



## **Agenda**

### **Sustainable Orangeville**

**Tuesday, September 7, 2021, 7:00 p.m.**

**Chair and Secretary Participating Remotely**

**The Corporation of the Town of Orangeville**

#### **NOTICE**

Due to efforts to contain the spread of COVID-19 Sustainable Orangeville will be meeting electronically until further notice.

Prior to the meeting, written comments may be sent to the Secretary of Sustainable Orangeville by email to [ashaw@orangeville.ca](mailto:ashaw@orangeville.ca). Such written comments will become part of the public record.

Members of the public may access the meeting on the above-noted date and time by telephone at 1-437-703-4638, Conference ID 834374922#. Please note that your full name and comments will be part of the public record and will be included in the minutes of the meeting.

#### **Accessibility Accommodations**

If you require access to information in an alternate format, please contact the Clerk's division by phone at 519-941-0440 x 2256 or via email at [clerksdept@orangeville.ca](mailto:clerksdept@orangeville.ca)

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#### **Pages**

1. **Call to Order**
2. **Disclosures of (Direct or Indirect) Pecuniary Interest**
3. **Adoption of Minutes of Previous Meeting** 4  
Recommendations:  
That the minutes of the following meeting are approved:
4. **Presentations**
  - 4.1. **Delegation - Maureen McCullough - Clean Up Event**
5. **Items for Discussion and Reports**
  - 5.1. **Welcome Tracy Barry, New Committee Administrator**
  - 5.2. **CVC Tree Planting Event Update**  
Sustainable Orangeville and CVC Fall tree planting event is scheduled for October 2, 2021, Harvey Curry Park, starting at 9 a.m. Registration is mandatory.  
  
<https://cvc.ca/event/orangeville-community-tree-planting/>

**5.3. Baby Tree Forest Ceremony update**

Baby Tree Forest ceremony is scheduled for Oct. 16, 2021 at Orangeville Lions Sports Park for the babies born in 2019 & 2020.

**5.4. Community Garden Shed Artwork Project update**

Verbal update from A. Shaw.

**5.5. Hutchinson Trail Project Update**

Verbal update from C. Cosgrove.

**5.6. Official Steering Plan Committee - member representative required**

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Recommendations:

That, the Sustainable Orangeville member representative for the Official Plan Review Steering Committee shall be \_\_\_\_\_.

**5.7. Autumn Compost Giveaway**

**5.8. Amendments to Fireworks By-law**

**5.9. Committee Finances & Workplan**

The Committee's 2022 drafted workplan is to be presented at the October meeting for discussion and approval.

**5.10. Sub-Committee Updates**

**5.10.1. Waste Sub-Committee - Sticker Reimbursement**

Recommendations:

That, Committee Chair, Councillor Grant Peters be reimbursed \$96.65 for the Waste Sub-committee, Orangeville Reduces Stickers program.

**5.10.2. Communities in Bloom - Garden Showcase event update**

**5.10.3. Active Transportation - Bike Racks update**

**5.10.4. Urban Harvest update**

**5.10.5. Bat Boxes**

**6. Correspondence**

**6.1. Active Transportation Grant Funding**

Announcement from Infrastructure Canada on Active Transportation Fund. Applications are not yet open and timelines have not yet been released.

For further details visit the website below;

[www.infrastructure.gc.ca/trans/active-actif-eng](http://www.infrastructure.gc.ca/trans/active-actif-eng)

**7. New Business**

**8. Date of Next Meeting**

The next meeting is scheduled for October 5, 2021.

**8.1. 2022 Committee Meeting Schedule**

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Recommendations:

That, the Sustainable Orangeville 2022 Committee meeting schedule be approved as presented.

**9. Adjournment**



## Minutes of Sustainable Orangeville

June 1, 2021, 7:00 p.m.

### Chair and Secretary Participating Remotely The Corporation of the Town of Orangeville

Members Present: Councillor G. Peters      Regrets: C. McCabe  
V. Nilsson      J. Marchildon  
T. Woods  
M. Smith      Guests: L. Cudmore, Sierra Consulting  
A. Seagram      S. Wicks, Dufferin County  
M. Whitcombe      K.A. Grube, Dufferin County  
M. Rowley      S. Bradley  
J. Lemon  
M. O'Connor

Staff Present: C. Cosgrove  
A. Shaw

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#### 1. Call to Order

The meeting was called to order at 7:01 p.m.

#### 2. Disclosures of (Direct or Indirect) Pecuniary Interest

None Stated.

#### 3. Adoption of Minutes of Previous Meeting

**Resolution: April 6, 2021**

Moved by M. Rowley

That the minutes of the following meeting are approved:

**Carried.**

#### 4. Welcome New Member

The committee welcomed Miranda O'Connor as the new public member.

#### 5. Presentations

##### 5.1 Community Improvement Plan

Ms. Lindsay Cudmore, Consultant for Sierra Planning and Management presented to the members on the Town's Community Improvement Plan and requested to receive feedback from the members. Several of the committee members will send additional comment via email.

##### 5.2 Dufferin Climate Action Plan

Ms. S. Wicks was introduced to the committee and presented the Dufferin County Climate Action Plan (DCAP), Dufferin County's Greenhouse Gas Inventory and Climate Hub portal. There are many projects that connect the DCAP and Orangeville's Climate Adaptation Plan and Dufferin would like to continue the alliance with the committee.

**5.3 June is Bike Month**

Ms. Kylie-Anne Grube, Climate Engagement Specialist from Dufferin County presented the County's June is Bike Month cycling scavenger hunt and awareness campaign. Committee members are also invited to submit stories for the Climate Stories of Dufferin blog, and/or articles for the monthly Dufferin Newsletter. Ms. Grube has offered to assist in marketing and promotion of an Sustainable Orangeville initiatives and will share any Dufferin County future climate engagement projects.

**6. Items for Discussion and Reports**

**6.1 Sub-Committee Updates**

**Community Garden:**

Ms. Bradley gave an update on the community garden and requested various items and supplies be delivered and pointed out some various areas for repairs. Mr. Cosgrove noted Ms. Bradley's requests and will co-ordinate with Parks staff accordingly.

**Urban Harvest:**

Ms. Rowley has been monitoring the fruit trees and noticed they are blooming well and therefore is hopeful of a bumper crop for 2021. She has been drafting an email to invite the volunteers and tree owners. Awaiting announcements on COVID protocols and potential reopening stage for Fall Harvest Season 2021.

**Active Transportation:**

In honour of the June is Bike Month, the public submission Bike Rack location request form is open for the month of June. Seeking public input on placement for the 8 bike racks purchased end of 2020. The public form is being marketed on social media and is linked to the Cycle Orangeville pages. As the committee does not meet over July and August, the committee members are comfortable with the program lead Mr. Lemon reviewing and selected the locations for the bike racks.

**Resolution:**

Moved by M. Rowley

That the committee endorses member J. Lemon to review the bike rack location submissions received through the Town's website and may select the best locations for placement of the bike racks and coordinate placement on behalf of the committee.

**Carried.**

**6.2 Tree Protection**

Councillor G. Peters and Mr. M. Whitcombe created a Tree Canopy draft maintenance plan to support and create plan to achieve the goals of the Tree Canopy Policy adopted by Council in 2020. The drafted plan outlines ideas to assist in achieving the tree canopy goal and speaks to expanding

resources. Councillor G. Peters and Mr. Whitcombe seek the committees feedback and endorsement of the draft plan. Mr. Whitcombe will be requesting a delegation to Council to present this plan in June.

**6.3 CiB Garden Showcase**

The Sustainable Orangeville committee will be running the annual Communities in Bloom Garden Showcase from June 14 to July 7. The submission portal will this year be through a GIS app which will have all the photo submissions viewable by the public on one page and mapped. Scotts Canada and the National Communities in Bloom association are again sponsoring the garden signs and prizes of Miracle Gro. The Best Bloomin' garden showcase submissions are open from June 14 to July 7. Judging will take place the following week, method dependent upon COVID regulations at that time and the prizes distributed afterwards to the winners.

**Resolution:**

Moved by M. Whitcombe

That committee members, Matthew Smith, Miranda O'Connor, and Valerie Nilsson be the judges for the Communities in Bloom Best Bloomin' Garden Showcase.

**Carried.**

**6.4 Bike Rack Location Request Form**

The bike rack location request form update is available on the Town's website during the month of June.

Updates were provided during the Active Transportation program discussion under point 6.1

**7. Correspondence**

**7.1 Earth Day Canada Tree Planting Relay**

The committee received the correspondence on the Earth Day Pledge of 50 trees in 2021. Due to the pandemic the spring tree planting event was cancelled and the committee is hopeful that they can continue with the Fall Tree planting event.

**8. New Business**

**8.1 Compost**

Councillor G. Peters informed the committee that Dufferin County is no longer supplying a free compost pile. The committee discussed the option of taking on this program. The approximate cost is \$15 per yard, and there were 10 yards at the Farmer's Market, plus the cost of delivery, tax and staff time.

**Resolution:**

Moved by M. Whitcombe

That the Sustainable Orangeville Committee will allocated up to \$700 of the budgeted special project Sustainable Orangeville Committee budget towards a compost pile for the Fall Farmer's Market.

**Carried.**

## **8.2 Community Garden Shed Art Mural Project**

The new Community Garden Shed is a plain and boring grey as pointed out by many of the gardeners. The committee would like to research the idea of a garden or environmental themed art mural on the shed to liven the shed up.

### **Resolution:**

Moved by M. Rowley

That the Sustainable Orangeville Committee review and coordinate an Art Mural project for the Community Garden Shed with an environmental design;

And that staff reach out to the Town's Arts and Culture program leads in regard to such an art mural project and report back to the committee.

**Carried.**

## **9. Closed Session**

That a closed meeting be held pursuant to s. 239 (2) of the Municipal Act for the purposes of considering the following subject matters:

### **9.1 Environmental Sustainability Awards**

Personal matters about an identifiable individual, including municipal or local board employees – Environmental Sustainability Award nominations

### **9.2 Closed Council Minutes Oct. 6, 2020**

Committee session convened into open session at 9:20 p.m.

## **10. Rise and Report**

### **Resolution:**

Moved by V. Nilsson

That the 2021 Environmental Sustainability Awards will be deferred due to lack of entries.

**Carried.**

### **Resolution:**

Moved by M. Rowley

That the Closed Council minutes of October 6, 2020 be approved as presented.

**Carried.**

## **11. Date of Next Meeting**

## **12. Adjournment**

The meeting adjourned at 9:25 p.m.



## **Terms of Reference**

### **Official Plan Review Steering Committee**

**Date Approved by Council:** June 28, 2021

**Sunset Date:** Will dissolve upon the final reporting to Council with respect to the adoption of the final Official Plan amendment related to this review.

**Mandate:**

- 1) To provide input, guidance and recommendations regarding the Official Plan Review (OPR), based on:
  - good planning principles
  - maintaining harmony with provincial and County planning policy frameworks; and
  - planning objectives of importance to the Town
- 2) To engage in public consultation throughout the OPR Process.

**Goals/Objectives:**

The Official Plan Review Steering Committee will accomplish its mandate through its involvement in the phasing of the OPR process as follows:

**Phase 1 - Amendments and updates to policies not related to growth management or land use permissions:**

- Review draft amendments and background information and provide general guidance and input to Town staff through the completion of the Phase 1 amendment to the Plan
- Hold meetings, as required, throughout Phase 1 of the OPR to discuss the proposed amendments to the Plan
- Provide direction to Council with respect to the final amendment proposed for adoption to conclude Phase 1 of the OPR.

**Phase 2 - Updates to growth management and allocation framework, including land use designations and use permissions:**

- Provide input and guidance to Town staff and to any consultant retained by the Town, with respect to the advancement and completion of Phase 2 of the OPR.
- Review and provide input and comment on any draft background report(s), engagement plans and draft amendments to the Official Plan.



- Hold meetings, as required, to review and discuss: i) amendments proposed to the plan; ii) supporting background information; and iii) comments received through public engagement and agency consultation.
- Facilitate additional public engagement by hosting public consultation meetings and/or inviting members of the public or stakeholder group representatives to appear before the Steering Committee to provide input on the OPR.
- Invite Town staff or agency representatives, that have subject matter expertise, to provide advice to the Steering Committee regarding the OPR.
- Provide direction to Council with respect to the final amendment proposed for adoption to conclude Phase 2 of the OPR.

### **Reporting to Council:**

The Committee will:

- 1) Report to Council through the distribution of minutes,
- 2) Submit comments to the Planning Division for inclusion in any recommendation reports and/or presentations to Council,
- 3) Provide presentations and/or delegate to Council, as necessary.

### **Enabling Legislation, By-Law or Staff Report:**

Council passed Resolution 2020-284, to establish a Steering Committee for the Town of Orangeville Official Plan Review, in order to increase awareness and inclusion in the decision-making process with respect to the completion of the review and update to the Town's Official Plan

### **Committee Composition:**

The Committee shall consist of nine (9) members comprised of:

2 Members of Council\*

1 member recommended from each of the following Advisory Committees and interest groups:

- Heritage Orangeville
- Joint Accessibility Advisory Committee (JAAC)
- Sustainable Orangeville
- Business and Economic Development Advisory Committee (BEDAC)
- Committee of Adjustment
- Orangeville Business Improvement Area (BIA)
- Greater Dufferin Area Homebuilders Association

\*Councillors that serve on any of the Committees or interest groups listed cannot be appointed as the representative of that Committee.

## **Skills Requested**

Members should:

- i) be advocates for good planning and the broader public interest; and
- ii) have a reasonable understanding of land use planning related matters at the Town, County and Provincial levels.

## **Administration Section**

Department Linkage: Infrastructure Services Department, Planning Division

Administrative Support: Administrative Assistant, Planning and Building

Staff Support: Manager, Planning: to provide technical expertise and advice; and to assist in facilitating meeting discussions

Senior Planner: to provide technical expertise and advice.

Meeting Frequency: Monthly, or at the call of the Chair

Sustainable Orangeville  
Committee Meeting Schedule  
2022

January 4, 2022

February 1, 2022

March 1, 2022

April 5, 2022

May 3, 2022

June 7, 2022

July 5, 2022

August 2, 2022

September 6, 2022

October 4, 2022