



Minutes of Orangeville Public Library Board
The Corporation of the Town of Orangeville

September 28, 2022, 5:00 p.m.

Members Present: Councillor G. Peters
Councillor L. Post
S. Bergant
P. Neely
B. Rea

Members Absent: S. Marks

Staff Present: D. Fraser, CEO
J. Moule, Administrative Assistant

Staff Absent: N. Syed, Treasurer

1. Call to Order

Chair B. Rea called the meeting to order at 5:00 p.m.

2. Disclosures of (Direct or Indirect) Pecuniary Interest

None.

3. Adoption of Minutes of Previous Meeting

Recommendation: 2022-22

Moved by Councillor Post
Seconded by S. Bergant

That the minutes of the meeting for August 31, 2022 be approved.

Carried

4. Presentations

None.

5. Information Items

Recommendation: 2022-23

Moved by Councillor Peters

Seconded by P. Neely

That the information items be received.

Carried

5.1 CEO Report

5.2 Library Service Index

6. Staff Reports

6.1 22-07 Policy Review – Electronic Monitoring (Employees)

Recommendation: 2022-24

Moved by Councillor Post

Seconded by Councillor Peters

That report 22-07, dated September 28, 2022, with respect to the new policy Electronic Monitoring of Employees, be received;

And that the recently approved Town-wide Electronic Monitoring of Employees Policy as presented be adopted.

Carried

6.2 22-08 Statutory Holidays and Library Closures for 2023

Recommendation: 2022-25

Moved by P. Neely

Seconded by S. Bergant

That report 22-08, dated September 28, 2022, with respect to the statutory holidays and library closures for 2023, be received;

And that the statutory holidays and library closures for 2023 be adopted as presented.

Carried

6.3 22-09 Draft Operating and Capital Budget 2023-2027

Recommendation: 2022-26

Moved by Councillor Peters

Seconded by P. Neely

That report 22-09, dated September 28, 2022, with respect to the Draft Operating and Capital Budgets for 2023-2027, be received;

And that the proposed 2023-2027 Operating and Capital Budget requests, be forwarded to Council for their consideration.

Carried

7. Correspondence

None.

8. New Business

1. Elevator replacement project - Kick off meeting with contractors happened earlier today. Mill St will be closed to the public as of Sunday October 9th. Staff are developing a closure plan. Hours at Alder are being decided. Need to decide on a downtown drop box location. Looking for other locations to hold programming.
2. Foodbank Vending machine update - Unfortunately timing did not work out for this pilot. Will revisit once Mill St library reopens after the renovation.
3. Federation of Ontario Public Libraries - FOPL has partnered with Environics Analytics to provide a consortium purchasing opportunity for their Spotlight software. CEO D. Fraser attended an information session explaining the various ways that Spotlight can be used within your library, it's benefits, and how the consortium model will work.

Recommendation: 2022-27

Moved by B. Rea

Seconded by P. Neely

CEO D. Fraser is looking for support from the board to request the Town for use of the Atrium for two upcoming events. Storytelling series and WOW in November and use the atrium as a possible drop off/pick up location.

Carried

9. Date of Next Meeting

The next meeting is scheduled for October 26, 2022.

10. Adjournment

The meeting was adjourned at 6:05 pm.

Darla Fraser, CEO

Bill Rea, Board Chair