)
Total Transfers	(327,925)	(293,422)	(299,290)	(5,868)	2.0%	(305,276)	(311,382)	(317,610)	(323,962)
Total Transportation & Development Levy Impact	482,256	463,029	836,615	373,586	80.7%	793,525	660,036	672,799	744,623



Transportation & Development 2023 Operating Budget - 5 Years

	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Total Transportation & Development Levy Impact	482,256	463,029	836,615	373,586	80.7%	793,525	660,036	672,799	744,623

5 Year Levy Impact - Operating



Material Drivers 2023-2027

	2023	2024	2025	2026	2027
Net Change Levy Impact	373,586	(43,090)	(133,489)	12,763	71,824
One Time Reversed					
Snow Clearing at Bus Stops	25,000				
Inflationary Impact					
Operating Agreement	15,000	15,000	15,000	15,000	73,901
Inter-Departmental Transfer - Finance	(24,000)		24,000		
Outside Services	(23,700)				
Previously Endorsed					
Free Transit Pilot Program	162,500		(179,100)		
Service Level Impact					
Vehicle Lease	166,192	(65,331)			
Software Support	60,000				

Individual Drivers not exceeding \$10,000 have been excluded



Transportation & Development 2023 Capital Budget - 10 Years

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
20 Capital Fund										
Division: 480 Transit										
35000.0000 9.0 Meter Low Floor Buses --	133,350									
35001.0000 CF -Transit Transfer Station --	357,457									
35002.0000 Transit Shelters and Bus Stop --	156,171									
B1223.0000 Specialized Transit			312,344							
B1225.1050 Replacement of Bus 16-02				450,000						
B1333.0000 Transit Security Camera	40,000									
B1335.0000 Feasibility Study and Fleet Transition Plan	104,100									
B1338.0000 Automatic Passenger Counters	16,000									
B1339.0000 AVL Lite Equipment	17,000									
B1340.0000 On-Demand Transit	71,000									
B1341.0000 Bus Stop Equipment and Kiosks		30,000								
Total Investment in Capital	895,078	30,000	312,344	450,000						
Less: Funding Sources										
Reserves/ Reserve Funds	581,648			45,000						
Grant	160,517		229,042							
Other				25,000						
Total Other Funding Sources	742,165		229,042	70,000						
Total Transportation & Development Levy Impact	152,913	30,000	83,302	380,000						



Town of Orangeville

Capital Projects

Project

35002.0000 Transit Shelters and Bus Stop --

Department

Transit

Version

3 Management Review 1

Year

2023

Description
Project Details
Orangeville Transit regularly receives requests from residents for additional bus shelters and amenities. The Town receives Provincial Funding for the Transit system on an annual basis. While some of this funding is used to offset operation costs, some of the funding must be used for capital improvements. With the expansion to four routes in 2021 it will also be necessary to expand the number of transit stops and shelters. The request is to secure funds to allow for the appropriate expansion of the stops and shelters, accounting for the new four route system. Stop amenities will include where necessary concrete pads, benches etc. to ensure the stops are fully accessible and that they meet AODA (Accessibility for Ontarians with Disabilities Act) requirements.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	105,330	105,330					
Funding							
Grants							
Grants - Fed	42,131	42,131					
Grants - Prov	35,106	35,106					
	77,237	77,237					
Tax Levy							
Trf from Levy	28,093	28,093					
	28,093	28,093					
Funding Total	105,330	105,330					

Attributes		
Attribute	Value	Comment
Department	Transit	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	High	
Status	New Capital Project	
Project Type	New Construction	
Service Life	12-15	
Approval Status	Approved	
Project Reference		
Activity	B1222 <Generated>	

Town of Orangeville

Capital Projects

Project

B1333.0000 Transit Security Camera

Department

Transit

Version

3 Management Review 1

Year

2023

Description
Project Details
This project includes the purchase of security cameras for 4 transit buses. The cameras will provide recordings of the proceedings on the bus and will provide staff with a form and method of reviewing any issues that may arise.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	40,000	40,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	40,000	40,000					
	40,000	40,000					
Funding Total	40,000	40,000					

Attributes		
Attribute	Value	Comment
Department	Transit	
Loc.Fleet.Eqpt	0000	
Budget Year	2023	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1333 <Generated>	



Town of Orangeville

Capital Projects

Project

B1335.0000 Feasibility Study and Fleet Transition Plan

Department

Transit

Version

3 Management Review 1

Year

2023

Description
Project Details
The battery electric bus feasibility study and fleet transition plan will result in a document that outlines a step-by-step process to achieve full fleet electrification over a specified timeline. It will be a comprehensive action plan that can be used as a guiding roadmap to electrify the Town’s transit fleet.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	104,100	104,100					
Funding							
Grants							
Grants - Fed	83,280	83,280					
	83,280	83,280					
Tax Levy							
Trf from Levy	20,820	20,820					
	20,820	20,820					
Funding Total	104,100	104,100					

Attributes		
Attribute	Value	Comment
Department	Transit	
Loc.Fleet.Eqpt	0000	
Budget Year	2023	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1335 <Generated>	

Town of Orangeville

Capital Projects

Project

B1338.0000 Automatic Passenger Counters

Department

Transit

Version

3 Management Review 1

Year

2023

Description
Project Details
As part of going with Fare Free transit in 2023 & 2024, Council requested that Staff report quarterly on ridership and system performance. Accordingly in order to provide such data and reporting it is necessary to install Automatic Passenger Counters (APC). The selection of equipment and procurement process has applied the Metrolinx TPA process.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	16,000	16,000					
Funding							
Tax Levy							
Trf from Levy	16,000	16,000					
	16,000	16,000					
Funding Total	16,000	16,000					

Attributes		
Attribute	Value	Comment
Department	Transit	
Loc.Fleet.Eqpt	0000	
Budget Year	2023	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1338 <Generated>	



Town of Orangeville

Capital Projects

Project

B1339.0000 AVL Lite Equipment

Department

Transit

Version

3 Management Review 1

Year

2023

Description
Project Details
AVL Lite equipment is to be installed in three new specialized vans for tracking purposes.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	17,000	17,000					
Funding							
Tax Levy							
Trf from Levy	17,000	17,000					
	17,000	17,000					
Funding Total	17,000	17,000					

Attributes		
Attribute	Value	Comment
Department	Transit	
Loc.Fleet.Eqpt	0000	
Budget Year	2023	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1339 <Generated>	

Town of Orangeville

Capital Projects

Project

B1340.0000 On-Demand Transit

Department

Transit

Version

3 Management Review 1

Year

2023

Description
Project Details
On-demand transit solution allows for efficient coverage in areas where there is currently uneven demand or poor service coverage. It will also allow for the capability to manage para-transit trips. This project allows for the initial system setup including hardware, on boarding project plan, and software platform.

Budget							
	Total	2023	2024	2025	2026	2027	2028-2032
Expenditures	71,000	71,000					
Funding							
Tax Levy							
Trf from Levy	71,000	71,000					
	71,000	71,000					
Funding Total	71,000	71,000					

Attributes		
Attribute	Value	Comment
Department	Transit	
Loc.Fleet.Eqpt	0000	
Budget Year	2023	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1340 <Generated>	

Building

Bruce Ewald, Chief Building Official

The mission of the Building Department is to contribute to Orangeville’s economic development, and protect the lives and safety of Orangeville’s citizens and its visitors, by providing timely and professional plan reviews and inspection services to ensure buildings and projects are built and developed in compliance with the Ontario Building Code and all applicable municipal requirements.

We achieve these goals by ensuring that our inspectors have the required legal and technical knowledge for their area of practice. Inspectors are required to pass 16 technical and legal examinations as well as maintain their certification through mandatory continuing professional development. We are a self-funded department covering our costs through the collection of Building Permit Fees each year and the use of a robust reserve fund in the event of a decline in revenue due to construction value declines. The building sector is a key driver in Orangeville’s economy with construction values in 2021 of \$24.2 million and construction values at the end of the 3rd quarter in 2022 of \$52.4 million. The increase in construction values from 2021 to the 2022 calendar years is a welcome economic position after the Covid 19 Pandemic work stoppages and the resultant effects on both supply and price of materials.

The Building Department has committed to a digital-first strategy to modernize and improve the services it provides to Orangeville. We are currently in the initial stages of implementing the new City Works PPL platform and hope we will be fully digital by the fall of 2023. This program will modernize the Building Department but also may be used across numerous Municipal Departments such as Planning, Bylaw and potentially others as well. Stakeholders in the building industry have identified service needs, including a digital program with increased functionalities such as municipal electronic permitting and mobile inspection systems. The goal in implementing a strong, modernized digitally based suite of building resources would be to improve front-line service delivery by supporting municipal efforts to reduce building permit approval timelines, eliminate redundancies in the inspection process, and to create a more paperless environment within the department.





By the numbers

Who We Serve

31,000
residents

10,000
property owners

Developers and Contractors

How We Measure

As at September 30, 2022
243 Permits issued

622 Inspections

\$52,446,306
Construction Values

\$232,970 Revenue

Who We Are

Manager, Building: 1

Inspectors: 2

Administrative Assistant: 0.5

Accomplishments

Maintaining a high level of service throughout the Covid recovery process. We have received numerous compliments from developers and contractors regarding the timelines we have maintained for the review/issuance of permits as well as the completion of required inspections. We are also pleased to be starting the implementation of CityWorks PPL and look forward to its completion over the next year.

What We Do

As part of the Infrastructure Services Department, the Building Division assists the general public as well as Developers and Contractors with all building code inquiries, issues building permits (building, plumbing, demolition, pool enclosures, change of use) required to construct, renovate and/or alter existing or new buildings or structures and conducts all building and plumbing inspections.

Assist the Bylaw Department on Property Standards issues of a structural nature.

Enforcement of the Ontario Building Code Act.





Building 2023 Operating Budget - 5 Years

	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Building									
User Fees		(200)	(200)			(200)	(200)	(200)	(200)
Licences and Permits	(288,923)	(468,900)	(528,900)	(60,000)	12.8%	(598,900)	(640,200)	(684,391)	(731,675)
Sub-total Revenues	(288,923)	(469,100)	(529,100)	(60,000)	12.8%	(599,100)	(640,400)	(684,591)	(731,875)
Compensation	336,720	455,493	501,717	46,224	10.1%	513,457	525,514	537,914	550,660
Insurance	12,194	13,170	15,261	2,091	15.9%	16,812	18,494	20,344	22,378
Professional Development and Assoc. Fees	1,820	5,700	6,500	800	14.0%	5,800	5,800	5,800	5,800
Office and Administration	2,498	20,845	7,975	(12,870)	(61.7%)	8,105	8,105	8,105	8,105
Licences and Support	240	265	270	5	1.9%	275	275	275	275
Service and Lease Agreements			30,228	30,228		30,831	31,449	32,079	32,721
Programs		1,000	1,000			1,000	1,000	1,000	1,000
Safety Equipment and Clothing		1,375	1,400	25	1.8%	1,425	1,425	1,425	1,425
Fuel	658	1,100	350	(750)	(68.2%)	350	350	1,200	1,200
Maintenance and Repairs	11,239	12,100	12,007	(93)	(0.8%)	12,222	12,437	13,555	14,073
Professional Fees		500	500			500	500	500	500
Internal Allocations	53,550	53,550	54,195	645	1.2%	54,227	54,260	54,292	54,324
Sub-total Expenses	418,919	565,098	631,403	36,077	6.4%	645,004	659,609	676,489	692,461
Transfers to/(from) Reserve	(129,996)	(95,998)	(102,303)	(6,305)	6.6%	(45,904)	(19,209)	8,102	39,414
Total Transfers	(129,996)	(95,998)	(102,303)	(6,305)	6.6%	(45,904)	(19,209)	8,102	39,414
Total Building Levy Impact									



Building 2023 Operating Budget - 5 Years

	2021 Actuals	2022 Approved Budget	2023 Proposed Budget	2023 \$ Change	2023 % Change	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget	2027 Proposed Budget
Sub-total Expenses:	418,919	565,098	631,403	36,077	6.4%	645,004	659,609	676,489	692,461

5 Year Expenses - Operating



Material Drivers 2023-2027

	2023	2024	2025	2026	2027
Inflationary Impact					
Building Permit Revenue	(60,000)	(70,000)	(41,300)	(44,191)	(47,284)
Salaries & Benefits	46,224	11,740	12,057	12,400	12,746
Computer Operations & Supplies	(13,000)				
Transfer to(from) Reserve	24,730	57,017	27,328	18,146	
Service Level Impact					
Vehicle leasing costs	30,228				
Vehicle leasing costs -funding	(31,035)				22,920

Individual Drivers not exceeding \$10,000 have been excluded



Building 2023 Capital Budget - 10 Years

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
20 Capital Fund										
Division: 400 Building										
B1121.4390 Vehicles--Building C101								39,298		
B1122.4391 Vehicles--Building C102								39,298		
B1123.4392 Vehicles--Building C103								39,298		
Total Investment in Capital								117,894		
Less: Funding Sources										
Reserves/ Reserve Funds								117,894		
Total Other Funding Sources								117,894		
Total Building Levy Impact										



10

Debt Overview



Debt Overview

Debt is one of several capital financing tools available to municipalities. When used responsibly, it can be a powerful tool to help finance long-term capital needs. Municipalities are encouraged to consider all the tools they have for a balanced approach to finance capital expenditures. Ontario’s regulatory framework for municipal borrowing helps municipalities to use debt responsibly while regulating their overall ability to borrow. Rules include that municipalities can only incur long-term debt for capital projects. They must balance their budgets in accordance with legislation and generally cannot borrow money over the long term to fund current operating expenses. However, a municipality may temporarily borrow money to pay for operating expenses while they are waiting to receive taxes and other revenues for the year. This framework assists municipalities by maintaining their long-term financial health while maintaining public services.

The Annual Repayment Limit (ARL) may be summarized as the maximum amount that a municipality can pay in **principal and interest payments** in the year for new long-term debt (and in annual payments for other financial commitments) without first obtaining approval from the Ontario Municipal Board. The ARL calculation is prescribed by Ontario Regulation 403/02 (Debt and Financial Obligation Limits) under the Municipal Act, 2001. The formula for calculating the annual repayment limit is based on the principle that annual payments relating to debt and financial obligations should not total more than 25% of own-source revenues of the municipality. Own-source revenues principally exclude revenues related to transfer payments from senior governments, revenues from other municipalities and reserve contributions. A listing of the significant revenue sources excluded from the formula is as follows:

- Grants from the Government of Ontario or Canada or other municipalities.
 - Revenue received under agreement with the Government of Ontario, for the purpose of repaying principal and interest of long-term debt or meeting financial obligations of the municipality.
 - Revenue received from the sale of land.
- Contributions from a reserve, reserve fund or capital fund.
 - Revenue from another municipality or school board in respect of borrowing by the municipality for exclusive purposes of the other municipality or school board.

The ARL for the Town of Orangeville as of January 1, 2022, is **\$12,114,194**.



Ministry of Municipal Affairs and Housing
777 Bay Street,
Toronto, Ontario M5G 2E5

Ministère des affaires municipales et du logement
777 rue Bay,
Toronto (Ontario) M5G 2E5

2022 ANNUAL REPAYMENT LIMIT			
(UNDER ONTARIO REGULATION 403 / 02)			
MMAH CODE:	43401		
MUNID:	22014		
MUNICIPALITY:	Orangeville T		
UPPER TIER:	Dufferin Co		
REPAYMENT LIMIT:		\$	12,114,194

Summary of the Town’s Long-term Debt Schedule is listed in **Table Debt 1.0**. This table provides projected opening balance for existing debts, projected new debts issued, projected annual principal and interest charges and projected closing balance for the Town. The projected principal and interest payments for the 10-year horizon are trending well below the \$12.1M ARL threshold. As the Town continues to refine its strategic guiding documents in the new term of Council, debt financing will become an integral part of its overall sustainable financial planning. Debt is an equitable source of financing for long term capital assets such as roads, water, and wastewater networks, which allows for spreading out the cost of these assets over its useful life and allows infrastructure costs to be paid not just by today’s taxpayer, but by future users as well. **Table Debt 2.0** and **Table Debt 3.0** represent existing and new debts respectively for the 10-year horizon starting in 2023.



Table Debt 1.0: Summary of Projected Debt - 10 Year

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Budgeted Opening Balance	(27,589,422)	(43,403,267)	(46,688,937)	(49,275,352)	(46,846,533)	(49,930,774)	(47,165,249)	(44,483,535)	(41,769,397)	(39,767,229)
New Financing	(18,749,211)	(7,118,988)	(6,661,812)	(880,400)	(5,800,000)					
Budgeted Debt Principal Payments	2,935,366	3,833,318	4,075,397	3,309,219	2,715,759	2,765,525	2,681,714	2,714,138	2,002,168	2,040,293
Budgeted Debt Interest Payments	1,575,266	1,745,008	1,819,291	1,727,572	1,814,984	1,738,274	1,659,784	1,584,151	1,512,928	1,447,924
Total Debt Service Charges	4,510,632	5,578,326	5,894,688	5,036,791	4,530,743	4,503,799	4,341,498	4,298,289	3,515,096	3,488,217
Receipts from BIA	(86,120)	(86,727)	(87,030)	(87,030)	(87,030)	(87,030)	(48,592)	(33,030)	(33,030)	(33,030)
Net Town's Debt Service Charge	4,424,512	5,491,309	5,801,471	4,949,761	4,443,382	4,416,768	4,292,906	4,265,258	3,482,066	3,455,187
Budgeted Ending Balance	(43,403,267)	(46,688,937)	(49,275,352)	(46,846,533)	(49,930,774)	(47,165,249)	(44,483,535)	(41,769,397)	(39,767,229)	(37,726,936)



Table Debt 2.0: Summary of Projected Debt - 10 Year

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Budgeted Opening Balance										
00572 Debt - Alder St Rec Ctr	(1,233,952)	(836,117)	(424,655)							
00573 Debt - Humber College Lands	(625,834)	(437,595)	(245,521)	(43,692)						
00574 Debt - Police Station	(738,622)	(519,597)	(293,178)	(59,314)						
00575 Debt - Westdale Improvement Are	(1,026,637)	(777,225)	(519,396)	(252,440)						
00576 Debt - Transportation Projects	(1,259,755)	(961,296)	(652,231)	(331,805)						
00577 Debt - 120 Diane Dr	(509,704)	(432,230)	(351,953)	(268,690)	(182,407)	(92,560)				
00579 Debt - Visitor Information Ctr	(46,849)									
00580 Debt - BIA 89 Broadway	(306,722)	(261,994)	(215,907)	(168,194)	(118,917)	(68,029)	(15,466)			
00581 Debt - 29 First Ave	(108,445)	(99,652)	(90,859)	(82,066)	(73,273)	(64,480)	(55,687)	(46,894)	(38,101)	(29,308)
00582 Debt - BIA 82 Broadway	(493,977)	(464,292)	(433,867)	(402,518)	(370,351)	(337,310)	(303,398)	(268,580)	(232,754)	(195,962)
00584 Debt - Real Term Energy Corp -	(458,519)	(343,447)	(215,478)	(73,504)						
00586 Debt - WPCP Expansion	(15,637,880)	(14,910,537)	(14,183,194)	(13,455,851)	(12,728,508)	(12,001,165)	(11,273,822)	(10,546,479)	(9,819,136)	(9,091,793)
00590 Debt - Pumper/Tanker Truck	(116,978)	(116,978)	(116,978)	(116,978)	(116,978)	(116,978)	(116,978)	(116,978)	(116,978)	(116,978)
00591 Debt - Police Severance	(5,000,000)	(5,000,000)	(4,319,516)	(3,628,064)	(2,925,468)	(2,211,547)	(1,486,120)	(749,001)		
00679 Debt -For Budget Purposes Only	(25,548)	(18,242,307)	(24,626,204)	(30,392,236)	(30,330,631)	(35,038,705)	(33,913,778)	(32,755,603)	(31,562,428)	(30,333,188)
Total Budgeted Opening Balance	(27,589,422)	(43,403,267)	(46,688,937)	(49,275,352)	(46,846,533)	(49,930,774)	(47,165,249)	(44,483,535)	(41,769,397)	(39,767,229)

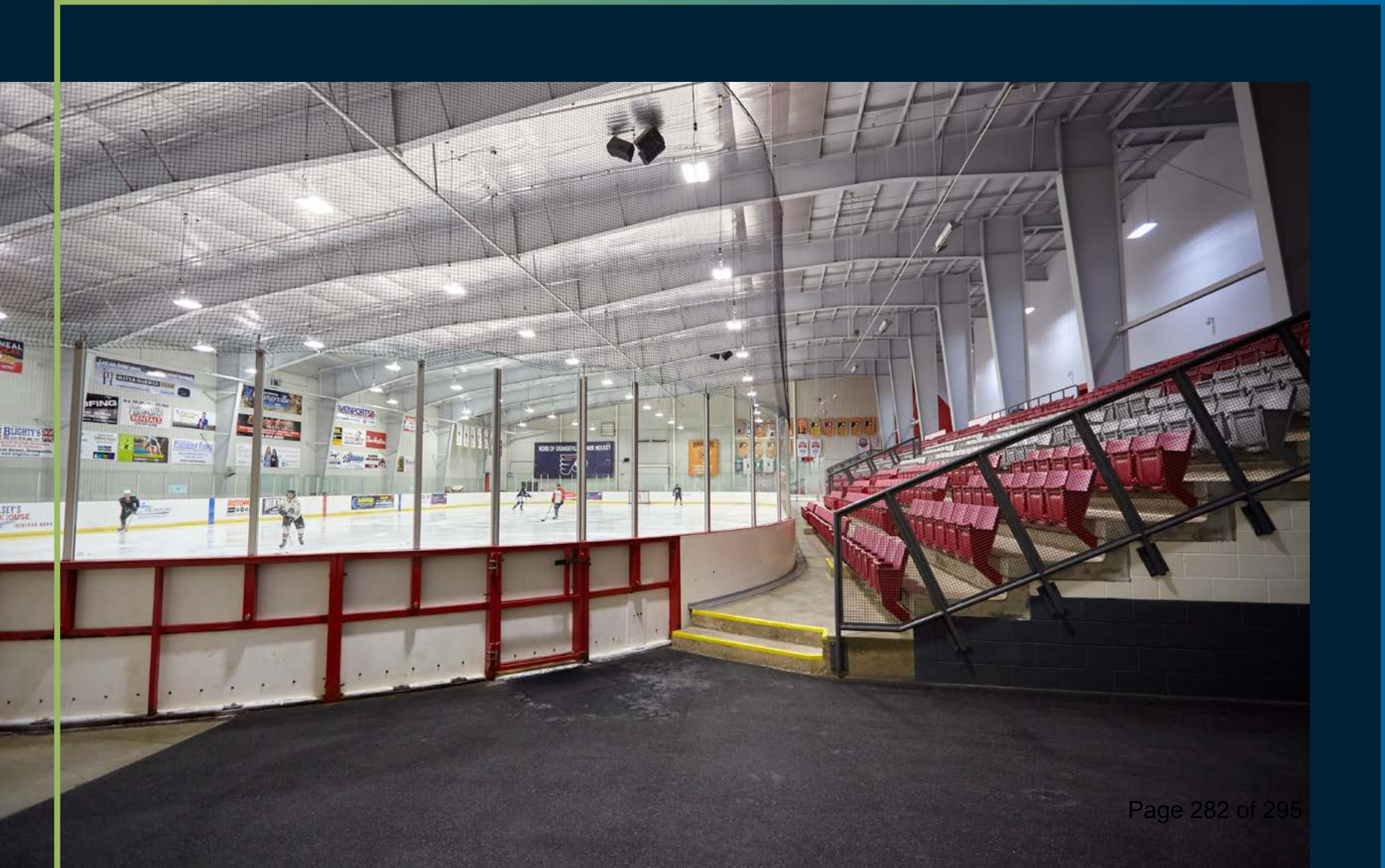


Table Debt 3.0: New Debt as of Jan 1, 2023 / Projected New Debts by Project

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Financing										
340 Parks										
B1164.2560 Rotary Park Redevelopment	1,000,000									
380 Facilities										
21125.1100 CF - Police Station	188,893									
21170.1300 CF - Elevator and front desk Recons - Library	1,269,129									
21183.1200 CF - Lap Pool Liner Replacemen - Alder	1,615,890									
B0965.1200 Alder Parking Lot Asphalt Replacement		1,750,000								
B1163.1210 Tony Rose Facility Upgrades		2,300,000								
440 Fire										
21104.0000 CF - Fire Station	10,614,324									
B0914.1110 Replacement of Fire Department Ladder Truck		500,000	50,000							
460 Public Works										
31115.0000 CF - Reconn - Centennial	8,875									
31116.0000 CF - Recon Church St	649,200									
31119.0000 Recon - Victoria St. - Ontario to John	624,000									
31120.0000 Recon - Ontario St. Victoria to Princess	376,000									
B0084.0000 Recon - Cardwell St, Princess to Townline		314,000								
B0085.0000 Recon - Cardwell St, Princess to Dufferin		502,626								
B0982.0000 Recon - Carlton Dr, Madison to Lawrence			1,265,812							
B1010.0000 Recon - Dufferin St, John to Ontario		1,152,362								
B1278.0000 Recon - Dufferin Street - Erindale to Ontario				880,400						
620 Water										
33099.0000 CF - Well Treatment - GUDI Upgrade	1,637,900									
B0078.0000 Well 6 and 11 Treatment Analysis			1,556,000							
B0925.0000 Elevated Water Storage Facility NW Sector					5,800,000					
B0927.0000 Well 9A & 9B Treatment Upgrades			2,750,000							
B1293.0000 Watermain & Valve Repl.: Third St and Fourth Ave			1,040,000							
630 Wastewater										
20419.1060 CF - Detritor Centre Unit Repl - WPCP	615,000									
B1091.1060 Sludge Storage Tank Rehabilitation	150,000	600,000								
Total Financing	18,749,211	7,118,988	6,661,812	880,400	5,800,000					



11 Reserves Overview





Reserves Overview

Council establishes Reserves and Reserve Funds to assist with long term financial stability and financial planning. By maintaining reserves, the Town can accumulate funds for future or contingent liabilities – a key component of sound long-term financial planning practices. They also provide a cushion to absorb unexpected shifts in revenues and expenditures, fund one-time expenditure requirements, and minimize fluctuations in taxes caused by cyclical conditions. Credit rating agencies consider municipalities with higher reserves to be more advanced in their financial planning. Reserves are allocated at the discretion of Council, often as part of an overall strategy for funding programs or projects; Reserve Funds are segregated and restricted for a specific purpose. In a municipality, a distinction is further made between Obligatory and Discretionary reserve funds.

Reserves are an allocation of accumulated net revenue. They are not associated with any specific asset. A reserve is generally used to mitigate the impact of fluctuations in operating costs and revenue. Reserves do not earn interest. Examples of reserves currently used to mitigate budgetary fluctuations include Reserve for Winter Control, Reserve for Rate Stabilization, and the Reserve for General Insurance.

Reserve Funds are segregated and restricted to meet a specific purpose. They represent monies set aside either by a by-law of the municipality or by the requirement of provincial legislation. Interest earned on reserve funds must be allocated to the specific reserve fund that earned it. Reserve Funds are further segregated as follows:

Obligatory Reserve Funds are created whenever a provincial statute requires revenue received for special purposes to be segregated from the general revenues of the municipality. Obligatory reserve funds can only be used for their prescribed purpose. Examples include Development Charges, Building Permits, Federal and Provincial Gas Tax and Payment-in-Lieu of Parkland.

Discretionary Reserve Funds are established, based on Council direction, to finance future expenditures for which the Town has the authority to spend money or to provide for a specific contingent liability. Several Discretionary Reserve Funds have been established to assist in funding long term programs. Some of these Discretionary Reserve

Funds are Fleet and Equipment Replacement, Information Systems and Parks and Recreation. Water and Wastewater have both Obligatory Reserve Funds (under DC) and Discretionary Reserves.

The effective use and management of reserves and reserve funds is a critical aspect of an organizations strategic financial plan and continued long-term financial sustainability. **Table Reserves 1.0** represents the Town’s 10-year projections for Obligatory Reserve Funds, Discretionary Reserve, Reserves, and Water/ Wastewater Reserves. Overall, the Town manages to maintain a sustainable reserves level for the 10-year outlook.

The Town of Orangeville’s 2022 Asset Management Plan for core infrastructure assets assumes that existing assets will be replaced when these assets reach the end of their Maximum Potential Life. The total replacement value of the Town’s Roads, Bridges and Major Culverts, Water, and Wastewater assets is **\$967.5 million** (2022). The funding shortfall according to the Town’s 2022 asset management plan for core infrastructure assets is **\$4.90 million**. This funding shortfall suggests that current budget levels are insufficient to sustain the asset portfolio in the long-term. Reliance on the alternate sources of funding, to reduce impact of tax levy and water/ wastewater rates, creates the necessity for the Town to perform strategic, long-term financial planning to ensure adequate reserve levels for future capital requirements.

Bill 23 Impact

The introduction of Bill 23 will have a significant impact on asset management moving forward. Of the many fundamental changes to current municipal operations proposed within Bill 23, the most concerning is that it removes the longstanding concept of growth paying for growth in Ontario. The excessive Development Charge exemptions places the cost of new development on the existing taxpayer. Based on the Town’s 2019 Development Charges studies, close to 92% or \$40M in development charges revenue have been projected to be recoverable from Residential development. Please note, between 2019 and 2020 we have only collected \$2.7M and \$218K respectively. In other words, we have collected less than 10% of DC projected revenues since 2019 due to circumstances surrounding the global pandemic. It is too early to determine the overall impact of Bill 23 on reserves other than without DC revenues, reserve levels for DCs will dry out within a 5-year period, if we continue to carry the current load of DC funded projects.



Table Reserves 1.0

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Obligatory Reserves										
Development charges	10,087,553	8,444,516	10,330,538	12,225,235	13,174,774	17,228,806	21,505,700	25,252,183	29,726,263	29,667,925
Other Obligatory Reserves	4,075,215	3,908,271	3,225,599	3,401,252	3,718,127	4,344,969	6,429,540	8,242,645	6,354,201	6,861,680
Total Obligatory Reserves	14,162,768	12,352,787	13,556,137	15,626,487	16,892,901	21,573,775	27,935,240	33,494,828	36,080,464	36,529,605
Discretionary Reserves										
General Capital	2,310,827	967,441	1,018,000	1,726,509	4,475,654	5,163,711	7,094,575	8,987,659	9,648,704	10,590,210
Fleet and Equipment	762,237	740,493	448,265	577,521	496,556	696,078	844,800	1,215,302	1,624,913	1,526,716
Parks & Recreation	133,116	67,218	90,781	82,176	111,139	153,533	154,343	142,929	58,867	54,213
Winter Control	1,004,599	1,004,599	1,004,599	1,004,599	1,004,599	722,599	722,599	722,599	722,599	722,599
Information Systems	535,604	358,620	261,253	353,341	426,332	468,486	600,486	727,486	849,486	966,486
Rate Stabilization	1,639,523	2,075,523	2,436,523	2,722,523	2,978,523	3,189,523	3,385,523	3,566,523	3,732,523	3,883,523
General Insurance	1,552,926	1,552,926	1,552,926	1,552,926	1,552,926	1,552,926	1,552,926	1,552,926	1,552,926	1,552,926
Other Discretionary Reserves	1,487,955	1,633,064	1,728,135	1,600,368	1,427,348	1,613,002	1,804,547	1,658,296	1,766,322	1,879,905
Total Discretionary Reserves	9,426,787	8,399,884	8,540,482	9,619,963	12,473,077	13,559,858	16,159,799	18,573,720	19,956,340	21,176,578
Water/Wastewater Reserves										
Water	902,514	172,325	(51,012)	227,238	663,543	943,053	1,668,817	2,897,634	1,652,026	1,501,467
Wastewater	532,138	223,930	452,974	610,297	946,728	852,288	1,747,930	2,151,570	1,496,922	1,092,850
Total Water/Wastewater Reserves	1,434,652	396,255	401,962	837,535	1,610,271	1,795,341	3,416,747	5,049,204	3,148,948	2,594,317
Total Reserves	25,024,207	21,148,926	22,498,581	26,083,985	30,976,249	36,928,974	47,511,786	57,117,752	59,185,752	60,300,500



The process of assembling a consolidated multi-year budget requires significant effort and co-ordination across the organization. We thank everyone involved in the process for their hard work and due diligence. We would like to thank our global management team for their continuous support and input in making the Budget 2023 a success. Our sincerest gratitude is further extended to our senior leadership team for providing guidance on crucial decision points. And finally, on behalf of Council and Staff we thank our Core Budget Team comprised of **Mandip Jhajj**, CPA, CGA, **Rebecca Medeiros**, CPA, CA, and **Dylan Prince**, CPA for their resourcefulness and dedication.

ORANGEVILLE.CA

Subject: Budget 2023 Recommendations

Department: Corporate Services

Division: Finance

Report #: CPS-2023-008

Meeting Date: 2023-01-16

Recommendations

That report CPS-2023-008, Budget 2023 Recommendations, be received;

And that Council approve the 2023 Capital Budget in Principle.

Background

On December 5th, 2022, the Treasurer tabled the multi-year capital and operating budget for 2023. The key highlights from the Budget 2023 document as submitted are as follows:

1. Consolidated Base Budget increase of 3.1% which is a \$1,187,790 tax levy increase from the 2022 approved budget (reference pg.19).
2. Budget 2023 assumes to allocate ORDC funds of \$3,535,000 (reference pg. 18 and 50) that are due to the Town on demand, to offset the aggregate asks of:
 - a. previously endorsed items,
 - b. one-time requests, and
 - c. service level changes (reference pg. 24-31).
3. A 1% increase in the 2023 tax levy is equivalent to \$383,000. Therefore, removing the \$3,535,000 allocations of ORDC funds will result in an additional 9.2% levy increase, resulting in an overall increase of 12.3% for the proposed levy for 2023.
4. Budget 2023 speaks to the uncertainty of the ongoing global inflation and Bill 23.
5. Budget 2023 delivers a reasonable and respectable levy increase of 3.1% against the backdrop of market inflation of 6.9%. As of writing this report the inflation rate did ease up ever so slightly to 6.8% (November 2022).
6. Budget 2023 proposes a Capital Budget envelope of \$82.1M, of which approximately \$44.3M are “Carry Forward” projects from 2022 and beyond, leaving \$37.8 Million in current year projects and additional asks.

7. The Town's tax funded capital envelope is \$2.8 Million which is a \$200k increase from the 2022 funding envelope of \$2.6 Million. The \$200k increase is reflected in the 3.1% overall levy increase.
8. Budget 2023 provides a 2% COLA increase for non-union staff.
9. Budget 2023 maintains all essential service levels.

The primary purpose of this report is to provide Council with the merits of two different recommendations surrounding Budget 2023.

Analysis

Recommendation #1

Recommendation one is to approve the budget document as submitted with no changes. The primary merit of this recommendation is to mitigate the additional tax levy increase of 9.2% by subsidizing it through the proposed allocation of the ORDC loan repayment of \$3,535,000. This allows for all service level change requests to be accommodated within the Budget envelope. One of the key considerations of these asks is to build "capacity" to service increasing operational and capital demands faced by the Town.

Recommendation #2

Recommendation two provides an alternative financing solution to fund most of the service level change requests without allocating ORDC funds of \$3,535,000, while maintaining the levy increase at the proposed 3.1%.

1. 2022 General Bank Interest Increase	\$488,745
2. 2023 General Bank Interest Increase	\$500,000
3. ORDC Interest earned for 2022	\$431,131
4. Tax write-offs (reduction in expense)	\$250,000
5. Tax Rate Stabilization Reserve contribution	\$866,638
6. Service Level Changes Removed	\$1,048,486

Strategic Alignment

Orangeville Forward – Strategic Plan

Priority Area: Strong Governance

Objective: Financial Responsibility

Notice Provisions

Not Applicable

Financial Impact

1. 2022 General Bank Interest Increase of \$488,745 is realised due to the higher inflation rates in 2022. If not used in the 2023 budget, these funds will become part of the 2022 general surplus.
2. 2023 General Bank Interest Increase of \$500,000 is realised due to the higher projected inflation rates in 2023. If not used in the 2023 budget, these funds will become part of the 2023 general surplus.
3. ORDC Interest earned for 2022 in GIC investments of \$431,131 is transferred to the Town's coffer per ORDC board approval. If not used, these funds will sit in a general reserve.
4. Tax write-offs (reduction in expense) of \$250,000 is projected due to provincial freezing of the phased in assessments in 2023.
5. Tax Rate Stabilization Reserves withdrawal of \$866,638 will leave a reserve balance of \$772,885. The sole purpose of this reserve is to function as a mitigation tool during economic upheavals. Please note as of tabling of the budget there has been one more service level change request from Council pertaining to Committee budget. Please see attachment.
6. Service Level Changes of \$1,048,486 have been removed. Please see attachment.

Further Considerations

Should Council decide to remove one of the 6 recommended sources under recommendation #2, it can only be done in one of two ways without impacting base service level: Increase taxes proportionately or remove equivalent amounts from Service Level Change Section of the budget.

Same methodology applies should Council like to include any of the service level change requests that have been removed (\$1,048,486) under recommendation #2.

Respectfully submitted

Nandini Syed, MPA, CMM III, CPA, CMA
Treasurer, Corporate Services

Attachment(s):

1. New Service Level Request for Committees. Council Approved
2. Service Level Changes revised for Recommendation #2

Tax Levy Budget

2023 Service Level Change Request - Operating Budget

Priority: High

Department:	Committees
Description:	New Approved Committees for 2022-2026 Term
On Going or One Time:	On Going

FT/PT/Casual:	
FTE Component:	
Hrs per week:	

Justification:

As per the December 12, 2022 Council Report CPS-2022-069; Committees for the 2022-2026 term of Council have been approved. As a result, this SLC request accounts for costs related to:

- 1) Operating budgets (committees will be required to complete a workplan to be approved by Council once the committee is formed):
 - Mayor's Youth Advisory Council \$5,000 - new committee
 - Seniors Advisory Forum \$5,000 - new committee
 - Homelessness Task Force \$5,000 - new committee
 - Equity Diversity and Inclusion \$10,000 - pre-existing committee, budget established as none existed in previous Council term
- 2) Additional staff resourcing to facilitate the operation of the 3 additional committees at \$25,000 (incl. of benefits)

Financial Impact: Please contact Finance for FTE forecasted dollars

GL Account	Account Description	2023	2024	2025	2026	2027
10.000.120.0000.11200.31430	Mayor's Youth Advisory Council	5,000	10,000	10,000	10,000	10,000
10.000.120.0000.11210.31430	Seniors Advisory Forum	5,000	10,000	10,000	10,000	10,000
10.000.120.0000.11220.31430	Homelessness Task Force	5,000	10,000	10,000	10,000	10,000
10.000.120.0000.11230.31430	Equity Diversity and Inclusion	10,000	10,000	10,000	10,000	10,000
10.000.160.0000.11000.XXXXX	Committee Resourcing	25,000	26,000	27,000	28,000	29,000
Net:		\$ 50,000	\$ 66,000	\$ 67,000	\$ 68,000	\$ 69,000

2023 Service Level Impacts

Tax Levy Impacts

Division	Description	FTE	2023 SLC's	SLC's Removed	Notes
39 Administration	Inter-dept transfer - IT		430		
40 By-Law	Taxi Licenses Revenue		10,000		
41 By-Law	Vehicle for Hire Revenue		(15,000)		
42 By-Law	Increased cost recovery from Mulmur By-law enforcement		(7,617)		
43 By-Law	Workshops and Training for three officers		1,550		
44 By-Law	Reduction in By-Law Weekend Enforcement Officer funding		52,471		
45 By-Law	Reduction in transfer to project carryforward		(25,000)		
46 By-Law	Inter-dept transfer - IT		860		
47 By-Law	Enterprise Fleet Management		23,692		
48 By-Law	Enterprise Fleet Management - funding		(23,692)		
49 Capital Works	Manager, Capital Works	1.0	168,370		Line's 159, 184 & 198 is an offset of this line
50 Capital Works	Project Manager, Capital Works	1.0	149,967		
51 Capital Works	Project Manager, Capital Works			1.0 149,967	
52 Capital Works	Project Technologist - 3 Year Contract	1.0	132,364		Line 53 partially funds this line
53 Capital Works	Project Technologist Funding		(66,182)		Partially funds line 52
54 Clerks	Reduction in election costs		(198,500)		
55 Clerks	Reduction in staff related to elections		(43,312)		
56 Clerks	Reduction in transfer from reserve related to elections		244,812		
57 Clerks	New towing services and storage yards by-law		(9,000)		
58 Clerks	Inter-dept transfer - IT		1,935		
59 Clerks	Records Clerk			1.0 80,753	CFWD amnt under prev. endorsed for a 1 Yr contract pos.
60 Clerks	Legislative Coordinator - funded through restruct. funds	1.0	4,956		
61 Clerks	Subscriptions - Nordat move to Computer Operations		(3,500)		
62 Clerks	Computer Operations & Supplies - Nordat		3,500		
63 Communication	Tree Sculptures - moved to Economic Development		(5,000)		Funds line 83
64 Communication	Memberships for new Digital Co-ordinator position			500	
65 Communication	Inter-dept transfer - IT		859		
66 Communication	Digital Coordinator			1.0 103,116	
67 Communication	Graphic Designer - 1 year contract (now funded through job vacancy)			1.0 103,116	Position still available, now funded through job vacancy
68 Committees	Inter-dept transfer - IT		1,290		
69 Corporate Allocations	Façade Improvements Grant - move from Corporate Allocations to Planning		(30,000)		Offsets line 147
70 Corporate Allocations	Reduction in payroll fees now included in Dayforce		(15,000)		
71 Corporate Allocations	Health Care Spending Account - Retiree Benefit Plan		15,000		
72 Corporate Allocations	Health Care Spending Account - Part-time Benefit Plan		16,000		
73 Corporate Allocations	Health Care Spending Account - Retiree Benefits		160,000		
74 Corporate Allocations	Inter-dept transfer - IT		18,548		
75 Council	Inter-dept transfer - IT		1,505		
76 Crossing Guards	Inter-dept transfer - IT		5,806		
77 Crossing Guards	Crossing Guards Supervisor	0.3	34,479		
78 Economic Development	Public Relations - decrease		(4,000)		
79 Economic Development	Tourism Development & Marketing		4,000		
80 Economic Development	Starter Company Grants		3,000		
81 Economic Development	Summer Company Grants		(3,000)		
82 Economic Development	Tour Revenue		(2,000)		
83 Economic Development	Tree Sculptures Marketing - funded through transfer from Communications		3,000		Funded through line 63
84 Economic Development	Inter-dept transfer - IT		1,290		
85 Economic Development	Summer Student - Tourism Officer	0.3	14,587		
86 Facilities	Alder HVAC Repairs and Maintenance		6,000		
87 Facilities	Alder reduction in plumbing, mat services and Mat & supplies to offset HVAC		(6,000)		
88 Facilities	Diane Drive Janitorial Services and Building Mat & supplies		3,100		
89 Facilities	Diane Drive reduction in mtc facilities & life safety srv to offset janitorial bldg mat & supp		(3,100)		
90 Facilities	Police Building Outside Services		6,000		
91 Facilities	Police Building reduction in mtc facilities and bldg mat & supplies to offset outside Srv Inc.		(6,000)		

Division	Description	FTE	2023 SLC's	SLC's Removed	Notes
92 Facilities	Tony Rose HVAC Repairs and Mtc - not previously budgeted for		5,000		
93 Facilities	Tony Rose reduction in uniforms and hardware purchases to offset HVAC		(5,000)		
94 Facilities	Town Hall Outside Services - electrical prevention - not previously budgeted for		3,500		
95 Facilities	Town Hall Life Safety Srv and Police Mtc Fac reduction to offset TH Electrical Costs		(3,500)		
96 Facilities	Town Hall HVAC Services		7,000		
97 Facilities	Town Hall Reallocation of Safety/protect equip, mat service and mtc equip		(7,000)		
98 Facilities	Emergency Fund Reserve Contribution			50,000	
99 Facilities	OSPCA Hydro Costs		8,000		
100 Facilities	Inter-dept transfer - IT		6,452		
101 Finance	Professional fees for property assessment appeals - not previously budgeted		27,000		
102 Finance	Reduction in Project Carryforward Funding (FTE Funding)		10,000		
103 Finance	Inter-dept transfer from transit		24,000		
104 Finance	Inter-dept transfer - IT		3,226		
105 Finance	Restructuring Funds	-	10,807		
106 Finance	Re-allocate HR Coordinator	(0.3)	(35,628)		Offsets line 120
107 Fire	Removal of leasing costs for printer that was previously bought out		(3,400)		
108 Fire	Additional VLT Firefighters Uniforms and Safety Equip/Protective Clothing		6,500		
109 Fire	Increase in radio monitoring services to ensure operational at all times		7,500		
110 Fire	Inter-dept transfer - IT		11,613		
111 Fire	Two additional Volunteer Firefighter positions	0.2	36,729		
112 Fire	Enterprise Fleet Management		36,442		
113 Fire	Enterprise Fleet Management - funding		(27,435)		
114 Human Resources	Cell phone, memberships and conference fees for HR Co-ordinator position		2,400		
115 Human Resources	Maintain info:HR software - not previously budgeted for		8,000		
116 Human Resources	Performance management software now covered by Dayforce		(30,000)		
117 Human Resources	Redundant software now covered by Dayforce		(5,684)		
118 Human Resources	Rewards and recognition software upgrade		5,000		
119 Human Resources	Inter-dept transfer - IT		1,505		
120 Human Resources	Re-allocate HR Coordinator	0.3	35,628		Offset by line 106
121 Human Resources	Accessibility and DEI Coordinator			1.0	114,929
122 Information Technology	Operating costs of EAM Asset Management Software		109,850		
123 Information Technology	Inter-dept transfer - IT - EAM Asset Management Software		(109,850)		
124 Information Technology	Operating costs of HRIS/Dayforce Software		80,000		
125 Information Technology	Inter-dept transfer - IT - HRIS		(78,276)		
126 Information Technology	Okta Verification - not previously budgeted		35,000		
127 Information Technology	Vectra AI Threat Protection - not previously budgeted		34,000		
128 Information Technology	Inter-dept transfer from water/wastewater for SCADA		(74,500)		
129 Information Technology	Increase transfer to Fibre Network project carryforward		12,250		
130 Information Technology	GIS Operations - Administration		(27,000)		
131 Information Technology	GIS Operations - Reallocation from admin expenses		27,000		
132 Information Technology	Software Analyst			1.0	124,944
133 Information Technology	Junior Helpdesk Technician			1.0	103,116
134 Library	Elimination of Elevator Replacement Contribution to bldg reserve		(50,000)		
135 Library	Inter-dept transfer - IT		6,022		
136 Library	Makerspace Specialist			1.0	114,929
137 Library	Student Page Student	0.1	3,018		
138 Parks	Increase in uniforms due to increase in grass cutting staff		3,500		
139 Parks	Outside Services for grass cutting - transfer from Public Works		15,500		Offset by line 154
140 Parks	Increase in equip mtc due to increase in parks equipment		1,400		
141 Parks	Land Lease Agreements - not previously budgeted for		850		
142 Parks	Removal of Parks Vehicle Rentals due to EFM		(12,000)		
143 Parks	Zero Turn Mower Maintenance Costs		1,000		
144 Parks	Enterprise Fleet Management		25,872		
145 Parks	Inter-dept transfer - IT		5,591		
146 Parks	Parks Labourer	1.0	97,071		
147 Planning	Façade Improvements Grant - move from Corporate Allocations to Planning		30,000		Offset by line 69
148 Planning	Community Improvement Reserve		70,000		

Division	Description	FTE	2023 SLC's	SLC's Removed	Notes
149 Planning	Inter-dept transfer - IT		860		
150 Planning	Planning Co-Ordinator, Development and Community Improvement	1.0	114,929		
151 Public Works	New Line painting program at crossing guard locations		35,000		
152 Public Works	OGRA Conference for PW Manager		1,150		
153 Public Works	Noise fence maintenance/replacement program		26,000		
154 Public Works	Transfer to Parks		(15,500)		Offsets line 139
155 Public Works	Storm sewer flushing		28,000		
156 Public Works	Enterprise Fleet Management		10,529		
157 Public Works	Enterprise Fleet Management - funding		(6,700)		
158 Public Works	Inter-dept transfer - IT		33,079		
159 Public Works	Manager, Environment	(0.4)	(45,879)		Offsets line 49
160 Public Works	Engineering Technician			1.0	103,116
161 Recreation and Events	Summer Camp Uniforms and Workshops/Training Courses		3,750		
162 Recreation and Events	Reopening of Alder Pool		(166,085)		
163 Recreation and Events	Bank Service Charges - not previously budgeted for		30,000		
164 Recreation and Events	Inter-dept transfer - IT		16,989		
165 Recreation and Events	Inclusion Program	1.6	57,613		
166 Recreation and Events	Supervisor	-	21,805		Funded by line 168
167 Recreation and Events	Senior Instructor Guard	0.9	66,562		Funded by line 168
168 Recreation and Events	Recreation Programmer - reallocate to Super & S. Ins Guard	(1.0)	(89,019)		Funding for lines 166 and 167
169 Recreation and Events	Enterprise Fleet Management		15,794		
170 Recreation and Events	Enterprise Fleet Management - funding		(15,794)		
171 Transportation & Development	Transit CONSAT 360 Software and licensing (for reporting on system efficiency)		24,000		
172 Transportation & Development	On Demand Transit		36,000		
173 Transportation & Development	Inter-dept transfer - IT		430		
174 Transportation & Development	Enterprise Fleet Management		166,192		
Sub-total of Tax Levy Impact for SLC Requests:			1,318,127	1,048,486	
Sub-total FTE per Year:			8.1	9.0	

Division	Description	2023	
Rates Impacts			
175 Building	Inter-dept transfer - IT	645	
176 Building	Enterprise Fleet Management	31,035	
177 Building	Enterprise Fleet Management - funding	(31,035)	
178 Wastewater	Sewer flushing cycle	85,000	
179 Wastewater	Maintenance costs of WPCP	18,000	
180 Wastewater	Increase in memberships	400	
181 Wastewater	SCADA costs	248,083	
182 Wastewater	Efficiency Funding for SCADA costs	(33,000)	
183 Wastewater	Inter-dept transfer - IT	47,938	
184 Wastewater	Manager, Environment	-0.2	(40,199)
185 Wastewater	Enterprise Fleet Management		31,851
186 Wastewater	Enterprise Fleet Management - funding		(31,851)
187 Water	Consultant for water supply and distribution		10,000
188 Water	High Lift Pumping preventative maintenance		45,000
189 Water	Fire hydrants snow clearing		70,000
190 Water	Replace cell phones for water staff		6,000
191 Water	The Rebuild, Inspection and Testing program - annual maintenance		100,000
192 Water	Locate management software and water quality analysis		15,000
193 Water	SCADA costs		312,243
194 Water	Efficiency Funding for SCADA costs		(67,000)

	Division	Description	FTE	2023 SLC's	SLC's Removed	Notes
195	Water	Inter-dept transfer - IT		21,251		
196	Water	Damage Prevention Technician	1.0	97,071		
197	Water	Summer Student	0.3	14,000		
198	Water	Manager, Environment	-0.5	(82,292)		Offets line 49
199	Water	Enterprise Fleet Management		57,648		
200	Water	Enterprise Fleet Management - funding		(57,648)		
Sub-total of Rate Impact for SLC Requests:				868,140	-	
Sub-total FTE per Year:			0.7			
Total of 2023 Service Level Change Requests:			8.8	\$ 2,186,267	9.0 \$ 1,048,486	



The Corporation of the Town of Orangeville

By-law Number 2023-

A by-law to confirm the proceedings of the Council of The Corporation of the Town of Orangeville at its Council – Operating Budget Meeting held on January 17, 2023

Whereas Section 5 (1) of the Municipal Act, 2001, as amended, provides that the powers of a municipal corporation shall be exercised by its council;

And whereas Section 5 (3) of the Municipal Act, 2001, as amended, provides that municipal powers shall be exercised by by-law;

Be it therefore enacted by the municipal Council of The Corporation of the Town of Orangeville as follows:

1. That all actions of the Council of The Corporation of the Town of Orangeville at its Council – Operating Budget Meeting held on January 17, 2023, with respect to every report, motion, by-law, or other action passed and taken by the Council, including the exercise of natural person powers, are hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this or a separate by-law.
2. That the Mayor and Clerk are authorized and directed to do all the things necessary to give effect to the action of the Council of The Corporation of the Town of Orangeville referred to in the preceding section.
3. That the Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the seal of The Corporation of the Town of Orangeville.

Read three times and finally passed this 17th day of January, 2023.

Lisa Post, Mayor

Carolina Khan, Clerk