



**Agenda
Council Meeting**

Monday, October 18, 2021, 5:30 p.m.

Electronic Meeting

**The Corporation of the Town of Orangeville
(Mayor and Clerk at Town Hall - 87 Broadway)
Orangeville, Ontario**

NOTICE

Due to efforts to contain the spread of COVID-19 and to protect all individuals, the Council Chambers at Town Hall will not be open to the public to attend Council meetings until further notice.

Members of the public who have an interest in a matter listed on the agenda may, up until 10:00 a.m. on the day of a scheduled Council meeting: Email councilagenda@orangeville.ca indicating your request to speak to a matter listed on the agenda. A phone number and conference ID code will be provided to you so that you may join the virtual meeting and provide your comments to Council.

Members of the public wishing to raise a question during the public question period of the Council meeting may beginning at 7:45 p.m. on the evening of the Council meeting, call +1 289-801-5774, and enter Conference ID: 401 123 084#

Correspondence/emails submitted will be considered as public information and entered into the public record.

Accessibility Accommodations

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Pages

- 1. Call To Order**
- 2. Approval of Agenda**
Recommendations:
That the agenda and any addendums for the October 18, 2021 Council Meeting, be approved.
- 3. Disclosure of (Direct and Indirect) Pecuniary Interest**
- 4. Closed Meeting**
Recommendations:
That a closed meeting of Council be held pursuant to s. 239 (2) of the Municipal Act for the purposes of considering the following subject matters:
 - 4.1. 2021-09-13 Closed Council Minutes**

- 4.2. **Ed Brennan, CAO, Confidential Verbal Report, Public Office Holders**
Personal matters about an identifiable individual, including municipal or local board employees.
- 4.3. **Ed Brennan, CAO, Confidential Verbal Report, Public Office Holders**
Personal matters about an identifiable individual, including municipal or local board employees.
5. **Open Meeting - 7:00 p.m.**
6. **Singing of National Anthem**
7. **Land Acknowledgement**
We would like to acknowledge the traditional territory of the Anishinaabe people including the Ojibway, Potawatomi and Odawa of the Three Fires Confederacy.
8. **Announcements by Chair**
This meeting is being aired on public television and/or streamed live and may be taped for later public broadcast or webcast.
Your name is part of the public record and will be included in the minutes of this meeting.
9. **Rise and Report**
Recommendations:
That the 2021-09-13 Closed Council Minutes, be approved;

And that confidential verbal report from Ed, Brennan, CAO, Public Office Holders regarding personal matters about an identifiable individual, including municipal or local board employees, be received;

And that staff proceed as directed.
10. **Adoption of Minutes of Previous Council Meeting**
 - 10.1. **2021-09-27 Council Minutes** 5 - 15
 - 10.2. **2021-10-04 Council Minutes** 16 - 28
11. **Presentation, Petitions and/or Delegation**
None.
12. **Staff Reports**
 - 12.1. **Council Remuneration, CPS-2021-067** 29 - 60
Recommendations:
That report CPS-2021-067, be received;

And that an annual cost of living adjustment equivalent to the percentage increase which Town staff receives as compensation continue to apply to the remuneration for Council;

And that the existing allocation for expenses continue to be applied as per the resolutions approved by Council on November 25, 2013.

OR

That Council instruct staff to strike a Council Remuneration Review Committee in accordance with the Council Remuneration Review Process Policy.

- 12.2. Council Tasks, CPS-2021-070 61 - 88

Recommendations:

That report CPS-2021-070, Council Tasks, be received.

- 12.3. Election Signs By-law Update, CPS-2021-073 89 - 102

Recommendations:

That report CPS-2021-073, Elections Signs By-law Update, be received;

And that a public meeting be held on November 15, 2021 to receive feedback and comments on the proposed Election Signs By-law;

And that staff report back to Council on January 10, 2022 on the comments and feedback received.

- 12.4. Alder Recreation Centre Pool – Structural Deficiencies, CMS-2021-020 103 - 111

Recommendations:

That report CMS-2021-020, titled Alder Recreation Centre Pool – Structural Deficiencies October 18, 2021 be received;

And that Council approve additional contingency capital funding in the amount of \$632,633 dollars for the sub-grade remediation and structural upgrades to Alder Recreation Centre Pool area.

13. Correspondence

Recommendations:

That the following correspondence, be received:

- 13.1. Margo Young, Vaccination Policy 112 - 124

- 13.2. Independent Electricity System Operator, Gas Phase Out in Ontario 125 - 126

- 13.3. Township of Amaranth, Renovictions 127 - 131

14. Committee/Board Minutes

Recommendations:

That the minutes of the following meetings, be received:

- 14.1. 2021-06-22 Business and Economic Development Committee Minutes 132 - 135

- 14.2. 2021-09-08 Men's Homelessness Committee Minutes 136 - 137

- 14.3. 2021-09-22 Men's Homelessness Committee Minutes 138 - 140

- 14.4. 2021-06-23 Orangeville Public Library Board Minutes 141 - 143

- 14.5. 2021-06-01 Sustainable Orangeville Minutes 144 - 147

15. Notice of Motion Prior to Meeting

None.

16. Notice of Motion at Meeting

17. New Business

18. Question Period

19. By-Laws

Recommendations:

That the by-laws listed below be read three times and finally passed.

- 19.1. A by-law to confirm the proceedings of the Council of the Corporation of the Town of Orangeville at its regular and Closed Council Meeting held on October 18, 2021** 148 - 148

20. Adjournment

Recommendations:

That the meeting be adjourned.



Council Meeting Minutes

September 27, 2021, 7:00 p.m.

Electronic Meeting

**The Corporation of the Town of Orangeville
(Mayor and Clerk at Town Hall - 87 Broadway)
Orangeville, Ontario**

Members Present: Mayor S. Brown, was present at Town Hall
Deputy Mayor A. Macintosh
Councillor J. Andrews
Councillor G. Peters
Councillor L. Post
Councillor D. Sherwood
Councillor T. Taylor

Staff Present: E. Brennan, CAO
D. Benotto, Software Operations Supervisor, was present at Town Hall
D. Jones, General Manager, Infrastructure Services
K. Landry, Town Clerk, was present at Town Hall
A. McKinney, General Manager, Corporate Services
R. Osmond, General Manager, Community Services
M. Pourmanouchehri, IT Technician
N. Syed, Treasurer
Brandon Ward, Manager, Planning
T. Macdonald, Assistant Clerk

1. Call To Order

The meeting was called to order at 7:00 p.m.

2. Approval of Agenda

Resolution 2021-312

Moved by Deputy Mayor Macintosh
Seconded by Councillor Sherwood

That the agenda and any addendums for the September 27, 2021 Council Meeting, be approved.

Carried

3. Disclosure of (Direct and Indirect) Pecuniary Interest

3.1 Mayor Brown - 41 William Street, Recommendation Report, RZ-2021-01, INS-2021-054

My son Spencer is a partner in the ownership of 41 William Street.

3.2 Mayor Brown - Andrea Sinclair, MHBC Planning, Agent for Applicant in support of Application RZ-2021-01

My son Spencer is a partner in the ownership of 41 William Street.

3.3 Mayor Brown - Spencer Brown, in support of Application RZ-2021-01

My son Spencer is a partner in the ownership of 41 William Street.

4. Closed Meeting

None.

5. Open Meeting - 7:00 p.m.

6. Singing of National Anthem

David Nairn, Theatre Orangeville provided a pre-recorded version of the National Anthem which was played.

7. Land Acknowledgement

The Mayor acknowledged the traditional territory of the Anishinaabe people including the Ojibway, Potawatomi and Odawa of the Three Fires Confederacy as well as Truth and Reconciliation Day being September 30, 2021.

8. Announcements by Chair

Mayor Brown advised the gallery and viewing audience with respect to the public nature of Council Meetings and that it is webcast.

9. Rise and Report

None.

10. Adoption of Minutes of Previous Council Meeting

Resolution 2021-313

Moved by Councillor Andrews

Seconded by Councillor Post

That the minutes of the following meetings be approved:

2021-09-13 Council Minutes

Carried

10.1 2021-09-13 Council Minutes

11. Presentation, Petitions and/or Delegation

Note: Matters on the agenda were dealt with in a different order due to the disclosure of pecuniary interest declared by Mayor Brown.

11.1 Heather Hayes, Executive Director, Orangeville Food Bank, Hunger Awareness and Food Insecurity

Heather Hayes, Executive Director, Orangeville Food Bank outlined accomplishments of the food bank over the past year and provided an overview of the issue of food insecurity.

11.2 Matthew Melchior, Primacare, Headwaters Seniors Housing Campus of Care

Matthew Melchior, Primacare outlined the benefits to the community of the proposed Headwaters Seniors Housing Campus of Care on the town owned Humber Lands.

Resolution 2021-314

Moved by Deputy Mayor Macintosh

Seconded by Councillor Sherwood

That Council give leave to allow Terrance Carter to delegate on a matter listed on the Council agenda.

Carried

11.3 Terrance Carter, Men's Homelessness

Terrance Carter provided his support to the Notice of Motion listed on the Council agenda relating to men's homelessness.

Deputy Mayor Macintosh assumed the chair.

11.4 Andrea Sinclair, MHBC Planning, Agent for Applicant in support of Application RZ-2021-01

Mayor Brown declared a conflict on this item. (My son Spencer is a partner in the ownership of 41 William Street.)

Note: Mayor Brown turned off his camera and microphone during discussion of this matter.

Andrea Sinclair, MHBC Planning, provided her support for Application RZ-2021-01, 41 William Street and provided confirmation that a comprehensive tree planting plan will be completed.

11.5 Spencer Brown, in support of Application RZ-2021-01

Mayor Brown declared a conflict on this item. (My son Spencer is a partner in the ownership of 41 William Street.)

Note: Mayor Brown turned off his camera and microphone during discussion of this matter.

Spencer Brown spoke in support of Application RZ-2021-01, 41 William Street.

12. Staff Reports

12.1 41 William Street, Recommendation Report, RZ-2021-01, INS-2021-054

Mayor Brown declared a conflict on this item. (My son Spencer is a partner in the ownership of 41 William Street.)

Note: Mayor Brown turned off his camera and microphone during discussion of this matter.

Resolution 2021-315

Moved by Councillor Peters

Seconded by Councillor Andrews

That report INS-2021-054, 41 William Street, Recommendation Report, RZ-2021-01, be received;

And that the Zoning By-law Amendment Application (RZ-2021-01), be approved;

And that Council pass a By-law to amend Zoning By-law No. 22-90, as amended, to rezone Lots 8 and 9, Block 1, Plan No. 216, Town of Orangeville, County of Dufferin, municipally known as 41 William Street, from Residential Second Density (R2) Zone, to Residential Third Density (R3) Zone, with Special Provision 24.228 and subject to a Holding (H) Symbol, to permit an additional detached and semi-detached dwelling.

Yes (3): Councillor Andrews, Councillor Peters, and Councillor Sherwood

No (3): Deputy Mayor Macintosh, Councillor Post, and Councillor Taylor

Defeated (3 to 3)

12.2 Broadway Brick Replacement Project Update, INS-2021-052

Resolution 2021-316

Moved by Councillor Sherwood

Seconded by Deputy Mayor Macintosh

That all 23 receptacles be replaced and that the number of water filling stations be reduced to one:

And that the bike rack designs incorporate arts and culture;

And that the Orangeville BIA contribute \$50,000 to the cost.

Carried

Resolution 2021-317

Moved by Councillor Sherwood

Seconded by Councillor Andrews

That report INS-2021-052, Broadway Brick Replacement Project Update be received;

And that Staff be directed to include for Council's consideration a project in the 2022 capital budget for the allowance of the ancillary street furniture items as set out in report INS-2021-052, as amended

Carried

12.3 ICIP Public Transit Stream Funding Agreement, CPS-2021-069

Resolution 2021-318

Moved by Councillor Taylor

Seconded by Deputy Mayor Macintosh

That report CPS-2021-069, dated September 27, 2021, ICIP Public Transit Stream Funding Agreement, be received;

And that Council pass a by-law authorizing the Mayor and Clerk to sign a Transfer Payment Agreement with the Ministry of Transportation for funding.

Carried

12.4 New Businesses in Orangeville May 1 – August 31, 2021, CMS-2021-018

Resolution 2021-319

Moved by Councillor Andrews

Seconded by Councillor Post

That report CMS-2021-018 dated September 27, 2021, be received.

Carried

12.5 Humber Lands: Primacare Proposal and Options for Determining Future Land Use(s), INS-2021-053

Resolution 2021-320

Moved by Mayor Brown

Seconded by Deputy Mayor Macintosh

That report INS-2021-053, Humber Lands, Primacare Proposal and Options for Determining Future Land Use(s), be received;

And that Council direct staff to proceed with Option 1 as outlined in report INS-2021-053 to pursue discussions with Primacare to facilitate a proposed development concept for the Humber Lands;

And that Council direct the CAO to pursue negotiations with Primacare for the purchase of up to one half of the Humber Lands for fair market value and to report back to Council on the progress of these negotiations.

Carried Unanimously

12.6 Vaccination Policy for Members of Council, Local Boards and Committees, CAO-2021-009

Resolution 2021-321

Moved by Deputy Mayor Macintosh

Seconded by Councillor Taylor

That the Vaccination Policy outlined in report CAO-2021-009 be amended to provide that a member of Council that fails to get vaccinated or chooses not to disclose their vaccination status and does not qualify for an exemption in accordance with the Town's Accommodation Policy for grounds protected by the Ontario Human Rights Code, which includes confirmed medical reasons, creed and exceptional circumstances payment of remuneration shall be suspended.

Yes (6): Mayor Brown, Deputy Mayor Macintosh, Councillor Andrews, Councillor Peters, Councillor Post, and Councillor Taylor

No (1): Councillor Sherwood

Carried (6 to 1)

Resolution 2021-322

Moved by Councillor Taylor

Seconded by Councillor Andrews

That report CAO-2021-009, Vaccination Policy for Members of Council, Boards and Committees, be received;

And that the Vaccination Policy for Members of Council, Boards and Committees as amended, be adopted.

Yes (6): Mayor Brown, Deputy Mayor Macintosh, Councillor Andrews, Councillor Peters, Councillor Post, and Councillor Taylor

No (1): Councillor Sherwood

Carried (6 to 1)

Council recessed from 9:06 p.m. to 9:12 p.m.

Note: The Mayor recused himself and Deputy Mayor Macintosh assumed the Chair.

Resolution 2021-323

Moved by Councillor Post

Seconded by Councillor Taylor

That report INS-2021-054, 41 William Street, Recommendation Report, RZ-2021-01, be received;

Carried Unanimously

The Mayor resumed the Chair.

13. Correspondence

Resolution 2021-324

Moved by Councillor Andrews

Seconded by Councillor Taylor

That correspondence listed as 13. 1 Town of Mono, Vaccination Policy, 13.2 Orangeville BIA, Boulevard Reconstruction Project, 13.3 Sylvia Bradley, Men's Homelessness and 13.4 Pastor Kerry Duffield, Men's Homelessness, be received.

Carried

13.1 Town of Mono, Vaccination Policy

13.2 Orangeville BIA, Boulevard Reconstruction Project

13.3 Sylvia Bradley, Men's Homelessness

13.4 Pastor Kerry Duffield, Men's Homelessness

14. Committee/Board Minutes

Resolution 2021-325

Moved by Councillor Taylor

Seconded by Deputy Mayor Macintosh

That the minutes of the 2021-06-03 Equity, Diversity, and Inclusion Committee Minutes, the 2021-06-17 Heritage Orangeville Committee Minutes, the 2021-07-22 Heritage Orangeville Committee Minutes, the 2021-08-25 Men's Homelessness Committee Minutes and the 2021-06-15 Orangeville Police Services Board Minutes, be received.

Carried

14.1 2021-06-03 Equity, Diversity, and Inclusion Committee Minutes

14.2 2021-06-17 Heritage Orangeville Committee Minutes

14.3 2021-07-22 Heritage Orangeville Committee Minutes

14.4 2021-08-25 Men's Homelessness Committee Minutes

14.5 2021-06-15 Orangeville Police Services Board Minutes

15. Notice of Motion Prior to Meeting

15.1 Mayor Brown, Men's Homelessness

Resolution 2021-326

Moved by Mayor Brown

Seconded by Councillor Andrews

That item 15.1 Mayor Brown, Men's Homelessness be deferred to the October 4, 2021 Council - Public Meeting;

And that members of the County of Dufferin be invited to attend the October 4, 2021 Council - Public Meeting.

Carried

16. Notice of Motion at Meeting

Mayor Brown advised that he will be making a motion at the October 18, 2021 meeting regarding Graffiti.

17. New Business

Councillor Andrews advised that the Dufferin County Cultural Resource Circle is holding a vigil on September 30, 2021 at the Alder Recreation Centre for National Truth and Reconciliation Day.

Councillor Andrews advised that Terry O'Reilly is hosting a virtual presentation on creative problem solving. More information can be found on the Town of Orangeville website.

18. Question Period

Adam Thompson expressed a concern about people are tripping over trailer hitches. Mr. Thompson also advised about the upcoming Orangeville Christmas Market in November.

Margo Young outlined concerns about the vaccination policy.

19. By-Laws

Resolution 2021-327

Moved by Councillor Taylor

Seconded by Councillor Andrews

That the by-laws listed below be read three times and finally passed:

A By-law to amend By-law 021-2019 to confirm appointments to various Boards and Committees

A By-law to authorize the execution of the TPA for the ICIP: Public Transit Stream

A by-law to permit the Kin Club of Orangeville to hold a road toll fundraising event at the intersections of Third Street and Fourth Avenue on October 2, 2021 from 9:00 a.m. to 4:00 p.m.

A by-law to confirm the proceedings of the Council of The Corporation of the Town of Orangeville at its Regular Council Meeting held on September 27, 2021

Carried

19.1 A By-law to amend By-law 021-2019 to confirm appointments to various Boards and Committees

- 19.2 A By-law to authorize the execution of the TPA for the ICIP: Public Transit Stream**
- 19.3 A By-law to amend Zoning By-Law No. 22-90 as amended, with respect to Lots 8 and 9, Block 1, Plan No. 216, Town of Orangeville, County of Dufferin, municipally known as 41 William Street**
- 19.4 A by-law to permit the Kin Club of Orangeville to hold a road toll fundraising event at the intersections of Third Street and Fourth Avenue on October 2, 2021 from 9:00 a.m. to 4:00 p.m.**
- 19.5 A by-law to confirm the proceedings of the Council of The Corporation of the Town of Orangeville at its Regular Council Meeting held on September 27, 2021**

20. Adjournment

Resolution 2021-328

Moved by Deputy Mayor Macintosh

Seconded by Councillor Post

That the meeting be adjourned at 10:02 p.m.

Carried

Sandy Brown, Mayor

Karen Landry, Clerk



Minutes of Council - Public Meeting

October 4, 2021, 6:00 p.m.

Electronic Meeting

**The Corporation of the Town of Orangeville
(Mayor and Clerk at Town Hall - 87 Broadway)
Orangeville, Ontario**

Members Present: Mayor S. Brown, was present at Town Hall
Deputy Mayor A. Macintosh
Councillor J. Andrews
Councillor G. Peters
Councillor L. Post
Councillor D. Sherwood
Councillor T. Taylor

Staff Present: E. Brennan, CAO
D. Benotto, Software Operations Supervisor
D. Jones, General Manager, Infrastructure Services
John Lackey, Manager, Transportation and Development
K. Landry, Town Clerk, was present at Town Hall
A. McKinney, General Manager, Corporate Services
R. Osmond, General Manager, Community Services
M. Pourmanouchehri, IT Technician
L. Russell, Senior Planner
N. Syed, Treasurer
B. Ward, Manager, Planning
T. Macdonald, Assistant Clerk

1. Call To Order

The meeting was called to order at 6:00 p.m.

2. Approval of Agenda

Resolution 2021-329

Moved by Councillor Peters

Seconded by Councillor Taylor

That the agenda for the October 4, 2021 Council - Public Meeting, and any addendums, be approved.

Carried

3. Disclosure of (Direct and Indirect) Pecuniary Interest

None.

4. Singing of National Anthem

Members of Council sang the National Anthem.

5. Land Acknowledgement

We would like to acknowledge the traditional territory of the Anishinaabe people including the Ojibway, Potawatomi and Odawa of the Three Fires Confederacy.

6. Announcements by Chair

Mayor Brown provided information regarding how the public is able to participate in the Council meeting, advised the gallery and viewing audience with respect to the public nature of Council Meetings and that it is webcast.

7. Presentations and Delegations

7.1 Randy Narine and Thomas DiCarlo, Choices Youth Shelter, Men's Homelessness

Randy Narine, Choices Youth Shelter outlined the business plan for the men's homeless shelter and indicated that the shelter is asking for \$166,546.00

7.2 Anna McGregor, County of Dufferin, Director, Community Services, Men's Homelessness

Anna McGregor, County of Dufferin, Director, Community Services outlined the homeless situation in Dufferin County as well as the initiatives that the County has undertaken to reduce homelessness in the past few years.

Warden White acknowledged that there is a homeless situation in Dufferin County but also a housing attainability issue.

7.3 Terrance Carter, Men's Homelessness

Terrance Carter outlined the historical efforts that have been undertaken to address men's homelessness in the past several years in Dufferin County.

7.4 Brian Scott, Men's Homelessness

Brian Scott added his support to the issue of men's homelessness.

8. Correspondence

Resolution 2021-330

Moved by Councillor Sherwood

Seconded by Councillor Post

That the correspondence listed as item 8.1 Sylvia Bradley, Men's Homeless Shelter and item 8.2 Heather Sheehan, Men's Homelessness, be received.

Carried

8.1 Sylvia Bradley, Men's Homeless Shelter

8.2 Heather Sheehan, Men's Homelessness

9. Notice of Motion Prior to Meeting

9.1 Mayor Brown, Men's Homelessness

Resolution 2021-331

Moved by Mayor Brown

Seconded by Deputy Mayor Macintosh

WHEREAS ending street homelessness in Orangeville is a key goal of the Mayor and Council;

AND WHEREAS the COVID 19 pandemic and resulting economic downturn has created an increase in male homelessness;

AND WHEREAS the male homeless population is diverse, and individuals often suffer from concurrent mental health, addictions and other medical issues which require services; as well as poverty and abuse;

AND WHEREAS mental health resources are not sufficient in our region;

AND WHEREAS addiction treatment resources are not sufficient in our region;

AND WHEREAS the homeless require a broad continuum of supportive housing options that include shelters, interim housing, permanent housing, subsidized rental housing, and affordable market rentals;

AND WHEREAS Choices Youth Shelter with support from Services and Housing in the Province has opened a men's homeless shelter with a projected annual budget of \$333,092;

THEREFORE, BE IT RESOLVED that the Town of Orangeville request that Dufferin County provide additional funding support, as required, for homeless men for the fourth quarter of 2021 and the first quarter of 2022. Such support shall include emergency housing, transitional housing, counselling, and diversion programs to assist with addiction treatment, mental health treatment, job or skills training and other resources to assist single men and fathers with children in Orangeville and Dufferin County;

And that Dufferin County continue to work with SHIP, Choices, the Town of Orangeville Men's Homelessness Committee and other support agencies to find the best possible solutions to reduce Men's Homelessness in Orangeville and Dufferin County.

Carried

10. Public Meeting

10.1 John Lackey, Manager, Transportation and Development, Traffic Calming

John Lackey, Manager, Transportation and Development provided background on the request by Council for a report on traffic calming suggestions for the Town. Mr. Lackey introduced Jamie Garcia from CIMA.

10.2 Traffic Calming Study and Policy, Public Meeting Information Report, INS-2021-058

Resolution 2021-332

Moved by Councillor Post
Seconded by Mayor Brown

That Report INS-2021-058, Traffic Calming Study and Policy, Public Meeting Information Report be received by Council as information at the Public Meeting on October 4th, 2021.

10.3 Jaime Garcia, Associate Partner, Senior Project Manager, CIMA, Traffic Calming

Jaime Garcia, Associate Partner, Senior Project Manager, CIMA presented the results of the traffic calming study to Council and outlined traffic calming solutions that can be implemented which include horizontal deflection, roadway narrowing, pavement marking, enforcement and education.

Councillor Andrews asked what the most cost-effective solutions would be as we are considering implementing some traffic calming measures.

Mr. Garcia indicated that the most cost-effective strategy would depend on the specific situation but would include enforcement, education and horizontal deflection.

Councillor Sherwood questioned the five-year provision whereby once a location has been reviewed for eligibility it cannot be reviewed again for five years.

Mr. Garcia indicated that the five-year provision is only applicable if nothing changes.

Councillor Peters questioned the threshold of 750 vehicles per day and asked for an example of a street close to that number and one farther away from that number.

Councillor Taylor requested the list of number of vehicles per street per day be shared with Council.

Mr. Lackey indicated that the information would be provided.

Councillor Taylor expressed concerns with the five-year provision.

Mr. Jones indicated that Council could either implement a policy that is data driven or one that is more subjective.

Councillor Post asked why the horizontal alignment is better than vertical alignment.

Mr. Garcia indicated that vertical alignment can create a problem for transit vehicles and emergency service vehicles.

Mr. Lackey indicated there was a stakeholder meeting wherein all emergency services indicated a preference for no vertical deflection as it impacts response times.

Councillor Taylor asked what next steps are with the project.

Mr. Lackey indicated that staff would take the comments they receive as well as reports received and will compile those for a report back to Council in November.

Councillor Taylor asked specifically what the plans are for Settlers Creek and Spencer Avenue.

Mr. Lackey advised that Settlers Creek and Spencer Avenue have been provided to CIMA and recommendations on those streets will be included in the report to Council in November.

10.4 Stewart Gunn, Traffic Calming

Stewart Gunn spoke in favour of the Town implementing traffic calming measures.

Councillor Taylor indicated that the Orangeville OPP is currently creating a traffic division which is to be up and running very soon.

Councillor Taylor also indicated that a community liaison officer can be invited to specific communities experiencing traffic issues to discuss the matter with the O.P.P.

Deputy Mayor Macintosh assumed the Chair and outlined the procedure to be followed for the public meeting.

Council recessed from 8:15 p.m. to 8:22 p.m.

The Chair asked if there were any questions from the public.

Tracy Newman, chair of the Rolling Hills Oak Ridges traffic committee questioned the curb widening of the roads and questioned if that is something that is under consideration.

Mr. Garcia indicated that specific widths are required to accommodate emergency service apparatus.

Tracy Newman indicated that some municipalities have stakes bolted directly into the road that can be removed on a seasonal basis and Ms. Newman questioned if devices of that nature are being considered.

Mr. Garcia indicated that there are vertical plastic devices that can be utilized but that if not removed during the winter season they impact snow removal operations.

Ms. Newman asked if a citizen would have the ability to bring a matter before Council if staff had investigated the matter and determined it did not meet the criteria for traffic calming.

Doug Jones, General Manager, Infrastructure Services, indicated that a policy passed by Council is a policy of Council and Council can override its own policy.

Ms. Newman asked when the last study of the vehicle per day and the speed of vehicles was conducted.

Mr. Lackey, indicated that he is not aware of recent speed analysis done and he would need to see if Rolling Hills was included in the recent traffic count analysis.

The Chair asked if there were any additional questions from the public and there were none.

11. Statutory Public Meetings

11.1 Larysa Russell, Senior Planner, Planning, 236 First Street OPZ-2021-01

Larysa Russell, Senior Planner provided an overview of the Official Plan and Zoning By-law Amendment applications which seek to permit the conversion of an existing motel through internal renovations into 27 supportive housing units consisting of 25 studio suites and 2 two-bedroom suites. The current Official Plan designation is "Service Commercial" with Special Provision E8.11 which permits automobile dealerships, used car lots, automobile parking depots, automobile service stations, public garages, motels, building supply sales, warehouses with accessory retail, furniture and home furnishing stores, wholesale outlets, hardware stores, animal hospitals or boarding kennels, repair service and establishments, commercial recreation uses, private clubs, funeral homes, day care centres, type of uses that require large display or storage areas, retirement home (Special Provision E8.11) and the application seeks to amend the Official Plan designation to also include supportive housing. The current zoning of the subject property is "Service Commercial" (C3) with Special Provision 24.41 which permits assembly hall, automotive uses, adult entertainment parlour, building supply outlet,

club house, dry cleaning or laundry establishment, funeral home, hardware store, home furnishing or improvement retail use, hotel or motel, kennel, printing or photocopying establishment, real estate office, recreational establishment, repair, service or rental establishment, restaurant, variety store, vehicle storage facility, veterinarian clinic, video film outlet, warehouse, wholesale establishment, retirement home (Special Provision 24.41) and the application seeks to amend the Zoning By-law to include supportive housing. Ms. Russell indicated that next steps include a review by planning staff of comments received through public consultation and a recommendation report to Council for a Council decision.

**11.2 236 First Street, Public Meeting Report, OPZ-2021-01, INS-2021-056
Resolution 2021-333**

Moved by Mayor Brown

Seconded by Councillor Sherwood

That report INS-2021-056, 236 First Street, Public Meeting Information Report, OPZ-2021-01, be received by Council as information at the Public Meeting on October 4, 2021.

Carried

11.3 Juliane von Westerholt, MHBC Planning, 236 First Street OPZ-2021-01

Juliane von Westerholt, MHBC Planning outlined the proposal for a supportive housing development at 236 First Street. Ms. von Westerholt advised that the proposal would turn the existing building into 25 studio apartments and 2 two-bedroom apartments and would require amendments to the Official Plan and the Zoning By-law to permit "Supportive Housing".

11.4 Lesley Nagoda, Services and Housing in the Province (SHIP), 236 First Street

Lesley Nagoda, Services and Housing in the Province (SHIP) indicated that she had nothing to add to the presentation but would be available to answer questions from the public.

The Chair asked if there were any questions from Council.

Councillor Post questioned the lack of a safe pedestrian walkway and asked if that is something that could be included.

Brandon Ward, Manager of Planning indicated that infrastructure of that magnitude may not be something that is included in a proposal such as this.

Councillor Andrews asked if there will be a phase in period during construction and what would happen to residents during the construction phase.

Juliane von Westerholt indicated that the program currently being housed at the location is a short term program and as people complete the program they are moving out and this will allow phase in for construction.

Councillor Sherwood asked if these are temporary stays or some form of rent to own.

Lesley Nagoda indicated it is permanent, supportive rental housing for as long as the tenant requires it.

Councillor Post asked if the upgraded transit system will reach that area.

Doug Jones indicated that they are still finalizing the route but does not anticipate it would run that far north.

Keith Ward, SHIP advised that it will be affordable housing even in the circumstance where the property ends up going to market rent.

The Chair asked if there were any questions from the public.

A resident on Starview indicated her support of the initiative and indicated her understanding of the need for subsidized housing but expressed some security concerns for the current occupants of the space which include intoxication, and wondered what the staffing would be at the proposed units.

Keith Ward indicated that there will be several staff in the building providing supports on an on-going basis.

Chris Horsten asked how this facility differs from Family Transition Place and why does this facility not have around the clock security.

Lesley Nagoda indicated that this space would be permanent housing and Family Transition Place is temporary family housing.

Keith Ward indicated that these are not domestic violence situations but any issues identified from a security standpoint will be dealt with.

Brandon Ward, Manager of Planning, advised that Family Transition Place is a crisis care facility whereas this proposal is a residential venture.

Julie Ferguson indicated concerns relating to the lack of lighting and asked if these proposed units are specifically geared to women.

Lesley Nagoda indicated that the lighting in the area will be updated and that the initial letter sent to area residents did identify the unit in conjunction with female residents.

Julie Ferguson asked if a resident has a safety concern who should they call.

Lesley Nagoda indicated that if there are personal safety issues a resident should contact the police.

Keith Ward indicated the units are governed by the Residential Tenancies Act and they abide by the guidelines of the Act.

Julie Ferguson asked what supports are in place for the residents.

Keith Ward indicated that the staff offer multiple supports to the residents.

Lesley Nagoda indicated that there would be extensive supports ie mental health and addiction supports available.

Julie Ferguson asked if the units are co-ed.

Lesley Nagoda indicated that the units are co-ed.

Keith Ward indicated that there are only 2 two-bedroom units for families and the rest are studio units.

The Chair asked if there were any additional questions from the public and there were none.

11.5 Brandon Ward, Manager of Planning, Official Plan Review Statutory Public Meeting

Brandon Ward, Manager of Planning provided an overview of the Official Plan Review and indicated that the review will be completed in two phases. Mr. Ward provided a summary of key policy additions/changes proposed in key review areas including preamble content to the plan, housing affordability and dwelling types, second dwelling units, housing for an ageing population, heritage, downtown, urban design, active transportation, roads and mobility, servicing and capacity, stormwater management, healthy developments, source water protection, parks and

recreation, sustainability, natural heritage and implementation tools. Mr. Ward outlined the next steps in the Official Plan Review process which include review of public comments and provision of updated recommendation for Council's consideration and approval. The approved plan would then be provided to Dufferin County for their approval.

Councillor Andrews asked what mechanisms will be put into place for developers to consider building affordable housing.

Mr. Ward indicated that they want to be consistent with Provincial Policy and perhaps a housing facilities by-law which allows the Town to pursue agreements with not-for-profit organizations for the provision of affordable housing in the Town. Inclusionary housing is spoken to in the Planning Act which allows us to pursue a by-law that encourages affordable housing.

Councillor Andrews asked about limited second dwelling units and would that include tiny homes.

Mr. Ward indicated that tiny homes have separate considerations but can be considered a second dwelling in different circumstances.

Mayor Brown asked about secondary units in Town houses and how you characterize a secondary unit and if there is a minimum square foot requirement.

Mr. Ward indicated that staff is looking at those considerations in these policies but itemizing what needs to be specified in the Zoning by law. The policy review better enables second dwelling units in the Town.

Mayor Brown also referenced the parking situation and asked about service capacity for both water and sewer.

Mr. Ward indicated the policy amendment takes the current numbers and updates them.

Mr. Jones indicated that the Ministry has a procedure which sets out how uncommitted supply of servicing is done.

Councillor Sherwood asked about private daycares being permitted in residences.

Mr. Ward indicated that private daycares are more suitably addressed through the Zoning by-law.

Councillor Sherwood asked about basement apartments and questioned the legal and not legal apartments and if they would be grandfathered in.

Mr. Ward indicated that would be addressed through the Zoning by-law but that second dwelling units still need to go through the building permit process.

Councillor Sherwood asked how an individual who buys property with an apartment can ensure the unit is either legal or legal non-conforming.

Mr. Ward indicated that the Town does offer a compliance review process.

Mayor Brown commented that a compliance audit process is valuable for basement units and the Town should encourage compliance audits.

The Chair asked if there were any questions from the public and there were none.

11.6 Official Plan Review: Statutory Public Meeting for Phase 1, INS-2021-057

Resolution 2021-334

Moved by Mayor Brown

Seconded by Councillor Andrews

That Report INS-2021-057, Official Plan Review: Statutory Public Meeting Information Report for Phase 1, be received by Council as information at the public meeting on October 4, 2021.

Carried

Mayor Brown resumed the chair.

12. By-Laws

Resolution 2021-335

Moved by Councillor Post

Seconded by Councillor Sherwood

That the by-laws listed below be read three times and finally passed:

12.1 A by-law to confirm the proceedings of the Council of The Corporation of the Town of Orangeville at its Council – Public Meeting held on October 4, 2021

Carried

12.1 A by-law to confirm the proceedings of the Council of The Corporation of the Town of Orangeville at its Council – Public Meeting held on October 4, 2021

13. Adjournment

Resolution 2021-336

Moved by Councillor Peters

Seconded by Councillor Taylor

That the meeting be adjourned at 9:53 p.m.

Carried

Sandy Brown, Mayor

Karen Landry, Clerk

Subject: Council Remuneration

Department: Corporate Services

Division: Clerks

Report #: CPS-2021-067

Meeting Date: 2021-10-18

Recommendations

That report CPS-2021-067, be received;

And that an annual cost of living adjustment equivalent to the percentage increase which Town staff receives as compensation continue to apply to the remuneration for Council;

And that the existing allocation for expenses continue to be applied as per the resolutions approved by Council on November 25, 2013.

OR

That Council instruct staff to strike a Council Remuneration Review Committee in accordance with the Council Remuneration Review Process Policy.

Background and Analysis

Pursuant to the Council Remuneration Review Process By-law 2009-016 a Council Remuneration Review Committee is to be established in the year preceding a municipal election to review Council remuneration and, if necessary, recommend changes to be implemented for the next term of Council.

The Council Remuneration Review Committee recommendations were adopted in November of 2013. In 2018 Council confirmed the resolution adopted in November of 2013 regarding Council remuneration as follows:

“That the report from the Council Remuneration Review Committee, dated November 12, 2013, with respect to the 2013 Compensation Review, be received;

And that the Council salary continues to be subject to annual cost of living adjustments equivalent to the percentage increase which the Town staff receives as compensation;

And that members of Council be provided with a monthly allowance in the amount of \$180 to cover their operational expenses (\$100 for home office expenses; \$50 internet costs; \$30 cell phone costs), an increase of \$130. This allowance in whole or in part can be refused by the members of Council;

And that in the event a member of Council accepts cell phone reimbursement, the Town will have the right to publish their cell phone number on the Town website and any Town publications that include Council contact information;

And that members of Council be provided with coverage under the Workers Safety Insurance Board (WSIB);

And that members of Council be provided with a Town-purchased laptop at the beginning of their tenure;

And that in the event a member of Council prefers a laptop of his/her choice, the member will be responsible for providing support and maintenance for the laptop. The Town will reimburse the cost of one laptop per term to the value of the Town-purchased laptop. The laptop must be purchased within the first twelve months of the Council term to which the member is elected;

And that at the end of the term of Council, members be permitted to retain the laptops provided by the Town. Hard drives must be destroyed for confidentiality purposes and replaced with new hard drives containing only members' personal data. This work to be completed by the Town's Information Technology staff;

And that no change be made to the expense policy for attending events;

And that members of Council be issued a T2200 form (Declaration of Conditions of Employment) to enable them to claim expenses that are allowed in accordance with the Income Tax Act;

And that council investigate the role of the Mayor becoming full-time, and retain an outside consultant to review the increase in salary;

As such Council Remuneration has increased annually at the rate of the cost-of-living increase provided to Town staff with current Council Remuneration being set at:

Mayor	\$59,396.61
Deputy Mayor	\$30,593.23

Councillors	\$27,656.25
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A copy of the 2013 Compensation Review submitted by the then Council Remuneration Review Committee is attached.

Since the 2013 Compensation Review was conducted the one-third tax free exemption for local elected officials was eliminated, effective in 2019.

Staff obtained information from the comparator municipalities utilized in the market salary analysis that is currently being undertaken and reports comparators as listed below:

Municipality	Population	Mayor Remuneration	Deputy Mayor Remuneration	Councillor Remuneration
Orangeville	28,900	\$59,396.61	\$30,593.23	\$27,656.25
Bradford West Gwillimbury	35,325	\$44,609.00	\$29,749.00	\$23,767.00
Caledon	66,502	\$112,652.22	N/A	\$45,383.51
Centre Wellington	28,191	\$45,000	N/A	\$22,500
Dufferin County	61,735	\$53,209.00 (Warden)	N/A	\$19,625.00
East Gwillimbury	23,991	\$71,832.95	N/A	\$44,968.00
Guelph	135,474	\$157,884.17	N/A	\$41,412.24
Halton Hills	61,161	\$104,311.00	N/A	\$41,501.00

King	24,512	\$65,868.00	\$33,691.00	\$31,487.00
Milton	110,128	\$119,073.00	N/A	\$41,359.00
New Tecumseth	41,439	\$50,051.19	\$34,616.99	\$26,923.57
Orillia	31,166	\$85,944.00	N/A	\$40,067.00
Whitchurch-Stouffville	45,837	\$94,800.00	N/A	\$47,031.00

Should Council direct staff to proceed with striking a Council Remuneration Review Committee staff will proceed with striking a committee seeking a maximum number of five citizen appointments.

Strategic Alignment

Orangeville Forward – Strategic Plan

Priority Area: Strong Governance

Objective: Financial responsibility, transparent and fair decision-making processes

Sustainable Neighbourhood Action Plan

Theme: Corporate and Fiscal

Strategy: Create and integrate sustainability principles into Town policies, processes and practices.

Notice Provisions

In accordance with the Town's Notice Policy this matter was published in the newspaper and advertised on the Town website on one occasion prior to the meeting and was listed on a Council agenda which was published prior to the meeting.

Financial Impact

Any financial impact associated with this report is dependent upon the direction received from Council relating to proceeding with striking a Council Remuneration Review Committee and their recommendations.

Respectfully Submitted by

Reviewed by

Andrea McKinney
General Manager, Corporate Services

Karen Landry
Town Clerk, Corporate Services

Prepared by

Tracy Macdonald
Assistant Clerk, Corporate Services

Attachment(s): 1. 2013 Compensation Review

Staff Reports

Council Remuneration Review (CL-2017-18)

5. Moved by Councillor Kidd
Seconded by Mayor Williams

That CL-2017-18, Council Remuneration Review, dated September 22, 2017, be received;

And that Council confirm that the resolutions approved by Council on November 25, 2013 continue to apply for the 2018-2022 term of Council;

And that Council direct staff to report to Council by the end of 2019 to seek direction for the review of Council remuneration for the 2022-2026 term of Council.

Mayor Williams requested a recorded vote.

Mayor Williams	Yes	Councillor Kidd	Yes
Councillor Wilson	Yes	Councillor Garisto	No
Councillor Bradley	No	Deputy Mayor Maycock	Yes
Councillor Campbell	Yes		

Carried.

Subject: Council Remuneration Review
Department: Clerks
Report #: CL-2017-18
Meeting Date: September 11, 2017

Priority Area: Orangeville Forward – Strategic Plan
Objective: Strong Governance
Financial responsibility, transparent and fair decision-making processes

Recommendations

That CL-2017-18, Council Remuneration Review, dated September 22, 2017, be received;

And that Council confirm that the resolutions approved by Council on November 25, 2013 continue to apply for the 2018-2022 term of Council;

And that Council direct staff to report to Council by the end of 2019 to seek direction for the review of Council remuneration for the 2022-2026 term of Council.

Background and Analysis

Pursuant to Boards and Committees By-law No. 2015-25, a Council Remuneration Review Committee is to be established in the year preceding a municipal election “to review Council remuneration and, if necessary, recommend changes to be implemented for the next term of Council.”

The Committee is to be composed of three members of the public, supported by staff from Human Resources and the Clerk’s Office.

Staff began seeking applicants for this Committee in March 2017. Advertisements were published on the Town page in the Orangeville Citizen on March 16, 23, 30 and April 6. One application was received in response to that series of ads. Council directed staff inform the applicant that his appointment would be confirmed at a future public meeting, and to re-advertise.

A second series of advertisements was published in the Orangeville Citizen on May 11, 18 and 25. One more application was received and staff were again directed to inform the applicant that his appointment would be confirmed at a future public meeting, and to re-advertise.

A third series of advertisements was published in the Orangeville Citizen on June 23, 30 and July 6 but no further applications were received, and one of the previous candidates withdrew his application.

Despite advertisements spanning a period of almost five months, we have been unsuccessful in attracting enough applicants to form a committee. Staff can continue to advertise, however, it is doubtful that a committee can be formed, investigate and review the issues and report to Council by the end of 2017.

On November 25, 2013, after considering the report of the 2013 Council Remuneration Review Committee, Council approved the following:

That the report from the Council Remuneration Review Committee, dated November 12, 2013, with respect to the 2013 Compensation Review, be received;

And that the Council salary continues to be subject to annual cost of living adjustments equivalent to the percentage increase which the Town staff receives as compensation;

And that members of Council be provided with a monthly allowance in the amount of \$180 to cover their operational expenses (\$100 for home office expenses; \$50 internet costs; \$30 cell phone costs), an increase of \$130. This allowance in whole or in part can be refused by the members of Council;

And that in the event a member of Council accepts cell phone reimbursement, the Town will have the right to publish their cell phone number on the Town website and any Town publications that include Council contact information;

And that members of Council be provided with coverage under the Workers Safety Insurance Board (WSIB);

And that members of Council be provided with a Town-purchased laptop at the beginning of their tenure;

And that in the event a member of Council prefers a laptop of his/her choice, the member will be responsible for providing support and maintenance for the laptop. The Town will reimburse the cost of one laptop per term to the value of the Town-purchased laptop. The laptop must be purchased within the first twelve months of the Council term to which the member is elected;

And that at the end of the term of Council, members be permitted to retain the laptops provided by the Town. Hard drives must be destroyed for confidentiality purposes and replaced with new hard drives containing only members' personal data. This work to be completed by the Town's Information Technology staff;

And that no change be made to the expense policy for attending events;

And that members of Council be issued a T2200 form (Declaration of Conditions of Employment) to enable them to claim expenses that are allowed in accordance with the Income Tax Act;

And that council investigate the role of the Mayor becoming full-time, and retain an outside consultant to review the increase in salary.

A copy of the report, 2013 Compensation Review, submitted by the then Council Remuneration Review Committee, is attached.

Options:

Council may wish to consider one of the following options:

- 1) direct staff to advertise again and continue to seek applications from the public to serve on the Council Remuneration Review Committee;
- 2) amend the membership of the Committee to include one public member and members of Council, with staff support;
- 3) refer the issue to the General By-law Committee;
- 4) confirm that the resolutions approved by Council on November 25, 2013 continue to apply for the 2018-2022 term of Council and direct staff to report to Council by the end of 2019 to seek direction for the review of Council remuneration for the 2022-2026 term of Council.

Financial Impact

As part of the 2017 federal budget, the one-third tax free exemption for local elected officials was eliminated, effective in 2019. There is no financial impact unless salaries for members of Council are increased to off-set the loss of the tax-free exemption.

Respectfully submitted

Susan Greatrix, Clerk

Attachment 1: 2013 Compensation Review

The Corporation of the Town of Orangeville

Report to Council



To: Mayor Adams and Members of Council

From: Council Remuneration Review Committee

Date: November 12, 2013

Subject: 2013 COMPENSATION REVIEW

PURPOSE

The purpose of this report is to review Council's compensation in accordance with the Council Remuneration Review Policy adopted in February 2009.

BACKGROUND AND DISCUSSION

Orangeville is a quaint town located on the edge of the Greater Toronto Area (GTA), and within the outer ring of the Great Golden Horseshoe. Orangeville is not only a place to work and play, but home to a population approaching 29,000 citizens. Its motto is "Historic Charm - Dynamic Future". Forecasts in the Dufferin County Growth Management Study indicate the Town is expected to develop 3,300 housing units, and create about 2,500 jobs by 2031.

While Orangeville is a town, it functions like a city in terms of providing many of the services delegated to the upper tier in a regional system of government. In addition to the extensive lower tier services, the Town is responsible for building inspection, planning, police, sewage and water works. In addition, the Town owns Orangeville Hydro and Orangeville Railway Development Corporation. These are all achieved with an operating budget of \$ 57.1 Million.

The Town Council, comprising a Mayor, Deputy Mayor and five Councillors is elected every four years. The next election is scheduled for October 2014. It is considered essential to attract the widest possible cross section of qualified individuals from the community. While election to Council fulfills an important public service, it also involves significant, personal and time commitments. Therefore, the Town needs to establish and maintain adequate remuneration that neither creates incentives nor constructs barriers.

Council appointed the Council Remuneration Review Ad Hoc Committee Members on May 27, 2013, with instructions to conduct a review in accordance with its Remuneration Review Process Policy adopted in February 2009 and to present a report back to Council. The Committee met on eight occasions between May 21 to October 29, 2013 to develop a draft report and its recommendations. Seven meetings were held in the lower Committee Room of the Town Hall and one meeting was held in the Council Chambers. A public information session was held on October 29 to provide the public with information on the review process and receive input. One member of the public was in attendance. All meetings were open to the public. The times and dates for the meetings were advertised in local newspapers and on the Town website. Meeting agendas included an allowance for comments from the public.

In accordance with the Town's 2009 Review Policy:

- The total compensation package was reviewed;
- A survey of eight comparable municipalities was completed;
- An On-Line Survey of present members of Council received responses from four persons who provided valuable insight;
- Two members of Council attended a Committee meeting and provided input;
- The Committee meetings and documents were open to the public and transparent.

COUNCIL REMUNERATION REVIEW - 2013

The scope of compensation was discussed in detail. The information collected was to provide a detailed understanding to help make an informed decision. These areas included:

- Base salaries, tax-free remuneration, inflation on salaries, and payroll taxes such as CPP, EHT;
- Benefits such as group insurance, and retirement benefits (such as OMERS pension);
- Items provided to Councillors such as laptops and expenses directly related to Council business;
- Mileage reimbursement and reimbursement such as home office, cell phone and internet expenses;
- Other areas which have an in-direct impact to compensation, such as WSIB (Workplace Safety and Insurance Liability); T2200 form (Declaration of Conditions of Employment) to enable them to claim expenses that are allowed in accordance with the Income Tax Act;
- Other items pertinent to the Mayor's role and compensation, such as a full time or part time arrangement.

We are thankful for a dedicated volunteer committee and dedicated support from Senior Town Staff. The town staff included Ms. Susan Lankheit, Deputy Clerk – who went above board and was very effective as Committee Secretary. Human Resources manager Jennifer Gohn was a valuable asset, with her knowledge of Human Resources management in helping the committee with timely advice. Ms. Gohn completed and documented the Committee's surveys. We as a committee cannot thank these two enough for their on-going support during the process.

COMPARABLE MUNICIPALITIES SURVEY

The Committee concluded that 8 Southern Ontario municipalities appeared to exhibit similar size and functional characteristics as the Town of Orangeville for the conduct of a market survey. Attached as Appendix "A" is the complete survey.

Town of Bradford West Gwillimbury:

An area municipality in the County of Simcoe, comprising the former Town of Bradford; parts of the Townships of Tecumseth and West Gwillimbury; and several settlement areas including Bond Head, Dunkerron and Newton Robinson. A Mayor, Deputy Mayor and 7 Councillors govern a population of 28,077 with an annual budget of \$ 33 million. The Town shares police services with the County and Simcoe County is responsible for waste management.

Woodstock

Woodstock is the “Dairy Capital of Canada” and is a lower tier small city located in the heart of Southwestern Ontario. It boasts a friendly small town atmosphere, industrial development and vibrant business community. A Mayor, Deputy Mayor and 5 Councillors govern a population of 39,000 with an annual budget of \$ 97 million.

The Town has a police service and the Mayor chose not to take remuneration (even though entitled to it). In Woodstock benefits are optional, and should Councillors choose not to accept them – they receive 12.25% of their remuneration in lieu of it. Lastly, Woodstock is responsible for paramedic services.

Town of Midland

Midland is a town located on Georgian Bay in Simcoe County. A Mayor, Deputy Mayor and seven Councillors govern a population of 16,600 with an annual budget of \$ 18.7 Million. Midland is responsible for police services and the County of Simcoe is responsible for waste management.

Town of New Tecumseth

New Tecumseth is an amalgamated town in the County of Simcoe made up of the communities of Alliston, Beeton and Tottenham. A Mayor, Deputy Mayor and eight Councillors govern a population of 32,000 with an annual budget of \$ 53.4 Million. Nottawasaga OPP provides police services for the Town of New Tecumseth, and the County of Simcoe is responsible for waste management.

City Of Orillia

Orillia is a city located in Simcoe County between Lake Couchiching and Lake Simcoe. A Mayor and eight Councillors govern a population of 32,000 with an annual budget of \$49.5 Million. Policing in Orillia is supplied by the Ontario Provincial Police. The city is responsible for waste management.

City of St. Thomas

St. Thomas is a city located in Southwestern Ontario and is the county seat for Elgin County. A Mayor and seven Councillors govern a population of 38,000 with an annual budget of \$108.4 million. St. Thomas is responsible for police services and waste management.

City of Stratford

Stratford is an urban city with a population of 31,000 and a budget of \$114.6 Million. Eleven Council members, including a deputy and part time mayor run this city. Remuneration increase is based on the Consumer Price Index. Members of Council do not received any benefits.

Key findings to the Municipal Comparator include:

- Council remuneration is competitive compared to other municipalities.
- Cost of living increases are keeping Council wages current.
- Consider compensation for out of pocket expenses to make the job more attractive.
- Compensation should be fair, rather than generous – which would streamline and attract quality candidates to the position.
- Look at WSIB coverage for members of Council – concerns re: liability and cost to Town if coverage is not provided.

COUNCIL REMUNERATION SURVEY QUESTIONNAIRE

Survey of Present Mayor, Deputy Mayor, and Councillors

The goal of this exercise is to discover the essential elements of work required from elected officials in Orangeville and what level of effort is required to perform the tasks associated with their positions. The committee's primary purpose is to explore the work and recommend an appropriate level of compensation.

Comments from members of Council were considered essential to the committee's understanding of this topic. The committee would like to thank everyone who provided input.

The questionnaire was in the form of an email. Council comments have been consolidated on a summary sheet and names have not been identified, to keep the responses anonymous. The summary of all responses will become part of the committee's public record.

Remuneration Questions:

1. In one or two sentences, please describe the overall purpose and objectives of your position.
2. Please describe the major activities you do in this role.
3. In your role how much time do you spend monthly on the following:
 - a. Preparing for meetings
 - b. Attending board meetings if applicable to your role
 - c. Attending town sponsored events
 - d. Attending business events
 - e. Responding to constituents
4. Did you attend any conferences or training events during 2012? If so, please describe the nature of the event and when. Please list all that apply.
5. Given the current way that the Mayor, Deputy Mayor, and Councillors are compensated, i.e., a base rate, taxable benefits and some expense reimbursements: Is the current level of compensation appropriate for Mayor; Deputy Mayor; and Councillors?
6. What do you personally feel is the best way to compensate elected officials?
7. Are there other items that should be included in your total compensation package, e.g., enhanced benefits, per diems for attending other functions/events, tickets for those events, a flat fee for a home office, etc.?
8. Are the group health benefits of value to you? If offered, what additional benefits would you be interested in?
9. Would you be interested in opting out of the Health Benefits Plan in exchange for reimbursement?

If so, what percentage of the Town's costs should be reimbursed?

Would you be interested in having WSIB coverage?

10. Did you receive a Town provided laptop? Cell phone? Is this a benefit? Should it be returned at the end of your tenure?
11. Do you feel you are fairly compensated for your role? Please explain why or why not? If not, what is your expectation?
12. Should the Mayor of Orangeville position be full time? Why?
13. Please provide any further comments you may feel may be relevant to this subject.

Attached as Appendix “B” is the Council Remuneration Survey with responses received.

2013 Council Total Compensation Statement

The following summary of Council’s current remuneration, including health and CPP benefits, EHT costs and payments to the Mayor and Deputy Mayor for their participation on Police Services may provide a helpful reference:

	<u>Base Rate</u>	<u>Mileage Rate</u>	<u>Internet</u>	<u>Police Service Board</u>	<u>Health Benefits</u>	<u>CPP</u>	<u>EHT</u>	<u>Total Costs</u>
Mayor	\$44,019	Mileage – CRA Rate (\$0.54/km)	\$600	\$3740 plus \$100/per meeting	\$5,798.28 family coverage	\$2,006	\$858	\$57,021.28
Deputy Mayor	\$26,202	Mileage – CRA Rate (\$0.54/km)	\$600	\$3740 plus \$100/per meeting	\$5,798.28 family coverage	\$1,124	\$511	\$37,975.28
Councillors	\$23,686	Mileage – CRA Rate (\$0.54/km)	\$600	N/A	\$5,798.28 family coverage	\$999	\$462	\$31,545.28

Notes:

Base rate includes non-taxable portion of salary.

Councillors are covered by the Town’s General Liability insurance at a cost of \$1,514.16.

In addition the Mayor and Deputy Mayor receive \$8,734 per year as Directors of Orangeville Hydro and \$16,115 as Members of County Council.

Mileage expense is paid at the Canada Revenue Agency (CRA) published rate.

Police Service Board meeting per diems are an additional amount dependent on the number of additional meetings per year.

The Town provided a laptop to Councillors at the beginning of the term at an estimated cost of \$1,500.

The Mayor and Deputy Mayor had their laptops provided by the County of Dufferin.

The average annual reimbursement for conference expenses is approximately \$2,000.

WSIB (Workplace Safety and Insurance Board) Coverage

Within our findings, we identified a concern as it relates to WSIB coverage. Currently, members of Council do not have any disability insurance within their respective group plan provided by the Town of Orangeville.

Further, Councillors do not have Workplace Safety and Insurance (WSIB) coverage as it pertains to their position with Council. WSIB coverage provides no-fault collective liability insurance to employers, and loss of earnings benefits, health care coverage for workers.

Both the worker and employer collectively benefit from WSIB through support (financially, training and so forth) after a work related injury, and by helping the individual get back to work following an injury. Currently, should a member be on Council related business and an injury was to happen – the Town of Orangeville may be exposed to a degree of risk. Depending on the severity of the injury and duration, at the current situation, this could become a costly matter. This is due to the fact that the Town could potentially be required to pay for both any full time position a Councillor may hold plus his current role with the Town. To help circumvent this risk, we recommend that Council consider some form of protection, such as WSIB.

Human Resources advised that the cost associated with adding WSIB, at the 2013 rates, will be at a total cost of \$ 4,225.79 for all member of Council.

T2200 Rationale

The Canada Revenue Agency may allow personal income tax deductions for part of the cost of a home office, car and other expenses in relation to their position with the Town. To claim the deduction, either the Town's HR Manager or Treasurer will complete a form entitled T2200, Declaration of Conditions of Employment.

This form will identify the amount of remuneration you have received relative to the various categories indicated on the form and allow Council to claim expenses over and above these amounts. These forms should be provided to Council no later than the last day of February prior to the year. The Committee recognizes that each member's specific tax situation may be different and recommends each individual Council member to consult with their professional tax advisor, as it pertains to their situation.

Full Time Mayor

The committee considered the issue of whether the Town's Mayor should be a full-time position.

As the Chief Executive Officer, the Mayor is involved in numerous, often daily activities and should play a major role in promoting economic development while managing relations with Dufferin County. This appears to warrant a time commitment beyond what a part-time Mayor can be expected to provide.

The committee recommends that Council consider the role and commitment of a full-time Mayor. The committee also recommends that should Council determine the position to be changed to full-time, that Council determine if the change were to happen prior to the beginning of the 2014 election nomination period and how to move the process forward.

The committee feels this issue is beyond the scope of this committee, and if it were considered, a consultant be retained to address the remuneration for a full time Mayor.

RECOMMENDATIONS:

THAT the report from the Council Remuneration Review Committee, dated November 12, 2013, with respect to recommendation from the Council Remuneration Review Committee, be received;

AND THAT the following recommendations be presented to Council for consideration.

- **That the Council salary continues to be subject to annual cost of living adjustments equivalent to the percentage increase which the Town staff receives as compensation.**
- **That members of Council be provided with a monthly allowance in the amount of \$180 to cover their operational expenses (\$100 for home office expenses; \$50 internet costs; \$30 cell phone costs), an increase of \$130. This allowance in whole or in part can be refused by the members of Council.**
- **That in the event a member of Council accepts cell phone reimbursement, the Town will have the right to publish their cell phone number on the Town website and any Town publications that include Council contact information.**
- **That members of Council be provided with coverage under the Workers Safety Insurance Board (WSIB).**
- **Council members will be given a Town purchased laptop at the beginning of their tenure. In the event a member of Council prefers a laptop of their choice, the Town will reimburse its cost for one laptop per term to the value of the Town purchased laptop. A receipt is to be provided for an equivalent laptop purchased since January 2014.**
- **That at the end of the term of Council, members be permitted to retain their laptops provided by the Town; and that hard drives be destroyed for confidentiality purposes and replaced with new hard drives containing only their personal data. This work to be completed by the Town's Information Technology staff.**
- **That no change in the expense policy for attending events be recommended.**
- **That members of Council be issued a T2200 form (Declaration of Conditions of Employment) to enable them to claim expenses that are allowed in accordance with the *Income Tax Act*.**
- **That council investigate the role of the Mayor becoming full-time, and retain an outside consultant to review the increase in salary. The committee feels this issue is beyond its scope, and if it were considered, the consultant would be able to address the remuneration of a full time mayor.**

Respectfully submitted,

Ken Krakar, Chair

COUNCIL REMUNERATION SURVEY

APPENDIX A

	ORANGEVILLE	BRADFORD/ WEST GUILMBURY	WOODSTOCK	MIDLAND	NEW TECUMSETH	ORILLIA	OWEN SOUND	ST. THOMAS	STRATFORD
Economic Structure	Small Urban	Urban	Urban	Rural	Combination	Urban	Rural	Urban	Urban
Upper or Lower Tier	Lower	Lower	Lower	Lower	Lower	Lower	Lower	Single	Single
Population:									
2012	28,441	28,077	38,000	16,600	30,000	32,000	21,688	38,000	31,000
2013	28,962	28,077	39,000	16,600	32,000	32,000	21,688	38,000	31,000
Budget: Rounded									
2012	\$53.9 Mill.	\$24.6 Mill.	\$92.4 Mill.	\$18.2 Mill.		\$48 Mill.		\$104.8 Mill.	\$114.7 Mill.
2013	\$57.1 Mill.	\$33.3 Mill.	\$97.1 Mill.	\$18.7 Mill.	\$53.4 Mill.	\$49.5 Mill.	\$43.3 Mill.	\$108.4 Mill.	\$114.6 Mill.
Council Size:									
2012	7	9	7	9	10	9	8	8	11
2013	7	9	7	9	10	9	8	8	11
Departments & Services									
Public Works	✓	✓	✓	✓	✓	✓	✓	✓	✓
Water	✓	✓	✓	✓	✓	✓	✓	Distribution Only	✓
Sewage	✓	✓	✓	✓	✓	✓	✓	✓	✓
Roads	✓	✓	✓	✓	✓	✓	✓	✓	✓
Parks & Rec	✓	✓	✓	✓	✓ + Culture	✓ + Culture	✓	✓	✓
Arenas (#)	2	2	2	1. 2 ice pads	4	2, 1 twin pad	1	2 arenas, 3 ice pads	3
Pools (#)									
Indoor/Out	2	1	2	Privately run by YMCA	1 Outdoor	0	1	1 Outdoor	1 Outdoor
Recreation Programs	Swimming, skating, fitness, seniors, camps and youth nights	Swimming, skating, fitness	Skating, Aquatics and Camps	Not run directly through the municipality		Many	55+, Minor Sports, Skating	Skating, Arts, Sports, Day Camps	Swimming, day camp, senior programs
Administration	✓	✓	✓	✓	✓ + Clerk's	✓	✓	✓	✓
Economic Dev	✓	✓	✓	No	✓ + Communications	✓	✓	Stand Alone Corp.	✓
Small Bus. Enterprise	✓	No	✓	No	No	No	✓	No	✓
Treasury	✓	✓	✓	✓	✓	✓	✓	✓	✓
Planning	✓	✓	No	✓	✓	✓	✓	✓	✓
Fire	✓	✓	✓	✓	✓ + Emergency Services	✓	✓	✓ Full-time	✓
Library	✓	✓	✓	✓	✓ (3 branches)	✓	✓	Stand Alone Board	✓
Police	✓	Joint with Innisfil	✓	✓	No (OPP Contract)	Contracted	✓	Stand Alone Board	✓
Building & By-Law	✓	✓	✓	✓	✓ Municipal Law Enf.	✓	✓	✓	✓
Clerk's	✓	✓	✓	✓	✓ (Part of Admin.)	✓	✓	✓	✓
IT	✓	✓	✓	✓	✓ (Part of ED and Com)	✓	✓	✓ Part of Treasury	✓
Human Resources	✓	✓	✓	✓	✓	✓	✓	✓	✓

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COUNCIL REMUNERATION SURVEY

	ORANGEVILLE	BRADFORD/ WEST GWILLIMBURY	WOODSTOCK	MIDLAND	NEW TECUMSETH	ORILLIA	OWEN SOUND	ST. THOMAS	STRATFORD
Other Dept. or Services	Crossing Guards Cemetery Transit		Museum, Art Galleries and Theatre	N/A	No	Facilities & Property Management	Special Events	Ontario Works, Long Term Care Facility	Municipal Airport
If Applicable, Does Upper Tier provide Any of These Services on Your Behalf?									
Public Works	No	No	No	No	No	No	No	N/A	N/A
Water	No	No	No	No	No	No	No	N/A	N/A
Sewage	No	No	No	No	No	No	No	N/A	N/A
Roads	No	No	No	No	No	No	No	N/A	N/A
Parks & Rec	No	No	No	No	No	No	No	N/A	N/A
Administration	No	No	No	No	No	No	No	N/A	N/A
Economic Dev	No	No	No	No	No	No	No	N/A	N/A
Small Bus. Enterprise	No	No	No	No	No	No	No	N/A	N/A
Treasury	No	No	No	No	No	No	No	N/A	N/A
Planning	No	No	Yes	No	No	No	No	N/A	N/A
Fire	No	No	No	No	No	No	No	N/A	N/A
Library	No	No	No	No	No	No	No	N/A	N/A
Police	No	Shared	No	No	No	No	No	N/A	N/A
Building & By-Law	No	No	No	No	No	No	No	N/A	N/A
Clerk's	No	No	No	No	No	No	No	N/A	N/A
IT	No	No	No	No	No	No	No	N/A	N/A
Human Resources	No	No	No	No	No	No	No	N/A	N/A
Other	Waste Management and Composting Program	Waste Management	Paramedic	No	N/A	No	No	N/A	N/A
COUNCIL:									
What is Composition?									
Mayor	✓	✓	✓	✓	✓	✓	✓	✓	✓
Deputy Mayor	✓	✓	✓	✓	✓	N/A	No, but yes in 2014	N/A	✓
Councillors	Councillors (5)	Councillors (7)	Councillors (5)	Councillors (7)	Councillors (8)	Councillors (8)	Councillors (7)	Councillors (7)	Councillors (9)
Elections: By Ward or At Large?	At Large	Ward	At Large	Ward	Mayor/Deputy Mayor At Large Councillors by Ward	Ward	At Large	At Large	At Large
Council Meetings/Year	Approx. 23	22	Approx -27	12 plus general committee mtgs.	Approx - 40	2012 - 85 2013 to date - 40	23	Approx -32	28
Mayor Full or Part Time	Part-Time	Part-Time	Part-Time	Part-Time	Part-Time	Part-time	Part-time	Part-Time	Part-Time

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COUNCIL REMUNERATION SURVEY

	ORANGEVILLE	BRADFORD/ WEST GWILLIMBURY	WOODSTOCK	MIDLAND	NEW TECUMSETH	ORILLIA	OWEN SOUND	ST. THOMAS	STRATFORD
BASE REMUNERATION:									
Mayor - 2012/2013	\$42,945 \$44,018.63	\$33,602 \$34,274	\$52,953 \$53,880	\$38,817	\$34,496 \$34,496	\$60,395 \$65,887	\$35,833	\$49,059.74 \$50,044.62	\$60,000 \$61,092
Deputy Mayor-2012/2013	\$25,562.50 \$26,201.56	\$22,322 \$22,768	\$25,240 \$25,684.04	\$26,064	\$25,990 \$25,990	N/A	N/A	N/A	\$12,437 \$12,663
Councillors - 2012/2013	\$23,108.50 \$23,686.21	\$17,107 \$17,449	\$23,156 \$23,561.04	\$17,747	\$20,163 \$20,163	\$27,467.20 \$30,259.45	\$14,800	\$20,263.81 \$20,670.61	\$10,895 \$11,093
Does Council Receive 1/3 of their Honorarium Tax Free?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Is Mayor/Deputy Mayor Required to sit on any Boards?	Yes	Yes	Yes	Yes - members of Council are appointed	Yes	Yes	Yes	Yes	Yes
Board Name	Police Services Hydro ORDC Board	Police Services Board HMDSJMSB (*)	Police Services	Police Services, Committee of Adjustment	Police Services		Police Service, Hydro	Police Services, Hydro	Police Services, Festival Hydro and Festival Hydro Services Inc.
Is there Remuneration for sitting on boards?	Yes	Yes	Yes - Mayor choose not to take remuneration	Yes	Yes	No	Yes	No	Yes
Amount	Hydro - \$8,734/year Police - \$3740/year \$100/extra meetings	Police - \$1,650 HMDSJMSB - \$700 + \$100/mtg	Police - \$5,340.06 (2013) Deputy Mayor is being remunerated	Police Services: Mayor - \$300 Dep. Mayor - \$1,700 Councillor - \$2,200 Committee of Adj. \$1,495 - total for 3 members of council	Police-\$55	N/A	Same as meeting per diem. Full day \$125 and half day \$75	N/A	Police Services: Chair - \$3,329 and Members \$2,906; Festival Hydro: Chair \$4,000, Member \$3,000 plus per diems for special meetings \$60/\$90 over 3 hours; Festival Hydro Services Inc.: Chair \$500, Members per diems for meeting attended

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COUNCIL REMUNERATION SURVEY

	ORANGEVILLE	BRADFORD/ WEST GWILLIMBURY	WOODSTOCK	MIDLAND	NEW TECUMSETH	ORILLIA	OWEN SOUND	ST. THOMAS	STRATFORD
If Lower Tier Municipality - which members sit on the upper tier County/Regional Council?	Mayor Deputy Mayor	Mayor Deputy Mayor	Mayor and 2 Councillors	Mayor Deputy Mayor	Mayor Deputy Mayor	N/A	City/County Councillor	N/A	N/A
Are they Remunerated and Amount?	Mayor and Deputy Mayor - \$16,115	Yes - Unknown	2012 - \$23,673 2013 - \$24,625	Receive per diems	Yes - Unknown	N/A	Yes. Meeting allowance. Full day \$125 and Half Day \$75	N/A	N/A
Process for Council Pay Increases	Council Remuneration Committee	Annual cost of living adjustment on base remuneration	Increase is tied to the administrative salary increase	Increases based on what is given to administration staff	Based on employee pay increases unless Council decides differently	Council votes annually on Cost of Living Increases***	Council must initiate and pass any increases at the council level	Same as Non-Union Employee group which usually follows the inside workers	The whole CPI is applied from the previous year, effective Dec. 1st each year for remuneration only
Does Council Receive Cost of Living Increases during the council term?	Yes	Yes	No	Yes	Yes - may decline as a group	Yes	Not Automatic	Yes	Yes
If so, what were the increases in percentages?									
2010	3%	1.5%	0%	3%	0.5%	0.00%	N/A	3%	0.30%
2011	2%	1.5%	0%	3%	1.5%	2.40%	N/A	1.50%	frozen
2012	2.25%	1.6%	0%	2%	2%	1%	N/A	2%	frozen
2013	2.50%	2%	0%	2.50%	0%	1.80%	N/A	2%	1.82%
Does Council receive mileage/what rate?	.54/km for out of Town travel only	.54/km	.49/km. for out of town, in town is covered by car allowance	.44/km	.43/km or \$600 car allowance if they choose instead	.50/km	.44/km	Car Allowance: Mayor - \$5,000/yr Aldermen - \$1,000/yr	.49/km
BENEFITS: Mayor/Deputy & Councillors									
Extended Health	✓	✓	No	✓	✓	✓	✓	✓	No
Life Insurance	No	\$10,000	No	✓	✓ \$30,000 max	No	✓	✓	No
AD&D	No	No	No	✓	✓	No	✓	✓	No
Dental	✓	✓	No	✓	✓	✓	✓	✓	No
LTD	No	No	No	✓	No	No	✓	✓	No
OMERS Pension	No	No	No	✓	No	No	✓	No	No

COUNCIL REMUNERATION SURVEY

	ORANGEVILLE	BRADFORD/ WEST GWILLIMBURY	WOODSTOCK	MIDLAND	NEW TECUMSETH	ORILLIA	OWEN SOUND	ST. THOMAS	STRATFORD
Are Benefits Mandatory/Optional?	Optional	Optional extended health and dental	Optional	Optional	Optional	Optional for Council to Purchase	Optional	Optional	No Benefits are Offered
Who pays for Benefits? Municipality Council Members Shared	Municipality	Shared	Municipality	Municipality	Municipality	Mayor or Councillor Themselves	Shared 50-50 except the Mayor who receives benefits 100% paid by the municipality and Life Insurance is paid 100% by the municipality	Municipality	N/A
If benefits are optional, is there additional pay in lieu of benefits to Council Members. If yes, how much?	No	No	They receive 12.25% of their remuneration in lieu of benefits 2012 - \$2,837 2013 - \$2,887	No	Yes, paid cost of premiums	No		\$2,000/year	N/A
If shared, what is percentage?	N/A	50%	N/A	N/A	N/A	N/A	50/50	N/A	N/A

COUNCIL REMUNERATION SURVEY

	ORANGEVILLE	BRADFORD/ WEST GWILLIMBURY	WOODSTOCK	MIDLAND	NEW TECUMSETH	ORILLIA	OWEN SOUND	ST. THOMAS	STRATFORD
Do Council Members receive any other benefits or remuneration not listed? If so, include remuneration amount	Conferences paid if attending, laptops for Councillors, cell phone for Mayor and Deputy Mayor and internet connectivity for Councillors \$50/month	Internet Connectivity - \$540/year; Professional Development Daily and meal per diems for conference attendance; Automobile allowance - Mayor: \$3,000/year, Deputy Mayor and Councillors: \$1,500/year; Special Meeting Allowance - \$100 per meeting for meetings in addition to regular scheduled meetings.	Car allowance: Mayor - \$5,556/year Councillors - \$1,608/year		\$55. for Special Council Meeting; \$100 per day at Conferences and Conventions; \$100 per Public Meeting; \$100 per Working Session; \$20 per Cemetery Board Meeting; \$20 per Meeting for Accessibility Advisory Committee; \$55 per Property Standards Meeting; \$100 for a Business Meeting that is 6 hours or more; \$55 for a Business Meeting less than 6 hours.	No	Per Diems - \$75/session; \$125 if over 3.5 hours	N/A	Council's base remuneration amounts above, excluding the Mayor, Councillors receive \$60 or \$90 for over 3 hours while attending eligible meetings of local boards and committees other than Council, Standing Committees or Sub-Committees of Council. Some examples of meetings would be Council Advisory Committees, Parks Board, Health Unit and conferences. Councillors are not paid for events such as public meetings, open houses or

Council Remuneration Review Committee

COUNCIL REMUNERATION SURVEY QUESTIONNAIRE

Survey of Present Mayor, Deputy Mayor, and Councillors

The goal of this exercise is to discover the essential elements of work required from elected officials in Orangeville and what level of effort is required to perform the tasks associated with their positions. The committee's primary purpose is to explore the work and recommend an appropriate level of compensation.

Comments from members of Council are considered essential to the committee's understanding of this topic. Thank you in advance for your input. A reply by July 12, to enable the committee to meet its timetable would be very much appreciated.

The questionnaire is in the form of an email. We would be grateful if you would insert your comments below each question. Your reply should be sent to Susan Lankheit, Deputy Clerk. Your comments will be consolidated on a summary sheet and your names will not be identified in an effort to keep your responses anonymous. The summary of all responses will become part of the committee's public record.

2013 Council Total Compensation Statement

The following summary of Council's current remuneration, including benefits and payments to the Mayor and Deputy Mayor for their participation on County Council, Police Services and Orangeville Hydro may provide a helpful reference:

	Base Rate	Mileage Rate	Internet	Police Service Board	Health Benefits	CPP	EHT	Total
Mayor	\$44,019	Mileage – CRA Rate (\$0.54/km)	\$600	\$3740 plus \$100/per meeting	\$5,798.28 family coverage	\$2,006	\$858	\$57,021.28
Deputy Mayor	\$26,202	Mileage – CRA Rate (\$0.54/km)	\$600	\$3740 plus \$100/per meeting	\$5,798.28 family coverage	\$1,124	\$511	\$37,975.28
Councillors	\$23,686	Mileage – CRA Rate (\$0.54/km)	\$600	N/A	\$5,798.28 family coverage	\$999	\$462	\$31,545.28

**Notes

Base rate includes non-taxable portion of salary
Total excludes Hydro/County compensation

Mileage expenses would depend on the amount submitted each year and the additional Police Service Board meetings would also be an additional amount dependent on the number of additional meetings per year.

The Town provided a laptop to council at the beginning of the term at an estimated cost of \$1,500. The Mayor and Deputy Mayor have their laptop provided by the County of Dufferin.

The average 2012 reimbursement for conference expenses was approximately \$2,000.

Remuneration Questions:

1. In one or two sentences, please describe the overall purpose and objectives of your position.
 - Represent residents, ensure services provided are adequate and affordable, carry out responsibilities of portfolio, work towards budget and tax increase that is responsible and accountable.
 - Act similar to the Board of Directors in the private sector, manage town by approving budget, passing by-laws and overseeing operations, objective is to manage town in a fiscally responsible manner taking into consideration the needs and wants of the community.
 - Represent constituents and make the best decisions for the entire community
 - Objective is to make decisions that spend taxpayers' dollars wisely to make Orangeville the best that we can afford.
2. Please describe the major activities you do in this role.
 - Attend council/committee meetings, fulfill duties on 6 committees and boards, meet with residents as requested, answer numerous e-mails in timely manner, attend openings of new businesses, serve on Ad Hoc committees, answer phone calls, attend public information centres, attend chamber of Commerce and BIA meetings and events, speak at public events, fundraise, collect items and sponsorships for celebrations, sit on hiring committees and attend tender openings, help select consultants for studies, help organize annual events.
 - Pass budgets, monitor expenses throughout year, approve requests for expenditures, approve policy and procedures, enact by-laws, hold position of director on ORDC, represent town as shareholder on Orangeville Hydro, chair a number of committees of council.

- Attend council and committee meetings, represent the Town at events and conferences.
- Read and learn about all sides of issues to make informed decisions for the betterment of Orangeville. Attend all necessary meetings (council/committee) and other community events to support the town and its people.

3. In your role how much time do you spend monthly on the following:

a. Preparing for meetings

- Depends on number of meetings and complexity of meeting, 2-3 hours per portfolio, 3-4 hours for council package – approx. 26 hours
- 15/20 meetings/month – 1-5 hours per meeting plus time spent at meeting
- 6 hours for council – 3 hours for committees and boards
- 25+ hours monthly depending on issues (more time during budget discussions)

b. Attending board meetings if applicable to your role

- Some board meetings – approx. 12 hours
- ORDC meetings every 3 month – preparation and attendance 3-4 hours
- 7 hours
- CVC Board 2.5 hour meetings monthly (3 hours preparation) with extra meetings approximately every 2 months – OSUM 1-2 hours monthly

c. Attending town sponsored events

- Difficult to determine, depending on events, 2-15 hours weekly
- At least 1 per month
- One event per month
- Attend as many town sponsored events as possible

d. Attending business events

- Average 2-3 hours per month
- At least 1 per month
- One event per month
- Attend business events when invited

e. Responding to constituents

- Several hours per week
- Approximately 15-20 hours per month

- 10 enquiries per month
 - Including research to problems, staff questions, etc – 3-4 hours weekly
4. Did you attend any conferences or training events during 2012? If so, please describe the nature of the event and when. Please list all that apply.
- AMO (provincial conference for Ontario municipalities) - August
 - OSUM conference - May, Urban Forest Conference - October
 - AMO conference – August, FCM - May/June
 - Attended two out of town meetings and one conference (helped organize it) – attended AMO – represent Mayor in emergency preparedness mock disaster exercises – attended computer training with staff
5. Given the current way that the Mayor, Deputy Mayor, and Councillors are compensated, i.e., a base rate, taxable benefits and some expense reimbursements: Is the current level of compensation appropriate for Mayor; Deputy Mayor; and Councillors?
- Councillor's compensation is adequate, Mayor and Deputy Mayor should be increased.
 - Council needs to be compensated fairly to encourage residents to become involved in local politics. Province should set the rates for council based on population and areas of responsibility. Hard to determine if compensation is fair – don't know who we measure against. Orangeville has responsibility for water/sewer/police/fire/railway/hydro – most towns same size do not have same responsibilities because their upper tier levels of government look after them. For that reason, Orangeville council should be compensated at a higher rate than another town that does not have these responsibilities.
 - Yes, but needs regular review.
 - The way compensation is given is appropriate. Councillors should be given a per diem for half and full day meetings.
6. What do you personally feel is the best way to compensate elected officials?
- Present method is fine
 - See above
 - Present method is best
 - Present method is good
7. Are there other items that should be included in your total compensation package, e.g., enhanced benefits, per diems for attending other functions/events, tickets for those events, a flat fee for a home office, etc.?

- Would be nice to receive home office expense.
 - Cell phone is a necessity since business can be conducted from anywhere. Still perform council duties when out of town and on vacation.
Flat fee to compensate for home office would be appropriate – supply own phones, both landline and cell, own printers and paper, filing storage, etc. – all are necessary to perform duties yet none are provided.
 - No
 - Per diems and tickets for events that Council is expected to attend. Should not have personal out of pocket expenses for events that councilors are expected to attend.
8. Are the group health benefits of value to you? If offered, what additional benefits would you be interested in?
- Benefits are of value
 - Satisfied with benefits
 - Yes, of value to me
 - Benefits are of value, satisfied with coverage
9. Would you be interested in opting out of the Health Benefits Plan in exchange for reimbursement?
- No
 - No
 - No
 - No
- If so, what percentage of the Town's costs should be reimbursed?
10. Would you be interested in having WSIB coverage?
- Not particularly
 - Yes
 - No
 - Yes in the event of injury while performing duties
11. Did you receive a Town provided laptop? Cell phone? Is this a benefit? Should it be returned at the end of your tenure?
- Received laptop – use it regularly during the day to respond to constituents and staff - after 4 years not of use of anyone, would be outdated. Use own

blackberry for replying to staff/residents during day. Purchased own router, do not need for personal use.

- Received laptop, no cell phone. Both should be provided, neither have value after 4 years, no need to return, lucky to have them still operational after 4 years.
- Received laptop, no cell phone. Return laptop at end of tenure if of value to the Town.
- Received laptop, no cell phone. Beneficial as almost all material is electronic. Will be outdated at the end of term but could be returned. A printer should also be provided.

12. Do you feel you are fairly compensated for your role? Please explain why or why not?

- Fairly compensated – for most part love work some days can't pay enough.
- Satisfied with compensation, not doing this work for the money, if I were dependent on the income for a living would probably find the compensation lacking.
- Yes
- Compensation should be at the very least mid-range for communities same size in the GTA.

If not what is your expectation?

- Should receive per diems for extended meetings. Usually the only one not being paid when attending conferences or out of town meetings.

13. Should the Mayor of Orangeville's position be full time? Why?

- Absolutely should be full time. Orangeville has expanded and manufacturing jobs are scarce, Mayor should be engaged on daily basis pursuing economic development and job creation
- Town has grown, should have proactive Mayor who would work for the betterment of the community. Can only be done if Mayor were full time and ambitious. Currently Mayor only has time to be reactive. Risk is having a full time Mayor who would put in minimal effort and be paid full time salary for part time hours.
- Not sure calling the position full time or part time would change the amount of time dedicated to the role by the Mayor.

- Yes, the community has an expectation that the Mayor is available to solve problems and represent the town at events. There are too many issues for a part time mayor to address.

14. Please provide any further comments you feel may be relevant to this subject.

- Not a 5 day per week job, often involves weekend work
- Would like to see committee send a letter to Sylvia Jones, MPP, asking the government to regulate salaries for elected officials. That would be the only way to achieve equity.
- Survey failed to ask questions about amount of time spent on committee/subcommittee work. Some councillors put in a tremendous effort and time while others perform only essential duties. Attending meetings is only small part of what some councillors do. Many hours are often spent on community involvement and hands on active type work outside of meetings. Also other committees involve spending many hours out in community working with businesses/property owners. This type of involvement has not been reflected in the questions.
- This is the only job that one has to pay for to obtain (election expenses).



THE CORPORATION OF THE TOWN OF ORANGEVILLE

BY-LAW NUMBER 16-2009

**A BY-LAW TO ADOPT A POLICY FOR THE COUNCIL
REMUNERATION REVIEW PROCESS.**

WHEREAS the *Municipal Act, 2001, S.O. 2001, c.25*, Section 9 provides a municipality with the powers of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS on February 9, 2009, Council approved the implementation of a Town policy with respect to the Council Remuneration Review Process;

BE IT THEREFORE ENACTED by the municipal council of the Corporation of the Town of Orangeville as follows:

1. THAT the Council Remuneration Review Process Policy attached hereto as Schedule "A" be adopted.
2. THAT the Policy be implemented on the day of passing.

PASSED IN OPEN COUNCIL THIS 23RD DAY OF FEBRUARY, 2009

A stylized, handwritten signature of R. Adams in black ink.

R. Adams, Mayor

A handwritten signature of Cheryl Johns in black ink.

Cheryl Johns, Clerk



THE CORPORATION OF THE TOWN OF ORANGEVILLE

COUNCIL REMUNERATION REVIEW PROCESS POLICY

Approved by Council: Feb. 9, 2009

Guiding Principles

This process is guided by the following principles:

- Potential increases in remuneration in excess of that given to non-union salaried staff take effect for the next term of Council. No Council shall make recommendations for its own remuneration.
- A publicly-appointed committee of Orangeville residents and taxpayers will review the current package and recommend changes for the next Council.
- The committee must meet publicly and its report will be considered and decided upon at public meetings of Council.

Council Remuneration Process

- Compensation packages will be available to the public.
- The existing remuneration grid will be used as the basis for future adjustments.
- The remuneration grid for members of Council will be adjusted annually in accordance with the economic adjustment approved for the Town's salary pay grid for non-union salaried staff.
- Prior to the commencement of the nomination period for a municipal election, through a public process of inviting membership, Council shall appoint a committee of Orangeville residents and taxpayers to review the current package and recommend changes.
- The total compensation package for Council shall be reviewed through a market survey of similar municipalities offering similar services.
- No member of Council will sit on this committee. All members of the committee shall declare that they do not intend to run for election in the upcoming municipal election.
- The committee must meet publicly through a transparent process subject to public scrutiny at all times.

- Potential increases in excess of that given to non-union salaried staff shall take effect for the next term of Council.
- The committee may recommend that increases over 5%, excluding economic adjustments approved for the Town's salary pay grid for non-union salaried staff, be phased in.
- The committee's report to Council will be presented and decided upon at meetings open to the public, following public notification. This process shall be completed prior to the commencement of the nomination period for a municipal election.

Transparency

- All meetings of the committee will be open to the public.
- The times and locations of the committee's meetings will be published in the local media and on the Town's website.
- All reports and documentation used for the review will be available to the public.
- A Public Information Centre/Session will be held to present the background information and draft recommendations of the committee so that public comments can be received before the committee's final recommendations are presented to Council.
- The public will be allowed opportunities at all committee meetings to address the committee.

Process for one-third tax-free remuneration

- As required by the Municipal Act, Council shall review at a public meeting in February of an election year the issue of one-third tax free remuneration and following the public meeting the mandatory by-law under the act will be presented to Council.

Subject: Council Tasks

Department: Corporate Services

Division: Clerks

Report #: CPS-2021-070

Meeting Date: 2021-10-18

Recommendations

That report CPS-2021-070, Council Tasks, be received.

Background and Analysis

The purpose of this report is to provide Council with a summary of the tasks and action items that have been assigned to staff at Council meetings in the current term of Council.

This initial report, CPS-2021-070 Council Tasks, includes the tasks and action items provided to date for this term of Council. Subsequent progress reports will include an overview of Council tasks since the last report.

Going forward, this report will be presented to Council on a quarterly basis to provide an overview of the status related to Council tasks.

Strategic Alignment

Orangeville Forward – Strategic Plan

Priority Area: Strong Governance

Objective: Transparent and fair decision-making processes

Sustainable Neighbourhood Action Plan

Theme: Corporate and Fiscal

Strategy: Encourage and support inter-departmental collaboration and communication to facilitate the adoption of sustainable practices in the municipality

Notice Provisions

Not applicable.

Financial Impact

None.

Respectfully submitted

Andrea McKinney
General Manager, Corporate Services

Reviewed by

Karen Landry
Town Clerk, Corporate Services

Prepared by

Tracy Macdonald
Assistant Clerk, Corporate Services

Attachments:

1. Completed Council Tasks
2. In Progress/Incomplete Council Tasks

Council Meeting Tasks			
Updated as of: 2021-10-04			
Status	Description	Meeting Date	Comments
Completed	2020-321 Moved: Councillor Post Seconded: Deputy Mayor Macintosh That Council adopt the 2021 Council Meeting Schedule, attached as Appendix A to report CPS-CL-2020-024. Result: Carried Unanimously	9/28/2020 17:30	Pending
Completed	2020-350 Moved: Councillor Peters Seconded: Councillor Andrews That report CMS-2020-007 Covid-19 Business Impact Survey, be received. Result: Carried	10/19/2020 17:30	completed Q 4
Completed	2020-351 Moved: Councillor Andrews Seconded: Deputy Mayor Macintosh That report CMS-2020-001, New Businesses in Orangeville May 1 - September 30, 2020, dated October 19, 2020 be received. Result: Carried	10/19/2020 17:30	EDC - completed Q 3 - Task ongoing and updated periodically
Completed	2020-352 Moved: Councillor Post Seconded: Councillor Sherwood That report CMS-2020-004, 2020 Santa Claus Parade Alternative, be received; And that Council approve Holiday Lights Extravaganza in lieu of a Santa Claus Parade and funding of \$14,000 from Parks & Recreation Reserves; And funding of \$6000.00 from the Community Grant Program that was returned by the Kin Club; And that Town staff include funding of future Santa Claus Parade Alternatives in the 2020/2021 Budget Result: Carried Unanimously	10/19/2020 17:30	Pending
Completed	2020-353 Moved: Councillor Peters Seconded: Deputy Mayor Macintosh That report CPS-2020-004 Hen Registration By-law - Trial Program be received; And that Council bring forward a by-law to regulate the keeping of hens in the Town of Orangeville as outlined in Attachment 1 to Report CPS-2020-004 as amended by increasing the number of hens that can be kept from two to three. Result: Carried	10/19/2020 17:30	
Completed	2020-348 Sylvia Bradley spoke in favour of having the transit transfer terminal located in the downtown core and her appreciation for the preserving of the community garden and suggested that the current fire hall may be a suitable location as well. That the location of the transit transfer terminal be put on hold until such time as the safety study is presented to Council; And that the upcoming public meeting on the transit transfer terminal be cancelled; And that Town staff, in consultation with the County and other stakeholders, report back to Council on the feasibility and costs associated with the transit transfer terminal being located at the Edelbrock location. Result: Carried	10/19/2020 17:30	

Council Meeting Tasks			
Updated as of: 2021-10-04			
Status	Description	Meeting Date	Comments
Completed	PXO Louisa Street and Elizabeth Street That report IS-TD-2020-002 PXO Louisa Street and Elizabeth Street be received, And that Council direct Staff to implement a Level 2, Type D PXO pedestrian crossing at Louisa Street and Elizabeth Street to be funded from the 2020 approved Budget.	11/4/2020 9:00	
Completed	Riddell Road Intersections Alder and Spencer That report IS-TD-2020-003, Riddell Road Intersections Alder and Spencer be received; And that Council direct Staff to issue a Request for Proposal for consulting services to review the Riddell Road intersections with Alder Street and Spencer Avenue/Centennial Road to improve traffic safety for left turning vehicles while maintaining the arterial road function of Riddell Road as part of County Road 109. And that roundabouts also be considered by the consultant; And that the cost of the consultant is to be funded from the General Capital Reserve and refunded back to the General Capital Reserve in the 2021 budget.	11/4/2020 9:00	
Completed	Traffic Calming That Report IS-TD-2020-004, Traffic Calming, be received. And that Council direct Staff to issue a Request for Proposal for a consultant to develop a traffic calming policy for the Town of Orangeville.	11/4/2020 9:00	
Completed	Updated Financial Plan Water Works That report IS-Env-2020-010, Updated Financial Plan Water Works, be received; And that the Town of Orangeville updated Water Works Financial Plan prepared by Watson & Associates Economists Ltd. dated May 11, 2020, be approved; And that the notice of availability of the updated Water Works Financial Plan be advertised; And that the Council resolution approving the updated Water Works Financial Plan and a copy of the plan be submitted to the Ministry of Municipal Affairs and Housing to satisfy the requirements of the Safe Drinking Water Act (SDWA, O. Reg. 453/07, Section 3(1)6); And that the Council resolution approving the updated Water Works Financial Plan be submitted to the Ministry of Environment, Conservation and Parks, to satisfy the requirements of the SDWA (Section 32(5)2(ii)).	11/4/2020 9:00	
Completed	That report IS-PW-2020-002, Operations Centre Roof Replacement Additional Funding be received; and That Council authorize the transfer of \$120,000 from the General Capital Reserve Fund to the Operations Centre Roof Replacement capital project; and That staff arrange for a structural inspection be completed on the site to determine its suitability for future solar considerations; and That a white coloured roof or a roof with reflective properties be utilized at this location.	11/4/2020 9:00	
Completed	Councillor Taylor questioned the Towns boulevard cutting and general maintenance overall as it appears as though there is lack of maintenance this year. Doug Jones, General Manager Infrastructure Services indicated that maintenance is a similar schedule as other years with the difference being the absence of additional summer help and requested that specific areas of concern be sent to him for investigation.	11/4/2020 9:00	

Council Meeting Tasks			
Updated as of: 2021-10-04			
Status	Description	Meeting Date	Comments
Completed	That report IS-PL-2020-015, 340 Broadway Residential Demolition Permit Application, be received And that the residential demolition permit application for 340 Broadway, file no. RD 2/20, be approved, subject to the following conditions: 1. That a Construction Waste Management Plan be submitted by the owner. 2. That a Building Permit application for the new dwelling construction is submitted to the satisfaction of Town staff, prior to demolition; 2. That the owner constructs and substantially completes the new building(s) to be erected on the subject property no later than two (2) years from the date of the issuance of the demolition permit.	11/4/2020 9:00	
Completed	January 14 Council SustainMobility Collaborative Agreement That report CMS-EDC-2019-002 be received; And that Council authorize the Mayor and Clerk to sign the Transportation Demand Management Program Collaboration Agreement between SustainMobility and the Corporation of the Town of Orangeville along with any other related documents necessary to finalize the agreement; And that staff be directed to implement the program known as Commute Ontario. And that a Town staff member be appointed to the Steering Committee and that staff report back to Council as appropriate. CMS-ED TDM Agreement signed and returned to SustainMobility on January 22, 2019. Steps to register and implement the program completed on February 11, 2019. R Phillips joined the Commute Ontario Steering Committee with first meeting in April 2019. Report to Council May 5 R Phillips part of steering committee. First update provided to Council May 13/19 CMS-EDC-2019-005 Further periodic updates to follow. Has Commute Ontario program been implemented? Yes see update report CMS-EDC- 2019-005 How frequently are the updates to be made to Council? Annually. Information report submitted for January 13/20: CMS-EDC-2020-001. Next report in first quarter 2021.Agreement ends April 2021	11/4/2020 9:00	Sustainmobility Project ended - Q 2 2021 (funding for provincial-wide project not renewed).
Completed	May 27, 2019 Council Question Period Mr. Adam Thompson expressed concern with respect to traffic speed and excessive noise on Shirley Street, and would like to see stop signs and/or traffic lights installed in the area. Mayor Brown indicated that staff are currently looking into traffic calming measures throughout the Town and will add Shirley Street to the list for review. Status of Traffic Calming Measures throughout the Town? Shirley Street review? Report IS-TD-2020-004 directed staff to issue RFP for a consultant to develop a traffic calming policy for the Town.	11/4/2020 9:00	
Completed	June 24, 2019 Council Orangeville Sustainable Neighbourhood Action Plan (CMS-EDC-2019-007): That report #CMS-EDC-2019-007 dated June 24, 2019, Orangeville Sustainable Neighborhood Action Plan, be received; And that Council accept the findings as presented in the Orangeville Sustainable Neighbourhood Action Plan; And that staff consider implementation of the recommendations within the plan in future planning; And that staff report biennially on implementation of the Orangeville Sustainable Neighbourhood Action Plan, with the first report to be made by June, 2021; And that future staff reports include a reference to the appropriate section of the Sustainable Neighbourhood Action Plan.Manager of Economic Development and Culture coordinating set up of monitoring process. First Report to be presented to Council by June 2021	11/4/2020 9:00	
Completed	October 22 2019 Council That Report CPS-CL-2019-018, Community Safety and Well-Being Plan be received; And that Council supports the coordination and development of a joint Dufferin Community Safety and Well-Being Plan with the County of Dufferin as the lead; And that the County liaise with the Towns Community Services Department on the development of the joint Dufferin Community Safety and Well-Being Plan. Waiting on County to provide a date and time.	11/4/2020 9:00	

Council Meeting Tasks			
Updated as of: 2021-10-04			
Status	Description	Meeting Date	Comments
Completed	That report CPS-TF-2019-27, dated October 22, 2019, Application for Property Tax Relief Roll # 030-019-47300-0000, be received; And that Council take no action; And that Staff bring forward a report and By-law to Council to delegate authority to the Assessment Review Board for the processing of applications under 357.1 (1) (d) of the Municipal Act. Status of By-law	11/4/2020 9:00	Vacancy Rebates are no longer a program administered. So by extension, this is now complete.
Completed	Notice of Motion Safety Concerns at Marshall Crescent And Whereas there was a motor vehicle accident on January 2, 2020 in which a vehicle travelling eastbound on McCannell Avenue failed to negotiate the left hand turn onto Rolling Hills Drive resulting in the vehicle crashing through the fence and into the backyard deck of the residence at 389 Marshall Crescent; And Whereas this is the second time this house has been hit by a travelling motor vehicle. The last incident being in 2015; And Whereas the family who live at this location have been traumatized by this incident and it is important that the Town take action; And Whereas Town staff have suggested the following measures be taken: Install Roadway Alignment Signs on both McCannell and Rolling Hills the appropriate distance ahead of the curve in accordance with Ontario Traffic Manual (OTM) Book 6. Install two Checkerboard Signs (One Direction) at the intersection of Rolling Hills and McCannell, one facing each road so that a Checkerboard Sign will be visible to drivers approaching the intersection from either direction. Plant some boulevard trees on Rolling Hills along the flankage of 389 Marshall Crescent as part of our 2020 tree planting program; And Whereas Councillors Post and Taylor have visited with the owners of 389 Marshall and have noted their recommendations for further safety measures; Therefore be it resolved that in addition to the above measures recommended by staff, Council hereby direct and authorize staff to complete the following: Paint lane division lines on McCannell and Rolling Hills Staff report back to Council by the end of March 2020 on the cost to install barricades on the bend along side Rolling Hills protecting 389 Marshall Install signs on the hill up McCannell along the southside of Rolling Hills to give ample warning that there is an upcoming curve and speed should be measured.	11/4/2020 9:00	
Completed	<p>Bee City Canada</p> <p>That Bee City Canada Report be received and;</p> <p>WHEREAS the goal of Bee City Canada designation is to promote healthy, sustainable habitats and communities for pollinators;</p> <p>THAT bees and other pollinators around the globe have experienced dramatic declines due to land fragmentation, habitat loss, use of pesticides, industrialized agriculture, cli-mate change and the spread of pests and diseases, with serious implications for the future health of flora and fauna; and</p> <p>THAT cities/town ships/First Nation communities an d their residents have the opportunity to support bees and other pollinators on both public and private land; and</p> <p>THAT supporting pollinators fosters environmental awareness and sustainability, and increases interactions and engagement among community stewards; and</p> <p>THAT by becoming a Bee City, the City/Township/FirstNation can highlight initiatives already in place and further engage local communities in an environment of creativity and innovation which will promote a healthier life for our community;</p> <p>THAT staff be authorized to submit the Bee City Canada Application to designate (City/Township/First Nation) as a Bee City; and;</p> <p>That Sustainable Orangeville and the Town initiate and promote the Bee City Canada's mandate in supporting pollinators and bee habitats.</p>	11/4/2020 9:00	

Council Meeting Tasks			
Updated as of: 2021-10-04			
Status	Description	Meeting Date	Comments
Completed	<p>BIA, January 31, 2020 Downtown Activation Pilot Project</p> <p>That correspondence from the BIA, January 31 ,2020, Downtown Activation Pilot Project Report, be received;</p> <p>And that staff bring forward a By-law to amend the Display of Merchandise on sidewalks By-law 31-2003 to permit benches or café tables and chairs as part of a business facade merchandise display in accordance with the current width and walking area requirements; and</p> <p>That the other requests made by the BIA be considered as part of the Town's Tourism Strategy scheduled for completion in September 2020;</p> <p>And that the BIA contact Community Services staff regarding their request.</p>	11/4/2020 9:00	
Completed	<p>BIA, February 15, 2020, Blade Signs</p> <p>That correspondence from the BIA, February 15,2020, Blade Signs, be received;</p> <p>And that the request be forwarded to Heritage Orangeville for input and that staff report back on the Sign By-law requirements;</p>	11/4/2020 9:00	
Completed	<p>New Business</p> <p>That parking be permitted on one side of Parkinson Crescent between the northernly limit of the park and Drew Brown Boulevard, along the straight stretch, and that parking prohibition on both sides of Parkinson Crescent remain in place for the rest of the Crescent.</p>	11/4/2020 9:00	
Completed	<p>A by-law to authorize an encroachment agreement with 266221 6 Ontario Inc. - 279 Broadway. Refer to Resolution 9 of the July 15, 2019 Council Meeting.</p>	11/4/2020 9:00	
Completed	<p>A by-law to permit the Kin Club of Orangeville to hold road toll fundraising events at the intersections of Third Street and Fourth Avenue on Saturday, May 9,2020 and Saturday, September 26, 2020from 9:30 a.m. to 3:30 p.m. Refer to Resolution2020-042of the February 10, 2020 Council Meeting.</p>	11/4/2020 9:00	
Completed	<p>A by-law to establish User Fees and Rates with respect to services or activities provided by the Town and for the use of its property - Transit Advertising. Refer to Resolution 2020-047 of the February 10, 2020 Council Meeting</p>	11/4/2020 9:00	

Council Meeting Tasks

Updated as of: 2021-10-04

Status	Description	Meeting Date	Comments
Completed	Procedure By-law amendment Electronic Participation That Report CPS-CL-2020-010 regarding Procedure By-law Amendment Electronic Participation be received; and That Council pass a By-law to amend By-law 063-2017 being a By-law to govern the proceedings of Council and its Committees.	11/4/2020 9:00	
Completed	Town Capital Expenditure Financing That the request for Capital Expenditure Financing be received; and That Council pass a by-law to authorize the establishment of a Revolving Term Facility with the Toronto-Dominion Bank in the amount of \$10,000,000.00; and That Council authorize the entering into of a Revolving Term Facility Agreement with the Toronto-Dominion Bank. That staff report back to Council at its next meeting regarding upcoming expenditures/projects and how those expenditures/projects are being funded and prioritized and identify items that can be delayed.	11/4/2020 9:00	
Completed	Town Relief Measures That Council hereby waives the penalty and interest on taxes for a period of 90 days across all tax classes; and That the Treasurer waive all NSF charges as it relates to tax payments.	11/4/2020 9:00	
Completed	That Council hereby waive all transit fare fees for a period of 90 days; and That the Town continue to provide transit services at this time.	11/4/2020 9:00	
Completed	That Council hereby waives the penalty and interest on water and wastewater rates for a period of 90 days.	11/4/2020 9:00	
Completed	That Council hereby requests the County of Dufferin to increase the garbage bag limit from one to two for a 90 day period.	11/4/2020 9:00	

Council Meeting Tasks

Updated as of: 2021-10-04

Status	Description	Meeting Date	Comments
Completed	That Council hereby lift the winter parking control restriction immediately.	11/4/2020 9:00	
Completed	That Council hereby requests the Minister of Energy, Northern Development and Mines to implement off peak rates 24 hours a day/ 7 days a week as quickly as possible; and That a copy of the resolution be forwarded to all municipalities, to Honorable Sylvia Jones, MPP Dufferin-Caledon and Kyle Seeback, MP Dufferin-Caledon for support.	11/4/2020 9:00	
Completed	That Council hereby authorized the transfer of \$100,000 from its contingency reserve fund to its Community Grant Program; and That \$10,000 be donated to the Orangeville Food Bank to be used for emergency needs at this time; and That other requests for grant funding be processed through the Community Grants Program	11/4/2020 9:00	
Completed	That the Towns Dog Park Be closed immediately.	11/4/2020 9:00	
Completed	That the correspondence received from Jeremy Williams dated March 23, 2020 be received; and That staff review the concerns raised in the correspondence; and That the correspondence be included on the next agenda for review by Council together with the responses by staff to the concerns raised.	11/4/2020 9:00	
Completed	A by-law to amend By-law 064-2017 being a By-law to govern the proceedings of Council and its Committees.	11/4/2020 9:00	

Council Meeting Tasks

Updated as of: 2021-10-04

Status	Description	Meeting Date	Comments
Completed	A by-law to authorize the borrowing of \$10,000,000.00 from the Toronto-Dominion Bank to finance multi-purpose expenditures and to authorize the entering into and execution of an Agreement with the Toronto-Dominion Bank for this purpose.	11/4/2020 9:00	
Completed	Council Planning Session Report That Report CAO2020003, Council Planning Session Report be received; and that council approve the outcomes of the Council Strategic Planning Session as outlined in report CAO2020--3 which sets common priorities for the remainder of this term of Council	11/4/2020 9:00	
Completed	William Street Demolition of an Accessory Structure on a Listed Non-Designated Heritage Property That Report IS-PL-2020-010, 6 William Street, Demolition of an Accessory Structure on a Listed Non-Designated Heritage Property be received; And that Council not oppose the issuance of a demolition permit for the accessory garage structure on the property.	11/4/2020 9:00	
Completed	Heritage Permit Application That Report IS-PL-2020-011, 51 Zina Street, Heritage Permit Application for chimney restorations and roof repairs be received; And that the Heritage Permit Application (HR 1/20) for 51 Zina Street, be approved.	11/4/2020 9:00	
Completed	Sign Variance Application That Report CPS-CL-2020-09, regarding Sign Variance Application 2031892 Ontario Inc. (Shell Gas Station) 226 Broadway be received; and That Council grant a variance to Sign By-law 28-2013, as amended, to permit a canopy sign located at 226 Broadway with a sign area on the north and south side of 18.99m2 conditional upon obtaining a sign permit; and That sign variance fee of \$200.00 be waived.	11/4/2020 9:00	
Completed	Verbal Report from Ed Brennan, CAO, 2020 Capital Expenditures Update That the Verbal Report from Ed Brennan, CAO regarding 2020 Capital Expenditures be received, and That Town staff proceed with the design and engineering component of the Bricks on Broadway Sidewalk project to a maximum of \$90,000; and That Town staff proceed with the design component of the trail project to a maximum of \$50,000; and That the final determination on proceeding with implementation of these projects be delayed for 90 days until the impacts of the COVID-19 crisis are determined; And that Town staff prepare a report regarding 2020 capital expenditures for the May 8, 2020 Council meeting.	11/4/2020 9:00	

Council Meeting Tasks			
Updated as of: 2021-10-04			
Status	Description	Meeting Date	Comments
Completed	Correspondence Jeremy D Williams, March 23, 2020, Emergency Council Meeting Corona Crisis and Draft response That staff forward the response with associated information to Mr. Williams.	11/4/2020 9:00	
Completed	A by-law to amend By-law 31-2003 being a By-law to regulate the display of merchandise on sidewalks	11/4/2020 9:00	
Completed	That all flags at Town facilities fly at half-mast for the week as an act of solidarity with our fellow Canadians in Nova Scotia in light of the tragedy that they have endured; and That staff investigate providing a virtual book of condolence.	11/4/2020 9:00	
Completed	Alison Scheel and Joe Sammut, Orangeville BIA 2019 Preliminary Financials Budget That the correspondence dated February 26, 2020 from the OBIA be received; And that the 2019 Preliminary Financial Report as at December 31,2019, be approved; And that the 2020 Budget, as submitted, be approved	11/4/2020 9:00	
Completed	Town Line, Part Lot Control Exemption Application by Hamount Investments Ltd. That Report IS-PL-2020-012, 31 Town Line, Part Lot Control Exemption Application by Hamount Investments Ltd., be received; And that the Part Lot Control Exemption Application (File: PLC 1/20) and By-law included as Attachment No. 3 to this Report, be approved.	11/4/2020 9:00	
Completed	COVID-19 Emergency Measures By-law That report CPS-CL-2020-012 regarding the appointment of By-law Enforcement Officers and a Building Inspector be received; And that Council pass by-laws to appoint By-law Enforcement Officers for the purpose of enforcing the COVID-19 Emergency Measures By-law and to appoint Joe West as a Building Inspector; And That report CAO-2020-006 be received: And that Council approve the COVID-19 Emergency Measures By-law.	11/4/2020 9:00	

Council Meeting Tasks			
Updated as of: 2021-10-04			
Status	Description	Meeting Date	Comments
Completed	Note: Staff was requested to send correspondence to Headwaters Food and Farming Alliance advising them of the Towns Community Grant Program and the application process.	11/4/2020 9:00	
Completed	That correspondence be sent to relevant parties including the Ministry of Agriculture, Food and Rural Affairs, MPP, MP and the Premier to add Community gardens that produce food as essential service during the COVID-19 Pandemic.	11/4/2020 9:00	
Completed	A by-law to exempt a portion of Registered Plan 219 from, from Part Lot Control (Hamount Investments Ltd., Parts 1 to 32, Plan 7R-6631, 31 Town Line, PLC 1/20).	11/4/2020 9:00	
Completed	A by-law to amend By-law 119-2003 being a by-law to licence, regulate and govern taxicabs and taxicab owners, taxicab brokers, limousine owners and limousine drivers and for limiting the number of taxicab owner licenses. (Resolution No. 2020-066 Please note that the proposed By-law incorporates the amendments approved through Resolution 2020-066 being Option 3 as outlined in Report CPS-CL-2020-007. The proposed By-law also eliminates the requirement for a taxi-cab brokerage office to be located in Orangeville. This was identified in the Report as part of Option 3 but was inadvertently missed when carried forward to the recommendation section of the Report. Refer to Section 8.4.4 of the By-law.)	11/4/2020 9:00	
Completed	Rise and Report That Confidential Verbal Report from Ed Brennan, CAO and Ray Osmond, General Manager of Community Services regarding a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board and a proposed or pending acquisition or disposition of land by the municipality or local board Lease Agreements be received; and That staff proceed as directed; and That staff be directed to negotiate with the Twisters Gymnastics Club an agreement to defer the rent for up to 6 months, with a repayment plan for deferred rent repayment; And that staff report back to Council.	11/4/2020 9:00	
Completed	Delegation Orangeville Hydro Limited That Orangeville Hydro Limited, Business Plan: 2020-2024 be received; And that the Mayor and Clerk be authorized to execute the Shareholders Resolution Approving the Orangeville Hydro Limiteds Business Plan: 2020-2024.	11/4/2020 9:00	

Council Meeting Tasks			
Updated as of: 2021-10-04			
Status	Description	Meeting Date	Comments
Completed	<p>Heather Hayes, Orangeville Food Bank</p> <p>That correspondence from Trevor Lewis, President, Orangeville Food Bank, dated April 21, 2020 be received;</p> <p>And that Council authorize funding in the amount of \$3000.00 to the Orangeville Food Bank from the Community Grant Program.</p>	11/4/2020 9:00	
Completed	<p>Canada Day 2020 and Special Event Cancellations</p> <p>That report number CMS-RE-2020-001 Canada Day 2020 and Special Event Cancellations be received;</p> <p>And that staff be directed to cancel special events and programs up to July 6, including the cancellation of the Canada Day celebrations;</p> <p>And that it be noted that Blues and Jazz Festival is being postponed and not cancelled and that National Indigenous Peoples Day be added as an event that has been postponed;</p> <p>And that the staff be directed to continue working with the BIA to develop a reactivation plan for the Orangeville Farmers Market conditional upon the ability to follow physical distancing recommendations.</p>	11/4/2020 9:00	
Completed	<p>Development of 82, 86-90 Broadway</p> <p>That report CMS-EDC-2020-007 dated May 11, 2020 regarding Development of 82, 86-90 Broadway be received;</p> <p>And that Council approve funding of up to \$50,000 to retain the services of a consultant with respect to the development of 82, 86-90 Broadway including the feasibility of the use of the land and type of agreement.</p>	11/4/2020 9:00	
Completed	<p>2020 Property Tax Rates</p> <p>That report CPS-TF-2020-14, dated May 11, 2020, Property Tax Rates, be received:</p> <p>And that Council adopt the property tax rates as proposed for the 2020 fiscal year;</p> <p>And that the property tax due dates remain as June 25, 2020 and September 25, 2020 across all tax classes to accommodate the cash flow requirements of the Town;</p> <p>And that a By-law to provide for the levy and collections of taxes required for the Town of Orangeville for the year 2020 and for the collection of County of Dufferin and Education taxes be read three times and finally passed.</p>	11/4/2020 9:00	
Completed	<p>Delegation, Geoff and Kate Mullin, Keith and Marilyn Somerville, Dirtbikes</p> <p>Note: Town Clerk to arrange meeting with delegates and staff to further discuss the delegates concerns.</p>	11/4/2020 9:00	
Completed	<p>Delegation Terrance Carter, Relocation of Transit Transfer Terminal</p> <p>That while continuing to move forward with the implementation of a bus transfer station at Broadway between First Street and John Street staff are directed to retain a consultant to complete a safety study for the identified location with a \$10,000 budget limit to be funded from General Capital Reserves;</p> <p>And that staff report back to Council on the results of the study.</p>	11/4/2020 9:00	

Council Meeting Tasks			
Updated as of: 2021-10-04			
Status	Description	Meeting Date	Comments
Completed	<p>Orangeville Highlands, Phase 2 Planning</p> <p>That report IS-PL-2020-009, Orangeville Highlands Phase 2, Planning Recommendations for Draft Plan of Subdivision and Zoning By-law Amendment Applications, be received;</p> <p>And that the Local Planning Appeal Tribunal (LPAT) be advised that Council supports the approval of the applications:</p> <p>i) for a draft plan of subdivision (File: S 1/10) as per Attachment No. 1 to report IS-PL-2020-009, subject to the conditions of draft approval as per Attachment No 2 to report IS-PL-2020-009; and</p> <p>ii) to amend Zoning By-law No. 22-90, as amended (File: OPZ 5/10) to rezone the subject lands as described in report IS-PL-2020-009;</p> <p>And that the following additional requirements be added to the conditions of draft approval included as Attachment No. 2 to Report IS-PL-2020-009:</p> <p>1. That the developer achieve and demonstrate a minimum twenty percent reduction in potable water use;</p> <p>2. That the developer implement measures in exceedance of code requirements for dwelling construction to achieve a minimum of ten percent energy savings.</p> <p>And that a copy of report IS-PL-2020-009 and the resolution of Council be forwarded to the LPAT;</p> <p>And that the Mayor and Clerk be authorized to execute Minutes of Settlement in support of the proposed draft plan of subdivision and zoning by-law amendment as outlined in report IS-PL-2020-009, subject to any minor refinements as deemed necessary by Town staff and in consultation with the Towns solicitor;</p> <p>And that Town staff and the Towns solicitor be authorized to continue to act on behalf of the Town going forward with respect to the proposed draft plan of subdivision and zoning by-law amendment under appeal before the LPAT, in accordance with the recommendations of report IS-PL-2020-009 and the usual proceedings on an LPAT appeal matter.</p>	11/4/2020 9:00	
Completed	<p>Agreement By-law Enforcement Services Township of Melancthon</p> <p>That report CPS-CL-2020-013 regarding Agreement By-law Enforcement Services Township of Melancthon; and</p> <p>That Council pass a by-law to authorize the entering into of an agreement with the Township of Melancthon regarding the provision of By-law Enforcement services.</p>	11/4/2020 9:00	
Completed	<p>Provincial Gas Funding Agreement</p> <p>That report CPS-TF-2020-015, dated May 25, 2020, Provincial Transit Gas Tax Funding Agreement be received;</p> <p>And that Council adopt a by-law authorizing the Mayor and Treasurer to sign a Letter of Agreement with the Ministry of Transportation for 2019/2020 funding.</p>	11/4/2020 9:00	

Council Meeting Tasks			
Updated as of: 2021-10-04			
Status	Description	Meeting Date	Comments
Completed	<p>Notice of Motion Community Engagement</p> <p>Whereas the Town recognizes the value of community engagement to help make decisions which reflect the interests and concerns of those affected by involving them in the decision making process; and</p> <p>Whereas the Town adopted a notice policy in January 2008 in accordance with section 270 of the Municipal Act; and</p> <p>Whereas Council wishes to review this policy and expand upon it in a meaningful way that advances public engagement and participation;</p> <p>Now therefore be it resolved that the General Manager of Corporate Services report back to Council with a Public Engagement and Participation Policy that improves the practice of public participation and includes a framework that:</p> <p>seeks out and facilitates the involvement of those potentially interested in a decision; and</p> <p>provides participants with the information they need to participate in the decision making process in a meaningful way.</p>	11/4/2020 9:00	
Completed	<p>THEREFORE BE IT RESOLVED that the Mayor write to the Solicitor General to encourage common training requirements for all members of Police Services in Ontario as it relates to diversity, empathy and use of force;</p> <p>AND THAT the Solicitor General provide clarity on police oversight going forward given the anticipated changes to legislation to ensure effective accountability continues;</p> <p>AND THAT annual updates or refresher courses be mandatory to ensure our Police Services have the best and current information available to them;</p> <p>AND THAT THE TOWN request that the use of force protocols be reviewed to ensure they are safe and would meet current standards, and then shared across the province;</p> <p>AND THAT THE TOWN circulate this resolution to all Ontario municipalities seeking their support.</p>	11/4/2020 9:00	
Completed	<p>That Council pass a by-law to authorize the temporary road closures on June 14, 2020 for a Black Lives Matter Peaceful Protest at:</p> <p>Second Street from First Avenue to Broadway from 8:00 a.m. to 4:00 p.m.</p> <p>Broadway from Second Street to Centre Street from 9:00 a.m. to 2:00 p.m.</p>	11/4/2020 9:00	
Completed	<p>That the Orangeville Hydro 2019 Annual Report be received;</p> <p>And That Council approve the proposed resolutions listed in the Orangeville Hydro Limited Agenda for the Annual Shareholders Meeting scheduled for Wednesday, June 18, 2020;</p> <p>And that Council appoint Sandy Brown as proxy, and Andy Macintosh as proxy in the absence of Sandy Brown, to attend and to vote for The Corporation of the Town of Orangeville at the Annual Shareholders Meeting to be held on June 18, 2020 and at any adjournments thereof, revoking any proxy previously given;</p> <p>And that Council direct such proxy to vote in favour of the proposed resolutions listed in the Orangeville Hydro Limited Agenda for the Annual Shareholders Meeting scheduled for Thursday, June 18, 2020;</p> <p>And that the Mayor and Clerk be authorized to execute the Proxy Resolution for the Annual Shareholders Meeting of Orangeville Hydro Limited.</p>	11/4/2020 9:00	

Council Meeting Tasks			
Updated as of: 2021-10-04			
Status	Description	Meeting Date	Comments
Completed	That report CMS-FP-2020-004, titled Agreement with YMCA of Greater Toronto Inc. (YMCA) for lease of the Jean Hamlyn Day Care Centre be received; And that Council approve a three (3) year lease agreement for the period of August 1, 2020 to July 31, 2023; And that Council pass a by-law to authorize the entering into and execution of the lease agreement.	11/4/2020 9:00	
Completed	That report CMS-FP-2020-005, titled Lease Amending Agreement with the Orangeville Gymnastics Club Inc. be received; And that Council approve an amendment to the existing lease agreement for deferred rent payments for the period of June 1, 2020 to November 30, 2020 inclusive; And that Council approve the repayment of the deferred rental amount over the remaining 83 months of the Lease Agreement, effective December 1, 2020 to October 31, 2027; And that Council pass a by-law to authorize the entering into and execution of the amending agreement.	11/4/2020 9:00	
Completed	That staff be directed to send a letter to Premier Ford similar to the letter sent by the Town of Oakville that includes information that is specific to Orangeville. Whereas the Ontario Ministry of Transportation initiated Stage 1 of the GTA West Environmental Assessment in 2008, and Whereas in May 2017 the GTA West Advisory Panel released its final report and its recommendations to the MTO, and Whereas in February 2018 the Province announced that it would not be proceeding with the GTA West project, and Whereas the Provincial government reversed itself and restarted the GTA West project in June 2019, and Whereas the proposed GTA West project would intersect both the proposed Credit Valley Trail as well as property currently owned by Orangeville Rail Development Corporation that is under consideration for a regional recreational trail, and Whereas current environmental conditions require that all municipalities re-evaluate transportation plans to ensure that investments result in reduced GHG emissions, with a focus on sustainable modes such as mass transit, and Whereas the funding, development, planning, building, and maintenance of a new 400 series highway is in effect an enormous subsidy for individual automobile drivers and transportation companies, and Whereas once a new highway is built it induces additional driving and rapidly fills to capacity, Therefore be it resolved that the Town of Orangeville opposes further investment by the Province in the GTA West Transportation Corridor, and That this resolution be circulated to Premier Doug Ford, MPP Sylvia Jones, the Minister of Transportation, the Town of Caledon, the Region of Peel, and Halton Region.	11/4/2020 9:00	
Completed	Whereas the 2020 schedule for Orangeville Council meetings has December 7, 2020 scheduled for a Budget meeting; And Whereas December 7, 2020 is no longer required for a Budget meeting; Therefore be it resolved that a Council meeting be held on December 7, 2020 for any closed session matters and for a Strategic Planning Workshop; and That February 2, February 16 and February 22, 2021 be scheduled as Budget meeting dates. That a Council meeting be held on December 7, 2020 for any closed session matters and for a Strategic Planning Workshop; and That February 2, February 16 and February 22, 2021 be scheduled as Budget meeting dates.	11/4/2020 9:00	

Council Meeting Tasks			
Updated as of: 2021-10-04			
Status	Description	Meeting Date	Comments
Completed	That a moratorium on the two hour parking limit for downtown Orangeville be implemented immediately through the bagging of signs and continue in effect until January 11, 2021; and That for clarity the moratorium does not apply to overnight parking restrictions; and That staff communicate to the public information regarding the moratorium and after hours parking enforcement.	11/4/2020 9:00	

Council Meeting Tasks			
Updated as of: 2021-10-04			
Status	Description	Meeting Date	Comments
In Progress	<p>Orangeville Transit Task Force</p> <p>That the transfer station be located on Broadway between First Street and John Street;</p> <p>That report IS-TD-2020-007, regarding the Orangeville Transit Task Force recommendations to Council, be received; and</p> <p>That Orangeville Transit go to a four-route system; and</p> <p>That advertising revenue be maximized by advertising in shelters and internally and externally on buses. The space available for advertising on the exterior of buses should be maximized and not limited to the three locations currently used; and</p> <p>That there be no Sunday transit services or operation; and</p> <p>That ride-sharing options not be pursued; and</p> <p>That no further action be taken by the Transit Task Force on the taxi service issues; and</p> <p>That staff look into the feasibility of purchasing its own accessible bus or contracting out and exploring the possibility of partnering with Dufferin County</p>	11/4/2020 9:00	
In Progress	<p>Notice of Motion Towing By-law Whereas the Town and the County of Dufferin do not have a By-law to regulate and licence tow trucks and tow truck drivers; And Whereas Orangeville Police currently utilize the Orangeville Towing Association to determine which tow truck driver is awarded to a customer; And Whereas using the rotational system has reduced the amount of accident chasing through the Town; And Whereas the Orangeville Towing Association currently sets the standards, rules and behaviors that a towing company must achieve to be on its rotational list; And Whereas the Town and the Police do not have input on the development, establishment and approval of applicants for the Orangeville Towing Associations rotational list; And Whereas concerns have been expressed by the towing community regarding the application of the standards by the Orangeville Towing Association; Now Therefore be it resolved that staff investigate the possibility of formalizing a Town Tow Truck Licensing By-law that considers: The safety of the citizens to reduce chasing; Licensing and enforcement requirement; and Driver qualifications And that the Town Tow Truck Licensing By-law be presented to Council in 2021; And that staff work with the various stakeholders including Sue Snider of Community Safety Partners. And that the correspondence from Albert Candelaria, manager and CEO of ProStar & TS Towing North Division be received. CPS-2020-016 identified that the tow truck licensing by-law will be considered in 2021</p>	11/4/2020 9:00	Q4 2022/ Q1 2023
In Progress	<p>Electric Vehicle Charging Stations for Corporate Fleet Funding Opportunity That report IS-Env-2020-009, Electric Vehicle Charging Stations for Corporate Fleet Funding Opportunity be received; That Council direct staff to include the funds required to cover the Towns portion for the installation of six (6) total Level-2 Electric Vehicle Charging Stations for fleet vehicle usage in the draft 2021 budget; That Council approve the installation of four (4) stations at the Operations Centre and two (2) stations at the Town Hall staff parking lot; and That Council direct staff to include funds for the transition of appropriate light-duty municipal fleet vehicles to electric vehicles in the draft 2021 budget based upon their scheduled replacement dates.</p>	11/4/2020 9:00	Projected Completion Timeline: Q3 of 2022, County is the lead.
In Progress	<p>Digital Transformation & Smart city Planning, Smart Orangeville That report CPS-IS-2020-002 regarding an update on the work undertaken to date on the Digital Transformation & Smart City strategy and initiatives in the Town be received; And that staff continue to move the program ahead and report on outcomes;</p>	11/4/2020 9:00	The work has continued to move forward, a Council report is being drafted.
In Progress	<p>311 Call Service And That report CPS-IT-2020-001 regarding 311 Call Service be received; And that Council endorse the use of 311 call services to provide streamlined access to the Towns customer support teams; And Council authorize staff to seek approvals from the neighboring municipalities in order to complete the requirements of the application.</p>	11/4/2020 9:00	Staff worked with neighboring municipalities and the telecommunications companies to receive approvals. Next steps internally are being planned.
In Progress	<p>Mayor Brown inquired about a summary of resolutions that direct staff to report back to Council on various requests or matters ie: Naturalization of Park Spaces as listed on this agenda this evening and to follow up with staff on reporting back to Council on the status of these matters.</p>	11/4/2020 9:00	Q 3 2021

Council Meeting Tasks			
Updated as of: 2021-10-04			
Status	Description	Meeting Date	Comments
In Progress	April 1, 2019 Council Meeting Council Whereas the recent election witnessed significant volumes of election signs on public property; And whereas the signs caused Orangeville to appear to be unkept and unruly due to the positioning of signs; And whereas there have been numerous complaints by residents regarding the election sign pollution; Therefore be it resolved: That staff be directed to review Election Sign By-law No. 29-2013 with the intention of revising the by-law to incorporate the following or other provisions which are determined to be practicable and/or enforceable: 1. That the sign by-law apply to all future municipal, provincial, and federal elections. 2. Election signs may not be erected on private property without the owners consent. This includes the resident property owned and the town owned portion of a residential property. 3. There is no limit to the number of election signs that may be placed on private property throughout Orangeville. (provided owners have given their consent) 4. Election signs are not to be erected on town property. (town property includes any area that is funded by local taxpayers). 5. Election signs are not to be erected on board of education property. 6. Elections signs are not to exceed 1.5 square meters in area. 7. A candidate may not have more than 50 election signs displayed on the public right of way at any one time. 8. Of the 50 signs none of them may be erected on roadways, sidewalks, walkways, trails, or paths. 9. Of the 50 signs each must be 50cm from a sidewalk. 10. Of the 50 signs each must be 2 meters from a roadway. 11. Of the 50 signs each must display an authorization sticker issued by the town clerk. 12. Any sign not displaying a sticker will be removed by town staff. 13. Any removal of a sticker by any other person than the owner of the sticker, will be considered theft and open to criminal charges. 14. No candidate shall erect or display any election sign on public or private property until 35 days prior to an election day. 15. All signs must be removed by no later than 5 days following the date of an election. 16. No candidate may tamper with or remove any competitor signs. Tampering would result in forfeit of the offending candidates right to run in the election and to be open to criminal charges. That staff report back to Council within 12 months. Report CPS-CL-2019-024 - Resolution 10 identified that the Election Sign By-law is to be presented to Council in 2020/21 Report CPS-2020-016 By-law to be presented in 2021.	11/4/2020 9:00	Q4 2021
In Progress	May 13, 2019 Council Correspondence April 24, 2019 re Parking Issues on Burbank Crescent and Memo, Infrastructure Services, September 10, 2018 re: Parking on Burbank Crescent: That the correspondence items listed above be received. And that Town staff be directed to review the issue of parking on both sides of the Street within the entire Town and bring options back to Council including suggested solutions to alleviate parking issues.Status on reporting back to Council Staff are working on a review of parking practices and suggested solutions for alleviating parking issues relating to parking on both sides of the road.	11/4/2020 9:00	Public consult is underway
In Progress	May 27, 2019 Council Draft Cycling and Trails Master Plan (CMS-FP-2019-03): That report CMS-FP-2019-03 Draft Cycling and Trails Master Plan, dated May 27, 2019 be received; and that Council direct staff to consider the implementation of the recommendations in future planning and development for cycling and trail initiatives. Doug Jones, Ongoing Certain Planning applications (i.e. subdivisions) circulated to Parks and Facilities Division for comment on implementing recommendations on a site-by-site basis where feasible	11/4/2020 9:00	Certain Planning applications (i.e. subdivisions) circulated to Parks and Facilities Division for comment on implementing recommendations on a site-by-site basis where feasible
In Progress	Taxi and Ride Sharing Services in the Town (CPS-CL-2020-007) That report CPS-CL-2020-07, regarding Taxi and Ride Sharing Services in the Town be received; and That a public meeting be held in June 2020 to obtain feedback from the public on a new By-law to regulate Taxicabs, Limousines and Transportation Network Companies; and That staff bring forward a By-law to amend the current provisions of Taxicab and Limousine Licensing By-law to implement the following interim changes that: Lifts the restrictions on the total number of plates issued within the Town Removes the restrictions on fleet colour schemes Removes restrictions on roof lighting Changes the prescribed fare rate to a maximum prescribed fare rate Extends the expiry date of a current licence from July 31st to October 31st; and That staff report back on any additional resources that may be required to administer and enforce regulatory provisions for Transportation Network Companies. CPS-2020-016 identified that the vehicle for hire by-law will be considered in 2021	11/4/2020 9:00	
In Progress	Henry Street Residential Demolition Permit Application IS-PL-2020-006 That Report JS-PL-2020-006, Residential Demolition Permit Application, File No.: RD 1/20, 5 Henry Street, Owner/Applicant: Eric Calder, be received; And that Residential Demolition Permit Application RD 1/20 be approved, subject to the following conditions: 1. That a Building Permit application for the new building construction is submitted to the satisfaction of Town Staff, prior to demolition; 2.Thatthe applicant allows Heritage Orangeville access to the subject property to document the existing structure and any existing historical elements on the property, prior to demolition; and 3. That the applicant constructs and substantially completes the new building to be erected on the subject property not later than two (2) years from the date of the issuance of the demolition permit.	11/4/2020 9:00	Owner to satisfy conditions before issuance of demolition permit
In Progress	Note: Staff were requested to Report back on the redistribution of the Daycare Development Charge Reserve Fund	11/4/2020 9:00	Q1 - 2022
In Progress	53 Townline Residential Demolition Permit Application That report IS-PL-2020-013, 53 Townline Residential Demolition Permit Application, be received And that the residential demolition permit application for 53 Townline, file no. RD 1/19, be approved, subject to the following conditions: 1. That an application for site plan approval is approved and a site plan agreement is executed prior to the issuance of a demolition permit; 2. That the owner allows Heritage Orangeville to photograph and document any attributes of the existing dwelling at the discretion of Heritage Orangeville, prior to demolition; 3. That the owner provides measured floor plan drawings of the existing dwelling and/or salvages for reuse, any significant architectural artefacts or building materials as may be identified by Heritage Orangeville, and provides such artefacts to the Town or Museum of Dufferin, if requested; and 4. That the owner constructs and substantially completes the new building(s) to be erected on the subject property no later than two (2) years from the date of the issuance of the demolition permit.	11/4/2020 9:00	Owner to satisfy conditions before issuance of demolition permit
In Progress	That report IS-TD-2020-010, National Disaster Mitigation Program (NDMP) Flooding Analysis Results report be received; and That Staff develop a Flood Mitigation Plan based on the NDMP Town of Orangeville Flood Mitigation Project analysis and results for Councils consideration.	11/4/2020 9:00	Discussions with CVC

Council Meeting Tasks			
Updated as of: 2021-10-04			
Status	Description	Meeting Date	Comments
In Progress	Whereas the Town recognizes the importance of community engagement to ensure decisions reflect the interests and concerns of those affected by involving them in the decision-making process; and Whereas several planning applications involving new developments or intensification redevelopments have come forward, which have generated considerable interest from the members of the public about future development and land use activity within their community; and Whereas the Official Plan for the Town of Orangeville stipulates the Towns land use and growth management framework where all planning decisions must conform to the Towns Official Plan; and Whereas the Town is currently undertaking a review and update of its Official Plan in accordance with the Planning Act, which includes statutory requirements for public consultation; and Whereas the Official Plan review has been split in two phases, with the second phase focusing on the Towns growth management and land use framework upon the completion of the County of Dufferin Official Plan Municipal Comprehensive Review (MCR) exercise; and Whereas Council wishes to enhance community engagement in the Towns Official Plan review so there is greater public input and awareness about the growth management and land use direction being reviewed and updated; Now therefore be it resolved that an Official Plan Review Steering Committee be created prior to the second phase of the Official Plan Review, which shall: 1. be comprised of representatives from internal Town Departments and external public agencies, as well as pertinent stakeholders and interest groups; 2. generate further community engagement and participation in the review exercise, in addition to the statutory public participation process; and 3. be established at least six (6) weeks prior to the commencement of the second phase of the review exercise, to generate discussion and input for key growth management and land use matters to be evaluated.	11/4/2020 9:00	Member appointment per Report CPS-2021-063
Incomplete	Delegation Shawn Watkins, Georgian College Crosswalk That Town staff investigate, at a time when traffic flows are returned to a more normal volume, the feasibility of a crosswalk in the area of Centennial Road and Lackey Drive and report back to Council.	11/4/2020 9:00	Pedestrian counts are required when college fully opens post pandemic.
Incomplete	The Town of Orangeville approves the FCM-sponsored Towards Parity Demonstration Project for Orangeville to be known as "VoteRunLead" which will encompass a Womens Campaign School and Speakers Bureau, as reflecting the municipalitys effort and support of the Orangeville Forward Strategic Action Plan.	11/4/2020 9:00	
Incomplete	May 27, 2019 Council Councillor Sherwood - Opt Out of Commercial/Industrial Vacancy Rebate Program Whereas Section 364 of the Municipal Act 2001, and Ontario Regulation 325/01, states that every municipality shall have a program to provide tax rebates to owners of property that have vacant portions, if that property is in any of the commercial or industrial tax classes. The Municipal Act requires the amount of this rebate must be between 30% and 35%. And whereas announced in a previous Ontario Budget, municipalities have broad flexibility to opt out or reduce the rebate amount of the business vacancy rebate and reduction programs; And whereas in the Town of Orangeville the amount refunded in 2018 for the 2017 Vacancy Tax Rebate Program resulted in a loss of property tax revenue of \$78,774 for the Town of Orangeville, \$35,426 for the County of Dufferin, \$2,400 for the BIA and \$76,492 for the local School Boards; And whereas 25 of the 31 properties who received a vacancy rebate for 2017 had previously received a rebate in one or both of the 2 prior years, and in some cases more; And whereas the Vacancy Tax Rebate Program contributes to commercial and industrial buildings remaining vacant for extended periods of time, thus inhibiting potential development and having an overall negative economic impact on the community in which they are situated; And whereas Council opt out of the Property Tax Rebate Program for Vacant Units as part of an effort to better encourage use of such properties for the benefit of the community; And whereas the Vacancy Tax Rebate Program results in both a loss of property tax revenue, and increases the administrative workload; And whereas the decision to opt out of the Vacancy Tax Rebate Program must be made in conjunction with the Council of the County of Dufferin; Therefore be it resolved that: Orangeville Town Council request Dufferin County Council to consider opting out of the Vacancy Tax Rebate Program; And the Councils of the County of Dufferin and the Town of Orangeville direct staff to discuss the issues, process and options and report back to their respective Councils; And further that a copy of this resolution be sent to the County of Dufferin and all the municipalities within the County of Dufferin to advise of Orangeville Town Councils interest in seeking abolishment of the Vacancy Tax Rebate Program. Letters sent by Clerks Status of County implementation? We have been notified by the Deputy Mayor that this has been passed, however it would be effective for the 2020 year forward. We have not received any paperwork.	11/4/2020 9:00	
Incomplete	July 15, 2020 Council Meeting Accessible Parking: That Council direct staff to investigate and report to Council regarding: 1 The Feasibility of temporarily relocating accessible parking spaces during events and road closures in the downtown area; and 2 The practices of other municipalities that allow vehicles with accessible parking permits to park in certain no-parking spaces. Status? Part of Traffic By-law Review? Part of Consolidated Traffic By-law review.	11/4/2020 9:00	Projected Completion Timeline: Q2 of 2022
Incomplete	August 12, 2019 Monika Nelson outlined her concern over unregulated cats leaving feces on her yard and requested that Council implement regulations for cats. Karen Landy, Clerk, indicated that a schedule of the various regulatory by-laws is being prepared to prioritize for Councils consideration. Council, upon reviewing the regulatory by-law list may add, remove or adjust the priorities. Report CPS-CL-2019-024 November 18, 2019 Resolution 10 identified that the Animal Control By-law be reviewed in 2023. Review moved to 2020 as resources were allocated for this purpose. CPS-2020-016 indicates review taking place in 2021.	11/4/2020 9:00	Q1 2022

Council Meeting Tasks			
Updated as of: 2021-10-04			
Status	Description	Meeting Date	Comments
Incomplete	That Staff investigate the possibility of obtaining business sponsorship for some of the audio and visual safety signals that may be recommended; And that Staff work with the School Boards to create a better arrangement for the drop off and pick up times at schools; And that Elementary and Secondary Schools both be considered when reviewing the safety of crosswalks and drop off and pick up times. That Staff investigate safety concerns at School Cross Walks, through discussion with Crossing Guards and the Orangeville Police Service and provide Council with recommendations to include but not limited to: - Audio signals such as whistles for crossing guards - Visual safety signals such as orange pylons at crossings, temporary signs at midpoint of crossing and/or improved road markings such as ladder style crosswalks - And to review and suggest additional public education regarding crosswalks. And that Staff investigate costs of rainbow style crosswalks at Mill Street and Broadway (crossing Mill) and at Wellington and Broadway (crossing Broadway). And that Staff report back to Council prior to January 15th 2020 so that installation could be considered for June 2020. Status Requested January 15th report back date Meetings scheduled for January 13 and January 27th. Deadline for January 13th meeting is December 24th Delayed due to other priorities March 2020	11/4/2020 9:00	INS task is complete (Rainbow crosswalks)
Incomplete	That the 2020 Net Tax Levy in the amount \$36,053,171 (1.5%) be approved with the following: - an increase in allocation to the OSPCA roof of \$30,000.00 for a metal roof should bids come in within the allocated budget - an increase of \$10,000 to facilitate three stream recycling bins and the inclusion of the Library and the Visitor Information Centre; And that prior to the expenditure of funds allocated in the 2020 Capital Budget for A Fire Station that staff report back to Council on the proposed location and design of the Fire Station. Finance Report back to Council on the proposed location and design of the Fire Station.	11/4/2020 9:00	
In Progress	2020-371 Moved: Councillor Peters Seconded: Councillor Post That report CMS-EDC-2020-006 dated November 9, 2020 regarding Development of 82, 86-90 Broadway be received; And that Council direct staff to commence preparations for the eventual sale of the properties for development through a Request for Proposal process with a mixed use 47,300 square foot (sf) building fronting on Broadway which includes Town-owned public parking through a mix of surface and underground parking; And that Planning Division staff be directed to move forward with steps required to rezone the site to establish built form requirements; And that staff be directed to obtain Phase I and II Environmental Assessments of the property as required, and report to Council with results; And that staff be directed to obtain a comprehensive parking strategy for the Downtown that considers paid parking recommendations; And that staff be directed to obtain an Economic Impact Study as a result of the re-development of the property; And that Council direct staff to make a 2021 capital budget submission of \$75,000 for the completion of a Phase I and II Environmental Assessment; a Parking Strategy for the Downtown; and an Economic Impact Study for the development. Councillor Sherwood voted in opposition. Result: Carried	11/9/2020 17:15	Finance considers this complete. EDC update -Phase 1 ESA completed Q 2 Economic Impact Study completed - Q 3 Parking Analysis and Phase 2 ESA anticipated for Q 4
In Progress	2021-017 Moved: Councillor Taylor Seconded: Councillor Post That report INS-2021-004, Cachet Developments (Orangeville) Inc., Non-decision Appeal of Applications, OPZ 3-19, be received; And that staff and the Towns legal counsel be directed to attend any Local Planning Appeal Tribunal (LPAT) Pre-Hearing and/or Case Management Conference(s) convened for the appeals filed by Transmetro Limited c/o Cachet Developments (Orangeville) Inc. for their applications to amend the Towns Official Plan and Zoning By-law, based on a decision not being made within the timeframes prescribed by the Planning Act; And that staff and legal counsel report back to Council as necessary, with respect to any update(s) concerning the status of these appeals. Result: Carried	1/11/2021 17:15	LPAT (now OLT) Hearing scheduled to begin December 6, 2021

Council Meeting Tasks

Updated as of: 2021-10-04

Status	Description	Meeting Date	Comments
In Progress	2021-014 Moved: Deputy Mayor Macintosh Seconded: Mayor Brown That Report CPS-2021-004 regarding proposed Tow Truck Licensing By-law Dufferin County Local Municipalities be received; and That the multi-level working group regarding the Towing Industry in Dufferin and the Dufferin County local municipalities be advised that the Town will develop a uniform Tow Truck Licensing By-law in accordance with the steps outlined in Report CPS-2021-004; and That any municipality wishing to participate in Stage 1 of the development of a uniform Tow Truck Licensing By-law contribute \$1000; and That during the development of a uniform Tow Truck Licensing By-law staff: determine the costs of administering and enforcing the By-law; the licensing fees; and any other costs associated with the delivery of the program; and That upon the passing of a by-law Town staff provide the Dufferin County local municipalities with the opportunity to opt into having Orangeville administer the licensing and enforcement of the by-law on a cost recovery basis. Result: Carried Unanimously	1/11/2021 17:15	Q4 2021/Q1 2022
In Progress	Allan Luiker indicated his interest in having the Alder Street Arena renamed to honour essential workers. Town staff will investigate using the Public Art Program to recognize essential workers.	1/25/2021 19:00	Mural selected for installation at the Alder walking track and anticipated completion by October, 2021
In Progress	2021-038 Moved: Councillor Sherwood Seconded: Councillor Andrews That report INS-2021-008, Edelbrock Centre Transit Transfer Station Feasibility Update be received; And that Council approves the location of the transit transfer point on a transit way connecting Centre Street and Dawson Road at the Edelbrock Centre and directs staff to work with County staff to develop an acceptable design. Result: Carried	1/25/2021 19:00	Projected Completion Timeline: Q2 of 2022
In Progress	2021-040 Moved: Councillor Andrews Seconded: Councillor Post That report INS-2021-005, Riddell Road Intersection Analyses be received; And that Council implement protected left turn signals at each intersection set out in the Paradigm Riddell Road Assessment of Intersections Report; And that Council direct Staff to include \$87,000.00 in the 2021 Capital Budget to fund this project. Result: Carried Unanimously	1/25/2021 19:00	Finance considers this complete Projected Completion Timeline: Q4 of 2021
In Progress	2021-050 Moved: Councillor Peters Seconded: Deputy Mayor Macintosh That prior to proceeding with the implementation of an electronic fare collection system as part of Capital Project B1221.000 that staff investigate and report back to Council on the merits and budgetary impacts of providing fare-free transit in the Town. Note: As requested by Council, the Treasurer confirmed that \$87,000 will be included in the 2021 Capital Budget to fund the implementation of protected left turn signals at each intersection set out in the Paradigm Riddell Road Assessment of Intersections Report, as set out in Resolution 2021-040. And that \$25,000.00 will be included in the 2021 Capital Budget to fund the cost of signage to reduce the speed limit on most Town roads from 50 km/h to 40 km/h and to add Rolling Hills Drive, McCannell Avenue and Blind Line to the list of Community Safety Zones, as set out in Resolution 2021-042. Result: Carried	2/1/2021 19:00	Finance considers this complete Fearless transit is still pending, all other tasks are complete.
In Progress	2021-108 That report INS-2021-010, Parking on One Side on Town Streets, be received; And that Council refer matter to staff to solicit public input and report back to Council within six months. Result: Carried	3/22/2021 18:00	Public input underway, Public input ends September 17/21
In Progress	2021-112 That report INS-2021-016, Groundwater Recharge Compensation Fund, be received; And that staff be directed to establish a reserve fund for the purposes of administering a groundwater recharge compensation program for developments that are unable to meet on-site groundwater recharge requirements under the Credit Valley, Toronto and Region, Central Lake Ontario (CTC) Source Protection Plan; And that Council provides direction to staff to set up a Discretionary Reserve Fund for Groundwater Recharge Compensation. Result: Carried Note: Provided to Finance for information purposes	3/22/2021 18:00	being completed as site plan development for C Line and Alder St. advances, which is the first development to utilize recharge compensation approach

Council Meeting Tasks			
Updated as of: 2021-10-04			
Status	Description	Meeting Date	Comments
In Progress	2021-138 That report INS-2021-025, Corporate Climate Change Adaptation Plan, be received; That Council approve and adopt the Corporate Climate Change Adaptation Plan; And that Council authorizes staff to begin the implementation of action items according to the contents outlined in the 2021 Corporate Climate Change Adaptation Plan. Result: Carried	4/12/2021 18:00	Next steps awaiting Sustainability Coordinator
In Progress	2021-147 That notice be waived to allow for the introduction and consideration of a motion regarding backyard gardening. Result: Carried 2021-148 That Council authorize the use \$5,000.00 from Sustainable Orangeville's special project budget for utilization in the Backyard Gardening project. Result: Carried	4/12/2021 18:00	
In Progress	2021-161 That report CPS-2021-022, Building Modernization and Energy Savings Collaboration, be received; And that Council approve report CPS-2021-022 and that staff be authorized to initiate a procurement process to identify and work with a strategic partner on a self-funded building modernization and energy savings program and subsequently execute a performance-based contract, reporting back in the process with updates. And that if possible Town staff limit the partner list to those vendors that have been approved by Enercan as Tier 1 ESCOs and report back to Council. Result: Carried	4/26/2021 18:15	Q1 - 2022
In Progress	2021-164 That report INS-2021-020, Survey Lane be received; And that Survey Lane be stopped up and closed to vehicular use; And that a site access agreement be considered for the continued use of that portion of Survey Lane that abuts 59 Third Street to facilitate access to their parking lot: And that Survey Lane be reproposeed as a multi-use trail. Result: Carried Note: Reminder - by-law still to be prepared and taken to Council	4/26/2021 18:15	Projected Completion Timeline:Q4 of 2021. Bylaw will be coming.
In Progress	202-179 That report INS-2021-031, Greenhouse Gas (GHG) Emissions Inventory and Reduction Targets be received; And that the Town adopt a community GHG emissions reduction target of net zero by 2050 in alignment with the ambitiousness of the Paris Agreement; And that staff develop and set an interim community emissions reduction target once specific mitigation actions are prioritized dependent on level of impact, available resources, and support. Result: Carried	5/10/2021 19:00	Projected Completion Timeline:Q3 of 2022. Awaiting to hire Sustainability Coordinator
In Progress	2021-180 That Report INS-2020-30, On-Demand Transit Service be received; And that Council direct Staff to engage a consultant to assist in the design of a fixed and on-demand system, utilizing the existing Town owned buses; And That Council direct Staff to implement the pilot route strategy based on two fixed routes and one "on-demand" route utilizing the existing Town owned buses. Result: Carried	5/10/2021 19:00	Consultant work is underway.
In Progress	2021-181 That Report INS-2021-032, Transit Transfer Terminal be received; And that Council endorse the Transit Transfer Terminal Plan consisting of: A dedicated drive through road, 6.5 metres in width for Orangeville Transit buses from Centre Street to Dawson Road; A terminal that has made provisions for future expansion and as such the concept has provided space for six buses meeting specifications for Orangevilles vehicle fleet; A pedestrian connection to link Centre Street to Dawson Road thus reducing the need for the public to seek passage through the County lands; A simple bus shelter that is unheated and with no washroom facilities; A terminal that does not include parking facilities A drive through road that will be lighted for appropriate safety measures; And that Council direct Staff to engage an engineering consultant to complete the final design of the Transit Transfer Terminal. Result: Carried	5/10/2021 19:00	Projected Completion Timeline: Q2 of 2022

Council Meeting Tasks			
Updated as of: 2021-10-04			
Status	Description	Meeting Date	Comments
In Progress	2021-196 Terry Ward, Inspector - Detachment Commander, Dufferin Detachment and Jim Sheehan, Northline Canada, Black Cat Radar Unit provided an overview of the functionality of the Black Cat Radar Unit and outlined the advantages for Orangeville. That two Black Cat Radar Units be purchased for use by Orangeville Ontario Provincial Police to be funded through corporate allocations. Result: Carried	5/31/2021 18:15	
In Progress	2021-242 Whereas Council approved a town-wide tree canopy target of 40% by 2040, and Whereas Sustainable Orangeville has created and endorsed an outline to improve and manage the Towns canopy, and Whereas the 2021 budget included allocation for tree maintenance and repair but did not include any investment in growing the Towns canopy, and Whereas the Town of Orangeville had an operating surplus of \$1.9M in 2020, Therefore be it resolved that Council request a staff report to formalize the Towns direction with respect to canopy management and associated programming and policy, and That Council direct \$50,000 of the 2020 surplus towards this initiative. Result: Carried	6/14/2021 17:30	Projected Completion Timeline:Q4 of 2021
In Progress	2021-250 That report INS-2021-042, Sarah Properties Ltd., Non-decision Appeal of Applications, File: OPZ 5-19, be received; And that staff and the Towns legal counsel be directed to attend any Local Planning Appeal Tribunal (LPAT) Pre-Hearing and/or Case Management Conference(s) convened for the appeals filed by Sarah Properties Limited for their applications to amend the Towns Official Plan and Zoning By-law, based on a decision not being made within the timeframes prescribed by the Planning Act; And that staff and legal counsel report back to Council as necessary, with respect to any update(s) concerning the status of these appeals. Result: Carried	6/28/2021 17:30	second case management conference scheduled for October 14, 2021
In Progress	2021-251 That Report INS-2021-043, Terms of Reference: Official Plan Review Steering Committee, be received; And that the Terms of Reference for the Official Plan Review Steering Committee as attached to Report INS-2021-043, be approved; And that Council appoint no more than two (2) of its members to serve on this Committee; And that the Terms of Reference be amended to include the addition of up to two (2) additional community members with a planning background; And that staff proceed with the recruitment of members pursuant to the Committee composition outlined in the amended Terms of Reference; And that Councillor Peter and Council Taylor be appointed as the Council representatives to the Committee; Result: Carried	6/28/2021 17:30	Member appointments per report CPS-2021-063
In Progress	2021-254 That report INS-2021-045, Broadway Brick Replacement Project be received; And that Staff be directed to take the steps necessary to proceed with construction in the fall of 2022; And that Staff oversee the completion of the design of the Broadway Brick Replacement Project based on the consultants recommendations: - Construction of a 2.2 metre wide concrete sidewalk adjacent to the buildings, - Concrete extended to the curbs at the intersection bulbs including installation of tactile plates for AODA compliance, and - Paving stone boulevards housing streetlights, trees and ancillary street furniture; And that staff report back in September of 2021 relating to the cost of reinstating the tree canopy to 1991 standards, bike racks, waste receptacles, electrical outlets, public seating, water filling stations, the Community Improvement Plan and items included in the Public Information Centre. Result: Carried	6/28/2021 17:30	Projected Completion Timeline: Q4 of 2022
In Progress	A by-law to amend Traffic By-law 78-2005, Parking on one Side of the Street AND A by-law to amend Traffic By-law 78-2005, Stop Sign	6/28/2021 17:30	Public review process underway, ends September 17, 2021
In Progress	2021-267 Matthew Melchior, Primacare Living Solutions provided an outline for a campus of care senior residence that provides a continuum of care and that a potential location for such a facility would be on the Humber Lands. Mr. Melchior requested to purchase the Humber Lands from the Town of Orangeville. Moved: Councillor Post Seconded: Councillor Andrews That the Primacare Living Solutions proposal be referred to staff for review, comment and recommendation; And that alternative potential uses of the Humber Lands be considered in the staff report; And that staff report back to Council no later than September 30, 2021. Result: Carried	7/12/2021 17:30	Refer to Staff Report INS-2021-053

Council Meeting Tasks			
Updated as of: 2021-10-04			
Status	Description	Meeting Date	Comments
In Progress	2021-274 Moved: Mayor Brown Seconded: Councillor Post That Council allow the Royal Canadian Legion to construct a stone monument on Town Property at Greenwood Cemetery; And that authorization be given to issue a letter to the Orangeville Legion, indicating that the Town has sufficient funds for the monument project and that the Town approves of locating the Legion monument on Town lands at the Cemetery; And that staff be directed to oversee the construction of the work; And that the Town authorizes the use of the Town of Orangevilles crest as part of the planned monument; And that staff report back to Council with information pertaining to plans for acknowledgement of private donors. Result: Carried	7/12/2021 17:30	Projected Completion Timeline: Q4-2021. Wants to be completed by November 11/21
Incomplete	2021-283 Moved: Councillor Post Seconded: Councillor Peters The report CPS-2021-051, dated August 9, 2021, 2020 Surplus Allocation, be received; And that Council approves the allocation of \$10,000 of the 2020 Surplus for an orange crosswalk to be installed, as per Motion 2021-257; And that Council approves the allocation of \$50,000 of the 2020 Surplus for the Tree Canopy initiative approved by Council, as per Motion 2021-242; And that Council approve the transfer of \$1,851,535 to General Capital Reserves;	8/9/2021 17:30	
Incomplete	2021-289 And that September 19 to September 25, 2021 be proclaimed as National Forest Week.	8/9/2021 17:30	
Incomplete	2021-299 Moved: Councillor Taylor Seconded: Councillor Sherwood That report CPS-2021-068, regarding Sign Variance Application Orangeville BIA, be received; And that Council grant a variance to Sign By-law 28-2013, as amended to permit the placement by the Orangeville BIA of twenty-five (25) sidewalk decals on public property measuring 25 in diameter in the following locations conditional upon obtaining a Road Occupancy Permit: Between John Street & Third/Wellington (Qty 20) Little York Street (Qty 1) Second Street between Broadway & First Ave (Qty 1) First Street between Broadway & First Ave (Qty 1) Mill Street between Broadway & Little York/Armstrong Streets (Qty 2) Result: Carried NOTE: Alison Scheel was sent this resolution via email on September 14, 2021 together with the link to the Road Occupancy Permit Process, cc to Tony Dulisse	9/13/2021 17:15	
Incomplete	2021-298 Moved: Councillor Peters Seconded: Councillor Sherwood That report CAO-2021-008, Strategic Plan Progress Report 2021, be received. Result: Carried	9/13/2021 17:15	
Incomplete	2021-304 Moved: Councillor Andrews Seconded: Councillor Peters That report INS-2021-048, 15-17 York Street, Demolition on a Municipal Heritage Register Property, be received; And that Council not oppose the demolition of a one (1) storey rear portion of the existing dwelling on the property. Result: Carried	9/13/2021 17:15	

Council Meeting Tasks			
Updated as of: 2021-10-04			
Status	Description	Meeting Date	Comments
Incomplete	2021-307 Moved: Deputy Mayor Macintosh Seconded: Councillor Andrews That the following correspondence be received: Anita Isaac, Pine Trees Orangeville Blues and Jazz Festival, Thank-you Township of Mulmur, Truth and Reconciliation Call to Action Town of Mono, Resignation of Mayor Town of Mono, Appointment of Mayor and Deputy Mayor Rob Hardwood-Jones and Annie Hardwood Jones, RZ-2021-02 Jayne Avruskin, RZ-2021-02 Proclamation, Truth and Reconciliation Day; And that September 30, 2021 be proclaimed as National Day of Truth and Reconciliation in the Town of Orangeville. Result: Carried	9/13/2021 17:15	
Incomplete	2021-309 Moved: Councillor Sherwood Seconded: Councillor Post Whereas there have been concerns by residents during this past camping season regarding trailers parked in residential driveways; And Whereas residents could not see around the trailer as they backed out of their driveway on to Town streets; And Whereas this created a local safety hazard; And Whereas trailers were longer than the residential driveway in which it was parked which caused the trailer to extend into the street or past the curb; And Whereas other municipalities currently offer the following by-laws regarding parking in a residential driveway: - Newmarket - only permitted in R1 or R2 zones up to 7m in length exclusive of hitch or tongue in driveway for up to 72 hours in one calendar month; - Mississauga - allow parking in driveway up to 5.2 meters in length/2m in height. Up to 7 m in length/3m in height in driveway up to 72 hours per month; - Brampton - The only trailer permitted in the front or exterior side yard is a recreational trailer, and it must be parked on a driveway. The trailer must not pose a safety/visibility hazard and must not overhand a sidewalk or curb. Generally, a trailer in this location cannot exceed 5 metres (16'5") in length, and 1.8 metres (5'11") in height. For recreational trailers that exceed these dimensions, bud do not exceed 7 metres (23") in length, and 3 metres (9'10") in height, the trailer may be parked in the driveway for a period of no more than 72 hours (consecutive), twice per calendar month. Therefore Council requests staff to update the Town's Zoning By-law, effective June, 2022 to reflect that all vehicles and equipment which park in a residential drive within Orangeville must not overhang the length of the driveway. Result: Carried	9/13/2021 17:15	
In Progress	A By-law to amend By-law 021-2019 to confirm appointments to various Boards and Committees	9/27/2021 19:00	
Incomplete	2021-315 Note: Mayor Brown turned off his camera and microphone during discussion of this matter. Moved: Councillor Peters Seconded: Councillor Andrews That report INS-2021-054, 41 William Street, Recommendation Report, RZ-2021-01, be received; And that the Zoning By-law Amendment Application (RZ-2021-01), be approved; And that Council pass a By-law to amend Zoning By-law No. 22-90, as amended, to rezone Lots 8 and 9, Block 1, Plan No. 216, Town of Orangeville, County of Dufferin, municipally known as 41 William Street, from Residential Second Density (R2) Zone, to Residential Third Density (R3) Zone, with Special Provision 24.228 and subject to a Holding (H) Symbol, to permit an additional detached and semi-detached dwelling. Result: Defeated	9/27/2021 19:00	

Council Meeting Tasks			
Updated as of: 2021-10-04			
Status	Description	Meeting Date	Comments
Incomplete	<p>2021-316 Moved: Councillor Sherwood Seconded: Deputy Mayor Macintosh That all 23 receptacles be replaced and that the number of water filling stations be reduced to one; And that the bike rack designs incorporate arts and culture; And that the Orangeville BIA contribute \$50,000 to the cost.</p> <p>Result: Carried</p> <p>2021-317 Moved: Councillor Sherwood Seconded: Councillor Andrews That report INS-2021-052, Broadway Brick Replacement Project Update be received; And that Staff be directed to include for Councils consideration a project in the 2022 capital budget for the allowance of the ancillary street furniture items as set out in report INS-2021-052, as amended Result: Carried</p>	9/27/2021 19:00	
Incomplete	<p>2021-318 Moved: Councillor Taylor Seconded: Deputy Mayor Macintosh That report CPS-2021-069, dated September 27, 2021, ICIP Public Transit Stream Funding Agreement, be received; And that Council pass a by-law authorizing the Mayor and Clerk to sign a Transfer Payment Agreement with the Ministry of Transportation for funding. Result: Carried</p>	9/27/2021 19:00	
Incomplete	<p>2021-319 Moved: Councillor Andrews Seconded: Councillor Post That report CMS-2021-018 dated September 27, 2021, be received. Result: Carried</p>	9/27/2021 19:00	
Incomplete	<p>2021-320 Moved: Mayor Brown Seconded: Deputy Mayor Macintosh That report INS-2021-053, Humber Lands, Primacare Proposal and Options for Determining Future Land Use(s), be received; And that Council direct staff to proceed with Option 1 as outlined in report INS-2021-053 to pursue discussions with Primacare to facilitate a proposed development concept for the Humber Lands; And that Council direct the CAO to pursue negotiations with Primacare for the purchase of up to one half of the Humber Lands for fair market value and to report back to Council on the progress of these negotiations. Result: Carried Unanimously</p>	9/27/2021 19:00	
Incomplete	<p>2021-321 Moved: Deputy Mayor Macintosh Seconded: Councillor Taylor That the Vaccination Policy outlined in report CAO-2021-009 be amended to provide that a member of Council that fails to get vaccinated or chooses not to disclose their vaccination status and does not qualify for an exemption in accordance with the Town's Accommodation Policy for grounds protected by the Ontario Human Rights Code, which includes confirmed medical reasons, creed and exceptional circumstances payment of remuneration shall be suspended. Result: Carried</p> <p>2021-322 Moved: Councillor Taylor Seconded: Councillor Andrews That report CAO-2021-009, Vaccination Policy for Members of Council, Boards and Committees, be received; And that the Vaccination Policy for Members of Council, Boards and Committees as amended, be adopted. Council recessed from 9:06 p.m. to 9:12 p.m. Result: Carried</p>	9/27/2021 19:00	

Council Meeting Tasks			
Updated as of: 2021-10-04			
Status	Description	Meeting Date	Comments
Incomplete	2021-323 Moved: Councillor Post Seconded: Councillor Taylor That report INS-2021-054, 41 William Street, Recommendation Report, RZ-2021-01, be received; Result: Carried Unanimously	9/27/2021 19:00	
Incomplete	*15.1. Mayor Brown, Men's Homelessness WHEREAS ending street homelessness in Orangeville is a key goal of the Mayor and Council; AND WHEREAS the COVID 19 pandemic and resulting economic downturn has created an increase in male homelessness; AND WHEREAS the male homeless population is diverse, and individuals often suffer from concurrent mental health, addictions and other medical issues which require services; as well as poverty and abuse; AND WHEREAS mental health resources are not sufficient in our region; AND WHEREAS addiction treatment resources are not sufficient in our region; AND WHEREAS the homeless require a broad continuum of supportive housing options that include shelters, interim housing, permanent housing, subsidized rental housing, and affordable market rentals; AND WHEREAS Choices Youth Shelter with support from Services and Housing in the Province has opened a mens homeless shelter with a projected annual budget of \$333,092; THEREFORE BE IT RESOLVED that the Town of Orangeville set aside a one time emergency fund of \$166,546 representing the required funding for a mens shelter for the period of November 1, 2021 to April 30 2022; And that this money will be funded from the 2020 surplus; And that this money be released monthly to SHIP, Choices or other support agencies to provide shelter, food and support for homeless men in Orangeville and Dufferin County; And that Orangeville Town Council continue to advocate for additional mental health and addiction treatment support for our region; And that the Mens Homelessness Committee continue to work towards permanent, sustainable funding for mens homelessness issues and that this funding will be reduced when and if other sources of funding from the community or other government agencies becomes available 2021-326 Moved: Mayor Brown Seconded: Councillor Andrews That item 15.1 Mayor Brown, Men's Homelessness be deferred to the October 4, 2021 Council - Public Meeting; And that members of the County of Dufferin be invited to attend the October 4, 2021 Council - Public Meeting. Result: Carried	9/27/2021 19:00	
Incomplete	19.4. A by-law to permit the Kin Club of Orangeville to hold a road toll fundraising event at the intersections of Third Street and Fourth Avenue on October 2, 2021 from 9:00 a.m. to 4:00 p.m. Note: By-law 2021-068 was passed September 13, 2021 to permit the Kin Club to hold a road toll event on September 18, 2021. This event was cancelled and the Kin Club seeks to reschedule the road toll event to October 2, 2021.	9/27/2021 19:00	
Incomplete	2021-327 19.2. A By-law to authorize the execution of the TPA for the ICIP: Public Transit Stream	9/27/2021 19:00	

Subject: Election Signs By-law Update

Department: Corporate Services

Division: Clerks

Report #: CPS-2021-073

Meeting Date: 2021-10-18

Recommendations

That report CPS-2021-073, Elections Signs By-law Update, be received;

And that a public meeting be held on November 15, 2021 to receive feedback and comments on the proposed Election Signs By-law;

And that staff report back to Council on January 10, 2022 on the comments and feedback received;

Background and Analysis

Council at its meeting held on November 18, 2019, and subsequently during Budget deliberations, directed staff to review specific regulatory by-laws. Accordingly, the approved Regulatory By-law Review Work Plan identified the Election Signs by-law to be reviewed and updated in 2021.

By way of background, the Town of Orangeville regulates signs through:

- By-law 2013-029 (Election Signs By-law)
- By-law 2013-028 (Sign By-law)

This report seeks to outline the proposed updates to By-law 2013-029 Election Signs By-law and minor amendments to By-law 2013-028 Sign By-law to ensure clarity between the two by-laws

Election Signs By-law

The Election Signs by-law establishes a regulatory framework for the erection and displaying of election signs within the Town of Orangeville.

The Town's current Election Signs By-law was adopted in 2013 and has not been amended. The Clerk's Division has undergone a review of the current by-law with consideration of the following:

- enforcement information relating to election signs, during the last two municipal elections, and previous provincial and federal elections;
- the enactment of the Municipal Elections Modernization Act, 2016, which introduced third party advertisers in municipal elections;
- a review of regulations relating to election signs in other municipalities; and
- relevant legislation such as the Municipal Act and the Municipal Elections Act.

The proposed updates to the Election Signs By-law seeks to provide residents, candidates, and third-party advertisers with information that is clear and easy to understand, as well as to improve compliance and staff's resources to enforce the new regulations.

The table below outlines the key changes proposed to the Elections Signs By-law:

Regulations	Current	Proposed
Definitions	11 Definitions	21 Definitions, including: <ul style="list-style-type: none"> • New definitions for clarity • Enhanced existing definitions
Signs can be erected within any Zone	Permitted in any zone	Unchanged
Sign dimensions permitted	<p>On Public Property (municipal road allowance):</p> <ul style="list-style-type: none"> • 1.5 metres squared in sign area • 2 metres in height <p>On Private Property:</p> <ul style="list-style-type: none"> • 1 metres squared in sign area • 2 metres in height 	<p>On all permitted properties:</p> <ul style="list-style-type: none"> • 1.5 metres squared in sign area • 2 metres in height

Display type	None established	Prohibited use of: <ul style="list-style-type: none"> • Town logo, crest, seal, or public property • Animation, containing video display elements or illumination
Placement date	None established	<ul style="list-style-type: none"> • Signs cannot be erected earlier than nomination day • Prior to the issuing of a writ for a provincial or federal election
Display Locations (prohibited)	<ul style="list-style-type: none"> • Signs which impede pedestrian or vehicular traffic, as determined by Director of Public Works • Placement of signs in municipal parks or other municipal properties. • Without the consent of the property owner 	<ul style="list-style-type: none"> • On a highway that interferes with the sightlines and safe movement or visibility of a vehicular traffic, cyclists or pedestrians • Without the consent of the property owner • On Public Property Additional Prohibited Areas: <ul style="list-style-type: none"> • Roadway (includes medians and areas used for vehicular traffic) • On any Official Sign (traffic sign or government regulated sign) • On a tree • At a voting place
Removal & Storage	<ul style="list-style-type: none"> • Clauses and/or provisions established a framework for removal and storage not included in the By-law 	<ul style="list-style-type: none"> • Signs are to be removed within three (3) days after the day of an election • Officers may remove a sign without notice • The Town will recover costs for the removal and storage of signs. • Candidates may retrieve the signs free of charge within three (3)

		<p>business days of being notified by the Town. A fee of \$25.00 per day will be charged thereafter.</p> <ul style="list-style-type: none"> • The Town will store the signs for sixty (60) days after their removal. Following that period, the signs will become the property of the Town and may be destroyed. • The Town may recover the costs payable for the removal and storage of election signs.
Orders	<ul style="list-style-type: none"> • None established 	<ul style="list-style-type: none"> • A section included in the By-law outlining the process for an Officer to make an Order with respect to a contravention of the By-law
Enforcement and Penalties	<ul style="list-style-type: none"> • To be carried out by a municipal officer (municipal by-law enforcement officer, police officer, the Clerk or any other person authorized) • Any person who contravenes any provision of this by-law is guilty of an offence and on conviction is liable to a penalty not exceeding \$5,000 for each offence, exclusive of costs. 	<ul style="list-style-type: none"> • To be conducted by an Officer (a police officer, by-law enforcement officer, or any other person appointed by by-law to enforce this by-law) • Addition of clauses with respect to the powers of an Officer in the enforcement of this by-law (including access to land or lot and records, and inspection powers) • Penalties: Every person who contravenes any provision of this By-law or an Order issued pursuant to this By-law, and every director or officer of a corporation, who knowingly concurs in the contravention by a corporation is guilty of an offence and upon conviction is liable to: <ul style="list-style-type: none"> (a) on a first offence, to a fine not more than \$50,000.00; and

		(b) on a second offence and each subsequent offence, to a fine of not more than \$100,000.00
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Signs By-law

The Signs By-law regulates the use and erection of signs (other than election signs), canopies and other advertising devices within the Town of Orangeville. The proposed amendments to the Sign By-law are meant to simplify the regulatory framework for signs, by removing the references to election signs and the Election Signs By-law.

Strategic Alignment

Orangeville Forward – Strategic Plan

Priority Area: Strong Governance

Objective: Transparent and fair decision-making processes

Sustainable Neighbourhood Action Plan

Theme: Not applicable

Strategy: Not applicable

Notice Provisions

The Town's Notice Policy requires that notice be placed on the Town's website and published in a newspaper once per week for two consecutive weeks prior to the holding of a public meeting.

Financial Impact

The Town will recover costs for the removal and storage of signs, through a fee of \$25.00 per day per sign.

Respectfully submitted

Reviewed by

Andrea McKinney
General Manager, Corporate Services

Karen Landry
Town Clerk, Corporate Services

Prepared by

Christopher Johnston
By-law and Property Standards Officer, Corporate Services

Carolina Khan
Deputy Clerk, Corporate Services

Attachment(s): 1. Proposed Election Sign By-law



The Corporation of the Town of Orangeville

By-law Number

A by-law to regulate election signs and to repeal By-law 29-2013 and to amend By-law 28-2013

WHEREAS Sections 5 (3), 8, 11(3), 63, 99, 425, 426, 431, 436, 445 and 446 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, authorizes a municipality to regulate signs and advertising devices;

AND WHEREAS the Council of the Town of Orangeville deems it necessary to regulate election signs in the Town of Orangeville;

NOW THEREFORE BE IT RESOLVED that Council of the Corporation of the Town of Orangeville hereby enact as follows:

1. Title

1.1 This By-law may be referred to as the "Election Sign By-law".

2. Definitions

2.1 In this By-law:

"Campaign Office" means a building or portion of a building used by a **candidate** or an agent of a **candidate** as part of an election campaign;

"Candidate" means a **person** who is running or has expressed an intention to run in a municipal, provincial or federal election including a **person** seeking to influence other person(s) to vote for or against a candidate or any question or by-law submitted to the electors;

"Election Sign" means a **sign** advertising, promoting, supporting, opposing or taking a position with respect to:

- (a) a **candidate** or political party in an election under the Canada Elections Act, Election Act (Ontario), or the Municipal Elections Act, 1996 or any other election legislation;

- (b) an issue associated with a person or political party in an election under the Canada Elections Act, Election Act (Ontario), or the Municipal Elections Act, 1996 or any other election legislation;
- (c) a question, law or by-law submitted to the electors under the Canada Elections Act, Election Act (Ontario), or the Municipal Elections Act, 1996, or any other election legislation.

“Highway” includes a common and public highway, street, avenue, parkway, driveway, square, place, bridge, viaduct or trestle, any part of which is intended for or used by the general public for the passage of **vehicles** and included the area between the lateral property lines thereof;

“Illumination” or **“Illuminated”** means the lighting of a **sign** by artificial means;

“Lot” means a parcel of land which is capable of being legally conveyed;

“Median” includes a centre boulevard and traffic island;

“Nomination Day” is the last day for filing a nomination to be a **candidate**;

“Officer” means a police officer, by-law enforcement officer, or any other person appointed by by-law to enforce the provisions of this By-law;

“Official Sign” means a **sign** erected pursuant to any statute, by-law, regulation or other directive or any federal, provincial or municipal government or agency, board or commission thereof;

Owner means the registered owner of a **lot** and includes:

- (a) the **person** for the time being managing or receiving the rent, whether on the **person’s** own account or as agent or trustee of any other **person**, or who would receive the rent if the **lot** were let; and
- (b) a lessee or occupant of the **lot**;

“Person” includes an individual, sole proprietorship, partnership, limited partnership, trust, corporation, and an individual in his or her capacity as a trustee, executor, administrator, or other legal representative;

“Public Authority” means any department, appointed agency or commission of the Government of Canada, Province of Ontario, County of Dufferin or **Town**, any governmental body, commission, committee, school board, department or agency, conservation authority or a local hydro utility;

“Public Property” means a **lot**, land, **roadway** or building or structure owned by a **public authority** but does not include property owned by a Corporation of which the **Town** is the sole shareholder or that is owned by the **Town** and leased to another **person** or entity for a period of twenty-one (21) years or longer;



“**Roadway**” means the part of a **highway** that is improved, designed or ordinarily used for vehicular traffic, and includes the **median** but does not include the shoulder;

“**Town**” means the Corporation of the Town of Orangeville and its land within the geographic limit of the Town as the context requires;

“**Sign**” means a device, structure, medium or **vehicle** that uses any colour, form, graphic, **illumination**, symbol or writing to convey information of any kind;

“**Sign Area**” means the area of one side of a **sign** where copy can be placed;

“**Sign Height**” means the vertical height of a **sign** from the finished grade to the highest part of a **sign**;

“**Vehicle**” includes a motor vehicle, trailer, traction engine, farm tractor, road-building machine, bicycle and any vehicle drawn, propelled or driven by any kind of power, including muscular power;

“**Voting Place**” means a **lot**, any common elements and that part of the untraveled portion of a **highway** immediately abutting the **lot** where electors cast a ballot;

3. General Prohibitions

- 3.1 No **person** shall affix, erect, display or permit or cause to be affixed, erected or displayed an **election sign**:
- (a) prior to the issuing of a writ for a provincial or federal election;
 - (b) no earlier than **nomination day**;
 - (c) on a **highway** that interferes with the sightlines and safe movement or visibility of a vehicular traffic, cyclists or pedestrians;
 - (d) that constitutes a danger or hazard;
 - (e) on an **official sign**;
 - (f) on a **roadway**;
 - (g) greater than 1.5 m² in **sign area**;
 - (h) greater than 2 m in **sign height**;

- (i) at a **voting place**;
 - (j) on **public property**;
 - (k) that bears or displays the **Town** logo, crest, seal or **public property**;
 - (l) on a tree;
 - (m) that is animated, contains any video display elements or is **illuminated**;
 - (n) three (3) days after the day of an election;
 - (o) other than in accordance with any provincial and federal legislation.
- 3.2. No **person** shall affix, erect, display or permit or cause to be affixed, erected or displayed an **election sign** without the consent of the **owner** of the **lot**.
- 3.3. Notwithstanding any other provision of this By-law, an **election sign** may be placed within a **Campaign Office** in accordance with the **Town's** Sign By-law once a **Candidate** has filed his or her nomination.
- 3.4. An **election sign** placed within a **Campaign Office** is not subject to the **sign area** and **sign height** restrictions of this By-law.
- 3.5. An **election sign** on a **vehicle** is not subject to the **sign area** and **sign height** restrictions of this By-law.
- 4. Removal and Storage**
- 4.1. A **Candidate** shall remove or cause to be removed an **election sign** within three (3) days after the day of an election.
- 4.2. An **Officer** may remove or cause to be removed without notice an **election sign** that does not comply with this By-law.
- 4.3. The **Town** shall recover the costs for the removal and storage of an **election sign** from the **candidate**.
- 4.4. The fee payable to the **Town** by a **Candidate** for the removal and storage of an **election sign** is \$25.00 per day following the three (3) business day period as provided for in section 4.6.
- 4.5. The **Town** upon removal and storage of an **election sign** that does not comply with this By-law shall notify the **Candidate** by email at the email address provided on the nomination form or on an **election sign**.
- 4.6. Where the **Candidate** claims and retrieves an **election sign** within three (3) business days of being notified by the Town a fee is not payable to the **Town**.



- 4.7 Where an **election sign** is not claimed by the **Candidate** within sixty (60) days after its removal, it becomes the property of the **Town** and may be destroyed.
- 4.8 The **Town** may commence proceedings against a **person** to recover the costs payable for the removal and storage of an **election sign**.

5. Orders

- 5.1 If an **Officer** has reasonable grounds to believe there is a contravention of this By-law, the **Officer** may make an Order requiring the **person** who contravened this By-law or who caused or permitted the contravention to occur to:
- (a) discontinue the contravening activity; and/or
 - (b) do work or take action to correct the contravention.
- 5.2 An Order under section 5.1 shall set out:
- (a) reasonable particulars of the contravention adequate to identify the contravention;
 - (b) the location of the **lot** or **highway** on which the contravention occurred; and
 - (c) either:
 - (i) in the case of an Order under section 5.1 (a), the date by which there must be compliance with the Order; or
 - (ii) in the case of an Order under section 5.1 (b), the action to be done and the date by which the action must be done.
- 5.3 An Order made under this By-law may be served personally, ordinary mail to the last known address or by email transmission to:
- (a) the **person** the **Officer** believes contravened this By-law; and
 - (b) such other **person(s)** affected by the Order as the **Officer** making the Order determines.
- 5.4 The Order shall be deemed to have been served on the fourth (4th) day after the date of mailing or on the date of personal service or on the date of email transmission.

6. Enforcement and Penalty Provisions

- 6.1 The enforcement of this By-law shall be conducted by an **Officer**.
- 6.2 An **Officer** may enter on land or a **lot** at any reasonable time for the purpose of carrying out an inspection to determine whether or not:
- (a) the By-law is complied with;
 - (b) a direction or Order made under the *Municipal Act, S.O. 2001, c.25*, as amended, or this By-law is complied with.
- 6.3 For the purposes of an inspection under this By-law, an **Officer** may:
- (a) require the production for inspection of documents or things relevant to the inspection;
 - (b) inspect and remove documents or things relevant to the inspection for the purpose of making copies or extracts;
 - (c) require information from any **person** concerning a matter related to the inspection; and
 - (d) alone or in conjunction with a **person** possessing special or expert knowledge, make examinations or take tests, samples or photographs necessary for the purposes of the inspection.
- 6.4 All documents and records shall be kept in a good and business-like manner for review by the **Officer** at their request.
- 6.5 Every **person** who contravenes any provision of this By-law or an Order issued pursuant to this By-law, and every director or officer of a corporation, who knowingly concurs in the contravention by a corporation is guilty of an offence and upon conviction is liable to:
- (a) on a first offence, to a fine not more than \$50,000.00; and
 - (b) on a second offence and each subsequent offence, to a fine of not more than \$100,000.00
- 6.6 Every **person** who is issued a Part 1 offence notice or summons and is convicted is guilty of an offence under this By-law shall be subject to a fine, to a maximum as provided for in the *Provincial Offences Act, R.S.O. 1990, c. P. 33*, as amended.
- 6.7 No **person** shall hinder or obstruct, or attempt to hinder or obstruct, any **Officer** exercising a power or performing a duty under this By-law.
- 6.8 Every **person** who is alleged to have contravened any of the provisions of this By-law, shall identify themselves to an **Officer** upon request, failure to do so shall



be deemed to have hindered or obstructed an **Officer** in the execution of his or her duties.

- 6.9 Upon conviction any penalty imposed under this By-law may be collected under the authority of the *Provincial Offences Act, R.S.O. 1990, c. P. 33*, as amended.
- 6.10 If a **person** is convicted of an offence under this By-law, the court in which the conviction has been entered and any court of competent jurisdiction may, in addition to any other remedy and to any penalty imposed, make an order prohibiting the continuation or repetition of the offence by the **person** convicted.

7. Severability

- 7.1 If a court of competent jurisdiction declares any section or part of this By-law invalid, it is the intention of Council of the **Town** that the remainder of this By-law shall continue in force unless the court makes an order to the contrary.

8. Interpretation

- 8.1 References in this By-law to any statute or statutory provision include references to that statute or statutory provision as it may from time to time be amended, extended or re-enacted.
- 8.2 In this By-law, unless the context otherwise requires words importing the singular shall include the plural and use of the masculine shall include the feminine, where applicable.

9. Amendment and Repeal

- 9.1 That By-law 28-2013 be amended as follows:
- (a) delete section 3.22;
 - (b) delete section 4.8 (a) and replace it with the following:
“4.8 (a) an election sign in accordance with the Town’s Election Sign By-law;”
- 9.2 That By-law 29-2013 is hereby repealed.

Read three times and passed in open Council this day of , 2021.

Sandy Brown, Mayor

Karen Landry, Clerk

Subject: Alder Recreation Centre Pool – Structural Deficiencies

Department: Community Services

Division: Facilities/Parks

Report #: CMS-2021-020

Meeting Date: 2021-10-18

Orangeville Forward – Strategic Plan

Priority Area: Sustainable Infrastructure

Objective: Maintain existing assets; Plan for Growth

Sustainable Neighbourhood Action Plan

Theme: Corporate and Fiscal

Strategy: Create and integrate sustainability principles into Town policies, processes and practices.

Recommendations

That report CMS-2021-020, titled Alder Recreation Centre Pool – Structural Deficiencies October 18, 2021 be received;

And that Council approve additional contingency capital funding in the amount of \$632,633 dollars for the sub-grade remediation and structural upgrades to Alder Recreation Centre Pool area.

Background and Analysis

On September 14, 2020 Council approved the construction of a new expanded stainless steel 8-lane lap pool and leisure pool at Alder Recreation Centre including on deck spray features/slide modification. The total contract price the pool liner project is \$

4,337,625 plus a contingency of \$216,000 for an overall total of \$ 4,453,625 excluding taxes. To date due to structural and geotechnical engineering requirements we have expended \$44,000 to remove, uncover and expose sub-soil and building structural issues to better determine how best to design for remediation and future mitigation of the internal structural integrity of the two pool facilities.

The Alder Pools are not unlike any other pool construction. A major factor involved in a renovation is the unknowns contained underneath concealed surfaces and until the demolition begins, and the contractors begin uncovering all things around and under a pool it is difficult to predict what you will discover. An added challenge with the Alder project is that we were not in possession of structural or as built drawings for the pool.

The pool liner demolition phase began in July, with the saw cutting of the existing deck to make way for the two additional lap lanes and the new stainless steel system, i.e. liner, piping, gutters, exhaust and filtration. This included the removal of the deck around the supporting steel columns near the midway point of the overall pool area between the lap and leisure pools.

Removal of the pool deck was required as part of the base contract, in order to excavate around the pool(s) and remove the failing Myrtha pool systems. In the process of excavation, it revealed significant collapse of base soils in around the pool which was causing tile delamination in and around the pool(s). The pool deck itself, although substantial in size, did not have any structural steel or mesh within it to provide additional strength and resist movement. Due to the soil collapse below, the pool deck was acting as a suspended slab with no structural elements within it. (see photo)

The liquefaction (saturation) of the subsoils is evident due to the collapse, or voids created directly below the pool deck. As the water moves through the soil the water would carry with it small soil particles and sand, known as finds. This is a direct result of water loss from the Myrtha pool system leaking from the pool(s) and / or pool piping and migrating through the sub-soils. Further indication of water damage was noted on the back of the pool walls with a relative straight line of corrosion on the brackets supporting the Myrtha pool walls. (see photo at lap pool excavation)

The backfill directly around the pool and surrounding the pool piping systems was clear stone which is typically made up with 30% void areas, these voids permit water migration, but also allows sub soil material to move around into the voids. This movement is a result of the soil collapse. Typically granular 'A', pea gravel or engineered fill is used for bedding under pools and pipe work, further to this weeping tile (Big-O) drain lines are also installed below pools to ensure any water has a path of travel without undermining decks, pool, or structural building columns. A Geo-Technical Engineer was engaged to review the existing site conditions and to provide recommendations.

The buildings' steel columns pierce the deck and go to footing at the pool slab level, water within the subsoils has had a deteriorating affect on the steel itself. A Structural

Engineer has been to site to review the condition and has provided recommendations to remediate the damage to the building columns and pool deck.

Both Structural and Geo-Technical Engineers have noted the spongy soil condition, with movement of the soil as an individual walks across the excavated material. The native soil retains / holds water, this is the spongy condition that is noted. As the soils become super saturated, water begins to expand due to additional water loss from the pool system(s). With the poor backfill material, the water now has a pathway / channel to escape to other areas in and around the pool and building, thus resulting in the present condition we see of soil collapse at the pool deck level, around structural column bases and emergency exit stairs from the pool deck.

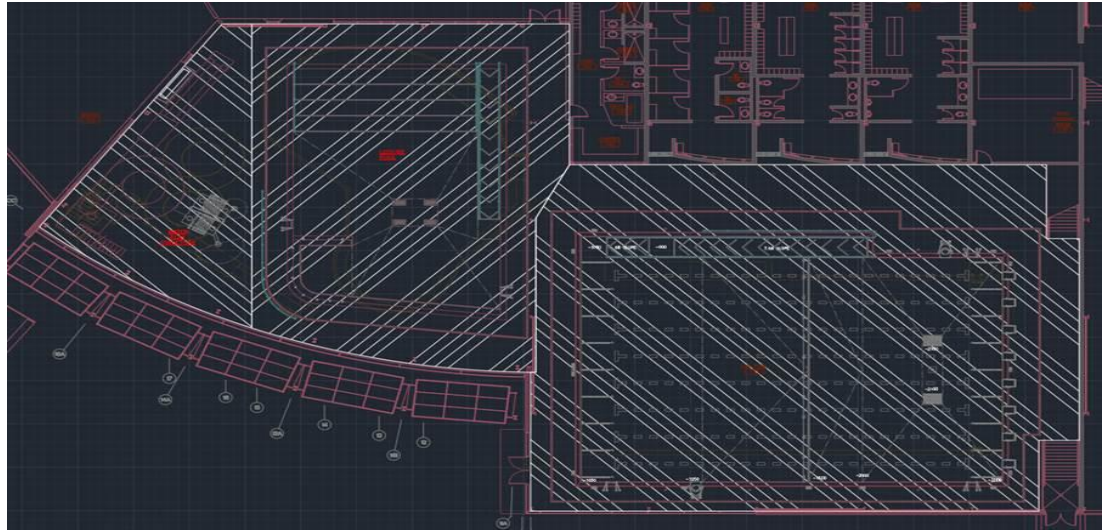
A contemplated change notice (CCN) was issued, in an attempt to capture the magnitude of the remediation needed to correct the condition based on the suggestions from both Structural and Geo-Technical Engineers. The summary of CCN and reports from the engineers are to remove all saturated soils and remaining slabs back to native soil condition. Replace with proper backfills, such as granular 'A', pea gravel or engineered fill, including a weeping tile sub drainage to protect the installation from future water loss or ground water infiltration.

This CCN is a result of an unknown condition, as found condition, due to poor installation and water loss from the pool system(s). This condition was not evident from previous finished installation as all conditions were only revealed at time of demolition and excavation. The main concern is the possible damage to the building structural columns and undermining of the existing pool slabs.

Required Remediation and Future Mitigation Measures

Item 1. Remove sub-soils below level of existing clear stone to expose virgin soil and prepare for new pool(s) concrete slabs. Provide engineered fill to bring excavation of removed 'spongy' material to an acceptable depth, based on recommendations from Terrapex-Geotechnical Engineers, including delivery, placement, compaction, etc.

- a) Waterslide and splash pad area of approximately 166m²
 - b) Leisure pool area of approximately 455 m²
 - c) Lap pool area of approximately 830 m²
- Cost estimates are based on price per cubic meter of soil above and beyond original contract base price to satisfy geotechnical engineer recommendations.



2. Provide new concrete slab(s) for pool tank and deck including all rebar, for additional requirements, majority in base contract. Slab preparation and recommendations shall be as directed by Terrapex-Geotechnical Engineers for sub-soils base build-up and preparations. Shop drawing stamped by Structural, Ontario Professional Engineer will be provided by DEI/Aquatic Design and their sub-consultant structural engineer. New concrete slab to include a weeping tile system (Big-O), complete with a geo-technical fabric cloth and existing to day-light, c/w a back water valve, or installation of a storm water sump in the new filtration room.

- a. Waterslide and splash pad deck area of approximately 166 m², based on a 150mm (6") slab for new pool deck, cost estimates are based on fixed pricing for 24 cubic meters, including tiles finishes.
- b. Leisure pool area deck of approximately 211 m², based on a 150mm (6") slab for new pool deck, cost estimates are based on 32 cubic meters of concrete and tile finishes.
- c. Lap pool area deck included in based pricing. Addition of two (2) lap lanes and portion of Lap pool basin slab included in base pricing. Additional cost for removal of slab, as directed by Terrapex, 369 m², based on a 200mm (8") slab = 75m³.
- d. Estimated cost for new slab, to accommodate larger pool, 487 m², , based on a 200mm (8") slab = 99m³.

Alder Pool Column Base Condition Assessment

The Alder Pool structure is a combination of conventional structural steel columns, beams and open web steel joists on the south side of the pool area (Alder street side)

and pre-engineered steel building with welded I-beam columns and frames on the north side (Food Court side).

In late August during phase one of the deck and pool liner demolition, seven (7) column bases were exposed and reviewed by Wytzel Dyce Engineering, Structural Engineer. Four columns were noted to have bad to severe rusting at the column bases (floor slab below the tile-see Column 1 photo attached).

Based on these findings and preliminary observations from the initial assessment of seven columns the Structural Engineer recommended that all (16 total) column bases within the pool area be fully exposed to review the existing condition of the steel. This required the removal of the surrounding deck slab in order to take accurate measurements to determine if reinforcing of the columns would be required. Based on the final review of all exposed columns it was recommended that reinforcing details and methods be developed to protect the columns from future rusting. To date structural engineers have not finalized their report and plan recommendations to mitigate any future damage as well required upgrades to the steel columns.

In order to facilitate the full investigation of all steel columns it was necessary to remove decking and sub-soil around 16 columns in order for the structural engineers to complete their report.

Since we do not have the recommendations, we are having to estimate the cost to remediate the steel columns and we have estimated based on a worst-case scenario.

Notice Provisions

Financial Impact

The following are estimated budget pricing based on Geotechnical and Structural Engineer findings and recommendations for remediation of the pool area:

Item 1: Removal of saturated/unstable subgrade material,	
removal of lap pool slab and leisure pool footing,	
prepare for new pool concrete slabs	\$222,577.00

Item 2: Removal and replacement of lap pool tank slab, installation of additional decking, tile finishes, weeping tile system,

back water valve or stormwater sump in filtration room - \$381,056.00

Steel Column repairs/upgrades and associated works, i.e. \$200,000.00

Total Estimated Remediation Cost \$803,633.00

Remaining Project Contingency **(\$171,000.00)**

Additional Contingency Requirement \$632,633.00

In consultation with the Treasurer, it is recommended that the additional contingency requirement of \$632,633 (as shown above) is covered by transferring the remainder capital funding allocated for the Alder Recreation Centre Sustainable Refrigeration Project. As Council is aware, originally \$2 million dollars were budget for the design and installation of the sustainable refrigeration system which was scheduled for completion in 2022.

Respectfully submitted

General Manager Community Services

Attachment(s): Please see photos attached.

Attachment(s):

1. Pool Demolition photo
2. Mrytha Pool steel bracing photo
3. Centre Steel Column #1







My QUESTIONS FOR TOWN OF ORANGEVILLE COUNCIL REGARDING VACCINATION POLICY

Thank you Mr. Mayor and Council Members,

As a former Senior Human Resources Professional in Government and Corporate Banking for approximately 30 years I am deeply concerned about your decision making process for the Vaccine Policy for the Town of Orangeville.

My questions to you are as follows and I hope you can address some of these after I have completed my questions:

Have you sought advice from the Town of Orangeville Legal Council and Human Resources with regards to the Legislated Law concerning the Vaccination Policy and any potential litigation ?

Reference:

i.e Canadian Bill of Rights, Nuremburg Code, Municipal Freedom of Information and protection of Privacy Act, R.S.O 1990,cM.56, Employment Contract laws and precedence Bill S201, Genetic Non-Discrimination Act, 2020 SCC 17 (GND) Privacy Legislation, Freedom of Information ACT (FOIA)Criminal Code of Canada, Personal Health Information Protection ACT 2004, Occupational Health and Safety Act R.S.O. 1990, c.01 and individuals' rights to file civil suits based on the criminal offense to discriminate based on genetic test results.

Are you aware that the Vaccine Passport is not supported in statute and cannot be enforced?

Are you aware that there is no liability protection for employers who are informed of the legal issues and can be charged up to \$100,00 with a jail term?

Are you aware that no employer or person acting on behalf of the employer shall: dismiss or threaten to dismiss a worker; discipline or suspend or threaten to discipline or suspend a worker; impose any penalty upon a worker; or intimidate or coerce a worker, because the worker has acted in compliance with OSHA Act?.

Are you aware of the enormous financial impact to the tax payer related to termination and the rehiring process?

Are you aware of the impact to the individual's livelihood without government support at a time when our community is trying to house and feed and provide for the homeless and underprivileged not to mention their mental and emotional well being and hardships and impact on their families?

It appears that you have made policy decisions without appropriate legal counsel and outside the legislated laws. Are you aware that a policy does not supersede any legislated law including the Nuremberg Code! I am shocked at your decision and position to set a severe, disciplinary example and as Deputy Mayor, Mr. McIntosh has stated to punish any employee who does not get the COVID injection and to set a stern example for the Town at large! The language I heard smacks of a threat and is inappropriate dialogue! Have you considered loyalty, impact on the working environment, and job replacement, impact on the community service and backlash, cost to the taxpayer and any interruptions to service? Have you thoroughly considered some of the soft compromises which the CEO presented? Have you considered the possible interruption or delay to some of the current committee projects?

Have you considered that your decision may be fuelled by fear and emotion?

My concern is for the rights and freedoms of all Canadians under the Canadian Charter of Rights and Freedoms. 1982.

With respect, I have provided some references for your information below:

LEGISLATION AND LEGAL PRECEDENTS THAT PROTECTS OUR RIGHTS AND FREEDOMS IN CANADA

1. Canadian Bill of Rights (CBR) S.C. 1960, c. 44,

Section 1(a) right to informed consent and privacy. Are you aware by following the regulations on vaccine passports with our employees you are acting as an enforcement agent for public health? Therefore, you are regulated under the Criminal Code of Canada as a public officer and therefore are obligated to regard the rights and freedoms provided in the CBR. Most notably you must regard section 1(a) the individual right to life, liberty and security of person which protects the right to informed consent for medical procedures and the right to privacy. These violations render the vaccine passport regulations to be of no force or effect of law because they violate the CBR

2. Case law implied bill of rights:

Summary: The Bank Taxation Act; The Credit of Alberta Regulation Act; and the Accurate News and Information Act, SCR 100, 1938

Summary: The Supreme Court of Canada ruled on the Reference re Alberta Statutes. It found that the Accurate News and Information Act, along with the others submitted to it for evaluation, was ultra vires (beyond the powers of) the Alberta government. In the case of the Accurate News and Information Act, the court found that the Canadian constitution included an "implied bill of rights" that protected freedom of speech as being critical to a parliamentary democracy. This determined that the provinces cannot override fundamental rights.

<https://www.canlii.org/en/ca/scc/doc/1938/1938canlii1/1938canlii1.html>

3. Case law light to sue for breach of privacy:

Jones v. Tsige, 2012

Summary: The Ontario Court of Appeal declared that the common law in Canada recognizes a right to personal privacy, more specifically identified as a "tort of intrusion upon seclusion", as well as considering that appropriation of personality is already recognized as a tort in Ontario law. This allows individuals to sue for breach of privacy.

<https://www.canlii.org/en/on/onca/doc/2012/2012onca32/2012onca32.html>

4. Personal Information Protection and Electronic Documents Act 2000 (PIPEDA).

5. Personal Health Information Protection Act 2004 (PHIPA). (Ontario)

6. Occupational Health and Safety Act R.S.O.1990,c.0.1. (Ontario)

Section 63, Information Confidential:

(f) Employer access to health records

(2) No employer shall seek to gain access, except by an order of the court or other tribunal or in order to comply with another statute, to a health record concerning a worker without the worker's written consent. R.S.O. 1990, c. O.1, s. 63 (2).

Section 25 (1) Duties of the Employer subsection:

**IN CANADA ANYONE HAS THE RIGHT TO SUE ANYONE WHO VIOLATES THEIR RIGHT TO PRIVACY
ACCORDING TO THE SUPREME COURT OF ONTARIO**

Are you aware that employees could file a **civil suit** against you should they suffer an adverse event, death, or termination from their place of employment if the employee does not consent freely to treatment?

SIGNATURE TO CONFIRM LIABILITY FOR CONSEQUENCE OF FORCED VACCINATION

As the legally authorized officer of the employer/company, I have read all of the above information, have provided my employees with all of the information that the is legally required to be provided to recipients of the Covid-19 injections, and do hereby agree to assumed 100% financial responsibility for covering any and all expenses from adverse events, including death, through insurance coverage or directly. In addition, I affirm that the employee will not be subjected to the loss of their job should they decline to receive a Covid-19 injection or any other alternative measures such as participating in educational training sessions and ongoing testing of Covid-19..

Print and Sign below

Authorized officer of company requiring injection	Company	Date
_____	_____	_____
Employer	Company	Date
_____	_____	_____
Witness	Company	Date
_____	_____	_____

1. Case law on Bill S-201, 2020

Summary: Supreme Court of Ontario upheld Bill S-201 and that it is a criminal offense to discriminate based on genetic test results.

<https://www.canlii.org/en/ca/scc/doc/2020/2020scc17/2020scc17.html>

2. The following case law for informed consent:

Parmley vs Parmley, 1945

Page 645

Summary: Informed consent medical. Consent must be made freely and information about the risks must be given.

<https://www.canlii.org/en/ca/scc/doc/1945/1945canlii13/1945canlii13.html>

Hopp vs Lepp, 1980

Page 196

Summary: Informed consent medical. Consent must be made freely and information about the risks must be given.

<https://scc-csc.lexum.com/scc-csc/scc-csc/en/item/2553/index.do>

R vs Ewanchuk, 1999

If no consent, then assault Summary: Where there is a threat of harm or reprisal or pressure from an authority there is no consent and therefore the act is assault.

<https://scc-csc.lexum.com/scc-csc/scc-csc/en/item/1684/index.do>

The Nuremberg Code (1949)

1. The voluntary consent of the human subject is absolutely essential. This means that the person involved should have legal capacity to give consent; should be so situated as to be able to exercise free power of choice, without the intervention of any element of force, fraud, deceit, duress, over-reaching, or other ulterior form of constraint or coercion; and should have sufficient knowledge and comprehension of the elements of the subject matter involved, as to enable him to make an understanding and enlightened decision. This latter element requires that, before the acceptance of an affirmative decision by the experimental subject, there should be made known to him the nature, duration, and purpose of the experiment; the method and means by which it is to be conducted; all inconveniences and hazards reasonably to be expected; and the effects upon his health or person, which may possibly come from his participation in the experiment. The duty and responsibility for ascertaining the quality of the consent rests upon each individual who initiates, directs or engages in the experiment. It is a personal duty and responsibility which may not be delegated to another with impunity. 2. The experiment should be such as to yield fruitful results for the good of society, unprocurable by other methods or means of study, and not random and unnecessary in nature. 3. The experiment should be so designed and based on the results of animal experimentation and a knowledge of the natural history of the disease or other problem under study, that the anticipated results will justify the performance of the experiment. 4. The experiment should be so conducted as to avoid all unnecessary physical and mental suffering and injury. 5. No experiment should be conducted, where there is an a priori reason to believe that death or disabling injury will occur; except, perhaps, in those experiments where the experimental physicians also serve as subjects. 6. The degree of risk to be taken should never exceed that determined by the humanitarian importance of the problem to be solved by the experiment. 7. Proper preparations should be made and adequate facilities provided to protect the experimental subject against even remote possibilities of injury, disability, or death. 8. The

experiment should be conducted only by scientifically qualified persons. The highest degree of skill and care should be required through all stages of the experiment of those who conduct or engage in the experiment. 9. During the course of the experiment, the human subject should be at liberty to bring the experiment to an end, if he has reached the physical or mental state, where continuation of the experiment seemed to him to be impossible. 10. During the course of the experiment, the scientist in charge must be prepared to terminate the experiment at any stage, if he has probable cause to believe, in the exercise of the good faith, superior skill and careful judgement required of him, that a continuation of the experiment is likely to result in injury, disability, or death to the experimental subject. "Trials of War Criminals before the Nuremberg Military Tribunals under Control Council Law No. 10", Vol. 2, pp. 181-182. Washington, D.C.: U.S. Government Printing Office, 1949.]

THE VACCINE PASSPORT IS NOT SUPPORTED IN STATUE AND CANNOT BE ENFORCED

In Ontario the provincial vaccine passport mandate is passed in Ontario regulation 324/20. This is a public health regulation not a statute therefore it cannot be used against employees because it violates Occupational Health and Safety Standards that states that the employees right to privacy cannot be breached without court order, tribunal decision or instructions from a statute. The statue would have to comply with the regulations regarding enforcement in the Criminal Code of Canada (CCC). The CCC must regard the provisions of the Canadian Bill of Rights (CBR). In this case the statue could not violate CBR section 1(a) the right to life liberty, security of person and enjoyment of property and not to be deprived thereof except by due process of law. Due process of law is judicial decisions. The judicial decision would have to be arrived at by a jury because a judge cannot adjudicate as they are appointed and salaried by the government and are therefore not impartial. The vaccine passport regulation is legally unenforceable. Any fines or charges arising out of the regulation can be easily defended.

NO LIABILITY PROTECTION FOR EMPLOYERS WHO ARE INFORMED OF THE LEGAL ISSUES

Whereas pharmaceutical companies that manufacture vaccines have been protected from liability related to injuries or deaths caused by vaccines. Companies and all other institutions or individuals who mandate experimental vaccines on any human being are not protected from liability. Are you aware that you do not enjoy such liability protection?

(H) an employer shall take every REASONABLE precaution to protect the worker.

Section 28 (3) Duties of the Worker:

...A worker is not required to participate in a prescribed medical surveillance program unless the worker consents to do so R.S.O. 1990, c.O.1, sec 28.

Section 50(1) No discipline, dismissal, etc., by employer:

No employer or person acting on behalf of the employer shall; dismiss or threaten to dismiss a worker; discipline or suspend or threaten to discipline or suspend a worker; impose any penalty upon a worker; or intimidate or coerce a worker, because the worker has acted in compliance with this Act.....etc

OSHA Penalties:

Section 66(1) Immunity:

Every person who contravenes or fails to comply with a) a provision of this Act or the Regulations.....is guilty of an offence and on conviction is liable to a fine of not more than \$100,000.00 or to imprisonment for a term of not more than 12 months or to both. If a corporation is convicted of an offence under section (1) the max fine that may be imposed is \$1.5M and not a provided therein.

- 1. Municipal Freedom of Information and protection of Privacy Act, R.S.O. 1990, c.M.56.**
- 2. Freedom of Information and Protection of Privacy Act of Ontario (FOIPOP)**
- 3. Freedom of Information Act (FOIA)**
- 4. Employment contract law and precedents.**
- 5. Criminal Code of Canada:**

Section 265(3) regarding no consent medical treatment is assault.

6. Bill S-201, Genetic Non-Discrimination Act, 2020 SCC 17 (GND):

It is a criminal offence in Canada to use a genetic test to discriminate under Bill S-201.

Section 2 of the Act defines a genetic test as “a test that analyzes DNA, RNA or chromosomes for purposes such as the prediction of disease or vertical transmission risks, or monitoring, diagnosis or prognosis”.

Sections 3, 4 and 5 establish prohibitions relating to genetic tests: individuals and corporations cannot force individuals to take genetic tests or disclose genetic test results as a condition of obtaining access to goods, services and contracts; cannot refuse an individual access to goods, services and contracts because they have refused to take a genetic test or refused to disclose the results of a genetic test; and cannot use individuals' genetic test results without their written consent in the areas of contracting and the provision of goods and services.

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lat

October 7, 2021

Mayor Sandy Brown
Town of Orangeville
87 Broadway
Orangeville, ON L9W 1K1

Dear Mayor Brown,

Many municipalities across the province today are looking to their energy futures, planning and developing projects to support their economic development or achieve sustainability goals like decarbonization. As such, we are writing to let you know that the IESO has recently completed a [technical assessment](#) evaluating the feasibility of phasing out gas generation in Ontario by 2030. This is an issue that was raised by several municipalities leading to a number of important questions.

As Ontario's electricity system operator, the IESO provides a continuous and reliable source of electricity for the province today. We also plan for future needs and ensure a cost-effective and reliable system for tomorrow. We therefore have an insider's and expert view of the impacts that a phase-out of natural gas generation would have on the electricity system as a whole. This study is intended to highlight these complexities and inform the ongoing public discussion.

Our study concludes that it is not feasible to replace natural gas generation within the next eight years and still maintain a reliable and affordable electricity system.

Key highlights of the study include:

- Gas generation is almost always available, responds quickly to changes in consumption, and balances the variable output from wind and solar generation. A complete phase-out of gas generation by 2030 would lead to sustained and frequent blackouts, as electricity would not always be available where and when needed.
- Progress is being made to develop and integrate newer forms of electricity supply such as storage, small modular reactors and demand response; however, they are not as yet proven at the scale required to replace gas. Nor are there sufficient people, capital and equipment to build replacement infrastructure within the next eight years.
- Costs for a phase-out by 2030 would total more than \$27 billion (for the installation of new sources of supply and to upgrade transmission infrastructure). For residential consumers, this would translate into a 60 per cent or \$100 increase on the average monthly electricity bill.

The assessment did find, however, that there are potential pathways to both significantly lowering overall emissions in Ontario and reducing those from the Ontario grid, including:

- *Switching to electric vehicles.* Only three per cent of all emissions in the province come from the electricity sector, compared to 38 per cent from transportation. By switching to electric vehicles, Ontario car owners could reduce their own emissions by more than 95 per cent.
- *Accelerating the adoption of non-emitting forms of electricity supply.* There are already 5,000 megawatts (MW) of clean energy sources operating at the local level. As we prepare the system to meet future energy needs, we have been working to integrate new technologies, whether they are connected to the grid, or within a local distribution network.

We are working with businesses, universities, municipalities and other key stakeholders to find the best approach to leveraging the electricity sector in support of decarbonization in Ontario. Our engagement with communities and stakeholders will continue to be key a priority for us. Ultimately, preparing the grid for decarbonization is a collective effort – an effort to which the IESO is fully committed.

As these discussions move forward, if there is any additional information that would help your municipality to understand the implications of a natural gas phase-out, please don't hesitate to reach out to me or communityengagement@ieso.ca.

Regards,



Carla Y. Nell
Vice-President
Corporate Relations, Stakeholder Engagement and Innovation

CC: Ed Brennan, CAO

From: [Karen Landry](#)
To: [Council Agenda](#)
Subject: FW: Sarnia City Council Resolution - Renovictions
Date: Tuesday, October 12, 2021 2:47:18 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)

From: Nicole Martin <nmartin@amaranth.ca>

Sent: Tuesday, October 12, 2021 2:44 PM

To: Clerks Department <clerks@sarnia.ca>; premier@ontario.ca

Cc: DKelley@forterie.ca; clerks@tillsonburg.ca; LScott@perthsouth.ca; amaddocks@southfrontenac.net; LWest@mcdougall.ca; awolfe@southhuron.ca; twpopas@persona.ca; cao@shawbiz.ca; twphill@parolink.net; alexander.harras@ajax.ca; Alice.Mercier@cochraneontario.com; alison.collard@champlain.ca; aholtzhauer@greatermadawaska.com; clerk@madoc.ca; clerk@tayvalleytwp.ca; cityclerk@portcolborne.ca; ahumphries@cityofwoodstock.ca; mpearson@petrolia.ca; amyvickerymenard@armstrong.ca; andy.grozele@norfolkcounty.ca; achittick@selwyntownship.ca; angie.cathrae@southbrucepeninsula.com; harris@parolink.net; clerk@middlesexcentre.on.ca; clerks@clarington.net; scarr@gorebay.ca; averyken@admastonbromley.com; asimonian@augusta.ca; ARochefort@alfred-plantagenet.com; ann-marie.norio@niagararegion.ca; clerk@carlowmayo.ca; asage@northdumfries.ca; lwheeler@mapleton.ca; clerks@townshipofbrock.ca; nairncentre@personainternet.com; clerk@tudorandcashel.com; Beth.Morton@townshipofperry.ca; office@newbury.ca; bdehaan@northstormont.ca; 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Subject: RE: Sarnia City Council Resolution - Renovictions

The Council of the Township of Amaranth discussed this matter and the regular meeting on October 6, 2021 and wished to show support to the Sarnia City Council in this regard.

Thank you,

Nicole Martin, Dipl. M.A. (she/her)

CAO/Clerk – Acting Treasurer | Township of Amaranth

374028 6th Line | Amaranth | ON | L9W 0M6
Tel: 519-941-1007 ext. 227 | Fax: 519 - 941-1802

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From: Clerks Department <clerks@sarnia.ca>

Sent: Friday, September 17, 2021 11:19 AM

To: premier@ontario.ca

Cc: DKelley@forterie.ca; clerks@tillsonburg.ca; LScott@perthsouth.ca; amaddocks@southfrontenac.net; LWest@mcDougall.ca; awolfe@southhuron.ca; twpopas@persona.ca; cao@shawbiz.ca; twphill@parolink.net; alexander.harras@ajax.ca; Alice.Mercier@cochraneontario.com; alison.collard@champlain.ca; aholtzhauer@greatermadawaska.com; clerk@madoc.ca; clerk@tayvalleytwp.ca; cityclerk@portcolborne.ca; ahumphries@cityofwoodstock.ca; mpearson@petrolia.ca; amyvickerymenard@armstrong.ca; andy.grozele@norfolkcounty.ca; achittick@selwyntownship.ca; angie.cathrae@southbrucepeninsula.com; harris@parolink.net; clerk@middlesexcentre.on.ca; clerks@clarington.net; scarr@gorebay.ca; avereyken@admastonbromley.com; asimonian@augusta.ca; ARochefort@alfred-plantagenet.com; ann-marie.norio@niagararegion.ca; clerk@carlowmayo.ca; asage@northdumfries.ca; lwheeler@mapleton.ca; clerks@townshipofbrock.ca; nairncentre@personainternet.com; clerk@tudorandcashel.com; Beth.Morton@townshipofperry.ca; office@newbury.ca; bdehaan@northstormont.ca; bmatson@niagarafalls.ca; BAngione@hbmtpw.ca; baileyburpeemills@gmail.com; bdunk@stcatharines.ca; bknight@huroneast.com; clerk@tyendinagatownship.com; bbrunt@southdundas.com; brenda.fraser@townofkearney.ca; cao@centralhuron.com; bpaulmchar@vianet.ca; clerks@leamington.ca; bkittmer@town.stmarys.on.ca; blarmer@cobourg.ca; brentstdenis@gmail.com; clerk@siouxlookout.ca; bgilmer@porthope.ca; dlivingstone@porthope.ca; btocheri@hanover.ca; bfoster@emo.ca; bbrooks@stonemills.com; annetteg@eganville.com; hbabcock-cormier@northgrenville.on.ca; clerk@strongtownship.com; cdoiron@brighton.ca; cwhite@asphodelnorwood.com; cbeauvais@municipalityofkillarney.ca; carey.herd@caledon.ca; cpreston@westperth.com; cmiller@whitewaterregion.ca; clerkadmin@stjosephstownship.com; clerk@howick.ca; cgendron@moonbeam.ca; clerk@gordonbarrieisland.ca; csykes@lakeofbays.on.ca; clamb@northhuron.ca; deputyclerk@blackriver-matheson.com; ccyr@wawa.ca; cmacmunn@centralfrontenac.com; bradleyc@hastingscounty.com; csaunders@london.ca; clerk@municipalityofbluewater.ca; Chantal.Guillemette@kapuskasing.ca; jonesl@chapleau.ca; ccoulson@dysartetal.ca; clerk@mcmurrichtownship.com; cmortimer@muskokalakas.ca; csenior@oxfordcounty.ca; christine.goulet@redlake.ca; mllongtin@hawkesbury.ca; clerk@deseronto.ca; clerk@addingtonhighlands.ca; christine.tarling@kitchener.ca; harrisc@whitby.ca; christopher.raynor@york.ca; chalcrow@dnertownship.ca; bkane@newtecumseth.ca; clerk@calvintownship.ca; cgiles@thebluemountains.ca; cjeffery@seguin.ca; crystal@headclaramaria.ca; clerkadm@lanarkhighlands.ca; dthibeault@charltonanddack.com; dan.thibeault@chamberlaintownship.com; dscissons@petawawa.ca; athens@myhighspeed.ca; dplumley@frontenacislands.ca; cao@marathon.ca; CAO@Cobalt.ca; dtreen@temiskamingshores.ca; alberton@jam21.net; dawn.mittelholtz@wilmot.ca; dnewhook@mindenhills.ca; d.switzer@faraday.ca; dsauriol@lvtownship.ca; dachapman@loyalist.ca; dleroux@town.uxbridge.on.ca; mattawan@xplor.net; debbie@huronshores.ca; dkincaid@dryden.ca; dholmes@melanctontownship.ca; diana.rusnov@mississauga.ca; Amy Burkhart <amy.burkhart@sarnia.ca>; DianneSaver3@hotmail.com; clerk@wasagabeach.com; cao@schreiber.ca; dleitch@centralelgin.org; dbrunke@bellnet.ca; donnab@wellington.ca; donna.delvecchio@thorold.com; clerk@kincardine.ca; dvanwyck@brucecounty.on.ca; doug.irwin@trenthills.ca; cao@merrickville-wolford.ca; dmctavish@enniskillen.ca; egunnell@callander.ca; cpage@cavanmonaghan.net; lslomke@fortfrances.ca; edance@huronkinloss.com; eric.labelle@greatersudbury.ca; EKwarciak@plympton-wyoming.ca; clerk@oilssprings.ca; eeichenbaum@haldimandcounty.on.ca; flamanna@eastwillimbury.ca; fhamilton@brockton.ca; francine.desormeau@mattawa.ca; franquilli@strathroy-caradoc.ca; gabrielle.lecuyer@greenstone.ca; jaremy.hpayne@bellnet.ca; Gjackson@orillia.ca; jnethercott@westelgin.net; gillian.angus-traill@townofws.ca; tarbutt@township@bellnet.ca; gkosch@wellesley.ca; graham.milne@halton.ca; administration@valharty.ca;

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Subject: Sarnia City Council Resolution - Renovictions

Dear Premier,

Please refer to the correspondence attached regarding "Renovictions."

Yours sincerely,
Breanne – Office of the City Clerk

S
tment
rnia
tina Street
N N7T 7N2
19-332-0330 Ext:



As part of our ongoing efforts to stop the spread of COVID-19, the City of Sarnia has made changes to many City services. Visit our [website for the latest information about City services and COVID-19](#).

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Minutes of Business and Economic Development Committee

June 22, 2021, 8:30 a.m.

Chair and Secretary Participating Remotely
The Corporation of the Town of Orangeville

Members Present: Councillor Joe Andrews
D. Morris
P. Cervený (arrived 9:19 a.m.)
T. Brett

Members Absent: B. Pitt (regrets)
L. Horne (regrets)
W. Edwards

Staff Present: R. Phillips, Manager, Economic Development & Culture
B. Lusk, Administrative Assistant
A. Noseworthy, Co-ordinator, Marketing and Projects

1. Call to Order

The members agreed to move forward with a general discussion at 8:40 a.m. without quorum.

Councillor Andrews paid tribute to Mr. Peter Renshaw for his active involvement with the Business and Economic Development Advisory Committee and the community.

2. Disclosures of (Direct or Indirect) Pecuniary Interest

None.

3. Adoption of Minutes of Previous Meeting

3.1 2021-03-25 Business and Economic Development Advisory Committee Minutes

Quorum was met at 9:19 a.m. and the previous meeting minutes were adopted.

Moved by P. Cervený

That the minutes of the following meeting are approved:

2021-03-25 Business and Economic Development Advisory Committee Minutes

Carried

4. Presentations

4.1 Community Improvement Plan

R. Phillips welcomed guests Mr. Jon Hack, Director, and Ms. Lindsay Cudmore, Consultant, from Sierra Planning and Management.

J. Hack provided an overview of the goals of a Community Improvement Plan and outlined the initiatives that were in progress to develop a new Community Improvement Plan for the Town.

J. Hack advised that a Community Improvement Plan (CIP) is a tool that municipalities use, under Section 28 of the Planning Act, to promote revitalization and redevelopment efforts. He said that a CIP allows municipalities to support private property development with financial or procedural incentives. J. Hack indicated that a CIP will often align with the economic development priorities and sector strategies of a municipality. He advised that the CIP process identifies the preliminary focus areas within a community, but that it is the municipality's efforts in marketing and coordination that would make the CIP actionable.

L. Cudmore said that the development of the Town's CIP would be based on studies of the community, including a thorough background review and stakeholder engagement to identify the opportunities that will be most effective for sustainable economic growth.

J. Hack said that a public survey for Orangeville's CIP had collected 114 responses, and that the survey would be open until June 30, 2021. He also advised of presentations made to several other relevant Town committees and advised of numerous community focus groups to be held throughout the summer to gain further input.

J. Hack received comments from committee members.

He said that a draft CIP would be forwarded to the Ministry of Municipal Affairs and Housing for review and made available for public input before the draft plan could be finalized by Council.

4.2 Staff Update

R. Phillips provided an update on the Fall virtual symposium. She advised that Lindsay Angelo could no longer attend and that Terry O'Reilly, well known for his CBC Radio broadcast, Under the Influence, had been engaged as the keynote speaker for the symposium on October 14, 2021.

R. Phillips said that O'Reilly's presentation, "Jump the Fence: the power of intuitive thinking" would provide business owners with ideas to creatively rethink their marketing strategies as they worked to recover from the pandemic.

R. Phillips said that to encourage visitation to the community and support local businesses, a \$20 registration fee would be collected, but that registrants would be issued a \$20 BIA gift certificate, redeemable at participating businesses in the downtown. She said that the Economic Development & Culture office would reimburse the BIA for all certificates redeemed.

R. Phillips introduced Ashley Noseworthy, Co-ordinator, Marketing and Projects, who joined staff in May.

She said that work on the Tourism Branding project by Aubs and Mugg was expected to be completed in the fall and that revisions to the Town's tourism section of the website would then be undertaken.

R. Phillips reported that the Economic Development & Culture office was implementing a number of other year one recommendations from the Tourism Strategy. She said that the Economic Development & Culture office had introduced tourism blogging on the website and that the Arts & Culture newsletter had been revised and was achieving significantly improved opening rates as a result. R. Phillips said that revised visitor data collection processes by the Visitor Information Centre staff had also been implemented and that improvements to tourism-oriented way-finding signage were underway.

R. Phillips said that the Economic Development & Culture office had successfully applied to Central Counties Tourism for a grant that had made it possible for the Town to purchase a Driftscape license. R. Phillips said that the Driftscape app is available for free to visitors and enables them to interact with art installations, take historical walking tours, and encourages visitors to stay longer. She said that the app would collect additional visitor data, and that the information would be beneficial in the direction of future marketing initiatives.

Councillor Andrews asked that staff provide an update on the Driftscape app at the September 21, 2021, meeting.

5. Items for Discussion and Reports

5.1 Councillor Andrews - Committee housekeeping update

Councillor Andrews said that he would not refill the committee Co-chair position as there were only 3-4 remaining meetings in the 2018-2022 Council Term.

5.2 Member Updates

D. Morris said that the Dufferin Board of Trade (DBOT) had distributed 5,695 COVID rapid test kits to 65 different businesses since May through Provincial government funding they had received. She said participating businesses are promoted as 'safe' businesses on DBOT's social media platforms and on an interactive map available through the County of Dufferin.

D. Morris reported that on August 19, the DBOT would host a golf tournament. She said that a "Think Local Market" would be held on September 14 in Shelburne.

D. Morris said that the DBOT offers outdoor meeting spaces at the Business Hub. The outdoor meeting tents allow face-to-face meetings and include access to washrooms and high-speed Internet.

P. Cervený reported that industrial growth and investment in the GTA region as well as Canada was demonstrating a slow re-opening, compared with some countries as the pandemic evolves. He suggested that investment by certain industries could be delayed four to six months based on setbacks in supply chains. P. Cervený said that procurement of components was a challenge for research and development groups.

T. Brett provided an update on BIA activities. He said that restaurants and retail businesses were faced with similar supply chain and staffing issues in re-opening.

T. Brett advised that the BIA had launched a Picnic Perfect Promotion with participating downtown restaurants to entice visitors with another dining

experience. He said that the program would run until August and that each picnic pack included a \$5 BIA gift card redeemable at participating downtown stores. He said that the BIA would ramp up various marketing campaigns as COVID restrictions are lifted, and that the Open Sunday's campaign, street musicians, and boulevard activities, would be implemented to reignite downtown activity.

T. Brett said that the Better Together Task Force had held a Call for Artists to select a new interactive mural for the east side of 114 Broadway. The selected artwork will celebrate Orangeville's heritage with an Opera House theme.

T. Brett said that the Farmers' Market opened on May 8th and that compared to the first 6 market days in 2019, the 2021 market days had, on average, increased by 21% in attendance, and the average sales per market had increased by 16%.

6. Correspondence

None.

7. New Business

None.

8. Date of Next Meeting

The next meeting is scheduled for September 21, 2021.

9. Adjournment

Meeting adjourned at 10:22 a.m.



Minutes of the Men's Homelessness Committee

**September 8, 2021, 7:00 p.m.
Electronic Participation**

Members Present: Mayor Sandy Brown
Councillor Debbie Sherwood
Councillor Joe Andrews
Anthony Carnovale
James Jackson
Margo Young
Michael Demczur
Terrance Carter

Members Absent: Louis Sapi
Nolan Bentley
Chris Sheehan

Staff Present: Andrea Shaw

1. Call to Order

The meeting was called to order at 7:02 p.m.

2. Disclosures of (Direct or Indirect) Pecuniary Interest

None Stated.

3. Adoption of Minutes of Previous Meeting

Recommendation: August 25, 2021

Moved by Terrance Carter

That the minutes of the following meeting are approved:

4. Presentations

No presentation at this meeting.

5. Items for Discussion and Reports

5.1 University of Guelph Needs Assessment

Contacts list and drafted survey questions distributed to the committee members for review. Consolidated feedback and comments due back to the University by September 9. No further updates were requested on the survey questions. Minor additions for the contact list were received and will be provided to the Research Team.

5.2 News Release update

As discussed at the previous committee meeting a news release was drafted and circulated to the members for review. The new release was withheld due to operating clarifications required with Choices Shelter. Mayor Brown has since spoken to Mr. Narine to clarify and an invitation for a walk-through of the Men's Shelter facility is scheduled for the members. The news release will be revisited with the Town's Communications staff for updates and release in the near future.

5.3 Sub-Committee update

Each of the members have selected their preferred sub-committee task force; Funding and External Liaisons or Real Estate.

Discussions resumed on exploring potential seed grant funding through CMHC, the short-term vs. long-term plans of the committee and the future possibility of the Dawson Road Fire Hall retrofitted into a shelter.

In the short-term the committee agreed to support Choices Shelter Men's Homelessness program. In the short-term, the BIA board has provided approval for donation jars at the Farmer's Market towards the Men's Homelessness issue. The committee agreed that the funds will be collected on behalf of Choices Shelter Men's program.

Meetings will be set up for each of the sub-committees in the next week with clear task/duties for each. Sub-committees are then report back at the next meeting.

Moved by Sandy Brown

That the Men's Homelessness Committee will support Choices Shelter and provide a donations jar at the Farmer's Market on their behalf.

Carried

6. Correspondence

None Received.

7. New Business

None Stated.

8. Date of Next Meeting

Next meeting is schedule for September 22, 2021.

9. Adjournment

Moved by Margo Young

That the meeting be adjourned at 8:00 p.m.

Carried



Minutes of the Men's Homelessness Committee

September 22, 2021, 7:00 p.m.
Electronic Participation

Members Present: Sandy Brown
Debbie Sherwood
Joe Andrews
Anthony Carnovale
Christopher Sheehan
James Jackson
Margo Young
Michael Demczur
Nolan Bentley
Terrance Carter

Members Absent: Louis Sapi

Staff Present: Andrea Shaw

1. Call to Order

The meeting was called to order at 7:00 p.m. by the Chair, Mayor Brown.

2. Disclosures of (Direct or Indirect) Pecuniary Interest

None Stated.

3. Adoption of Minutes of Previous Meeting

Recommendation: September 8, 2021

Moved by James Jackson

That the minutes of the following meeting are approved:

Carried

4. Presentations

4.1 Darla Fraser, Chief Librarian, Town of Orangeville

The committee welcomed Ms. Darla Fraser, Chief Librarian with the Town of Orangeville. Ms. Fraser presented the library's equity diversity and inclusion policy to assist everyone and therefore the resources and assistance at the library is available to everyone. The Library offers assistance with resumes, job applications, tech help, and eResources. The librarian guide to homelessness provides best practices and procedures to assist the homeless. The Town of Orangeville library is willing to assist any Shelter administration with resources. Free Wifi access is available at the library and in the downtown core.

4.2 Carol Barber, Housing Program Manager, County of Dufferin

The committee welcomed Ms. Carol Barber, Housing Program Manager at the County of Dufferin. Ms. Barber gave a summary of the many housing programs that Dufferin County offers, such as County operated rental properties, co-ops and non-profits, housing allowance and initiatives. The County has a card voucher system for hotel stays that was launched in November. Over 3,000 vouchers have been given out within the downtown BIA, OPP Library, Churches and Hospitals. They may give this card out to someone in need of shelter.

Discussions ensued surrounding County's assistance in funding Choices Shelter. Choices Shelter is required to submit a formal application and business plan for funding consideration.

5. Items for Discussion and Reports

5.1 Sub-Committees Updates

5.1.1 Funding & External Liaisons

The committee was advised that Mayor Brown reached out to the Lighthouse Shelter in Orillia for information on their CMHC grant application. The Town of Orangeville staff recommend receiving assistance from a third-party grant writer for assistance of a grant application of this magnitude when ready. Lions Club is organizing a radio bingo that will support the Men's Homelessness shelter.

5.1.1.1 Farmer's Market Fundraising for Choices Shelter Update

Co-Chair, Councillor Sherwood advised the committee that permission was received by the BIA to attend every Saturday's Farmers Market for the donation collection. Within two days, upwards of \$400 have been collected for Choices Shelter. A lot of community is in support of the men's homelessness program and initiatives. Sub-committee members have been requested to assist in manning the donation collection table over the next following weekends.

5.1.2 Real Estate

The committee received an update on the sub-committees' discussions from their research and planning meeting. The committee discussed the long-term needs of a shelter and the tiny house options. An update from Mayor Brown's meeting with Mr. Narine of Choices Shelter will be provided in an update email to the members.

5.2 University of Guelph Needs Assessment Update

The University of Guelph Needs Assessment community and service provider survey is open September 17 to October 1. Flyer and news release are being distributed.

5.3 Committee Workplan

The committee workplan was presented to the committee. Additional details and delegation of tasks will continue to be added as the workplan is a fluid document.

5.4 Report to Council for Shelter Funding Assistance

Mayor Brown advised the committee that he has put forth a notice of motion for the September 22 Council meeting that will request the short-term funds required by Choices shelter to continue operations of the Men's Homelessness program until Spring of 2022. Further updates will be emailed to the committee members with the specific motion wording.

6. Correspondence

N/A

7. New Business

None Stated.

8. Date of Next Meeting

9. Adjournment

Moved by Anthony Carnovale

The meeting adjourned at 8:30 p.m.

Carried



Minutes of Orangeville Public Library Board
The Corporation of the Town of Orangeville

June 23, 2021, 5:00 p.m.

Members Present: Councillor G. Peters, (remote)
Councillor L. Post, (remote)
S. Bergant, (remote)
B. MacDonald, (remote)
S. Marks, (remote)
P. Neely, (remote)
B. Rea, (remote)

Staff Present: D. Vatanen, Admin Assistant (remote)
D. Fraser, CEO, (remote)
K. Carson, Collection and Systems Librarian, (remote)
N. Syed, Treasurer, (remote)
K. Creelman, Public Services Librarian, (remote)
L. Tilly, Program Research Librarian, (remote)

Guest: Murray Short, RLB Auditor, (remote)

1. Call to Order

Chair, B. Rea called the fully virtual meeting to order at 5:01 p.m.

2. Disclosures of (Direct or Indirect) Pecuniary Interest

None.

3. Adoption of Minutes of Previous Meeting

Recommendation: 2021-020

Moved by P. Neely

Seconded by Councillor Peters

That the minutes of the meeting for May 26, 2021, be approved.

Carried

4. Presentations

Recommendation: 2021-021

Moved by S. Marks

Seconded by Councillor Post

RLB Auditor, Murray Short and Treasurer, Nandini Syed presented the 2020 Audited Financial Statements to the library board.

And that the library board approved the audited financial statements of The Corporation of the Town of Orangeville Public Library for 2020.

Carried

5. Information Items

Recommendation: 2021-022

Moved by S. Marks

Seconded by Councillor Post

That the two information items be received.

1. CEO Report

2. Library Service Index

Carried

6. Staff Reports

None.

7. Correspondence

None.

8. New Business

Librarians, K. Carson, Collection and Systems, K. Creelman, Public Services and L. Tilly, Program and Research provided the board with a verbal update in their respective areas regarding current issues and future thoughts.

After a brief discussion, the library board thanked the three librarians for their presentations.

9. Date of Next Meeting

The next meeting is scheduled for September 22, 2021.

10. Adjournment

The meeting adjourned at 6:27 p.m.

Darla Fraser, CEO

Bill Rea, Board Chair



Minutes of Sustainable Orangeville

June 1, 2021, 7:00 p.m.

Chair and Secretary Participating Remotely
The Corporation of the Town of Orangeville

Members Present: Councillor G. Peters
V. Nilsson
A. Seagram
M. Smith
T. Woods
M. Whitcombe
M. Rowley
J. Lemon

Members Absent: J. Marchildon
C. McCabe

Staff Present: A. Shaw
C. Cosgrove

1. Call to Order

The meeting was called to order at 7:01 p.m.

2. Disclosures of (Direct or Indirect) Pecuniary Interest

None Stated.

3. Adoption of Minutes of Previous Meeting

Resolution: April 6, 2021

Moved by M. Rowley

That the minutes of the following meeting are approved:

Carried

4. Welcome New Member

The committee welcomed Miranda O'Connor as the new public member.

5. Presentations

5.1 Community Improvement Plan

Ms. Lindsay Cudmore, Consultant for Sierra Planning and Management presented to the members on the Town's Community Improvement Plan and requested to receive feedback from the members. Several of the committee members will send additional comment via email.

5.2 Dufferin Climate Action Plan

Ms. S. Wicks was introduced to the committee and presented the Dufferin County Climate Action Plan (DCAP), Dufferin County's Greenhouse Gas Inventory and Climate Hub portal. There are many projects that connect the DCAP and Orangeville's Climate Adaptation Plan and Dufferin would like to continue the alliance with the committee.

5.3 June is Bike Month

Ms. Kylie-Anne Grube, Climate Engagement Specialist from Dufferin County presented the County's June is Bike Month cycling scavenger hunt and awareness campaign. Committee members are also invited to submit stories for the Climate Stories of Dufferin blog, and/or articles for the monthly Dufferin Newsletter. Ms. Grube has offered to assist in marketing and promotion of an Sustainable Orangeville initiatives and will share any Dufferin County future climate engagement projects.

6. Items for Discussion and Reports

6.1 Sub-Committee Updates

Community Garden:

Ms. Bradley gave an update on the community garden and requested various items and supplies be delivered, and pointed out some various areas for repairs. Mr. Cosgrove noted Ms. Bradley's requests and will co-ordinate with Parks staff accordingly.

Urban Harvest:

Ms. Rowley has been monitoring the fruit trees and noticed they are blooming well and therefore is hopeful of a bumper crop for 2021. She has been drafting an email to invite the volunteers and tree owners. Awaiting announcements on COVID protocols and potential reopening stage for Fall Harvest Season 2021.

Active Transportation:

In honour of the June is Bike Month, the public submission Bike Rack location request form is open for the month of June. Seeking public input on placement for the 8 bike racks purchased end of 2020. The public form is being marketed on social media and is linked to the Cycle Orangeville pages. As the committee does not meet over July and August, the committee members are comfortable with the program lead Mr. Lemon reviewing and selected the locations for the bike racks.

Moved by M. Rowley

That the committee endorses member J. Lemon to review the bike rack location submissions received through the Town's website and may select the best locations for placement of the bike racks and coordinate placement on behalf of the committee.

Carried

6.2 Tree Protection

Councillor G. Peters and Mr. M. Whitcombe created a Tree Canopy draft maintenance plan to support and create plan to achieve the goals of the Tree Canopy Policy adopted by Council in 2020. The drafted plan outlines ideas to assist in achieving the tree canopy goal and speaks to expanding resources. Councillor G. Peters and Mr. Whitcombe seek the committees

feedback and endorsement of the draft plan. Mr. Whitcombe will be requesting a delegation to Council to present this plan in June.

6.3 CiB Garden Showcase

The Sustainable Orangeville committee will be running the annual Communities in Bloom Garden Showcase from June 14 to July 7. The submission portal will this year be through a GIS app which will have all the photo submissions viewable by the public on one page and mapped. Scotts Canada and the National Communities in Bloom association are again sponsoring the garden signs and prizes of Miracle Gro. The Best Bloomin' garden showcase submissions are open from June 14 to July 7. Judging will take place the following week, method dependent upon COVID regulations at that time and the prizes distributed afterwards to the winners.

Moved by M. Whitcombe

That committee members, Matthew Smith, Miranda O'Connor, and Valerie Nilsson be the judges for the Communities in Bloom Best Bloomin' Garden Showcase.

Carried

6.4 Bike Rack Location Request Form

The bike rack location request form update is available on the Town's website during the month of June.

Updates were provided during the Active Transportation program discussion under point 6.1

7. Correspondence

7.1 Earth Day Canada Tree Planting Relay

The committee received the correspondence on the Earth Day Pledge of 50 trees in 2021. Due to the pandemic the spring tree planting event was cancelled and the committee is hopeful that they can continue with the Fall Tree planting event.

8. New Business

8.1 Compost

Councillor G. Peters informed the committee that Dufferin County is no longer supplying a free compost pile. The committee discussed the option of taking on this program. The approximate cost is \$15 per yard, and there were 10 yards at the Farmer's Market, plus the cost of delivery, tax and staff time.

Moved by M. Whitcombe

That the Sustainable Orangeville Committee will allocate up to \$700 of the budgeted special project Sustainable Orangeville Committee budget towards a compost pile for the Fall Farmer's Market.

Carried

8.2 Community Garden Shed Art Mural Project

The new Community Garden Shed is a plain and boring grey as pointed out by many of the gardeners. The committee would like to research the idea of a garden or environmental themed art mural on the shed to liven the shed up.

Moved by M. Rowley

That the Sustainable Orangeville Committee review and coordinate an Art Mural project for the Community Garden Shed with an environmental design;

And that staff reach out to the Town's Arts and Culture program leads in regards to such an art mural project and report back to the committee.

Carried

9. Closed Session

9.1 Environmental Sustainability Awards

9.2 Closed Council Minutes Oct. 6, 2020

10. Rise and Report

Moved by V. Nilsson

That the 2021 Environmental Sustainability Awards will be deferred due to lack of entries.

Carried

Moved by M. Rowley

That the Closed Council minutes of October 6, 2020 be approved as presented.

Carried

11. Date of Next Meeting

12. Adjournment

The meeting adjourned at 9:25 p.m.



The Corporation of the Town of Orangeville

By-law Number 2021-

A by-law to confirm the proceedings of the Council of The Corporation of the Town of Orangeville at its regular and Closed Council Meeting held on October 18, 2021

Whereas Section 5 (1) of the Municipal Act, 2001, as amended, provides that the powers of a municipal corporation shall be exercised by its council;

And whereas Section 5 (3) of the Municipal Act, 2001, as amended, provides that municipal powers shall be exercised by by-law;

Be it therefore enacted by the municipal Council of The Corporation of the Town of Orangeville as follows:

1. That all actions of the Council of The Corporation of the Town of Orangeville at its Council – Special Meeting held on October 18, 2021, with respect to every report, motion, by-law, or other action passed and taken by the Council, including the exercise of natural person powers, are hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this or a separate by-law.
2. That the Mayor and Clerk are authorized and directed to do all the things necessary to give effect to the action of the Council of The Corporation of the Town of Orangeville referred to in the preceding section.
3. That the Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the seal of The Corporation of the Town of Orangeville.

Passed in open Council this 18th day of October, 2021

Sandy Brown, Mayor

Karen Landry, Clerk