



## **Agenda**

### **Joint Accessibility Advisory Committee**

**Tuesday, September 7, 2021, 3:30 p.m.**

**Chair and Secretary Participating Remotely**

**The Corporation of the Town of Orangeville**

## **NOTICE**

Due to efforts to contain the spread of COVID-19 the Joint Accessibility Advisory Committee will be meeting electronically until further notice.

Prior to the meeting, written comments may be sent to the Secretary of the Joint Accessibility Committee by email to [tmacdonald@orangeville.ca](mailto:tmacdonald@orangeville.ca). Such written comments will become part of the public record. Members of the public may access the meeting on the above noted date and time by telephone at +1 289-801-5774 and enter Conference ID: 759 030 976#. Please note that your full name and comments will be part of the public records and will be included in the minutes of the meeting.

### **Accessibility Accommodations**

If you require access to information in an alternate format, please contact the Clerk's division by phone at 519-941-0440 x 2256 or via email at [clerksdept@orangeville.ca](mailto:clerksdept@orangeville.ca)

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1. **Call to Order**
2. **Disclosures of (Direct or Indirect) Pecuniary Interest**
3. **Adoption of Minutes of Previous Meeting**  
Recommendations:  
That the minutes of the following meeting are approved:  
  
2021-06-01 Joint Accessibility Advisory Committee Minutes
4. **Presentations**
  - 4.1. **Phil Dewar, B Social/Community Living Dufferin, Accessibility Lift at Tony Rose Pool - Grant Opportunity**
5. **Items for Discussion and Reports**
  - 5.1. **Neighbourhood Awareness Signs**
  - 5.2. **Education for Audio Pedestrian Signals**
  - 5.3. **Braille Machine Decision**  
CNIB has not identified an organization interested in receiving the Braille Machine.
  - 5.4. **Annual Report and Work Plan**

**5.5. 2022 Committee Meeting Dates and Times**

**5.6. Official Plan Steering Committee Appointment**

**5.7. Tip of the Month**

**6. Correspondence**

None.

**7. New Business**

**8. Date of Next Meeting**

The next meeting is scheduled for October 5, 2021.

**9. Adjournment**



## Minutes of the Joint Accessibility Advisory Committee

June 1, 2021, 3:30 p.m.

Chair and Secretary Participating Remotely  
The Corporation of the Town of Orangeville

Members Present: Councillor Post  
P. Charbonneau  
M. Gravelle  
J. Jackson  
K. Anderson (left the meeting at 4:00 p.m.)  
T. Lewis  
A. O'Hara-Stephenson  
Kimberly Rose  
Kimberly VanRyn

Members Absent: D. Anderson  
L. Barnett  
P. Bond  
L. Rankin

Staff Present: S. Doherty, Manager, Rec/Events  
T. Macdonald

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### 1. Call to Order

The meeting was called to order at 3:32 p.m.

### 2. Disclosures of (Direct or Indirect) Pecuniary Interest

None.

### 3. Adoption of Minutes of Previous Meeting

**Recommendation: 2021-010**

Moved by J. Jackson

That the minutes of the following meeting are approved:

May 4, 2021 Joint Accessibility Advisory Committee Minutes.

**Carried**

### 4. Presentations

#### 4.1 Jon Hack, Director, Lindsay Cudmore, Consultant, Sierra Planning and Management - Community Improvement Plan

Lindsay Cudmore, Consultant, Sierra Planning and Management and Andrea Sinclair, MHBC Planning presented an overview of the process for completing the Orangeville Community Improvement Plan. A Community

Improvement Plan helps to promote property development and investment that has clear public goals. The committee identified accessible parking, traffic signals, crosswalks, sidewalks, accessibility improvement grant for downtown businesses and curbside pick-up as areas of interest.

**4.2 Joanna Marques, Conservation Lands Planner, Credit Valley Conservation and Laura Rundle, Conservation Lands Planner, Credit Valley Conservation - Island Lake Trail Plan**

Joanna Marques, Laura Rundle, Bill Lidster and Eric Baldwin presented the Island Lake Trail Plan to the committee and ideas for the plan include possible replacement of some buildings, opening up water access areas through restructuring of parking, improving parking, better wayfinding and improvements to the trail system.

**5. Items for Discussion and Reports**

**5.1 Kat Anderson, Communication Boards**

Kat Anderson outlined a Communication Board program that Grey-Bruce implemented. Kat will obtain additional information with respect to cost and logistics and report back to the committee in September.

**5.2 Public Information Centre -Broadway Bricks**

A public information centre regarding the bricks on Broadway is being held on June 7, 2021 at 7:00 p.m. and members of the public are welcome to attend the virtual meeting.

**5.3 Neighbourhood Awareness Signs, Councillor Post**

Councillor Post provided an update on the Deaf Child Sign and advised that the individual that requested the sign has moved and the committee determined that they would still like to move forward with the project and Doug Jones, General Manager will be invited to the September meeting.

**5.4 Braille Machine Update**

The CNIB is investigating to determine if there is an organization that is interested in the braille machine.

**5.5 Accessibility Awards**

Sharon Doherty, Manager, Recreation and Events provided a background on the way that the accessibility awards have been handled in the past. It was suggested that the committee work with the County on developing a criteria for issuing the award and begin implementation of the process at the next meeting with a goal to giving out the award in 2022. It was suggested that two awards be given, one for a business and one for an individual.

**5.6 Education for Audio Pedestrian Signals**

Doug Jones, General Manager, Infrastructure Services will be invited to the September meeting to provide further information regarding education for audio pedestrian signals.

**5.7 Tip of the Month**

Larry Rankin provided two tips to the committee which are:

Business Owners: Please ensure that your outdoor activities or displays do not impede a wheelchair's ability to pass.

Residents...Please don't store recreational vehicles that block the sidewalk.

June is brain injury awareness month. There are more cases of brain injuries each year in Canada than breast cancer, HIV/AIDS, spinal cord injury & multiple sclerosis combined.

**Recommendation: 2021-011**

Moved by P. Charbonneau

That the tip of the month for June is:

June is brain injury awareness month. There are more cases of brain injuries each year in Canada than breast cancer, HIV/AIDS, spinal cord injury & multiple sclerosis combined;

And that the tip of the month for July is:

Business Owners ... Please ensure that your outdoor activities or displays do not impede a wheelchair's ability to pass.

Residents...Please don't store recreational vehicles that block the sidewalk.

**Carried**

**6. Correspondence**

**7. New Business**

Kimberly Rose advised the committee about a program that she has viewed and will provide the link for circulation.

**8. Date of Next Meeting**

The next meeting is set for September 7, 2021.

**9. Adjournment**

The meeting adjourned at 4:54 p.m.

# Joint Accessibility Advisory Committee

## Work Plan for 2021

Updated: August 13, 2021

	Deliverable / Project	Description	Frequency	Scheduled Date	Location	Lead	Status	Deadline	Budget/Comments
1.	Ramp Program	To continue review of current ramp program with a view to implementing a more user-friendly program.	Monthly review of applications if any received.				On-going review of best possible solutions for a ramp program		\$10,000 budget carryover from 2020 request to Council
2.	Abilities Fair	Once Public Health Guidelines Permit.	Annual				Originally planned for Spring 2020. Due to COVID-19 event was cancelled. If public health guidelines permit an Abilities Fair could be planned for Fall of 2022		\$10,000 from 2021 budget special projects
3.	Tip of the Month	To provide an accessibility tip on a monthly basis for the Town page in newspaper and on the accessibility page of the Town's website.	monthly					Due at each monthly meeting	Provided monthly by Committee member. Committee votes on tip each month for selection.
4.	Town of Orangeville Accessibility Plan	To update Town accessibility plan.	Annual review						To be completed in-house. If consulting services required \$5,000 from 2020 special projects budget.
5.	Rack cards/post cards	Marketing and promotion of the committee to the public	Annually				As public health guidelines permit and the committee is able to be more active in the community this initiative may be completed		\$2,000 printing cost
6.	Education for Audio Pedestrian Signals	A program or instruction guide to facilitate the use of the audio pedestrian signals at Town crosswalks	One time event				As public health guidelines permit the committee will determine a timeline for this initiative		

7.	Communication Boards	An installation used at community parks to increase accessibility					The committee is still in the investigative stages of this initiative but may wish for fall 2022 implementation.		
8.	Accessibility Awards	Awards for businesses and service groups within the County of Dufferin	Annual event	Accessibility Month, 2022			Committee to determine criteria for award		



## **Terms of Reference**

### **Official Plan Review Steering Committee**

**Date Approved by Council:** June 28, 2021

**Sunset Date:** Will dissolve upon the final reporting to Council with respect to the adoption of the final Official Plan amendment related to this review.

**Mandate:**

- 1) To provide input, guidance and recommendations regarding the Official Plan Review (OPR), based on:
  - good planning principles
  - maintaining harmony with provincial and County planning policy frameworks; and
  - planning objectives of importance to the Town
- 2) To engage in public consultation throughout the OPR Process.

**Goals/Objectives:**

The Official Plan Review Steering Committee will accomplish its mandate through its involvement in the phasing of the OPR process as follows:

**Phase 1 - Amendments and updates to policies not related to growth management or land use permissions:**

- Review draft amendments and background information and provide general guidance and input to Town staff through the completion of the Phase 1 amendment to the Plan
- Hold meetings, as required, throughout Phase 1 of the OPR to discuss the proposed amendments to the Plan
- Provide direction to Council with respect to the final amendment proposed for adoption to conclude Phase 1 of the OPR.

**Phase 2 - Updates to growth management and allocation framework, including land use designations and use permissions:**

- Provide input and guidance to Town staff and to any consultant retained by the Town, with respect to the advancement and completion of Phase 2 of the OPR.
- Review and provide input and comment on any draft background report(s), engagement plans and draft amendments to the Official Plan.



- Hold meetings, as required, to review and discuss: i) amendments proposed to the plan; ii) supporting background information; and iii) comments received through public engagement and agency consultation.
- Facilitate additional public engagement by hosting public consultation meetings and/or inviting members of the public or stakeholder group representatives to appear before the Steering Committee to provide input on the OPR.
- Invite Town staff or agency representatives, that have subject matter expertise, to provide advice to the Steering Committee regarding the OPR.
- Provide direction to Council with respect to the final amendment proposed for adoption to conclude Phase 2 of the OPR.

### **Reporting to Council:**

The Committee will:

- 1) Report to Council through the distribution of minutes,
- 2) Submit comments to the Planning Division for inclusion in any recommendation reports and/or presentations to Council,
- 3) Provide presentations and/or delegate to Council, as necessary.

### **Enabling Legislation, By-Law or Staff Report:**

Council passed Resolution 2020-284, to establish a Steering Committee for the Town of Orangeville Official Plan Review, in order to increase awareness and inclusion in the decision-making process with respect to the completion of the review and update to the Town's Official Plan

### **Committee Composition:**

The Committee shall consist of nine (9) members comprised of:

2 Members of Council\*

1 member recommended from each of the following Advisory Committees and interest groups:

- Heritage Orangeville
- Joint Accessibility Advisory Committee (JAAC)
- Sustainable Orangeville
- Business and Economic Development Advisory Committee (BEDAC)
- Committee of Adjustment
- Orangeville Business Improvement Area (BIA)
- Greater Dufferin Area Homebuilders Association

\*Councillors that serve on any of the Committees or interest groups listed cannot be appointed as the representative of that Committee.

## **Skills Requested**

Members should:

- i) be advocates for good planning and the broader public interest; and
- ii) have a reasonable understanding of land use planning related matters at the Town, County and Provincial levels.

## **Administration Section**

Department Linkage: Infrastructure Services Department, Planning Division

Administrative Support: Administrative Assistant, Planning and Building

Staff Support: Manager, Planning: to provide technical expertise and advice; and to assist in facilitating meeting discussions

Senior Planner: to provide technical expertise and advice.

Meeting Frequency: Monthly, or at the call of the Chair