



**Agenda  
Council Meeting**

**Monday, January 24, 2022, 7:00 p.m.**

**Electronic Meeting**

**The Corporation of the Town of Orangeville  
(Mayor and Clerk at Town Hall - 87 Broadway)  
Orangeville, Ontario**

**NOTICE**

Due to efforts to contain the spread of COVID-19 and to protect all individuals, the Council Chambers at Town Hall will not be open to the public to attend Council meetings until further notice.

Members of the public who have an interest in a matter listed on the agenda may, up until 10:00 a.m. on the day of a scheduled Council meeting email [councilagenda@orangeville.ca](mailto:councilagenda@orangeville.ca) indicating your request to speak to a matter listed on the agenda. A phone number and conference ID code will be provided to you so that you may join the virtual meeting and provide your comments to Council.

Members of the public wishing to raise a question during the public question period of the Council meeting may beginning at 8:00 p.m. on the evening of the Council meeting, call +1 289-801-5774 and enter Conference ID: 262 964 392#

Correspondence/emails submitted will be considered as public information and entered into the public record.

**Accessibility Accommodations**

If you require access to information in an alternate format, please contact the Clerk's division by phone at 519-941-0440 x 2256 or via email at [clerksdept@orangeville.ca](mailto:clerksdept@orangeville.ca)

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**Pages**

- 1. Call To Order**
- 2. Approval of Agenda**  
Recommendations:  
That the agenda and any addendums for the January 24, 2022 Council Meeting, be approved.
- 3. Disclosure of (Direct and Indirect) Pecuniary Interest**
- 4. Closed Meeting**  
None.
- 5. Open Meeting - 7:00 p.m.**
- 6. Singing of National Anthem**
- 7. Land Acknowledgement**

We would like to acknowledge the traditional territory of the Anishinaabe people including the Ojibway, Potawatomi and Odawa of the Three Fires Confederacy.

**8. Announcements by Chair**

This meeting is being aired on public television and/or streamed live and may be taped for later public broadcast or webcast.

Your name is part of the public record and will be included in the minutes of this meeting.

**9. Rise and Report**

None.

**10. Adoption of Minutes of Previous Council Meeting**

Recommendations:

That the minutes of the following meeting be approved:

**10.1. 2022-01-10 Council Minutes**

6 - 18

**11. Presentation, Petitions and/or Delegation**

**11.1. Councillor Sherwood and Councillor Andrews, Men's Homelessness Committee**

**12. Staff Reports**

**12.1. Men's Homelessness Committee: Needs Assessment, CPS-2021-086**

19 - 62

Recommendations:

That report number CPS-2021-086, Men's Homelessness Committee: Needs Assessment, be received;

And that the University of Guelph's Men's Homelessness in Dufferin County: A Needs Assessment be received;

And that Council accept the committee report and recommendations from the Men's Homelessness Committee;

And that Council approve a donation to the University of Guelph, Research Shop in the amount of \$2,500 from the Council Public Relations budget.

**12.2. Property Standards By-law Amendments, CPS-2021-059**

63 - 83

Recommendations:

That report CPS-2021-059 regarding Property Standards By-law Amendments, be received;

And that a Public Meeting be held on February 7, 2022 at 7:00 p.m. to obtain input from the public on the updated Property Standards By-law.

**12.3. Use of Corporate Resources During an Election Policy, CPS-2021-072**

84 - 92

Recommendations:

That report CPS-2021-072, Use of Corporate Resources During an Election Policy, be received;

And that Council adopt the Use of Corporate Resources During an Election Policy as outlined in Report CPS-2021-072 and to amend the Code of Conduct for Council, Local Boards and Committees Policy by deleting Section 10;

And that any other previous resolutions and/or policies of Council regarding the use of corporate resources during an election are hereby replaced.

- 12.4. Vehicle for Hire By-law, CPS-2022-004 93 - 152

Recommendations:

That report CPS-2022-004, Vehicle for Hire By-law, be received;

And that a public meeting be held on March 7, 2022, to receive feedback and comments on the proposed Vehicle for Hire By-law;

And that staff report back to Council on April 11, 2022, on the comments and feedback received.

- 12.5. Council Tasks, CPS-2022-006 153 - 196

Recommendations:

That report CPS-2022-006, Council Tasks, be received.

- 12.6. 15 Faulkner Street, Removal of Listed Property from the Municipal Heritage Register, INS-2022-006 197 - 202

Recommendations:

That report INS-2022-006, 15 Faulkner Street, Removal of a Listed Property from the Municipal Heritage Register, be received;

And that Council supports the removal of this property from the Town's Municipal Heritage Register;

And that the following condition be imposed in consideration of any future residential demolition permit application submission for this property:

1. That the applicant allows Heritage Orangeville access to the subject property to document the existing structure and any existing historical elements on the property.

- 12.7. 35 Second Street, Demolition on a Municipal Heritage Register Property, INS-2022-007 203 - 206

Recommendations:

That report INS-2022-007, 35 Second Street, Demolition on a Municipal Heritage Register Property, be received;

And that Council not oppose the demolition of an accessory detached garage structure on the property.

13. Correspondence

Recommendations:

That the following correspondence be received:

- 13.1. Proclamation Request - Parental Alienation Awareness Day** 207 - 207  
Request:

That April 24, 2022 be proclaimed as Parent Alienation Awareness Day.

- 13.2. Orangeville BIA, Board of Management Changes and Signing Authority** 208 - 209

**14. Committee/Board Minutes**

Recommendations:

That the minutes of the following meetings be received:

- 14.1. 2021-12-09 Equity, Diversity and Inclusion Committee Minutes** 210 - 211

- 14.2. 2021-11-02 Joint Accessibility Advisory Committee Minutes** 212 - 215

**15. Notice of Motion Prior to Meeting**

**15.1. Councillor Sherwood, MPAC Province Wide Reassessment**

WHEREAS, the government of Ontario recently announced the continued postponement of the province-wide assessment update for the 2022 and 2023 taxation years;

AND WHEREAS, this means that property values will continue to be based on the January 1, 2016 valuation date until at least 2024;

AND WHEREAS, the Town of Orangeville is aware of the important increase in property values throughout the province and within its own jurisdiction;

AND WHEREAS, the continued postponement of property valuation translates into a significant loss of taxation revenue for Municipalities;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Town of Orangeville urges the government of Ontario to reconsider its decision and to direct MPAC to proceed with a province-wide assessment update in order for Ontario Municipalities to be able to collect property taxes based upon actual property values;

AND BE IT FURTHER RESOLVED THAT, a copy of this resolution be forwarded to the Premier of Ontario, Minister of Finance, MPP Sylvia Jones, MPAC, AMO, OMTRA.

**16. Notice of Motion at Meeting**

**17. New Business**

**18. Question Period**

**19. By-Laws**

Recommendations:

That the by-laws listed below be read three times and finally passed.



- |       |  |           |
|-------|--|-----------|
| 19.1. | A by-law to amend By-law 021-2019 to confirm appointments to various Boards and Committees   | 216 - 219 |
| 19.2. | A by-law to confirm the proceedings of the Council of The Corporation of the Town of Orangeville at its regular Council Meeting held on January 24, 2022 | 220 - 220 |

**20. Adjournment**

Recommendations:

That the meeting be adjourned.



## **Council Meeting Minutes**

**January 10, 2022, 6:00 p.m.**

### **Electronic Meeting**

**The Corporation of the Town of Orangeville  
(Mayor and Clerk at Town Hall - 87 Broadway)  
Orangeville, Ontario**

Members Present: Mayor S. Brown  
Deputy Mayor A. Macintosh  
Councillor J. Andrews  
Councillor G. Peters  
Councillor L. Post  
Councillor D. Sherwood  
Councillor T. Taylor

Staff Present: E. Brennan, CAO  
C. Khan, Deputy Clerk  
G. Kocialek, Interim General Manager, Infrastructure Services  
A. McKinney, General Manager, Corporate Services  
R. Osmond, General Manager, Community Services  
M. Pourmanouchehri, IT Technician  
R. Phillips, Manager, Economic Development  
N. Syed, Treasurer  
T. Thompson, Water Works Technologist  
B. Ward, Manager, Planning  
T. Macdonald, Assistant Clerk

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### **1. Call To Order**

The meeting was called to order at 6:00 p.m.

### **2. Approval of Agenda**

### **Resolution 2022-001**

Moved by Councillor Andrews

Seconded by Deputy Mayor Macintosh

That the agenda and any addendums for the January 10, 2022 Council Meeting, be approved.

**Carried**

### **3. Disclosure of (Direct and Indirect) Pecuniary Interest**

None.

### **4. Closed Meeting**

#### **Resolution 2022-002**

Moved by Councillor Peters

Seconded by Councillor Andrews

That a closed meeting of Council be held pursuant to s. 239 (2) of the Municipal Act for the purposes of considering the following subject matters:

2021-12-06 Closed Council Minutes

2021-12-14 Closed Council Minutes

Confidential Verbal Report from Andrew Biggart, Town Solicitor, Cachet Developments (Orangeville) Inc., Non-Decision Appeal

Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Correspondence from John Hart, Town Solicitor - ORDC Lands

A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**Carried**

Council recessed from 6:41 p.m. to 7:00 p.m.

**5. Open Meeting - 7:00 p.m.**

**6. Singing of National Anthem**

David Nairn, Theatre Orangeville provided a pre-recorded version of the National Anthem which was played.

**7. Land Acknowledgement**

The Mayor acknowledged the traditional territory of the Anishinaabe people including the Ojibway, Potawatomi and Odawa of the Three Fires Confederacy.

**8. Announcements by Chair**

Mayor Brown advised the gallery and viewing audience with respect to the public nature of Council Meetings and that it is webcast.

**9. Rise and Report**

**Resolution 2022-003**

Moved by Deputy Mayor Macintosh

Seconded by Councillor Taylor

That the 2021-12-06 Closed Council Minutes, be approved;

And that the 2021-12-14 Closed Council Minutes, be approved;

And that Confidential Verbal Report from Andrew Biggart, Town Solicitor, Cachet Developments (Orangeville) Inc., Non-Decision Appeal regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and advice that is subject to solicitor-client privilege, including communications necessary for that purpose, be received;

And that Correspondence from John Hart, Town Solicitor - ORDC Lands regarding a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization and advice that is subject to solicitor-client privilege, including communications necessary for that purpose, be received;

And that the Town, as owner of all of the shares of ORDC, hereby confirms the sale of ORDC lands in the City of Brampton to the City of Brampton for a sale

price of \$24.5 Million and further directs the issuance to the public of the tabled press release;

And that staff proceed as directed.

**Carried**

**10. Adoption of Minutes of Previous Council Meeting**

**Resolution 2022-004**

Moved by Councillor Peters

Seconded by Councillor Post

That the minutes of the following minutes be approved:

2021-12-13 Council - Capital Budget Minutes

2021-12-14 Council - Operating Budget Minutes

**Carried**

**10.1 2021-12-13 Council - Capital Budget Minutes**

**10.2 2021-12-14 Council - Operating Budget Minutes**

**11. Presentation, Petitions and/or Delegation**

**11.1 David Angelakis, R.J. Burnside & Associates Ltd., Senior Project Manager - Transportation, Downtown Paid Parking Review**

Mr. David Angelakis, Senior Project Manager - Transportation, R.J. Burnside & Associates Ltd. provided a brief overview of a Downtown Paid Parking Review completed by the firm on behalf of the Town. The presentation reviewed existing parking utilization and future demand, other municipal parking practices, paid parking system scenarios, and recommendations. Mr. Angelakis and Ruth Phillips, Manager, Economic Development answered questions from members of Council.

**11.2 Vivian Petho, One Side of Street Parking, Burbank Crescent**

Vivian Petho outlined her concerns relating to implementation of one side of street parking and questioned if sufficient resources have been allocated to enforce the by-law once it has been passed.

Note: Carolina Khan, Deputy Clerk will follow up directly with Ms. Petho regarding her concerns.

### **11.3 Peggy Bond, Vaccination Policy Council, Local Boards and Committees**

Peggy Bond outlined concerns with respect to the Vaccination Policy for Council, Local Boards and Committees. Ms. Bond asked to receive the written documentation that Council relied on to support the Vaccination Policy and also questioned the rationale for removing volunteer members from committees that meet virtually.

Note: Mayor Brown indicated that written documentation would be provided to Ms. Bond.

## **12. Staff Reports**

### **12.1 Development of 82, 86-90 Broadway, CMS-2021-027**

#### **Resolution 2022-005**

Moved by Councillor Sherwood  
Seconded by Deputy Mayor Macintosh

**That report CMS-EDC-2021-027 regarding Development of 82, 86-90 Broadway, be received.**

**And that Council direct staff to bring forward recommendations on or before June 2022 on options for next steps for the development of the 82, 86-90 Broadway property including details on the cost associated with the development process.**

**Carried**

### **12.2 DWQMS Update Report, INS-2022-001**

#### **Resolution 2022-006**

Moved by Councillor Post  
Seconded by Councillor Peters

**That report INS-2022-001, DWQMS Update Report, be received.**

**Carried**

### **12.3 Cemetery By-law Update, INS-2022-002**

#### **Resolution 2022-007**

Moved by Councillor Taylor  
Seconded by Councillor Andrews

**That report INS-2022-002, Cemetery By-law Update, be received;**

**And that Council amend By-law 2018-050 to delete specified costs relating to the deposit to the care and maintenance fund, update the fees, and delete Schedule “B” as outlined in Report INS-2022-002.**

**Carried**

Note: Gary Kocialek, Interim General Manager, Infrastructure Services will respond to Councillor Sherwood's question relating to the cemetery being closed until April 15.

**12.4 Appointment of a Risk Management Official and Risk Management Inspectors under Part IV of the Clean Water Act, 2006, INS-2022-003**

**Resolution 2022-008**

Moved by Councillor Andrews  
Seconded by Deputy Mayor Macintosh

**That report INS-2022-03, Appointment of a Risk Management Official and Risk Management Inspectors under Part IV of the Clean Water Act, 2006, be received;**

**And that Council pass a by-law to appoint BluMetric Environmental Inc. as the Town’s Risk Management Official and Risk Management Inspector(s) pursuant to subsection 47(6) of the Clean Water Act, 2006 (the Act) for the purposes of enforcing Part IV of the Act,**

**And that the Clerk be directed to:**

- 1. Circulate the by-law appointing the Town’s Risk Management Officials and Risk Management Inspectors to the Credit Valley Source Protection Authority; and;**
- 2. Issue certificates of appointment bearing the Clerk’s signature, to the appointed Risk Management Officials and Risk Management Inspectors pursuant to subsection 47(7) of the Act.**

**Carried**

**12.5 Election Sign By-law, CPS-2022-002**

**Resolution 2022-009**

Moved by Councillor Peters  
Seconded by Mayor Brown

That the number of election signs permitted on public boulevards be limited to fifty.

Yes (3): Mayor Brown, Councillor Peters, and Councillor Sherwood

No (4): Deputy Mayor Macintosh, Councillor Andrews, Councillor Post, and Councillor Taylor

**Defeated (3 to 4)**

#### **Resolution 2022-010**

Moved by Councillor Post  
Seconded by Councillor Andrews

**The report CPS-2022-002, Election Sign By-law, be received;**

**And that Council pass a by-law to regulate election signs and to repeal By-law 2013-029 and amend By-law 2013-28, as outlined in Reports CPS-2021-073 and CPS-2022-002.**

Yes (6): Mayor Brown, Deputy Mayor Macintosh, Councillor Andrews, Councillor Post, Councillor Sherwood, and Councillor Taylor

No (1): Councillor Peters

**Carried (6 to 1)**

#### **12.6 2022 Interim Borrowing, CPS-2022-003**

##### **Resolution 2022-011**

Moved by Councillor Post  
Seconded by Councillor Andrews

**That report CPS-2022-003, 2022 Interim Borrowing, dated January 10, 2022, be received;**

**And that Council pass a by-law to authorize external temporary borrowing in 2022.**

**Carried Unanimously**



**12.7 2022 Interim Tax Levy, CPS-2022-005**

**Resolution 2022-012**

Moved by Councillor Peters

Seconded by Councillor Andrews

**That report CPS-2022-01-10, regarding the 2022 Interim Tax Levy, be received;**

**And that Council pass a by-law to provide for the levy and collection of interim taxes required for the Town of Orangeville for the year 2022 and for the collection of County of Dufferin and Education taxes.**

**Carried**

**13. Correspondence**

**Resolution 2022-13**

Moved by Councillor Andrews

Seconded by Councillor Taylor

That the following correspondence be received:

Township of Mulmur, Truth and Reconciliation Actions

Credit Valley Conservation, Transition Plan

Credit Valley Conservation, GTA West Highway

Peggy Bond, Vaccination Policy Council, Local Boards and Committees

Matthew Brown, Skate Park

Headwaters Farm Fresh Guide, Thank You

Lesley Nagoda, SHIP

Mayor John Creelman, Town of Mono, Mayor Allan Thompson, Town of

Caledon, Provincial Offence Courts

**Carried**

**13.1 Township of Mulmur, Truth and Reconciliation Actions**

**13.2 Credit Valley Conservation, Transition Plan**

**13.3 Credit Valley Conservation, GTA West Highway**

**13.4 Peggy Bond, Vaccination Policy Council, Local Boards and Committees**

**13.5 Matthew Brown, Skate Park**

**13.6 Headwaters Farm Fresh Guide, Thank You**

**13.7 Lesley Nagoda, SHIP, 236 First Community Advisory Committee**

**Resolution 2022-014**

Moved by Councillor Peters

Seconded by Councillor Taylor

That Council appoint a member to the 236 First Community Advisory Committee.

**Carried**

**Resolution 2022-015**

Moved by Councillor Peters

Seconded by Councillor Taylor

That Councillor Andrews be appointed as a member of the 236 First Community Advisory Committee.

**Carried**

**13.8 Mayor John Creelman, Town of Mono and Mayor Allan Thompson, Town of Caledon, Provincial Offence Courts**

**Resolution 2022-016**

Moved by Deputy Mayor Macintosh

Seconded by Councillor Andrews

That Council support the letter to the Attorney General written by the Town of Mono and Town of Caledon relating to Provincial Offence Courts in Dufferin and Caledon.

**Carried**

**14. Committee/Board Minutes**

**Resolution 2022-017**

Moved by Councillor Sherwood

Seconded by Councillor Andrews

That the minutes of the following meetings be received:

2021-09-21 Business and Economic Development Committee Minutes  
2021-09-01 Committee of Adjustment Minutes  
2021-11-11 Equity, Diversity and Inclusion Committee Minutes  
2021-11-18 Heritage Orangeville Committee Minutes  
2021-11-17 Men's Homelessness Committee Minutes  
2021-12-01 Men's Homelessness Committee Minutes  
2021-11-17 Orangeville Public Library Board Minutes

**Carried**

- 14.1 2021-09-21 Business and Economic Development Committee Minutes**
- 14.2 2021-09-01 Committee of Adjustment Minutes**
- 14.3 2021-11-11 Equity, Diversity and Inclusion Committee Minutes**
- 14.4 2021-11-18 Heritage Orangeville Committee Minutes**
- 14.5 2021-11-17 Men's Homelessness Committee Minutes**
- 14.6 2021-12-01 Men's Homelessness Committee Minutes**
- 14.7 2021-11-17 Orangeville Public Library Board Minutes**

**15. Notice of Motion Prior to Meeting**

**15.1 Deputy Mayor Macintosh and Councillor Taylor, False Alarm Calls  
Resolution 2022-018**

Moved by Councillor Andrews  
Seconded by Councillor Sherwood

Whereas through the first 9 months of 2021 the OPP have used 220 hours to administer service to 171 false alarm calls, it is prudent that the cost of false alarms be billed back to those responsible;

Therefore be it resolved that town staff investigate the actual costs associated with these calls and implement a billing system to recover these costs.

**Carried**

**15.2 Deputy Mayor Macintosh and Councillor Taylor, Children's Traffic Dampening Signs**

**Resolution 2022-019**

Moved by Deputy Mayor Macintosh

Seconded by Councillor Andrews

Whereas a program utilizing Children's Traffic Dampening Signs has been implemented successfully in the Township of Melancthon;

And Whereas a similar Children's Traffic Dampening Signs program may be beneficial in the Town of Orangeville;

Therefore be it resolved that staff report back on this initiative as part of the traffic calming program to be presented to Council in February of 2022.

**Carried**

**16. Notice of Motion at Meeting**

Councillor Sherwood advised that she will be making a motion at the January 24, 2022 Council meeting regarding the delayed MPAC reassessment.

**17. New Business**

Councillor Andrews thanked the Economic Development Team for Covid Relief information that was provided and referenced the COVID Small Business Relief Grant that was announced.

Councillor Andrews advised that the Small Business Enterprise Centre is offering education sessions on January 19, 2022 and more information can be found on the Town website.

Councillor Taylor extended thanks for the exceptional displays at Christmas in the Park this year.

Councillor Taylor spoke about the gateway that runs across Drew Brown Boulevard and complaints that he has received and thanked staff for their assistance.

**18. Question Period**

None.

**19. By-Laws**

## **Resolution 2022-020**

Moved by Councillor Taylor

Seconded by Councillor Post

That the by-laws listed below be read three times and finally passed:

A by-law to amend By-law 2018-050 being a by-law with respect to the Maintenance, Management, Regulation and Control of Orangeville Greenwood Cemetery

A By-law to appoint BluMetric Environmental Inc. as Risk Management Official and Risk Management Inspectors under Part IV of the Clean Water Act, 2006

A by-law to regulate election signs and to repeal By-law 29-2013 and to amend By-law 28-2013

A by-law to authorize the Temporary Borrowing of monies as specified in this by-law, to meet, until the taxes are collected, the current expenditures of the Corporation of the Town of Orangeville for the year 2022

A By-law to provide for the levy and collection of rates or levies for the Town of Orangeville for the interim levy for the year 2022

A by-law to confirm the proceedings of the Council of The Corporation of the Town of Orangeville at its closed and regular Council Meeting held on January 10, 2022

**Carried**

**19.1 A by-law to amend By-law 2018-050 being a by-law with respect to the Maintenance, Management, Regulation and Control of Orangeville Greenwood Cemetery**

**19.2 A By-law to appoint BluMetric Environmental Inc. as Risk Management Official and Risk Management Inspectors under Part IV of the Clean Water Act, 2006**

**19.3 A by-law to regulate election signs and to repeal By-law 29-2013 and to amend By-law 28-2013**

- 19.4 A by-law to authorize the Temporary Borrowing of monies as specified in this by-law, to meet, until the taxes are collected, the current expenditures of the Corporation of the Town of Orangeville for the year 2022
- 19.5 A By-law to provide for the levy and collection of rates or levies for the Town of Orangeville for the interim levy for the year 2022
- 19.6 A by-law to confirm the proceedings of the Council of The Corporation of the Town of Orangeville at its closed and regular Council Meeting held on January 10, 2022

**20. Adjournment**

**Resolution 2022-021**

Moved by Deputy Mayor Macintosh

Seconded by Councillor Taylor

That the meeting be adjourned at 9:12 p.m.

**Carried**

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Sandy Brown, Mayor

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Karen Landry, Clerk

**Subject: Men's Homelessness Committee: Needs Assessment**

**Department: Corporate Services**

**Division: Clerks**

**Report #: CPS-2021-086**

**Meeting Date: 2022-01-24**

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### **Recommendations**

**That report number CPS-2021-086, Men's Homelessness Committee: Needs Assessment be received;**

**And that the University of Guelph's Men's Homelessness in Dufferin County: A Needs Assessment be received;**

**And that Council accept the committee report and recommendations from the Men's Homelessness Committee;**

**And that Council approve a donation to the University of Guelph, Research Shop in the amount of \$2,500 from the Council Public Relations budget.**

### **Background and Analysis**

On April 26, 2021 Council approved the creation of the Men's Homelessness Committee to explore the options and approach various stakeholders to research the issue of men's homelessness.

On May 31, 2021 the terms of reference for the Men's Homelessness Committee were approved by Council. The goals and objectives within the terms of reference were;

#### **Phase 1:**

- Review needs assessment currently underway through the University of Guelph
- Meet with County Staff to review current status of men's homelessness in Orangeville and Dufferin County.

## Phase 2:

- Evaluate the completed needs assessment and formulate recommendations regarding next steps
- Report to Council on the results of the needs assessment and recommendations regarding next steps including funding requirements.

On July 22, 2021 the Men's Homelessness Committee had their inaugural meeting and met on a bi-weekly basis throughout 2021 and into January 2022. The committee would like to thank the variety of stakeholders that provided invaluable information and resources at the various committee meetings including:

- Meghan Wrathall, PhD Candidate, University of Guelph
- Karen Nelson, Research Shop Manager, Univ. of Guelph
- Carol Barber, Housing Program Manager, Dufferin County
- Anna McGregor, Director, Dufferin County
- Emily Duncan, PhD Candidate, Univ. of Guelph
- Mahesh Bhalerao, Mohanji Foundation & ACT Foundation
- Pastor Andrew Gordon, Compass Community Church
- Pastor Roger Barrow, New Hope Community Church
- The Venerable Peter Scott, St. Mark's Anglican Church
- Heather Hayes, Orangeville Food Bank
- Randy Narine, Choices Shelter
- Thomas DiCarlo, S.H.I.P.
- Louise Kindree & Lina Termini, S.H.I.P.
- Pastor Matt McLean, The Lighthouse
- Darla Fraser, CEO, Orangeville Library
- Sylvia Bradley
- Constable Jennifer Roach, OPP
- Deacon Jim Menken, Canadian Reformed Church

The University of Guelph, Research Shop was invited to conduct a Needs Assessment on social services available to men experiencing homelessness in Dufferin County and to identify areas for potential development.

The central research questions guiding the needs assessment included:

- What general social services exist in Dufferin County to support folks without shelter, and what social services exist with a mandate for supporting men?
- What are the gaps in existing services?
- Could current gaps be addressed with existing services?
- What gaps remain that need to be addressed? What possibilities exist to fill these gaps?

The University of Guelph Men's Homelessness in Dufferin County: A Needs Assessment report (Attachment 2) includes a literature review, environmental scan and research through two surveys; community and service providers surveys, plus considerations for future planning, opportunities and next steps.



The Men's Homelessness Committee has reviewed the Needs Assessment and proposes the following recommendations as outline in Attachment 1 – Men's Homelessness Committee Recommendation Report.

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## **Strategic Alignment**

### **Orangeville Forward – Strategic Plan**

Priority Area: Community Stewardship

Objective: Engaged and involved

### **Sustainable Neighbourhood Action Plan**

Theme: Social Well-being

Strategy: Ensure residents have access to affordable housing and community services; contribute to County initiatives that address poverty and homelessness at the source.

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## **Notice Provisions**

Surveys were conducted by the University of Guelph, Community Engaged Scholarship Institute online over a duration of two (2) weeks which is the University's standard survey notice period.

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## **Financial Impact**

There is no direct cost to the Town associated with Men's Homelessness in Dufferin County: A Needs Assessment report from the University of Guelph.

A donation to the University of Guelph, Research Shop in the amount of two-thousand and five hundred (\$2,500) from the Council, Public Relations budget is requested to be given to assist the education institution continue providing research studies and services to municipalities.

Any direct financial implication that may come out of the committees proposed recommendations are to return to Council for further direction and approval. Indirect

financial implications should be acknowledged in regard to staffing and administration of the proposed recommendations forward.

Respectfully submitted

Prepared by

Men's Homelessness  
Committee of Council

Andrea Shaw  
Committee Administrator

- Attachment(s):**
1. Men's Homelessness Committee Recommendations Report
  2. Men's Homelessness in Dufferin County: A Needs Assessment by the University of Guelph, The Research Shop

## **Recommendations Report of the Men's Homelessness Committee Presented to Council January 24, 2022**

To quote the October 28, Dufferin County report titled Homelessness Concerns in Dufferin, "There is no one agency or one level of government who can solve this very complex issue".

### **In our Region:**

The upper tier municipality of Dufferin County has been tasked with providing Social Services such as support for the Homeless. This support is provided through a few Service Providers who, after a comprehensive vetting process, have been contracted by Dufferin County. The Service Providers are funded by Dufferin County. Dufferin County does not provide the service directly. Organizations who are currently contracted by Dufferin County to provide support for the Homeless include Choices Youth Shelter, the Salvation Army, the Dufferin Area Family Health Team and Family Transition Place. Other organizations that have received one time funding from Dufferin County include Services and Housing in the Province, the Orangeville Food Bank, Community Living Dufferin and the Lighthouse. Funding flows through Dufferin County from the Provincial Government's "Community Homelessness Prevention Program" and the Federal Government's "Reaching Home" program.

Dufferin County created a Coordinated Access Table (CAT) to bring together the Service Providers and other agencies who are working on the Homelessness issue. Each week the "By-Name List" is reviewed. The By-Name List is a list of every person in Dufferin County who is experiencing Homelessness and includes their name, Homeless history, health and housing needs.

### **The Dufferin Men's Homeless Committee:**

Previously an ad hoc committee of volunteers had commissioned the University of Guelph through The Research Shop to provide a Needs Assessment on homelessness in Dufferin County. When the Town of Orangeville Men's Homelessness Committee was created, the University of Guelph commission was transferred to this new committee of council.

Homelessness has many causal factors. In the attached report authored by The Research Shop, Service Providers were asked to rank what they thought were the main causes of Men's Homelessness in their community. The responses were ranked as follows:

- Unaffordable housing
- Mental health and addiction
- Inaccessible housing
- Lack of resources to support men's needs
- Exposure to trauma or adversity
- Unemployment or underemployment
- Social Exclusion

The final question of the Service Providers Survey asked what could be done to better serve Homeless Men? The suggestions included:

- Provide emergency shelter
- Provide supported transitional housing
- Provide a range of harm reduction services

- Anger management/life skills workshops
- Mental Health and Addiction Support
- Men's Drop in Center
- Permanent, affordable housing (including affordable rent or rent subsidies)
- Assistance with transportation
- Community medical support
- Outreach strategies for at risk individuals
- More funding for Service Providers who are addressing the issue of men's homelessness

## **Opportunities and Next Steps**

Under the Opportunities and Next Steps segment of the University of Guelph Needs Assessment indicates the following recommendations:

### **Expanding the Reach of Current Homelessness Services:**

"Overall, there is a lack of social services supporting men experiencing Homelessness" as stated within the Needs Assessment. FTP (Family Transition Place) and Choices provide a very good level of support for women, children and youth. There is no support agency specifically targeting men's issues.

### **Engaging More Effectively with Those with Lived Experience:**

A suggestion to consult (with fair compensation) individuals with lived experiences of homelessness. The authors suggest involving current/past homeless men in the process of decision making

### **Considering the Unique Needs of People with Lived Experience of Homelessness:**

Homeless individuals have unique needs that are shaped by their gender, identity, past experiences, mental health and experiences with trauma

### **Improving Awareness of Homelessness Services:**

The report states that improving community awareness of services and supports for those experiencing homelessness should also be a targeted area moving forward – given the high rates of respondents who said that they would not know how to access service and who said that they were not aware of services

### **Create Affordable Housing:**

Emergency housing and shelters are just a stop gap measure when the bigger issue that needs to be addressed is housing affordability.

## **Recommendations of the Men's Homelessness Committee to Orangeville Town Council**

### **Crisis Beds:**

After consultation with Anna McGregor, Director, Community Services and Lesley Nagoda, Chief Executive Officer, Services and Housing in the Province (S.H.I.P.), there is an identified need for Crisis Care Beds within Dufferin County. Crisis Stabilization Beds support individuals coping with a mental health crisis or other issues and offer support to help the individual

manage their particular crisis in a residential setting which includes an individual room for each attendee. Currently, the closest Crisis Beds available to Dufferin County are in Brampton, Ontario.

The operation of Crisis Bed Facilities is funded by the Ontario Health Teams. It is incumbent that the Town Council, Dufferin County Council and all other regional stakeholders support the creation of a Crisis Bed Facility in Orangeville serving the surrounding Region. We need to reach out to our Provincial Member of Parliament, Sylvia Jones, for support in securing funding for this facility from our Ontario Health Team at Headwaters.

Therefore, the committee recommends that Council submit a letter of endorsement and support to Ontario Health advocating for funding towards crisis beds in Dufferin County and request that all Dufferin County lower-tier municipalities be encouraged to submit endorsement letters of same.

The committee would like to further suggest and request that the Town direct staff to investigate the possibility of retro-fitting the Fire Station on Dawson Road into a Crisis Home in partnership with a service provider such as S.H.I.P. and for the Town Council to endorse the creation of a Community Capital Fundraising Campaign to assist with retrofit expenses including leasing and/or purchasing the building.

Supporting information in recommendation for Dufferin area crisis beds:

#### 1. Supply

According to Connex Ontario's most current information, of nine crisis beds programs in Ontario the Brampton location is the first most under resourced (1:97,726). An expansion of the program would more adequately align the program with comparable populated urban areas like Toronto (1:60,987) and most recently the Mississauga location (1:55,294).

| City          | # of Beds | Population   | Ratio<br>(Bed to Popn) |
|---------------|-----------|--------------|------------------------|
| Mississauga   | 14        | 774,116.00   | 1 to 55,294.00         |
| Ottawa        | 11        | 1,043,130.00 | 1 to 94,830.00         |
| Brampton      | 8         | 781,810.00   | 1 to 97,726.25         |
| Toronto       | 49        | 2,988,408.00 | 1 to 60,987.92         |
| Hamilton      | 13        | 581,722.00   | 1 to 44,747.85         |
| London        | 19        | 430,828.00   | 1 to 22,675.16         |
| Newmarket     | 4         | 90,021.00    | 1 to 22,505.25         |
| St Catharines | 11        | 141,490.00   | 1 to 12,862.73         |
| Whitby        | 8         | 140,950.00   | 1 to 17,618.75         |

#### Notes

Brampton population includes Dufferin

Source information for Safe beds information from Connex Ontario

Source information for population: <http://www.citypopulation.de/Canada-Ontario.html> and [https://en.wikipedia.org/wiki/List\\_of\\_cities\\_in\\_Ontario](https://en.wikipedia.org/wiki/List_of_cities_in_Ontario)

#### 2. Demand

There is a growing community demand on the program. At present, the crisis beds program has a 4:1 demand ratio with 4 referrals to 1 available bed. The program refuses admission to clients based solely on bed availability. S.H.I.P. continues to track and

monitor in order to critically analyze the need for resources and this pattern has been consistent quarter to quarter. In Q1 of 2019/2020 (pre COVID): 453 turn-aways, averaging 150 turn-aways per month, this is an increase from 140 average per month.

3. **Geography: Dufferin County**

There is a need for an expansion of the program to Dufferin to better serve the clients who reside in the community. With population of approximately 60,000 citizens, Dufferin County is also seeing higher growth rates. Currently, clients from Dufferin must travel to the Brampton location to receive the much-needed services of a crisis home.

Transportation issues are a barrier to access and is a displacement from their home community. A location in Dufferin County of approximately 8 beds with attached staffing resources would enable the program to more appropriately serve the entire community and support a health equity approach.

**Warming Centres:**

During the cold winter months and due to the lack of emergency shelters, warming centres are an interim solution for those in need. The committee reviewed many other municipalities that are offering a warming centre program such as Barrie, Orillia and Toronto and recommends the Town to implement a warming centre either at a municipal facility or in collaboration with our community churches for when temperatures fall below -6°C. As operated in many other municipalities, security and assistance from service providers such as the John Howard Society are recommended and the committee requests that the necessary funding requirements for the warming centre program be presented to council for consideration.

**Enhanced Motel Voucher Program:**

That, in the interim the Town of Orangeville request the County of Dufferin to enhance its existing motel voucher program by 1) encouraging all motels to participate, 2) offering motel vouchers to all agencies, community organizations and faith groups which may wish to participate, 3) ensuring that there are no unnecessary qualification and/or time restrictions placed on accessibility to motel vouchers for homelessness men in need, 4) establish a 24/7 emergency hotline for the motel voucher program as an initiative of the County of Dufferin or in partnership with the OPP (Ontario Provincial Police) detachment in Orangeville, and 5) to make the public as well as community organizations aware of the existence of the motel voucher program through regular website and social media posts, newspaper ads and articles, as well as posters in the downtown area in conjunction with the BIA.

**Mental Health Resources:**

That the Town of Orangeville in partnership with Dufferin County pressure the Provincial Government to provide adequate mental health treatment resources to our region. And further that the Province recognizes that adequate mental health treatment resources will help address and reduce issues of homelessness, domestic violence, addiction and crime. Money spent on mental health treatments will be of great societal benefit.

**Men's Issues Resource Hub:**

That the Town of Orangeville, in collaboration with Dufferin County to provide information that will assist men with gender specific issues. Development of an internet presence where resources can be found as well as establishing virtual or in person meetings where men can meet with a counsellor or advisor knowledgeable in men's issues. Local clergy have expressed interest in providing support and counselling.

**Improved Communication:**

Improving community awareness was identified in the University of Guelph Needs Assessment report and therefore the committee recommends that the Town of Orangeville continue, on a regular basis, through its communication channels, including website, Town newspaper pages and community services to promote and provide information to the community about resources for men's issues and men's homelessness.

**Affordable Housing:**

That the Town of Orangeville make changes to its Zoning Bylaws to make housing more affordable.

And that the Town of Orangeville encourage the Provincial Government to make changes to the Planning Act to increase the supply of residential housing units and those changes to include:

- Zoning changes such as Shared Ownership, and other progressive zoning changes, be considered – the “Golden Girls” model where multiple people could hold an interest in communally owned real estate
- That the Town makes use of Town owned land to create Affordable Housing using Federal and Provincial programs for funding construction
- The Town supports other Social Service providers who pursue building Affordable Housing units
- The Town sends a letter to the Minister of Municipal Affairs and Housing in support of reduction of “red tape” with respect to urban development, in other words, accelerate the approval process so that new housing inventory levels can meet demand
- The Town adds Inclusionary Zoning to new developments – where developers are required to provide a percentage of low to moderate cost housing in new developments

Many thanks to the following Men's Homelessness Committee Members who provided valuable insight and contributed during the term of the committee.

Mayor Sandy Brown, Chair  
Councillor Joe Andrews  
James Jackson  
Chris Sheehan  
Nolan Bentley  
Margo Young

Councillor Debbie Sherwood, Co-chair  
Terrance Carter  
Louis Sapi  
Michael Demczur  
Anthony Carnovale

# Men's Homelessness in Dufferin County: A Needs Assessment

December 2021

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# Introduction

The Men's Homelessness Committee of the Town of Orangeville partnered with the Research Shop to conduct a needs assessment of the social services available to men experiencing homelessness in Dufferin County and identify areas for potential development. Our definition of men encompasses cisgender men, transgender men, genderqueer men, and two-spirit, non-binary, and gender non-conforming people who are man-aligned. We adopt a broad definition of social services that encompasses activities that aim to promote the welfare of others. The central research questions guiding this needs assessment include:

- What general social services exist in Dufferin County to support folks without shelter, and what social services exist with a mandate for supporting men?
- What are the gaps in existing services?
- Could current gaps be addressed with existing services?
- What gaps remain that need to be addressed? What possibilities exist to fill these gaps ?


This report begins with an overview of Dufferin County and is then followed by a literature review and an environmental scan. The literature review outlines the definition of homelessness used in the report and provides an overview of men's homelessness and rural homelessness. The literature review aims to contextualize the issue of men's homelessness in Dufferin County. An environmental scan follows this, outlining the services currently available in Dufferin County, and specifically those which support men experiencing homelessness. Gaps and areas for further growth are discussed.

The literature review and environmental scan informed the methods used for this needs assessment, which included two surveys. One survey gathered perspectives from social services providers working in Dufferin County to address the issue of homelessness. The other survey was distributed to the general community to collect feedback and help inform local strategies for men's homelessness. In the last section of the report, we present our results from these surveys and discuss some conclusions and potential next steps for the county.

## Overview of Dufferin County

Dufferin County, located in Southern Ontario, is made up of eight townships: Amaranth, East Garafraxa, Grand Valley, Melancthon, Mono, Mulmur, Orangeville, and Shelburne. The population is 61,735 (2016) and is expected to grow to 85,000 by 2041. Most of the population (65%) live in Grand Valley, Orangeville, and Shelburne. Thirty-five per cent of Dufferin County's population live in rural areas.

Nine percent (9%) of residents are considered low income, with greater proportions in Melancthon (15%), Grand Valley (12%), Mulmur (10%), and Shelburne (10%). Single parents, Indigenous peoples, seniors, and visible minorities in this area have disproportionately higher rates of low income. Dufferin County has an unemployment rate of approximately 6%, similar



to the provincial rate of 5.5%. Of those who are employed, nearly three-quarters travel outside the region for work.<sup>1</sup>

The Canada Mortgage and Housing Corporation (CMHC) considers housing affordable if it costs less than 30% of a household's total income, before tax (CMHC, 2018). Approximately 45% of renters and 21% of homeowners spend more than a third of their household income on shelter, indicating housing affordability is an issue in the area.

## Literature Review

### Defining Homelessness

In this project, homelessness is defined as being (1) unsheltered, (2) emergency sheltered, (3) provisionally accommodated, and (4) at risk of homelessness (Kauppi et al. 2017).

1. Unsheltered: No access to shelter or living in places not intended for human habitation (e.g., in vehicles, in garages, attics, buildings, or other spaces not designed as housing, in makeshift shelters, RVs and trailers, or tents).
2. Emergency sheltered: Living in housing following crisis such as abuse, natural disaster, or damage to current home (e.g., domestic violence, fire, floods)
3. Provisionally accommodated: Insecure housing supports offered by an individual's network for a limited period (e.g., couch surfers, night-to-night motel or hostel rentals, in or transitioning out of institutional care such as release from prison, residential treatment, group home).
4. At risk of homelessness: Precarious living situations that may end at any time (e.g., life crises, inappropriate or substandard housing, other risk factors)

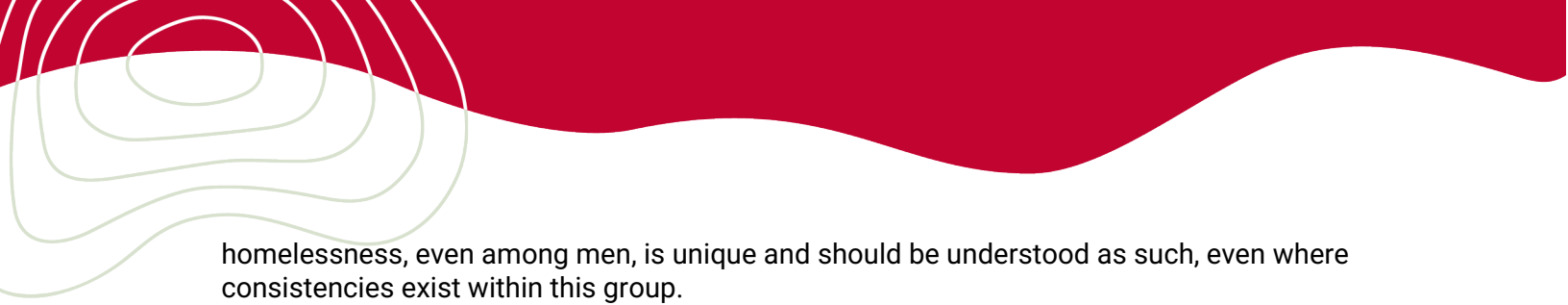
### Men's Homelessness

The current project has been specified to consider the needs of man-aligned individuals, given the number of men experiencing chronic homelessness in Dufferin County, and perceived lack of social services and supports. There are discussions about the strengths and limitations in conceptualizing homelessness and offering housing services based on gender, which are beyond the scope of the current report (see Harvey & Streich, 2018, for example, for a Canadian perspective). Within and beyond this discussion is the need to recognize individuals' experiences not only based on their gender but also on their intersecting identities (Parker & Leviten-Reid, 2021).

Intersectionality can be understood as the advantages and disadvantages (or privilege and oppression) that people experience based on their overlapping social and political identities (e.g., sex, gender, race, cultural associations, sexuality, class, ability) (Crenshaw, 1989). For example, men may possess privilege based on their gender and experience oppression based on their social positioning as unhoused and further oppressions if they are disabled and/or have medical and/or mental health issues. Thus, each experience of

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<sup>1</sup> All data from Statistics Canada 2016 Census Profile.



homelessness, even among men, is unique and should be understood as such, even where consistencies exist within this group.

## Rural Homelessness

*"Rural homelessness is thought to be pervasive due to high rates of poverty, unemployment and underemployment, lack of affordable housing and isolation geographically from urban centres" (NHCHC, 2013).*

Homelessness in rural areas is less studied and understood than in urban areas (Waegemakers Shiff et al., 2015). Rural homelessness is considered a "hidden" issue, as people living in absolute homelessness are less visible in public spaces (Kauppi et al., 2017). Instead, people without housing may be 'living rough' outdoors, in inappropriate or unstable housing situations, or accessing temporary supports from social networks (Kauppi et al., 2017). In Canada, people identifying as Indigenous, survivors of childhood abuse, and with multiple disabilities are most likely to have histories of hidden homelessness (Rodrigue, 2016). According to the General Social Survey (2016), hidden homelessness is more prevalent in rural than urban areas in Ontario.

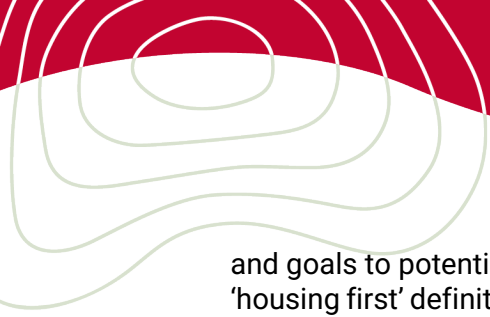
The invisibility of homelessness may be exasperated in rural areas where local attitudes reflect an idealism, including denial of issues associated with city living (Milbourne & Cloke, 2006). People with lived experience of homelessness in rural areas have described using strategic ways of maintaining invisibility to avoid being labelled as homeless (Cloke et al., 2000). Additionally, local service providers identified that rural homelessness remains hidden because this group may not themselves identify as being homeless (Kauppi et al., 2017). Moreover, they may not be aware of or feel that they are eligible for local support services (Kauppi et al., 2017).

Even when there is awareness of services, homelessness supports are more accessible and available in urban centres than in rural areas. Transportation is a significant issue for unhoused people in both accessing distanced services as well as remaining connected to the community (Forchuk et al. 2010). When housing supports are not available in rural areas, accessing emergency shelter requires disconnecting from current networks and supports and relocating to a new, potentially unknown area (Cloke et al., 2001). The relocation of homeless people into urban areas reinforces the idea that homelessness is an urban issue and undermines options for local (rural) supports (Cloke et al., 2001). Homelessness in Ontario is known to be a transient experience, with people moving in and out of urban and rural areas (Kauppi et al., 2017), necessitating the need for services across locations.

## Service Provision

Overcoming homelessness is not just providing housing or shelter, but a sense of home (Watson, 1998). A home represents a place of belonging, and housing supports should also consider social belongingness as a critical goal (Burns et al., 2018).

Federal Canadian homelessness policy employs a 'housing first' approach, which prioritizes connecting people with stable housing and then continuing to build on their individual strengths



and goals to potentially engage with other supportive services. The Canadian 'housing first' definition is based on the following five principles:

1. Rapid housing with supports
2. Offering clients choice in housing
3. Separating housing provision from other services
4. Providing tenancy rights and responsibilities
5. Integrating housing into the community (Government of Canada, 2019)

Interviews from men with lived experiences of homelessness in Montreal identified that intrusive and rigid rules within supportive housing and discrimination (e.g., racial, religious, sexuality) contributed to feelings of exclusion (Burns et al., 2018). Agency, choice, and meaningful relationships with staff contributed to a sense of belonging (Burns et al., 2018). In urban Canadian settings, unhoused men have described service providers as “faceless”, devoid of relationship, and further reinforcing the need for consistent social groups (Daiski, 2007; Persaud et al., 2010). Even in settings where people are physically present, social disconnection has the same adverse consequences on health and wellbeing as isolation, especially for men (White et al., 2020). Social isolation is worsened by factors such as age, poverty, low levels of education, health concerns, and living in rural areas without a vehicle (White et al., 2020).

Canadian men with lived experiences of homelessness reported that in the absence of community relationships and in the realities of risk and crime committed toward homeless people (e.g., theft, abuse), maintaining routine and close social ties became of greater importance (Persaud et al., 2010). As social services are typically centralized in larger urban areas (Ryser & Halseth, 2012), homeless people from rural areas are often required to leave their routines, supports, and resources. This makes identifying and accessing shelter services more challenging, especially if they do not have contacts in these urban areas.

The services required by men experiencing homelessness extend beyond those of housing. Ontario studies have found that rates of health issues, including mental health concerns and comorbidities, are very high among homeless folks, especially those who are chronically homeless (Kauppi et al., 2018). The medical and mental health needs of unhoused individuals must be considered and should be integrated into shelter services. On-site clinics not only improve health accessibility and outcomes for mental health, wellbeing, and lifespan, but also reduce hospital admissions (Brown et al., 2019). Reports from men with lived experiences of homelessness also highlight the importance of available psychosocial services, not only to support individuals experiencing homelessness, but also as a strategy to address the mental health concerns that lead people into and perpetuate homelessness (Persaud et al., 2010).

A trans-Canadian study found that individuals in rural areas were, on average, the least willing to invest in homelessness initiatives in comparison with residents from mid-size cities as well as suburban and urban areas (Doberstein & Smith, 2019). As population size increased, so too did willingness to invest; additionally, greater investments were supported by individuals who viewed homelessness more often (Doberstein & Smith, 2019). People from larger cities may migrate to smaller towns, idealizing these places as simpler and without the issues more visible in urban centres (Cloke et al., 2001). Programs designed to address homelessness, threatened such idealism and lost favour with local residents, who perceived programs targeting toward “housing” more palatable than “homelessness” (Cloke et al., 2001).



## Estimating Homelessness in Dufferin County

Dufferin County implemented a By Name List (BNL) on May 1, 2019. The BNL is a tool to identify the most vulnerable community members who were experiencing homelessness and connect them to services to find and maintain housing. Dufferin County's progress on the BNL can be publicly accessed online, which demonstrates a trend toward reducing homelessness (Built for Zero, 2021b).


In addition to the BNL, Dufferin County also completes Point-in-Time (PiT) counts biannually. PiT counts are one day outreach events that attempt to count all homeless people in a specific area at a specific time. Teams strategically complete counts of homeless people and request participation through surveys within local agencies (e.g., shelters, food banks, medical centres) and in the community. Given the invisibility of homelessness in rural areas, PiT counts are important to understand the scope of homelessness more accurately (Hall, 2017).

The most recent PiT count occurred in 2018. The COVID-19 pandemic pushed the PiT count scheduled for April 2020 to April 2021, and this data is not yet available. The PiT count completed in 2018 was combined with a Registry Week. The purpose of a Registry Week is to attempt to register all homeless individuals on the by-name list and connect them with local agencies and services (Hall, 2017). A Registry Week is similar in structure to a PiT count, in that local agencies and volunteers systematically plan events and station themselves in places to attempt to interface with all homeless people in a given area over one week (Hall, 2017).

In 2018, 73 individuals were approached by the PiT count team, of which 29 people did not fit the criteria for homelessness. Potential participants were asked (among other questions) where they stayed on the night of the PiT count. They were considered homeless if they were unsheltered, transitionally sheltered, or emergency sheltered. If someone stayed in their own home or were living long term with others, they were screened out of the survey. Additionally, eight people were identified as potential participants, but were not approached to complete the survey, the reasons for which were unknown.

Forty-five (45) people were identified as homeless, 44 of whom consented and completed the survey. Additionally, five minors were identified in the study as homeless but not included given their age. The PiT counts decreased significantly in 2018, as compared to the previous survey in 2016, which included 78 respondents (Dufferin County, 2018). In contrast to this decrease in Dufferin County, the national PiT count averages increased (Canada, 2021). This increase was attributed in part to more effective implementation of enumeration strategies (Canada, 2021).

Of the 44 individuals surveyed in the 2018 PiT count, 4 (9%) reported that they were unsheltered, 19 (43%) were emergency sheltered, and 21 (48%) were temporarily sheltered (i.e., someone else's place [n=9, 21%], motel [n=3, 7%], or transitional shelter [n=9, 21%]) (Dufferin County, 2018). Nearly half (45%) of respondents reported experiencing chronic homelessness, 34% episodic homelessness, and 20% both chronic and episodic homelessness (Dufferin County, 2018). A majority (86%) have stayed in an emergency shelter in the past year (Dufferin County, 2018). Importantly, those at risk of homelessness were not captured by this PiT survey.



The 2018 PiT count recorded 22 (50%) men, 20 (45%) women, and 2 (5%) transgender or gender nonconforming people (Dufferin County, 2018). In comparison to the 2016 PiT count, which reported a majority of women (54%), the most recent counts found greater numbers of men and gender nonconforming people (Dufferin County, 2018). Sixteen percent (16%) identified within the LGBTQ2S+ community, which is also an increase from 2016 (Dufferin County, 2018).

The mean age of respondents was 31 years old, younger than the 43-year-old average in 2016 (Dufferin County, 2018). Nearly half (21) of the respondents were aged 16-24 (Dufferin County, 2018). Most participants (64%) reported that they were homeless for the first time prior to their 18th birthday.

Indigenous people and veterans were overrepresented in the 2018 PiT count (Dufferin County, 2018). Seven percent (7%) of participants reported that they had come to Canada as an immigrant, refugee/claimant; all within this group reported that they have lived in Canada for over ten years (Dufferin County, 2018). Overall, 46% of respondents reported living in Dufferin County for less than one year.

## Factors Contributing to Homelessness

The pathways into homelessness are complex and the impressions they create impact perceptions and responses (Frankish et al., 2005). In a study of homeless men in urban Ontario, all participants reported complex psychological trauma in childhood, which the authors reported as consistent with other research suggesting high rates of traumatic history in this group (Woodhall-Melnick et al., 2018). Traumatic events are associated with mental and medical health issues, which can affect housing security; in turn, unstable housing can negatively impact health and wellbeing. Despite this history, the men in the study reported that relationship breakdowns or loss was the reason for their homelessness and difficulty regaining housing (Woodhall-Melnick et al., 2018).

Similarly, within Dufferin County, most participants reported that issues with relationships (e.g., conflict, abuse) as the top reason for homelessness, most often with a parent (perhaps due to the overrepresentation of youth in the sample) and then with a spouse (Dufferin County, 2018). Surveyed men most often reported that conflict with a parent (27%) and addiction (22%) were the reasons for homelessness at the given time (Dufferin County, 2018). 36% of all respondents reported that they had lived in foster care or a group home; this number was over twice as high for people who self-identified as Indigenous (Dufferin County, 2018).

Moreover, in Dufferin County, 82% of people experiencing homelessness reported at least one health condition. Just under three quarters (70%) reported a mental health issue, 55% reported an addiction, 48% an acute or chronic medical condition, and 32% reported a physical disability (Dufferin County, 2018). Comorbidities were also present: 18% reported all four health concerns and 34% reported an addiction as well as a chronic health issue or physical disability (Dufferin County, 2018). The Dufferin County PiT count report suggested that in comparison to the general population, local people experiencing homelessness were:



- Over ten times more likely to visit the emergency room
- Six times more likely to be hospitalized overnight
- Eleven times more likely to use ambulance services (Dufferin County, 2018)


**One-fifth of respondents reported that they were homeless because their income could not cover the cost of rent (Dufferin County, 2018).** Slightly fewer participants cited job loss, illness/medical condition, and/or unsafe housing as the reason for homelessness (Dufferin County, 2018). Most participants (41%) reported that they received income from social assistance, 30% from disability benefits, 4.5% from child and family tax benefits, 4.5% from GST refunds, and 2% from seniors' benefits (Dufferin County, 2018). 11% were formally employed and 2% were informally employed (Dufferin County, 2018). Eight of 44 people reported that they received no income (Dufferin County, 2018).

## Environmental Scan

Several community stakeholders have identified that housing and homelessness have become a critical issue in Dufferin County. A recent survey of residents identified housing and homelessness as the second highest priority to be addressed by Dufferin County's Community Safety and Wellbeing Plan (Dufferin County, 2020). Additionally, in 2018, the Dufferin County Equity Collaborative (DCEC), made up of 26 local agencies, was formed when the Poverty Reduction Task Force and the Local Health Integration Network (LHIN) Poverty Sub-Collaborative recognized potential benefits from collaboration. Together, they developed three priority areas, one of them being housing and homelessness. Overall, service providers recognize a need to provide streamlined services that focus on the social determinants of health, including access to safe and stable housing.

Some of the local efforts have been guided by Canada's National Housing Strategy, which has increased funding available directly to communities with the goal to reduce chronic homelessness by 50% by 2028. The program is bilaterally supported by the Ontario provincial government and the Canada Mortgage and Housing Corporation. As of 2019, this strategy has employed a 'housing first' approach. Priorities include addressing homelessness for Indigenous Peoples and targeting rural areas, such as those in Dufferin County (Government of Canada, 2018).

Through federal and provincial supports, Dufferin County has joined initiatives led by the Canadian Alliance to End Homelessness, such as the 20,000 Homes Campaign and Built for Zero (a program to achieve the goal a homelessness rate of zero). These programs use data (i.e., the BNL and the Homeless Individuals and Families Information System) to help understand the scope of the issue and build capacity through Coordinated Access systems. Coordinated Access means that at the service user level, there are 'no wrong doors' to access resources – all needing housing services are served under the same system of collaborative services, reducing barriers to entry and enhancing system collaboration. In Dufferin County, this central agency is the Coordinated Access Table (CAT). Local services (i.e., County of Dufferin Housing staff, Family Transition Place, Choices Youth Shelter, CMHA Peel Dufferin, Salvation Army, The Lighthouse, SHIP, Dufferin Area Family Health Team, White Owl Native Ancestry Association and Central West Local Health Integration Network) come together for weekly meetings at CAT. The role of each of these local services will be discussed in the next section of this report.



The CAT initiated an information campaign in December 2020 to ensure that the community, and men in particular, are aware of the BNL and the availability of Coordinated Access housing supports. Over 3,000 contact cards have been handed out in the community by partners including local shelters, the Canadian Mental Health Association, first responders, medical services, and businesses. The contact cards list seven organizations in Dufferin County that can provide support, their opening hours, websites and phone numbers, as well as the location of public payphones.

Dufferin County has been recognized by Built for Zero for its consistent and strong achievements towards maintaining quality BNL and Coordinated Access metrics and progress toward goals. The County reported that in 2020, chronic homelessness reduced by 50% and this decrease was sustained for at least three months. Despite its relatively small size, Dufferin County has been recognized as a leader by the Canadian Alliance to End Homelessness in their efforts to reduce homelessness.


## Housing and Homelessness Initiatives in Dufferin County

### **Dufferin County Community Services: Housing Services and Programs**

Dufferin County has offered several funding initiatives for housing, as outlined in their ten-year housing and homelessness plan (Dufferin County, 2020). For low-to-moderate income households, Homeownership Assistance provides a forgivable loan to assist residents with a down payment on a house, up to 10% of the house cost (up to \$45,000). For those renting, the Rent Supplement Program tops up tenants' contribution (i.e., 30% of gross monthly household income) to private landlords at market rental cost. For those on housing waitlists, the Portable Housing Benefit offers qualified households funding for first and last month's rent of their choice in private market rentals. The County reported exploring innovative housing options, such as changing zoning, infill housing, and building policies to increase accessibility and affordability. The Rapid Housing Initiative is one federal funding opportunity in support of accelerated construction of affordable housing. Dufferin County was presented with this opportunity to consider applying in early 2021.

Provincially, the Ontario Priorities Housing Initiative (OPHI) has provided funding through Housing Allowances to support those on the Housing Access Dufferin waitlist. The province also administers rental assistance funding through the Canada-Ontario Housing Benefit (COHB). In Dufferin County, 57 Housing Allowances and 17 COHBs were provided (Dufferin County, 2020).

*The Homelessness Prevention Program* offers several funding supports for low-income households, including people accessing Ontario Works or ODSP (e.g., Ontario Electricity Support Program, Low Income Energy Assistance Programs). Within this larger program, urHome offers funding for local community partners (i.e., Choices Youth Shelter, Family Transition Place, and The Salvation Army) based on quarterly agency-determined "Units of Service", such as bed stays and support services. These contracts are funded by the Community Homelessness Prevention Initiative (CHPI, provincial). Finally, the Chronic Homeless Housing Allowance Program (CHHAP) is an allowance of up to \$821.00 per month to those who are chronically homeless and qualifies these individuals for direct support through Housing Services Workers.



As of 2020, a total of 688 social housing units were available in Orangeville, Shelburne, and Grand Valley. Of these, Dufferin County (2020) reported the following:

- 278 are housing provider units (e.g., non-profits, co-operatives)
- 225 are rent-geared-to-income (RGI) units
- 90 units are covered by rent supplement agreements
- 65 are affordable units
- 22 are supported units at McKelvie Burnside Village (a complex for specifically for seniors aged 60 and over)
- 8 are market units


Dufferin County (2020) reported that 334 households were housed within these units from 2013 to 2016. Despite this success, the housing waitlist is the highest it has ever been with an average of 643 households waiting. Time spent on the waiting list also increased to an average of four to eight years. The largest group waiting for services are seniors, as the population of Dufferin County is aging. Priority access to housing is given to individuals leaving abusive situations, including domestic violence, under Ontario Regulation 367/11. All on the waitlist for housing in Dufferin County can access an education program, *RentSmart*, about how to find and maintain good housing and relationships with landlords, with the intent to increase housing stability.

Dufferin County has committed to a Housing Allowance Program distributed by Family Transition Place and Choices Youth Shelter from April 2018 for up to five years (2023). The \$267,640 budgeted for this program is to be used to support individuals in finding and obtaining housing. This program also provides life skills education. Unfortunately, unhoused men are unable to benefit from these programs because these agencies prioritize services for women and youth.

To facilitate coordinated access, Dufferin County has contracted with the Dufferin Area Family Health Team (DAHFT) to fund two Housing Support Workers who directly work with individuals who are chronically homeless, as well as one Landlord Liaison who works directly with local landlords. Together, these workers implement and support the Coordinated Access Transitional Housing program, which began in December 2020 and will remain funded for two years. This initiative offers individuals identified as chronically homeless access to transitional units for up to three months. There are fourteen units available: ten in local motels and four through the Lighthouse. In putting together this report, a contact from the Lighthouse confirmed that these beds are no longer available.

## **Central West Local Health Integration Network (LHIN)**

Under the umbrella of services offered by the LHIN are hospitals, home and community care, community support services (including assisted living), long-term care homes, and mental health and addictions services. Most relevant to the issue of men's homelessness are the satellite offices of Supportive Housing in Peel. One is in Orangeville at the Edelbrock Centre and the other is in Shelburne at the Mel Lloyd Centre. The Mel Lloyd centre offers users case management support. Additionally, this population may interface with the local hospital in Orangeville, Headwaters Health Care Centre, which is the only hospital in Dufferin County.



The Central West LHIN, along with all the above services, is represented at the CAT in keeping with the National Housing Strategy guidelines. Additionally, they are represented in the DCEC. This committee was developed from the local Poverty Reduction Task Force when the Local Health Integration Network (LHIN) and the Poverty Sub-Collaborative joined together to address poverty in Dufferin County. There are 26 local agencies involved in the DCEC, including the United Way, Dufferin County Housing Services, Dufferin County- Managing Organizing Validating Engagement Strategy (DC-MOVES), SHIP, as well as community members.

### **CHOICES Youth Shelter**

CHOICES Youth Shelter offers several services for youth and young adults who are 16-24 years old in Orangeville, including: emergency shelter, targeted independent living options, life skills, food and nutrition programs, wellness, and outreach programs. CHOICES Youth Shelter receives funding from Dufferin County to run the shelter.

### **Canadian Mental Health Association (CMHA) Peel Dufferin**

CMHA Peel Dufferin offers a continuum of mental health care for the Peel and Dufferin service areas. For individuals with mental health concerns, the McEvenue Home Works is a fund through CMHA that offers emergency financial assistance (up to \$2000) to individuals (16+) living with mental health concerns who are experiencing a housing crisis, to help secure or maintain housing in Peel and Dufferin. Further, there are supported housing programs for individuals (16+) with mental health concerns.

In general, the services offered to Peel Region are more robust than those offered in Dufferin. For example, CMHA services in Peel include an outreach service, which is not offered in Dufferin County. Further, for individuals who are experiencing both a mental health challenge and are charged with a criminal offense, Dufferin Court Support Services offers resources; however, this does not include housing supports, as Peel Region Mental Health and Justice Services offers.

### **Dufferin Area Family Health Team**


The Dufferin Area Family Health Team (DAFHT) is a collaboration of medical and allied health professionals working together to support health and wellbeing in the community. DAFHT has five locations across Dufferin County in Orangeville, Shelburne, and Grand Valley, as well as multiple family physician sites. As mentioned above, Dufferin County and DAFHT collaboratively fund two local Housing Support Workers and a Housing Placement Worker.

### **The Edelbrock Centre & The Mel Lloyd Centre**

The Edelbrock Centre in Orangeville is a hub for social services in Dufferin County. There is an intake clinic housed here in which SHIP staff assess and link individuals 16 years old and above who are at risk of homelessness to services and supports. This centre also provides mental health and addictions supports, which are delivered by William Osler Health Services. Orangeville Employment Resource Centre, jointly run with Georgian College, is also located here. Similarly, the Mel Lloyd Centre located in Shelburne offers an Employment Resource Centre and case management housing supports.

### **Family Transition Place**

Family Transition Place (FTP) offers supports, including housing (e.g., emergency shelter, second stage housing) for individuals affected by gender-based violence, specifically



women and children. Their mission includes offering referrals to all who reach out for support, including men who have experienced sexual assault, who can access their crisis line and brief counselling. However, FTP does not provide housing supports to man-aligned individuals. FTP receives financial support from Dufferin County to support their housing initiatives.

## **Salvation Army**

The Salvation Army is in Orangeville at New Hope Community Church and Family Services. Emergency support for basic needs is offered to people of all ages. If emergency shelter is required, the Salvation Army will arrange accommodation in a motel for up to a few days, depending on need. The Salvation Army receives funding for operations from Dufferin County specifically for housing supports.

In nearby Glencairn (Simcoe County), The Salvation Army runs Hope Acres, a mental health and addictions support programs for men over the age of 18 (The Salvation Army in Canada, 2021). The residential treatment program offers supports for substance misuse issues that may or may not also have mental health concerns. The program uses a trauma-informed lens. Programs are offered for up to six months and include individual and group counselling, psychoeducational supports, individual care planning, life skills and employment supports. Additionally, Narcotics Anonymous and Alcoholics Anonymous programs are open to the public through Hope Acres.

## **Services and Housing in the Province (SHIP)**

SHIP offers supportive housing services across Ontario, including housing support, tenancy support, rental assistance, property services, and conflict resolution. Within Dufferin County, SHIP supports seniors in 'aging in place', meaning that individuals have the health and social supports required to live safely in their homes and communities for as long as they wish and are able. This Assisted Living Program is offered in partnership with Dufferin County, out of Orangeville. As stated above, intake and referral supports, as well as case management, are offered through the Edelbrock Centre and the Mel Llyod Centre, community services hubs. SHIP seems to be leading the creation of short-term housing options from a motel to increase transitional housing spaces.

Like CMHA Peel Dufferin, there tends to be greater support available in Peel than in Dufferin County. In Peel Region, SHIP offers transitional housing, a Youth Village, Recovery Residence, Peace Ranch, and affordable market rent programs. In addition, they offer a Short Stay Crisis Support Program for individuals with mental health concerns in crisis and involved with the criminal justice system.

## **The Lighthouse**

The Lighthouse offers a community meal program in Orangeville every weekday at lunchtime, which is sponsored by Good Friends Church. A contact at The Lighthouse reported that from November 2020 to May 2021 they were running a program through Teen Ranch to house men over 24 years of age.

## **White Owl Native Ancestry Association**

The White Owl Native Ancestry Association offers holistic services for people who self-identify as First Nation, Inuit, or Métis, including outreach programs to connect families to services, such as housing.





## Environmental Scan Summary

To summarize, we found that the majority of services supporting those experiencing homelessness is geared towards women and children. We reviewed the government programs and policies that have attempted to address the issue of homelessness at the federal, provincial, and county level. In addition, we identified 11 agencies within Dufferin County that are available to provide support to men experiencing homelessness. The main services provided include emergency shelter, mental health and other health services, and a community meal program. Some services are geared towards specific demographics, for instance, Choices Youth Shelter prioritizes youth ages 16-24 and the White Owl Native Ancestry Association aids individuals who identify as Indigenous. Overall, the environmental scan demonstrates a lack of services for men and that supports are centered in population centres like Orangeville.

## Research Methods

The key research method used in this needs assessment was a survey. Using an online survey was an effective way to reach a wide range of participants in Dufferin County and to conduct research virtually due to pandemic restrictions. The project consisted of two separate surveys for different groups of participants. The first survey was specifically for social service providers working in Dufferin County who had experience addressing the needs of homeless individuals. Participants were recruited through email and included service providers that were identified through the environmental scan and who were recommended by the Men's Homelessness Committee of the Town of Orangeville. This survey was estimated to take no more than fifteen minutes. Twenty-nine (29) organizations were contacted to participate, sent one reminder email to encourage participation, with a total of 26 surveys completed.

The second survey was specifically for residents of Dufferin County to gather local perspectives and understandings about men's homelessness in the community. The survey was estimated to take no more than ten minutes. Participants were recruited by the Men's Homelessness Committee by sharing the link to the survey in the community and on social media. The Committee sent out a news release in the community to draw attention to the survey. Forty-four (44) Dufferin County residents completed the survey.

The research team designed the survey with feedback from the community partner. The survey was administered through Qualtrics. Ethical research protocols were followed, and a consent form preceded the survey. Data was collected in September 2021. Both surveys included a combination of closed and open-ended questions. Quantitative data were analyzed using descriptive statistics in Qualtrics and Excel. Qualitative data from open-ended questions were analyzed with an open coding method to determine prominent themes. Then codes amalgamated into a codebook using Excel to determine similarities in responses and identify exemplifying quotes.



# Results

## Community Perspectives

### Description of Respondents

Participants in the community survey were from the following areas:

Orangeville (77%, n=34)

Mono (9%, n=4)

Melancthon (5%, n=2)

Amaranth (5%, n=2)

East Garafraxa (2%, n=1)

Grand Valley (2%, n=1)

No individuals from Mulmur or Shelburne took part in the survey.

It was important to understand the ways that respondents had encountered homelessness within their lifetime because this information provides context for how respondents have developed their perspectives about homelessness.

- Two of the 44 respondents (5%) had experienced homelessness.
- Others had been involved with the issues of homelessness more indirectly, with seven respondents (16%) reporting that they had been involved with others experiencing homelessness and eight respondents (18%) stating that they had been indirectly involved with others experiencing homelessness such as through work or volunteering.
- The most common response to this question was that respondents had observed others experiencing homelessness (48%, n=21).
- Only six respondents (14%) reported that they had no experience with homelessness.

### Awareness of Homelessness and Support Services

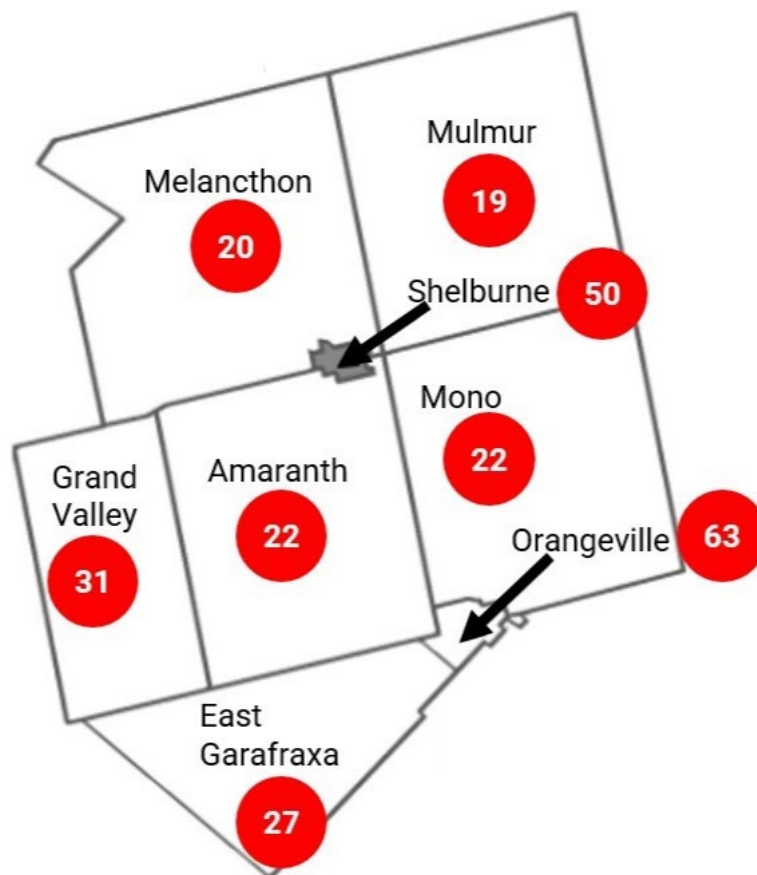
When participants were asked “In which regions in Dufferin County do you believe that men’s homelessness is an issue?”, their responses varied (Figure 1).

- All participants believe that men’s homelessness is an issue in Orangeville.
- Most participants (68%, n=30) believe it is an issue in Shelburne.
- Just over half (59%, n=26) believe men’s homelessness is an issue in Grand Valley.
- The remaining five municipalities had similar perspectives, with 16 participants indicating that men’s homelessness is an issue in Mulmur, Mono and East Garafraxa and 15 for Amaranth and Melancthon.

**Figure 1: Areas in Dufferin County Where Men's Homelessness is Perceived as an Issue**

**In which regions do you believe men's homelessness is an issue?**

On a sliding scale of 1-100, where 1 is 'not an issue at all' and 100 is 'a significant issue', this is how the following regions measured on average:



Participants were then asked, "In which regions of Dufferin County do you believe that men's homelessness is a visible issue?"

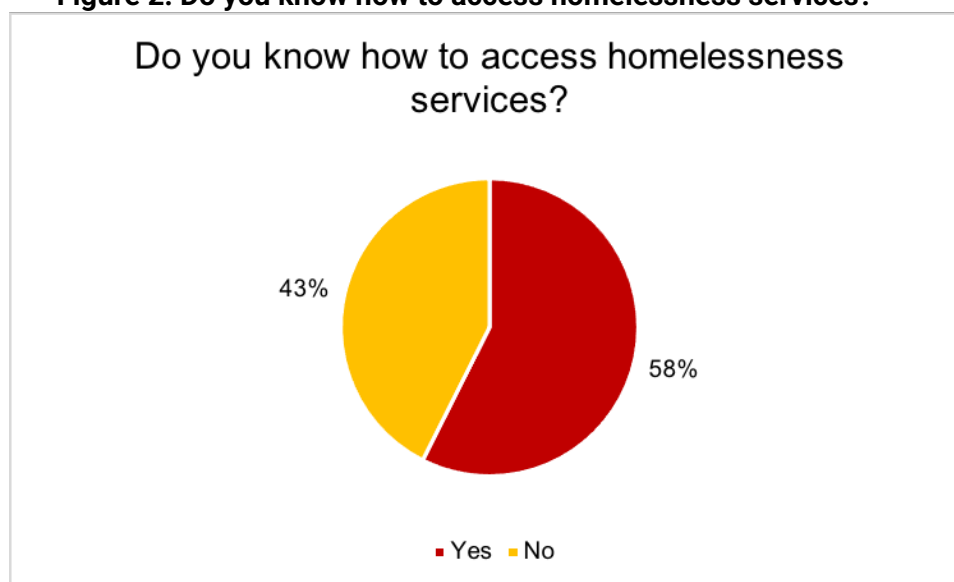
- 43 participants indicated that men's homelessness is a visible issue in Orangeville
- 19 indicated Shelburne
- 13 indicated Grand Valley
- 10 indicated Mono
- 8 indicated Mulmur and Amaranth
- 6 indicated East Garafraxa and Melancthon.

Next, participants were asked "Did/would you know how to access services to support someone experiencing homelessness?" A total of 40 participants responded (Figure 2)

- Just over half (58%, n=23) responded yes, they would know how to access services.
- 43% (n=17) responded that they would not know how to access services if they, or someone they knew, were experiencing homelessness.



**Figure 2: Do you know how to access homelessness services?**



Participants were then asked, "Are you aware of services (formal or informal) in Dufferin County that support men who are experiencing homelessness?" Response rates were similar to the previous question. 36 participants responded.

- 53% (n=19) stating yes, they would know how to access services.
- 47% (n=17) stating no, they would not know how.

The second part of this question asked respondents who answered yes, to list services they were aware of in an open-ended question. All 19 yes-respondents provided written examples.

- The most referenced service was the new men's shelter at Choices Youth Shelter (n=7).
- The following three services were referenced several times: Salvation Army (n=5), Dufferin County Services (n=4), and SHIP (n=3). In relation to Dufferin County, two participants noted that the "voucher/chit" system for motel stays were inadequate, however.
- The Lighthouse, Orangeville Foodbank, By-name-list, OPP, and CATH were each referenced two times.
- Edelbrock Centre, DAFHT, CHAP, FTP, Doormen's Shelter, and Churches were each referenced once.

## **Dufferin County and Homelessness**

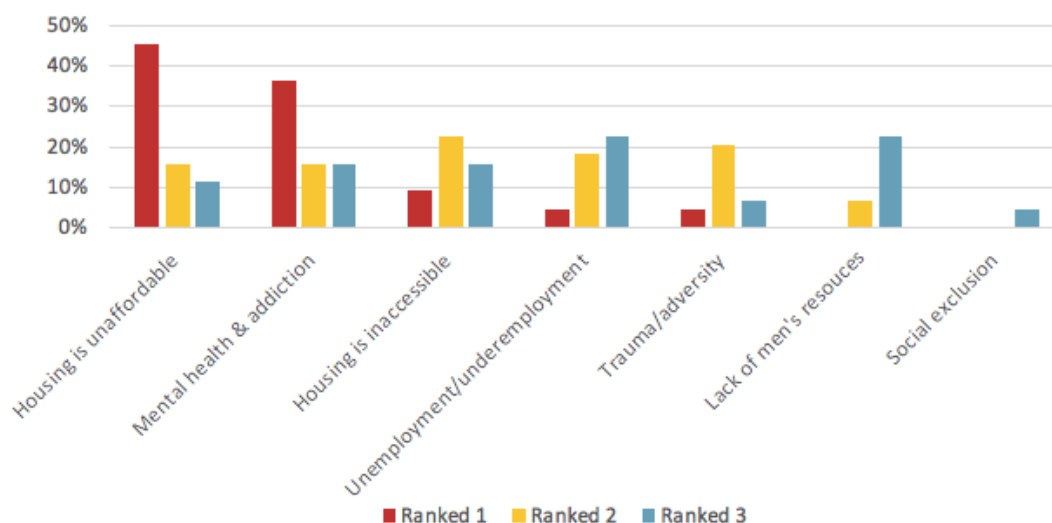
Respondents were asked to rank the order of what they believed were the main causes contributing to men's homelessness in their community (Figure 3).

1. The main cause reported was that housing is unaffordable, with approximately 45% (n=20) of respondents ranking this reason first. Another leading cause was mental health and addiction, with approximately 36% (n=16) of respondents ranking this reason as the primary cause.

2. Secondary causes were inaccessible housing (23%, n=10), unemployment and underemployment (18%, n=8), and exposure to trauma/adversity (20%, n=9).
3. Social exclusion was identified at the lower end of paths into homelessness with 66% (n=9) ranking it in seventh place, and other (91%, n=40) in the eighth place of the ranking.

**Figure 3: Causes of Homelessness in Dufferin County**

What do you believe are the main causes of homelessness in Dufferin County?



We wanted to learn from the community perspective if there were any unique circumstances in Dufferin County which would specifically affect men's access to housing.


- 44% (n=8) of respondents did not consider there to be any circumstances unique to Dufferin County.
- 56% (n=10) agreed that there was context specific to Dufferin County in understanding experiences of homelessness in their community.

When invited to further explain this context, respondents most often cited that Dufferin County lacked:

- A men's shelter in the area
- Addiction treatments
- Mental health resources

Other circumstances facing Dufferin County that were noted included:

- A lack of affordability/high cost of living in the area
- Fewer employment opportunities
- A lack of access to transportation



When asked about the strengths and challenges of the services offered to address men's homelessness in Dufferin County, most respondents stated that wait times were a critical challenge that needs to be addressed. Below is a list of key quotes from respondents regarding this issue:

- *"Services are offered during regular business hours - homelessness can occur at all hours of the day".*
- *"Having men wait two weeks before being placed on the Dufferin BNL is problematic. People have to fall into absolute homelessness before being able to access supports which is not preventative work."*
- *"To be added to the By Name List at the County, you have to already be homeless for a certain amount of time - it's not proactive at all."*
- *"Lack of public subsidized housing, wait lists for housing of 8 to 12 YEARS is unacceptable. A waitlist should be 3-6 months maximum."*
- *"The need for more social services in our community, not limited to affordable housing, decreased wait lists for supports including addiction/mental health."*

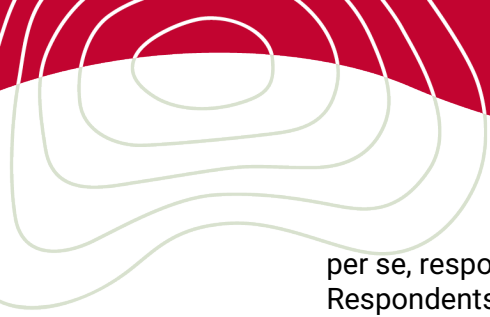
Additionally, there were several mentions of addressing the root causes of homelessness as a key challenge.

- These root causes were identified as mental health, addiction, poverty, and disabilities.
- The obstacles of lack of housing and affordability were also identified.
- One respondent had a keen observation about how the current Motel Voucher System was serving homeless men stating: *"The Motel Voucher System has gaps in it and as a result men are falling through the cracks. There needs to be a combination of a Men's Emergency Shelter plus a Transition Housing Program to help men to get back on track. This is similar to what the community has done for women and children with Family Transition Place."*
- Respondents identified the need for programs specifically for men, moral support for men, and a reduction of stigma for men and Black, Indigenous, People of Color (BIPOC) to accessing services.
- As a final note, the COVID-19 pandemic was cited as an issue that magnified the problems to accessing support for the homeless because many places (such as the Edelbrock Centre, the library, and many restaurants) were closed which limited access to phones, computers, and Wi-Fi (see Schiff et al. 2020 for more information on the effect of the pandemic on homelessness).

## Community Benefits

When asked about how the community could benefit from addressing the issue of men's homelessness, there were two key benefits identified by this open-ended question.

1. The first advantage of addressing this issue was the overall impression that everyone benefits from living in a caring community.
2. Secondly, there was the benefit that by addressing men's homelessness, the other underlying issues contributing the homelessness could also be simultaneously addressed to provide a wide range of benefits.
3. Programs to address mental health challenges, addiction, and unaffordable housing would all serve as preventative measures to address homelessness. While not a benefit



per se, respondents reiterated the fact that more should be done to help men specifically. Respondents reported that this was an underserved demographic in a community where there were strong resources already for women and children.

Finally, we asked respondents if there was anything else they would like to share. Overall, the results that have already been presented were reiterated in the responses to this question. These results included:

- Investing in social services (particularly for those with disabilities)
- Programs to deal with mental health and addiction
- The need for a more specific focus on services for men

There were some thoughts on the models for housing options that were notable. As reported by one respondent, *"We need emergency beds for homeless men; however, the model needs to be more transitional housing. Government funds housing first programs, not shelter or emergency beds. The transitionally housed men should also be attached to a case worker. More portable housing allowances and affordable housing."*

Another respondent elaborated on an example of such a model stating: *"Other similar sized communities, like Orillia and Cambridge have tackled the issue of Men's Homelessness with purpose-built facilities for both short term emergency shelters and long-term transition facilities. The County of Dufferin needs to do the same thing and to locate it in the Town of Orangeville as well."*

Some respondents also noted that they were pleased with the forward movement on this issue by the committee.

## Service Provider Perspectives

### Description of Service Providers

Twenty six (26) service providers in Dufferin County participated in this survey. Just under half (n=12, 18%) are in Orangeville, 12% (n=8) are in East Garafraxa, Grand Valley, Mono and Shelburne respectively, while 11% (n=7) programs are in Amaranth, Melancthon and Mulmur respectively.

Service providers were asked "does your service or agency have a specific mandate for supporting men experiencing homelessness?" 12 service providers responded.

- 75% (n=9) answered no, they do not have a specific mandate for supporting men experiencing homelessness.

When asked, "does your service agency have capacity to address any of the required services that you identified?" Four service providers responded.

- 75% (n=3) stated maybe
- Only 25% (n=1) reported yes

To understand how many men are typically accessing these services, we asked service providers how many homeless men they had interacted with during the past three months.

- Two service providers answered that they had not seen any clients.
- The average response was five.
- One service provider reported that they never saw less than ten men.
- Another reported interaction with 15-18 men, with both being well above average.

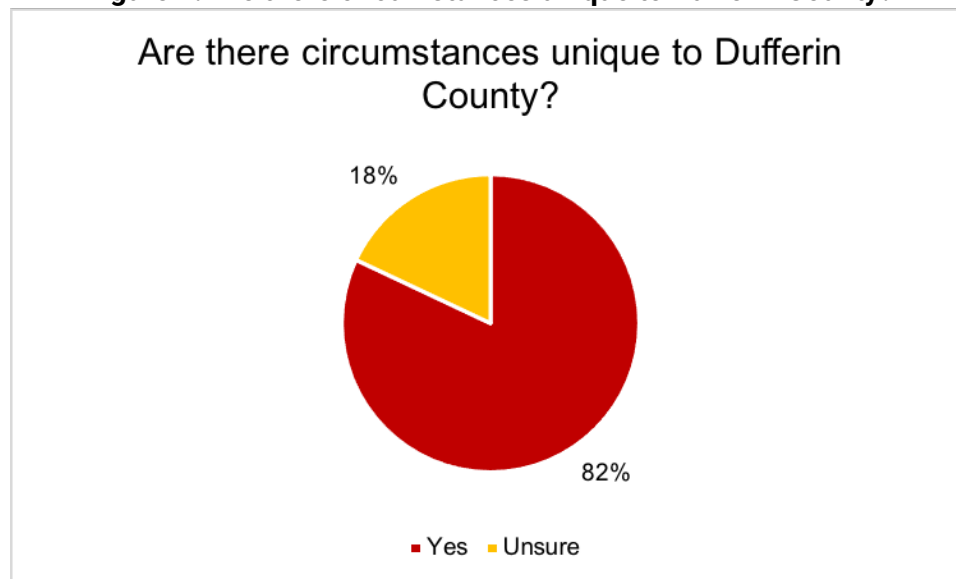
Overall, half of all service providers who responded to this question (n=6) reported that they had consistently interacted with the same number of men accessing their services over a three-month period. Of those who reported a varying rate, two respondents reported that it is typically a bit lower, two reported it was typically a bit higher, one reported it being typically much higher, and one reported that it varies higher and lower considerably. It appears the consistency of the number of men accessing each service provider is unique to each organization.

## Dufferin County and Homelessness

Next, respondents were asked, “Are there circumstances unique to Dufferin County that need to be considered in understanding the context of men’s access to housing?” (Figure 4).

- 11 participants responded to this question. The majority (82%, n=9) indicated that Dufferin County has unique circumstances that need to be considered in understanding the context of men’s housing and 18% (n=2) were unsure.

**Figure 4: Are there circumstances unique to Dufferin County?**



Of the nine participants who responded yes, many circumstances were connected to the rural setting of Dufferin County.

- Three people referred to a lack of public transportation, with one suggesting that neighbouring areas may have more available housing.
- Another participant also pointed out that the communities within Dufferin County being spread out and that it is hard to travel between them.

- Three participants explained that because Dufferin County includes smaller communities, there are fewer services and resources available.
- Two of these participants explicitly stated that there were no men's shelters or men's services. Lastly, one participant pointed to the connection to the community in that *"those in Dufferin prefer to stay in Dufferin"*.

The other main theme that arose in relation to Dufferin-specific contexts was a shortage of housing, which was identified by three participants.

- Two participants points to the high cost of housing in the areas and one participant explained that *"a small network of for-profit housing providers limit access to this population [homeless men]."*

Service providers were asked if they are aware of any other local services or agencies that have a specific mandate for supporting men experiencing homelessness. Nine service providers responded to the question.

- 67% (n=6) stated that they were aware of other services
- 33% (n=3) stated that they were unaware of other services with a mandate for supporting men experiencing homelessness.

Of those aware of other services with a mandate for supporting men experiencing homelessness, all service providers (n=6) listed Choices Youth Shelter, although one of these service providers only referred to *"I believe we have a new men's shelter in Orangeville."* Two participants named Dufferin County and SHIP. The Salvation Army and the Lighthouse were each referenced once.

Twelve service providers responded to the question "How well does Dufferin County implement a 'housing first' approach?" Respondents were given a scale of not well at all, slightly well, moderately well, very well, and extremely well to choose from.

- 25% (n=3) answered very well and moderately well respectively
- 17% (n=2) answered slightly well
- 33% (n=4) said not well at all

The final question in this section asked service providers how well unhoused men are supported in each region in Dufferin County (Figure 5). The response was gaged from a sliding scale, where 1 is 'no access to services' and 100 is 'comprehensive access to services. The average rating per region is as follows:

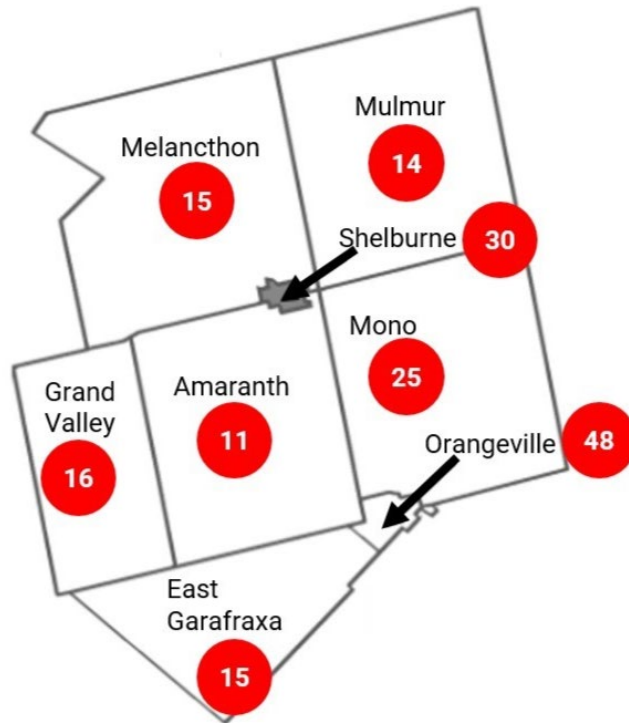
- Orangeville: 48
- Shelburne: 30
- Mono: 25
- Grand Valley: 16
- East Garafraxx: 15
- Melancthon: 15
- Mulmur: 14



- Amaranth: 11

**Figure 5: Access to services in the Dufferin County regions**

**How well served are unhoused men in each of the following locations?**  
On a sliding scale of 1-100, where 1 is 'no access to services at all' and 100 is 'comprehensive access to services', this is how the following regions measured on average:




## Perceptions of Homelessness

Our findings through the literature review demonstrate that there are certain factors that make men more vulnerable to homelessness. Based on their experiences, service providers were asked to rank a group of influential factors from no risk to high risk.

- None of the factors were considered no-risk.
- The main factors considered high risk for vulnerability to homelessness, in descending order of risk level, included: substance abuse issues, disabilities, identifying as Indigenous, and a history in the foster care systems.
- In the moderate risk category, factors included: identifying as LBTQ2SIA+, refugees, immigrants, visible minorities, senior men, and single fathers. Veterans and men without children were considered low risk factors.

We asked service providers to rank what they thought were the main causes of men's homelessness in their community. Their responses from leading causes to lesser causes were ranked:

1. Unaffordable housing
2. Mental health and addiction
3. Inaccessible housing
4. Lack of resources to support men's needs
5. Exposure to trauma or adversity

- 
6. Unemployment and underemployment
  7. Social exclusion

There is a range of ways that people with lived experiences of homelessness are involved in shaping the services and supports available by service providers in Dufferin County.

- Some service providers described having service users on their boards or advisory committees.
- Others actively collected feedback through surveys, focus groups, and interviews. Additionally, feedback forms were another mechanism for providing insight. Informal feedback through using services and concerns reported to staff cited as important. However, including voices in a formal way was seen as ideal.
- One service provider noted that people with lived experiences of homelessness were not involved in shaping their services, while another did not know if they were.

## Service Provision Gaps

### Unique Benefits and Challenges for Men's Services

Service providers were asked what the unique benefits and challenges would be in providing services specifically for men. Several service providers agreed that the main benefit would be to be able to provide men services in their own community, which would eliminate the need to travel to be housed and offer more stability in their lives. Additionally, being able to provide these services to men would benefit the whole social service system by reducing the need for hospitalization, other medical supports, policing, and jail time.

Challenges identified by service providers pertained to three different barriers.


1. The first was gaining community support for this type of service to be provided, as one provider pointed out there is NIMBYism (not in my back yard) perspectives in the community.
2. The second challenge included the ability to provide supports to men, where service providers pointed out that this would require higher staff and support needs, and even that there might be some fear from service providers in working with men.
3. The final challenge was the stigma associated with men accepting these types of services. Respondents were not sure that they could engage men into the service, with one stating that "men don't want to come in off the street".

A few service providers shared other comments beyond the benefits and challenges. One respondent noted that they would rather see a system supporting everyone with a subset of services to support people facing specific issues. Another respondent felt that offering services specifically for men may exclude non-binary/genderqueer folks and further marginalize them.

### Current Success and Challenges

Service providers summarized the success and challenges that they had experienced when referring to or accessing the various services and supports in the community. **The most common success stated was the perspective that these services were very collaborative and worked well together.** Descriptions of this success included effective communication, wrap around services, sharing resources, and small town/team approaches. For instance, one respondent stated: "no wrong door is a vision that is implemented in Dufferin," implying that





someone could receive support no matter which organization that they turned to because they work together so well.

**Regarding challenges, 7 out of 10 responses to this question mentioned wait times and wait lists as a limitation to providing services.** Some responses described various organizations leaving people on hold, always being full, and having to wait two weeks to be considered for the By Name List. Other challenges that were mentioned included eligibility criteria, no affordable housing, funding, transportation, accessibility, and the need for more robust mental health supports.

### **Current Gaps in Services**

Service providers reported several gaps that remain in service provision in Dufferin County. Some of these gaps could be filled by service providers, however most of them require additional policies and funding.

**The most cited gap was the lack of affordable housing.** This gap is compounded by additional factors such as the high cost of housing and living, that Ontario Works and Ontario Disability Support Program payments are too low, landlord discrimination, and financialization of the rental and housing markets.

**The second most cited gap was the lack of services specifically for men,** including the fact that there is no men's shelter, lack of men's shelter and transitional beds, and specific outreach programs for men that are always available.

**Similarly, a gap around men's street outreach was identified,** stating that homeless individuals do not have access to the requirements to access service providers such as cell phones, transportation, and health cards or other documents; therefore, it would be better to meet individuals where they are to work with them.

**Eligibility criteria and long wait lists** and times were another identified gap in service provision.


Finally, a key gap is also the **provision of mental health and addiction case management.** One respondent cited that this may be caused by the high turnover of staff working in service provision.

Services that were not offered or only sometimes offered by providers included:

- Clothing banks
- Emergency warmth/cooling services
- Emergency shelter
- Transitional housing
- Repair or replacement services

Of the services most likely to be offered on a regular basis by various service providers, these include:

- Outreach services

- 
- Food bank
  - Legal/court assistance
  - Mental health care services

## **Preventing, Reducing, and Eliminating Men's Homelessness**

In determining the efficacy of Dufferin County in three scenarios related to men's homelessness, service providers who responded to the survey determined that the county is neither extremely effective nor very effective in preventing, reducing, or eliminating men's homelessness. Respondents were given the choices of not effective at all, slightly effective, moderately effective, very effective, and extremely effective to answer this question.

In receiving feedback from service providers about their needs to provide additional services, the results showed that increases in funding, changes in policy, and a greater understanding from those with lived experiences would be important requirements. However, two of the twelve respondents acknowledged that they would need a change in mandate and mission to provide services to men because they are funded to support women so many changes would be required.

The final question of the survey asked service providers what could be done to better serve homeless men. There was a wide range of suggestions, including:

- Provide emergency shelter
- Provide supported transitional housing
- Provide range of harm reduction service
- Anger management/life skills workshops
- Mental health and addiction support
- Men's drop in center
- Permanent, affordable housing (including affordable rent or rent subsidies)
- Assistance with transportation
- Community medical supports
- Outreach strategies for at-risk individuals
- More funding for service providers who are addressing the issue of homelessness

In addition to these suggestions, there was a particularly interesting perspective by one respondent who recognized the structural constraints that limit how service providers can serve homeless men in the community. They felt that although that their organization was taking a housing first approach, they were not able to provide true housing first programming because they were not able to control factors such as low vacancy rates, high market rentals, and private landlords. Even with the supports that service providers can offer, choices for those facing homelessness are limited by their finances and the type of housing available in the market.

Finally, there was one response that commended the County on their efforts to address the issue of men's homelessness with the limited resources that it has at its disposal. This comment was an outlier amongst the suggestions to better serve homeless men, however we thought it was a perspective the committee should be aware of.



# Considerations for Future Planning

## Opportunities and Next Steps

In 2020, Dufferin County released a report at the halfway mark of their ten-year plan to address housing and homelessness, which set a goal to end (chronic) homelessness by 2021. A goal of this program is to consult with those who have lived experience with homelessness, which the DCEC had been working toward. The following section will discuss some of the main results from the literature review, environmental scan, and survey results to outline some of the opportunities and next steps for the Men's Homelessness Committee. The opportunities identified include expanding the reach of current homelessness services, making decisions informed by those with lived experiences by both engaging more effectively and considering their unique needs, improving awareness of homelessness services, and finally creating affordable housing. These goals are not isolated, but interconnected, to address the issue of homelessness in Dufferin County.

### Expanding the Reach of Current Homelessness Services

According to the national Shelter Capacity Report (2019), across Canada, the majority of shelter services support the general population (37%) and men (31%); fewer serve women (12%), families (11%), and youth (9%) (Statistics Canada, 2019). Dufferin County has one youth shelter (i.e., Choices Youth Shelter) with 20 beds. This number is slightly above the mean (19) and median (15) number of beds in small communities. However, in both the community perspectives survey and the service provider survey, there is the suggestion that there needs to be more services in areas outside of Orangeville. Parts of Dufferin County are rural and there is a lack of public transportation making it difficult for men experiencing homelessness to travel to city centres to receive support.

In addition to increasing the locations for services, it is also an important future step to increase accessibility of services by addressing the long wait times. There is also potential for the eligibility criteria to access services to be reconsidered. Men experiencing homelessness face many barriers in accessing services especially if they do not have access to a phone, internet, transportation, or identification. Increasing accessibility for emergency and transitional housing will help to ensure that these services are efficient and effective.

While service providers noted that there might be some resistance from the community to adding more social services for homeless individuals (referred to as NIMBYism in one response), community perspectives do not seem to support this conclusion. Rather, they focus on addressing the issue to be a caring community. It should be noted that both increasing availability and accessibility of services will require increased funding. Service providers acknowledged that they would like to be able to expand services and address staff turnover rates with increased funding.

Overall, there is a lack of social services supporting men experiencing homelessness.

## Engaging More Effectively with Those with Lived Experience

Consultation (with fair compensation) for individuals with lived experiences is a stated priority in all housing and homelessness initiatives in Dufferin County. Importantly, the recently implemented strategy creating a forum for individuals to anonymously share feedback is an important start and opportunity for further engagement, which is part of the work from the DCEC.

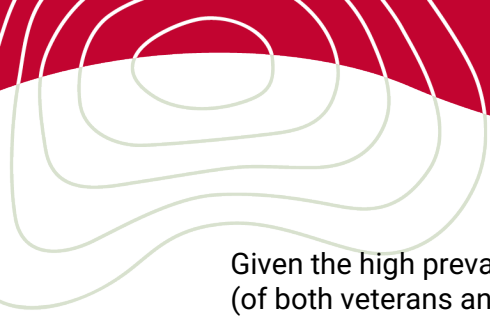
This report has found that the current engagement to understand lived experience mostly involves PIT count questions and personal information collected during Registry Week. This type of data collection provides little in the way of engagement and collaboration with those with lived experiences of homelessness. However, there was a range of engagement with those with lived experiences of homelessness. Not every service provider in the survey engaged those with lived experiences, and with those that did, most engagement was informal rather than formal.

In considering how to effectively engage unhoused people in collaborative dialogue, Dufferin County may consider more participatory approaches, such as participatory mapping. This method has been used in other Canadian studies, which invites participants to visually represent spaces around them and their experiences of them, though this was found to be a more successful strategy in their groups of women than with men (see Cook & Corbett, 2019). As such, we suggest involving current/past homeless men in the process of decision making.

## Considering the Unique Needs of People with Lived Experience of Homelessness

The literature review revealed significant differences between homelessness as experienced by people of different genders. Harvey and Streich (2018) investigated a gendered-lens to homelessness in Canada and based on service provider perspectives, there was justification for gender-based services given diverse needs of these groups. As discussed above, Indigenous people and LGBTQ2S+ people are overrepresented in the homelessness population. Veterans, immigrants, and refugees seemed to be overrepresented or populations at risk as well. Built for Zero (2021a) has a partner initiative specifically designed for veterans that Dufferin could consider implementing. The DC MOVES collaboration is a strong vehicle for which community collaboration can take place.

When considering solutions to homelessness in rural areas of Ontario, interviews with people with lived experience, as well as service providers and service managers, mutually offered two suggestions: (1) increase access to affordable housing and supportive housing, and (2) increase the amount of social assistance to current costs of living, including housing (Kauppi et al., 2017). In addition, both the literature and our data revealed that mental health and addiction are issues that are a pathway to homelessness. Social services that seek to address the issue of homelessness must simultaneously provide support for mental health and addiction to be effective. For instance, Housing First with Case Management has been effectively implemented in Toronto (Stergiopoulous et al., 2019). Reviews of housing first have consistently found that this increased access to stable housing and does not appear to consistently benefit or pose harm in other outcomes such as increased substance use or mental and physical health outcomes (Aubry et al., 2020; Baxter et al., 2019). The most recent Campbell systematic review supported the above and added that case management and income supplements were found to contribute to housing stability (Moledina et al., 2021).



Given the high prevalence of trauma exposure of men with lived experiences of homelessness (of both veterans and non-veterans) in the literature, it would be logical to infer this could be true of this population within Dufferin County. Recent Canadian literature has highlighted how a trauma history create contexts and impact individuals in long-term ways that can make stable housing more challenging (Bennet et al., 2021). There have been calls for trauma-informed care in unhoused populations for this reason, to help support mental health and wellbeing, as well as stable housing status; however, interventions are limited (Bennet et al., 2021).

To conclude, homeless individuals have unique needs that are shaped by their gender, identity, past experiences, mental health, and experiences with trauma. Any programs that seek interventions into homelessness in Dufferin County should be cognizant of these unique needs and engage effectively with individuals experiencing homelessness.

### **Improving Awareness of Homelessness Services**

According to this data, there appears to be a strong awareness/collaboration of services available between the service providers. There are additional opportunities to build out stronger connections with current services in Dufferin County which provides services mandated for men, like the John Howard Society, a non-profit which aids people who have been affected by the justice system.


As demonstrated in the community, improving community awareness of services and supports for those experiencing homelessness should also be a targeted area moving forward, given the high rates of respondents who said that they would not know how to access services and who said that they were not aware of services. Additionally, respondents from the community primarily reported not having first-hand experience with the issue of homelessness while the majority related to the issue via observing others. It can be difficult to be aware of services for an issue that is not directly affecting you. Dufferin County should work to improve accessibility and awareness of available services for the homeless.

### **Create affordable housing**

Finally, the most crucial step identified in this needs assessment is to create more affordable housing within Dufferin County. The literature shows that housing prices are rising, and that community members and service providers considered it to be a significant contributor to homelessness.

Emergency housing and shelters are just a stop gap measure when the bigger issue that needs to be addressed is housing affordability. These supports are only offered for up to three months, which fits with the County's definition of measuring homelessness in three-month increments. Dufferin County is working toward achieving Functional Zero, defined as a BNL with three or less chronic homelessness households for three consecutive months. Given the long housing waitlists and limited accessibility and affordability of housing stock, three months may be insufficient in providing the stability needed to move out of homelessness. One measure that was not available in the reports were the rates of maintaining housing, which is an important indicator of success toward this goal. Affordable housing policies can help individuals to maintain housing.

The issue of affordable housing is not unique to Dufferin County, but a pervasive issue across Canada. Dufferin County (2020) reported that changing bilateral funding agreements between



federal and provincial governments has meant the end of some financial streams to current housing providers. The County will continue to be responsible for providing funding subsidies to four non-profit and two co-operative housing resources; there is concern about whether Dufferin County will need to account for these funding changes from the municipal budget. The County reported connecting with these providers to continue to build effective relationships. There have been several government initiatives offered through the County providing funding to low-income families to improve energy efficiency, accessibility, as well as affordability. Further funding for housing may come from initiatives from other sectors with shared goals, which may aid in affordability. Educational programs about sustainability for tenants also appeared to make effective progress toward sustainability targets.

## Limitations

The Canadian definition of homelessness is consistent with the one used in this report, which includes people who are unsheltered, emergency sheltered, and provisionally accommodated (Canadian Observatory on Homelessness, 2012; Gaetz et al. 2012). A critical issue with definitions used by Dufferin County is that temporary housing is still considered homeless. The PiT count and Registry Week information may be missing counting people who are provisionally accommodated. Importantly, there is a lack of information about people who are housed, defined as in safe, permanent, and stable in keeping with Housing First definitions (Built for Zero Canada, 2021).

One community group that interfaces regularly with homeless individuals that was not clearly located within the environmental scan is first responders such as paramedics, police, and firefighters. Future studies should consider this group as a potential source of key information on the issue of homelessness. Regarding survey limitations, we did receive some partial responses from respondents. Online surveys were the most appropriate method for data collection at this time due to the COVID-19 pandemic, however future studies should attempt to incorporate perspectives from those with lived experiences of homelessness.

Finally, a significant question that remains is how unhoused people are faring over time. There are currently no metrics to represent patterns in and out of homelessness and particularly, those at risk of homelessness. More information about this issue could help the Men's Homelessness Committee determine measures that can prevent homelessness, as this was identified by service providers in the survey as an area where the County could be more effective.

## Conclusions

The environmental scan and literature review were perhaps most successful in scoping the current scale of the issue. The literature surrounding solutions to homelessness highlights the complexity of the issue. Time is required to truly understand outcomes, and perhaps most importantly, solutions need to be developed locally and in partnership with stakeholders. Taken together with the data collected by the two surveys, this report sets the foundation for further engagement with the community of Dufferin County to propose solutions for homelessness.



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**Subject: Property Standards By-law Amendments**

**Department: Corporate Services**

**Division: Clerks**

**Report #: CPS-2021-059**

**Meeting Date: 2022-01-24**

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### **Recommendations**

**That report CPS-2021-059 regarding Property Standards By-law Amendments be received; and**

**That a Public Meeting be held on February 7, 2022 at 7:00 p.m. to obtain input from the public on the updated Property Standards By-law.**

### **Background and Analysis**

The Regulatory By-law Work Plan adopted by Council at its meeting held on December 6, 2021 includes a comprehensive review of the Town's Property Standards By-law in 2021/2022.

Town Council passed a property standards by-law in 2002. A property standards by-law establishes standards for the maintenance and occupancy of property.

As of July 1, 2018 the Ontario Ministry advised it would no longer be investigating and enforcing residential rental property maintenance matters under the Residential Tenancies Act. Through this change a municipality could either make amendments to its property standards by-law to incorporate residential rental property matters or appoint staff to enforce the Residential Tenancies Act. At that time, the Town's property standards by-law included residential rental property maintenance requirements. Staff have completed a review of the current by-law, the current enabling legislation and other recently adopted property standards by-laws of other municipalities. The proposed by-law incorporates legislative changes that have occurred since the passing of the current by-law, expands on the current standards in response to complaints made and provides clarity to those provisions where staff have noted challenges in the past.

Outlined below is a summary of the key changes:

- Several definitions have been added to provide clarity e.g. graffiti, heritage property
- Yards to be kept free of:
  - Animal excrement
  - Stagnant water
  - Firewood, except if stored in neat orderly piles
- By-law is not applicable to open space Town lands that are naturalized
- Hedges and bushes shall be kept trimmed and not exhibit an unsightly appearance
- Swimming pools shall be maintained in good repair
- Composters are restricted from being stored in front yard
- Storm water run-off, sump pump and swimming pool drainage shall be contained within the limits of the property from which it originates until drained to a swale or storm sewer
- Roofs shall be maintained free from dangerous accumulation of ice and snow
- Multi-residential buildings shall maintain security locking and release systems installed in a lobby entrance and controlled from the unit in operating condition
- Exterior lighting fixtures shall be maintained at an entrance to a dwelling
- Exterior lighting fixtures shall not be installed or maintained in a manner that shines directly into the window of an abutting dwelling
- Cooking and refrigeration appliances shall be maintained in good repair
- Portable heating equipment shall not be the primary source of heat in a rental dwelling
- Heritage attributes to be repaired in a manner that is in keeping with the heritage attributes and is subject to a heritage permit
- Collection of costs when Town proceeds to do the work
- Service of Order provisions that incorporate the broader ranges in the legislation to effect service

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## Strategic Alignment

### Orangeville Forward – Strategic Plan

Priority Area: Municipal Services & Strong Governance

Objective: Delivered with a focus on customer service and review and update governance policies

### Sustainable Neighbourhood Action Plan

Theme: Not applicable

Strategy: Not applicable

**Notice Provisions**

Although the Town's Notice Policy does not require the holding of a public meeting, it is considered a best practice to obtain public input on a regulatory by-law prior to its enactment.

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**Financial Impact**

Not applicable as the Town currently has a property standards by-law and enforcement is conducted on a complaint basis.

Respectfully submitted

Reviewed by

Andrea McKinney  
General Manager, Corporate Services

Karen Landry  
Town Clerk, Corporate Services

Prepared by

Carrie Cunningham  
By-law and Property Standards Officer

**Attachment(s):** Draft Property Standards By-law



## **The Corporation of the Town of Orangeville By-law Number 2022-**

### **A by-law prescribing Standards for the Maintenance and Occupancy of Property**

WHEREAS under section 15.1 (3) of the *Building Code Act, 1992, S.O. 1992, c.23*, as amended, authorizes the Council of a municipality to pass a by-law prescribing standards for the maintenance and occupancy of property within the municipality and for prohibiting the occupancy or use of such property that does not conform to the standards to be repaired and maintained to conform with the standards or requiring the property to be cleared of all buildings, structures, debris or refuse and left in a graded and levelled condition;

AND WHEREAS the Official Plan for the Corporation of the Town of Orangeville includes provisions relating to property conditions;

AND WHEREAS section 15.6 (1) of the *Building Code Act, 1992, S.O. 1992, c.23*, as amended requires that a by-law passed under section 15.1 (3) of the *Building Code Act, 1992, S.O. 1992, c.23* shall provide for the establishment of a Property Standards Committee;

AND WHEREAS under sections 35.3 and 45.1 of the *Ontario Heritage Act, R.S.O. 1990, c.O.18*, as amended, a by-law may be passed by the Council of a municipality prescribing the minimum standards for the maintenance of the Heritage Attributes of designated heritage properties or properties situated in a heritage conservation district provided that a by-law passed under section 15.1 of the *Building Code Act* is in effect in the municipality;

NOW THEREFORE Council of the Corporation of the Town of Orangeville hereby enact as follows:

#### **1 Short Title**

1.1 This by-law may be cited as the "Property Standards By-law".

#### **2 Definitions**

2.1 In this by-law:

**Accessory Building** means a detached **building** or **structure** not used for human habitation that is subordinate to the primary use on the same **property**;

**Basement** means that portion of a **building** which is partly below grade but which has at least one-half of its height from floor to ceiling above a finished grade and includes a crawl space and **cellar**;

**Boat** includes any vessel which floats or is designed to float on the surface of the water and is capable of carrying people or material whether motorized or not and includes but is not limited to pleasure craft, scows, personal water craft, canoes, row boats, pontoon boats and commercial boats, when on the water or on land;

**Building** means a building as defined in the **Building Code** or any part thereof, or a **structure** used or intended to be used for supporting or sheltering any use or occupancy;

**Building Code** means the *Building Code Act, 1992, S.O. 1992, c. 23*, as amended, and any successor legislation and its prescribed regulations;

**Cellar** means that portion of a building which is partly or entirely below grade, which has at least one-half its height from floor to ceiling above a finished grade;

**Committee** means the Property Standards Committee established pursuant to the provisions of this by-law;

**Council** means the **Council** for the **Town**;

**Dwelling** means a **building** occupied or capable of being occupied in whole or in part for the purpose of human habitation and includes a **dwelling unit**;

**Dwelling Unit** means a room or rooms which function as a housekeeping unit used or intended to be used by one or more **persons**, in which a kitchen, living quarters and sanitary facilities are provided for the exclusive use of the residents and with a private entrance from outside the **building** or from a common hallway or stairway;

**Fence** means a **structure**, wall or barrier, other than a **building** or **accessory building**, erected at grade for the purpose of defining the boundaries of a **property**, separating open space, restricting ingress to or egress from **property**, providing security or protection to **property** or acting as a visual or acoustic screen;

**Firewood** means any lumber, timber, logs, poles, cut up trees or felled trees, any salvaged wood products including but not limited to wood skids, wood boxes, and used wood products that are not required for a **building** or **accessory building** currently under construction on the **property** or for which there is a current or regular use;

**Graffiti** includes one or more letters, symbols, numbers, etchings, inscriptions,

pictorials, unsightly chalk or paint marks, representations or other markings that disfigure or deface **property**;

**Ground Cover** means organic or non-organic material that covers the ground, and includes concrete, flagstone, gravel, asphalt, grass, plantings or other forms of landscaping;

**Guard** means a protective barrier installed around openings in floor areas or on the open sides of a stairway, a landing, a balcony, a mezzanine, a gallery, a raised walkway, or other locations as required to prevent accidental falls from one level to another. Such barriers may or may not have openings through them;

**Heritage Attribute** means an attribute of a **heritage property** that contributes to its cultural heritage value or interest that is defined, described or inferred:

- (a) in a by-law designating a **heritage property**;
- (b) in a by-law designating a heritage conservation district;
- (c) in a Minister's Order made under the *Ontario Heritage Act*;
- (d) in any documentation considered as part of (a), (b) and (c) above; and
- (e) includes any elements, features or components that support or protect the heritage attribute;

**Heritage Property** means a **Property** designated under Part IV or Part V or by Minister's Order under the *Ontario Heritage Act*;

**Inoperative** includes not being in good **repair**;

**Medical Officer of Health** means the Medical Officer of Wellington Dufferin Guelph Public Health;

**Noxious Weed** means, as defined in the *Weed Control Act, R.S.O. 1990, c. W. 5*, as amended, a plant that is deemed to be a noxious weed under subsection 10 (1) or designated as a noxious weed under section 24 (a) of the *Weed Control Act, R.S.O. 1990, c. W. 5*, as amended;

**Occupant** means any **person** or **persons** over the age of eighteen (18) years in possession of the **property**;

**Officer** means a Property Standards Officer of the **Town**, who has been appointed by by-law to administer and enforce the provisions of this by-law;

**Owner** includes:

- (a) the **person** for the time being managing or receiving the rent of the land or premise in connection with which the word is used, whether on the **person's** own account or as agent or trustee of any other **person**, or who would receive the rent if the land and premise were let; and



- (b) a lessee or **occupant** of the **property** who, under the terms of a lease, is required to **repair** and maintain the **property** in accordance with the standards for the maintenance and occupancy of **property**;

**Person** includes a corporation and its heirs, executors, administrators, or other representatives of a person to whom the context can apply according to law;

**Property** means a **yard, building, accessory building** and includes all mobile homes, mobile buildings, mobile structures, outbuildings, **structures**, a **fence**, a **retaining wall**, **vacant property** and **heritage property**;

**Recreational Vehicle** means a motorized or trailer vehicle designated to be used for the temporary living, sleeping or eating accommodation of **persons**, and which is not used for any commercial purpose, and includes a motor home and a camper trailer;

**Refuse** includes any debris, rubbish, waste, sewage, effluent, garbage, brush, ashes, litter, wrappings, salvage, vehicle parts, trade waste, discarded material or things, broken or dismantled things, or materials or things exposed to the elements, deteriorating or decaying;

**Repair** includes:

- (a) the making of additions, replacement, restoration, painting or alteration or the taking of such action to meet the standards established in this by-law;
- (b) being free from accident, health and fire hazards, and in good operating, structurally sound, safe and functioning condition or order;
- (c) to carry out its intended function;
- (d) to maintain an attractive appearance.

**Retaining Wall** means a **structure** that holds back soil or loose material to prevent it from assuming the natural angle of repose at locations where an abrupt change in ground elevation occurs;

**Sewage System** means the **Town's** system of storm sewers, sanitary sewers and combined sewers, or a private sewage disposal system;

**Structure** means anything constructed or erected, the use of which requires location on the ground, or attached to something having location on the ground;

**Swimming Pool** includes wading pools, artificial ponds, hot tubs and any accessory equipment or any part thereof;

**Town** means the Corporation of the Town of Orangeville or the land within the geographic limits of the Corporation of the Town of Orangeville as the context requires;

**Unlicensed** means does not have a current licence plate and licence plate sticker issued by the applicable government agency;

**Unsafe Condition** means any condition that poses or constitutes an undue or unreasonable hazard or risk to life, limb or health of any **person** on or about the **property**;

**Vacant building** means any **building** or **accessory building** that is or appears to be vacant, partially vacant, or unoccupied, or that, by reason of its unfinished or dilapidated condition, is open to the elements and in a state that there is little to no control over unauthorized entry, but does not include a **dwelling** occupied by the **owner** on a seasonal basis;

**Vacant property** means a **property** that does not have a **building** or an **accessory building**;

**Vehicle** means a motor vehicle as defined by the *Highway Traffic Act, R.S.O. 1990, c. H. 8*, as amended, trailer, **boat**, **recreational vehicle**, motorized snow vehicle, mechanical equipment, and any vehicle drawn, propelled or driven by any kind of power, including muscular power;

**Yard** means a parcel of land which is capable of being legally conveyed;

**Zoning By-law** means any by-law administered by the **Town** passed pursuant to Section 34 of the *Planning Act, R.S.O. 1990, c. P. 13*, as amended or any successor legislation thereof.

### 3 Repair Standards

3.1 **Repairs** to a **property** shall be made in a manner that is:

- (a) accepted as good workmanship in the respective building trades;
- (b) with materials that are suitable and sufficient;
- (c) with the same or visually similar material to blend with the existing material to form a consistent appearance;
- (d) in character with the surrounding environment

to the satisfaction of an **Officer** and in accordance with the **Building Code**.

### 4 Maintenance of Yards

4.1 A **yard** shall be kept clean and free from:

- (a) **refuse**;
- (b) refrigerators, freezers, an ice-box or other appliances;
- (c) **structures**, objects or conditions that may create an **unsafe condition**;
- (d) stagnant water;
- (e) dead, decayed, damaged trees or other natural growth and the branches and limbs thereof;
- (f) deep ruts and holes;

- (g) long grass, brush, undergrowth, and weeds that exceed 15 cm in height;
  - (h) animal excrement;
  - (i) injurious insects, rodents, vermin and other pests and any condition that may promote an infestation;
  - (j) **noxious weeds**;
  - (k) wrecked, dismantled, derelict, **inoperative**, discarded, unused or an **unlicensed vehicle**, trailer or **boat** and any component parts thereof, except in an establishment licensed or authorized to conduct and operate such a business in accordance with any other by-laws, and then only in an arrangement such as to prevent an **unsafe condition** or an unsightly appearance;
  - (l) machinery or any parts thereof, or other objects or parts thereof, or accumulations of material or conditions that create an **unsafe condition** or an unsightly appearance;
  - (m) dilapidated or collapsed **building** or **accessory building** or other **unsafe condition** or unsightly appearance;
  - (n) an abandoned or unused well, septic tank or a hole on a **property**, except if filled or safely covered and protected;
  - (o) **firewood**, except if stored in neat orderly piles.
- 4.2 Notwithstanding section 4.1 (g), this By-law does not apply to open space **Town** lands that have been naturalized.
- 4.3 A **yard** shall be cultivated or protected by suitable **ground cover** and maintained to:
- (a) prevent the erosion of the soil;
  - (b) prevent accumulations of dust or dirt from spreading to a neighbouring **property**;
  - (c) not exhibit an unsightly appearance;
  - (d) provide for a safe passage.
- 4.4 Where grass forms a part of **ground cover** and is dead it shall be re-sodded or re-seeded as often as required so as to restore the grass to a living condition.
- 4.5 Hedges and bushes shall:
- (a) be kept trimmed and not overgrown;
  - (b) not exhibit an unsightly appearance.

- 4.6 Hedges, bushes, **ground cover**, trees, landscaping and general maintenance including lighting required by the **Town** as a condition of site development or redevelopment shall be maintained in good **repair** or living condition.
- 4.7 A **yard** shall be graded and maintained to prevent:
- (a) the excessive or recurrent ponding of storm water thereon;
  - (b) surface water run-off from entering a **basement**.

## **5 Graffiti**

- 5.1 **Property** shall be kept free of **graffiti**.

## **6 Swimming Pools**

- 6.1 A **swimming pool** shall be maintained free from:
- (a) stagnant water;
  - (b) leaks.
- 6.2 A **swimming pool** shall be maintained in good **repair**.

## **7 Waste Management and Storage**

- 7.1 A **building** shall have sufficient and appropriate receptacles to contain **refuse**.
- 7.2 Receptacles shall be standard garbage bags or other garbage containers commercially sold for the purpose and provided with a tight fitting cover.
- 7.3 Garbage receptacles shall be maintained in a clean state and shall not be stored in the front yard.
- 7.4 **Refuse** shall be placed in the suitable receptacle and made available for removal in accordance with the County of Dufferin Waste Collection By-law.

## **8 Compost**

- 8.1 A compost heap shall not be created or maintained on **vacant property** or on lands other than on lands with a residential designation under the **Town's zoning by-law**.
- 8.2 A compost heap shall:
- (a) be maintained in a composter or an open compost pile that is not larger than 1.0 square metres in area and 1.8 metres in height;
  - (b) not be stored in the front yard.

## 9 Sewage and Drainage

- 9.1 Sewage shall be discharged into an approved **sewage system**.
- 9.2 Stormwater run-off from all downspouts of impervious surfaces, a sump pump and **swimming pool** water shall be contained within the limits of the **property** from which it originates until absorbed by the soil or drained to a storm sewer, or to a natural or artificially-created swale, ditch or watercourse.

## 10 Parking Areas, Walks and Driveways

- 10.1 An area used for vehicular traffic and parking shall have a surface covering of asphalt, concrete, compacted stone or gravel or other suitable or reasonably dust-free substance.
- 10.2 A surfaced path, sidewalk, patio, step, ramp, entrance, driveway and parking area shall:
  - (a) be maintained in good **repair**;
  - (b) provide for safe passage;
  - (c) adequately illuminated so as to afford safe use.

## 11 Fences and Retaining Walls

- 11.1 A **fence**, barrier and **retaining wall** shall:
  - (a) be maintained in good **repair**;
  - (b) not present an unsightly appearance.

## 12 Structural and Element Standards

- 12.1 A **building** and an **accessory building** shall be:
  - (a) maintained in good **repair**;
  - (b) maintained to prevent the entry of moisture;
  - (c) maintained in a weather tight condition;
  - (d) capable of sustaining safely its own weight and any load to which it may be subject.
- 12.2 If, in the opinion of an **Officer**, there is doubt as to the structural condition and adequacy of a **building** or an **accessory building**, the **Officer** may order that such **building** or **accessory building** be examined by a professional engineer, licensed to practice in Ontario.

## 13 Pest Prevention & Sanitary Condition

13.1 A **building** and an **accessory building** shall be maintained free of rodents, vermin, injurious insects and any other condition that may promote an infestation.

13.2 A **dwelling** shall be maintained in a clean and sanitary condition.

## **14 Exterior Walls**

14.1 An exterior wall and its components shall be maintained:

- (a) in good **repair**;
- (b) in a weather tight condition;
- (c) to prevent the entry of moisture;
- (d) free from holes, cracks, loose or unsecured objects or materials or other defects;
- (e) so as not to present an unsightly appearance.

## **15 Foundations**

15.1 A foundation and its components shall be maintained:

- (a) in good **repair**;
- (b) in a weather tight condition;
- (c) to prevent the entry of moisture;
- (d) free from holes, cracks, loose or unsecured objects or materials or other defects.

15.2 The **repair** of a foundation and its components includes:

- (a) shoring of the foundation;
- (b) installation of subsoil drains at the footings;
- (c) grouting masonry cracks;
- (d) parging or waterproofing the walls.

## **16 Roof and Roof Structures**

16.1 A roof and its components shall be maintained:

- (a) in good **repair**;
- (b) in a weather tight condition;
- (c) to prevent the entry of moisture;
- (d) free from holes, cracks, loose or unsecured objects or materials or other defects;

- (e) free from dangerous accumulation of ice or snow.

16.2 An eavestrough, roof gutter and downspout shall be maintained:

- (a) in good **repair**;
- (b) free from leaks;
- (c) free from obstructions;
- (d) in a manner that they are securely fastened to the **building** or **accessory building**.

## 17 Doors and Windows

17.1 A window, exterior door, garage door and **cellar** hatchway and its components including hardware and weather-stripping shall be maintained:

- (a) in good **repair**;
- (b) in a weather tight condition;
- (c) to prevent the entry of moisture;
- (d) free from holes, cracks, loose or unsecured objects or materials or other defects.

17.2 A window and an exterior door shall have suitable hardware so as to permit locking or securing from inside the **dwelling**.

17.3 A window in a **dwelling** that can be or is required by the standards to be openable shall be provided with screening to effectively prevent the entry of insects.

17.4 A screen shall be maintained in good **repair**.

17.5 A solid core door shall be provided for all entrances to a **dwelling**.

17.6 In a multi-residential **dwelling** where a security locking-and-release system has been provided in the front or rear lobby for the entrance into the multi-residential **dwelling** and that system is controlled from each **dwelling unit**, such system shall be maintained in a good **repair**.

## 18 Stairs, Landings, Porches, Ramps and Balconies

18.1 Stairs, landings, porches, ramps and balconies and its components including guardrails, balustrades and handrails shall be maintained:

- (a) in good **repair**;

- (b) free from holes, cracks, loose or unsecured objects or materials or other defects.

## **19 Exterior Lighting**

- 19.1 Exterior lighting fixtures shall be maintained at an entrance to a **dwelling**.
- 19.2 An exterior lighting fixture shall not be installed or maintained in a manner so as to shine directly into the window of an abutting **dwelling**.

## **20 Interior Walls, Ceilings and Floors**

- 20.1 An interior wall, ceiling and floor and its components in a **dwelling** shall be maintained:
  - (a) in good **repair**;
  - (b) free from holes, cracks, loose or unsecured objects or materials or other defects;
  - (c) free of all loose, warped, protruding, broken, or rotted boards or other material.
- 20.2 An interior wall surrounding a shower or bathtub shall be impervious to water.
- 20.3 A floor in a bathroom, kitchen and laundry room shall be impervious to water.

## **21 Kitchen**

- 21.1 A **dwelling** shall contain a kitchen area equipped with:
  - (a) one sink that provides an adequate supply of hot and cold running water;
  - (b) a counter or work area, exclusive of the sink, that is covered with a material that is impervious to moisture and grease and can be easily cleaned;
  - (c) a space provided for cooking and refrigeration appliances, including suitable electrical or gas connections.
- 21.2 A cooking and refrigeration appliance shall be maintained in good **repair**.

## **22 Bathroom**

- 22.1 A **dwelling** shall contain a bathroom with plumbing fixtures consisting of a:
  - (a) toilet;
  - (b) sink;
  - (c) bathtub or shower.
- 22.2 A bathroom shall be accessible from within a **dwelling** and shall be fully



enclosed and provided with a door capable of being locked so as to allow privacy for a **person** using the bathroom.

- 22.3 Where a bathroom is shared by **occupants** of a residential accommodation, other than a self-contained **dwelling unit**, an appropriate entrance shall be provided from a common passageway, hallway, corridor or other common space to the room or rooms containing the bathroom.
- 22.4 A bathroom shall be provided with an adequate supply of hot and cold running water.

## 23 Plumbing

- 23.1 A **dwelling** shall be provided with an adequate supply of potable running water from a source approved by the **Medical Officer of Health**.
- 23.2 All plumbing in a **dwelling**, including drains, water supply pipes, toilet, sink, bathtub, shower and other plumbing fixtures and its components shall be maintained:
- (a) in good **repair**;
  - (b) free of leaks and other defects;
  - (c) free from blemishes, cracks, stains or other defects;
  - (d) to be impervious to water;
  - (e) to be protected from freezing;
  - (f) and be connected to the **sewage system** through water seal traps.

## 24 Heating, Heating Systems, Chimneys, Vents and Fuel Burning Appliances

- 24.1 A **dwelling** shall be provided with suitable heating facilities capable of maintaining an indoor ambient temperature of 21 degrees Celsius (70 f.). The heating system shall be maintained in good **repair** so as to be capable of safely heating the **dwelling** to the required standard.
- 24.2 A fuel burning appliance, equipment and accessories shall be maintained in good **repair** and properly vented to the outside air by means of a smoke-pipe, vent-pipe, chimney flue or other approved method as set out in the **Building Code**.
- 24.3 A **dwelling** shall be maintained to prevent the passage of smoke, fumes and gases from that part of the **dwelling** which is not used, designed or intended to be used for human habitation in other parts of the **dwelling** used for habitation. Such separations shall conform to the **Building Code**.
- 24.4 A chimney, smoke or vent stack, smoke-pipe, flue and vent and its components in a **dwelling** shall be maintained:
- (a) in good **repair**;

- (b) plumb;
- (c) free from loose bricks, mortar and loose or broken capping, or open joints and masonry cracks;
- (d) free from loose or rusted stanchions, braces and attachments;
- (e) free from obstructions;
- (f) to prevent the heating of adjacent combustible material or structural members to unsafe temperatures.

24.5 Portable heating equipment shall not be the primary source of heat in a rental **dwelling**.

## **25 Air Conditioning**

25.1 An air conditioning system shall be maintained in good **repair**.

## **26 Electrical Service**

26.1 A **dwelling** shall be wired for electricity and shall be connected to an approved electrical supply system.

26.2 Electrical wiring, fixtures, switches, receptacles, and appliances shall be maintained in good **repair**.

## **27 Interior Lighting**

27.1 Adequate lighting standards and fixtures in a **dwelling** shall be installed so that the work operations normally carried out in an area, or the use of an area, can be undertaken in safety and to provide safe passage.

27.2 A lighting standard and fixture shall be maintained in good **repair**.

## **28 Disconnection of Service**

28.1 The registered owner of a **property** shall not disconnect, shut-off, remove, otherwise discontinue or cause or permit the discontinuance of any gas, water, steam, electric power, fuel oil or other service or utility serving a **dwelling** occupied by a tenant or lessee, except for a reasonable period of time in order to safely make **repairs**.

## **29 Ventilation**

29.1 Sufficient ventilation shall be provided and maintained in a **building**, or **accessory building** including a kitchen, bathroom, **basement**, attic or roof space.

29.2 A system of mechanical ventilation shall be maintained in good **repair**.

### **30 Egress**

30.1 A **dwelling** shall have a safe, continuous and unobstructed passage from the interior to an exit or the outside of the **dwelling** at street or grade level.

### **31 Vacant Property**

31.1 **Vacant property** shall be kept clear of all **refuse** and other materials and equipment.

### **32 Vacant Building**

32.1 A **vacant building** shall have all water, electrical and gas services turned off except for those services that are required for the security and maintenance of the **property**.

32.2 An **Owner** of a **vacant building** shall securely fasten and board up the openings of the **vacant building** with weatherproof sheet plywood. The plywood shall be painted in a colour compatible with the surrounding walls.

### **33 Heritage Properties**

33.1 In addition, to all other standards prescribed by this by-law, an **Owner** of a **heritage property** shall:

- (a) protect, maintain and stabilize a **heritage attribute** so as to preserve the existing materials;
- (b) in the conduct of a **repair** use only materials that match the form and detailing of the original elements of the **heritage attribute**.

33.2 An **Owner** of a **property** designated under Part IV or Part V of the *Ontario Heritage Act* must consult with the **Town** to enquire if any approvals or a Heritage Permit are required prior to commencing any **repairs**.

33.3 An **Owner** of a **property** shall conduct **repairs** in accordance with a Heritage permit issued by the **Town**.

### **34 Administration and Enforcement**

34.1 An **Officer** is responsible for the administration and enforcement of this by-law.

### **35 Inspection**

35.1 An **Officer** may, upon producing proper identification, enter upon any **property** at any reasonable time without a warrant for the purpose of inspecting the **property** to determine:

- (a) whether the **property** conforms with the standards prescribed in this by-law;
- (b) whether an order made under this by-law and the **Building Code** has been complied with.

35.2 An **Officer** shall not enter or remain in any room or place actually being used as a **dwelling** unless:

- (a) the consent of the **Occupant** is obtained, the **Occupant** first having been informed that the right of entry may be refused and entry made only under the authority of a warrant issued under the **Building Code**;
- (b) a warrant issued under the **Building Code** is obtained;
- (c) the delay necessary to obtain a warrant or the consent of the **Occupant** would result in an immediate danger to the health or safety of any **person**;
- (d) the entry is necessary to terminate a danger under section 15.7 (3) of the **Building Code**; or
- (e) the requirements of section 35.3 are met and the entry is necessary to remove an **unsafe condition** or to **repair** or demolish under section 15.4(1) of the **Building Code**.

35.3 Within a reasonable time before entering the room or place for a purpose described in section 35.2 (e), the **Officer** shall serve the **Occupant** with notice of his or her intention to enter it.

35.4 An **Officer** for the purposes of an inspection has all the powers as provided for in section 15.8(1) of the **Building Code**.

## **36 Orders and Compliance**

36.1 An **Owner** of **property** shall comply with the standards and requirements prescribed in this by-law.

36.2 Every **Officer** who finds that a **property** does not conform with any of the **standards** of this by-law, may make an order pursuant to the provisions of section 15.2 of the **Building Code**:

- (a) requiring the **property** that does not conform with the standards to be **repaired** and maintained to conform with the standards; or
- (b) requiring that the site be cleared of all **buildings** or **accessory buildings, structures** or **refuse** and left in a graded and leveled condition.

36.3 Every **Owner** of **property** shall comply with an order made pursuant to this by-law and the **Building Code** requiring compliance as confirmed or modified. If an order of an **Officer** is not complied with in accordance with the order as deemed confirmed or as confirmed or modified by the **Committee** or a judge, the **Town** may cause the **property** to be **repaired** or demolished accordingly.

- 36.4 Where any **person** fails to comply with an order issued, the **Town** may enter and cause the required work to be done at the cost of the **person**. The cost of such work may be recovered by action or by adding the costs to the tax roll and collecting the costs in the same manner as property taxes.

### **37 Appeal of Order**

- 37.1 An **Owner** who has been served with an order made under this by-law and **Building Code** and who is not satisfied with the terms or conditions of the order may appeal to the **Committee** by sending a notice of appeal by registered mail to the secretary of the **Committee** within 14 days after being served with the order.
- 37.2 An order that is not appealed within the time referred to in section 53.1 shall be deemed to be confirmed.
- 37.3 The **Committee** shall hear the appeal.
- 37.4 On an appeal, the **Committee** has all the powers and functions of the **officer** who made the order and the **Committee** may do any of the following things if, in the **Committee's** opinion, doing so would maintain the general intent and purpose of the by-law and of the official plan or policy statement:
- (a) confirm, modify or rescind the order to demolish or **repair**.
  - (b) extend the time for complying with the order.
- 37.5 The **Town** in which the **property** is situate or any **Owner** or **person** affected by a decision under this section may appeal to the Superior Court of Justice by notifying the Clerk of the **Town** in writing and by applying to the court within 14 days after a copy of the decision is sent.
- 37.6 The Superior Court of Justice shall appoint, in writing, a time and place for the hearing of the appeal and may direct in the appointment the matter in which and the **persons** upon whom the appointment is to be served.
- 37.7 On the appeal, the judge has the same powers and functions as the **Committee**.
- 37.8 An order that is deemed to be confirmed under section 53.2 or that is confirmed or modified by the **Committee** under section 53.3 or a judge under section 53.7, as the case may be, shall be final and binding upon the **Owner** who shall carry out the **repair** or demolition within the time and in the manner specified in the order.

### **38 Power of Town to Repair and Demolish**

- 38.1 If an order is not complied with in accordance with the order as deemed confirmed or as confirmed or modified by the **Committee** or a judge, the **Town**, in accordance with section 15.4 of the **Building Code**, may cause the **property** to be **repaired** or demolished.

- 38.2 Where an order is not complied with and the **Town** has caused the **property** to be **repaired** or demolished, the **Town** has priority lien status in accordance with section 1 of the *Municipal Act, 2001, as amended*, on the **property** for the amount spent on the **repair** or demolition and the amount may be added to the tax roll by the Treasurer of the **Town** and may be collected in the same manner as taxes on the **property**.

### **39 Emergency Orders**

- 39.1 If upon inspection of a **property** an **Officer** is satisfied that there is non-conformity with the standards prescribed in this by-law to such extent as to pose an immediate danger to the health or safety of any **person**, the **Officer** may make an order in accordance with section 15.7 of the **Building Code** containing particulars of the non-conformity and requiring remedial **repairs** or other work to be carried out immediately to terminate the danger.

### **40 Service**

- 40.1 An order may be served personally, by email to the last known email address of the person to whom service is required to be made or by registered mail sent to the last known address of the person to whom notice is to be given or to that person's agent for service or a copy of the order may be posted on the **property** in a location visible to the public.
- 40.2 If an order is served by registered mail, the service shall be deemed to have been made on the fifth day after the day of mailing.

### **41 Registration of an Order**

- 41.1 An order may be registered in the proper Land Registry Office.
- 41.2 When the requirements of the order have been satisfied, the Clerk shall forthwith register in the proper Land Registry Office a certificate that such requirements have been satisfied, which shall operate as a discharge of the order.

### **42 Certificate of Compliance**

- 42.1 After inspecting a **property**, an **Officer** who is of the opinion that the **property** is in compliance with the standards established in this by-law, may issue a certificate of compliance to the **Owner**.

### **43 Property Standards Committee**

- 43.1 A **Committee** is hereby established in accordance with the **Building Code**.
- 43.2 The **Committee** shall be composed of such **persons**, not fewer than three (3), as **Council** considers advisable.

43.3 The **Committee** shall hold office for the term of **Council** or until such time as successors are appointed.

#### **44 Penalty**

44.1 Every **Owner** who fails to comply with an order, as confirmed, any other order, a direction or a requirement made under this by-law is guilty of an offence under section 36 (1) of the **Building Code** and is liable to a penalty or penalties as set out in section 36 of the **Building Code**.

#### **45 Obstruction**

45.1 No **person** shall hinder or obstruct, or attempt to hinder or obstruct, an **officer** in the exercise of a power or the performance of a duty under this by-law.

#### **46 Transitional Rules**

46.1 After the date of the passing of this by-law, By-law 6-2002, as amended, shall apply only to lands in respect of which an order to comply has been issued prior to the date of passing of this by-law, and then only to such lands until such time as the work required by such order has been completed or any enforcement proceedings in respect of such order, including any demolition, clearance, or **repair** by the **Town** has been concluded.

#### **47 Severability**

47.1 If any section, subsection, paragraph, sentence, clause, or provision of this by-law be declared by a Court of competent jurisdiction to be invalid, illegal or ultra vires for any reason, all other provisions of this by-law shall remain and continue in full force and effect and shall remain valid and binding.

#### **48 Repeal**

48.1 That By-laws 6-2002 and 33-2002 are hereby repealed.

Read a first, second, and third time and passed in open Council on the       day of March       , 2022.

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Sandy Brown, Mayor

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Karen Landry, Clerk

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**Subject: Use of Corporate Resources During an Election Policy**

**Department: Corporate Services**

**Division: Clerks**

**Report #: CPS-2021-072**

**Meeting Date: 2022-01-24**

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### **Recommendations**

**That report CPS-2021-072, Use of Corporate Resources During an Election Policy, be received;**

**And that Council adopt the Use of Corporate Resources During an Election Policy as outlined in Report CPS-2021-072 and to amend the Code of Conduct for Council, Local Boards and Committees Policy by deleting Section 10;**

**And that any other previous resolutions and/or policies of Council regarding the use of corporate resources during an election are hereby replaced.**

### **Background and Analysis**

Section 88.18 of the Municipal Act provides that municipalities, prior to May 1 in the year of a regular election establish rules and procedures with respect to the use of municipal resources during an election. The existing Code of Conduct for Council, Local Boards and Committees Policy establishes general rules regarding the use of corporate resources by members of Council and local boards as set out below:

#### **9. Use of Town Property, Services and Other Resources**

- 9.1 No member of Council shall use, or permit the use of Town property, including land, facilities, equipment, supplies, services, staff or other resources (for example, Town-owned materials, networks, websites, corporate transportation) for activities other than the business of the Corporation.
- 9.2 Personal use of Town-issued devices such as a tablet, laptop computer or cellular device is permitted.



- 9.3 No member shall obtain personal benefit or financial gain from the use or sale of Town property, including Town-developed intellectual property (for example, inventions, creative writings, computer programs and drawings), technical innovations, Town owned images, logos, coat of arms, or other items capable of being patented, since all such property remains exclusively that of the Town.
- 9.4 No member shall use information gained in the execution of their duties that is not available to the general public, for any purposes other than their official duties.
- 9.5 Members shall conduct themselves in accordance with the provisions of the Town Communications Policy.

## **10. Election Campaign Work**

- 10.1 No member shall use the facilities, equipment, supplies, services or other resources of the Town (including members' personal websites and social media accounts linked through the Town's website) for any election campaign or campaign-related activities.
- 10.2 On January 1 of an election year, links to members' personal websites and social media accounts shall be removed from the Town's website.
- 10.3 No member shall undertake campaign-related activities on Town property.
- 10.4 No member shall use the services of Town staff for any election campaign or campaign related activities during hours in which Town staff receive any compensation from the Town.
- 10.5 No member shall use photographs depicting any member of Town staff in campaign literature or advertising.

Staff have reviewed the current Code of Conduct for Council, Local Boards and Committees Policy and recommend that the proposed Use of Corporate Resources During an Election Policy be adopted as a stand-alone policy.

## **Policy Overview:**

### **Scope**

The current Code of Conduct applies only to members of Council, local boards and Committees. The proposed policy would establish an expanded set of rules and

principles regarding the use of corporate resources during an election that would apply to all persons, members of Council, members of committees, members of boards, candidates, registered third parties and Town employees.

### **Registered Third Party Advertisers**

Registered Third Party Advertisers have been included in the scope of the proposed policy as a result of changes to the Municipal Elections Act, which requires any individual, corporation, or trade union to register with the municipality in order to incur expenses related to third party advertisements during a municipal election.

Third parties who have registered with the municipality are allowed to operate campaigns, and as such, many of the same rules that apply to candidates also apply to them.

### **Town Property**

The proposed policy outlines that:

- Town buildings may not be used for campaign related activities, except for all-candidate meetings.
- Campaign related activities may not take place at any Town-hosted function, whether on Town property or not.

### **Communications and Technology**

The proposed policy clarifies that the use of corporate resources, specifically relating to communications and technology, are not to be used for election related purposes. In particular:

- Links to the Town's website would only be permitted on an election website for the purpose of providing the public information about the election or for sharing Town program/service information
- Town websites and domains shall not include any campaign materials or links to any websites which include campaign materials.
- From the first day of the nomination period in a municipal election, all links to social media accounts and personal external websites of current members of Council will be removed from Town websites and domains.

The proposed policy also provides that the Town's logo or other similarly branded corporate resources are not to be used for any campaign related activities.

## Employees

The proposed policy outlines that:

- Employees are expected to promote the principles of transparency, impartiality, respect and accountability.
- Employees may not engage in campaign related activities during any during their working hours or for time for which they are receiving remuneration from the Town.
- Employees engaging in campaign related activities shall keep those activities separate from their official positions and duties, and shall ensure they do not create a perceived or actual conflict of interest with their day-to-day work.
- Corporate resources shall not be used by employees while engaged in campaign related activities.
- No person shall use the services of Town employees for campaign related activities during a time when employees receive remuneration from the Town.

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## Strategic Alignment

### Orangeville Forward – Strategic Plan

Priority Area: Strong Governance

Objective: Transparent and fair decision-making processes

### Sustainable Neighbourhood Action Plan

Theme: Corporate and Fiscal

Strategy: Create and integrate sustainability principles into Town policies, processes and practices

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## Notice Provisions

None.

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## Financial Impact

None.

Respectfully submitted

Andrea McKinney  
General Manager, Corporate Services

Reviewed by

Carolina Khan  
Deputy Clerk, Corporate Services

Prepared by

Tracy Macdonald  
Assistant Clerk, Corporate Services

Reviewed by

Karen Landry  
Town Clerk, Corporate Services

**Attachment(s):**    1. Use of Corporate Resources During an Election Policy



## **Corporate Policy**

### **Use of Corporate Resources During an Election**

**Department:** Corporate Services

**Approved** by Council or CAO:  
**Resolution No.**

#### **1. Policy Statement**

The Municipal Elections Act (the Act), 1996, as amended, establishes regulations governing campaign finance for candidates running in a municipal election. Section 88.18 of the Act provides for the establishment of rules and procedures with respect to the use of municipal or board resources during the election campaign period.

The Election Finances Act, 1990, as amended, and the Canada Elections Act, 2000, as amended, establish regulations for candidates and parties running in provincial and federal elections. Section 29 (1) of the Election Finances Act and Section 363 (1) of the Canada Elections Act prohibit a corporation from making campaign contributions to any candidate, political party, nomination or leadership contestant, or constituency association in a provincial or federal election.

As a campaign contribution may take the form of money, goods or services, any use of corporate resources for campaign related purposes is not permitted, unless otherwise stated in this policy.

#### **2. Purpose**

The purpose of this policy is to provide a framework regarding the use of the Town's corporate resources in an election campaign by members of Council, members of committees, members of boards, candidates, registered third parties and Town employees.

This policy ensures compliance with the Municipal Elections Act, the Election Finances Act and the Canada Elections Act and supports and maintains accountable and transparent election practices.

#### **3. Definitions**

**"the Act"** means the Municipal Elections Act, 1996, as amended.

**"Campaign Materials"** means any materials that promote or oppose a **Candidate** including but not limited to literature, banners, posters, pictures, buttons, clothing, or other paraphernalia and may be in any media format, including but not limited to, print, displays, radio or television, or online including websites and social media.

**“Campaign related activities”** means any activity that is meant to elicit support or opposition of a **candidate**.

**“Candidate”** means a **person** who is running or has expressed an intention to run in a municipal, provincial or federal election including a **person** seeking to influence other **person(s)** to vote for or against a candidate or any question or by-law submitted to the electors.

**“Corporate resources”** means **Town property**, assets, equipment, technology, hardware, software, software licenses, vehicles, supplies, services, **employees**, or any resource that belongs to or is funded by the town and includes, but is not limited to the Town logo, crest, coat of arms, flag, slogan, uniform, badge or other similarly branded corporate resources or property.

**“Election”** means any municipal, provincial or federal election including by-elections.

**“Employee”** means any individual working for or receiving compensation from the Town, including those in full-time, part-time, seasonal or contract positions and volunteers while they are acting in an official capacity with the Town.

**“Person”** means an individual, sole proprietorship, partnership, limited partnership, trust, corporation, and an individual in his or her capacity as a trustee, executor, administrator, or other legal representative.

**“Registered Third Party”** means an individual, corporation or trade union that is registered under section 88.6 of the Act.

**“Town Property”** includes lot, land, building, facility or structure owned by the Town but does not include property owned by a corporation of which the Town is the sole shareholder or that is owned by the Town and leased to another **person** or entity for a period of twenty-one (21) years or longer.

#### 4. Scope

This Policy applies to the use of corporate resources.

#### 5. Policy

This policy does not prevent members of Council from conducting their regular duties as political representatives for their constituents. Members are responsible for ensuring any activities funded by the Town are not related to **campaign related activities**. Committee and Board members who are involved in **campaign related activities** are to ensure that they are not doing so within their official capacity as a member.

#### 6. Town Property

- 6.1 No **person** shall conduct **campaign related activities** on **Town Property** that contains a Town building, this includes inside and outside of the building, except as follows:

- All-candidate meetings, if rented in accordance with the Town's rental procedures, provided that all **candidates** for an office are invited to attend the event by the event organizers. **Campaign materials** may only be distributed in the designated rented meeting space.

**6.2** No **campaign related activities** are permitted to take place at any function hosted by the Town whether held on **Town property** or not.

## **7. Communications and Technology**

**7.1** No **person** shall use **corporate resources** for any communications related to any **campaign related activities**, including the town website, social media, domain names, and other corporate systems, or any material produced, printed, displayed or distributed by the Town, except as follows:

- Links to the Town's website are permitted by a **candidate** or **registered third party** election website solely for the purpose of providing the public information about the election or for sharing Town program/service information.

**7.2** Websites and domains that are operated or funded by the Town shall not include any **campaign materials** or links to any websites which include **campaign materials**.

**7.3** From the first day of the nomination period in a municipal election, all links to social media accounts and personal external websites of current members of Council will be removed from Town run or funded websites and domains.

## **8. Employees**

**8.1** With respect to elections, **employees** are expected to promote the principles of transparency, impartiality, respect, and accountability.

**8.2** Further to the Employee Code of Conduct, the following applies to all **employees**:

- **Employees** may not engage in any **campaign related activities** during their working hours or for time they are receiving remuneration from the Town. This includes, but is not limited to, providing any **election** related administrative support to **candidates**.
- **Employees** may engage in **campaign related activities** as long as those personal activities are kept separate from their official positions and duties. **Employees** must ensure that their political activities do not create a perceived or actual conflict of interest in their day-to-day work.
- While engaging in **campaign related activities**, **employees** shall not utilize **corporate resources**.

**8.3** No **person** shall use the services of Town **employees** for any campaign related activities during hours in which **employees** receive any remuneration from the Town.

## **9. General**

- 9.1 Candidates** shall not submit a complaint to the Town on behalf of other people during an election campaign.
- 9.2** Election signs may only be displayed in accordance with the Town's Election Sign By-law.



**Subject: Vehicle for Hire By-law**

**Department: Corporate Services**

**Division: Clerks**

**Report #: CPS-2022-004**

**Meeting Date: 2022-01-24**

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### **Recommendations**

**That report CPS-2022-004, Vehicle for Hire By-law, be received;**

**And that a public meeting be held on March 7, 2022, to receive feedback and comments on the proposed Vehicle for Hire By-law;**

**And that staff report back to Council on April 11, 2022, on the comments and feedback received.**

### **Background and Analysis**

Pursuant to Report CPS-2021-085, Regulatory By-law Work Plan Review Update, Town staff were tasked with drafting and presenting the Vehicle for Hire By-law for the consideration of Council and adoption in early 2022.

#### **Vehicle for Hire By-law**

The Town currently regulates taxi and limousine services through the Taxi By-law. Through the proposed Vehicle for Hire By-law, the Town would also regulate transportation network companies (TNCs).

The Clerk's Division has undergone a review of the current by-law with consideration of the following:

- the goal of creating an administrative framework that would increasingly level the playing field amongst various types of transportation services, such as taxis, limousines, and TNCs;
- a broader goal to establish general licensing provisions that can be applied across other licence types;

- an analysis of enforcement information to date regarding the licensing of taxis and limousines;
- clearly establishing a hearing process regarding the refusal and revocation of a licence;
- a review of regulations relating to TNCs and other municipalities; and
- relevant legislation such as the Municipal Act, Accessibility for Ontarians with Disabilities Act, and the Human Rights Code.

The proposed Vehicle for Hire By-law seeks to provide transportation stakeholders a streamlined framework and improve the Town's ability to administer the licensing program.

The table below outlines key regulatory changes, as proposed in the Vehicle for Hire By-law:

| Proposed Additions to By-law   |                     |
|--|---------------------|
| Licence Type: Taxi & Limo Driver   | Schedules A, B, & G |
| <ul style="list-style-type: none"> <li>• Drivers abstract within 60 days (<i>current</i>)</li> <li>• Read and sign an acknowledgment of the Town's Accessibility Standards for Customer Service</li> <li>• Proof of either Canadian Citizenship, landed immigrant status or valid work permit</li> <li>• Proof of employment from owner/broker</li> <li>• Keep electronic records of each transportation service for one year</li> <li>• Be professional attired (<i>Limo</i>)</li> <li>• Provide copy of fares to licence issuer (<i>Limo</i>)</li> </ul> |                     |
| Licence Type: Taxi Owner   | Schedule C & D      |
| <ul style="list-style-type: none"> <li>• Vehicles cannot exceed 10 model years (<i>currently 12 years</i>)</li> <li>• Display a no smoking sign</li> <li>• Bear the compliance label required by Motor Vehicle Safety Regulation CRC c 1038 of the Motor Vehicle Safety Act S.S 1993. C 16 as amended</li> <li>• Green/Electric Vehicles: Green plates now defined within by-law and proposed licence fee discount</li> </ul>  |                     |

**Removed**

- *Remove First Aid Kit and Emergency roadside kit*
- *Remove bi-annual safety*

**Licence Type: Brokers****Schedule E**

- Commercial general liability insurance of \$2,000,000
- where the broker has more than five (5) taxicabs affiliated with its brokerage, proof that one (1) taxicab is an accessible taxicab
- ensure each taxicab that is dispatched is equipped:
  - i) to accept credit card and debit card payments;
  - ii) with a fully functioning global positioning system

**Licence Type: Accessible Taxicabs****Schedule D**

- Vehicles be equipped securement devices that limit motion of wheelchairs
- Be equipped with first aid kit containing various items
- One dry chemical fire extinguisher
- Be in compliance with Highway Traffic Act reg 629
- Proposed licence fee discount

**Licence Type: Limousines****Schedule G, H, I & J**

- Keep record of signed contracts for services rendered. (I.e., driver ID, service, fare charged, etc.)
- Keep and maintain all records of repair
- No vehicles can exceed 10 model years (*currently 12 years*), except for vintage vehicles
- a list of all **limousine drivers** operating **limousines**, which list shall include the following information:
  - i) the name of the **limousine driver**;
  - ii) the year, make, model and Ontario licence plate number of the **limousine** operated by the **limousine driver**;
  - iii) the name of the **limousine owner** and **plate** number;

- a copy of the **fares** to be charged for the use of the **limousine**

### **Removed**

- *Definition limiting the vehicle to specific dimensions*
- *Bi-annual safety certificate for vehicles more than 8 model years old*

### **Licence Type: Transportation Network Companies (TNC)**

Schedule K &amp; L

- TNC companies are to submit:
  - a. Name of each driver
  - b. Year, make and model of vehicle
  - c. Insurance coverage showing \$5,000,000.00 in coverage
- TNC companies need to demonstrate:
  - a. The app used shows TNC name and contact information
  - b. First name and photo of TNC driver
  - c. Licence plate of vehicle
  - d. Estimated fare
  - e. Current location of vehicle
  - f. App provides link to rate or comment on driver
  - g. App provides a process allowing a passenger to accept or refuse the service
  - h. Provides secure payment methods
  - i. Provides printed or electronic receipt
  - j. App incorporates GPS system
  - k. Vehicles are accessible to a person with a disability
- Not permit the hailing or solicitation of rides
- Not obstruct access to the app to the licence issuer
- Make public:
  - a. The insurance coverage provider
  - b. Transportation services offered
  - c. Applicable screening processes for drivers and vehicles
  - d. TNC driver cannot accept cash

### **TNC Driver**

Schedule L

When applying for affiliation with a TNC and annually thereafter, the applicant shall provide:

- a. Proof of 18 years of age
- b. Proof of Canadian Citizenship, landed immigrant status, valid work permit
- c. Valid A, B, C, D, E, F or G class
- d. Drivers abstract within 60 days
- e. Criminal record check within 60 days
- f. Copy of motor vehicle ownership
- g. Safety standards certificate within 60 days
- h. Able to communicate English to the extent necessary to perform his/her duties
- i. Issue a TNC drivers ID card.
- j. TNC Drivers are to;
  - a. Hold \$2,000,000.00 insurance coverage
  - b. Display a TNC identifier (I.e., sticker or logo)
- k. Shall not refuse service to person requiring a service animal

## Next Steps

As part of the notification process, staff will solicit feedback from applicable stakeholders, including current licensees.

Furthermore, a public meeting will be held on March 7, 2022, to obtain feedback regarding the proposed by-law and staff will report back to Council on April 11, 2022, with recommendations regarding adoption of the by-law.

Given the proliferation of transportation network companies (TNCs) and the establishment of municipal regulations in this regard, a review of the Vehicle for Hire by-law is recommended 5-6 years after adoption.

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## Strategic Alignment

### Orangeville Forward – Strategic Plan

Priority Area: Strong Governance

Objective: Transparent and fair decision-making processes

## Sustainable Neighbourhood Action Plan

Theme: Transportation System

Strategy: Promote a shift to more sustainable and efficient transportation options to move people and goods

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### Notice Provisions

The Town's Notice Policy requires that notice be placed on the Town's website and published in a newspaper once per week for two consecutive weeks prior to the meeting at which the matter is to be considered, or prior to the holding of a public meeting.

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### Financial Impact

Attachment #1 – Proposed Fees outlines the recommended fees for each licence type under the Vehicle for Hire By-law. The proposed fees are representative of the cost to administer the licensing program and associated enforcement.

Respectfully submitted

Andrea McKinney  
General Manager, Corporate Services

Reviewed by

Karen Landry  
Town Clerk, Corporate Services

Prepared by

Christopher Johnston  
By-law and Property Standards Officer, Corporate Services

Carolina Khan  
Deputy Clerk, Corporate Services

**Attachments:**

1. Proposed Fees
2. Proposed Vehicle for Hire By-law

## Attachment #1 - Proposed Fees

### Vehicle for Hire By-law - Report CPS-2022-004

| Type of Licence                | Orangeville<br>Proposed  | Wellington<br>County     | Guelph  | Caledon        |
|--------------------------------|--|--------------------------|---|----------------|
| Taxi Broker                    | \$180.00   | Not applicable           | Not applicable                                    | Not applicable |
| Taxi Owner                     | \$560.00   | \$100.00                 | 250.00  | Not applicable |
| Drivers Licence                | \$70.00  | \$100.00                 | 100.00  | 425.00         |
| Replacement Plate              | \$20.00  | \$40.00                  | Not applicable                                    | Not applicable |
| Replacement Licence            | \$20.00  | Not applicable           | Not applicable                                    | Not applicable |
| Accessible Taxi Owner          | \$300.00   | Not applicable           | Not applicable                                    | Not applicable |
| Green Plate Taxi Owner         | \$300.00   | Not applicable           | Not applicable                                    | Not applicable |
| Limo Owner                     | \$560.00   | Not applicable           | \$250   | \$400          |
| Limo Renewal                   | Not applicable   | Not applicable           | \$150   | Not applicable |
| Limo Driver                    | Not applicable   | Not applicable           | \$100   | Not applicable |
| Limo Driver Licence<br>Renewal | Not applicable   | Not applicable           | \$75  | \$325          |
| TNC                            | TBD<br><i>(To be based on<br/>feedback received<br/>on fee models)</i> | Not applicable           | Not applicable                                    | Not applicable |
| TNC 1-24 vehicles              | Not applicable   | \$807.00<br>(+0.18/trip) | \$807<br>(+0.11/trip)<br>Renewal<br>(+0.07/trip)  | Not applicable |
| TNC 25-99 vehicles             | Not applicable   | \$2469.00<br>(0.18/trip) | \$2469<br>(+0.11/trip)<br>Renewal<br>(+0.07/trip) | Not applicable |
| TNC 100+                       | Not applicable   | \$7253.00<br>(0.18/trip) | \$7253<br>(+0.11/trip)<br>Renewal<br>(+0.07/trip) | Not applicable |

THE CORPORATION OF THE  
TOWN OF ORANGEVILLE

By-law Number 2022 -

BEING A BY-LAW TO REGULATE AND LICENSE VEHICLES FOR HIRE AND TO REPEAL BY-LAWS 119-2004, 071-2005, 080-2008, 122-2009, 093-2010, 022-2020 and 011-2021

**WHEREAS** Section 8 of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended hereinafter referred to as the “*Municipal Act*” provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising the authority under the Act; and

**WHEREAS** Section 8 (3) of the *Municipal Act* authorizes a municipality to provide for a system of licences; and

**WHEREAS** Section 11 of the *Municipal Act* authorizes a municipality to pass a by-law respecting the health, safety and well-being of persons and respecting the protection of persons and property including consumer protection; and

**WHEREAS** sections 9, 11 and 391 of the *Municipal Act* authorizes a municipality to impose fees and charges on persons; and

**WHEREAS** section 23.1, 23.2 and 23.3 of the *Municipal Act* authorizes a municipality to delegate its powers and duties under the Act to a person; and  
decal

**WHEREAS** Section 151 of the *Municipal Act*, provides that a municipality may provide for a system of licences with respect to a business and may:

- (a) prohibit the carrying on or engaging in the business without a licence;
- (b) refuse to grant a licence or to revoke or suspend a licence;
- (c) impose conditions as a requirement of obtaining, continuing to hold or renewing a licence;
- (d) impose special conditions on a business in a class that have not been imposed on all the businesses in that class in order to obtain, continue to hold or renew a licence;
- (e) impose conditions, including special conditions, as a requirement of continuing to hold a licence at any time during the term of the licence; and
- (f) licence, regulate or govern real and personal property used for the business and the persons carrying it on or engaged in it; and

**WHEREAS** Section 431 of the *Municipal Act* authorizes that where any by-law of a municipality under the *Municipal Act* is contravened and a conviction entered, in addition to any other remedy and to any penalty imposed by the by-law, the court in which the conviction has been entered and any court of competent jurisdiction thereafter may make



an order prohibiting the continuation or repetition of the offence by the person convicted and requiring the person convicted to correct the contravention; and

**WHEREAS** section 436 of the *Municipal Act* authorizes a municipality to pass a by-law providing that the municipality may enter on land to conduct inspections; and

**WHEREAS** sections 444 and 445 of the *Municipal Act* authorizes a municipality to make orders to discontinue, or to correct, the contravention of a by-law; and

**WHEREAS** section 446 of the *Municipal Act* authorizes a municipality to do a matter or thing in default of it being done by the person directed or required to do it; and

**WHEREAS** the Council for the Town of Orangeville deems it desirable and in the public interest to enact a Vehicle for Hire By-law;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF ORANGEVILLE HEREBY ENACTS AS FOLLOWS:**

## **SECTION 1 – DEFINITIONS**

1.1 In this By-law:

**“Applicant”** means a **person** who files an application for a **licence**;

**“TNC App”** means any software, technology, or service, including a smartphone application or other comparable technology used to connect **passengers** with a **TNC Driver** for **transportation services**;

**“Accessible Taxicab”** means a **motor vehicle** with a seating capacity of not more than seven (7) **passengers**, including the **driver** and is designed or modified to provide **transportation services** to a **person** with a disability;

**“Appeal Tribunal”** means a Committee or an individual appointed by Council to conduct hearings under this By-law;

**“Broker”** means a **person** who carries on the business of accepting calls and **dispatching** a **taxicab**;

**“Brokerage”** means the general business of a **broker**, and includes the land and **premise** where such business is carried on;

**“Bus”** means a **motor vehicle** designed for carrying ten (10) or more **passengers**;

**“Town”** means the Corporation of the Town of Orangeville and its land within the geographic limit of the **Town** as the context requires;

**“Clerk”** means the Clerk for the **Town** or any **person** designated by the Clerk;

**“County”** means the Corporation of the County of Dufferin;

**“Criminal Record Check”** means a criminal record check issued by an Ontario Police Service;

**“Dispatch”** or **“Dispatching”** means the communication given in any manner of an **order** or information to a **Driver**;

**“Driver”** means a **person** who drives a **vehicle for hire** but does not include a **TNC Driver**;

**“Driver’s Abstract”** means a driver’s abstract issued by the Province of Ontario;

**“Fare”** means:

- (a) the amount to be calculated using a **taxicab meter** or **TNC app** in accordance with this by-law;
- (b) the flat rate allowed in accordance with this By-law; or
- (c) the amount charged by a **limousine owner** and **limousine driver** in accordance with rates submitted to the **Licence Issuer**;

**“Green Plate”** means a valid Green Vehicle Licence Plate issued by the Province of Ontario;

**“Hail”** means to appeal for a **transportation service** using sounds, words, signs, or gestures;

**“Highway”** includes a common and public highway, street, avenue, parkway, driveway, square, place, viaduct or trestle, any part of which is intended for or used by the general public for the passage of vehicles and includes the area between the lateral property lines thereof;

**“Highway Traffic Act”** means *Highway Traffic Act, R.S.O. 1990, c. H. 8*, as amended;

**“Licence”** means a licence issued pursuant to this By-law;

**“Licence Issuer”** means a **Town** employee responsible for issuing a **licence**;

**“Licensee”** means a **person** issued a current valid **licence**;

**“Limousine”** means a passenger **motor vehicle**, with a seating capacity of not more than ten (10) **persons**, including the **driver**, and provides **transportation services**, and includes a **luxury vehicle**, stretch vehicles and classic, vintage or specialty vehicles, but does not include station wagons, vehicles designed to

accommodate seating for more than ten (10) **persons** or a **motor vehicle** equipped with a **taxicab meter**;

**"Luxury vehicle"** means an unaltered passenger **motor vehicle** meeting the *Motor Vehicle Safety Act, S.C. 1993, c. 16*, as amended, standards and having a designed seating capacity of between (4) and ten (10) occupants, including the **driver**, belonging to the luxury, high performance and full-size model;

**"Model year"** means the age of a **motor vehicle** as indicated on the Ontario Motor Vehicle registration of said **motor vehicle**;

**"Motor vehicle"** includes an automobile, truck, trailer, motorcycle and any other vehicle propelled or driven otherwise than by muscular power;

**"Officer"** means a police officer, municipal law enforcement officer, or any other person appointed by by-law to enforce the provisions of this By-law;

**"Order"** means a request for **transportation services**;

**"Owner"** means a **person** who, alone or with others, fits into any one or more of the following categories:

- (a) is the owner of the **motor vehicle** or business;
- (b) has control over the **motor vehicle** or business;
- (c) directs the operation of the **motor vehicle** or business;

**"Ownership"** means the **person** endorsed under the vehicle portion of a provincial permit according to the records maintained by the Registrar of Motor Vehicles for the Province of Ontario;

**"Passenger"** means a **person** in a **motor vehicle** other than a **Driver** or a **TNC Driver**;

**"Person"** includes an individual, sole proprietorship, partnership, limited partnership, trust, corporation, and an individual in his or her capacity as a trustee, executor, administrator, or other legal representative;

**"Plate"** means a numbered plate or decal issued by the **Licence Issuer**;

**"Premise"** means lands and structures, or either of them and includes a **motor vehicle**;

**"Safety Standards Certificate"** means a certificate that confirms a **motor vehicle** complies with the equipment and performance standards prescribed by the **Highway Traffic Act**;

**“Service Animal”** means an animal that can be readily identified as one that is being used by the **person** for reasons relating to the **person’s** disability, as a result of visual indicators such as the vest or harness worn by the animal or the **person** provides documentation from one of the following health professionals confirming that the **person** requires the animal for reasons relating to the disability:

- (a) a member of the College of Audiologists and Speech-Language Pathologists of Ontario
- (b) a member of the College of Chiropractors of Ontario
- (c) a member of the College of Nurses of Ontario
- (d) a member of the College of Occupational Therapists of Ontario
- (e) a member of the College of Optometrists of Ontario
- (f) a member of the College of Physicians and Surgeons of Ontario
- (g) a member of the College of Physiotherapists of Ontario
- (h) a member of the College of Psychologists of Ontario
- (i) a member of the College of Registered Psychotherapists and Registered Mental Health Therapists of Ontario;

**“Solicit” or “Solicitation”** means to appeal for a **passenger** by sound, words, signs, or gestures;

**“Smoke” or “Smoking”** includes the carrying of a lighted cigar, cigarette, pipe, vaping or any other lighted smoking equipment;

**“Tariff Card”** means a card that contains the maximum **fares** that may be charged in accordance with this by-law;

**“Taxicab”** means a **motor vehicle** with a seating capacity of not more than seven (7) **passengers**, including the **driver** and provides **transportation services** and includes an **Accessible Taxicab**;

**“Taxicab Meter”** means a measuring device used to calculate the **fare** payable for a **transportation service** but does not include a **TNC app**;

**“Transportation Network Company” or “TNC”** means a **person** who receives, relays, authorizes, facilitates, enables or communicates an **order** for **transportation services** through a **TNC App** but does not include a **Broker**;

**“Transportation Services”** means a journey in a **motor vehicle** for compensation or hire and commences when a **passenger** enters the **motor vehicle**, continuing for the period that the **motor vehicle** is continuously occupied, and ending when all **passengers** or goods exit the **motor vehicle**;

**“TNC Driver”** means a **person** who drives a **TNC Vehicle**;

“**TNC Identifier**” means a sign, including a decal, displaying the logo or name of the **TNC**;

“**TNC Vehicle**” means a **motor vehicle** with a seating capacity of not more than seven (7) **passengers**, including the **TNC Driver** that provides **transportation services** through a **TNC App** but does not include a **taxicab** or **limousine**;

“**Town**” means the Corporation of the Town of Orangeville and its land within the geographic limit of the Town as the context requires;

“**Vehicle for Hire**” means a **taxicab**, **limousine** or a **TNC Vehicle**.

“**Zoning By-law**” means any by-law passed by the **Town** pursuant to Section 34 of the Planning Act, R.S.O. 1990, c. P.13, as amended.

## **SECTION 2 – GENERAL ADMINISTRATION AND EXEMPTIONS**

2.1 The Short Title of this By-law is the “Vehicle for Hire By-law”.

2.2 This By-law applies throughout the whole of the **Town**.

2.3 The provisions of this By-law do not apply to:

- (a) activities or matters undertaken by the **Town** or the **County** or a local board of the **Town** or the **County**;
- (b) a **motor vehicle** that is licensed by another municipality or an airport authority and is conveying **passengers** from a point in the **Town** to an Airport;
- (c) a **person** who facilitates “carpooling” as provided for in the *Public Vehicles Act*, R.S.O. 1990, c. P. 54, as amended;
- (d) an emergency **motor vehicle** including but not limited to an ambulance, fire department or police vehicle;
- (e) a **bus**;
- (f) a **motor vehicle** used by not-for-profit organizations registered in the province of Ontario for the purpose of transporting a senior citizen or a **person** with a disability, a designated driver service for which a designated driver drives the customer in the customer’s vehicle to at least one destination;
- (g) courtesy **motor vehicle** in association with a **motor vehicle** repair shop where a customer is driven to a predetermined destination;
- (h) **Town Transit**.

### SECTION 3 - GENERAL PROHIBITIONS AND REGULATIONS

- 3.1 No **person** shall own, operate or permit the operation of a:
- (a) **TNC**;
  - (b) **Brokerage**;
  - (c) **Vehicle for Hire**;
- without a valid **licence**.
- 3.2 No **person** shall transfer a **licence** without the approval of the **Licence Issuer**.
- 3.3 No **person** shall carry on business other than in the name that appears on a **licence**.
- 3.4 No **person** shall alter, erase or modify or permit such alteration, erasure or modification of a **licence**.
- 3.5 No **person** shall represent to the public that the **person** is licensed under this By-law if the **person** is not so licensed.
- 3.6 No **person** shall employ or engage the services of a **TNC Driver** that does not meet the requirements of this By-law.
- 3.7 No **person** shall employ or engage the services of a **Driver** that does not have a valid **licence**.
- 3.8 No **person** shall own, operate or permit the operation of a **TNC Vehicle** that does not meet the requirements of this By-law.
- 3.9 No **person** shall carry a greater number of **passengers** than is set out in the manufacturer's rating of seating capacity for such **motor vehicle**.
- 3.10 No **person** shall own, operate or permit the operation of a **TNC**, a **Broker**, a **vehicle for hire**, other than in accordance with the terms and conditions of a **licence** and this By-law.
- 3.11 No **person** shall drive a **vehicle for hire** without the following in their possession:
- (a) **motor vehicle ownership**;
  - (b) valid insurance;
  - (c) valid Ontario Driver's Licence;
  - (d) any other document as required by this By-law.

- 3.12 No **person** shall operate or permit the operation of a **vehicle for hire** that requires mechanical or exterior body repair.
- 3.13 No **person** shall remove or tamper with, or cause to be removed or tampered with a **taxicab meter** or a **taxicab meter** seal.
- 3.14 No **person** shall own, operate, or permit the operation of a **taxicab** or a **limousine** without a valid **plate** affixed to the **motor vehicle** in accordance with the provisions and requirements of this By-law.
- 3.15 No **person** shall recover or receive any **fare** for **transportation services** greater than the **fare** prescribed by this By-law except for a tip, gratuity or credit card service charge.
- 3.16 No **person** shall permit, accept or condone a **hail** with a **TNC Vehicle** or **limousine**.
- 3.17 No **person** shall permit or accept payment by cash for **transportation services** provided by a **TNC** or **TNC Driver**.
- 3.18 No **person** shall operate as a **TNC Driver** or a **TNC Vehicle** without a valid Identification Card issued by a **TNC**.
- 3.19 No **person** shall own or operate a **TNC Vehicle** without a valid **TNC Identifier** displayed on the **TNC Vehicle**.
- 3.20 No **person** shall **smoke** in a **vehicle for hire**.

#### **SECTION 4 –APPLICATION FOR A LICENCE**

- 4.1 A **person** making an application for a **licence** or renewal of a **licence** shall submit to the satisfaction of the **Licence Issuer**:
- (a) a complete application in the form provided by the **Town**;
  - (b) where the **applicant** is a corporation, a copy of the articles of incorporation or other incorporating documents issued by the Province of Ontario or the Government of Canada, and the business name registration, when applicable;
  - (c) where the **applicant**, is a sole proprietor, a copy of the business name registration, when applicable;
  - (d) where the **applicant**, is a registered partnership, a copy of the registered declaration of partnership, the names and addresses of each member of the partnership as well as name under which the partnership intends to carry on business and a copy of the business name registration;

- (e) the applicable **licence** fee;
  - (f) any documents, and obtain all required approvals and inspections from the appropriate approval authority having jurisdiction as outlined on the applicable Schedule to this By-law; and
  - (g) any other documents as may be required by the **License Issuer**.
- 4.2 Notwithstanding section 4.1, a **licensee** is not required to submit on renewal of a **licence** the items listed in sections 4.1 (b), 4.1 (c) or 4.1 (d) provided no changes have occurred in the information contained in those documents.
- 4.3 A **person** making application for the renewal of a **licence** shall submit a complete application and all required documents fourteen (14) days prior to the expiry of the current **licence**.

## **SECTION 5 – FEES**

- 5.1. A fee for a **licence**, inspection, approval required, or replacement of a **licence** or **plate** shall be as prescribed in Schedule N of this By-law.

## **SECTION 6 – DELEGATED AUTHORITY**

- 6.1 The **Licence Issuer** is hereby delegated authority to administer this By-law and to issue a **licence** in accordance with the provisions of this By-law and the applicable Schedules to this By-law.
- 6.2 The **Licence Issuer** is hereby delegated authority to impose additional terms and conditions on a **licence** that in the opinion of the **Licence Issuer** are reasonable and taking into consideration:
- (a) the health, safety and well-being of **persons**;
  - (b) the past conduct of an **applicant** or **licensee**.
- 6.3 The **Licence Issuer** is hereby delegated authority to revoke, suspend, refuse to issue, or refuse to renew a **licence**, where the **applicant** or **licensee** would not be entitled to a **licence**, or to the renewal of a **licence**, on any grounds set out in this By-law.
- 6.4 The **Licence Issuer** may cancel a **licence** at any time upon the written request of the **licensee** or upon the ceasing of the use of a **motor vehicle** as a **vehicle for hire**.
- 6.5 The **Licence Issuer** may transfer a **licence** upon being satisfied that all requirements of this By-law have been met.



- 6.6 The **Licence Issuer** shall not issue or renew a **Driver's licence** to a **person** that does not meet the threshold criteria established by **Town** policies or written procedures.
- 6.7 The **Licence Issuer** shall not issue or renew a **licence** to a **person** that has:
- (a) two or more related convictions within the last year concerning the licensed business or **person**;
  - (b) overdue by-law fines, penalties or other monies owing to the **Town**;
  - (c) outstanding property taxes and late payment charges owing to the **Town** for the **property** subject to the **licence** application, where applicable.
- 6.8 The **Appeal Tribunal** shall have the same powers as the **Licence Issuer** pursuant to this By-law for the purpose of authorizing the issuing of a **licence**.

## **SECTION 7 –LICENCE**

- 7.1 A **Licence** shall be issued by the **Licence Issuer** upon being satisfied that the requirements of this By-law have been met.
- 7.2 A **taxicab broker** and **taxicab owner licence** shall expire on the 31st day of October of each year unless otherwise suspended or revoked in accordance with the provisions of this By-law.
- 7.3 A **taxicab driver licence** shall expire on the 30th day of April of each year unless otherwise suspended or revoked in accordance with the provisions of this By-law.
- 7.4 Every **licence** shall remain at all times the property of the **Town** and no **person** shall enjoy a vested right in a **licence** or the continuance of a **licence**.
- 7.5 The issuing of a **licence** does not relieve a **person** from any responsibility to obtain all other approvals that may be required from any level of government or authority or agencies thereof having jurisdiction.
- 7.6 No corporation may be licensed as a **Driver**.

## **SECTION 8 – TRANSFER OF A LICENCE**

- 8.1 A **Driver's licence** may not be transferred.
- 8.2 A **Taxicab Owner's licence** or a **Limousine Owner's licence** may be transferred to a replacement **motor vehicle**, upon submission of all required documents and information identified by the **Licence Issuer** and the applicable fee.

- 8.3 A **Broker's licence** may be transferred from one corporation to another corporation, upon submission of all required documents and information identified by the **Licence Issuer** and the applicable fee.
- 8.4 A **TNC licence** may be transferred from one corporation to another corporation, upon submission of all required documents and information identified by the **Licence Issuer** and the applicable fee.
- 8.5 Where the majority shareholder changes in a corporation that is a licensed, it shall be deemed a transfer and all provisions related to ownership and corporations shall apply.
- 8.6 Where the **owner** of a **taxicab** or **limousine** dies the **plate** and **licence** shall be returned to the **License Issuer** within ninety (90) days of the date of death of the **owner** of the **taxicab** or **limousine** or the **licence** may be transferred into the name of the estate for six (6) months or until expiry of the **licence** term which ever occurs later upon submission of:
- (a) a copy of the death certificate;
  - (b) proof of insurance in the name of the estate;
  - (c) proof of **motor vehicle ownership** in the name of the estate.

## 9. LICENCE – TERMS AND CONDITIONS - GENERAL

- 9.1 A **Licensee** shall notify the **Licence Issuer** within seven (7) days:
- (a) of any change of name, address or any other change to the information related to the **Licence**;
  - (b) where the **Licensee** is a corporation, of any change in the names and addresses of officers and directors, the location of the corporate head office and change of ownership of shares;
  - (c) where the **Licensee** is a registered partnership, of any change in the names and addresses of each member of the partnership;

and if necessary, the **Licence** shall be returned immediately to the **Licence Issuer** for amendment.

- 9.2 A **Licensee** shall operate in compliance with this By-law, the terms and conditions of a **licence** including the terms and conditions outlined in the applicable Schedule(s) to this By-law and all federal and provincial legislation.

9.3 A **Licensee** in carrying out a business licensed under this By-law shall provide services that are free from discrimination and respect all grounds protected by the Ontario Human Rights Code.

9.4 A **Licensee** in carrying out a business licensed under this By-law shall not, with respect to any **person** being guided or assisted by a **service animal**:

- (a) refuse to provide service to a **person**;
- (b) refuse to permit a **person** to enter with the **service animal** into or upon any place or **premise** to which the **Licence** relates; or
- (c) refuse to permit the **person** and such **service animal** to remain in or upon such place or **premise** by reason only of the presence of such **service animal**.

9.5 Notwithstanding Section 9.4, a **Driver** may refuse to service a **person** with a **service animal**, where the **Driver** has an allergy, and has filed with the **Licence Issuer** a certificate from his doctor evidencing that due to the allergy he is unable to provide service to a **passenger** with a **service animal**. A **Driver** that is unable to service a **passenger** with a **service animal**, shall make arrangements for service of the **passenger** prior to proceeding to his next engagement.

9.6 A **person** who has been issued a **licence** under this by-law shall immediately return:

- (a) a damaged or replaced **plate**;
- (b) upon ceasing the use of the **motor vehicle** as a **taxicab** or **limousine** the **plate**;

to the **Licence Issuer**.

9.7 A **Licensee** upon the request of the **Licence Issuer** or an **Officer** shall submit:

- (a) a **motor vehicle** for an inspection;
- (b) documents and records required to be kept in accordance with this by-law.

9.8 A **Licensee** shall provide notice by means of signage that is clearly visible to the public both inside and outside a **vehicle for hire** if it is equipped with a in-car surveillance camera.

## 10. LICENCE – ADMINISTRATIVE SUSPENSIONS

10.1 Where required in accordance with this By-law a **Licensee's**:

- (a) policy of liability insurance expires, is cancelled, or is otherwise terminated; or

- (b) provincial driver's licence expires, is cancelled, suspended or revoked;

then the applicable **licence** shall be automatically suspended effective on the date of such expiration, cancellation, revocation or termination and shall remain so until such insurance or provincial driver's licence has been reinstated.

10.2 An administrative suspension of a **licence** without a hearing shall be imposed for fourteen (14) days if the **Licence Issuer** is satisfied that the continuation of the business poses an immediate danger to health and safety of any **person** or to any **premise** or in accordance with Section 11. Before any suspension is imposed, the **Licence Issuer** shall provide the **licensee** with the reasons for the suspension, either orally or in writing, and an opportunity to respond to them.

10.3 An administrative suspension imposed under Section 10.2 may be imposed on such conditions as the **Licence Issuer** considers appropriate.

## **11. LICENCES – GROUNDS FOR REFUSAL, REVOCATION OR SUSPENSION**

11.1 An **applicant** or **licensee** is entitled to a **licence** upon meeting the requirements of this By-law except where:

- (a) the past or present conduct of any **person**, including any partner, the officers, directors, employees or agents of a corporation affords reasonable cause to believe that the **person** will not carry on or engage in the business in respect of which the application is made in accordance with the law or with honesty or integrity; or
- (b) the **applicant** or **licensee** has past breaches or contraventions of any law or any provision of this By-law or any other municipal by-law or Provincial or Federal Statute associated with the carrying on of such business; or
- (c) the financial position of the **applicant** or **licensee** affords reasonable grounds to believe that the activity for which he is licensed or to continue to be licensed in accordance with law will not be carried on in a financially responsible manner; or
- (d) the **applicant** or **licensee** has failed to pay a fine or fines imposed by a Court for convictions for breach of this or any other **Town** by-law; or
- (e) the **applicant** or **licensee** has failed to comply with any term, condition or direction of the **Licence Issuer** or **Officer** or has failed to permit any investigation or inspection by the **Licence Issuer** or **Officer**; or
- (f) the **applicant** or **licensee** has failed to comply with the requirements set out in this By-law or any of the applicable Schedules to this By-law; or

- (g) the issuing of a **licence** would be contrary to the public interest with respect to health and safety or consumer protection; or
  - (h) the **applicant** or **licensee** has submitted an application or other documents to the **Town** containing false statements, incorrect, incomplete, or misleading information; or
  - (i) the **applicant** or **licensee** is carrying on or engaging in activities that are, or will be, if the **applicant** or **licensee** is licensed, in contravention of this By-law, or any other applicable law; or
  - (j) the **applicant** or **licensee** has exhibited discriminatory behaviour against a **person** on any grounds protected by the Ontario Human Rights Code; or
  - (k) the **applicant** or **licensee** has not paid the required **licence** fees; or
  - (l) in the case of a **driver**, the **applicant** or **licensee** fails to meet the requirements set out in Section 6.7 of this By-law.
- 11.2 The **Licence Issuer** may revoke, suspend, refuse to issue, or refuse to renew a **licence**, where the **applicant** or **licensee** would not be entitled to a **licence**, or to the renewal of a **licence**, on any grounds set out in this By-law.
- 11.3 Where the application for a **licence** has been revoked, suspended or cancelled, the fees paid by the **applicant** or **licensee**, in respect of the **licence**, shall not be refunded.
- 11.4 Where a **licence** has been revoked, suspended, or cancelled the **licensee** shall return the **licence** and **plate** to the **Licence Issuer** within two (2) days of service of the notice of the decision.
- 11.5 When a revoked, suspended or cancelled **licence** and **plate** has not been returned, an **Officer** may enter upon the **premise** for the purpose of receiving, taking or removing the said **licence** and **plate** and no **person** shall refuse to return the **licence** and **plate** or in any way obstruct or prevent the **Licence Issuer** or **Officer** from obtaining the **licence** and **plate**.
- 11.6 No **person** shall re-apply to obtain or renew a **licence** for a minimum of one (1) year from the later of:
- (a) the date of the **Licence Issuer's** decision to refuse to issue, renew or revoke a **licence**;
  - (b) where the decision of the **Licence Issuer** is appealed, the date of the **Appeal Tribunal's** decision if the **Appeal Tribunal** upholds the decision to refuse to issue, renew or revoke the **licence**.

## **12. LICENCES – GROUNDS FOR REFUSAL, REVOCATION OR SUSPENSION – TERMS AND CONDITIONS – RIGHT TO A HEARING**

12.1 With the exception of Section 10, before a **licence** is refused, revoked, suspended, cancelled or issued with terms or conditions, written notice shall be given by the **Licence Issuer** to the **applicant** or **licensee**.

12.2 Notice shall be served to the **applicant's** or **licensee's** last known address or email address filed with the **Town** and shall:

- (a) contain sufficient information to specify the nature of, or reason for, any recommendation;
- (b) inform the **applicant** or **licensee** of entitlement to a hearing before the **Appeal Tribunal**, if a request in writing for a hearing is returned to the **Clerk** within fourteen (14) days after the date of service of the notice; and
- (c) inform the **applicant** or **licensee** that if no written request is received, the **Appeal Tribunal** may proceed and make any decision with respect to the **licence**.

12.3 On receipt of a written request for a hearing from an **applicant** or **licensee**, the **Clerk** shall:

- (a) schedule a hearing; and
- (b) give the **applicant** or **licensee** notice of the hearing at least twenty (20) days prior to the hearing date; and
- (c) post notice of the hearing on the **Town's** website at least twenty (20) days prior to the hearing date.

12.4 Service of any notice on the **applicant** or **licensee** under this by-law shall be made by personal delivery, ordinary mail or email transmission. The notice shall be deemed to have been served on the fourth (4<sup>th</sup>) day after the day of mailing or on the date of personal service or on the date of the email transmission.

## **13. ESTABLISHMENT OF APPEAL TRIBUNAL**

13.1 The **Appeal Tribunal** shall hear and render decisions regarding the refusal, revocation or suspension of a **licence**, and the imposing of terms and conditions on a **licence**.

13.2 The decision of the **Appeal Tribunal** shall be final and binding.

## **14. HEARING PROCESS**

- 14.1 The provisions of the *Statutory Powers and Procedures Act, R.S.O. 1990, c. S. 22*, as amended, shall apply to all hearings conducted under this By-law.
- 14.2 A hearing shall be held in public, unless determined otherwise in accordance with the *Statutory Powers and Procedures Act, R.S.O. 1990, c. S. 22*, as amended, and the **Appeal Tribunal** shall hear the **applicant** or **licensee** and every other **person** who desires to be heard, and the **Appeal Tribunal** may give its decision orally or adjourn the hearing and reserve its decision but in any case the decision shall be provided in writing.
- 14.3 The decision of the **Appeal Tribunal**, shall be in writing and shall set out the reasons for the decision, and shall be signed.
- 14.4 Any authority or permission granted by the **Appeal Tribunal** may be for such time and subject to such terms and conditions as the **Appeal Tribunal** considers advisable and as are set out in the decision.
- 14.5 When a **person** who has been given written notice of a hearing does not attend at the appointed time and place, the **Appeal Tribunal** may proceed with the hearing in his absence, and the **person** shall not be entitled to any further notice of the proceedings.
- 14.6 The **Clerk** shall no later than ten (10) days from the making of the decision send one (1) copy of the decision to:
- (a) the **applicant** or **licensee**;
  - (b) each **person** who appeared in **person** or by Counsel or by Agent at the hearing and who filed with the **Clerk** a written request for notice of the decision.

## 15. ORDERS

- 15.1 If an **Officer** has reasonable grounds to believe that a contravention of this By-law or the terms and conditions of a **licence** has occurred, the **Officer** may make an Order requiring the **person** who contravened this By-law or the terms and conditions of a **licence** or who caused or permitted the contravention to occur to:
- (a) discontinue the contravening activity; and/or
  - (b) do work or take action to correct the contravention.
- 15.2 An Order under section 15.1 shall set out:
- (a) reasonable particulars of the contravention adequate to identify the contravention;
  - (b) the location of the **premise** on which the contravention occurred; and

(c) either:

- (i) in the case of an Order under section 15.1 (a), the date by which there must be compliance with the Order; or
- (ii) in the case of an Order under section 15.1 (b), the action to be done and the date by which the action must be done.

15.3 An Order made under this By-law may be served personally, ordinary mail to the last known address or by email transmission to:

- (a) the **person** the **Officer** believes contravened this By-law; and
- (b) such other **persons** affected by the Order as the **Officer** making the Order determines.

15.4 The Order shall be deemed to have been served on the fourth (4<sup>th</sup>) day after the date of mailing or on the date of personal service or on the date of email transmission.

15.5 An **Officer** who is unable to effect service of an Order pursuant to this By-law shall place a placard containing the Order in a conspicuous place on the **premise** and the placing of the placard shall be deemed to be sufficient service. The placing of the placard of the Order shall be deemed to be served on the date of placing the placard.

## 16. ENFORCEMENT AND PENALTY PROVISIONS

16.1 The enforcement of this By-law shall be conducted by an **Officer**.

16.2 An **Officer** may enter on land or a **premise** at any reasonable time for the purpose of carrying out an inspection to determine whether or not:

- (a) the By-law is complied with;
- (b) the **licence**, or the term or condition of a **licence**, or this By-law is complied with;
- (c) a direction or Order made under the *Municipal Act, S.O. 2001, c.25*, as amended, or this By-law is complied with.

16.3 For the purposes of an inspection under this By-law, an **Officer** may:

- (a) require the production for inspection of documents or things relevant to the inspection;



- (b) inspect and remove documents or things relevant to the inspection for the purpose of making copies or extracts;
  - (c) require information from any **person** concerning a matter related to the inspection; and
  - (d) alone or in conjunction with a **person** possessing special or expert knowledge, make examinations or take tests, samples or photographs necessary for the purposes of the inspection.
- 16.4 All documents and records shall be kept in a good and business-like manner for review by the **Officer** at their request.
- 16.5 A receipt shall be provided for any document or thing removed under this By-law and the document or thing shall be promptly returned after the copies or extracts are made.
- 16.6 A sample taken under this By-law shall be divided into two parts, and one part shall be delivered to the **person** from whom the sample is taken, if the **person** so requests at the time the sample is taken and provides the necessary facilities.
- 16.7 If a sample is taken under this By-law and the sample has not been divided into two parts, a copy of any report on the sample shall be given to the **person** from whom the sample was taken.
- 16.8 Every **person** who contravenes any provision of this By-law or an Order issued pursuant to this By-law, and every director or officer of a corporation, who knowingly concurs in the contravention by a corporation is guilty of an offence and upon conviction is liable to:
- (a) on a first offence, to a fine not more than \$50,000.00; and
  - (b) on a second offence and each subsequent offence, to a fine of not more than \$100,000.00
- 16.9 Every **person** who is issued a Part 1 offence notice or summons and is convicted is guilty of an offence under this By-law shall be subject to a fine, to a maximum as provided for in the *Provincial Offences Act, R.S.O. 1990, c. P. 33*, as amended.
- 16.10 No **person** shall hinder or obstruct, or attempt to hinder or obstruct, any **Officer** exercising a power or performing a duty under this By-law.
- 16.11 Every **person** who is alleged to have contravened any of the provisions of this By-law, shall identify themselves to an **Officer** upon request, failure to do so shall be deemed to have hindered or obstructed an **Officer** in the execution of his or her duties.

16.12 Upon conviction any penalty imposed under this By-law may be collected under the authority of the *Provincial Offences Act, R.S.O. 1990, c. P. 33*, as amended.

16.13 If a **person** is convicted of an offence under this By-law, the court in which the conviction has been entered and any court of competent jurisdiction may, in addition to any other remedy and to any penalty imposed, make an order prohibiting the continuation or repetition of the offence by the **person** convicted.

## 17. SEVERABILITY

17.1 If a court of competent jurisdiction declares any section or part of this By-law invalid, it is the intention of Council of the **Town** that the remainder of this By-law shall continue in force unless the court makes an order to the contrary.

## 18. INTERPRETATION

18.1 References in this By-law to any statute or statutory provision include references to that statute or statutory provision as it may from time to time be amended, extended or re-enacted.

18.2 In this By-law, unless the context otherwise requires words importing the singular shall include the plural and use of the masculine shall include the feminine, where applicable.

18.3 The Schedules appended to this By-law are incorporated into and form part of this By-law.

## 19. REPEAL

19.1 By-laws 119-2004, 071-2005, 080-2008, 122-2009, 093-2010, 022-2020 and 011-2021 are hereby repealed.

READ three times and finally passed  
this XX day of (Month), 2022.

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Sandy Brown, Mayor

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Karen Landry, Clerk

## SCHEDULE 'A' to BY-LAW 2022-XX

### TAXICAB DRIVER LICENCE REQUIREMENTS

#### 1. APPLICATION REQUIREMENTS

- 1.1 In addition to the requirements set out in Section 4 of this By-law, an **Applicant** or **Licensee** for a **Taxicab Driver's Licence** or renewal of a **Taxicab Driver's Licence** shall submit the following to the satisfaction of the **Licence Issuer**:
- (a) proof of being at least 18 years of age;
  - (b) proof of either:
    - i) Canadian Citizenship;
    - ii) Landed immigrant status; or
    - iii) a valid work permit to work as a driver issued by the Government of Canada;
  - (c) a current valid Class A, B, C, D, E, F or G driver's licence issued by the Province of Ontario;
  - (d) a **Driver's Abstract** dated within the previous sixty (60) days;
  - (e) a **Criminal Record Check** dated within the previous sixty (60) days;
  - (f) three (3) copies of a current photograph of passport quality of himself in a format as prescribed by the **Licence Issuer**;
  - (g) where an **applicant** or **licensee** is not the **owner** of the **taxicab**, correspondence from **taxicab owner** and **broker** of his employment as a **taxicab driver**.
- 1.2 Notwithstanding section 1.1, a **licensee** is not required to submit on renewal of a **licence** the items listed in section 1.1 (b) provided no changes have occurred in the information contained in those documents.
- 1.3 An **applicant** or **licensee** for a **taxicab driver's licence** shall be able to communicate in English to the extent necessary to perform his duties under this By-law.
- 1.4 In addition to the **Taxicab Driver's Licence** requirements, an **Applicant** or **Licensee** who will operate an **Accessible Taxicab** shall to the satisfaction of the **Licence Issuer**:

- (a) read and sign an acknowledgement of receipt of the **Town's** Accessibility Standards for Customer Service;

## SCHEDULE 'B' to BY-LAW 2022-XX

### TAXICAB DRIVER LICENCE TERMS AND CONDITIONS

#### 1. DUTIES AND RESPONSIBILITIES

##### 1.1 A **taxicab driver** shall:

- (a) each day, before operating a **taxicab** examine it for mechanical defects, interior and exterior damage, and immediately report any defects to the **taxicab owner** and **broker**;
- (b) carry his Ontario Driver's Licence with him at all times when operating the **taxicab**;
- (c) carry and display his **licence** in such a manner that is visible to a **passenger** in the back seat;
- (d) carry and produce the **tariff card** upon request;
- (e) immediately report:
  - i) a collision to the **taxicab owner** and **broker**;
  - ii) any suspension of his Ontario driver's licence to the **taxicab owner**, **broker** and the **Licence Issuer**;
- (f) be civil, behave courteously and refrain from using profanity;
- (g) offer to assist any **passenger** when it is evident that the **passenger** is a **person** in need of or could benefit from assistance and follow the direction of the **passenger** on how best to assist them;
- (h) deliver all property or money left in the **taxicab** to the owner of the property or money. If the owner of the property or money can not be found, deliver the property or money to the nearest police station and notify the **taxicab owner** and **broker**;
- (i) create and keep daily a record in written or electronic form details of each **transportation service** which includes the following:
  - i) his name, the date and the **taxicab owner's plate** number;
  - ii) the location and time of the beginning and end of each **transportation service** provided;

- iii) the amount of the **fare** collected for each **transportation service** provided;
- (j) keep and maintain all **transportation service** records for a period of one (1) year.

1.2. A **Taxicab Driver** shall not:

- (a) place in, hang on or attach to the **taxicab** any luggage or object, in a manner that might obstruct his view;
- (b) take, consume or have in his possession any alcohol, drugs or intoxicants while he is the **driver** of the **taxicab**;
- (c) operate a **taxicab** when his ability to perform his duties is impaired by fatigue, illness or otherwise;
- (d) permit a **passenger** to stand in the **taxicab** while it is in motion.
- (e) take on any additional **passengers** after the **taxicab** has departed with one or more **passengers** from any one starting point except under the following circumstances:
  - i) when done at the request of the current **passenger** who is sixteen (16) years of age or older;
  - ii) in an emergency situation;
  - iii) when operating exclusively for the transportation of children to and from school in accordance with the requirements of the applicable School Board;
  - iv) when operating an **Accessible Taxicab** which is being used in accordance with a prearranged contract for the transportation of **passengers** with a disability.
- (f) operate a **taxicab** when the **taxicab meter**:
  - i) seal has been broken or removed;
  - ii) has not been adjusted in accordance with the **fares** prescribed by this By-law.

1.3 A **taxicab driver** may refuse to provide a **transportation service** where a **passenger**:

- (a) has not paid a previous **fare**;
- (b) in his opinion, is unwilling or unable to pay the **fare**;
- (c) is in possession of an animal other than a **service animal**;
- (d) is intoxicated or disorderly;
- (e) refuses to give a destination;
- (f) is not obeying the law.

## 2. **FARES**

### 2.1 A **taxicab driver** shall:

- (a) when a **passenger** enters a **taxicab** and gives the **driver** the desired destination, take the shortest possible route to the destination unless the **passenger** directs otherwise;
- (b) commence the calculation of a **fare** using the **taxicab meter** and calculate the **fare** for providing the **transportation service** using the **taxicab meter** except where a flat rate **fare** is applicable;
- (c) where he has notified a **passenger** of his arrival and has waited a reasonable time after the time of the **order** he may commence calculation of the **fare**;
- (d) not charge for time lost through his own incompetence or defects or inefficiency of the **taxicab**;
- (e) not charge for time elapsed due to early arrival of the **taxicab** in response to a call for a **taxicab** to arrive at a fixed time;
- (f) when there is a dispute with the **fare** give the **passenger** a receipt that includes:
  - i) the **fare** paid;
  - ii) date and time of the **transportation service**;
  - iii) pick up location and destination;
  - iv) his name;
  - v) **driver's licence** number; and
  - vi) **plate** number of the **taxicab**;
- (g) if there is a dispute with the **passenger** about the **fare**, refer the dispute to the police.

- 2.2. A **taxicab driver** may when he picks up a **passenger** within the **Town** for a **transportation service** with a destination outside the **Town**, agree with the **passenger** before commencement of the **transportation service** to a flat rate **fare** where the destination is a minimum of five (5) kilometers outside the limits of the **Town**.



## SCHEDULE 'C' to BY-LAW 2022-XX

### TAXICAB OWNER LICENCE REQUIREMENTS

#### 1. APPLICATION REQUIREMENTS

1.1 In addition to the requirements set out in Section 4 of this By-law an **Applicant** or **Licensee** for a **Taxicab Owner's Licence** or renewal of a **Taxicab Owner's Licence** shall submit the following to the satisfaction of the **Licence Issuer**:

- (a) proof of being at least 18 years of age;
- (b) proof of either:
  - i) Canadian Citizenship;
  - ii) Landed immigrant status; or
  - iii) a valid work permit to work as a driver issued by the Government of Canada;
- (c) a current valid Class A, B, C, D, E, F or G driver's licence issued by the Province of Ontario;
- (d) a **Safety Standards Certificate** dated within the previous sixty (60) days;
- (e) a copy of the **motor vehicle ownership**;
- (f) provide proof of third party **motor vehicle** liability insurance for the **motor vehicle** which shall:
  - i) be endorsed to provide the **Licence Issuer** with at least fifteen (15) days notice in writing of a proposed cancellation or expiration of the insurance policy, or of a variation in the amount of the policy;
  - ii) insure against loss or damage resulting from bodily injury to or the death of one or more **persons**, or from loss or damage to property resulting from any one accident and include provision for passenger hazard, with limits of not less than two million dollars (\$2,000,000) per occurrence;
  - iii) be endorsed to include all **persons** who have any interest in the **motor vehicle**; and
  - iv) not exclude coverage for use of the **motor vehicle** to carry paying **passengers**;
- (g) a taxicab meter calibration and seal certificate prepared by a qualified mechanic or tradesperson.

- 1.2 Notwithstanding section 1.1, a **licensee** is not required to submit on renewal of a **licence** the items listed in section 1.1 (b) provided no changes have occurred in the information contained in those documents.
- 1.3 In addition to the requirements set out in Section 4 of this By-law the issuing of a **Taxicab Owner's Licence** or renewal of a **Taxicab Owner's Licence** is subject to confirmation of compliance with the **Town's Zoning By-law**.

## SCHEDULE 'D' to BY-LAW 2022-XX

### TAXICAB OWNER AND ACCESSIBLE TAXICAB OWNER LICENCE TERMS AND CONDITIONS

#### 1. DUTIES AND RESPONSIBILITIES

##### 1.1 A **taxicab owner** shall:

- (a) keep in full force and effect **motor vehicle** liability insurance in accordance with the requirements of this By-law for the **taxicab**;
- (b) repair any mechanical defect or exterior body repair of a **taxicab** that is reported to him or known;
- (c) not permit the operation of **taxicab** that has been in a collision until such time as the necessary repairs have been completed;
- (d) keep at all times in the **taxicab**:
  - i) **Motor Vehicle ownership**;
  - ii) valid insurance;
- (e) when a **driver** ceases to be affiliated with a **taxicab owner** notify the **Broker** and **Licence Issuer** within three (3) days of the said termination;
- (f) immediately remove from the **taxicab** being disposed of:
  - i) all identifying decals and markings;
  - ii) the **taxicab meter**;
  - iii) all other items which make the **taxicab** appear to the public to be a **taxicab**;
- (g) keep and maintain all records of repair to the **taxicab** including all invoices for the duration of its operation as a **taxicab**.

#### 2. TAXICAB REQUIREMENTS

##### 2.1 A **taxicab** shall:

- (a) have a minimum of four (4) doors and useable trunk capacity that is able to accommodate a wheelchair, walker or similar device used to assist a **person** with a disability;
- (b) be equipped with operable air-conditioning and heating;

- (c) be equipped with working seatbelts for its maximum **passenger** capacity;
- (d) be equipped with an extra tire, wheel and jack ready for use or be equipped with a run-flat free tire system or air compressor/tire sealant combination unit;
- (e) be equipped with a **taxicab meter** which shall be:
  - i) identified with a serial number;
  - ii) illuminated between dusk and dawn;
  - ii) located in a position clearly visible to a **passenger**;
  - iii) adjusted in accordance with the **fares** as set in Schedule M;
  - iv) used only when the seal thereon is intact;
  - v) kept in good working condition;
- (f) be clean and maintained in a good repair and free from interior damage and exterior body damage;
- (g) have on display in the interior of the **taxicab** a:
  - i) no smoking sign;
  - ii) **tariff card** provided by the **Licence Issuer**;
 that is visible to a **passenger** in the back seat;
- (h) have firmly affixed to the rear exterior passenger side area of the **taxicab**, the **plate** together with the renewal sticker issued by the **Licence Issuer**;
- (i) display on the exterior of the **taxicab** uniform signage that includes the:
  - i) name, phone number or other contact details of the **broker** with whom he is affiliated with on a front or back door side panel or on a roof sign;
  - ii) **plate** number in figures a minimum of 15.24 cm (6 inches) in height and of a contrasting colour on both front fenders;
- (j) bear the compliance label required by Motor Vehicle Safety Regulation C.R.C., c. 1038 of the *Motor Vehicle Safety Act*; S.C. 1993, c. 16, as amended.

### 3. ACCESSIBLE TAXICAB REQUIREMENTS

3.1 In addition to the **taxicab** requirements, an **accessible taxicab** shall:

- (a) be equipped with:
  - i) wheelchair securement devices that limit the forward, backward, rotational, lateral and vertical motion of every wheelchair in the vehicle

at the points of contact of the wheelchair with the vehicle while the vehicle is in normal operation;

- ii) be equipped with a unitized first aid kit in a sturdy, dustproof removable container containing,
  - (a) packets containing hand cleansers and gauze cleansing pads,
  - (b) adhesive dressings, individually wrapped,
  - (c) compress dressings,
  - (d) eye dressing kits,
  - (e) gauze dressings,
  - (f) gauze bandages,
  - (g) adhesive tape,
  - (h) triangular bandages,
  - (i) rolled metal splint,
  - (j) one pair of scissors,
  - (k) one pair of sliver tweezers, and
  - (l) safety pins.
- iii) one dry-chemical-type fire extinguisher:
  - (a) bearing the label of a recognized testing agency
  - (b) showing a rating of not less than 2-A: 10-B:C; and
  - (c) equipped with a pressure gauge indicating that the fire extinguisher is adequately charged

contained in the extinguisher manufacturer's bracket;

- (b) be in compliance with Regulation 629 of the **Highway Traffic Act**.

#### **4. TAXICAB MODEL YEAR RESTRICTIONS**

- 4.1 No **motor vehicle** with a **model year** greater than ten (10) years shall be used as a **taxicab**.

## SCHEDULE 'E' to BY-LAW 2022-XX

### BROKER LICENCE REQUIREMENTS

1. In addition to the requirements set out in Section 4 of this By-law an **Applicant** or **Licensee** for a **Broker's Licence** or renewal of a **Broker's Licence** shall submit the following to the satisfaction of the **Licence Issuer**:
  - (a) a list of all **Taxicab Drivers** and **Taxicab Owners** affiliated with the **Broker**, which list shall include the following information:
    - i) the name of the **Taxicab Driver**;
    - ii) the year, make, model and Ontario licence plate number of the **taxicab** operated by the **taxicab driver**;
    - iii) the name of the **taxicab owner** and **plate** number;
  - (b) proof of commercial general liability insurance which shall:
    - i) be endorsed to provide the **Licence Issuer** with at least fifteen (15) days notice in writing of a proposed cancellation or expiration of the insurance policy, or of a variation in the amount of the policy;
    - ii) insure against all claims for personal injury including bodily injury resulting in death, and property damage with an inclusive limit of not less than Two Million (\$2,000,000.00) per occurrence insuring him against liability imposed by law for any loss or damage resulting from the carrying on of the business to which the **Licence** relates;
  - (c) where the **broker** has more than five (5) **taxicabs** affiliated with its **brokerage**, proof that one (1) **taxicab** is an **accessible taxicab**.
2. In addition to the requirements set out in Section 4 of this By-law the issuing of a **Broker's Licence** or renewal of a **Broker Licence's** is subject to the following:
  - (a) where the **brokerage** office is located in the **Town**, confirmation that the **premise** where the **brokerage** operates from is in compliance with the **Town's Zoning By-law**.

## SCHEDULE 'F' to BY-LAW 2022-XX

### BROKER LICENCE TERMS AND CONDITIONS

#### 1. DUTIES AND RESPONSIBILITIES

##### 1.1 A **broker** shall:

- (a) keep in full force and effect commercial general liability insurance in accordance with the requirements of this By-law;
- (b) create and maintain in a readily accessible electronic format a list of all **Taxicab Drivers** and **Taxicab Owners** affiliated with the **Broker**, which list shall include the following:
  - i) the name of the **Taxicab Driver**; and
  - ii) the year, make, model and Ontario licence plate number of the **taxicab** operated by the **Taxicab Driver**;
  - iii) the name of the **Taxicab Owner** and **plate** number;
- (c) ensure each **taxicab** that is **dispatched** is equipped:
  - i) to accept credit card and debit card payments;
  - ii) with a fully functioning global positioning system.

##### 1.2 A **broker** shall create and maintain information on all **orders** which shall include:

- (a) the date, time and receipt of the **order**;
- (b) the name of the **Taxicab Driver** and the **plate** number of the **taxicab dispatched**;
- (c) pick up location and the destination;
- (d) date and time the **transportation service** started and terminated;
- (e) length of time elapsed between the **order** and the start time of the **transportation service**.

##### 1.3 A **Broker** shall keep and maintain all records required to be kept under this By-law for a period of two (2) years.

##### 1.4 A **Broker** shall:

- (a) inform a customer of the anticipated time for arrival of the **taxicab**;

- (b) where the **transportation service** requested requires an **Accessible Taxicab** and the **Broker** is unable to provide such service, direct the **person** requesting the **transportation service** to another licensed **Broker** which can provide the service;
- (c) where the **brokerage** provides **Accessible Taxicabs**, provide priority service to a **person** with a disability;
- (d) when a **driver** ceases to be affiliated with the **broker** notify the **Licence Issuer** within three (3) days of the said termination;
- (e) provide **transportation services** to all areas in the **Town**.

1.5 A **broker** shall not:

- (a) require a **driver** to accept an **order** necessitating an expenditure of money by the **driver** on behalf of the **passenger**;
- (b) **dispatch** a **driver** or a **taxicab** that does not meet the requirements of this By-law;
- (c) **dispatch** a **driver** of a **taxicab** when their ability to perform his duties is impaired by fatigue, illness or otherwise.

1.6 A **broker** may:

- (a) refuse an **order** where a **passenger**:
  - (i) has not paid a previous **fare**;



## SCHEDULE 'G' to BY-LAW 2022-XX

### LIMOUSINE DRIVER LICENCE REQUIREMENTS

#### 1. APPLICATION REQUIREMENTS

- 1.1 In addition to the requirements set out in Section 4 of this By-law, an **Applicant** or **Licensee** for a **Limousine Driver's Licence** or renewal of a **Limousine Driver's Licence** shall submit the following to the satisfaction of the **Licence Issuer**:
- (a) proof of being at least 18 years of age;
  - (b) proof of either:
    - i) Canadian Citizenship;
    - ii) Landed immigrant status; or
    - iii) a valid work permit to work as a driver issued by the Government of Canada;
  - (c) a current valid Class A, B, C, D, E, F or G driver's licence issued by the Province of Ontario;
  - (d) a **Driver's Abstract** dated within the previous sixty (60) days;
  - (e) a **Criminal Record Check** dated within the previous sixty (60) days;
  - (f) three (3) copies of a current photograph of passport quality of himself in a format as prescribed by the **Licence Issuer**;
  - (g) where an **applicant** or **licensee** is not the **owner** of the **limousine**, correspondence from **limousine owner** of his employment as a **limousine driver**.
- 1.2 Notwithstanding section 1.1, a **licensee** is not required to submit on renewal of a **licence** the items listed in section 1.1 (b) provided no changes have occurred in the information contained in those documents.
- 1.3 An **applicant** or **licensee** for a **limousine driver's licence** shall be able to communicate in English, to the extent necessary to perform his duties under this By-law.

## SCHEDULE 'H' to BY-LAW 2022-XX

### LIMOUSINE DRIVER TERMS AND CONDITIONS

#### 1. DUTIES AND RESPONSIBILITIES

##### 1.1 A **limousine driver** shall:

- (a) each day, before operating a **limousine** examine it for mechanical defects, interior and exterior damage, and immediately report any defects to the **limousine owner**;
- (b) carry his Ontario Driver's Licence with him at all times when operating the **limousine**;
- (c) carry and display his **licence** in such a manner that is visible to a **passenger** in the back seat;
- (d) carry and produce the **Limousine** rate sheet and a copy of the signed contract upon request;
- (e) immediately report:
  - i) a collision to the **limousine owner**;
  - ii) any suspension of his Ontario driver's licence to the **limousine owner** and the **Licence Issuer**;
- (f) be professionally attired;
- (g) be civil, behave courteously and refrain from using profanity;
- (h) offer to assist any **passenger** when it is evident that the **passenger** is in need of or could benefit from assistance and follow the direction of the **passenger** on how best to assist them;
- (i) deliver all property or money left in the **limousine** to the owner of the property or money. If the owner of the property or money can not be found, deliver the property or money to the nearest police station and notify the **limousine owner**.

##### 1.2. A **Limousine Driver** shall not:

- (a) place in, hang on or attach to the **limousine** any luggage or object, in a manner that might obstruct his view;

- (b) take, consume or have in his possession any alcohol, drugs or intoxicants while he is the **driver** of the **limousine**;
- (c) operate a **limousine** when his ability to perform his duties is impaired by fatigue, illness or otherwise;
- (d) permit a **passenger** to stand in the **limousine** while it is in motion.
- (e) take on any additional **passengers** after the **limousine** has departed with one or more **passengers** from any one starting point except under the following circumstances:
  - i) when done at the request of the current **passenger** who is sixteen (16) years of age or older;
  - ii) in an emergency situation.
- (f) **solicit** without a pre-arranged contract for hire;
- (g) hold himself out as being available for hire in any public place.

1.3 A **limousine driver** may refuse to provide a **transportation service** where a **passenger**:

- (a) has not paid a previous **fare**;
- (b) in his opinion, is unwilling or unable to pay the **fare**;
- (c) is in possession of an animal other than a **service animal**;
- (d) is intoxicated or disorderly;
- (e) is not obeying the law.

## 2. **FARES**

2.1 A **limousine driver** shall:

- (a) not charge for time lost through his own incompetence;
- (b) when there is a dispute with the **fare** give the **passenger** a receipt showing his name and **driver's licence** number and the **plate** number of the **limousine**;
- (c) if there is a dispute with the **passenger** about the **fare**, refer the dispute to the police.



## SCHEDULE 'I' to BY-LAW 2022-XX

### LIMOUSINE OWNER LICENCE REQUIREMENTS

#### 1. APPLICATION REQUIREMENTS

1.1 In addition to the requirements set out in Section 4 of this By-law an **Applicant** or **Licensee** for a **Limousine Owner's Licence** or renewal of a **Limousine Owner's Licence** shall submit the following to the satisfaction of the **Licence Issuer**:

- (a) proof of being at least 18 years of age;
- (b) proof of either:
  - i) Canadian Citizenship;
  - ii) Landed immigrant status; or
  - iii) a valid work permit to work as a driver issued by the Government of Canada;
- (c) a current valid Class A, B, C, D, E, F or G driver's licence issued by the Province of Ontario;
- (d) a **Safety Standards Certificate** dated within the previous sixty (60) days;
- (e) a copy of the **motor vehicle ownership**;
- (f) provide proof of third party **motor vehicle** liability insurance for the **motor vehicle** which shall:
  - i) be endorsed to provide the **Licence Issuer** with at least fifteen (15) days notice in writing of a proposed cancellation or expiration of the insurance policy, or of a variation in the amount of the policy;
  - ii) insure against loss or damage resulting from bodily injury to or the death of one or more **persons**, or from loss or damage to property resulting from any one accident and include provision for passenger hazard, with limits of not less than two million dollars (\$2,000,000) per occurrence;
  - iii) be endorsed to include all **persons** who have any interest in the **motor vehicle**; and
  - iv) not exclude coverage for use of the **motor vehicle** to carry paying **passengers**;

- (g) a list of all **limousine drivers** operating **limousines**, which list shall include the following information:
    - i) the name of the **limousine driver**;
    - ii) the year, make, model and Ontario licence plate number of the **limousine** operated by the **limousine driver**;
    - iii) the name of the **limousine owner** and **plate** number;
  - (h) a copy of the **fares** to be charged for the use of the **limousine**.
- 1.2 Notwithstanding section 1.1, a **licensee** is not required to submit on renewal of a **licence** the items listed in section 1.1 (b) provided no changes have occurred in the information contained in those documents.
- 1.3 In addition to the requirements set out in Section 4 of this By-law the issuing of a **Limousine Owner's Licence** or renewal of a **Limousine Owner's Licence** is subject to confirmation of compliance with the **Town's Zoning By-law**.

## SCHEDULE 'J' to BY-LAW 2022-XX

### LIMOUSINE OWNER TERMS AND CONDITIONS

#### 1. DUTIES AND RESPONSIBILITIES

##### 1.1 A **limousine owner** shall:

- (a) keep in full force and effect **motor vehicle** liability insurance in accordance with the requirements of this By-law for the **limousine**;
- (b) repair any mechanical defect or exterior body repair of a **limousine** that is reported to him or known;
- (c) not permit the operation of **limousine** that has been in a collision until such time as the necessary repairs have been completed;
- (d) keep at all times in the **limousine**:
  - i) **motor vehicle ownership**;
  - ii) valid insurance;
- (e) when a **driver** ceases to be affiliated with a **limousine owner** notify the **Licence Issuer** within three (3) days of the said termination;
- (f) ensure that there is a signed contract for each **transportation service** that includes:
  - i) client identification;
  - ii) **driver** identification;
  - iii) service rendered;
  - iv) **fare** charged; and
  - v) date and time of the **transportation service**;
- (g) immediately remove from the **limousine** being disposed of:
  - (i) all identifying decals and markings; and
  - (ii) all other items which make the **limousine** appear to the public to be a **limousine**;
- (h) create and maintain in a readily accessible electronic format a list of all **limousine drivers** operating **limousines**, which list shall include the following:
  - i) the name of the **Limousine Driver**;
  - ii) the year, make, model and Ontario licence plate number of the **limousine** operated by the **Limousine Driver**;

- iii) the name of the **Limousine Owner** and **plate** number;
  - (i) ensure that **Limousine Driver** shall be professionally attired during working hours;
  - (j) file with the **Licence Issuer** annually, a copy of the **fares** to be charged for the use of the **limousine** and give fifteen (15) days advance notice to the **Licence Issuer** of any new **fares**;
  - (k) abide by the **fares** filed with the **Licence Issuer**; and
  - (l) keep and maintain all records of repair to the **limousine** including all invoices for the duration of its operation as a **limousine**.
- 1.2 A **Limousine Owner** shall not equip a **limousine** with a two-way radio or **taxicab meter**.

## 2. LIMOUSINE REQUIREMENTS

### 2.1 A **limousine** shall:

- (a) have a minimum of four (4) doors and useable trunk capacity that is able to accommodate a wheelchair, walker or similar device used to assist a **person** with a disability;
- (b) be equipped with operable air-conditioning and heating in both the driver and passenger compartments;
- (c) be equipped with working seatbelts for its maximum **passenger** capacity;
- (d) be equipped with an extra tire, wheel and jack ready for use or be equipped with a run-flat free tire system or air compressor/tire sealant combination unit;
- (e) be clean and maintained in a good repair and free from interior damage and exterior body damage;
- (f) have on display in the interior of the **limousine** a no smoking sign that is visible to a **passenger** in the passenger compartment;
- (g) have firmly affixed to the rear exterior trunk area of the **limousine**, the **plate** together with the renewal sticker issued by the **Licence Issuer**;
- (h) bear the compliance label required by Motor Vehicle Safety Regulation C.R.C., c. 1038 of the *Motor Vehicle Safety Act*, S.C. 1993, c. 16, as amended;

## 3. LIMOUSINE MODEL YEAR RESTRICTIONS



- 3.1 No **motor vehicle** with a **model year** greater than (10) years shall be used as a **limousine** unless the **motor vehicle** is a classic or vintage **limousine** that is approved by the **Licence Issuer**.

## SCHEDULE 'K' to BY-LAW 2022-XX

### TNC LICENCE REQUIREMENTS

1. In addition to the requirements set out in Section 4 of this By-law an **Applicant** or **Licensee** for a **TNC Licence** or renewal of a **TNC Licence** shall submit the following to the satisfaction of the **Licence Issuer**:
  - (a) a list of all **TNC Drivers** affiliated with the **TNC**, which list shall include the following information:
    - i) the name of the **TNC Driver**;
    - ii) the year, make, model and Ontario licence plate number of the **TNC Vehicle** operated by the **TNC Driver**;
  - (b) proof of commercial general liability insurance which shall:
    - i) be endorsed to provide the **Licence Issuer** with at least fifteen (15) days notice in writing of a proposed cancellation or expiration of the insurance policy, or of a variation in the amount of the policy;
    - ii) insure against all claims for personal injury including bodily injury resulting in death, and property damage with an inclusive limit of not less than Five Million (\$5,000,000.00) per occurrence insuring him against liability imposed by law for any loss or damage resulting from the carrying on of the business to which the **Licence** relates and naming the **Town** as an additional insured as it relates to the operation of the **TNC**;
  - (c) proof on behalf of every **TNC Driver** third party **motor vehicle** liability insurance for owned, not owned or leased **TNC Vehicle** which shall at all times during the provision of **transportation services**:
    - i) be endorsed to provide the **Licence Issuer** with at least fifteen (15) days notice in writing of a proposed cancellation or expiration of the insurance policy, or of a variation in the amount of the policy;
    - ii) insure against loss or damage resulting from bodily injury to or the death of one or more **person(s)**, or from loss or damage to property occurring while in the post-acceptance period resulting from any one accident and include the IPCF 6TN Permission to Carry Paying Passengers for a **TNC** endorsement or an equivalent endorsement acceptable to the **Licence Issuer**, with limits of not less than two million dollars (\$2,000,000) per occurrence;

- (d) the name, telephone and email contact information for the person authorized to receive and respond on behalf of the **TNC** to any and all communications from the **Town** relating to the **TNC's Licence** or the **TNC's** conduct of the business;
- (e) the **TNC Identifier**;
- (f) documentation demonstrating that the **TNC App** used:
  - i) at the time the **transportation service** is arranged, provides to the **passenger** requesting the **transportation service**:
    - (a) the **TNC** name and contact information;
    - (b) the first name and photograph of the **TNC Driver**;
    - (c) make, model and licence plate of the **TNC Vehicle**;
    - (d) the estimated **fare** including any surcharge;
    - (e) the current location of the **TNC Vehicle**;
  - ii) provides a link to rate or provide comment on the **TNC Driver** and the **TNC Vehicle**;
  - iii) provides a process allowing a **passenger** to accept or refuse the **transportation service** prior to it commencing and keeps a record of such acceptance or refusal;
  - iv) provides a secure payment mechanism;
  - v) provides a printed or electronic receipt to the **passenger** at the end of the **transportation service** that includes the following information:
    - (a) the **fare** and any surcharges paid;
    - (b) date, time, duration and distance of the **transportation service**;
    - (c) pick-up location and the destination;
    - (d) the first name of the **TNC Driver**.
- (h) incorporates a global positioning system (GPS) in which all **Transportation Services** are recorded;
- (i) is accessible to a **person** with a disability.

## SCHEDULE 'L' to BY-LAW 2022-XX

### TNC LICENCE TERMS AND CONDITIONS

#### 1. DUTIES AND RESPONSIBILITIES

##### 1.1 A **TNC** shall:

- (a) keep in full force and effect **motor vehicle** liability insurance in accordance with the requirements of this By-law for the **TNC Vehicle**;
- (b) keep in full force and effect commercial general liability insurance in accordance with the requirements of this By-law;
- (c) upon request, provide a report prepared by an independent third party auditor confirming the **TNC** is collecting the information as required by this By-law and that the information provided to the **Town** is accurate and true;
- (d) ensure that driver training is available for all affiliated **TNC Drivers** on the use of the **TNC App**;
- (e) where **transportation service** requested requires an accessible vehicle and the **TNC** is unable to provide such service, direct the **person** requesting the **transportation service** to a **person** who can provide the service;
- (f) have a dispute resolution process for dealing with any complaints regarding **fares**, customer service or any other issues arising from the **TNC** operations;
- (g) not permit, encourage or condone the acceptance of **hails** or the **solicitation** of **passengers** by **TNC Drivers**;
- (h) not obstruct access and use of the **TNC App** by the **Licence Issuer** or an **Officer** including but not limited to the creation and use of an account as a **passenger** and a **TNC Driver**;
- (i) make available to the public on its **TNC App**, and by any other means of its choice, the following information:
  - i) the insurance coverage required to be maintained by the **TNC** and by a **TNC Driver**;
  - ii) the **transportation services** offered by **TNC Drivers**;
  - iii) the applicable screening process for a **TNC Driver** and a **TNC Vehicle**;
  - iv) that **TNC Driver** cannot accept cash payment for **transportation services**.

- (j) at the time the **transportation service** is arranged, provides to the **passenger** requesting the **transportation service**:
  - i) the **TNC** name and contact information;
  - ii) the first name and photograph of the **TNC Driver**;
  - iii) make, model and licence plate of the **TNC Vehicle**;
  - iv) the estimated **fare** including any surcharge;
  - v) the current location of the **TNC Vehicle**;
- (k) provide a link to a **passenger** to rate or provide comment on the **TNC Driver** and the **TNC Vehicle**;
- (l) provide a process allowing a **passenger** to accept or refuse the **transportation service** prior to it commencing;
- (m) provide a secure payment mechanism;
- (n) provide a printed or electronic receipt to the **passenger** at the end of the **transportation service** that includes the following information:
  - i) the **fare** and any surcharges paid;
  - ii) date, time, duration and distance of the **transportation service**;
  - iii) pick-up location and the destination;
  - iv) the first name of the **TNC Driver**.
- (o) not permit a **TNC Driver** to access the **TNC App**:
  - i) where the **TNC** has reasonable belief that the **TNC Driver** does not meet the **TNC Driver** requirements set out in this By-law;
  - ii) where the **Licence Issuer** has notified the **TNC** that the **Town** based on an investigation has determined that the **TNC Driver** does not meet the **TNC Driver** requirements set out in this By-law.
- (p) where access to the **TNC App** has been removed, shall not reinstate access until the **Licence Issuer** is satisfied the **TNC Driver** is in compliance with the **TNC Driver** requirements set out in this By-law.

- (q) ensure the **TNC App** operates in accordance with documentation submitted as part of the **licence** application demonstrating that the **TNC App** meets all the required functionality as required by this By-law.
- (r) not require that the law of any jurisdiction other than Ontario be applied in relation to the use of the **TNC App** in the **Town** by **TNC Drivers** or **passengers**.

## 2. **TNC DRIVER REQUIREMENTS**

### 2.1 A **TNC** shall:

- (a) ensure that prior to the collection of any personal information, a **TNC** shall obtain consent from any affiliated **TNC Driver** for such collection and future disclosure to the **Licence Issuer** of personal information for the purposes of investigating complaints and potential breaches of this By-law;
- (b) require a **TNC Driver** to submit when applying for affiliation with the **TNC** and annually thereafter:
  - i) proof of being at least 18 years of age;
  - ii) proof of either:
    - a) Canadian Citizenship;
    - b) Landed immigrant status; or
    - c) a valid work permit to work as a driver issued by the Government of Canada;
  - iii) a current valid Class A, B, C, D, E, F or G driver's licence issued by the Province of Ontario;
  - iv) a **Driver's Abstract** dated within sixty (60) days of applying for affiliation with the **TNC**;
  - v) a **Criminal Record Check** dated within sixty (60) days of applying for affiliation with the **TNC**;
  - vi) a copy of the **Motor Vehicle ownership**;
  - vii) a **Safety Standards Certificate** dated within sixty (60) days of applying for affiliation with the **TNC**;
  - ix) is able to communicate in English to the extent necessary to perform his duties under this By-law.

- (c) shall not employ or engage a **TNC Driver** that does not meet the threshold criteria established by the **TNC**;
- (d) issue to every affiliated **TNC Driver** an Identification Card in written or accessible electronic form providing the following information:
  - (a) the first and last name and photograph of the **TNC Driver**;
  - (b) the make, model and licence plate number of the **TNC Vehicle** used by the **TNC Driver**;
  - (c) the name and contact information of the **TNC**;
  - (d) the insurance policy coverage for the **TNC Vehicle**.

## 2. RECORDS

### 2.1 A **TNC** shall create and maintain:

- (a) in a readily accessible electronic format a list of all **TNC Drivers** affiliated with the **TNC**, which list shall include the following:
  - i) the name of the **TNC Driver**;
  - ii) the year, make, model and Ontario licence plate number of the **TNC Vehicle** operated by the **TNC Driver**.

### 2.2 A **TNC** shall create and maintain information on all **orders** and **transportation services** completed by affiliated **TNC Drivers** which shall include:

- (a) date, time and receipt of the **order**;
- (b) the name of the **TNC Driver** and the licence plate number of the **TNC Vehicle**;
- (c) pick up location and the destination;
- (d) distance, date and time the **transportation service** started and terminated;
- (e) length of time elapsed between the **order** and the start of the **transportation service**;
- (f) the **fare** paid for the **transportation service**.

### 2.3 A **TNC** shall create and maintain annual records of the following:

- (a) the total number of **transportation services** provided by the **TNC**;

- (b) the total number of **TNC Drivers** providing a **transportation services**;
  - (c) the total number of **TNC Vehicles** providing a **transportation services**.
- 2.4 A **TNC** shall create and maintain information for all **transportation services** that cannot be completed by an affiliated **TNC Driver** including for **transportation services** where an accessible vehicle is required.
- 2.5 A **TNC** shall keep and maintain all records required to be kept under this By-law for a period of two (2) years except **motor vehicle** insurance coverage records shall be retained for a period of two (2) years after the **TNC Driver** ceases to be affiliated with the **TNC**.

### 3. **TNC VEHICLE REQUIREMENTS**

#### 3.1 A **TNC Vehicle** shall:

- (a) have a minimum of four (4) doors and useable trunk capacity;
- (b) be equipped with operable air-conditioning and heating;
- (c) be equipped with working seatbelts for its maximum **passenger** capacity;
- (d) be equipped with an extra tire, wheel and jack ready for use or be equipped with a run-flat free tire system or air compressor/tire sealant combination unit;
- (e) be clean and maintained in a good repair and free from interior damage and exterior body damage;
- (f) have on display in the interior of the **TNC Vehicle** a no smoking sign;
- (g) display in a visible location on the exterior of the **TNC Vehicle** the **TNC Identifier**;
- (h) bears the compliance label required by Motor Vehicle Safety Regulation C.R.C., c. 1038 of the *Motor Vehicle Safety Act*; S.C. 1993, c. 16, as amended;

### 4 **TNC VEHICLE MODEL YEAR RESTRICTIONS**

- 4.1 No **motor vehicle** with a **model year** greater than ten (10) years shall be used as a **TNC Vehicle**.

### 5 **TNC DRIVER REQUIREMENTS**



5.1 A **TNC Driver** shall:

- (a) carry his Ontario Driver's Licence and Identification Card issued by the **TNC** with him at all times when operating the **TNC Vehicle**;
- (b) only accept a request for **transportation services** using the **TNC App**;
- (c) be civil, behave courteously and refrain from using profanity;
- (d) offer to assist any **passenger** when it is evident that the **passenger** is a need of or could benefit from assistance and follow the direction of the **passenger** on how best to assist them;
- (e) shall provide services that are free from discrimination and respect all grounds protected by the Ontario Human Rights Code.

5.2. A **TNC Driver** shall not:

- (a) place in, hang on or attach to the **TNC Vehicle** any luggage or object, in a manner that might obstruct his view;
- (b) take, consume or have in his possession any alcohol, drugs or intoxicants while he is the **driver** of the **TNC**;
- (c) operate a **TNC Vehicle** when his ability to perform his duties is impaired by fatigue, illness or otherwise;
- (d) permit a **passenger** to stand in the **TNC Vehicle** while it is in motion;
- (e) **solicit** other than through the **TNC App**;
- (f) commence the **transportation service** until the **passenger** has provided electronic acceptance of the **fare**;
- (g) charge the **passenger** an amount greater than the communicated and accepted **fare**;
- (h) accept payment by cash.

5.3 A **TNC Driver** shall not, with respect to any **person** being guided or assisted by a **service animal**:

- (a) refuse to service a **person**;

- (b) refuse to permit a **person** to enter with the **service animal** into the **TNC Vehicle**; or
  - (c) refuse to permit the **person** and such **service animal** to remain in the **TNC Vehicle** by reason only of the presence of such **service animal**.
- 5.4 Notwithstanding Section 5.3, a **TNC Driver** may refuse to service a **person** with a **service animal**, where the **TNC Driver** has an allergy, and has filed with the **TNC** a certificate from his doctor evidencing that due to the allergy he is unable to provide service to a **passenger** with a **service animal**.

**SCHEDULE 'M' to BY-LAW 2022-XX**

**TARIFF FEES**

**1. TAXICAB FARES**

**BY DISTANCE**

The following **fares** apply to **taxicabs**:

|  |        |
|--|--------|
| Maximum drop rate                          | \$3.55 |
| Maximum rate for each additional kilometer | \$2.20 |

**WAITING TIME**

|  |         |
|--|---------|
| For every minute                             | \$0.45* |
| * for a total maximum hourly rate of \$27.00 |         |

**WHEELCHAIR**

A **driver** shall not charge a fee for the loading and unloading of a wheelchair, walker or similar device used to assist a **person** with a disability.

## SCHEDULE 'N' to BY-LAW 2022-XX

### FEES

1. The table below outlines the fees payable under this By-law:

| <b>Licence or Other</b>        | <b>Annual Fee</b> |
|--------------------------------|-------------------|
| Limousine Owner                | \$560.00          |
|                                |                   |
| Taxicab Broker                 | \$180.00          |
| Taxicab Owner                  | \$560.00          |
|                                |                   |
| Drivers Licence                | \$70.00           |
|                                |                   |
| Accessible Taxicab Owner       | \$300.00          |
| Taxicab Owner with Green Plate | \$300.00          |
|                                |                   |
| Replacement Plate              | \$20.00           |
| Replacement Licence            | \$20.00           |
|                                |                   |
| Transportation Network Company | TBD               |

**Subject: Council Tasks**

**Department: Corporate Services**

**Division: Clerks**

**Report #: CPS-2022-006**

**Meeting Date: 2022-01-24**

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### **Recommendations**

**That report CPS-2022-006, Council Tasks, be received.**

### **Background and Analysis**

The purpose of this report is to provide Council with a summary of the tasks and action items that have been assigned to staff at Council meetings in the current term of Council.

Attachment 1 to this report is a list of all completed tasks for this term of Council and Attachment 2 is a list of all incomplete and in progress tasks current as at January 5, 2022.

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### **Strategic Alignment**

#### **Orangeville Forward – Strategic Plan**

Priority Area: Strong Governance

Objective: Transparent and Fair Decision-Making Processes

#### **Sustainable Neighbourhood Action Plan**

Theme: Corporate and Fiscal

Strategy: Encourage and support the inter-departmental collaboration and communication to facilitate the adoption of sustainable practices in the municipality

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**Notice Provisions**

Not applicable.

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**Financial Impact**

None.

Respectfully submitted

Reviewed by

Andrea McKinney  
General Manager, Corporate Services

Karen Landry  
Town Clerk, Corporate Services

Prepared by

Tracy Macdonald  
Assistant Clerk, Corporate Services

**Attachment(s):**    1. Completed Tasks  
                             2. Incomplete and In Progress Tasks

| Council Meeting Tasks          |   |                  |   |
|--------------------------------|---|------------------|---|
| Updated as of: January 5, 2022 |   |                  |   |
| Status                         | Description   | Meeting Date     | Comments  |
|                                |   |                  |   |
| Completed                      | 2020-321<br>Moved: Councillor Post<br>Seconded: Deputy Mayor Macintosh<br>That Council adopt the 2021 Council Meeting Schedule, attached as Appendix A to report CPS-CL-2020-024.<br>Result: Carried Unanimously  | 9/28/2020 17:30  | Pending   |
| Completed                      | Seconded; Councillor Andrews<br>That report CMS-2020-007 Covid-19 Business Impact Survey, be received.<br>Result; Carried   | 10/19/2020 17:30 | completed Q 4   |
| Completed                      | 2020-351<br>Moved: Councillor Andrews<br>Seconded: Deputy Mayor Macintosh<br>That report CMS-2020-001, New Businesses in Orangeville May 1 - September 30, 2020, dated October 19, 2020 be received.<br>Result: Carried   | 10/19/2020 17:30 | EDC - completed Q 3 - Task ongoing and updated periodically |
| Completed                      | 2020-352<br>Moved: Councillor Post<br>Seconded: Councillor Sherwood<br>That report CMS-2020-004, 2020 Santa Claus Parade Alternative, be received;<br>And that Council approve Holiday Lights Extravaganza in lieu of a Santa Claus Parade and funding of \$14,000 from Parks ; Recreation Reserves;<br>And funding of \$6000.00 from the Community Grant Program that was returned by the Kin Club;<br>And that Town staff include funding of future Santa Claus Parade Alternatives in the 2020/2021 Budget<br><br>Result: Carried Unanimously  | 10/19/2020 17:30 | Pending   |
| Completed                      | 2020-353<br>Moved: Councillor Peters<br>Seconded: Deputy Mayor Macintosh<br>That report CPS-2020-004 Hen Registration By-law - Trial Program be received;<br>And that Council bring forward a by-law to regulate the keeping of hens in the Town of Orangeville as outlined in Attachment 1 to Report CPS-2020-004 as amended by increasing the number of hens that can be kept from two to three.<br>Result: Carried   | 10/19/2020 17:30 |   |
| Completed                      | 2020-348<br>Sylvia Bradley spoke in favour of having the transit transfer terminal located in the downtown core and her appreciation for the preserving of the community garden and suggested that the current fire hall may be a suitable location as well.<br>That the location of the transit transfer terminal be put on hold until such time as the safety study is presented to Council;<br>And that the upcoming public meeting on the transit transfer terminal be cancelled;<br>And that Town staff, in consultation with the County and other stakeholders, report back to Council on the feasibility and costs associated with the transit transfer terminal being located at the Edelbrock location.<br>Result: Carried   | 10/19/2020 17:30 |   |
| Completed                      | Whereas the Town of Caledon has initiated a petition to request the provincial and federal government to declare broadband as an essential service and to take action to help facilitate telecommunication access to existing infrastructure including underutilized or dark fibre optic network and hydro poles in support of affordable and reliable broadband expansion in all communities; and<br>Whereas similar to telephone and hydro, broadband has become essential for residents, businesses, youth, schools and for municipalities to deliver public services; and<br>Whereas access to broadband is a key component of economic development and is increasingly important for conducting business on-line; and<br>Whereas access to affordable and reliable high-speed internet allows individuals and communities to thrive and access essential information and services; and<br>Whereas there are unserved and underserved rural communities in Dufferin County and Caledon that do not have access to affordable and reliable high-speed internet;<br>Now therefore be it resolved that Council for the Town of Orangeville recognizes and supports broadband connectivity as an essential service and hereby requests Kyle Seeback, MP and Honourable Sylvia Jones, MPP to take action through their respective governments to declare broadband as an essential service and to help facilitate telecommunication access to existing infrastructure including underutilized or dark fibre optic network and hydro poles in support of affordable and reliable broadband expansion in all communities; and<br>That a copy of this resolution be sent to the County of Dufferin and the local municipalities in the County of Dufferin seeking their support and to the Town of Caledon. | 11/4/2020 9:00   |   |
| Completed                      | A By-law to Adopt Amendment No. 123 to the Official Plan (Saberwood Homes: 62A, 64, 66, 68 First Street; OPZ 2/19).   | 11/4/2020 9:00   |   |
| Completed                      | A By-law to amend Zoning By-law No. 22-90 as amended, with respect to Part of Lots 3 and 4, Plan 275, municipally known as 62A, 64, 66 and 68 First Street, Saberwood Homes, OPZ 2/19   | 11/4/2020 9:00   |   |
| Completed                      | A By-law to amend Zoning By-law 22-90, as amended (Town of Orangeville Town-wide Zoning By-law Amendments) File No. Z 1/20  | 11/4/2020 9:00   |   |
| Completed                      | That Orangeville Blues and Jazz Festival be provided with \$13,125 which is to be funded from the \$100,000 that was allocated for COVID-19 funding requests at the March 23, 2020 Council meeting.   | 11/4/2020 9:00   |   |
| Completed                      | That report CPS-TF-2020-05, dated September 14, 2020, with respect to Section 357 ; 358 Property Tax Adjustments for 2017, 2018, 2019 ; 2020 be received;<br>And that Council authorize reduction in property tax totalling \$64,840.20 as a result of assessment review.   | 11/4/2020 9:00   |   |
| Completed                      | That staff bring forward a by-law to amend By-law 064-2017, being a By-law to govern the proceedings of Council and its Committees to provide that committee chairs and secretaries may attend committee meetings remotely.   | 11/4/2020 9:00   |   |

| Council Meeting Tasks          |   |                |          |
|--------------------------------|---|----------------|----------|
| Updated as of: January 5, 2022 |   |                |          |
| Status                         | Description   | Meeting Date   | Comments |
| Completed                      | That report CPS-CL-2020-023 regarding Electronic Participation and Proxy Voting be received;<br>And that staff bring forward a by-law to amend By-law 064-2017, being a By-law to govern the proceedings of Council and its Committees to provide for electronic participation for members of Council, for Council consideration and appro  | 11/4/2020 9:00 |          |
| Completed                      | Whereas Council was recently advised that the KinClub has withdrawn from organizing the 2020 Santa Claus parade due to the COVID-19 Pandemic and the inability to obtain insurance for hosting a parade during this time;<br>And Whereas Town Council wishes to consider the options and costs associated with hosting and organizing a drive-by Santa Claus event in November 2020;<br>Now therefore be it resolved that Council hereby direct staff to report back on the options of hosting and organizing a drive-by, virtual or some alternate format for a Santa Claus event in November 2020 in accordance with Public Health guidelines and requirements and the associated costs.  | 11/4/2020 9:00 |          |
| Completed                      | 19.1. A by-law to authorize the entering into of an Amended and Restated Unanimous Shareholders Agreement.<br>A by-law to amend Sign by-law 28-2013 to allow for a streamlined permit approval process with respect to projection signs in the Heritage Sign Special Policy District within the Downtown BIA  | 11/4/2020 9:00 |          |
| Completed                      | A by-law to amend By-law 064-2017 being a By-law to govern the proceedings of Council and its Committees  | 11/4/2020 9:00 |          |
| Completed                      | WHEREAS it is simply unreasonable to ask that employees or owners of our local retailers to confront people who do not wear masks;<br>WHEREAS the Town has the authority to pass by-laws respecting matters related to the social and environmental well-being of the Town, and the health, safety and well-being of all citizens and visitors;<br>AND WHEREAS the Town can pass a by-law to enhance the measures currently ordered by the Wellington-Dufferin-Guelph health department regarding the current Covid-19 pandemic;<br>AND WHEREAS Public Health recommends the wearing of masks to help control the spread of the virus and has recommended that local Councils pass a by-law to protect the health and safety of our community;<br>AND WHEREAS the passing of such by-law would provide further authority for enforcement by by-law officers and police services;<br>NOW THEREFORE BE IT RESOLVED Council recommends that the Town of Orangeville implement a local By-law to allow By-law enforcement staff to enforce the wearing of masks locally;<br>AND THAT the mask by-law include all multi-residential, condominium and commercial units in lobbies, elevators, common areas, including mail rooms, garbage storage areas and laundry facilities and that proper signage be displayed at all locations indicating the Mandatory Mask by-law, including the by-law number and fines;<br>AND THAT Town staff prepare a sign template for display in establishments. | 11/4/2020 9:00 |          |
| Completed                      | Confidential Report CAO-2020-014 regarding personal matters about an identifiable individual, including municipal or local board employees Public Office Holders Orangeville Hydro Board of Director Appointments be received, and<br>That member Keith Sutton and John Thornton be removed from the Orangeville Hydro Limited Board of Directors effective October 31, 2020; and<br>That Council nominate Adrian Maes to serve on the Orangeville Hydro Board of Directors to March 2022; and<br>That Council nominate Gia DeJulio and Mary Caputi to serve on the Orangeville Hydro Board of Directors to September 2023; and<br>That Council extend the term of Robert J. Long to serve on the Orangeville Hydro Board of Directors to March 2022; and<br>That Council request that Orangeville Hydro Limited call a Shareholders Meeting by October 31, 2020 to implement the Board of Director appointments; and<br>That Council direct a proxy vote, being Mayor Brown and Deputy Mayor Macintosh in the absence of the Mayor in favour of the approved nominees on behalf of The Corporation of the Town of Orangeville at the Shareholders Meeting to be held to remove and appoint the members to the Orangeville Hydro Limited Board of Directors;  | 11/4/2020 9:00 |          |
| Completed                      | That Council adopt the 2021 Council Meeting Schedule, attached as Appendix A to report CPS-CL-2020-024.   | 11/4/2020 9:00 |          |
| Completed                      | That report Covid-19 Community Recognition Awards be received;<br>And that staff be directed to move forward with the COVID-19 Community Recognition Awards program as outlined in report CAO-2020-012, taking into consideration alternate forms of recognizing the achievement which could include a donation;  | 11/4/2020 9:00 |          |
| Completed                      | That penalties and interest on property taxes and water and waste water be waived up to December 31, 2020; and<br>That transit fees for Orangeville Transit be waived up to December 31, 2020.  | 11/4/2020 9:00 |          |
| Completed                      | That report IS-ENV-2020-012, Water Conservation Plan, be received;<br>And that the Orangeville Water Conservation Plan be adopted.  | 11/4/2020 9:00 |          |
| Completed                      | That the boulevard café permits be extended to November 30, 2020; and<br>That business owners with boulevard café permits will be required to remove their patios prior to November 30, 2020 upon the direction of Town staff in the event that winter maintenance be required.   | 11/4/2020 9:00 |          |
| Completed                      | A by-law to establish mandatory face coverings in the Town of Orangeville.  | 11/4/2020 9:00 |          |
| Completed                      | That the location of the transit transfer terminal be put on hold until such time as the safety study is presented to Council;<br>And that the upcoming public meeting on the transit transfer terminal be cancelled;<br>And that Town staff, in consultation with the County and other stakeholders, report back to Council on the feasibility and costs associated with the transit transfer terminal being located at the Edelbrock location.  | 11/4/2020 9:00 |          |
| Completed                      | That report CMS-2020-004, 2020 Santa Claus Parade Alternative, be received;<br>And that Council approve Holiday Lights Extravaganza in lieu of a Santa Claus Parade and funding of \$14,000 from Parks ; Recreation Reserves;<br>And funding of \$6000.00 from the Community Grant Program that was returned by the Kin Club;<br>And that Town staff include funding of future Santa Claus Parade Alternatives in the 2020/2021 Budget  | 11/4/2020 9:00 |          |
| Completed                      | That report CPS-2020-004 Hen Registration By-law - Trial Program be received;<br>And that Council bring forward a by-law to regulate the keeping of hens in the Town of Orangeville as outlined in Attachment 1 to Report CPS-2020-004 as amended by increasing the number of hens that can be kept from two to three.  | 11/4/2020 9:00 |          |
| Completed                      | A By-law to Adopt Amendment No. 124 to the Official Plan (Absolute Insurance Brokers: 71 Fifth Avenue; OPZ 1/20).<br>A By-law to amend Zoning By-law No. 22-90 as amended, with respect to Part of Lots 15 ; 16, Block 15 Plan 222 as in MF14890, municipally known as 71 Fifth Avenue Absolute Insurance Brokers, OPZ 1/20   | 11/4/2020 9:00 |          |
| Completed                      | That Report CPS-2020-007 regarding the creation of an Equity, Diversity and Inclusion Committee be received; and<br>That Council approve the Terms of Reference for the Equity, Diversity and Inclusion (EDI) Committee to provide consultation, advice, report findings and make recommendations to Council on matters items related to diversity, inclusivity and equity;<br>That the Diversity and Inclusion Committee be composed of one Member of Council, seven members of the public representing a broad range within the community including representatives from diverse groups (national origin, ethnicity, language, race, colour, sexual orientation, gender identity, age) and up to two non-voting members of staff; and,<br>That staff be directed to open an application process and bring back the applications for review and approval.  | 11/4/2020 9:00 |          |
| Completed                      | That Report CPS-2020-011 Blade Sign Design Approval in the Downtown Business Improvement Area be received; and<br>That Council approve the Modular Wall Mount Sign design, as submitted by the BIA, as an additional design to be included in the streamlined permit approval process with respect to projection signs within the Downtown BIA per Sign By-law 2013-028, as amended.  | 11/4/2020 9:00 |          |



| Council Meeting Tasks          |  |                |          |
|--------------------------------|--|----------------|----------|
| Updated as of: January 5, 2022 |  |                |          |
| Status                         | Description  | Meeting Date   | Comments |
| Completed                      | That the current licensed pet store in Orangeville be exempt from this by-law for a period of one year from the date of passing of the by-law; and<br>That staff bring forward a by-law, with amendment, to amend Pet Shop By-law 95-2005 to only permit a dog, cat or rabbit within a pet shop for the purpose of sale if sourced through a municipal animal shelter, registered humane society, registered shelter, or a recognized animal rescue group.   | 11/4/2020 9:00 |          |
| Completed                      | That staff be directed to send a letter to Premier Ford similar to the letter sent by the Town of Oakville that includes information that is specific to Orangeville.<br>Whereas the Ontario Ministry of Transportation initiated Stage 1 of the GTA West Environmental Assessment in 2008, and<br>Whereas in May 2017 the GTA West Advisory Panel released its final report and its recommendations to the MTO, and<br>Whereas in February 2018 the Province announced that it would not be proceeding with the GTA West project, and<br>Whereas the Provincial government reversed itself and restarted the GTA West project in June 2019, and<br>Whereas the proposed GTA West project would intersect both the proposed Credit Valley Trail as well as property currently owned by Orangeville Rail Development Corporation that is under consideration for a regional recreational trail, and<br>Whereas current environmental conditions require that all municipalities re-evaluate transportation plans to ensure that investments result in reduced GHG emissions, with a focus on sustainable modes such as mass transit, and<br>Whereas the funding, development, planning, building, and maintenance of a new 400 series highway is in effect an enormous subsidy for individual automobile drivers and transportation companies, and<br>Whereas once a new highway is built it induces additional driving and rapidly fills to capacity,<br>Therefore be it resolved that the Town of Orangeville opposes further investment by the Province in the GTA West Transportation Corridor, and<br>That this resolution be circulated to Premier Doug Ford, MPP Sylvia Jones, the Minister of Transportation, the Town of Caledon, the Region of Peel, and Halton Region. | 11/4/2020 9:00 |          |
| Completed                      | Whereas the 2020 schedule for Orangeville Council meetings has December 7, 2020 scheduled for a Budget meeting;<br>And Whereas December 7, 2020 is no longer required for a Budget meeting;<br>Therefore be it resolved that a Council meeting be held on December 7, 2020 for any closed session matters and for a Strategic Planning Workshop; and<br>That February 2, February 16 and February 22, 2021 be scheduled as Budget meeting dates.<br>That a Council meeting be held on December 7, 2020 for any closed session matters and for a Strategic Planning Workshop; and<br>That February 2, February 16 and February 22, 2021 be scheduled as Budget meeting dates.   | 11/4/2020 9:00 |          |
| Completed                      | That a moratorium on the two hour parking limit for downtown Orangeville be implemented immediately through the bagging of signs and continue in effect until January 11, 2021; and<br>That for clarity the moratorium does not apply to overnight parking restrictions; and<br>That staff communicate to the public information regarding the moratorium and after hours parking enforcement.   | 11/4/2020 9:00 |          |
| Completed                      | That report CMS-2020-002, Agreement with Artel Inc. for 112 Broadway Parking be received;<br>And that council approve the four-year lease agreement between Artel Inc. and the Town of Orangeville for the period of January 1, 2021 to December 31, 2024;<br>And that Council pass a by-law to enter into an agreement and to authorize the Mayor and Clerk to execute the agreement and any other documents required to complete the transaction.  | 11/4/2020 9:00 |          |
| Completed                      | The report CPS-2020-021 regarding the Orangeville Police Services Board (OPSB) Archival Services Agreement, be received;<br>And that Council approve an agreement with the OPSB for the secure and accessible archival service of its records;<br>And that Council pass a by-law to authorize the entering into and execution of an agreement with the Orangeville Police Services Board.  | 11/4/2020 9:00 |          |
| Completed                      | That report CPS-2020-013 Sustainable Orangeville Committee Appointment be received;<br>And that Valerie Nilsson be appointed to Sustainable Orangeville;<br>And that staff bring forward a By-law to amend the Appointment to Various Boards and Committees By-law 021-2019.   | 11/4/2020 9:00 |          |
| Completed                      | That Report CPS-2020-017 Joint Accessibility Advisory Committee 2020 Annual Report be received;<br>And that Council approves a \$10,000 budget carry over from the 2020 to 2021 Accessibility Committee operating budget for the purpose of a portable accessibility ramp program for Orangeville businesses.  | 11/4/2020 9:00 |          |
| Completed                      | That Council endorse the motion by the Township of Amaranth, CP Rail Trail.  | 11/4/2020 9:00 |          |
| Completed                      | Whereas the Province of Ontario has placed Wellington-Dufferin-Guelph Public Health area in the Orange Zone of COVID-19 response framework,<br>And whereas all of our neighbouring communities are in the Red Zone or the Grey/Lockdown Zone,<br>And whereas the Province of Ontario has stated that Drive Test Centres in lockdown areas are not permitted to conduct road tests,<br>And whereas a significant percentage of the patrons to our local Drive Test Centre are from Lockdown areas,<br>Therefore be it resolved that Orangeville Town Council direct staff to write a letter addressed to Premier Doug Ford with copies to be sent to Solicitor General Sylvia Jones, Dufferin-Caledon MP Kyle Seeback and Dr. Nicola Mercer, Medical Officer of Health for Wellington-Dufferin-Guelph Public Health requesting that during these unprecedented times, while it is not safe to conduct drive tests in lockdown areas, it is therefore not safe to conduct road tests at any drive test facility for any patrons residing in lockdown zones and that at this time, we request that cross region access to these amenities be restricted until it is deemed safe for them to resume.   | 11/4/2020 9:00 |          |
| Completed                      | That the boulevard café permits be extended to December 31, 2020; and<br>That business owners with boulevard café permits will be required to remove their patios prior to December 31, 2020 upon the direction of Town staff in the event that winter maintenance be required; and<br>That patios be restricted to the sidewalk area only; and<br>That business owners with boulevard cafe permits operating a patio provide snow removal assistance and necessary documentation to the satisfaction of the General Manager, Infrastructure Services regarding removal of snow on the sidewalk;   | 11/4/2020 9:00 |          |

| Council Meeting Tasks          |  |                |          |
|--------------------------------|--|----------------|----------|
| Updated as of: January 5, 2022 |  |                |          |
| Status                         | Description  | Meeting Date   | Comments |
| Completed                      | April 15, 2020 Council Meeting<br>Donation of Land to Town<br>That Council direct staff to:<br>(1) make the necessary arrangements to accept the offer by 941-2401 Heating Ltd. o/a Bryans Fuels to donate the property adjacent to the Railway Parkette on the southwest corner of Mill Street and Town Line, being Part Lot 54, Plan 189, and transfer title to the Town of Orangeville. Comm Services<br>Ray, Charles, Land Survey in progress, waiting final documents from Surveyor July 2, 2019. Still waiting for the report as of July 3/19. August 19/19, I was informed that this was still with the Towns Solicitor and Surveying Company. Mr. Osmond following up with the Town Solicitor. This property has been registered and information was given to Karen Landry in November 2019<br>Required documentation has been forwarded to the Towns solicitor. It has been determined that title to the property is in the name of Glenwood H. Bryan who has passed away. Our solicitor has contacted Mr. Bryan to determine if probate has been issued. If not, the transfer process is complex.<br>As of January 7, 2020 have not heard from Bryans. Follow up call placed on January 23 ; 31, 2020.<br>April 2021 - Ray followed up with John Hart.   | 11/4/2020 9:00 |          |
| Completed                      | April 29 Council<br>Waste Diversion for Residential Demolition Project (IS-PL-2019-014):<br>That report IS-PL-2019-014, Waste Diversion for Residential Demolition Projects be received;<br>And that Council approve Option 2, Develop policies and encourage demolition waste diversion practices, and direct staff to develop policies for the Town of Orangeville Official Plan (OP) that encourage demolition waste diversion practices as part of the Towns OP review exercise<br>Status of development of Waste Diversion for Residential Demolition Projects? (BW) we continue to request demolition waste diversion plans as a condition of demolition approvals until new policy framework is complete per Option 2<br>Status of development of policies to be included in the Towns Official Plan Review. Timing of Official Plan Review?<br>(BW) refer to Report IS-PL-2020-001 re: OP Review Phase 1 timing  | 11/4/2020 9:00 |          |
| Completed                      | June 24, 2019 Council<br>County of Dufferin Shared Services Review:<br>That Orangeville Town Council agrees to support and participate in a review of services to be undertaken by the County of Dufferin Contract awarded<br>Update Joint Committee established. Joint Council Meeting to be held on January 16, 2020<br>January 11, 2021 Shared Services Report was presented to Council.  | 11/4/2020 9:00 |          |
| Completed                      | August 12, 2019 Council Meeting<br>Whereas the Orangeville Railway Development Corp. is a corporation existing under the Business Corporations Act, R.S.O. 1990, c. B.16;<br>And whereas a Shareholder Declaration relating to the Orangeville Railway Development Corp. was approved by the Town of Orangeville under By-law No. 12-2001 on January 22, 2001;<br>And whereas the Town of Orangeville is the sole shareholder of Orangeville Railway Development Corp.;<br>And whereas Section 5.2 of the Shareholder Declaration states in part that Orangeville Railway Development Corp. shall not make any of the following fundamental changes without the approval of the Shareholder:<br>(g) sell or otherwise dispose of by conveyance, transfer, lease, sale or leaseback, or other transaction, all or substantially all of its assets or undertaking;<br>(i) take or institute proceedings for any winding up, arrangement reorganization or dissolution;<br>And whereas Orangeville Railway Development Corp. wishes to sell or otherwise dispose of by conveyance, transfer, lease, sale or leaseback, or other transaction, all or substantially all of its assets or undertaking and/or take or institute proceedings for any winding up, arrangement reorganization or dissolution.<br>Therefore be it resolved that:<br>1. The Town of Orangeville provides approval for Orangeville Railway Development Corp. to sell or otherwise dispose of by conveyance, transfer, lease, sale or leaseback, or other transaction, all or substantially all of its assets or undertaking and/or take or institute proceedings for any winding up, arrangement reorganization or dissolution.<br>2. The Orangeville Railway Development Corp. report back to the Town of Orangeville on final recommendations. Status | 11/4/2020 9:00 |          |
| Completed                      | Whereas the Town has a By-law that limits backyard animals by classification;<br>And Whereas the current By-law prohibits Galliformes (eg Pheasants, chickens, turkeys, grouse);<br>And Whereas the current By-law does not prohibit Columbidae (pigeons);<br>And Whereas Columbidae (pigeons) produce a large amount of feces;<br>And Whereas the build-up of pigeon feces on buildings and other structures is visually unappealing and is made worse by the fact that pigeon droppings are acidic and erode metal and stonework;<br>And Whereas pigeon droppings pose a health hazard to the general public;<br>And Whereas pigeons have been associated with a variety of diseases, including histoplasmosis and cryptococcosis;<br>And Whereas the health effects are fatigue, fever, and chest pains;<br>And Whereas pigeons are also known to encourage population growth of rats in residential neighbourhoods;<br>Now Therefore be it resolved that staff report back to Council at the time of conducting a review of the Animal Control By-law on adding pigeons (Columbidae) to the list of backyard animals that are not permitted on residential properties in Orangeville.<br>Report CPS-CL-2019-024 November 18, 2019 Resolution 10 identified that the Animal Control By-law be reviewed in 2023. Council allocated resources during budget process and the review of this By-law is to occur in 2020/2021.<br>CPS-2020-004 implemented a hen registration by-law trial program.  | 11/4/2020 9:00 |          |
| Completed                      | PXO Louisa Street and Elizabeth Street That report IS-TD-2020-002 PXO Louisa Street and Elizabeth Street be received, And that Council direct Staff to implement a Level 2, Type D PXO pedestrian crossing at Louisa Street and Elizabeth Street to be funded from the 2020 approved Budget.   | 11/4/2020 9:00 |          |
| Completed                      | Riddell Road Intersections Alder and Spencer That report IS-TD-2020-003, Riddell Road Intersections Alder and Spencer be received; And that Council direct Staff to issue a Request for Proposal for consulting services to review the Riddell Road intersections with Alder Street and Spencer Avenue/Centennial Road to improve traffic safety for left turning vehicles while maintaining the arterial road function of Riddell Road as part of County Road 109. And that roundabouts also be considered by the consultant; And that the cost of the consultant is to be funded from the General Capital Reserve and refunded back to the General Capital Reserve in the 2021 budget.   | 11/4/2020 9:00 |          |
| Completed                      | Traffic Calming That Report IS-TD-2020-004, Traffic Calming, be received. And that Council direct Staff to issue a Request for Proposal for a consultant to develop a traffic calming policy for the Town of Orangeville.  | 11/4/2020 9:00 |          |

| Council Meeting Tasks          |  |                |   |
|--------------------------------|--|----------------|---|
| Updated as of: January 5, 2022 |  |                |   |
| Status                         | Description  | Meeting Date   | Comments  |
| Completed                      | Updated Financial Plan Water Works That report IS-Env-2020-010, Updated Financial Plan Water Works, be received; And that the Town of Orangeville updated Water Works Financial Plan prepared by Watson ; Associates Economists Ltd. dated May 11, 2020, be approved; And that the notice of availability of the updated Water Works Financial Plan be advertised; And that the Council resolution approving the updated Water Works Financial Plan and a copy of the plan be submitted to the Ministry of Municipal Affairs and Housing to satisfy the requirements of the Safe Drinking Water Act (SDWA, O. Reg. 453/07, Section 3(1)6); And that the Council resolution approving the updated Water Works Financial Plan be submitted to the Ministry of Environment, Conservation and Parks, to satisfy the requirements of the SDWA (Section 32(5)2(ii)).   | 11/4/2020 9:00 |   |
| Completed                      | The Town of Orangeville approves the FCM-sponsored Towards Parity Demonstration Project for Orangeville to be known as &quot;VoteRunLead&quot; which will encompass a Womens Campaign School and Speakers Bureau, as reflecting the municipalities effort and support of the Orangeville Forward Strategic Action Plan.  | 11/4/2020 9:00 |   |
| Completed                      | That report IS-PW-2020-002, Operations Centre Roof Replacement Additional Funding be received; and That Council authorize the transfer of \$120,000 from the General Capital Reserve Fund to the Operations Centre Roof Replacement capital project; and That staff arrange for a structural inspection be completed on the site to determine its suitability for future solar considerations; and That a white coloured roof or a roof with reflective properties be utilized at this location.   | 11/4/2020 9:00 |   |
| Completed                      | Councillor Taylor questioned the Towns boulevard cutting and general maintenance overall as it appears as though there is lack of maintenance this year. Doug Jones, General Manager Infrastructure Services indicated that maintenance is a similar schedule as other years with the difference being the absence of additional summer help and requested that specific areas of concern be sent to him for investigation.  | 11/4/2020 9:00 |   |
| Completed                      | That report IS-PL-2020-015, 340 Broadway Residential Demolition Permit Application, be received And that the residential demolition permit application for 340 Broadway, file no. RD 2/20, be approved, subject to the following conditions: 1. That a Construction Waste Management Plan be submitted by the owner. 2. That a Building Permit application for the new dwelling construction is submitted to the satisfaction of Town staff, prior to demolition; 2. That the owner constructs and substantially completes the new building(s) to be erected on the subject property no later than two (2) years from the date of the issuance of the demolition permit.   | 11/4/2020 9:00 |   |
| Completed                      | Mayor Brown inquired about a summary of resolutions that direct staff to report back to Council on various requests or matters ie; Naturalization of Park Spaces as listed on this agenda this evening and to follow up with staff on reporting back to Council on the status of these matters.  | 11/4/2020 9:00 | Q 3 2021  |
| Completed                      | ; ; January 14 Council SustainMobility Collaborative Agreement That report CMS-EDC-2019-002 be received; And that Council authorize the Mayor and Clerk to sign the Transportation Demand Management Program Collaboration Agreement between SustainMobility and the Corporation of the Town of Orangeville along with any other related documents necessary to finalize the agreement; And that staff be directed to implement the program known as Commute Ontario. And that a Town staff member be appointed to the Steering Committee and that staff report back to Council as appropriate. CMS-ED TDM Agreement signed and returned to SustainMobility on January 22, 2019. Steps to register and implement the program completed on February 11, 2019. R Phillips joined the Commute Ontario Steering Committee with first meeting in April 2019. Report to Council May 5 R Phillips part of steering committee. First update provided to Council May 13/19 CMS-EDC-2019-005 Further periodic updates to follow. Has Commute Ontario program been implemented? Yes see update report CMS-EDC- 2019-005 How frequently are the updates to be made to Council? Annually. Information report submitted for January 13/20; CMS-EDC-2020-001. Next report in first quarter 2021.Agreement ends April 2021 | 11/4/2020 9:00 | Sustainmobility Project ended - Q 2 2021 (funding for provincial-wide project not renewed). |
| Completed                      | May 13, 2019 Council ;Correspondence April 24, 2019 re Parking Issues on Burbank Crescent and Memo, Infrastructure Services, September 10, 2018 re; Parking on Burbank Crescent; That the correspondence items listed above be received. And that Town staff be directed to review the issue of parking on both sides of the Street within the entire Town and bring options back to Council including suggested solutions to alleviate parking issues.Status on reporting back to Council Staff ;are working on a review of parking practices and suggested solutions for alleviating parking issues relating to parking on both sides of the road.   | 11/4/2020 9:00 | parking on one side will be completed Q3 of 2022  |
| Completed                      | OSPCA HVAC Additional Funds<br>That report CMS-FP-2020-001, titled OSPCA HVAC Additional Funds be received;<br>And that Council approve the re-allocation of surplus funds of \$23,067 from the HVAC consulting fees project and surplus of \$20,000 from the Alder HVAC and Repairs project towards the OSPCA HVAC project.   | 11/4/2020 9:00 |   |
| Completed                      | Agreement with 2662216 Ontario Inc. for lease of Centre Street Parking<br>That report CMS-FP-2020-002, titled Agreement with 2662216 Ontario Inc. for lease of Centre Street Parking be received;<br>And that council approve the renewal of a ten-year lease agreement between 2662216 Ontario Inc. and the Town of Orangeville for the period of February 1, 2020 to January 31, 2030;<br>And that Council pass a by-law to authorize the entering into and execution of the lease agreement.  | 11/4/2020 9:00 |   |
| Completed                      | Sign Variance Application RLB LLP<br>That report CPS-CL-2020-001, regarding Sign Variance Application RLB LLP 273 Broadway be received; and<br>That Council grant a variance to Sign By-law 28-2013, as amended to permit a ground sign located at 273 Broadway with a maximum sign area of 2m2 per side with internal illumination conditional upon obtaining a sign permit.  | 11/4/2020 9:00 |   |
| Completed                      | Sign Variance Application 2031892 Ontario Inc. (CPS-CL-2020-002)<br>That report CPS-CL-2020-002, regarding Sign Variance Application 2031892 Ontario Inc. (Shell Gas Station) -226 Broadway be received; and<br>That Council grant a variance to Sign By-law 28-2013, as amended to permit a ground sign located at 226 Broadway to include an electronic message display conditional upon obtaining a sign permit   | 11/4/2020 9:00 |   |
| Completed                      | Encroachment Agreement 20 Stewart Court<br>That report IS-TD-2020-001, Encroachment Agreement 20 Stewart Court be received,<br>And that Council pass a by-law authorizing the entering into and execution of an encroachment agreement between the Town and 11105779 Canada Inc., with respect to a small shed and concrete wall remaining on a sanitary sewer easement in favour of the Town on the property at 20 Stewart Court.   | 11/4/2020 9:00 |   |
| Completed                      | Housekeeping Zoning By-Law Amendments Town of Orangeville Zoning by-law 22-90, as amended<br>That Report IS-PL-2020-002, Housekeeping Zoning By-law Amendments, Town of Orangeville Zoning By-law 22-90, as amended, be received;<br>And that staff be directed to initiate a housekeeping review of Zoning By-law 22-90, as amended, to consider the proposed modifications to the By-law, as summarized in Attachment No. 1 to this report.  | 11/4/2020 9:00 |   |
| Completed                      | Notice of Motion Environmental Awareness and Action<br>That the Town of Orangeville supports continuation of the programs and services of the CVC, both mandatory and non-mandatory, and that no programs or services of the CVC or other CAs in Ontario be wound down at this time; and<br>That the Minister of the Environment, Conservation, and Parks give clear direction as to what programs and services are considered mandatory and non-mandatory and how those programs will be funded in the future; and<br>That the Minister of the Environment, Conservation, and Parks recognizes the strong and positive Provincial role Conservation Authorities (CAs) play in flood risk reduction programs and reinstates funding to the CAs of Ontario; and<br>That this resolution be forwarded to the Minister of the Environment, Conservation, and Parks, Premier Doug Ford, MPP Sylvia Jones, the Association of Municipalities of Ontario, the Credit Valley Conservation Authority, Conservation Ontario, and all Ontario municipalities.  | 11/4/2020 9:00 |   |
| Completed                      | A by-law to authorize the entering into of a Lease Agreement with 2662216 Ontario Inc. Centre Street Parking Lot.  | 11/4/2020 9:00 |   |
| Completed                      | A by-law to authorize the entering into of an Encroachment Agreement with 11105779 Canada Inc. 20 Stewart Court Sanitary Sewer Easement.   | 11/4/2020 9:00 |   |

| Council Meeting Tasks          |   |                |          |
|--------------------------------|---|----------------|----------|
| Updated as of: January 5, 2022 |   |                |          |
| Status                         | Description   | Meeting Date   | Comments |
| Completed                      | Water and Wastewater Rates Study<br>That report IS-ENV-2020-001, Water and Wastewater Rates Study be received;<br>And that Council direct Staff to proceed with Option 2 (Residential Water Conservation) option as the preferred rates structure in the Water and Wastewater Rates Study;<br>And that Council direct Staff to prepare an update to the Water and Wastewater Rates By-Law in accordance with the Option 2 (Residential Water Conservation) rates structure.<br>By-law 2020-014  | 11/4/2020 9:00 |          |
| Completed                      | Notice of Motion - Budget<br>Whereas evaluating historical trends provides additional information as part of the Towns Budget approval process;<br>Now therefore be it resolved the staff include the following information as part of the operating budget package for Councils review:<br>1. 1 years of audited actuals.  | 11/4/2020 9:00 |          |
| Completed                      | Notice of Motion Sustainable Orangeville Budget Surplus<br>Whereas the Town of Orangeville has placed importance on Sustainability and Environmental Awareness, and<br>Whereas the Town is currently working on a Reserve Fund Policy,<br>Therefore be it resolved that the Town of Orangeville establish a reserve fund dedicated to sustainability and environmental action, and<br>That Sustainable Orangeville work with Town staff to develop the requirements and constraints of such a fund, and<br>That the surplus from Sustainable Orangeville's 2019 committee budget be allocated to this fund  | 11/4/2020 9:00 |          |
| Completed                      | A by-law to repeal By-law 75-92 and By-law 49-2002 being By-laws to regulate smoking in the Town of Orangeville.  | 11/4/2020 9:00 |          |
| Completed                      | A by-law to repeal By-law 31-98 being a by-law under the Building Code Act, R.S.O., 1992, Chapter 23, Respecting Permits and Related Matters  | 11/4/2020 9:00 |          |
| Completed                      | A by-law to repeal By-law 118-96 being a By-law to establish and maintain a system for the management of solid waste, and to repeal by-law 73-73 and 10-89  | 11/4/2020 9:00 |          |
| Completed                      | A by-law to repeal By-law 3-96 being a by-law to require the installation of carbon monoxide detectors in all new residential dwellings and commercial units.   | 11/4/2020 9:00 |          |
| Completed                      | Karen Vehkavaara spoke about the Town of Orangeville residential parking by-law and requested amendments to the parking by-law.<br>Angela Lockhurst, president Orangeville Kin Club, requested permission to run the Kin annual Road Toll on May 9, 2020 and September 26, 2020 from 9:00 a.m. to 3:00 p.m. at the intersection of Third Street and Fourth Avenue<br>That the request by the Orangeville Kin Club to hold a Road Toll on May 9, 2020<br>and on September 26, 2020 from 9:00 a.m. to 3:00 p.m. at the intersection of<br>Third Street and Fourth Avenue be approved;<br>And that staff bring forward a by-law to the March 9, 2020 Council meeting to<br>approve the request.  | 11/4/2020 9:00 |          |
| Completed                      | Water and Wastewater Bill Adjustment Policy<br>That staff bring forward a by-law to adopt a Water and Wastewater Bill Adjustment Policy as outlined in Report IS-ENV-2020-003.  | 11/4/2020 9:00 |          |
| Completed                      | Transit Advertising<br>That report CPS-COM-2020-001, Transit Advertising be received;<br>And that Orangeville Transit bus advertising rates be increased for exterior advertising spaces, to be in line with current market practices. The new rates will be effective with the 2020 renewal dates of existing advertising contracts, and<br>immediately for new contracts;<br>And that the Town initiate a procurement process to outsource advertising for interior and exterior transit bus advertising, bus shelter advertising, and other potential future transit advertising spaces;<br>And that staff bring forward a By-law to establish the rates outlined in Report CPS-COM-2020-001. Communications, Doug, John Lackey, Clerks<br>By-law 2020-013   | 11/4/2020 9:00 |          |
| Completed                      | Municipal Tree Canopy Policy<br>That report CMS-FP-2020-003, titled Municipal Tree Canopy Policy dated<br>February 10, 2020 be received;<br>And that Council adopt the Municipal Tree Canopy Policy as attached to report CMS-FP-2020-003.  | 11/4/2020 9:00 |          |
| Completed                      | Court Security Agreement<br>That report CPS-TF-2020-01, dated February 10, 2020, Court Security Agreement be received.<br>And that the Mayor and Clerk be authorized to sign an agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Community Safety and Correctional Services (Court Security and Prisoner Transportation<br>Program).  | 11/4/2020 9:00 |          |
| Completed                      | Notice of Motion Economic Vitality<br>Whereas Economic Vitality is identified as a strategic objective in the Town of Orangevilles Strategic Plan;<br>And Whereas the Town recognizes the need to provide public parking in the downtown core in support of its businesses and events;<br>And Whereas the Town encourages tourism and cultural events in the downtown core;<br>And Whereas Town Council wishes to explore commercial development opportunities that expand the inventory of public parking spaces in downtown Orangeville;<br>Now therefore be it resolved that Council hereby directs staff to report back to Council on the opportunities available for a commercial development that includes an elevated parking facility for downtown Orangeville on the lands located on<br>the south side of Broadway across from Town Hall. | 11/4/2020 9:00 |          |
| Completed                      | A by-law to enact rules and regulations for the operation of a water works distribution system, a wastewater collection system and a wastewater treatment system in the Town of Orangeville and to establish rates for water and wastewater<br>services related to the operation of the systems.  | 11/4/2020 9:00 |          |
| Completed                      | Jill Knowlton- Delegation<br>That Council provide a letter of support for the provision of long-term care homes in the Town of Orangeville  | 11/4/2020 9:00 |          |
| Completed                      | Bruce Blears Delegation<br>That Council forgive the rental cost of the gazebo at the Lions Park on Diane Drive.   | 11/4/2020 9:00 |          |

| Council Meeting Tasks          |  |                |          |
|--------------------------------|--|----------------|----------|
| Updated as of: January 5, 2022 |  |                |          |
| Status                         | Description  | Meeting Date   | Comments |
| Completed                      | Orangeville Hydro Limited Preparation for Annual Election of Board of Directors<br>That report CAO-2020-002 Orangeville Hydro Limited preparation for Annual Election of Board of Directors be referred back to staff to investigate further the shareholder agreement regarding terms and election of members   | 11/4/2020 9:00 |          |
| Completed                      | Ontario Musicians Co operative<br>That report CMS-EDC-2020-004 dated March 9, 2020 regarding the Ontario Musicians Co-operative Inc. be received;<br>And that the Mayor and Clerk be authorized to execute a Memorandum of Understanding with the Ontario Musicians Co-operative Inc. as required to support implementation of the Emerging Artist Program in Orangeville and upon confirmation of federal funding for the initiative in Orangeville;<br>And that staff be directed to work with the Orangeville Business Improvement Area and the Ontario Musicians Co-operative Inc. to deliver the Emerging Artist Program as outlined in ReportCMS-EDC-2020-004.<br>And that staff be delegated the authority to extend the Memorandum of Understanding for a further three years, up to and including 2023, as warranted by the program's success in its initial year in Orangeville.   | 11/4/2020 9:00 |          |
| Completed                      | Terms of Reference Amendment to Accessibility and Seniors Advisory Committee<br>That Report CPS-CL-2020-003 regarding Terms of Reference -Amendment to Accessibility and Seniors Advisory Committee to create a Joint Accessibility Advisory Committee be received; and<br>That Council approve the terms of reference attached as Schedule A to Report CPS-CL-2020-003 for a Joint Accessibility Advisory Committee; and<br>That staff work with the County of Dufferin to coordinate:<br>the appointment of County representatives to the Joint Accessibility Advisory Committee;<br>the appointment of two (2) additional Orangeville representatives to the County's Older Adults Advisory Committee   | 11/4/2020 9:00 |          |
| Completed                      | That Report CPS-2020-## Community Grant Allocations 2020 be received.  | 11/4/2020 9:00 |          |
| Completed                      | Bee City Canada<br>That Bee City Canada Report be received and;<br>WHEREAS the goal of Bee City Canada designation is to promote healthy, sustainable habitats and communities for pollinators;<br>THAT bees and other pollinators around the globe have experienced dramatic declines due to land fragmentation, habitat loss, use of pesticides, industrialized agriculture, cli-mate change and the spread of pests and diseases, with serious implications for the future health of flora and fauna; and<br>THAT cities/town ships/First Nation communities an d their residents have the opportunity to support bees and other pollinators on both public and private land;<br>and<br>THAT supporting pollinators fosters environmental awareness and sustainability, and increases interactions and engagement among community stewards; and<br>THAT by becoming a Bee City, the City/Township/FirstNation can highlight initiatives already in place and further engage local communities in an environment of creativity and innovation which will promote a healthier life for our community;<br>THAT staff be authorized to submit the Bee City Canada Application to designate (City/Township/First Nation) as a Bee City; and;<br>That Sustainable Orangeville and the Town initiate and promote the Bee City Canada's mandate in supporting pollinators and bee habitats. | 11/4/2020 9:00 |          |
| Completed                      | BIA, January 31, 2020 Downtown Activation Pilot Project<br>That correspondence from the BIA, January 31 ,2020, Downtown Activation Pilot Project Report, be received;<br>And that staff bring forward a By-law to amend the Display of Merchandise on sidewalks By-law 31-2003 to permit benches or café tables and chairs as part of a business facade merchandise display in accordance with the current width and walking area requirements; and<br>That the other requests made by the BIA be considered as part of the Town's Tourism Strategy scheduled for completion in September 2020;<br>And that the BIA contact Community Services staff regarding their request.  | 11/4/2020 9:00 |          |
| Completed                      | BIA, February 15, 2020, Blade Signs<br>That correspondence from the BIA, February 15,2020, Blade Signs, be received;<br>And that the request be forwarded to Heritage Orangeville for input and that staff report back on the Sign By-law requirements;  | 11/4/2020 9:00 |          |
| Completed                      | New Business<br>That parking be permitted on one side of Parkinson Crescent between the northerly limit of the park and Drew Brown Boulevard, along the straight stretch, and that parking prohibition on both sides of Parkinson Crescent remain in place for the rest of the Crescent.   | 11/4/2020 9:00 |          |
| Completed                      | A by-law to authorize an encroachment agreement with 266221 6 Ontario Inc. - 279 Broadway. Refer to Resolution 9 of the July 15, 2019 Council Meeting.   | 11/4/2020 9:00 |          |
| Completed                      | A by-law to permit the Kin Club of Orangeville to hold road toll fundraising events at the intersections of Third Street and Fourth Avenue on Saturday, May 9,2020 and Saturday, September 26, 2020from 9:30 a.m. to 3:30 p.m. Refer to Resolution2020-042of the February 10, 2020 Council Meeting.  | 11/4/2020 9:00 |          |

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| Status                         | Description   | Meeting Date   | Comments |
| Completed                      | A by-law to establish User Fees and Rates with respect to services or activities provided by the Town and for the use of its property - Transit Advertising. Refer to Resolution 2020-047 of the February 10, 2020 Council Meeting  | 11/4/2020 9:00 |          |
| Completed                      | Procedure By-law amendment Electronic Participation<br>That Report CPS-CL-2020-010 regarding Procedure By-law Amendment Electronic Participation be received; and<br>That Council pass a By-law to amend By-law 063-2017 being a By-law to govern the proceedings of Council and its Committees.  | 11/4/2020 9:00 |          |
| Completed                      | Town Capital Expenditure Financing<br>That the request for Capital Expenditure Financing be received; and<br>That Council pass a by-law to authorize the establishment of a Revolving Term Facility with the Toronto-Dominion Bank in the amount of \$10,000,000.00; and<br>That Council authorize the entering into of a Revolving Term Facility Agreement with the Toronto-Dominion Bank.<br>That staff report back to Council at its next meeting regarding upcoming expenditures/projects and how those expenditures/projects are being funded and prioritized and identify items that can be delayed.  | 11/4/2020 9:00 |          |
| Completed                      | Town Relief Measures<br>That Council hereby waives the penalty and interest on taxes for a period of 90 days across all tax classes; and<br>That the Treasurer waive all NSF charges as it relates to tax payments.   | 11/4/2020 9:00 |          |
| Completed                      | That Council hereby waive all transit fare fees for a period of 90 days; and<br>That the Town continue to provide transit services at this time.  | 11/4/2020 9:00 |          |
| Completed                      | That Council hereby waives the penalty and interest on water and wastewater rates for a period of 90 days.  | 11/4/2020 9:00 |          |
| Completed                      | That Council hereby requests the County of Dufferin to increase the garbage bag limit from one to two for a 90 day period.  | 11/4/2020 9:00 |          |
| Completed                      | That Council hereby lift the winter parking control restriction immediately.  | 11/4/2020 9:00 |          |
| Completed                      | That Council hereby requests the Minister of Energy, Northern Development and Mines to implement off peak rates 24 hours a day/ 7 days a week as quickly as possible; and<br>That a copy of the resolution be forwarded to all municipalities, to Honorable Sylvia Jones, MPP Dufferin-Caledon and Kyle Seeback, MP Dufferin-Caledon for support.   | 11/4/2020 9:00 |          |
| Completed                      | That Council hereby authorized the transfer of \$100,000 from its contingency reserve fund to its Community Grant Program; and<br>That \$10,000 be donated to the Orangeville Food Bank to be used for emergency needs at this time; and<br>That other requests for grant funding be processed through the Community Grants Program   | 11/4/2020 9:00 |          |
| Completed                      | That the Towns Dog Park Be closed immediately.  | 11/4/2020 9:00 |          |
| Completed                      | That the correspondence received from Jeremy Williams dated March 23, 2020 be received; and<br>That staff review the concerns raised in the correspondence; and<br>That the correspondence be included on the next agenda for review by Council together with the responses by staff to the concerns raised.  | 11/4/2020 9:00 |          |
| Completed                      | A by-law to amend By-law 064-2017 being a By-law to govern the proceedings of Council and its Committees.   | 11/4/2020 9:00 |          |
| Completed                      | A by-law to authorize the borrowing of \$10,000,000.00 from the Toronto-Dominion Bank to finance multi-purpose expenditures and to authorize the entering into and execution of an Agreement with the Toronto-Dominion Bank for this purpose.   | 11/4/2020 9:00 |          |
| Completed                      | Council Planning Session Report That Report CAO2020003, Council Planning Session Report be received; and that council approve the outcomes of the Council Strategic Planning Session as outlined in report CAO2020--3 which sets common priorities for the remainder of this term of Council  | 11/4/2020 9:00 |          |
| Completed                      | William Street Demolition of an Accessory Structure on a Listed Non-Designated Heritage Property<br>That Report IS-PL-2020-010, 6 William Street, Demolition of an Accessory Structure on a Listed Non-Designated Heritage Property be received;<br>And that Council not oppose the issuance of a demolition permit for the accessory garage structure on the property.   | 11/4/2020 9:00 |          |
| Completed                      | Heritage Permit Application<br>That Report IS-PL-2020-011, 51 Zina Street, Heritage Permit Application for chimney restorations and roof repairs be received;<br>And that the Heritage Permit Application (HR 1/20) for 51 Zina Street, be approved.  | 11/4/2020 9:00 |          |
| Completed                      | Sign Variance Application<br>That Report CPS-CL-2020-09, regarding Sign Variance Application 2031892 Ontario Inc. (Shell Gas Station) 226 Broadway be received; and<br>That Council grant a variance to Sign By-law 28-2013, as amended, to permit a canopy sign located at 226 Broadway with a sign area on the north and south side of 18.99m2 conditional upon obtaining a sign permit; and<br>That sign variance fee of \$200.00 be waived.   | 11/4/2020 9:00 |          |
| Completed                      | Verbal Report from Ed Brennan, CAO, 2020 Capital Expenditures Update<br>That the Verbal Report from Ed Brennan, CAO regarding 2020 Capital Expenditures be received, and<br>That Town staff proceed with the design and engineering component of the Bricks on Broadway Sidewalk project to a maximum of \$90,000; and<br>That Town staff proceed with the design component of the trail project to a maximum of \$50,000; and<br>That the final determination on proceeding with implementation of these projects be delayed for 90 days until the impacts of the COVID-19 crisis are determined;<br>And that Town staff prepare a report regarding 2020 capital expenditures for the May 8, 2020 Council meeting. | 11/4/2020 9:00 |          |
| Completed                      | Correspondence<br>Jeremy D Williams, March 23, 2020, Emergency Council Meeting Corona Crisis and Draft response<br>That staff forward the response with associated information to Mr. Williams.   | 11/4/2020 9:00 |          |
| Completed                      | A by-law to amend By-law 31-2003 being a By-law to regulate the display of merchandise on sidewalks   | 11/4/2020 9:00 |          |
| Completed                      | That all flags at Town facilities fly at half-mast for the week as an act of solidarity with our fellow Canadians in Nova Scotia in light of the tragedy that they have endured; and<br>That staff investigate providing a virtual book of condolence.  | 11/4/2020 9:00 |          |

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| Updated as of: January 5, 2022 |   |                |   |
| Status                         | Description   | Meeting Date   | Comments  |
| Completed                      | Alison Scheel and Joe Sammut, Orangeville BIA 2019 Preliminary Financials Budget<br>That the correspondence dated February 26, 2020 from the OBIA be received;<br>And that the 2019 Preliminary Financial Report as at December 31,2019, be approved;<br>And that the 2020 Budget, as submitted, be approved  | 11/4/2020 9:00 |   |
| Completed                      | Town Line, Part Lot Control Exemption Application by Hamount Investments Ltd.<br>That Report IS-PL-2020-012, 31 Town Line, Part Lot Control Exemption Application by Hamount Investments Ltd., be received;<br>And that the Part Lot Control Exemption Application (File: PLC 1/20) and By-law included as Attachment No. 3 to this Report, be approved.  | 11/4/2020 9:00 |   |
| Completed                      | That no further action be taken by the Transit Task Force on the taxi service issues; and<br>That staff look into the feasibility of purchasing its own accessible bus or contracting out and exploring the possibility of partnering with Dufferin County  | 11/4/2020 9:00 |   |
| Completed                      | May 27, 2019 Council Question Period Mr. Adam Thompson expressed concern with respect to traffic speed and excessive noise on Shirley Street, and would like to see stop signs and/or traffic lights installed in the area. Mayor Brown indicated that staff are currently looking into traffic calming measures throughout the Town and will add Shirley Street to the list for review. Status of Traffic Calming Measures throughout the Town? Shirley Street review? Report IS-TD-2020-004 directed staff to issue RFP for a consultant to develop a traffic calming policy for the Town.  | 11/4/2020 9:00 |   |
| Completed                      | June 24, 2019 Council Orangeville Sustainable Neighbourhood Action Plan (CMS-EDC-2019-007): That report #CMS-EDC-2019-007 dated June 24, 2019, Orangeville Sustainable Neighborhood Action Plan, be received; And that Council accept the findings as presented in the Orangeville Sustainable Neighbourhood Action Plan; And that staff consider implementation of the recommendations within the plan in future planning; And that staff report biennially on implementation of the Orangeville Sustainable Neighbourhood Action Plan, with the first report to be made by June, 2021; And that future staff reports include a reference to the appropriate section of the Sustainable Neighbourhood Action Plan.Manager of Economic Development and Culture coordinating set up of monitoring process. First Report to be presented to Council by June 2021  | 11/4/2020 9:00 |   |
| Completed                      | October 22 2019 Council That Report CPS-CL-2019-018, Community Safety and Well-Being Plan be received; And that Council supports the coordination and development of a joint Dufferin Community Safety and Well-Being Plan with the County of Dufferin as the lead; And that the County liaise with the Towns Community Services Department on the development of the joint Dufferin Community Safety and Well-Being Plan. Waiting on County to provide a date and time.  | 11/4/2020 9:00 |   |
| Completed                      | That report CPS-TF-2019-27, dated October 22, 2019, Application for Property Tax Relief Roll # 030-019-47300-0000, be received; And that Council take no action; And that Staff bring forward a report and By-law to Council to delegate authority to the Assessment Review Board for the processing of applications under 357.1 (1) (d) of the Municipal Act. Status of By-law   | 11/4/2020 9:00 | Vacancy Rebates are no longer a program administered. So by extension, this is now complete.  |
| Completed                      | Notice of Motion Safety Concerns at Marshall Crescent And Whereas there was a motor vehicle accident on January 2, 2020 in which a vehicle travelling eastbound on McCannell Avenue failed to negotiate the left hand turn onto Rolling Hills Drive resulting in the vehicle crashing through the fence and into the backyard deck of the residence at 389 Marshall Crescent; And Whereas this is the second time this house has been hit by a travelling motor vehicle. The last incident being in 2015; And Whereas the family who live at this location have been traumatized by this incident and it is important that the Town take action; And Whereas Town staff have suggested the following measures be taken: Install Roadway Alignment Signs on both McCannell and Rolling Hills the appropriate distance ahead of the curve in accordance with Ontario Traffic Manual (OTM) Book 6. Install two Checkerboard Signs (One Direction) at the intersection of Rolling Hills and McCannell, one facing each road so that a Checkerboard Sign will be visible to drivers approaching the intersection from either direction. Plant some boulevard trees on Rolling Hills along the flankage of 389 Marshall Crescent as part of our 2020 tree planting program; And Whereas Councillors Post and Taylor have visited with the owners of 389 Marshall and have noted their recommendations for further safety measures; Therefore be it resolved that in addition to the above measures recommended by staff, Council hereby direct and authorize staff to complete the following: Paint lane division lines on McCannell and Rolling Hills Staff report back to Council by the end of March 2020 on the cost to install barricades on the bend along side Rolling Hills protecting 389 Marshall Install signs on the hill up McCannell along the southside of Rolling Hills to give ample warning that there is an upcoming curve and speed should be measured. | 11/4/2020 9:00 |   |
| Completed                      | 2019 Annual and Summary Water Works Reports That Report IS-ENV-2020-006, 2019 Annual and Summary Water Works Report be received; And that the Summary Report 2019 for the Orangeville Drinking Water System be received; And that a copy of the Summary Report 2019 for the Orangeville Drinking Water System be forwarded to Credit Valley Conservation.   | 11/4/2020 9:00 |   |
| Completed                      | Rainbow Crosswalk That Report IS-TD-2020-08, regarding Rainbow Crosswalks be received; and That an allowance for Rainbow Crosswalks as outlined in Figure 1 to Report IS-TD-2020-08 crossing Mill Street on the north side of Broadway and crossing Broadway on the west side of Wellington Street be included in the 2021 Operating Budget; and That installation of the Rainbow Crosswalks be completed prior to Celebrate Your Awesome event in 2021.  | 11/4/2020 9:00 |   |
| Completed                      | That report IS-PL-2020-016, 62A-68 First Street, Recommendation Report, OP22/19, RD3/20, RD4/20, RD5/20, be received; And that the Official Plan Amendment and Zoning By-law Amendment Applications (OP22/19) be approved; And that the Residential Demolition Applications (RD3/20, RD4/20 and RD5/20), be approved, subject to the following condition: 1. That Site Plan Application SP4/20 be approved and a Site Plan Agreement be executed prior to the issuance of any demolition permits; and 2. That the applicant construct and substantially complete the new building(s) to be erected on the subject property not later than two (2) years from the date of the issuance of the demolition permit; 3. And that a Construction Waste Management Plan be implemented by the developer; And that the By-law included as Attachment No. 2 to this Report, be enacted to adopt site-specific Official Plan Amendment No. 123 to re-designate the subject lands from Restricted Commercial Residential to Residential on Schedule A and Medium Density Residential on Schedule C to permit a 40-unit condominium townhouse development; And that the amending Zoning By-law included as Attachment No. 3 be enacted to rezone the subject lands from Restricted Commercial (C5) with Holding (H) Symbol to Multiple Residential Medium Density (RM1) Zone with Holding (H) Symbol and Special Provision (SP 21.221) to permit the proposed use which includes provisions for the lifting of the Holding (H) upon: a satisfactory Water Conservation Plan has been submitted, which demonstrates that the development will achieve a minimum twenty (20%) reduction in potable water use: and a satisfactory Energy Efficiency Assessment has been submitted, which demonstrates that the development will achieve a minimum ten percent (10%) energy savings in exceedance of applicable building code requirements for new dwelling construction.             | 11/4/2020 9:00 |   |
| Completed                      | That report IS-PL-2020-017, Housekeeping Zoning By-law Amendments, Recommendation Report, be received; And that the Zoning By-law Amendment included as attachment No. 2 to this report be enacted.   | 11/4/2020 9:00 | Notice of Passing issued August 18, 2020. No appeals received within the 20-day appeal period (by September 8, 2020). By-law is in full force and effect. Office Consolidation of updated Zoning By-law issued September 30, 2020 |
| Completed                      | Whereas the Town of Orangeville has adopted the Sustainable Neighbourhood Action Plan, which includes a goal of reducing dependence on motor vehicles, and Whereas the Town of Orangeville has adopted a Cycling and Trails Master Plan, and Whereas the Cycling and Trails Master Plan includes dedicated bike lanes along Centennial Road as a High Priority route, and Whereas the redesign and construction of Centennial Road is scheduled to occur in 2020/2021,d Therefore be it resolved that Council direct staff to include dedicated on-street bicycle lanes in the redesign of Centennial Road between Dawson Road and Riddell Road   | 11/4/2020 9:00 |   |
| Completed                      | That report CMS-FP-2020-007, titled Alder Recreation Centre Pool Liner Replacement dated September 14, 2020 be received; And that Council approve capital funding in the amount of \$3 million dollars for the replacement and expansion of the 6 lane 25 metre lap pool to 8 lanes and replacement of the leisure pool liner to a polished stainless steel system including replacement of the waterslide with a waterplay feature within the Alder Recreation Centre Pool facility; And that Council direct staff to include an option to install a 200 sq. ft. therapy pool within the existing deck floor space at Alder if the cost can be covered within the \$3 million allocation; And that Council approve funding in the amount of \$125,000, to be funded from General Capital Reserves, to prepare design specification for the tender and project management of the Liner replacement project; And that Council approve the transfer of \$500,000 from Parks and Recreation Reserves and \$1.75 million from General Capital Reserves;   | 11/4/2020 9:00 |   |
| Completed                      | Throughout Orangeville there has been many concerns put forth by residents regarding traffic safety. The prevailing concern is that vehicles simply drive too fast on our neighbourhood streets. It has been consistently proven that higher speeds contribute to higher risk of serious injuries and fatalities by reducing driver reaction time, increasing the vehicle stopping distance, and inflicting more severe blunt force trauma on victims upon impact. A Reduction of speed limits is a tool that the town of Orangeville can utilize to reduce the number of road traffic crashes and the serious injury and safety concerns that result from high vehicle speeds. Therefore be it resolved that all 50 km/h roadways in Orangeville be revised to 40km/hour. Excluded streets will include major town roads listed as follows: Hansen, First Street, Townline, C Line, Riddell, Centennial, B Line, Broadway Upon implementation of this initiative, the town will engage in a robust public education campaign and a request for support from Ontario Provincial Police Service for targeted enforcement.  | 11/4/2020 9:00 |   |



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| Updated as of: January 5, 2022 |  |                |          |
| Status                         | Description  | Meeting Date   | Comments |
| Completed                      | That the following streets will immediately be changed to a community safety zone: McCannell Avenue and Rolling Hills Drive and, Blind Line (within Orangeville limits) That McCannell Avenue have a flashing electronic speed sign installed in the east bound area prior to the summit approaching Rolling Hills Drive.  | 11/4/2020 9:00 |          |
| Completed                      | That report INS-2020-001, 71 Fifth Avenue, Recommendation Report, OPZ 1/20, be received; And that the Official Plan Amendment and Zoning By-law Amendment Applications (OPZ 1/20) be approved; And that the By-law included as Attachment No. 2 to this Report, be enacted to adopt site-specific Official Plan Amendment No. 124 to re-designate the subject lands from Institutional to Neighbourhood Commercial on Schedule A to permit an office use; And that the amending Zoning By-law included as attachment No. 3 to this report be enacted to rezone the subject lands from Institutional (INST) Zone to Neighbourhood Commercial (C2) Zone, with Special Provision (24.220) to permit the proposed office use.          | 11/4/2020 9:00 |          |
| Completed                      | COVID-19 Emergency Measures By-law<br>That report CPS-CL-2020-012 regarding the appointment of By-law Enforcement Officers and a Building Inspector be received;<br>And that Council pass by-laws to appoint By-law Enforcement Officers for the purpose of enforcing the COVID-19 Emergency Measures By-law and to appoint Joe West as a Building Inspector;<br>And That report CAO-2020-006 be received:<br>And that Council approve the COVID-19 Emergency Measures By-law.   | 11/4/2020 9:00 |          |
| Completed                      | Note: Staff was requested to send correspondence to Headwaters Food and Farming Alliance advising them of the Towns Community Grant Program and the application process.   | 11/4/2020 9:00 |          |
| Completed                      | That correspondence be sent to relevant parties including the Ministry of Agriculture, Food and Rural Affairs, MPP, MP and the Premier to add Community gardens that produce food as essential service during the COVID-19 Pandemic.   | 11/4/2020 9:00 |          |
| Completed                      | A by-law to exempt a portion of Registered Plan 219 from, from Part Lot Control (Hamount Investments Ltd., Parts 1 to 32, Plan 7R-6631, 31 Town Line, PLC 1/20).   | 11/4/2020 9:00 |          |
| Completed                      | A by-law to amend By-law 119-2003 being a by-law to licence, regulate and govern taxicabs and taxicab owners, taxicab brokers, limousine owners and limousine drivers and for limiting the number of taxicab owner licenses.<br>(Resolution No. 2020-066 Please note that the proposed By-law incorporates the amendments approved through Resolution 2020-066 being Option 3 as outlined in Report CPS-CL-2020-007. The proposed By-law also eliminates the requirement for a taxi-cab brokerage office to be located in Orangeville. This was identified in the Report as part of Option 3 but was inadvertently missed when carried forward to the recommendation section of the Report. Refer to Section 8.4.4 of the By-law.) | 11/4/2020 9:00 |          |
| Completed                      | Rise and Report<br>That Confidential Verbal Report from Ed Brennan, CAO and Ray Osmond, General Manager of Community Services regarding a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board and a proposed or pending acquisition or disposition of land by the municipality or local board Lease Agreements be received; and<br>That staff proceed as directed; and<br>That staff be directed to negotiate with the Twisters Gymnastics Club an agreement to defer the rent for up to 6 months, with a repayment plan for deferred rent repayment;<br>And that staff report back to Council.                 | 11/4/2020 9:00 |          |
| Completed                      | Delegation Orangeville Hydro Limited<br>That Orangeville Hydro Limited, Business Plan: 2020-2024 be received;<br>And that the Mayor and Clerk be authorized to execute the Shareholders Resolution Approving the Orangeville Hydro Limiteds Business Plan: 2020-2024.  | 11/4/2020 9:00 |          |
| Completed                      | Heather Hayes, Orangeville Food Bank<br>That correspondence from Trevor Lewis, President, Orangeville Food Bank, dated April 21, 2020 be received;<br>And that Council authorize funding in the amount of \$3000.00 to the Orangeville Food Bank from the Community Grant Program.   | 11/4/2020 9:00 |          |
| Completed                      | Canada Day 2020 and Special Event Cancellations<br>That report number CMS-RE-2020-001 Canada Day 2020 and Special Event Cancellations be received;<br>And that staff be directed to cancel special events and programs up to July 6, including the cancellation of the Canada Day celebrations;<br>And that it be noted that Blues and Jazz Festival is being postponed and not cancelled and that National Indigenous Peoples Day be added as an event that has been postponed;<br>And that the staff be directed to continue working with the BIA to develop a reactivation plan for the Orangeville Farmers Market conditional upon the ability to follow physical distancing recommendations.                                  | 11/4/2020 9:00 |          |
| Completed                      | Development of 82, 86-90 Broadway<br>That report CMS-EDC-2020-007 dated May 11, 2020 regarding Development of 82, 86-90 Broadway be received;<br>And that Council approve funding of up to \$50,000 to retain the services of a consultant with respect to the development of 82, 86-90 Broadway including the feasibility of the use of the land and type of agreement.   | 11/4/2020 9:00 |          |
| Completed                      | 2020 Property Tax Rates<br>That report CPS-TF-2020-14, dated May 11, 2020, Property Tax Rates, be received:<br>And that Council adopt the property tax rates as proposed for the 2020 fiscal year;<br>And that the property tax due dates remain as June 25, 2020 and September 25, 2020 across all tax classes to accommodate the cash flow requirements of the Town;<br>And that a By-law to provide for the levy and collections of taxes required for the Town of Orangeville for the year 2020 and for the collection of County of Dufferin and Education taxes be read three times and finally passed.   | 11/4/2020 9:00 |          |
| Completed                      | Delegation, Geoff and Kate Mullin, Keith and Marilyn Somerville, Dirtbikes<br>Note: Town Clerk to arrange meeting with delegates and staff to further discuss the delegates concerns.  | 11/4/2020 9:00 |          |
| Completed                      | Delegation Terrance Carter, Relocation of Transit Transfer Terminal<br>That while continuing to move forward with the implementation of a bus transfer station at Broadway between First Street and John Street staff are directed to retain a consultant to complete a safety study for the identified location with a \$10,000 budget limit to be funded from General Capital Reserves;<br>And that staff report back to Council on the results of the study.  | 11/4/2020 9:00 |          |



| Council Meeting Tasks          |   |                |          |
|--------------------------------|---|----------------|----------|
| Updated as of: January 5, 2022 |   |                |          |
| Status                         | Description   | Meeting Date   | Comments |
| Completed                      | Orangeville Highlands, Phase 2 Planning<br>That report IS-PL-2020-009, Orangeville Highlands Phase 2, Planning Recommendations for Draft Plan of Subdivision and Zoning By-law Amendment Applications, be received;<br>And that the Local Planning Appeal Tribunal (LPAT) be advised that Council supports the approval of the applications:<br>i) for a draft plan of subdivision (File: S 1/10) as per Attachment No. 1 to report IS-PL-2020-009, subject to the conditions of draft approval as per Attachment No 2 to report IS-PL-2020-009; and<br>ii) to amend Zoning By-law No. 22-90, as amended (File: OP2 5/10) to rezone the subject lands as described in report IS-PL-2020-009;<br>And that the following additional requirements be added to the conditions of draft approval included as Attachment No. 2 to Report IS-PL-2020-009:<br>1. That the developer achieve and demonstrate a minimum twenty percent reduction in potable water use;<br>2. That the developer implement measures in exceedance of code requirements for dwelling construction to achieve a minimum of ten percent energy savings.<br>And that a copy of report IS-PL-2020-009 and the resolution of Council be forwarded to the LPAT;<br>And that the Mayor and Clerk be authorized to execute Minutes of Settlement in support of the proposed draft plan of subdivision and zoning by-law amendment as outlined in report IS-PL-2020-009, subject to any minor refinements as deemed necessary by Town staff and in consultation with the Towns solicitor;<br>And that Town staff and the Towns solicitor be authorized to continue to act on behalf of the Town going forward with respect to the proposed draft plan of subdivision and zoning by-law amendment under appeal before the LPAT, in accordance with the recommendations of report IS-PL-2020-009 and the usual proceedings on an LPAT appeal matter. | 11/4/2020 9:00 |          |
| Completed                      | Agreement By-law Enforcement Services Township of Melancthon<br>That report CPS-CL-2020-013 regarding Agreement By-law Enforcement Services Township of Melancthon; and<br>That Council pass a by-law to authorize the entering into of an agreement with the Township of Melancthon regarding the provision of By-law Enforcement services.  | 11/4/2020 9:00 |          |
| Completed                      | Provincial Gas Funding Agreement<br>That report CPS-TF-2020-015, dated May 25, 2020, Provincial Transit Gas Tax Funding Agreement be received;<br>And that Council adopt a by-law authorizing the Mayor and Treasurer to sign a Letter of Agreement with the Ministry of Transportation for 2019/2020 funding.  | 11/4/2020 9:00 |          |
| Completed                      | Notice of Motion Community Engagement<br>Whereas the Town recognizes the value of community engagement to help make decisions which reflect the interests and concerns of those affected by involving them in the decision making process; and<br>Whereas the Town adopted a notice policy in January 2008 in accordance with section 270 of the Municipal Act; and<br>Whereas Council wishes to review this policy and expand upon it in a meaningful way that advances public engagement and participation;<br>Now therefore be it resolved that the General Manager of Corporate Services report back to Council with a Public Engagement and Participation Policy that improves the practice of public participation and includes a framework that:<br>seeks out and facilitates the involvement of those potentially interested in a decision; and<br>provides participants with the information they need to participate in the decision making process in a meaningful way.  | 11/4/2020 9:00 |          |
| Completed                      | THEREFORE BE IT RESOLVED that the Mayor write to the Solicitor General to encourage common training requirements for all members of Police Services in Ontario as it relates to diversity, empathy and use of force;<br>AND THAT the Solicitor General provide clarity on police oversight going forward given the anticipated changes to legislation to ensure effective accountability continues;<br>AND THAT annual updates or refresher courses be mandatory to ensure our Police Services have the best and current information available to them;<br>AND THAT THE TOWN request that the use of force protocols be reviewed to ensure they are safe and would meet current standards, and then shared across the province;<br>AND THAT THE TOWN circulate this resolution to all Ontario municipalities seeking their support.   | 11/4/2020 9:00 |          |
| Completed                      | That Council pass a by-law to authorize the temporary road closures on June 14, 2020 for a Black Lives Matter Peaceful Protest at:<br>Second Street from First Avenue to Broadway from 8:00 a.m. to 4:00 p.m.<br>Broadway from Second Street to Centre Street from 9:00 a.m. to 2:00 p.m.   | 11/4/2020 9:00 |          |
| Completed                      | That the Orangeville Hydro 2019 Annual Report be received;<br>And That Council approve the proposed resolutions listed in the Orangeville Hydro Limited Agenda for the Annual Shareholders Meeting scheduled for Wednesday, June 18, 2020;<br>And that Council appoint Sandy Brown as proxy, and Andy Macintosh as proxy in the absence of Sandy Brown, to attend and to vote for The Corporation of the Town of Orangeville at the Annual Shareholders Meeting to be held on June 18, 2020 and at any adjournments thereof, revoking any proxy previously given;<br>And that Council direct such proxy to vote in favour of the proposed resolutions listed in the Orangeville Hydro Limited Agenda for the Annual Shareholders Meeting scheduled for Thursday, June 18, 2020;<br>And that the Mayor and Clerk be authorized to execute the Proxy Resolution for the Annual Shareholders Meeting of Orangeville Hydro Limited.   | 11/4/2020 9:00 |          |
| Completed                      | That report CMS-FP-2020-004, titled Agreement with YMCA of Greater Toronto Inc. (YMCA) for lease of the Jean Hamlyn Day Care Centre be received;<br>And that Council approve a three (3) year lease agreement for the period of August 1, 2020 to July 31, 2023;<br>And that Council pass a by-law to authorize the entering into and execution of the lease agreement.   | 11/4/2020 9:00 |          |
| Completed                      | That report CMS-FP-2020-005, titled Lease Amending Agreement with the Orangeville Gymnastics Club Inc. be received;<br>And that Council approve an amendment to the existing lease agreement for deferred rent payments for the period of June 1, 2020 to November 30, 2020 inclusive;<br>And that Council approve the repayment of the deferred rental amount over the remaining 83 months of the Lease Agreement, effective December 1, 2020 to October 31, 2027;<br>And that Council pass a by-law to authorize the entering into and execution of the amending agreement.   | 11/4/2020 9:00 |          |
| Completed                      | That report CPS-IT-2020-002, Wightman Municipal Access Agreement be received;<br>And that Council pass a by-law authorizing the entering into of a Municipal Access agreement with Wightman Communications Ltd. to ensure future service requests meets the Town expectations for quality, minimization of impacts to municipal assets and public disruption.   | 11/4/2020 9:00 |          |
| Completed                      | That report CPS-CL-2020-014 Hen Registration By-law - Trial Program be received;<br>And that a public meeting be held in September 2020 and an on line survey be made available during the month of September on the Towns website to receive feedback and comments on the proposed Hen Registration By-law;<br>And that staff report back to Council on October 19, 2020 on the comments and feedback received.  | 11/4/2020 9:00 |          |
| Completed                      | That Council hereby waive penalty and interest for taxes for July, August and September, 2020;<br>And that Council hereby waive penalty and interest for Water and Wastewater rates for July, August and September, 2020;<br>And that Council hereby waive all transit fare fees until September 30, 2020.  | 11/4/2020 9:00 |          |

| Council Meeting Tasks          |   |                |          |
|--------------------------------|---|----------------|----------|
| Updated as of: January 5, 2022 |   |                |          |
| Status                         | Description   | Meeting Date   | Comments |
| Completed                      | Whereas many towns and cities in Ontario and across the world are at various stages of responding to the COVID pandemic and have been working on potential strategies to help restaurants and bars reopen;<br>And Whereas it is crucial that the Orangeville remain agile in its implementation of regulatory by-laws in order to support local businesses in their efforts to adapt to restrictions imposed by the COVID-19 crisis;<br>And Whereas the Orangeville recognizes the reopening challenges faced by businesses in achieving financial viability due to required social distancing protocols;<br>And Whereas Orangevilles Outdoor Boulevard Café By-law 41-2003 requires that boulevard cafés be located only on the sidewalk area between the street and building, not exceeding the width of the storefront and that a minimum 1.5 metre wide free and clear pathway must be maintained on the sidewalk at all times;<br>And Whereas the Province made an announcement today regarding stage 2 reopenings;<br>Now therefore be it resolved that Council pass a By-law to amend By-law 076-2017 to delegate authority to the CAO to issue permits for on-street patios and to close downtown roads from June 12, 2020 to October 31, 2020. | 11/4/2020 9:00 |          |
| Completed                      | Ed Brennan, CAO advised that staff would be reporting back to Council with a recovery plan relating to the opening of pools and other recreation activities.  | 11/4/2020 9:00 |          |
| Completed                      | That Council, as per section 311 (15) of the Municipal Act, supports the amended County of Dufferin 2020 Property Tax Payments schedule to coincide with the education payment dates, deferring the June and September payments by 90 days.   | 11/4/2020 9:00 |          |
| Completed                      | A by-law to authorize the entering into and execution of a lease agreement with the YMCA of Greater Toronto Inc. (YMCA) for lease of the Jean Hamlyn Day Care Centre  | 11/4/2020 9:00 |          |
| Completed                      | A by-law to authorize the entering into and execution of a lease amending agreement with the Orangeville Gymnastics Club Inc.   | 11/4/2020 9:00 |          |
| Completed                      | A by-law to authorize the entering into and execution of a Municipal Access agreement with Wightman Communications Ltd. to ensure future service requests meets the Town expectations for quality, minimization of impacts to municipal assets and public disruption.   | 11/4/2020 9:00 |          |
| Completed                      | A by-law to temporarily close roads on June 14, 2020.   | 11/4/2020 9:00 |          |
| Completed                      | A by-law to amend By-law 076-2017 to Delegate Authority to the CAO to issue permits for On-Street Patios and to close downtown roads from June 12, 2020 to October 31, 2020.  | 11/4/2020 9:00 |          |
| Completed                      | Noel Ramsey and Shirley Ramsey outlined their concerns with the Towns Dogs at Large By-law and requested that the by-law be reviewed and amended.   | 11/4/2020 9:00 |          |
| Completed                      | Grant Armstrong discussed pet stores banning the sale of pets in their stores and suggested that Council strongly consider option 3 of report CPS-CL-2020-015 regarding the sale of pets. Mr. Armstrong also suggested that Council consider conducting an online survey to allow for resident input on this matter.  | 11/4/2020 9:00 |          |
| Completed                      | That report CPS-CL-2020-015 regarding the Pet Shop By-law be received and;<br>That a public meeting be held in September 2020 to obtain feedback on amending Pet Shop By-law 95-2005, to permit pet shops to only sell dogs, cats and rabbits that have been obtained from such organizations as municipal animal shelters, humane societies, and other animal shelters or rescue groups; and<br>That staff co-ordinate an on-line survey of residents; and<br>That staff report back on the feedback received.   | 11/4/2020 9:00 |          |
| Completed                      | That report CPS-TF-2020-21, dated July 13, 2020, Managing the Financial Impact of COVID-19 be received for information.   | 11/4/2020 9:00 |          |
| Completed                      | Note: Ruth Phillips is to reach out to businesses on Broadway that have not availed themselves of the façade program and inform them of their eligibility for the program.  | 11/4/2020 9:00 |          |
| Completed                      | And that Council direct staff to include \$100,000 for the completion of a Community Improvement Plan in the 2021 capital budget proposal for Councils consideration.   | 11/4/2020 9:00 |          |
| Completed                      | That report CMS-FP-2020-006, Naturalization of Park Spaces, dated July 13, 2020 be received;<br>And that Council continue to follow the current policies and plans as they relate to naturalized spaces and allow the park space to remain naturalized.   | 11/4/2020 9:00 |          |
| Completed                      | That Report CPS-CL-2020-019 regarding Hydro Board of Directors Unanimous Shareholders Agreement be received; and<br>That staff work with Orangeville Hydro Limited and the Town of Grand Valley to amend the Unanimous Shareholders Agreement to provide for a term of up to three (3) years and to establish a term limit of twelve (12) years unless otherwise recommended to facilitate orderly Board renewal; and<br>That the Town request Orangeville Hydro Limited to amend By-law No. 3 to indicate incumbent directors, if qualified, shall be eligible for re-election in accordance with the Unanimous Shareholders Agreement; and<br>That staff bring forward a By-law to amend the Unanimous Shareholders Agreement.  | 11/4/2020 9:00 |          |
| Completed                      | That Report CPS-CL-2020-020 regarding Town Council and Committee Meetings be received;<br>AND THAT electronic participation be permitted for Council and Committee meetings for members and the public;<br>AND THAT statutory public meetings be held on a separate date and time from Council meetings;<br>AND THAT a by-law to amend By-law 064-2017 being a By-law to govern the proceedings of Council and its Committees to provide for electronic participation and establish dedicated statutory public meetings, be presented at a future Council meeting, following the termination of the declared emergency.   | 11/4/2020 9:00 |          |
| Completed                      | That Report CPS-CL-2020-021, regarding Sign Variance Application AC Cannabis Corp 59 First Street be received; and<br>That Council grant a variance to Sign By-law 28-2013, as amended, to permit three (3) wall signs measuring:<br>3 metres x 0.45 metres, 0.45 metres x 0.45 metres and 0.45 metres x 0.45 metres; and<br>That the variance approval be conditional on the applicant obtaining a Sign Permit.  | 11/4/2020 9:00 |          |
| Completed                      | That Town staff contact all community grant recipients to determine the status of their events and any expenses that have been incurred by the recipient where it has been determined that the event will not be proceeding; and<br>That staff report back to Council on the information obtained.  | 11/4/2020 9:00 |          |
| Completed                      | That correspondence from Darren Woods, new housing street names be received.  | 11/4/2020 9:00 |          |

| Council Meeting Tasks          |  |                 |           |
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| Status                         | Description  | Meeting Date    | Comments  |
| Completed                      | That the Orangeville Recreation ; Parks Master Plan prepared by thinc Design Inc be received;<br>And that Council direct staff in the Community Services Department to report back on the prioritization and implementation of the recommendations in the Master Plan including the submission of items for Council approval through the annual capital and operating budget process;<br>And that staff report annually on the implementation progress of the Recreation ; Parks Master Plan 2020-2030.  | 11/4/2020 9:00  | Q4 - 2021 |
| Completed                      | Note: Members of Council may submit any concerns regarding the Recreation and Parks Master Plan to Mr. Osmond to be addressed as part of final editing of the document.  | 11/4/2020 9:00  |           |
| Completed                      | That Town support for a community collaborative concert series to be held from August 20 to August 29 be referred to staff to obtain additional information on insurance coverage and staff resources required in the holding of the event; and<br>That the community collaborative concert series matter be included in the August 10, 2020 Council Meeting.  | 11/4/2020 9:00  |           |
| Completed                      | That \$7322.40 be provided to the Orangeville Music Theatre from the Community Grant Program to offset their storage costs.  | 11/4/2020 9:00  |           |
| Completed                      | That report CPS-CL-2020-022 Blade/Projection Signs in the Downtown Business Improvement Area be received; and<br>That Council approve a variance to Sign By-law 2013-028, as amended to permit a streamlined permit approval process with respect to blade/projection signs in the Downtown Business Improvement Area, to allow for: relief from certain regulations governing signage in the Heritage Sign Special Policy District within the Downtown BIA. As per the Town of Orangeville Sign By-law 28-2013, as amended, with respect to:<br>i. waiving the requirement for a sway chain as per Section 6.4.3(f)(ii); and<br>ii. staff completing the review of such applications based on the Council approved criteria;<br>the use of the Milano and Bel Forte sign designs, as submitted by the BIA;<br>the introduction of a \$50.00 fee for each sign per address;<br>that exterior lighting would not result in uplighting;<br>And that staff bring forward a By-law to amend the fee for a sign permit in accordance with Report CPS-CL-2020-022. | 11/4/2020 9:00  |           |
| Completed                      | That the Orangeville Blues and Jazz Festival funding through the Community Grant Program be reduced to 25% of the \$17,150.00 that was provided by the Town.   | 11/4/2020 9:00  |           |
| Completed                      | That report CPS-TF-2020-24, dated August 10, 2020, 2019 Surplus Allocation, be received;<br>And that Council approve the transfer of \$2,351,285 to General Reserves.  | 11/4/2020 9:00  |           |
| Completed                      | That report CAO-2020-011 Summer Concert Series Event be received;<br>And that Council give direction to staff to proceed with the Summer Concert Series in partnership with Theatre Orangeville and Community Living Dufferin;<br>And that funding in the amount of \$25,000 from the community grant program to support COVID-19 affected businesses and programs be used towards the implementation of the Summer Concert Series event.  | 11/4/2020 9:00  |           |
| Completed                      | That the Clerks Office was requested to advise the Orangeville Library Board as it relates to their minutes dated 2020-06-24 item 10 that tax payment deadlines were not deferred but penalty and interest were waived.  | 11/4/2020 9:00  |           |
| Completed                      | Whereas the COVID-19 pandemic has brought unprecedented challenges;<br>And Whereas Council wishes to recognize and pay tribute to deserving residents, businesses and organizations for their outstanding efforts in the Orangeville community during this difficult time;<br>Now therefore Council requests staff to report back in September on the establishment of a program that recognizes residents, businesses and organizations for their efforts and the positive impact they have had on the community during the COVID-19 pandemic.  | 11/4/2020 9:00  |           |
| Completed                      | That Report CPS-CL-2019-022 regarding Civil Marriage Ceremony Services be received; and<br>That the following changes be made to the Civil Marriage Ceremony Services Program commencing January 1, 2020:<br>Ceremony services be offered on-site only to a maximum of two Fridays a month;<br>the fee for an on-site civil marriage ceremony be established by By-law at \$350.00; and<br>That staff bring forward a By-law for Councils consideration to establish a new fee for an on-site civil marriage ceremony upon conclusion of the prescribed notice period;<br>That Staff issue a Request for Informal Quotes in accordance with the Towns Procurement Policy to retain the services of a qualified officiant; and<br>That staff report back in November 2020 if any further changes to the program are recommended.<br>Program services have been discontinued due to COVID-19. By-law 073-2019, fees.   | 11/4/2020 9:00  |           |
| Completed                      | That the request for the Town to pass a by-law to amend the traffic by-law to prohibit parking along Hurontario Street be referred back to Credit Valley Conservation to obtain additional information on the requirements and details regarding the reopening plans of Island Lake Conservation Area  | 11/4/2020 9:00  |           |
| Completed                      | 2020-369<br>Moved: Councillor Peters<br>Seconded: Councillor Taylor<br>That a petition from Sylvia Bradley be received.<br>That Staff report back to Council on a plan for implementation of a sidewalk on Faulkner Street and the projected costs of the installation; and<br>That consideration of this sidewalk installation on Faulkner Street be included in the 2021 Budget for Council consideration.<br><br>Mayor Brown voted in opposition.<br>Result: Carried  | 11/9/2020 17:15 |           |
| Completed                      | 2020-370<br>Moved: Councillor Peters<br>Seconded: Councillor Post<br>That report CPS-2020-015, titled Sustainable Orangeville sidewalk petition endorsement be received.<br>Result: Carried  | 11/9/2020 17:15 |           |

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| Updated as of: January 5, 2022 |   |                  |   |
| Status                         | Description   | Meeting Date     | Comments  |
| Completed                      | 2020-372<br>Moved: Councillor Taylor<br>Seconded: Deputy Mayor Macintosh<br>That Report CPS-2020-007 regarding the creation of an Equity, Diversity and Inclusion Committee be received; and<br>That Council approve the Terms of Reference for the Equity, Diversity and Inclusion (EDI) Committee to provide consultation, advice, report findings and make recommendations to Council on matters items related to diversity, inclusivity and equity;<br>That the Diversity and Inclusion Committee be composed of one Member of Council, seven members of the public representing a broad range within the community including representatives from diverse groups (national origin, ethnicity, language, race, colour, sexual orientation, gender identity, age) and up to two non-voting members of staff; and,<br>That staff be directed to open an application process and bring back the applications for review and approval.<br>Result: Carried<br>2020-373<br>Moved: Councillor Taylor<br>Seconded: Councillor Andrews<br>That Councillor Post be appointed as the Council representative on the Equity, Diversion and Inclusion Committee.<br>Result: Carried | 11/9/2020 17:15  |   |
| Completed                      | 2020-374<br>Moved: Councillor Taylor<br>Seconded: Councillor Andrews<br>That Report CPS-2020-011 Blade Sign Design Approval in the Downtown Business Improvement Area be received; and<br>That Council approve the Modular Wall Mount Sign design, as submitted by the BIA, as an additional design to be included in the streamlined permit approval process with respect to projection signs within the Downtown BIA per Sign By-law 2013-028, as amended.<br>Result: Carried Unanimously   | 11/9/2020 17:15  |   |
| Completed                      | 2020-375<br>Moved: Councillor Taylor<br>Seconded: Deputy Mayor Macintosh<br>That the current licensed pet store in Orangeville be exempt from this by-law for a period of one year from the date of passing of the by-law; and<br>That staff bring forward a by-law, with amendment, to amend Pet Shop By-law 95-2005 to only permit a dog, cat or rabbit within a pet shop for the purpose of sale if sourced through a municipal animal shelter, registered humane society, registered shelter, or a recognized animal rescue group.<br>Mayor Brown and Councillor Sherwood voted in opposition.<br>Result: Carried   | 11/9/2020 17:15  |   |
| Completed                      | 2020-376<br>Moved: Mayor Brown<br>Seconded: Councillor Andrews<br>That staff be directed to send a letter to Premier Ford similar to the letter sent by the Town of Oakville that includes information that is specific to Orangeville.<br>Result: Carried  | 11/9/2020 17:15  | Completed November 16, 2020<br>Letter to Premier Ford mailed and circulated to Council. |
| Completed                      | Martin Field, Pet Shops   | 11/9/2020 17:15  |   |
| Completed                      | Councillor Peter, Highway 413   | 11/9/2020 17:15  |   |
| Completed                      | Council Calendar  | 11/9/2020 17:15  |   |
| Completed                      | Parking Moratorium  | 11/9/2020 17:15  |   |
| Completed                      | 2020-391<br>Moved: Councillor Post<br>Seconded: Councillor Peters<br>That Report INS-2020-004, Orangeville Transit Point Update and Safety Study, be received.<br>Result: Carried<br>2020-392<br>Moved: Deputy Mayor Macintosh<br>Seconded: Mayor Brown<br>That Resolution 2020-141 regarding the transfer station be located on Broadway between First Street and John Street be reconsidered.<br>Result: Carried<br>2020-393<br>Moved: Deputy Mayor Macintosh<br>Seconded: Mayor Brown<br>That the transfer station be located on Broadway between First Street and John Street.<br>Result: Defeated  | 11/23/2020 17:45 |   |

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| Status                         | Description   | Meeting Date     | Comments                                  |
| Completed                      | <p>2020-396<br/> Moved: Councillor Peters<br/> Seconded: Councillor Taylor<br/> That the following additional requirements be added to the conditions for the removal of the Holding (H) Symbol stipulated in the amending Zoning By-law:<br/> - a satisfactory Water Conservation Plan has been submitted, which demonstrates that the development will achieve a minimum twenty (20%) reduction in potable water use: and<br/> - a satisfactory Energy Efficiency Assessment has been submitted, which demonstrates that the development will achieve a minimum ten percent (10%) energy savings in exceedance of applicable building code requirements for new dwelling construction.<br/> Result: Defeated<br/> 2020-397<br/> Moved: Deputy Mayor Macintosh<br/> Seconded: Councillor Sherwood<br/> That report INS-2020-003, 515 Broadway, Recommendation Report, OPZ 3/18, be received;<br/> And that the Official Plan Amendment and Zoning By-law Amendment Applications (OPZ 3/18) be approved;<br/> And that a By-law be enacted to adopt site-specific Official Plan Amendment No. 126 to re-designate the subject lands from Residential and Open Space Conservation to Residential and Open Space Conservation on Schedule A and a portion of the lands from Low Density Residential to High Density Residential on Schedule C to permit a retirement home and residential uses.<br/> And that a By-law be enacted to rezone the subject lands from Development (D) Zone to Multiple Residential High Density (RM2) with Holding (H) Symbol and Special Provision (24.224) and Open Space Conservation (OS2) Zone to permit a retirement home and residential uses.<br/> Result: Carried</p> | 11/23/2020 17:45 | no appeals, decision final and binding.   |
| Completed                      | <p>2020-394</p> <p>Moved: Councillor Andrews</p> <p>Seconded: Councillor Post</p> <p>That report INS-2020-005, Electric Vehicle Fleet Transition be received.</p>   | 11/23/2020 17:45 |   |
| Completed                      | <p>2020-395<br/> Moved: Councillor Taylor<br/> Seconded: Councillor Andrews<br/> That report INS-2020-002, 99 Mill Street, Recommendation Report, OPZ 2/20, be received;<br/> And that the Official Plan Amendment and Zoning By-law Amendment Applications (OPZ 2/20) be approved;<br/> And that a By-law be enacted to adopt site-specific Official Plan Amendment No. 125 to re-designate the subject lands from "Neighbourhood Commercial" to "Residential" on Schedule "A" and "Low Density Multiple" on Schedule "C" to permit a fourplex;<br/> And that a By-law be enacted to rezone the subject lands from Neighbourhood Commercial (C2) Zone to Multiple Residential Medium Density (RM1) Zone with Special Provision (24.219) to permit a fourplex.<br/> Result: Carried Unanimously</p>   | 11/23/2020 17:45 | no appeals, decision is final and binding |
| Completed                      | <p>2020-398<br/> Moved: Councillor Peters<br/> Seconded: Councillor Andrews<br/> That report CPS-2020-018 regarding the 2020 Third Quarter Operating Fund Variance be received.<br/> Result: Carried</p>  | 11/23/2020 17:45 |   |



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| Updated as of: January 5, 2022 |   |                  |   |
| Status                         | Description   | Meeting Date     | Comments  |
| Completed                      | 2020-409<br>Note: By show of hands Council waived the notice requirement.<br>Moved: Councillor Taylor<br>Seconded: Mayor Brown<br>That the boulevard café permits be extended to December 31, 2020; and<br>That business owners with boulevard café permits will be required to remove their patios prior to December 31, 2020 upon the direction of Town staff in the event that winter maintenance be required; and<br>That patios be restricted to the sidewalk area only; and<br>That business owners with boulevard cafe permits operating a patio provide snow removal assistance and necessary documentation to the satisfaction of the General Manager, Infrastructure Services regarding removal of snow on the sidewalk;<br><br>Result: Carried   | 11/23/2020 17:45 |   |
| Completed                      | 2020-435<br>Moved: Councillor Sherwood<br>Seconded: Deputy Mayor Macintosh<br>That report number CAO-2020-002, titled COVID-19 community recognition award recipients be received;<br>And that a donation in the amount of \$600 be given to the Orangeville Food Bank from the Community Grant Program on behalf of the award recipients.<br>Result: Carried   | 12/14/2020 18:15 |   |
| Completed                      | 2020-436<br>Moved: Councillor Peters<br>Seconded: Councillor Taylor<br>That the report CMS-2020-014, dated December 14, 2020 regarding Land Purchase be received;<br>And that Council pass a by-law to authorize the entering into and execution of an Agreement of Purchase and Sale with Metrolinx to acquire lands located at 30 Centennial Road, Orangeville, legally described as Part of Lot 23, RCP 335, Pt 1, 7R5642, subject to the following terms and conditions:<br>purchase price of \$2,500,000.00;<br>all other terms and conditions contained within the Agreement of Purchase and Sale submitted by Metrolinx;<br>And that upon execution of the Agreement by the Town, staff be directed to move forward with completion of a Phase II Environmental Assessment of the property.<br>Result: Carried | 12/14/2020 18:15 | Finance considers this complete<br>EDC - ESA and Land Sale completed Q 2 2021. Remediation of site will be completed Q 4 2021 |
| Completed                      | 2020-437<br>Moved: Councillor Andrews<br>Seconded: Councillor Post<br>That report CMS-2020- be received;<br>And Council pass a by-law to authorize the entering into and execution of an Agreement between Her Business Advisory Centre Durham Inc. and the Corporation of the Town of Orangeville for the execution of the Conditional Flow Through Grant Agreement;<br>And that staff be directed to implement the Ontario Small Business COVID-19 Recovery Network Program.<br>Result: Carried   | 12/14/2020 18:15 | EDC - Project completed Q 3 2021  |
| Completed                      | 2020-438<br>Moved: Councillor Post<br>Seconded: Councillor Andrews<br>That report CMS-2020-011 regarding the 2020 Business and Economic Development Advisory Committee (BEDAC) Annual Report be received.<br>Result: Carried  | 12/14/2020 18:15 | Q 4   |
| Completed                      | 2020-439<br>Moved: Councillor Taylor<br>Seconded: Councillor Post<br>That report CMS-2020-013 regarding the 2020 Cultural Plan Task Force (CPTF) Annual Report be received.<br>Result: Carried  | 12/14/2020 18:15 | Q 4   |
| Completed                      | 2020-440<br>Moved: Councillor Andrews<br>Seconded: Councillor Taylor<br>That the Heritage Orangeville Committee 2020 Annual Report be received.<br>Result: Carried  | 12/14/2020 18:15 |   |
| Completed                      | 2020-441<br>Moved: Councillor Sherwood<br>Seconded: Councillor Taylor<br>That report CPS-2020-23, regarding the 2021 Interim Tax Levy, be received; and<br>That Council pass a by-law for the 2021 Interim Tax Levy.<br>Result: Carried   | 12/14/2020 18:15 |   |

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| Completed                      | <p>2020-442<br/> Moved: Councillor Andrews<br/> Seconded: Deputy Mayor Macintosh<br/> That report INS-2020-009, 670-690 Broadway, Recommendation Report, OPZ 4/19 and CD 2/20, be received;<br/> And that the Official Plan Amendment and Zoning By-law Amendment Applications (OPZ 4/19) be approved;<br/> And that a By-law be enacted to adopt site-specific Official Plan Amendment No. 127 to re-designate the subject lands from Open Space Conservation and Residential to Residential on Schedule A and to Low Density Multiple on Schedule C to permit 33 condominium townhouse units on the subject lands;<br/> And that the amending Zoning By-law be enacted to rezone the subject lands from Development (D) Zone to Multiple Residential Medium Density (RM1) Zone with Holding (H) Symbol and Special Provision (24.225) to permit 33 condominium townhouse units;<br/> And that the Draft Plan of Vacant Land Condominium be approved for a period of three (3) years generally in accordance with the conditions included as Attachment No. 6 to this report.</p> <p>Result: Carried</p>  | 12/14/2020 18:15 | no appeals, decision is final and binding |
| Completed                      | <p>2020-443<br/> Moved: Councillor Taylor<br/> Seconded: Councillor Post<br/> That Report INS-2020-011, Water Works Capital Projects - Update, be received.</p> <p>Result: Carried</p>   | 12/14/2020 18:15 |   |
| Completed                      | <p>2020-448<br/> Moved: Councillor Sherwood<br/> Seconded: Councillor Post<br/> That notice be waived to allow for the introduction and consideration of a motion regarding an extension of Covid Relief Measures as the matter is time sensitive; and<br/> That penalties and interest on property taxes and water and waste water be waived up to March 31,2020; and<br/> That transit fees for Orangeville Transit be waived up to March 31, 2020.</p> <p>Result: Carried Unanimously</p>   | 12/14/2020 18:15 |   |
| Completed                      | <p>2020-444<br/> Moved: Deputy Mayor Macintosh<br/> Seconded: Councillor Taylor<br/> That Report INS-2020-013, Faulkner Street Sunset Drive Sidewalk Options be received;<br/> And that a 390 m section of sidewalk commencing at the north driveway into ODSS and ending at the intersection of Northgate Drive and Forest Park Road immediately across from the walkway connecting this intersection to Goldgate Crescent be referred for consideration during the 2021 budget deliberations.</p> <p>Result: Carried Unanimously</p>   | 12/14/2020 18:15 |   |
| Completed                      | <p>2020-447<br/> Moved: Deputy Mayor Macintosh<br/> Seconded: Councillor Sherwood<br/> Whereas Council at its meeting held on November 23, 2020 defeated a motion to locate the transit transfer station on Broadway between First Street and John Street; and<br/> Whereas County Council at its meeting held on December 10, 2020 passed a motion to work with the Town to investigate potential options to locate a transit transfer station at the Edelbrock Centre; and<br/> Whereas Town Council is supportive of working with the County to determine the feasibility and costs associated with locating the transit transfer station at the Edelbrock Centre;<br/> Now therefore be it resolved that staff work with the County of Dufferin to assess the feasibility and costs for locating the transit transfer station at the Edelbrock Centre (Centre Street and connecting with Dawson Road) which includes the detailed design options prepared by Triton Engineering; and<br/> That staff report back to Council on this matter and on the matter of adding a second community garden in the Town in January 2021.</p> <p>Result: Carried</p> | 12/14/2020 18:15 |   |
| Completed                      | <p>2021-007<br/> Rick Stevens, Terry (Sheppard), Michelle Whyte and Louise Mendelson, representatives of Orangeville Minor Hockey, Orangeville Girls Hockey Association and Skate Canada outlined the challenges facing ice sports during the pandemic including the costs associated with providing these opportunities to the community.<br/> Moved: Deputy Mayor Macintosh<br/> Seconded: Councillor Andrews<br/> That the report from Rick Stevens, Terry (Sheppard), Michelle Whyte and Louise Mendelson, representatives of Orangeville Minor Hockey, Orangeville Girls Hockey Association and Skate Canada be received;<br/> And that Staff report back regarding their requests and that the report include information on the feasibility of extending the ice season.</p> <p>Result: Carried</p>   | 1/11/2021 17:15  |   |



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| Completed                      | 2021-008<br>Alethia O'Hara-Stephenson provided an overview of the Dufferin County Canadian Black Association.<br>Moved: Councillor Post<br>Seconded: Councillor Taylor<br>That the Town Register as a partner on the Dufferin County Canadian Black Association business registration page at a cost of \$240.00 per annum;<br>And that the Town list the Dufferin County Canadian Black Association as a resource on the Town webpage;<br>And that the Town raise a flag, which is to be provided by the Dufferin County Canadian Black Association, for black history month;<br>And that February be declared black history month in the Town of Orangeville.<br>Carried  | 1/11/2021 17:15 |  |
| Completed                      | 2021-009<br>Moved: Councillor Andrews<br>Seconded: Deputy Mayor Macintosh<br>That report CAO-2021-001, Orangeville Brampton Rail Access Group Inc. notice of termination be received.<br>Result: Carried  | 1/11/2021 17:15 |  |
| Completed                      | 2021-010<br>Moved: Councillor Peters<br>Seconded: Councillor Post<br>That report CMS-2021-001, dated January 11, 2021 regarding the Tourism Strategy and Action Plan (2021- 2026) be received;<br>And that the Tourism Strategy and Action Plan prepared by Bannikin Travel and Tourism Ltd. be adopted;<br>And that Council direct the Economic Development and Culture office to begin implementation of the Strategy as part of its annual operating work plan;<br>And that staff report annually on the implementation progress of the Tourism Strategy and Action Plan.<br>Result: Carried Unanimously   | 1/11/2021 17:15 | EDC -Tourism Strategy adopted - Q 1 2021<br>Implementation of Strategy - task ongoing and will be reported on annually |
| Completed                      | 2021-011<br>Moved: Councillor Taylor<br>Seconded: Deputy Mayor Macintosh<br>That report CPS-2020-016 regarding the Regulatory By-law Review Work Plan be received;<br>And that Council direct staff to report back on the various Regulatory By-laws in accordance with the following schedule for the remainder of the term of Council subject to approval of the staffing resources identified in Clerks Division 2021<br>Budget:<br>2021 2022<br>Property Standards Restaurant Licensing<br>Vehicle for Hire Records Retention<br>Tow Truck Licensing<br>Election Signs<br>Animals<br>Proceedings of Council and Committees<br>Parks By-law Closing Times<br>Lawn Watering<br>Traffic including Encumbering Highway,<br>Road Occupancy, Sale of Goods,<br>Montgomery Village<br>Topsoil Removal<br>Result: Carried | 1/11/2021 17:15 |  |
| Completed                      | 2021-012<br>Moved: Councillor Sherwood<br>Seconded: Deputy Mayor Macintosh<br>That report CPS-2021-001, 2021 Interim Borrowing, dated January 11, 2021, be received;<br>And that Council pass a by-law to authorize external temporary borrowing in 2021.<br>Result: Carried  | 1/11/2021 17:15 |  |
| Completed                      | 2021-013<br>Moved: Councillor Andrews<br>Seconded: Deputy Mayor Macintosh<br>That Report CPS-2021-002, regarding Sign Variance Application Greystones Restaurant ; Lounge 63 Broadway be received; and<br>That Council grants a variance to Sign By-law 28-2013 to permit a projecting sign measuring 2.508 metres x 0.629 metres without a sway chain for the 63 Broadway conditional upon the applicant obtaining a sign permit.<br>Result: Carried   | 1/11/2021 17:15 |  |

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| Completed                      | 2021-015<br>Moved: Councillor Andrews<br>Seconded: Councillor Taylor<br>That report CPS-2021-005, Restaurant and Pet Shop Licences Extension, be received;<br>And that the expiry date for Restaurant and Pet Shop Licences issued in 2020 be extended to April 30th of 2021;<br>And that Council amend By-law 2004-117 and By-law 2005-095 to change the expiry date for Restaurant and Pet Shop Licences going forward.<br>Result: Carried  | 1/11/2021 17:15 |  |
| Completed                      | 2021-016<br>Moved: Councillor Andrews<br>Seconded: Deputy Mayor Macintosh<br>That report INS-2021-001, Grey County Transit Agreement be received,<br>And that Council pass a by-law to authorize the entering into and execution of an Agreement between The Corporation of the County of Grey and the Corporation of the Town of Orangeville for the execution of the Bus Stop Agreement.<br><br>Result: Carried   | 1/11/2021 17:15 |  |
| Completed                      | 2021-021<br>Moved: Councillor Sherwood<br>Seconded: Councillor Andrews<br>That the moratorium on the two hour parking limit for Downtown Orangeville be extended to coincide with the other Covid Relief Measures that were passed on December 14, 2020, Resolution 2020-448 providing relief until March 31, 2021.<br>Result: Carried  | 1/11/2021 17:15 |  |
| Completed                      | 2021-029<br>Moved: Councillor Sherwood<br>Seconded: Councillor Taylor<br>That temporary safety measures be installed as soon as possible on the bend alongside Rolling Hills, to be funded from general reserves.<br>Result: Carried<br>2021-030<br>Moved: Councillor Sherwood<br>Seconded: Councillor Andrews<br>That funding in the amount of \$18,000.00 be included in the 2021 Capital Budget for the design and installation of a steel beam guide rail on the bend alongside Rolling Hills;<br><br>Result: Carried Unanimously | 1/18/2021 18:15 | Finance considers this complete  |
| Completed                      | Andrea - I will email the executed resolution to Rob Koekoek and to you.<br><br>2021-035<br>Rob Koekoek, Orangeville Hydro presented the Orangeville Hydro 2021-2025 Business Plan.<br>Moved: Councillor Andrews<br>Seconded: Deputy Mayor Macintosh<br>That Orangeville Hydro Limited, Business Plan: 2021-2025 be received;<br>And that the Mayor and Clerk be authorized to execute the Shareholders Resolution Approving the Orangeville Hydro Limiteds Business Plan: 2021-2025.<br>Result: Carried                              | 1/25/2021 19:00 |  |
| Completed                      | Allan Luiker indicated his interest in having the Alder Street Arena renamed to honour essential workers. Town staff will investigate using the Public Art Program to recognize essential workers.  | 1/25/2021 19:00 | Mural selected for installation at the Alder walking track and anticipated completion by October, 2021 |
| Completed                      | 2021-037<br>Moved: Councillor Peters<br>Seconded: Councillor Post<br>That report CPS-2021-006, Taxicab and Limousine Drivers Licence Extension, be received;<br>And that the expiry date for Taxicab and Limousine Drivers Licences issued in 2020 be extended from January 31, 2021 to April 30, 2021;<br>And that Council amend By-law 2004-119 to change the expiry date for Taxicab and Limousine Drivers Licences going forward.<br>Result: Carried  | 1/25/2021 19:00 |  |
| Completed                      | Seconded; Councillor Andrews<br>That report INS-2021-008, Edelbrock Centre Transit Transfer Station Feasibility Update be received;<br>And that Council approves the location of the transit transfer point on a transit way connecting Centre Street and Dawson Road at the Edelbrock Centre and directs staff to work with County staff to develop an acceptable design.<br>Result; Carried   | 1/25/2021 19:00 | Projected Completion Timeline; Q2 of 2022  |
| Completed                      | 2021-039<br>Moved: Councillor Taylor<br>Seconded: Councillor Andrews<br>That report INS-2021-009, Planning Applications Summary for 2020, be received.<br>Result: Carried   | 1/25/2021 19:00 |  |

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| Status                         | Description   | Meeting Date    | Comments                        |
| Completed                      | 2021-041<br>Moved: Councillor Peters<br>Seconded: Councillor Post<br>That report CPS-2021-003, titled Sustainable Orangeville 2020 annual update be received;<br>And that Council approve the carry-over of \$12,500 from the 2020 committee budget funds for projects that were started and are scheduled for completion in 2021;<br>And that the balance of the 2020 committee budget funds be transferred in to the Environmental Reserve fund for future sustainability projects.<br>Result: Carried                      | 1/25/2021 19:00 |                                 |
| Completed                      | 2021-042<br>Moved: Councillor Post<br>Seconded: Councillor Andrews<br>That report INS-2021-006, Traffic By-law Amendment Town-Wide Speed Limit Reduction, be received;<br>And that Council pass a By-law to amend Traffic By-law 78-2005 to reduce the speed limit on most Town roads from 50 km/h to 40 km/h and to add Rolling Hills Drive, McCannell Avenue and Blind Line to the list of Community Safety Zones;<br>And that \$25,000.00 be allocated in the 2021 Capital Budget to fund this project.<br>Result: Carried | 1/25/2021 19:00 | Finance considers this complete |
| Completed                      | 2021-036<br>Moved: Councillor Sherwood<br>Seconded: Councillor Andrews<br>That report INS-2021-007, Assumption of Cachet Development Subdivision, Registered Plan 7M-70 be received;<br>And that Council pass a by-law to assume the subdivision roads and all associated infrastructure works and services in the Cachet Subdivision, Registered Plan 7M-70.<br>Result: Carried  | 1/25/2021 19:00 |                                 |
| Completed                      | 2021-048<br>Moved: Councillor Post<br>Seconded: Councillor Taylor<br>That staff investigate and obtain public input on the construction of a 390 m section of sidewalk commencing at the north driveway into ODSS and ending at the intersection of Northgate Drive and Forest Park Road immediately across from the walkway connecting this intersection to Goldgate Crescent and report back to Council.<br><br>Result: Carried   | 2/1/2021 19:00  |                                 |
| Completed                      | 2021-049<br>Moved: Mayor Brown<br>Seconded: Councillor Andrews<br>That prior to commencing any work with regard to Capital Project B1177.0000 Survey Lane Rehabilitation that staff investigate the potential of disposal or decommissioning of Survey Lane and report back to Council with options and associated costs.<br>Result: Carried  | 2/1/2021 19:00  |                                 |
| Completed                      | 2021-054<br>Moved: Deputy Mayor Macintosh<br>Seconded: Councillor Post<br>That Council approve the 0.97% or \$356,417 levy increase for 2021 Consolidated Budget.<br><br>Result: Carried<br>2021-055<br>Moved: Deputy Mayor Macintosh<br>Seconded: Councillor Sherwood<br>That the 2021 Water Works, Wastewater and Building Budget be approved.<br>Result: Carried   | 2/2/2021 19:00  |                                 |
| Completed                      | 2021-064<br>Moved: Councillor Peters<br>Seconded: Councillor Post<br>That report CPS-2021-008, dated February 8, 2021, MTEC Funding Agreement be received.<br>And that Council pass a by-law authorizing the Mayor and Town Clerk to sign a Transfer Payment Agreement with the Ministry of Transportation for 2020 funding.<br>Result: Carried   | 2/8/2021 18:15  |                                 |

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| Completed                      | 2021-065<br>Moved: Councillor Taylor<br>Seconded: Councillor Post<br>That the consultant retained by the Town with respect to the O.P.P. costing be requested to prepare a report and attend a Council meeting by the end of March, 2021 to outline and explain the differences between the consultant's projections and the Town's budget and forecast.<br>Result: Carried<br>2021-066<br>Moved: Councillor Sherwood<br>Seconded: Deputy Mayor Macintosh<br>That report CAO-2021-003, dated February 8, 2021, titled OPP transition update be received.<br>Result: Carried   | 2/8/2021 18:15  | Consultant attended Council in March (date?). |
| Completed                      | 2021-067<br>Moved: Councillor Andrews<br>Seconded: Councillor Post<br>That report CPS-2021-009, dated February 8, 2021, Provincial Transit Gas Tax Funding Agreement, be received.<br>And that Council pass a by-law authorizing the Mayor and Treasurer to sign a Letter of Agreement with the Ministry of Transportation for 2020/21 funding.<br>Result: Carried  | 2/8/2021 18:15  |   |
| Completed                      | 2021-069<br>Whereas the Town of Orangeville prides itself on being a municipal leader with respect to sustainability, including the endorsement of the Sustainable Neighbourhood Action Plan and a community greenhouse gas (GHG) inventory;<br>And whereas the Town will be establishing a long term carbon goal later this year;<br>And whereas municipalities account for 50% of global emissions thus necessitating further action by all sectors and other levels of government;<br>And whereas the Ontario government recently purchased 3 gas plants, a move that could lead to the increase of provincial greenhouse gas pollution by more than 400% by 2040;<br>And whereas a number of municipalities, as partners in government, have passed motions to ask Queens Park to reverse this decision in keeping with the need to reduce, not increase, greenhouse gas emissions;<br>Therefore Be It Resolved That the Town of Orangeville write to the Minister of Municipal Affairs and Housing and the Minister of Environment, Conservation, Energy, and Parks to request that the Government of Ontario develop and implement a plan to phase-out all gas-fired electricity generation as soon as possible, with an emphasis on proven renewable energy technologies and energy storage, to ensure that Orangeville and other municipalities are enabled to achieve climate action goals (or GHG emission reduction targets); and<br>That the Town of Orangeville write the respective portfolio critics, all party leaders in the Legislature, and the Association of Municipalities of Ontario, requesting that the Government of Ontario develop and implement a plan to phase-out all gas- fired electricity generation, and direct the IESO to accelerate the use of renewable electricity supply, energy storage, and energy efficiency in all sectors, in order to reduce provincial greenhouse gas emissions as soon as possible and bolster our competitiveness in the global cleantech marketplace and overall emerging low-carbon economy.<br>Result: Carried | 2/8/2021 18:15  | Test Test Test                                |
| Completed                      | 2021-063<br>Moved: Councillor Taylor<br>Seconded: Deputy Mayor Macintosh<br>That report CMS-2021-002, Orangeville Minor Ice User Groups Fees Review, be deferred to a special meeting to be held on February 17, 2021.<br><br>Result: Carried   | 2/8/2021 18:15  |   |
| Completed                      | 2021-074<br>Moved: Councillor Peters<br>Seconded: Councillor Post<br>That report CMS-2021-002, Orangeville Minor Ice User Groups Fees Review, be received;<br>And that Council approve rental scenario 4 based on two ice pads on a non-prime ice user fee rate of \$116.73 per hour (as approved in the Rates ; Fees By-Law) retro-active to December 14, 2020 for the remainder of the 2020/2021 season being the end of April, 2021 as requested by the Orangeville Minor Hockey Association, Orangeville Girls Hockey Association and Skate Canada Orangeville;<br>And that staff report back on extending a fee reduction to other user groups.<br>Result: Carried Unanimously   | 2/17/2021 19:00 |   |
| Completed                      | 2021-075<br>Moved: Councillor Andrews<br>Seconded: Deputy Mayor Macintosh<br>That report INS-2021-011, Planning Decision Recommendation: Edgewood Valley Phase 2B Plan of Subdivision, RZ-2007-03 and SUB-2007-01, be received<br>And that a By-law be passed to amend Zoning By-law No. 22-90 as amended, to rezone the subject lands from Development (D) and Open Space Conservation (OS2) Zones to: Residential Fourth Density (R4) Zone with Special Provisions 24.169 and 24.170 and subject to a Holding (H) Symbol; and Multiple Residential Medium Density (RM1) Zone with Special Provisions 24.226 and subject to a Holding (H) Symbol; and Open Space Conservation (OS2) Zone<br>And that the Draft Plan of Subdivision included as Attachment No. 2 to this report, be approved, subject to the conditions of draft approval included as Attachment No. 3 to this report.<br><br>Result: Carried Unanimously   | 2/17/2021 19:00 |   |

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| Completed                      | 2021-077<br>Moved: Councillor Taylor<br>Seconded: Councillor Andrews<br>That the correspondence from the Orangeville Otters, Pool Fee Reduction be received;<br>And that February 22, 2021 be declared in a proclamation as Human Trafficking Prevention Day in the Town of Orangeville;<br>And that March be proclaimed as Probus Club of Orangeville Month.<br>Result: Carried  | 2/17/2021 19:00 |   |
| Completed                      | 2021-079<br>Moved: Councillor Sherwood<br>Seconded: Councillor Taylor<br>WHEREAS the Province of Ontario passed Ontario Regulation 468/18 under the Cannabis Licence Act, 2018 which outlines considerations for issuing Cannabis Retail Stores, but does not include high concentration or radial separation of Cannabis Retail Stores as a consideration; WHEREAS in early 2019 the Province of Ontario announced that the Alcohol and Gaming Commission of Ontario (AGCO) would conduct a lottery to permit 25 private cannabis retail store authorizations in designated locations in the province; WHEREAS in late 2019 the Province of Ontario announced that the AGCO had been given regulatory authority to open the market for retail cannabis stores beginning in January 2020, without the need for a lottery; WHEREAS the AGCO does not take into consideration radial separation for Cannabis Retail Stores; NOW THEREFORE BE IT RESOLVED that the Mayor contact the Premier of Ontario, Ministry of Attorney General, and our local MPP, Honourable Sylvia Jones to request the Province to amend its licensing and application process for Cannabis Retail Stores to consider radial separation from other cannabis locations; THAT a copy of the letter be forwarded to AMO.<br>Result: Carried | 2/17/2021 19:00 | Letters have been sent via email to all the above noted.  |
| Completed                      | 2021-080<br>Moved: Councillor Sherwood<br>Seconded: Deputy Mayor Macintosh<br>That Council direct staff to co-operate with Public Health to utilize red rink at Alder Recreation Centre as a vaccination site;<br>And that Ed Brennan, CAO work with Public Health and the County of Dufferin to facilitate the set up of the vaccination site.<br>Result: Carried  | 2/17/2021 19:00 |   |
| Completed                      | 2021-084<br>Moved: Councillor Post<br>Seconded: Mayor Brown<br>That report INS-2021-012 Broadway, Public Meeting Information Report, OPZ-2020-03, be received.<br>Result: Carried   | 3/1/2021 19:00  |   |
| Completed                      | That Confidential Report CPS-2021-011 Committee Appointments be received;<br>And that Mike Beattie be appointed as the BIA Representative on Heritage Orangeville;<br>And that Peter Ross be appointed as the Blues and Jazz Representative on the Cultural Plan Task Force;<br>And that Troy Brett be appointed as the BIA Representative on the Business and Economic Development Committee;<br>And that staff proceed as directed regarding appointments to the Committee of Adjustment/Property Standards/Dog Designation Committee and Joint Accessibility Advisory Committee;<br>And that staff bring forward a By-law to amend the Appointment to Various Boards and Committees By-law 021-2019;<br>.<br>Result: Carried   | 3/8/2021 17:30  |   |
| Completed                      | 2021-091<br>That Family Transition Place provide a formal letter to the Town Clerk outlining their interest in the program and outlining the safety protocols to be followed;<br>And upon receipt of this letter that the Backyard Chicken By-law be amended to allow Family Transition Place to participate in the Backyard Chicken Program as one of the 30 allowed participants.<br>Result: Carried  | 3/8/2021 17:30  | Diane can you please liaise with Tracy to obtain Kim's contact information to get an understanding of when we can anticipate receiving the letter from Family Transition Place. |
| Completed                      | 2021-092<br>That the BIA 2020 Preliminary Financial Report as presented be approved;<br>And that the BIA 2020 annual surplus be transferred to BIA reserves;<br>And that the BIA 2021 Budget of \$568,594 including a BIA Levy of \$460,000, other revenue of \$17,000 and a contribution from reserves of \$91,594 be approved.<br>Result: Carried   | 3/8/2021 17:30  |   |
| Completed                      | 2021-093<br>That report CMS-2021-004, dated March 8, 2021 be received;<br>And that Council pass by-laws amending the Outdoor Boulevard Café and the Display of Merchandise by-laws for the period up to November 30, 2021 and as outlined within this report;<br>And that Planning staff be directed to amend Outdoor Boulevard Café applications and permits accordingly.<br>Result: Carried   | 3/8/2021 17:30  | EDC - Completed Q 2   |
| Completed                      | 2021-094<br>That Report INS-2021-013, 62A-68 First Street, Recommendation Report, RZH-2020-01 be received;<br>And that the Removal of Holding (H) Symbol Application (RZH-2020-01) be approved;<br>And that Council allocate water and sewage treatment services to the proposed 40 townhouse units;<br>And that Council pass a by-law to remove a Holding (H) Symbol on lands legally described as Part of Lots 3 and 4, Plan 275, municipally known as 62A, 64, 66 and 68 First Street;<br>And that Council pass a by-law to repeal By-law 47-70 in part, applying only to the subject property, to reinstate the subject lands as Lots 3 and 4 within Registered Plan 275.<br>Result: Carried  | 3/8/2021 17:30  | By-law 2021-024 and 026   |

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| Updated as of: January 5, 2022 |  |                 |  |
| Status                         | Description  | Meeting Date    | Comments   |
| Completed                      | 2021-099<br>WHEREAS the Town of Orangeville passed By-law 110-2006 being a By-law to prescribe the type of fires, time during which fires may be set, and the precautions to be observed by the person(s) setting fires in the open air and the requirements and fees for fire permits;<br>and WHEREAS COVID-19 has families spending more time at home and enjoying the outdoors in their own backyards<br>and WHEREAS Council for the Town of Orangeville wishes to extend the hours of open air burning with a permit for 2021,<br>NOW THEREFORE BE IT RESOLVED THAT Council for the Town of Orangeville directs staff to bring forward a by-law to amend By-law 110-2006 to permit open air burning with a permit between the hours of 12pm and 11pm.<br><br>Result: Carried Unanimously   | 3/8/2021 17:30  |  |
| Completed                      | 2021-116<br>WHEREAS the purpose of the Planning Act is to promote sustainable economic development in a healthy natural environment and to provide for a land use planning system led by provincial policy; and, WHEREAS The requirement for all decision-makers under the Planning Act to make decisions in a manner that is consistent with the Provincial Policy Statement is longstanding and necessary for good planning, environmental, societal and health outcomes; THEREFORE BE IT RESOLVED THAT The Minister of Infrastructure and the Minister of Municipal Affairs and Housing be requested to withdraw Schedule 3 from Bill 257; and THAT a copy of this resolution be circulated to the Premier, MPP Sylvia Jones, Minister of Municipal Affairs and Housing, Minister of Infrastructure, Credit Valley Conservation, and all Ontario municipalities.<br>Result: Carried | 3/22/2021 18:00 |  |
| Completed                      | A By-law to authorize the entering into and execution of a Joint Transit Procurement Agreement with Metrolinx<br>Note: Agreement signed by Mayor and Clerk and signed by-law forwarded to Rebecca Medeiros. Fully signed copy of agreement to be provided to Clerks once available.  | 3/22/2021 18:00 |  |
| Completed                      | A By-law to amend By-law 2016-110 being a By-law to prescribe the type of fires, time during which fires may be set, and the precautions to be observed by the person(s) setting fires in the open air, and the requirements and fees for fire permits   | 3/22/2021 18:00 |  |
| Completed                      | A By-law to authorize the entering into and execution of a Transfer Payment Agreement for the Safe Restart Agreement - Phase 2 Municipal Transit Funding   | 3/22/2021 18:00 |  |
| Completed                      | 2021-106<br>That report CMS-2021-006, Rates ; Fees Review Minor Sport Groups, be received;<br>And that Council approve a reduction to the outdoor minor base rate of 37.5% which is equivalent to the reduced amount provided to the ice user groups; these outdoor facility groups include minor soccer, baseball and lacrosse and would apply for the spring/summer 2021 season in its entirety; further that a fee reduction be extended to the Orangeville Otters in the same amount of 37.5% effective February 24, 2021 (return to play date) to June 2021, i.e. the end of the 2020/21 swim season;<br>Result: Carried<br><br>Note: Provided to Finance for their information.  | 3/22/2021 18:00 | Finance considers this complete                          |
| Completed                      | 2021-107<br>That report CPS-2021-017, dated March 22, 2021, Safe Restart Agreement Phase 2 Municipal Transit Funding, be received.<br>And that Council pass a by-law authorizing the Mayor and Clerk to sign a Transfer Payment Agreement with the Ministry of Transportation for 2021 funding.<br>Result: Carried   | 3/22/2021 18:00 |  |
| Completed                      | 2021-108<br>That report INS-2021-010, Parking on One Side on Town Streets, be received;<br>And that Council refer matter to staff to solicit public input and report back to Council within six months.<br>Result: Carried   | 3/22/2021 18:00 | Public input underway, Public input ends September 17/21 |
| Completed                      | 2021-109<br>That report INS-2021-015, Metrolinx Joint Transit Procurement Programme and Agreement - 2019-2024, be received;<br>And that Council authorizes Orangeville Transit to participate in the multi-year Governance Agreement (GA) for joint transit procurements facilitated by Metrolinx;<br>And that Infrastructure Services designate a representative to the Transit Procurement Steering Committee under the programme;<br>And that Council direct Staff to complete the necessary applications, reporting forms and subsequent agreements as required under the Metrolinx procurement programme;<br>And that Council pass a by-law to authorize the entering into a joint transit procurement agreement with Metrolinx.<br>Result: Carried   | 3/22/2021 18:00 |  |
| Completed                      | 2021-110<br>That report INS-2021-017, 5 Wellington Street, Demolition on a Municipal Heritage Register Property, be received;<br>And that Council not oppose the demolition of the accessory building addition and detached garage on the property<br>Result: Carried<br>Note: Sent to Alex for information purposes   | 3/22/2021 18:00 |  |
| Completed                      | 2021-111<br>That report INS-2021-014, 2020 Annual and Summary Water Works Reports, be received;<br>And that the 2020 Summary Report for the Orangeville Drinking Water System, be received;<br>And that a copy of the 2020 Summary Report for the Orangeville Drinking Water System be forwarded to Credit Valley Conservation.<br><br>Result: Carried   | 3/22/2021 18:00 |  |
| Completed                      | 2021-113<br>That report INS-Env-2021-018, 2020 Water Pollution Control Plant Annual Report, be received.<br>Result: Carried  | 3/22/2021 18:00 |  |

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| Updated as of: January 5, 2022 |  |                 |                 |
| Status                         | Description  | Meeting Date    | Comments        |
| Completed                      | 2021-129<br>That report CAO-2021-002, COVID-19 Community Recognition Awards Recipients, be received;<br>And that a donation in the amount of \$80 be given to the Orangeville Food Bank from the Community Grant Program on behalf of the award recipients.<br>Result: Carried   | 4/12/2021 18:00 |                 |
| Completed                      | 2021-130<br>That report CPS-2021-010, dated April 12, 2021, Community Grant Allocations for 2021, be received.<br>And that Council approve distribution of 2021 Community Grant budgeted funds of \$46,500.<br>Result: Carried   | 4/12/2021 18:00 |                 |
| Completed                      | 2021-131<br>That report CPS-2021-014, dated April 12, 2021, regarding Section 357 Tax Appeals for 2017, 2018, 2019 ; 2020, be received:<br>And that Council authorize reduction in property tax totaling \$5,289.18.<br>Result: Carried  | 4/12/2021 18:00 |                 |
| Completed                      | 2021-132<br>That report CPS-2021-024 Investment Report for 2020, be received.<br>Result: Carried   | 4/12/2021 18:00 |                 |
| Completed                      | 2021-134<br>That report CPS-2021-026 Annual Statement of Development Charges, 2020, be received.<br>Result: Carried  | 4/12/2021 18:00 |                 |
| Completed                      | 2021-135<br>That Report CPS-2021-028, 7-Eleven AGCO Liquor Licence Application, be received; and<br>That the Town of Orangeville file a formal objection with the AGCO with respect to 7-Elevens Liquor Licence Application (File No. 1091255)<br>Result: Carried  | 4/12/2021 18:00 |                 |
| Completed                      | 2021-139<br>That report INS-2021-026, Falkner Street Sunset Drive Sidewalk Public Consultation, be received;<br>And that staff do not proceed with any sidewalk construction in the Faulkner Street - Sunset Drive location.<br>Result: Carried  | 4/12/2021 18:00 |                 |
| Completed                      | 2021-140<br>That report CMS-2021-007 dated April 12, 2021, be received;<br>And that Council approve additional funding from the Fire Fleet Reserve in the amount of \$65,574.74 inclusive of a \$10,000 contingency for any unforeseen additions and alterations required during the manufacturing of the Pumper/ Rescue Truck.<br>Result: Carried Unanimously | 4/12/2021 18:00 |                 |
| Completed                      | 2021-141<br>That report CMS-2021-008 dated April 12, 2021, be received;<br>And that Council approve an Ontario Fire Grant application for the development of a modular container training system;<br>And that Council pass a by-law to authorize entering into and execution of the transfer payment agreement with the Province of Ontario.                   | 4/12/2021 18:00 | By-law 2021-035 |
| Completed                      | 2021-133<br>That report CPS-2021-025 Parkland Reserves Financial Report, be received.<br>Result: Carried   | 4/12/2021 18:00 |                 |
| Completed                      | 2021-136<br>That report INS-2021-022, 2020 Building Department Final Report, be received.<br>Result: Carried   | 4/12/2021 18:00 |                 |
| Completed                      | 2021-137<br>That report INS-2021-023, Source Water Protection Annual Report, be received<br>Result: Carried  | 4/12/2021 18:00 |                 |

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| Updated as of: January 5, 2022 |   |                 |          |
| Status                         | Description   | Meeting Date    | Comments |
| Completed                      | 2021-145<br>That the vote on the motion be separated;<br>And whereas a recent incident involving a speeding impaired driver brought neighbourhood concerns to the forefront,<br>And whereas our Council is awaiting the results of a consultant report on traffic calming,<br>And whereas we are working towards creating safer communities,<br>Therefore, be it resolved that staff be directed to install a portable speed sign on Oak Ridge Drive between Island Lake Public School and the hair pin bend.<br><br>Result: Carried Unanimously<br>2021-146<br>That staff be directed to erect a sign warning of the bend on the North side of the road near Graham Crescent.<br>Result: Carried   | 4/12/2021 18:00 |          |
| Completed                      | 2021-152<br>That report INS-2021-021, 200 Elizabeth Street, Public Meeting Information Report, RZ-2020-02, be received by Council as information at the Public Meeting on April 19, 2021.<br>Result: Carried  | 4/19/2021 19:00 |          |
| Completed                      | 2021-160<br>That report CMS-FP-2021-009, Additional Funding Operations Centre Roof Project, be received;<br>And that Council approve additional funding from the General Capital Reserve in the amount of \$206,490. to cover the cost of required upgrades to the Public Works Operations Centre roof.<br>Result: Carried  | 4/26/2021 18:15 |          |
| Completed                      | 2021-162<br>That report CPS-2021-035, dated April 26, 2021 2020 Remuneration of Councillors and Local Board Members be received.<br>Result: Carried   | 4/26/2021 18:15 |          |
| Completed                      | 2021-163<br>That report CPS-2021-031, 2022 Municipal Election Voting Methods, be received;<br>And that Council pass a by-law to authorize the use of optical scanning vote tabulators and a vote at home program in the 2022 municipal and school board election.<br>Result: Carried  | 4/26/2021 18:15 |          |
| Completed                      | 2021-165<br>That May 13, 2021 be proclaimed as Falun Dafa Day in the Town of Orangeville;<br>And that May be proclaimed as Melanoma and Skin Cancer Awareness Month in the Town of Orangeville;<br>And that correspondence from the Municipal Property Assessment Corporation, Annual Report, be received.<br>Result: Carried   | 4/26/2021 18:15 |          |
| Completed                      | 2021-16<br>Whereas women and children who find themselves in difficult circumstances, sometimes homeless, are supported by a strong network including Dufferin Child and Family Services and Family Transition Place<br>And whereas there are men that can also find themselves in difficult circumstances, including homeless<br>And whereas the Town of Orangeville is a caring and benevolent community that should be offering support to men in need,<br>And whereas there is a need for a mens emergency shelter and other supporting resources in the Town of Orangeville,<br>That a Mayors Special Committee on Mens Homelessness be created to explore options and approach various stakeholders to research the issue with the goal of resolving the mens emergency shelter issue in Orangeville.<br>Result: Carried  | 4/26/2021 18:15 |          |
| Completed                      | 2021-158<br>Moved: Councillor Post<br>Seconded: Councillor Andrews<br>That the minutes of the 2021-04-12 Closed Council Meeting be approved;<br>And that Confidential Report CPS-2021-023 Committee Appointments, be received.<br>And that Council amend the Terms of Reference of Heritage Orangeville to reflect a committee membership of up to seven members;<br>And that report CPS-2021-029 Equity, Diversity and Inclusion Committee Terms of Reference and Committee Selection be received;<br>And that the Equity, Diversity and Inclusion Committee Terms of Reference as amended, be approved by Council;<br>And that Council appoint Sharyn Ayliffe, Polvier Folkes-Grandison, Patti Thomas, Natasha Fisher, Sushil Shundil, Shawna McNally, Hazel Mason, Caroline Stacey, Niketa Peters, Robin McLean, Dawn Kelly and David Nairn to the Equity, Diversity, and Inclusion Committee;<br>And that Council appoint Councillor Andrews to the Equity, Diversity and Inclusion Committee.<br>And that staff bring forward a By-law to amend the Appointments to Various Boards and Committees By-law 021-2019;<br>And that staff proceed as directed.<br>Result: Carried | 4/26/2021 18:15 |          |
| Completed                      | 2021-172<br>That report CPS-2021-027 Financing Leases Outstanding 2020, be received.<br>Result: Carried   | 5/10/2021 19:00 |          |
| Completed                      | 2021-173<br>That report CPS-2021-033, regarding the 2021 Final Tax Rates, be received;<br>And that Council pass a by-law to provide for the levy and collection of taxes required for the Town of Orangeville for the year 2021 and for the collection of County of Dufferin and Education taxes.<br>Result: Carried  | 5/10/2021 19:00 |          |



| Council Meeting Tasks          |   |                 |          |
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| Updated as of: January 5, 2022 |   |                 |          |
| Status                         | Description   | Meeting Date    | Comments |
| Completed                      | 2021-174<br>That report CPS-2021-037 regarding the 2021 First Quarter Operating Fund Variance, be received.<br>Result: Carried  | 5/10/2021 19:00 |          |
| Completed                      | 2021-175<br>That report CPS-2021-038 regarding the 2021 First Quarter Capital Progress, be received.<br>Result: Carried   | 5/10/2021 19:00 |          |
| Completed                      | 2021-176<br>That report CPS-2021-039, dated May 10, 2021, Education Development Charge Update, be received.<br>Result: Carried  | 5/10/2021 19:00 |          |
| Completed                      | 2021-177<br>That report CPS-2021-040, dated May 10, 2021, 2021 Community Grants Update, by received.<br>And that Council approve distribution of 2021 Community Grant budgeted funds of \$15,000.<br>Result: Carried  | 5/10/2021 19:00 |          |
| Completed                      | 2021-178<br>That report INS-2021-027, Limiting Distance Agreement, be received;<br>And that Council Pass a Bylaw authorizing the Mayor and Clerk to sign a Limiting Distance Agreement with Krzytof Drozdowski, Betty Drozdowski and Steddy Corp.<br>Result: Carried  | 5/10/2021 19:00 |          |
| Completed                      | 2021-182<br>Note: Councillor Peters turned off his camera and microphone during discussion of this matter.<br>That report CMS-2021-010, Orangeville ; District Senior Citizens Club Lease Agreement be received;<br>And That Council pass a by-law to enter into a lease agreement with the Orangeville ; District Senior Citizens Club for 26 Bythia Street;<br>Result: Carried  | 5/10/2021 19:00 |          |
| Completed                      | 2021-183<br>That report CPS-2021-036, Appointment of Integrity Commissioner, be received;<br>And that Charles A. Harnick, ADR Chambers Inc. be appointed as the Integrity Commissioner for the Town of Orangeville;<br>And that the Mayor and Clerk be authorized to execute an agreement and any other documents necessary to finalize the appointment;<br>And that Council pass a by-law appointing Charles A. Harnick, ADR Chambers Inc. as Integrity Commissioner for the Town of Orangeville.<br>Result: Carried   | 5/10/2021 19:00 |          |
| Completed                      | 2021-184<br>The Mayor announced that he will participate in the accountability for Municipal Council Members Townhall Sessions.<br><br>That the following correspondence be received:<br><br>Guy Giorno, Integrity Commissioner, Special Report<br>Guy Giorno, Integrity Commissioner, Annual Reports (2019-2020, 2020-2021)<br>Premier Doug Ford and Attorney General Doug Downey, Response to Cannabis Radial Separation<br>Ministry of Municipal Affairs and Housing<br>CTC Source Protection Region, Clean Water Risk Management Plans<br>Headwaters Food and Farming Alliance<br>Town of Mono, Cannabis Licensing and Enforcement<br>Town of Shelburne, Paid Sick Days<br>Town of Grand Valley, 3 Board Police Services Model<br>Joan Amos, Backyard Fires<br>Ellan Storey, Fire Pit By-law Burning Extended Hours<br><br>Note: The Treasurer will report back on the Headwaters Food and Farming Alliance request through the Community Grant Program at the May 31, 2021 meeting.<br>Result: Carried | 5/10/2021 19:00 |          |

| Council Meeting Tasks          |  |                 |   |
|--------------------------------|--|-----------------|---|
| Updated as of: January 5, 2022 |  |                 |   |
| Status                         | Description  | Meeting Date    | Comments  |
| Completed                      | 2021-186<br>Whereas Council passed a Mobile Food Vendors By-law in 2008; and<br>Whereas Section 9.8 of the By-law prohibits the operation of a refreshment vehicle or refreshment stand within 90 metres of any other refreshment vehicle, refreshment stand and restaurant; and<br>Whereas members of Council have received a request to consider permitting a refreshment vehicle to locate within 90 metres of another refreshment vehicle, refreshment stand and restaurant; and<br>Whereas Council deems it appropriate to permit a refreshment vehicle to locate within 90 metres of another refreshment vehicle, refreshment stand or restaurant provided consent is obtained from owner(s) of a refreshment vehicle, refreshment stand and restaurant located within 90 metres of the proposed location of the refreshment vehicle;<br>Now therefore be it resolved that Council pass a By-law to amend the Mobile Food Vendors By-law to permit a refreshment vehicle to locate within 90 metres of another refreshment vehicle, refreshment stand or restaurant conditional upon the submission of a letter in a form as provided by the Town from any and all owner(s) of a refreshment vehicle(s), refreshment stand(s) and restaurant(s) located within 90 metres of the proposed location of the refreshment vehicle indicating they do not object to the said refreshment vehicle being locating within 90 metres of their refreshment vehicle, refreshment stand or restaurant;<br>And that the letter indicating no objection be required to be submitted upon renewal of a refreshment vehicle licence;<br>And that all other requirements of the By-law apply.<br>Result: Carried | 5/10/2021 19:00 |   |
| Completed                      | 2021-193<br>That the minutes of the 2021-04-26 Closed Council Meeting be approved;<br>And that correspondence from the Ministry for Seniors and Accessibility, Provincial Seniors Award regarding personal matters about an identifiable individual, including municipal or local board employees - Provincial Seniors Award nominations, be received;<br>And that confidential report number CAO-2021-007 regarding personal matters about an identifiable individual, including municipal or local board employees Public Office Holders Orangeville Hydro Services Inc. be received;<br>And that John Thornton be removed as Director of the Orangeville Hydro Services Inc.;;<br>And that Council appoints Rob Koekkoek as Director of the Orangeville Hydro Services Inc.;;<br>And that Council authorize the Director to take all necessary proceedings for the dissolution of the Corporation pursuant to the provisions of the Business Corporations Act of Ontario and to prepare Articles of Dissolution for filing pursuant to the Act;<br>And that costs related to the dissolution of the Corporation be assumed by the Town;<br>And that staff proceed as directed.<br>Result: Carried   | 5/31/2021 18:15 |   |
| Completed                      | 2021-195<br>Murray Short, RLB presented the draft 2020 audited financial statements to Council.<br>That Council receive and approve the 2020 Financial Statements as presented by the Auditors.<br>Result: Carried   | 5/31/2021 18:15 |   |
| Completed                      | 2021-196<br>Terry Ward, Inspector - Detachment Commander, Dufferin Detachment and Jim Sheehan, Northline Canada, Black Cat Radar Unit provided an overview of the functionality of the Black Cat Radar Unit and outlined the advantages for Orangeville.<br>That two Black Cat Radar Units be purchased for use by Orangeville Ontario Provincial Police to be funded through corporate allocations.<br>Result; Carried  | 5/31/2021 18:15 | Invoice received November 2021. Finance considers this complete |
| Completed                      | 2021-198<br>That report CMS-2021-013 dated May 31, 2021, be received.<br>Result: Carried   | 5/31/2021 18:15 | Q 2 - task ongoing and updated periodically                     |
| Completed                      | 2021-199<br>That report INS-2021-035, 22 John Street, Demolition on a Municipal Heritage Register Property, be received;<br>And that Council not oppose the demolition of the detached garage on the property.<br>Result: Carried  | 5/31/2021 18:15 |   |
| Completed                      | 2021-200<br>That report INS-2021-036, 14 William Street, Residential Permit Application, File No. RD-2021-01, be received<br>And that the residential demolition permit application for 14 William Street, be approved, subject to the following conditions:<br>That the applicant allows Heritage Orangeville access to the subject property to document the existing structure and any existing historical elements on the property, prior to demolition;<br>That the owner salvages for reuse, any significant architectural artefacts or building materials as may be identified by Heritage Orangeville, and provides such artefacts to the Town or Museum of Dufferin, if requested; and<br>That the applicant constructs and substantially completes the new dwelling to be erected on the subject property not later than two (2) years from the date of the issuance of the demolition permit.<br>Result: Carried   | 5/31/2021 18:15 |   |
| Completed                      | INS-2021-038<br>2021-201<br>That this matter be deferred to a future Council meeting.<br>Result: Carried   | 5/31/2021 18:15 | Organizers have not approached staff with an alternate date.    |
| Completed                      | 2021-202<br>That Council receive report # CPS-2021-032: Funding for 2020 WSIB surcharge and approve the use of funds from other budget lines to cover an amount of \$71,571.86 overage from the WSIB surcharge. The outstanding balance is due July 1, 2021 to avoid interest charges.<br>Result: Carried  | 5/31/2021 18:15 |   |

| Council Meeting Tasks          |   |                 |   |
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| Updated as of: January 5, 2022 |   |                 |   |
| Status                         | Description   | Meeting Date    | Comments                                  |
| Completed                      | 2021-203<br>Note: Councillor Post turned off her camera and microphone during discussion of this matter.<br>That report CPS-2021-045, dated May 31, 2021, 2021 Community Grants Update, be received;<br>And that Council approve distribution of 2021 Community Grant budgeted funds of \$4,500.<br>Result: Carried   | 5/31/2021 18:15 |   |
| Completed                      | 2021-204<br>That report CPS-2021-013 Proposed Fees and Charges Clerks Division, be received;<br>And that Council pass a by-law to implement the fees outlined in Report CPS-2021-013.<br>Result: Carried  | 5/31/2021 18:15 |   |
| Completed                      | 2021-205<br>That Report CPS-2021-043 regarding the creation of a Mens Homelessness Committee be received;<br>And that the Terms of Reference for a Mens Homelessness Committee as outlined in Report CPS-2021-043 be approved;<br>And that Councillor Andrews, Councillor Sherwood and Mayor Brown be appointed as the three Council representatives on the committee;<br>And that staff proceed with the recruitment of members.<br>Result: Carried  | 5/31/2021 18:15 |   |
| Completed                      | 2021-206<br>That Report CPS-CL-2021-46, regarding Sign Variance Application Dollarama 215 Centennial Rd be received;<br>And that Council grant a variance to Sign By-law 28-2013, as amended to permit five (5) window signs at 215 Centennial Rd covering 100% of the storefront windows which exceeds the 25% coverage permitted in the by-law;<br>And that the variance approval be conditional on the applicant obtaining a Sign Permit.<br>Result: Carried   | 5/31/2021 18:15 |   |
| Completed                      | 2021-221<br>That report INS-2021-039, 41 William Street, Public Meeting Information Report, RZ-2021-01, be received as information at the public meeting held on June 7, 2021<br>Result: Carried  | 6/7/2021 17:30  |   |
| Completed                      | 2021-232<br>Rob Koekkoek, Orangeville Hydro presented the Orangeville Hydro 2020 Annual Report.<br>That the Orangeville Hydro 2020 Annual Report be received;<br>And that Council approve the proposed resolution listed in the Orangeville Hydro Limited Agenda for the Annual Shareholders' Meeting scheduled for June 17, 2021;<br>And that Council appoint Sandy Brown as proxy, and Andy Macintosh as proxy in the absence of Sandy Brown, to attend and to vote for The Corporation of the Town of Orangeville at the Annual Shareholders' Meeting to be held on June 17, 2021 and at any adjournments thereof, revoking any proxy previously given;<br>And that Council direct such proxy to vote in favour of the proposed resolutions listed in the Orangeville Hydro Limited Agenda for the Annual Shareholders' Meeting scheduled for June 17, 2021;<br>And that the Mayor and Clerk be authorized to execute the Proxy Resolution for the Annual Shareholders' Meeting of Orangeville Hydro Limited.<br>Result: Carried | 6/14/2021 17:30 |   |
| Completed                      | 2021-233<br>That report INS-2021-040, 200 Elizabeth Street, Recommendation Report, RZ-2020-02, be received;<br>And that Council pass a by-law amending Zoning By-law 22-90, as amended to rezone Part of Lot 1 ; 2 (Block 4), Plan 237, Town of Orangeville, County of Dufferin, municipally known as 200 Elizabeth from Neighbourhood Commercial (C2) Zone, Special Provision 24.46A to Neighbourhood Commercial (C2) Zone, Special Provision 24.226, with Holding (H) Symbol to permit one live-work dwelling unit and 3 semi-detached dwelling units.<br>Result: Carried   | 6/14/2021 17:30 | no appeals, decision is final and binding |
| Completed                      | 2021-234<br>That report INS-2021-041, 33 Church Street, Demolition on a Municipal Heritage Register Property, be received;<br>And that Council not oppose the demolition of the garage attached to the main dwelling on the property.<br>Result: Carried  | 6/14/2021 17:30 |   |
| Completed                      | 2021-235<br>That report CPS-2021-047, dated June 14, 2021, 2021 Community Grants Update, by received.<br>And that Council approve distribution of 2021 Community Grant budgeted funds of \$5,000.<br>Result: Carried  | 6/14/2021 17:30 |   |
| Completed                      | 2021-238<br>That Council pass a by-law to authorize the installation of no parking signage on the 200 m of Hurontario South of the Island Lake front gates;<br>And that staff co-ordinate the installation of the no parking signage with the Town of Mono where possible.<br>Result: Carried<br>John - please contact Bill Lidster directly to co-ordinate the installation of the signage. Please also confirm that you will be submitting the by-law in eScribe by Monday (June 21) so that it can be included in the Council agenda.  | 6/14/2021 17:30 |   |

| Council Meeting Tasks          |   |                 |                                  |
|--------------------------------|---|-----------------|----------------------------------|
| Updated as of: January 5, 2022 |   |                 |                                  |
| Status                         | Description   | Meeting Date    | Comments                         |
| Completed                      | 2021-239<br>That Council acknowledge receipt of the Housing Challenges postcards received;<br>And that staff be directed to forward a copy of all Housing Challenges postcards received to Dufferin County, who oversee Housing Services and Programs;<br>And that staff be directed to also forward all Housing Challenges postcards received to the Men's Homelessness Committee.<br>Result: Carried  | 6/14/2021 17:30 |                                  |
| Completed                      | 2021-241<br>WHEREAS Rolling Hills/McCannell is a 1 km stretch of road designated as a collector road but has no designated place for pedestrians to cross other than at Highway 9 and Rolling Hills Drive;<br>AND WHEREAS Rolling Hills is a unique community within Orangeville and includes many amenities on either side of Rolling Hills Drive, such as, Headwaters Hospital, Rebecca Hill Park, stores, restaurants and school bus stops;<br>NOW THEREFORE BE IT RESOLVED that staff be directed to install a stop sign for the purpose of establishing a designated location for a pedestrian crossing on Rolling Hills Drive no later than September 3rd, 2021 prior to the commencement of the 2021/2022 school year;<br>AND THAT the location of the stop sign be determined by staff;<br>AND THAT staff bring forward a By-law to amend the Traffic By-law.<br>Result: Carried  | 6/14/2021 17:30 |                                  |
| Completed                      | 2021-237<br>That Council adopt the Community Safety and Well-Being Plan;<br>And that staff advise the County of Dufferin of the adoption of the Community Safety and Well-Being Plan by the Town of Orangeville.<br>Result: Carried   | 6/14/2021 17:30 | email sent to Sonya July 8, 2021 |
| Completed                      | 2021-230<br>Moved: Councillor Peters<br>Seconded: Councillor Andrews<br>That the 2021-05-31 Closed Council Minutes be received;<br>And that the 2021-06-07 Closed Council Minutes be received;<br>And that Paul B. Scargall, Scargall Owen-King, Expropriation Training regarding educating or training of the members, be received;<br>And that Report INS-2021-044, Amarlinc Site Alteration Application - Amaranth regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; advice that is subject to solicitor-client privilege, including communications necessary for that purpose, be received;<br>Whereas Amarlinc Earthworks Inc. is proposing to use its property at 513151 2nd Line in the Township of Amaranth (Township) for an earthworks fill operation that would result in approximately 800,000 m3 of fill from construction sites in the Greater Toronto Area being used to fill in the aggregate pit located on the property;<br>And whereas the proposed earthworks fill operation requires approval under the Townships Site Alteration By-law;<br>And whereas Amarlinc Earthworks Inc. has requested the issuance of a permit from the Township under its Site Alteration By-law for the proposed earthworks fill operation, and such permit has not been issued as at this date;<br>And whereas the CTC Source Protection Plan identifies that the property at 513151 2nd Line is located in both (1) a Significant Groundwater Quantity Threat Area and (2) a Significant Groundwater Quality Threat Area (Wellhead Protection Area of Quantity and Quality) associated with several Orangeville municipal wells that provide drinking water to Town residents;<br>And whereas the proposed earthworks fill operation has the potential to reduce the rate at which water infiltrates to the aquifer from which several Orangeville wells draw water, thereby decreasing the quantity of water available from these wells;<br>And whereas water percolating through the fill placed as part of the proposed earthworks fill operation has the potential to carry any contaminants in the fill to the aquifer from which several Orangeville wells draw water, thereby reducing the quality of water at those wells;<br>And whereas Section 5.4.2 of the County of Dufferin Official Plan states that local municipalities will support the implementation of restrictions on site alterations to protect all municipal drinking water supplies;<br>And whereas the only viable restriction that could protect the municipal drinking water supplies associated with those Orangeville municipal wells that provide drinking water to Town residents would be the rejection of the application submitted by Amarlinc Earthworks Inc. to the Township under its Site Alteration By-law;<br>Now therefore be it resolved that Orangeville Town Council formally request that the Township of Amaranth reject the application submitted by Amarlinc Earthworks Inc. under its Site Alteration By-law, and that Amaranth respond to the Towns request within 14 days.<br><br>Result: Carried | 6/14/2021 17:30 |                                  |
| Completed                      | 2021-252<br>That Report CPS-2021-049, Information Update - Building Modernization and Energy Saving Collaboration, dated June 28th, regarding an update on the NRCAN vendor list, be received.<br>Result: Carried   | 6/28/2021 17:30 |                                  |
| Completed                      | 2021-253<br>That report CMS-2021-014, 2019/20 Economic Development Report, be received.<br>Result: Carried  | 6/28/2021 17:30 | EDC - completed Q 2              |

| Council Meeting Tasks          |  |                 |                              |
|--------------------------------|--|-----------------|------------------------------|
| Updated as of: January 5, 2022 |  |                 |                              |
| Status                         | Description  | Meeting Date    | Comments                     |
| Completed                      | 2021-257<br>That notice be waived to allow for the introduction and consideration of a motion regarding a crosswalk to commemorate Indigenous Children as the matter is time sensitive;<br>Whereas the Truth and Reconciliation Commission of Canada has identified 94 calls to action; and<br>Whereas there is a responsibility for all levels of government to actively work towards truth and reconciliation; and<br>Whereas action item 62 calls for education for reconciliation; and<br>Whereas action item 79 calls for partnership and collaboration with local Indigenous organizations for commemoration; and<br>Whereas the Dufferin County Cultural Resource Circle and the locals Elders have been consulted and are supportive of this important initiative;<br>Therefore, be it resolved that an orange crosswalk be installed at Broadway and First Street (design specifics TBD) to commemorate all of the Indigenous children who were stolen from their families and forced to attend residential schools and to have this crosswalk serve as an important step towards reconciliation in our community;<br>And that up to \$10,000.00 be allocated from the 2020 general surplus to cover the costs of the crosswalk, and that the crosswalk be installed by September 30th, 2021, the first National Day For Truth and Reconciliation.<br>Result: Carried | 6/28/2021 17:30 |                              |
| Completed                      | 2021-258<br>That notice be waived to allow for the introduction and consideration of a motion regarding lighting of Town facilities as a tribute to lives lost in Residential Schools as the matter is time sensitive;<br>And that the Alder Street Recreation Complex and Town Hall be washed in orange light from June 30, 2021 to July 2, 2021;<br>And that Eagleheart Singers perform at dusk at 9:30 p.m. on June 30, 2021;<br>And that the recording of the video be uploaded to the Town's Facebook Page and Youtube Channel;<br>And that the initiative be funded in an amount up to \$6,000.00 from the Community Grant Program.<br>Mayor Brown advised that he will be making a motion at the July 12, 2021 meeting with respect to the installation of a monument at Greenwood Cemetery.<br>Result: Carried   | 6/28/2021 17:30 |                              |
| Completed                      | 2021-259<br>Ed Brennan, CAO requested direction with respect to the flags flying at half-mast.<br>That the flags currently flying at half-mast at Town facilities be raised at dusk on July 2, 2021.<br>Result: Carried  | 6/28/2021 17:30 |                              |
| Completed                      | That the by-laws listed below be read three times and finally passed:<br>A by-law to Assume Roads, Works and Services in Sarah Properties Development Subdivision, RP 7M-47  | 6/28/2021 17:30 |                              |
| Completed                      | A by-law to establish fees and charges for the Clerks Division   | 6/28/2021 17:30 |                              |
| Completed                      | Seconded; Councillor Andrews<br>That the Primacare Living Solutions proposal be referred to staff for review, comment and recommendation;<br>And that alternative potential uses of the Humber Lands be considered in the staff report;<br>And that staff report back to Council no later than September 30, 2021.<br>Result; Carried  | 7/12/2021 17:30 | Refer to Resolution 2021-320 |
| Completed                      | 2021-268<br>Moved: Councillor Sherwood<br>Seconded: Councillor Taylor<br>That report CPS-2021-050, 2021 Business Improvement Area Levy be received;<br>And that Council adopt the 2021 BIA levies as proposed for the 2021 fiscal year;<br>And that Council pass a By-law to provide for the levy and collection of a special charge upon ratable property in the Orangeville Business Improvement Area in the Corporation of the Town of Orangeville for the year 2021.<br>Result: Carried  | 7/12/2021 17:30 |                              |
| Completed                      | 2021-271<br>Moved: Deputy Mayor Macintosh<br>Seconded: Councillor Peters<br>That report CMS-FP-2021-015, titled Alder Recreation Centre Pool Liner Funding dated July 12, 2021 be received;<br>And that Council approve additional capital funding to complete the expansion of the 6 lane 25 metre lap pool to 8 lanes and replacement of the leisure pool liner at the Alder Recreation Centre based on:<br>Option 1: Proceed with the completion of a full stainless steel lap pool and a leisure pool with stainless steel sides with a PVC (vinyl) membrane floor and spray pad features for a total cost of \$4,600,534.70.<br><br>Result: Carried   | 7/12/2021 17:30 |                              |
| Completed                      | That the by-laws listed below be read three times and finally passed:<br>A by-law to provide for the levy and collection of special charge upon ratable property in the Orangeville Business Improvement Area in the Corporation of the Town of Orangeville for the Year 2021;   | 7/12/2021 17:30 |                              |
| Completed                      | A by-law to appoint Megan Archer, Caroline Godsend, Meridith Edney and Rachel Noonan as Animal Control Officers for the Town of Orangeville  | 7/12/2021 17:30 |                              |
| Completed                      | A by-law to amend By-law 021-2019 to confirm appointments to various Boards and Committees;  | 7/12/2021 17:30 |                              |
| Completed                      | 2021-281<br>Moved: Councillor Taylor<br>Seconded: Deputy Mayor Macintosh<br>That Council pass a by-law to authorize the Kin Club of Orangeville Road Toll event at Fourth Avenue and Third Street from 9:00 a.m. to 4:00 p.m. on September 18, 2021.<br>Result: Carried  | 8/9/2021 17:30  |                              |

| Council Meeting Tasks          |   |                |   |
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| Updated as of: January 5, 2022 |   |                |   |
| Status                         | Description   | Meeting Date   | Comments                                  |
| Completed                      | <p>2021-282<br/> Moved: Councillor Sherwood<br/> Seconded: Councillor Andrews<br/> That Report INS-2021-047, 60-62 Broadway, Recommendation Report, OPZ-2019-06, be received;<br/> And that the Official Plan Amendment and Zoning By-law Amendment Applications (OPZ-2019-06) be approved;<br/> And that Council pass a By-law to adopt Amendment No. 128 to the Official Plan for the Town of Orangeville, to re-designate Part of Lots 1, 3, 4 ; 5, Block 4, Registered Plan 138, Town of Orangeville, County of Dufferin, municipally known as 60 and 62 Broadway from Service Commercial and Open Space Conservation to Central Business District and Open Space Conservation to permit a mixed-use building;<br/> And that Council pass a By-law amending Zoning By-law 22-90, as amended to rezone Part of Lots 1, 3, 4 ; 5, Block 4, Registered Plan 138, Town of Orangeville, County of Dufferin, municipally known as 60 and 62 Broadway from Service Commercial (C3) Zone to Central Business District (CBD) Zone, Special Provision 24.227, with Holding (H) Symbol, Central Business District Floodplain (CBD-F) Zone and Open Space Conservation (OS2) Zone to permit a 5-storey, 58-unit mixed use building with retail at grade.<br/> Note: Jim Dymont provided his undertaking to proceed with the site plan concept that is most preferable to Heritage Orangeville.<br/> Result: Carried</p> | 8/9/2021 17:30 | no appeals, decision is final and binding |
| Completed                      | <p>2021-283<br/> Moved: Councillor Post<br/> Seconded: Councillor Peters<br/> The report CPS-2021-051, dated August 9, 2021, 2020 Surplus Allocation, be received;<br/> And that Council approves the allocation of \$10,000 of the 2020 Surplus for an orange crosswalk to be installed, as per Motion 2021-257;<br/> And that Council approves the allocation of \$50,000 of the 2020 Surplus for the Tree Canopy initiative approved by Council, as per Motion 2021-242;<br/> And that Council approve the transfer of \$1,851,535 to General Capital Reserves;</p>  | 8/9/2021 17:30 |   |
| Completed                      | <p>2021-284<br/> Moved: Councillor Andrews<br/> Seconded: Deputy Mayor Macintosh<br/> That report CPS-2021-058 regarding the 2021 Second Quarter Operating Fund Variance, be received.<br/> Result: Carried</p>   | 8/9/2021 17:30 |   |
| Completed                      | <p>2021-285<br/> Moved: Councillor Andrews<br/> Seconded: Councillor Sherwood<br/> That report CPS-2021- regarding the 2021 Second Quarter Capital Progress, be received.<br/> Result: Carried</p>  | 8/9/2021 17:30 |   |
| Completed                      | <p>2021-286<br/> Moved: Councillor Post<br/> Seconded: Councillor Taylor<br/> That report CPS-2021-061, dated August 9, 2021 Community Grants Update, be received;<br/> And that Council approve distribution of 2021 Community Grant budgeted funds of \$2,500.<br/> Result: Carried</p>   | 8/9/2021 17:30 |   |
| Completed                      | <p>2021-287<br/> Moved: Councillor Andrews<br/> Seconded: Councillor Peters<br/> That report CPS-2021-057, Restaurant Licence Extension, be received;<br/> And that the expiry date for Restaurant Licences issued in 2020 be extended to September 30th of 2021;<br/> And that Council amend By-law 2004-117 to change the expiry date for Restaurant Licences going forward.<br/> Result: Carried</p>   | 8/9/2021 17:30 |   |
| Completed                      | <p>2021-288<br/> Moved: Deputy Mayor Macintosh<br/> Seconded: Councillor Taylor<br/> That report CPS-2021-055 regarding the sale of rail spur land adjacent to 120 C Line, be received;<br/> And that Council pass a by-law declaring the closed rail spur lands legally described as Parts 3 and 4, Reference Plan 7R-2408 as surplus to the needs of the Town;<br/> And that Council pass a by-law authorizing the sale of the closed rail spur lands legally described as Parts 3 and 4, Reference Plan 7R-2408 to Aligroup Properties Inc. in the amount of \$400,000.00 and in accordance with the terms and conditions contained in the Agreement of Purchase and Sale dated July 9, 2021.<br/> Result: Carried</p>   | 8/9/2021 17:30 |   |
| Completed                      | <p>2021-289<br/> And that September 19 to September 25, 2021 be proclaimed as National Forest Week.</p>   | 8/9/2021 17:30 |   |
| Completed                      | <p>2021-289<br/> And that staff report back on the cost of the Integrity Commission investigations;<br/> And that Charles A. Harnick, ADR Chambers be invited to a future Council meeting.</p>  | 8/9/2021 17:30 |   |
| Completed                      | <p>A By-law to amend Restaurant By-law 2004-117 to change the expiry date of the licences of those businesses operating within the Town of Orangeville.</p>   | 8/9/2021 17:30 |   |
| Completed                      | <p>A By-law to Adopt Amendment No. 128 to the Official Plan (2040771 Ontario Inc.; OPZ-2019-06).<br/> A By-law to amend Zoning By-law No. 22-90 as amended, with respect to Part of Lots 1, 3, 4 ; 5, Block 4, Registered Plan 138 municipally known as 60 and 62 Broadway (25755845 Ontario Inc., File No. OPZ-2019-06).</p>   | 8/9/2021 17:30 | no appeals, bylaws are final and binding  |

| Council Meeting Tasks          |  |                 |                      |
|--------------------------------|--|-----------------|----------------------|
| Updated as of: January 5, 2022 |  |                 |                      |
| Status                         | Description  | Meeting Date    | Comments             |
| Completed                      | Mill Street between Broadway ; Little York/Armstrong Streets (Qty 2)<br>Result; Carried<br>NOTE; Alison Scheel was sent this resolution via email on September 14, 2021 together with the link to the Road Occupancy Permit Process, cc to Tony Dulisse  | 9/13/2021 17:15 | INS task is complete |
| Completed                      | Seconded; Councillor Sherwood<br>That report CAO-2021-008, Strategic Plan Progress Report 2021, be received.<br>Result; Carried  | 9/13/2021 17:15 |                      |
| Completed                      | 2021-300<br>Moved: Councillor Andrews<br>Seconded: Councillor Post<br>That report CPS-2021-062, regarding the Towns Procurement Activities for 2020, be received.<br>Result: Carried   | 9/13/2021 17:15 |                      |
| Completed                      | 2021-301<br>Moved: Councillor Peters<br>Seconded: Deputy Mayor Macintosh<br>That report CPS-2021-056, 2022 Council Meeting Schedule, be received;<br>And that Council adopt the 2021 Council Meeting Schedule amendments as outlined in report CPS-2021-056;<br>And that Council adopt the 2022 Council Meeting Schedule as outlined in report CPS-2021-056.<br>Result: Carried  | 9/13/2021 17:15 |                      |
| Completed                      | 2021-302<br>Moved: Councillor Andrews<br>Seconded: Deputy Mayor Macintosh<br>That report CPS-2021-064 dated September 13, 2021, Budget 2022 Schedule and Direction, be received;<br>And that Council endorse receiving a 5-year budget outlook for Operating Budget and a 10-year budget outlook for Capital Budget deliberations;<br>And that Council approve maintaining of the cost-of-living allowance equivalent to the same level as 2020 of 2% as a guideline to report a budget for non-union staff salary and benefits in the proposed 2022 budget.<br>Result: Carried Unanimously  | 9/13/2021 17:15 |                      |
| Completed                      | 2021-303<br>Moved: Councillor Post<br>Seconded: Councillor Sherwood<br>That report CPS-2021-065, Integrity Commissioner Costs, be received.<br>Result: Carried   | 9/13/2021 17:15 |                      |
| Completed                      | Seconded; Councillor Peters<br>That report INS-2021-048, 15-17 York Street, Demolition on a Municipal Heritage Register Property, be received;<br>And that Council not oppose the demolition of a one (1) storey rear portion of the existing dwelling on the property.<br>Result; Carried   | 9/13/2021 17:15 |                      |
| Completed                      | 2021-305<br>Moved: Councillor Peters<br>Seconded: Deputy Mayor Macintosh<br>That report INS-2021-049, 670-690 Broadway, Recommendation Report, RZH-2021-01, RD-2021-02 and RD-2021-03, be received;<br>And that the Removal of Holding (H) Symbol Application (RZH-2021-01) be approved;<br>And that Council pass a By-law to remove a Holding (H) Symbol on lands legally described as Parts 1 and 2, Plan 7R-6535 and Part of Lot 5, Concession C, Geographic Township of East Garafraxa, Town of Orangeville, County of Dufferin, municipally known as 670 and 690 Broadway;<br>And that Council allocate water and sewage treatment services to the proposed 33 townhouse units;<br>And that Residential Demolition Applications (RD-2021-02 and RD-2021-03), be approved, subject to the following conditions:<br>That Site Plan Application SPA-2020-12 be approved and a Site Plan Agreement be executed prior to the issuance of any demolition permits;<br>That the applicant construct and substantially complete the new buildings to be erected on the subject property no later than two (2) years from the date of the issuance of the demolition permit;<br>That the existing wells be decommissioned to the satisfaction of the Town of Orangeville, and in accordance with Regulation R.R.O. 1990, Reg. 903; and<br>That a Construction Waste Management Plan be implemented by the developer.<br>Result: Carried | 9/13/2021 17:15 |                      |
| Completed                      | 2021-306<br>Moved: Councillor Taylor<br>Seconded: Councillor Andrews<br>That report INS-2021-050, 287A Broadway, Recommendation Report, RZH-2021-02, be received;<br>And that the Removal of Holding (H) Symbol Application (RZH-2021-01) be approved;<br>And that Council pass a By-law to remove a Holding (H) Symbol on lands legally described as Part of Lots 1, 2, 3, 4, 5, 16 ; 17, Block 1, Registered Plan 237, Town of Orangeville, County of Dufferin, municipally known as 287A Broadway.<br>Result: Carried   | 9/13/2021 17:15 |                      |

| Council Meeting Tasks          |   |                 |   |
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| Updated as of: January 5, 2022 |   |                 |   |
| Status                         | Description   | Meeting Date    | Comments  |
| Completed                      | <p>Seconded; Councillor Andrews</p> <p>That the following correspondence be received;</p> <p>Anita Isaac, Pine Trees</p> <p>Orangeville Blues and Jazz Festival, Thank-you</p> <p>Township of Mulmur, Truth and Reconciliation Call to Action</p> <p>Town of Mono, Resignation of Mayor</p> <p>Town of Mono, Appointment of Mayor and Deputy Mayor</p> <p>Rob Hardwood-Jones and Annie Hardwood Jones, RZ-2021-02</p> <p>Jayne Avruskin, RZ-2021-02</p> <p>Proclamation, Truth and Reconciliation Day;</p> <p>And that September 30, 2021 be proclaimed as National Day of Truth and Reconciliation in the Town of Orangeville. ;</p> <p>Result; Carried</p>                              | 9/13/2021 17:15 |   |
| Completed                      | <p>2021-310</p> <p>Moved: Deputy Mayor Macintosh</p> <p>Seconded: Councillor Taylor</p> <p>That the by-laws listed below be read three times and finally passed:</p> <p>A by-law to permit the Kin Club of Orangeville to hold a road toll fundraising event at the intersections of Third Street and Fourth Avenue on September 18, 2021 from 9:00 a.m. to 4:00 p.m</p>  | 9/13/2021 17:15 |   |
| Completed                      | <p>2021-310</p> <p>Moved: Deputy Mayor Macintosh</p> <p>Seconded: Councillor Taylor</p> <p>That the by-laws listed below be read three times and finally passed:</p> <p>A by-law to permit the Kin Club of Orangeville to hold a road toll fundraising event at the intersections of Third Street and Fourth Avenue on September 18, 2021 from 9:00 a.m. to 4:00 p.m</p>  | 9/13/2021 17:15 |   |
| Completed                      | <p>2021-310</p> <p>Moved: Deputy Mayor Macintosh</p> <p>Seconded: Councillor Taylor</p> <p>That the by-laws listed below be read three times and finally passed:</p> <p>A by-law to amend Zoning By-Law No. 22-90 as amended, with respect to Parts 1 and 2, Plan 7R-6535 and Part of Lot 5, Concession C, Geographic Township of East Garafraxa, Town of Orangeville, County of Dufferin, Municipally known as 670 and 690 Broadway.</p> <p>A By-law to amend Zoning By-law No. 22-90 as amended,with respect to Part of Lots 1, 2, 3, 4, 5, 16 ; 17, Block 1, Registered Plan 237, municipally known as 287A Broadway.</p>  | 9/13/2021 17:15 |   |
| Completed                      | <p>Seconded; Councillor Andrews</p> <p>That report INS-2021-054, 41 William Street, Recommendation Report, RZ-2021-01, be received;</p> <p>And that the Zoning By-law Amendment Application (RZ-2021-01), be approved;</p> <p>And that Council pass a By-law to amend Zoning By-law No. 22-90, as amended, to rezone Lots 8 and 9, Block 1, Plan No. 216, Town of Orangeville, County of Dufferin, municipally known as 41 William Street, from Residential Second Density (R2) Zone, to Residential Third Density (R3) Zone, with Special Provision 24.228 and subject to a Holding (H) Symbol, to permit an additional detached and semi-detached dwelling.</p> <p>Result; Defeated</p> | 9/27/2021 19:00 |   |
| Completed                      | <p>2021-318</p> <p>Moved: Councillor Taylor</p> <p>Seconded: Deputy Mayor Macintosh</p> <p>That report CPS-2021-069, dated September 27, 2021, ICIP Public Transit Stream Funding Agreement, be received;</p> <p>And that Council pass a by-law authorizing the Mayor and Clerk to sign a Transfer Payment Agreement with the Ministry of Transportation for funding.</p> <p>Result: Carried</p>  | 9/27/2021 19:00 | TPA sent to ministry on 10/4/2021   |
| Completed                      | <p>Seconded; Councillor Post</p> <p>That report CMS-2021-018 dated September 27, 2021, be received.</p> <p>Result; Carried</p>  | 9/27/2021 19:00 | Periodic New Business reports are provided to Council for their information |
| Completed                      | <p>Seconded; Councillor Andrews</p> <p>That report CAO-2021-009, Vaccination Policy for Members of Council, Boards and Committees, be received;</p> <p>And that the Vaccination Policy for Members of Council, Boards and Committees as amended, be adopted. ;</p> <p>Council recessed from 9;06 p.m. to 9;12 p.m.</p> <p>Result; Carried</p>   | 9/27/2021 19:00 |   |
| Completed                      | <p>Seconded; Councillor Taylor</p> <p>That report INS-2021-054, 41 William Street, Recommendation Report, RZ-2021-01, be received;</p> <p>; ;</p> <p>Result; Carried Unanimously</p>  | 9/27/2021 19:00 |   |



| Council Meeting Tasks          |   |                  |  |
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| Updated as of: January 5, 2022 |   |                  |  |
| Status                         | Description   | Meeting Date     | Comments                                     |
| Completed                      | <p>*15.1. Mayor Brown, Men's Homelessness</p> <p>WHEREAS ending street homelessness in Orangeville is a key goal of the Mayor and Council;</p> <p>AND WHEREAS the COVID 19 pandemic and resulting economic downturn has created an increase in male homelessness;</p> <p>AND WHEREAS the male homeless population is diverse, and individuals often suffer from concurrent mental health, addictions and other medical issues which require services; as well as poverty and abuse;</p> <p>AND WHEREAS mental health resources are not sufficient in our region;</p> <p>AND WHEREAS addiction treatment resources are not sufficient in our region;</p> <p>AND WHEREAS the homeless require a broad continuum of supportive housing options that include shelters, interim housing, permanent housing, subsidized rental housing, and affordable market rentals;</p> <p>AND WHEREAS Choices Youth Shelter with support from Services and Housing in the Province has opened a mens homeless shelter with a projected annual budget of \$333,092;</p> <p>THEREFORE BE IT RESOLVED that the Town of Orangeville set aside a one time emergency fund of \$166,546 representing the required funding for a mens shelter for the period of November 1, 2021 to April 30 2022;</p> <p>And that this money will be funded from the 2020 surplus;</p> <p>And that this money be released monthly to SHIP, Choices or other support agencies to provide shelter, food and support for homeless men in Orangeville and Dufferin County;</p> <p>And that Orangeville Town Council continue to advocate for additional mental health and addiction treatment support for our region;</p> <p>And that the Mens Homelessness Committee continue to work towards permanent, sustainable funding for mens homelessness issues and that this funding will be reduced when and if other sources of funding from the community or other government agencies becomes available</p> <p>2021-326</p> <p>Moved: Mayor Brown</p> <p>Seconded: Councillor Andrews</p> <p>That item 15.1 Mayor Brown, Men's Homelessness be deferred to the October 4, 2021 Council - Public Meeting;</p> <p>And that members of the County of Dufferin be invited to attend the October 4, 2021 Council - Public Meeting.</p> <p>Result: Carried</p> | 9/27/2021 19:00  |  |
| Completed                      | <p>; ; 19.4. ; ; A by-law to permit the Kin Club of Orangeville to hold a road toll fundraising event at the intersections of Third Street and Fourth Avenue on October 2, 2021 from 9:00 a.m. to 4:00 p.m. ; ; ;</p> <p>Note; By-law 2021-068 was passed September 13, 2021 to permit the Kin Club to hold a road toll event on September 18, 2021. This event was cancelled and the Kin Club seeks to reschedule the road toll event to October 2, 2021.</p>  | 9/27/2021 19:00  |  |
| Completed                      | <p>2021-327</p> <p>19.2. A By-law to authorize the execution of the TPA for the ICIP: Public Transit Stream</p>   | 9/27/2021 19:00  | TPA and by-law sent to ministry on 10/4/2021 |
| Completed                      | <p>A By-law to amend By-law 021-2019 to confirm appointments to various Boards and Committees</p>   | 9/27/2021 19:00  |  |
| Completed                      | <p>2021-331</p> <p>Moved: Mayor Brown</p> <p>Seconded: Deputy Mayor Macintosh</p> <p>WHEREAS ending street homelessness in Orangeville is a key goal of the Mayor and Council;</p> <p>AND WHEREAS the COVID 19 pandemic and resulting economic downturn has created an increase in male homelessness;</p> <p>AND WHEREAS the male homeless population is diverse, and individuals often suffer from concurrent mental health, addictions and other medical issues which require services; as well as poverty and abuse;</p> <p>AND WHEREAS mental health resources are not sufficient in our region;</p> <p>AND WHEREAS addiction treatment resources are not sufficient in our region;</p> <p>AND WHEREAS the homeless require a broad continuum of supportive housing options that include shelters, interim housing, permanent housing, subsidized rental housing, and affordable market rentals;</p> <p>AND WHEREAS Choices Youth Shelter with support from Services and Housing in the Province has opened a mens homeless shelter with a projected annual budget of \$333,092;</p> <p>THEREFORE, BE IT RESOLVED that the Town of Orangeville request that Dufferin County provide additional funding support, as required, for homeless men for the fourth quarter of 2021 and the first quarter of 2022. Such support shall include emergency housing, transitional housing, counselling, and diversion programs to assist with addiction treatment, mental health treatment, job or skills training and other resources to assist single men and fathers with children in Orangeville and Dufferin County;</p> <p>And that Dufferin County continue to work with SHIP, Choices, the Town of Orangeville Mens Homelessness Committee and other support agencies to find the best possible solutions to reduce Mens Homelessness in Orangeville and Dufferin County.</p> <p>Result: Carried</p>   | 10/4/2021 18:00  |  |
| Completed                      | <p>2021-333</p> <p>Moved: Mayor Brown</p> <p>Seconded: Councillor Sherwood</p> <p>That report INS-2021-056, 236 First Street, Public Meeting Information Report, OPZ-2021-01, be received by Council as information at the Public Meeting on October 4, 2021.</p> <p>Result: Carried</p>  | 10/4/2021 18:00  |  |
| Completed                      | <p>Seconded; Councillor Andrews</p> <p>That Report INS-2021-057, Official Plan Review; Statutory Public Meeting Information Report for Phase 1, be received by Council as information at the public meeting on October 4, 2021.</p> <p>Mayor Brown resumed the chair. ;</p> <p>Result; Carried</p>  | 10/4/2021 18:00  |  |
| Completed                      | <p>Seconded; Councillor Peters</p> <p>That staff contact the Town local boards to encourage each local board to adopt a vaccination policy for its own employees and volunteers that incorporates requirements of the Towns Vaccination Policy.</p> <p>Result; Carried</p>  | 10/15/2021 8:00  |  |
| Completed                      | <p>Seconded; Councillor Andrews</p> <p>That Council waive the procedures to allow for the introduction and consideration of a Road Toll Fundraising event as the matter is time sensitive;</p> <p>And that Council pass a by-law to permit the Kin Club of Orangeville to hold a road toll fundraising event at the intersections of Third Street and Fourth Avenue on October 23, 2021 from 9:00 a.m. to 4:00 p.m. or on any other alternate date in 2021 as approved by a designated staff member in Infrastructure Services.</p> <p>Result; Carried</p>  | 10/18/2021 17:30 |  |

| Council Meeting Tasks          |   |                  |  |
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| Updated as of: January 5, 2022 |   |                  |  |
| Status                         | Description   | Meeting Date     | Comments   |
| Completed                      | 2021-355<br>Moved: Councillor Post<br>Seconded: Councillor Andrews<br>That report CPS-2021-070, Council Tasks, be received.<br>Note: Staff will provided an updated Council Tasks Report at the November 8, 2021 Council meeting.<br>Result: Carried  | 10/18/2021 17:30 |  |
| Completed                      | Seconded; Councillor Taylor<br>That report CMS-2021-020, titled Alder Recreation Centre Pool Structural Deficiencies October 18, 2021 be received;<br>And that Council approve additional contingency capital funding in the amount of \$632,633 dollars for the sub-grade remediation and structural upgrades to Alder Recreation Centre Pool area.<br>Result; Carried   | 10/18/2021 17:30 | Applicable Change Orders being prepared once final drawings and structural engineer and Geo Technical Engineers sign off, anticipate work to start in next 5 days! |
| Completed                      | 2021-359<br>Moved: Councillor Peters<br>Seconded: Deputy Mayor Macintosh<br>That the correspondence from the Township of Amaranth, Renovictions, be received;<br>And that Council support the City of Sarnia resolution regarding renovictions.<br>Result: Carried  | 10/18/2021 17:30 |  |
| Completed                      | ; ; ;<br>Town of Mono, Covid-19 Vaccination Passport Enforcement;<br>And that November 25, 2021 be proclaimed as International Day for the Elimination of Violence Against Women.<br>Result; Carried  | 11/8/2021 17:30  |  |
| Completed                      | And Whereas the Committee recommends the development of a Community Diversity and Inclusion Strategy to build a more inclusive community;<br>Now therefore be it resolved that \$10,000 be included as a 2022 Capital Budget Item for the completion of a Community Diversity and Inclusion Strategy by the Towns Equity, Diversity and Inclusion Committee.<br>Result; Carried   | 11/8/2021 17:30  | Finance considers this complete  |
| Completed                      | Seconded; Councillor Andrews<br>That the by-laws listed below be read three times and finally passed;<br>A by-law to authorize the execution of the Ontario Municipal Commuter Cycling (OMCC) Program Amending Agreement 2022<br>A by-law to confirm the proceedings of the Council of The Corporation of the Town of Orangeville at its regular and Closed Council Meeting held on November 8, 2021<br>Result; Carried       | 11/8/2021 17:30  |  |
| Completed                      | Seconded; Councillor Post<br>That reportCMS-2021-024, dated November 8, 2021 regardingthe TourismBrand Project,bereceived;<br>And that thenewtourism brandand associated guidelines developedfor Orangeville by Aubs ; Mugg Inc. beadopted;<br>And that staff be directed totreademark and utilizethe new tourism brand to promote Orangeville as a tourism destination. ;<br>Result; Carried                                 | 11/8/2021 17:30  | Tourism brand - Love, Orangeville adopted by Council at November 9, 2021 meeting. Project completed on time and under budget.                                      |
| Completed                      | Seconded; Councillor Taylor<br>That report CPS-2021-077, dated November 8, 2021, OMCC Amending Agreement 2022, be received.<br>And that Council pass a by-law authorizing the Mayor and Clerk to sign an Amending Agreement with the Ministry of Transportation regarding the Ontario Municipal Commuter Cycling (OMCC) Program.<br>Result; Carried   | 11/8/2021 17:30  |  |
| Completed                      | Seconded; Councillor Post<br>That Report CPS-CL-2021-078, regarding Sign Variance Application SIX90 Towns be received.<br>Result; Carried   | 11/8/2021 17:30  |  |
| Completed                      | Seconded; Councillor Taylor<br>That report CPS-2021-080 Council Tasks, be received.<br>Result; Carried  | 11/8/2021 17:30  |  |
| Completed                      | Seconded; Councillor Andrews<br>That report INS-2021-060, 257 Broadway, Demolition on a Municipal Heritage Register Property, be received;<br>And that Council not oppose the demolition of a two-storey portion of rear of the existing building on the property<br>Result; Carried  | 11/8/2021 17:30  |  |
| Completed                      | Seconded; Councillor Taylor<br>That report CMS-2021-021 regarding the 2021 Annual Report - Business and Economic Development Advisory Committee, be received;<br>And that report CMS-2021-022 regarding the 2021 Annual Report - Cultural Plan Task Force, be received.<br>Result; Carried  | 11/22/2021 17:30 | Report received by Council Nov 22/21   |
| Completed                      | Seconded; Councillor Post<br>That report, CPS-2021-082, Joint Accessibility Advisory Committee Annual Report and Work Plan, be received.<br>Result; Carried   | 11/22/2021 17:30 |  |
| Completed                      | Seconded; Councillor Taylor<br>That report CPS-2021-083, Heritage Orangeville Committee Annual Report, be received.<br>Result; Carried  | 11/22/2021 17:30 |  |
| Completed                      | Seconded; Councillor Taylor<br>That report CMS-2021-028 titled Alder Recreation Centre Pool Structural Steel Upgrades November 22, 2021 be received;<br>And that Council approve contemplated change notice (CCN) for the immediate remediation of structural steel columns within the Alder Recreation Centre Pool area and an additional capital fund contingency of \$990,890. Inclusive of all taxes ;<br>Result; Carried | 11/22/2021 17:30 |  |

| Council Meeting Tasks          |   |                  |   |
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| Updated as of: January 5, 2022 |   |                  |   |
| Status                         | Description   | Meeting Date     | Comments  |
| Completed                      | Seconded; Councillor Post<br>That Council receive Orangeville Hydro Limited's Business Plan; 2022-2026;<br>And that the Mayor and Clerk be authorized to execute the Shareholder's Resolution approving the Orangeville Hydro Limited's Business Plan; 2022-2026.<br>Result; Carried  | 12/6/2021 18:00  |   |
| Completed                      | Seconded; Councillor Peters<br>That report INS-2021-055, Metrolinx Winter Maintenance Agreement, be received;<br>And that Council pass a by-law to enter into an agreement with Metrolinx for the provision of winter maintenance services.<br>Result; Carried  | 12/6/2021 18:00  |   |
| Completed                      | Seconded; Councillor Post<br>That report INS-2021-062, 236 First Street, Recommendation Report, OPZ-2021-01, be received;<br>And that the Official Plan Amendment and Zoning By-law Amendment Applications (OPZ-2021-01) be approved;<br>And that Council pass a By-law to adopt Amendment No. 129 to the Official Plan for the Town of Orangeville, to re-designate Part of the East ½ of Lot 3, Concession 2, Town of Orangeville, County of Dufferin, municipally known as 236 First Street from Service Commercial with Special Policy E8.11 to Service Commercial with Special Policy E8.11, as amended to permit a supportive housing use;<br>And that Council pass a By-law amending Zoning By-law 22-90, as amended to rezone Part of the East ½ of Lot 3, Concession 2, Town of Orangeville, County of Dufferin, municipally known as 236 First Street from Service Commercial (C3) Zone, Special Provision 24.41 to Service Commercial (C3) Zone, Special Provision 24.229 to permit a supportive housing use.<br>Result; Carried Unanimously | 12/6/2021 18:00  |   |
| Completed                      | Seconded; Councillor Peters<br>That \$130,000.00 for the installation of a sidewalk in the area of 236 First Street be included in the 2022 Capital budget for consideration. ;<br>Result; Carried Unanimously  | 12/6/2021 18:00  |   |
| Completed                      | Seconded; Councillor Andrews<br>That report INS-2021-063 Survey Lane Update, be received.<br>Result; Carried  | 12/6/2021 18:00  |   |
| Completed                      | Seconded; Councillor Andrews<br>That report CMS-2021-026, Sustainable Orangeville Annual Report 2021, be received;<br>And that Council receive the 2022 Sustainable Orangeville Committee workplan;<br>And that the balance of the 2021 committee budget funds of approximately \$20,000 be transferred into the Environmental Reserve fund for future sustainability projects.<br>Result; Carried  | 12/6/2021 18:00  |   |
| Completed                      | Seconded; Councillor Andrews<br>That Report CPS-2021-087, Equity, Diversity and Inclusion Committee Annual Report, be received.<br>Result; Carried  | 12/6/2021 18:00  |   |
| Completed                      | Seconded; Councillor Post<br>That report CMS-2021-029 dated December 6, 2021, be received.<br>Result; Carried   | 12/6/2021 18:00  | New businesses reported periodically to Council throughout the year |
| Completed                      | Seconded; Councillor Taylor<br>That a By-law be passed to amend By-law 110-2016 to permit burning with a permit between the hours of 12 p.m. to 11 p.m. until January 25, 2022.<br>Result; Carried  | 12/6/2021 18:00  |   |
| Completed                      | <br>Result; Carried   | 12/6/2021 18:00  |   |
| Completed                      | <br>Result; Carried   | 12/6/2021 18:00  |   |
| Completed                      | <br>Result; Carried   | 12/6/2021 18:00  |   |
| Completed                      | Seconded; Councillor Andrews<br>That the 2022 Capital Budget be approved as presented with the following additions to be funded from the general capital levy reserve;<br>\$90,000 ;for the planting of additional trees in the Town;<br>\$100,000 for sidewalk repair;<br>\$130,000.00 for the installation of a sidewalk in the area of 236 First Street.<br>Result; Carried  | 12/13/2021 19:00 |   |
| Completed                      | <br>Result; Carried   | 12/13/2021 19:00 |   |
| Completed                      | Seconded; Councillor Peters<br>That funds in in the amount of \$87,000 be allocated to obtain staffing assistance to assist with research, drafting and review of by-laws noted in report CPS-2021-085 to be funded through the rate stabilization reserves.<br>Result; Carried   | 12/14/2021 18:00 |   |
| Completed                      | Seconded; Councillor Taylor<br>That Council approve the 0.83% or \$310,952 levy increase for 2022 Tax Funded Consolidated Budget;<br>And that Council approve the Water and Waste-water self-funded budget as presented. ;<br>Result; Carried   | 12/14/2021 18:00 |   |

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| Updated as of: January 5, 2022 |  |                |  |
| Status                         | Description  | Meeting Date   | Comments   |
|                                |  |                |  |
| In Progress                    | Notice of Motion Towing By-law Whereas the Town and the County of Dufferin do not have a By-law to regulate and licence tow trucks and tow truck drivers; And Whereas Orangeville Police currently utilize the Orangeville Towing Association to determine which tow truck driver is awarded to a customer; And Whereas using the rotational system has reduced the amount of accident chasing through the Town; And Whereas the Orangeville Towing Association currently sets the standards, rules and behaviors that a towing company must achieve to be on its rotational list; And Whereas the Town and the Police do not have input on the development, establishment and approval of applicants for the Orangeville Towing Associations rotational list; And Whereas concerns have been expressed by the towing community regarding the application of the standards by the Orangeville Towing Association; Now Therefore be it resolved that staff investigate the possibility of formalizing a Town Tow Truck Licensing By-law that considers: The safety of the citizens to reduce chasing; Licensing and enforcement requirement; and Driver qualifications And that the Town Tow Truck Licensing By-law be presented to Council in 2021; And that staff work with the various stakeholders including Sue Snider of Community Safety Partners. And that the correspondence from Albert Candelaria, manager and CEO of ProStar & TS Towing North Division be received. CPS-2020-016 identified that the tow truck licensing by-law will be considered in 2021   | 11/4/2020 9:00 | Q4 2022/ Q1 2023   |
| In Progress                    | Electric Vehicle Charging Stations for Corporate Fleet Funding Opportunity That report IS-Env-2020-009, Electric Vehicle Charging Stations for Corporate Fleet Funding Opportunity be received; That Council direct staff to include the funds required to cover the Towns portion for the installation of six (6) total Level-2 Electric Vehicle Charging Stations for fleet vehicle usage in the draft 2021 budget; That Council approve the installation of four (4) stations at the Operations Centre and two (2) stations at the Town Hall staff parking lot; and That Council direct staff to include funds for the transition of appropriate light-duty municipal fleet vehicles to electric vehicles in the draft 2021 budget based upon their scheduled replacement dates.  | 11/4/2020 9:00 | Projected Completion Timeline: Q3 of 2022, County is the lead.   |
| In Progress                    | Digital Transformation & Smart city Planning, Smart Orangeville That report CPS-IS-2020-002 regarding an update on the work undertaken to date on the Digital Transformation & Smart City strategy and initiatives in the Town be received; And that staff continue to move the program ahead and report on outcomes;  | 11/4/2020 9:00 | The work has continued to move forward, a Council report is being drafted.   |
| In Progress                    | 311 Call Service And That report CPS-IT-2020-001 regarding 311 Call Service be received; And that Council endorse the use of 311 call services to provide streamlined access to the Towns customer support teams; And Council authorize staff to seek approvals from the neighboring municipalities in order to complete the requirements of the application.  | 11/4/2020 9:00 | Staff worked with neighboring municipalities and the telecommunications companies to receive approvals. Next steps internally are being planned.                                 |
| In Progress                    | April 1, 2019 Council Meeting Council Whereas the recent election witnessed significant volumes of election signs on public property; And whereas the signs caused Orangeville to appear to be unkept and unruly due to the positioning of signs; And whereas there have been numerous complaints by residents regarding the election sign pollution; Therefore be it resolved: That staff be directed to review Election Sign By-law No. 29-2013 with the intention of revising the by-law to incorporate the following or other provisions which are determined to be practicable and/or enforceable: 1. That the sign by-law apply to all future municipal, provincial, and federal elections. 2. Election signs may not be erected on private property without the owners consent. This includes the resident property owned and the town owned portion of a residential property. 3. There is no limit to the number of election signs that may be placed on private property throughout Orangeville. (provided owners have given their consent) 4. Election signs are not to be erected on town property. (town property includes any area that is funded by local taxpayers). 5. Election signs are not to be erected on board of education property. 6. Elections signs are not to exceed 1.5 square meters in area. 7. A candidate may not have more than 50 election signs displayed on the public right of way at any one time. 8. Of the 50 signs none of them may be erected on roadways, sidewalks, walkways, trails, or paths. 9. Of the 50 signs each must be 50cm from a sidewalk. 10. Of the 50 signs each must be 2 meters from a roadway. 11. Of the 50 signs each must display an authorization sticker issued by the town clerk. 12. Any sign not displaying a sticker will be removed by town staff. 13. Any removal of a sticker by any other person than the owner of the sticker, will be considered theft and open to criminal charges. 14. No candidate shall erect or display any election sign on public or private property until 35 days prior to an election day. 15. All signs must be removed by no later than 5 days following the date of an election. 16. No candidate may tamper with or remove any competitor signs. Tampering would result in forfeit of the offending candidates right to run in the election and to be open to criminal charges. That staff report back to Council within 12 months. Report CPS-CL-2019-024 - Resolution 10 Identified that the Election Sign By-law is to be presented to Council in 2020/21 Report CPS-2020-016 By-law to be presented in 2021. | 11/4/2020 9:00 | Q4 2021  |
| In Progress                    | May 27, 2019 Council Draft Cycling and Trails Master Plan (CMS-FP-2019-03): That report CMS-FP-2019-03 Draft Cycling and Trails Master Plan, dated May 27, 2019 be received; and that Council direct staff to consider the implementation of the recommendations in future planning and development for cycling and trail initiatives. Doug Jones, Ongoing Certain Planning applications (i.e. subdivisions) circulated to Parks and Facilities Division for comment on implementing recommendations on a site-by-site basis where feasible  | 11/4/2020 9:00 | Certain Planning applications (i.e. subdivisions) circulated to Parks and Facilities Division for comment on implementing recommendations on a site-by-site basis where feasible |
| In Progress                    | ; ; That Staff investigate the possibility of obtaining business sponsorship for some of the audio and visual safety signals that may be recommended; And that Staff work with the School Boards to create a better arrangement for the drop off and pick up times at schools; And that Elementary and Secondary Schools both be considered when reviewing the safety of crosswalks and drop off and pick up times. That Staff investigate safety concerns at School Cross Walks, through discussion with Crossing Guards and the Orangeville Police Service and provide Council with recommendations to include but not limited to: - Audio signals such as whistles for crossing guards - Visual safety signals such as orange pylons at crossings, temporary signs at midpoint of crossing and/or improved road markings such as ladder style crosswalks - And to review and suggest additional public education regarding crosswalks. And that Staff investigate costs of rainbow style crosswalks at Mill Street and Broadway (crossing Mill) and at Wellington and Broadway (crossing Broadway). And that Staff report back to Council prior to January 15th 2020 so that installation could be considered for June 2020. Status Requested January 15th report back date Meetings scheduled for January 13 and January 27th. Deadline for January 13th meeting is December 24th Delayed due to other priorities March 2020   | 11/4/2020 9:00 | INS task is complete (Rainbow crosswalks)<br>Crosswalk related items in progress anticipated completion Q3 2022  |
| In Progress                    | Taxi and Ride Sharing Services in the Town (CPS-CL-2020-007) That report CPS-CL-2020-07, regarding Taxi and Ride Sharing Services in the Town be received; and That a public meeting be held in June 2020 to obtain feedback from the public on a new By-law to regulate Taxicabs, Limousines and Transportation Network Companies; and That staff bring forward a By-law to amend the current provisions of Taxicab and Limousine Licensing By-law to implement the following Interim changes that: Lifts the restrictions on the total number of plates issued within the Town Removes the restrictions on fleet colour schemes Removes restrictions on roof lighting Changes the prescribed fare rate to a maximum prescribed fare rate Extends the expiry date of a current licence from July 31st to October 31st; and That staff report back on any additional resources that may be required to administer and enforce regulatory provisions for Transportation Network Companies. CPS-2020-016 identified that the vehicle for hire by-law will be considered in 2021  | 11/4/2020 9:00 | Report in January 2022 to set Public Meeting in Q1 2022  |
| In Progress                    | Henry Street Residential Demolition Permit Application IS-PL-2020-006 That Report IS-PL-2020-006, Residential Demolition Permit Application, File No.: RD 1/20, 5 Henry Street, Owner/Applicant: Eric Calder, be received; And that Residential Demolition Permit Application RD 1/20 be approved, subject to the following conditions: 1. That a Building Permit application for the new building construction is submitted to the satisfaction of Town Staff, prior to demolition; 2. That the applicant allows Heritage Orangeville access to the subject property to document the existing structure and any existing historical elements on the property, prior to demolition; and 3. That the applicant constructs and substantially completes the new building to be erected on the subject property not later than two (2) years from the date of the issuance of the demolition permit.   | 11/4/2020 9:00 | Owner to satisfy conditions before issuance of demolition permit   |
| In Progress                    | Note: Staff were requested to Report back on the redistribution of the Daycare Development Charge Reserve Fund   | 11/4/2020 9:00 | Q1 - 2022  |
| In Progress                    | 53 Townline Residential Demolition Permit Application That report IS-PL-2020-013, 53 Townline Residential Demolition Permit Application, be received And that the residential demolition permit application for 53 Townline, file no. RD 1/19, be approved, subject to the following conditions: 1. That an application for site plan approval is approved and a site plan agreement is executed prior to the issuance of a demolition permit; 2. That the owner allows Heritage Orangeville to photograph and document any attributes of the existing dwelling at the discretion of Heritage Orangeville, prior to demolition; 3. That the owner provides measured floor plan drawings of the existing dwelling and/or salvages for reuse, any significant architectural artefacts or building materials as may be identified by Heritage Orangeville, and provides such artefacts to the Town or Museum of Dufferin, if requested; and 4. That the owner constructs and substantially completes the new building(s) to be erected on the subject property no later than two (2) years from the date of the issuance of the demolition permit.  | 11/4/2020 9:00 | Owner to satisfy conditions before issuance of demolition permit   |
| In Progress                    | That report IS-TD-2020-010, National Disaster Mitigation Program (NDMP) Flooding Analysis Results report be received; and That Staff develop a Flood Mitigation Plan based on the NDMP Town of Orangeville Flood Mitigation Project analysis and results for Councils consideration.   | 11/4/2020 9:00 | Discussions with CVC   |
| In Progress                    | Whereas the Town recognizes the importance of community engagement to ensure decisions reflect the interests and concerns of those affected by involving them in the decision-making process; and Whereas several planning applications involving new developments or intensification redevelopments have come forward, which have generated considerable interest from the members of the public about future development and land use activity within their community; and Whereas the Official Plan for the Town of Orangeville stipulates the Towns land use and growth management framework where all planning decisions must conform to the Towns Official Plan; and Whereas the Town is currently undertaking a review and update of its Official Plan in accordance with the Planning Act, which includes statutory requirements for public consultation; and Whereas the Official Plan review has been split in two phases, with the second phase focusing on the Towns growth management and land use framework upon the completion of the County of Dufferin Official Plan Municipal Comprehensive Review (MCR) exercise; and Whereas Council wishes to enhance community engagement in the Towns Official Plan review so there is greater public input and awareness about the growth management and land use direction being reviewed and updated; Now therefore be it resolved that an Official Plan Review Steering Committee be created prior to the second phase of the Official Plan Review, which shall: 1. be comprised of representatives from internal Town Departments and external public agencies, as well as pertinent stakeholders and interest groups; 2. generate further community engagement and participation in the review exercise, in addition to the statutory public participation process; and 3. be established at least six (6) weeks prior to the commencement of the second phase of the review exercise, to generate discussion and input for key growth management and land use matters to be evaluated.   | 11/4/2020 9:00 | Member appointment per Report CPS-2021-063   |
| Incomplete                     | Delegation Shawn Watkins, Georgian College Crosswalk That Town staff investigate, at a time when traffic flows are returned to a more normal volume, the feasibility of a crosswalk in the area of Centennial Road and Lackey Drive and report back to Council.  | 11/4/2020 9:00 | Pedestrian counts are required when college fully opens post pandemic.   |

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| Updated as of: January 5, 2022 |   |                 |  |
| Status                         | Description   | Meeting Date    | Comments   |
| Incomplete                     | That the 2020 Net Tax Levy in the amount \$36,053,171 (1.5%) be approved with the following: - an increase in allocation to the OSPCA roof of \$30,000.00 for a metal roof should bids come in within the allocated budget - an increase of \$10,000 to facilitate three stream recycling bins and the inclusion of the Library and the Visitor Information Centre; And that prior to the expenditure of funds allocated in the 2020 Capital Budget for A Fire Station that staff report back to Council on the proposed location and design of the Fire Station. Finance Report back to Council on the proposed location and design of the Fire Station.   | 11/4/2020 9:00  |  |
| Incomplete                     | May 27, 2019 Council Councillor Sherwood - Opt Out of Commercial/Industrial Vacancy Rebate Program Whereas Section 364 of the Municipal Act 2001, and Ontario Regulation 325/01, states that every municipality shall have a program to provide tax rebates to owners of property that have vacant portions, if that property is in any of the commercial or industrial tax classes. The Municipal Act requires the amount of this rebate must be between 30% and 35%. And whereas announced in a previous Ontario Budget, municipalities have broad flexibility to opt out or reduce the rebate amount of the business vacancy rebate and reduction programs; And whereas in the Town of Orangeville the amount refunded in 2018 for the 2017 Vacancy Tax Rebate Program resulted in a loss of property tax revenue of \$78,774 for the Town of Orangeville, \$35,426 for the County of Dufferin, \$2,400 for the BIA and \$76,492 for the local School Boards; And whereas 25 of the 31 properties who received a vacancy rebate for 2017 had previously received a rebate in one or both of the 2 prior years, and in some cases more; And whereas the Vacancy Tax Rebate Program contributes to commercial and industrial buildings remaining vacant for extended periods of time, thus inhibiting potential development and having an overall negative economic impact on the community in which they are situated; And whereas Council opt out of the Property Tax Rebate Program for Vacant Units as part of an effort to better encourage use of such properties for the benefit of the community; And whereas the Vacancy Tax Rebate Program results in both a loss of property tax revenue, and increases the administrative workload; And whereas the decision to opt out of the Vacancy Tax Rebate Program must be made in conjunction with the Council of the County of Dufferin; Therefore be it resolved that: Orangeville Town Council request Dufferin County Council to consider opting out of the Vacancy Tax Rebate Program; And the Councils of the County of Dufferin and the Town of Orangeville direct staff to discuss the issues, process and options and report back to their respective Councils; And further that a copy of this resolution be sent to the County of Dufferin and all the municipalities within the County of Dufferin to advise of Orangeville Town Councils interest in seeking abolishment of the Vacancy Tax Rebate Program. Letters sent by Clerks Status of County implementation? We have been notified by the Deputy Mayor that this has been passed, however it would be effective for the 2020 year forward. We have not received any paperwork. | 11/4/2020 9:00  |  |
| Incomplete                     | July 15, 2020 Council Meeting Accessible Parking: That Council direct staff to investigate and report to Council regarding: 1 The Feasibility of temporarily relocating accessible parking spaces during events and road closures in the downtown area; and 2 The practices of other municipalities that allow vehicles with accessible parking permits to park in certain no-parking spaces. Status? Part of Traffic By-law Review? Part of Consolidated Traffic By-law review.  | 11/4/2020 9:00  | Projected Completion Timeline: Q2 of 2022  |
| Incomplete                     | August 12, 2019 Monika Nelson outlined her concern over unregulated cats leaving feces on her yard and requested that Council implement regulations for cats. Karen Landy, Clerk, indicated that a schedule of the various regulatory by-laws is being prepared to prioritize for Councils consideration. Council, upon reviewing the regulatory by-law list may add, remove or adjust the priorities. Report CPS-CL-2019-024 November 18, 2019 Resolution 10 identified that the Animal Control By-law be reviewed in 2023. Review moved to 2020 as resources were allocated for this purpose. CPS-2020-016 indicates review taking place in 2021.   | 11/4/2020 9:00  | 2022/2023  |
| In Progress                    | Moved Councillor Peters Seconded; Councillor Post<br>That report CMS-EDC-2020-006 dated November 9, 2020 regarding Development of 82, 86-90 Broadway be received;<br>And that Council direct staff to commence preparations for the eventual sale of the properties for development through a Request for Proposal process with a mixed use 47,300 square foot (sf) building fronting on Broadway which includes Town-owned public parking through a mix of surface and underground parking;<br>And that Planning Division staff be directed to move forward with steps required to rezone the site to establish built form requirements;<br>And that staff be directed to obtain Phase I and II Environmental Assessments of the property as required, and report to Council with results;<br>And that staff be directed to obtain a comprehensive parking strategy for the Downtown that considers paid parking recommendations;<br>And that staff be directed to obtain an Economic Impact Study as a result of the re-development of the property;<br>And that Council direct staff to make a 2021 capital budget submission of \$75,000 for the completion of a Phase I and II Environmental Assessment; a Parking Strategy for the Downtown; and an Economic Impact Study for the development.<br>Councillor Sherwood voted in opposition.<br>Result; Carried   | 11/9/2020 17:15 | Finance considers this complete.<br>EDC update -Phase 1 ESA completed Q 2, Economic Impact Study completed and presented to Council Q 3, Parking Analysis and Phase 2 ESA completed Q 4. Final Ec Dev report to Council Jan 10/22. |
| In Progress                    | Moved: Councillor Taylor Seconded; Councillor Post<br>That report INS-2021-004, Cachet Developments (Orangeville) Inc., Non-decision Appeal of Applications, OPZ 3-19, be received;<br>And that staff and the Towns legal counsel be directed to attend any Local Planning Appeal Tribunal (LPAT) Pre-Hearing and/or Case Management Conference(s) convened for the appeals filed by Transmetro Limited c/o Cachet Developments (Orangeville) Inc. for their applications to amend the Towns Official Plan and Zoning By-law, based on a decision not being made within the timeframes prescribed by the Planning Act;<br>And that staff and legal counsel report back to Council as necessary, with respect to any update(s) concerning the status of these appeals.<br>Result; Carried  | 1/11/2021 17:15 | OLT Hearing on December 6, 2021. Approval in-principle subject to final OPA and RZ   |
| In Progress                    | Moved: Deputy Mayor Macintosh Seconded Mayor Brown<br>That Report CPS-2021-004 Regrading proposed Tow Truck Licensing By-law Dufferin County Local Municipalities be received; and<br>That the mult-lvel working group regarding the Towing Industry in Dufferin and the Dufferin County local municipalities be advised that the Town will develop a uniform Tow Truck Licensing By-law in accordance with the steps outlined in Report CPS-2021-004; and<br>That any municipality wishing to participate in Stage 1 of the development of a uniform Tow Truck Licensing By-law contribute \$1000; and<br>That during the development of a uniform Town Truck Licensing By-law staff:<br>- determine the costs of administering and enforcing the By-law;<br>- the licensing fees; and<br>- any other costs associated with the delivery of the program; and<br>That upon the passing of a by-law Town staff provide the Dufferin County local municipalities with teh opportunity to opt into having Orangeville administer the licensing and enforcement of the by-law on a cost recovery basis.<br>Result: Carried Unanimously<br>That upon the passing of a by-law Town staff provide the Dufferin County local municipalities with the opportunity to opt into having Orangeville administer the licensing and enforcement of the by-law on a cost recovery basis.<br>Result; Carried Unanimously<br>;  | 1/11/2021 17:15 | Public Meeting Q1 2022   |
| In Progress                    | Moved : Councillor Andrews Seconded; Councillor Post<br>That report INS-2021-005, Riddell Road Intersection Analyses be received;<br>And that Council implement protected left turn signals at each intersection set out in the Paradigm Riddell Road Assessment of Intersections Report;<br>And that Council direct Staff to include \$87,000.00 in the 2021 Capital Budget to fund this project.<br>Result; Carried Unanimously   | 1/25/2021 19:00 | Finance considers this complete<br>Projected Completion Q1 of 2022   |

| Council Meeting Tasks          |  |                 |  |
|--------------------------------|--|-----------------|--|
| Updated as of: January 5, 2022 |  |                 |  |
| Status                         | Description  | Meeting Date    | Comments   |
| In Progress                    | 2021-050<br>Moved: Councillor Peters<br>Seconded: Deputy Mayor Macintosh<br>That prior to proceeding with the implementation of an electronic fare collection system as part of Capital Project B1221.000 that staff investigate and report back to Council on the merits and budgetary impacts of providing fare-free transit in the Town.<br>Note: As requested by Council, the Treasurer confirmed that \$87,000 will be included in the 2021 Capital Budget to fund the implementation of protected left turn signals at each intersection set out in the Paradigm Riddell Road Assessment of Intersections Report, as set out in Resolution 2021-040.<br>And that \$25,000.00 will be included in the 2021 Capital Budget to fund the cost of signage to reduce the speed limit on most Town roads from 50 km/h to 40 km/h and to add Rolling Hills Drive, McCannell Avenue and Blind Line to the list of Community Safety Zones, as set out in Resolution 2021-042.<br>Result: Carried | 2/1/2021 19:00  | Finance considers this complete<br>Fearless transit is still pending, all other tasks are complete.  |
| In Progress                    | 2021-112<br>That report INS-2021-016, Groundwater Recharge Compensation Fund, be received;<br>And that staff be directed to establish a reserve fund for the purposes of administering a groundwater recharge compensation program for developments that are unable to meet on-site groundwater recharge requirements under the Credit Valley, Toronto and Region, Central Lake Ontario (CTC) Source Protection Plan;<br>And that Council provides direction to staff to set up a Discretionary Reserve Fund for Groundwater Recharge Compensation.<br>Result: Carried<br>Note: Provided to Finance for information purposes   | 3/22/2021 18:00 | being completed as site plan development for C Line and Alder St. advances, which is the first development to utilize recharge compensation approach |
| In Progress                    | 2021-138<br>That report INS-2021-025, Corporate Climate Change Adaptation Plan, be received;<br>That Council approve and adopt the Corporate Climate Change Adaptation Plan;<br>And that Council authorizes staff to begin the implementation of action items according to the contents outlined in the 2021 Corporate Climate Change Adaptation Plan.<br>Result: Carried  | 4/12/2021 18:00 | Next steps awaiting Sustainability Coordinator   |
| In Progress                    | 2021-147<br>That notice be waived to allow for the introduction and consideration of a motion regarding backyard gardening.<br>Result: Carried<br>2021-148<br>That Council authorize the use \$5,000.00 from Sustainable Orangeville's special project budget for utilization in the Backyard Gardening project.<br>Result: Carried  | 4/12/2021 18:00 |  |
| In Progress                    | 2021-161<br>That report CPS-2021-022, Building Modernization and Energy Savings Collaboration, be received;<br>And that Council approve report CPS-2021-022 and that staff be authorized to initiate a procurement process to identify and work with a strategic partner on a self-funded building modernization and energy savings program and subsequently execute a performance-based contract, reporting back in the process with updates.<br>And that if possible Town staff limit the partner list to those vendors that have been approved by Enercan as Tier 1 ESCOs and report back to Council.<br>Result: Carried  | 4/26/2021 18:15 | Q1 - 2022  |
| In Progress                    | 2021-164<br>That report INS-2021-020, Survey Lane be received;<br>And that Survey Lane be stopped up and closed to vehicular use;<br>And that a site access agreement be considered for the continued use of that portion of Survey Lane that abuts 59 Third Street to facilitate access to their parking lot;<br>And that Survey Lane be repropose as a multi-use trail.<br>Result: Carried<br>Note: Reminder – by-law still to be prepared and taken to Council ;  | 4/26/2021 18:15 | Projected Completion Q2 of 2022. Bylaw will be coming.   |
| In Progress                    | 202-179<br>That report INS-2021-031, Greenhouse Gas (GHG) Emissions Inventory and Reduction Targets be received;<br>And that the Town adopt a community GHG emissions reduction target of net zero by 2050 in alignment with the ambitiousness of the Paris Agreement;<br>And that staff develop and set an interim community emissions reduction target once specific mitigation actions are prioritized dependent on level of impact, available resources, and support.<br>Result: Carried   | 5/10/2021 19:00 | Projected Completion Timeline:Q3 of 2022. Awaiting to hire Sustainability Coordinator  |
| In Progress                    | 2021-180<br>That Report INS-2020-30, On-Demand Transit Service be received;<br>And that Council direct Staff to engage a consultant to assist in the design of a fixed and on-demand system, utilizing the existing Town owned buses;<br>And That Council direct Staff to implement the pilot route strategy based on two fixed routes and one &quot;on-demand&quot; route utilizing the existing Town owned buses.<br>Result; Carried   | 5/10/2021 19:00 | Consultant work is underway. Completion Q2 of 2022   |
| In Progress                    | 2021-181<br>That Report INS-2021-032, Transit Transfer Terminal be received;<br>And that Council endorse the Transit Transfer Terminal Plan consisting of:<br>A dedicated drive through road, 6.5 metres in width for Orangeville Transit buses from Centre Street to Dawson Road;<br>A terminal that has made provisions for future expansion and as such the concept has provided space for six buses meeting specifications for Orangevilles vehicle fleet;<br>A pedestrian connection to link Centre Street to Dawson Road thus reducing the need for the public to seek passage through the County lands;<br>A simple bus shelter that is unheated and with no washroom facilities;<br>A terminal that does not include parking facilities<br>A drive through road that will be lighted for appropriate safety measures;<br>And that Council direct Staff to engage an engineering consultant to complete the final design of the Transit Transfer Terminal.<br>Result: Carried         | 5/10/2021 19:00 | Projected Completion Timeline: Q2 of 2022  |

| Council Meeting Tasks          |  |                 |   |
|--------------------------------|--|-----------------|---|
| Updated as of: January 5, 2022 |  |                 |   |
| Status                         | Description  | Meeting Date    | Comments  |
| In Progress                    | Moved: Councillor Peter Seconded: Councillor Taylor<br>Whereas Council approved a town-wide tree canopy target of 40% by 2040, and<br>Whereas Sustainable Orangeville has created and endorsed an outline to improve and manage the Town’s canopy, and<br>Whereas the 2021 budget included allocation for tree maintenance and repair but did not include any investment in growing the Town’s canopy, and<br>Whereas the Town of Orangeville had an operating surplus of \$1.9M in 2020,<br>Therefore be it resolved that Council request a staff report to formalize the Town’s direction with respect to canopy management and associated programming and policy, and<br>That Council direct \$50,000 of the 2020 surplus towards this initiative.Therefore be it resolved that Council request a staff report to formalize the Towns direction with respect to canopy management and associated programming and policy, and<br>That Council direct \$50,000 of the 2020 surplus towards this initiative.<br>Result; Carried  | 6/14/2021 17:30 | Projected Completion Timeline;Q3 of 2022  |
| In Progress                    | 2021-250<br>That report INS-2021-042, Sarah Properties Ltd., Non-decision Appeal of Applications, File; OPZ 5-19, be received;<br>And that staff and the Towns legal counsel be directed to attend any Local Planning Appeal Tribunal (LPAT) Pre-Hearing and/or Case Management Conference(s) convened for the appeals filed by Sarah Properties Limited for their applications to amend the Towns Official Plan and Zoning By-law, based on a decision not being made within the timeframes prescribed by the Planning Act;<br>And that staff and legal counsel report back to Council as necessary, with respect to any update(s) concerning the status of these appeals.<br>Result; Carried   | 6/28/2021 17:30 | OLT Hearing scheduled for October 2022  |
| In Progress                    | 2021-251<br>That Report INS-2021-043, Terms of Reference: Official Plan Review Steering Committee, be received;<br>And that the Terms of Reference for the Official Plan Review Steering Committee as attached to Report INS-2021-043, be approved;<br>And that Council appoint no more than two (2) of its members to serve on this Committee;<br>And that the Terms of Reference be amended to include the addition of up to two (2) additional community members with a planning background;<br>And that staff proceed with the recruitment of members pursuant to the Committee composition outlined in the amended Terms of Reference;<br>And that Councillor Peter and Council Taylor be appointed as the Council representatives to the Committee;<br>Result: Carried   | 6/28/2021 17:30 | Member appointments per report CPS-2021-063                                       |
| In Progress                    | <sup>B</sup><br>2021-254<br>Moved: Deputy Mayor Macintosh<br>Seconded: Councillor Sherwood<br>That report INS-2021-045, Broadway Brick Replacement Project be received;<br><br>And that Staff be directed to take the steps necessary to proceed with construction in the fall of 2022;<br><br>And that Staff oversee the completion of the design of the Broadway Brick Replacement Project based on the consultant’s recommendations:<br><br>- Construction of a 2.2 metre wide concrete sidewalk adjacent to the buildings,- Concrete extended to the curbs at the intersection bulbs including installation of tactile plates for AODA compliance, and<br>- Paving stone boulevards housing streetlights, trees and ancillary street furniture;<br>And that staff report back in September of 2021 relating to the cost of reinstating the tree canopy to 1991 standards, bike racks, waste receptacles, electrical outlets, public seating, water filling stations, the Community Improvement Plan and items included in the Public Information Centre.<br>Result; Carried  | 6/28/2021 17:30 | Projected Completion Q4 of 2022   |
| In Progress                    | A by-law to amend Traffic By-law 78-2005, Parking on one Side of the Street<br>AND<br>A by-law to amend Traffic By-law 78-2005, Stop Sign  | 6/28/2021 17:30 | Public review process underway, ends September 17, 2021.<br>Completion Q2 of 2022 |
| In Progress                    | Moved: Mayor Brown Seconded; Councillor Post<br>That Council allow the Royal Canadian Legion to construct a stone monument on Town Property at Greenwood Cemetery;<br>And that authorization be given to issue a letter to the Orangeville Legion, indicating that the Town has sufficient funds for the monument project and that the Town approves of locating the Legion monument on Town lands at the Cemetery;<br>And that staff be directed to oversee the construction of the work;<br>And that the Town authorizes the use of the Town of Orangevilles crest as part of the planned monument;<br>And that staff report back to Council with information pertaining to plans for acknowledgement of private donors.<br>Result; Carried  | 7/12/2021 17:30 | Projected Completion Timeline; Q2-2022.   |
| In Progress                    | Moved: Councillor Sherwood Seconded; Councillor Post<br>Whereas there have been concerns by residents during this past camping season regarding trailers parked in residential driveways;<br>And Whereas residents could not see around the trailer as they backed out of their driveway on to Town streets;<br>And Whereas this created a local safety hazard;<br>And Whereas trailers were longer than the residential driveway in which it was parked which caused the trailer to extend into the street or past the curb;<br>And Whereas other municipalities currently offer the following by-laws regarding parking in a residential driveway;<br>- Newmarket - only permitted in R1 or R2 zones up to 7m in length exclusive of hitch or tongue in driveway for up to 72 hours in one calendar month;<br>- Mississauga - allow parking in driveway up to 5.2 meters in length/2m in height. Up to 7 m in length/3m in height in driveway up to 72 hours per month;<br>;- Brampton - The only trailer permitted in the front or exterior side yard is a recreational trailer, and it must be parked on a driveway. The trailer must not pose a safety/visibility hazard and must not overhand a sidewalk or curb. Generally, a trailer in this location cannot exceed 5 metres (16'5&quot;) in length, and 1.8 metres (5'11&quot;) in height. For recreational trailers that exceed these dimensions, bud do not exceed 7 metres (23&quot;) in length, and 3 metres (9'10&quot;) in height, the trailer may be parked in the driveway for a period of no more than 72 hours (consecutive), twice per calendar month.<br>Therefore Council requests staff to update the Town's Zoning By-law, effective June, 2022 to reflect that all vehicles and equipment which park in a residential drive within Orangeville must not overhang the length of the driveway. ;<br>Result; Carried | 9/13/2021 17:15 | ZBL Housekeeping update initiated Q1 2022   |
| In Progress                    | 2021-317<br>Moved: Councillor Sherwood<br>Seconded: Councillor AndrewsThat report INS-2021-052, Broadway Brick Replacement Project Update be received;<br>And that Staff be directed to include for Councils consideration a project in the 2022 capital budget for the allowance of the ancillary street furniture items as set out in report INS-2021-052, as amended ;<br>Result; Carried   | 9/27/2021 19:00 | Completion Q4 of 2022   |

| Council Meeting Tasks          |   |                  |   |
|--------------------------------|---|------------------|---|
| Updated as of: January 5, 2022 |   |                  |   |
| Status                         | Description   | Meeting Date     | Comments  |
| In Progress                    | <p>Moved: Mayor Brown Seconded; Deputy Mayor Macintosh</p> <p>That report INS-2021-053, Humber Lands, Primacare Proposal and Options for Determining Future Land Use(s), be received;</p> <p>And that Council direct staff to proceed with Option 1 as outlined in report INS-2021-053 to pursue discussions with Primacare to facilitate a proposed development concept for the Humber Lands;</p> <p>And that Council direct the CAO to pursue negotiations with Primacare for the purchase of up to one half of the Humber Lands for fair market value and to report back to Council on the progress of these negotiations. ;</p> <p>Result; Carried Unanimously</p>  | 9/27/2021 19:00  | Primacare proponents determining updated development concept for Humber Land acquisition negotiations |
| In Progress                    | <p>Moved: Councillor Post Seconded; Mayor Brown</p> <p>That Report INS-2021-058, Traffic Calming Study and Policy, Public Meeting Information Report be received by Council as information at the Public Meeting on October 4th, 2021.</p> <p>Result; Carried Unanimously</p>   | 10/4/2021 18:00  | completion Q1 of 2022   |
| In Progress                    | <p>Moved: Mayor Brown Seconded; Councillor Andrews</p> <p>That the COVID-19 Vaccination Policy for Town Employees and Contractors be received; ;</p> <p>And that Council has reviewed the COVID-19 Vaccination Policy, endorses said Policy and provides full support to the CAO to implement the COVID-19 Vaccination Policy.</p> <p>Result; Carried</p>   | 10/15/2021 8:00  |   |
| Incomplete                     | <p>2021-354</p> <p>Moved: Councillor Peters</p> <p>Seconded: Councillor Andrews</p> <p>That report CPS-2021-067, be received;</p> <p>And that an annual cost of living adjustment equivalent to the percentage increase which Town staff receives as compensation continue to apply to the remuneration for Council;</p> <p>And that the existing allocation for expenses continue to be applied as per the resolutions approved by Council on November 25, 2013;</p> <p>And that Council approves adjusting the remuneration payable to members of Council that compensates for the removal of the 1/3 tax free provision effective the next term of Council.</p> <p>Result: Carried</p>   | 10/18/2021 17:30 |   |
| In Progress                    | <p>2021-356</p> <p>Moved: Councillor Peters</p> <p>Seconded: Councillor Post</p> <p>That report CPS-2021-073, Elections Signs By-law Update, be received;</p> <p>And that a public meeting be held on November 15, 2021 to receive feedback and comments on the proposed Election Signs By-law;</p> <p>And that staff report back to Council on January 10, 2022 on the comments and feedback received.</p> <p>Result: Carried</p>  | 10/18/2021 17:30 |   |
| In Progress                    | <p>Moved: Councillor Sherwood Seconded; Councillor Post</p> <p>And that Staff be directed to transfer funds from the General Capital Reserve to cover the cost of purchasing and installing the required regulatory signs;</p> <p>Result; Carried</p>   | 11/8/2021 17:30  | updated bylaw hasn't been done  |
| In Progress                    | <p>Moved: Councillor Andrews Seconded; Councillor Taylor</p> <p>That Report INS-2021-064, Transit Terminal and Route Structure Update, be received.</p> <p>Result; Carried</p>  | 12/6/2021 18:00  | completion Q2 of 2022   |
| In Progress                    | <p>2021-425</p> <p>Moved: Councillor Peters</p> <p>Seconded: Councillor Taylor</p> <p>That report CPS-2021-085 regarding the Regulatory By-law Review Work Plan be received;</p> <p>And that staff continue with the completion of the review of the following by-laws in 2022:</p> <p>Property Standards</p> <p>Vehicle for Hire</p> <p>Tow Truck Licensing</p> <p>Election Signs</p> <p>Delegation of Authority</p> <p>And should Council wish to expand the work plan to include review of the following by-laws in 2022:</p> <p>Animals</p> <p>Parks By-law – Closing Times</p> <p>Lawn Watering</p> <p>Traffic including Encumbering Highway,</p> <p>Road Occupancy, Sale of Goods,</p> <p>Montgomery Village</p> <p>Topsoil Removal</p> <p>that funds in the amount of \$87,000 be included in the 2022 Operating Budget for consideration.</p> <p>Result: CarriedMontgomery Village ;</p> <p>Topsoil Removal ;</p> | 12/6/2021 18:00  | Finance considers this complete   |
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**Subject:** 15 Faulkner Street, Removal of Listed Property from the Municipal Heritage Register

**Department:** Infrastructure Services

**Division:** Planning

**Report #:** INS-2022-006

**Meeting Date:** 2022-01-24

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### Recommendations

That report INS-2022-006, 15 Faulkner Street, Removal of a Listed Property from the Municipal Heritage Register, be received;

And that Council supports the removal of this property from the Town's Municipal Heritage Register;

And that the following condition be imposed in consideration of any future residential demolition permit application submission for this property:

1. That the applicant allows Heritage Orangeville access to the subject property to document the existing structure and any existing historical elements on the property.

### Background

The subject property is municipally known as 15 Faulkner Street and is located on the east side of Faulkner Street, north of McCarthy Street and south of Fead Street. It is approximately 0.47 hectares (1.16 acres) in area, with approximately 76 metres (250 feet) of frontage on Faulkner Street.

The subject property contains a two-storey, 17-unit apartment building, a detached double-car garage and an accessory storage shed. The main building is comprised of several building additions to an original two-storey red brick structure constructed circa 1879.

The property is listed on the [Town's Municipal Heritage Register of non-designated properties of cultural heritage value or interest](#), due to its period of construction and associative historic context within the community. According to the [heritage summary of the subject property](#) obtained from the Town's [interactive mapping tool](#), the property is

home to the first registered nursing home in Ontario. The summary does not indicate that there are any rare or unique architectural elements of the building that are of historical significance.

In June 2018, a zoning by-law amendment application (File No. RZ-2018-02) was submitted to facilitate a redevelopment proposal featuring a five (5) storey, 46-unit apartment building. The proposed apartment building would be constructed in the same general vicinity as the existing building footprint, with resident and visitor surface parking around the perimeter of the property. The tenure of the proposed apartment dwellings would be rental units.

The application proceeded through its statutory process, with a public meeting held on January 28, 2019, and circulation to all required public agencies and internal Town stakeholders, including Heritage Orangeville. Heritage Orangeville considered the development proposal at its meeting of September 28, 2018 and expressed no comments or recommendations.

Council passed a zoning by-law amendment on June 24, 2019, to rezone the subject property to facilitate the development proposal. Although this approval established the land use permissions for the development proposal, additional applications remain required to allow the development to proceed, including:

- i) Site Plan Approval
- ii) Removal of a Holding (H) symbol
- iii) Residential Demolition

On October 29, 2021, the owner's agent (Mr. Bob Long) approached the Town with a request to remove, or "de-list" the subject property from the Town's Municipal Heritage Register. While the owner's intended timelines for redeveloping the property are unknown at this time, the rationale for this request is that a land use approval was granted for a proposed redevelopment of the site, which as part of that process, considered the removal of the existing structure to make way for the redevelopment proposal. The heritage implications of removing the existing building would have been considered and addressed through the rezoning process. Therefore, it would be redundant to maintain this property on the Town's Municipal Heritage Register in light of this recent land use approval.

## Analysis

### Ontario Heritage Act

Under Section 27 of the [Ontario Heritage Act](#) (the "Act"), municipalities are required to maintain a Municipal Register that lists all heritage properties formally designated by the municipality. A municipal council may expand the Register to include "non-designated" properties that it believes to be of cultural heritage value or interest (Subsection 27 (1.2)). This is known as "listing" of a property. Listing of non-designated properties on the Municipal Register intends to provide interim protection from any proposals to

demolish or remove structures from such properties. Owners are required by the Act to provide Council at least 60 days' notice of their intention to demolish or remove a building or structure on a listed property. This allows time for the municipality to decide whether to allow the demolition to proceed, or begin the designation process to give greater heritage protection to the property. Subsection 27(4) of the Act requires a municipal council to consult with its heritage committee before adding or removing a listed, non-designated property on the Municipal Heritage Register.

[Ontario Regulation 9/06](#) of the Act sets out the criteria for determining whether a property has cultural heritage value or interest when considering designating that property under Part IV of the Act. A municipality must be satisfied that the property meets these criteria in order to proceed with its designation. The prescribed criteria for determining cultural heritage value or interest are as follows:

- 1) The property has design value or physical value because it,
  - i. is a rare, unique, representative or early example of a style, type, expression, material or construction method,
  - ii. displays a high degree of craftsmanship or artistic merit, or
  - iii. demonstrates a high degree of technical or scientific achievement.
- 2) The property has historical value or associative value because it,
  - i. has direct associations with a theme, event, belief, person, activity, organization or institution that is significant to a community,
  - ii. yields, or has the potential to yield, information that contributes to an understanding of a community or culture, or
  - iii. demonstrates or reflects the work or ideas of an architect, artist, builder, designer or theorist who is significant to a community.
- 3) The property has contextual value because it,
  - i. is important in defining, maintaining or supporting the character of an area,
  - ii. is physically, functionally, visually or historically linked to its surroundings, or
  - iii. is a landmark. O. Reg. 9/06, s. 1 (2).

This criteria also provides guidance for determining the cultural heritage value or interest of a property when considering including it on the Town's Municipal Register of Listed, Non-designated properties. This criteria is relevant for considering proposals to remove a listed or designated property from a Municipal Heritage Register.

### **Recommendation**

At its meeting of December 16, 2021, Heritage Orangeville considered the request to have the subject property listing removed from the Municipal Heritage Register. Heritage Orangeville supported the removal of the property from the Reregister, with the stipulation that the site be documented prior to any future demolition.

Planning Division staff have no concerns with the removal of the subject property from the Town's Municipal Heritage Register. The recent zoning by-law amendment approval in support of a redevelopment of the subject property contemplated the removal of the existing buildings to make way for the development proposal. The heritage implications of removing the existing building were considered and addressed through that process. Taking this land use approval into consideration, staff are satisfied that the criteria prescribed by Ontario Regulation 9/06 are not sufficiently met by the subject property that would support maintaining its listing on the Municipal Heritage Register.

Consistent with the recommendations of Heritage Orangeville, staff recommend that a condition be imposed on any future residential property demolition permit application, which would allow Heritage Orangeville to document the existing building before any demolition were to proceed. Including this condition as part of any future residential demolition permit approval is supported by Section 16.2 of the Town's [Official Plan](#), which would be fulfilled to the satisfaction and discretion of the Committee.

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## Strategic Alignment

### Orangeville Forward – Strategic Plan

Priority Area: Community Stewardship

Objective: Maintain and Protect our Built and Natural Heritage

### Sustainable Neighbourhood Action Plan

Theme: Land Use and Planning

Strategy: Co-ordinate land use and infrastructure planning to promote healthy, liveable and safe communities.

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## Notice Provisions

There are no public notification provisions applicable to this report.

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## Financial Impact

There are no financial impacts anticipated to the Town arising from this report.

Respectfully submitted

Gary Kocialek  
General Manager (Interim),  
Infrastructure Services

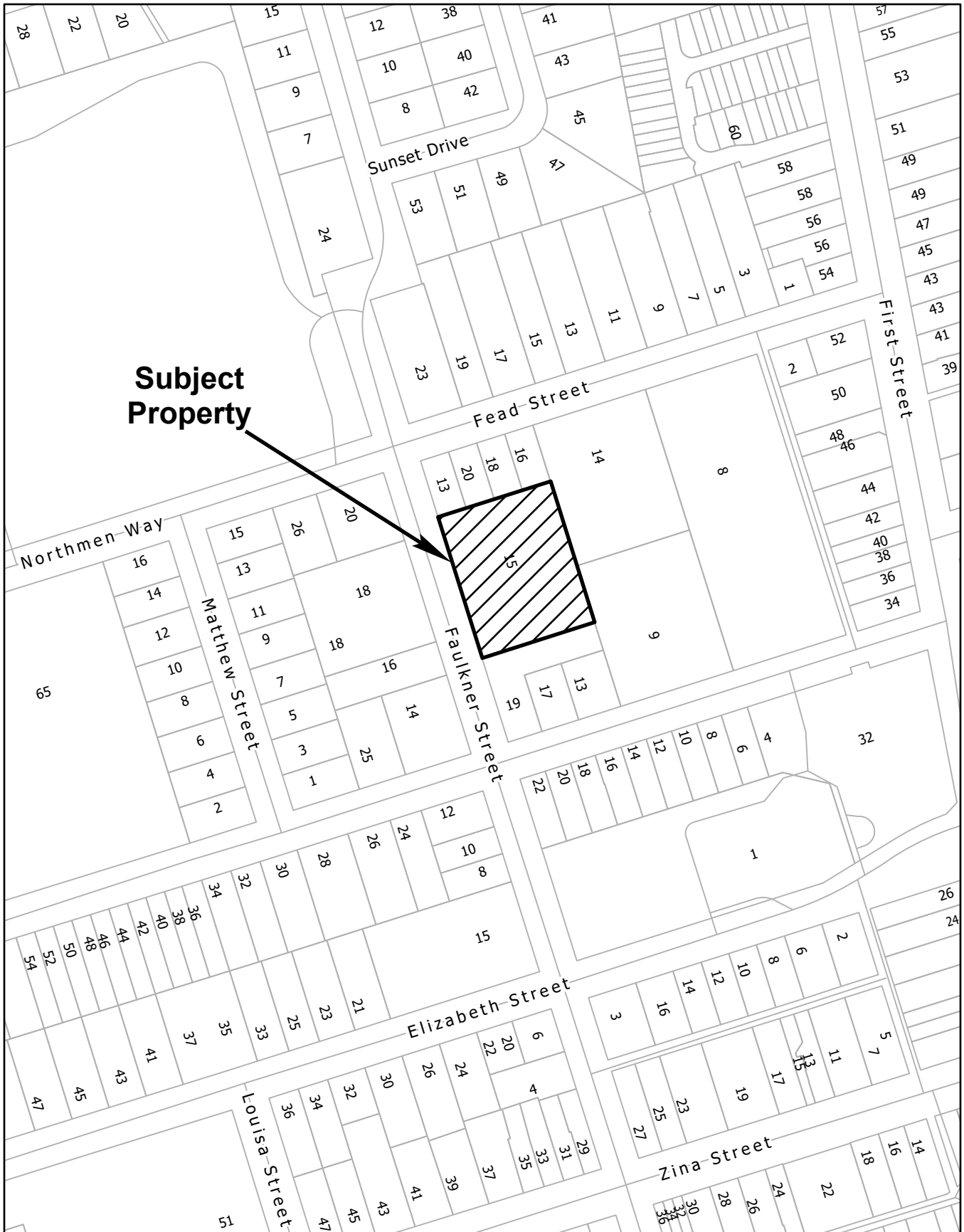
Prepared by

Brandon Ward, MCIP, RPP  
Manager, Planning  
Infrastructure Services

**Attachment:**        1. Location Map

Location Map

Applicant: Faulkner Courtyard Inc.



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**Subject:** 35 Second Street, Demolition on a Municipal Heritage Register Property

**Department:** Infrastructure Services

**Division:** Planning

**Report #:** INS-2022-007

**Meeting Date:** 2022-01-24

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### Recommendations

That report INS-2022-007, 35 Second Street, Demolition on a Municipal Heritage Register Property, be received;

And that Council not oppose the demolition of an accessory detached garage structure on the property

### Background and Analysis

The subject property is known municipally as 35 Second Street and is located at the southeast corner of Second Street and Third Avenue. The property is situated within a residential area containing many properties of cultural heritage and value or interest. There is a one-storey detached building situated on the property, which was built in 1873. This property is listed on the Municipal Register of Non-Designated Heritage Properties of Cultural Heritage Value or Interest, due to the heritage attributes associated with its architectural style and period of construction.

The owner has advised the Town of their intent to demolish an existing detached garage/shed in order to construct a two-storey addition containing a three-car garage and living space above. A site plan showing the proposed dwelling addition and garage/shed demolition are included as Attachment 1.

The Ontario Heritage Act (“the Act”) requires the owner of a listed property to give Council at least 60 days written notice of an intention to demolish or remove a structure from the property, together with plans or other required information that justify the demolition or removal. Council may agree to the demolition, or initiate the process to strengthen the property’s protection through designation under the Part IV of the Act. Council must consult with Heritage Orangeville before allowing the demolition or removal of a structure from a listed property to proceed.

This matter was considered by Heritage Orangeville at their meeting of December 16, 2021. Heritage Orangeville expressed no issues with respect to this demolition, recognizing that the detached garage/shed to be demolished is in a deteriorated state and has no contribution to the property's heritage attributes.

This report recommends that Council not oppose the demolition of the rear portion of the existing dwelling on the property.

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## Strategic Alignment

### Orangeville Forward – Strategic Plan

Priority Area: Community Stewardship

Objective: Maintain and Protect our Built and Natural Heritage

### Sustainable Neighbourhood Action Plan

Theme: Land Use and Planning

Strategy: Co-ordinate land use and infrastructure planning to promote healthy, liveable and safe communities.

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## Notice Provisions

There are no public notification provisions applicable to this report.

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## Financial Impact

There are no financial impacts anticipated to the Town arising from this report.

Respectfully submitted

Gary Kocialek  
General Manager (Interim),  
Infrastructure Services

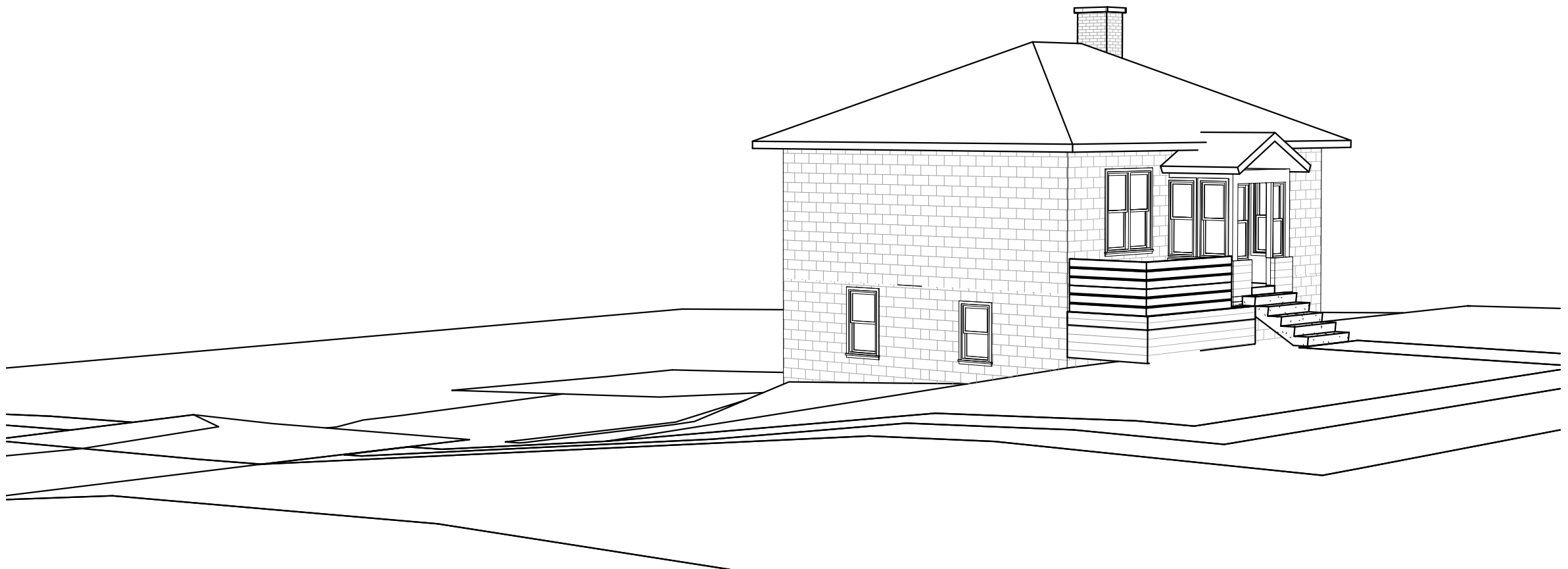
Prepared by

Brandon Ward, MCIP, RPP  
Manager, Planning,  
Infrastructure Services

**Attachment:** 1. Site Plan and Existing vs. Proposed Building Rendering







**EXISTING**



**PROPOSED**

**35 SECOND STREET, ORANGEVILLE, ON**

**From:** noreply@esolutionsgroup.ca  
**To:** Mayor's Office  
**Subject:** New Response Completed for Proclamation Request  
**Date:** Thursday, April 22, 2021 4:35:39 PM

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Hello,

Please note the following response to Proclamation Request has been submitted at Thursday April 22nd 2021 4:35 PM with reference number 2021-04-22-004.

- **Organization or Business Name**  
Parental alienation
- **Date that proclamation event is to begin**  
2022-04-25
- **Date that proclamation event ends**  
2022-4-26
- **Will you be requesting a community flag raising? If you answer yes, please provide additional details in the section below.**  
Yes
- **Proclamation name, details and event information**  
Parental alienation awareness day
- **Contact Name**  
Evan Richards
- **Email address**  
[REDACTED]
- **Phone Number**  
[REDACTED]
- **Mailing Address**  
[REDACTED]

[This is an automated email notification -- please do not respond]

December 10, 2021

Dear Mayor Brown and Members of Council,

At its meeting on Thursday, October 9<sup>th</sup>, the Orangeville Business Improvement Area (OBIA) Board of Management made the following new appointments to the OBIA Board:

- David Nairn, Theatre Orangeville – Director
- Rodney Hough, Entrepreneurs Club – Director

In addition, the following Executive appointments were also approved:

- Mike Beattie, Taphouse + Kitchen – Chair & Signing Authority
- Julie Thurgood- Burnett, S. Burnett & Assoc. – Treasurer & Signing Authority

As of Thursday, October 9<sup>th</sup> the new OBIA Board of Management slate is as follows:

- Mike Beattie, Taphouse Craft Beer + Kitchen – Chair & signing authority
- Troy Brett, Mochaberry – Vice Chair & signing authority
- Julie Thurgood-Burnett, S. Burnett & Assoc. – Treasurer & signing authority
- Heather Hochmeister, H&R Block - Director
- David Nairn, Theatre Orangeville - Director
- Rodney Hough, Entrepreneurs Club – Director
- Councillor Debbie Sherwood. Town of Orangeville - Council Representative/Director
- Nicole Moniz – Ex-officio member

**The OBIA Board of Management respectfully requests Council's approval on the appointment of David Nairn and Rodney Hough as Directors of the OBIA Board.**

Thank you for your attention in this important matter.

Sincerely,



Alison Scheel  
OBIA General Manager



## 2019 OBIA Board of Management

| <u>OBIA Board of Management</u>                  | <u>Position</u>                                      | <u>Signing Authority</u>  |
|--|--|---|
| Mike Beattie / Taphouse Craft Beer + Kitchen     | Chair  |   |
| Troy Brett / Mochaberry                          | Vice Chair   | On File   |
| Julie Thurgood-Burnett / S. Burnett & Associates | Treasurer  |  |
| Heather Hochmeister / H&R Block                  | Director   |   |
| Rodney Hough / Entrepreneurs Club                | Director   |   |
| David Nairn / Theatre Orangeville                | Director   |   |
| Councillor Debbie Sherwood / Town of Orangeville | Director / Council Representative                    |   |
| Signing Authorities:                             | Troy Brett<br>Mike Beattie<br>Julie Thurgood-Burnett |   |

The OBIA Board of Management will via Zoom on the third Thursday of each month at 7am (with the exception of August & December). Budget Meetings will be held in December at date(s)/time(s)/locations to be determined.

2021-12-10



## Minutes of the Equity, Diversity and Inclusion Committee

December 9, 2021, 6:00 p.m.

Chair and Secretary Participating Remotely  
The Corporation of the Town of Orangeville

Members Present: Lisa Post  
Joe Andrews  
Sharyn Ayliffe  
Polvier Folkes-Grandison  
Hazel Mason  
Shawna McNally  
David Nairn  
Patti Thomas

Members Absent: Dawn Kelly  
Sushil Shundil

Staff Present: Emily White  
Sarah Alexander

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### 1. Call to Order

Meeting called to order at 6:03 p.m.

### 2. Disclosures of (Direct or Indirect) Pecuniary Interest

None.

### 3. Adoption of Minutes of Previous Meeting

**Recommendation: 2021-009**

Moved by Hazel Mason

That the minutes of the following meeting are approved:

2021-11-11 Equity, Diversity and Inclusion Committee Minutes

**Carried Unanimously**

### 4. Presentations

None.

### 5. Items for Discussion and Reports

#### 5.1 Community Engagement Survey Draft Review

Discussion on the length of the survey. The Secretary was asked to create a test survey for Committee members to try prior to the January meeting.

**Recommendation: 2021-010**

Moved by David Nairn

That the draft survey be approved for a final review in January.

**Carried Unanimously**

**5.2 Working Group: Community Survey**

Chair Post will be the lead on the Community Survey Working Group. Working Group to include: Polvier Folkes-Grandison, Shawna McNally, David Nairn, Sushil Shundil and Patti Thomas.

**5.3 Working Group: Holi Celebration**

Co-chair Andrews will be the lead on the Holi (Hindu festival) Working Group. Working Group to include: Sushil Shundil and Patti Thomas.

**Recommendation: 2021-011**

Moved by Hazel Mason

That the formation of both the Working Groups be approved.

**Carried Unanimously**

**5.4 Consultant Budget Request Update**

Chair Post advised that the budget was still under review. Council was supportive of the Committee work plan, and corresponding request for a consultant; however, it is not guaranteed that the budget will be approved.

**6. Correspondence**

None.

**7. New Business**

Co-chair Andrews advised that Ms. Nancy Simms hopes to join and present at the January Committee meeting.

Chair Post met with representatives with the members of the Upper Grand District School Board to discuss future opportunities for Indigenous education and representation within the Town's equity, diversity and inclusion efforts. Intent of discussion was to form partnerships within the community.

Members to have conversation with the President of the Orangeville Legion to discuss ways to make the Remembrance Day ceremony more diverse and inclusive. An update will be provided at the January Committee meeting.

**8. Date of Next Meeting**

The next meeting is scheduled for Thursday, January 13, 2022 at 6 p.m.

**9. Adjournment**

Meeting adjourned at 6:36 p.m.



## Minutes of the Joint Accessibility Advisory Committee

November 2, 2021, 3:30 p.m.

Chair and Secretary Participating Remotely  
The Corporation of the Town of Orangeville

Members Present: Councillor Post  
D. Anderson  
L. Barnett  
M. Gravelle  
J. Jackson  
T. Lewis  
Kimberly Rose  
Kimberly VanRyn

Members Absent: P. Bond  
P. Charbonneau  
L. Rankin  
K. Anderson  
A. O'Hara-Stephenson

Staff Present: S. Doherty, Manager, Rec/Events  
T. Macdonald  
S. Murphy

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### 1. Call to Order

The meeting was called to order at 3:35 p.m.

### 2. Disclosures of (Direct or Indirect) Pecuniary Interest

None.

### 3. Adoption of Minutes of Previous Meeting

**Recommendation: 2021-012**

Moved by J. Jackson

That the minutes of the following meeting are approved:

2021-06-01 Joint Accessibility Advisory Committee Minutes

**Carried**

### 4. Presentations

#### 4.1 Phil Dewar, B Social/Community Living Dufferin, Accessibility Lift at Tony Rose Pool - Grant Opportunity

Mr. Dewar was not able to attend the meeting.



#### **4.2 Karen Landry, Town Clerk, Accessible Parking Signs**

Karen Landry, Town Clerk advised the committee about a project currently underway to map out the existing accessible parking spaces in the Town. Ms. Landry advised that the Town is in the process of developing a community improvement plan and as part of that plan the committee has an opportunity to support a program to provide funding to businesses to assist with appropriate accessible parking signs.

##### **Recommendation: 2021-013**

Moved by J. Jackson

That the committee support a one-time operating budget request of \$10,000 which has been submitted for the 2022 Operating Budget to support business owners in Orangeville in meeting their accessible parking signage obligations.

**Carried**

### **5. Items for Discussion and Reports**

#### **5.1 Neighbourhood Awareness Signs**

The committee discussed this matter and will invite the interim General Manager of Infrastructure Services to the December or January meeting.

#### **5.2 Education for Audio Pedestrian Signals**

The committee discussed this matter and will invite the interim General Manager of Infrastructure Services to the December or January meeting.

#### **5.3 Notice of Complete Application, Zoning By-law Amendment, 33-37 Broadway**

Larysa Russell, Senior Planner provided an overview of the application for a Zoning By-law Amendment at 33-37 Broadway. Larysa Russell answered questions from the committee.

##### **Recommendation: 2021-014**

Moved by T. Lewis

That consideration be given to accessible parking for the commercial unit of the proposed development at 33-37 Broadway,

**Carried Unanimously**

#### **5.4 Notice of Site Plan Application, 200 Elizabeth**

Larysa Russell, Senior Planner provided an outline of the proposed development.

##### **Recommendation: 2021-015**

Moved by T. Lewis

That the location of the barrier curb be reviewed to assist with maneuverability of vehicles parking in that space.

**Carried**

## **5.5 Braille Machine Decision**

### **Recommendation: 2021-016**

Moved by J. Jackson

That the University of Waterloo and the Ontario Science Centre be contacted to determine their interest in acquiring the Braille Machine;

And that should neither the University of Waterloo or the Ontario Science be willing to acquire the Braille Machine that the machine be recycled or otherwise appropriately disposed of.

**Carried Unanimously**

## **5.6 Accessibility Awards Program**

The committee discussed the parameters of an awards program and suggested that the categories for awards could be Commercial, Multi-Residential and Other. The committee also discussed suggested prizes which could include access to Town activities.

## **5.7 Annual Report and Work Plan**

### **Recommendation: 2021-017**

Moved by J. Jackson

That the 2021 Joint Accessibility Advisory Committee 2022 Work Plan be approved.

**Carried Unanimously**

## **5.8 Joint Accessibility Advisory Committee Meeting Dates and Times**

### **Recommendation: 2021-018**

Moved by J. Jackson

That the December Joint Accessibility Advisory Committee Meeting be held December 2, 2021 at 2:00 p.m.;

And that the committee discuss the 2022 schedule at the December meeting.

**Carried**

## **5.9 Official Plan Steering Committee Appointment**

### **Recommendation: 2021-019**

Moved by Kimberly VanRyn

That the appointment of James Jackson to the Official Plan Steering Committee is confirmed:

And that Trevor Lewis is the alternate appointment to the Official Plan Steering Committee.

**Carried**

## **5.10 Tip of the Month**

**Recommendation: 2021-020**

Moved by T. Lewis

That the November Tip of the Month is:

Please remember that the fine for parking in an accessible parking space without a permit is \$300.00. It is illegal, even for permit holders, if the person with accessibility challenges is not present.

**Carried**

**6. Correspondence**

**7. New Business**

Sharon Doherty, Manager, Recreation and Events commented on the importance of the communication boards and signage listed on the 2022 Work Plan.

Sharon Doherty, Manager, Recreation and Events commented on signage wording for accessible changerooms. The committee discussed the wording and suggested wording for signs could be Accessible Changeroom Entrance Only.

Sharon Doherty, Manager, Recreation and Events indicated that the ice surfaces are moving to full capacity for public skating.

**Recommendation: 2021-021**

Moved by J. Jackson

That the committee fund up to 4 public skating events to be held on New Year's Day, 2021.

**Carried**

**8. Date of Next Meeting**

The next meeting is scheduled for December 2, 2021 at 2:00 p.m.

**9. Adjournment**

The meeting adjourned at 4:39 p.m.



## **The Corporation of the Town of Orangeville**

### **By-law Number 2021**

#### **A by-law to amend By-law 021-2019 to confirm appointments to various Boards and Committees**

Whereas the Council of The Corporation of the Town of Orangeville deems it expedient to amend By-law 021-2019;

Now therefore be it resolved that Council for The Corporation of the Town of Orangeville hereby enacts as follows:

1. That Schedule "A" of By-law 021-2019 be deleted and replaced with Schedule "A" of this By-law.

Read three times and finally passed this 24<sup>th</sup> day of January, 2022.

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Sandy Brown, Mayor

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Karen Landry, Clerk

Schedule "A" – Appointments to Various Boards and Committees

| Board/Committee Name   | Members Appointed   |
|--|---|
| Joint Accessibility Advisory Committee                               | Councillor Post<br>Diva Anderson<br>Larry Barnett<br>Paul Charbonneau<br>Mike Gravelle<br>James Jackson<br>Larry Rankin<br>Kat Anderson<br>Trevor Lewis<br>Alethia O'Hara-Stephenson<br>Kimberly Rose |
| Committee of Adjustment/Property Standards/Dog Designation Committee | Jason Bertrand<br>Hiedi Murray<br>Alan Howe<br>Rita Baldassarra<br>Scott Wilson   |
| Cultural Plan Task Force   | Councillor Post<br>RaDeana Montgomery<br>David Nairn<br>Peter Ross<br>Donna Henderson<br>Alison Scheel  |
| Sustainable Orangeville  | Councillor Peters<br>Jeff Lemon<br>Martina Rowley<br>Mark Whitcombe<br>Charles McCabe<br>Tammy Woods<br>Matthew Smith<br>Andrew Seagram<br>Valerie Nilsson<br>Miranda O'Connor                        |
| Heritage Orangeville   | Councillor Sherwood<br>Lynda Addy<br>Linda Banks<br>Gary Sarazin<br>Mark Hauck  |
| Business and Economic Development Advisory Committee                 | Councillor Andrews<br>Wendy Edwards<br>Diana Morris<br>Troy Brett<br>Lina Horne<br>Buddy Pitt<br>Paul Cervený   |

Schedule "A" – Appointments to Various Boards and Committees

|   |  |
|---|--|
| Council Remuneration Committee                                  | To be determined   |
| Orangeville BIA   | Councillor Sherwood<br>Mike Beattie<br>Troy Brett<br>Heather Hochmeister<br>Julie Thurgood-Burnett<br>Nicole Moriz<br>Rodney Hough<br>David Nairn                                  |
| Orangeville Hydro   | Mayor Brown<br>Deputy Mayor Macintosh  |
| Orangeville Police Services Board                               | Deputy Mayor Macintosh<br>Councillor Taylor<br>Ian McSweeney   |
| Orangeville Public Library Board                                | Councillor Peters<br>Councillor Post<br>Shelley Bergant<br>Sheri Marks<br>Patrick Neely<br>William Rea   |
| Orangeville Railway Development Corporation Board of Directors  | Mayor Brown<br>Deputy Mayor Macintosh<br>Councillor Andrews<br>Councillor Peters<br>Councillor Post<br>Councillor Sherwood<br>Councillor Taylor                                    |
| Dufferin Provincial Offences Administration Board of Management | Councillor Andrews   |
| Theatre Orangeville Board of Directors                          | Councillor Taylor  |
| Credit Valley Conservation                                      | Councillor Peters  |
| Fire Service Advisory Committee                                 | Mayor Brown  |
| Equity, Diversity and Inclusion Committee                       | Councillor Post<br>Councillor Andrews<br>Sharyn Ayliffe<br>Polvier Fokes-Grandison<br>Patti Thomas<br>Sushil Shundil<br>Shawna McNally<br>Hazel Mason<br>Dawn Kelly<br>David Nairn |
| Men's Homelessness Committee                                    | Mayor Brown<br>Councillor Andrews<br>Councillor Sherwood<br>Christopher Sheehan<br>James Jackson<br>Louis Sapi   |

Schedule "A" – Appointments to Various Boards and Committees

|                                  |  |
|----------------------------------|--|
|                                  | Nolan Bentley<br>Terrance Carter   |
| Official Plan Steering Committee | Councillor Peters<br>Councillor Taylor<br>Lynda Addy<br>James Jackson<br>Martina Rowley<br>Wendy Edwards<br>Jason Bertrand<br>Paul Janssen |



## **The Corporation of the Town of Orangeville**

### **By-law Number**

#### **A by-law to confirm the proceedings of the Council of The Corporation of the Town of Orangeville at its regular Council Meeting held on January 24, 2022**

Whereas Section 5 (1) of the Municipal Act, 2001, as amended, provides that the powers of a municipal corporation shall be exercised by its council;

And whereas Section 5 (3) of the Municipal Act, 2001, as amended, provides that municipal powers shall be exercised by by-law;

Be it therefore enacted by the municipal Council of The Corporation of the Town of Orangeville as follows:

1. That all actions of the Council of The Corporation of the Town of Orangeville at its regular Council Meeting held on January 24, 2022, with respect to every report, motion, by-law, or other action passed and taken by the Council, including the exercise of natural person powers, are hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this or a separate by-law.
2. That the Mayor and Clerk are authorized and directed to do all the things necessary to give effect to the action of the Council of The Corporation of the Town of Orangeville referred to in the preceding section.
3. That the Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the seal of The Corporation of the Town of Orangeville.

Passed in open Council this 24<sup>th</sup> day of January, 2022.

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Sandy Brown, Mayor

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Karen Landry, Clerk