



**Agenda**  
**Council -Budget Meeting**

**Monday, November 29, 2021, 7:00 p.m.**

**Electronic Meeting**

**The Corporation of the Town of Orangeville**  
**(Mayor and Clerk at Town Hall - 87 Broadway)**  
**Orangeville, Ontario**

**NOTICE**

Due to efforts to contain the spread of COVID-19 and to protect all individuals, the Council Chambers at Town Hall will not be open to the public to attend Council meetings until further notice.

Members of the public who have an interest in a matter listed on the agenda may, up until 10:00 a.m. on the day of a scheduled Council meeting email [councilagenda@orangeville.ca](mailto:councilagenda@orangeville.ca) indicating your request to speak to a matter listed on the agenda. A phone number and conference ID code will be provided to you so that you may join the virtual meeting and provide your comments to Council.

Members of the public wishing to raise a question during the public question period of the Council meeting may beginning at 7:45 p.m. on the evening of the Council meeting, call +1 289-801-5774, and enter Conference ID: 774 963 364#

Correspondence/emails submitted will be considered as public information and entered into the public record.

**Accessibility Accommodations**

If you require access to information in an alternate format, please contact the Clerk's division by phone at 519-941-0440 x 2256 or via email at [clerksdept@orangeville.ca](mailto:clerksdept@orangeville.ca)

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**Pages**

- 1. Call To Order**
- 2. Approval of Agenda**  
Recommendations:  
That the agenda and any addendums for the November 29, 2021 Council - Budget Meeting, be approved.
- 3. Disclosure of (Direct and Indirect) Pecuniary Interest**
- 4. Closed Meeting**  
None.
- 5. Open Meeting - 7:00 p.m.**
- 6. Singing of National Anthem**

7. **Land Acknowledgement**  
We would like to acknowledge the traditional territory of the Anishinaabe people including the Ojibway, Potawatomi and Odawa of the Three Fires Confederacy.
8. **Announcements by Chair**  
This meeting is being aired on public television and/or streamed live and may be taped for later public broadcast or webcast.  
Your name is part of the public record and will be included in the minutes of this meeting.
9. **Rise and Report**  
None.
10. **Adoption of Minutes of Previous Council Meeting**  
None.
11. **Presentation, Petitions and/or Delegation**
  - 11.1. **2022 Draft Operating and Capital Budget**  
Ed Brennan, CAO will make introductory remarks regarding the Budget, followed by a presentation by Nandini Syed, Treasurer.
12. **Staff Reports**
  - 12.1. **Nandini Syed, Treasurer, Tabling of the 2022 Budget** 3 - 291
13. **Correspondence**  
None.
14. **Committee/Board Minutes**  
None.
15. **Notice of Motion Prior to Meeting**  
None.
16. **Notice of Motion at Meeting**
17. **New Business**
18. **Question Period**
19. **By-Laws**  
Recommendations:  
That the by-laws listed below be read three times and finally passed.
  - 19.1. **A by-law to confirm the proceedings of the Council of The Corporation of the Town of Orangeville at its Council – Budget Meeting held on November 29, 2021** 292 - 292
20. **Adjournment**  
Recommendations:  
That the meeting be adjourned.

# 2022 Budget Report



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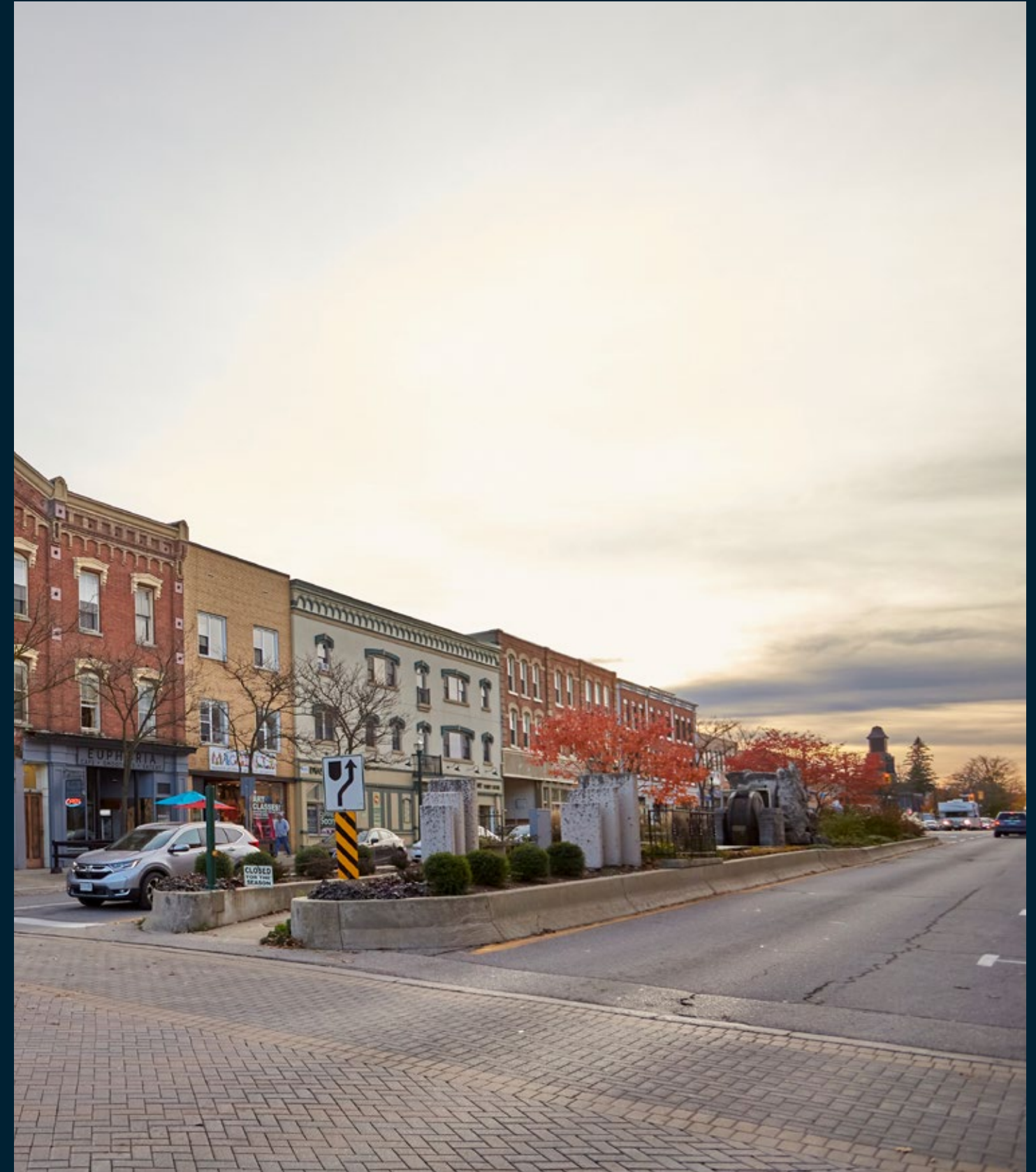
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## Reserves Overview



# 01

## Community Profile



## COMMUNITY PROFILE

# Historic Milestone: Emerging from a Global Pandemic

Communities are about more than geography and lines on a map. If it takes a village to raise a child, it certainly takes a strong community to persevere successfully through a global pandemic. Rewind to 2019, who would've imagined what would come? The past two years have tested people and tested places. Orangeville is a place people are proud to call home; and when tested, it demonstrated the type of community it is and the people at the heart of it shone through.

Currently, talking about the pandemic has gotten old but there will be a time when this is over and this moment in time will be a marker in history. So, let's acknowledge it for what it is and what it was. It's been hard. People are tired. People were scared, but that largely passed with time. While dawning personal protective equipment and socially distancing, the community quickly came together and supported each other. They organized campaigns, helped neighbours, thanked health care workers, painted rocks to build spirits, shopped locally and did curbside pick-ups. Orangeville did things in ways that had not been imagined before.

Council invested in supporting the community while continuing to move forward on strategic objectives. The community grant programs expanded significantly to support local not-for-profits and community groups that were hit hard. There was a focus on continuing to deliver Town services and move initiatives ahead even as things changed regularly.

A real highlight was also a focus on building an inclusive community. The Equity, Diversity and Inclusion Committee launched. Rainbow crosswalks were installed for Pride Day to help Orangeville celebrate its' awesomeness. A seven feathers crosswalk was installed in advance of the first National Truth and Reconciliation Day to bring awareness to the impact of residential schools. One of the first of its kind in the province, the painting represents the teachings of the Seven Grandfathers. This is a set of teachings on human conduct towards others, focusing on a moral respect for all living things.

Digital transformation improved service delivery and enhanced collaboration and data sharing throughout the COVID-19 pandemic. Council meetings went virtual plus eScribe was implemented. Many Town staff transitioned to

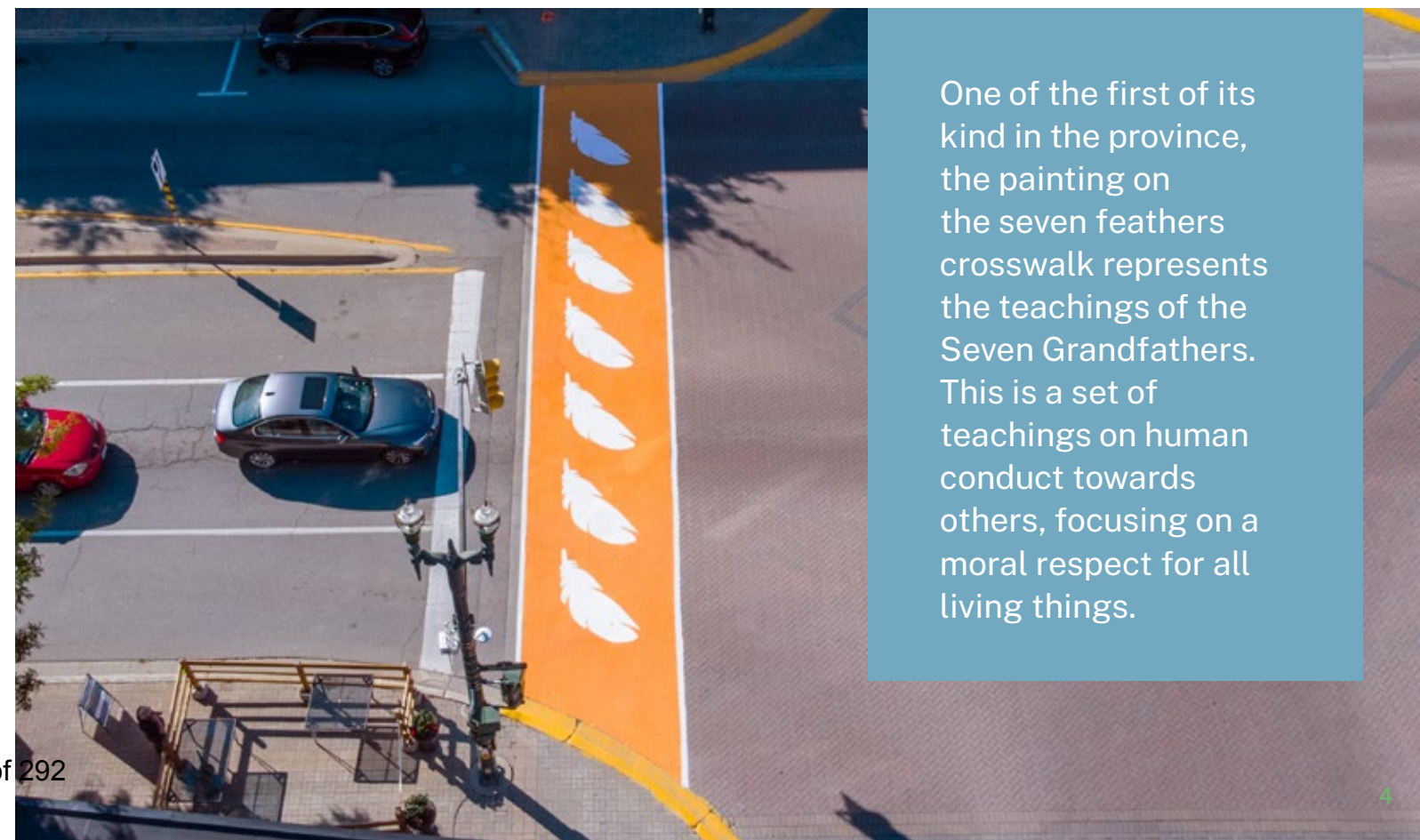
working remotely and meeting virtually. A new website, mobile app and report a problem were launched. Records management made great strides forward. Library and recreation services pivoted to virtual/online programming, with curbside pick-up becoming a new trend for the library. Smart technology was introduced in public spaces. Transit buses can be tracked via an app.

The Town transitioned to OPP and completed renovations to the police building. By-law enforcement expanded. A new Tourism Strategy and Action Plan was approved by Council over the last year. Economic Development undertook two Digital Main Street programs to support commercial enterprises with COVID recovery efforts. Land was purchased and remediated, in order to move forward with the development of new fire station. The development of a new Community Improvement Plan commenced and tasks to prepare 82-90 Broadway for potential

future development occurred. The expansion and improvements for the Alder Recreation Centre pools began in 2021 as did the main corridor of the trail system (from Broadway to Town Line). A major reconstruction project, including underground utilities and a multi-use trail link, was initiated for Centennial Road with completion of phase one expected by the end of 2021. And the Hansen Road creek crossing has been designed, with construction set to begin in 2022; it's the initial stage for the Hansen Road corridor to be connected which will allow traffic to flow from Veteran's Way to First Street and Highway 10).

The list of achievements during a time of uncertainty has been remarkable.

Now we're looking to the future. There needs to be an acknowledgement that COVID-19 really did change how things are done, and some of those changes need to carry forward as the community moves forward together.



One of the first of its kind in the province, the painting on the seven feathers crosswalk represents the teachings of the Seven Grandfathers. This is a set of teachings on human conduct towards others, focusing on a moral respect for all living things.



Population of

**+30,500**

**48%**

of the population with  
post-secondary education

**27%**

residents between  
25-44 years of age

## Where we live

More than 30,500 people call Orangeville home, with the average age just under 39. The Town values its small-town charm and heritage while embracing a future that is dynamic, progressive and innovative.

Statistics Canada reports 8,226 families (2016), with 48 percent of the population having post-secondary education. Orangeville is a youthful community, with a median age of 38.7 years, well below the provincial median age of 41 years. In 2016, 27 percent of the resident population was between the ages of 25 and 44 years, slightly higher than the provincial average.

Over the past few years, Orangeville has experienced steady growth due to our strong mix of location, community amenities, attractive and unique housing, and a state-of-the-art regional health care facility. The Town is carefully planning growth to provide and preserve a welcoming environment for residents, businesses and visitors.

The engine of Dufferin County's economic growth, Orangeville is a hub for business and industry, situating them within 30 minutes from Ontario's major 400 series highways. With access to a regional trade area of close to 100,000 people as well as a highly skilled workforce, Orangeville puts businesses and industries within easy reach of one of the world's largest consumer and industrial markets.

Businesses invest and grow in our community because of its convenient location; the lifestyle the area affords; a skilled workforce; and competitive business operating costs. We have a strong, diversified business community and our business park is home to multi-national manufacturing operations and successful small business operations. Orangeville is also a regional centre for commercial and service activity. The Town offers a variety of shopping and dining experiences from both independently-owned small businesses and nationally-recognized retailers and restaurants.

In terms of social programming, the Town offers library services at two public library branches, as well as a wide range of recreational programming at Alder Recreation Centre, Tony Rose Memorial Sports Centre, and outdoor sports fields across the municipality. A Parks and Recreation Strategic Plan demonstrates a commitment to continued investment in community services. Sports opportunities abound and excellent hiking trails, more than 20 km of trails, including the perimeter trail around Island Lake, plus 35 parks draw people into the natural environment. In 2021, work was

undertaken on a new trail in the west end. Fall colours appear a little earlier here, sap runs sweet in the spring, and outdoor pursuits are available throughout the year. Combine that with an active arts and culture scene and you've got an enviable place to live.

Broadway, Orangeville's award-winning main street, is an inviting destination. Beautifully maintained historic buildings house charming one-of-a-kind shops, cafes and dining establishments. From street medians that tell the story of the Town's evolution to unique public art displays that depict our stories and people, Orangeville's outdoor art gallery celebrates the Town's natural environment and its creative community.

The Town is surrounded by protected countryside as part of Ontario's Greenbelt. The Town's Official Plan identifies key areas of importance, including maintaining Orangeville's quality of life, protecting heritage, cultural and natural environments, and maintaining natural and historic character. Land use planning looks to create positive environmental, social and economic development outcomes.





## Moving forward

As the largest urban centre in Dufferin County, Orangeville's population continues to grow at a rate exceeding three percent. Future growth is expected to be accommodated through a variety of housing types and development within existing built-up areas.

The Province's 'Place to Grow' Growth Plan projects the number of residents for the whole of Dufferin County to increase by almost 40 percent over the next 30 years, from approximately 68,000 (2021) to 95,000 residents by 2051.

The enhanced health and well-being of Orangeville's residents is the primary goal in working towards its vision as a thriving, green, healthy, and connected community. The Town takes a holistic approach towards building its future, integrating the environmental, economic, social, and cultural pillars of sustainability. Decisions are viewed with a sustainability lens as we work towards a balanced and sustainable future. Commitment to social equity and a sustainable environment are reflected in Orangeville's strategic priorities and we continue to build on the achievements made with respect to urban forests, urban harvesting, food security, active transportation, advocacy, and community education.

Orangeville's perfect combination of location, lifestyle and opportunity makes it a great place to live and do business. Our historic community is set in the picturesque Headwaters region, one of the most scenic areas in southern Ontario. Both residents and businesses appreciate the diverse landscape and the community's varied selection of amenities and activities.



## Here to serve

Orangeville Forward is the name given to the Town of Orangeville's Strategic Plan – a plan that provides a framework for objectives and actions to be pursued to maintain and grow Orangeville as a safe, prosperous, and healthy community. The five pillars, upon which decisions are prioritized are: Municipal Services, Strong Governance, Economic Vitality, Community Stewardship, and Sustainable Infrastructure.

### Delivering those services and priorities are three major municipal departments (with divisions):

- Community Services (library, fire, facilities & parks, recreation & events, and economic development & culture)
- Corporate Services (clerk's office including by-law enforcement, finance, human resources, communications, and information technology)
- Infrastructure Services (transportation & development, environment, public works including cemetery, planning, and building)

This service delivery model has resulted in efficiencies between services and enables staff to address common issues and to develop shared plans for the future, while ensuring taxpayer accountability and citizen engagement.

For assistance or service, reach out to us at **519-941-0440** or [info@orangeville.ca](mailto:info@orangeville.ca).



# 02

## Welcome



- 8 Mayor's Message
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- 11 Organization Profile

OUR VALUES



A well-managed infrastructure



Spending taxpayers' money wisely and responsibly



Encouraging community involvement



A barrier-free community



Exceptional recreational and leisure opportunities



Caring for and creating a sustainable environment



Encouraging and supporting arts, culture, heritage, and businesses



A safe, engaged and healthy community

WELCOME

Message from our Mayor



Mayor Sandy Brown



WELCOME

# Message from our CAO



**Ed Brennan**  
CHIEF ADMINISTRATIVE OFFICER







## WELCOME

# Message from our Treasurer

It is my absolute privilege to welcome you to Budget 2022! The process of assembling a consolidated multi-year budget requires significant effort and co-ordination across the organization; therefore, the main purpose of my message is to offer key principles, strategies and pressures surrounding Budget 2022.

The key principle of integrated long-term financial planning is to provide the foundation to inform data driven decisions, to prioritize investment aligned with capacity to delivery and to maintain an affordable pace of service delivery. To that end, the Town’s budget and forecast is built using long-term funding strategies and tools to manage the vast volume of priorities in a thriving community like Orangeville. Integrated long-term financial planning in Orangeville continues to mature and evolve with increasingly more sophisticated ability to model our financial performance into the future allowing for efficient and effective allocation of public funding.

Although the overriding principle of building an annual budget is to execute the initiatives as identified in the Strategic Plan, there are also base everyday service obligations that the Town must continue to deliver. These base obligations come in the form of inflationary pressures for compensation, contractual commitments, insurance, facility and fleet maintenance requirements, and debenture payments. The Town then needs to consider its funding strategy to maintain and replace infrastructure asset inventory. As infrastructure ages, funds must be committed for proper maintenance and refurbishment. The primary source of funding for maintenance and replacement of the “core services” managed by the Town is the annual transfer to capital budget and capital reserves collected through the operating budget. Continuation of these levies at an optimal level will be critical until the Town reaches a sustainable capital investment level as supported by the

ongoing development of its asset management plans; the first of its three iterations is due in July 2022. Growth is also a cost pressure, and if managed effectively should be recoverable from the growth revenues, resulting in minimal impact on taxes or rates.

As the Town Treasurer, I do recognize the multitude of competing financial priorities before us. The COVID-19 Pandemic recovery continues to create uncertainty in future with changing business needs, supply chain challenges, significant inflationary concerns, and reliance on Provincial grant funding. That said, the pandemic also represented opportunities to reimagine service delivery models in local government. Digital transformation is needed to become the modern and customer-centric town our community expects. Budget 2022 reflects the resources required to meet our service delivery requirements to both our current and future population: residents and businesses. Further, it includes several strategic investment options required to implement the Strategic Plan priorities and demonstrate improvement on the Council-approved performance metrics.

On a personal note, I am indebted to a community of hard-working and dedicated colleagues and co-workers in bringing this multi-year budget document to fruition. The last 2 years in some variation of “lockdown” has taught us the power of “hope”. As Martin Luther King once eloquently said about the season of adversities, “We must accept finite disappointment, but we must never lose infinite hope”.



**Nandini Syed**

MPA, CMM III, CPA, CMA  
TREASURER



Mayor & Council



**Ed Brennan**  
CHIEF  
ADMINISTRATIVE  
OFFICER



**Andrea Shaw**  
EXECUTIVE  
ASSISTANT



**Andrea McKinney**  
CORPORATE  
SERVICES  
GENERAL MANAGER



**Ray Osmond**  
COMMUNITY  
SERVICES  
GENERAL MANAGER



**Gary Kocialek**  
INFRASTRUCTURE  
SERVICES  
GENERAL MANAGER



**Nandini Syed**  
TREASURER



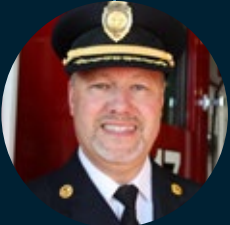
**Darla Fraser**  
CEO, PUBLIC  
LIBRARY &  
CROSSING GUARDS



**Brandon Ward**  
PLANNING  
MANAGER



**Karen Landry**  
TOWN CLERK



**Ron Morden**  
FIRE CHIEF  
ORANGEVILLE  
FIRE SERVICE



**Gagan Sandhu**  
PUBLIC WORKS  
MANAGER



**Jason Hall**  
INFORMATION  
TECHNOLOGY  
MANAGER



**Ruth Phillips**  
ECONOMIC  
DEVELOPMENT &  
CULTURE MANAGER



**John Lackey**  
TRANSPORTATION  
& DEVELOPMENT  
MANAGER



**Jennifer Gohn**  
HUMAN  
RESOURCES  
MANAGER



**Charles Cosgrove**  
PARKS &  
FACILITIES  
MANAGER



**Bruce Ewald**  
CHIEF BUILDING  
OFFICIAL



**Sheila Duncan**  
COMMUNICATIONS  
MANAGER



**Sharon Doherty**  
RECREATION &  
EVENTS MANAGER

OUR VISION

Orangeville is an inclusive community that respects its heritage, natural environment and small town appeal while embracing the future with a progressive and innovative spirit.



## 03

## Budget Overview & Financial Health

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BUDGET OVERVIEW & FINANCIAL HEALTH

# Welcome To Budget 2022

Welcome to Budget 2022! A budget is the blueprint that outlines how municipal funds are collected and allocated. To build a balanced budget in any year requires balancing of strategic priorities, fiscal prudence, and value for money for the taxpayers. To build a balanced budget during a global pandemic requires ingenuity and resiliency. The proposed 2022 budget maintains all current levels of service, as well as providing for a responsible number of initiatives designed to improve the quality of lives and the sustainability of the Town’s infrastructure. It also accounts for the continuing impact of COVID-19 on municipal operations across the country and compensates for property assessment values not changing for 2022 and 2023. Due to the pandemic, the province has postponed municipal property assessments that were originally scheduled to take effect on January 1, 2021. Property valuations will be based on 2016 values, and most will have an identical assessment as they did in 2020.

Like the previous year, Budget 2022 does not consider budget changes for COVID-19. Staff will continue managing variances related to COVID-19 through:

- 1. In-year Expense Mitigation
- 2. Shifting Work Plan Priorities
- 3. Offset Potential Revenue Loss:
  - a) Contingency Reserves
  - b) Tax Stabilization Reserves

In addition, funds received through the Safe Restart Funding in 2020 and 2021 have mitigated any potential in-year deficits leaving the Town’s Contingency Reserves and Tax Stabilization Reserves intact for the long-term recovery period. Overall, the Town’s Reserves balances are healthy and flourishing. One of the key strategies adopted in this year’s budget pertains to adjusting annual reserves transfers from taxation to provide relief to the general levy increase. This strategy has been adopted by numerous municipalities across Ontario to help mitigate any negative pressure on operations and essential service delivery.





## BUDGET OVERVIEW & FINANCIAL HEALTH

# What Is A Municipal Budget?

A budget is a financial plan. It can be defined as an estimate of costs, revenues, and resources over a specified period that reflect forecast of future financial conditions based upon a set of assumptions. A budget is a tool for management and serves as a:

- 1 plan of action for achieving program objectives and the financial commitments to meet those objectives
- 2 statement of priorities
- 3 standard for measuring performance
- 4 reflects funding policies
- 5 device for coping with foreseeable adverse situations

## Key Legislative Frameworks Governing Municipal Budget Process

### MUNICIPAL ACT:

There are several provisions in the Municipal Act related to budgeting in Ontario. The Act requires an annual budget and allows for “multi-year” budgets:

- **Section 290** of the Act sets out certain budget provisions for lower tier municipalities
- **Section 291** of the Act allows (but does not mandate) multi-year budgets of two to five years
- **Section 293** of the Act sets out regulations for Reserves and Reserve Funds
- **Part XIII** of the Act sets criteria or Debt and Investments

### ONTARIO REGULATION:

Ontario Regulation 284/09, Budget Matters Expenses states that the municipal budget does not have to cover some “non-cash” expenses such as:

- Amortization
- Post-employment benefits
- Solid waste landfill closure and post-closure liabilities

### SAFE DRINKING WATER ACT (SDWA):

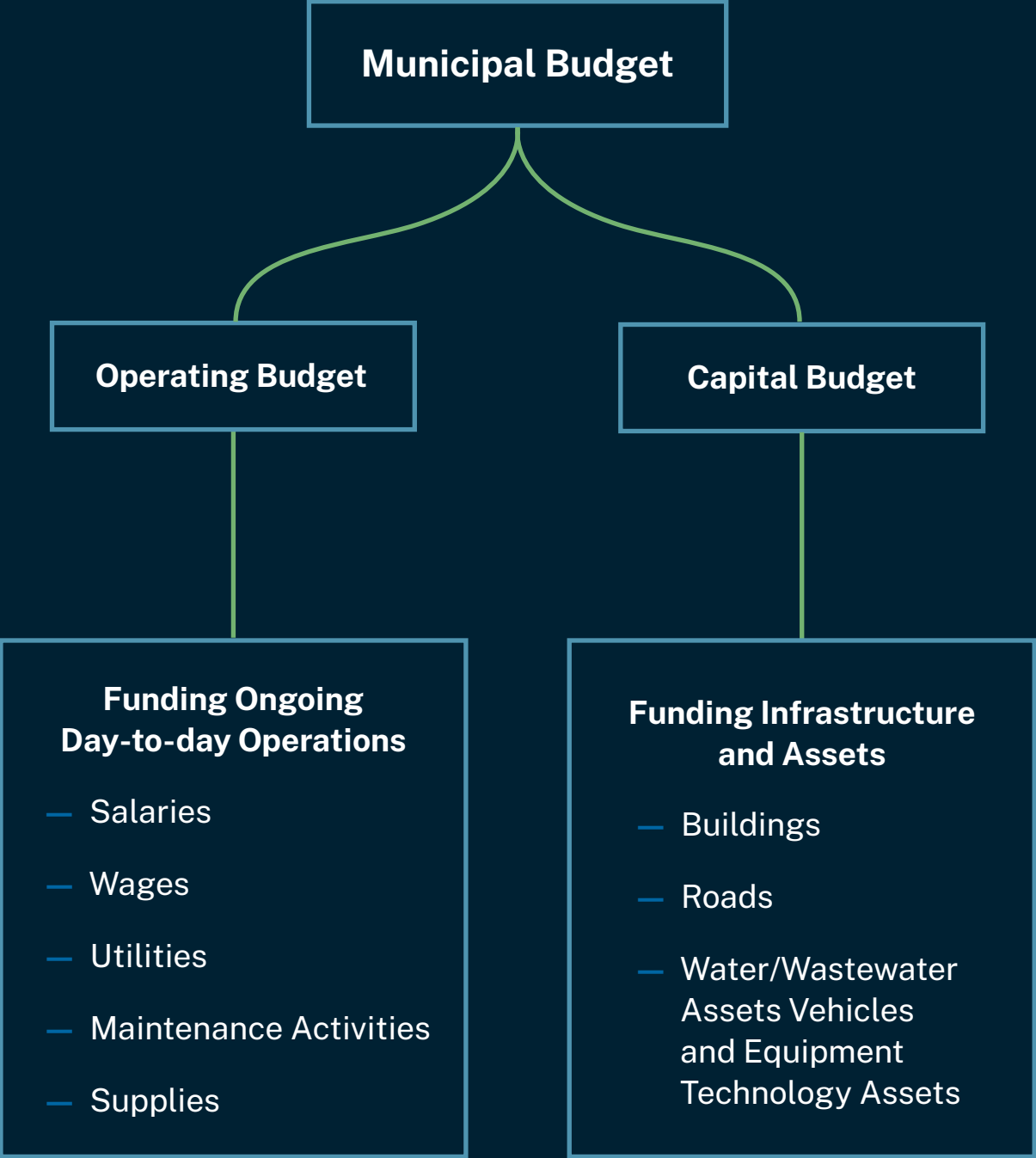
Ontario Regulation 453/07 sets out financial plan requirements.

### SAFE DRINKING WATER ACT (SDWA):

Ontario Regulation 588/17 sets out Timing, details, policies for long term asset management planning including climate change adaption.



# Classification of Budget



# The Budget Challenge

Expenses

–

Non-Tax Revenues

=

The Property Tax Levy

Non-Tax Revenues (Operations)

- User fees
- Licenses and Permits
- Fines and Penalties
- Donations
- Operating Transfer Payments eg. Safe Restart Funds for COVID-19

Non-Tax Revenues (Capital)

- Development Charges
- Reserves
- Debt
- Gas Tax
- Conditional Grants
- Proceeds from sales of Capital Assets

- Rationalize expenses related to service offerings and the needs of the Community
  - Maximize and balance the use of non-tax revenues, while still maintaining a financially solvent organization
    - Achieve a property tax levy that funds the balance of the organization’s expenses while keeping property taxes at a level that ensures growth, prosperity, and community investment

# The Mission of the Budget Process

The mission of the budget should include communication, training and assist staff make informed decisions in line with the direction set by council. Effective budget processes incorporate both political and administrative aspects, as well as a responsibility to report and account for the provision of services and use of resources. The ultimate mission of the budget process is to help decision makers make informed choices for the provision of services and capital assets and to promote stakeholder participation in the decision process.



# Budget Process in Orangeville

Annual Budget process involves three key stages:

## Stage 1: Planning



\*Base budget is the approved budget from previous year

## Stage 2: Co-ordination



This is the stage where budget is inputted at the division level, keeping in focus two key components:

- Continuous delivery and improvement of current service level
- Financial capacity of the Town to deliver services and meet contractual commitments while planning for the future

## Stage 3: Control



This is the final stage where the budget document goes through check points or “control points” to ensure:

- Operational planning focuses on resourcing actions both in the short and long term
- Economic, social, political, and environmental costs and benefits are incorporated
- Leading documents such as the strategic plan, asset management plan guidelines are incorporated

“

The budget is a communication tool.”





## Difference Between Base Budget and Proposed Budget

**Base Budget** is the approved budget from previous fiscal period/year.

**Proposed Budget** is the base budget factoring in the following impacts:

- **One-time items**
- **One-time reversal:** any budgetary request that are one time request gets reversed out in the subsequent year so that it is not part of the base budget
- **Previously endorsed:** any items that are already endorsed or approved by Council leading up to the budget process
- **Inflationary impacts:** are driven by markets forces. It includes inflationary year of year adjustments for:
  - Cost of living adjustment (COLA) for salaries
  - Benefits
  - Insurance
  - Fuel
  - Overhead costs
- **Service Level Impact (SLC):** can be both positive and negative dollar values. It does not mean “change in service”. SLCs are internal and external changes that impacts from a financial perspective. The following is not an exhaustive list, however, provides a handful of examples:
  - Change in contract value
  - Change in FTE level
  - Change in transfer payments
  - New revenue/expense line item
- **Operating Impact from Capital projects:** are costs that are borne out of acquisition of new capital assets. These are maintenance related operational costs



BUDGET OVERVIEW & FINANCIAL HEALTH

Consolidated Budget

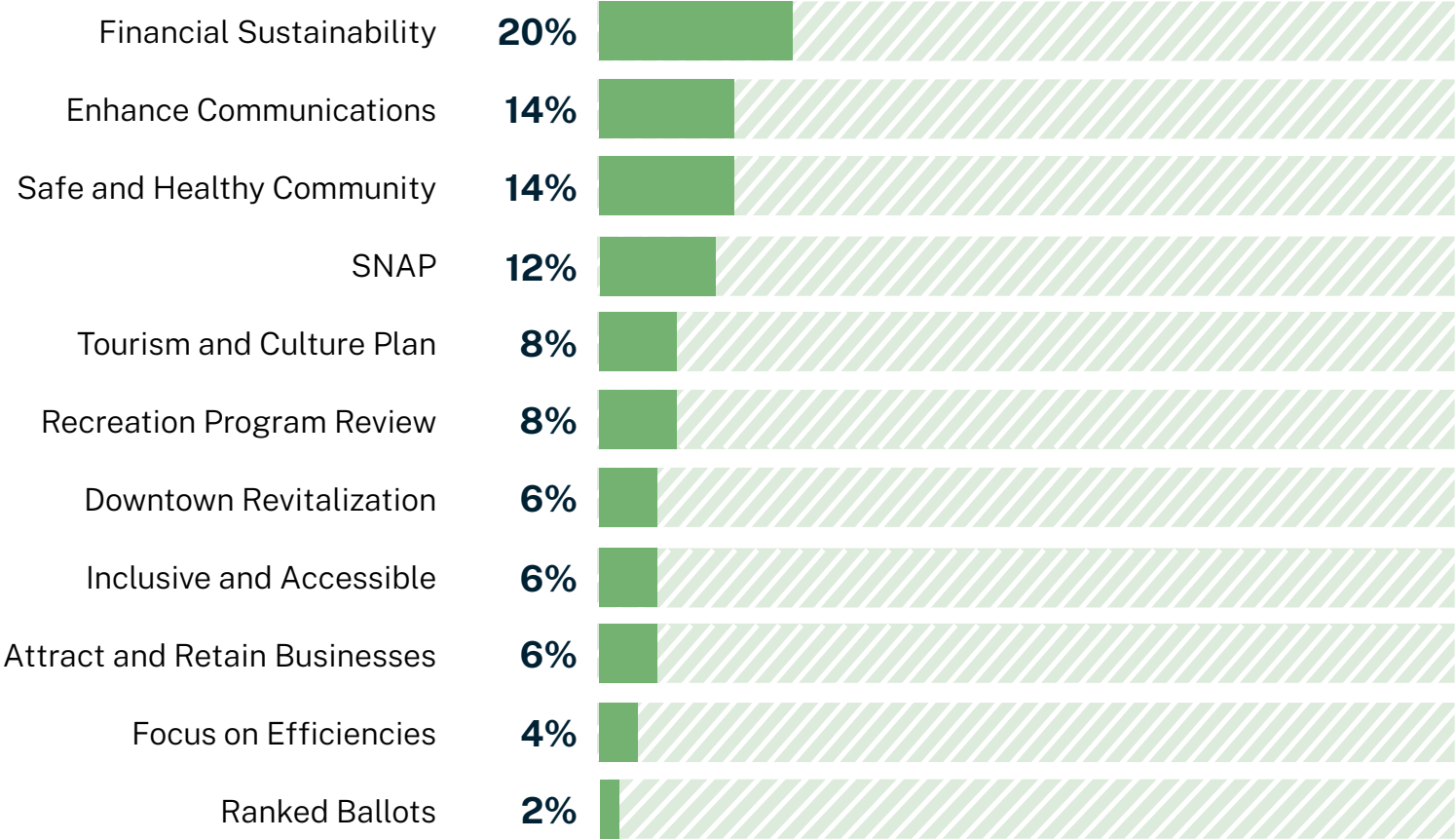
The Town’s Strategic Plan, Orangeville Forward, continues to set the high-level Vision and strategy for Budget 2022. There are five major areas and 11 key priorities identified by the Town’s Council that set the approach to move the community forward.



While more detailed schedules for operating and capital budgets are provided at the divisional level, the **Consolidated Budget Impact (CBI)** section aims to provide a more aggregate overview. The proposed 2022 budget has been prepared on the premise that the Town will deliver the same level and quality of services approved in the 2021 operating budget. The total net levy requirement before assessment growth is **\$38.3 Million** which is a 2.33% levy increase from 2021. Factoring in real assessment growth from 2021 of 1.50% the **net levy increase for the 2022 consolidated budget is 0.83%**. It is worthwhile to note that the 2021 consolidated multi-year budget showed a net levy projection (net of growth) of 2.90% for the year 2022. **CBI Table 1.0** shows the comparison between 2021 and 2022 multi-year levy requirement projections and potential increase or decrease between the two budget documents. Please note, any outer year fluctuations in rates will be smoothed out as more information becomes available.

Staff have worked diligently to realize efficiencies in 2022 and managed to continue this trend in the subsequent years. For most part, the aim has been to mitigate any sharp incline in tax levy impact while maintaining the level and quality of services our ratepayers have come to rely on. The following two tables, **CBI Table 2.0** and **CBI Table 3.0**, capture the five-year budget breakdown at an organizational and departmental level respectively. Please note that Building, Water and Wastewater divisions are not funded by Tax levy as these are fully user fee supported operations. As such, these three divisions have no impact on the tax levy.

Council Priorities



CBI Table 1.0

	2022	2023	2024	2025	2026
Budget 2021 Multi-Year Levy Requirement Net of Growth	2.90%	0.22%	0.59%	0.80%	–
Budget 2022 Multi-Year Levy Requirement Net of Growth	0.83%	1.06%	3.61%	1.06%	0.36%

The net operating budget year over year remains consistent for the next five-year budget cycle trending between a 3% and 5% increase. The Town’s tax funded capital envelope is \$2.6 million which remains consistent with the 2021 funding envelope. This consistency is due to Council’s direction of freezing incremental increases to Capital Budget. (Staff Report August 12, 2019). The projected inflationary impact of \$316K for 2022, slightly higher than 2021, consists of the cost of COLA, materials, licensing, insurance, and general overheads. Service level impacts is projected to be \$683K in 2022, a sharp decline from \$830K in 2021. Detailed breakdown of one- time items, inflationary impacts, and service level impacts are provided under the **Key Service Level Impact** section of this document.

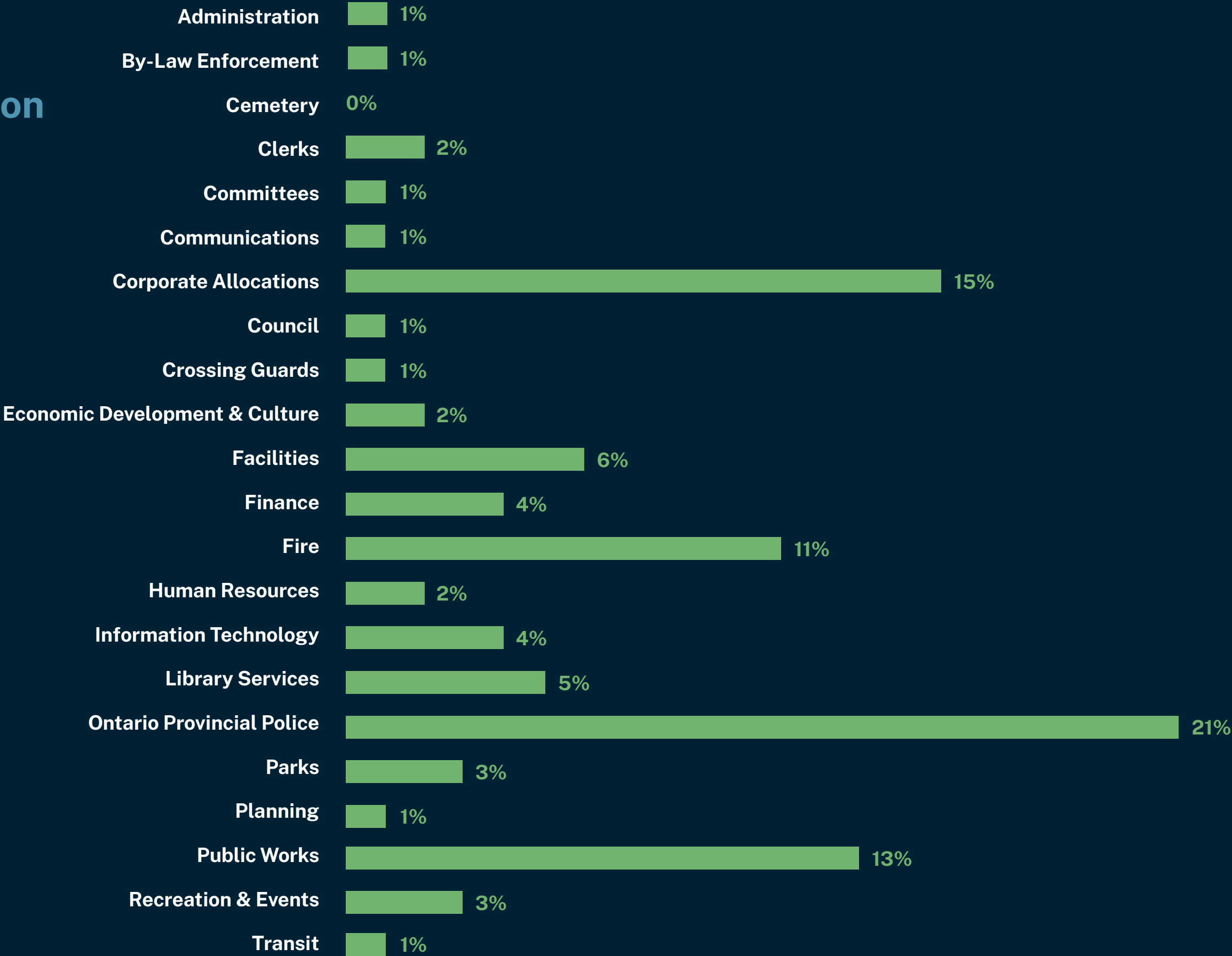


CBI – Table 2.0

	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2023 % Change	2024 Proposed Budget	2024 % Change	2025 Proposed Budget	2025 % Change	2026 Proposed Budget	2026 % Change
Revenues	(8,719,179)	(8,662,752)	56,427	(0.65%)	(8,966,648)	3.51%	(9,045,376)	0.88%	(9,110,709)	0.72%	(9,193,612)	0.91%
Expenses	41,885,826	43,217,871	1,332,045	3.18%	43,685,828	1.08%	45,778,791	4.79%	46,988,438	2.64%	47,232,935	0.52%
Net Operating	33,166,647	34,555,119	1,388,472	4.19%	34,719,180	0.47%	36,733,415	5.80%	37,877,729	3.12%	38,039,323	0.43%
Net Transfers to/from Reserves	1,659,358	1,174,775	(484,583)	(29.20%)	2,086,294	77.59%	2,154,546	3.27%	2,071,488	(3.86%)	2,703,069	30.49%
Transfers to Capital Budget	2,631,767	2,600,697	(31,070)	(1.18%)	2,600,680	-	2,631,767	1.20%	2,631,767		2,631,767	
Net Transfer from Operating	4,291,125	3,775,472	(515,653)	(12.02%)	4,686,974	24.14%	4,786,313	2.12%	4,703,255	(1.74%)	5,334,836	13.43%
Net Levy Requirement	37,457,772	38,330,591	872,819	2.33%	39,406,154	2.81%	41,519,728	5.36%	42,580,984	2.56%	43,374,159	1.86%
Projected Growth		561,867	561,867	1.50%	670,785	1.75%	689,608	1.75%	622,796	1.50%	638,715	1.50%
Levy Requirement Net Assessment Growth		37,768,724	310,952	0.83%	38,735,369	1.06%	40,830,120	3.61%	41,958,188	1.06%	42,735,444	0.36%



# 2022 Pre-Growth Levy Requirements by Division





CBI – Table 3.0

	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2023 % Change	2024 Proposed Budget	2024 % Change	2025 Proposed Budget	2025 % Change	2026 Proposed Budget	2026 % Change
Council	368,064	382,499	14,435	3.92%	385,106	0.68%	394,933	2.55%	405,108	2.58%	423,425	4.52%
Committees	337,609	236,012	(101,597)	(30.09%)	187,925	(20.37%)	169,611	(9.75%)	169,668	0.03%	161,968	(4.54%)
Administration	382,691	389,916	7,225	1.89%	399,264	2.40%	408,366	2.28%	417,654	2.27%	427,087	2.26%
Corporate Allocations	5,917,781	5,836,928	(80,853)	(1.37%)	5,932,294	1.63%	7,333,625	23.62%	7,648,664	4.30%	7,703,405	0.72%
Ontario Provincial Police	7,874,979	8,161,094	286,115	3.63%	8,349,913	2.31%	8,526,911	2.12%	8,707,449	2.12%	8,891,598	2.11%
Corporate Services												
Finance	1,383,542	1,429,653	46,111	3.33%	1,464,691	2.45%	1,476,160	0.78%	1,508,342	2.18%	1,545,158	2.44%
Clerks	897,204	823,429	(73,775)	(8.22%)	850,102	3.24%	868,372	2.15%	887,328	2.18%	904,377	1.92%
Information Technology	1,367,106	1,608,635	241,529	17.67%	1,711,765	6.41%	1,771,373	3.48%	1,860,655	5.04%	1,924,476	3.43%
Human Resources	903,999	938,153	34,154	3.78%	956,547	1.96%	973,539	1.78%	991,808	1.88%	1,009,384	1.77%
Communications	401,448	415,262	13,814	3.44%	423,134	1.90%	430,754	1.80%	438,430	1.78%	445,300	1.57%
By-Law Enforcement	448,455	400,948	(47,507)	(10.59%)	401,687	0.18%	413,987	3.06%	426,696	3.07%	439,714	3.05%
Community Services												
Fire	3,922,464	4,101,490	179,026	4.56%	4,225,671	3.03%	4,323,902	2.32%	4,419,157	2.20%	4,525,168	2.40%
Library Services	1,910,644	1,976,547	65,903	3.45%	2,111,068	6.81%	2,118,745	0.36%	2,146,062	1.29%	2,210,972	3.02%
Economic Development & Culture	604,092	641,319	37,227	6.16%	652,686	1.77%	656,650	0.61%	672,995	2.49%	691,194	2.70%
Facilities	2,376,285	2,397,258	20,973	0.88%	2,587,676	7.94%	2,660,082	2.80%	2,727,001	2.52%	2,793,373	2.43%
Parks	924,458	961,995	37,537	4.06%	989,834	2.89%	1,015,844	2.63%	1,043,320	2.70%	1,070,855	2.64%
Recreation & Events	1,254,718	1,260,904	6,186	0.49%	1,303,360	3.37%	1,354,009	3.89%	1,396,916	3.17%	1,437,250	2.89%
Crossing Guards	359,024	443,949	84,925	23.65%	484,318	9.09%	494,787	2.16%	505,508	2.17%	516,460	2.17%
Infrastructure Services												
Planning	327,849	333,160	5,311	1.62%	333,043	(0.04%)	333,240	0.06%	333,597	0.11%	334,746	0.34%
Public Works	5,051,702	5,116,811	65,109	1.29%	5,174,730	1.13%	5,302,018	2.46%	5,370,406	1.29%	5,402,839	0.60%
Transit	432,516	463,029	30,513	7.05%	469,434	1.38%	480,554	2.37%	491,597	2.30%	502,264	2.17%
Cemetery	11,142	11,600	458	4.11%	11,906	2.64%	12,266	3.02%	12,623	2.91%	13,146	4.14%
Water*												
Wastewater*												
Building*												
Levy Requirement	37,457,772	38,330,591	872,819	2.33%	39,406,154	2.81%	41,519,728	5.36%	42,580,984	2.56%	43,374,159	1.86%
Projected Growth**		561,867	561,867	1.50%	670,785	1.75%	689,608	1.75%	622,796	1.50%	638,715	1.50%
Levy Requirement Net Assessment Growth		37,768,724	310,952	0.83%	38,735,369	1.06%	40,830,120	3.61%	41,958,188	1.06%	42,735,444	0.36%

\* User Fees Supported Divisions  
\*\* Percentage provided by MPAC, subject to change



BUDGET OVERVIEW & FINANCIAL HEALTH

2022 Operating Budget by Division - Impact Columns (Town Wide)

		2021 Approved Budget	2022 One-Time Reversal	2022 Inflationary Impact	2022 Previously Endorsed	2022 One-Time Items	2022 Service Level Impact	2022 Operating Capital	2022 Proposed Budget
10 Operating Fund									
100	Council	368,064		7,435		7,000			382,499
120	Committees	337,609		(111,597)		10,000			236,012
140	Administration	382,691	(600)	7,825					389,916
160	Clerks	897,204	(72,333)	(49,927)		(465)	48,950		823,429
200	Communications	401,448		6,814			7,000		415,262
220	Human Resources	903,999	(50,000)	4,154	30,000		50,000		938,153
240	Corporate Allocations	5,917,781		(130,853)		15,000	35,000		5,836,928
260	Finance	1,383,542		46,111					1,429,653
280	Information Technology	1,367,106		77,720			163,809		1,608,635
300	Planning	327,849		5,311					333,160
320	Economic Development & Culture	604,092		18,388	1,184	13,540	4,115		641,319
340	Parks	924,458		21,445			16,092		961,995
360	Recreation & Events	1,254,718		(121,575)			127,762		1,260,904
380	Facilities	2,376,285	23,550	106,087		(13,500)	(95,164)		2,397,258
400	Building		(15,000)		15,000				
420	By-Law Enforcement	448,455	(75,318)	7,195		10,416	10,200		400,948
430	Crossing Guards	359,024		7,699			77,226		443,949
440	Fire	3,922,464	(1,500)	188,353			(7,827)		4,101,490
460	Public Works	5,051,702		117,260			(52,151)		5,116,811
480	Transit	432,516		55,513		(25,000)			463,029
610	Cemetery	11,142		(342)		800			11,600
620	Water			(150,912)			150,912		
630	Wastewater			(20,683)			20,683		
780	Library Services	1,910,644		59,730			6,173		1,976,547
791	Ontario Provincial Police	7,874,979		165,500			120,615		8,161,094
Total Operations		37,457,772	(191,201)	316,651	46,184	17,791	683,395		38,330,591



# 2022 Key Service Level Impacts

## 2022 One-time Reversal Items

### Tax Levy Impacts

Division	Description	FTE	2022 (\$)	Authority
Administration	New Cell Phone		600	Motion 2021-054
Clerks	OPS to OPP Transition-Contract	-1.0	68,833	Motion 2021-054
Clerks	Records Clerk-Contract	-1.6	101,306	Motion 2021-054
Clerks	Transfer from Res-Working Funds Records Management		(101,306)	Motion 2021-054
Clerks	Nordat FOI and Vital Stats		3,500	Motion 2021-054
Human Resources	Corporate Training -Engagement, culture and wellness		50,000	Motion 2021-054
Facilities	Security-one time set up fee		600	Motion 2021-054
Facilities	Cost reductions due to pool reconstruction		24,150)	Motion 2021-054
Building	Upgrading equipment for the launching of City View		15,000	Motion 2021-054
By-Law	By-Law, Melancthon-Contract	-0.1	9,994	Motion 2021-054
By-Law	Parking Enforcement -Contract	-0.7	65,324	Motion 2021-054
Fire	Set up fee for In Truck Mobile Data System		1,500	Motion 2021-054
Sub-total of Tax Levy Impact for 2022 One-time Reversal:			191,201	
Sub-total FTE per Year:		-3.4		

### Water and Wastewater Impacts

Division	Description	FTE	2021	Authority
Sub-total of Rates Impact for 2022 One-time Reversal:			-	

Total 2022 One-time Reversal Items:	\$191,201
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2022 Previously Endorsed Items

Tax Levy Impacts

Division	Description	FTE	2022 (\$)	Authority
Building	Upgrading equipment for the launching of City View		15,000	Motion 2021-054
Clerks	OPS/OPP Records Assistant	1	67,533	Motion 2021-054
Clerks	OPS/OPP Records Assistant funded through Res -Working Funds		(67,533)	Motion 2021-054
Economic Development	Digital Main Street Contract position and expenses	0.16	10,495	Motion 2021-054
Economic Development	Digital Main Street Grant		(9,311)	Motion 2021-054
Human Resources	HRIS Performance Management Software Operating costs		30,000	Motion 2021-054
Total Previously Endorsed Items:			46,184	
Sub-total FTE per Year:		1.16		

Water and Wastewater Impacts

Division	Description	FTE	2021	Authority
Sub-total of Rates Impact for 2022 One-time Reversal:			-	

Total of 2022 Previously Endorsed:			\$46,184	
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2022 One-Time Item Requests

Tax Levy Impacts				
Division		Description	FTE	2022 (\$)
1	By-Law	Parking Enforcement Melancthon	0.1	10,416
2	Cemetery	Foundation lifter		800
3	Clerks	Records Assistant Contract	1.6	105,535
4	Clerks	Records Assistant Contract funded through carryforward		(106,000)
5	Committees	Tree Canopy Initiative, Motion 2021-242		50,000
6	Committees	Tree Canopy Initiative Funding from 2020 Surplus, Motion 2021-242		(50,000)
7	Committees	Accessible Parking Signs		10,000
8	Corporate Allocations	Employee culture survey -WSIB		15,000
9	Council	Election gifts/events		7,000
10	Economic Development	Local Business Accelerator Program Costs and Staffing	1.0	71,040
11	Economic Development	Grant Funding from Local Business Accelerator Program		(57,500)
12	Facilities	Cost reductions due to Alder pool closed for renovations		(5,000)
13	Facilities	Cost reductions to Tony Rose pool chemicals due to Alder pool closed for renovations		(1,500)
14	Facilities	Cost reductions to Alder pool chemicals due to Alder pool renovations		(7,000)
15	Transportation & Dev	Snow Clearing at Bus Stops, reduced because fourth bus route has been delayed		(25,000)
Sub-total of Tax Levy Impact for One-time Requests:				17,791
Sub-total FTE per Year:			2.7	
Water and Wastewater Impacts				
Division		Description	FTE	2021
Sub-total of Rates Impact for One-time Requests:				-
Total of 2022 One-time Requests:				\$17,791



2022 Service Level Change Requests

Tax Levy Impacts				
Division		Description	FTE	2022 (\$)
16	By-Law	By-Law Weekend Enforcement Officer	1.00	93,597
17	By-Law	By-Law Weekend Enforcement Officer funded through carryfoward		(93,597)
18	By-Law	Memberships and Subscriptions for searches		2,500
19	By-Law	Replacement of after hours dispatch		(8,800)
20	By-Law	Decrease in vehicle leasing costs as this is no longer required. OPS vehicle was transferred to By-Law		(3,500)
21	By-Law	Increase in reserve contribution for future vehicles		20,000
22	Clerks	Additional cell phone costs		450
23	Clerks	Increase in costs related to Election		48,000
24	Clerks	Records Management Memberships		500
25	Communications	Town Page-second newspaper to increase public outreach		10,000
26	Communications	Tree Sculpture brochure -elimination of print version of brochure		(3,000)
27	Corporate Allocations	Lumino Health Benefits -for additional health care services, stress management and well-being programs		18,000
28	Corporate Allocations	Video to feature Town of Orangeville for recruitment purposes, to be used for job advertisements		17,000
29	Crossing Guards	Crossing Guard Supervisor (offset by movement of recreation position)	0.70	77,226
30	Economic Development	Reallocation of Admin Expenses from Recreation		4,115
31	Facilities	Building Maintenance Operator (BMO) restructuring		20,159
32	Facilities	Reallocate part of Executive Assistant position to Parks	-0.15	(14,184)
33	Facilities	Reallocate Facilities Coordinator position to Recreation	-1.00	(94,563)
34	Facilities	Reallocate part of General Manager position to Parks	-0.15	(31,100)
35	Facilities	Reallocation of facilities and parks operator position to Parks	-0.50	(46,734)
36	Facilities	YMCA lease agreement revenues for the operation of a daycare		(100,000)
37	Facilities	Reduction of Janitorial Service Costs due to a new contract		(20,000)
38	Facilities	Reduction of HVAC Costs		(18,800)
39	Facilities	Increase and reallocation of training costs		5,250
40	Facilities	Increase in waste disposal costs		1,280
41	Facilities	Inter-dept transfer for share of services from Parks		220,000
42	Facilities	Reduction in Arena attendants hours to fund BMO position	-0.61	(22,645)
43	Facilities	Reallocation of Admin Expenses from Recreation		6,173
44	Fire	Changes to vehicle costs, reductions due to newer vehicles		(19,000)
45	Fire	Simulcast Radio costs to monitor Orangeville Fire's radio system		6,000
46	Fire	Removal of outside services for Volunteer Firefighters		(1,000)
47	Fire	Reallocation of Admin Expenses from Recreation		6,173

Division	Description	FTE	2022 (\$)
48 Human Resources	Corporate Training -engagement, culture and wellness training		50,000
49 Information Technology	Junior Help Desk -student position	1.00	48,557
50 Information Technology	Federal Wage Subsidy Program-Grant funding for Junior Help Desk student position		(22,500)
51 Information Technology	Change Help Desk position to Business Analyst position		11,164
52 Information Technology	Junior GIS Technician	1.00	78,088
53 Information Technology	Training and Education		3,500
54 Information Technology	Structured Cabling operating costs		5,000
55 Information Technology	Increase in Operations and Supplies costs related to Laptops		10,000
56 Information Technology	Security Operations Centre-security certified monitoring of the Towns system's		30,000
57 Library	Reallocation of Admin Expenses from Recreation		6,173
58 OPP	Billing and revenue adjustments		120,615
59 Parks	Summer students-grass cutting. Reallocated from Public Works	0.80	33,151
59 Parks	Summer students-grass cutting. Reallocated from Public Works	0.80	33,151
60 Parks	Part time staff	1.19	47,024
61 Parks	Seasonal employees	0.58	44,549
62 Parks	Stand-by pay for after hours on call		12,525
63 Parks	Reallocate part of Executive Assistant position from Facilities	0.15	14,184
64 Parks	Reallocate part of General Manager position from Facilities	0.15	31,100
65 Parks	Reallocate part of facility and parks operator position from Facilities	0.50	46,734
66 Parks	Vehicle license plate sticker for Parks truck		652
67 Parks	Inter-dept transfer for share of services to Facilities		(220,000)
68 Parks	Reallocation of Admin Expenses from Recreation		6,173
69 Public Works	Summer students-grass cutting. Reallocated to Parks	-0.80	(33,151)
70 Public Works	New contract changes for snow clearing and winter standby		(9,000)
71 Public Works	Railway Crossings Maintenance decrease due to sale of ORDC		(10,000)
72 Recreation and Events	Reallocate Facilities Coordinator position from Facilities	1.00	94,563
73 Recreation and Events	Staffing reallocations	-0.48	(2,368)
74 Recreation and Events	Transfer of staffing costs to Crossing Guards	-0.52	(38,248)
75 Recreation and Events	Neighbourhood recreation program funded from Summer Concerts	0.52	32,038
76 Recreation and Events	Discontinuation of Summer Concerts		(25,000)
77 Recreation and Events	Reallocation of training costs to Facilities		(4,500)
78 Recreation and Events	Alder Pool closed for 6 months added to Tony Rose net impact		170,085
79 Recreation and Events	Reallocate admin expenses to Econ Dev, Facilities, Fire, Library and Parks		(28,807)
80 Recreation and Events	Change in transfer to/from reserve		(70,000)
Sub-total of Tax Levy Impact for SLC Requests:			511,800
Sub-total FTE per Year:		4.38	



Water and Wastewater Impacts				
Division		Description	FTE	2022 (\$)
81	Wastewater	Band change due to licencing requirements		20,683
82	Water	Band change due to licencing requirements		100,912
83	Water	PTTW Renewal for Permits		50,000
Sub-total of Rate Impact for SLC Requests:				171,595
Sub-total FTE per Year:			0.00	
Total of Service Level Change Requests:				\$683,395

# Assessment Overview

## How does Property Assessment Work in Ontario?

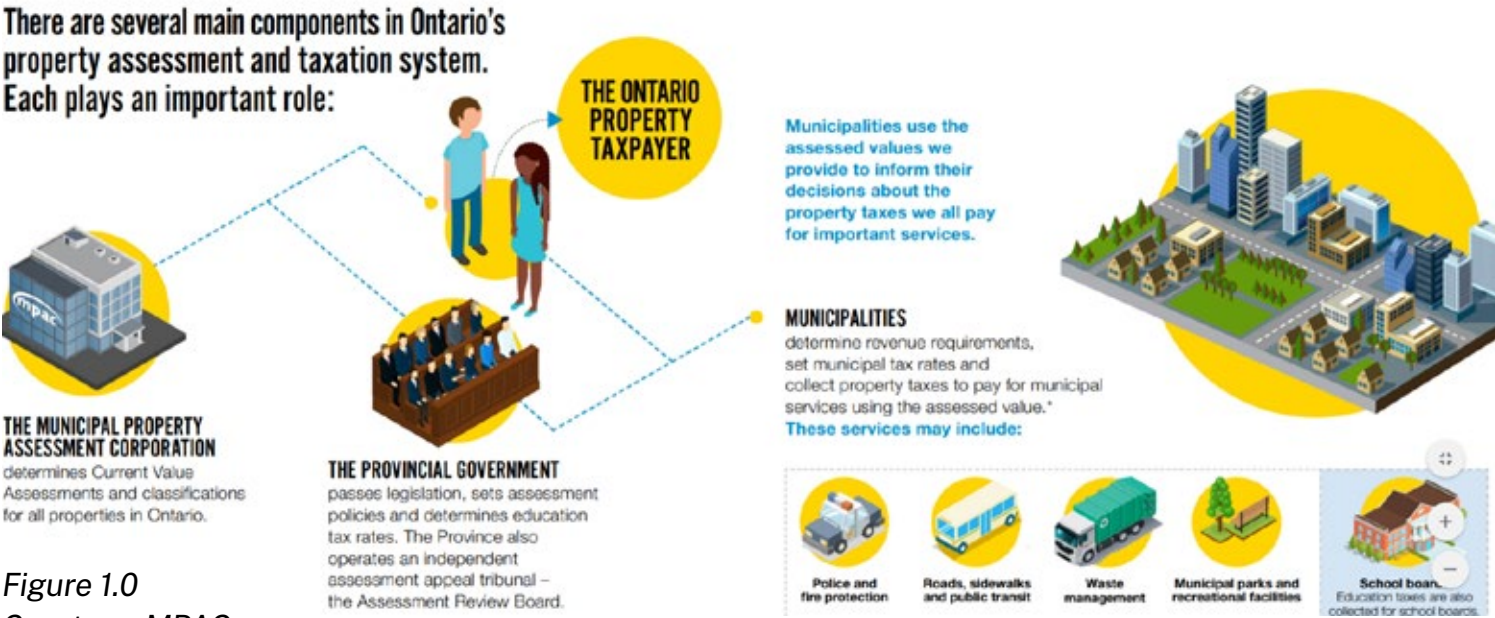


Figure 1.0  
Courtesy: MPAC

The Municipal Property Assessment Corporation (MPAC) determines the value of your property. Your property value is shown on a property assessment notice from MPAC, as well as on your annual property tax bill. Property values are reassessed every four years. Based on the reassessment, assessment increases are introduced over four years to provide greater stability and predictability. The last two reassessment years were 2012 and 2016. The 2020 tax year was the last year in the current 4-year assessment cycle based on a 2016 Current Value Assessment (CVA).



Figure 1.1 Courtesy: MPAC

## How does Phase-In Assessment Program Works?

Assessment Updates are phased in gradually over four years. Under the phase-in provision in the Assessment Act, an increase in assessed value is introduced gradually. A decrease in assessed value is introduced immediately.

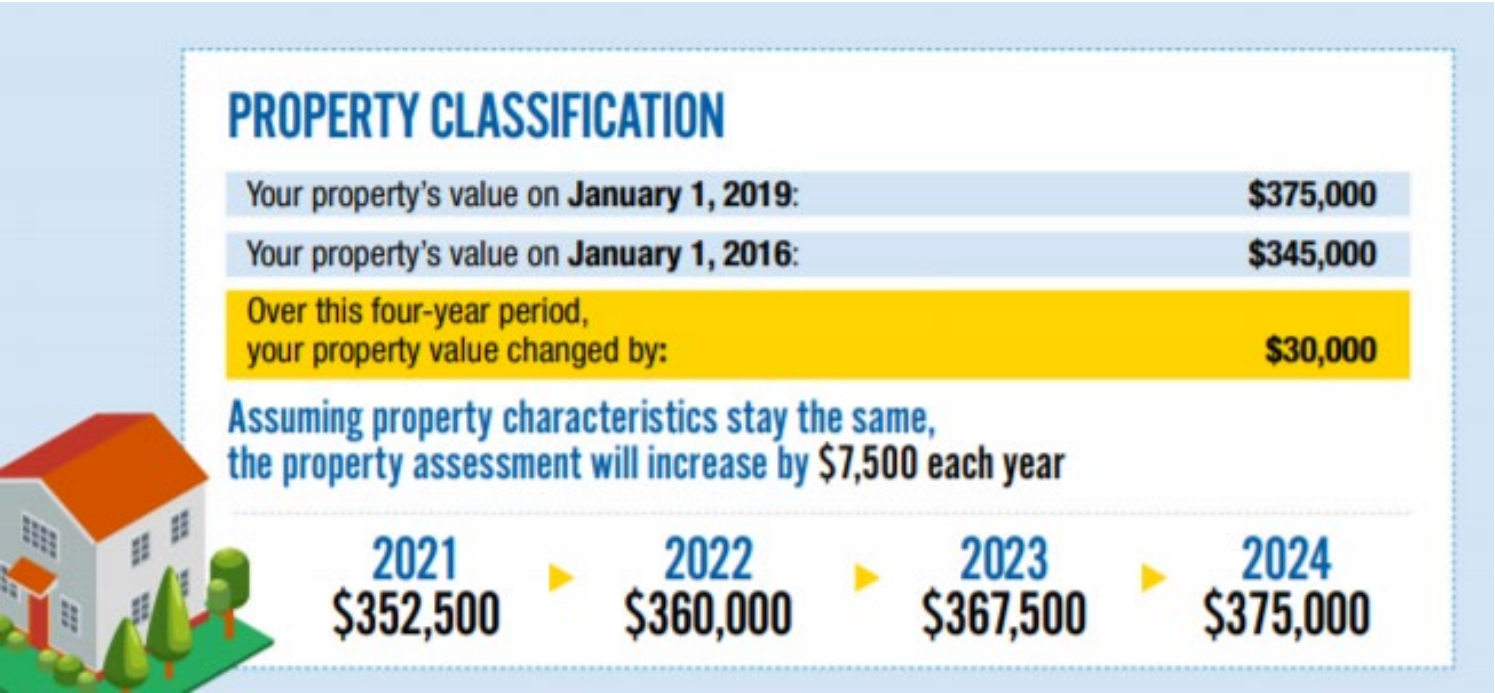


Figure 1.3 Courtesy: MPAC

## Provincial Measure Due to COVID-19 Regarding Property Assessment

Ontario's planned reassessment for the 2021–2024 assessment cycle based on 2019 values has been delayed until 2024 as a measure to provide relief to ratepayers. This change was announced as part of the **March 2020 Economic and Fiscal Update**. **This means phased-in property assessment for the 2022 and 2023 tax year will be the same as the 2020 tax year.** Although, the phase-in assessment for 2022 will remain unchanged, MPAC will continue to update any additions or improvements to properties.



## BUDGET OVERVIEW & FINANCIAL HEALTH

# Capital Budget Overview

Orangeville, like any other growing communities in Ontario, offers a broad range of services with a limited revenue stream. We adhere to prudent fiscal stewardship with careful financial planning that balances short-term operating needs with long-term public amenity and infrastructure requirements. Each year, we create a combined annual budget which is made up of operating and capital budgets. While the operating budget sets the spending targets for the ongoing costs to take care of the town, our 10-year capital budget strikes a strategic balance among our needs to:

- 1) Maintain facilities and infrastructure in an appropriate state of repair;
- 2) Optimize networks of amenities to best serve residents, businesses, and people who visit and work here; and
- 3) Advance Council priorities within our long-term financial capacity.

Capital expenditures involve the acquisition of assets of considerable value and life expectancy. These expenditures are key elements of the municipal infrastructure. They are a prerequisite to municipal growth and development, and they are not only costly to provide initially but also to maintain, rebuild or replace. Capital expenditures include costs associated with the purpose of constructing, acquiring, or improving lands, buildings, engineering services machinery and equipment, or furniture and fixtures. The project must be undertaken for the purpose of providing

municipal services, have a lasting benefit beyond one year and/or extending the life of the asset. An expenditure for repair or maintenance designed to maintain an asset in its original state is not a capital expenditure.

The **2022 Capital Budget** is carefully considered in order to identify high priority projects and determine a combination that efficiently utilizes alternate funding sources, while keeping the tax levy impact minimal. **While more detailed schedules for capital projects are provided at the divisional level of this document, this section aims to provide a more aggregate overview.** Overall, Capital Budget for the year 2022 is **\$59.4 Million, of which approximately \$37.2 Million are “Carry Forward”** projects from 2021 and beyond leaving \$22.2 Million in year projects. It is worthwhile to note that most of these carry forward projects are near completion and projected to complete in 2022. Carry Forward projects can be subdivided into two broad categories:

- 1) Work in Progress; and
- 2) Deferred. A large number of municipalities in Ontario have experienced delays around capital projects initiatives in 2020 and 2021 due to the unavoidable impact of COVID-19.



As per the Provincial Regulation, O.Reg 588/17, municipalities are now required to provide, at a minimum, 10 year capital projects. The Town’s ten year projection factors in projects that are identified through various studies and masterplans. Capital Budget Table 1.0 below shows summary of the Town’s 10 year capital projection by division and funding by various sources. As with any long term capital projection, some years are more project heavy than the others.

The period between 2027 and 2031 are currently project light and will be updated as the Town continues to update its Asset Management plan, Recreational Masterplan, Development Charges Study and Water and Wastewater Study. While this section provides aggregate overview of the capital budget impact, individual project details are provided at each divisional level throughout this document.

The Town’s tax funded capital envelop is **\$2.6 Million** which remains consistent to 2021 funding envelop. This consistency is due to Council’s direction of freezing incremental increases to Capital Budget (Staff Report August 12, 2019). Figure 1.0 and 1.1 depicts Capital Investments by division and Funding by various sources for 2022 respectively. It is worthwhile to note that Building, Water and Wastewater divisions are not funded by Tax levy as these are fully user fees supported operations.

BUDGET OVERVIEW & FINANCIAL HEALTH

Capital Budget Table 1.0

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
20 Capital Fund										
Division										
100 Council	29,750									
120 Committees	10,000									
160 Clerks					10,000					
240 Corporate Allocations	1,186,334	381,500	86,135	34,729	36,465	38,288	477,635	42,212	44,323	46,539
260 Finance	105,205			20,000						
280 Information Technology	676,779	319,753	366,299	229,815	299,430	334,946	1,598,468	244,251	140,094	148,540
300 Planning	98,088	57,700								
320 Economic Development & Culture	84,559									
340 Parks	4,180,348	822,000	2,925,000	230,000	410,000	1,940,000	805,000	655,000	250,000	80,000
360 Recreation & Events	114,527	55,000	125,000	100,000						
380 Facilities	9,734,385	740,228	6,874,468	892,732	166,672	91,584	76,320	413,239	310,000	
400 Building		117,894							117,894	
420 By-Law Enforcement	90,000									
440 Fire	6,194,372	3,785,966	290,000	1,630,000	115,000	613,000	805,000	115,000	55,000	125,000
460 Public Works	15,304,974	9,557,500	10,738,200	9,189,000	7,506,000	5,877,800	4,483,000	4,285,500	8,701,000	9,077,000
480 Transit	576,706	105,330		312,344				450,000		
620 Water	14,062,860	8,292,000	3,786,020	7,328,700	817,375	678,450	10,000			455,000
630 Wastewater	6,722,709	1,477,000	107,420	157,700	69,375	129,900	362,000	190,000	682,000	10,000
780 Library Services	303,848	315,035	273,082	253,800	282,059	311,805	290,203	271,083	284,000	320,000
Total Investment in Capital	59,475,444	26,026,906	25,571,624	20,378,820	9,712,376	10,015,773	9,084,626	6,899,285	10,584,311	10,262,079



	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Less: Funding Sources										
Gas Tax-Federal	2,581,000	3,194,261	975,547	995,058	1,014,949	1,035,258	1,055,963	1,077,082	1,098,623	1,120,595
Development Charges	1,464,783	4,855,206	2,827,141	5,064,735	1,019,075		175,000		639,869	
Reserves/ Reserve Funds	34,991,571	5,012,053	4,990,803	2,881,666	2,535,835	1,904,798	2,341,896	1,210,836	1,372,005	2,424,717
Water Rates	3,724,933	4,981,741	4,378,020	4,092,700	1,618,375	1,547,450	536,000	521,000	1,091,000	2,135,000
Wastewater Rates	3,247,122	2,529,000	1,466,420	944,700	892,375	828,900	824,000	580,000	1,156,047	1,350,000
Grant	822,627	77,237		229,042						
Financing	10,004,711	2,774,228	8,264,926	3,532,152		2,053,600	1,465,000	738,600	2,595,000	600,000
Other	38,000	2,500	37,000	7,000		14,000	55,000	140,000		
Total Other Funding Sources	56,874,747	23,426,226	22,939,857	17,747,053	7,080,609	7,384,006	6,452,859	4,267,518	7,952,544	7,630,312
Total Levy Impact	2,600,697	2,600,680	2,631,767	2,631,767	2,631,767	2,631,767	2,631,767	2,631,767	2,631,767	2,631,767

BUDGET OVERVIEW & FINANCIAL HEALTH

Capital Investment By Division

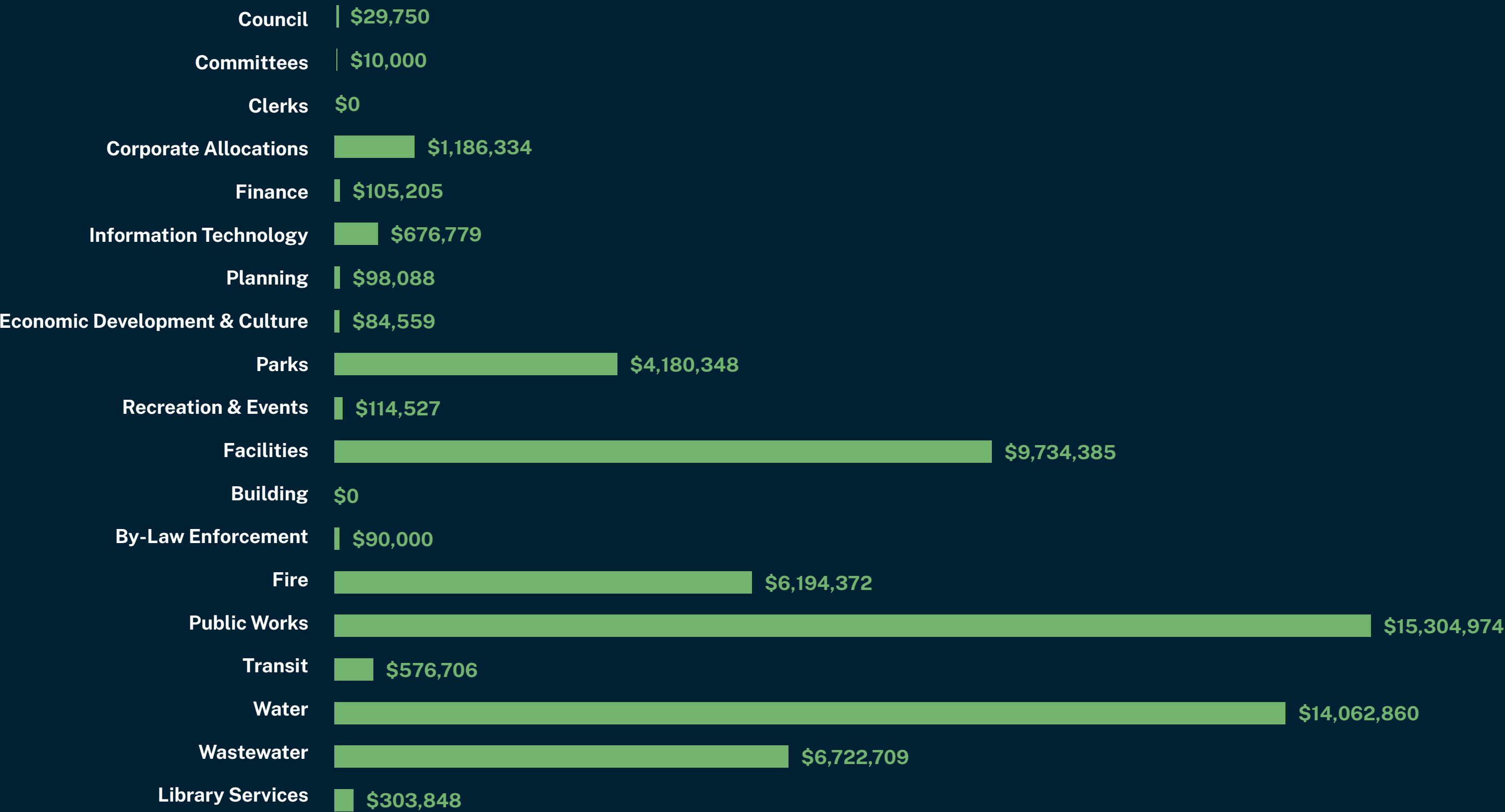


Figure 1.0



# Capital Funding By Sources

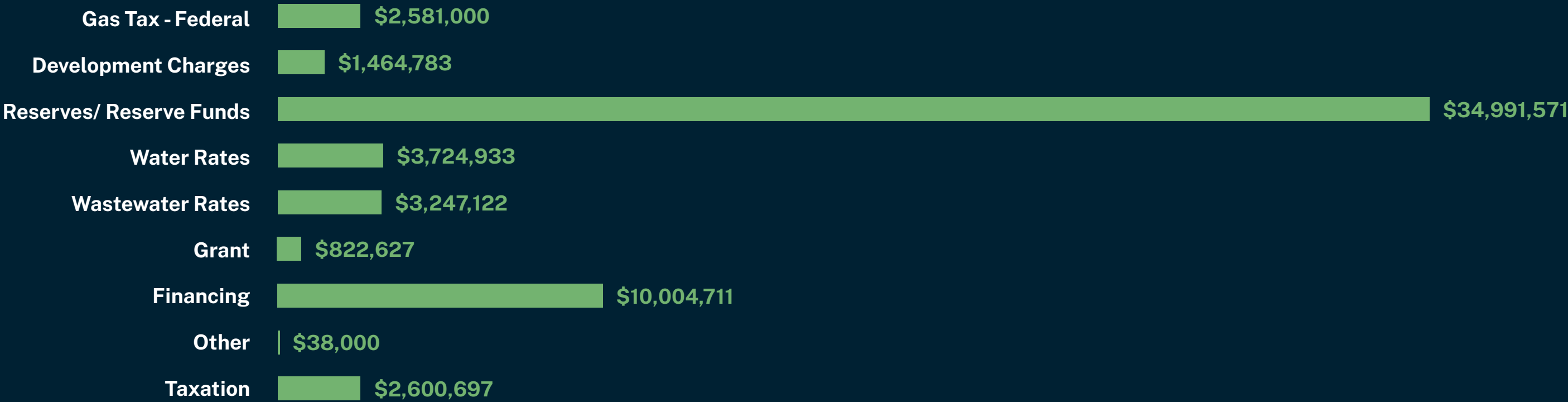


Figure 1.1



# 04

## Council & Committees





## COUNCIL & COMMITTEES

# Welcome

Council is the ultimate authority, subject to provincial law, for all actions taken on behalf of the municipal corporation and that it exercises both executive and legislative responsibilities. The *Municipal Act 2001*, **section 224**, describes the roles of council:

- a) to represent the public and to consider the well-being and interests of the municipality;
- b) to develop and evaluate the policies and programs of the municipality;
- c) to determine which services the municipality provides;
- d) to ensure that administrative practices and procedures and controllership policies, practices, and procedures are in place to implement the decisions of council;
- e) to ensure the accountability and transparency of the operations of the municipality, including the activities of the senior management of the municipality.
- f) to maintain the financial integrity of the municipality; and
- g) to carry out the duties of council under this or any other Act.

In addition to the municipal Council, the basic model of municipal government often includes a board and committee system. This involves the appointment of several ongoing committees, each focused on a major functional area of municipal operations.

While these boards and committees are composed of Councillors, citizen appointees may be more prevalent on advisory committees such as those dealing with the environment, civic engagement, economic development, and architectural preservation. Most boards and committees are created entirely at Council's discretion, although a few are statutory and must adhere to certain provincial stipulations, usually relating to their composition. Examples of the latter includes Police Services Board, and the Property Standards Appeal Committee.



## Council

### Top Row:

Councillors  
Grant Peters  
Debbie Sherwood  
Lisa Post  
Todd Taylor

### Bottom Row:

Deputy Mayor Andy Macintosh  
Mayor Sandy Brown  
Councillor Joe Andrews



## Committees

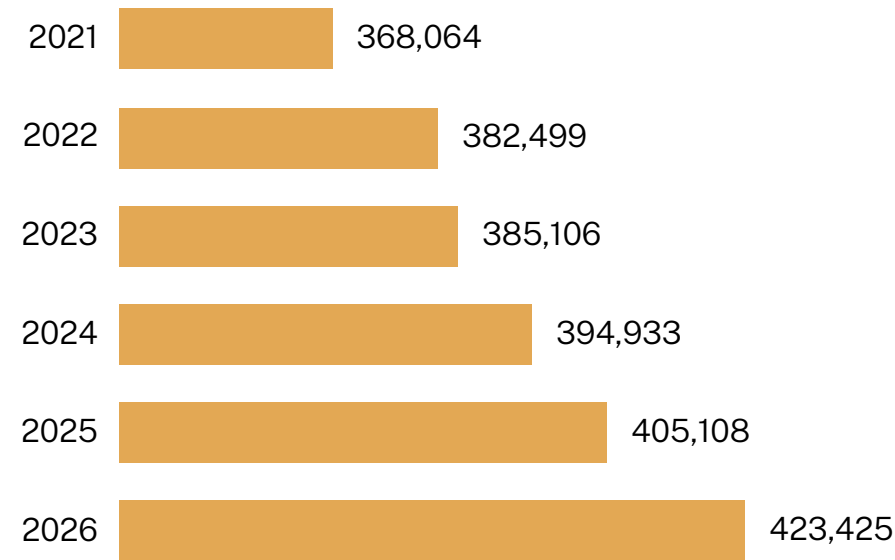
- Business and Economic Development Committee
- Cultural Plan Task Force
- Joint Accessibility Advisory Committee
- Committee of Adjustment
- Fire Service Advisory Committee
- Property Standards Appeal Committee and Dog Designation Appeal Committee
- Heritage Orangeville
- Sustainable Orangeville
- Equity, Diversity and Inclusivity Committee
- Men's Homelessness Committee
- Official Plan Steering Committee
- Orangeville Library Board
- Orangeville Police Services Board

COUNCIL & COMMITTEES

Council 2022 Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Council									
Compensation	272,212	285,364	290,599	5,235	1.8%	298,006	305,633	313,508	321,625
Professional Development and Association Fees	1,404	19,000	20,000	1,000	5.3%	21,000	22,000	23,000	24,000
Office and Administration	23,207	28,500	29,050	550	1.9%	29,600	30,150	30,800	31,350
Public Relations, Promotions and Events	9,163	35,200	42,850	7,650	21.7%	36,500	37,150	37,800	46,450
Sub-total Expenses:	306,014	368,064	382,499	14,435	3.9%	385,106	394,933	405,108	423,425
Total Council Levy Impact	305,963	368,064	382,499	14,435	3.9%	385,106	394,933	405,108	423,425

5 Year Levy Impact - Operating



Material Drivers 2022–2026

	2022	2023	2024	2025	2026
Net Change Levy Impact	14,435	2,607	9,827	10,175	18,317

Individual Drivers not exceeding \$10,000 have been excluded



COUNCIL & COMMITTEES

Council 2022 Capital Budget - 10 Years

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
20 Capital Fund										
Division: <b>100 Council</b>										
B1267.0000 Council Hardware	29,750									
Total Investment in Capital	29,750									
Less: Funding Sources										
Total Other Funding Sources										
Total Council Levy Impact	29,750									

Town of Orangeville  
Capital Projects

Project	B1267.0000 Council Hardware		
Department	Council		
Version	2 Finance Review	Year	2022

Description
<div>Project Details</div> <div><b>2022 Elections Hardware</b><p>Every four years, The Town purchases seven laptops, to support councillors performing their duties. This includes software, access to email and document services along with tools for reviewing the various documents and files required.</p><ul style="list-style-type: none"><li>- Choice of 14" or 15" Laptop</li><li>- Office 365 four year term</li><li>- Adobe Acrobat Pro</li><li>- Laptop Bag/Mouse, and cables</li></ul></div>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	29,750	29,750					
Funding							
Tax Levy							
Trf from Levy	29,750	29,750					
Funding Total	29,750	29,750					

Attributes		
Attribute	Value	Comment
Department	Council	
Loc.Fleet.Eqpt	0000	
Budget Year	2022	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	4	
Approval Status	Approved	
Project Reference		
Activity	B1267 <Generated>	





COUNCIL & COMMITTEES

Committees of Council 2022 Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Access Orangeville Committee									
Professional Development and Association Fees		500	500			500	500	500	500
Office and Administration		400	400			400	400	400	400
Public Relations, Promotions and Events	3,562	24,100	34,100	10,000	41.5%	24,100	24,100	24,100	24,100
Sub-total Expenses:	3,562	25,000	35,000	10,000	40.0%	25,000	25,000	25,000	25,000
Total Levy Impact	3,562	25,000	35,000	10,000	40.0%	25,000	25,000	25,000	25,000
Emergency Committee									
Programs		10,000	10,000			10,000	10,000	10,000	10,000
Sub-total Expenses:		10,000	10,000			10,000	10,000	10,000	10,000
Total Levy Impact		10,000	10,000			10,000	10,000	10,000	10,000
Heritage Orangeville									
Professional Development and Association Fees		1,225	1,225			1,225	1,225	1,225	1,225
Office and Administration	150	725	725			725	725	725	725
Public Relations, Promotions and Events	4,286	8,050	8,050			8,050	8,050	8,050	8,050
Sub-total Expenses:	4,436	10,000	10,000			10,000	10,000	10,000	10,000
Total Levy Impact	4,436	10,000	10,000			10,000	10,000	10,000	10,000
Honours Committee									
Public Relations, Promotions and Events		2,000	2,000			2,000	2,000	2,000	2,000
Sub-total Expenses:		2,000	2,000			2,000	2,000	2,000	2,000
Total Levy Impact		2,000	2,000			2,000	2,000	2,000	2,000

COUNCIL & COMMITTEES

Committees of Council 2022 Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Sustainability Action Team (OSA)									
Public Relations, Promotions and Events	543	30,000	30,000			30,000	30,000	30,000	30,000
Professional Fees			50,000	50,000					
Sub-total Expenses:	543	30,000	80,000	50,000	166.7%	30,000	30,000	30,000	30,000
Transfers to(from) Reserve			(50,000)	(50,000)					
Total Transfers			(50,000)	(50,000)					
Total Levy Impact	(21)	30,000	30,000			30,000	30,000	30,000	30,000
Police Service Board									
Compensation		91,479	79,489	(11,990)	(13.1%)	76,149	67,577	67,371	59,403
Professional Development and Association Fees		6,701	6,972	271	4.0%	7,111	7,253	7,398	7,546
Office and Administration		6,502	6,605	103	1.6%	6,700	6,797	6,895	6,995
Public Relations, Promotions and Events		927	946	19	2.0%	965	984	1,004	1,024
Professional Fees		155,000	55,000	(100,000)	(64.5%)	20,000	10,000	10,000	10,000
Sub-total Expenses:		260,609	149,012	(111,597)	(42.8%)	110,925	92,611	92,668	84,968
Total Levy Impact		260,609	149,012	(111,597)	(42.8%)	110,925	92,611	92,668	84,968
Total Committees Levy Impact	8,121	337,609	236,012	(101,597)	(30.1%)	187,925	169,611	169,668	161,968

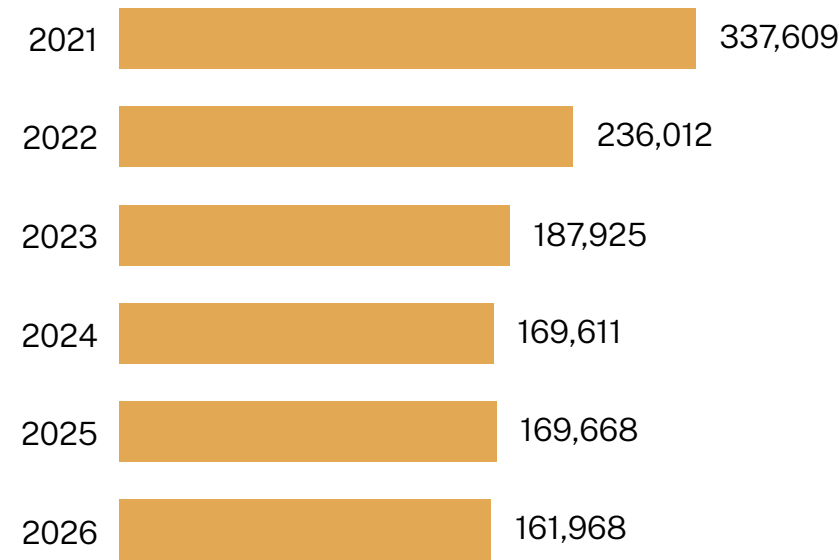


COUNCIL & COMMITTEES

Committees of Council 2022 Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Total Committees Levy Impact	8,121	337,609	236,012	(101,597)	(30.1%)	187,925	169,611	169,668	161,968

5 Year Levy Impact-Operating



Material Drivers 2022–2026

	2022	2023	2024	2025	2026
Net Change Levy Impact	(101,597)	(48,087)	(18,314)	57	(7,700)
Inflationary Impact					
Retiree Benefits	(13,101)				
Prof Fees -Legal	(100,000)	(35,000)	(10,000)		
One Time Impact					
Prof Fees -Consulting Tree Canopy	50,000	(50,000)			
Transfer from OSAT Reserve	(50,000)	50,000			
Accessible Parking Signs	10,000	(10,000)			

Individual Drivers not exceeding \$10,000 have been excluded

COUNCIL & COMMITTEES

Committees of Council 2022 Capital Budget - 10 Years

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
20 Capital Fund										
Division: <b>120 Committees</b>										
B1284.0000 Community Diversity and Inclusion Strategy	10,000									
Total Investment in Capital	10,000									
Less: Funding Sources										
Reserves/ Reserve Funds	10,000									
Total Other Funding Sources	10,000									
Total Committees Levy Impact										



Town of Orangeville  
Capital Projects

Project	B1284.0000 Community Diversity and Inclusion Strategy		
Department	Committees		
Version	2 Finance Review	Year	2022

Description
<p>Project Details</p>
<p>Motion 2021- Moved by Councillor Post Seconded by Councillor Andrews Whereas the Town recently established an Equity, Diversity and Inclusion Committee to advise Council on matters and issues related to equity, diversity and inclusion;</p> <p>And Whereas the Committee recommends the development of a Community Diversity and Inclusion Strategy to build a more inclusive community;</p> <p>Now therefore be it resolved that \$10,000 be included as a 2022 Capital Budget Item for the completion of a Community Diversity and Inclusion Strategy by the Town’s Equity, Diversity and Inclusion Committee.</p> <p>Carried</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	10,000	10,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	10,000	10,000					
	10,000	10,000					
Funding Total	10,000	10,000					

Attributes		
Attribute	Value	Comment
Department	Committees	
Loc.Fleet.Eqpt	0000	
Budget Year	2022	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	5	
Approval Status	Approved	
Project Reference		
Activity	B1284 <Generated>	





## 05

**Administration**

48 Corporate Allocations





ADMINISTRATION

# Welcome

Ed Brennan, Chief Administrative Officer

The Town of Orangeville’s operations are overseen by the Office of the Chief Administrative Officer (CAO).

The CAO leads the Town’s Senior Leadership Team (SLT) consisted of three General Managers, provides corporate leadership and strategic support to all Town divisions and is responsible for supporting the Mayor and Council, as well as the organization, in achieving priorities, strategic projects and initiatives to enhance citizens’ quality of life.

The CAO is responsible to ensure that programs and services are developed and implemented to meet the ever-changing needs of the community, while ensuring fiscal responsibility and accountability. The CAO is also responsible to ensure a culture of collaboration amongst Council and staff.

Although 2021 was a challenging year mitigating the ever-changing landscape of COVID-19, it wasn’t a year devoid of successful endeavors including continuous enhancement to automate and deliver services virtually, and implementation of a COVID-19 mandatory vaccination policy in protecting the community and providing a safe working environment for staff, and to be consistent with the best available public health advice to prevent the spread of COVID-19 and variants.



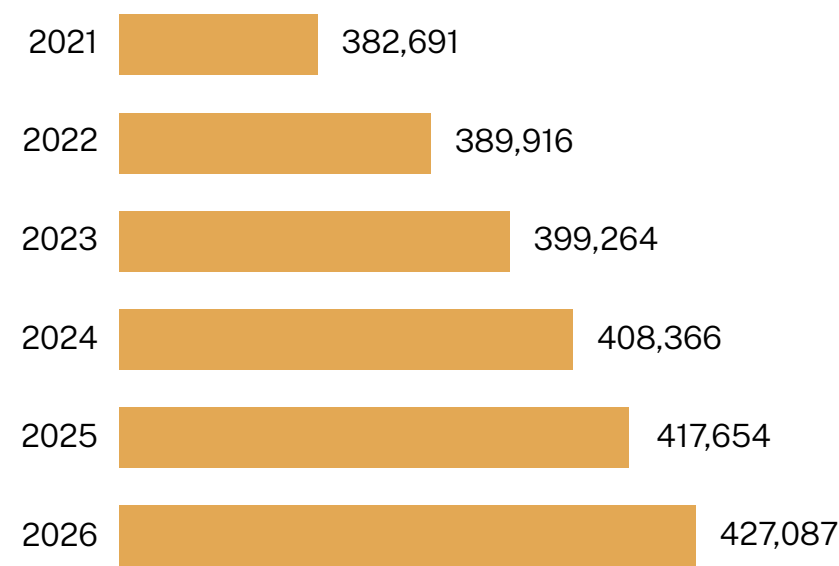


ADMINISTRATION

Administration 2022 Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Administration									
Compensation	377,443	361,691	368,666	6,975	1.9%	377,064	385,291	393,629	402,162
Professional Development and Association Fees	565	8,300	8,600	300	3.6%	8,900	9,200	9,500	9,800
Office and Administration	6,704	9,000	8,750	(250)	(2.8%)	9,200	9,575	10,025	10,425
Public Relations, Promotions and Events	814	2,400	2,500	100	4.2%	2,600	2,700	2,800	2,900
Equipment Purchases		1,300	1,400	100	7.7%	1,500	1,600	1,700	1,800
Sub-total Expenses:	385,406	382,691	389,916	7,225	1.9%	399,264	408,366	417,654	427,087
Total Administration Levy Impact	385,406	382,691	389,916	7,225	1.9%	399,264	408,366	417,654	427,087

5 Year Levy Impact - Operating



Material Drivers 2022-2026

	2022	2023	2024	2025	2026
Net Change Levy Impact	7,225	9,348	9,102	9,288	9,433

Individual Drivers not exceeding \$10,000 have been excluded



ADMINISTRATION

Corporate Allocations 2022 Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Corporate Allocations									
PILs etc.	(188,238)	(192,930)	(192,930)			(192,930)	(192,930)	(192,930)	(192,930)
Supplementary Taxes	(175,504)	(675,000)	(700,000)	(25,000)	3.7%	(750,000)	(750,000)	(750,000)	(750,000)
Penalties and Interest On Taxation	(90,493)	(320,000)	(320,000)			(320,000)	(320,000)	(320,000)	(320,000)
User Fees	(15,265)	(8,000)	(8,000)			(8,000)	(8,000)	(8,000)	(8,000)
Grants	(673,400)	(135,000)		135,000	(100.0%)				
Cost Recoveries	(102,003)								
Fines	(19,546)	(110,000)	(110,000)			(110,000)	(110,000)	(110,000)	(110,000)
Investment Income	(416,864)	(200,000)	(200,000)			(200,000)	(200,000)	(180,000)	(180,000)
Dividends from Orangeville Hydro	(425,979)	(434,307)	(415,011)	19,296	(4.4%)	(420,000)	(420,000)	(420,000)	(420,000)
Sub-total Revenues:	(2,107,292)	(2,075,237)	(1,945,941)	129,296	(6.2%)	(2,000,930)	(2,000,930)	(1,980,930)	(1,980,930)
Compensation	(1,325)		18,000	18,000		18,000	18,000	18,000	18,000
Grants	119,072	80,000	80,000			80,000	80,000	80,000	80,000
Facade Improvement Grant	9,524	30,000	30,000			30,000	30,000	30,000	30,000
Charity Rebates	13,651	24,159	25,000	841	3.5%	25,000	25,000	25,000	25,000
Insurance	502,982	509,500	695,753	186,253	36.6%	777,878	855,666	941,232	1,035,355
Credit Valley Conservation Authority	159,711	154,550	156,746	2,196	1.4%	158,975	161,237	163,533	165,864
Investment in ORDC	150,000	389,400	203,190	(186,210)	(47.8%)	117,456			
Tax Write-Offs	(775,652)	239,012	250,000	10,988	4.6%	250,000	500,000	500,000	500,000
Office and Administration								25,000	25,000
Public Relations, Promotions and Events	39,534	28,000	17,000	(11,000)	(39.3%)	17,000	17,000	17,000	17,000
Service and Lease Agreements		15,000	15,000			15,000	15,000	15,000	15,000
Service Charges	45,219	45,000	29,000	(16,000)	(35.6%)	29,000	29,000	29,000	29,000
Materials and Supplies		15,986	16,785	799	5.0%	17,624	18,505	19,430	20,402
Professional Fees	287,202	173,626	215,979	42,353	24.4%	203,359	205,766	208,201	199,665
Inter-Departmental Re-Allocations	(626,376)	(626,376)	(626,376)			(626,376)	(626,376)	(626,376)	(626,376)
Sub-total Expenses:	(76,458)	1,077,857	1,126,077	48,220	4.5%	1,112,916	1,328,798	1,445,020	1,533,910

ADMINISTRATION

Corporate Allocations 2022 Operating Budget - 5 Years

Debt Charges Recovered	(85,015)	(86,120)	(86,120)			(86,120)	(86,727)	(87,030)	(87,030)
Principal Re-payments	1,413,634	1,866,963	1,802,549	(64,414)	(3.5%)	1,917,989	2,863,446	3,054,079	2,339,023
Interest Expense	336,741	839,768	721,290	(118,478)	(14.1%)	746,469	927,741	951,945	875,359
Debt Service Charges	1,665,360	2,620,611	2,437,719	(182,892)	(7.0%)	2,578,338	3,704,460	3,918,994	3,127,352
Transfers to(from) Reserve	2,513,900	1,710,783	1,618,376	(92,407)	(5.4%)	1,727,818	1,717,530	1,662,139	2,436,106
Transfer to Capital	4,823,863	2,583,767	2,600,697	16,930	0.7%	2,514,152	2,583,767	2,603,441	2,586,967
Total Transfers	7,337,763	4,294,550	4,219,073	(75,477)	(1.8%)	4,241,970	4,301,297	4,265,580	5,023,073
Total Corporate Allocations Levy Impact	6,819,373	5,917,781	5,836,928	(80,853)	(1.4%)	5,932,294	7,333,625	7,648,664	7,703,405

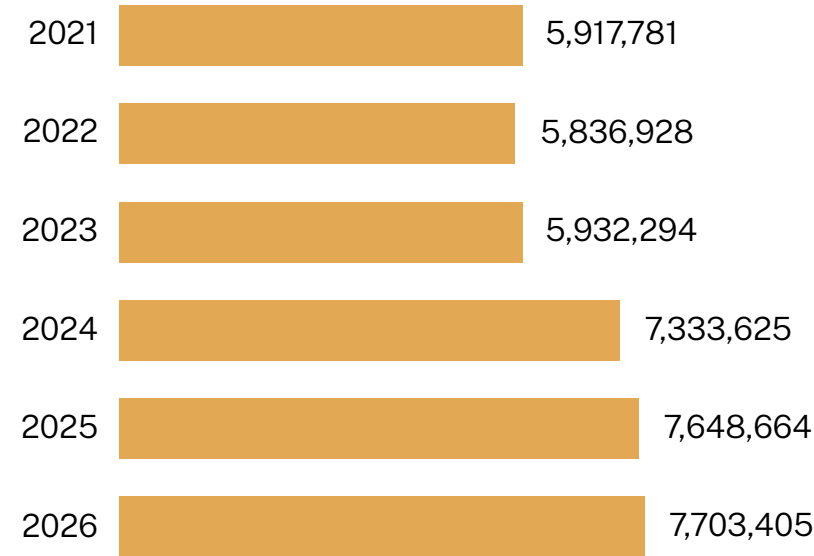


ADMINISTRATION

Corporate Allocations 2022 Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Total Corporate Allocations Levy Impact	6,819,373	5,917,781	5,836,928	(80,853)	(1.4%)	5,932,294	7,333,625	7,648,664	7,703,405

5 Year Levy Impact - Operating



Material Drivers 2022–2026

	2022	2023	2024	2025	2026
Net Change Levy Impact	(80,853)	95,366	1,401,331	315,039	54,741
Inflationary Impact					
Dividends - Hydro One	19,296				
Interest Income				20,000	
Bank Service Charges	(16,000)				
Supplementary Taxes	(25,000)	(50,000)			
Special Projects	(28,000)				
Grants	135,000				
Insurance	186,253	82,125	77,788	85,566	94,123
ORDC Contribution	(186,210)	(85,734)	(117,456)	-	-
Professional Fees	27,353				
Tax Write Offs	10,988	-	250,000	-	-
Trf to/(from) Reserves and Capital	(75,477)	22,897	59,327	(35,717)	757,493
Debt Payments	(182,892)	140,619	1,126,729	214,837	(791,642)
One-Time Impact					
Prof Fees - Employee Culture Survey	15,000	(15,000)			
Service Level Impact					
Corporate Contingency				25,000	
Lumino Health Benefits	18,000				
Video for recruitment advertising	17,000				

Individual Drivers not exceeding \$10,000 have been excluded  
Page 52 of 292

ADMINISTRATION

Corporate Allocations 2022 Capital Budget - 10 Years

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
20 Capital Fund										
Division: <b>240 Corporate Allocations</b>										
14522.0000 CF -Corporate-wide Digitization--	320,989	31,500	33,075	34,729	36,465	38,288	40,202	42,212	44,323	46,539
20347.1000 CF -Asset Management Plan--Town Hall-87 Broadway	570,345	250,000					250,000			
20365.0000 CF -Enterprise Risk Management --	110,000									
20369.0000 CF -Workforce Planning	50,000		53,060				57,433			
B1148.0000 Development Charge Study		100,000					130,000			
B1228.0000 Strategic Plan 2023-2027	60,000									
B1283.0000 HRIS	75,000									
Total Investment in Capital	1,186,334	381,500	86,135	34,729	36,465	38,288	477,635	42,212	44,323	46,539
Less: Funding Sources										
Development Charges		38,000								
Reserves/ Reserve Funds	1,114,334	76,000	16,612	6,000	6,000	6,000	93,486	6,000	6,000	6,000
Total Other Funding Sources	1,114,334	114,000	16,612	6,000	6,000	6,000	93,486	6,000	6,000	6,000
Total Corporate Allocations Levy Impact	72,000	267,500	69,523	28,729	30,465	32,288	384,149	36,212	38,323	40,539





06

**Ontario  
Provincial  
Police**



ONTARIO PROVINCIAL POLICE

OPP

Town of Orangeville transitioned from its local police services, Orangeville Police Services (OPS), to the provincial police services, Ontario Provincial Police (OPP), on October 1st, 2020. The year 2022 will be the second of three years of transitional billing model for OPP before moving to its standardized billing model in 2024. It is worthwhile to mention, for the years 2022-2023, the budget projections for OPP are based on FTE contract, whereas as of year 2024 and beyond, OPP budget will be converted into standardized billing model.

The transition between these two police service providers did cost the Town upfront cost in the form of severance, pension top-ups, and facilities retrofit. As of issuing 2022 Budget document, Treasury is still working out the final costs of the transition. The aim is to provide these finalized numbers after the Town’s audited financial statements in the early part of 2022. As Council is aware, these upfront costs have been funded through the Town’s revolving Line of Credit (LOC). The LOC terms have been negotiated to be **interest only payments for the first 3 years (2021-2023)**. It is worthwhile to note that the principle amounts for the period 2021-2023 are not forgiven, only delayed in alignment with the transitional years of the OPP’s contract. Interest and Principal payments will resume as of January 1st, 2024. Currently the annual interest payment is set to be 80K and is primarily funded through the cost differential between the budgetary savings realized through the transition. On average, the Town is realizing about 2% overall tax levy requirement



(OPS 23% versus OPP 21%) during the transitional billing period of 2021-2023. Please note, this 2% does not include any inflationary considerations, only base budget comparison. After paying down the annual interest payment the remainder of the savings have been allocated in reserves to pay principle payments towards the LOC as of 2024 which is set to be around \$750K.

On a longer horizon, 2024 and beyond, the town will see a larger projected return on investment to:

- sufficiently cover interest and principle payments of the current loan
- pay down the Line of Credit faster if Council wishes to do so (a revolving Line of credit allows for faster repayment than traditional loans).

- reallocate funding towards reducing infrastructure deficit and asset management needs.
- Transferring into Reserves such as the Tax Stabilization Reserves

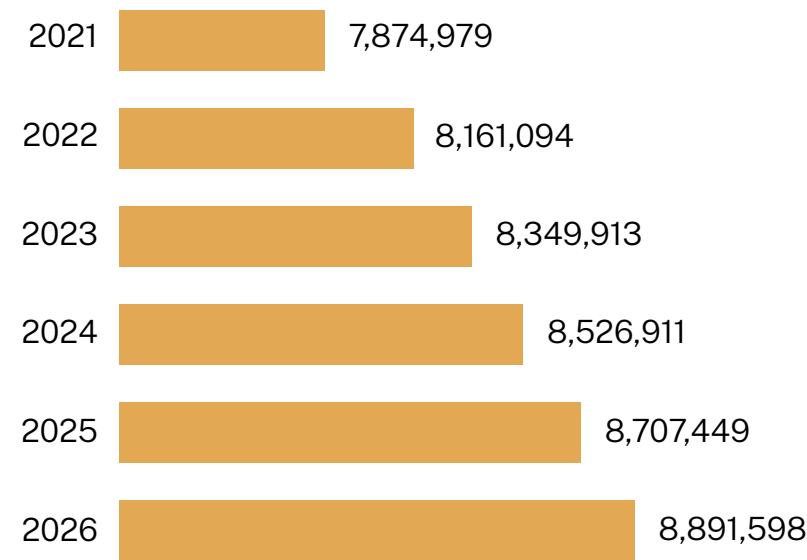
As we get closer to OPP billing model, or year 2024, we will have a much better view of additional savings for the town. Please note, these savings in previous projections did not factor in the ever-changing landscape of revenue sources such as Court Security, 1000 Officers Grants and other predictive sources of user fees and grants.



# Ontario Provincial Police 2022 Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Ontario Provincial Police									
User Fees		(800,000)	(515,291)	284,709	(35.6%)	(500,000)	(500,000)	(500,000)	(500,000)
Grants			(67,149)	(67,149)		(5,674)			
Sub-total Revenues:		(800,000)	(582,440)	217,560	(27.2%)	(505,674)	(500,000)	(500,000)	(500,000)
Outside Services	2,707,520	8,674,979	8,676,385	1,406		8,849,913	9,026,911	9,207,449	9,391,598
Professional Fees			67,149	67,149		5,674			
Sub-total Expenses:	2,707,520	8,674,979	8,743,534	68,555	0.8%	8,855,587	9,026,911	9,207,449	9,391,598
Total OPP Levy Impact	2,707,520	7,874,979	8,161,094	286,115	3.6%	8,349,913	8,526,911	8,707,449	8,891,598

## 5 Year Levy Impact - Operating



## Material Drivers 2022-2026

	2022	2023	2024	2025	2026
Net Change Levy Impact	286,115	188,819	176,998	180,538	184,149
Inflationary Impact					
OPP Billing	173,500	173,528	176,998	180,538	184,149
Service Level Change					
OPP Billing	(172,094)				
Other Revenue	292,709	15,291			
Provincial Grants	(67,149)				
Grant expenses	67,149				

Individual Drivers not exceeding \$10,000 have been excluded



# 07

## Corporate Services

- 57 Finance
- 62 Clerks
  - 68 By-Law Enforcement
- 72 Information Technology
- 79 Human Resources
- 83 Communications



CORPORATE SERVICES

Welcome

Andrea McKinney,  
Corporate Services General Manager

How do you measure progress in a time when everything is different than it was before? The past two years created an environment where everyday things were no longer everyday things. The baseline set of services and amenities we all experience in our communities were no longer applicable. We collectively experienced rapid and continual change as new challenges developed and, subsequently, opportunities emerged to move the bar forward in ways previously thought unimaginable.

We’ve changed. We’ve grown. We’ve done things differently because we needed to, we banded together, and we got things done. Our progress was demonstrated through our agility, our resilience, and our commitment to continually adjust and evolve service delivery for this community. Some of the changes that were made have crystallized the need to continue to do things differently; to not go back to how things were done before, because we have demonstrated we can do things differently, some better, maybe some not, but we need to take the best and forget the rest.

As we look forward to 2022, Corporate Services will continue to service the needs of the Corporation through both the delivery of day- to-day operations as well as an ongoing effort to advance the strategic priorities.



The pandemic has certainly drawn attention to the ongoing need to continue to enhance automation and deliver services virtually. Several initiatives remain underway on that front. In parallel, Corporate Services has continued to move forward in other of key areas including the asset management plan and program development, records management, increasing communications, the Bylaw workplan, and the implementation of major IT systems that are intended to create internal efficiencies and support planning. As we emerge from the pandemic, we also need to be mindful of one of our greatest assets, our people. Human Resources will remain focused on continuing to evolve training, health and safety programs, which includes a focus on health and wellbeing, and service offerings.



Leadership Team



**Andrea McKinney**  
CORPORATE SERVICES  
GENERAL MANAGER



**Nandini Syed**  
TREASURER



**Karen Landry**  
TOWN CLERK



**Jason Hall**  
INFORMATION  
TECHNOLOGY  
MANAGER



**Jennifer Gohn**  
HUMAN RESOURCES  
MANAGER



**Sheila Duncan**  
COMMUNICATIONS  
MANAGER



CORPORATE SERVICES

Finance

Nandini Syed, Treasurer

The Finance Division provides strategic advice, financial and risk management expertise, financial planning as it relates to the multi-year budgeting process, reporting of the annual financial statements, overall management of property taxation, asset management and centralized customer service support.

2021 has been a year of incredible successes! We won multiple prestigious international awards for our 2021 budget efforts and measures. We were recognized by industry peers in delivering one of the most lean, innovative, and sustainable budgets in southwestern Ontario region with a nominal increase of .97% in levy requirement. We continued with our effort to improve customer experience by successfully launching the Customer Relation Management (CRM) software to help offer our ratepayers unique and seamless experience with customer service calls.

Team Finance is invigorated to take on the opportunities and challenges of 2022, and are currently leading or co-leading the following exciting projects:

- Finance is leading the development of the Town’s Asset Management Plan (AMP) per O. Reg 588/17 which includes meeting legislative requirement of rolling out current service level for core infrastructures in 2022; all assets by 2023 and proposed service levels of all municipal assets (soft and hard services) by 2024
- We are co-leading the Town’s Enterprise Asset Management Solutions that will allow for seamless integration of work order management, service requests, inspections, and building permits and license management, lifecycle management, etc.
- We are partnering up with Human Resources and IT divisions in the massive undertaking of implementing an organization wide Human Resources Information System (HRIS) in 2022

Personally, I continue to be in awe of my team of dedicated individuals whose passion to public service both humbles and inspires me in equal measure. While we continued to work within the challenging environment of Covid\_19 in 2021, Team Finance has shown exemplary dedication and leadership in preserving the financial health of the Town of Orangeville.

What We Do



Development and management of annual budget and audit process



Management of taxation and utility billing



Strategic financial management

- Policy Development
- Asset Management
- Reserves
- Debt
- Investment
- Grants



Provide centralized customer service organization wide



Management of the Town’s property assessment base



Operational Financial Management

- Accounts Payable
- Accounts Receivable
- Payroll
- Development Charges
- Issuing Tax Certificates
- Processing Payments
- Banking
- Variance Analysis

Who We Serve

30,000

Residents of Orangeville

9,851

Properties

17

Business divisions

11,000

Utility accounts



Who We Are

- 1

Treasurer
- 1

Deputy Treasurer
- 1

Supervisor of Customer Service, Revenue & Taxation
- 1

Asset Management Specialist
- 2

Financial Analyst
- 1

Accounts Payable
- 1

Payroll
- 5

Centralized Customer Service
- 1

Finance Assistant



How We Measure (Volume Metrics)

30K

Customer Service Calls/Emails

\$70M

Annual Budgets

\$695M+

Tangible Capital Assets

\$4.4B

Property Assessment

20K

Tax Bill Issued

\$71M+

Collections in Revenues

\$165K Cash

\$247K Debit

\$12.9M Cheques

\$57.4M Online (ETF and PAP)

11K

Utility Accounts

8K

Vendors

Accomplishments

- Received Multiple International Gold and Platinum Awards for Budget 2021.
- Recognized by the Ministry of Municipal Affairs as one of the most innovative and sustainable budgets during Covid-19.
- Successful completion of year end audit with a healthy surplus position despite the strains of Covid-19.
- Launch of Customer Relation Management (CRM) Software to help offer our ratepayers unique and seamless experience by keeping track of service calls and closing the loop.
- Customer Service team of five were solely responsible for increasing online collection efforts during Covid-19 by \$3.5 Million.
- Customer Service Team answered close to 10% more calls and emails during 2021 compared to pre-covid times.
- Successful launch of 2022 Asset Management Plan.
- Successful launch of an integrated Human Resources and Payroll software systems in collaboration with HR and IT.
- Successful management of grant efforts on multiple fronts including Covid, Community Services and Transit.

CORPORATE SERVICES

Finance 2022 Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Finance									
User Fees	(85,028)	(91,550)	(93,050)	(1,500)	1.6%	(94,561)	(96,100)	(97,668)	(99,266)
Fines	(3,820)	(2,495)	(5,495)	(3,000)	120.2%	(5,827)	(6,192)	(6,594)	(7,036)
Other Revenues		(3,000)	(3,000)			(3,000)	(3,000)	(3,000)	(3,000)
Sub-total Revenues:	(88,848)	(97,045)	(101,545)	(4,500)	4.6%	(103,388)	(105,292)	(107,262)	(109,302)
Compensation	1,010,503	1,497,074	1,544,481	47,407	3.2%	1,581,630	1,505,408	1,539,635	1,574,748
Professional Development and Assoc. Fees	7,633	14,000	14,000			14,000	14,000	14,000	14,000
Office and Administration	59,224	67,802	67,163	(639)	(0.9%)	68,292	68,239	69,398	69,366
Public Relations, Promotions and Events	2,262	1,000	1,000			1,000	1,000	1,000	1,000
Licences and Support	48,466	43,033	43,774	741	1.7%	44,529	45,300	46,086	46,888
Maintenance and Repairs	806	4,577	4,669	92	2.0%	4,762	4,857	4,954	5,053
Equipment Purchases	3,174	3,500	3,500			3,500	3,500	3,500	3,500
Professional Fees	28,849	6,000	8,867	2,867	47.8%	6,500	9,000	6,756	9,500
Inter-Departmental Re-Allocations	(97,085)	(90,218)	(90,098)	120	(0.1%)	(89,976)	(89,852)	(89,725)	(89,595)
Sub-total Expenses:	1,064,019	1,546,768	1,597,356	50,588	3.3%	1,634,237	1,561,452	1,595,604	1,634,460
Transfers to(from) Reserve	20,000	(66,181)	(66,158)	23	-	(66,158)	20,000	20,000	20,000
Total Transfers	20,000	(66,181)	(66,158)	23	-	(66,158)	20,000	20,000	20,000
Total Finance Levy Impact	995,171	1,383,542	1,429,653	46,111	3.3%	1,464,691	1,476,160	1,508,342	1,545,158

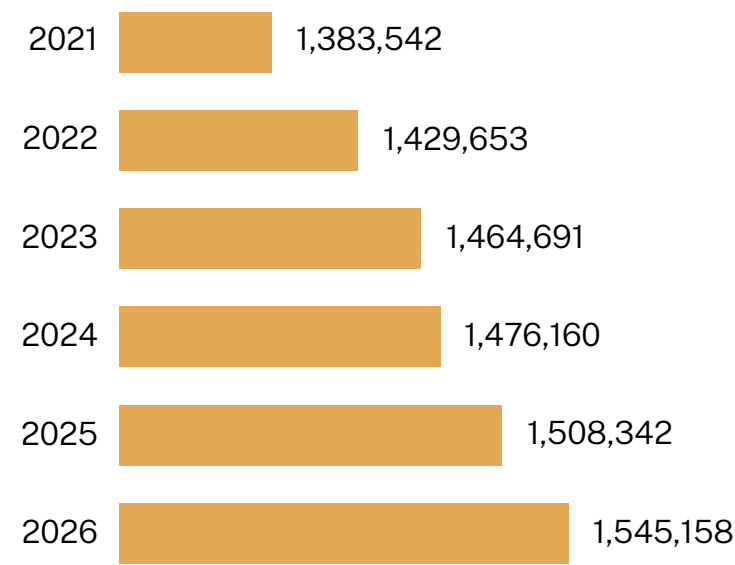


CORPORATE SERVICES

# Finance 2022 Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Total Finance Levy Impact	995,171	1,383,542	1,429,653	46,111	3.3%	1,464,691	1,476,160	1,508,342	1,545,158

## 5 Year Levy Impact - Operating



## Material Drivers 2022-2026

	2022	2023	2024	2025	2026
Net Change Levy Impact	46,111	35,038	11,469	32,182	36,816
Inflationary Impact					
Salaries & Benefits	47,407	37,149	33,687	34,227	35,113
Service Level Impact					
Financial Analyst -Contract			(109,909)		
Transfers to(from) Reserve			86,158		

Individual Drivers not exceeding \$10,000 have been excluded

CORPORATE SERVICES

# Finance 2022 Capital Budget - 10 Years

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
20 Capital Fund										
Division: <b>260 Finance</b>										
20344.0000 CF -Work Order System--	30,609									
20345.0000 CF -Budgeting and Reporting Swr--	4,596									
20348.0000 CF -Payroll Information Sys--	50,000									
20366.0000 CF -Purchase Order System	20,000									
21167.1000 Photocopier --Town Hall -87 Broadway				20,000						
Total Investment in Capital	105,205			20,000						
Less: Funding Sources										
Reserves/ Reserve Funds	105,205			4,000						
Total Other Funding Sources	105,205			4,000						
Total Finance Levy Impact				16,000						



## CORPORATE SERVICES

# Clerks

Karen Landry, Town Clerk

The Clerk's Division offers a variety of services including: facilitating the Town's decision-making process by supporting Council and advisory committees, making information accessible to the public while protecting privacy, the management of the Town's records, by-law enforcement, processing permits and licences and administering the municipal election.

The outlook of the multi-year budget outlines the following key initiatives:

- Ongoing digitization and centralization of corporate records through migration to SharePoint and the new website which will improve access to information for Council, the public, and staff
- Streamlining of the administration of licenses and permits to reduce administrative burden for both staff and the public
- Enhancements to the by-law enforcement program for the efficient and effective delivery and tracking of services to the community through the utilization of software
- Enhancements to Council and committee process through the continued adoption of digital tools to drive good governance with a modern approach
- Ongoing review of the Town's Regulatory By-laws, per Council's approved work plan, to align with the needs of the community





Who We Serve

30,000

Residents of Orangeville

17

Business divisions

Businesses and not-for-profit organizations in the Town

Council and committee members

Visitors

Who We Are

1

Clerk

1

Deputy Clerk

1

Assistant Clerk

1

Licensing and Council Services Assistant

1

Records Coordinator

1

Records Assistant

2

By-law Officers

2

Part-Time By-law Officers (including parking enforcement — after hours)

1

Records Assistant for OPS Records

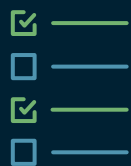
What We Do



Provide legislative and administrative support to Council and Committees of Council, including internal and external stakeholders



Administer and co-ordinate Council and Committee agenda management, including the distribution and reporting out of decisions and directions



Co-ordinate the committee recruitment and appointment process, including orientation and training program



Conduct municipal elections and the Council orientation process



Develop and administer the records management program for the corporation and manage inactive files transferred to the Records Centre and the Dufferin Museum



Administer access and privacy requirements and coordinate Municipal Freedom of Information and Protection of Privacy requests



Manage the Town's Licensing Program:

- Lottery
- Restaurants
- Fireworks Display
- Mobile Food Vendors
- Pet Shops



Management of Vital Statistics:

- Marriage and Death registrations



Community Standards Enforcement:

- Property Standards
- Signs
- Zoning
- Noise
- Parking



How We Measure

299	8	3
Marriage Licences	Lottery Licences	Consents
234	17	463
Burial Permits	Taxi/Limo Drivers	By-law complaints
85	15	509
Restaurant Licences	Taxi/Limo Owners	By-law inquiries
7	3	353
Mobile Food Vendors	Taxi Brokers	COVID-19 Enforcement
6	114	3,289
Sale of Fireworks	Sign Permits	Parking Tickets (Town)
1	14	31
Pet Shops	Minor Variances	Parking Tickets (OPP)

Meetings planned to end of 2021:

28	6	63
Council Meetings	Public Meetings	Committee Meetings

Accomplishments

Governance:

- Regulatory By-law Review, including the coordination of public meetings, and stakeholder engagement with respect to: Tow Truck Licensing, Election Signs, Property Standards, and Vehicles for Hire
- Establishment of voting methods for the 2022 municipal election
- Use of Corporate Resources During an Election Policy
- Council Remuneration
- Facilitation of appointments to committees and providing support for 3 newly established committees
- Amended Pet Shop and Restaurant By-laws regarding licence expiry dates

Modernization and Business Process Re-alignment:

- Agenda Management software implementation for all Town Committees
- Updated Licensing processes, including online forms and payment portals

- Digitization and centralization of Town records, including legal agreements, policies, Council reports, Council and committee agendas and minutes
- Centralized by-law database that is accessible to the public
- Management of OPS records and FOI requests
- Collaborated with other divisions to facilitate enhanced records management processes
- In partnership with Customer Service and IT, the development of an online Marriage Licence Application Portal
- In partnership with IT, developed new reference database in Data Orangeville with respect to Restaurants and Mobile Food Vendors

By-law Enforcement:

- Report a Problem-online tracking system for by-law complaints and inquiries
- Participated in provincial COVID-19 enforcement campaign
- Increase in seasonal and after-hours parking enforcement

CORPORATE SERVICES

Clerks 2022 Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Clerks									
User Fees	(25,231)	(22,000)	(24,100)	(2,100)	9.5%	(24,100)	(24,100)	(24,100)	(24,100)
Licences and Permits	(55,337)	(57,500)	(66,000)	(8,500)	14.8%	(66,000)	(66,500)	(66,500)	(66,500)
Sub-total Revenues:	(80,568)	(79,500)	(90,100)	(10,600)	13.3%	(90,100)	(90,600)	(90,600)	(90,600)
Compensation	650,913	943,310	999,844	56,534	6.0%	800,602	817,372	834,428	851,927
Professional Development and Assoc. Fees	5,373	20,900	21,800	900	4.3%	20,100	20,500	20,800	23,600
Office and Administration	16,780	30,750	143,550	112,800	366.8%	29,700	30,700	31,600	159,350
Public Relations, Promotions and Events	1,184	2,000	10,100	8,100	405.0%	2,200	2,300	2,400	12,500
Licences and Support	10,800	15,000	15,500	500	3.3%	16,000	16,500	17,000	17,500
Maintenance and Repairs	582	500	600	100	20.0%	700	800	900	1,000
Equipment Purchases	19,433	9,000	10,000	1,000	11.1%	10,000	10,000	10,000	10,000
Outside Services	2,905	2,500	76,000	73,500	2,940.0%	2,500	2,500	2,600	82,600
Professional Fees		4,500	4,100	(400)	(8.9%)	4,200	4,300	4,400	4,500
Sub-total Expenses:	707,964	1,028,460	1,281,494	253,034	24.6%	886,002	904,972	924,128	1,162,977
Transfers to(from) Reserve	66,000	(51,756)	(367,965)	(316,209)	611.0%	54,200	54,000	53,800	(168,000)
Total Transfers	66,000	(51,756)	(367,965)	(316,209)	611.0%	54,200	54,000	53,800	(168,000)
Total Clerk's Levy Impact	693,396	897,204	823,429	(73,775)	(8.2%)	850,102	868,372	887,328	904,377

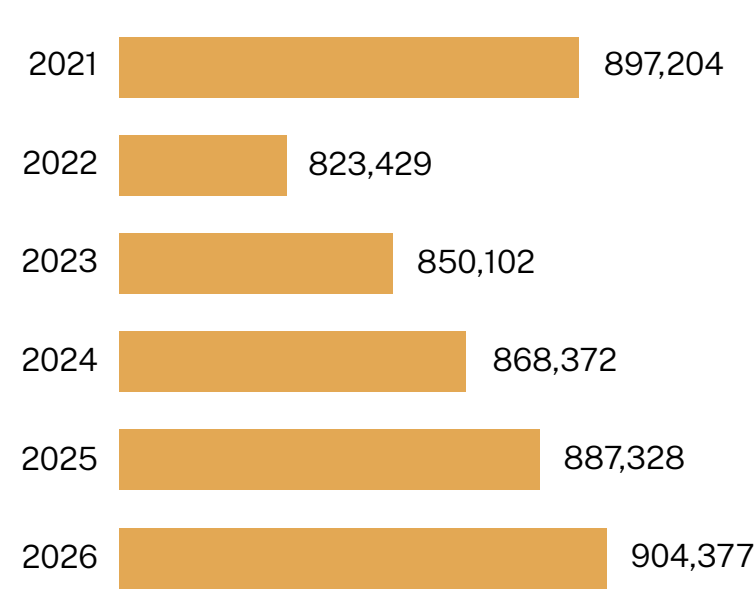


CORPORATE SERVICES

# Clerks 2022 Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Total Clerk's Levy Impact	693,396	897,204	823,429	(73,775)	(8.2%)	850,102	868,372	887,328	904,377

## 5 Year Levy Impact - Operating



## Material Drivers 2022-2026

	2022	2023	2024	2025	2026
Net Change Levy Impact	(73,775)	26,673	18,270	18,956	17,049
One Time Reversed					
OPS to OPP Transition -Contract	(68,833)				
Records Clerk -Contract	(101,306)				
Trf from Reserve -Working Funds	101,306				
Inflationary Impact					
Salaries & Benefits	10,273	17,138	16,770	17,056	17,499
Election Costs	192,312	(192,312)			221,800
Trf from Reserve -Elections	(244,812)	244,812			(221,800)
Previously Endorsed					
OPS to OPP Transition -Contract	67,533	(67,533)			
Trf from Reserve -Working Funds	(67,533)	67,533			
One Time Impact					
Records Clerk -Contract	105,535	(105,535)			
Trf from Reserve -Working Funds	(106,000)	106,000			
Service Level Impact					
Election Costs increase	48,000	(48,000)			

Individual Drivers not exceeding \$10,000 have been excluded

CORPORATE SERVICES

# Clerks 2022 Capital Budget - 10 Years

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
20 Capital Fund										
Division: <b>160 Clerks</b>										
21167.0000 Photocopier --					10,000					
Total Investment in Capital					10,000					
Less: Funding Sources										
Reserves/Reserve Funds					2,000					
Total Other Funding Sources					2,000					
Total Clerk's Levy Impact					8,000					



CORPORATE SERVICES

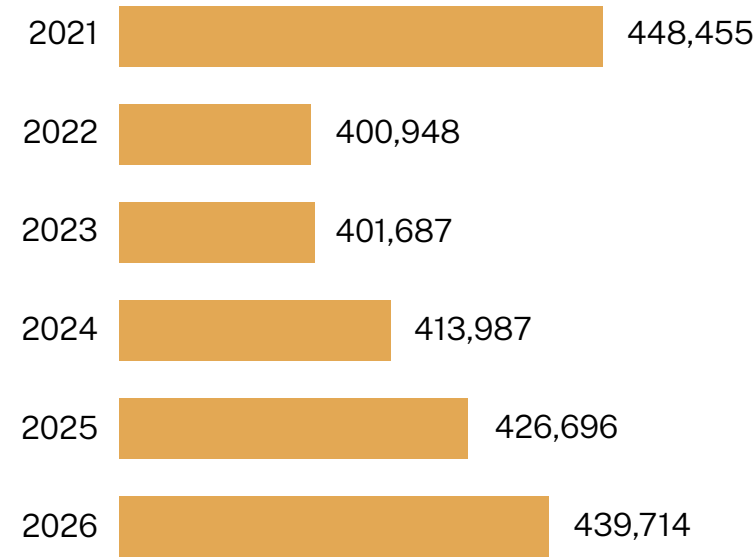
Clerks // By-Law Enforcement 2022 Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
By-Law									
Licences and Permits	(39,357)	(27,500)	(29,000)	(1,500)	5.5%	(45,000)	(45,000)	(45,000)	(45,000)
Agreement and Lease Revenue	(5,052)	(3,000)	(3,000)			(3,000)	(3,000)	(3,000)	(3,000)
Fines	(43,794)	(82,500)	(90,000)	(7,500)	9.1%	(92,500)	(92,500)	(92,500)	(92,500)
Other Revenues	(3,592)	(10,150)	(10,150)			(10,150)	(10,150)	(10,150)	(10,150)
Sub-total Revenues:	(91,795)	(123,150)	(132,150)	(9,000)	7.3%	(150,650)	(150,650)	(150,650)	(150,650)
Compensation	319,413	433,731	475,288	41,557	9.6%	475,759	486,524	497,499	508,730
Insurance	3,008	3,309	4,332	1,023	30.9%	4,853	5,338	5,872	6,459
Professional Development and Assoc. Fees	1,622	5,300	6,100	800	15.1%	6,100	6,200	6,300	6,400
Office and Administration	9,029	10,225	13,125	2,900	28.4%	12,925	13,375	13,825	14,275
Public Relations, Promotions and Events		500	500			500	500	500	500
Licences and Support	660	800	800			800	800	800	800
Safety Equipment and Clothing	1,991	3,600	3,600			3,700	3,800	3,900	4,000
Fuel	1,184	2,500	2,600	100	4.0%	2,700	2,800	2,900	3,000
Materials and Supplies	2,774	7,200	7,200			7,400	7,400	7,500	7,600
Maintenance and Repairs	15,313	28,000	16,500	(11,500)	(41.1%)	16,700	16,900	17,100	17,300
Outside Services	314	1,000	1,200	200	20.0%	1,200	1,300	1,400	1,500
Professional Fees	61,313	70,440	70,450	10		74,700	74,700	74,750	74,800
Sub-total Expenses:	416,621	566,605	601,695	35,090	6.2%	607,337	619,637	632,346	645,364
Transfers to(from) Reserve	5,000	5,000	(68,597)	(73,597)	(1,471.9%)	(55,000)	(55,000)	(55,000)	(55,000)
Total Transfers	5,000	5,000	(68,597)	(73,597)	(1,471.9%)	(55,000)	(55,000)	(55,000)	(55,000)
Total By-law Levy Impact	329,826	448,455	400,948	(47,507)	(10.6%)	401,687	413,987	426,696	439,714

# Clerks // By-Law Enforcement 2022 Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Total By-law Levy Impact	329,826	448,455	400,948	(47,507)	(10.6%)	401,687	413,987	426,696	439,714

## 5 Year Levy Impact - Operating



## Material Drivers 2022-2026

	2022	2023	2024	2025	2026
Net Change Levy Impact	(47,507)	739	12,300	12,709	13,018
One Time Reversed					
By-law Melancthon -Contract	(9,994)				
Parking Enforcement -Contract	(66,947)				
Inflationary Impact					
POA Funds Received		(10,000)			
Sign Permits Revenue		(11,000)			
One Time Impact					
By-law Melancthon -Contract	10,416	(10,416)			
Service Level Impact					
Parking Enforcement	93,597				
Transfer from Reserve - Working Funds	(93,597)	13,597			
Reserve contribution - Vehicles	20,000				

Individual Drivers not exceeding \$10,000 have been excluded



CORPORATE SERVICES

Clerks // By-Law Enforcement 2022 Capital Budget - 10 Years

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
20 Capital Fund										
Division: 420 By-Law Enforcement										
B1119.4190 CF -Vehicles--By-law C101	45,000							50,000		
B1120.4191 CF -Vehicles--By-law C102	45,000							50,000		
B1196.0000 Vehicles--By-law C104							50,000			
Total Investment in Capital	90,000						50,000	100,000		
Less: Funding Sources										
Reserves/ Reserve Funds	34,816						8,000	16,000		
Total Other Funding Sources	34,816						8,000	16,000		
Total By-law Levy Impact	55,184						42,000	84,000		

Town of Orangeville

Capital Projects

Project

B1119.4190 CF - Vehicles -- By-law C101

Department

By-Law Enforcement

Version

2 Finance Review

Year

2022

Description

Project Details

Replacement of 2015 Nissan Micra that has reached its service life.

The Town has recognized the importance of reducing local GHG emissions through the adoption of the Sustainable Neighbourhood Action Plan (SNAP) and its commitments to the Partners for Climate Protection (PCP) program and the Global Covenant of Mayors for Climate and Energy (GCoM).

Management decisions associated with the Town's fleet and equipment offer an opportunity to reduce corporate GHG emissions. Council directed staff in report IS-ENV-2020-009 to include funds for the transition of appropriate light-duty fleet vehicles to electric vehicles (EVs).

Despite the higher upfront capital costs, it is estimated that there will be an operating cost saving of 75% per year for each EV purchased. This is a result of lower fuel and maintenance costs.

Budget

	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	84,592	34,592					50,000
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	15,000	7,000					8,000
	15,000	7,000					8,000
Tax Levy							
Trf from Levy	69,592	27,592					42,000
	69,592	27,592					42,000
Funding Total	84,592	34,592					50,000

Attributes

Attribute	Value	Comment
Department	By-Law Enforcement	
Loc.Fleet.Eqpt	4190 By-law C101-15 Nissan Micra	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	7 years	
Approval Status	Approved	
Project Reference		
Activity	B1119 <Generated>	

Town of Orangeville

Capital Projects

Project

B1120.4191 CF - Vehicles -- By-law C102

Department

By-Law Enforcement

Version

2 Finance Review

Year

2022

Description

Project Details

Replacement of 2015 Nissan Micra that has reached its service life.

The Town has recognized the importance of reducing local GHG emissions through the adoption of the Sustainable Neighbourhood Action Plan (SNAP) and its commitments to the Partners for Climate Protection (PCP) program and the Global Covenant of Mayors for Climate and Energy (GCoM).

Management decisions associated with the Town's fleet and equipment offer an opportunity to reduce corporate GHG emissions. Council directed staff in report IS-ENV-2020-009 to include funds for the transition of appropriate light-duty fleet vehicles to electric vehicles (EVs).

Despite the higher upfront capital costs, it is estimated that there will be an operating cost saving of 75% per year for each EV purchased. This is a result of lower fuel and maintenance costs.

Budget

	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	84,592	34,592					50,000
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	15,000	7,000					8,000
	15,000	7,000					8,000
Tax Levy							
Trf from Levy	69,592	27,592					42,000
	69,592	27,592					42,000
Funding Total	84,592	34,592					50,000

Attributes

Attribute	Value	Comment
Department	By-Law Enforcement	
Loc.Fleet.Eqpt	4191 By-law C102-15 Nissan Micra	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	7 years	
Approval Status	Approved	
Project Reference		
Activity	B1120 <Generated>	



CORPORATE SERVICES

# Information Technology

Jason Hall, Information Technology Manager

The Information Technology Division offers software, hardware, application, and web technology support and expertise for the Town.

Digital Transformation remains a key focus area. This requires collaboration with all Town divisions to implement and maintain the modern digital technology to enhance services and internal processes, supporting the Digital First initiatives as presented in 2020.

In 2021, continued to provide and enhance digital technology services that serve the public and enable staff to work remotely effectively. In addition, the team implemented and are supporting the technology required for the Wellington-Dufferin-Guelph Health Unit to open and maintain the COVID-19 Vaccination Centres in Orangeville.

A few corporate wide technology projects have started this year. The projects include systems which are multi-generational in nature which will each establish key performance indicators to optimize future decision-making. These include:

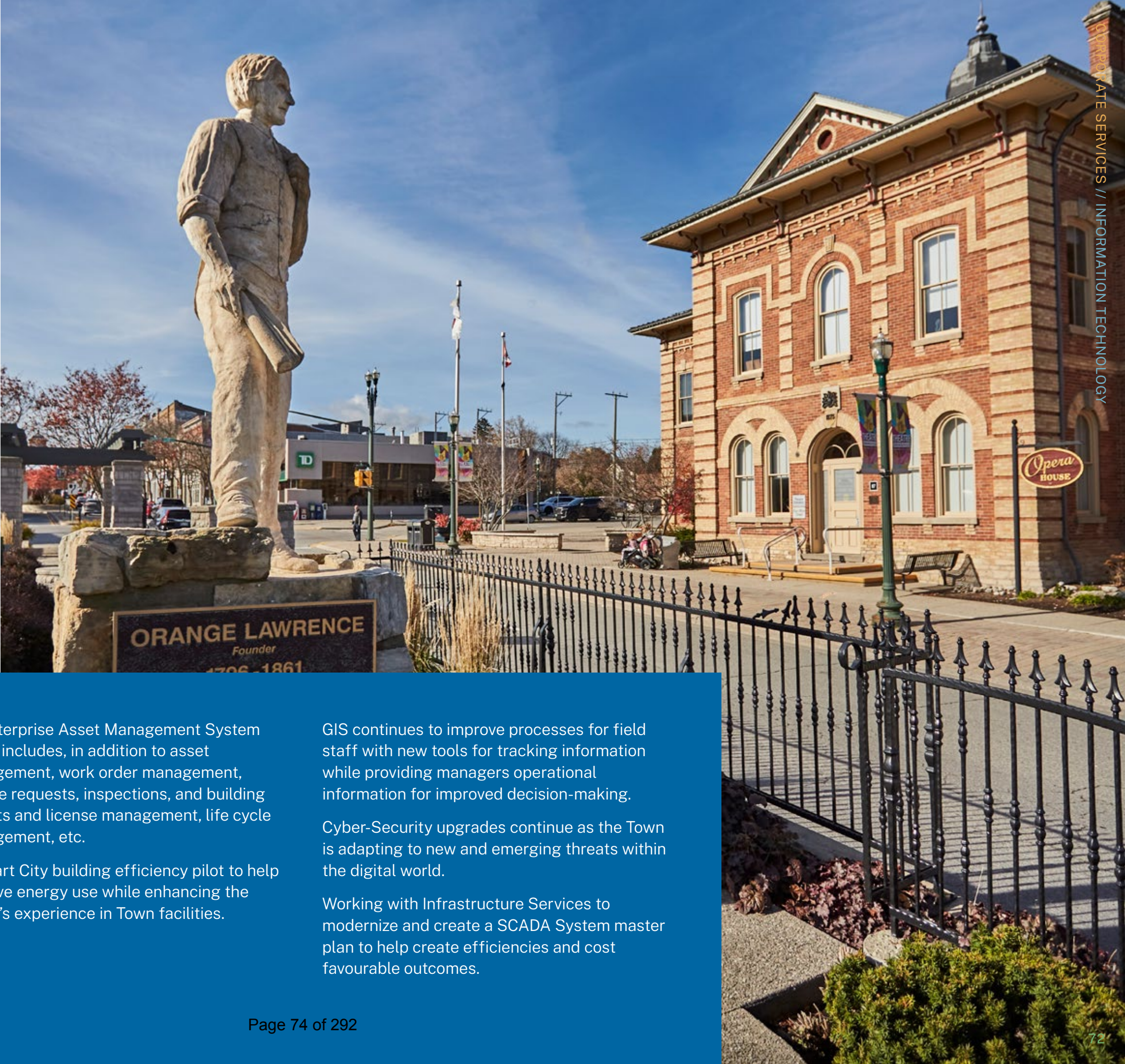
- A Human Resources information system implementation starting in the 4th quarter. This system will combine the entire life cycle of human resource management under the one platform improving staff experience and processes.

- An Enterprise Asset Management System which includes, in addition to asset management, work order management, service requests, inspections, and building permits and license management, life cycle management, etc.
- A Smart City building efficiency pilot to help improve energy use while enhancing the public’s experience in Town facilities.

GIS continues to improve processes for field staff with new tools for tracking information while providing managers operational information for improved decision-making.

Cyber-Security upgrades continue as the Town is adapting to new and emerging threats within the digital world.

Working with Infrastructure Services to modernize and create a SCADA System master plan to help create efficiencies and cost favourable outcomes.





Who We Serve

30,000  
Residents of Orangeville

17  
Divisions in Town

Free Wi-Fi for visitors and tourists  
Non-profits, Orangeville Theatre  
Provide fiber services to broader public sector partners

Who We Are

8 Full-Time Employees

- Manager, Information Technology (1)
- Manager, Digital Transformation (1)
- Supervisor, Software Operations (1)
- Systems Administrator (1)
- GIS Technician (1)
- Help Desk Technician (1)
- SCADA Technologist (1)
- Business Analyst (1)

What We Do



Provide and support all digital technology requirements for the Town’s departments and staff



Follow best practices in server availability, data protection, and video security



Provide access to Geospatial information and easy to use web tools to staff, visitors and residents



Implement and maintain the latest digital technology to enhance services and internal processes



Monitor and remediate Town services and devices including the Town’s cellular, fiber network and fleet of vehicles



Provide SCADA software and support, to help Public Works improve the efficiency and monitor the Town’s water/wastewater operations

Accomplishments

- Working with the Wellington-Dufferin Health Unit in supporting the COVID-19 vaccination rollout
- New Customer Service tracking system for managing citizen requests
- Completed a review and future state road map of the Town and public safety telecommunication network and assets
- Implemented geospatial tools for asset collection, capital project planning, public art walking tours, and automating field staff processes

How We Measure

2650  
Work orders closed year to date

3200+  
Inbound and outbound calls on Town phone systems every week

235  
TB of network traffic every week (equal to 110,000 DVD’s being copied every week)

20+  
GIS applications for staff that allow them digital paper-based processes

3500+  
Unique monthly connections to public access Wi-Fi



CORPORATE SERVICES

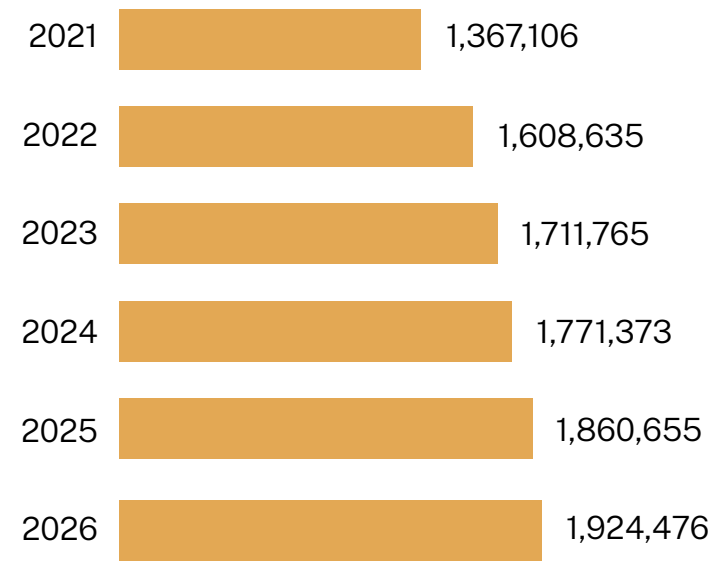
Information Technology 2022 Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Information Technology									
Agreement and Lease Revenue	(9,600)	(24,000)	(24,000)			(24,000)	(24,000)	(24,000)	-24,000
Other Revenues	(58,584)	(59,796)	(83,088)	(23,292)	39.0%	(83,088)	(83,088)	(83,088)	(83,088)
Sub-total Revenues:	(68,184)	(83,796)	(107,088)	(23,292)	27.8%	(107,088)	(107,088)	(107,088)	(107,088)
Compensation	753,075	1,077,098	1,234,792	157,694	14.6%	1,263,783	1,292,120	1,320,919	1,350,452
Professional Development and Assoc. Fees	4,641	17,500	21,000	3,500	20.0%	21,000	21,840	22,714	23,622
Office and Administration	151,592	124,601	139,904	15,303	12.3%	140,445	144,858	149,314	154,230
Service and Lease Agreements	302,813	421,414	527,160	105,746	25.1%	597,720	619,651	670,406	694,425
Maintenance and Repairs		10,000	12,000	2,000	20.0%	15,000	18,000	21,000	24,000
Equipment Purchases	12,542	300	300			300	300	300	300
Professional Fees	109,034	46,000	56,000	10,000	21.7%	58,000	59,790	61,636	63,539
Inter-Departmental Re-Allocations	(252,820)	(271,011)	(300,433)	(29,422)	10.9%	(302,395)	(303,098)	(303,546)	(304,004)
Sub-total Expenses:	1,094,067	1,425,902	1,690,723	264,821	18.6%	1,793,853	1,853,461	1,942,743	2,006,564
Transfers to(from) Reserve	25,000	25,000	25,000			25,000	25,000	25,000	25,000
Total Transfers	25,000	25,000	25,000			25,000	25,000	25,000	25,000
Total Information Technology Levy Impact	1,050,883	1,367,106	1,608,635	241,529	17.7%	1,711,765	1,771,373	1,860,655	1,924,476

# Information Technology 2022 Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Total Information Technology Levy Impact	1,050,883	1,367,106	1,608,635	241,529	17.7%	1,711,765	1,771,373	1,860,655	1,924,476

## 5 Year Levy Impact - Operating



## Material Drivers 2022-2026

	2022	2023	2024	2025	2026
Net Change Levy Impact	241,529	103,130	59,608	89,282	63,821
Inflationary Impact					
Salaries and Benefits	19,885	28,991	28,337	28,799	29,533
Software Agreements	66,967	71,074	17,943	48,644	21,450
Inter-dept transfers	(29,422)				
Professional Fees	10,000				
Service Level Impact					
Salaries and Benefits	137,809				
Federal Student Wage Subsidy	(22,500)				
Security Operations Centre	30,000				
Computer Operations and Supplies	10,000				

Individual Drivers not exceeding \$10,000 have been excluded



CORPORATE SERVICES

Information Technology 2022 Capital Budget - 10 Years

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
20 Capital Fund										
Division: <b>280 Information Technology</b>										
14521.0000 CF -Digital First --	275,438	125,000	150,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
20300.0000 Phone System Upgrades--			5,000		45,000	5,000				
20310.0000 CF -Hand Scanners--			11,000							
20320.0000 Computer Hardware--	165,741	133,541	138,463	53,442	122,481	160,080	220,243	199,473	94,273	101,644
20360.0000 CF -Ind/Comm Fibre to the Bus--	50,000						1,300,000			
21168.0000 Security and Data Integrity--	105,600	61,212	61,836	166,373	121,949	79,866	68,225	34,778	35,821	36,896
B1275.0000 Cyber Security-Mandatory Insurance Requirements	80,000					80,000				
Total Investment in Capital	676,779	319,753	366,299	229,815	299,430	334,946	1,598,468	244,251	140,094	148,540
Less: Funding Sources										
Reserves/ Reserve Funds	419,214	63,950	87,144	47,246	97,442	76,868	820,343	50,977	31,915	32,117
Total Other Funding Sources	419,214	63,950	87,144	47,246	97,442	76,868	820,343	50,977	31,915	32,117
Total Information Technology Levy Impact	257,565	255,803	279,155	182,569	201,988	258,078	778,125	193,274	108,179	116,423

Town of Orangeville											
Capital Projects											
Project	20320.0000 CF - Computer Hardware --										
Department	Information Technology										
Version	2 Finance Review	Year	2022								
Description											
Project Details											
<b>2022 Annual Hardware Replacement Program</b>											
In 2022 IT is required to replacement some aging infrastructure, across the towns numerous sites. This includes hardware that allows for the operation of workstations and services to be be accessible across all the town sites.											
<b>Client Systems</b> – 30 systems											
<b>Network switches</b> for Town Hall, Town Rose, and Alder – increasing capacity and replacing end of life units.											
<b>Technology Infrastructure</b> - Upgrades to Access points (the units that provide WIFI services) across the town.											
<b>Storage Area Network</b> – Upgrades to capacity to allow for more storage.											
Budget											
	Total	2022	2023	2024	2025	2026	2027-2031				
Expenditures	1,364,996	141,356	133,541	138,463	53,442	122,481	775,713				
Funding											
Transfers from Reserve/Reserve											
Trf from Res - Corporate System	292,834	28,271	26,708	28,777	11,971	26,052	171,055				
	292,834	28,271	26,708	28,777	11,971	26,052	171,055				
Tax Levy											
Trf from Levy	1,072,162	113,085	106,833	109,686	41,471	96,429	604,658				
	1,072,162	113,085	106,833	109,686	41,471	96,429	604,658				
Funding Total	1,364,996	141,356	133,541	138,463	53,442	122,481	775,713				
Attributes											
Attribute	Value	Comment									
Department	Information Technology										
Loc.Fleet.Eqpt	0000										
Budget Year	2018										
Priority	High										
Status	New Capital Project										
Project Type	Replacement										
Service Life	4-7 Years										
Approval Status	Approved										
Project Reference	Annual Hardware Replacement	This capital request is in line with previous years. This is the main yearly capital request put forward by IT.									
Activity	20320 Computer Hardware										

Town of Orangeville

Capital Projects

Project	21168.0000 Security and Data Integrity --						
Department	Information Technology						
Version	2 Finance Review	Year	2022				

Description

Project Details

Security and Data Integrity

Endpoint Security

Camera System

SOC

Budget

	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	772,556	105,600	61,212	61,836	166,373	121,949	255,586
Funding							
Transfers from Reserve/Reserve							
Trf from Res - Corporate System	154,511	21,120	12,242	12,367	33,275	24,390	51,117
	154,511	21,120	12,242	12,367	33,275	24,390	51,117
Tax Levy							
Trf from Levy	618,045	84,480	48,970	49,469	133,098	97,559	204,469
	618,045	84,480	48,970	49,469	133,098	97,559	204,469
Funding Total	772,556	105,600	61,212	61,836	166,373	121,949	255,586

Attributes

Attribute	Value	Comment
Department	Information Technology	
Loc.Fleet.Eqpt	0000	
Budget Year	2019	
Priority	High	
Status	Existing Capital Project	
Project Type	Replacement	
Service Life	5 Years	
Approval Status	Approved	
Project Reference		
Activity	B0877 <Generated>	

292



Town of Orangeville

Capital Projects

Project	B1275.0000 CyberSecurity - Mandatory Insurance Requirements		
Department	Information Technology		
Version	2 Finance Review	Year	2022

Description
<p>Project Details</p> <p>Insurance Companies are seeing much higher claims due to cybersecurity breaches. As a result, the insurance industry is making technology solutions mandatory in order for municipalities to gain cyber security insurance.</p> <p>In 2020, the insurance Industry required the Town had to perform a Privacy Audit in order to obtain the cybersecurity insurance. This was first indication of a major shift in the insurance industry from a reactive to proactive stance on cybersecurity payouts.</p> <p>Two mandatory items are now required:</p> <p><b>Multi Factor Authentication (MFA)</b> – by having another tool for Identify management the system can be assured is who they claim to be, as having two methods of validating make its very hard for wood be attackers to get access to town data.</p> <p><b>Privileged Access Management (PAM)</b> – Provides a method of ensuring that specialized users only receive enough access to a system in the event of a user account being compromised. This protects system from someone gaining access to multiple systems.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	160,000	80,000					80,000
Funding							
Transfers from Reserve/Reserve							
Trf from Res - Corporate System	40,000	20,000					20,000
	40,000	20,000					20,000
Tax Levy							
Trf from Levy	120,000	60,000					60,000
	120,000	60,000					60,000
Funding Total	160,000	80,000					80,000

Attributes		
Attribute	Value	Comment
Department	Information Technology	
Loc.Fleet.Eqpt	0000	
Budget Year	2022	
Priority	Mandatory	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	5	
Approval Status	Approved	
Project Reference		
Activity	B1275 <Generated>	





CORPORATE SERVICES

Human Resources

Jennifer Gohn  
Human Resources Manager

Change and challenges was the central theme of 2021. As we embraced this new type of workplace, we continued to support and provide guidance to everyone we work with on a daily basis. COVID-19 protocols and policies have directed much of the work this year; however, we continued to meet our goals and objectives within the Human Resources division.

The Human Resources Division is proud of our accomplishments this year. Receiving a \$19,000 WSIB Excellence Award for our work in completing health and safety modules and facilitating \$22,000 in grant fund for our 2021 summer student program highlights our team building skills in working with all the departments in achieving these results. Human Resources work is often intertwined with all of the divisions and to be successful we must work together to achieve our goals. The Project Management and Continuous Improvement training opportunities for staff in 2021 will help us shape our future workforce.

As we continue to embrace our new reality as an employer into the coming years, the new Human Resources initiatives for 2022 speak to the continuation of building on these changes and working towards a new type of workforce and a workplace culture. We must continue to adapt and change to these new realities. Working as a team—strengthens our resiliency—to be a strong and healthy workforce at the Town of Orangeville.

What We Do

Provide Human Resources related support and information to all employees:

- Health and Safety
- Recruitment and Selection
- Attendance Management
- Benefits
- Compensation
- Claims Management
- Employee Relations
- Human Resources Planning
- Employee Recognition Program
- Employee Records Management
- Training and Development
- Human Resources Information Systems (HRIS) Maintenance, including Payroll Changes
- Labour Relations
- Policy and Employee Program Development

Accomplishments

- Critical role in COVID-19 response planning and implementation:
  - Delivered health and safety processes and protocols in an evolving situation
  - Completed a staff wellness survey
  - Supported development of vaccination policy
  - COVID App launched (developed by IT) for staff to confirm they have no symptoms prior to entering the workplace
    - HR staff check responses twice per day and follow up with staff who have indicated they have symptoms
    - Leveraged for vaccination status reporting
- \$19,000 WSIB Excellence Award for successfully completing WSIB Health and Safety Modules:
  - Introduction of workplace wellness support — SharePoint site, monthly newsletter, and webinars
  - Assessment of health and safety training requirements
  - Implemented new onboarding process based on assessment results
- Successfully delivered Health and safety awareness week virtually
- Received \$22,000 in grant funding for summer students
- Conducted salary market review with job description template modernization
- Ongoing support for OPS/OPP transition as it relates to the arbitration award
- Supported the launch of the Diversity and Inclusion community committee
- Launched new professional development opportunities:
  - Continuous Improvement & Project Management programs
  - Diversity and inclusion training was integrated into the Town’s onboarding program
  - Pilot project on succession planning developed with procedure templates



Who We Serve

30,000

Residents of Orangeville

Human Resources serves all 17 divisions which includes approximately 325 employees and volunteer firefighters

All Current and Former Town Employees, Council, Orangeville Police Services Board, Residents and non-residents, other Municipalities

Who We Are

05 Full-Time Employees

Human Resources Manager (1), Human Resources and Health and Safety Officer (1), Human Resources Assistant (1), Human Resources Clerk (1), Human Resources Clerk (1)

01 Full-Time Temporary

Special Projects Officer (1)

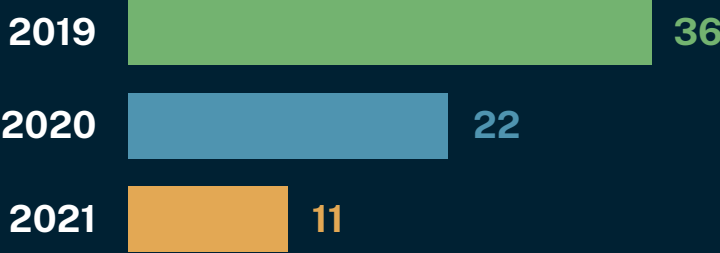
How We Measure (Volume Metrics)

2021 Year to date

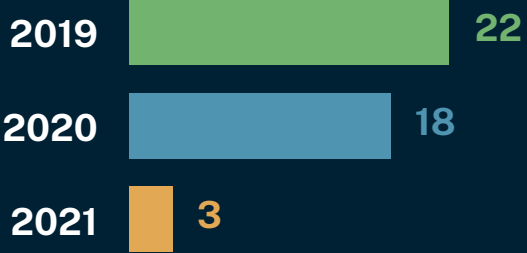
Short-Term Disability



Incidents



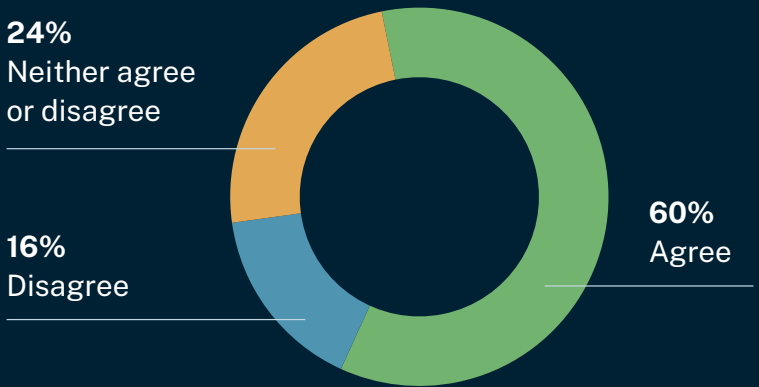
WSIB Claims



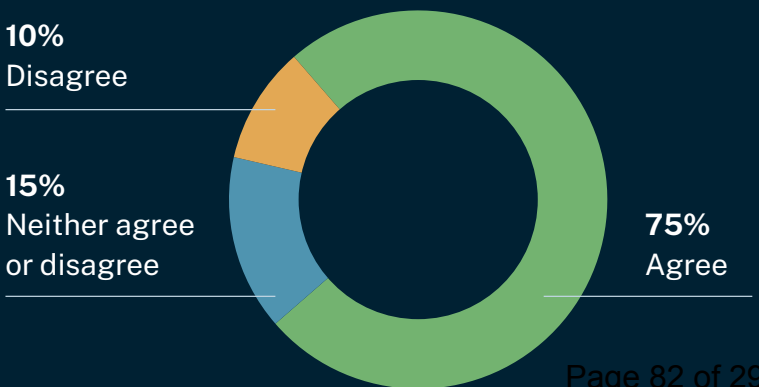
EMPLOYEE HEALTH AND WELLNESS

Employee Wellness survey – 206 responses

I feel confident the Town of Orangeville has been flexible and is communicating effectively with staff during the pandemic:



During this pandemic, my supervisor has been supportive, flexible and has been effectively communicating the ongoing changes:



- 2,429 visits to the COVID-19 Staff Updates site
- 469 visits to the new Wellness site
- 12 information/wellness webinars
- 120 job openings for 2020 and 169 (Year-to-date) for 2021 (these numbers were affected by the pandemic)

PROFESSIONAL DEVELOPMENT AND TRAINING FOR STAFF

Over 42 training sessions offered focused on:

- Diversity and inclusion
- Ergonomics
- Technical safety training such as propane handling, traffic control, working at heights etc.
- Launched new Project Management and Continuous Improvement programs
- Supervisor Development (five day program)

CORPORATE SERVICES

Human Resources 2022 Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Human Resources									
Compensation	498,213	701,139	710,524	9,385	1.3%	727,769	744,612	761,726	779,284
Professional Development and Assoc. Fees	61,907	100,100	100,500	400	0.4%	100,500	100,500	100,500	100,500
Office and Administration	15,035	26,510	51,279	24,769	93.4%	51,428	51,577	51,732	51,750
Public Relations, Promotions and Events	14,019	25,000	25,000			25,000	25,000	25,000	25,000
Safety Equipment and Clothing	220	750	750			750	750	750	750
Maintenance and Repairs		100	100			100	100	100	100
Equipment Purchases	51	1,400	1,000	(400)	(28.6%)	1,000	1,000	1,000	1,000
Professional Fees	20,039	49,000	49,000			50,000	50,000	51,000	51,000
Sub-total Expenses:	596,177	903,999	938,153	34,154	3.8%	956,547	973,539	991,808	1,009,384
Total Human Resources Levy Impact	596,177	903,999	938,153	34,154	3.8%	956,547	973,539	991,808	1,009,384

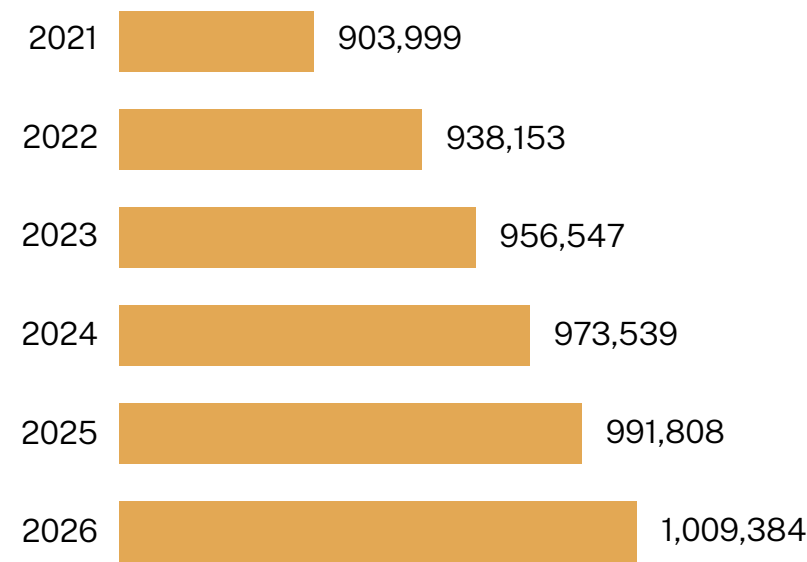


CORPORATE SERVICES

# Human Resources 2022 Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Total Human Resources Levy Impact	596,177	903,999	938,153	34,154	3.8%	956,547	973,539	991,808	1,009,384

## 5 Year Levy Impact - Operating



## Material Drivers 2022-2026

	2022	2023	2024	2025	2026
Net Change Levy Impact	34,154	18,394	16,992	18,269	17,576
One Time Reversed					
Engagement, culture and wellness	(50,000)				
Inflationary Impact					
Salaries and Benefits		17,245	16,843	17,114	17,558
Previously Endorsed					
HRIS Performance Management	30,000				
Software Operating costs					
Service Level Impact					
Engagement, culture and wellness	50,000				

Individual Drivers not exceeding \$10,000 have been excluded

## CORPORATE SERVICES

# Communications

Sheila Duncan, Communications Manager

The Communications Division strives to maximize the delivery of public information using various mediums in a cost-effective manner. The 2022 operating budget maintains existing service levels, with one service level change proposed to increase advertising to include more notices in the second weekly newspaper in Orangeville (where Town Page isn't published).

It's anticipated that as the pandemic evolves there will still need to be an increased level of communication for at least several months in 2022. Communications continues towards more visual messages and videos, and greater engagement.

The Communications team will continue to create messages through numerous and varied print products, including the Town Page, and to implement and maintain online promotional strategies and communications, including digital newsletters, website, and social media.

The second year of the pandemic has proven demanding and challenging for the Communications Division, as sharing information in varied ways in a fast-paced environment of a global pandemic was generally non-stop. Facing lots of unknowns and shifts in restrictions, brought forward new information and new communication projects and tasks.

The team has done well to meet the demand on a prioritized basis. 2021 will end with the rollout of a vaccination policy and the 2022 budget document, and the production of the annual Heritage Orangeville calendar.

The coming year will see the Communications Division launch a new digital Town newsletter on a different platform (with the aim of increasing subscribers and frequency of issues). The plan is also to continue to grow and update staff information on SharePoint. Further capabilities and enhanced features of the new website will also be promoted to the public.

In the year ahead, the division plans to outsource the transit advertising program, continue the rollout of the indoor signage strategy for municipal facilities, and develop communications for key initiatives and evolving emergency information, in addition to day-to-day promotions. Projects include providing communications support for the water meter replacement program, the HRIS system, and a new public outreach tool to replace PingStreet, relaunch AODA compliant training for staff, and improve engagement metrics on social media channels. The division will identify, review and assess core communications services to meet current and emerging communication needs.





Who We Serve

30,000

Residents of Orangeville, plus Surrounding Municipalities  
Town Departments  
Orangeville Council  
Municipal Committees  
CAO's Office  
News Media Inquiries

Who We Are

- 1 Manager
- 1 Coordinator
- 1 Graphic Designer

What We Do



Handle emergency communications (2020 and 2021 saw emergency communications become a focus)



Media monitoring



Create communication plans for specific campaigns



Create corporate messages and statements



Provide information for external and internal audiences (e-newsletters, news releases, Council highlights)



Handle public and news media inquiries



Create print products



Co-ordinate advertising and produce weekly Town Page



Create visuals/graphic arts for hanging and pop-up banners, ads, posters, templates (posters, brochures, flyers, booklets, manuals)



Design signs



Produce photos, videos and photo archive



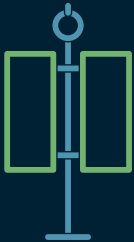
Assist divisions and website contributors with website tools, approve postings



Co-ordinate accessible document creation and training of staff, in accordance with AODA standards



Manage corporate social media channels: Facebook, Twitter, Instagram, and LinkedIn



Create and maintain corporate signage guidelines



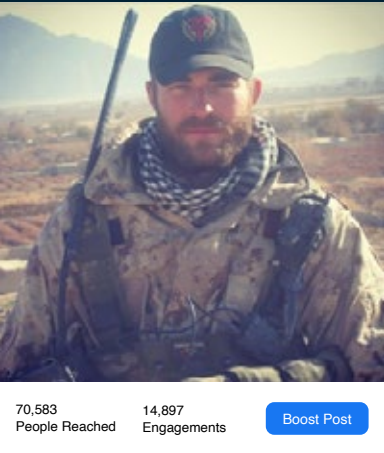
Co-ordinate art walk of tree sculptures



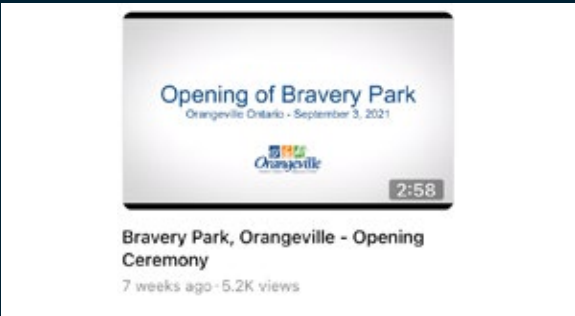
Manage Orangeville transit advertising program

Accomplishments

- **40%** increase in transit advertising revenue since 2019
- **51** Town Pages, averaging **17** ads per page
- **11%** increase in Facebook followers (from 2020–October 1, 2021)
- High engagement on some Facebook posts
  - Best engagement: Former sniper Jody Mitic speaking at Bravery Park opening had **70,583** and **14,987** engagements
- **6%** increase in Twitter followers (from 2020–October 1, 2021)
- **22%** increase in Instagram followers (from 2020–October 1, 2021)
- **15** internal requests for sign design
- Average of **42** Facebook posts per month in 2021
- Average of **615** users per day on Orangeville’s website in 2021
- **70** news media inquiries in 2021 (as of October 1)



- **33** videos produced (as of October 1)
  - Most watched video: Opening of Bravery Park with **453** and **1,371** impressions via YouTube, **4,700** views on organic Facebook post of video



- **232** visits to Orange Juice/staff news on SharePoint (Jul–Sept)
- **2,063** engagements on parking on one side of street survey using Microsoft Forms

- One side of street parking survey ad had **15,236** people reached and **2,063** engagements
- Gypsy moth trap notice had **19,351** people reached and **2,229** engagements

Goals for 2022:

- Establish baseline measurements for communication channels and improve engagement metrics
- Implement new social media scheduling and tracking system, to improve engagement, management, and delivery of social media content: to serve two audiences — internal staff and the public. May provide an opportunity for a deeper analysis of what type of content receives the most engagement, allowing for future improvements
- Complete the outsourcing of transit advertising; set up process to manage this new system
- Re-invigorate the staff newsletter/ news section (Orange Juice) on SharePoint, with outreach to staff for content, and measuring engagement (impact) and outcomes whenever possible
- Roll out new public outreach tool to replace PingStreet
- Create AODA (Accessibility for Ontarians with Disabilities Act) compliant training for all staff who generate public content
- Water meter replacement program –manage communications outreach program, provide communications support, measure impact and outcomes
- Continue promoting Public Health guidelines as well as Provincial and Municipal regulations re COVID-19 measures
- Launch a new digital Town newsletter on a different platform (with the aim of increasing subscribers and frequency of issues)
- Increase public outreach with more advertising in one weekly newspaper (along with consolidated notices and messages on Town Page in other weekly newspaper and radio commercials)
- Provide communications support for new HRIS (Human Resources Information System)



CORPORATE SERVICES

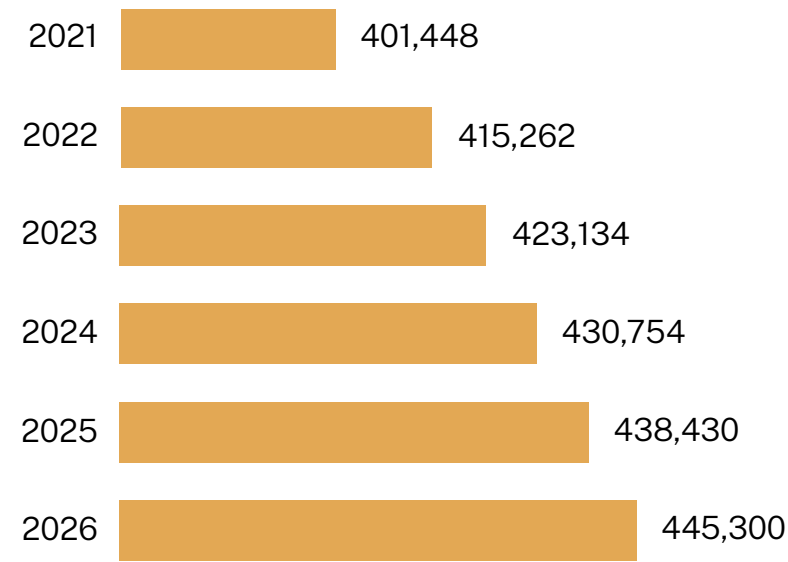
Communications 2022 Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Communications									
Compensation	289,527	309,277	315,332	6,055	2.0%	322,999	330,489	338,103	345,914
Professional Development and Assoc. Fees	375	3,122	3,153	31	1.0%	3,185	3,217	3,217	3,250
Office and Administration	3,973	9,483	9,620	137	1.4%	9,762	9,813	9,848	9,874
Public Relations, Promotions and Events	57,182	74,066	81,657	7,591	10.2%	81,688	81,720	81,747	81,747
Equipment Purchases	1,242	1,500	1,500			1,500	1,515	1,515	1,515
Sub-total Expenses:	352,299	397,448	411,262	13,814	3.5%	419,134	426,754	434,430	442,300
Transfers to(from) Reserve	3,000	4,000	4,000			4,000	4,000	4,000	3,000
Total Transfers	3,000	4,000	4,000			4,000	4,000	4,000	3,000
Total Communications Levy Impact	362,753	401,448	415,262	13,814	3.4%	423,134	430,754	438,430	445,300

# Communications 2022 Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Total Communications Levy Impact	362,753	401,448	415,262	13,814	3.4%	423,134	430,754	438,430	445,300

## 5 Year Levy Impact - Operating



## Material Drivers 2022-2026

	2022	2023	2024	2025	2026
Net Change Levy Impact	13,814	7,872	7,620	7,676	6,870
Service Level Change					
Town Page Ads	10,000				

Individual Drivers not exceeding \$10,000 have been excluded



# 08

## Community Services



- 91 Orangeville Fire
- 98 Orangeville Public Library
- 105 Crossing Guards
- 108 Economic Development & Culture
- 1114 Facilities and Parks
- 188 Recreation and Events



COMMUNITY SERVICES

# 2022 and Beyond

Ray Osmond, Community Services  
General Manager

I am pleased to present the Town of Orangeville Community Service Department Budget Plan for 2022 based on the Direction given by the Town of Orangeville Council through its Strategic Priorities.

The Community Services Budget Proposal has been developed to clearly articulate the administrative activity and capital budget plans required to achieve the deliverables for the Strategic Priorities while addressing Organizational Priorities that:

- Are complimentary to the strategic priorities
- Are responsive to ever changing legislative and business environments
- Continuously optimize service delivery to residents, neighbourhoods, community and sport organizations, businesses, and visitors
- Focus on productivity of program and business functions and prudent utilization of financial resources

I want to acknowledge and recognize the continued resiliency demonstrated by everyone within the Community Services Department, our many partners, colleagues, and friends throughout the community.



Over the past two years the Community Services Team has faced many challenges and adapted in all Divisions to maintain facilities and parks, deliver fire and safety services, continue to improve infrastructure, supporting and helping grow businesses, enhancing health and wellbeing through our many recreation and library services.

The Community Services budget 2022 and Beyond is exciting and challenging. All Divisions have worked diligently to balance and maintain the high standards expected for delivery of existing services and programs with a future view beyond COVID and based on Council’s strategic Vision, “Orangeville is an inclusive community that respects its heritage, natural environment and small-town appeal while embracing the future with a progressive and innovative spirit”.

All Divisions of Community Services remain focused on addressing the many challenges that we will have to face in 2022. We are strong in our resolve to ensure that 2022 will be a year to look beyond the present and create a very positive and exciting future.

“The pandemic represents a rare but narrow window of opportunity to reflect, reimagine, and reset our world.”

## Leadership Team



**Ray Osmond**  
COMMUNITY SERVICES  
GENERAL MANAGER



**Ron Morden**  
FIRE CHIEF  
ORANGEVILLE  
FIRE SERVICE



**Darla Fraser**  
CEO, ORANGEVILLE  
PUBLIC LIBRARY &  
CROSSING GUARDS



**Ruth Phillips**  
ECONOMIC  
DEVELOPMENT  
& CULTURE MANAGER



**Charles Cosgrove**  
FACILITIES & PARKS  
MANAGER



**Sharon Doherty**  
RECREATION & EVENTS  
MANAGER



Working together as five Divisions, the Community Services Team have had an opportunity to reflect on how we have delivered programs and services with an eye to what is considered to be core deliverables, what worked well and how we could improve going forward based on community needs. We have attempted to deliver the 2022 budget and business strategy from three key fundamental drivers:

**Re-set:** moving forward by resetting our service models, cost recovery structures, marketing and promotion strategies, enhancing collaborative relationships and ensuring our systems are well maintained and supported by a strong, committed, respectful and caring staff.

**Re-Calibrate:** Like a compass, we all require recalibration at times. It is a gift and an opportunity. We have made every attempt and continue to challenge the entire Community Services Team to share new ideas, look beyond the present, recheck the tools and models and where an opportunity exists, to bring the new idea and suggest how our systems, staff resources, facility operations, programs and services, technology, procurement methods, environmental initiatives can be improved or re-calibrated to deliver the best and highest standards of services to the community we serve and those who visit.

**Re-imagine:** through engaging with internal and external stakeholders, listening to residents and visitors and by working together as a team we have gathered new tools, new service models, re-evaluated our structures through a recreation and parks master plan, Library Business and Branding strategies, Tourism Branding, and other data sources to assist and provide a strong base on which to re-imagine how the future can be, but more importantly how all Divisions can be key contributors to outcomes. A number of immediate projects that will be continued from 2021 into 2022 and beyond include:

- Community Improvement Plan (CIP)
- Fire Station Design and Construction
- Tony Rose Memorial Sports Centre Business Case and Feasibility Study
- Alder Recreation Centre Pool Replacements
- Public Works Operations Centre Expansion and Salt Dome Replacement
- Multi-use Trail Development



We stand together as an inclusive and committed team who looks forward and beyond by engaging with partnering internal and external organizations, our residents and our business community in executing this 2022 budget plan.



COMMUNITY SERVICES

# Orangeville Fire

Ron Morden, Fire Chief, Orangeville Fire Service

Orangeville Fire strives to operate as efficiently and effectively as possible while maintaining what is most important, the safety of our firefighters and those who live, work and visit our community.

Orangeville Fire is well trained and equipped to understand a variety of challenges presented to our service. Training and certification of our firefighters validate our overall response capabilities. Our firefighters have become multi-faceted in their daily functions making Orangeville Fire more adaptable as a fire/rescue service capable of responding to any emergency incident.

## Our operating budget for the coming year:

- Maintains our current complement of staff.
- Ensures that staff maintain training requirements to meet or exceed NFPA (National Fire Protection Association) standards.
- Provide the appropriate PPE to ensure all staff can perform every aspect of their positions.
- Maintain station and emergency response equipment and apparatus to meet the required NFPA and Fire Underwriters of Canada requirements.
- Provide inspection, prevention and education programs as required by FPPA (Fire Prevention and Protection Act) of Ontario.



## Fire Station

Orangeville fire headquarters officially opened in 1972. The station is a critical component of the town’s emergency management system. While the existing structure has served the community well for almost 50 years, it is now overcrowded and in less-than-optimal operating conditions.

In 2015 the town Fire Master Plan made recommendations, which included the construction of a new fire station and that the Town of Orangeville’s emergency operations center be incorporated within the facility.

In the Spring of 2021, the future building site of Orangeville Fire was secured.

## Bunker Gear

The first responder utilizes a protective ensemble of jackets and pants known as Bunker Gear to protect firefighters during fire and rescue emergencies. This gear protects the firefighter from thermal hazards inherent with structural firefighting, a barrier from bodily fluids and sharp or unsafe objects from rescue operations. This gear also protects the firefighter from the natural elements.

The industry standard under the NFPA recognizes that the maximum life span of personal protective clothing is ten years, including Bunker Gear.

## Jaws of Life

The Jaws of Life is a critical component of our auto extrication resources. Given advancements in new car technology and the speeds of our roads, this requires the equipment to be updated to ensure a speedy extrication of individuals that may be entrapped. The system consists of a spreader, cutters, and multiple rams.



Who We Serve


**37,500**  
residents of Orangeville,  
and parts of East Garafraxa,  
Amaranth and Mono

**13,257**  
property owners

**232**  
square kilometers  
of coverage area



What We Do

 **Inspections of commercial, industrial, and institutional residential**

 **Inspections and Approval of Plans**

 **Education through schools, public groups and TAPP-C**

 **Investigation**

Who We Are

**Established in 1875**

**27** Full-Time Employees

**28** Volunteer Suppression

**20** Full-Time Suppression

**3** Fire Prevention Division

**1** Fire Chief

**1** Deputy Chief

**1** Training Division

**1** Administrative Assistant

Accomplishments

- Development on Burn Permit GIS System and Implementation of Online Fire Permits
- Continued online training for our volunteers to ensure competence in training during COVID-19 restrictions
- Ordering of new Pumper/Rescue truck with delivery anticipated for mid-December
- Secured two Grants – One from the Province of Ontario for **\$11,700** to be utilized in a modular training trailer, **\$5,000** through the Fire Marshal’s Public Safety Council and Enbridge to be utilized training and materials
- Securing the future site of Orangeville Fire Headquarters

How We Measure

**98%**  
of calls answered within **15 seconds**

**60**  
seconds or less, calls are dispatched

**1.3**  
minutes average between call dispatched and enroute

**4**  
minutes or less on scene response time in town



**Provincial and National standards**



**Master Fire Plan**

COMMUNITY SERVICES

Orangeville Fire 2022 Operating Budget - 5 Years

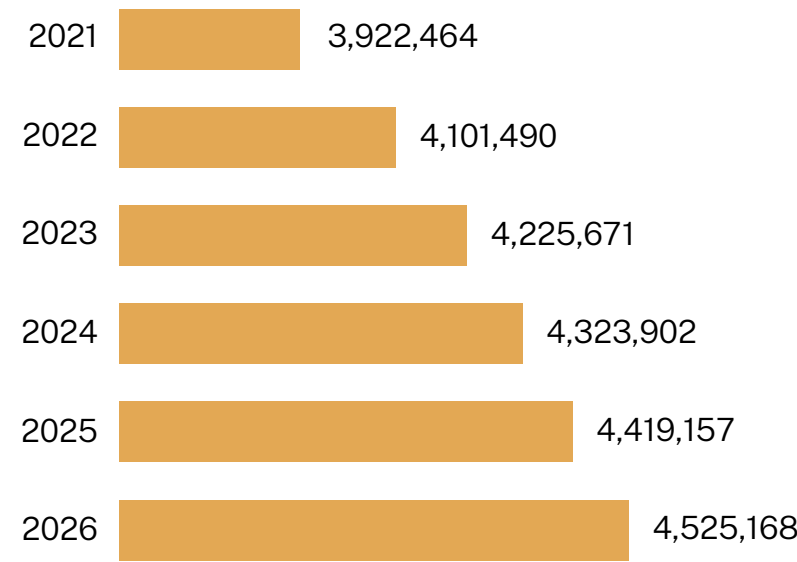
	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Fire									
User Fees	(2,369)	(3,800)	(4,052)	(252)	6.6%	(4,105)	(4,159)	(4,214)	(4,270)
Licences and Permits	(13,175)	(10,000)	(10,000)			(10,000)	(10,000)	(10,000)	(10,000)
Agreement and Lease Revenue	(1,166,557)	(1,209,805)	(1,247,125)	(37,320)	3.1%	(1,284,029)	(1,322,040)	(1,361,191)	(1,401,517)
Fines	(47)	(1,500)	(1,500)			(1,500)	(1,500)	(1,500)	(1,500)
Other Revenues	(94,769)	(18,000)	(18,000)			(18,000)	(18,000)	(18,000)	(18,000)
Sub-total Revenues:	(1,276,917)	(1,243,105)	(1,280,677)	(37,572)	3.0%	(1,317,634)	(1,355,699)	(1,394,905)	(1,435,287)
Compensation	4,145,023	4,459,508	4,667,546	208,038	4.7%	4,822,074	4,942,390	5,063,379	5,199,737
Insurance	15,551	17,107	25,956	8,849	51.7%	29,079	31,987	35,186	38,704
Professional Development and Assoc. Fees	39,142	78,751	80,108	1,357	1.7%	81,992	83,404	85,394	87,374
Office and Administration	11,183	19,550	19,350	(200)	(1.0%)	16,558	16,625	16,650	16,675
Public Relations, Promotions and Events	4,485	5,700	5,700			5,700	5,700	5,700	5,700
Licences and Support	1,646	3,571	2,076	(1,495)	(41.9%)	2,144	2,181	2,219	1,723
Service and Lease Agreements	10,885	27,113	18,113	(9,000)	(33.2%)	18,113	18,113	18,113	12,500
Programs	2,016	3,000	3,000			3,000	3,000	3,000	3,000
Safety Equipment and Clothing	61,799	56,057	57,375	1,318	2.4%	58,285	59,141	60,013	60,902
Utilities	17,520	19,749	20,592	843	4.3%	21,497	22,469	23,515	24,641
Fuel	20,438	22,500	22,500			22,500	22,500	22,500	22,500
Materials and Supplies	80,185	62,400	62,400			62,400	62,400	62,400	62,400
Maintenance and Repairs	164,146	134,163	124,878	(9,285)	(6.9%)	121,191	122,257	123,343	124,348
Equipment Purchases	(142)	1,400	1,400			1,500	1,550	1,600	1,600
Outside Services	28,528	70,000	75,000	5,000	7.1%	75,000	78,450	78,450	81,000
Inter-Departmental Re-Allocations	124,560		6,173	6,173		7,272	7,434	7,600	7,651
Sub-total Expenses:	4,726,929	4,980,569	5,192,167	211,598	4.2%	5,348,305	5,479,601	5,609,062	5,750,455
Transfers to(from) Reserve	185,000	185,000	190,000	5,000	2.7%	195,000	200,000	205,000	210,000
Total Transfers	185,000	185,000	190,000	5,000	2.7%	195,000	200,000	205,000	210,000
Total Fire Levy Impact	3,635,012	3,922,464	4,101,490	179,026	4.6%	4,225,671	4,323,902	4,419,157	4,525,168



# Orangeville Fire 2022 Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Total Fire Levy Impact	3,635,012	3,922,464	4,101,490	179,026	4.6%	4,225,671	4,323,902	4,419,157	4,525,168

## 5 Year Levy Impact - Operating



## Material Drivers 2022-2026

	2022	2023	2024	2025	2026
Net Change Levy Impact	179,026	124,181	98,231	95,255	106,012
Inflationary Impact					
Salaries & Benefits	208,038	154,528	120,316	120,989	136,358
Municipal Agreement Revenue	(37,320)	(36,904)	(38,011)	(39,151)	(40,326)
Service Level Change					
Vehicle Costs	(19,000)				

Individual Drivers not exceeding \$10,000 have been excluded

COMMUNITY SERVICES

Orangeville Fire 2022 Capital Budget - 10 Years

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
20 Capital Fund										
Division: 440 Fire										
20401.1110 CF -Radios --Fire Dept -10 Dawson Rd	375,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
20402.1110 CF -Bunker Gear --Fire Dept -10 Dawson Rd	42,168	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
21000.4211 CF -Vehicles--Fire S11-05 Pierce Pumper #0515	9,873									
21104.0000 CF -Fire Station--	5,717,331	3,467,966								
B0914.1110 Replacement of Fire Department Ladder Truck				1,500,000						
B0915.1110 Replacement of Pumper 17							750,000			
B0916.1110 Replacement of Deputy Chief's Command SUV		58,000								
B1043.1110 Chief Car 101 Replacement						58,000				
B1158.0000 Fire Master Plan				75,000						
B1170.1110 Mini Pumper Refurbishment		80,000								
B1171.1110 Jaws of Life Extrication Tools	50,000							60,000		
B1172.1110 Replacement of Car 104			65,000							70,000
B1232.1110 New Station Furniture and Fixtures		125,000	125,000							
B1233.1110 UTV Replacement					60,000					
B1235.1110 Self Contained Breathing Apparatus Replacement Program						500,000				
B1266.1110 Replacement of Rescue/Stabilization Equipment			45,000							
Total Investment in Capital	6,194,372	3,785,966	290,000	1,630,000	115,000	613,000	805,000	115,000	55,000	125,000
Less: Funding Sources										
Gas Tax -Federal		950,000								
Development Charges		445,938		200,000						
Reserves/ Reserve Funds	413,041	172,000	230,000	831,000	43,000	142,600	381,000	43,000	31,000	101,000
Financing	5,717,331	2,125,028		550,000						
Total Other Funding Sources	6,130,372	3,692,966	230,000	1,581,000	43,000	142,600	381,000	43,000	31,000	101,000
Total Fire Levy Impact	64,000	93,000	60,000	49,000	72,000	470,400	424,000	72,000	24,000	24,000



Town of Orangeville

Capital Projects

Project	20401.1110 CF - Radios -- Fire Dept - 10 Dawson Rd					
Department	Fire					
Version	2 Finance Review	Year	2022			

Description
<div>Project Details</div> <p>During an emergency we need to ensure proper message delivery, there is no room for error or a missed or delayed message receipt for any reason.</p> <p>Communications equipment is the lifeline for our firefighters and public. It creates efficiencies from the initial call intake, to on scene mitigation of the emergency. The information delivered to emergency responders must be clear, instantaneous and accurate to ensure the Incident Action Plan is properly executed.</p> <p>In recent years, we have experienced voids or dead zones within our boundaries. This includes larger buildings, urbanization/development and natural topography of our service area.</p> <p>Our current communications equipment is becoming obsolete. Motorola has advised that our current radio system has reached its “end of life”. Replacement and repair of parts is becoming problematic to acquire, proving its reliability is detrimental to fire &amp; rescue operations. Equipment is to be replaced in 2022 via carry forward funding approved in 2021.</p> <p>2022 and future years are budgeted for continuous improvement of equipment.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	250,000	25,000	25,000	25,000	25,000	25,000	125,000
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Fire Equip	250,000	25,000	25,000	25,000	25,000	25,000	125,000
	250,000	25,000	25,000	25,000	25,000	25,000	125,000
Funding Total	250,000	25,000	25,000	25,000	25,000	25,000	125,000

Attributes		
Attribute	Value	Comment
Department	Fire	
Loc.Fleet.Eqpt	1110 Fire Dept - 10 Dawson Rd	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1151 <Generated>	

Town of Orangeville

Capital Projects

Project	20402.1110 CF - Bunker Gear -- Fire Dept - 10 Dawson Rd					
Department	Fire					
Version	2 Finance Review	Year	2022			

Description
<div>Project Details</div> <p>To protect firefighters during fire and rescue emergencies the first responder utilizes a protective ensemble of jacket and pant known as Bunker Gear. This gear protects the firefighter from thermal hazards inherent with structural firefighting, a barrier from bodily fluids, and sharp or unsafe objects from rescue operations. This gear also protects the firefighter from the natural elements.</p> <p>The industry standard under the NFPA recognizes the maximum life span of personal protective clothing is ten years, which includes Bunker Gear.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	300,000	30,000	30,000	30,000	30,000	30,000	150,000
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	60,000	6,000	6,000	6,000	6,000	6,000	30,000
	60,000	6,000	6,000	6,000	6,000	6,000	30,000
Tax Levy							
Trf from Levy	240,000	24,000	24,000	24,000	24,000	24,000	120,000
	240,000	24,000	24,000	24,000	24,000	24,000	120,000
Funding Total	300,000	30,000	30,000	30,000	30,000	30,000	150,000

Attributes		
Attribute	Value	Comment
Department	Fire	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1153 <Generated>	



Town of Orangeville  
Capital Projects

Project	B1171.1110 Jaws of Life Extrication Tools		
Department	Fire		
Version	2 Finance Review	Year	2022

Description
<div>Project Details</div> <p>The Jaws of Life is a critical component of our life saving rescue system. As automobile manufacturers continue to improve the safety of their vehicles we must also continue to upgrade our tools to deal with new innovation and technology. By keeping current, we can deal with the most complex emergencies, and facilitate a safe and expeditious extrication of the occupants when time is of the essence.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	110,000	50,000					60,000
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	22,000	10,000					12,000
	22,000	10,000					12,000
Tax Levy							
Trf from Levy	88,000	40,000					48,000
	88,000	40,000					48,000
Funding Total	110,000	50,000					60,000

Attributes		
Attribute	Value	Comment
Department	Fire	
Loc.Fleet.Eqpt	1110 Fire Dept - 10 Dawson Rd	
Budget Year	2021	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	10-15 Years	
Approval Status	Approved	
Project Reference		
Activity	B1171 <Generated>	





COMMUNITY SERVICES

# Orangeville Public Library

Darla Fraser, CEO, Orangeville Public Library, Crossing Guards

During uncertain times it is often difficult to consider beyond the immediate situation, however, that is exactly what is needed. It is incredibly important for us to stay grounded and plan as much as we can.

It is impossible to ever know exactly what is going to happen in the future. If we knew ten years ago a global pandemic was going to happen – what would we have done differently? As we consider the future, there will always be external factors that are out of our control.

Rather than trying to predict and control what might happen – our focus will be on our service delivery model that has proved to be nimble, responsive, and adaptable to uncertainties.



# 1,500

individuals (patrons and residents) took the opportunity to weigh in with their thoughts for the future of library services in Orangeville.





SHANNON SHOWCASING A WONDERBOOK

“It is evident now, more than ever, that we desperately need the future to look different than the past.”

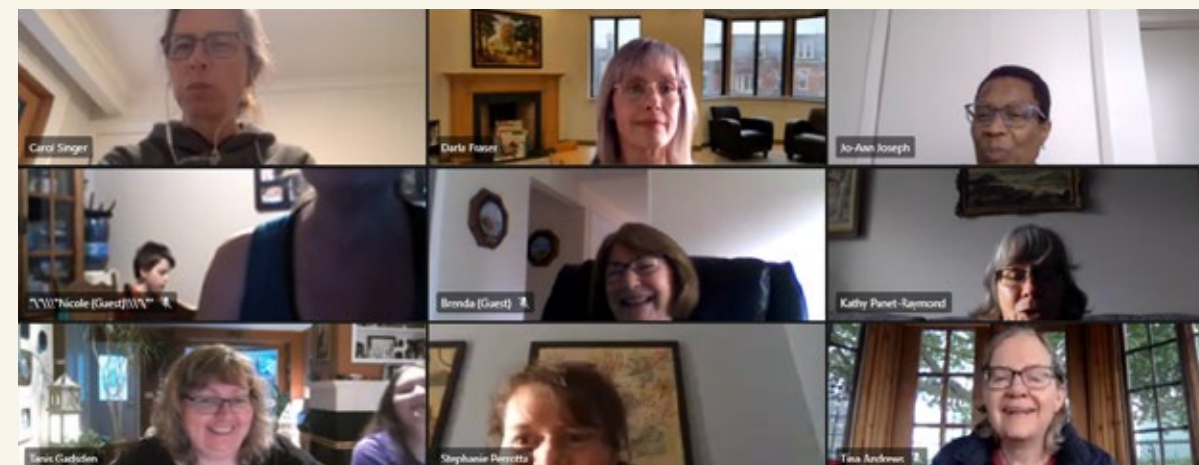
The board is responsible for setting the vision and the long-term plans for the library. Events over the past two years prompted the board to evaluate their vision for the future, and in doing so acknowledge the need for input from patrons and residents. That missing input was received ten-fold as more than 1500 individuals (patrons and residents) took the opportunity to weigh in with their thoughts for the future of library services in Orangeville. Your voice, Our future!

Based on what the community voice tells us, the board seeks a vision that honours both Orangeville’s historic charm and pursues a dynamic future. As we plan a path forward – strategies and initiatives – we must acknowledge that our future needs to look like the past, the present and the future.

The chaos of the pandemic and subsequent lockdowns became almost secondary in some ways to the current socio-political climate (i.e., #MeToo, Black Lives Matter, and Truth and Reconciliation) and its impact on our work lives, processes, and organizations. It is evident now, more than ever, that we desperately need the future to look different than the past.

As past practices, trends and assumptions become less relevant, and as each division in community services looks to plan for the future, we have a rare opportunity for a fresh start to reimagine all our service delivery models and employee relations. Now is the chance to apply the lessons learned over the past few years – the importance of partnerships, community engagement and flexibility. A transitional shift from designing for efficiency to designing for resilience may be prudent. We would be remiss in not exploring, experimenting, and adapting new concepts and program ideas that are progressive and responsive to customer needs, and form the foundation of an inclusive, active, and healthy community.

Once again, it is our frontline staff who have felt the most significant impact of the pandemic and it is their sacrifice, willingness and accommodating nature that have pulled us through this tragedy with grace and purpose. Their ability to adapt as management pivoted (changed service delivery models and strategies) was a constant reminder of how



VIRTUAL SOCIAL



STORY WALK

important a well-trained, flexible team is. I hope they continue to be proud to work at the library – despite change and volatility we continue to prioritize the well-being of our employees as people over employees as workers.

It is with guarded optimism, that we present these budget estimates for councils’ consideration.



Who We Serve

Everyone - facilities and computers can be used by anyone including visitors to community

Members of the library enjoy borrowing privileges (Orangeville residents, non-residents, businesses and non-profit organizations) along with all members of public



What We Do



Fostering a love of literacy of lifelong learning



Connecting people and information



Educational programs & outreach



Study space and proctor service



Tech Help – in library and virtual 1:1 appointments



Partnerships with community groups



Continuous access to services even during COVID-19 stay at home orders – curbside pick-up, curated book selection (Grab n Go), and online services

2021 Accomplishments

- Excellent and customer service
- First community-wide customer survey -more than **1,500** responses
- Focus on Equity and Inclusion -new partnerships, staff training, collection audit, and readers’ advisory
- Increased number of community partnerships
- More STEAM (Science, Technology, Engineering, the Arts and Math) programs
- New non-traditional collection items - SmartSpots, Launchpads, Wonderbooks, Science Kits and Ontario Park passes
- Expanded French collection

Who We Are

**1** CEO

**1** Administrative Assistant

**3** Librarians

**21** Part-time Public Services Assistants

**3** Coordinators

How We Measure



Physical Items Borrowed



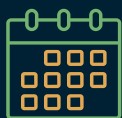
Curbside Pick-ups



Electronic Downloads



Home Delivery Service



Number of Programs



Customer Feedback

COMMUNITY SERVICES

# Orangeville Public Library 2022 Operating Budget - 5 Years

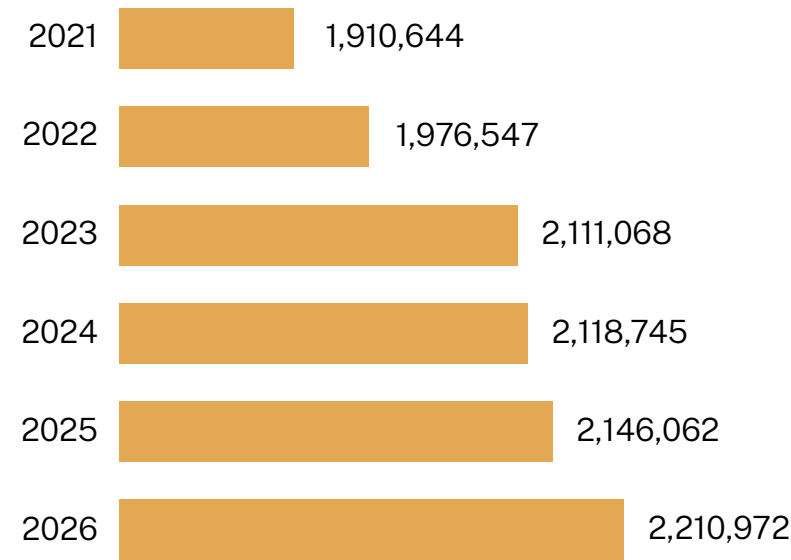
	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Library Services									
User Fees	(136,238)	(132,413)	(106,144)	26,269	(19.8%)	(108,677)	(111,211)	(113,808)	(116,469)
Grants	(34,785)	(33,700)	(33,700)			(33,950)	(33,950)	(34,200)	(34,200)
Fines	(3,210)	(8,000)	(8,000)			(8,000)	(8,160)	(8,323)	(8,489)
Other Revenues	(7,665)	(9,000)	(11,000)	(2,000)	22.2%	(11,000)	(11,000)	(11,000)	(11,000)
Sub-total Revenues:	(181,898)	(183,113)	(158,844)	24,269	(13.3%)	(161,627)	(164,321)	(167,331)	(170,158)
Compensation	1,285,568	1,550,629	1,621,128	70,499	4.5%	1,658,378	1,695,411	1,733,176	1,771,894
Insurance	4,009	4,410	4,805	395	9.0%	5,383	5,921	6,513	7,164
Professional Development and Assoc. Fees	(2,041)	17,300	17,750	450	2.6%	18,016	18,287	18,561	18,840
Office and Administration	14,197	21,580	22,172	592	2.7%	22,656	23,145	23,611	24,087
Public Relations, Promotions and Events	5,196	8,250	8,500	250	3.0%	8,670	8,843	9,020	9,200
Licences and Support	13,086	29,000	29,750	750	2.6%	30,250	30,855	31,472	32,101
Service and Lease Agreements	4,654	7,150	7,325	175	2.4%	7,461	7,600	7,741	7,886
Programs	7,115	18,250	18,470	220	1.2%	18,839	19,216	19,600	19,992
Service Charges	1,496	1,700	1,800	100	5.9%	1,836	1,873	1,910	1,948
Utilities	15,383	19,808	20,734	926	4.7%	21,731	22,806	23,967	25,221
Maintenance and Repairs	36,468	69,917	72,026	2,109	3.0%	73,607	75,079	76,580	78,112
Equipment Purchases	10,822	2,833	2,900	67	2.4%	3,000	3,060	3,121	3,183
Inter-Departmental Re-Allocations	13,950	14,930	22,181	7,251	48.6%	24,465	24,888	25,321	25,643
Sub-total Expenses:	1,420,323	1,765,757	1,849,541	83,784	4.7%	1,894,292	1,936,984	1,980,593	2,025,271
Transfers to(from) Reserve	277,500	280,000	285,850	5,850	2.1%	291,875	298,082	304,474	311,059
Transfer to Capital		48,000		(48,000)	(100.0%)	86,528	48,000	28,326	44,800
Total Transfers	277,500	328,000	285,850	(42,150)	(12.9%)	378,403	346,082	332,800	355,859
Total Library Levy Impact	1,515,925	1,910,644	1,976,547	65,903	3.4%	2,111,068	2,118,745	2,146,062	2,210,972



# Orangeville Public Library 2022 Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Total Library Levy Impact	1,515,925	1,910,644	1,976,547	65,903	3.4%	2,111,068	2,118,745	2,146,062	2,210,972

## 5 Year Levy Impact - Operating



## Material Drivers 2022-2026

	2022	2023	2024	2025	2026
Net Change Levy Impact	65,903	134,521	7,677	27,317	64,910
Inflationary Impact					
Salaries & Benefits	70,499	37,250	37,033	37,765	38,718
Transfer to Capital	(48,000)	86,528	(38,528)	(19,674)	16,474
Service Contract Revenue	32,288				

Individual Drivers not exceeding \$10,000 have been excluded

COMMUNITY SERVICES

# Orangeville Public Library 2022 Capital Budget - 10 Years

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
20 Capital Fund										
Division: <b>780 Library Services</b>										
15000.0000 Library Collections--	200,850	206,875	213,082	219,474	226,059	229,466	235,203	241,083	254,000	260,000
20201.1300 CF -Furniture and Equip--Public Library-1 Mill St	67,998	25,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
20320.1300 Computer Hardware--Public Library-1 Mill St		48,160		4,326		52,339				
20361.1300 Network Infrastructure--Public Library-1 Mill St					26,000					
20375.1300 CF Library Branding Project --Public Library -1 Mill St	35,000									
B0126.0000 Security Inventory System Library RFID		35,000	30,000				25,000			30,000
Total Investment in Capital	303,848	315,035	273,082	253,800	282,059	311,805	290,203	271,083	284,000	320,000
Less: Funding Sources										
Reserves/ Reserve Funds	303,848	228,507	225,082	225,474	237,259	245,933	246,203	247,083	260,000	272,000
Total Other Funding Sources	303,848	228,507	225,082	225,474	237,259	245,933	246,203	247,083	260,000	272,000
Total Library Levy Impact		86,528	48,000	28,326	44,800	65,872	44,000	24,000	24,000	48,000



Town of Orangeville

Capital Projects

Project	15000.0000 Library Collections --		
Department	Library		
Version	2 Finance Review	Year	2022

Description
<div>Project Details</div> <p>Collection Development - the library houses a large collection (approx. 80,000 items) of resources that are available for members to borrow. In addition to the large collection of books, the library also offers magazines, DVDs (audio books and movies/TV series), music, and electronic resources.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	2,286,092	200,850	206,875	213,082	219,474	226,059	1,219,752
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Library Collectio	2,286,092	200,850	206,875	213,082	219,474	226,059	1,219,752
	2,286,092	200,850	206,875	213,082	219,474	226,059	1,219,752
Funding Total	2,286,092	200,850	206,875	213,082	219,474	226,059	1,219,752

Attributes		
Attribute	Value	Comment
Department	Library	
Loc.Fleet.Eqpt	0000	
Budget Year	2017	
Priority	Medium-High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life		
Approval Status	Approved	
Project Reference	Library Collections	
Activity	15000 Library Collections	





COMMUNITY SERVICES

# Crossing Guards

Darla Fraser, CEO, Orangeville Public Library, Crossing Guards

New to this area of community service, I am in awe of this team of dedicated individuals who have demonstrated an impressive level of commitment to the community. I would describe our crossing guards as community stewards who genuinely care about the students that they help cross the street every day that schools are open.

On the front lines, this team was also heavily impacted by COVID when education pivoted to online learning and schools were closed. The guards stepped back quietly but were at the ready for duty as soon as school re-opened.

The town took many precautions to keep school crossing guards and the children travelling to and from school safe. Precautions included training school crossing guards on COVID-19-related procedures and safety measures; providing them with masks and hand sanitizer; as well as requiring all crossing guards to complete the town's COVID-19 self-assessment questionnaire before reporting to work to ensure they are symptom-free and ready for duty.



TARA ALLISON CROSSING GUARD

**Work schedules had to be reduced by almost 60% in this past 2020-2021 school year.** As part of the Community Services team now there have been a few short term employment opportunities working with other divisions within the Town. During the school closures you might have been greeted by one of our crossing guards in town hall or directed where to park at the summer concert series in rotary park.

Being a crossing guard is not for everyone but for many it offers a rewarding occupation and a flexible work schedule. Our crossing guards are role models and play an important part in getting our children to school safely. These dedicated individuals work every school day in all kinds of weather (sun, rain and snow) to ensure the safe passage of children crossing the streets in Orangeville.

Unfortunately, the disruptions caused by COVID stalled progression on our goals. Although some headway was made, we remain committed to:

- Clarify the guard location request/ approval process (in conjunction with a local warrant process based on the guidelines provided by the Ontario Traffic Council)
- Consider the 4-E's to road safety: Education, Encouragement, Enforcement and Engineering in the development of a robust program
- Develop a communication/public education campaign for the school crossing guard program including further investigation on the use of a three-whistle system
- Document station profiles and design a review plan with a full inspection on each location scheduled on a regular basis
- Enhance community outreach and engagement strategies (participation on community initiatives such as 'Walk 'n Roll' and 'Drive to 5')
- Inclusion of secondary school information in the development of station schedules





## Who We Serve

All residents

Pedestrians – students and their families travelling to and from school

## Who We Are

**34** Guards

**1** Supervisor

## How We Measure



**22 Stations**  
(intersections)



**Hundreds**  
of children  
crossed safely

## 2021 Accomplishments

- Accommodating Resilient work force (team)
- Support to other divisions – Greeter position at Town Hall (10 guards – 9 weeks); Traffic control at Summer Concert Series (6 guards – 6 concerts)
- Provincial Appreciation Day & Orientation Gathering

## What We Do



Provide a vital  
community service



A representative of  
the town and a role  
model to children



Guards add an element of  
safety to our roads for students  
travelling to and from school

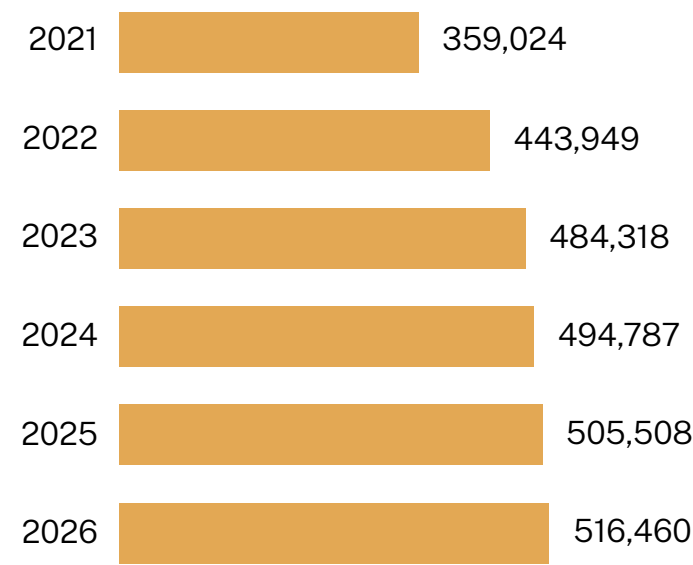


COMMUNITY SERVICES

# Crossing Guards 2022 Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Crossing Guards									
Compensation	213,589	352,769	437,574	84,805	24.0%	477,842	488,181	498,770	509,587
Professional Development and Assoc. Fees		1,000	1,015	15	1.5%	1,030	1,051	1,072	1,093
Office and Administration		640	660	20	3.1%	670	683	697	711
Safety Equipment and Clothing	1,639	3,340	3,400	60	1.8%	3,451	3,520	3,590	3,662
Materials and Supplies	1,979	1,275	1,300	25	2.0%	1,325	1,352	1,379	1,407
Sub-total Expenses:	217,207	359,024	443,949	84,925	23.7%	484,318	494,787	505,508	516,460
Total Crossing Guards Levy Impact	217,207	359,024	443,949	84,925	23.7%	484,318	494,787	505,508	516,460

## 5 Year Levy Impact - Operating



## Material Drivers 2022-2026

	2022	2023	2024	2025	2026
Net Change Levy Impact	84,925	40,369	10,469	10,721	10,952
Inflationary Impact			10,339	10,589	10,817
Salaries & Benefits					
Inflationary Impact					
Crossing Guards Supervisor	77,226	30,718			

Individual Drivers not exceeding \$10,000 have been excluded



COMMUNITY SERVICES

# Economic Development & Culture

Ruth Phillips, Economic Development & Culture Manager

In response to the ongoing COVID-19 pandemic, the Economic Development and Culture division continued to operate remotely for the majority of 2021. Ongoing adoption of new approaches and technologies enabled the division to continue delivering services virtually and seamlessly.

Despite continued challenges, initiatives designed to support the Town's business community were implemented. Funding of \$32,000 was secured from our provincial partner to provide enhanced assistance to local entrepreneurs to address difficulties they were facing. A Digital Main Street program that ended in February 2021 enabled the office to increase digitalization assistance to the business community and provide 46 Orangeville and area businesses with grants collectively totaling \$115,000. This success spurred another Digital Main Street Program which began in August and will continue to offer support and funding to commercial enterprises through to February 2022. Property within the Industrial Park was purchased for a new fire station and could foster future industrial investment as well. Implementation of the new Tourism Strategy

and Action Plan commenced, and efforts on this front will provide a basis for re-building the tourism sector in Orangeville as the economy re-opens. Staff also continued to complete tasks required to prepare the 82-86, 90 Broadway site for potential future sale and development of a new Community Improvement Plan (CIP) was undertaken. When adopted and implemented, the CIP will help to facilitate revitalization and redevelopment efforts in defined areas by establishing programs to encourage private sector investment.

In 2022, the Economic Development and Culture division will remain nimble, pursuing any emerging funding opportunities that arise to support business recovery from the pandemic and bring tax dollars back to this community.

From an operational perspective, the Provincial agreement for the delivery of the SBEC will be renewed for the period commencing April 2022, and the agreements for the management of the Opera House and the Visitor Information Centre will be renewed for the period commencing January 2023. Staff will work closely with the BIA to help businesses prepare for downtown construction anticipated for the fall and to encourage continued visitation to the area. Staff will build on a very strong start in the implementation and fulfilment of the Tourism Strategy and Action Plan. The division will also work closely with Planning staff to commence implementation of the new Community Improvement Plan.

**\$115,000**

in grants through our Digital Main Street program to 46 Orangeville and area businesses.

Building on these efforts, the office also hopes to participate in a new shared funding program – Local Business Accelerator - to support Orangeville's downtown businesses with their recovery from the pandemic and the upcoming Broadway construction. The Town's public art gallery could also be improved and expanded through a Community Garden Artwork Project to beautify the utility shed onsite.

The Economic Development and Culture office looks forward to 2022 with optimism. The office is committed to making Orangeville a place where business and culture can thrive and we will continue to provide economic development supports that start, improve and grow operations, create diverse revenue streams, and which contribute to increased economic activity.



Who We Serve

Current and prospective business owners in Orangeville and surrounding areas

Business, tourism, and cultural organizations in Orangeville

Tourists, visitors and residents

What We Do



- Attract, retain and expand businesses**
- Business support and outreach
  - Marketing and promotion of community
  - Analysis and development of community profile data



- Develop, maintain and nurture partnerships for program delivery and funding**



- Foster entrepreneurship**
- Deliver SBEC Programs
  - Educational workshops for business community



- Stimulate tourism and culture**
- Develop/promote tourism and cultural drivers
  - Implement Tourism Strategy



- Further workforce development**
- Deliver talent attraction programs –ex. Job fairs
  - Promote opportunities within local business community –ex. Digitalization initiatives



- Implement special projects**

2021 Accomplishments

- Implementation of Town’s Tourism Strategy and Action Plan –branding and website
- Activities to enhance external investment to our community/ businesses
- Land and development projects for future growth
- Downtown Digitalization Projects
- Enhanced virtual SBEC services delivered
- Community Improvement Plan initiative

Who We Are

**5 Full-Time Employees**

Manager, Economic Development & Culture (1), Officer, Tourism and Culture (1), Coordinator, SBEC (1), Coordinator, Marketing and Projects (1), Administrative Assistant (1)

How We Measure

**2,578**

Total businesses operating

**11,299**

Orangeville jobs

**2,675**

Tourism inquiries

**832**

Attendees at 26 Workshops & Events

**\$15,334,800**

Non-residential construction value

**\$232,780**

Partnership dollars invested to support services



COMMUNITY SERVICES

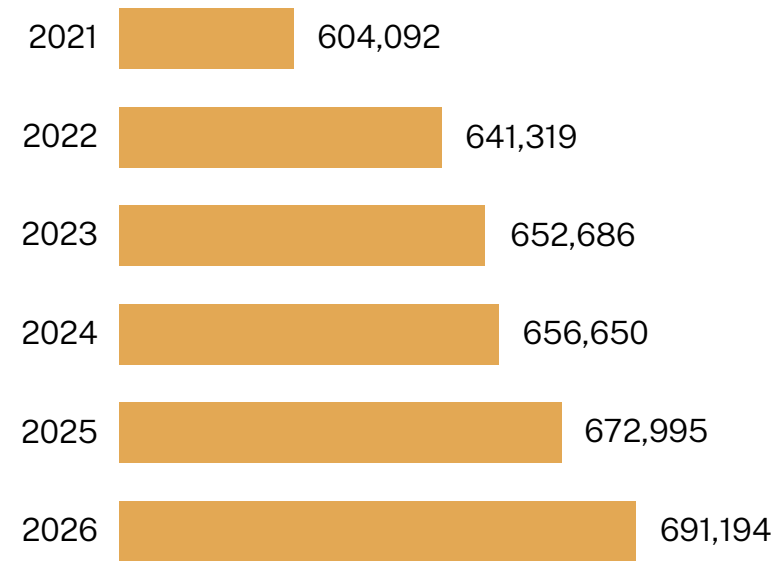
# Economic Development & Culture Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Economic Development & Culture									
User Fees	(5,756)	(8,500)	(8,500)			(8,500)	(8,500)	(8,500)	(7,000)
Grants	(242,753)	(201,280)	(258,780)	(57,500)	28.6%	(201,280)	(201,280)	(201,280)	(201,280)
Sub-total Revenues:	(249,955)	(209,780)	(267,280)	(57,500)	27.4%	(209,780)	(209,780)	(209,780)	(208,280)
Compensation	453,560	585,468	670,774	85,306	14.6%	611,542	625,776	640,249	655,095
Grants	75,000	75,000	75,000			75,000	75,000	75,000	75,000
Professional Development and Assoc. Fees	3,143	2,500	2,520	20	0.8%	2,500	2,500	2,500	2,520
Office and Administration	8,973	12,960	17,044	4,084	31.5%	13,926	13,994	14,066	14,138
Public Relations, Promotions and Events	79,704	76,799	83,228	6,429	8.4%	91,316	79,744	80,284	80,839
Service and Lease Agreements		5,000		(5,000)	(100.0%)				
Maintenance and Repairs	492	2,889	2,918	29	1.0%	2,947	2,976	3,005	3,035
Outside Services	52,612	52,736	53,791	1,055	2.0%	54,867	55,964	57,084	58,226
Professional Fees	3,775	2,520	5,520	3,000	119.0%	2,520	2,520	2,520	2,520
Inter-Departmental Re-Allocations			4,115	4,115		4,848	4,956	5,067	5,101
Sub-total Expenses:	677,254	815,872	914,910	99,038	12.1%	859,466	863,430	879,775	896,474
Transfers to(from) Reserve	(6,738)	(2,000)	(6,311)	(4,311)	215.6%	3,000	3,000	3,000	3,000
Total Transfers	(6,738)	(2,000)	(6,311)	(4,311)	215.6%	3,000	3,000	3,000	3,000
Total Economic Development & Culture Levy Impact	420,561	604,092	641,319	37,227	6.2%	652,686	656,650	672,995	691,194

# Economic Development & Culture Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Total Economic Development & Culture Levy Impact	420,561	604,092	641,319	37,227	6.2%	652,686	656,650	672,995	691,194

## 5 Year Levy Impact - Operating



## Material Drivers 2022-2026

	2022	2023	2024	2025	2026
Net Change Levy Impact	37,227	11,367	3,964	16,345	18,199
Inflationary Impact					
Salaries & Benefits	11,506	14,568	14,234	14,473	14,846
Previously Endorsed					
Salaries & Benefits Digital Main Street	10,260	(10,260)			
One Time Impact					
Grant -Local Bus Accel Program	(57,500)	57,500			
Expenses -Local Bus Accel Program	71,040	(59,200)	(11,840)		

Individual Drivers not exceeding \$10,000 have been excluded



COMMUNITY SERVICES

# Economic Development & Culture 2022 Capital Budget - 10 Years

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
20 Capital Fund										
Division: <b>320 Economic Development &amp; Culture</b>										
11804.0000 CF Orangeville Comm Imprvmnt Plan --	77,059									
B1226.0000 Community Garden Shed	7,500									
Total Investment in Capital	84,559									
Less: Funding Sources										
Reserves/ Reserve Funds	77,059									
Total Other Funding Sources	77,059									
Total Economic Development & Culture Levy Impact	7,500									

Town of Orangeville											
Capital Projects											
Project	B1226.0000 Community Garden Shed										
Department	Economic Development & Culture										
Version	2 Finance Review	Year	2022								
Description											
Project Details											
<p>In 2021 a new shed was installed at the Community Garden with approximate dimensions of 11.6’L x 6.6’ W x 7’H. Although functional, in its current state the shed is unattractive and does not fit in with the surrounding landscape.</p> <p>The exterior of the building could be enhanced and beautified through the installation of artwork that in turn, could also serve as an addition to the Town’s collection of outdoor public art.</p> <p>Using a combination of wall murals and door wrappings, a seamless looking art piece can be created. One possible option being explored is the installation of an attractive background along with story boards and images that tell the story of Orangeville’s agricultural roots and development over time.</p> <p>Staff will submit proposed concept designs and art work to the Cultural Plan Task Force for input as the project is completed.</p>											
Budget											
	Total	2022	2023	2024	2025	2026	2027-2031				
Expenditures	7,500	7,500									
Funding											
Tax Levy											
Trf from Levy	7,500	7,500									
	7,500	7,500									
Funding Total	7,500	7,500									
Attributes											
Attribute	Value			Comment							
Department	Economic Development & Culture										
Loc.Fleet.Eqpt	0000										
Budget Year	2023										
Priority	Medium-High										
Status	New Capital Project										
Project Type	Upgrade										
Service Life	10 years										
Approval Status	Approved										
Project Reference											
Activity	B1226 <Generated>										

Town of Orangeville

Capital Projects

Project

B1226.0000 Community Garden Shed

Department

Economic Development & Culture

Version

2 Finance Review

Year

2022

Gallery

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COMMUNITY SERVICES

# Facilities & Parks

Charles Cosgrove, Facilities & Parks Manager



In the later stages of 2021, the Facilities and Parks Division of Community Services was expanded to include some of the operational services that fell under the Infrastructure Services. Facilities and Parks will be looking after the following additions; all physical structures of Infrastructure Services, these include the Operation Centre, Water Pollution Control Plant, and Town wells. In addition to the structures, we will maintain the grass on Boulevards, turf areas, and designated walking areas around select Storm Water Management Ponds.

2021 continued to be an unusual year for everyone; COVID-19 had a significant impact on our facilities and parks, resulting from the closure of our recreation facilities, sports fields, and Town facilities. As the public health released the vaccination program in stages, the Alder Street Recreation Centre became a super vaccination centre for Wellington-Dufferin-Guelph Public Health. The vaccination centre provided more than 52,000 vaccinations to residents of Orangeville, Dufferin County and surrounding areas. Due to the number of vaccinations in Ontario, the Provincial government allowed recreation facilities and associated programs to re-open. We successfully re-launch playgrounds, splash pads, sports fields, recreational facilities, and various Town Hall administrative services per the Provincial government guidelines. The Facilities and Parks Division constantly monitors the protocols and guidelines to ensure safe environments for everyone utilizing our services.

Highlights of 2021 include the completion of the first phase of the Veteran's Way Trail. This trail extends from Veteran's Way and heads southeast towards Broadway. We are looking forward to completing the next portion of this trail that will continue to Blind Line. The transition from Orangeville Police Services to Ontario Provincial Police has taken place, and renovations to the police station are completed with the exception of one or two isolated deficiencies. Another major highlight is the start of the renovation and expansion of the Alder Street Recreation Centre Pool.

The new design and features will allow the Recreation and Events Division to deliver and expand core aquatic programs for all ages and abilities.

2022 will be another exciting year for the facilities and parks division. We will be working on the completion of the pool renovation and expansion, the design and start of construction for the new Fire station, continuing the cycling and trail system started in 2021, upgrades to the boardwalk at Dragonfly park, as well as the completion of the development projects that consultants are currently working on; these, include Rotary park and Rebecca Hills park.

The Facilities and Parks team looks forward to 2022 and the various new initiatives and continued service delivery both internally and externally to the community.

FIRE CHIEF GETTING VACCINATED AT RED RINK, ALDER STREET RECREATION CENTRE VACCINE CLINIC





Facilities

The Alder Street Recreation Centre will continue undergoing the extensive renovation to the pool area which started in 2021. This renovation will include the expansion to the lap pool from 6 lanes to an 8 lane pool as well as some other modifications to the leisure pool, installation of new spray features and filtration system.

Another Facilities project if approved will be the re-design of the Orangeville Library main entrance and new elevator. The current configuration of the Customer Service desk requires re-design to improve efficiencies. The lift that is in place at the library is old, parts are hard to find and cannot accommodate more than two people. The new elevator will be able to meet all the needs including accessibility and provide years of service.

Facilities will also be preparing plans for the expansion of the Public Works Operation Centre, redesign and construction of an expanded Salt Storage Facility, and the design and construction of the Fire Station has mentioned earlier along with a variety of other medium to small scale projects that will improve on efficiencies.

REPLACEMENT OF POOLS AT ALDER STREET RECREATION CENTRE



Parks

Our Parks team provides a valuable service to all of the area residents. Our staff look after open spaces, conservation lands, trails, parks, splash pads, sports fields, skate parks, BMX park, parks tree services and grass maintenance throughout the Town. Parks staff aid in the many special events that occur throughout the year in Orangeville by providing support, setting up, installing and delivery of equipment.

The following is a small list of some of the projects that the parks team will be completing. The Veterans Way Trail has started; currently it is completed northwest of Broadway to Veterans way. When approvals are obtained from the Credit Valley Conservation Authority this project will continue to Blind Line. The next phase will see the trail continuing along the rail corridor to Dawson Street.

A couple of projects that we look forward to reviewing and implementing are the Rotary Park re-development plan, and the Rebecca Hills Park Redesign and construction. The consulting firm for Rebecca Hills has been chosen and will be reaching out to the area residents for their input and vision for this park. The goal for Rebecca Hills is to have the design and concept completed in early spring and then move forward with the actual tendering and construction of the project. The residents input is important to make this project successful.

Along with these projects, we will be replacing various pieces of parks equipment to aid in the efficient operation and delivery of outside services.

The Facilities and Parks Division will continually look at new and different ways to reduce costs, provide exceptional service, increase efficiencies, and extend the life of the Town's assets.

VETERANS WAY TRAIL CONSTRUCTION





Who We Serve

30,000 Residents of Orangeville and surrounding residents

Internal Divisions: Facilities and Parks serves all 17 corporate Divisions

Various community agencies such as: Sustainable Orangeville, CVC, Lion’s Club, Rotary Club, Orangeville Legion, Orangeville Theatre, and BIA, etc.

Who We Are

- 1 Manager
- 2 Supervisors
- 2 Coordinators
- 12.5 Facility operations staff
- 1 Horticulture
- 1.5 Parks staff
- 10 Part-time assistants
- 13 Part-time parks students

What We Do


We look after all Town Facilities and Structures

- 2 Multi-purpose recreation centres
- Public works operations centre structures (new)
- Water pollution control plant structures (new)
- Town wells structures (new)
- Storm water pond designated walkways, grass maintenance (new)
- Maintain all parks, open spaces, boulevard gardens and grass mowing
- 35 Parks (over 49 hectares)
- 115 Hectares of conservation land
- Over 20 km of trails
- 2 Splash pads
- Skateboard park and BMX park
- 10 Ball diamonds, 17 soccer fields
- 22 Playgrounds
- 5 Multi sport pads, 5 tennis courts
- Community garden and orchard
- 9 additional town facilities such as: Train Centre, Tourism, Town Hall, Orangeville Library, Fire Hall, Daycare Centre, EOC Facility, OPP. Station
- Financial management of operating, and capital projects for facilities and parks


2021 Accomplishments

- The completion of the first phase of Veterans Way Trail
- The transition of Red Rink into a super vaccination centre for Wellington-Guelph Public Health
- Continue to provide support to the various divisions in the Town as it relates to COVID-19
- Completion of the renovation to the Police Station
- The start of the Rotary Park re-development plan
- The completion of many capital projects including roofs, roof top units, vehicle purchases, new doors, heaters for Alder Street Recreation Centre, etc
- The start of the Alder Street Recreation Centre pool rehabilitation


How We Measure




The success of projects, meet budget, and timelines



The completion of the emergency roof repair at the Operations Centre



Working through the various stages of re-opening the facilities and sports fields as per government regulations



Continuing to look for savings through energy efficiencies

COMMUNITY SERVICES

Facilities Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Facilities									
User Fees	(740,705)	(1,318,179)	(1,420,229)	(102,050)	7.7%	(1,425,979)	(1,428,519)	(1,439,274)	(1,441,946)
Agreement and Lease Revenue	(168,444)	(159,217)	(107,680)	51,537	(32.4%)	(109,943)	(112,242)	(114,076)	(116,447)
Other Revenues	(960)	(8,000)	(8,000)			(8,000)	(8,000)	(8,500)	(8,500)
Sub-total Revenues:	(910,109)	(1,485,396)	(1,535,909)	(50,513)	3.4%	(1,543,922)	(1,548,761)	(1,561,850)	(1,566,893)
Compensation	1,487,235	1,965,244	1,824,958	(140,286)	(7.1%)	1,867,823	1,909,982	1,952,943	1,997,021
Grants	7,601	7,790	7,790			7,790	7,790	7,790	7,790
Insurance	52,137	57,352	53,350	(4,002)	(7.0%)	59,476	65,423	71,966	79,163
Property Tax	70,525	76,656	77,573	917	1.2%	78,502	79,445	80,400	81,368
Professional Development and Assoc. Fees	4,166	5,950	11,200	5,250	88.2%	11,405	11,610	11,815	12,020
Office and Administration	9,824	33,995	34,045	50	0.1%	34,170	34,430	35,030	35,370
Licences and Support	(150)	1,000	1,000			1,000	1,000	1,000	
Service and Lease Agreements	240,287	130,641	119,391	(11,250)	(8.6%)	172,136	172,860	173,865	174,774
Programs	251	250	250			255	260	265	270
Safety Equipment and Clothing	45,734	48,292	48,360	68	0.1%	48,968	49,428	50,071	50,760
Utilities	653,496	716,557	726,796	10,239	1.4%	748,923	765,946	783,385	801,247
Materials and Supplies	255,186	209,535	216,925	7,390	3.5%	228,201	231,630	235,575	239,235
Maintenance and Repairs	244,369	252,163	223,065	(29,098)	(11.5%)	224,477	226,395	228,350	230,311
Equipment Purchases	3,693	33,200	33,200			33,510	33,930	34,520	35,010
Outside Services	165,434	253,056	259,091	6,035	2.4%	267,690	271,280	274,275	268,275
Inter-Departmental Re-Allocations			226,173	226,173		227,272	227,434	227,601	227,652
Sub-total Expenses:	3,242,000	3,791,681	3,863,167	71,486	1.9%	4,011,598	4,088,843	4,168,851	4,240,266
Transfers to(from) Reserve	70,000	70,000	70,000			120,000	120,000	120,000	120,000
Total Transfers	70,000	70,000	70,000			120,000	120,000	120,000	120,000
Total Facilities Levy Impact	2,401,891	2,376,285	2,397,258	20,973	0.9%	2,587,676	2,660,082	2,727,001	2,793,373

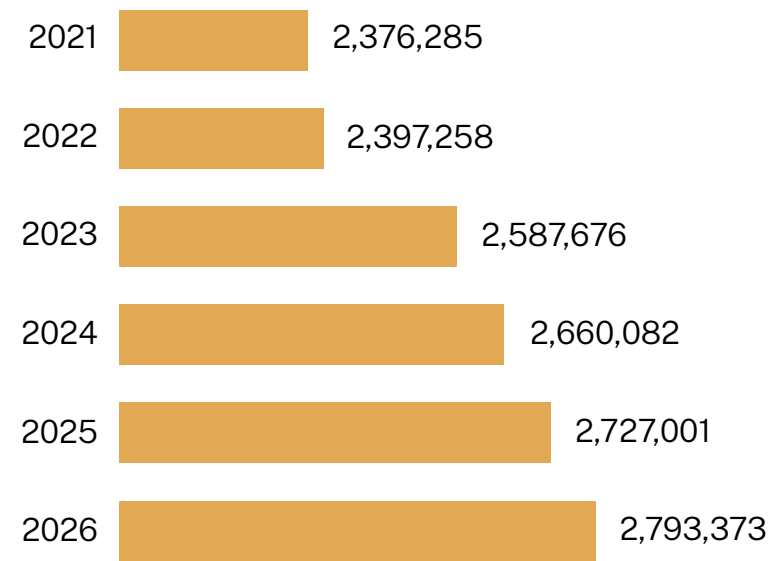


COMMUNITY SERVICES

Facilities Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Total Facilities Levy Impact	2,401,891	2,376,285	2,397,258	20,973	0.9%	2,587,676	2,660,082	2,727,001	2,793,373

5 Year Levy Impact - Operating



Material Drivers 2022-2026

	2022	2023	2024	2025	2026
Net Change Levy Impact	20,973	190,418	72,406	66,919	66,372
One Time Reversed					
Cost reduction due to Pool Renovations	24,150	13,500			
Inflationary Impact					
Salaries & Benefits	48,781	42,865	42,159	42,961	44,078
Lease Revenue	53,037				
Utilities	10,239	22,127	17,023	17,439	17,862
One Time Impact					
Cost reduction due to Pool Renovations	(13,500)				
Service Level Impact					
Salaries and Benefits	(189,067)				
Inter-dept transfer to (from)	226,173				
Janitorial Costs	(20,000)				
HVAC Costs	(18,800)				
Daycare Revenue	(100,000)				
LMR and PSBN Operating Costs		50,000			
LMR and PSBN Reserve transfer		50,000			

Individual Drivers not exceeding \$10,000 have been excluded

COMMUNITY SERVICES

Facilities 2022 Capital Budget - 10 Years

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
20 Capital Fund										
Division: <b>380 Facilities</b>										
11802.0000 CF -Feasibility/Buisness Plan--	60,000									
20201.1000 CF -Furniture and Equip--Town Hall -87 Broadway								7,500		
20310.1200 CF -Hand Scanners--Alder Rec Ctr -275 Alder St	10,000									
20368.1200 CF -AV System--Alder Rec Ctr -275 Alder St	20,000									
20373.1010 CF -Orangeville Theatre Acces ramp--Orangeville Theatre	110,000									
20374.1000 CF -Council Chamber Upgrades	50,000									
20412.1000 CF -Cupola Dome--Town Hall -87 Broadway	44,939									
20413.1000 CF -Chimney --Town Hall -87 Broadway	10,000									
21000.1210 CF -Vehicles--Tony Rose Mem Ctr -6 Northmen	40,451							50,000		
21000.4028 Vehicles --Rec -16 Ice Resurfacer -Alde			120,000							
21000.4029 Vehicles --Rec-17 Ice Resurfacer-TonyRo				120,000						
21000.4034 CF -Vehicles--Alder Facility Truck	40,603									
21125.1100 CF -Police Station--Police Dept -390 C Line	11,717									
21153.1110 CF -Hose drying area cat walk --Fire Dept -10 Dawson Rd	4,474									
21158.1000 CF -Air Handling and HVAC upg--Town Hall -87 Broadway	214,676									
21162.1200 CF -Security Cameras--Alder Rec Ctr -275 Alder St	56,000							25,000		
21166.0000 CF -Digital Flat Screen TV--	57,333									
21170.1300 Elevator and front desk Recons--Public Library -1 Mill St	1,335,000									
21176.1000 Exterior Door & Frame Replacem--Town Hall -87 Broadway	10,000									
21176.1200 CF -Exterior Door & Frame Replacem--Alder Rec Ctr -275 Alder St	60,000	20,000	20,000							
21180.1200 CF -Eco Chill Refridg Sys--Alder Rec Ctr -275 Alder St			2,000,000							
21183.1200 CF -Lap Pool Liner Replacement Ald--Alder Rec Ctr -275 Alder St	4,961,709									



	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
21186.1000 Town Hall Network Cabling Upgr -- Town Hall -87 Broadway	7,613									
21187.1000 Camera System Town Hall -- Town Hall -87 Broadway								25,000		
21189.1200 CF -Roof Top Unit Replacement	900,000	100,000	115,000	175,000						
21190.1200 CF -Alder Multi Purpose Rooms Re-development	30,000	250,000								
21191.1200 CF -Red and Green Sprinkler Pipe replacement	75,000									
21192.1000 CF -Fan Coil Units -- Town Hall -87 Broadway	120,000	60,000	60,000	60,000						
21507.1000 CF -Wayfinding Signage -- Town Hall -87 Broadway	4,644									
21507.1200 CF -Wayfinding Signage -- Alder Rec Ctr -275 Alder St	6,346									
26020.1000 Refuse/Recycle Centre -- Town Hall -87 Broadway								3,000		
B0039.1000 Facility Painting - Town Hall								18,000		
B0062.0000 Parking Lot Expansion -OSPCA				10,000						
B0115.1200 Hydraulic Person Lift -Alder		58,000								
B0116.1210 Tony Rose Pool Change Rooms			350,000							
B0579.0000 Fire Hall Roof Replacement			150,000							
B0594.0000 Evaporative Condenser Alder	120,000									
B0883.1010 Theatre Flat Screen Digital Displays		10,000								
B0888.1200 Food Court Wall Alder		30,000								
B0897.1210 Banquet Hall floor replacement Tony Rose			50,000							
B0903.1200 Exterior Painting of the exterior steel structures		50,000								
B0910.1200 Lars Boiler Replacement -Alder				75,000						
B0911.1200 Boiler Room Pump Replacement					50,000					
B0965.1200 Alder Parking Lot Asphalt Replacement			1,500,000							
B1059.1200 Spectator Netting Red and Green rink	35,000									
B1064.1200 Refuse/Recycle Centres -Alder								6,500		
B1065.1210 Refuse/Recycle Centres -Tony Rose								5,500		
B1069.1210 Pool LED lights - Tony Rose			35,000							
B1077.1200 Camus Boiler -Alder								60,000		
B1163.1210 Tony Rose Facility Upgrades			2,300,000							
B1199.1200 Re-Location of Player's Benches Green Rink	60,000									
B1205.1210 Tony Rose RTU replacement									60,000	
B1206.1210 Tony Rose "A" rink exterior siding				200,000						
B1207.1100 OPP exterior steel door replacement					20,000					

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
B1208.1100 OPP carpet replacement in Offices				15,000						
B1209.1400 Tourism Centre Window Replacement									75,000	
B1210.1400 Tourism Centre Roof								100,000		
B1212.1010 Theatre Carpet Replacement Seating area				25,000						
B1214.1000 Town Hall Cedar Shingle Repalcement									100,000	
B1215.1000 Town Hall Make Up Air unit	75,000									
B1216.1000 Town Hall Boiler replacement									75,000	
B1248.0000 Alder Street Recreation Centre metal Roof Repairs	108,000									
B1249.0000 Alder Red Rink Lighting	40,000									
B1250.1400 Tourism Centre Electronic Road sign	120,000									
B1252.1210 Tony Rose "B" Arena Scorboard	25,000									
B1255.1210 Tony Rose Camus Boiler Replacement	45,000									
B1257.1050 Operations Centre LED Lighting	35,000									
B1258.1050 Fuelling Station concrete pad and protective bollards	10,000									
B1259.1050 Operation Centre Digital Sign				120,000						
B1261.1050 Operations Centre Yard Security gates			100,000							
B1262.1060 WPCP Roof Projects	50,880	132,228	55,968	71,232	96,672	91,584	76,320	42,739		
B1263.1060 WPCP Adminstration LED lights	30,000									
B1264.0000 LED Lighting for Wells, Resrvoirs, Dundgeons.		30,000	18,500	21,500						
B1265.1200 Alder Street Duct Cleaning	30,000									
B1271.0000 LMR and PSBN	650,000									
B1277.1000 Facilities Operations Van	60,000							70,000		
Total Investment in Capital	9,734,385	740,228	6,874,468	892,732	166,672	91,584	76,320	413,239	310,000	
Less: Funding Sources										
Gas Tax -Federal	120,000		500,000	235,000						
Reserves/ Reserve Funds	6,688,064	288,046	1,030,894	264,546	33,334	18,317	15,264	85,548	62,000	
Financing	1,971,717		5,040,000							
Total Other Funding Sources	8,779,781	288,046	6,570,894	499,546	33,334	18,317	15,264	85,548	62,000	
Total Facilities Levy Impact	954,604	452,182	303,574	393,186	133,338	73,267	61,056	327,691	248,000	



Town of Orangeville

Capital Projects

Project

20373.1010 CF - Orangeville Theatre Acces ramp -- Orangeville Theatre

Department

Facilities

Version

2 Finance Review

Year

2022

Description

Project Details

To remove the existing front step entrance into the main doors of Theatre Orangeville and construct an accessibility ramp leading up to the main doors. This would allow all people to access the theatre box office without having to come through the entrance of Town Hall off of Second Street.

This project has been priced on two occasions and due to the increase in steel, concrete and construction we have asked for an additional \$80,000 for 2022

Budget

	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	80,000	80,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	16,000	16,000					
	16,000	16,000					
Tax Levy							
Trf from Levy	64,000	64,000					
	64,000	64,000					
Funding Total	80,000	80,000					

Attributes

Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1010 Orangeville Theatre	
Budget Year	2021	
Priority	Very High	
Status	New Capital Project	
Project Type	New Construction	
Service Life	25 years	
Approval Status	Approved	
Project Reference		
Activity	B1203 <Generated>	

Town of Orangeville

Capital Projects

Project

20373.1010 CF - Orangeville Theatre Acces ramp -- Orangeville Theatre

Department

Facilities

Version

2 Finance Review

Year

2022

Gallery

C:\Users\lccosgrove\Documents\2021 Service Level Changes and pictures\Theatre Entrance.JPG



Town of Orangeville

Capital Projects

Project	21158.1000 CF - Air Handling and HVAC upg -- Town Hall - 87 Broadway		
Department	Facilities		
Version	2 Finance Review	Year	2022

Description
<div>Project Details</div> <p>Town Hall is a mixture of old meeting new; with the current HVAC system Town Hall has many areas that are either too hot or too cold. According to the Asset Management Plan for Town Hall, the two HVAC units have been marked for replacement. An analysis of the current system has indicated that it has surpassed its current life expectancy. A replacement of the existing HVAC is required.</p> <p>In the last two years and 8 months we have spent approximately \$43,000 on repairs and service to the HVAC system in Town Hall.</p> <p>In 2021 this project went through the Tendering process but was unsuccessful in having this completed. The quotations came in well above the budgeted amount and have increased the budget by \$100,000 to cover the difference in pricing.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	100,000	100,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	20,000	20,000					
	20,000	20,000					
Tax Levy							
Trf from Levy	80,000	80,000					
	80,000	80,000					
Funding Total	100,000	100,000					

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1000 Town Hall - 87 Broadway	
Budget Year	2018	
Priority	Medium-High	
Status	Existing Capital Project	
Project Type	Replacement	
Service Life	10 Years	
Approval Status	Approved	
Project Reference		
Activity	B0019 <Generated>	

Town of Orangeville

Capital Projects

Project	21170.1300 Elevator and front desk Recons -- Public Library - 1 Mill St		
Department	Facilities		
Version	2 Finance Review	Year	2022

Description
<div>Project Details</div> <p>The Mill Street Library is a vital component of our community, it provides a place for people to meet, educate members of the immediate community as well as our neighbours in surrounding municipalities. Currently the lift that is in place is small, requires staff assistance in it's operation and is becoming difficult to find replacement parts when we experience breakdowns.</p> <p>In order to accommodate a new elevator it will require that the current elevator shaft be expanded. This will create a need to build a new access way to the staircase going to the lower level of the library. A cost effective way to complete this without impacting any Heritage feature is to include the construction of a glass atrium that would accommodate a hallway leading to the staircase that services the lower level. The construction of a new elevator shaft, elevator and atrium would also require the replacement of the existing flooring in the lobby and the construction of a new service counter in order to improve flow and meet the staff and customer needs. A concept design and estimated budget By Dickinson and Hicks has been completed and is available upon request.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	1,335,000	1,335,000					
Funding							
External Financing							
Financing - External	1,335,000	1,335,000					
	1,335,000	1,335,000					
Funding Total	1,335,000	1,335,000					

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1300 Public Library - 1 Mill St	
Budget Year	2021	
Priority	High	
Status	New Capital Project	
Project Type	Reconstruction	
Service Life	20 years	
Approval Status	Approved	
Project Reference		
Activity	B0973 <Generated>	



Town of Orangeville

Capital Projects

Project	21176.1200 CF - Exterior Door & Frame Replacem -- Alder Rec Ctr - 275 Alder St		
Department	Facilities		
Version	2 Finance Review	Year	2022

Description
<div>Project Details</div> <p>To replace the exterior doors and frames at the Alder Street Recreation Centre. This facility opened on 2003 and over the years the doors and frames have started to corrode. This project is spread out over a five year period with the request of \$20,000 per year.</p>

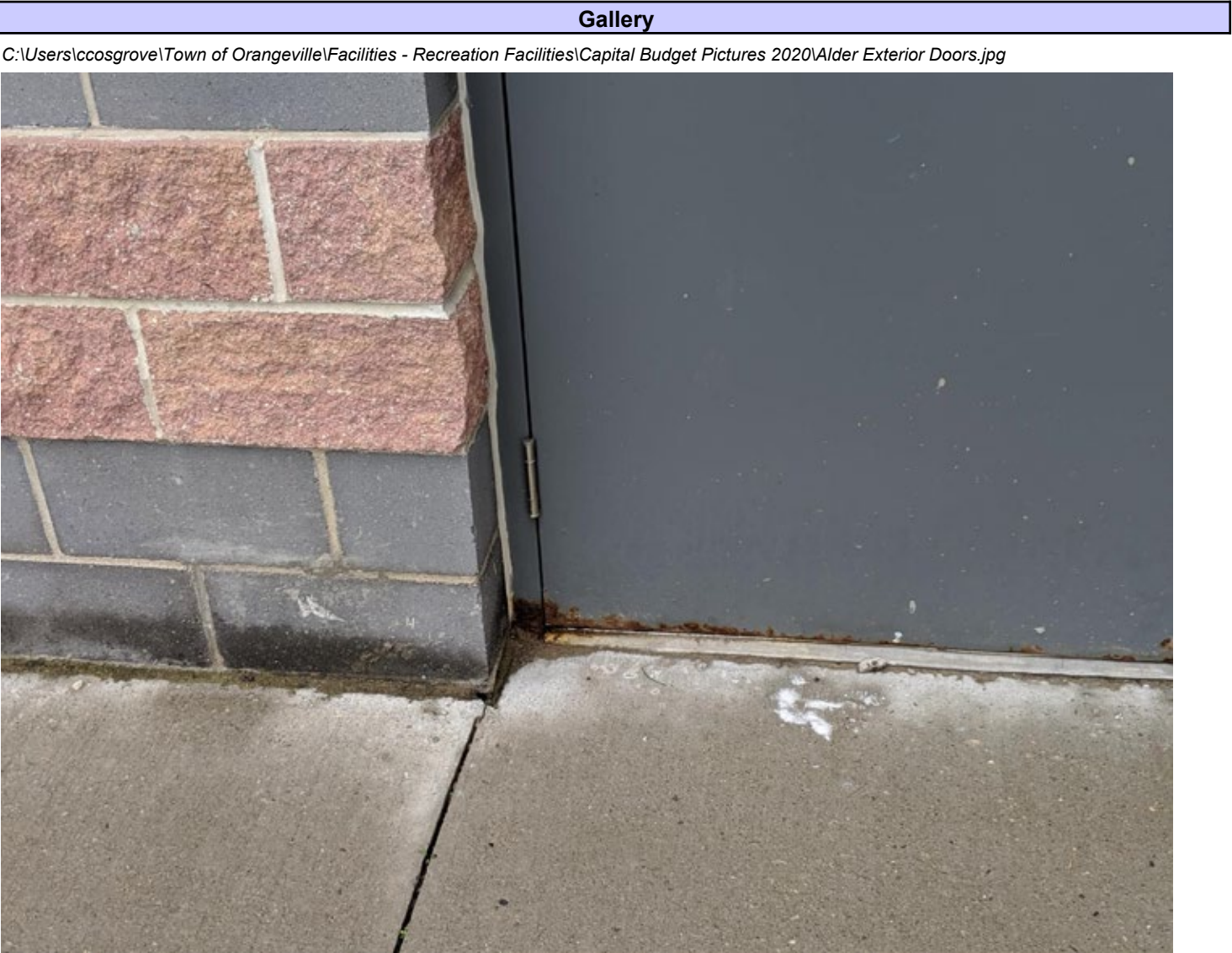
Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	60,000	20,000	20,000	20,000			
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	12,000	4,000	4,000	4,000			
	12,000	4,000	4,000	4,000			
Tax Levy							
Trf from Levy	48,000	16,000	16,000	16,000			
	48,000	16,000	16,000	16,000			
Funding Total	60,000	20,000	20,000	20,000			

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1200 Alder Rec Ctr - 275 Alder St	
Budget Year	2020	
Priority	Very High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	15 years	
Approval Status	Approved	
Project Reference		
Activity	B0902 <Generated>	

Town of Orangeville

Capital Projects

Project	21176.1200 CF - Exterior Door & Frame Replacem -- Alder Rec Ctr - 275 Alder St		
Department	Facilities		
Version	2 Finance Review	Year	2022





Town of Orangeville  
Capital Projects

Project	21176.1200 CF - Exterior Door & Frame Replacem -- Alder Rec Ctr - 275 Alder St		
Department	Facilities		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville  
Capital Projects

Project	21176.1200 CF - Exterior Door & Frame Replacem -- Alder Rec Ctr - 275 Alder St		
Department	Facilities		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville  
Capital Projects

Project	21176.1200 CF - Exterior Door & Frame Replacem -- Alder Rec Ctr - 275 Alder St		
Department	Facilities		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville  
Capital Projects

Project	21176.1200 CF - Exterior Door & Frame Replacem -- Alder Rec Ctr - 275 Alder St		
Department	Facilities		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville							
Capital Projects							
Project	21189.1200 CF - Roof Top Unit Replacement						
Department	Facilities						
Version	2 Finance Review	Year	2022				
Description							
Project Details							
<p>To replace the various roof top units over a 6 year period. In the 2018 Capital Budget we were given funding to hire a consulting firm to assess the heating, ventilation, air conditioning, refrigeration and boilers systems. The evaluation was completed providing us with a list of the units that will need replacing within the next 5 to 10 years. Along with this evaluation the consultant provided estimated pricing for the replacement of the units. The following is a break down of the replacement schedule.</p> <p>2021 RTU # 8 on going 2022 RTU # 2, 3, 4 Pictures included for 2022 2023 RTU # 6, 9, 10 2024 RTU # ,13, 15 2025 RTU # 11, 12, 14 12 has been completed due to failure budget adjusted to reflect this 2026 RTU # 7, This has been completed due to failure budget adjusted to reflect this</p> <p>This replacement schedule could alter depending on when the equipment fails, replacement may be required sooner than anticipated.</p>							
Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	490,000	100,000	100,000	115,000	175,000		
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	103,000	20,000	20,000	23,000	40,000		
	103,000	20,000	20,000	23,000	40,000		
Tax Levy							
Trf from Levy	387,000	80,000	80,000	92,000	135,000		
	387,000	80,000	80,000	92,000	135,000		
Funding Total	490,000	100,000	100,000	115,000	175,000		
Attributes							
Attribute	Value	Comment					
Department	Facilities						
Loc.Fleet.Eqpt	1200 Alder Rec Ctr - 275 Alder St						
Budget Year	2023						
Priority	Very High						
Status	New Capital Project						
Project Type	Replacement						
Service Life	20 years						
Approval Status	Approved						
Project Reference							
Activity	B0912 <Generated>						

Town of Orangeville

Capital Projects

Project

21189.1200 CF - Roof Top Unit Replacement

Department

Facilities

Version

2 Finance Review

Year

2022

Gallery

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Town of Orangeville  
Capital Projects

Project	21189.1200 CF - Roof Top Unit Replacement		
Department	Facilities		
Version	2 Finance Review	Year	2022

Gallery

C:\Users\cccosgrove\Documents\2022 Budget pictures\Rtu #3 & #4.jpg



Town of Orangeville  
Capital Projects

Project	21192.1000 CF - Fan Coil Units -- Town Hall - 87 Broadway		
Department	Facilities		
Version	2 Finance Review	Year	2022

Description
Project Details
Town Hall has a total of 53 Fan Coil Units that were installed during the renovation and construction project in the early 90's. This past year we had three units fail that have been replaced. The Facilities Division is looking at replacing the remaining 50 units over the next five years. The average cost of each unit is \$5,800. These units provide heat and cooling to the office spaces. A fan Coil Unit is a device that uses a coil and fan to heat or cool a room without connecting to ductwork.

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	240,000	60,000	60,000	60,000	60,000		
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	48,000	12,000	12,000	12,000	12,000		
	48,000	12,000	12,000	12,000	12,000		
Tax Levy							
Trf from Levy	192,000	48,000	48,000	48,000	48,000		
	192,000	48,000	48,000	48,000	48,000		
Funding Total	240,000	60,000	60,000	60,000	60,000		

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1000 Town Hall - 87 Broadway	
Budget Year	2021	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	20 years	
Approval Status	Approved	
Project Reference		
Activity	B1213 <Generated>	

Town of Orangeville

Capital Projects

Project	B0594.0000 Evaporative Condenser Alder		
Department	Facilities		
Version	2 Finance Review	Year	2022

Description
<div>Project Details</div> <p>To replace the evaporative condenser at the Alder Street Recreation Centre. The current condenser is original to the facility and will have reached it's life span of 15 to 20 years. The condenser is a very important piece of equipment used in the cycle of refrigeration. It's purpose is to remove heat from the high pressure high temperature gas in order for the secondary refrigerant to return to a low pressure, low temperature gas to allow the cycle of refrigeration to continue. Failure of this unit would not allow the Town to maintain their ice surfaces resulting in the loss of revenue and sport activities for the children and adults.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	120,000	120,000					
Funding							
Grants							
From RF - Fed Gas Tax	120,000	120,000					
	120,000	120,000					
Funding Total	120,000	120,000					

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	0000	
Budget Year	2022	
Priority	Very High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	20 years	
Approval Status	Approved	
Project Reference		
Activity	B0594 <Generated>	

Town of Orangeville

Capital Projects

Project	B0594.0000 Evaporative Condenser Alder		
Department	Facilities		
Version	2 Finance Review	Year	2022

Gallery

C:\Users\ccosgrove\Documents\2022 Budget pictures\Evap condenser.jpg





Town of Orangeville  
Capital Projects

Project	B0594.0000 Evaporative Condenser Alder		
Department	Facilities		
Version	2 Finance Review	Year	2022

Gallery

C:\Users\ccosgrove\Documents\2022 Budget pictures\Evap condenser 2.jpg



Town of Orangeville  
Capital Projects

Project	B1059.1200 Spectator Netting Red and Green rink		
Department	Facilities		
Version	2 Finance Review	Year	2022

Description
<p><b>Project Details</b></p> <p>The spectator netting in red and green rink were installed in 2003. This netting is being repaired on a regular bases due to the netting losing its strength, pucks and lacrosse balls pass through the net.</p> <p>Red rink would require the north and south end of the rink replaced and green would require the entire perimeter of the rink replaced. Green requires more netting due to the walking track being located above the arena glass.</p> <p>Red rink would require approximately 250 by 15 feet high which is 3750 square feet x \$2.00 sq.ft.</p> <p>Green rink would require approximately 500 feet long by 25 feet high which is 12,500 square feet.x \$2.00 sq. ft.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	35,000	35,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	6,500	6,500					
	6,500	6,500					
Tax Levy							
Trf from Levy	28,500	28,500					
	28,500	28,500					
Funding Total	35,000	35,000					

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1200 Alder Rec Ctr - 275 Alder St	
Budget Year	2020	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	15 years	
Approval Status	Approved	
Project Reference		
Activity	B1059 <Generated>	

Town of Orangeville  
Capital Projects

Project	B1059.1200 Spectator Netting Red and Green rink		
Department	Facilities		
Version	2 Finance Review	Year	2022

Gallery

C:\Users\cccosgrove\Documents\2022 Budget pictures\Green Rink LED & Netting.jpg



Town of Orangeville  
Capital Projects

Project	B1059.1200 Spectator Netting Red and Green rink		
Department	Facilities		
Version	2 Finance Review	Year	2022

Gallery

C:\Users\cccosgrove\Documents\2022 Budget pictures\Red rink Net & Induction.jpg





Town of Orangeville

Capital Projects

Project	B1199.1200 Re-Location of Player's Benches Green Rink		
Department	Facilities		
Version	2 Finance Review	Year	2022

Description
<p>Project Details</p> <p>Currently, the player's benches in green rink are located on the west side of the rink. This is the same area that the majority of the spectator seating is located. With the configuration of the player's benches and the spectator seating it is very difficult to see the action on the ice or floor when play is on the west side. By moving the player's benches to the east side it will open up the site lines for better viewing of the activity.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	60,000	60,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	12,000	12,000					
	12,000	12,000					
Tax Levy							
Trf from Levy	48,000	48,000					
	48,000	48,000					
Funding Total	60,000	60,000					

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1200 Alder Rec Ctr - 275 Alder St	
Budget Year	2021	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Reconstruction	
Service Life	20 years	
Approval Status	Approved	
Project Reference		
Activity	B1199 <Generated>	


Town of Orangeville

Capital Projects

Project	B1199.1200 Re-Location of Player's Benches Green Rink		
Department	Facilities		
Version	2 Finance Review	Year	2022

Gallery

C:\Users\lccosgrove\Documents\2022 Budget pictures\Green Players bench West side.jpg



Town of Orangeville

Capital Projects

Project	B1199.1200 Re-Location of Player's Benches Green Rink		
Department	Facilities		
Version	2 Finance Review	Year	2022

Gallery

C:\Users\lccosgrove\Documents\2022 Budget pictures\green Players bench East side.jpg



Town of Orangeville

Capital Projects

Project	B1215.1000 Town Hall Make Up Air unit		
Department	Facilities		
Version	2 Finance Review	Year	2022

Description

Project Details
To replace make up air unit 1 at Town Hall. Make Up Air units are designed to provide a building with tempered fresh air both heated and cooled to offset air exhausted by other means. They help to improve the indoor air quality. In 2021 the Make up unit failed and required emergency repairs to get it up and running were required. This was only a band aid solution as this unit needs to be replaced.

Budget

	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	75,000	75,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	15,000	15,000					
	15,000	15,000					
Tax Levy							
Trf from Levy	60,000	60,000					
	60,000	60,000					
Funding Total	75,000	75,000					

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1000 Town Hall - 87 Broadway	
Budget Year	2024	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	20 years	
Approval Status	Approved	
Project Reference		
Activity	B1215 <Generated>	



Town of Orangeville

Capital Projects

Project

B1248.0000 Alder Street Recreation Centre metal Roof Repairs

Department

Facilities

Version

2 Finance Review

Year

2022

Description

Project Details

In 2021 We had the metal roofs at the Alder Street Recreation Centre inspected by Garland Canada, a member of the Kinetic group. The reasoning for the metal roof inspections was to determine the cause of water penetration in red rink and the Aquatics area. The cost associated with the necessary repairs are for areas 1, 2, 4, 5. Area three had new roof installed in 2018/2019 and does not require any remedial work. The work that is required will include gutter replacement in red, installation of snow and ice breakers, fastener bars, repairs to the edges of membranes, butyl sealant repairs and replacing. A full report has been completed and is available upon request.

Budget

	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	108,000	108,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	61,600	61,600					
	61,600	61,600					
Tax Levy							
Trf from Levy	46,400	46,400					
	46,400	46,400					
Funding Total	108,000	108,000					

Attributes

Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	0000	
Budget Year	2022	
Priority	Very High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	15 years	
Approval Status	Approved	
Project Reference		
Activity	B1248 <Generated>	

Town of Orangeville

Capital Projects

Project

B1249.0000 Alder Red Rink Lighting

Department

Facilities

Version

2 Finance Review

Year

2022

Description

Project Details

Currently Alder Street Recreation Centre red rink has induction lighting. The induction lighting that was installed is starting to fail with ballast burn out. The company that supplied the lights and the warranty are no longer in business and replacement ballast and parts are not available. The LED lighting that would be installed in red rink would be the same that was installed in Alder green, Tony Rose Memorial Sports Centre "A" and "B" arenas. I have included a pictures showing the Induction lights in Red and the LED in Green.

Budget

	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	40,000	40,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	8,000	8,000					
	8,000	8,000					
Tax Levy							
Trf from Levy	32,000	32,000					
	32,000	32,000					
Funding Total	40,000	40,000					

Attributes

Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	0000	
Budget Year	2022	
Priority	Very High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	20 years	
Approval Status	Approved	
Project Reference		
Activity	B1249 <Generated>	

Town of Orangeville  
Capital Projects

Project	B1249.0000 Alder Red Rink Lighting		
Department	Facilities		
Version	2 Finance Review	Year	2022

Gallery

C:\Users\ccosgrove\Documents\2022 Budget pictures\Red rink Net & Induction.jpg



Town of Orangeville  
Capital Projects

Project	B1249.0000 Alder Red Rink Lighting		
Department	Facilities		
Version	2 Finance Review	Year	2022

Gallery

C:\Users\ccosgrove\Documents\2022 Budget pictures\Green Rink LED & Netting.jpg





Town of Orangeville							
Capital Projects							
Project	B1250.1400 Tourism Centre Electronic Road sign						
Department	Facilities						
Version	2 Finance Review	Year	2022				
Description							
Project Details							
<p>The Town Of Orangeville's Tourism Centre provides information to out of town quest visiting Orangeville and Dufferin County. The Tourism Centre provides a wealth of information through social media, pamphlets, and our outdoor road sign. The current road sign is made from wood that has had many repairs including wood pieces to keep the sign together. Any advertisement of upcoming events requires staff to manually insert the letters under a sheet of plastic. This is time consuming and inefficient. It is time that this wooden structure be replaced with an Electronic sign that will have display boards for the upcoming events, allow for advertising revenue, and the list Tenants that occupy the space. This sign can be very similar to the electronic sign installed at Tony Rose Memorial Sports Centre.</p> <p>This sign would need to meet all the guidelines of the MTO and Town of Orangeville sign by-law. before purchase or installation.</p>							
Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	120,000	120,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	24,000	24,000					
	24,000	24,000					
Tax Levy							
Trf from Levy	96,000	96,000					
	96,000	96,000					
Funding Total	120,000	120,000					
Attributes							
Attribute	Value	Comment					
Department	Facilities						
Loc.Fleet.Eqpt	1400 Tourism Inform Ctr - 200 Lakevi						
Budget Year	2022						
Priority	High						
Status	New Capital Project						
Project Type	Replacement						
Service Life	20 years						
Approval Status	Approved						
Project Reference							
Activity	B1250 <Generated>						

Town of Orangeville							
Capital Projects							
Project	B1252.1210 Tony Rose "B" Arena Scorboard						
Department	Facilities						
Version	2 Finance Review	Year	2022				
Description							
Project Details							
The scoreboard in Tony Rose Memorial Sports Centre "B" arena requires replacement. This scoreboard was originally in "A" arena but was re-located to "B" arena when the scoreboard was upgraded in "A" arena. The scoreboard is over 20 years old and parts are very difficult to find. The board should be replaced an updated scoreboard that will meet the needs of this particular rink.							
Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	25,000	25,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	5,000	5,000					
	5,000	5,000					
Tax Levy							
Trf from Levy	20,000	20,000					
	20,000	20,000					
Funding Total	25,000	25,000					
Attributes							
Attribute	Value	Comment					
Department	Facilities						
Loc.Fleet.Eqpt	1210 Tony Rose Mem Ctr - 6 Northmen						
Budget Year	2022						
Priority	Very High						
Status	New Capital Project						
Project Type	Replacement						
Service Life	15 years						
Approval Status	Approved						
Project Reference							
Activity	B1252 <Generated>						

Town of Orangeville

Capital Projects

Project	B1255.1210 Tony Rose Camus Boiler Replacement		
Department	Facilities		
Version	2 Finance Review	Year	2022

Description
Project Details
The Camus boiler was installed in 2008 as part of an energy efficient program. The Camus boiler is currently de-commissioned as it required extensive repairs in 2021. Currently the old Burnham boiler was made operational for 2021.The repairs included a new heat exchanger, new burner assembly and associated materials and gaskets. The repair price is over 50% of the replacement cost. The boiler requires replacing in 2022.

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	45,000	45,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	9,000	9,000					
	9,000	9,000					
Tax Levy							
Trf from Levy	36,000	36,000					
	36,000	36,000					
Funding Total	45,000	45,000					

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1210 Tony Rose Mem Ctr - 6 Northmen	
Budget Year	2022	
Priority	Very High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	10 years	
Approval Status	Approved	
Project Reference		
Activity	B1255 <Generated>	

Town of Orangeville

Capital Projects

Project	B1257.1050 Operations Centre LED Lighting		
Department	Facilities		
Version	2 Finance Review	Year	2022

Description
Project Details
The Operations Centre has started to replace the T-12 Fluorescent lighting in the Service bays in 2021. The remainder of the building requires converting to improve the energy efficiency and to reduce the cost to hydro. The areas that still require completion are the Mezzanine area, storage area in the service bay, administration area, and the lunch and washroom area of the Operations Centre. The LED lighting would be the same as the LED fixtures that have been used at Town Hall, Alder, and Tony Rose memorial Sports Centre. I Have included pictures of fixtures used at Alder.

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	35,000	35,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	7,000	7,000					
	7,000	7,000					
Tax Levy							
Trf from Levy	28,000	28,000					
	28,000	28,000					
Funding Total	35,000	35,000					

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1050 Operations Ctr - 500 C Line	
Budget Year	2023	
Priority	Very High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	20 years	
Approval Status	Approved	
Project Reference		
Activity	B1257 <Generated>	



Town of Orangeville

Capital Projects

Project	B1257.1050 Operations Centre LED Lighting		
Department	Facilities		
Version	2 Finance Review	Year	2022

Gallery

C:\Users\cccosgrove\Documents\2022 Budget pictures\lobby LED example.jpg



Town of Orangeville

Capital Projects

Project	B1258.1050 Fuelling Station concrete pad and protective bollards		
Department	Facilities		
Version	2 Finance Review	Year	2022

Description

Project Details

The current location of the fueling station at the Operations Centre will require re-location due to the three bay expansion of the current centre. This will require the installation of a new concrete pad, and 6 protective bollards around the fuel tanks in trder to accommodate the expansion to the service bays

Budget

	Total	2022	2023	2024	2025	2026	2027-2031
<b>Expenditures</b>	<b>10,000</b>	<b>10,000</b>					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - General Capital	2,000	2,000					
	2,000	2,000					
<b>Tax Levy</b>							
Trf from Levy	8,000	8,000					
	8,000	8,000					
<b>Funding Total</b>	<b>10,000</b>	<b>10,000</b>					

Attributes

Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1050 Operations Ctr - 500 C Line	
Budget Year	2022	
Priority	Very High	
Status	New Capital Project	
Project Type	Reconstruction	
Service Life	20 years	
Approval Status	Approved	
Project Reference		
Activity	B1258 <Generated>	

Town of Orangeville  
Capital Projects

Project

B1262.1060 WPCP Roof Projects

Department

Facilities

Version

2 Finance Review

Year

2022

Description
<div>Project Details</div>
<p>In 2021 Garland Canada provided free roof assessments to various Town Facilities. Garland Canada is part of the Kinetic Group that the Town of Orangeville participates. The Water Pollution Control Plant was one of the facilities that was selected due to the number of years the facility has been in operation. The report has the required work broken down over a period of 10 years. A full report has been completed and is available upon request.</p> <p>2022 Inlet Building repairs, and the Blower Building 4 replacement: 50,000 plus HST 2023 Old Gas Works Bldg. Section 1 and the Old Shop Bldg.: 130,000 plus HST 2024 Chemical Bldg.: 55,000 plus HST 2025 Administration Building: 70,000 plus HST 2026 Filter Bldg Section 1: 95000 plus HST 2027 Filter Building 2 90000 plus HST 2028 Inlet Bldg.: 75000 plus HST 2029 New Plant Blower Bldg. section 1: 42,000 plus HST 2032 and 2033 combined 58000 plus HST.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	617,623	50,880	132,228	55,968	71,232	96,672	210,643
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	123,525	10,176	26,446	11,194	14,246	19,334	42,129
	123,525	10,176	26,446	11,194	14,246	19,334	42,129
Tax Levy							
Trf from Levy	494,098	40,704	105,782	44,774	56,986	77,338	168,514
	494,098	40,704	105,782	44,774	56,986	77,338	168,514
Funding Total	617,623	50,880	132,228	55,968	71,232	96,672	210,643

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1060 Water Pollution Control Plant	
Budget Year	2022	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	35 years	
Approval Status	Approved	
Project Reference		
Activity	B1262 <Generated>	

Town of Orangeville  
Capital Projects

Project

B1263.1060 WPCP Adminstration LED lights

Department

Facilities

Version

2 Finance Review

Year

2022

Description
<div>Project Details</div>
<p>The Water Pollution Control Plant has a combination of 2 bulb fixtures and 4 bulb fixtures. These fixtures are all T-12 Fluorescent bulb fixtures that are not very efficient. The fluorescent fixtures should be replaced with LED fixtures to improve the quality of lighting as well as improve on energy efficiency. There is approximately 83 fixtures to be replaced.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	30,000	30,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	6,000	6,000					
	6,000	6,000					
Tax Levy							
Trf from Levy	24,000	24,000					
	24,000	24,000					
Funding Total	30,000	30,000					

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1060 Water Pollution Control Plant	
Budget Year	2022	
Priority	Very High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	20 years	
Approval Status	Approved	
Project Reference		
Activity	B1263 <Generated>	



Town of Orangeville

Capital Projects

Project	B1265.1200 Alder Street Duct Cleaning					
Department	Facilities					
Version	2 Finance Review	Year	2022			

Description
<div>Project Details</div> <p>Some areas of the facility require duct cleaning due to lots of dust build up. Pool construction is adding significant amounts of dust to the air system. The arena changerooms have been in need of this service for several years. With increased awareness of air quality, we believe that this type of service should be completed as soon as possible.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	30,000	30,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	6,000	6,000					
	6,000	6,000					
Tax Levy							
Trf from Levy	24,000	24,000					
	24,000	24,000					
Funding Total	30,000	30,000					

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1200 Alder Rec Ctr - 275 Alder St	
Budget Year	2022	
Priority	High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	15 years	
Approval Status	Approved	
Project Reference		
Activity	B1265 <Generated>	

Town of Orangeville

Capital Projects

Project	B1271.0000 LMR and PSBN					
Department	Fire					
Version	2 Finance Review	Year	2022			

Description
<div>Project Details</div> <p><b>Public Safety - LMR Upgrades</b> The Town of Orangeville currently has 2003 circa LMR (Land Mobile Radio) solution that it critical to the operations of Public Safety, the system is mainly used by Fire Services and Public Works. The current system's useful life that has been exceeded, Orangeville Fire has already allocated funds for the mobile units and vehicle upgrades.</p> <p>With the migration to a new firehall, this is an ideal time to plan and implement a modern solution that focuses on increased resiliency, better operability with other systems, improved coverage in low- and high-density settings.</p> <p>As part of the project to replace LMR, the Town will also plan to add in additional modern functionality by implementing PSBN (Public Safety Broadband Network) that allows for improved Public Safety by leveraging modern 5G (cellular technology) to allow for improved communications across Emergency Management Groups and regions.</p> <p>By implementing this project, the Town will reduce its risk posture and improve the resiliency.</p> <p>The Town will be seeking potential grants to help offset the capital and operating expenses.</p> <p>One Time capital Costs: \$650,000.</p> <p>Operating/Reserve: 100,000 2023+ 50/50 split. By allocating funding into reserves, we can ensure that future capital requests are not burden on future levies.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	650,000	650,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	520,000	520,000					
	520,000	520,000					
Tax Levy							
Trf from Levy	130,000	130,000					
	130,000	130,000					
Funding Total	650,000	650,000					

Attributes		
Attribute	Value	Comment
Department	Fire	
Loc.Fleet.Eqpt	0000	
Budget Year	2022	
Priority	Very High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	15	
Approval Status	Approved	
Project Reference		
Activity	B1271 <Generated>	



Town of Orangeville

Capital Projects

Project

B1277.1000 Facilities Operations Van

Department

Facilities

Version

2 Finance Review

Year

2022

Description
Project Details
<p>With the expansion of the Facilities Division, and with the increased maintenance it will be necessary to have a van for the Building Operations staff person. The vehicle would allow the staff person to travel to the various Town facilities carrying the proper tools and parts required to make the necessary repairs. Currently staff are using their personal vehicles or, other division staff are delivering parts necessary to complete the repair. The van may also require the purchase of accessory items such as beacons, shelving, tools, and bins to carry the various parts.</p> <p>This van would be located at one of the Town facilities where the Building Operations Operator will start their day. The Building Operations Operator will be responsible for the repairs and preventative maintenance of various Town facilities.</p> <p>In order to service these facilities in a timely and efficient manner a vehicle is important to the operation.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	130,000	60,000					70,000
Funding							
Transfers from Reserve/Reserve							
Trf from Res - Fleet Replaceme	32,500	15,000					17,500
	32,500	15,000					17,500
Tax Levy							
Trf from Levy	97,500	45,000					52,500
	97,500	45,000					52,500
Funding Total	130,000	60,000					70,000

Attributes		
Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1000 Town Hall - 87 Broadway	
Budget Year	2022	
Priority	Very High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	8 years	
Approval Status	Approved	
Project Reference		
Activity	B1277 <Generated>	



COMMUNITY SERVICES

Parks Operating Budget - 5 Years

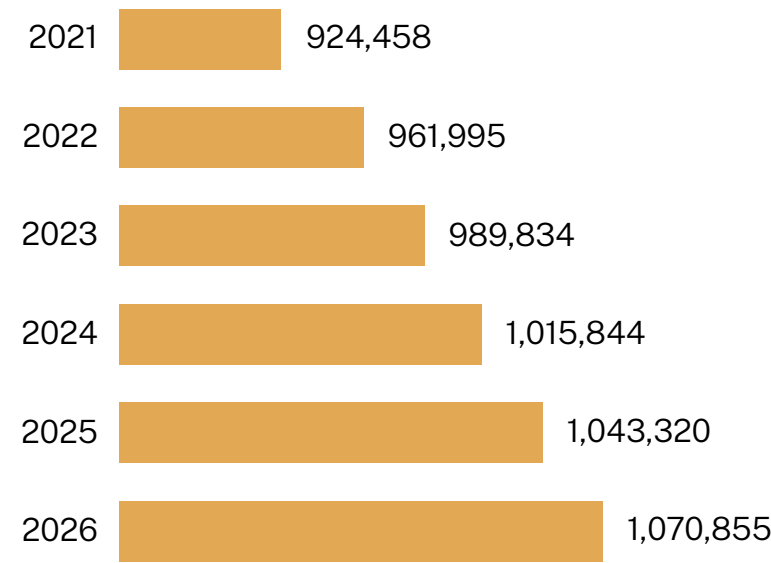
	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Parks									
User Fees	(8,856)	(72,782)	(73,844)	(1,062)	1.5%	(74,921)	(75,959)	(77,011)	(78,162)
Sub-total Revenues:	(9,922)	(72,782)	(73,844)	(1,062)	1.5%	(74,921)	(75,959)	(77,011)	(78,162)
Compensation	593,653	643,703	886,023	242,320	37.6%	906,282	926,360	946,831	967,804
Grants		15,000	15,000			15,000	15,000	15,000	15,000
Insurance	7,907	8,698	15,644	6,946	79.9%	17,527	19,280	21,208	23,329
Professional Development and Assoc. Fees	2,092	5,200	5,200			5,200	5,300	5,400	5,400
Office and Administration	2,881	3,500	3,500			3,550	3,600	3,650	3,700
Licences and Support	3,075	2,835	3,517	682	24.1%	3,560	3,603	3,676	3,734
Service and Lease Agreements	6,778	12,700	12,700			13,000	13,050	13,200	13,350
Safety Equipment and Clothing	3,770	6,300	6,300			6,300	6,425	6,550	6,675
Utilities	16,195	33,013	33,319	306	0.9%	34,056	34,687	35,405	36,123
Fuel	15,414	22,214	22,658	444	2.0%	23,112	23,574	24,000	24,500
Materials and Supplies	4,653	11,457	11,500	43	0.4%	11,650	11,800	12,050	12,290
Maintenance and Repairs	154,670	223,620	225,305	1,685	0.8%	229,146	232,490	236,460	240,060
Outside Services	5,298	9,000	9,000			9,100	9,200	9,300	9,400
Inter-Departmental Re-Allocations			(213,827)	(213,827)		(212,728)	(212,566)	(212,399)	(212,348)
Sub-total Expenses:	816,326	997,240	1,035,839	38,599	3.9%	1,064,755	1,091,803	1,120,331	1,149,017
Total Parks Levy Impact	806,404	924,458	961,995	37,537	4.1%	989,834	1,015,844	1,043,320	1,070,855

COMMUNITY SERVICES

# Parks Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Total Parks Levy Impact	806,404	924,458	961,995	37,537	4.1%	989,834	1,015,844	1,043,320	1,070,855

## 5 Year Levy Impact - Operating



## Material Drivers 2022-2026

	2022	2023	2024	2025	2026
Net Change Levy Impact	37,537	27,839	26,010	27,476	27,535
Inflationary Impact					
Salaries & Benefits	13,053	20,259	20,078	20,471	20,973
Service Level Impact					
Salaries and Benefits	229,267				
Inter-dept transfer to (from)	(213,827)				

Individual Drivers not exceeding \$10,000 have been excluded



COMMUNITY SERVICES

Parks 2022 Capital Budget - 10 Years

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
20 Capital Fund										
Division: <b>340 Parks</b>										
11786.0000 CF -Trail Development Plan--	2,169,376				110,000	115,000	80,000	430,000		
11801.2560 CF -Park Redevelopment Plan--Rotary Park	41,546									
21000.4011 Vehicles --Parks Tractor		70,000								80,000
21000.4015 Vehicles --Parks 1-17 1 ton Truck						115,000				
21000.4018 Vehicles --Parks Wide Area Mower		80,000						100,000		
21000.4020 Vehicles --Parks Ride on Mower	40,000							60,000		
21000.4022 Vehicles --Parks 2-12 GMC 1500 #83571						55,000				
21000.4024 Vehicles --Parks 5-13 GMC 1500 #89613					55,000					
21000.4025 Vehicles --Parks 6-13 GMC 2500 #15305					65,000					
21000.4026 Parks Truck #7						65,000				
21000.4027 Vehicles --Parks Utility Vehicle								65,000		
21000.4030 Vehicles --Parks Tilt Trailer							15,000			
21000.4032 Vehicles --Parks Lawn Mower 16 foot cut				150,000						
21000.4033 Vehicles --Parks Tractor 2020									65,000	
21155.4017 Small Equipments--Parks Small Equipment/Tools							10,000			
21175.2260 CF -Walkway and Lighting --Kay Cee Gardens	63,641									
24005.2100 CF -Boardwalk --Dragonfly Park	320,621									
24010.2560 Tennis Court Resurfacing --Rotary Park							100,000			
24038.1200 CF -Skateboard Park --Alder Rec Ctr -275 Alder St	10,000									
24042.2240 CF -Multi Purpose Pad --Karen Court Park	25,000									
24043.2560 CF -Dugouts --Rotary Park	8,500									
24044.2290 CF -Outdoor Pool --Lions Park	19,627									
24046.2520 CF -Consulting & Redesign of Rebecca Hills Park	250,000									
24047.0000 CF -Artificial Turf Field Business Plan	30,000									
24049.2020 CF -Alexandra Park Developement Plan -Phase 1&2	150,000	500,000								
25210.0000 CF -Park Fencing --	31,037	12,000								
31011.0000 CF -Rehab-Monora Creek --	50,000									
31014.0000 CF -Monora Creek Rehabilitation	250,000									

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
B0005.0000 Expansion to Parks Operation Facility			280,000							
B0065.2280 Kin Family Park Tennis / Basketball Courts	75,000									
B0585.4019 Front mount Mower		40,000							55,000	
B0587.2560 Rotary Park Sports Field Lighting							600,000			
B0960.2140 Fendley Park Shade Structure	50,000									
B1026.4023 Parks Truck # 4			65,000						70,000	
B1030.2560 Play Structure Replacement -Rotary Park	75,000									
B1032.2060 Play Structure Replacement -Cedarstone Park	70,000									
B1033.2660 Play Structure Replacement -Walsh Crescent Park		70,000								
B1034.2290 Play Structure Replacement -Lion's Park			80,000							
B1035.2280 Play Structure Replacement -Kin Family Park				80,000						
B1036.2460 Play Structure Replacement -PH 9/10 Park					80,000					
B1037.2520 Play Structure Replacement -Rebecca Hills						90,000				
B1114.0000 Murray's Mountain/PEPS Field Conversion Plan					100,000					
B1115.0000 Orangeville Outdoor Multi-purpose Festival and Events Centre						1,500,000				
B1164.2560 Rotary Park Redevelopment Phase 1			1,000,000							
B1165.2560 Rotary Park Artificial Ice Trail/Splash Pad Phase 2			1,500,000							
B1201.2560 Rotary Park Pavillion Enclosure		50,000								
B1211.0000 Playground Replacement									60,000	
B1229.0000 Equipment Trailer	15,000									
B1230.4035 Vehicles--Zero Turn Mower	30,000									
B1238.0000 Maywood Park Bridge	40,000									
B1241.0000 Ball Diamond Clay Mixture	200,000									
B1243.0000 Skid Steer	70,000									
B1245.0000 Bush Hog Mower	10,000									
B1246.0000 Ball Diamond Groomer	9,000									
B1247.0000 Stone Burier	22,000									
B1276.2480 Equipment Storage Sheds	30,000									
B1281.0000 Harvey Curry Community Garden	25,000									
Total Investment in Capital	4,180,348	822,000	2,925,000	230,000	410,000	1,940,000	805,000	655,000	250,000	80,000



	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Less: Funding Sources										
Gas Tax-Federal	1,240,000									
Reserves/ Reserve Funds	2,376,282	716,400	137,000	166,000	178,000	276,000	173,000	311,000	202,000	80,000
Financing			2,500,000			1,300,000				
Total Other Funding Sources	3,616,282	716,400	2,637,000	166,000	178,000	1,576,000	173,000	311,000	202,000	80,000
Total Parks Levy Impact	564,066	105,600	288,000	64,000	232,000	364,000	632,000	344,000	48,000	

Town of Orangeville  
Capital Projects

Project	11786.0000 Trail Development Plan --		
Department	Parks		
Version	2 Finance Review	Year	2022

Description
<div>Project Details</div> <p>In 2018 the Town of Orangeville hired the services of Dillon Consulting to carry out a study and complete a Trails and Cycling Master Plan. This plan was to help plan any future trail and cycling development within the Town; part of this project was to also outline how the current trail and cycling system could be connected to any future trails and cycling lanes. This type of project will require a few years to complete. The most important aspect of the trail development will be establishing a route that will connect the north west part of town to the south east section of town. The number one area identified by Dillon Consulting, Town staff and Community Stakeholders was the rail line that runs through the centre of town. The rail line from County Road 16 to Town Line will create the backbone of the trail system. Once this is completed we can continue to fill in gaps to continue connecting the town.</p> <p>In 2021 the first phase of the project was completed and the remainder was to be spread out over the next 4 years. We are requesting that the trail development be completed in one year rather than having completion in 2025. By completing this in one year we will save money and time; we will only need to hire one consultant instead to design and manage the project and one contractor. If this is done over a few years we will need to tender each year and may not get the same consultant or construction crew. One consultant and contractor will provide consistency with the project and reduce the number of times the contractor has to set up and tear down saving the Town money. The project will go from Broadway to Townline to finish the backbone of the trail system. The cost associated with this include; removal of rail line and rail ties and proper disposal, consulting fees, construction, signage, road crossing markings, tactile plates and rest areas along the trail system. Various items would be removed from the list below. The cost for this would be \$1,300,000.00. attached you will find photos of the proposed trail location</p> <ol style="list-style-type: none"><li>County Road 16 to Blind Line 2020</li><li>Broadway and Blind Line to Dawson Road 2021</li><li>Dawson Road to Centre Street 2021</li><li>John Street to Town Line 2022</li><li>Credit Meadows Trail connection north of Jeffers Court 2023</li><li>Sandringham Circle to Young Court 2024</li><li>Young Court Trail to Buckingham Street and Winterton Court 2025</li><li>Alder Street to Spencer Avenue 2026</li><li>George Douglas Way to Broadway 2027</li><li>Montgomery Blvd. to Mill Creek Trail 2028</li></ol>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	2,035,000	1,300,000				110,000	625,000
Funding							
Grants							
From RF - Fed Gas Tax	1,000,000	1,000,000					
From RF - OMMC Commuter Cyclin	122,734	122,734					
	1,122,734	1,122,734					
Transfers from Reserve/Reserve							
Trf from RF - Parks & Rec	291,000	144,000				22,000	125,000
	291,000	144,000				22,000	125,000
Tax Levy							
Trf from Levy	621,266	33,266				88,000	500,000
	621,266	33,266				88,000	500,000
Funding Total	2,035,000	1,300,000				110,000	625,000

Attributes		
Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	0000	
Budget Year	2017	
Priority	Very High	
Status	New Capital Project	
Project Type	New Acquisition	

Town of Orangeville  
Capital Projects

Project	11786.0000 Trail Development Plan --		
Department	Parks		
Version	2 Finance Review	Year	2022

Attributes		
Attribute	Value	Comment
Service Life	20 Years	
Approval Status	Approved	
Project Reference		
Activity	11786 Trail Development Plan	

Gallery
C:\Users\cccosgrove\Town of Orangeville\Orangeville Parks - 2020 capital photos\Trail at Broadway to Blind Line.JPG





Town of Orangeville  
Capital Projects

Project	11786.0000 Trail Development Plan --		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville  
Capital Projects

Project	11786.0000 Trail Development Plan --		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville  
Capital Projects

Project	11786.0000 Trail Development Plan --		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville  
Capital Projects

Project	11786.0000 Trail Development Plan --		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville  
Capital Projects

Project	11786.0000 Trail Development Plan --		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

C:\Users\ccosgrove\Documents\2022 Budget pictures\Rail Trail Broadway to Dawson Rd..jpg



Town of Orangeville  
Capital Projects

Project	11786.0000 Trail Development Plan --		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville  
Capital Projects

Project	11786.0000 Trail Development Plan --		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville  
Capital Projects

Project	11786.0000 Trail Development Plan --		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville  
Capital Projects

Project	11786.0000 Trail Development Plan --		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville  
Capital Projects

Project	11786.0000 Trail Development Plan --		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville  
Capital Projects

Project	11786.0000 Trail Development Plan --		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

C:\Users\cccosgrove\Documents\2022 Budget pictures\Rail Trail Church St. to Townline.jpg



Town of Orangeville  
Capital Projects

Project	11786.0000 Trail Development Plan --		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

C:\Users\cccosgrove\Documents\2022 Budget pictures\Rail Trail Townline to Church st..jpg





Town of Orangeville  
Capital Projects

Project	21000.4020 Vehicles -- Parks Ride on Mower		
Department	Parks		
Version	2 Finance Review	Year	2022

Description
<p>Project Details</p> <p>The Kubota 3680 ride on lawn mower has 2,186 hours of operation which is equal to 209,556 km the average life span of a commercial mower is 1500 run time hours.or 144,000 km. The current mower is driven on the roadways to reach the various areas and this further puts additional strain on the equipment. The current mower is beyond the typical life span for a commercial mower and should be replaced.</p> <p>How to calculate engine hours to miles or Kms: Calculate the hours by a factor of 60 to approximate the miles accumulated on the engine. Therefore the formula would be the number of engine hours x 60 = miles. Miles x 1.6 = km.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	100,000	40,000					60,000
Funding							
Transfers from Reserve/Reserve							
Trf from Res - Fleet Replaceme	100,000	40,000					60,000
	100,000	40,000					60,000
Funding Total	100,000	40,000					60,000

Attributes		
Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	4020 Parks Ride on Mower	
Budget Year	2017	
Priority	High	
Status	Existing Capital Project	
Project Type	Replacement	
Service Life	20 Years	
Approval Status	Approved	
Project Reference		
Activity	21000 Vehicles	

Town of Orangeville  
Capital Projects

Project	21000.4020 Vehicles -- Parks Ride on Mower		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville  
Capital Projects

Project	21000.4020 Vehicles -- Parks Ride on Mower		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville  
Capital Projects

Project	21000.4020 Vehicles -- Parks Ride on Mower		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville  
Capital Projects

Project	21000.4020 Vehicles -- Parks Ride on Mower		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville  
Capital Projects

Project	21000.4020 Vehicles -- Parks Ride on Mower		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

C:\Users\lccosgrove\Documents\2022 Budget pictures\Kubota 3680 Front Mount\Kubota 5 (1).jpg



Town of Orangeville  
Capital Projects

Project	21000.4020 Vehicles -- Parks Ride on Mower		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

C:\Users\lccosgrove\Documents\2022 Budget pictures\Kubota 3680 Front Mount\Kubota 5 (2).jpg



Town of Orangeville  
Capital Projects

Project	24046.2520 CF - Consulting & Redesign of Rebecca Hills Park		
Department	Parks		
Version	2 Finance Review	Year	2022

Description

Project Details

Rebecca Hills Park is located in the south east section of town known as the Rolling Hills neighbourhood. The park is separated from the rest of the Town by Highway 9 and Highway 10. This park serves 700 to 1000 residents. Residents generally need to drive to access other parks and the distance of these parks and the major streets bounding the neighbourhood precludes the children from walking or cycling to other parks. The park currently has a playground, half court pad with basketball net and a ball diamond. The Parks and Recreation Master Plan has identified this park to receive upgrades to meet the needs of the area residents.and provide some new services. Some of the items that the residents would like to see are; a full size multi pad that can serve as basketball, road hockey and natural ice rink in the winter months. The area residents would also like to see a soccer net, pre-school aged playground and a small mini splash pad. Community Services would like to hire a consultant in consultation with the area residents to carry out a study of the exact needs and then design, construct and make the necessary changes to the park.

Budget

	Total	2022	2023	2024	2025	2026	2027-2031
<b>Expenditures</b>	<b>110,000</b>	<b>110,000</b>					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - Parks & Rec	22,000	22,000					
	22,000	22,000					
<b>Tax Levy</b>							
Trf from Levy	88,000	88,000					
	88,000	88,000					
<b>Funding Total</b>	<b>110,000</b>	<b>110,000</b>					

Attributes

Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	2520 Rebecca Hills Park	
Budget Year	2019	
Priority	High	
Status	Existing Capital Project	
Project Type	Reconstruction	
Service Life	20 Years	
Approval Status	Approved	
Project Reference		
Activity	B0044 <Generated>	



Town of Orangeville

Capital Projects

Project	24049.2020 CF - Alexandra Park Developement Plan - Phase 1 & 2		
Department	Parks		
Version	2 Finance Review	Year	2022

Description
<p><b>Project Details</b></p> <p>Alexandra Park is located downtown directly behind Town Hall on 2nd Street. The park has a Cenotaph, Veterans Memorial, mature trees, a gazebo, and is often used to host events, such as the Blues and Jazz Festival. However, it is not ideally suited for this purpose due to soil compaction and subsequent grass death due to heavy foot traffic limited space/capacity for events some residents expressed concern that holding these large events around the war memorial is disrespectful. Staff also need to erect pylons and barricades around the cenotaph during events, creating additional work and further reducing the usable space of the park.</p> <p>A concept for a new Downtown Event Precinct, which includes Alexandra Park, is presented within the Recreation and Parks Master Plan 2020-2030. The program section of the plan discusses Town events, and the possibilities for attracting out of Town visitors. A park specifically designed for this type of event would play a vital role in the success of visitor-oriented events. The New Parks section includes a concept plan which proposed that the Cenotaph, Veteran's Memorial and other interpretive and memorial elements would be relocated to a new park adjacent to Alexandra Park, on the north side of First Ave.</p> <p>Staff did initiate virtual discussions with Legion Leadership and the general consensus was that the Legion were in agreement with a redesign of Alexandria park however not a relocation of existing Cenotaph/Memorial Park features to the north side of First Ave on existing Town land. The Department had budgeted \$50,000 to complete a concept plan which would include a stakeholder and public engagement process however this processed was delayed into 2022.</p> <p>The reason for this delay is two-fold, first, staff are of the opinion that given the potential for cross programming conflicts in concepts and design potentially resulting from the Rotary Park Redevelopment Plan it would be prudent to delay to ensure that there would be no duplication of effort from both plans being developed in the same period. Secondly, the Recreation and Parks Master Plan concept for Alexandria Park was part of an overall Downtown Event Precinct concept which also included Multi-use Parking/Event Space/Farmers Market which also interfaces with the potential 82-90 Broadway development and a stand alone Cenotaph Park.</p> <p>Given that we have a well developed concept plan staff are recommending that we not duplicate the concept plan effort and expend the current \$50,000 budget plus an additional \$100,000 from the proposed 2022 budget (Total \$150,000) to launch a plan for the design and construction documents for a Downtown Events Precinct by looking at all three components of the plan which would also take into consideration what direction is to be taken on the 82-90 Broadway Development Parking area, The plan would consider how the northern portion of the existing Broadway Parking area can be developed to accommodate a downtown off street Events Space/Plaza aesthetic while the Southern portion would be used to accommodate mixed-development for retail/office at grade and residential above.</p> <p>The overall plan would involve a stakeholder and public consultation process to ensure we provide required opportunity for input and ongoing dialogue from all involved.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	600,000	100,000	500,000				
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	600,000	100,000	500,000				
	600,000	100,000	500,000				
Funding Total	600,000	100,000	500,000				

Attributes		
Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	2020 Alexandra Park	
Budget Year	2021	
Priority	Very High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	30 years	
Approval Status	Approved	
Project Reference		
Activity	B1226 <Generated>	

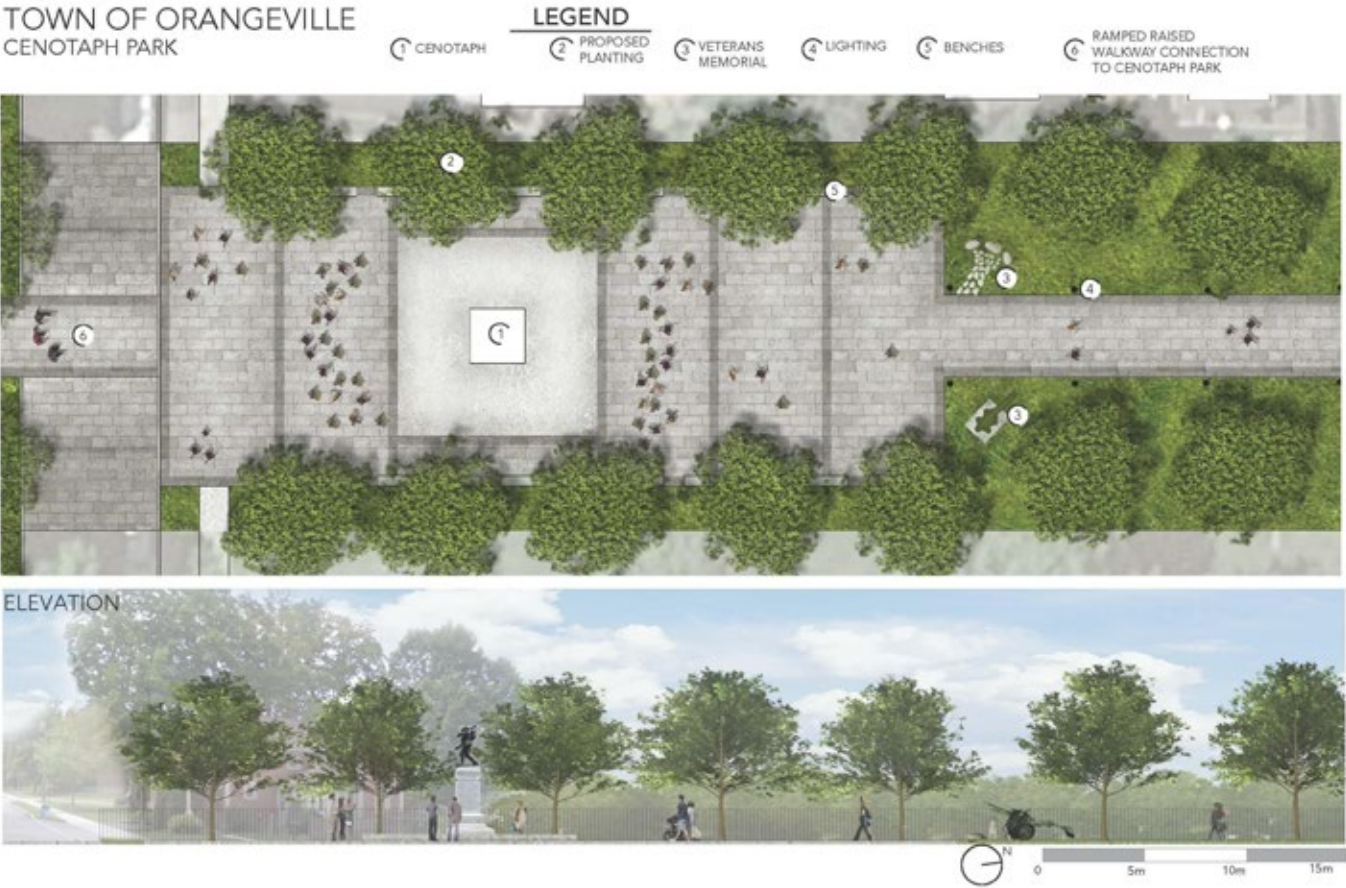
Town of Orangeville

Capital Projects

Project	24049.2020 CF - Alexandra Park Developement Plan - Phase 1 & 2		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville  
Capital Projects

Project	24049.2020 CF - Alexandra Park Development Plan - Phase 1 & 2		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

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TOWN OF ORANGEVILLE  
ALEXANDRA PARK



Town of Orangeville  
Capital Projects

Project	24049.2020 CF - Alexandra Park Development Plan - Phase 1 & 2		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

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TOWN OF ORANGEVILLE  
ALEXANDRA PARK





Town of Orangeville

Capital Projects

Project	31014.0000 CF - Monora Creek Rehabilitation		
Department	Parks		
Version	2 Finance Review	Year	2022

Description
<p><b>Project Details</b></p> <p>In 2020 the Park Department a division of Community Services hired Water's Edge to prepare a report on the rehabilitation of a section of Monora Creek. The area in question is behind Kensington Crescent. Over the years, the creek bank has been eroding to the point that it is starting to undermine residential properties that back onto the area. Water's Edge will be completing all the necessary studies and submissions to Credit Valley Conservation in order to obtain permits. This phase of the project will be completed over the winter and then go to Tender.</p> <p>The large obstacle that we face is the time frame that work can be completed in the cold water stream. Credit Valley Conservation will only allow the work to be conducted between July 1 and September 15, 2022. If we do not meet the time frame the project will need to wait until the following year and be completed within the same parameters.</p> <p>The work will require stone work, damming to re-direct water temporarily, permits, re-building the creek bed, planting native materials, removal of debris, etc.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	100,000	100,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Parks & Rec	20,000	20,000					
	20,000	20,000					
Tax Levy							
Trf from Levy	80,000	80,000					
	80,000	80,000					
Funding Total	100,000	100,000					

Attributes		
Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	Very High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	30 years	
Approval Status	Approved	
Project Reference		
Activity	B1219 <Generated>	

Town of Orangeville

Capital Projects

Project	31014.0000 CF - Monora Creek Rehabilitation		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville  
Capital Projects

Project	31014.0000 CF - Monora Creek Rehabilitation		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville  
Capital Projects

Project	31014.0000 CF - Monora Creek Rehabilitation		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville  
Capital Projects

Project	31014.0000 CF - Monora Creek Rehabilitation		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville  
Capital Projects

Project	31014.0000 CF - Monora Creek Rehabilitation		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville

Capital Projects

Project

B0065.2280 Kin Family Park Tennis / Basketball Courts

Department

Parks

Version

2 Finance Review

Year

2022

Description
<div>Project Details</div> <div>To remove existing asphalt pad and replace with new including the basketball nets and poles. The basketball/tennis courts at this park were constructed in 1993. With approximately a 20 year useful life the surfaces are in need of attention and resurfacing.</div>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	75,000	75,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Parks & Rec	15,000	15,000					
	15,000	15,000					
Tax Levy							
Trf from Levy	60,000	60,000					
	60,000	60,000					
Funding Total	75,000	75,000					

Attributes		
Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	2280 Kin Family Park	
Budget Year	2020	
Priority	Very High	
Status	Existing Capital Project	
Project Type	Reconstruction	
Service Life		
Approval Status	Approved	
Project Reference		
Activity	B0065 <Generated>	

Town of Orangeville

Capital Projects

Project

B0065.2280 Kin Family Park Tennis / Basketball Courts

Department

Parks

Version

2 Finance Review

Year

2022

Gallery

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Town of Orangeville

Capital Projects

Project	B0065.2280 Kin Family Park Tennis / Basketball Courts		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

C:\Users\cccosgrove\Documents\2022 Budget pictures\Asphalt pads\Kin Family tennis and basket ball.jpg



Town of Orangeville

Capital Projects

Project	B0960.2140 Fendley Park Shade Structure		
Department	Parks		
Version	2 Finance Review	Year	2022

Description

Project Details

To install small shade structures 3 or 4 at the Fendley Park splash pad. Currently there is one large structure that fills very quickly and the trees are not large enough to provide shade. It would require the installation of a concrete pad, table, and structure itself.

Budget

	Total	2022	2023	2024	2025	2026	2027-2031
<b>Expenditures</b>	<b>50,000</b>	<b>50,000</b>					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - Parks & Rec	10,000	10,000					
	10,000	10,000					
<b>Tax Levy</b>							
Trf from Levy	40,000	40,000					
	40,000	40,000					
<b>Funding Total</b>	<b>50,000</b>	<b>50,000</b>					

Attributes

Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	2140 Fendley Park - 11 Fendley Rd	
Budget Year	2021	
Priority	High	
Status	New Capital Project	
Project Type	New Construction	
Service Life	25 years	
Approval Status	Approved	
Project Reference		
Activity	B0960 <Generated>	

Town of Orangeville

Capital Projects

Project	B0960.2140 Fendley Park Shade Structure		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville

Capital Projects

Project	B1030.2560 Play Structure Replacement - Rotary Park		
Department	Parks		
Version	2 Finance Review	Year	2022

Description

Project Details

The Play Structure is 19 years old has reached it's useful life span and to keep current with CSA Children's playground and surfacing guidelines. The playground is showing it's age with wear appearing in the rubber coated platforms and accessible ramps, which are flaking and allowing rust to develop. Currently the play structure is broken up into two separate components with the swing sets being located away from the play structure This park see's many users throughout the year and is one of our major parks in Town. The location of the play structure may change depending on the outcome of the Rotary Park Redevelopment Plan. This play structure and swings serve both Rotary Park and Idyllwilde Park.

Budget

	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	75,000	75,000					
Funding							
Tax Levy							
Trf from Levy	65,000	65,000					
	65,000	65,000					
Parkland Reserve Fund							
From RF - Parkland	10,000	10,000					
	10,000	10,000					
Funding Total	75,000	75,000					

Attributes

Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	2560 Rotary Park	
Budget Year		
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	15 Years	
Approval Status	Approved	
Project Reference		
Activity	B1030 <Generated>	



Town of Orangeville  
Capital Projects

Project	B1030.2560 Play Structure Replacement - Rotary Park		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville  
Capital Projects

Project	B1030.2560 Play Structure Replacement - Rotary Park		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville  
 Capital Projects

Project	B1030.2560 Play Structure Replacement - Rotary Park		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville  
 Capital Projects

Project	B1030.2560 Play Structure Replacement - Rotary Park		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

C:\Users\cccosgrove\Documents\2022 Budget pictures\Rotary Playground\Rotary Park playground 1.jpg





Town of Orangeville

Capital Projects

Project	B1030.2560 Play Structure Replacement - Rotary Park		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville

Capital Projects

Project	B1030.2560 Play Structure Replacement - Rotary Park		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville

Capital Projects

Project	B1032.2060 Play Structure Replacement - Cedarstone Park		
Department	Parks		
Version	2 Finance Review	Year	2022

Description
<div>Project Details</div> <p>Cedarstone Park is located in the south east section of Orangeville off Quarry Drive. This play structure has served the immediate community well but needs to be replaced and brought up to the current CSA standards and AODA standards.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	70,000	70,000					
Funding							
Tax Levy							
Trf from Levy	56,000	56,000					
	56,000	56,000					
Parkland Reserve Fund							
From RF - Parkland	14,000	14,000					
	14,000	14,000					
Funding Total	70,000	70,000					

Attributes		
Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	2060 Cedarstone Park - Quarry Dr	
Budget Year		
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	15 Years	
Approval Status	Approved	
Project Reference		
Activity	B1032 <Generated>	

Town of Orangeville

Capital Projects

Project	B1032.2060 Play Structure Replacement - Cedarstone Park		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville  
Capital Projects

ProjectB1229.0000 Equipment Trailer

DepartmentParks

Version2 Finance Review

Year2022

Description
<div>Project Details</div> <div>To purchase a landscape trailer with a minimum of two 3500 pound axles. This will be used to transport mowers and various other pieces of equipment. By using a trailer we can reduce the wear and tear on the equipment prolonging the life cycle of the asset.</div>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	15,000	15,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Parks & Rec	3,000	3,000					
	3,000	3,000					
Tax Levy							
Trf from Levy	12,000	12,000					
	12,000	12,000					
Funding Total	15,000	15,000					

Attributes		
Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	0000	
Budget Year	2022	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	15	
Approval Status	Approved	
Project Reference		
Activity	B1229 <Generated>	

Town of Orangeville  
Capital Projects

ProjectB1229.0000 Equipment Trailer

DepartmentParks

Version2 Finance Review

Year2022

Gallery

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Town of Orangeville  
Capital Projects

Project	B1230.4035 Vehicles -- Zero Turn Mower		
Department	Parks		
Version	2 Finance Review	Year	2022

Description
<div>Project Details</div> <p>To purchase a zero turn mower for cutting the narrow areas of boulevards and storm water ponds that will be difficult for our current ride on mowers. The zero turn mower offers exceptional maneuverability, cuts quickly and saves time trimming around street light standards, trees, shrubs, and flower beds.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	30,000	30,000					
Funding							
Transfers from Reserve/Reserve							
Trf from Res - Fleet Replaceme	30,000	30,000					
	30,000	30,000					
Funding Total	30,000	30,000					

Attributes		
Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	4035 Zero Turn Mower	
Budget Year	2022	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	7	
Approval Status	Approved	
Project Reference		
Activity	B1230 <Generated>	

Town of Orangeville  
Capital Projects

Project	B1230.4035 Vehicles -- Zero Turn Mower		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery
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Town of Orangeville  
Capital Projects

Project

B1238.0000 Maywood Park Bridge

Department

Parks

Version

2 Finance Review

Year

2022

Description
<div>Project Details</div> <p>The Maywood Park bridge is located in Maywood park close to Bredin Parkway. This bridge is a connection from Bredin Parkway into Maywood Park, not only is it a connection to the park it gives access to the trail system up to Woodvale Cres. and over to Hanson Blvd. Over the years the weather and winter snow and ice control have taken its toll on the bridge. The bridges frame support has rusted through and many of the boards need replacing. The attached pictures will show the extent of the damage to the bridge.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	40,000	40,000					
Funding							
Grants							
From RF - Fed Gas Tax	40,000	40,000					
	40,000	40,000					
Funding Total	40,000	40,000					

Attributes		
Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	0000	
Budget Year	2022	
Priority	Very High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	20 years	
Approval Status	Approved	
Project Reference		
Activity	B1238 <Generated>	

Town of Orangeville  
Capital Projects

Project

B1238.0000 Maywood Park Bridge

Department

Parks

Version

2 Finance Review

Year

2022

Gallery

C:\Users\lccosgrove\Documents\2022 Budget pictures\Monora Creek Bridge\Bridge subframe 1.jpg





Town of Orangeville  
Capital Projects

Project	B1238.0000 Maywood Park Bridge		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville  
Capital Projects

Project	B1238.0000 Maywood Park Bridge		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville  
Capital Projects

Project	B1238.0000 Maywood Park Bridge		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville  
Capital Projects

Project	B1238.0000 Maywood Park Bridge		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville  
Capital Projects

Project	B1238.0000 Maywood Park Bridge		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

C:\Users\lccosgrove\Documents\2022 Budget pictures\Monora Creek Bridge\Subframe corrosion 6.jpg



Town of Orangeville  
Capital Projects

Project	B1241.0000 Ball Diamond Clay Mixture		
Department	Parks		
Version	2 Finance Review	Year	2022

Description

Project Details

The Baseball diamonds located at Princess Of Wales and Springbrook have the infields constructed out of a stone dust type of material. During the summer months the infields become very hard inconsistent and difficult to maintain. The inconsistency leads to injury of players as the balls do not act in a predictable way. Stone dust diamonds have poor drainage and allow for the puddling of water during heavy rains. By removing the stone dust mixture and replacing it with a clay mixture will improve the playability of the diamonds, reduce potential injuries and be easier to maintain. Clay mixtures are easily repairable during games, i.e. filling in batters boxes that get dug out by the players, pictures mound from the landing foot and overall creates a better playing surface.

Budget

	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	200,000	200,000					
Funding							
Grants							
From RF - Fed Gas Tax	200,000	200,000					
	200,000	200,000					
Funding Total	200,000	200,000					

Attributes

Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	0000	
Budget Year	2022	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	20 uyears	
Approval Status	Approved	
Project Reference		
Activity	B1241 <Generated>	



Town of Orangeville  
 Capital Projects

Project	B1241.0000 Ball Diamond Clay Mixture		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

C:\Users\ccosgrove\Documents\2022 Budget pictures\Stone Dust picture 1.jpg



Town of Orangeville  
 Capital Projects

Project	B1241.0000 Ball Diamond Clay Mixture		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

C:\Users\ccosgrove\Documents\2022 Budget pictures\Stone dust diamond 2.jpg



Town of Orangeville  
Capital Projects

Project	B1241.0000 Ball Diamond Clay Mixture		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

C:\Users\ccosgrove\Documents\2022 Budget pictures\Stone dust picture 3.jpg



Town of Orangeville  
Capital Projects

Project	B1241.0000 Ball Diamond Clay Mixture		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

C:\Users\ccosgrove\Documents\2022 Budget pictures\Clay Fields.jpg





Town of Orangeville  
Capital Projects

Project	B1241.0000 Ball Diamond Clay Mixture		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

C:\Users\cccosgrove\Documents\2022 Budget pictures\Clay Field 2.jpg



Town of Orangeville  
Capital Projects

Project	B1243.0000 Skid Steer		
Department	Parks		
Version	2 Finance Review	Year	2022

Description
<p>Project Details</p> <p>The skid steer plays a big role within the parks department. It is a piece of equipment that is used year round for a multitude of work tasks including winter snow control. Our current skid steer is requiring in excess of \$10,000 in repair to replace the known failed parts. This cost could escalate once the skid steer is taken apart by the Town mechanic. Some of the items that have been identified are hydraulic leaks that affect the operation of the lift arms,hydraulic pump, heavy corrosion, track body corrosion and many other required repairs.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	70,000	70,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Parks & Rec	14,000	14,000					
	14,000	14,000					
Tax Levy							
Trf from Levy	56,000	56,000					
	56,000	56,000					
Funding Total	70,000	70,000					

Attributes		
Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	0000	
Budget Year	2022	
Priority	Very High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	10 years	
Approval Status	Approved	
Project Reference		
Activity	B1243 <Generated>	

Town of Orangeville  
Capital Projects

Project	B1243.0000 Skid Steer		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

C:\Users\ccosgrove\Documents\2022 Budget pictures\323 Mini track Loader\Hydraulic steel lines corrosion.jpg



Town of Orangeville  
Capital Projects

Project	B1243.0000 Skid Steer		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

C:\Users\ccosgrove\Documents\2022 Budget pictures\323 Mini track Loader\Line corrosion.jpg





Town of Orangeville  
Capital Projects

Project	B1243.0000 Skid Steer		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

C:\Users\lccosgrove\Documents\2022 Budget pictures\323 Mini track Loader\Line corrosion 2.jpg



Town of Orangeville  
Capital Projects

Project	B1243.0000 Skid Steer		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

C:\Users\lccosgrove\Documents\2022 Budget pictures\323 Mini track Loader\Side Panel.jpg





Town of Orangeville  
Capital Projects

Project	B1243.0000 Skid Steer		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

C:\Users\lccosgrove\Documents\2022 Budget pictures\323 Mini track Loader\Torque hubs.jpg



Town of Orangeville  
Capital Projects

Project	B1243.0000 Skid Steer		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

C:\Users\lccosgrove\Documents\2022 Budget pictures\323 Mini track Loader\Torque hub2.jpg





Town of Orangeville  
Capital Projects

Project	B1243.0000 Skid Steer		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

C:\Users\lccosgrove\Documents\2022 Budget pictures\323 Mini track Loader\Track Body L.jpg



Town of Orangeville  
Capital Projects

Project	B1243.0000 Skid Steer		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

C:\Users\lccosgrove\Documents\2022 Budget pictures\323 Mini track Loader\Track Body R.jpg





Town of Orangeville  
Capital Projects

Project

B1243.0000 Skid Steer

Department

Parks

Version

2 Finance Review

Year

2022

Gallery

C:\Users\cccosgrove\Documents\2022 Budget pictures\323 Mini track Loader\Under seat area, lines for replacement.jpg



Town of Orangeville  
Capital Projects

Project

B1245.0000 Bush Hog Mower

Department

Parks

Version

2 Finance Review

Year

2022

Description

Project Details

The Bush Hog type of mower is used in areas that have really rough terrain and over grown areas. This mower attachment would be used with the skid steer for better maneuverability especially when cutting in around the storm water management ponds

Budget

	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	10,000	10,000					
Funding							
Transfers from Reserve/Reserve							
Trf from Res - Fleet Replaceme	10,000	10,000					
	10,000	10,000					
Funding Total	10,000	10,000					

Attributes

Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	0000	
Budget Year	2022	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	20 years	
Approval Status	Approved	
Project Reference		
Activity	B1245 <Generated>	



Town of Orangeville  
Capital Projects

Project	B1245.0000 Bush Hog Mower		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

C:\Users\kbarry\Desktop\Skid\_Steer\_Brush\_Hog.jpg



Town of Orangeville  
Capital Projects

Project	B1246.0000 Ball Diamond Groomer		
Department	Parks		
Version	2 Finance Review	Year	2022

Description
<p><b>Project Details</b></p> <p>To replace the old groomer that was purchased in 2014. The ball diamond groomers are used daily from May through to October. The groomer is used to groom 9 ball diamonds a day. This attachment would be used in conjunction with one of our tractors.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
<b>Expenditures</b>	<b>9,000</b>	<b>9,000</b>					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - Parks & Rec	1,800	1,800					
	1,800	1,800					
<b>Tax Levy</b>							
Trf from Levy	7,200	7,200					
	7,200	7,200					
<b>Funding Total</b>	<b>9,000</b>	<b>9,000</b>					

Attributes		
Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	0000	
Budget Year	2022	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	10 years	
Approval Status	Approved	
Project Reference		
Activity	B1246 <Generated>	

Town of Orangeville  
Capital Projects

Project	B1246.0000 Ball Diamond Groomer		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

C:\Users\ccosgrove\Documents\2022 Budget pictures\ball diamond groomer.jpg



Town of Orangeville  
Capital Projects

Project	B1247.0000 Stone Burier		
Department	Parks		
Version	2 Finance Review	Year	2022

Description

Project Details

The stone Burier is a tractor attachment that is PTO driven. It is designed to cultivate, grate, bury stones as well as weeds, leaving behind a levelled fine finished gravel walkways, ball fields, and warning tracks. This will aid in the reduction of weed build up improving walking areas and play areas on the ball diamonds. With the Ontario cosmetic pesticide ban this will enable staff to remove weed growth in a more efficient way. Currently staff use a sod cutter and rake and remove weeds, this will allow the work to be completed by one operator freeing staff up for other duties that need to be completed.

Budget

	Total	2022	2023	2024	2025	2026	2027-2031
<b>Expenditures</b>	<b>22,000</b>	<b>22,000</b>					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - Parks & Rec	4,400	4,400					
	4,400	4,400					
<b>Tax Levy</b>							
Trf from Levy	17,600	17,600					
	17,600	17,600					
<b>Funding Total</b>	<b>22,000</b>	<b>22,000</b>					

Attributes

Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	0000	
Budget Year	2022	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10 years	
Approval Status	Approved	
Project Reference		
Activity	B1247 <Generated>	



Town of Orangeville  
Capital Projects

Project	B1247.0000 Stone Burier		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

C:\Users\cccosgrove\Documents\2022 Budget pictures\stone burier.jpg



Town of Orangeville  
Capital Projects

Project	B1276.2480 Equipment Storage Sheds		
Department	Parks		
Version	2 Finance Review	Year	2022

Description
<p><b>Project Details</b></p> <p>In 2020 the Recreation Master Plan identified some deficiencies with our baseball diamonds. One of the deficiencies identified was the lack of storage space to store the various pieces of baseball equipment and tools. The two areas that require the storage are Princess of Wales Park and Springbrook Park. Currently, Orangeville and Headwaters Minor Baseball Association are using various personal garages and trunks of their cars to store and transport the equipment needed.</p> <p>The storage sheds for Princess of Wales and Springbrook would be low maintenance, vandal proof concrete units. These units would be designed and shipped to each of the parks as requested. The sheds would also be of a design that they could be re-located if the need ever came up. The shed would be similar to the one in the picture, dimension and shape could change to meet the needs and site location and availability.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	30,000	30,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Parks & Rec	6,000	6,000					
	6,000	6,000					
Tax Levy							
Trf from Levy	24,000	24,000					
	24,000	24,000					
Funding Total	30,000	30,000					

Attributes		
Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	2480 Princess of Wales Park	
Budget Year	2022	
Priority	Very High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	20 years	
Approval Status	Approved	
Project Reference		
Activity	B1276 <Generated>	

Town of Orangeville  
Capital Projects

Project	B1276.2480 Equipment Storage Sheds		
Department	Parks		
Version	2 Finance Review	Year	2022

Gallery

C:\Users\ccosgrove\Documents\2021 Service Level Changes and pictures\Community Garden Shed.JPG

PROJECT:

**3630P - 3600 x 3000 x 2439 (4-12 PITCH)**

LOCATION:

CUSTOMER:

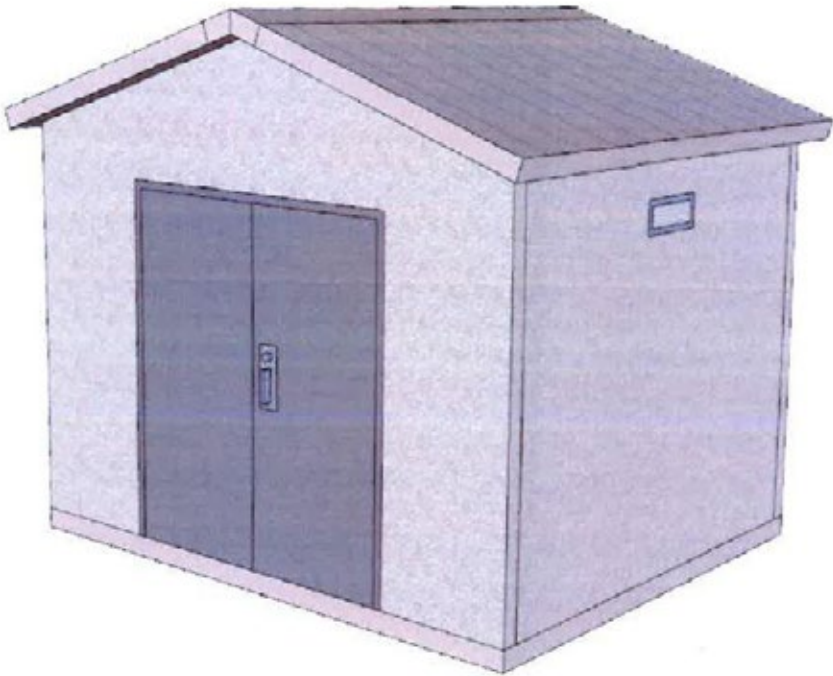
JOB #

**3630P**

GENERAL INFORMATION

CONCRETE PANEL THICKNESS:  
WALLS: 102mm  
ROOF: 127mm  
FLOOR: 152mm c/w 25mm STEPDOWN

DESIGN LIVE LOADS:  
SNOW: 60 PSF  
FLOOR: 100 PSF  
WIND: 27 PSF



Town of Orangeville  
Capital Projects

Project	B1281.0000 Harvey Curry Community Garden		
Department	Parks		
Version	2 Finance Review	Year	2022

Description
<p><b>Project Details</b></p> <p>Community Gardens provide social opportunities to build a sense of community and belonging. Community Gardens help to reduce stress and increases the sense of wellness. Along with the human benefits, Community Gardens help to reduce the negative impact by promoting sustainable agriculture, reducing food transportation costs and reducing water runoff.</p> <p>Our current Community Garden is a thriving success in thanks to the partnership between the volunteers and Town staff. Currently, the Community Garden is at capacity with a waiting list each year for residents wanting to participate in the Community Garden. As part of the Community Garden we have a section dedicated to the Orangeville Food Bank that has also reached their capacity and are looking for further opportunities We are proposing that a second Community Garden be developed to accommodate the growing interest and need. The second garden would be located at Harvey Curry Park, and would be approximately 50 feet by 50 feet and include a section for the Orangeville Food Bank. Currently, this site has washrooms available and a water source for gardening; the project would consist of fencing, benches, storage shed, signage and planter plots.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	25,000	25,000					
Funding							
Tax Levy							
Trf from Levy	25,000	25,000					
	25,000	25,000					
Funding Total	25,000	25,000					

Attributes		
Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	0000	
Budget Year	2022	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	25	
Approval Status	Approved	
Project Reference		
Activity	B1281 <Generated>	



COMMUNITY SERVICES

# Recreation & Events

Sharon Doherty, Recreation & Events Manager

The Recreation & Events division has continued to endure the challenges that COVID-19 brings to providing quality recreation programs to our community. With continued closures to recreation programs and services throughout 2021, our staff, participants and community user groups have continued to show resilience at every turn. The health of our community is a key outcome to the programs and services delivered by Orangeville Recreation. While pivoting was the catch phrase of 2020, recalibrating is the direction we have moved in recreation and events service delivery in 2021. Our focus is on recalibrating our core programs of aquatics, health & lifestyle programs, camps, and recreational drop-in programs and supporting our community user groups in the provision of sport activities. 2022 will continue to be a rebuilding year.

Virtual programming continued to be offered for programs such as Seniors Luncheons, Babysitting Training and Home Alone. Working closely with the Orangeville Public Library team, Winter and Summer Get Active campaigns were launched to provide on-line resources to the community with activities to keep the mind, body and spirit active and healthy and included Seniors week and June is Recreation & Parks month promotions.



During the past year and a half, it has become obvious that our community is approaching recreation and leisure in a different way, taking stock and “recalibrating” their participation. The Recreation & Events team has taken this opportunity to recalibrate and bring programs out into the community. National Drowning Prevention Week in July saw our aquatics staff delivering pop-up shops promoting water safety activities and education to children and families at both Every Kids Park and Fendley Park splash pads. The Youth Summer Series provided activities for children at Lions Sports Park throughout the summer and Summer Camps were offered at Alder Recreation Centre, Tony Rose Memorial Sports Centre and Island Lake. In 2022, watch for new neighbourhood programming. In conjunction with the Orangeville Public Library, the Recreation & Events team will bring a variety of programming out into to the community to provide opportunities in key neighbourhoods and utilize our parks and green space.

The second annual Summer Concert Series was hosted at Rotary Park for 6 nights of concerts in August. This year the Town collaborated with the Orangeville Blues & Jazz Festival team to bring a glimpse of the incredible talent that comes to town at the Blues & Jazz Festival. Also part of the event planning team was Theatre Orangeville, Orangeville Public Library and B Social Enterprise offering snack bar operations. The Town received a provincial grant through the ReConnect Ontario program in the amount of \$25,500 to assist in off-setting the cost of this event. This year saw close to 900 concert goers in attendance over the 6 nights, an increase of 49% over 2020.





The Summer of 2021 saw three drive-in movies hosted at Alder Recreation Centre. With ticket sales fast and furious and close to 600 movie goers, this continues to be a very popular summer-time event. Once again, B Social Enterprise provided snack bar services.

Registered recreation programs continued to be offered with swimming and skating lessons at the core of programming. Drop-in programs for aquafit, lane swims, public swimming, public skating, walking track also offered.

2022 will be an exciting year in aquatics with completion of the upgrades to the Alder Recreation Centre aquatic facility. This project will provide increased user accessibility and enhanced features in the leisure pool including teaching steps and a therapy area. The project also includes adding two lanes

to the lap pool, replacing the pool liners to stainless steel, reconfiguration of the leisure pool and adding changes to the slide and new splash features. This project will allow for increased programming for swimming lessons, leisure opportunities for children and families, allow for increased capacities for seniors programming such as aquafit and movement enhancement and broader range of programming for the Orangeville Otters Swim Club and swim meet opportunities.

The recreation and events team is looking forward to the future when we can return to large numbers of program participants and visitors to our recreation centres. Until that time, stay safe, healthy and active and remember to Get Active Orangeville.

Who We Serve

30,000

Residents of Orangeville, plus surrounding Dufferin County Municipalities

What We Do



Aquatics



Health & Lifestyle Programs



Summer Camps



Drop-in and registered recreation programs



Events

Who We Are

9

Full-Time Employees

- 1 Manager
- 1 Supervisor
- 2 Recreation Coordinators (1 vacancy)
- 1 Coordinator Facility Bookings
- 3 Programmers (Aquatics) (2 vacancies)
- 1 Customer Service Representative

53

Part-Time Employees

- 7 Customer Service staff
- 25 PT Aquatics staff
- 4 PT Recreation Program Staff
- 1 Summer Camp Coordinator
- 2 Summer Camp Assistant Coordinators
- 14 Summer Camp Counsellors
- 3 Contract Fitness Instructors



How We Measure

- 18,448 clients in registration system, 21% increase over 2020.
- 95% fill rate for Summer Camps offered over 9 weeks.
- Aquatic Leadership Courses continued to be offered with National Lifesaving courses seeing an 88% increase over 2019 providing new lifeguarding staff.
- Over 21,000 permitted hours were supplied to Wellington Dufferin Guelph Public Health for the vaccination clinic at Alder Recreation Centre.
- Outdoor sport fields were permitted for 531 hours, ice for 4,551 hours and Tony Rose pool for 501 hours.
- The winter farmers market moved indoors to the Tony Rose Memorial Centre arena B to provide a larger space for the market and social distancing for shoppers and vendors.
- Six concerts offered as part of the drive-in format Summer Concert Series with 237 tickets sold (one tickets per vehicle) and 897 attendees. 49.5% increase in individual concert goers from 2020.
- Three drive-in movies with attendance in 585 individual movie watchers.
- 500 individuals participated in the community art mosaic project.
- 188 individual participated in National Drowning Prevention Week activities.
- \$25,500 ReConnect Ontario grant received for Summer Concert Series.
- \$11,200 Celebrate Canada grant which supported the community art mosaic project.
- \$3,723 Ontario Summer Experience grant to assist with staffing costs for summer camp Assistant Coordinator.

2021 Accomplishments

- 98% of programs registrations completed on-line.
- On-line pre-registration for drop-in programs expanded for shinny hockey and walking track.
- Pop-up shop at splash pads to promote National Drowning Prevention Week.
- Offered 2 virtual Seniors luncheons in conjunction with the Orangeville Public Library.
- Offered on-line self-directed activities for Seniors Week through social media.
- Offered on-line self-directed activities for June is Recreation & Parks Month through social media.
- Offered Winter Get-Active and Summer Get-Active on-line campaigns to promote physical activity and promote Orangeville Library services.
- Summer Concert Series operated from August 20 & 21 and August 25 to 28.
- Relaunched Summer Camp programs at 3 locations.
- Offered a community art project where community residents were invited to participate by painting a tile that contributed to a large scale final project with over 500 individually painted tiles. The image of the historic opera house and Orange Lawrence statue will be hung at Town Hall.
- Re-launched drop-in programs with COVID-19 health and safety protocols in place and implemented a QR code for screening. Drop-in programs included fitness, aquafit, swimming, public skating, shinny, hockey skills and figure skating skills.
- Re-launched registered swimming and skating lessons.
- Supported community users groups with updates to COVID-19 Facility User Protocol and use of QR code for screening of participants.
- Continued facility greeter program to ensure safe check-in procedures for program participants and visitors to facilities including Province of Ontario proof of vaccination mandate.

COMMUNITY SERVICES

# Recreation & Events Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Recreation & Events									
User Fees	(383,973)	(1,173,264)	(1,170,357)	2,907	(0.2%)	(1,333,797)	(1,335,212)	(1,337,655)	(1,345,900)
Grants	(52,734)	(46,000)	(26,200)	19,800	(43.0%)	(32,700)	(32,700)	(32,700)	(32,700)
Sub-total Revenues:	(436,707)	(1,219,264)	(1,196,557)	22,707	(1.9%)	(1,366,497)	(1,367,912)	(1,370,355)	(1,378,600)
Compensation	1,333,485	2,012,361	2,126,713	114,352	5.7%	2,174,919	2,223,065	2,272,224	2,322,526
Insurance			2,500	2,500		2,500	2,500	2,500	2,500
Professional Development and Assoc. Fees	6,154	33,250	29,850	(3,400)	(10.2%)	32,750	33,387	33,933	34,450
Office and Administration	20,254	52,595	53,795	1,200	2.3%	57,581	57,861	58,151	58,654
Public Relations, Promotions and Events	45,455	89,700	89,700			94,508	96,917	100,832	101,325
Licences and Support	10,491	37,000	37,700	700	1.9%	47,340	47,742	48,152	48,225
Service and Lease Agreements	86,668	123,800	129,400	5,600	4.5%	144,450	154,450	164,450	169,450
Programs	14,673	35,600	37,100	1,500	4.2%	36,600	36,600	37,000	37,500
Safety Equipment and Clothing	1,031	15,350	15,350			14,157	14,294	14,500	15,200
Fuel			2,000	2,000		2,000	2,000	2,000	2,000
Materials and Supplies	7,512	20,000	26,807	6,807	34.0%	31,582	32,363	33,537	34,237
Maintenance and Repairs			1,000	1,000		1,000	1,000	1,000	1,000
Equipment Purchases		3,000	3,000			3,025	3,025	3,025	3,025
Outside Services	43,977	50,000		(50,000)	(100.0%)				
Inter-Departmental Re-Allocations	1,300	1,326	(27,454)	(28,780)	(2,170.4%)	(32,555)	(33,283)	(34,033)	(34,242)
Sub-total Expenses:	1,638,890	2,473,982	2,527,461	53,479	2.2%	2,609,857	2,671,921	2,737,271	2,795,850
Transfers to(from) Reserve	(22,458)		(70,000)	(70,000)		60,000	50,000	30,000	20,000
Total Transfers	(22,458)		(70,000)	(70,000)		60,000	50,000	30,000	20,000
Total Recreation & Events Levy Impact	1,179,725	1,254,718	1,260,904	6,186	0.5%	1,303,360	1,354,009	1,396,916	1,437,250

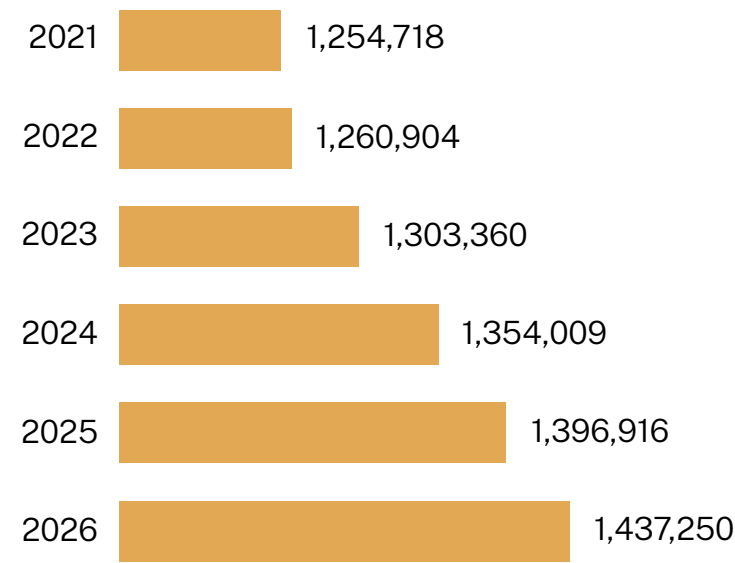


COMMUNITY SERVICES

# Recreation & Events Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Total Recreation & Events Levy Impact	1,179,725	1,254,718	1,260,904	6,186	0.5%	1,303,360	1,354,009	1,396,916	1,437,250

## 5 Year Levy Impact - Operating



## Material Drivers 2022-2026

	2022	2023	2024	2025	2026
Net Change Levy Impact	6,186	42,456	50,649	42,907	40,334
Inflationary Impact					
Salaries & Benefits	60,405	48,206	48,146	49,159	50,302
Acquatics Programming increase from 2021	(169,075)				
Partner Services		15,000			
-Summer Camps Program Registration		(39,368)			
Service Level Impact					
Salaries and Benefits reallocations	53,947				
Neighbourhood Program Costs	32,038				
Summer Concerts	(25,000)				
Acquatics Programming ongoing renovations	170,085	(170,085)			
Reallocation of Admin Expenses	(28,807)				
Transfer to(from) reserve	(70,000)	130,000	(10,000)	(20,000)	(10,000)
Lifestyle Program Registration		40,000			

Individual Drivers not exceeding \$10,000 have been excluded

COMMUNITY SERVICES

# Recreation & Events 2022 Capital Budget - 10 Years

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
20 Capital Fund										
Division: <b>360 Recreation &amp; Events</b>										
21135.0000 Acquatics Inflatable--			25,000							
21143.1200 CF -Upgrades to Soffits--Alder Rec Ctr - 275 Alder St	24,527									
21144.1200 Fitness Equipment --Alder Rec Ctr-275 Alder St		40,000								
B0907.1210 Aqua Bikes		15,000								
B1154.0000 Master Plan Implementation	90,000		100,000	100,000				70,000		
Total Investment in Capital	114,527	55,000	125,000	100,000				70,000		
Less: Funding Sources										
Gas Tax -Federal	30,000									
Reserves/ Reserve Funds	36,527	11,000	25,000	20,000				14,000		
Total Other Funding Sources	66,527	11,000	25,000	20,000				14,000		
Total Recreation & Events Levy Impact	48,000	44,000	100,000	80,000				56,000		



Town of Orangeville

Capital Projects

Project

Department

Version

B1154.0000 Master Plan Implementation

Recreation and Events

2 Finance Review

Year

2022

Description

Project Details

Designing and implementing meaningful, purposeful services and programs to the community is a key outcome of the Recreation & Events division, especially after the COVID-19 pandemic. The 2020 Recreation & Parks Master Plan identifies several key areas for recreation programming including family and all ages programming, non-sport programming for children and youth, outdoor program opportunities, parent & tot programming, and opportunities for low coast or no cost programming to name a few . The COVID-19 closure of municipal recreation centres and libraries created a barrier to not only recreation programs in general, but a void of low or no-cost organized activities, services and programs for the community. The goal of this project is to re-purpose an existing tow n asset of a mobile trailer into a neighbourhood program trailer, w hich all divisions of the Tow n's Community Services Department w ill utilize to provide programs, events and services designed to be inclusive, build community w hile keeping residents safe and healthy and delivered outdoors in parks and public spaces. Research show s that safe and accessible outdoor spaces and trails not only support and promote healthy, active lifestyles, but they enable people of all ages, abilities, and backgrounds to connect to their neighbours and contribute to the social fabric of the community.

The vision is to deliver programs in parks as a partnership w ith the Recreation & Events division and the Orangeville Public Library team as the key players. The programs w ill run spring through early fall w ith various park locations identified in a program plan. Programming may include: Youth programming and events such as fitness (as identified in the Master Plan), educational programs such as leadership as w ell as non-programmed teen social space, Parent & tot story time, Children's arts and crafts activities, Adult and active agers fitness such as Yoga in the Park, Youth and family movie nights, Book mobile/library lending, Mini special events, and Access to other park amenities such as basketball courts, hard courts, green spaces, and sport fields for sport related or healthy and lifestyle programming for youth

The mobile trailer w ill be outfitted w ith program equipment and storage areas, movies screens on the outside of the trailer for smaller movie nights or educational sessions, sound system, and library resources for lending services as examples. The trailer w ill be branded and w ill also be available to community groups for special events such as Christmas in the Park or the Santa Claus parade. The project costs to retro-fit the trailer w ill be approximately \$30,000 and includes branding, repairs and making road w orthy, licensing, and equipment purchases as w ell as an additional \$60,000 for the purchase of a 3/4 ton pick-up truck for tow ing.

This project w ill increase social equity by taking leisure programs and services (both sport and non-sport activities) out into the neighbourhoods eliminating the barriers such as access to recreation based on fee for service. The Master Plan recommends neighbourhood programming and identifies specific parks that are geographically isolated from the rest of Orangeville due to lack of transit of difficulty w alking to other areas w ithin town. The parks identified are Lions Sports Park, Rotary Park, Fendley Park, Parkinson Park, Rebecca Hills Park and Every Kids Park

Budget

Expenditures

Funding

Grants

Transfers from Reserve/Reserve

Tax Levy

Funding Total

Total

2022

2023

2024

2025

2026

2027-2031

360,000

90,000

100,000

100,000

70,000

From RF - Fed Gas Tax

30,000

30,000

30,000

30,000

Trf from Res - Fleet Replaceme

26,000

12,000

14,000

Trf from RF - General Capital

40,000

20,000

20,000

66,000

12,000

20,000

20,000

14,000

Trf from Levy

264,000

48,000

80,000

80,000

56,000

264,000

48,000

80,000

80,000

56,000

360,000

90,000

100,000

100,000

70,000

Attributes

Attribute

Value

Comment

Department

Recreation and Events

Loc.Fleet.Eqpt

0000

Budget Year

2020

Priority

High

Status

New Capital Project

Project Type

New Acquisition

Service Life

10

Page 1

Town of Orangeville

Capital Projects

Project

Department

Version

B1154.0000 Master Plan Implementation

Recreation and Events

2 Finance Review

Year

2022

Attributes

Attribute

Value

Comment

Approval Status

Approved

Project Reference

Activity

B1154 <Generated>

Gallery

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Project Details

The mobile trailer will be outfitted with program equipment and storage areas, movies screens on the outside of the trailer for smaller movie nights or educational sessions, sound system, and library resources for lending services as examples. The trailer will be branded and will also be available to community groups for special events such as Christmas in the Park or the Santa Claus parade. The project costs to retro-fit the trailer will be approximately \$30,000 and includes branding, repairs and making road worthy, licensing, and equipment purchases as well as an additional \$60,000 for the purchase of a 3/4 ton pick-up truck for towing.

This project will increase social equity by taking leisure programs and services (both sport and non-sport activities) out into the neighbourhoods eliminating the barriers such as access to recreation based on fee for service. The Master Plan recommends neighbourhood programming and identifies specific parks that are geographically isolated from the rest of Orangeville due to lack of transit of difficulty walking to other areas within town. The parks identified are:

- Lions Sports Park
- Rotary Park
- Fendley Park
- Parkinson Park
- Rebecca Hills Park
- Every Kids Park

Of the 141 recommendations in the Master Plan, four are identified that support this initiative:

**Community Programs - Recommendation 12 – CP12**  
Look for opportunities to develop new, or move existing programs to outdoor locations for all ages.

**Parks - Recommendation 35 - P11**  
Work with programming staff to assess the suitability of park amenities required to support outdoor programming.

**Parks – Recommendation 36 – P12**  
If it is determined to be necessary, improve and/or expand park amenities required to support outdoor programming

**Parks – Recommendation37 – P13**  
Introduce mobile play equipment at parks and other locations.



Town of Orangeville  
Capital Projects

Project	B1154.0000 Master Plan Implementation		
Department	Recreation and Events		
Version	2 Finance Review	Year	2022

Gallery

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# 09

## Infrastructure Services

- 198 Planning
- 203 Public Works
  - 238 Cemetery
- 240 Transportation & Development
- 245 Environment
  - 247 Water
  - 263 Wastewater
- 276 Building



INFRASTRUCTURE SERVICES

# Welcome

Gary Kocialek, Infrastructure Services  
General Manager

The primary challenge in 2021 has continued to be the global pandemic. Our roads, water, and wastewater staff are all essential services and were required to work in shifts and/or out of different locations to decrease the likelihood of multiple staff being off work due to the coronavirus simultaneously. Without our staff rearranging their lives to make this happen, the challenge of the pandemic may have been overwhelming.

Infrastructure Services administrative staff were also required to fundamentally change how they do their jobs, working from home and returning to Town Hall part-time. In addition, the staff attending in-person meetings have been required to follow proper screening and preventative measures during this time.

Notwithstanding the many changes brought about by the coronavirus, much has been accomplished by the Infrastructure Services staff, as identified in the following sections. Staff look forward to moving forward with several important initiatives to position the Town for continued growth and the modernization of services in 2022, including:

- Completion of the Class Environmental Assessment and initiation of the Permit to Take Water process to connect a new well to the Town’s water supply system;
- Completion of a study to review the status of existing Town wells to regain lost capacity and maximize the water available both now and into the future;
- Continue work on updating the Town’s Official Plan;
- Completion of the design and construction of the Broadway Boulevard Brick replacement project;
- Completion of the reconstruction of Centennial Road;
- Construction of the Hansen Boulevard Bridge over Lower Monora Creek.

## Leadership Team



**Gary Kocialek**  
INFRASTRUCTURE  
SERVICES GENERAL  
MANAGER



**Brandon Ward**  
PLANNING  
MANAGER



**Gagan Sandhu**  
PUBLIC WORKS  
MANAGER



**John Lackey**  
TRANSPORTATION  
& DEVELOPMENT  
MANAGER



**Vacant**  
ENVIRONMENT  
MANAGER



**Bruce Ewald**  
CHIEF BUILDING  
OFFICIAL





INFRASTRUCTURE SERVICES

Planning

Brandon Ward, Planning Manager

The Planning Division continues to help shape Orangeville’s future by managing its growth and physical form. Our planning framework is governed by the broader provincial policy direction set out by the government of Ontario, together with the goals and strategic vision of the Council and the needs and interests of our residents, business owners, and visitors alike. Collectively, these are the ingredients for the Town’s key planning documents: The Town’s Official Plan and Zoning By-law 22-90, which serve as our blueprints to guide us on how we want to grow and function as a community.

To ensure that we remain aligned with changing provincial policy while upholding the Town’s evolving planning interests, our long-term capital budget plan is dictated by legislative requirements for periodic updates to our planning documents. In 2021, we completed a background analysis, statutory consultation, and draft policy updates for Phase 1 of the Town’s Official Plan Review. Looking ahead to the 10-year Capital Plan, initiatives for the Division include:



- Initiating Phase 2 of the Official Plan review, to be substantially completed through 2022. This will update growth management and land use aspects of the Plan in connection with the County’s growth framework update currently underway
- Updating and expanding The Town’s existing Community Improvement Plan (approved in 1990), in partnership with the Economic Development and Culture Division (2021-2022)
- A comprehensive review of the Town’s Zoning By-law to implement our fully updated Official Plan (2023)

Our **2022 operating budget** is driven by our legislative obligations to administer a variety of planning application processes, as well as meeting our customer service delivery expectations (i.e. inquiries, departmental assistance and stakeholder support).

Our Division has experienced consistent application submission activity in 2021 compared to 2020, and we continue to sustain several active applications under review. In 2021, we facilitated land use approvals for a new 5-storey, mixed-use development at 60-62 Broadway, as well as draft-approvals for two plans of subdivision containing a combined total of 657 residential units (Orangeville Highlands Phase 2 and Edgewood Valley Phase 2B). We expect these land use approvals and increasing emphasis on new intensification developments will maintain steady application activity for 2022 and beyond.



Who We Serve

30,891  
residents

9,851  
property owners

Council

Committees  
(Heritage Orangeville,  
Committee of Adjustment)

Consultants / Contractors

Developers, business owners

Who We Are

3.5 Full-Time  
Employees

Manager, Planning (1), Senior Planner  
(1), Planning Administrator (1),  
Planning and Building Assistant (0.5)

What We Do

- Apply professional planning principles to advance the Town’s objectives within a provincial policy-driven planning system
- Provide planning information and assistance to residents, business owners, developers, and other stakeholders
- Provide planning recommendations and advice to Council on land use decisions and planning matters
- Coordinate the review and processing of planning applications
- Manage change in the community through heritage preservation and enhancement, urban design and environmental protection
- Provide planning support to the Committee of Adjustment and Heritage Orangeville
- Conduct research into a variety of evolving planning issues including changing provincial policy

How We Measure

Active applications approved or under review for 2021:

5

Plans of  
Subdivision

9

Official Plan  
amendments

4

Zoning By-law  
Amendments

12

Site Plan  
Applications

2

Condominium  
Application

14

Minor Variance  
Applications

3

Consents to Sever

7

Heritage Permits

9

Boulevard Café  
Permits

Accomplishments

Planning approvals for:

- 40 Condominium townhouse units
- 5-storey, 58-unit mixed-use development
- Two Plans of Subdivision containing a total of 657 draft-approved residential units
- 4,800 square-metre industrial facility expansion
- New retail space in the Orangeville Mall
- Completed background analysis, statutory consultation and policy updates for Phase 1 of the Town’s Official Plan Review Mall.



INFRASTRUCTURE SERVICES

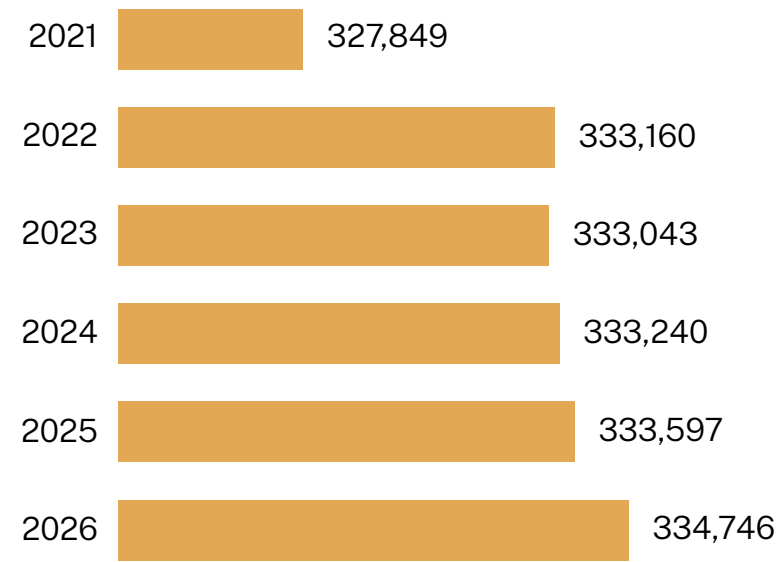
# Planning 2022 Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Planning									
User Fees	(209)	(300)	(300)			(300)	(300)	(300)	(300)
Licences and Permits	(132,414)	(123,000)	(133,500)	(10,500)	8.5%	(144,000)	(154,250)	(164,500)	(174,750)
Sub-total Revenues:	(151,589)	(123,300)	(133,800)	(10,500)	8.5%	(144,300)	(154,550)	(164,800)	(175,050)
Compensation	396,340	419,984	428,265	8,281	2.0%	438,667	448,817	459,127	469,703
Professional Development and Assoc. Fees	356	5,450	6,300	850	15.6%	16,500	16,700	16,900	17,100
Office and Administration	1,769	24,620	25,190	570	2.3%	14,850	14,920	14,990	15,585
Professional Fees	28,290		6,000	6,000		6,000	6,000	6,000	6,000
Inter-Departmental Re-Allocations	995	1,095	1,205	110	10.0%	1,326	1,353	1,380	1,408
Sub-total Expenses:	427,750	451,149	466,960	15,811	3.5%	477,343	487,790	498,397	509,796
Transfers to(from) Reserve	277,500	280,000	285,850	5,850	2.1%	291,875	298,082	304,474	311,059
Transfer to Capital		48,000		(48,000)	(100.0%)	86,528	48,000	28,326	44,800
Total Transfers	277,500	328,000	285,850	(42,150)	(12.9%)	378,403	346,082	332,800	355,859
Total Planning Levy Impact	276,161	327,849	333,160	5,311	1.6%	333,043	333,240	333,597	334,746

# Planning 2022 Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Total Planning Levy Impact	276,161	327,849	333,160	5,311	1.6%	333,043	333,240	333,597	334,746

## 5 Year Levy Impact - Operating



## Material Drivers 2022-2026

	2022	2023	2024	2025	2026
Net Change Levy Impact	5,311	(117)	197	357	1,149
Inflationary Impact					
Planning Application Fees	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
Salaries & Benefits	8,281	10,402	10,150	10,310	10,576
Training		10,000			
Computer Operations & Supplies		(10,010)			

Individual Drivers not exceeding \$10,000 have been excluded



INFRASTRUCTURE SERVICES

# Planning 2022 Capital Budget - 10 Years

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
20 Capital Fund										
Division: <b>300 Planning</b>										
11700.0000 CF -Official Plan Review--	98,088						127,000			
B1150.0000 Zoning By-Law Review		57,700						63,000		
Total Investment in Capital	98,088	57,700					127,000	63,000		
Less: Funding Sources										
Development Charges	34,620	25,965								
Reserves/ Reserve Funds	35,276	11,540						12,600		
Total Other Funding Sources	69,896	37,505						12,600		
Total Planning Levy Impact	28,192	20,195					127,000	50,400		



## INFRASTRUCTURE SERVICES

# Public Works

Gagan Sandhu, Public Works Manager

Public Works is an infrastructure-intensive business with roads, bridges, streetlights, sidewalks, traffic control signs/signals, water, wastewater, stormwater management and urban forestry. Maintenance contributes to the reliability of our assets. The Public Works operating budget is driven largely by regulations, legislation and mandatory maintenance standards. Through application of the standards, regulatory inspections, best management practices and our staff development program, we prioritize our activities to maximize efficiencies and maintain critical infrastructure.

The global COVID-19 pandemic has impacted the way that the Public Works Division delivers service. Water, Wastewater and roads maintenance staff are essential workers required to continue in-person work throughout the pandemic. By staggering shifts, limiting vehicle occupancy to one staff member and enhancing cleaning and masking protocols, Public Works has thus far survived the pandemic with no interruption of service.

Operations, maintenance, and management initiatives for the upcoming year include utilizing technology with the continuation, improvement and conversion to digital inspections, record keeping, and data collection to allow the team to align with and ensure sustainable asset management.





Who We Serve

30,000  
residents

10,000  
households

2021 Accomplishments

- Implementing preventative measures to ensure the continuation of roads, water and wastewater services in the midst of a pandemic
- The commitment and dedication of the essential workers that make up the Public Works Division during the pandemic
- Provide safe, uninterrupted supply of drinking water to residents and businesses
- Operate the Water Pollution Control Plant in compliance with the ECA

What We Do

Continuous access to services even during COVID-19 stay at home orders – curbside pick-up, curated book selection (Grab n Go), and online services

- Operate & maintain the rights of way & road network by:
- Providing winter control operations for roads, sidewalks and municipally-owned parking lots
- Completing provincially-mandated road patrols & promptly rectifying deficiencies
- Arranging required road & sidewalk maintenance including line painting, asphalt patching, sidewalk repairs/ replacement, catch basin and manhole rehabilitation
- Provide day-to-day operation of water supply and distribution systems in Orangeville and Mono by:
- Completing the required microbiological and chemical sampling throughout water distribution systems
- Inspect and maintain drinking water treatment sites for 12 wells in Orangeville and 8 wells in Mono
- Maintain the water distribution systems in Orangeville & Mono
- With Ontario One call, locate Town-owned underground buried infrastructure Operate the WPCP in compliance with the Environmental Compliance Approval issued by MECP

Who We Are

- 1 Manager, Public Works
- 3 Supervisors
- 8 Equipment Operators
- 9 Water Works Operators
- 4 Wastewater Operators
- 1 Mechanic
- 1 Public Works Clerk
- 13 Seasonal Winter Operators
- 2 Seasonal Summer Students

How We Measure

120 km  
of Roads

123 km  
of Sidewalks

129 km  
of Storm Sewers

115 km  
of Sanitary  
Sewers

20  
Drinking  
Wells

4  
Sewage  
Pumping  
Stations

1  
Water Pollution  
Control Plant

## INFRASTRUCTURE SERVICES

# Public Works 2022 Operating Budget - 5 Years

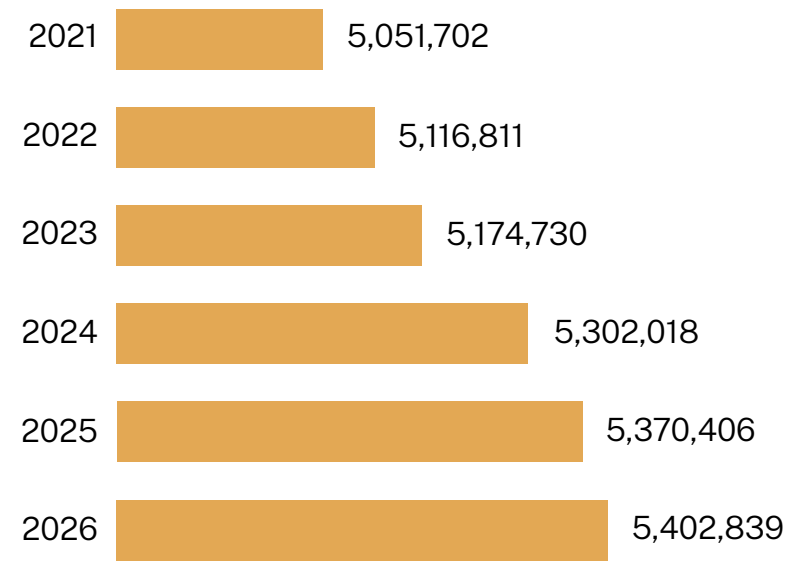
	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Public Works									
User Fees	(13,199)	(17,700)	(17,200)	500	(2.8%)	(16,700)	(16,200)	(16,200)	(16,200)
Agreement and Lease Revenue	(9,720)	(9,720)	(9,720)			(9,720)	(9,720)	(9,720)	(9,720)
Other Revenues	(170,407)	(177,609)	(181,500)	(3,891)	2.2%	(187,335)	(192,335)	(197,335)	(202,400)
Sub-total Revenues:	(193,326)	(205,029)	(208,420)	(3,391)	1.7%	(213,755)	(218,255)	(223,255)	(228,320)
Compensation	1,885,456	2,152,969	2,166,017	13,048	0.6%	2,211,853	2,261,316	2,311,665	2,363,286
Insurance	17,247	18,972	27,055	8,083	42.6%	30,312	33,343	36,677	40,345
Professional Development and Assoc. Fees	14,229	13,650	14,740	1,090	8.0%	17,950	18,040	18,130	18,220
Office and Administration	63,641	53,887	55,710	1,823	3.4%	56,770	57,830	58,690	59,650
Public Relations, Promotions and Events		3,000	2,000	(1,000)	(33.3%)	2,100	2,100	2,200	2,200
Licences and Support	11,828	12,700	12,800	100	0.8%	12,900	13,000	13,100	13,100
Service and Lease Agreements	146,739	187,800	193,800	6,000	3.2%	194,200	196,330	201,003	203,219
Programs	79,923	103,750	104,000	250	0.2%	104,250	104,500	61,000	61,000
Safety Equipment and Clothing	13,243	14,500	14,750	250	1.7%	15,000	15,250	15,500	15,500
Utilities	225,352	228,610	234,158	5,548	2.4%	239,915	245,895	252,112	218,700
Fuel	80,880	119,000	120,000	1,000	0.8%	121,000	122,000	123,000	123,000
Materials and Supplies	371,482	481,800	484,900	3,100	0.6%	492,500	500,100	505,600	507,100
Maintenance and Repairs	308,150	449,618	435,116	(14,502)	(3.2%)	441,432	451,149	464,575	470,300
Equipment Purchases	81,206	52,200	56,200	4,000	7.7%	60,300	64,300	67,300	67,300
Outside Services	1,071,863	1,291,501	1,326,491	34,990	2.7%	1,307,743	1,352,330	1,376,285	1,359,589
Professional Fees	78,595	6,121	8,100	1,979	32.3%	8,200	8,300	8,400	8,500
Inter-Departmental Re-Allocations	(69,062)	(71,582)	(72,471)	(889)	1.2%	(73,533)	(74,933)	(74,933)	(74,933)
Sub-total Expenses:	4,380,703	5,118,496	5,183,366	64,870	1.3%	5,242,892	5,370,850	5,440,304	5,456,076
Principal Re-payments	82,240	92,282	103,202	10,920	11.8%	115,072	127,969	141,974	73,504
Interest Expense	52,461	45,953	38,663	(7,290)	(15.9%)	30,521	21,454	11,383	1,579
Debt Service Charges	134,701	138,235	141,865	3,630	2.6%	145,593	149,423	153,357	75,083
Transfers to(from) Reserve									100,000
Total Transfers									100,000
Total Public Works Levy Impact	4,322,078	5,051,702	5,116,811	65,109	1.3%	5,174,730	5,302,018	5,370,406	5,402,839



# Public Works 2022 Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Total Public Works Levy Impact	4,322,078	5,051,702	5,116,811	65,109	1.3%	5,174,730	5,302,018	5,370,406	5,402,839

## 5 Year Levy Impact - Operating



## Material Drivers 2022-2026

	2022	2023	2024	2025	2026
Net Change Levy Impact	65,109	57,919	127,288	68,388	32,433
Inflationary Impact					
Salaries & Benefits	45,258	45,604	49,227	50,105	51,374
Outside Services	52,539	(21,144)	42,675	22,292	(19,326)
Service Level Impact					
Salaries & Benefits -grass students	(33,151)				
Maintenance -Railway Crossings	(10,000)				
Outside Services	(9,000)				

Individual Drivers not exceeding \$10,000 have been excluded

INFRASTRUCTURE SERVICES

Public Works 2022 Capital Budget - 10 Years

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
20 Capital Fund										
Division: 460 Public Works										
11740.0000 CF -Roads Needs Study--				30,000					35,000	
11750.0000 CF -Transit Study--	7,697		25,000							
13986.0000 CF -Climate Change--	50,000									
20416.0000 CF -Hydrogeological Investig--	23,684									
21000.4402 CF -Vehicles--TS Truck 3-11 5T Internat Plow	279,924									
21000.4403 CF -Truck 4 Replacement	50,000									
21000.4404 Vehicles--TS Truck 5-15 5T Peterbilt Plo							300,000			
21000.4410 Vehicles--TS Truck 11-17 2T Ford Reg Cab						88,000				
21000.4411 Vehicles--TS Truck 15-19 2T FordF550 Ext										100,000
21000.4418 Vehicles--TS Loader 2018 Volvo L60H								287,500		
21000.4424 Vehicles--TS Bus 1-15 30' Vicinity1494BK							500,000			
21000.4425 Vehicles--TS Truck 25-17 3/4T GMC Reg Ca						72,000				
21000.4426 Vehicles--TS Truck 26-18 Tandem Western							80,000			
21000.4427 Vehicles--TS Bus 4-16 30' Vicinity7485BJ								500,000		
21000.4431 Vehicles--TS Street Power Sweeper								400,000		
21105.1050 CF -Operations Ctr -3 Bay Exp--Operations Ctr -500 C Line	773,736									
21110.1050 CF -Salt Storage Shed--Operations Ctr -500 C Line	678,108									
21167.1001 Photocopier--Town Hall -87 Broadway 2nd Fl					10,000					
21509.0000 CF -Streetlights post/Luminaire Re--	96,165	40,000	40,000	40,000						
25017.0000 CF -Traffic Signal Upgrades--	250,000	140,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
25019.0000 CF -Traffic By-law amend speedlim--	6,024									
25020.0000 CF -Riddell Rd Intrstn Left turn--	87,000									
25100.0000 CF -Emerald Ash Borer--	255,109	200,000	188,000							
25200.0000 CF -Noise Fence--	288,487	146,000	149,000	152,000	155,000	158,000	161,000	164,000	168,000	171,000
25250.0000 CF -EV Fleet Charging Stations	30,000									
31000.0000 Engineering Design-Unspecifie--									90,000	
31013.0000 CF -Rehab -Broadway Blvd--	320,915									



## INFRASTRUCTURE SERVICES

# Public Works 2022 Capital Budget - 10 Years

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
31015.0000 CF -Rehab -Bredin Pkwy Phase 1--	208,328									
31114.0000 CF -Recon-LittleYork-JohnE/P--	72,289									
31115.0000 CF -Reconn -Centennial --	6,462,462									
31116.0000 CF -Recon -Church St.	80,000	2,647,000								
31507.0000 CF -Lane 6E9 (Cotton Lane)--	26,000									
31508.0000 CF -Lane 6E8 (Cotton Lane)--	41,000									
31509.0000 CF -Lane 6N12 (Honey Suckle Lane)--	53,000									
31510.0000 CF -Survey Lane (Lane 3E6) Rehabilitation	71,500									
31801.0000 CF -Hansen Blvd Bridge-Lower Monor--	211,960									
31804.0000 CF -Bridge -Tideman Dr--	28,631									
31805.0000 CF -Bridge -John St--	338,000									
33801.0000 CF -Mill Creek Rehab Ctr/Byt--	22,424									
B0074.0000 County Rd 16 & Hansen Blvd Traffic Signals		130,000								
B0084.0000 Recon Cardwell St, Princess to Townline		80,000	930,000							
B0085.0000 Recon Cardwell St, Princess to Dufferin		80,000	1,878,000							
B0086.0000 Recon Green St		80,000	1,215,000							
B0094.0000 C Line Box Culvert Rehabilitation	446,000									
B0095.0000 SWM2 -Pond Retrofits	126,531	1,054,000			846,000					
B0101.0000 Daisy Lane (Lane 6N2) Rehabilitation	32,000									
B0102.0000 Daisy Lane (Lane 6N3) Rehabilitation	32,000									
B0797.0000 Rehab Richardson Rd	384,000									
B0798.0000 Rehab Hansen Blvd, Blindline to Amelia					857,000					
B0799.0000 Rehab East Broadway, Townline to Third St		211,000								
B0982.0000 Recon -Carlton Dr, Madison to Lawrence			80,000	2,874,000						
B0984.4401 Replacement of Truck 2-Snow Plough	310,000									
B0985.4405 Replacement of 2012 vehicle -Truck 6	88,000									
B0986.1050 Purchase of Fork Lift	60,000									
B0987.4400 Truck 1 Replacement -2012 Aerial Bucket			150,000							
B0997.0000 Rehab -Broadway east bound, Dawson to Blindline				155,000						

INFRASTRUCTURE SERVICES

Public Works 2022 Capital Budget - 10 Years

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
B0998.0000 Rehab-Dawson, Centre to Hillside			143,000							
B0999.0000 Recon-Third Ave, 1st St to 2nd St			80,000	1,820,000						
B1000.0000 Recon-Third Ave, 2nd St to 3rd St.										1,820,000
B1001.0000 Rehab-Crimson Cresc				123,000						
B1002.4412 Truck 16 Replacement of 2015 GMC Sierra			50,000							
B1003.4407 Truck 8 Replacement of 2015 3/4 GMC Sierra				60,000						
B1004.0000 Recon-Erindale, Dufferin to Princess St				80,000	2,151,000					
B1008.0000 Purchase and Placement of Transit Shelters				25,000					25,000	
B1009.0000 Recon-Zina St, First St to Louisa								90,000	2,178,000	
B1010.0000 Recon-Dufferin St, John to Ontario		80,000	2,680,000							
B1012.0000 Recon-Hillsdale						983,000				
B1013.0000 Recon-Rustic Cresc							90,000	2,340,000		
B1014.0000 Recon-Amanda, Townline to Parsons					85,000	1,916,000				
B1015.0000 Recon-Amanda, Parsons to Front						1,598,000				
B1016.0000 Rehab-Margaret, Townline to Hanah							343,000			
B1017.0000 Recon-Steven Street						90,000	1,268,000			
B1018.0000 Recon-Andrew St							1,255,000			
B1052.1050 Replacement of 2015 KIA		33,500								
B1053.1050 Centre Street Culvert Rehabilitation			256,000							
B1080.1050 Replacement of Truck 19, 2016 Peterbilt Plow								354,000		
B1125.0000 Blind Line from Hansen North/Limits				2,745,000						
B1126.0000 Fourth Ave and Third St realignment			2,000,000							
B1127.0000 Left turn lane Broadway at Blind Line		790,000								
B1128.0000 John St at Townline Upgrades	397,000									
B1129.0000 Townline widening at Broadway	750,000									
B1130.0000 Intersection Improvmnts Centennial & Dawson	1,025,000									
B1131.1050 Crane Truck			108,000							
B1132.1050 Street Sweeper			430,000							
B1133.0000 Traffic Signals at Hansen & Parkinson							175,000			



INFRASTRUCTURE SERVICES

Public Works 2022 Capital Budget - 10 Years

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
B1136.0000 SWM1-Lower Monora Creek Stream Retrofit & Protection Works									3,292,500	
B1140.0000 SWM5-Middle Monora Creek -Flood & Erosion Control Projs						822,800				
B1141.0000 SWM6-Oversized SWM Pond Mono Developments, Built Capacity			136,200							
B1142.0000 SWM3/4 Phase 1-Mill Creek Stabilization-Centre St to west Broadway at Blind Line				850,000						
B1143.0000 SWM3/4 Phase 2-Mill Creek Stabilization west Broadway/BlindLine to C Line					850,000					
B1160.0000 Transportation Study			50,000							
B1188.0000 Parkview Rehabilitation-Lawrence to Newton	209,000									
B1189.0000 Brighton Place Rehabilitation	80,000									
B1190.0000 Parkview Rehabilitation-Newton to Century	209,000									
B1191.0000 Recon-Victoria St.-Ontario to John	80,000	2,996,000								
B1192.0000 Recon-Ontario St. Victoria to Princess	80,000	850,000								
B1193.0000 Flood Mitigation Implementation Project					500,000					
B1194.0000 Sherbourne St Rehabilitation: Broadway to Second Ave							161,000			
B1195.0000 Recon of Edelwild Century to Parkview									2,762,500	
B1268.1050 Tilt Trailer-Roads	19,000									
B1269.1050 Stationary Mechanics Hoist	35,000									
B1270.1050 Portable Lift/Hoist	100,000									
B1273.0000 Reconstruction Bythia Street Townline to Church										3,810,000
B1274.0000 Reconstruction Avonmore										3,026,000
B1278.0000 Reconstruction of Dufferin Street -Erindale to Ontario				85,000	1,902,000					
B1282.0000 Boulevard Tree Inventory and Analysis	30,000									
Total Investment in Capital	15,304,974	9,557,500	10,738,200	9,189,000	7,506,000	5,877,800	4,483,000	4,285,500	8,701,000	9,077,000

INFRASTRUCTURE SERVICES

# Public Works 2022 Capital Budget - 10 Years

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Less: Funding Sources										
Gas Tax -Federal	1,191,000	1,000,000		655,000	500,000					
Development Charges	1,430,163	902,044	2,327,141	864,735	1,019,075		175,000		328,416	
Reserves/ Reserve Funds	8,144,022	3,326,716	3,239,071	1,317,400	1,938,800	1,139,080	604,600	379,628	661,196	1,923,600
Water Rates	759,987	1,377,000	1,409,000	764,000	801,000	869,000	526,000	521,000	1,091,000	1,680,000
Wastewater Rates	83,676	1,052,000	1,359,000	787,000	823,000	699,000	462,000	390,000	785,500	1,350,000
Grant	709,300									
Financing	2,315,663	649,200	724,926	2,982,152		753,600	1,465,000	738,600	2,595,000	600,000
Other	38,000	2,500	37,000	7,000		14,000	55,000	115,000		
Total Other Funding Sources	14,671,811	8,309,460	9,096,138	7,377,287	5,081,875	3,474,680	3,287,600	2,144,228	5,461,112	5,553,600
Total Public Works Levy Impact	633,163	1,248,040	1,642,062	1,811,713	2,424,125	2,403,120	1,195,400	2,141,272	3,239,888	3,523,400



Town of Orangeville

Capital Projects

Project	21105.1050 CF - Operations Ctr -3 Bay Exp -- Operations Ctr - 500 C Line		
Department	Public Works		
Version	2 Finance Review	Year	2022

Description
<p>Project Details</p> <p>Construction of a 3-Bay garage expansion at the Operations Centre at 500 C-Line. The expansion of the OPC garage is required to house the additional vehicles and equipment that have been purchased as the Town has grown. It will allow Public Works to keep additional vehicles and equipment inside and out of the weather, specifically in the winter months. Snow removal equipment and vehicles will particularly benefit as it will increase efficiency of getting it on the road in a timely manner.</p> <p>The proposed footprint will increase the building size by 25%.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	710,000	710,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	71,000	71,000					
	71,000	71,000					
Development Charges							
From DC RF - Roads and Related	639,000	639,000					
	639,000	639,000					
Funding Total	710,000	710,000					

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	1050 Operations Ctr - 500 C Line	
Budget Year	2017	
Priority	Very High	
Status	Existing Capital Project	
Project Type	New Acquisition	
Service Life	50 Years	
Approval Status	Approved	
Project Reference	DC Background Study, 2015 Capital Budget	
Activity	21105 CF - Operations Ctr -3 Bay Exp	

Town of Orangeville

Capital Projects

Project	21105.1050 CF - Operations Ctr -3 Bay Exp -- Operations Ctr - 500 C Line		
Department	Public Works		
Version	2 Finance Review	Year	2022

Gallery
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C:\Users\selvutigala\Desktop\operation centre.JPG



Town of Orangeville

Capital Projects

Project	21110.1050 CF - Salt Storage Shed -- Operations Ctr - 500 C Line		
Department	Public Works		
Version	2 Finance Review	Year	2022

Description
Project Details
<p>The existing salt storage dome was inspected earlier by a structure engineer. The results of the inspection indicated that the dome has numerous structural issues that would make it cost prohibitive to repair and a safety liability for the future.</p> <p>This project involves removing the existing salt storage dome and replacing the structure with a completely new and up to standard structure to store and protect salt that is used during winter maintenance operations.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	636,500	636,500					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	336,500	336,500					
	336,500	336,500					
Development Charges							
From DC RF - Roads and Related	300,000	300,000					
	300,000	300,000					
Funding Total	636,500	636,500					

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	1050 Operations Ctr - 500 C Line	
Budget Year		
Priority		
Status		
Project Type		
Service Life		
Approval Status	Approved	
Project Reference		
Activity	21110 CF - Salt Storage Shed	

Town of Orangeville

Capital Projects

Project	21509.0000 CF - Streetlights post/Luminaire Re --		
Department	Public Works		
Version	2 Finance Review	Year	2022

Description				
Project Details				
Orangeville Hydro has identified a number of street light poles that have corroded and deteriorated creating a potential safety hazard. These poles are a maintenance liability and a potential safety hazard. This program includes identifying the locations and replacing the poles and luminaires. Replacing the luminaire at the same time as the pole will ensure that the asset is completely renewed. The cost of electrical power for LED lights is considerably less as they are more energy efficient.				
Brown's Farm	10	\$4,000	\$40,000	2021
Brown's Farm	10	\$4,000	\$40,000	2022
Brown's Farm/Parkdale Subd.	10	\$4,000	\$40,000	2023
Brown's Farm/Parkdale Subd.	10	\$4,000	\$40,000	2024

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	160,000	40,000	40,000	40,000	40,000		
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	32,100	8,100	8,000	8,000	8,000		
	32,100	8,100	8,000	8,000	8,000		
Tax Levy							
Trf from Levy	127,900	31,900	32,000	32,000	32,000		
	127,900	31,900	32,000	32,000	32,000		
Funding Total	160,000	40,000	40,000	40,000	40,000		

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	Very High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	30 Years	
Approval Status	Approved	
Project Reference		
Activity	21509 Streetlights post/Luminaire Re	



Town of Orangeville

Capital Projects

Project	21509.0000 CF - Streetlights post/Luminaire Re --		
Department	Public Works		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville

Capital Projects

Project	25017.0000 CF - Traffic Signal Upgrades --		
Department	Public Works		
Version	2 Finance Review	Year	2022

Description

Project Details

The Municipality is responsible for the maintenance of 24 sets of traffic signals. Some sets of signals including the hardware have been operational for approximately 25 to 30 years. A number of the traffic components have reached and exceeded the life expectancy. This program involves updating hardware such as hangers, luminaires, back boards, loop detectors, timers and monitors to ensure that the traffic signals continue to operate and move pedestrians and traffic safely and efficiently. Traffic Signal Hardware and Components have a life expectancy of 12 years. This programme renews traffic signal components on a 12 year rotation.

First Street/Elizabeth	2022	\$60,000
First Street/Mall Entrance	2022	\$65,000
Blindline/College	2023	\$70,000
Blindline/Hansen	2023	\$70,000
Broadway/Centre Street	2024	\$75,000
Riddell/Montgomery	2024	\$75,000
C-Line/Centennial	2025	\$75,000
First Street/Hansen	2025	\$75,000

Budget

	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	1,465,000	125,000	140,000	150,000	150,000	150,000	750,000
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	1,345,000	125,000	140,000	150,000	100,000	150,000	680,000
	1,345,000	125,000	140,000	150,000	100,000	150,000	680,000
Tax Levy							
Trf from Levy	120,000				50,000		70,000
	120,000				50,000		70,000
Funding Total	1,465,000	125,000	140,000	150,000	150,000	150,000	750,000

Attributes

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	Very High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	20 Years	
Approval Status	Approved	
Project Reference	25017 Traffic Signal Upgrades	

Town of Orangeville

Capital Projects

Project	25017.0000 CF - Traffic Signal Upgrades --		
Department	Public Works		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville

Capital Projects

Project	25100.0000 CF - Emerald Ash Borer --		
Department	Public Works		
Version	2 Finance Review	Year	2022

Description

Project Details

The Emerald Ash Borer has been found in Orangeville and will, over the next several years, destroy ash trees in the Town. As trees on municipal property (both boulevards and within parks) die, there is an increasing potential risk to the public and property from these trees falling. In 2013, Council approved a 10 year plan to remove and replace all of the boulevard and park ash trees in Orangeville. (Reference to PW-2016-17 and 35).

Beginning in 2022, The EAB programme initiated in 2013 will conclude by removing all trees identified as being infected by the EAB.

Beginning in 2023, a new 2 year programme will begin to replace all removed trees to increase the Town's canopy cover to the target of 40%

Allocation of funds as follows:

2022 \$200,000 to complete removals of the targeted trees  
2023 \$200,000 to replace removed trees as part of the EAB Programme  
2024 \$188,000 to replaced removed trees as part pf the EAB Programme

Budget

	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	588,000	200,000	200,000	188,000			
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	588,000	200,000	200,000	188,000			
	588,000	200,000	200,000	188,000			
Funding Total	588,000	200,000	200,000	188,000			

Attributes

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2016	
Priority	Endorsed	
Status	Existing Capital Project	
Project Type	Replacement	
Service Life		
Approval Status	Approved	
Project Reference	Emerald Ash Borer	PW-2013-72; November 25, 2013 Minutes, Motion 14
Activity	25100 Emerald Ash Borer	



Town of Orangeville

Capital Projects

Project	25100.0000 CF - Emerald Ash Borer --		
Department	Public Works		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville

Capital Projects

Project	25200.0000 CF - Noise Fence --		
Department	Public Works		
Version	2 Finance Review	Year	2022

Description
Project Details
In 2016 Council approved a program to begin replacing noise attenuation fence with more robust, longer lasting PVC fencing. PVC fencing has a service life in the order of 45 years. This project is a continuation of that programme and will continue until all acoustic fencing that has reached the end of its service life has been replaced. The programme has focused on the Highway No. 9/10 (Oak Ridge/Rolling Hills Dr.) and Riddell Road corridors.
Since the inception of this programme, materials costs have escalated approximately 60%. The rising materials costs have resulted in an extension of the programme while attempting to maintain a modest year to year increase.

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	1,567,000	143,000	146,000	149,000	152,000	155,000	822,000
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	887,000	143,000	146,000	149,000	152,000	155,000	142,000
	887,000	143,000	146,000	149,000	152,000	155,000	142,000
Tax Levy							
Trf from Levy	680,000						680,000
	680,000						680,000
Funding Total	1,567,000	143,000	146,000	149,000	152,000	155,000	822,000

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2018	
Priority	Endorsed	
Status	New Capital Project	
Project Type	Reconstruction	
Service Life	45 Years	
Approval Status	Approved	
Project Reference	Noise Fence Replacement	
	25200 Noise Fence	

Town of Orangeville

Capital Projects

Project	25200.0000 CF - Noise Fence --		
Department	Public Works		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville

Capital Projects

Project	31013.0000 CF - Rehab - Broadway Blvd --		
Department	Public Works		
Version	2 Finance Review	Year	2022

Description

Project Details
<p>This project involves replacing the Broadway boulevard paver stones between Wellington Street to John Street on both sides of the road. Bricks are heaving, settling, deteriorating and causing accessibility issues and safety concerns for pedestrians. The Municipality has committed a great deal of resources to the maintenance of the bricks to ensure that the walking surface complies with the current Maintenance Standards regulations. This project will involve hiring a consultant to evaluate options, undertake design, tendering and construction.</p> <p>Additional funds of \$267,100 requested from Council and approved on September 27, 2021, Motion 2021-317.</p>

Budget

	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	267,100	267,100					
Funding							
Grants							
From RF - OCIF FC	267,100	267,100					
	267,100	267,100					
Funding Total	267,100	267,100					

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	25 years	
Approval Status	Approved	
Project Reference		
Activity	B1049 <Generated>	



Town of Orangeville

Capital Projects

Project	31115.0000 CF - Reconn - Centennial --		
Department	Public Works		
Version	2 Finance Review	Year	2022

Description
<div>Project Details</div> <p>The average annual daily traffic on Centennial Road is approximately 8,000 vehicles per day. With the truck and heavy vehicle traffic, this road has continued to be a significant maintenance burden on the Municipality. The RNS has rated the structural adequacy at a 7 (indicating major surface distress and excessive maintenance requirements) and an overall priority rating at 54, the lowest of all road ratings in the 2020 RNS. This project contemplates a two-phased construction schedule, the first phase being - Dawson to Tideman and a second phase - Tideman to "C" Line. The engineering design and environmental assessment will be undertaken as one project for the entire length of the roadway. The scope of the project includes removing and replacing the curb, road asphalt and granular materials to improve the structure, drainage and quality of the road. The project also includes the improvements and signalization of the Dawson-Centennial-Hillside Drive intersection. The project also includes a LID design and implementation component that has been included in the budgeted value. Reconstruction will also consider bike lanes and a pedestrian crossover in the area of Centennial and Commerce Road for Humber College.</p> <p>Completion of this project will increase financial and operational efficiencies while improving the Town's infrastructure. The allowance in the budget for 2020 will cover costs associated with design and approvals. Construction is planned for 2021 and 2022.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	2,875,000	2,875,000					
Funding							
Grants							
From RF - OCIF FC	275,000	275,000					
	275,000	275,000					
Transfers from Reserve/Reserve							
Trf from RF - Water	759,987	759,987					
Trf from RF - Wastewater	83,676	83,676					
Trf from RF - General Capital	1,756,337	1,756,337					
	2,600,000	2,600,000					
External Financing							
Financing - External	2,315,663	2,315,663					
	2,315,663	2,315,663					
Funding Total	5,190,663	5,190,663					

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	Medium-High	
Status	New Capital Project	

Town of Orangeville

Capital Projects

Project	31115.0000 CF - Reconn - Centennial --		
Department	Public Works		
Version	2 Finance Review	Year	2022

Attributes		
Attribute	Value	Comment
Project Type	Reconstruction	
Service Life	25 years	
Approval Status	Approved	
Project Reference		
Activity	B1044 <Generated>	

Gallery
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Town of Orangeville

Capital Projects

Project	B0094.0000 C Line Box Culvert Rehabilitaiton					
Department	Public Works					
Version	2 Finance Review	Year	2022			

Description
Project Details
<p>This bridge has been identified as a priority by the bi-annual bridge inspections undertaken by the Municipality.</p> <p>The Ontario Structure Inspections Manual (OSIM) outlines the requirements of maintenance and rehabilitation for structures on Municipal roads in Ontario. The details of the rehabilitation for this project are identified by the inspection report undertaken in 2018.</p> <p>Completion of this project will increase financial and operational efficiencies while improving and extending the life of the Town's infrastructure</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	446,000	446,000					
Funding							
Grants							
From RF - Fed Gas Tax	446,000	446,000					
	446,000	446,000					
Funding Total	446,000	446,000					

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	50 Years	Rehabilitation identified in the 2016 Bridge Assessment
Approval Status	Approved	
Project Reference		
Activity	B0094 <Generated>	

Town of Orangeville

Capital Projects

Project	B0095.0000 SWM2 - Pond Retrofits					
Department	Public Works					
Version	2 Finance Review	Year	2022			

Description
Project Details
<p>This project involves pond retrofits for the Lower Monora Creek area. The retrofits will be completed in two phases. Milady Pond will be retrofitted first in 2022 as it has breached several times over the past few years and then North Credit Pond will be retrofitted in 2024.</p> <p>By enhancing the SWMPs, the assets will have increased service potential, performance capability and capacity moving forward which will ultimately reduce future lifecycle costs. Additionally, by incorporating innovative treatments and erosion control technologies, the overall maintenance costs for the ponds will be reduced.</p> <p>2022-This portion of the funding is for the EA and design of future years work.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	2,026,531	126,531	1,054,000			846,000	
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	665,118	75,918	420,000			169,200	
	665,118	75,918	420,000			169,200	
Tax Levy							
Trf from Levy	93,413	50,613				42,800	
	93,413	50,613				42,800	
Development Charges							
From DC RF-AS: Storm Water mgt	1,268,000		634,000			634,000	
	1,268,000		634,000			634,000	
Funding Total	2,026,531	126,531	1,054,000			846,000	

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life		



Town of Orangeville

Capital Projects

Project	B0095.0000 SWM2 - Pond Retrofits		
Department	Public Works		
Version	2 Finance Review	Year	2022

Attributes		
Attribute	Value	Comment
Approval Status	Approved	
Project Reference		
Activity	B0095 <Generated>	

Gallery

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Town of Orangeville

Capital Projects

Project	B0101.0000 Daisy Lane (Lane 6N2) Rehabilitation		
Department	Public Works		
Version	2 Finance Review	Year	2022

Description
<p><b>Project Details</b></p> <p>The Road Needs Study (2015) has identified this section of lane to have a structural adequacy of 8 indicating that rehabilitation within the next five years is required. Structural Adequacy is a key indicator, and relates to the capability of the surface and base courses of a roads structure to support a load and to resist deformation.</p> <p>Recommended improvements to this roadway are an R2, 10% base repair, 20% curb/gutter repair(as applicable), 100% milling and hot mix resurfacing. Rehabilitation will return the road to a good or better condition, preventing further deterioration of the laneway and subsequent complete failure. The resurfacing will address spot locations where inadequate base and improper drainage exist. The service life will be extended for several years based on this pavement management strategy.</p> <p>This project includes removing and resurfacing the top course of asphalt; repairing all structures and minor granular base upgrades, drainage improvements as deemed appropriate.</p> <p>Completion of this project will increase the financial and operational efficiencies while improving and extending the service life of the Town's roadway infrastructure.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
<b>Expenditures</b>	<b>32,000</b>	<b>32,000</b>					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - General Capital	6,400	6,400					
	6,400	6,400					
<b>Tax Levy</b>							
Trf from Levy	25,600	25,600					
	25,600	25,600					
<b>Funding Total</b>	<b>32,000</b>	<b>32,000</b>					

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	30 Years	
Approval Status	Approved	
Project Reference	B0101 <Generated>	

Town of Orangeville

Capital Projects

Project	B0101.0000 Daisy Lane (Lane 6N2) Rehabilitation		
Department	Public Works		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville

Capital Projects

Project	B0102.0000 Daisy Lane (Lane 6N3) Rehabilitation		
Department	Public Works		
Version	2 Finance Review	Year	2022

Description

Project Details

The Road Needs Study (2015) has identified this section of lane to have a structural adequacy of 8 indicating that rehabilitation within the next five years is required. Structural Adequacy is a key indicator, and relates to the capability of the surface and base courses of a roads structure to support a load and to resist deformation.

Recommended improvements to this roadway are an R2, 10% base repair, 20% curb/gutter repair(as applicable), 100% milling and hot mix resurfacing. Rehabilitation will return the road to a good or better condition, preventing further deterioration of the laneway and subsequent complete failure. The resurfacing will address spot locations where inadequate base and improper drainage exist. The service life will be extended for several years based on this pavement management strategy.

This project includes removing and resurfacing the top course of asphalt; repairing all structures and minor granular base upgrades, drainage improvements as deemed appropriate.

Completion of this project will increase the financial and operational efficiencies while improving and extending the service life of the Town's roadway infrastructure.

Budget

	Total	2022	2023	2024	2025	2026	2027-2031
<b>Expenditures</b>	<b>32,000</b>	<b>32,000</b>					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - General Capital	6,400	6,400					
	6,400	6,400					
<b>Tax Levy</b>							
Trf from Levy	25,600	25,600					
	25,600	25,600					
<b>Funding Total</b>	<b>32,000</b>	<b>32,000</b>					

Attributes

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	30 Years	
Approval Status	Approved	
Project Reference	B0102 <Generated>	



Town of Orangeville

Capital Projects

Project	B0102.0000 Daisy Lane (Lane 6N3) Rehabilitation		
Department	Public Works		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville

Capital Projects

Project	B0797.0000 Rehab Richardson Rd		
Department	Public Works		
Version	2 Finance Review	Year	2022

Description

Project Details
The 2020 Road Needs Study has identified Richardson Road to be a rehabilitation priority due to the poor surface condition. The overall condition rating value is 73.
This project includes removing and replacing the top course of asphalt, removing and replacing approximately 30% of the curb, repairing structures and other minor surface works. There is significant truck traffic using this road which is part of the Town's Industrial park.
Completion of this project will increase financial and operational efficiencies while improving and extending the life of the Town's infrastructure.

Budget

	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	384,000	384,000					
Funding							
Grants							
From RF - Fed Gas Tax	300,000	300,000					
	300,000	300,000					
Transfers from Reserve/Reserve							
Trf from RF - General Capital	84,000	84,000					
	84,000	84,000					
Funding Total	384,000	384,000					

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	30 years	
Approval Status	Not Approved	
Project Reference	B0797	

Town of Orangeville  
Capital Projects

Project	B0797.0000 Rehab Richardson Rd		
Department	Public Works		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville  
Capital Projects

Project	B0797.0000 Rehab Richardson Rd		
Department	Public Works		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville

Capital Projects

Project	B0797.0000 Rehab Richardson Rd		
Department	Public Works		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville

Capital Projects

Project	B0984.4401 Replacement of Truck 2-Snow Plough		
Department	Public Works		
Version	2 Finance Review	Year	2022

Description

Project Details

This project involves replacing a 2013 snow plough and attachments with a new 5 ton plough and attachments. This vehicle has reached the end of its service life and maintenance costs are making this vehicle cost prohibitive.

Budget

	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	310,000	310,000					
Funding							
Transfers from Reserve/Reserve							
Trf from Res - Winter Control	280,000	280,000					
	280,000	280,000					
Proceeds on Disposal of Assets							
Sale of Vehicles	30,000	30,000					
	30,000	30,000					
Funding Total	310,000	310,000					

Attributes

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	4401 TS Truck 2-13 5T Internat Plow	
Budget Year	2022	
Priority	Very High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10 years	
Approval Status	Approved	
Project Reference	B0984 <Generated>	

Town of Orangeville

Capital Projects

Project	B0984.4401 Replacement of Truck 2-Snow Plough		
Department	Public Works		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville

Capital Projects

Project	B0985.4405 Replacement of 2012 vehicle - Truck 6		
Department	Public Works		
Version	2 Finance Review	Year	2022

Description

Project Details

This project involves replacing a 2012 vehicle and box with a new 2 ton vehicle and box. This vehicle has reached the end of its service life and maintenance costs are making this vehicle cost prohibitive.

Budget

	Total	2022	2023	2024	2025	2026	2027-2031
<b>Expenditures</b>	<b>88,000</b>	<b>88,000</b>					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from Res - Fleet Replaceme	17,600	17,600					
	17,600	17,600					
<b>Tax Levy</b>							
Trf from Levy	62,400	62,400					
	62,400	62,400					
<b>Proceeds on Disposal of Assets</b>							
Sale of Vehicles	8,000	8,000					
	8,000	8,000					
<b>Funding Total</b>	<b>88,000</b>	<b>88,000</b>					

Attributes

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	4405 TS Truck 6-12 2T Ford Reg Cab	
Budget Year	2022	
Priority	Very High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10 years	



Town of Orangeville

Capital Projects

Project	B0985.4405 Replacement of 2012 vehicle - Truck 6		
Department	Public Works		
Version	2 Finance Review	Year	2022

Attributes		
Attribute	Value	Comment
Approval Status	Approved	
Project Reference		
Activity	B0985 <Generated>	

Gallery

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Town of Orangeville

Capital Projects

Project	B0986.1050 Purchase of Fork Lift		
Department	Public Works		
Version	2 Finance Review	Year	2022

Description
Project Details
This is a new equipment purchase. It will be used by maintenance and Operations Staff to move equipment such as snow plough attachments throughout the Operations Centre and allow Staff the versatility to move other equipment and materials safely and efficiently.

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	60,000	60,000					
Funding							
Transfers from Reserve/Reserve							
Trf from Res - Fleet Replaceme	12,000	12,000					
	12,000	12,000					
Tax Levy							
Trf from Levy	48,000	48,000					
	48,000	48,000					
Funding Total	60,000	60,000					

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	1050 Operations Ctr - 500 C Line	
Budget Year	2022	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10 years	
Approval Status	Approved	
Project Reference	B0986 <Generated>	

Town of Orangeville

Capital Projects

Project	B0986.1050 Purchase of Fork Lift		
Department	Public Works		
Version	2 Finance Review	Year	2022

Gallery

Y:\Public Works Department\Budget\2019\Budget Pictures\Final Pics\B0986.1050 Purchase of Fork Lift.jpg



Town of Orangeville

Capital Projects

Project	B1128.0000 John St at Townline Upgrades		
Department	Public Works		
Version	2 Finance Review	Year	2022

Description

Project Details

The 2019 Development Charges Background Study identified this project as requirement to ensure acceptable levels of service at this intersection. The project includes upgrades to the traffic signals to accommodate additional turn movements to offset the additional traffic demands at this location.

Budget

	Total	2022	2023	2024	2025	2026	2027-2031
<b>Expenditures</b>	<b>397,000</b>	<b>397,000</b>					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - General Capital	171,200	171,200					
	171,200	171,200					
<b>Tax Levy</b>							
Trf from Levy	44,800	44,800					
	44,800	44,800					
<b>Development Charges</b>							
From DC RF - Roads and Related	181,000	181,000					
	181,000	181,000					
<b>Funding Total</b>	<b>397,000</b>	<b>397,000</b>					

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	Medium-High	
Status	New Capital Project	
Project Type	New Construction	
Service Life	25 years	



Town of Orangeville

Capital Projects

Project	B1128.0000 John St at Townline Upgrades		
Department	Public Works		
Version	2 Finance Review	Year	2022

Attributes		
Attribute	Value	Comment
Approval Status	Approved	
Project Reference		
Activity	B1128 <Generated>	

Town of Orangeville

Capital Projects

Project	B1129.0000 Townline widening at Broadway		
Department	Public Works		
Version	2 Finance Review	Year	2022

Description
Project Details
The 2019 Development Charges Background Study identified this project as requirement to ensure the existing road network continues to operate at an acceptable levels of service. The project involves the widening of Townline between Broadway and the creek crossing so allow for proper channelization of vehicles approaching the intersection.

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	750,000	750,000					
Funding							
Grants							
From RF - Fed Gas Tax	445,000	445,000					
	445,000	445,000					
Transfers from Reserve/Reserve							
Trf from RF - General Capital	173,945	173,945					
	173,945	173,945					
Development Charges							
From DC RF - Roads and Related	131,055	131,055					
	131,055	131,055					
Funding Total	750,000	750,000					

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	Medium-High	
Status	New Capital Project	
Project Type	New Construction	
Service Life	25 years	

Town of Orangeville

Capital Projects

Project	B1129.0000 Townline widening at Broadway		
Department	Public Works		
Version	2 Finance Review	Year	2022

Attributes		
Attribute	Value	Comment
Approval Status	Approved	
Project Reference		
Activity	B1129 <Generated>	

Town of Orangeville

Capital Projects

Project	B1130.0000 Intersection Improvmts Centennial & Dawson		
Department	Public Works		
Version	2 Finance Review	Year	2022

Description
<div>Project Details</div> <p>The 2019 Development Charges Background Study identified this project as requirement to ensure acceptable levels of service are maintained along Centennial Road and the streets connecting to that corridor due to growth. The project includes the construction and installation of new traffic signals at Centennial and Dawson to accommodate growth related traffic volumes through the industrial area to Riddell Road.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	1,025,000	1,025,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	845,892	845,892					
	845,892	845,892					
Development Charges							
From DC RF - Roads and Related	179,108	179,108					
	179,108	179,108					
Funding Total	1,025,000	1,025,000					

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	Medium-High	
Status	New Capital Project	
Project Type	New Construction	
Service Life	25 years	
Approval Status	Approved	
Project Reference	B1130 <Generated>	



Town of Orangeville

Capital Projects

Project	B1130.0000 Intersection Improvmts Centennial & Dawson		
Department	Public Works		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville

Capital Projects

Project	B1130.0000 Intersection Improvmts Centennial & Dawson		
Department	Public Works		
Version	2 Finance Review	Year	2022

Gallery

C:\Users\tdulisse\Downloads\Traffic Signal - Centennial Rd and Dawson Rd.jpg



Town of Orangeville

Capital Projects

Project	B1188.0000 Parkview Rehabilitation-Lawrence to Newton		
Department	Public Works		
Version	2 Finance Review	Year	2022

Description
<div>Project Details</div> <p>The 2020 Roads Needs Study has identified this section of road to be a priority due to the poor condition of the road surface (10/20) and the structural rating (7/20)of the road. The overall condition rating (C/R) of this section of road is 71. The rehabilitation includes removing and replacing the top course of asphalt, removing and replacing approximately 30% of the curb, repairing structures and other minor surface works. Completion of this project will increase financial and operational efficiencies while improving and extending the life of the Town's infrastructure. The Parkview rehabilitation will include two phases. Phase 1 will extend from Lawrence to mid-block of the Highland to Highland Drive loop/Newton.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	209,000	209,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	209,000	209,000					
	209,000	209,000					
Funding Total	209,000	209,000					

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	30 years	
Approval Status	Approved	
Project Reference		
Activity	B1188 <Generated>	

Town of Orangeville

Capital Projects

Project	B1188.0000 Parkview Rehabilitation-Lawrence to Newton		
Department	Public Works		
Version	2 Finance Review	Year	2022

Gallery
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Town of Orangeville

Capital Projects

Project	B1189.0000 Brighton Place Rehabilitation		
Department	Public Works		
Version	2 Finance Review	Year	2022

Description
Project Details
The 2020 Roads Needs Study has identified this section of road to be a priority due to the poor condition of the road surface (10/20) and the structural rating (8/20) of the road. The overall condition rating (C/R) of this section of road is 74. The rehabilitation includes removing and replacing the top course of asphalt, removing and replacing approximately 30% of the curb, repairing structures and other minor surface works. Completion of this project will increase financial and operational efficiencies while improving and extending the life of the Town's infrastructure.

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	80,000	80,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	16,000	16,000					
	16,000	16,000					
Tax Levy							
Trf from Levy	64,000	64,000					
	64,000	64,000					
Funding Total	80,000	80,000					

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	30 years	
Approval Status	Approved	
Project Reference		
Activity	B1189 <Generated>	

Town of Orangeville

Capital Projects

Project	B1190.0000 Parkview Rehabilitation- Newton to Century		
Department	Public Works		
Version	2 Finance Review	Year	2022

Description
Project Details
The 2020 Roads Needs Study has identified this section of road to be a priority due to the poor condition of the road surface (10/20) and the structural rating (7/20)of the road. The overall condition rating (C/R) of this section of road is 71. The rehabilitation includes removing and replacing the top course of asphalt, removing and replacing approximately 30% of the curb, repairing structures and other minor surface works. Completion of this project will increase financial and operational efficiencies while improving and extending the life of the Town's infrastructure. The Parkview rehabilitation will include two phases. Phase 2 will extend from Newton westerly to Century

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	209,000	209,000					
Funding							
Grants							
From RF - OCIF FC	167,200	167,200					
	167,200	167,200					
Transfers from Reserve/Reserve							
Trf from RF - General Capital	41,800	41,800					
	41,800	41,800					
Funding Total	209,000	209,000					

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	30 years	
Approval Status	Approved	
Project Reference		
Activity	B1190 <Generated>	

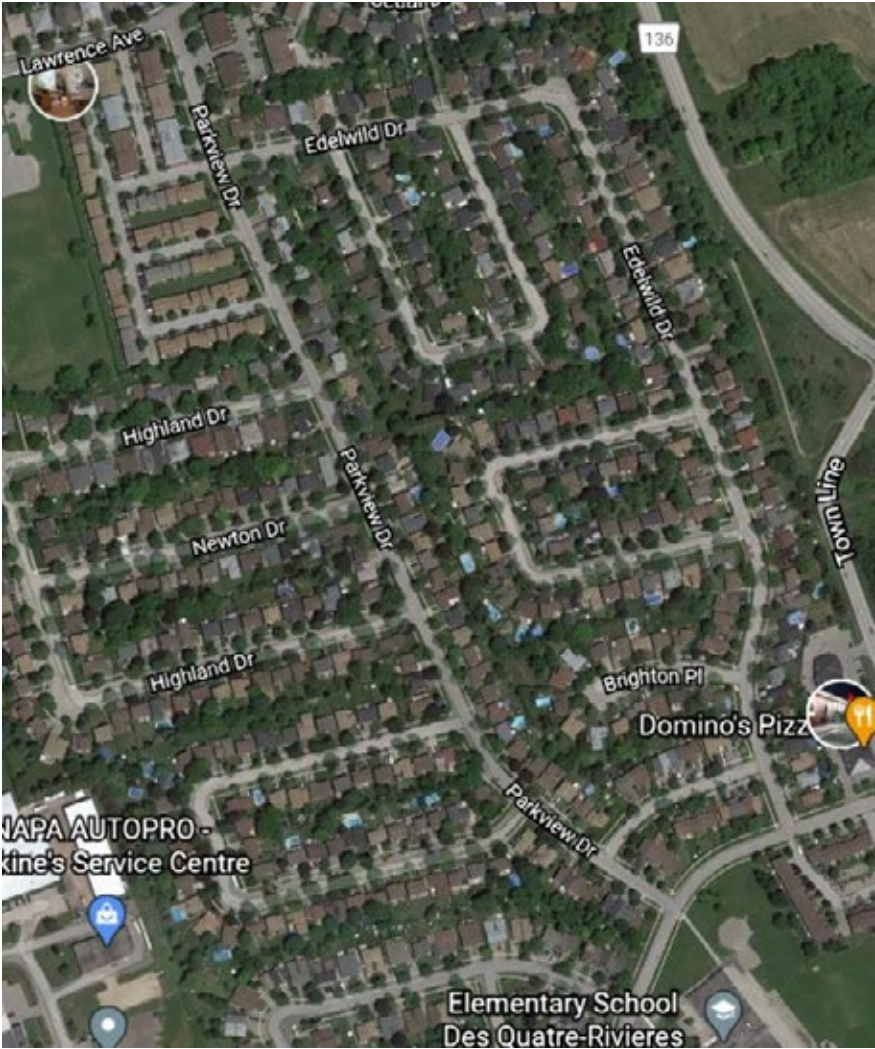
Town of Orangeville

Capital Projects

Project	B1190.0000 Parkview Rehabilitation- Newton to Century		
Department	Public Works		
Version	2 Finance Review	Year	2022

Gallery

C:\Users\tdulisse\Downloads\Parkview Dr.PNG



Town of Orangeville

Capital Projects

Project	B1190.0000 Parkview Rehabilitation- Newton to Century		
Department	Public Works		
Version	2 Finance Review	Year	2022

Gallery

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Town of Orangeville											
Capital Projects											
Project	B1191.0000 Recon - Victoria St. - Ontario to John										
Department	Public Works										
Version	2 Finance Review	Year	2022								
Description											
Project Details											
The 2020 Road Needs Study has identified this section of road as having an overall condition rating (C/R) of 63 as a result of poor surface drainage and structural adequacy. Due to the age of the subsurface infrastructure, full reconstruction of the road is being recommended along with the replacement of the water and sanitary sewers. Completion of this project will increase financial and operational efficiencies while improving the Town's infrastructure and ensure future sustainability.											
Budget											
	Total	2022	2023	2024	2025	2026	2027-2031				
Expenditures	3,076,000	80,000	2,996,000								
Funding											
Grants											
From RF - Fed Gas Tax	500,000		500,000								
	500,000		500,000								
Transfers from Reserve/Reserve											
Trf from RF - Water	600,000		600,000								
Trf from RF - Wastewater	484,000		484,000								
Trf from RF - General Capital	914,000	16,000	898,000								
	1,998,000	16,000	1,982,000								
Tax Levy											
Trf from Levy	578,000	64,000	514,000								
	578,000	64,000	514,000								
Funding Total	3,076,000	80,000	2,996,000								
Attributes											
Attribute	Value			Comment							
Department	Public Works										
Loc.Fleet.Eqpt	0000										
Budget Year	2021										
Priority	Medium-High										
Status	New Capital Project										

Town of Orangeville		
Capital Projects		
Project	B1191.0000 Recon - Victoria St. - Ontario to John	
Department	Public Works	
Version	2 Finance Review	Year 2022
Attributes		
Attribute	Value	Comment
Project Type	Reconstruction	
Service Life	30 years	
Approval Status	Approved	
Project Reference		
Activity	B1191 <Generated>	

Town of Orangeville

Capital Projects

Project

B1192.0000 Recon - Ontario St. Victoria to Princess

Department

Public Works

Version

2 Finance Review

Year

2022

Description

Project Details

The 2020 Road Needs Study has identified this section of road as having an overall condition rating (C/R) of 65 as a result of poor surface drainage and structural adequacy. Due to the age of the subsurface infrastructure, full reconstruction of the road is being recommended along with the replacement of the water and sanitary sewers. Completion of this project will increase financial and operational efficiencies while improving the Town's infrastructure and ensure future sustainability.

Budget

	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	930,000	80,000	850,000				
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	167,000		167,000				
Trf from RF - Wastewater	145,000		145,000				
Trf from RF - General Capital	336,000	16,000	320,000				
	648,000	16,000	632,000				
Tax Levy							
Trf from Levy	282,000	64,000	218,000				
	282,000	64,000	218,000				
Funding Total	930,000	80,000	850,000				

Attributes

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Reconstruction	
Service Life	30 years	
Approval Status	Approved	

Town of Orangeville

Capital Projects

Project

B1192.0000 Recon - Ontario St. Victoria to Princess

Department

Public Works

Version

2 Finance Review

Year

2022

Attributes

Attribute	Value	Comment
Project Reference		
Activity	B1192 <Generated>	



Town of Orangeville

Capital Projects

Project

B1268.1050 Tilt Trailer-Roads

Department

Public Works

Version

2 Finance Review

Year

2022

Description

Project Details

This project involves the replacement of a piece of equipment that has reached the end of its service life. The trailer is used by Operations/Public Works Staff to transport equipment to job sites.

Budget

	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	19,000	19,000					
Funding							
Transfers from Reserve/Reserve							
Trf from Res - Fleet Replaceme	4,750	4,750					
	4,750	4,750					
Tax Levy							
Trf from Levy	14,250	14,250					
	14,250	14,250					
Funding Total	19,000	19,000					

Attributes

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	1050 Operations Ctr - 500 C Line	
Budget Year	2022	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1268 <Generated>	

Town of Orangeville

Capital Projects

Project

B1269.1050 Stationary Mechanics Hoist

Department

Fire

Version

2 Finance Review

Year

2022

Description

Project Details

The current stationary lift hoist has reached the end of its life cycle. This project is for the replacement of a piece of machinery that is used the Fleet Mechanic to maintain Municipal Vehicles and is an integral part of the vehicle and equipment maintenance program.  
  
The hoist has been inspected by outside agencies and deemed to be no longer safe and is to be replaced.

Budget

	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	35,000	35,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	7,000	7,000					
	7,000	7,000					
Tax Levy							
Trf from Levy	28,000	28,000					
	28,000	28,000					
Funding Total	35,000	35,000					

Attributes

Attribute	Value	Comment
Department	Fire	
Loc.Fleet.Eqpt	1050 Operations Ctr - 500 C Line	
Budget Year	2022	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1269 <Generated>	

Town of Orangeville

Capital Projects

Project	B1270.1050 Portable Lift/Hoist					
Department	Public Works					
Version	2 Finance Review	Year	2022			

Description
Project Details
<p>The current portable lift hoist has reached the end of its life cycle. This project is for the replacement of a piece of machinery that is used the Fleet Mechanic to maintain Municipal Vehicles and is an integral part of the maintenance program.</p> <p>This portable hoist is also used to maintain the larger vehicles used for winter maintenance. Its portability allows Staff versatility and flexibility to utilize floor space and other areas of the shop floor.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	100,000	100,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	20,000	20,000					
	20,000	20,000					
Tax Levy							
Trf from Levy	80,000	80,000					
	80,000	80,000					
Funding Total	100,000	100,000					

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	1050 Operations Ctr - 500 C Line	
Budget Year	2022	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1270 <Generated>	

Town of Orangeville

Capital Projects

Project	B1282.0000 Boulevard Tree Inventory and Analysis					
Department	Public Works					
Version	2 Finance Review	Year	2022			

Description
Project Details
<p>The scope of project is to provide an updated inventory and a detailed condition rating on all boulevard trees in Orangeville. The consultant will identify boulevard tree management issues as well as strategies and costs to address the key areas of concern. The Inventory and Analysis will include only the trees located along road allowances.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	30,000	30,000					
Funding							
Tax Levy							
Trf from Levy	30,000	30,000					
	30,000	30,000					
Funding Total	30,000	30,000					

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2022	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	5	
Approval Status	Approved	
Project Reference		
Activity	B1282 <Generated>	



INFRASTRUCTURE SERVICES

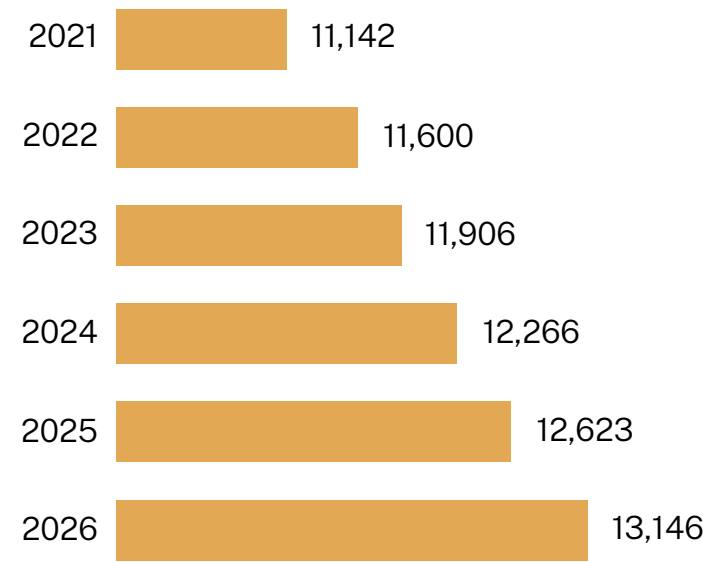
Public Works // Cemetery 2022 Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Cemetery									
User Fees	(91,101)	(69,850)	(73,850)	(4,000)	5.7%	(74,350)	(74,350)	(74,350)	(74,350)
Investment Income		(10,000)	(7,500)	2,500	(25.0%)	(7,000)	(7,500)	(8,000)	(8,500)
Sub-total Revenues:	(91,101)	(79,850)	(81,350)	(1,500)	1.9%	(81,350)	(81,850)	(82,350)	(82,850)
Compensation	83,171	54,615	54,850	235	0.4%	55,083	55,319	55,563	55,810
Insurance	6	7	8	1	14.3%	8	9	10	11
Professional Development and Assoc. Fees	49	1,000	1,200	200	20.0%	1,200	1,200	1,200	1,200
Office and Administration	1,106	1,120	1,142	22	2.0%	1,165	1,188	1,200	1,225
Service and Lease Agreements		1,350	1,700	350	25.9%	1,700	1,700	1,700	1,700
Materials and Supplies	9,950	9,100	8,950	(150)	(1.6%)	9,300	9,400	9,500	9,750
Maintenance and Repairs	1,250	1,800	2,600	800	44.4%	1,800	1,800	1,800	1,800
Outside Services	4,636	22,000	22,500	500	2.3%	23,000	23,500	24,000	24,500
Sub-total Expenses:	100,168	90,992	92,950	1,958	2.2%	93,256	94,116	94,973	95,996
Total Cemetery Levy Impact	9,067	11,142	11,600	458	4.1%	11,906	12,266	12,623	13,146

# Public Works // Cemetery 2022 Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Total Cemetery Levy Impact	9,067	11,142	11,600	458	4.1%	11,906	12,266	12,623	13,146

## 5 Year Levy Impact - Operating



## Material Drivers 2022-2026

	2022	2023	2024	2025	2026
Net Change Levy Impact	458	306	360	357	523

Individual Drivers not exceeding \$10,000 have been excluded



COMMUNITY SERVICES

# Transportation & Development

John Lackey, Transportation & Development Manager



Infrastructure plays a significant role in our daily lives. With a focus on providing quality infrastructure services the Transportation and Development Division plans and administers the capital T&D budget program and provides engineering review and inspection services for new development.

The capital program is a diverse one. Initiatives include our road reconstruction and rehabilitation programs. Most importantly, this work is coordinated with the environmental division to effectively and efficiently reconstruct and rehabilitate our roadway assets, including upgrades to our underground watermain and sanitary sewer services.

An important aspect of the capital program is the staff's need to monitor and evaluate projects to ensure conformity with approved procurement procedures, capital budgets, policies and standards. To assist with this work, the staff is guided by a number of key studies and reports. Such information includes the Road Needs Study, Bridge and Culvert Inspection Report, Traffic Sign Retroreflectivity Inventory and the annual inspections of sidewalks and traffic control signals.

In 2021, Phase I of the Centennial Road reconstruction project began. Phase I construction is a full reconstruction from C-Line easterly to Tideman Drive. Centennial Road is an important high traffic corridor road providing access to the Town's industrial area. Phase II, Tideman Drive to Dawson Road is currently being planned and will be undertaken in 2022. Several laneways were rehabilitated in the Montgomery Village residential development. The work in 2021 completes the laneway work in Montgomery Village. Rehabilitation of Bredin Parkway was also undertaken in 2021.

The Broadway Bricks Project planned for 2021 has been postponed until the Fall of 2022. While the project's construction has been delayed until next year, staff have continued to review and integrate into the design a number of ancillary items, enhancing the project's profile. Staff have

considered a tree replacement program for the downtown trees, benches, waste receptacles and bike racks.

The Bridge and Culvert Inspection Report set out a rehabilitation schedule for these Town assets. Accordingly, in 2021, staff undertook to design and construct structural upgrades to the Tideman Drive and Dawson Road structures. The program looks to repair two additional structures in 2022. In terms of new structures, the design of the Hansen Road Creek Crossing culvert was completed in 2021. Pending approval from the various review agencies, the construction of the Hansen Road Culvert is planned for 2022, thus allowing the east-west connection of Hansen Road.

Staff look to complete in the last few months of 2021 the Traffic Calming Study and Policy Preparation as well as the Parking One-Side of Roadway Study. Both studies have recently undergone a public consultation process to gain stakeholder input. In addition, staff continue to work with Wightman Telecom as they invest \$56 million in home cabling infrastructure for the Town of Orangeville. Staff are providing underground servicing locates and a running line location for their cables.

Staff continue to administer and manage a number of multi-year programs. These include the emerald ash bore program, acoustic noise fence replacement, traffic signal upgrades and street light pole/luminaire replacements. Highlighted in this work are the traffic signal design and left turn signal upgrades for the traffic signals at Centennial Road/Centennial/Spencer and Riddell Road and Alder.

Considerable staff time is spent coordinating and reviewing development applications. These include smaller site plans, larger, more complex subdivision/condominium developments as well as Committee of Adjustment Applications. Transportation and Development view this as a very important exercise, one that developments, no matter what size, are fully integrated into the existing infrastructure fabric. This guarantees technical soundness and cost-effective growth. Equally important are the construction phases, where staff time is spent field checking and carrying out contract administration services relating to the various developments.

As noted above, infrastructure plays an important role in the lives of our Town residents. 2021 was a busy year, and it is anticipated that 2022 will be no exception.



Who We Serve

30,000 residents




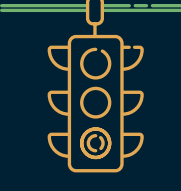



10,000 households

Internal Divisions, Committees, local interest groups

What We Do

- The Transportation and Development Division plans and administers the Town’s capital budget road program. Within the program are a number of related yet diverse initiatives. These include our full road reconstruction and road rehabilitation programs. This work is integrated with our environmental division’s water and sewer plans to ensure an effective and efficient reconstruction and repair of the Town’s streets and underground services.
- Transportation and Development is also responsible for co-ordinating and reviewing development applications. These include smaller site plans, larger complex subdivision developments, residential infill projects as well as Committee of Adjustment applications. T&D review this as a very important exercise, one that ensures all small and large developments are fully integrated into the existing infrastructure services. This guarantees technical soundness and cost-effective growth.
- Equally important is the construction phases where staff time is spent field inspecting and carrying out contract administration services.

How We Measure

	125 km of roadways and sidewalks		7,300 boulevard trees
	15 bridge & culvert structures		1800 regulatory street and traffic control signs
	23 stormwater management facilities		2500 street lights
	8.0 hectares of cemetery		

2021 Accomplishments

- 2021 has included a very successful road rehabilitation program consisting of the re-surfacing of a number of local roadways and laneways
- 2021 saw Phase I construction of Centennial Road begin
- The final design and approvals were completed for the Hansen Road Crossing allowing construction to begin in 2022

Who We Are

5 Employees

Manager of Transportation & Development (1)

Engineering Technologist (1)

Infrastructure Technician (1.5)

Administrative Assistant (0.5)

Summer Student (1)





INFRASTRUCTURE SERVICES

Transportation & Development 2022 Operating Budget - 5 Years

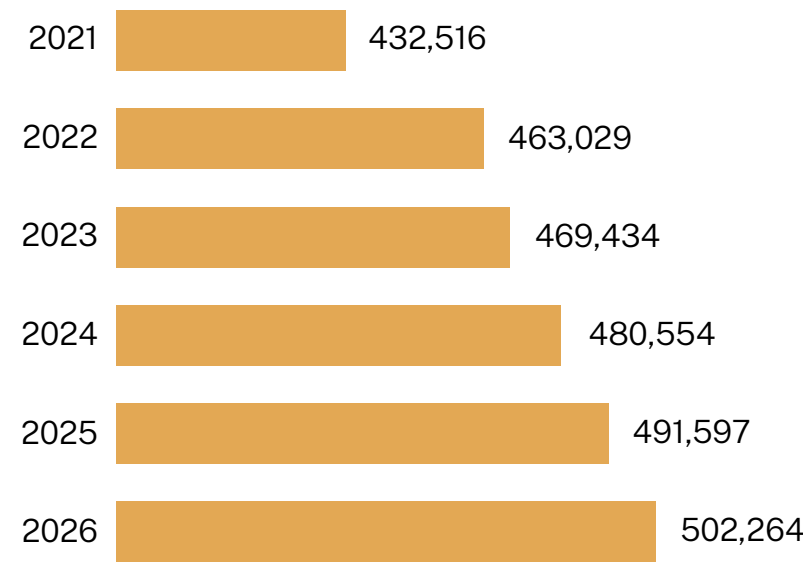
	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Transit									
User Fees	(52,588)	(170,300)	(178,275)	(7,975)	4.7%	(186,500)	(194,590)	(203,100)	(212,000)
Other Revenues	(12,840)	(33,312)	(33,312)			(33,312)	(33,312)	(33,312)	(33,312)
Sub-total Revenues:	(161,858)	(203,612)	(211,587)	(7,975)	3.9%	(219,812)	(227,902)	(236,412)	(245,312)
Compensation	30,492	49,235	50,205	970	2.0%	51,420	52,603	53,804	55,036
Insurance	4,961	5,457	8,503	3,046	55.8%	9,526	10,479	11,527	12,680
Office and Administration	1,236	4,200	4,450	250	6.0%	4,700	4,950	4,950	4,950
Public Relations, Promotions and Events		2,500	2,500			2,500	2,500	2,500	2,500
Licences and Support	2,535	19,936	24,330	4,394	22.0%	24,340	24,350	24,360	24,370
Materials and Supplies	560	1,300	1,300			1,500	1,500	1,500	1,500
Maintenance and Repairs	135,415	102,500	132,750	30,250	29.5%	139,250	145,750	152,750	159,750
Outside Services	666,832	720,000	715,000	(5,000)	(0.7%)	731,300	747,600	764,000	780,400
Professional Fees	137		5,000	5,000					
Inter-Departmental Re-Allocations	24,000	24,000	24,000			24,000	24,000	24,000	24,000
Sub-total Expenses:	866,168	929,128	968,038	38,910	4.2%	988,536	1,013,732	1,039,391	1,065,186
Transfers to(from) Reserve	(287,000)	(293,000)	(293,422)	(422)	0.1%	(299,290)	(305,276)	(311,382)	(317,610)
Total Transfers	(287,000)	(293,000)	(293,422)	(422)	0.1%	(299,290)	(305,276)	(311,382)	(317,610)
Total Transportation & Development Levy Impact	417,310	432,516	463,029	30,513	7.1%	469,434	480,554	491,597	502,264

INFRASTRUCTURE SERVICES

# Transportation & Development 2022 Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Total Transportation & Development Levy Impact	417,310	432,516	463,029	30,513	7.1%	469,434	480,554	491,597	502,264

## 5 Year Levy Impact - Operating



## Material Drivers 2022-2026

	2022	2023	2024	2025	2026
Net Change Levy Impact	30,513	6,405	11,120	11,043	10,667

Inflationary Impact					
Operating Agreement	20,000	15,000	15,000	15,000	15,000
Vehicle Maintenance	30,000				

One-Time Impact					
Snow Clearing at Bus Stops	(25,000)				

Individual Drivers not exceeding \$10,000 have been excluded



INFRASTRUCTURE SERVICES

# Transportation & Development 2022 Capital Budget - 10 Years

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
20 Capital Fund										
Division: <b>480 Transit</b>										
35000.0000 CF -9.0 Meter Low Floor Buses and Route Expansion	337,618									
35001.0000 CF -Transit Transfer Station--	214,088									
B1222.0000 CF -Transit Shelters and Bus Stop Amenities	25,000	105,330								
B1223.0000 Specialized Transit				312,344						
B1225.1050 Replacement of Bus 16-02								450,000		
Total Investment in Capital	576,706	105,330		312,344				450,000		
Less: Funding Sources										
Reserves/ Reserve Funds	576,706							45,000		
Grant		77,237		229,042						
Other								25,000		
Total Other Funding Sources	576,706	77,237		229,042				70,000		
Total Transportation & Development Levy Impact		28,093		83,302				380,000		

## COMMUNITY SERVICES

# Environment

The Environment Division of the Infrastructure Services Department is responsible for water and wastewater compliance, long-term capital planning, capital project management, source water protection and climate change. Environment Division staff work closely with the Public Works Division, overseeing the day-to-day operations of the Town's water and wastewater systems. Environment Division staff also work closely with Transportation & Development staff to ensure that water and wastewater infrastructure that is installed as part of capital projects and new developments meets is properly designed and constructed.

The Environment Division has now been without a Manager for approximately 18 months. This void has been keenly felt by staff, notwithstanding the efforts of the remaining Managers within the department to assist in staff and project oversight. As 2022 approaches, it will be necessary to evaluate the organizational structure of the Infrastructure Services Department as a whole and the Environment Division, in particular, to adequately manage the activities of the Division.

A key improvement for the Environment Division in 2021 was the addition of a SCADA Technician in the Information Technology Division of Corporate Services. This role has resulted in improvements to the effectiveness and efficiency of the SCADA system that is relied upon to control our water and wastewater systems and provide compliance data for annual inspections.

Regarding capital projects, the replacement of the roof of Digester No. 1 at the Water Pollution Control Plant was completed in 2021, allowing staff to secure the services of a consultant to commence the design work for the replacement of the roof Digester No. 2. This project will also confirm that there will be sufficient digestion capacity for the expanded WPCP. The Town's water meter replacement program commenced in 2021 with the technology selection phase. In 2022 staff anticipate moving forward with the procurement of the new water meters and commencement of installation. The design work associated with the rehabilitation of the Commerce Road Standpipe is underway, and it is anticipated that repairs and re-coating will take place in 2022. The addition of storage at the Well 5 site is also in the design phase, moving to construction in 2022. This project will address two specific needs: it will provide chlorine contact time that will result in operational improvements (including a lower chlorine dosing rate), and it will facilitate the repairs to the West Sector Reservoir by reducing the risks associated with taking the storage facility off-line for a prolonged period.



Who We Serve

30,000

Orangeville service connections

10,000

Mono service connections

Who We Are

7 Employees

- Manager, Environment/Risk Management Official (1)
- Water Works Technologist (1)
- Project Technologist (1)
- Infrastructure Technician (1.5)
- Risk Management Inspector (1)
- Sustainability Coordinator (1)
- Administrative Assistant (0.5)

What We Do

Ensure legislative requirements are satisfied to demonstrate that safe, reliable, sustainable drinking water and wastewater is provided to customers, including:

- Annual reporting
- Annual inspections by Ministry of Environment, Conservation and Parks
- Drinking Water Quality Management System
- Environmental monitoring

Protect municipal drinking water sources by:

- Supporting other divisions with their source water protection requirements

- Reviewing development applications to ensure compliance with the Source Protection Plan
- Negotiating and enforcing Risk Management Plans
- Developing and implementing an Education and Outreach program

Oversee lifecycle management of water and wastewater infrastructure

Complete capital renewal and new construction projects for the water and wastewater systems

Prepare for a changing climate with the development of a Corporate Climate Adaptation Plan

2021 Accomplishments

- Completed the replacement of the roof of Digester No. 1 at WPCP
- Working toward the completion of the Class EA for an additional water supply

- Working on multi-year plan developed by our consultant that will result in the rehabilitation of the West Sector Reservoir and the Commerce Road Standpipe
- Working with staff from multiple Divisions and our consultant toward the selection of new water metering technology

How We Measure

- \$5 Million in annual capital budget
- Over \$250 Million in water and wastewater assets
- Available water supply capacity: 14,850 m3/day
- Wastewater treatment capacity: 17,500 m3/day
- Operating Authority for 3 drinking water systems
- Managing 2,169 significant drinking water threat activities
- Issued over 3,100 rebates for the installation of water efficient toilets since 2005
- Sold 233 rain barrels since 2016

INFRASTRUCTURE SERVICES

Water 2022 Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Water									
User Fees	(6,791,240)	(6,934,410)	(7,078,179)	(143,769)	2.1%	(7,232,756)	(7,398,986)	(7,577,785)	(7,770,143)
Grants	(63,062)	(31,250)	0	31,250	(100.0%)				
Agreement and Lease Revenue	(364,527)	(327,000)	(333,500)	(6,500)	2.0%	(340,200)	(347,000)	(353,900)	(361,000)
Fines	(17,284)	(10,500)	(10,700)	(200)	1.9%	(10,900)	(11,100)	(11,300)	(11,500)
Sub-total Revenues:	(7,236,112)	(7,303,160)	(7,422,379)	(119,219)	1.6%	(7,583,856)	(7,757,086)	(7,942,985)	(8,142,643)
Compensation	1,532,595	1,950,318	2,067,927	117,609	6.0%	2,108,360	2,151,749	2,198,486	2,246,421
Insurance	74,153	101,569	109,971	8,402	8.3%	120,802	130,882	141,971	154,168
Property Tax	29,195	46,090	46,090	0	0.0%	46,090	46,090	46,090	46,090
Professional Development and Assoc. Fees	8,628	26,325	26,675	350	1.3%	27,125	26,775	26,925	26,700
Office and Administration	10,028	32,500	33,075	575	1.8%	33,075	33,546	34,036	34,546
Public Relations, Promotions and Events	2,516	3,500	3,500			3,500	3,500	3,500	3,500
Licences and Support	11,289	12,100	12,200	100	0.8%	12,300	12,400	12,400	12,400
Service and Lease Agreements	20,334	46,900	56,000	9,100	19.4%	56,000	58,240	60,568	62,991
Programs	6,943	45,000	42,500	(2,500)	(5.6%)	41,500	41,000	40,500	40,000
Service Charges	9,176								
Safety Equipment and Clothing	6,703	10,000	10,000			10,000	10,000	10,000	10,000
Utilities	397,918	435,667	410,562	(25,105)	(5.8%)	411,000	411,500	412,000	412,500
Fuel	24,037	37,000	39,000	2,000	5.4%	41,000	43,000	43,000	43,000
Materials and Supplies	227,896	242,500	239,000	(3,500)	(1.4%)	240,000	241,100	242,200	250,300
Maintenance and Repairs	52,144	65,050	84,950	19,900	30.6%	84,500	79,350	84,800	94,950
Equipment Purchases	42,129	97,900	87,900	(10,000)	(10.2%)	85,400	82,900	82,900	82,900
Outside Services	716,320	794,150	813,650	19,500	2.5%	827,750	830,350	830,450	820,550
Professional Fees	134,253	127,000	196,500	69,500	54.7%	174,500	149,500	130,000	130,500
Internal Allocations	445,080	499,853	526,875	27,022	5.4%	528,057	529,404	529,404	529,404
Sub-total Expenses:	3,751,335	4,573,422	4,806,375	232,953	5.1%	4,850,959	4,881,286	4,929,230	5,000,920
Transfer to/(from) Reserve	3,484,777	2,729,738	2,616,004	(113,734)	(4.2%)	2,732,897	2,875,800	3,013,755	3,141,723
Total Reserves	3,484,777	2,729,738	2,616,004	(113,734)	(4.2%)	2,732,897	2,875,800	3,013,755	3,141,723

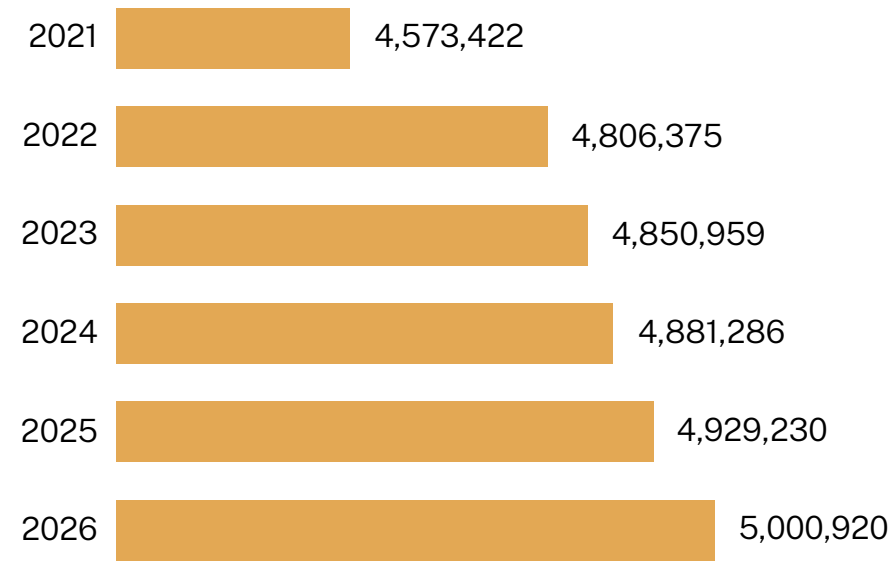


INFRASTRUCTURE SERVICES

Water 2022 Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Sub-total Expenses:	3,751,335	4,573,422	4,806,375	232,953	5.1%	4,850,959	4,881,286	4,929,230	5,000,920

5 Year Expenses - Operating



Material Drivers 2022-2026

	2022	2023	2024	2025	2026
Inflationary Impact					
Salaries & Benefits	16,697	40,433	43,389	46,737	47,935
Transfer to/(from) Reserve	(113,734)	116,893	142,903	137,955	127,968
Water Billing	(142,669)	(153,477)	(165,130)	(177,699)	(191,258)
Professional Fees	20,000	(20,000)	(25,000)	-	-
Outside Services	17,500	10,000	(1,500)	-	(10,000)
Grants-Other	31,250	-	-	-	-
Vehicle Mtc Costs	9,800	(2,800)	(7,500)	3,100	3,300
Mtc Equipment	10,000	2500	2500	2500	2500
Service Level Impact					
Band change (licencing requirements)	100,912				
PTTW Renewal for Permits	50,000				

Individual Drivers not exceeding \$10,000 have been excluded

INFRASTRUCTURE SERVICES

Water 2022 Capital Budget - 10 Years

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
20 Capital Fund										
Division: <b>620 Water</b>										
11803.0000 CF -SCADA Master Plan--	150,000									
11805.1070 CF -Rehabilitation & Optimization of Existing Sources of Supply Study		694,000								
13950.0000 CF -Water Supply--		2,900,000								
13961.0000 CF -Water Meter & Billing Upgrade --	4,370,482									
20330.0000 CF -SCADA Systems--	406,956	75,000	41,020	39,700	176,375	325,450	10,000			
20417.3905 CF -Variable Frequency Drive--Well 5	40,000									
21000.4800 Vehicles--WA Truck 18-16 3/4T GMC Dbl Ca						55,000				
21000.4803 Vehicles--WA Truck 14-16 3/4T GMC Reg					61,000					
21000.4815 Vehicles--WA Truck 24-17 3/4T GMC Ext						55,000				
21000.4818 CF -Vehicle Replacement - Truck 20	86,000									
21154.0000 CF -Venturi Meter Replacement --	130,144									
21181.1070 CF -Electrical & Mechanical --Water Treatment Facility	100,000	421,000	436,000	377,000	580,000	98,000				
26005.3950 CF -Generator --Reservoirs	361,356									
26007.0000 CF -Standpipe Valve & Service--	17,845									
26008.0000 CF -Standpipe Cleaning & Painting--	2,007,214									
26014.0000 CF -B-Line Watermain-Alder/Sp--	368,151									
26015.3910 CF -Filter Media Replacement --Well 10	16,808									
26024.0000 CF -PRV Replacement Program	48,000									
33050.0000 CF -Well Filtration Eqp-Well 7 --	124,000									
33075.0000 CF -Well Bldg and Dra-Well 5--	455,000									
33099.0000 CF -Well Treatment -GUDI Upg --	2,397,491									
33100.0000 CF -Reservoir -West Sector --	2,063,413	1,800,000								
33200.0000 CF -United Lands Flowing Well --	50,000									
B0058.0000 Zone 3B PRV/PSV Zone Valves			481,000							
B0075.0000 Dawson Rd watermain extension from existing to Broadway			317,000							
B0078.0000 Well 6 and 11 Treatment Analysis		235,000	1,556,000							



INFRASTRUCTURE SERVICES

Water 2022 Capital Budget - 10 Years

B0117.0000 Disinfection -UV Replacements	78,000	78,000	78,000	78,000					
B0118.0000 New VFD for Dudgeon Reservoir -WD1		61,000							
B0832.0000 Well 10 Pump House Generator Replacement	118,000								
B0919.4809 Vehicle Replacement -Truck 23		53,000							
B0920.0000 High Lift Pump Rehabilitation/Replacement		113,000	113,000						
B0921.0000 South Sector Generator Replacement		90,000							
B0922.0000 Pumping Equipment-Well Pump Replacements	88,000	35,000							
B0924.4808 Vehicle Replacement -Truck 22	55,000								
B0925.0000 Elevated Water Storage Facility (Northwest Sector		500,000	500,000	4,000,000					
B0926.4807 Vehicle Replacement -Truck 17		66,000							
B0927.0000 Well 9A & 9B Treatment Upgrades				2,750,000					
B0931.0000 Dudgeon Generator Replacement							103,000		
B1063.0000 Filter Media Rehabilitation	45,000	71,000	77,000	84,000					
B1067.0000 District Water Metering		1,100,000							
B1079.4810 Equipment Replacement -Backhoe 1			187,000						
B1083.4812 Equipment Replacement -Mini Excavator							42,000		
B1231.0000 Filter PLC Project	375,000								455,000
B1254.0000 Well 9 -Rehabilitation of 9A & 9B	61,000								
B1279.1070 Dudgeon Reservoir -Structural Inspection	50,000								
Total Investment in Capital	14,062,860	8,292,000	3,786,020	7,328,700	817,375	678,450	10,000		455,000
Less: Funding Sources									
Gas Tax -Federal		1,244,000	317,000						
Development Charges		3,443,259	500,000	4,000,000					
Reserves/ Reserve Funds	11,097,914								
Water Rates	2,964,946	3,604,741	2,969,020	3,328,700	817,375	678,450	10,000		455,000
Total Other Funding Sources	14,062,860	8,292,000	3,786,020	7,328,700	817,375	678,450	10,000		455,000
Total Water Levy Impact									

Town of Orangeville

Capital Projects

Project	20330.0000 CF - SCADA Systems --		
Department	Waterworks		
Version	2 Finance Review	Year	2022

Description
Project Details
<div><b>Store and Forward Project</b><p>The Water Well sites require SCADA software and hardware upgrades that will allow communications at the site(s) to be recorded locally. This allows the site to maintain data for compliance and operational awareness in the event of the communication outages, while also reducing unnecessary data traffic.</p><p>Work to be performed:</p><ul style="list-style-type: none"><li>- Electrical and Mounting</li><li>- Touch Panels</li><li>- New Control PCs, and software</li><li>- Engineered drawings and modifications as needed</li></ul><p>Cost 16 Sites at \$7,500 (total \$120,000)</p><b>SCADA System Upgrades</b><p>Site upgrades for Access Points, Software control for environmental monitoring. SCADA Historian implementation for cloud access, allow external agencies access to water compliance reports. Scada hardening for cybersecurity requirements.</p><p>Cost 56,000.00</p></div>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	843,491	175,946	75,000	41,020	39,700	176,375	335,450
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	843,491	175,946	75,000	41,020	39,700	176,375	335,450
	843,491	175,946	75,000	41,020	39,700	176,375	335,450
Funding Total	843,491	175,946	75,000	41,020	39,700	176,375	335,450

Attributes		
Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	8 Years	
Approval Status	Approved	
Project Reference	SCADA Sytems Lifecycle Management Program	
Activity	20330 SCADA Systems	

Town of Orangeville

Capital Projects

Project	20330.0000 CF - SCADA Systems --		
Department	Waterworks		
Version	2 Finance Review	Year	2022

Gallery
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C:\Users\djones\Pictures\SCADA Upgrades.jpg





Town of Orangeville

Capital Projects

Project	26008.0000 CF - Standpipe Cleaning & Painting --		
Department	Waterworks		
Version	2 Finance Review	Year	2022

Description
<div>Project Details</div> <p>The Commerce Road standpipe was last cleaned and repainted internally and externally in the summer of 1994. Normal operation of the facility requires that the paint and undercoating be replaced. The condition of the structural steel can also be assessed once the standpipe has been removed from service for cleaning and painting, and is empty of water. This standpipe is a critical asset in the water distribution system and provides fire storage and maintains pressures in Zone 1. Internal and external cleaning and repainting of the municipal standpipe at 38 Commerce Road will be completed as part of this project.</p> <p>Additional funds requested in 2022 reflect the anticipated scope of work and increase in construction costs.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	200,000	200,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	200,000	200,000					
	200,000	200,000					
Funding Total	200,000	200,000					

Attributes		
Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year	2018	
Priority	Very High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	Standpipe 50 years Coating 20 Years	
Approval Status	Approved	
Project Reference		
Activity	26008 Standpipe Cleaning & Painting	

Town of Orangeville

Capital Projects

Project	26008.0000 CF - Standpipe Cleaning & Painting --		
Department	Waterworks		
Version	2 Finance Review	Year	2022

Gallery
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Town of Orangeville

Capital Projects

Project

26014.0000 CF - B-Line Watermain-Alder/Sp --

Department

Waterworks

Version

2 Finance Review

Year

2022

Description

Project Details

The new watermain on B-Line will provide an important connection between existing watermain in the western end of the Town's water distribution system. The new watermain will improve operational efficiency and system redundancy by providing an additional loop within the system, improved fire flows in the area, and an additional feed for water users in the event that another watermain is taken out of service for repairs or replacement. This project involves the construction of approximately 380 metres of new 300 mm diameter watermain on the east side of B-Line between Alder Rd. and Spencer Ave. Additional funding for 2022 reflects updated design and construction costs.

Budget

	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	250,000	250,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	250,000	250,000					
	250,000	250,000					
Funding Total	250,000	250,000					

Attributes

Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	Medium-Low	
Status	New Capital Project	
Project Type	New Construction	
Service Life	75 Years	
Approval Status	Approved	
Project Reference		
Activity	B0081 <Generated>	

Town of Orangeville

Capital Projects

Project26014.0000 CF - B-Line Watermain-Alder/Sp --


DepartmentWaterworks

Version2 Finance Review

Year2022

Gallery

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Town of Orangeville

Capital Projects

Project	33099.0000 CF - Well Treatment - GUDI Upg --		
Department	Waterworks		
Version	2 Finance Review	Year	2022

Description
<div>Project Details</div> <p>Following the Walkerton Tragedy in 2000, the Ministry of the Environment and Climate Change (MOECC) required additional treatment requirements for municipal drinking water supplies. Filtration and UV disinfection were installed at the Town's GUDI wells to ensure appropriate primary disinfection is achieved and to comply with the Safe Drinking Water Act, 2002. A Municipal Drinking Water Licence (MDWL) and Drinking Water Works Permit (DWWP) were issued by the MOECC outlining these treatment requirements. Through the MDWL and DWWP renewal process in 2015, the MOECC has advised the Town that additional disinfection is required to meet the treatment requirements of the Safe Drinking Water Act, 2002. These upgrades will involve adding pre-chlorination and/or ensuring sufficient chlorine contact time at Wells 2A, 5 and 5A, 8B and 8C, 9A and 9B, 10, and 12. Engineering and SCADA programing services are required to assess the optimum capital and operating improvements needed to meet this regulatory requirement. Preliminary upgrades were put in service by the end of November 2016. Further assessments have since been completed and in order to operate these systems properly, additional chlorine contact infrastructure needs to be built at Wells 5 and 5A (chlorine contact tank), 2A (chlorine contact pipe), and 10 (adding baffles to an existing tank). The Well 5/5A chlorine contact infrastructure will be completed as part of a new project for additional water storage capacity at Well 5/5A in order to be able to take the WSR offline for rehabilitation.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	1,469,000	1,469,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	1,469,000	1,469,000					
	1,469,000	1,469,000					
Funding Total	1,469,000	1,469,000					

Attributes		
Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year	2016	
Priority	Mandatory	
Status	Existing Capital Project	
Project Type	Upgrade	
Service Life	15 Years	
Approval Status	Approved	
Project Reference	GUDI Well Treatment Upgrades	
Activity	33099 CF - Well Treatment - GUDI Upg	

Town of Orangeville

Capital Projects

Project	33099.0000 CF - Well Treatment - GUDI Upg --		
Department	Waterworks		
Version	2 Finance Review	Year	2022

Gallery
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Water Storage Facility - Well 5/5A site



Town of Orangeville

Capital Projects

Project	B0117.0000 Disinfection - UV Replacements		
Department	Waterworks		
Version	2 Finance Review	Year	2022

Description
Project Details
Existing UV reactors at Wells 2, 8, 9 and 10 are nearing the end of their useful life. Existing UV reactors will be replaced with 2nd generation units. The unit at Well 8 & 8B will be replaced when the well is out of service for other work in 2022. Well 9 will be replaced in 2023, Well 2 in 2024 and Well 10 in 2025.

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	312,000	78,000	78,000	78,000	78,000		
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	312,000	78,000	78,000	78,000	78,000		
	312,000	78,000	78,000	78,000	78,000		
Funding Total	312,000	78,000	78,000	78,000	78,000		

Attributes		
Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	15 Years	
Approval Status	Approved	
Project Reference		
Activity	B0117 <Generated>	

Town of Orangeville

Capital Projects

Project	B0117.0000 Disinfection - UV Replacements		
Department	Waterworks		
Version	2 Finance Review	Year	2022

Gallery
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UV System





Town of Orangeville

Capital Projects

Project	B0832.0000 Well 10 Pump House Generator Replacement		
Department	Waterworks		
Version	2 Finance Review	Year	2022

Description
<div>Project Details</div> <p>The generator at the Well 10 pump house is nearing the end of its useful life. It was originally used at the Water Pollution Control Plant, but was re-purposed at Well 10. Well 10 is a large supply well for the Town; therefore, it is important to have a reliable emergency power supply at this location. The unit is aged and parts may not be readily available for major engine work.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	118,000	118,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	118,000	118,000					
	118,000	118,000					
Funding Total	118,000	118,000					

Attributes		
Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year	2022	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	25 Years	
Approval Status	Approved	
Project Reference		
Activity	B0832 <Generated>	

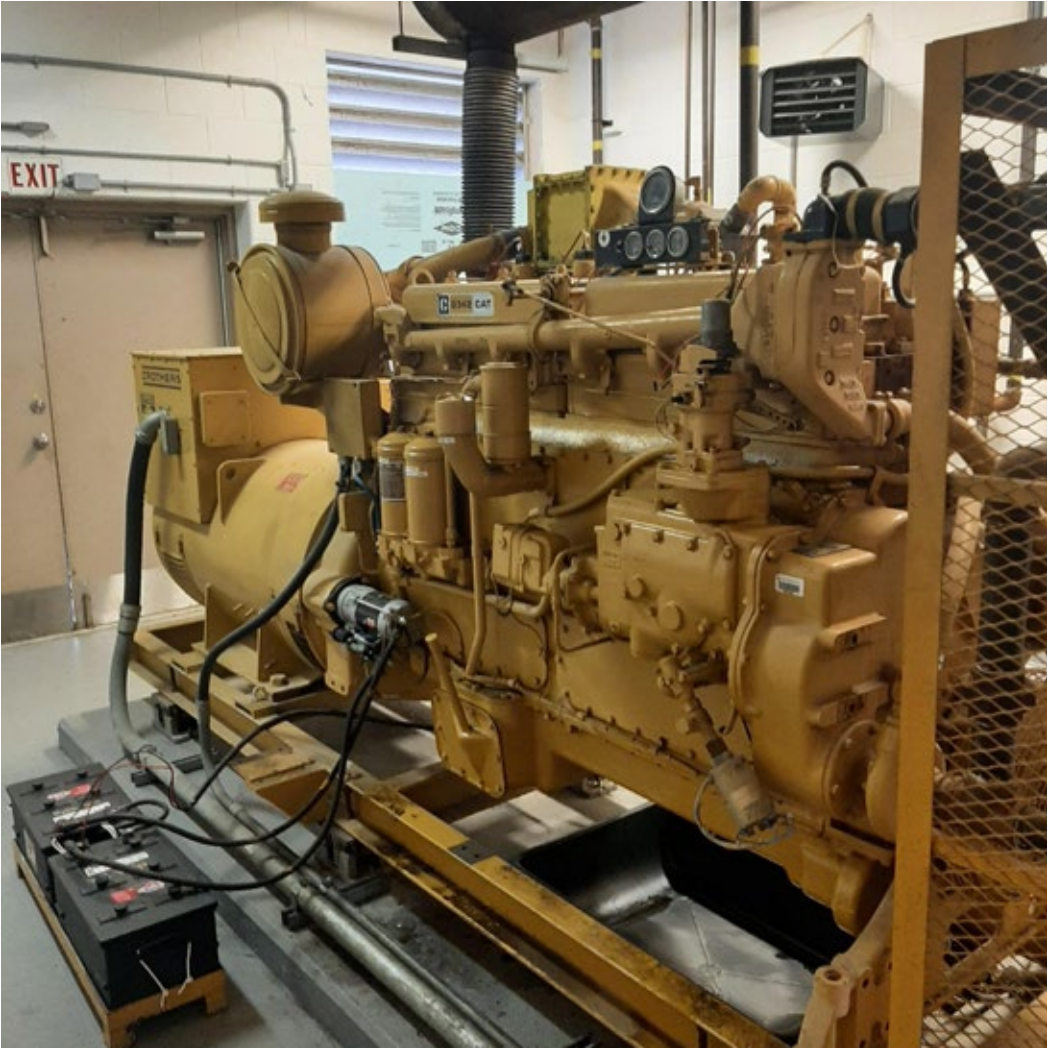
Town of Orangeville

Capital Projects

Project	B0832.0000 Well 10 Pump House Generator Replacement		
Department	Waterworks		
Version	2 Finance Review	Year	2022

Gallery
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Well 10 Genset



Town of Orangeville

Capital Projects

Project	B0922.0000 Pumping Equipment-Well Pump Replacements		
Department	Waterworks		
Version	2 Finance Review	Year	2022

Description
Project Details
Well pumps are anticipated to have a useful life of 15 years. Based on this analysis, it is expected that the pumps at Wells 5A and 9B will need to be replaced in 2022. The pumps at Wells 7 and 10 will need to be replaced in 2023.

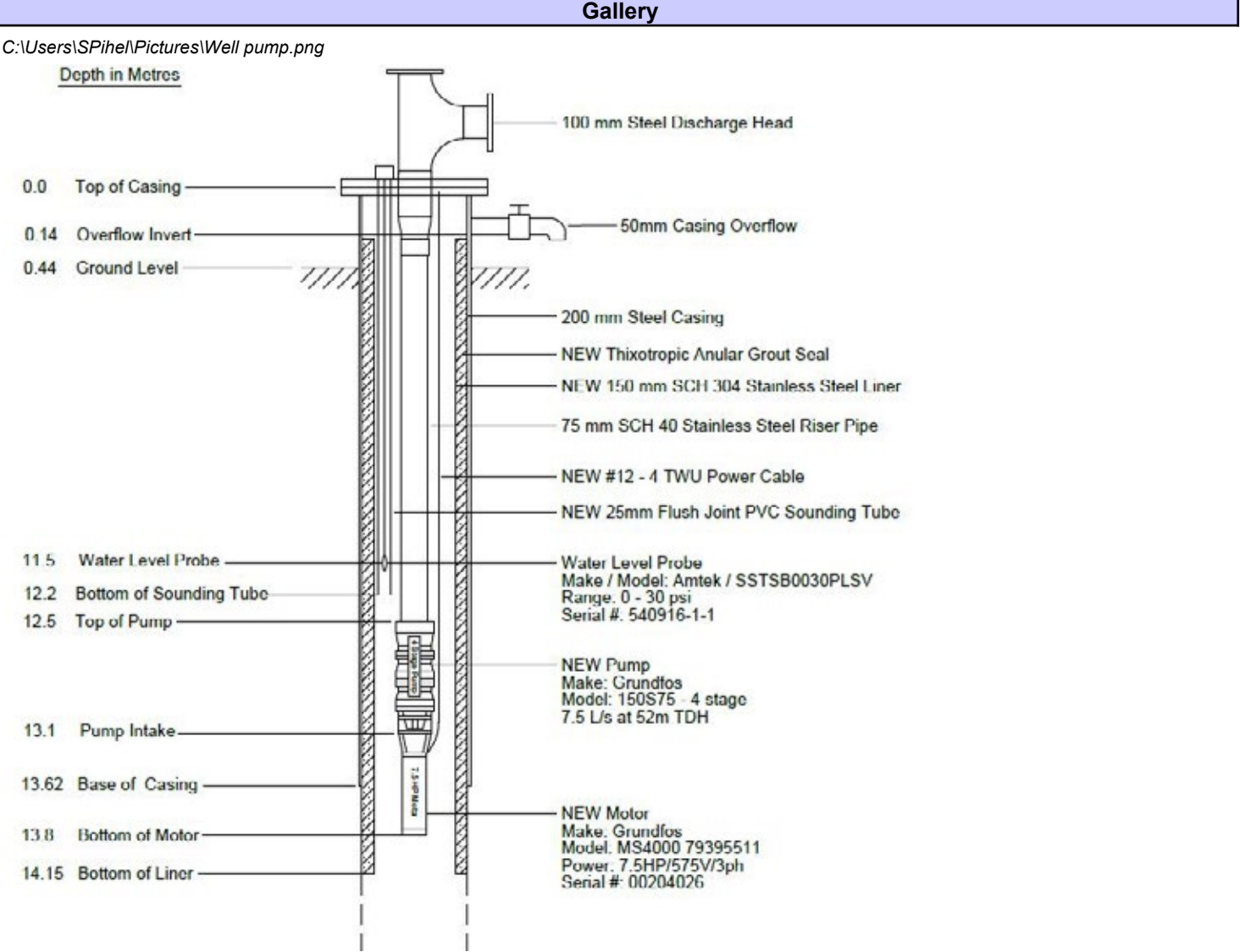
Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	123,000	88,000	35,000				
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	123,000	88,000	35,000				
Funding Total	123,000	88,000	35,000				

Attributes		
Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year	2022	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	15 Years	
Approval Status	Approved	
Project Reference		
Activity	B0922 <Generated>	

Town of Orangeville

Capital Projects

Project	B0922.0000 Pumping Equipment-Well Pump Replacements		
Department	Waterworks		
Version	2 Finance Review	Year	2022





Town of Orangeville											
Capital Projects											
Project	B0924.4808 Vehicle Replacement - Truck 22										
Department	Waterworks										
Version	2 Finance Review	Year	2022								
Description											
Project Details											
Truck 22 is a 2014 GMC Savana (3/4 Ton) Cargo Van that was purchased in 2013. This vehicle has a useful life of 10 years and will be due for replacement in 2022 based on recommendations made by Town of Orangeville Mechanic.											
Budget											
	Total	2022	2023	2024	2025	2026	2027-2031				
Expenditures	55,000	55,000									
Funding											
Transfers from Reserve/Reserve											
Trf from RF - Water	55,000	55,000									
	55,000	55,000									
Funding Total	55,000	55,000									
Attributes											
Attribute	Value	Comment									
Department	Waterworks										
Loc.Fleet.Eqpt	4808 WA Truck 22-14 3/4T GMC CargoV										
Budget Year	2023										
Priority	Medium-Low										
Status	New Capital Project										
Project Type	Replacement										
Service Life	10 Years										
Approval Status	Approved										
Project Reference											
Activity	B0924 <Generated>										

Town of Orangeville

Capital Projects

Project

B0924.4808 Vehicle Replacement - Truck 22

Department

Waterworks

Version

2 Finance Review

Year

2022

Gallery

Truck 22



Town of Orangeville

Capital Projects

Project	B1063.0000 Filter Media Rehabilitation		
Department	Waterworks		
Version	2 Finance Review	Year	2022

Description
Project Details
Filter media assessments were completed at Wells 2A, 8 B/C, 9 A/B and 12 in 2019. Results of this assessment indicated the media is reaching the end of its life and needs to be replaced. Staff anticipate that Well 8 B/C media replacements will be completed in 2022, Well 9 will be completed in 2023, Well 12 will be completed in 2024 and Well 2A will be completed in 2025.

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	277,000	45,000	71,000	77,000	84,000		
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	277,000	45,000	71,000	77,000	84,000		
	277,000	45,000	71,000	77,000	84,000		
Funding Total	277,000	45,000	71,000	77,000	84,000		

Attributes		
Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	Medium-Low	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	10 Years	
Approval Status	Approved	
Project Reference		
Activity	B1063 <Generated>	

Town of Orangeville

Capital Projects

Project	B1063.0000 Filter Media Rehabilitation		
Department	Waterworks		
Version	2 Finance Review	Year	2022

Gallery
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Well 8B/8C Filter Vessel





Town of Orangeville							
Capital Projects							
Project	B1231.0000 Filter PLC Project						
Department	Waterworks						
Version	2 Finance Review	Year	2022				
Description							
Project Details							
<p>Sand Filter PLC (Programmable Logic Controller) replacement, Orangeville has 5 sites that have sand meter PLC’s that are now end of Life, the replacement of these units require, new engineered drawings, electrical work replacement of existing PLC (Programmable Logic Controllers) and integration into system.</p> <p>Cost per site is expected in the 75,000 per site</p> <p>Total Cost: 375,000</p>							
Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	830,000	375,000					455,000
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	830,000	375,000					455,000
	830,000	375,000					455,000
Funding Total	830,000	375,000					455,000
Attributes							
Attribute	Value	Comment					
Department	Waterworks						
Loc.Fleet.Eqpt	0000						
Budget Year	2025						
Priority	High						
Status	New Capital Project						
Project Type	Replacement						
Service Life	10						
Approval Status	Approved						
Project Reference							
Activity	B1231 <Generated>						

Town of Orangeville

Capital Projects

Project

B1254.0000 Well 9 - Rehabilitation of 9A & 9B

Department

Waterworks

Version

2 Finance Review

Year

2022

Description

Project Details

A Video Inspection Report was provided for Well 9A when the pump was replaced in 2021. The inspection showed that the well casing and open boreholes were fouled. Well rehabilitation is recommended to remove the precipitate and sediment from the open rock. Due to the proximity of wells 9A & 9B, any work done to Well 9A will impact 9B. Therefore both wells will need to be rehabilitated.

Budget

	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	61,000	61,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	61,000	61,000					
	61,000	61,000					
Funding Total	61,000	61,000					

Attributes

Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year	2022	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	25	
Approval Status	Approved	
Project Reference		
Activity	B1254 <Generated>	

Town of Orangeville

Capital Projects

Project	B1254.0000 Well 9 - Rehabilitation of 9A & 9B		
Department	Waterworks		
Version	2 Finance Review	Year	2022

Gallery

Well 9A - Wellhead



Town of Orangeville

Capital Projects

Project	B1279.1070 Dudgeon Reservoir - Structural Inspection		
Department	Waterworks		
Version	2 Finance Review	Year	2022

Description
<p>Project Details</p> <p>The Dudgeon Reservoir is due for a full clean out and structural inspection of the in-ground reservoir, treatment building and pump houses. Past inspections identified that the access ladders to the reservoir need to be replaced. An allowance has been made for the repairs.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	50,000	50,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Water	50,000	50,000					
	50,000	50,000					
Funding Total	50,000	50,000					

Attributes		
Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	1070 Water Treatment Facility	
Budget Year	2022	
Priority	Mandatory	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	5	
Approval Status	Approved	
Project Reference		
Activity	B1279 <Generated>	



Town of Orangeville  
Capital Projects

Project	B1279.1070 Dudgeon Reservoir - Structural Inspection		
Department	Waterworks		
Version	2 Finance Review	Year	2022

Gallery

Dudgeon Reservoir





# Wastewater 2022 Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Wastewater									
User Fees	(6,164,060)	(6,255,433)	(6,387,511)	(132,078)	2.1%	(6,529,066)	(6,680,790)	(6,843,431)	(7,017,792)
Agreement and Lease Revenue	(140,089)	(81,600)	(83,200)	(1,600)	2.0%	(84,900)	(86,600)	(88,300)	(90,100)
Other Revenues	(53,238)								
Sub-total Revenues:	(6,357,387)	(6,337,033)	(6,470,711)	(133,678)	2.1%	(6,613,966)	(6,767,390)	(6,931,731)	(7,107,892)
Compensation	650,874	980,392	1,017,758	37,366	3.8%	1,041,104	1,063,914	1,087,105	1,110,894
Insurance	100,414	110,469	122,197	11,728	10.6%	136,906	150,597	165,656	182,222
Credit Valley Conservation Authority	144,446	146,400	148,596	2,196	1.5%	150,825	153,087	155,384	157,714
Property Tax	15,913	35,993	35,993	0	0.0%	35,993	35,993	35,993	35,993
Principal Re-payments	727,343	727,343	727,343	0		727,343	727,343	727,343	727,343
Interest Expense	629,671	602,075	576,181	(25,894)	(4.3%)	550,288	525,813	498,501	472,607
Professional Development and Assoc. Fees	5,833	14,925	16,975	2,050	13.7%	15,825	15,075	15,125	15,100
Office and Administration	5,463	12,700	13,510	810	6.4%	13,510	13,882	14,269	14,672
Public Relations, Promotions and Events	-	200	200	0		200	200	200	200
Licences and Support	917	955	1,000	45	4.7%	1,035	1,060	1,060	1,060
Service and Lease Agreements	37,541	43,600	49,200	5,600	12.8%	49,200	51,168	53,214	55,342
Service Charges	9,176								
Safety Equipment and Clothing	1,601	5,300	5,300	0		5,300	5,300	5,300	6,550
Utilities	549,618	518,250	528,615	10,365	2.0%	539,163	549,899	560,825	571,946
Fuel	2,317	2,487	2,635	148	6.0%	2,794	2,963	3,145	3,589
Materials and Supplies	270,886	233,000	233,000	0		233,000	233,000	233,000	233,000
Maintenance and Repairs	141,903	92,700	83,000	(9,700)	(10.5%)	83,300	83,600	78,100	78,100
Equipment Purchases	50,491	45,000	45,000	0		45,000	45,000	45,000	45,000
Outside Services	1,237,831	1,196,150	1,273,150	77,000	6.4%	1,307,650	1,297,450	1,308,450	1,329,750
Professional Fees	17,350	34,000	29,500	(4,500)	(13.2%)	29,700	54,900	55,100	55,300
Internal Allocations	398,118	450,433	466,387	15,954	3.5%	466,773	467,089	467,089	467,089
Sub-total Expenses:	4,997,706	5,252,372	5,375,540	123,168	2.3%	5,434,909	5,477,333	5,509,859	5,563,471
Transfer to/(from) Reserve	1,359,681	1,084,661	1,095,171	10,510	1.0%	1,179,057	1,290,057	1,421,872	1,544,421
Total Reserves	1,359,681	1,084,661	1,095,171	10,510	1.0%	1,179,057	1,290,057	1,421,872	1,544,421
Total Wastewater Levy Impact									

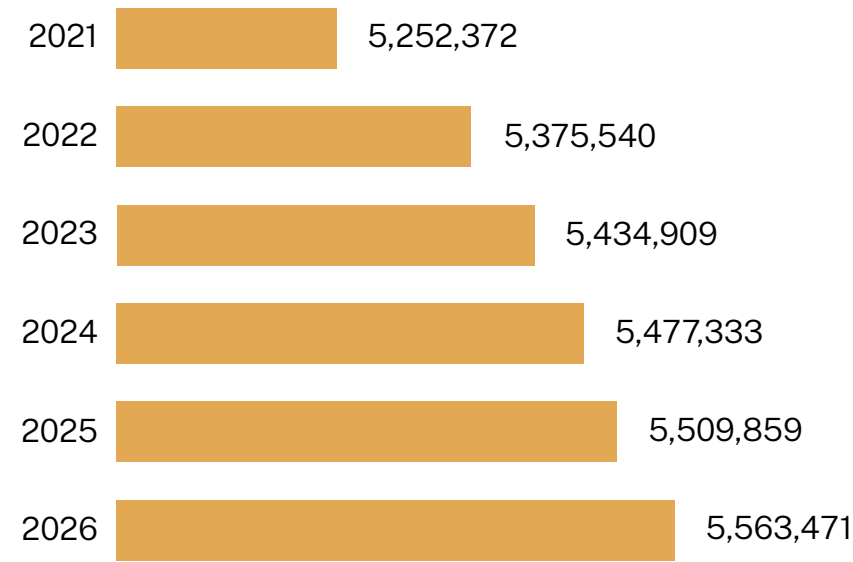


INFRASTRUCTURE SERVICES

# Wastewater 2022 Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Sub-total Expenses:	4,997,706	5,252,372	5,375,540	123,168	2.3%	5,434,909	5,477,333	5,509,859	5,563,471

## 5 Year Expenses - Operating



## Material Drivers 2022-2026

	2022	2023	2024	2025	2026
Inflationary Impact					
Salaries & Benefits	16,683	23,346	22,810	23,191	23,789
Transfer to/(from) Reserve	10,510	83,886	111,000	131,815	122,549
Sewer Billing	(132,078)	(141,555)	(151,724)	(162,641)	(174,361)
Outside Services	5,000	16,000	(14,000)	16,000	(14,000)
Marsh Monitoring Survey	50,000	-	(15,000)	(20,000)	20,000
Biosolids Disposals	14,000	14,300	14,600	14,800	15,100
Debt	(25,894)	(25,893)	(24,475)	(27,312)	(25,894)
Service Level Impact					
Band change (licencing requirements)	20,683				

Individual Drivers not exceeding \$10,000 have been excluded

INFRASTRUCTURE SERVICES

Wastewater 2022 Capital Budget - 10 Years

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
20 Capital Fund										
Division: 630 Wastewater										
11803.0000 CF - SCADA Master Plan --	150,000									
20362.0000 CF - SCADA Server Replacement --	201,680	60,000	32,420	39,700	69,375	95,900	10,000			
20419.1060 CF - Detritor Centre Unit Repl -- Water Pollution Control Plant	330,000									
21182.1060 CF - Digester No 2 Refurbishment -- Water Pollution Control Plant	3,881,687									
26018.0000 CF - Clarifier 3 Centre Unit R --	1,110,000									
26019.0000 Mixer # 6 Replacement --				17,000					17,000	
26022.1060 Mixer #4 Replacement -- Water Pollution Control Plant						17,000				
26025.1060 CF - Sump Pump Replacements -- Water Pollution Control Plant	78,000									10,000
26026.1060 CF - Digester Recirculation Pump Re -- Water Pollution Control Plant	56,000									
26027.1060 Mixer # 5 Replacement -- Water Pollution Control Plant						17,000				
26028.0000 CF - Buena Vista Sewage Pumping Stn --	109,847									
33700.0000 CF - Sewage Pumping Stn-First --	106,495									
B0079.0000 Thickening Tank Centre Unit		410,000								
B0082.0000 Trunk Sewer Capacity Increase (Bredin Pkwy, Third St at Fourth Ave)									475,000	
B0801.0000 WPCP Optimization Study		150,000								
B0942.1060 Digester Heat Exchanger Pump Replacements	112,000									
B0943.1060 New Plant - Mixers #1, #2 & #3 - Replacements		50,000					50,000			
B0945.1060 Digester Building Flow Meter Replacements	17,000									
B0948.1060 Old Plant - Mixers 7,8,9&10 - Replacement				40,000						
B0949.4701 Vehicle Replacement - Truck 27 (WPCP)				61,000						
B0952.1060 Primary Treatment-Travelling Bridge Replacement incl. Pumps							190,000	190,000	190,000	



INFRASTRUCTURE SERVICES

Wastewater 2022 Capital Budget - 10 Years

B0953.1060 Chlorine & Alum Tank Replacements								112,000		
B1086.1060 Sludge Loading Pump Replacements			28,000							
B1091.1060 Sludge Storage Tank Rehabilitation		700,000								
B1236.1060 Headworks - Pumping Equipment - Raw sewage pump 135 hp	170,000									
B1237.1060 Headworks - Escalator/Auger/Compactor Programming	39,000									
B1239.0000 Sewage Pumping Station - Pumping Equipment, Spare Pump	44,000									
B1240.0000 Sewage Pumping Station - Pumping Equipment - Replacement	130,000	107,000	47,000							
B1242.1060 Elevated Walkway	77,000									
B1244.1060 Backwash Return Pumps	110,000									
Total Investment in Capital	6,722,709	1,477,000	107,420	157,700	69,375	129,900	362,000	190,000	682,000	10,000
Less: Funding Sources										
Development Charges									311,453	
Reserves/ Reserve Funds	3,559,263									10,000
Wastewater Rates	3,163,446	1,477,000	107,420	157,700	69,375	129,900	362,000	190,000	370,547	
Total Other Funding Sources	6,722,709	1,477,000	107,420	157,700	69,375	129,900	362,000	190,000	682,000	10,000
Total Wastewater Levy Impact										

Town of Orangeville

Capital Projects

Project	20362.0000 CF - SCADA Server Replacement --		
Department	Wastewater		
Version	2 Finance Review	Year	2022

Description
Project Details
<div><b>Store and Forward Project</b><p>The Wastewater sites require SCADA software and hardware upgrades that will allow communications at the site(s) to be recorded locally. This allows the site to maintain data for compliance and operational awareness in the event of the communication outages, while also reducing unnecessary data traffic.</p><p>Work to be performed:</p><ul style="list-style-type: none"><li>- Electrical and Mounting</li><li>- Touch Panels</li><li>- New Control PC's, and software</li><li>- Engineered drawings and modifications as needed</li></ul><p>Cost 8 Sites at \$7,500 (total \$60,000)</p></div> <div><b>SCADA System Upgrades</b><p>Site upgrades for Access Points, Software control for environmental monitoring. SCADA Historian implementation for cloud access, allow external agencies access to water compliance reports. SCADA hardening for cyberspace requirements.</p><p>Cost \$39,946</p></div>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	406,841	99,446	60,000	32,420	39,700	69,375	105,900
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Wastewater	406,841	99,446	60,000	32,420	39,700	69,375	105,900
	406,841	99,446	60,000	32,420	39,700	69,375	105,900
Funding Total	406,841	99,446	60,000	32,420	39,700	69,375	105,900

Attributes		
Attribute	Value	Comment
Department	Wastewater	
Loc.Fleet.Eqpt	0000	
Budget Year	2019	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	8 years	
Approval Status	Approved	
Project Reference		
Activity	B0824 <Generated>	

Town of Orangeville

Capital Projects

Project	20362.0000 CF - SCADA Server Replacement --		
Department	Wastewater		
Version	2 Finance Review	Year	2022

Gallery
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Town of Orangeville

Capital Projects

Project	21182.1060 CF - Digester No 2 Refurbishment -- Water Pollution Control Plant		
Department	Wastewater		
Version	2 Finance Review	Year	2022

Description
Project Details
Digester No. 2 has been providing 100% of the solids digestion at the Water Pollution Control Plant since Digester No. 1 failed in 2015. As such, Digester No. 2 could not been taken offline for major maintenance work over the past 4 years. Digester No. 2 is past-due for a full clean out and structural inspection. Due to the age of this digester, staff anticipate that significant upgrades will be required, including possibly replacing the roof. This project will involve cleaning out Digester No. 2, completing a structural inspection, and retaining a contractor to complete any necessary repairs to bring the digester back on-line.

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	2,365,000	2,365,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Wastewater	2,365,000	2,365,000					
	2,365,000	2,365,000					
Funding Total	2,365,000	2,365,000					

Attributes		
Attribute	Value	Comment
Department	Wastewater	
Loc.Fleet.Eqpt	1060 Water Pollution Control Plant	
Budget Year	2020	
Priority	Very High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	50 Years	
Approval Status	Approved	
Project Reference		
Activity	B1084 <Generated>	

Town of Orangeville

Capital Projects

Project	21182.1060 CF - Digester No 2 Refurbishment -- Water Pollution Control Plant		
Department	Wastewater		
Version	2 Finance Review	Year	2022

Gallery
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C:\Users\SPihe\Pictures\Digester 2.jpg



Town of Orangeville							
Capital Projects							
Project	B0942.1060 Digester Heat Exchanger Pump Replacements						
Department	Wastewater						
Version	2 Finance Review	Year	2022				
Description							
Project Details							
Two heat exchanger pumps at the digester complex at the Water Pollution Control Plant have required routine maintenance due to excessive "rags" in the sludge in the digesters. It is anticipated that these pumps will need to be replaced before the end of their anticipated useful life due to site specific conditions.							
Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	112,000	112,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Wastewater	112,000	112,000					
	112,000	112,000					
Funding Total	112,000	112,000					
Attributes							
Attribute	Value	Comment					
Department	Wastewater						
Loc.Fleet.Eqpt	1060 Water Pollution Control Plant						
Budget Year	2023						
Priority	Medium-High						
Status	New Capital Project						
Project Type	Replacement						
Service Life	10 Years						
Approval Status	Approved						
Project Reference							
Activity	B0942 <Generated>						

Town of Orangeville							
Capital Projects							
Project	B0945.1060 Digester Building Flow Meter Replacements						
Department	Wastewater						
Version	2 Finance Review	Year	2022				
Description							
Project Details							
There are three flow meters installed at the digester complex at the Water Pollution Control Plant for incoming sludge, supernatant, and for sludge truck loading. These flow meters have a useful life of 20 years and are scheduled for replacement in 2024.							
Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	17,000	17,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Wastewater	17,000	17,000					
	17,000	17,000					
Funding Total	17,000	17,000					
Attributes							
Attribute	Value	Comment					
Department	Wastewater						
Loc.Fleet.Eqpt	1060 Water Pollution Control Plant						
Budget Year	2024						
Priority	Medium-Low						
Status	New Capital Project						
Project Type	Replacement						
Service Life	25 Years						
Approval Status	Approved						
Project Reference							
Activity	B0945 <Generated>						



Town of Orangeville

Capital Projects

Project	B1236.1060 Headworks - Pumping Equipment - Raw sewage pump 135 hp		
Department	Wastewater		
Version	2 Finance Review	Year	2022

Description
<p>Project Details</p> <p>The Inlet has 2 raw sewage pumps with typically 1 running at a time. They are critical to the operation of the facility as they pump the raw sewage from the Inlet facility to the New Plant. There is a need to have a spare pump at the facility. The current pumps are nearing 10 years in service. If one failed and had to be removed for service or repair, there would not be a backup available.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	170,000	170,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Wastewater	170,000	170,000					
	170,000	170,000					
Funding Total	170,000	170,000					

Attributes		
Attribute	Value	Comment
Department	Wastewater	
Loc.Fleet.Eqpt	1060 Water Pollution Control Plant	
Budget Year	2022	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	15 years	
Approval Status	Approved	
Project Reference		
Activity	B1236 <Generated>	

Town of Orangeville

Capital Projects

Project	B1236.1060 Headworks - Pumping Equipment - Raw sewage pump 135 hp		
Department	Wastewater		
Version	2 Finance Review	Year	2022

Gallery
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Headworks Building



Town of Orangeville

Capital Projects

Project	B1237.1060 Headworks - Escalator/Auger/Compactor Programming		
Department	Wastewater		
Version	2 Finance Review	Year	2022

Description
<div>Project Details</div> <p>There is a benefit to provide programming and hardware to support it in order to run the screening system more efficiently. By having the processes work together, instead of individually, it will help minimize the wear and maintenance requirements of the equipment. The system would run more efficiently with the proposed program setup including maximizing the equipment life span and reducing energy consumption.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	39,000	39,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Wastewater	39,000	39,000					
	39,000	39,000					
Funding Total	39,000	39,000					

Attributes		
Attribute	Value	Comment
Department	Wastewater	
Loc.Fleet.Eqpt	1060 Water Pollution Control Plant	
Budget Year	2022	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Upgrade	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1237 <Generated>	

Town of Orangeville

Capital Projects

Project	B1237.1060 Headworks - Escalator/Auger/Compactor Programming		
Department	Wastewater		
Version	2 Finance Review	Year	2022

Gallery
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Escalator Panel





Town of Orangeville

Capital Projects

Project	B1239.0000 Sewage Pumping Station - Pumping Equipment, Spare Pump		
Department	Wastewater		
Version	2 Finance Review	Year	2022

Description
Project Details
Both Young Court and Sandringham Sewage Pump Stations have 2 pumps. Typically, only one pump operates at a time but there are times when both pumps need to operate together. When a pump is removed for repair/service, there is no backup available. There is a need to have another location-specific pump on hand as a spare in order to keep the facility fully operational.

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	44,000	44,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Wastewater	44,000	44,000					
	44,000	44,000					
Funding Total	44,000	44,000					

Attributes		
Attribute	Value	Comment
Department	Wastewater	
Loc.Fleet.Eqpt	0000	
Budget Year	2022	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1239 <Generated>	

Town of Orangeville

Capital Projects

Project	B1239.0000 Sewage Pumping Station - Pumping Equipment, Spare Pump		
Department	Wastewater		
Version	2 Finance Review	Year	2022

Gallery
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Young Court Sewage Pump Station



Town of Orangeville

Capital Projects

Project	B1240.0000 Sewage Pumping Station - Pumping Equipment - Replacement		
Department	Wastewater		
Version	2 Finance Review	Year	2022

Description
<div>Project Details</div> <p>Sewage is first collected into a sewage wet well at the pump station, then pumped into the sanitary sewer. This process requires pumps, piping, valves (isolation and check) and flow meters. All parts of this process need to be replaced after a number of years of service due to the harsh environment that they are in and the product that they transfer. If any of the equipment fails, then the pump station would not be operational. Emergency measures would need to take place to keep the sewage from backing up into basements/buildings or from spilling into the natural environment. All components at the sewage pumping stations date back to construction of the facility and are reaching the end of their useful life.</p>

Budget						
	Total	2022	2023	2024	2025	2026 2027-2031
Expenditures	284,000	130,000	107,000	47,000		
Funding						
Transfers from Reserve/Reserve						
Trf from RF - Wastewater	284,000	130,000	107,000	47,000		
	284,000	130,000	107,000	47,000		
Funding Total	284,000	130,000	107,000	47,000		

Attributes		
Attribute	Value	Comment
Department	Wastewater	
Loc.Fleet.Eqpt	0000	
Budget Year	2022	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	15	
Approval Status	Approved	
Project Reference		
Activity	B1240 <Generated>	

Town of Orangeville

Capital Projects

Project	B1240.0000 Sewage Pumping Station - Pumping Equipment - Replacement		
Department	Wastewater		
Version	2 Finance Review	Year	2022

Gallery
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Buena Vista Sewage Pump Station





Town of Orangeville

Capital Projects

Project	B1242.1060 Elevated Walkway		
Department	Wastewater		
Version	2 Finance Review	Year	2022

Description
<div>Project Details</div> <p>The WPCP is located in a low geographic area and is prone to flooding, especially when Mill Creek experiences high flows. When flooding at the WPCP occurs, staff have limited access to certain areas of the property, particularly sections of the New Plant. This poses a Health and Safety risk to the operators. Installing elevated walkways from the walkway at Bioreactor 3 and the walkway at Secondary Clarifier 2 will mitigate the hazard.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	77,000	77,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Wastewater	77,000	77,000					
	77,000	77,000					
Funding Total	77,000	77,000					

Attributes		
Attribute	Value	Comment
Department	Wastewater	
Loc.Fleet.Eqpt	1060 Water Pollution Control Plant	
Budget Year	2022	
Priority	Medium-High	
Status	New Capital Project	
Project Type	New Construction	
Service Life	25	
Approval Status	Approved	
Project Reference		
Activity	B1242 <Generated>	

Town of Orangeville

Capital Projects

Project	B1242.1060 Elevated Walkway		
Department	Wastewater		
Version	2 Finance Review	Year	2022

Gallery
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Flooding Conditions



Town of Orangeville

Capital Projects

Project	B1244.1060 Backwash Return Pumps		
Department	Wastewater		
Version	2 Finance Review	Year	2022

Description
<div>Project Details</div> <p>The backwash water return well/station collects all the backwash and scum that comes from the sand filters. There are two pumps that pump the water back into the plant for treatment. Each pump is sized at 138L/s and have been in use since 1994.</p>

Budget							
	Total	2022	2023	2024	2025	2026	2027-2031
Expenditures	110,000	110,000					
Funding							
Transfers from Reserve/Reserve							
Trf from RF - Wastewater	110,000	110,000					
	110,000	110,000					
Funding Total	110,000	110,000					

Attributes		
Attribute	Value	Comment
Department	Wastewater	
Loc.Fleet.Eqpt	1060 Water Pollution Control Plant	
Budget Year	2022	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	15	
Approval Status	Approved	
Project Reference		
Activity	B1244 <Generated>	

Town of Orangeville

Capital Projects

Project	B1244.1060 Backwash Return Pumps		
Department	Wastewater		
Version	2 Finance Review	Year	2022

Gallery
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Backwash return pumps





## COMMUNITY SERVICES

# Building

Bruce Ewald, Chief Building Official

The mission of the Building Department is to contribute to Orangeville's economic development, and protect the lives and safety of Orangeville's citizens and its visitors, by providing timely and professional plans review and inspection services to ensure buildings and projects are built and developed in compliance with the Ontario Building Code and all applicable municipal requirements. We achieve these goals by ensuring that our inspectors have the required legal and technical knowledge for their area of practice. Inspectors are required to pass 16 technical and legal examinations as well as maintain their certification through mandatory continuing professional development. We are a self-funded department covering our costs by collecting Building Permit Fees each year and using a robust reserve fund in the event of a decline in revenue due to construction value declines. The building sector is a key driver in Orangeville's economy, with construction values in 2020 of \$19.1 million and construction values at the end of the 3rd quarter in 2021 of \$21.7 million. The decline in construction values in the 2020 and 2021 calendar years is primarily due to the COVID-19 pandemic work stoppages and the resultant effects on both supply and price of materials.

The Building Department has committed to a digital-first strategy to modernize and improve the services it provides to Orangeville. We are anticipating that the new City View platform will be implemented in early 2022. This program will modernize the Building Department but also may be used across numerous Municipal Departments such as Planning, Bylaw and potentially others as well.

In addition, stakeholders in the building industry have identified service needs, including a digital program with increased functionalities such as municipal electronic permitting and mobile inspection systems. Implementing a strong, modernized, digitally based suite of building resources would be to improve front-line service delivery by supporting municipal efforts to reduce building permit approval timelines, eliminate redundancies in the inspection process, and create a more paperless environment within the department.





Who We Serve

30,000

Orangeville residents

9,851

Property owners

Developers and  
Contractors

What We Do

- As part of the Infrastructure Services Department, the Building Division assists the general public as well as Developers and Contractors with all building code inquiries, issues building permits (building, plumbing, demolition, pool enclosures, change of use) required to construct, renovate and/or alter existing or new buildings or structures and conducts all building and plumbing inspections
- Assist the Bylaw Department on Property Standards issues of a structural nature
- Enforcement of the Ontario Building Code Act

Who We Are

- 1 Manager, Building
- 2 Inspectors
- 0.5 Administrative Assistant

How We Measure

As of September 30, 2021

210  
permits issued

\$21,717,878  
construction values

659  
inspections

\$222,300  
revenue

Accomplishments

Maintaining a high level of service throughout the COVID-19 pandemic. We have received numerous compliments from developers and contractors regarding the timelines we have maintained for the review/issuance of permits as well as the completion of required inspections.





INFRASTRUCTURE SERVICES

Building 2022 Operating Budget - 5 Years

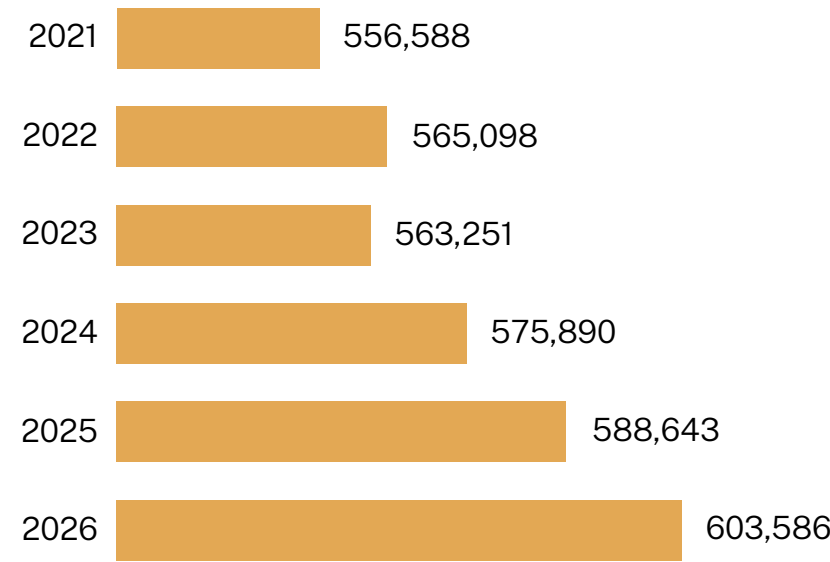
	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Building									
User Fees	-	(200)	(200)	-	0%	(200)	(200)	(200)	(200)
Licences and Permits	(307,055)	(348,900)	(468,900)	(120,000)	34.4%	(588,900)	(598,900)	(598,900)	(598,900)
Agreement and Lease Revenue	600	-	-	-		-	-	-	-
Sub-total Revenues:	(306,455)	(349,100)	(469,100)	(120,000)	0	(589,100)	(599,100)	(599,100)	(599,100)
Compensation	377,623	446,677	455,493	8,816	2.0%	466,502	477,256	488,185	499,393
Insurance	12,037	13,241	13,170	(71)	(0.5%)	14,754	16,229	17,853	19,638
Professional Development and Assoc. Fees	2,110	5,650	5,700	50	0.9%	5,750	5,800	5,800	5,800
Office and Administration	4,709	20,810	20,845	35	0.2%	7,975	8,105	8,105	8,105
Licences and Support	240	260	265	5	1.9%	270	275	275	275
Programs	-	1,000	1,000	-	0.0%	1,000	1,000	1,000	1,000
Safety Equipment and Clothing	55	1,350	1,375	25	1.9%	1,400	1,425	1,425	1,425
Fuel	518	1,050	1,100	50	4.8%	350	350	350	1,200
Maintenance and Repairs	10,796	12,500	12,100	(400)	(3.2%)	11,200	11,400	11,600	12,700
Equipment Purchases	1,953	-	-	-	0.0%	-	-	-	-
Outside Services	-	-	-	-	0.0%	-	-	-	-
Professional Fees	-	500	500	-	0.0%	500	500	500	500
Internal Allocations	56,600	53,550	53,550	-	0.0%	53,550	53,550	53,550	53,550
Sub-total Expenses:	466,640	556,588	565,098	8,510	0	563,251	575,890	588,643	603,586
Transfers to/(from) Reserve	(160,185)	(207,488)	(95,998)	111,490	(53.7%)	25,849	23,210	10,457	(4,486)
Total Transfers	(160,185)	(207,488)	(95,998)	111,490	(1)	25,849	23,210	10,457	(4,486)
Total Building Levy Impact									

INFRASTRUCTURE SERVICES

# Building 2022 Operating Budget - 5 Years

	2020 Actuals	2021 Approved Budget	2022 Proposed Budget	2022 \$ Change	2022 % Change	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget	2026 Proposed Budget
Sub-total Expenses:	466,640	556,588	565,098	8,510	0	563,251	575,890	588,643	603,586

## 5 Year Expenses - Operating



## Material Drivers 2022-2026

	2022	2023	2024	2025	2026
Inflationary Impact					
Building Permit Revenue	(120,000)	(120,000)	(10,000)		
Transfer to/(from) Reserve	111,490	121,847	(2,639)	(12,753)	(14,943)

Individual Drivers not exceeding \$10,000 have been excluded



INFRASTRUCTURE SERVICES

# Building 2022 Capital Budget - 10 Years

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
20 Capital Fund										
Division: <b>400 Building</b>										
B1121.4390 Vehicles--Building C101		39,298							39,298	
B1122.4391 Vehicles--Building C102		39,298							39,298	
B1123.4392 Vehicles--Building C103		39,298							39,298	
Total Investment in Capital		117,894							117,894	
Less: Funding Sources										
Reserves/ Reserve Funds		117,894							117,894	
Total Other Funding Sources		117,894							117,894	
Total Building Levy Impact										

# 10

## Debt Overview





DEBT OVERVIEW

Welcome

Debt is one of several capital financing tools available to municipalities. When used responsibly, it can be a powerful tool to help finance long-term capital needs. Municipalities are encouraged to consider all the tools they have for a balanced approach to finance capital expenditures. Ontario’s regulatory framework for municipal borrowing helps municipalities to use debt responsibly while regulating their overall ability to borrow. Rules include that municipalities can only incur long-term debt for capital projects. They must balance their budgets in accordance with legislation and generally can’t borrow money over the long term to fund current operating expenses. However, a municipality may temporarily borrow money to pay for operating expenses while they are waiting to receive taxes and other revenues for the year. This framework assists municipalities by maintaining their long-term financial health while maintaining public services.

The Annual Repayment Limit (ARL) may be summarized as the maximum amount that a municipality can pay in **principal and interest payments** in the year for new long-term debt (and in annual payments for other financial commitments) without first obtaining approval from the Ontario Municipal Board. The ARL calculation is prescribed by Ontario Regulation 403/02 (Debt and Financial Obligation Limits) under the Municipal Act, 2001.


The formula for calculating the annual repayment limit is based on the principle that annual payments relating to debt and financial obligations should not total more than 25% of own-source revenues of the municipality. Own-source revenues principally exclude revenues related to transfer payments from senior governments, revenues from other municipalities and reserve contributions. A listing of the significant revenue sources excluded from the formula is as follows:

- Grants from the Government of Ontario or Canada or other municipalities
- Revenue received under agreement with the Government of Ontario, for the purpose of repaying principal and interest of long-term debt or meeting financial obligations of the municipality
- Revenue received from the sale of land
- Contributions from a reserve, reserve fund or capital fund
- Revenue from another municipality or school board in respect of borrowing by the municipality for exclusive purposes of the other municipality or school board

The ARL for the Town of Orangeville as of January 1, 2020, is **\$12,349,156**.

Summary of the Town’s Long-term Debt Schedule is listed in **Table Debt 1.0**. This table provides projected opening balance for existing debts, projected new debts issued, projected annual principal and interest charges and projected closing balance for the Town. The projected principal and interest payments for the 10-year horizon are trending well below the \$12.3M ARL threshold.

As the Town continues to refine its strategic asset management plan between 2022–2024, debt financing will become an integral part of its overall sustainable financial planning. Debt is an equitable source of financing for long term capital assets such as roads, water and wastewater networks, which allows for spreading out the cost of these assets over its useful life and allows infrastructure costs to be paid not just by today’s taxpayer, but by future users as well. **Table Debt 2.0** and **Debt 3.0** represent existing and new debts respectively for the 10-year horizon starting in 2022.



Ministry of Municipal Affairs and Housing  
777 Bay Street,  
Toronto, Ontario M5G 2F5

Ministère des affaires municipales et du logement  
777 rue Bay,  
Toronto (Ontario) M5G 2F5

2021 ANNUAL REPAYMENT LIMIT

(UNDER ONTARIO REGULATION 403 / 02)

MMAH CODE:	43401
MUNID:	22014
MUNICIPALITY:	Orangeville T
UPPER TIER:	Dufferin Co
REPAYMENT LIMIT:	\$ 12,349,156

DEBT OVERVIEW

Table Debt 1.0: Summary of Projected Debt - 10 Year

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Budgeted Opening Balance	(29,894,385)	(37,266,002)	(37,279,826)	(41,825,702)	(41,428,272)	(38,288,402)	(37,879,175)	(36,808,543)	(35,086,047)	(35,139,805)
New Financing	(10,004,711)	(2,774,228)	(8,264,926)	(3,532,152)		(2,053,600)	(1,465,000)	(738,600)	(2,595,000)	(600,000)
Budgeted Debt Principal Payments	2,633,094	2,760,404	3,718,758	3,923,396	3,139,870	2,462,496	2,535,631	2,461,096	2,541,242	1,815,239
Budgeted Debt Interest Payments	1,336,134	1,327,278	1,475,008	1,461,829	1,349,545	1,331,593	1,307,612	1,259,517	1,269,467	1,204,981
Total Debt Service Charges	3,969,228	4,087,682	5,193,766	5,385,225	4,489,415	3,794,089	3,843,243	3,720,613	3,810,709	3,020,220
Receipts from BIA	(86,120)	(86,120)	(86,727)	(87,030)	(87,030)	(87,030)	(87,030)	(48,592)	(31,925)	(31,925)
Net Town's Debt Service Charge	3,883,108	4,001,562	5,107,039	5,298,195	4,402,385	3,707,059	3,756,213	3,672,021	3,778,784	2,988,295
Budgeted Ending Balance	(37,266,002)	(37,279,826)	(41,825,994)	(41,434,458)	(38,288,402)	(37,879,506)	(36,808,544)	(35,086,047)	(35,139,805)	(33,924,566)



DEBT OVERVIEW

Table Debt 2.0: Summary of Projected Debt - 10 Year

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Budgeted Opening Balance	(29,894,385)	(37,266,002)	(37,279,826)	(41,825,702)	(41,428,272)	(38,288,402)	(37,879,175)	(36,808,543)	(35,086,047)	(35,139,805)
00572 Debt - Alder St Rec Ctr	(1,618,745)	(1,233,954)	(836,119)	(424,655)						
00573 Debt - Humber College Lands	(810,432)	(625,834)	(437,595)	(245,521)	(43,692)					
00574 Debt - Police Station	(950,721)	(738,622)	(519,597)	(293,178)	(59,314)					
00575 Debt - Westdale Improvement Are	(1,267,752)	(1,026,637)	(777,225)	(519,396)	(252,440)					
00576 Debt - Transportation Projects	(1,547,871)	(1,259,754)	(961,295)	(652,230)	(331,805)					
00577 Debt - 120 Diane Dr	(584,491)	(509,704)	(432,230)	(351,953)	(268,690)	(182,407)	(92,560)			
00579 Debt - Visitor Information Ctr	(92,147)	(46,849)								
00580 Debt - BIA 89 Broadway	(350,165)	(306,722)	(261,994)	(215,907)	(168,194)	(118,917)	(68,029)	(15,466)		
00581 Debt - 29 First Ave	(117,238)	(108,445)	(99,652)	(90,859)	(82,066)	(73,273)	(64,480)	(55,687)	(46,894)	(38,101)
00582 Debt - BIA 82 Broadway	(522,879)	(493,978)	(464,293)	(433,868)	(402,519)	(370,352)	(337,311)	(303,399)	(268,581)	(232,755)
00584 Debt - Real Term Energy Corp -	(561,721)	(458,519)	(343,447)	(215,478)	(73,504)					
00586 Debt - WPCP Expansion	(16,365,223)	(15,637,880)	(14,910,537)	(14,183,194)	(13,455,851)	(12,728,508)	(12,001,165)	(11,273,822)	(10,546,479)	(9,819,136)
00591 Debt - Police Severance	(5,000,000)	(5,000,000)	(5,000,000)	(4,319,516)	(3,628,064)	(2,925,468)	(2,211,547)	(1,486,120)	(749,001)	(1)
00679 Debt -For Budget Purposes Only		(9,714,104)	(12,130,842)	(19,774,947)	(22,557,133)	(21,784,477)	(22,999,083)	(23,569,049)	(23,370,092)	(24,944,812)
00680 Capital Lease Obligation - Poli	(105,000)	(105,000)	(105,000)	(105,000)	(105,000)	(105,000)	(105,000)	(105,000)	(105,000)	(105,000)
Total Budgeted Opening Balance	(29,894,385)	(37,266,002)	(37,279,826)	(41,825,702)	(41,428,272)	(38,288,402)	(37,879,175)	(36,808,543)	(35,086,047)	(35,139,805)

DEBT OVERVIEW

Table Debt 3.0: New Debt as of Jan 1, 2022 / Projected New Debts by Project

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Financing										
340 Parks										
B1115.0000 Orangeville Outdoor Multi-purpose Festival and Events Centre						1,300,000				
B1164.2560 Rotary Park Redevelopment Phase 1			1,000,000							
B1165.2560 Rotary Park Artificial Ice Trail/Splash Pad Phase 2			1,500,000							
380 Facilities										
21125.1100 CF - Police Station -- Police Dept - 390 C Line	11,717									
21170.1300 Elevator and front desk Recons -- Public Library	1,335,000									
21180.1200 CF - Eco Chill Refridg Sys -- Alder Rec Ctr			2,000,000							
21183.1200 CF - Lap Pool Liner Replacemen -- Alder Rec Ctr	625,000									
B0965.1200 Alder Parking Lot Asphalt Replacement			1,200,000							
B1163.1210 Tony Rose Facility Upgrades			1,840,000							
440 Fire										
21104.0000 Fire Station --	5,717,331	2,125,028								
B0914.1110 Replacement of Fire Department Ladder Truck				550,000						
460 Public Works										
31115.0000 CF - Reconn - Centennial --	2,315,663									
31116.0000 CF - Recon - Church St.		649,200								
B0084.0000 Recon Cardwell St, Princess to Townline			222,300							
B0085.0000 Recon Cardwell St, Princess to Dufferin			502,626							
B0982.0000 Recon - Carlton Dr, Madison to Lawrence				1,265,812						
B1000.0000 Recon - Third Ave, 2nd St to 3rd St.										600,000
B1013.0000 Recon - Rustic Cresc								738,600		
B1014.0000 Recon - Amanda, Townline to Parsons						753,600				
B1017.0000 Recon - Steven Street							734,000			
B1018.0000 Recon - Andrew St							731,000			
B1125.0000 Blind Line from Hansen North/Limits				1,716,340						
B1136.0000 SWM1 - Lower Monora Creek Stream Retrofit & Protection Works									2,595,000	
Total Other Funding Sources	(10,004,711)	(2,774,228)	(8,264,906)	4,287,652	0	(2,053,600)	(1,465,000)	(738,600)	(2,595,000)	(600,000)



# 11

## Reserves Overview





RESERVES OVERVIEW

Welcome

Reserves and Reserve Funds are established by Council to assist with long term financial stability and financial planning. By maintaining reserves, the Town can accumulate funds for future or contingent liabilities – a key component of sound long-term financial planning practices. They also provide a cushion to absorb unexpected shifts in revenues and expenditures, fund one-time expenditure requirements, and minimize fluctuations in taxes caused by cyclical conditions. Credit rating agencies consider municipalities with higher reserves to be more advanced in their financial planning. Reserves are allocated at the discretion of Council, often as part of an overall strategy for funding programs or projects; Reserve Funds are segregated and restricted for a specific purpose. In a municipality, a distinction is further made between Obligatory and Discretionary reserve funds.

**Reserves** are an allocation of accumulated net revenue. They are not associated with any specific asset. A reserve is generally used to mitigate the impact of fluctuations in operating costs and revenue. Reserves do not earn interest. Examples of reserves currently used to mitigate budgetary fluctuations include Reserve for Winter Control, Reserve for Rate Stabilization, and the Reserve for General Insurance.



**Reserve Funds** are segregated and restricted to meet a specific purpose. They represent monies set aside either by a by-law of the municipality or by the requirement of provincial legislation. Interest earned on reserve funds must be allocated to the specific reserve fund that earned it. Reserve Funds are further segregated as follows:

**Obligatory Reserve Funds** are created whenever a provincial statute requires revenue received for special purposes to be segregated from the general revenues of the municipality. Obligatory reserve funds can only be used for their prescribed purpose. Examples include Development Charge, Building Permit, Federal and Provincial Gas Tax and Payment-in-Lieu of Parkland.

**Discretionary Reserve Funds** are established, based on Council direction, to finance future expenditures for which the Town has the authority to spend money or to provide for a specific contingent liability. Several Discretionary Reserve Funds have been established to assist in funding long term programs. Some of these Discretionary Reserve Funds are Fleet and Equipment Replacement, Information Systems and Parks and Recreation. Water and Wastewater have both Obligatory Reserve Funds (under DC) and Discretionary Reserves.

The effective use and management of reserves and reserve funds is a critical aspect of an organizations strategic financial plan and continued long-term financial sustainability. **Table Reserves 1.0** represents the Town’s 10-year projections for Obligatory Reserve Funds, Discretionary Reserve, Reserves, and Water/ Wastewater Reserves. Overall, the Town manages to maintain a sustainable reserves level for the 10-year outlook. The outer year (2026-2030) balances will even out as the Town goes through its next iteration of the following studies: 1) Development Charges; 2) Water and Wastewater; 3) Asset Management Plan.

The Town of Orangeville’s 2016 Asset Management Plan assumes that existing assets will be replaced when these assets reach the end of their Maximum Potential Life. The total replacement value of the Town’s Roads, Bridges and Major Culverts, Water, and Wastewater assets is \$678.8 million (2016). The funding shortfall according to the Town’s 2016 asset management plan is \$5.35 million. This funding shortfall suggests that current budget levels are insufficient to sustain the asset portfolio in the long-term. Reliance on the alternate sources of funding, to reduce impact of tax levy and water/wastewater rates, creates the necessity for the Town to perform strategic, long-term financial planning to ensure adequate reserve levels for future capital requirements. With the next iteration of the Town’s Asset Management Plan, scheduled for **July 2022** and guided by the Provincial Regulation O. Reg 588/17, Council can expect a much clearer picture pertaining to optimal reserves level required by the Town of Orangeville.



RESERVES OVERVIEW

Reserves and Reserve Funds 2022 Forecast Summary - 10 Years

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Obligatory Reserves										
Development charges	13,984,561	12,968,415	13,990,076	12,739,224	15,906,095	20,293,415	24,570,637	29,111,900	33,663,369	34,336,637
Other Obligatory Reserves	3,966,444	1,866,530	2,128,725	2,387,177	2,639,672	3,251,372	3,886,185	4,544,677	5,099,481	5,566,304
Total Obligatory Reserves	17,951,005	14,834,945	16,118,801	15,126,401	18,545,767	23,544,787	28,456,822	33,656,577	38,762,850	39,902,941
Discretionary Reserves										
General Capital	6,138,085	3,394,159	727,717	612,027	391,627	1,176,078	1,449,850	3,075,358	2,386,965	556,272
Fleet and Equipment	1,532,445	1,749,676	1,867,006	1,500,361	1,792,483	1,763,458	2,039,742	1,862,959	1,673,031	1,421,706
Parks & Recreation	199,664	304,008	351,688	442,141	481,363	518,309	426,455	345,003	337,402	341,890
Winter Control	1,004,599	1,004,599	1,004,599	1,004,599	1,004,599	1,004,599	909,599	837,724	837,724	837,724
Information Systems	653,804	703,854	736,098	802,852	864,410	906,542	943,761	1,006,784	988,869	950,752
Rate Stabilization	1,429,542	1,615,542	1,751,542	1,837,542	2,337,542	2,687,542	3,037,542	3,387,542	3,387,542	3,387,542
General Insurance	1,671,769	1,671,769	1,671,769	1,671,769	1,671,769	1,671,769	1,671,769	1,671,769	1,671,769	1,671,769
Other Discretionary Reserves	1,726,654	1,824,044	1,923,441	1,978,886	1,547,587	1,670,891	1,843,201	2,017,556	2,020,554	1,775,158
Total Discretionary Reserves	14,356,562	12,267,651	10,033,860	9,850,177	10,091,380	11,399,188	12,321,919	14,204,695	13,303,856	10,942,813
Water/ Wastewater Reserves										
Water	3,326,720	1,099,434	(410,842)	(1,519,583)	3,841	3,809,372	8,659,342	13,631,998	12,791,818	10,869,955
Wastewater	3,244,916	2,585,736	3,110,423	4,312,210	5,716,405	8,000,176	10,384,808	13,048,397	12,130,197	10,995,801
Total Water/ Wastewater Reserves	6,571,636	3,685,170	2,699,581	2,792,627	5,720,246	11,809,548	19,044,150	26,680,395	24,922,015	21,865,756
Total	38,879,203	30,787,766	28,852,242	27,769,205	34,357,393	46,753,523	59,822,891	74,541,667	76,988,721	72,711,510



The process of assembling a consolidated multi-year budget requires significant effort and co-ordination across the organization. We thank everyone involved in the process for their hard work and due diligence. We would like to thank our global management team for their continuous support and input in making the Budget 2022 a success. Our sincerest gratitude is further extended to our senior leadership team for providing guidance on crucial decision points. And finally, on behalf of Council and Staff we thank our Core Budget Team comprised of **Mandip Jhajj**, CPA, CGA, and **Rebecca Medeiros**, CPA, CA, for their resourcefulness and dedication.

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## **The Corporation of the Town of Orangeville**

### **By-law Number 2021**

#### **A by-law to confirm the proceedings of the Council of The Corporation of the Town of Orangeville at its Council – Budget Meeting held on November 29, 2021**

Whereas Section 5 (1) of the Municipal Act, 2001, as amended, provides that the powers of a municipal corporation shall be exercised by its council;

And whereas Section 5 (3) of the Municipal Act, 2001, as amended, provides that municipal powers shall be exercised by by-law;

Be it therefore enacted by the municipal Council of The Corporation of the Town of Orangeville as follows:

1. That all actions of the Council of The Corporation of the Town of Orangeville at its Council - Budget Meeting held on November 29, 2021, with respect to every report, motion, by-law, or other action passed and taken by the Council, including the exercise of natural person powers, are hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this or a separate by-law.
2. That the Mayor and Clerk are authorized and directed to do all the things necessary to give effect to the action of the Council of The Corporation of the Town of Orangeville referred to in the preceding section.
3. That the Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the seal of The Corporation of the Town of Orangeville.

Passed in open Council this 29th day of November, 2021

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Sandy Brown, Mayor

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Karen Landry, Clerk