



Minutes of Orangeville Public Library Board
The Corporation of the Town of Orangeville

February 23, 2022, 6:00 p.m.

Members Present: Councillor L. Post
S. Bergant
S. Marks
P. Neely
B. Rea

Members Absent: Councillor G. Peters

Staff Present: D. Fraser, CEO
K. Carson, Collection and Systems Librarian
J. Moule, Administrative Assistant

1. Call to Order

Chair B. Rea called the meeting to order at 6:00 p.m.

Chair B. Rea introduced J. Moule, new Administrative Assistant for the Orangeville Public Library.

2. Disclosures of (Direct or Indirect) Pecuniary Interest

None.

3. Adoption of Minutes of Previous Meeting

Recommendation: 2022-01

Moved by Councillor L. Post
Seconded by S. Marks

That the minutes of the meeting on December 8, 2021 be approved.

Carried

4. Presentations

4.1 Key Gordon / TCI Consultants - Orangeville Public Library Long-term Business and Branding Strategy

5. Information Items

Recommendation: 2022-02

Moved by S. Marks

Seconded by Councillor L. Post

That the information items be received.

Carried

5.1 CEO Report

5.2 Library Service Index

5.3 OLA and FOPL 2022 Ontario Pre-Budget Submission

5.4 Circulation Policy Schedule A

5.5 CFUW-Library-Award-2022-Guidelines-and-Application-Form

Councillor L. Post explained the criteria for application. It was suggested the funds could be used towards the entrance of the Alder Creation Lab. Short discussion on potential designer.

6. Staff Reports

6.1 Report #22-01 Business and Branding Strategy

Chair B. Rea asked for volunteers for the steering committee. S. Marks, S. Bergant and Councillor L. Post volunteered.

Recommendation: 2022-03

Moved by Councillor L. Post

Seconded by P. Neely

That the board receive the Orangeville Public Library Long-term Business and Branding Strategy dated February 2022 prepared by Key Gordon / TCI Consultants;

And that the board establish a steering committee to consider the findings and develop an implementation plan.

Carried

6.2 Report #22-02 Policy Review Exam Proctoring Services

Recommendation: 2022-04

Moved by S. Bergant

Seconded by S. Marks

That report # 22-02 dated February 23, 2022 with respect to the review of the Policy for Exam Proctoring Services, be received;

And that the Exam Proctoring Policy dated February 23, 2022 attached to this report as Appendix A be adopted.

Carried

7. Correspondence

Recommendation: 2022-05

Moved by S. Marks
Seconded by Councillor L. Post
That the correspondence be received.

Carried

7.1 Executed Collection Agreement with the Township of Amaranth

7.2 Executed Collection Agreement with the Township of East Garafraxa

7.3 Executed Collection Agreement with the Town of Mono

8. New Business

None.

9. Date of Next Meeting

Chair B. Rea noted the next meeting has been rescheduled to Wednesday March 30, 2022, 5 pm start in the lower level meeting room.

10. Adjournment

The meeting adjourned at 7:00 p.m.

Darla Fraser, CEO

Bill Rea, Board Chair