



**Agenda  
Council Meeting**

**Monday, October 19, 2020, 5:30 p.m.**

**Electronic Meeting**

**The Corporation of the Town of Orangeville  
(Mayor and Clerk at Town Hall - 87 Broadway)  
Orangeville, Ontario**

**NOTICE**

Due to efforts to contain the spread of COVID-19 and to protect all individuals, the Council Chambers at Town Hall will not be open to the public to attend Council meetings until further notice. Members of the public who have an interest in a matter listed on the agenda may, up until 10:00 a.m. on the day of a scheduled Council meeting: Email [councilagenda@orangeville.ca](mailto:councilagenda@orangeville.ca) indicating your request to speak to a matter listed on the agenda. A phone number and conference ID code will be provided to you so that you may join the virtual meeting and provide your comments to Council.

Members of the public wishing to raise a question during the public question period of the Council meeting may beginning at 8:30 p.m. on the evening of the Council meeting, call +1 289-801-5774 and enter Conference ID: 370 693 636#

Correspondence/emails submitted will be considered as public information and entered into the public record.

**Accessibility Accommodations**

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**Pages**

- 1. Call To Order**
- 2. Approval of Agenda**  
That the agenda and any addendum for the October 19, 2020 Council Meeting, be approved.
- 3. Disclosure of (Direct and Indirect) Pecuniary Interest**
- 4. Closed Meeting**  
Recommendations:  
  
That a closed meeting of Council be held pursuant to s. 239 (2) of the Municipal Act for the purposes of considering the following subject matters:

Confidential Report CPS-2020-005 regarding personal matters about an identifiable individual, including municipal or local board employees – Public Office Holders – Sustainable Orangeville Appointments/Vacancy

Confidential Verbal Report from Ray Osmond, General Manager – Community Services regarding a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board and a proposed or pending acquisition or disposition of land by the municipality or local board– Artel Inc. – Parking Lot Lease Agreement – 112 Broadway

**5. Open Meeting - 7:00 p.m.**

**6. Singing of National Anthem**

**7. Land Acknowledgement**

We would like to acknowledge the traditional territory of the Anishinaabe people including the Ojibway, Potawatomi and Odawa of the Three Fires Confederacy.

**8. Announcements by Chair**

This meeting is being aired on public television and/or streamed live and may be taped for later public broadcast or webcast.

Your name is part of the public record and will be included in the minutes of this meeting.

**9. Rise and Report**

Recommendations:

That Confidential Report CPS-2020-005 regarding personal matters about an identifiable individual, including municipal or local board employees – Public Office Holders – Sustainable Orangeville Appointments/Vacancy be received;

And that Confidential Verbal Report from Ray Osmond, General Manager – Community Services regarding a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board and a proposed or pending acquisition or disposition of land by the municipality or local board– Artel Inc. – Parking Lot Lease Agreement – 112 Broadway be received;

And that staff proceed as directed.

**10. Adoption of Minutes of Previous Council Meeting**

Recommendations:

That the minutes of the following meetings be received:

<b>10.1.</b>	<b>2020-09-23 Council - Public Meeting</b>	<b>6 - 13</b>
<b>10.2.</b>	<b>2020-09-23 Council - Special Meeting</b>	<b>14 - 17</b>
<b>10.3.</b>	<b>2020-09-28-29 Council and Closed Council</b>	<b>18 - 29</b>
<b>10.4.</b>	<b>2020-09-30 Council - Public Meeting</b>	<b>30 - 34</b>

10.5.	<b>2020-10-05 Council - Public Meeting</b>	35 - 39
11.	<b>Presentation, Petitions and/or Delegation</b>	
11.1.	<b>Kim Delahunt, Lori Ker, Tom Reid, Jennifer Hamilton, Headwaters Health Care Centre, Hospital Updates</b>	40 - 69
11.2.	<b>Ruth Phillips, Manager, Economic Development, Covid-19 Business Impact Survey (CMS-2020-007)</b>	
11.3.	<b>Alison Scheel, Orangeville BIA, Joe Sammut, Troy Brett, Transit Transfer Station</b> Recommendations:  That the correspondence from the Orangeville BIA dated October 13, 2020 be received.	70 - 84
11.4.	<b>Terrance Carter, Transfer Transit Station</b> Recommendations:  That the correspondence from Terrance Carter be received.	85 - 102
11.5.	<b>Greg Burd, Transit Transfer Station</b>	
11.6.	<b>Andrea Sinclair, 71 Fifth Avenue, OPZ 1/20</b>	
12.	<b>Staff Reports</b>	
12.1.	<b>71 Fifth Avenue, Recommendation Report, OPZ 1/20, INS-2020-001</b> Recommendations:  That report INS-2020-001, 71 Fifth Avenue, Recommendation Report, OPZ 1/20, be received;  And that the Official Plan Amendment and Zoning By-law Amendment Applications (OPZ 1/20) be approved;  And that the By-law included as Attachment No. 2 to this Report, be enacted to adopt site-specific Official Plan Amendment No. 124 to re-designate the subject lands from “Institutional” to “Neighbourhood Commercial” on Schedule ‘A’ to permit an office use;  And that the amending Zoning By-law included as attachment No. 3 to this report be enacted to rezone the subject lands from “Institutional (INST) Zone” to “Neighbourhood Commercial (C2) Zone, with Special Provision (24.220)” to permit the proposed office use.	103 - 122
12.2.	<b>Covid-19 Business Impact Survey, CMS-2020-007</b> Recommendations:  That report CMS-2020-007 be received.	123 - 139
12.3.	<b>New Businesses in Orangeville May 1 – September 30 2020, CMS-</b>	140 - 143

**2020-001**

Recommendations:

That report CMS-2020-001 dated October 19, 2020 be received.

**12.4. 2020 Santa Claus Parade Alternative, CMS-2020-004** 144 - 147

Recommendations:

That report CMS-2020-004, 2020 Santa Claus Parade Alternative, be received;

And that Council approve one of the following options:

Option 1: Approve the “Holiday Lights Extravaganza” in lieu of a Santa Claus Parade and funding of \$20,000 from Parks & Recreation Reserves.

Option 2: The Town will not provide any funding to a “Holiday Lights Extravaganza” and will not provide a Santa Claus Parade but will support the efforts in principle of the Business Improvement Association (BIA) with their plans to provide holiday lighting in the downtown core.

**12.5. Hen Registration By-law – Trial Program, CPS-2020-004** 148 - 180

Recommendations:

That report CPS-2020-004 Hen Registration By-law - Trial Program be received;

And that Council bring forward a by-law to regulate the keeping of hens in the Town of Orangeville as outlined in Attachment 1 to Report CPS-2020-004.

**12.6. By-law/Property Standards Officer Appointment, CPS-2020-002** 181 - 183

Recommendations:

That report CPS-2020-002 regarding the appointment of By-law/Property Standards Officer be received;

And that Council pass a by-law to appoint Peter Venasse and Chris Taylor as By-law/Property Standards Officers.

**13. Correspondence**

Recommendations:

That the correspondence listed below be received:

**13.1. Township of Amaranth, Broadband as Essential Service** 184 - 186

**13.2. Township of Amaranth, Covid-19 Funding** 187 - 190

**13.3. Town of Mono, Broadband as an Essential Service** 191 - 192

**13.4. Town of Mono, Towing By-law** 193 - 193



**14. Committee/Board Minutes**

Recommendations:

That the minutes listed below be received:

14.1.	2020-06-23 Business and Economic Development Advisory Committee	194 - 198
14.2.	2020-08-05 Committee of Adjustment Minutes	199 - 202
14.3.	2020-07-15 Heritage Orangeville Minutes	203 - 206
14.4.	2020-09-01 Joint Accessibility Advisory Committee Minutes	207 - 210
14.5.	2020-08-18, Orangeville Police Service Board Minutes	211 - 221
14.6.	2020-07-22 Orangeville Public Library Board Minutes	222 - 225
14.7.	2020-06-24 Orangeville Public Library Board Minutes Amended	226 - 229

**15. Notice of Motion Prior to Meeting**

**16. Notice of Motion at Meeting**

**17. New Business**

**18. Question Period**

**19. By-Laws**

That the by-laws listed below be read three times and finally passed.

19.1.	A By-law to Adopt Amendment No. 124 to the Official Plan (Absolute Insurance Brokers: 71 Fifth Avenue; OPZ 1/20).	230 - 235
19.2.	A By-law to amend Zoning By-law No. 22-90 as amended, with respect to Part of Lots 15 & 16, Block 15 Plan 222 as in MF14890, municipally known as 71 Fifth Avenue Absolute Insurance Brokers, OPZ 1/20	236 - 238
19.3.	A by-law to confirm the proceedings of the Council of The Corporation of the Town of Orangeville at its regular and closed Council Meeting held on October 19, 2020	239 - 239

**20. Adjournment**

That the meeting be adjourned.



## **Minutes of Council - Public Meeting**

**September 23, 2020, 7:00 p.m.**  
**(Mayor and Clerk at Town Hall - 87 Broadway)**  
**Electronic Participation**

Members Present: Mayor S. Brown  
Deputy Mayor A. Macintosh  
Councillor J. Andrews  
Councillor G. Peters  
Councillor L. Post  
Councillor D. Sherwood  
Councillor T. Taylor

Staff Present: E. Brennan, CAO  
D. Benotto, Software Operations Supervisor  
D. Jones, General Manager, Infrastructure Services  
K. Landry, Town Clerk  
R. Osmond, General Manager, Community Services  
M. Pourmanouchehri, IT Technician  
T. Macdonald, Assistant Clerk

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### **1. Call To Order**

The meeting was called to order at 7:00 p.m.

### **2. Approval of Agenda**

#### **Resolution**

Moved by Councillor Andrews

Seconded by Deputy Mayor Macintosh

That the agenda for the September 23, 2020 Council - Public Meeting, be approved.

**3. Disclosure of (Direct and Indirect) Pecuniary Interest**

None.

**4. Singing of National Anthem**

**5. Land Acknowledgement**

The Mayor acknowledged the traditional territory of the Anishinaabe people including the Ojibway, Potawatomi and Odawa of the Three Fires Confederacy.

**6. Announcements by Chair**

Mayor Brown provided information regarding how the public is able to participate in the Council meeting, advised the gallery and viewing audience with respect to the public nature of Council Meetings and that it is webcast.

**7. Statutory Public Meetings**

**7.1 99 Mill Street Public Meeting**

The Chair outlined the procedure to be followed for the public meeting.

**7.1.1 Presentation, Larysa Russell, Senior Planner, 99 Mill Street**

Larysa Russell, Senior Planner outlined the Official Plan Amendment and Zoning By-law Amendment submitted by Clover Tuah c/o Pedro Pimental Architect Inc. which looks to legalize the conversion of the existing building from a mixed use commercial and residential building, to a multiple-residential building containing four (4) units. The proposed Official Plan Amendment seeks to re-designate to "Residential-Low Density Multiple" which has permitted uses of single detached, 2 to 4 unit dwellings, row townhouses and maximum density of 49 units per net hectare. The proposed Zoning By-law Amendment seeks to re-zone to "multiple residential medium density" (RM1 Zone) which permits uses of converted dwelling house, multiple dwelling, townhouse dwelling, home occupation, public park or playground, crisis care facility, group home, nursing home, retirement home. Next steps in the process were outlined which include review of public comments received and preparation of a recommendation report for Council

**7.1.2 Presentation, Pedro Pimentel Architect Inc., 99 Mill Street**

Mena Nunes, Pedro Pimental Architect Inc. provided an overview of the application and indicated that the application is to bring to compliance the existing development located at 99 Mill Street. According to existing Official Plan and Zoning By-laws residential use is only permitted on the second floor and a convenience store on the ground floor. The applicant wishes to maintain residential use on both floors and requires an Official Plan Amendment and Zoning By-law amendment to change the lot from Neighbourhood Commercial to Residential.

### **7.1.3 Questions/Comments from the Public**

The Chair asked for questions from the public.

The Chair asked for questions from Council.

Mayor Brown commended the owners on the improved esthetic of the building.

Councillor Andrews asked for clarification relating to parking.

Larysa Russell, Senior Planner indicated that eight spaces are required being two spaces per each of the four units and the applicant is able to provide five full size parking spaces at the rear of the property.

Council Andrews asked about the second floor bedrooms and questioned the number of bedrooms.

Pedro Pimentel indicated that the third room could be used as a third bedroom.

Councillor Andrews commented on the addition of residential units in the area.

Councillor Sherwood questioned the history of the zoning on the subject property.

Larysa Russell, Senior Planner indicated that it is possible the property was previously zoned residential.

Councillor Sherwood questioned whether permits were obtained for the interior work that has already been done at the property.

Brandon Ward, Manager, Planning indicated there have not been permits that that the Town has relating to work that has been done.

In an effort to bring the site into compliance permits will need to be obtained.

Deputy Mayor Macintosh commented on the the building and that the limited parking is troubling.

#### **7.1.4 99 Mill Street, Public Meeting Report (IS-PL-2020-019)**

##### **Resolution**

Moved by Councillor Andrews

Seconded by Councillor Sherwood

That report IS-PL-2020-019, 99 Mill Street Public Meeting Information Report, OPZ 2/20, be received by Council as information at the Public Meeting on September 23, 2020.

**Carried**

## **7.2 670-690 Broadway Public Meeting**

The Chair outlined the procedure to be followed for the public meeting.

### **7.2.1 Presentation, Larysa Russell, Senior Planner**

Larysa Russell, Senior Planner outlined the applications by 2040771 Ontario Inc. and Habitat for Humanity c/o Van Harten Surveying Inc. for an Official Plan and Zoning By-law Amendment to subdivide the subject lands to create 33 lots for townhouse units, delineate the common elements comprised of a private road, parkette and visitor parking and to establish appropriate easements. The applicant seeks to have the subject lands re-designated to "Low Density Multiple" and re-zoned to "Multiple Residential Medium Density". Ms. Russell outlined next steps which are the review of comments that are received through public consultation and preparation of a recommendation report for Council decision.

### **7.2.2 Presentation, Brent Hollenbeck and Van Harten Surveying Inc., 670-690 Broadway**

Brent Hollenbeck and Jamie Laws provided an overview of the applications including the draft plan of vacant land condominium outlining proposed road widening and proposed units as well as various elevation plans. Original concept had forty units which was

reduced to 33 units and indicated that the proposed units are architecturally compatible to the area.

#### **7.2.3 Delegation, Manda Jones, 670-690 Broadway**

Manda Jones spoke on behalf of area residents and indicated that the majority of residents are happy with the most recent concept plan but still have concerns respecting drainage at the rear of the property and would like consideration at the Site Plan stage.

#### **7.2.4 Questions/Comments from the Public**

The Chair asked for questions from the public and none were received.

The Chair asked for questions from Council.

Councillor Taylor complimented Ms. Jones on the way in which she and the residents of the area dealt with their concerns on the matter.

Councillor Taylor also complimented Mr. Hollenbeck and Mr. Laws on the way in which they worked with resident concerns.

Councillor Taylor questioned if the units would be owned units as opposed to rental units.

Mr. Hollenbeck indicated the intent is that the units would be owned units.

Councillor Taylor enquired if there has there been any consideration of noise and, with the tree canopy, if there is possibility to put more trees on the West side to assist with noise issues.

Mr. Hollenbeck indicated that a noise study was completed so that the buildings would not be impacted by adverse noise. Mr. Hollenbeck also indicated that the landscape plan that has been prepared will restore the tree canopy to greater than what currently exists.

Councillor Sherwood referenced the parkette and hoped consideration would be given to installation of some form of tot lot.

Councillor Andrews questioned the modifications to the road and the amount of the encroachment that is being contemplated.

Larysa Russell, Senior Planner indicated that it is a County Road and that the widening consists of approximately 4 metres.

Councillor Andrews questioned if the County will have responsibility for management of that portion of the road.

Doug Jones, General Manager, Infrastructure Services indicated that the County will be responsible for the entire right of way.

Councillor Peters questioned the partnership with Habitat for Humanity.

Mr. Hollenbeck indicated that Habitat for Humanity is not involved for financial reasons. They began the process but it was challenging for them and there was an agreement to make a certain number of units available to them but they have come to the conclusion that they would no longer be involved.

Councillor Peters inquired about the difference in the applications relating to connection regarding walkability and accessibility.

Mr. Hollenbeck indicated that the servicing connection is through that corridor so it would be difficult to add a walkway there as well and as a result of a re submission and discussion with Town staff it was recalculated and determined that the most appropriate connection would be to the development to the East and follow through to Samuel Court.

Councillor Peters indicated that the corridor exists and is likely to be used whether there is a pathway or not.

Doug Jones, General Manager, Infrastructure Services indicated that he would need to consult staff for the reasons for eliminating the connection and that it is important to have a pedestrian connection which is achieved through the connection to neighbouring property.

Mr. Hollenbeck indicated that the corridor, for run off, is fairly significant so it was preserved to ensure that the run off was addressed. The foot path that is contemplated is the one that will be utilized.

Mayor Brown questioned the buffer lands and if they will be maintained.

Doug Jones, General Manager, Infrastructure Services indicated that they would be left to be naturalized and not maintained by the Town.

Mayor Brown thanked Mr. Hollenbeck for bringing the development to the Town and for responding to the concerns of the residents.

Councillor Taylor commented on the road widening and wondered how long it would be and was there conversation with the County about a possible ring road at the area.

Doug Jones, General Manager, Infrastructure Services indicated that road widenings are taken by the road authorities in the event the land is needed for road widening in the future.

Councillor Taylor questioned if there would be a roundabout.

Doug Jones, General Manager, Infrastructure Services indicated he does not know of any plans to create a roundabout in the area.

**7.2.5 670-690 Broadway, Public Meeting Information Report, CD 2/20 (IS-PL-2020-020)**

**Resolution**

Moved by Councillor Taylor

Seconded by Councillor Andrews

That report IS-PL-2020-020, 670-690 Broadway Public Meeting Information Report,  
CD 2/20, be received by Council as information at the Public Meeting on  
September 23, 2020.

**Carried**

**8. By-Laws**

**Resolution**

Moved by Councillor Sherwood

Seconded by Councillor Andrews

That the by-laws listed below be read three times and finally passed:



A by-law to confirm the proceedings of the Corporation of the Town of Orangeville at its Council - Public Meeting on September 23, 2020.

**Carried**

**9. Adjournment**

**Resolution**

Moved by Deputy Mayor Macintosh

Seconded by Councillor Sherwood

That the meeting be adjourned at 8:06 p.m.

**Carried**

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Sandy Brown, Mayor

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Karen Landry, Clerk



## **Minutes of Council - Special Meeting**

**September 23, 2020, 9:00 p.m.**  
**(Mayor and Clerk at Town Hall - 87 Broadway)**  
**Electronic Participation**

Members Present: Mayor S. Brown  
Deputy Mayor A. Macintosh  
Councillor J. Andrews  
Councillor G. Peters  
Councillor L. Post  
Councillor D. Sherwood  
Councillor T. Taylor

Staff Present: E. Brennan, CAO  
D. Benotto, Software Operations Supervisor  
D. Jones, General Manager, Infrastructure Services  
K. Landry, Town Clerk  
A. McKinney, General Manager, Corporate Services  
R. Osmond, General Manager, Community Services  
T. Macdonald, Assistant Clerk

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### **1. Call To Order**

The meeting was called to order at 9:01 p.m.

### **2. Approval of Agenda**

#### **Resolution 2020-309**

Moved by Councillor Peters

Seconded by Councillor Taylor

That the agenda for the September 23, 2020 Council - Special Meeting, be approved.

**3. Disclosure of (Direct and Indirect) Pecuniary Interest**

None.

**4. Singing of National Anthem**

**5. Land Acknowledgement**

The Mayor acknowledged the traditional territory of the Anishinaabe people including the Ojibway, Potawatomi and Odawa of the Three Fires Confederacy.

**6. Announcements by Chair**

Mayor Brown provided information regarding how the public is able to participate in the Council meeting, advised the gallery and viewing audience with respect to the public nature of Council Meetings and that it is webcast.

**7. Reports or Items for Discussion**

**7.1 Mask By-law**

**Resolution 2020-310**

Moved by Councillor Taylor

Seconded by Councillor Sherwood

WHEREAS it is simply unreasonable to ask that employees or owners of our local retailers to confront people who do not wear masks;

WHEREAS the Town has the authority to pass by-laws respecting matters related to the social and environmental well-being of the Town, and the health, safety and well-being of all citizens and visitors;

AND WHEREAS the Town can pass a by-law to enhance the measures currently ordered by the Wellington-Dufferin-Guelph health department regarding the current Covid-19 pandemic;

AND WHEREAS Public Health recommends the wearing of masks to help control the spread of the virus and has recommended that local Council's pass a by-law to protect the health and safety of our community;

AND WHEREAS the passing of such by-law would provide further authority for enforcement by by-law officers and police services;

NOW THEREFORE BE IT RESOLVED Council recommends that the Town of Orangeville implement a local By-law to allow By-law enforcement staff to enforce the wearing of masks locally;

AND THAT the mask by-law include all multi-residential, condominium and commercial units in lobbies, elevators, common areas, including mail

rooms, garbage storage areas and laundry facilities and that proper signage be displayed at all locations indicating the Mandatory Mask by-law, including the by-law number and fines;  
AND THAT Town staff prepare a sign template for display in establishments.

**Carried Unanimously**

**8. Question Period**

None.

**9. By-Laws**

**Resolution 2020-311**

Moved by Councillor Peters

Seconded by Councillor Post

That the by-laws listed below be read three times and finally passed:

A by-law to confirm the proceedings of the Council of the Corporation of the Town of Orangeville at tis Council - Special Meeting held on September 23, 2020.

**Carried**

**10. Adjournment**

**Resolution 2020-312**

Moved by Councillor Taylor

Seconded by Councillor Post

That the meeting be adjourned at 9:23 p.m.

**Carried**

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Sandy Brown, Mayor

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Karen Landry, Clerk



## **Council Meeting Minutes**

**September 28, 2020, 5:30 p.m.**

**September 29, 2020, 7:00 p.m.**

**(Mayor and Clerk at Town Hall - 87 Broadway)**

**Electronic Participation**

Members Present: Mayor S. Brown, was present in Council Chambers  
Deputy Mayor A. Macintosh  
Councillor J. Andrews  
Councillor G. Peters  
Councillor L. Post  
Councillor D. Sherwood  
Councillor T. Taylor

Staff Present: E. Brennan, CAO  
D. Benotto, Software Operations Supervisor, was present in Council Chambers  
D. Jones, General Manager, Infrastructure Services  
K. Landry, Town Clerk, was present in Council Chambers  
A. McKinney, General Manager, Corporate Services  
R. Osmond, General Manager, Community Services  
N. Syed, Treasurer  
T. Macdonald, Assistant Clerk

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### **1. Call To Order**

The meeting was called to order at 5:30 p.m. September 28, 2020.

### **2. Approval of Agenda**

#### **Resolution 2020-314**

Moved by Councillor Peters

Seconded by Councillor Post

That the agenda addendum for the September 28, 2020 and September 29, 2020 Council Meeting, be approved.

**Carried Unanimously**

**3. Disclosure of (Direct and Indirect) Pecuniary Interest**

**3.1 Mayor Brown - 13.2 Township of East Garafraxa Official Plan Review**

I am a partner in a property in East Garafraxa.

**4. Closed Meeting**

**Resolution 2020-315**

Moved by Councillor Taylor

Seconded by Councillor Andrews

That a closed meeting of Council be held pursuant to s. 239 (2) of the Municipal Act for the purposes of considering the following subject matters:

Confidential Report CAO-2020-014 regarding personal matters about an identifiable individual, including municipal or local board employees – Public Office Holders – Orangeville Hydro Board of Director Appointments

Confidential Verbal Report from Ed Brennan, CAO regarding personal matters about an identifiable individual, including municipal or local board employees, labour relations or employee negotiations – Public Office Holders – OPS to OPP Transition

**Carried**

**Resolution 2020-316**

Moved by Councillor Peters

Seconded by Councillor Post

That Council convene into open session at 6:13 p.m.

**Carried**

Council recessed from 6:13 p.m. to 6:58 p.m. on September 28, 2020.

**Resolution 2020-317**

Moved by Councillor Sherwood

Seconded by Councillor Post

That due to the Microsoft 365 outage across the world which inhibits the ability of the public to view and participate in the Council meeting that this meeting recess until Tuesday, September 29, 2020 at 7:00 p.m.

**Carried**

Council recessed from 6:58 p.m. on September 28, 2020 to 7:00 p.m. on September 29, 2020.

**5. Open Meeting - 7:00 p.m.**

**6. Singing of National Anthem**

David Nairn, Theatre Orangeville provided a pre-recorded version of the National Anthem.

**7. Land Acknowledgement**

The Mayor acknowledged the traditional territory of the Anishinaabe people including the Ojibway, Potawatomi and Odawa of the Three Fires Confederacy.

**8. Announcements by Chair**

Mayor Brown advised the gallery and viewing audience with respect to the public nature of Council Meetings and that it is webcast.

**9. Rise and Report**

**Resolution 2020-318**

Moved by Councillor Andrews

Seconded by Deputy Mayor Macintosh

Confidential Report CAO-2020-014 regarding personal matters about an identifiable individual, including municipal or local board employees – Public Office Holders – Orangeville Hydro Board of Director Appointments be received, and

That member Keith Sutton and John Thornton be removed from the Orangeville Hydro Limited Board of Directors effective October 31, 2020; and

That Council nominate Adrian Maes to serve on the Orangeville Hydro Board of Directors to March 2022; and

That Council nominate Gia DeJulio and Mary Caputi to serve on the Orangeville Hydro Board of Directors to September 2023; and

That Council extend the term of Robert J. Long to serve on the Orangeville Hydro Board of Directors to March 2022; and



That Council request that Orangeville Hydro Limited call a Shareholder's Meeting by October 31, 2020 to implement the Board of Director appointments; and

That Council direct a proxy vote, being Mayor Brown and Deputy Mayor Macintosh in the absence of the Mayor in favour of the approved nominees on behalf of The Corporation of the Town of Orangeville at the Shareholder's Meeting to be held to remove and appoint the members to the Orangeville Hydro Limited Board of Directors; and

That Confidential Verbal Report from Ed Brennan, CAO regarding personal matters about an identifiable individual, including municipal or local board employees, labour relations or employee negotiations – Public Office Holders – OPS to OPP Transition be received.

**Carried**

**10. Adoption of Minutes of Previous Council Meeting**

**Resolution 2020-319**

Moved by Councillor Andrews

Seconded by Councillor Taylor

That the minutes of the following meetings be approved:

2020-09-14 Council and Closed Council

**Carried Unanimously**

**11. Presentation, Petitions and/or Delegation**

**11.1 Acting Inspector Nicol Randall, Ontario Provincial Police and \*Dwight Peer, Chief Superintendent, OPP Central Region, Introduction**

Acting Inspector Nicol Randall, O.P.P. and Dwight Peer, Chief Superintendent, OPP Central Region were introduced to Council and provided a brief overview of the transition process that will occur on October 1, 2020. Acting Inspector Nicol Randall also provided an overview of how towing calls will be handled as well as how O.P.P. will be dispatched to calls for service.

**11.2 Heather Hayes, Orangeville Food Bank**

Heather Hayes, Orangeville Food Bank discussed Hunger Awareness Month and the recent move in location that the Orangeville Food Bank has undergone. Ms. Hayes thanked various community organizations for their

ongoing support and outlined the increased use that the food bank has seen over the past year.

**11.3 Dan Carter, Hemp Mandated Crop in Canada**

Dan Carter, Canadian Hemp Farmers Alliance CAO spoke about hemp becoming a mandated crop in Ontario and requested that Council complete the Canadian Hemp Farmers Alliance Membership.

**11.4 John Lemke, Sign Variance, 54 First Street**

John Lemke requested that a sign variance for installation of a sign on the building located at 54 First Street be approved.

**11.5 Alison Scheel, Orangeville BIA, Heavy Trucks on Broadway**

Troy Brett, Vice Chair, Orangeville BIA outlined the concerns that the BIA has with respect to allowing large trucks on Broadway which include safety and traffic congestion.

**12. Staff Reports**

**12.1 Sign Variance Application - Wall Sign - 54 First Street (CPS-CL-2020-025)**

**Resolution 2020-320**

Moved by Mayor Brown

Seconded by Councillor Sherwood

That report CPS-CL-2020-25, regarding Sign Variance (Wall Sign) – Dr. Hannah Lemke – 54 First Street be received; and

That the sign variance request be denied.

Yes (4): Mayor Brown, Councillor Andrews, Councillor Peters, and Councillor Sherwood

No (3): Deputy Mayor Macintosh, Councillor Post, and Councillor Taylor

**Carried (4 to 3)**

**12.2 2021 Council Meeting Schedule (CPS-CL-2020-024)**

**Resolution 2020-321**

Moved by Councillor Post

Seconded by Deputy Mayor Macintosh

That Council adopt the 2021 Council Meeting Schedule, attached as Appendix "A" to report CPS-CL-2020-024.

**Carried Unanimously**

**12.3 Covid-19 Community Recognition Awards (CAO-2020-012)**

**Resolution 2020-322**

Moved by Deputy Mayor Macintosh

Seconded by Councillor Andrews

That report Covid-19 Community Recognition Awards be received;

And that staff be directed to move forward with the COVID-19 Community Recognition Awards program as outlined in report CAO-2020-012, taking into consideration alternate forms of recognizing the achievement which could include a donation;

**Carried Unanimously**

**12.4 2021 Budget Schedule and Direction (CPS-TF-2020-026)**

**Resolution 2020-323**

Moved by Councillor Andrews

Seconded by Councillor Taylor

That report CPS-TF-2020-026, dated September 28, Budget 2021 Schedule and Direction, be received;

And that Council endorse receiving a 5-year budget outlook for Operating Budget and a 10-year budget outlook for Capital Budget deliberations;

And that Council approve the inclusion of a cost of living allowance equivalent to the CPI of June 2019 of 2% as a guideline to report a budget for non-union staff salary and benefits in the proposed 2021 budget.

Yes (6): Mayor Brown, Deputy Mayor Macintosh, Councillor Andrews, Councillor Peters, Councillor Post, and Councillor Taylor

No (1): Councillor Sherwood

**Carried (6 to 1)**

## **12.5 Covid-19 Financial Relief Program (CPS-TF-2020-027)**

### **Resolution 2020-324**

Moved by Councillor Andrews

Seconded by Councillor Sherwood

That penalties and interest on property taxes and water and waste water be waived up to December 31, 2020; and

That transit fees for Orangeville Transit be waived up to December 31, 2020.

**Carried Unanimously**

### **Resolution 2020-325**

Moved by Councillor Post

Seconded by Councillor Sherwood

That report CPS-TF-2020-027, dated September 28, Covid-19 Financial Relief Program, be received.

**Carried Unanimously**

## **12.6 Large Trucks on Broadway West of John Street (IS-PW-2020-003)**

### **Resolution 2020-326**

Moved by Mayor Brown

Seconded by Councillor Peters

That a By-law to amend Traffic By-law No. 78-2005, as amended, to prohibit large trucks on Broadway between Town Line/Sherbourne Street and John Street be read a first, second and third time and finally passed.

Yes (1): Mayor Brown

No (6): Deputy Mayor Macintosh, Councillor Andrews, Councillor Peters, Councillor Post, Councillor Sherwood, and Councillor Taylor

**Defeated (1 to 6)**

### **Resolution 2020-327**

Moved by Councillor Peters

Seconded by Councillor Taylor

That report IS-PW-2020-003, Large Trucks on Broadway West of John Street be received.

**Carried**

**12.7 Water Conservation Plan (IS-ENV-2020-012)**

**Resolution 2020-328**

Moved by Councillor Peters

Seconded by Councillor Post

That report IS-ENV-2020-012, Water Conservation Plan, be received;

And that the Orangeville Water Conservation Plan be adopted.

**Carried Unanimously**

**12.8 Update on Uncommitted Reserve Capacity at the Water Pollution Control Plan (IS-ENV-2020-013)**

**Resolution 2020-329**

Moved by Deputy Mayor Macintosh

Seconded by Councillor Taylor

That report IS-Env-2020-013, Uncommitted Reserve Capacity at the Water Pollution Control Plant be received.

**Carried Unanimously**

**12.9 Update on Uncommitted Water Supply Capacity (IS-ENV-2020-014)**

**Resolution 2020-330**

Moved by Councillor Andrews

Seconded by Councillor Sherwood

That report IS-Env-2020-014, Update on the Uncommitted Water Supply Capacity be received.

**Carried Unanimously**

Council recessed from 9:16 p.m. to 9:21 p.m.

**13. Correspondence**

**13.1 Diana Morris, 2020 Business Excellence Awards**

**Resolution 2020-331**

Moved by Councillor Andrews  
Seconded by Councillor Taylor

That correspondence from Diana Morris, 2020 Business Excellence Awards be received.

**Carried**

**13.2 Township of East Garafraxa Official Plan Review**

Mayor Brown declared a conflict on this item. (I am a partner in a property in East Garafraxa. )

Deputy Mayor Macintosh assumed the chair.

Mayor Brown's camera was turned off and his microphone was muted during discussion and voting on this matter and he did not participate.

**Resolution 2020-332**

Moved by Councillor Post  
Seconded by Councillor Andrews

That Township of East Garafraxa Official Plan Review be received.

**Carried**

**14. Committee/Board Minutes**

**Resolution 2020-333**

Moved by Councillor Taylor  
Seconded by Councillor Peters

That the minutes of the following meetings be received:

Joint Accessibility Advisory Committee, 2020-03-03

Sustainable Orangeville, 2020-06-25

**Carried Unanimously**

**15. Notice of Motion Prior to Meeting**

**15.1 Councillors Post, Peters and Taylor, Traffic Safety**

**Resolution 2020-334**

Moved by Councillor Post

Seconded by Councillor Taylor

Throughout Orangeville there has been many concerns put forth by residents regarding traffic safety. The prevailing concern is that vehicles simply drive too fast on our neighbourhood streets.

It has been consistently proven that higher speeds contribute to higher risk of serious injuries and fatalities by reducing driver reaction time, increasing the vehicle stopping distance, and inflicting more severe blunt force trauma on victims upon impact.

A Reduction of speed limits is a tool that the town of Orangeville can utilize to reduce the number of road traffic crashes and the serious injury and safety concerns that result from high vehicle speeds.

Therefore be it resolved that all 50 km/h roadways in Orangeville be revised to 40km/hour. Excluded streets will include major town roads listed as follows:

Hansen, First Street, Townline, C Line, Riddell, Centennial, B Line, Broadway

Upon implementation of this initiative, the town will engage in a robust public education campaign and a request for support from Ontario Provincial Police Service for targeted enforcement.

Yes (5): Deputy Mayor Macintosh, Councillor Andrews, Councillor Peters, Councillor Post, and Councillor Taylor

No (2): Mayor Brown, and Councillor Sherwood

**Carried (5 to 2)**

**Resolution 2020-335**

Moved by Deputy Mayor Macintosh

Seconded by Councillor Peters

That the following streets will immediately be changed to a community safety zone:

McCannell Avenue and Rolling Hills Drive and, Blind Line (within Orangeville limits)

**Carried**

**Resolution 2020-336**

Moved by Councillor Post

Seconded by Councillor Andrews

That McCannell Avenue have a flashing electronic speed sign installed in the east bound area prior to the summit approaching Rolling Hills Drive.

**Carried**

**15.2 Councillor Taylor, Extension of Outdoor Patios**

**Resolution 2020-337**

Moved by Councillor Taylor

Seconded by Councillor Post

That the boulevard café permits be extended to November 30, 2020; and

That business owners with boulevard café permits will be required to remove their patios prior to November 30, 2020 upon the direction of Town staff in the event that winter maintenance be required.

**Carried Unanimously**

**16. Notice of Motion at Meeting**

None.

**17. New Business**

Councillor Post indicated that this Sunday, October 5, 2020 there is a walk for missing and murdered indigenous women.

Councillor Andrews advised that September 30, 2020 is orange shirt day for awareness of residential schools.

**18. Question Period**

Shirley Ramsey inquired if there have been any changes made recently to the ventilation system at Tony Rose Recreation Centre.

Ray Osmond, General Manager, Community Services indicated he was not aware of any changes and invited Ms. Ramsey to contact him directly if she wished to further discuss the matter.

**19. By-Laws**



Note: Karen Landry, Town Clerk advised Council with respect to an amendment that has been made to Section 3.5 and 6.1 of the mandatory face coverings by-law that was printed in the agenda.

**Resolution 2020-338**

Moved by Councillor Andrews

Seconded by Councillor Sherwood

That the by-laws listed below be read three times and finally passed.

A by-law to establish mandatory face coverings in the Town of Orangeville.

A by-law to confirm the proceedings of the Council of The Corporation of the Town of Orangeville at its regular and closed Council Meeting held on September 28, 2020 and its regular meeting held on September 29, 2020.

**Carried Unanimously**

**20. Adjournment**

**Resolution 2020-339**

Moved by Deputy Mayor Macintosh

Seconded by Councillor Taylor

That the meeting be adjourned at 10:14 p.m.

**Carried**

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Sandy Brown, Mayor

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Karen Landry, Clerk



## **Minutes of Council - Public Meeting**

**September 30, 2020, 7:00 p.m.**  
**(Mayor and Clerk at Town Hall - 87 Broadway)**  
**Electronic Participation**

Members Present: Mayor S. Brown, was present in Council Chambers  
Deputy Mayor A. Macintosh  
Councillor J. Andrews  
Councillor G. Peters  
Councillor L. Post  
Councillor D. Sherwood  
Councillor T. Taylor

Staff Present: E. Brennan, CAO  
D. Benotto, Software Operations Supervisor  
C. Cunningham, By-law/Property Standards Officer, was present in Council Chambers  
C. Johnston, By-law/Property Standards Officer, was present in Council Chambers  
K. Landry, Town Clerk, was present in Council Chambers  
A. McKinney, General Manager, Corporate Services  
M. Pourmanouchehri, IT Technician, was present in Council Chambers  
T. Macdonald, Assistant Clerk

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### **1. Call To Order**

The meeting was called to order at 7:00 p.m.

### **2. Approval of Agenda**

**Resolution 2020-340**

That the agenda addendum for the September 30, 2020 Council - Public Meeting, be approved.

**Carried**

**3. Disclosure of (Direct and Indirect) Pecuniary Interest**

None.

**4. Singing of National Anthem**

David Nairn, Theatre Orangeville provided a pre-recorded version of the National Anthem.

**5. Land Acknowledgement**

Mayor Brown acknowledged the traditional territory of the Anishinaabe people including the Ojibway, Potawatomi and Odawa of the Three Fires Confederacy.

**6. Announcements by Chair**

Mayor Brown provided information regarding how the public is able to participate in the Council meeting, advised the gallery and viewing audience with respect to the public nature of Council Meetings and that it is webcast.

Deputy Mayor Macintosh assumed Chair of the meeting and provided call in details for members of the public wishing to participate in the public meeting.

**7. Public Meetings**

**7.1 Presentation, Carrie Cunningham, By-law and Property Standards Officer, Hen Registration Trial Program**

Carrie Cunningham, By-law and Property Standards Officer indicated that Town staff is currently soliciting feedback on the Hen Registration Trial Program from the public through the public meeting as well as an on-line survey. Ms. Cunningham indicated that the trial program would run for 3 years with a maximum of 2 hens per permit being permitted with a maximum of 30 permits to be issued, on a first come first serve basis. Ms. Cunningham outlined the parameters around which the trial program would operate including where hens are permitted, application fee, hen coop construction and location as well as the parameters around feeding and cleanliness. Next steps were outlined which include summarizing feedback received from the public meeting and on-line survey and reporting back to Council with staff recommendations.

## **7.2 Delegation, Tricia Hebert, Backyard Chickens**

Tricia Hebert spoke to Council about her overall favourable view of the hen registration program and also provided several suggestions to improve the proposed program which include raising the number of chickens to 4, reducing the yearly permit fee and increasing the number of permits to be issued.

## **7.3 Correspondence, Max Waters , September 28, 2020, Hen Trial Program**

Chair Macintosh read the correspondence received from Max Waters which outlined his appreciation for the proposed hen registration trial program which include the clear guidelines contained within the proposed by-law which must be followed.

## **7.4 Questions/Comments from the Public**

Councillor Taylor questioned the setback requirements which would essentially mean that the hen coops would be in the middle of the rear yard.

Councillor Taylor also questioned if the odour that the chickens would produce had been considered.

Carrie Cunningham, By-law and Property Standards Officer indicated that the setback of 3 metres was chosen to keep the coops as far from neighbouring lot lines as possible in an attempt to mitigate any issues that may arise relating to noise and odour.

Councillor Andrews questioned if potential increases of wildlife ie coyotes as a result of the hen coops had been considered.

Carrie Cunningham indicated that the regulation that the feed be kept in closed containers and the requirement that cleanliness of the coops be maintained would help to minimize or prevent the attraction of wild animals.

Councillor Andrews indicated that he is aware of turn key chicken coop kits that are available and wondered if Town staff could encourage the use of them.

Carrie Cunningham indicated that staff would look into sharing that information with residents.

Councillor Andrews indicated that the use of those kits could help keep a more uniform look to the coops and could achieve a more attractive result.

Mayor Brown questioned what happens in the event of a contravention of the by-law.

Carrie Cunningham indicated that first step would be education followed by enforcement.

Ginny Anderson, member of the public provided input with respect to the detrimental impact that the hens may have on property values due to noise and odour and inquired about the necessity of obtaining neighbours permission.

Carrie Cunningham indicated that a requirement to obtain neighbours consent is not contemplated in the by-law.

Ginny Anderson questioned if obtaining neighbours consent is required in other municipalities.

Carrie Cunningham indicated that two of the municipalities that she is aware of do require that consent of neighbours be obtained.

Mayor Brown questioned if the pilot project should be for a shorter period of time than 3 years.

Karen Landry, Town Clerk indicated that, pending approval by Council, the anticipated start date of the trial program would be January of 2021 and given the review of by laws that has been established it was determined that it would be appropriate to report back to Council in 2023.

Councillor Peters indicated that Sustainable Orangeville would be able to assist with education and implementation of the program and that the success of the program would depend on having a longer period of time to overcome the learning curve and be successful with the hens.

Councillor Post asked if there had been any complaints from residents relating to backyard chickens that are operating in contravention of the current by-law.

Carrie Cunningham indicated that there have been a few complaints relating to backyard hens which are directed to the OSPCA for enforcement of the animal control by law.

Mayor Brown resumed Chair of the meeting.

**8. Adjournment**

**Resolution 2020-341**

That the meeting be adjourned at 7:39 p.m.

**Carried**

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Sandy Brown, Mayor

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Karen Landry, Clerk



## **Minutes of Council - Public Meeting**

**October 5, 2020, 7:00 p.m.**  
**(Mayor and Clerk at Town Hall - 87 Broadway)**  
**Electronic Meeting**

Members Present: Mayor S. Brown, was present in Council Chambers  
Deputy Mayor A. Macintosh  
Councillor J. Andrews  
Councillor G. Peters  
Councillor L. Post  
Councillor D. Sherwood  
Councillor T. Taylor

Staff Present: E. Brennan, CAO  
D. Benotto, Software Operations Supervisor, was present in Council Chambers  
C. Cunningham, By-law/Property Standards Officer, was present in Council Chambers  
C. Johnston, By-law/Property Standards Officer  
K. Landry, Town Clerk, was present in Council Chambers  
A. McKinney, General Manager, Corporate Services  
M. Pourmanouchehri, IT Technician, was present in Council Chambers  
N. Syed, Treasurer  
T. Macdonald, Assistant Clerk

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### **1. Call To Order**

The meeting was called to order at 7:00 p.m.

### **2. Approval of Agenda**

**Resolution 2020-342**

Moved by Councillor Taylor

Seconded by Councillor Andrews

That the agenda for the October 5, 2020 Council - Public Meeting, be approved.

**Carried**

**3. Disclosure of (Direct and Indirect) Pecuniary Interest**

None.

**4. Singing of National Anthem**

David Nairn, Theatre Orangeville provided a pre-recorded version of the National Anthem.

**5. Land Acknowledgement**

Mayor Brown acknowledged the traditional territory of the Anishinaabe people including the Ojibway, Potawatomi and Odawa of the Three Fires Confederacy.

**6. Announcements by Chair**

Mayor Brown provided information regarding how the public is able to participate in the Council meeting, advised the gallery and viewing audience with respect to the public nature of Council Meetings and that it is webcast.

**7. Public Meetings**

Deputy Mayor Macintosh assumed Chair of the meeting and provided call in details for members of the public wishing to participate in the public meeting.

**7.1 Presentation, Carrie Cunningham, By-law and Property Standards Officer, Pet Shop By-law 95-2005**

Carrie Cunningham, By-law and Property Standards Officer provided an overview of the proposed pet shop by-law which proposes to permit pet shops within the Town to sell dogs or cats that have been obtained from a municipal animal shelter, registered humane society, registered shelter or recognized animal rescue group. Carrie Cunningham outlined the next steps which include feedback from the public meeting and on-line survey as well as a report to Council summarizing the feedback.

**7.2 Questions/Comments from the Public****7.2.1 Registered Delegation, Kristina Armstrong**



Kristina Armstrong did not delegate at the meeting.

#### **7.2.2 Registered Delegation, Michele Hamers, World Animal Protection**

Michele Hamers, World Animal Protection outlined reasons why she believes that the proposed pet shop by-law should include a permitted list identifying animals allowed in Town as opposed to a prohibited animals list. Ms. Hamers also spoke about the importance of including exotic pets in the by law.

Mayor Brown inquired how exotic animals get into the country and the protections at the border.

Michele Hamers indicated that the Canadian Wildlife Services and Canadian Food Inspection Agency are the border agencies which govern the entry of animals.

Mayor Brown asked if there should be more work done with the Federal Government on this issue.

Michele Hames advised that the organization is talking with the government regarding issues at border.

#### **7.2.3 Registered Delegation, Camille Labchuk, Animal Justice**

Camille Labchuk, Animal Justice outlined the benefits of the banning of sales of dogs, cats and rabbits and spoke about the lack of monitoring of breeding operations in Ontario.

Mayor Brown asked what the justification is for stopping a pet store owner from the sale of the pets when Kijiji is still able to sell pets.

Ms. Labchuk indicated it is important to regulate sales of pets in pet stores as well as trying to monitor and regulate those sales on Kijiji and other on-line sites.

#### **7.2.4 Registered Delegation, Rob Laidlaw, Zoocheck Inc.**

Rob Laidlaw, Zoochek spoke about the importance of including exotic pets in the proposed by-law. Mr. Laidlaw also cautioned about relying only on the Provincial Animal Welfare Services Act as it deals largely with retroactive situations.

#### **7.2.5 Registered Delegation, Joan Roberts**

Joan Roberts spoke in support of the local pet store in Town and the service that she has received from that establishment over the years. Joan Roberts also referred to the number and quality of pets she has purchased.

#### **7.2.6 Registered Delegation, Liz White**

Liz White, Animal Alliance of Canada advised that Animal Alliance of Canada has been working to end retail sale of dogs and cats in pet stores and recommends that Council adopt the option that only permits a dog or cat for sale in a pet store where the dog or cat has been obtained from a municipal animal shelter, registered humane society, registered shelter or recognized animal rescue group and that if a sunset clause is contemplated that it not exceed one year.

Mayor Brown questioned the reasoning behind stopping the adoption of animals from the United States.

Liz White indicated she would not be opposed to rescue groups from the United States sending animals into Canada for adoption but opposed those animals that have come from puppy mills.

Mayor Brown questioned the statistic of sales volume of pets as most pet stores are not selling animals anymore.

Ms. White indicated that IBIS World Industry Report looks at every aspect of the pet industry

Mayor Brown asked if Ms. White believes that animal shelters are overrun.

Ms. White indicated that she feels it is dependent upon the time of year.

Mayor Brown indicated that Humane Canada Statistical Report indicates that 2 percent of dogs and 7 percent of cats were euthanized.

The Chair asked if there were any questions or comments from the public.

Grant Armstrong, member of the public, encouraged Council to look into animal cruelty charges and indicated the issue really is where the animal is being sourced from and where they are being sold through.

Martin Field, resident of Oshawa and member of Oshawa Animal Care Advisory Committee which established restrictions of sourcing of animals several years ago indicated that there have been no adverse outcomes related to the restrictions and urged Council to proceed with the by-law.

The Chair asked if there were any other questions and none were received.

Mayor Brown resumed Chair of the meeting.

**8. Adjournment**

**Resolution 2020-343**

Moved by Councillor Peters

Seconded by Councillor Taylor

That the meeting be adjourned.

**Carried**

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Sandy Brown, Mayor

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Karen Landry, Clerk



# Town of Orangeville

One Community, Caring Together

# About us ...

## STRATEGIC DIRECTIONS

### GETTING EVEN BETTER

- Relentlessly driving even higher levels of quality across our teams
- Investing in the continuous development and recognition of our people
- Continuously improving our facility and driving operational excellence

### NOTHING ABOUT YOU, WITHOUT YOU

- Partnering with patients and families on what's most important to them
- Empowering individuals and teams to have more control over their work and work life
- Continuing to build the future of our hospital with our community

### INTEGRATED CARE, CLOSE TO HOME

- Partnering to advance integrated systems of care in our community
- Improving the health of our community with our partners

## SUPPORTS

MAKING EVERY DOLLAR COUNT FOR OUR PATIENTS & COMMUNITY

INNOVATION, RESEARCH & TECHNOLOGY

## OUR VALUES

KINDNESS



PASSION



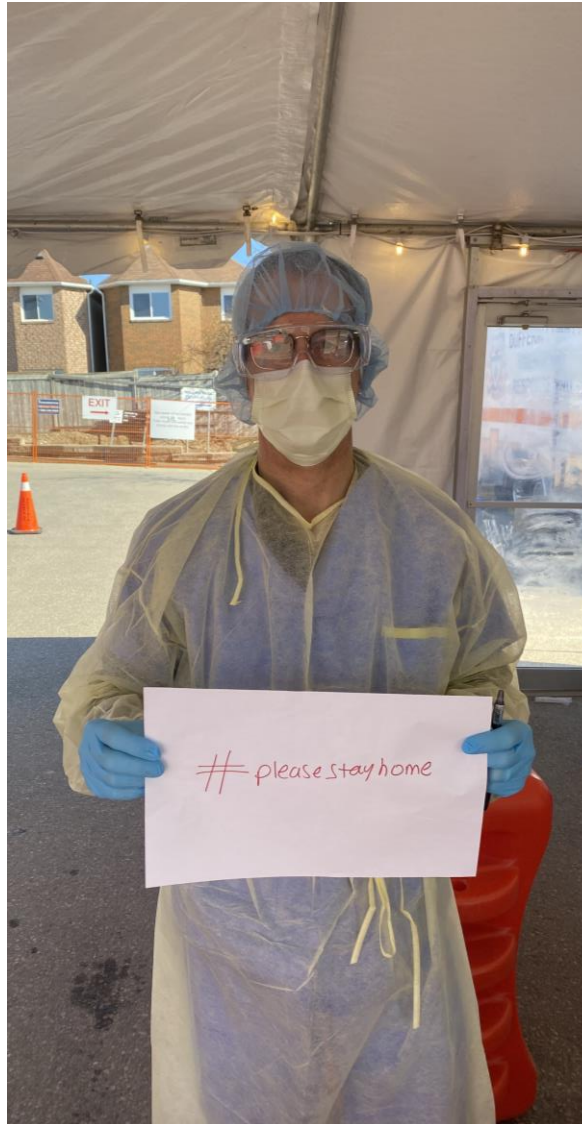
COURAGE



TEAMWORK



# COVID-19 tested our resolve



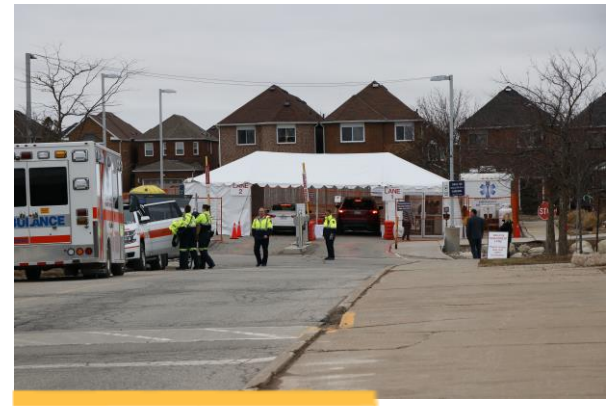


# Key Hospital Updates : COVID-19

- Our response
- COVID-19 Assessment Centre
- Community outpouring of support

[Look inside our Assessment Centre](#)

[Watch a parade of support from Emergency Services](#)



# By the numbers ...





# Key Hospital Updates : Program/Service Improvements

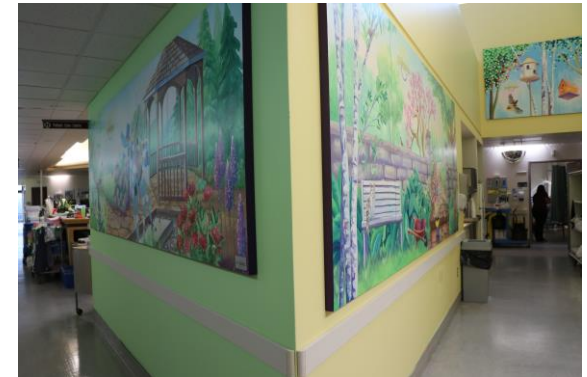
- Patient Family Advisory Partnership
- New wireless fetal monitor and laboratory machines
- Increased access to health information
- Choosing Wisely Canada Designation
- Hospital One-Year Mortality Risk (HOMR) Project
- Renewed Urology Program and Equipment
- New Independent Spinal Assessment and Education Clinic & Musculoskeletal Rapid Access Clinic
- Continued infrastructure improvements



[Look inside our renewed Urology Program](#)

# Key Hospital Updates : Facility Improvements

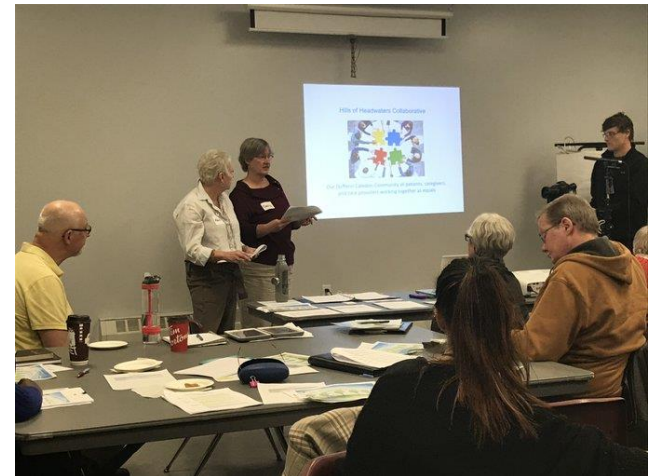
- Joan & Paul Waechter Welcome Centre
- Main hospital entrance and patio
- Paediatric department upgrades



## Ontario Health Team

- Supporting local health care during COVID-19
- Congregate Care Settings
- Mental Health & Addictions
- Palliative Care
- Digital Health
- Community Wellness Council

[Meet the Hills of Headwaters Collaborative](#)





# Local Heroes

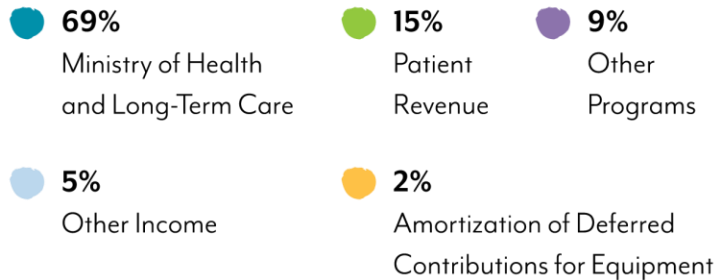


# Making every dollar count ...

The operating results for the year ended March 31, 2020 is a deficit of \$716,600, before building amortization expense and related deferred capital contributions.

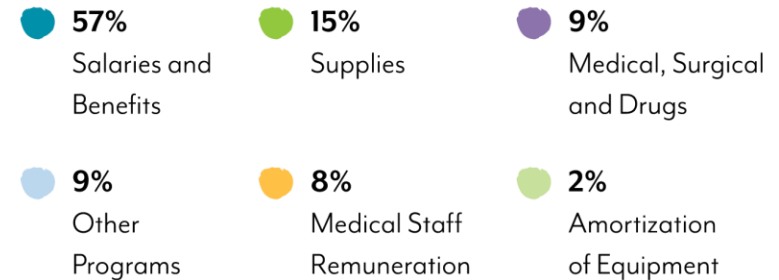
## REVENUES \$76.9 Million

Revenues increased \$5.2M or 7.2% from the year prior. Special one-time investments and rebates received contributed to the majority of the increase in revenues.



## EXPENSES \$77.7 Million

Total expenses increased by \$5.9M or 8.2%, relating mostly to annual inflation, increased drug costs and one-time investments. The deficit incurred in the year is a result of COVID-19 costs, which were unfunded as of March 31, 2020.



# 2020/2021 Areas of Focus...



- Replacement of our Health Information System (Meditech)
- Continued COVID-19 Pandemic Response
- Hills of Headwaters Collaborative Ontario Health Team
- Accreditation 2021
- Our People Strategy





# Be part of health care in your community ...

- Join our team
- Join our Patient Family Advisory Partnership
- Volunteer with us at the hospital, in the gardens or in the community
- Participate with us at community events
- Donate to Headwaters Health Care Foundation at **hhcfoundation.com**



## For more information:

Connect with us anytime by email at **info@headwatershealth.ca**, online at **headwatershealth.ca** or on social media at **@headwatershcc**

Partner in the Hills of Headwaters Collaborative, the Dufferin-Caledon Ontario Health Team. Learn more at **hillsofheadwaterscollaborative.ca**.

# One Community, Caring Together







NEVER, NEVER UNDERESTIMATE  
THE POWER OF HIGH HEARTS  
WHEN THEY'RE COMBINED WITH  
PRINCIPLED, UNYIELDING WILLS.

— JANE  
JACOBS

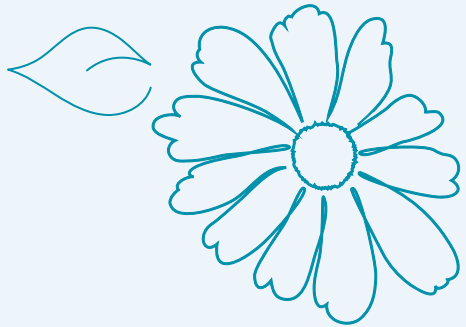




ABOUT US

Our Purpose

One Community, Caring Together



Our Strategic Directions

The strategic directions were developed from our extensive planning and engagement process and provides the framework for all of our decision-making.

GETTING EVEN BETTER

- Relentlessly driving even higher levels of quality across our teams
- Investing in the continuous development and recognition of our people
- Continuously improving our facility and driving operational excellence

NOTHING ABOUT YOU, WITHOUT YOU

- Partnering with patients and families on what's most important to them
- Empowering individuals and teams to have more control over their work and work life
- Continuing to build the future of our hospital with our community

INTEGRATED CARE, CLOSE TO HOME

- Partnering to advance integrated systems of care in our community
- Improving the health of our community with our partners

Supports

These are what enable us to achieve our outcomes and ensure that our services will be there for the people who need us, now and in the future.



Making every dollar count for our patients and community

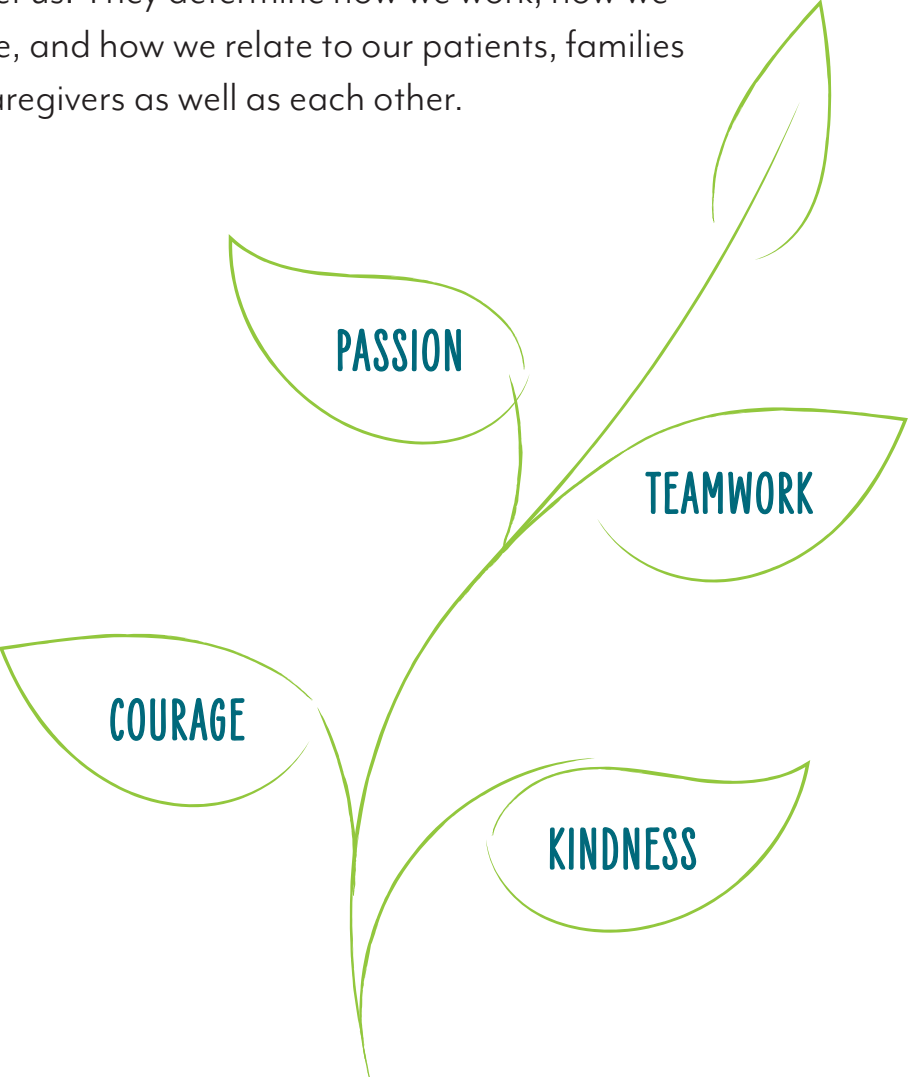


Innovation, research and technology



Our Values

More than words, our values are what define and connect us. They determine how we work, how we behave, and how we relate to our patients, families and caregivers as well as each other.





## A Message from our Board Chair and President & CEO, Headwaters Health Care Centre

This has been a year of tremendous change both inside our hospital, in our community, across the province and worldwide. While the first nine months of our fiscal year were spent as planned, the last three were defined by the increasing threat, then arrival of COVID-19 in our community and hospital. It upended our best laid plans as our emergency response came into effect.

Provincially, we saw our purpose of 'ONE COMMUNITY, CARING TOGETHER' transform from words on paper to action in the selection of the Hills of Headwaters Collaborative, as one of the first wave of 24 Ontario Health Teams. The hospital is a proud partner in the Collaborative's work with the focus on the first-year priorities of palliative care, mental health and addictions, integrated community care and virtual care.

Locally, we put our patients, families and caregivers at the forefront of everything we do. We strengthened our Patient and Family Advisory Partnership at the hospital. And, as part of the Collaborative, we are partners in the development of the Community Wellness Council ensuring that members of our broader community are part of how we are getting even better.

Inside Headwaters, we welcomed new staff members, new leaders in several areas of our hospital, new physicians and a new Chief of Staff, Dr. Peter Cino. We were both also new to our roles as President & CEO and Board Chair.

This year, we announced our partnership with three other health care centres to upgrade our Health Information Management System. We also opened a Musculoskeletal Rapid Access Clinic for patients contemplating hip or knee replacement surgery. Plans are underway as well for an Independent Spinal Assessment and Education Clinic for patients with long-term back pain who are considering surgery.

Thanks to the generosity of Headwaters Health Care Foundation, Headwaters Health Care Auxiliary and Smilezone Foundation we were also able to invest in our aging infrastructure. We renovated our main staircase and lobby, established the Joan & Paul Waechter Welcome Centre, and partnered with the Smilezone Foundation to renovate our paediatric area and family waiting rooms.

We have also been fortunate to continue to benefit from the support of extraordinary volunteers who contributed countless hours escorting patients and providing much needed information, creating inspiration and joy in our gardens and tending to the spiritual needs of those who visit and work here.

We do know that despite the pandemic crisis we are in, our amazing team at Headwaters will continue to thrive and demonstrate their dedication to our patients and community.

Together we can accomplish so much; with our staff, volunteers, physicians, partners and through the generosity and support from our community. The future will be different than we anticipated, but this report's review of the past year shows how we have continued to take steps to be prepared for whatever comes our way.



LORI KER,  
BOARD CHAIR  
Headwaters Health Care Centre



KIM DELAHUNT,  
PRESIDENT & CEO  
Headwaters Health Care Centre



LORI KER  
BOARD CHAIR



KIM DELAHUNT  
PRESIDENT & CEO



DR. PETER CINO  
CHIEF OF STAFF &  
VICE PRESIDENT,  
MEDICAL AFFAIRS



PETER VARGA  
VICE PRESIDENT,  
PATIENT SERVICES  
& CHIEF NURSING  
EXECUTIVE



CATHY VAN LEIPSIG  
VICE PRESIDENT,  
CORPORATE  
SERVICES & CFO







## A Message from our Board Chair and CEO, Headwaters Health Care Foundation

On behalf of the Headwaters Health Care Foundation Board and Staff, we wish to thank you for your support in 2019/20. Your commitment to our Hospital was unmatched, and we achieved many significant milestones, thanks to you.

TIM PETERS & DORA BOYLEN-PABST

You have been so generous in supporting our local Hospital. We had our first matching gift campaign over the Holidays, and the community stepped up to not only match the Galt Family Foundation's \$180,000 but exceed it by contributing over \$194,000 in support of the Hospital's most urgent priorities! Well done! Thank you as well to Vivienne who wrote a very inspiring letter that we all just couldn't say no to.

2019 also saw record results at our annual Gala, Golf Tournament and Tour de Headwaters. And, we granted the most funds to Headwaters ever, \$3,218,887! Our followers across all of our social platforms increased exponentially, and gifts of securities were the highest ever. We also confirmed seven Will bequests from committed members of our community—what better way to leave a legacy of care for our Hospital?

As the 2020/21 fiscal year starts we have many challenges facing us, primarily due to the arrival of COVID-19. However, we also have a long list of things to look forward to: our renovated Joan and Paul Waechter Welcome Centre is now open. It

is a new focal point for the Hospital, where Headwaters patients and their families will experience a one-stop shop with respect to registration, bill payment, parking payment, expanded waiting areas, a therapeutic outdoor space, a re-designed gift and coffee shop and a new central staircase designed to improve safety and accessibility for all. There are plans underway to re-design the busy Emergency Department which sees over 45,000 patients each year and growing! The waiting rooms and treatment areas will be improved, and staff and physicians will benefit from having more modern and efficient areas to care for patients. Finally, the Foundation will be launching a \$3.3M effort to update and better equip our Diagnostic Imaging Department — a unit that touches almost every patient that comes through our doors. This is all on top of our annual need for new and replacement equipment across the Hospital, as well as ongoing COVID-19 supplies and related equipment and infrastructure needs—including the needs that will come as a result of an anticipated baby boom!

It will be a challenging year, but we know you, our community, has our back, just as the Headwaters Health Care Centre and Foundation Teams have yours.

We are 'ONE COMMUNITY, CARING TOGETHER.' Thank you for your commitment to the best possible care, close to home.

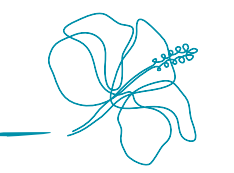
For more information on Headwaters Health Care Foundation, please visit our website at [hhcfoundation.com](http://hhcfoundation.com) to stay up-to date.



TIM PETERS,  
BOARD CHAIR  
Headwaters Health Care Foundation



DORA BOYLEN-PABST,  
CEO  
Headwaters Health Care Foundation





# A Message from our Volunteers

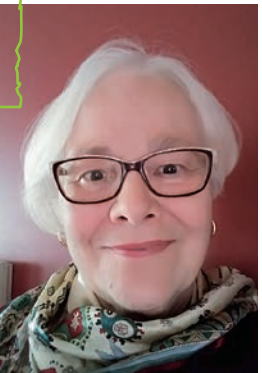
At Headwaters, we are privileged to have not one but five groups of volunteers who devote their time and talents to support the work of our hospital.

## HEADWATERS HEALTH CARE AUXILIARY & SECONDS COUNT THRIFT SHOP

Our Auxiliary celebrated its 65<sup>th</sup> Anniversary this year. We are part of what feels like a small army who support the important work at the hospital. Our team of over 300 volunteers devoted to in-hospital work are the beacon that navigates the storm; we steer families unsure of where to go and patients needing safe transport. Our fundraising volunteers operate the Gift Shop and Café as well as the much-loved Headwaters House Tour. This past year, our Auxiliary contributed \$250,000 to support the Joan & Paul Waechter Welcome Centre which

saw much needed renovations. Seconds Count Thrift Store, the Auxiliary's largest fundraising endeavour, is run by an amazing team of over 70 volunteers. First opening in 2014, it has been an outstanding success—contributing \$364,000 during this past fiscal year.

Sophie Graham, Seconds Count Volunteer.



Mike Carter, Interim President, Headwaters Health Care Auxiliary.



Lynn Sinclair-Smith, Coordinator (right) with fellow Friendship Gardens Volunteer, Tandy (left).

## FRIENDSHIP GARDENS

When the hospital was initially built there was no money for gardens or additional trees. I made a commitment with some friends to create one garden so that patients, families and staff might have a living sanctuary. Today, the Friendship Gardens consist of 20 distinct gardens with over 400 trees. Thanks to the generous support of our community we successfully built a drystone wall and pavilion this year. Students also planted many pollinator plants. Currently we are working on completing a naturalization project of 200 saplings, plants and 3,500 pollinator plugs. The Gardens are an important part of my life and to my fellow 30 volunteer friends.



Barbara Moulton, Spiritual Care Program Coordinator.

## SPIRITUAL CARE

Spirituality is rooted in the desire to find meaning, purpose and hope in life. Visiting our hospital can be the result of some of the most challenging times in a person's life and it can be difficult to attend to these spiritual needs. Many of us require time to process what is happening; whether it be a patient needing a safe space to discuss their feelings, a family member coming to terms with a loved one's illness or a staff member needing support before caring for the next patient. I feel privileged to stand beside a tremendous team of 27 volunteer Chaplains to offer that supportive presence. Our volunteer Chaplains provided 900 hours of Spiritual Care this year.

## PATIENT FAMILY ADVISOR PARTNERSHIP

As Patient Family Advisors, we lend our experience to strengthen the work underway at the hospital. Navigating the health care system as a patient, family or caregiver has its challenges. Being part of a group of volunteers, sharing our experiences, is powerful. We can remove some of the red tape that exists, say what needs to be said and are part of the resulting transformation. I know my voice is heard, I know I am making a difference and that is what matters.



Ashley Dann, Patient Family Advisor.

Lori Ker, Board Chair with Kim Delahunt, President & CEO handing out treats over the Christmas holidays.

## BOARD OF DIRECTORS

Governors often volunteer behind the scenes, as champions of the hospital's purpose, strategy, and culture. I am proud to volunteer alongside a group of talented and dedicated directors who exemplify the values, and care about the well-being of this hospital, its exceptional team, and the community it serves.

We have had many challenges in the last year before the pandemic arrived, advocating for medium-sized hospital funding, launching a clinical transformation technology project, navigating collaborative governance, and recruiting a new President and CEO. Kim has demonstrated a strong commitment to Headwaters, and we look forward to serving along with her and the hospital team in the future.





LIVING OUR VALUES

Passion

When Jillian’s family doctor left the family health team this year, her family went from the comfort of being cared for by someone they knew well to impersonal trips to the hospital and walk-in clinics.

Jillian’s family found themselves in a predicament over the Christmas holiday. They thought they would be spending enjoyable time with each other and family, but instead spent most of their time worrying about their boys’ health. Her two sons, six-year-old Isaac and four-year-old Marlo, experienced diarrhea and vomiting for a week, had fevers that would not let up and they eventually stopped drinking and eating entirely. “It just seemed to go from bad to worse,” Jillian recalled.

On the first Friday of the Christmas break, Jillian brought Isaac to the hospital and waited in the Emergency Department for several hours before tests were run. Those confirmed he had pneumonia and a bacterial infection.

The next day, Jillian brought Marlo to the hospital and thankfully it wasn’t nearly as busy. The Triage Nurse pointed to a cart that was nearby and told Marlo he could pick out a toy. New, unopened toys are often donated to the hospital over the holidays by generous community members. Marlo picked out a monster truck.

Within 45 minutes of arriving they were seen by Dr. Kahn, a physician they had visited before and who remembered them. It was different than their past experiences with a hospital. It felt more like what they had been used to with their family physician; comfortable and familiar.



Dr. Kahn was patient with Marlo, he listened and responded empathetically. “We were there for six hours with Marlo; not because it was overly busy but because of how thorough the doctor was being,” said Jillian.

The Diagnostic Imaging team completed an X-ray. “The staff were so helpful. They explained everything we could expect and were really friendly to Marlo,” said Jillian. A nurse in the Emergency Department put in an IV and Jillian noted that, “He was worried about inserting the IV but then got the job done flawlessly.”

Marlo tested positive for Influenza B and had a possible infection in his ear. The two returned home and received a follow up call from Dr. Kahn. He confirmed the ear infection and instructed Jillian to start antibiotics.

After a few days, both boys’ health started to improve, and they went back to their happy, healthy selves. They began to truly enjoy their Christmas break.



Marlo and Isaac playing together at home.

Marlo has incorporated his visit to Headwaters into his pretend play. As he drives his patients to the hospital in his monster truck you can hear him saying, “When you get sick, you have to go to the hospital to see the doctor and then you get to pick out a toy,” Jillian explained fondly.

**The passion our health care team demonstrates for providing excellent care to patients coupled with the passion our community shows for our hospital, by generously providing toys, enabled Marlo to have a fond memory of his visit that he enjoys replaying day after day.**

Marlo and the truck he received during his visit to Headwaters over the Christmas holiday.



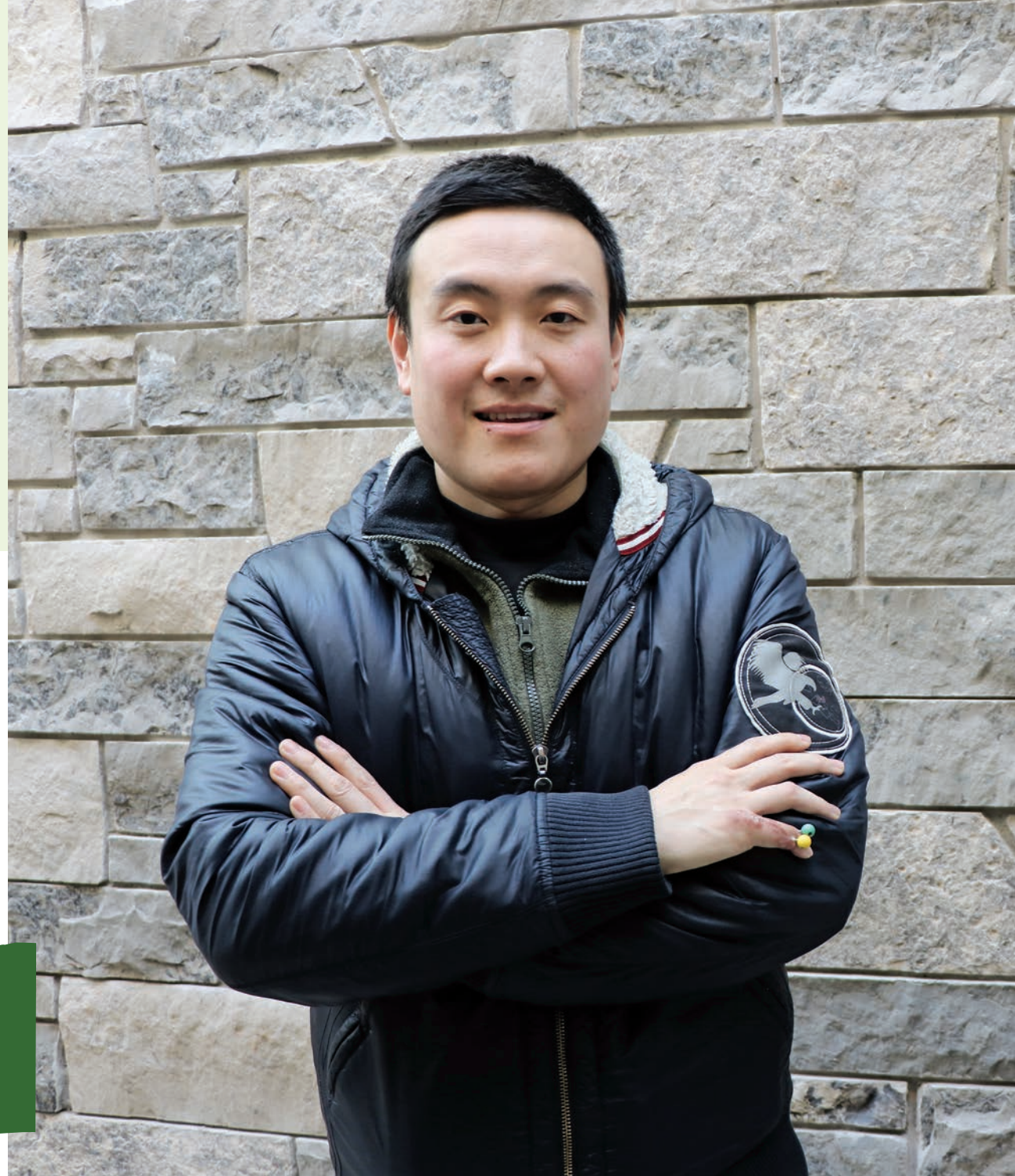


## Teamwork

Local business owner Xiang manages a farm. He never imagined that a routine task such as cutting wood would forever change how he experiences the world.

Xiang was tired and rushing through his work when the spinning blade from the wood cutter tore through his right little finger. The finger was badly damaged and only attached by a small, remaining piece of skin. “I was in shock. I couldn’t believe this had happened to me,” recalled Xiang.

Xiang at Headwaters Health Care Centre following several surgical procedures to his right little finger.



Driving himself to the hospital, Xiang couldn’t help but think about the worst; asking himself “Can I live without this finger?” By the time he arrived thirty minutes later he had come to terms with that awful possibility.

He entered the Emergency Department at Headwaters and the team provided temporary care by cleaning, stitching and bandaging the wound. Xiang was sent home and asked to return the next day when Plastic Surgeon, Dr. Rebecca Greer-Bayramoglu, would be onsite. Xiang struggled the entire night due to the pain and worried that he would not be able to keep his finger.

The next morning, Dr. Greer-Bayramoglu took one look at the wound and scheduled him for surgery that same day. She would need to repair and reconstruct the finger as soon as possible. “Dr. Greer tried her best to reconstruct my finger and did a great job.

When I saw the X-ray, I thought of a puzzle and how hard it would be to put all the broken pieces back together,” recalled Xiang.

It meant a lot to Xiang to be treated with such care from everyone at the hospital; from nurses, physicians and volunteers. “There is great coordination here. Everyone works together like a well-oiled machine and the volunteers are the lubricant—without them it wouldn’t run nearly as smooth,” said Xiang.

The healing process has been long and is still ongoing with frequent visits to the hospital for follow-up surgical care. Xiang may never regain full function in his finger, but he is not letting that change his positive outlook on life.

While he cannot tend to his business with the same force he did before, if he goes slow and is careful, he can still do

a great job. Xiang feels more grateful now than before this experience and wants to give back to the community. He remarked, “I have become a stronger person through this accident. I learned a valuable lesson and had the opportunity to meet a group of genuine and warm-hearted people. I have been and will always be grateful for receiving abundant kindness from them.

**This experience has provided me with the motivation to pass down the positive energy of life to others. I want to be part of the volunteer team at the hospital—I want to be one of them one day.”**

Thanks to the incredible coordination of care and teamwork from everyone Xiang encountered at Headwaters, the worst-case scenario he imagined driving to the hospital was averted.





## Courage

When 20-year-old Brianna came home to Orangeville on a two-week break from college, she had no idea she wouldn't be returning the next semester.

Brianna woke up one night with stomach discomfort and told her mom Mary-Jane, who had sensed something was wrong, that she thought she just had indigestion. Mary-Jane kissed her and went to work not thinking much of it.

As the hours progressed, so did the pain. Brianna was home alone, scared and unable to move from the debilitating pain. From the bathroom, Brianna screamed out for Siri (the iPhone App) to call 9-1-1.

Dufferin County Paramedic Service responded to the call. While they were on the way, Brianna was shocked to give birth, catching the baby as he plunged into the toilet she was sitting on.

When Paramedics Stacey, Mike and Robin arrived on the scene, they were not expecting to see a baby. However, they had received training for this type of situation.

In fact, Stacey had taken a refresher course earlier in the year.

The Paramedics provided care to both Brianna and her newborn son; cutting the umbilical cord and helping Brianna overcome her shock, as she had no idea she was even pregnant. "The paramedics did a really good job!" recalled Mary-Jane.

Both patients were bundled up and taken to Headwaters. Brianna's baby, who she named Charlie, weighed in at a healthy seven pounds two ounces and Brianna faced her biggest fear—telling her mom.

Nurses in the Obstetrics Department at Headwaters called Mary-Jane at work. She fled in shock to the hospital after making some quick phone calls to family and friends. In turn, those neighbours, family and friends generously stocked her home with everything needed to bring Charlie home.

When Mary-Jane arrived at the hospital, her primary concern was making sure her daughter knew she was loved—no matter what. Wiping tears from her eyes, Mary-Jane, rushed to Brianna's side and embraced her new grandson.



Baby Charlie with Dufferin County Paramedic, Stacey.

Later that day, Paramedic Stacey, went back to the hospital to see how everyone was doing. Having recovered from the initial shock, the family was over-the-moon with the new addition. Brianna remained in hospital with Charlie for follow-up care before they both went home healthy and happy. "We have a baby to raise now," said Mary-Jane. "We have to raise this tiny human the best we can."

**It takes courage to remain calm in uncertain times. Thanks to Brianna's courage and the swift response from our Paramedics, both she and Charlie are thriving against incredible odds.**

## Kindness

David and his wife of 52 years, Muriel, never thought they would go from touching the tips of Pitons in Saint Lucia to neurosurgery days later.

While onboard a cruise ship, David began exhibiting symptoms of a stroke; his mouth was drooping, his speech was slurred, and he no longer had control over some of his movements. Reluctant to receive care in a foreign country, David and Muriel returned home. Their son met them at airport arrivals and drove straight to Headwaters. "If we were going to go to the hospital, I wanted to come here," said David.

Entering through the Emergency Department, David was seen right away. He received a CT Scan and was told almost immediately that he had two masses on his brain that were likely malignant.

In less than 24 hours he was transferred to Trillium Health Partners for neurosurgery. One week later, the larger tumor was successfully removed but the smaller one was inoperable. David developed

paralysis—losing muscle function in the left side of his body.

He was transferred back to Headwaters for rehabilitation treatment. "Physio has been unbelievable. I received therapy twice a day for five days a week and it made a huge difference," said David.

The most challenging part of his journey has been communication. "It got to the point where David didn't even want his phone anymore because the person on the other end couldn't understand what he was saying because his speech was so impacted," said Muriel. Thanks to the care of a Speech Pathologist at Headwaters, David can now talk and be understood once again.



David and his wife Muriel touching the tips of Pitons in Saint Lucia.

**When asked which of the hospital's values he thinks the team at Headwaters represents most, David replied "Kindness. It's the little things that they do, the ones they don't have to, that are truly kind."**

David shared several stories of kindness, including one of an Environmental Services member going out of their way share information with his wife, a Nutrition Services member running to find his meal tray after it had been removed and volunteers opening his food containers when he struggled with only having the use of one hand. "Headwaters has shown me how to make the moments work," said David.

After several weeks at Headwaters, David returned home and is receiving palliative tumor and radiation treatment at Credit Valley Hospital on an outpatient basis. "If you don't accept that someone is terminally ill, you don't give the person the space to discuss how they feel. It's not about giving up, it's about accepting," said Muriel.





COVID-19

Our COVID-19 Response

In the toughest of times we learn who we really are, who we can rely on and our true strength. The COVID-19 Pandemic took us all by storm and we couldn't be more proud of our team that rose to the occasion and our community that responded with an outpouring of support.



We heard you when you banged your pots and pans from your doorsteps and saluted us in Emergency Services vehicles. We saw your uplifting messages on sidewalks, in your windows, children's artwork near our hospital and your messages shared on social media. We appreciated every donated item that kept us going from food, supplies and equipment.

The men and women who courageously provided care to our community are Headwaters Heroes. From the screeners at entrances and the team who wiped down every surface, to those who assessed and cared for the sick both at the hospital and who working in some of our long-term care facilities when the need was the most urgent. Thank you for your unwavering commitment to keep us all safe.



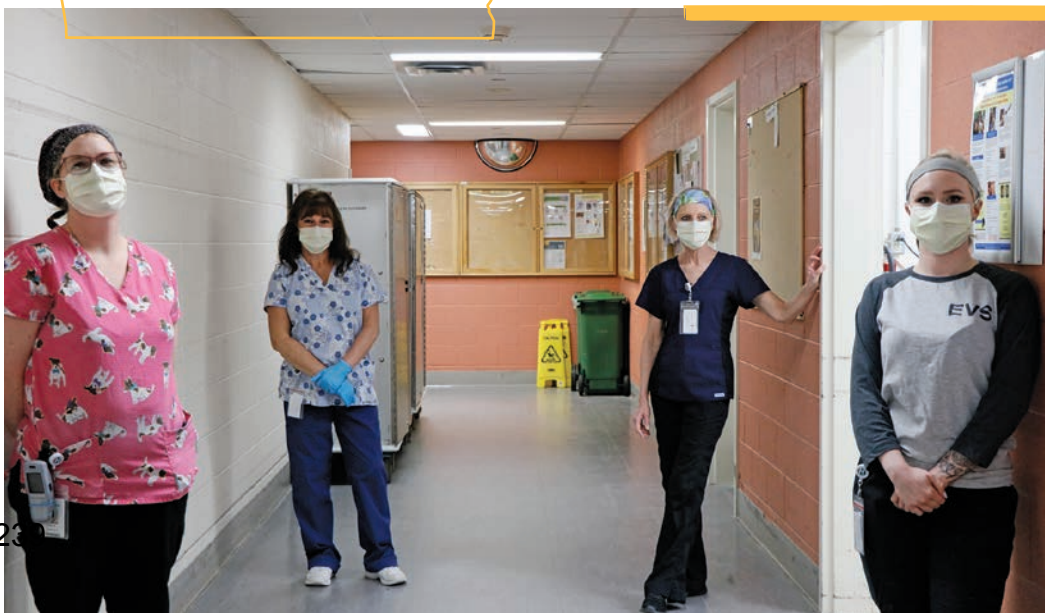
Our Emergency Department team who were among many RPNs, RNs and PSWs who provided care across our hospital and community.

While we may not know what is around the next corner we know that our team and community will be ready to rise to the occasion.

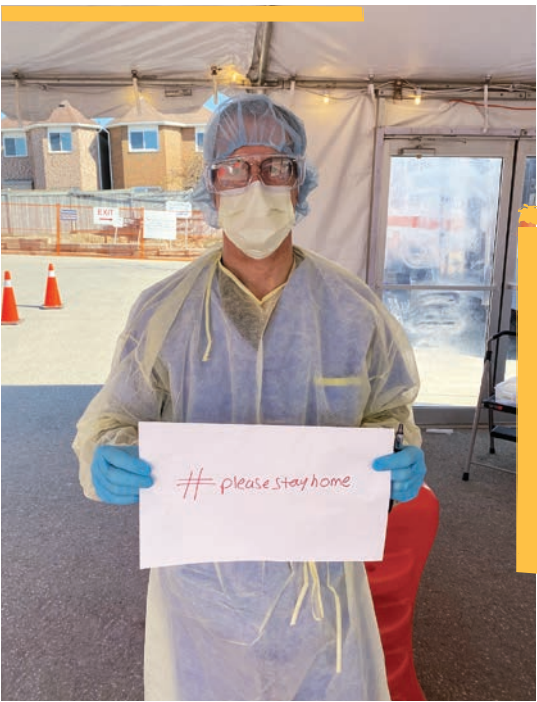


A few members of the team behind the scenes making sure our hospital continued to run smoothly.

Several members of our Environmental Services team who made sure our hospital continued to be a safe, clean place to work and receive care.



Outside our COVID-19 Assessment Centre as Emergency Service vehicles offer a parade of support.



One of the many physicians who stepped up to provide care inside and outside our hospital.



OUR STRATEGIC PLAN IN ACTION

Getting Even Better

In a matter of weeks, Brittany went from someone who had never visited Headwaters, to someone who knew it intimately.

Brittany was experiencing shortness of breath, coughing and a rapid heart rate. Believing she had caught a virus, she went to the hospital to get checked out. Brittany returned to the hospital four more times with the same symptoms; each time she was diagnosed with pneumonia, admitted for the day or spent a night in the Emergency Department.

The troubling part was that the pneumonia just wouldn't seem to go away. It wasn't until Brittany's fifth visit to the hospital that the team discovered she was experiencing congestive heart failure. Many of the symptoms and test results of congestive heart failure are the same as pneumonia, and it was Brittany's inability to heal that triggered the team to see if something else might be going on.

Brittany was admitted to the hospital and spent a week as an inpatient.

**“The nurses were amazing. They gave me tips on how to deal with my illness. I had no idea what I was doing and really appreciated the help,”** said Brittany.

She was able to recover from her state of crisis but requires ongoing care from experts in cardiology. Every six months Brittany connects with specialists in Brampton and Mississauga. Brittany can touch base with her entire care team on her lunch hour using two-way videoconferencing via the Ontario Telemedicine Network at Headwaters. “This experience really made me realize how important it is to have a hospital

close to home. If I had to travel to get the care I needed it would really difficult,” said Brittany.

After Brittany returned home, she remembers going to a restaurant in town and seeing one of the nurses who had helped her during her stay. The nurse recognized her and went out of her way to come up, say hello and ask Brittany how she was doing. The relationship she developed with the nurses made a lasting impression. “They provide such great care, remember their patients and recognize them in the community. This is something you just wouldn't get at a larger hospital,” recalled Brittany.

Inspired, she wanted to give back to the hospital so became a Patient Family Advisor. Brittany lends her voice to help the hospital get even better. “Being a patient here and having family members that have been patients here gives you different insight,” explained Brittany. This insight is built into planning and implementing different initiatives such as the future Emergency Department renovations.

Brittany using the Ontario Telemedicine Network to meet with experts in cardiology.





## Nothing About You, Without You

When Patricia found out she had skin cancer below the bridge of her nose and required surgery to remove it she was worried. She didn't want to come out of the procedure looking like a different person.



As a health care professional, Patricia is familiar with how the system works but had never experienced it from the perspective of a patient. Entering the hospital with her friend, "I felt vulnerable," she recalled. She registered using the new kiosks at the hospital and signed up for MyChart (an online health information system). "The registration and enrollment gave me a sense of control over what was happening," said Patricia.

Right before the surgery, Patricia talked to her surgeon Dr. Kim about how she was feeling. She explained her worst fears, including not looking like herself anymore. Dr. Kim listened and reassured Patricia; she couldn't make any promises but would certainly do her best to maintain Patricia's appearance.

The surgery took 45 minutes and Patricia was awake for the entire procedure. "I had wet pads on my eyes and couldn't see anything," said Patricia. "I remember the nurse, Barb, coming to check on me and her voice grounding me. It was calming to hear her, and I felt like she genuinely cared about me."

After the surgery was complete, Dr. Kim let Patricia know that not only was she able to remove all the cancer but had protected her nose too. Patricia would indeed look like the same person after she finished healing.

Now, a few months later, you can't even tell that Patricia underwent facial surgery and she has regained full sensation in her nose.

**"The care I received was exceptional. This hospital is exceptional,"** said Patricia.

**From start to finish there was nothing about Patricia's surgery, without Patricia; she was an active participant during the whole experience. Her fears and needs were heard and respected.**



Patricia, fully recovered from surgery on the bridge of her nose.  
— John Cox/Photography





# Integrated Care Close to Home

While visiting his son just outside of Chicago, Orangeville resident Bob, started having difficulty breathing. He wasn't sleeping and had little energy.



Bob set up an appointment to get checked out at a clinic close to home. The physician, after hearing his symptoms, sent him straight to the Emergency Department at Headwaters. Bob was on the verge of congestive heart failure.

At Headwaters, the health care team discovered that Bob had a heart arrhythmia (when the electrical impulses that coordinate your heartbeats don't work properly). During his week-long hospital stay, the team tried everything to resolve the problem including medication, diet and therapy. Nothing seemed to work; Bob needed a cardiac ablation so one was booked for the following week at Southlake Regional Health Centre.

The surgeon advised that there was a 75% chance that the procedure would work. Unfortunately, one year later, Bob's heart was out of rhythm once again and he needed another cardiac ablation; this one was successful. Bob recalled, "It felt unreal getting into my car to drive home the next morning. I remember thinking they were just inside my heart last night." Bob received follow-up care at the Cardiac Rehabilitation Clinic at Headwaters.

Following the challenges with his heart, Bob was diagnosed with Peripheral Neuropathy, resulting from Type 2 Diabetes and once again the team Headwaters stepped in to help. Bob meets annually with the Diabetes Education Program who help him learn to manage his symptoms.

"I have a far greater respect for the health care network and the professionals that are in it because of everything that has happened. They basically saved my life and I am aware now of how important it is to take care of your health," said Bob.

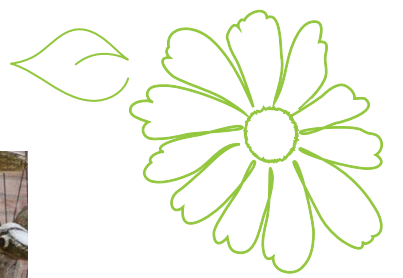
These experiences led Bob to become involved with the Hills of Headwaters Collaborative Ontario Health Team as a Patient Family Advisor.

Bob and his friend Eileen developed the idea of holding open forums where anyone in the community could come and share ideas about how care could be improved in Dufferin-Caledon. From this idea the Community Wellness Council was born; which now consists of an entire team of patients, families and caregivers.



Bob, Patient Family Advisor with the Hills of Headwaters Collaborative—Matthew Strader/Caledon Enterprise.

**"The fact that 30 plus organizations are sitting together around a table talking to each other and planning together, with patients, demonstrates how integrated the process is. What's even more incredible is that the same level of respect is given across that table; whether you're the largest organization or one person,"** said Bob.



OUR SUPPORTS

Making Every Dollar Count

We have developed an audited report on our financial activities and position over the past fiscal year as part of our commitment to being open, transparent and accountable to our community. The report shows how we put your health care dollars to work.

The operating results for the year ended March 31, 2020 is a deficit of \$716,600, before building amortization expense and related deferred capital contributions.

REVENUES \$76.9 Million

Revenues increased \$5.2M or 7.2% from the year prior. Special one-time investments and rebates received contributed to the majority of the increase in revenues.



- 69% Ministry of Health and Long-Term Care
- 15% Patient Revenue
- 9% Other Programs
- 5% Other Income
- 2% Amortization of Deferred Contributions for Equipment

FINANCIAL STATEMENTS ONLINE

To view our audited financial statements, please visit our website at [headwatershealth.ca](http://headwatershealth.ca)

EXPENSES \$77.7 Million

Total expenses increased by \$5.9M or 8.2%, relating mostly to annual inflation, increased drug costs and one-time investments. The deficit incurred in the year is a result of COVID-19 costs, which were unfunded as of March 31, 2020.



- 57% Salaries and Benefits
- 15% Supplies
- 9% Medical, Surgical and Drugs
- 9% Other Programs
- 8% Medical Staff Remuneration
- 2% Amortization of Equipment

Innovation, Research and Technology

More and more is being asked of health care organizations, which has never been more apparent than during the COVID-19 pandemic.

Even before it became a fixture in our reality, Headwaters has put innovation, research and technology at the forefront of our planning for the future. We know that to provide the best care for our patients, family and caregivers we must create modern facilities, use the most up-to-date knowledge and leverage the most efficient technology available to us.

INNOVATION

The foundation for innovation at Headwaters is based on three pillars; upgrading our aging infrastructure, enhancing our programs and services and partnering to advance integrated systems of care.

Our new Joan & Paul Waechter Welcome Centre

Thanks to the generous support from donors we renovated our main lobby and enhanced patient and family experiences, such as a new registration and bill payment area, expanded waiting areas and a new, safer staircase.



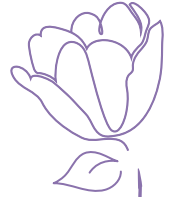
Joan Waechter with a member of our painting crew in our new Joan and Paul Waechter Welcome Centre.

Paediatric Upgrades

Our hallways and family rooms have been transformed to comforting enclaves with technological upgrades, thanks to the Smilezone Foundation. We brought our Friendship Gardens indoors with magical new murals and much more.



Celebrating the grand opening of our new paediatric spaces courtesy of Smilezone Foundation.







Dr. Pre Moodley,  
our new Urologist.

### Renewed Urology Program and Equipment

We renewed our program to treat diseases and disorders of the urinary system in men and women, led by Dr. Pre Moodley.

### New Clinics

An Independent Spinal Assessment and Education Clinic for patients with longer term back pain who are considering surgery as well as a Musculoskeletal Rapid Access Clinic for patients considering hip or knee replacement surgery were developed.

The Hills of Headwaters Collaborative—Dufferin Caledon's Ontario Health Team.

### Introducing the Hills of Headwaters Collaborative

We are part of Dufferin-Caledon's Ontario Health Team—A collaborative group of health and care agencies and individuals working toward improved communication, efficient digital health applications, equitable access to services and many other initiatives to ensure the best care for people in our community.

### Replacement of our Health Information System

Partnering with Collingwood General and Marine Hospital, Georgian Bay General Hospital and Royal Victoria Regional Health Centre we plan to provide a seamless integration of information between hospitals and clinicians and provide advanced functionality for accessing patient records and other health information.

Next, we plan to renovate the Emergency Department. We will be reconfiguring key spaces to provide more efficient and patient-centered care.



## RESEARCH

Exploring new ways to provide care and understanding leading edge methods is a hallmark of how we do things at Headwaters.

### Achieving Choosing Wisely Canada Designation

We reached Level 1 Designation in recognition of our commitment to reducing unnecessary test and treatments.



The team that helped us achieve our Level 1 Choosing Wisely Canada Designation.

### Hospital One-Year Mortality Risk (HOMR) Project

We participated in a multi-site research project that uses data pulled daily from our health information system to help identify patients who may benefit from a palliative approach to care.

Next, we plan to complete Accreditation with flying colours. While our efforts have been postponed due to COVID-19, we are still preparing to maintain our Exemplary standing, the highest level possible from Accreditation Canada.

## TECHNOLOGY

Using the best tools available supports our patient care goals.

### Enhancing Laboring Mothers' Experiences

We introduced a new wireless fetal monitor that provides continuous monitoring of soon-to-be-born infants which provides more flexibility and comfort for mothers.

### New Blood Gas Analyzer

Our Laboratory welcomed two new machines that aid in diagnosis of respiratory and metabolic medical issues by assessing how well the blood is oxygenated and removes waste products.



Jay, our Laboratory Manager with our new Blood Gas Analyzer.



A member of our Obstetrics Team using the new wireless fetal monitor on a patient.

### Increased Access to Health Information

We launched two new online tools to increase access to health records: Pocket Health and MyChart. Pocket Health is an online tool that allows complete access to medical imaging records. MyChart provides a consolidated view of a patient's health journey at Headwaters.

### Real-Time Screening

We rolled out Your Symptoms Matter, an electronic symptom-based screening tool completed by all Ambulatory Care and Renal patients at each visit enabling them to customize and adjust treatment based on a patient's current situation.

Next, we plan to implement new information technology that we developed from the research uncovered from the HOMR project. This technology will help patients going home for palliative care have appropriate pain management and support from a community nurse.



# By the numbers

Here is statistical information about Headwaters for the year ending March 31, 2020.



41,618  
Emergency  
Department Visits



4,396  
Dialysis Visits

2,550

Oncology Consultations

795,592

Lab Tests  
(excluding DI)

1,211

Telehealth Visits

898

Babies Delivered



39

Medical Students

764

Staff

453

Volunteers

4,767

Day Surgeries

24,921

Outpatient Visits  
(excluding DI, ED and Lab)

5,910

Inpatient Admissions



979

Inpatient Surgeries

1,472

Chemotherapy Treatments



158

Physicians, Dentist  
& Midwives

29,876

Diagnostic Imaging  
Tests

\* You may notice differences to specific areas in this year's By the Numbers, compared to last years. This is as a result of how some of the reporting has been refined within our decision support system.





OUR TEAM

Meet the Team

EDITORIAL

This Annual Report was made in collaboration with members of our Patient Family Advisory Partnership. Members help us get even better by identifying the most important things that can be done to improve the care experience.

GOVERNANCE

Our Board of Directors provide oversight in making strategic decisions, ensuring we provide quality care, our financial well-being and staying abreast of health care best practices. We also have several committees which consist of senior leaders, directors and community members. They are a group of dedicated and dynamic people that help support our local community.



EDITORIAL

**Ashley Dann**  
PATIENT FAMILY  
ADVISOR

**Annie Gordon**  
PATIENT FAMILY  
ADVISOR

**Jennifer Nicolucci**  
CO-CHAIR, PATIENT  
FAMILY ADVISORY  
PARTNERSHIP

GOVERNANCE

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PRESIDENT & CHIEF EXECUTIVE  
OFFICER

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VICE PRESIDENT, PATIENT SERVICES  
& CHIEF NURSING EXECUTIVE

**Cathy van Leipsig**  
VICE PRESIDENT, CORPORATE  
SERVICES & CHIEF FINANCIAL  
OFFICER

**Dr. Peter Cino**  
CHIEF OF STAFF & VICE PRESIDENT,  
MEDICAL AFFAIRS

**Dora Boylen-Pabst**  
CHIEF EXECUTIVE OFFICER,  
HEADWATERS HEALTH CARE  
FOUNDATION

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MEDICAL STAFF

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**Ken Topping**  
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**Carolyn Young**  
DIRECTOR

FOUNDATION BOARD OF  
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CARE CENTRE

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**Christopher Stewart**  
DIRECTOR

**Kathy Yardley**  
DIRECTOR

MEDICAL ADVISORY  
COMMITTEE

**Dr. Peter Cino**  
MEDICAL ADVISORY COMMITTEE  
CHAIR  
CHIEF OF STAFF & VICE  
PRESIDENT, MEDICAL AFFAIRS

**Dr. Jeff McKinnon**  
PRESIDENT, GENERAL MEDICAL  
STAFF

**Dr. Mercedes Rodriguez**  
VICE PRESIDENT, GENERAL  
MEDICAL STAFF

**Dr. Michael Stefanos**  
SECRETARY, GENERAL MEDICAL  
STAFF

**Dr. Amy Catania**  
CHIEF OF FAMILY PRACTICE

**Dr. Rupinder Dhillon**  
CHIEF OF MEDICINE

**Dr. Basem Hafazalla**  
CHIEF OF OBSTETRICS &  
GYNECOLOGY

**Dr. Dan Mozeg**  
CHIEF OF DIAGNOSTIC IMAGING

**Dr. Mark Murphy**  
CHIEF OF ANAESTHESIA

**Dr. Paul Scotton**  
CHIEF OF EMERGENCY MEDICINE

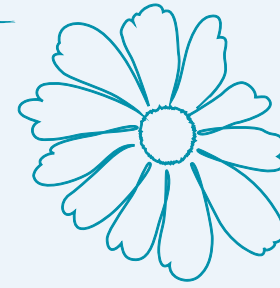
**Dr. Grace Wang**  
CHIEF OF SURGERY

**Kim Delahunt**  
PRESIDENT & CHIEF EXECUTIVE  
OFFICER

**Peter Varga**  
VICE PRESIDENT PATIENT  
SERVICES & CHIEF NURSING  
EXECUTIVE







## Be part of health care in your community:

- Join our team
- Join our Patient Family Advisory Partnership
- Volunteer with us at the hospital, in the gardens or in the community
- Participate with us at community events
- Donate to Headwaters Health Care Foundation at **hhcfoundation.com**

## FOR MORE INFORMATION:

Connect with us anytime by email at  
[info@headwatershealth.ca](mailto:info@headwatershealth.ca)

Or visit us online at  
**[headwatershealth.ca](http://headwatershealth.ca)**

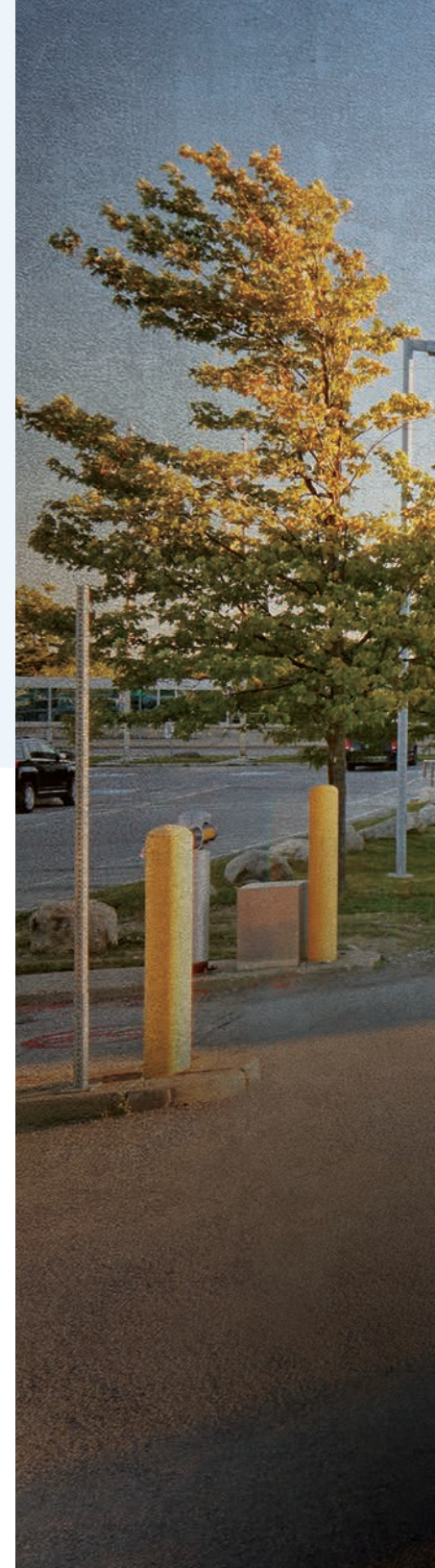
Partner in the Hills of Headwaters  
Collaborative, the Dufferin-Caledon  
Ontario Health Team.

Learn more at:  
**[hillsofheadwaterscollaborative.ca](http://hillsofheadwaterscollaborative.ca)**



100 Rolling Hills Drive  
Orangeville, ON L9W 4X9

PHONE: (519) 941.2410



Mayor Brown & Members of Council  
Town of Orangeville  
87 Broadway  
Orangeville ON  
L9W 1K1

October 13, 2020

Dear Mayor Brown & Members of Council,

The Orangeville BIA Board of Management respectfully requests Council consider the original transit transfer station design for the Edelbrock Centre as an alternative for a downtown location. This location and attached Triton Engineering design was identified as the first choice for the transit transfer station by the past Orangeville Council and is located just 200 metres away from the original Westdale Mall location suggested in Dillon Consulting's the 2016 Transit Optimization Study.

This location and original design would allow for easier and safer passenger transfers, support active transportation by providing space for secure bike lock-ups, provide space for covered waiting platforms, public washrooms, close proximity to community services at the Edelbrock Centre, 200 metres to the Westdale Mall shops, and a quick walk or bus ride to Downtown shops and services. This design and location would also better accommodate other public transportation currently servicing Orangeville including Metrolix/GO transit, TOK Coachlines to Pearson Airport and Union Station, the new Grey County Transit service, and any future county-wide transit service. This location could also easily accommodate the expansion of Orangeville Transit without causing more congestion in the heritage downtown core. Off-street or side street transit transfer stations are safer and more convenient for riders and therefore they are much more widely used than main street transfer stations.

The recently announced federal and provincial infrastructure grants amounting to approximately \$2M is more than sufficient to cover the costs of construction of this future-proof design (including the relocation of the community gardens and orchard) and represent an investment in the expansion of Orangeville Transit and a commitment to the in Orangeville's Sustainable Neighborhood Action Plan and the 2018 Orangeville Economic Development Strategy Update. Underused rail land or public parkland located along the transit route offer great alternatives to the Edelbrock location for the community garden and orchard.

Orangeville's Sustainable Neighborhood Action Plan states: "Our goal is to preserve Orangeville's small-town appeal, while bolstering robust business and tourism opportunities that support a healthy economy. We will do this by:

- further establishing Orangeville's identity through the preservation and expansion of tourism, culture, and heritage
- enhancing economic resiliency through attraction, expansion, and retention of diverse business industries that in turn provide varied local employment opportunities
- connecting tourists to the Town as an urban hub within the County"

A transit transfer station in the heritage core does not support these goals and is counter to and detracts from the small-town appeal that Orangeville is trying to promote to visitors. In addition, the 2018 Orangeville Economic Development Strategy Update recognized the importance of expanding transit service to and from the GTA which supports the need for a larger transfer station in the future. It also states that tourism is "A significant part of Orangeville's economic development mandate, tourism is one of the fastest growing economic sectors." A transit station located in the heritage core does not fit with the Strategy Update's description of Orangeville's tourism brand as an authentic, "historic, artistic, smaller town with interesting retail, food and festival experiences – a gateway to a more rural, recreational, equestrian and farm-to consumer environment."

Further, Council's decision to locate the transit terminal on Orangeville's busiest street in the heritage core was based on understanding that the station would only be used by Town buses, but not GO, TOK, nor Grey County buses. If the new station becomes the home or even regular stops for these other bus services, this will have a severe impact on the area.

In addition, Council's decision was based on the recommendation of the Transit Task Force, a committee that had no representation from either the OBIA and/or the downtown business community yet it included representatives from Sustainable Orangeville. Instead, the OBIA was invited to attend 2 meetings as a delegate with little notice and no chance for Board discussion or resolution in advance of these delegations. Attending as a delegate is not the same as participating in ongoing discussion and decision-making and, while the Task Force consulted the OBIA, the Task Force was seemingly not aware that as a local Board of the municipality, the OBIA represents the Business Improvement Area as a whole, not the individual opinions of business or property owners. As such, when the BIA Board of Management was asked for its opinion on the Broadway station location, its decision was based on what it believed to be in the best interest of the Business Improvement Area as a whole, and not on the opinion of individual members.

Further, the Task Force made its recommendation for the downtown location based on the

misconception that “...most businesses would probably like this option” (Transit Task Force Minutes, Jan. 6, 2020) assuming transit riders would become downtown customers, but without any data to support the idea, nor any canvassing or engagement of businesses despite assurances. In fact, Dillon Consulting’s 2017 Transit Optimization Study Update clearly stated “The relocation of the transit terminal to the recommended location on Broadway in Downtown Orangeville will require the conversion of 11 spaces to accommodate four buses. Business in the immediate vicinity of the site should be consulted...”, however the Town did not consult with any businesses in the area. At Council meetings, there was mention of “lots of public engagement” on this issue, but there was none. These business and property owners deserved the opportunity to comment, as did residents in the area who were also left out of the process.

In fact, the businesses in the vicinity are adamantly against having the transfer station in this area. Businesses that are now facing the loss of a minimum of 11 parking public spaces (and possibly several more as the transit system grows and/or if/when the other public transit services move their stops to this location), illegal parking in private parking areas and in the transit station areas, accessibility issues for their customers, loitering both inside out outside of their businesses, sanitation issues, exhaust from idling buses, congested sidewalks, increased traffic congestion, and increased noise; all of which could very well result in the loss of customers due to inconvenience and a busier, noisier atmosphere.

Of course, there are also real safety concerns with traffic accidents and jaywalking between Broadway between John and First Streets as outlined in the attached OPS report that details 175 reported accidents in the John/First Street area of Broadway over the past 10 years along with the OBIA's letter to IBI dated September 21st, 2020. One such traffic incident involved a Fire Truck hitting the Post Office in 2012. Of primary concerns is the safety of seniors and individuals with mobility issues rushing to cross Broadway covered in snow and ice in the middle of winter to catch their connecting bus. According to the January 6<sup>th</sup>, 2020 Transit Task Force Meeting Minutes, “Mr. Doug Jones addressed a previous comment about patrons crossing the road and not having enough time. He stated that the issue isn’t that there is enough time, the issue is that people just aren’t crossing quickly enough.” With ice and snow on the street and sidewalks, crossing Broadway on foot in the winter will likely be slower, not quicker. Finally, concerns about bus exhaust contaminating the food produced at the community gardens and orchards were cited as one of the main reasons why the Edelbrock Centre was rejected as the transit terminal location, however similar concerns about the health of employees and clients of Lighthouse breathing in the exhaust on a daily basis were rejected as a valid argument.

The OBIA Board is aware of the challenges the Town has faced in expanding the transit service but it believes the decision was made without reasonable notice or public engagement and is of

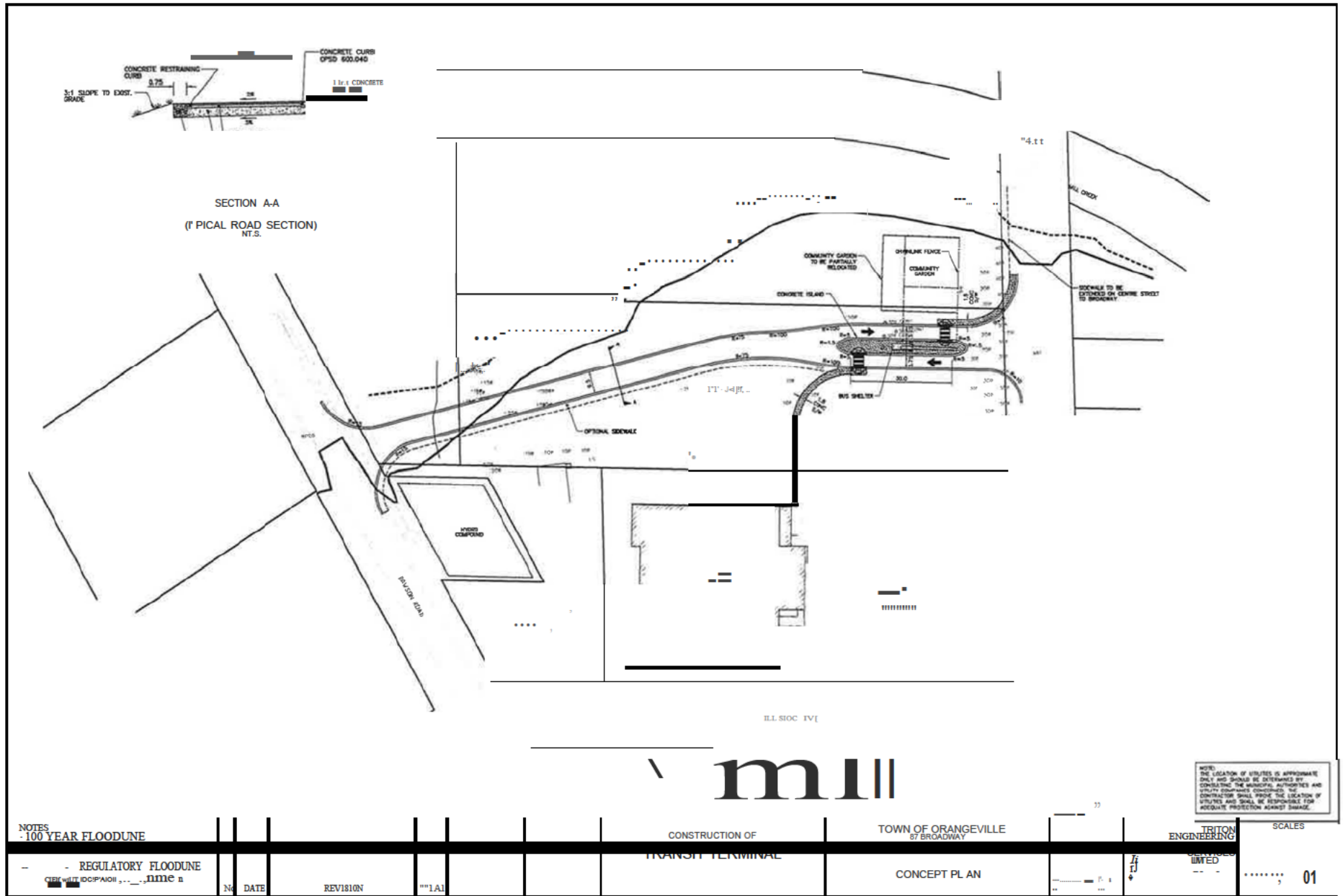
the strong opinion that the downtown location is not a long-term solution.

With the \$2M+ in infrastructure grants, Orangeville has the resources to do it right the first time. The OBIA Board of Management respectfully requests that Council consider the original Edelbrock Transit Transfer Station design. Not only will it be safer and better service transit users, it can be expanded to accommodate future growth and development of public transportation services, will support sustainability and economic development strategies, and will send a message to small business owners that their concerns have been heard, especially considering the devastation that the Covid-19 crisis has inflicted on the small businesses and the economic backbone of our community.

Sincerely,

Joe Sammut  
Chair, OBIA Board of Management

Troy Brett  
Vice Chair, OBIA Board of Management



Centre Street and Dawson Road Transit Terminal  
Town of Orangeville  
Preliminary Estimate

ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
<b>TERMINAL WORK</b>					
1	Earth Excavation	1200	m•	\$ 40.00	\$ 48,000.00
2	HL3 Surface Course	190	t	\$ 140.00	\$ 26,600.00
3	HL4 Binder Course	280	t	\$ 150.00	\$ 42,000.00
4	Granular A	950	t	\$ 30.00	\$ 28,500.00
5	Granular B	1950	t	\$ 25.00	\$ 48,750.00
6	Concrete Sidewalk	420	m>	\$ 80.00	\$ 33,600.00
7	Concrete Curb & Gutter	540	ea	\$ 75.00	\$ 40,500.00
8	Miscellaneous Removals/Items	-	LS	\$ 60,000.00	\$ 60,000.00
<b>Roadwork Sub-Total</b>					<b>\$ 327,950.00</b>
<b>Sub-Total</b>					<b>\$ 327,950.00</b>
<b>Engineering and Contingencies</b>					<b>\$ 50,000.00</b>
<b>Total (excluding HST)</b>					<b>\$ 377,950.00</b>

Matt Colwill P. ENG.; Associate Director – Practice Lead, Transportation Engineering  
Chris Prentice, Senior Associate, Transit Planner; and  
Stefan Tsang, Road Safety Professional, Traffic Operations and Road User Safety Analyst.  
IBI Group  
7<sup>th</sup> Floor – 55 St. Clair Ave. W.  
Toronto, ON  
M4V 2Y7

September 21<sup>st</sup>, 2020

Dear Sirs,

Re: Town of Orangeville Transit Transfer Station Location Safety Study

The Orangeville Business Improvement Area (OBIA) has several health and safety concerns regarding the downtown Orangeville Transit Transfer Station location currently being evaluated by your firm. These concerns include the following:

1. Jaywalking

- Based on the behavior we see every day in this stretch of our Downtown, many riders transferring from one side of Broadway to the other side of Broadway will jaywalk to get to their next bus quickly, especially in the colder months. The problem will be compounded by the visibility challenges that large buses create when pedestrians try to cross the street from in between the buses and poor road conditions resulting from wet or winter weather.

2. Accessibility

- Very limited public parking in this area combined with a lack of on-street parking and an increase in sidewalk congestion will impede accessibility for the elderly, persons with disabilities and families with small children requiring access to the businesses/services and to curb-side pick-up services in the immediate vicinity, including the post office, a Service Canada office, a church, a bank, a health food store, a soup kitchen, a memorial monument show room, a MPP office, two health clinics, a diagnostic imaging center, as well as a karate studio, a retail and tattoo parlour, a pizzeria, an employment agency, a law firm, a paralegal office, a loan company, a traffic consulting business, a yoga studio.
- Many of these vulnerable individuals (including children) require being dropped off and picked up from these businesses and services. The parking spaces to be taken up by the proposed Transit Transfer Station would severely limit the ability of these vulnerable individuals (and their families) to access goods and



services from these businesses.

- Disembarking one bus, walking to the traffic lights, crossing a wide street and making their way to the correct transfer bus could prove very challenging for the elderly or persons with disabilities, especially during the winter months when the roads and sidewalks are slippery and slip and falls are more prevalent.
- The use of portable suitcase ramps to provide access into businesses will be made more challenging with the increased activity/congestion on the sidewalks in this area.

3. Volume of vehicular, pedestrian, and cycling traffic

- The study was conducted on a Monday morning in good weather when traffic is at its lightest and current traffic volume has not yet risen to regular pre-Covid-19 levels and is normally much higher. As the transfer station will undoubtedly attract cyclists/riders, and as the Town continues to implement its new Cycling and Trails Master Plan, the number of cyclists in the area will increase. This should also be taken into consideration within the study.

4. Safe passage for emergency service vehicles

- Broadway is a main route for Emergency service vehicles which require safe passage in a timely manner through the most congested street in Orangeville. Ambulances, fire trucks or police cars would all need to contend with the addition of significant bus and pedestrian traffic, including those crossing illegally, which will create a more dangerous situation than already exists.
- Someone emerging from behind a bus with limited visibility of oncoming traffic and emergency vehicles traveling at high speed, is a very real and concerning scenario.
- A fire truck was involved in a serious accident in 2012 when it jumped the curb and smashed into the post office. The addition of a transfer station on Broadway will only contribute to increasing the risk to public safety in this area.
- A walk-through with emergency personnel (fire, police, ambulance) should be part of the study

5. Illegal parking leading to increased congestion

- With the location of the proposed Transit Transfer Station on Broadway eliminating parking on the Town of Orangeville's busiest street, coupled with the high demand for curbside pickup and delivery, this could create a situation that begets illegal parking, especially with delivery and courier vehicles. This will lead to further traffic congestion in the area and the potential for increased vehicle and pedestrian accident.

6. Idling buses/diesel fumes will create air quality and noise issues for neighboring

businesses, their employees/clients, and pedestrians

- Poor air quality and additional noise pollution caused by the idling and coming and going of the buses will negatively impact individuals who live and work in the area. Among those directly impacted by these increased fumes are vulnerable individuals (approximately 25 people) who congregate outside The Lighthouse on a daily basis for to receive and consume lunch.
- As the diesel fumes from the buses and its effect on the food and volunteers working at the community gardens was the primary reason for the Edelbrock Centre to be dismissed as the transit transfer station location, the environmental and health impacts should be studied in depth as part of the safety study.

7. Lighting/ security

- Lighting in this area is quite poor and not sufficient for the purposes of a transfer station.

8. Lack of public washrooms

- A lack of public facilities in the vicinity and with no access after 4 pm, may create sanitation issues in the alley/laneways and/or put undue pressure on small, local businesses with limited resources during a health crisis and beyond.

9. Winter safety

- Current snow clearing/removal practices is not sufficient. Special snow clearing and snow removal in the area of the transit transfer station would be required in order to facilitate safe pedestrian passage from bus to curb, crossing the street and along the sidewalks.
- The current transfer station on Fourth Street sees many riders using the convenience store as a refuge from the cold while they wait for the bus and we can safely assume the same will happen downtown. At any time, this puts an undue burden on business owners, but with the current health crisis, the annoyance becomes a health issue as limited floor space makes social distancing next to impossible without turning paying customers away.

The OBIA Board of Management respectfully requests that the health and safety concerns be studied and addressed in the Transit Transfer Station Location Safety Study and that residents in the area are given the opportunity to share their own concerns.

Sincerely,



Alison Scheel

OBIA General Manager

cc: Mayor Sandy Brown, Town of Orangeville  
Orangeville Council  
John Lackey, Town of Orangeville  
Sarah Pihel, Town of Orangeville  
Doug Jones, Town of Orangeville  
OBIA Board to Management

The following businesses, services and patrons of the downtown core agree and endorse the above letter from the OBIA:

<u>Name</u>	<u>Organization/Address</u>	<u>Signature</u>
Troy Butth	Machaberry	Troy Butth
Kyong OK Lee	Natural choice	[Signature]
Bridget Burd	Carters law firm	[Signature]
Al MAD	Barbet Shop	[Signature]
Kate McKee	Lucky Line	Kate McKee
Michael Griffin	Broadway Music	[Signature]
GREG BURD	TRAFFIC HAWK LEGAL	[Signature]
Melissa Ciraco	The Altered Native	McGrew
ASHLYN WILSON	ORANGETHILL MEMORIALS	d. Wilson
MODAKAD	Pizza Brz	[Signature]
Ricky Schaele	Maegioly CA	Ricky Schaele
JACOB ALLEN-JORDAN	MIGUEL IN MEXICO	[Signature]
- Jill Sprauke	Sprauke's Emporium	Jill Sprauke
Kathryn Thomson	Glasscraft	Kathryn Thomson
Paul Korsten	A.M. Korsten Jewellers	Paul Korsten
Taylor Capland	Guyon	Capland
Laura Campbell	Pia's on Broadway	Laura Campbell
Jean Hope	Dragonfly Arts	jean Hope

<u>Terrance Carter</u>	<u>Carters Professional Corp</u>	<u>100</u>
<u>TANIA MCCLINTOCK</u>	<u>CARTERS PROF CORP.</u>	<u>McClintock</u>
<u>Bruce Phillips</u>	<u>computer &amp; E. L. &amp; Co.</u>	<u>James E. Phillips</u>
<u>Sandra Stone</u>	<u>Carters Professional Corp.</u>	<u>Sandra Stone</u>
<u>Tove Schmidt</u>	<u>Carters</u>	<u>T. Schmidt</u>
<u>Martin W. Zismath</u>	<u>Carters Prof. Corp.</u>	<u>M. W. Zismath</u>
<u>BACKY MCLAN</u>	<u>BACKY MCLAN CORP</u>	<u>Backy McLan</u>
<u>Nancy Clardge</u>	<u>Carters Prof. Corp.</u>	<u>Nancy Clardge</u>
<u>Veronica Cret</u>	<u>Reader's Choice</u>	<u>Veronica Cret</u>
<u>Paul Nguyen</u>	<u>Black Wolf</u>	<u>Paul Nguyen</u>
<u>2 Joyce Janssen</u>	<u>Seconds Count</u>	<u>2 Joyce Janssen</u>
<u>Christine Patton</u>	<u>Fromage</u>	<u>Christine Patton</u>
<u>JOE SAMMUT</u>	<u>MORTGAGE ARCHITECTS</u>	<u>Joe Sammut</u>
<u>Nichole Anselm</u>	<u>Bluebird Cafe Grill</u>	<u>Nichole Anselm</u>
<u>Linda Dyer</u>	<u>SPORT-MEDIC</u>	<u>Linda Dyer</u>
<u>BC HAFEY</u>	<u>THE CHOCOLATE SHOP</u>	<u>B. Chafey</u>
<u>Nadia Del Nero</u>	<u>Sonofachy</u>	<u>Nadia Del Nero</u>
<u>PERRY JOSEPH</u>	<u>ARCHWAVE MUSIC</u>	<u>Perry Joseph</u>
<u>Phil Welsa</u>	<u>Euphoria</u>	<u>Phil Welsa</u>
<u>Sosana Jenkins</u>	<u>Mattucion CPA</u>	<u>SOSAN JENKINS</u>
<u>Rose Pallott</u>	<u>Mendian Credit Union</u>	<u>Rose Pallott</u>
<u>meaghan Alexander</u>	<u>Pear Home</u>	<u>meaghan Alexander</u>

Brett Jagered  
Lyn Blain  
M. Smith  
Rebecca Samborsky  
Doug Lowe

Rustik Bistro  
CBC..

Orangeville

S. Buckingham, Orangeville

Orangeville

Brett Jagered.  
Lyn..

M. Smith.

Rebecca Samborsky

Doug Lowe





# ORANGEVILLE POLICE SERVICE

390 C Line Orangeville, Ontario L9W 3Z8 Ph: 519-941-2522 Fax: 519-941-0089

September 28th, 2020

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
  
[REDACTED]

I am writing pursuant to your request for access to information under the Municipal Freedom of Information & Protection of Privacy Act, received by this office on September 15th, 2020. Our file no. 42-2020 has been assigned. This will confirm receipt of the \$5.00 application fee.

After consideration, the decision has been made to grant full access to the information you have requested.

You have requested information on Motor Vehicle Collisions at the intersections of both Broadway and John Street, and Broadway and First Street of Orangeville, Ontario from 2010-2020 up until the date of your request.

I have conducted a search of our Records Management System and have compiled the following numbers.

## Total Motor Vehicle Collisions per year

### Intersection of Broadway and First Street

### Intersection of Broadway and John Street

2010	7	2010	7
2011	5	2011	6
2012	11	2012	11
2013	10	2013	11
2014	8	2014	5
2015	10	2015	3
2016	12	2016	9
2017	3	2017	7
2018	13	2018	14
2019	10	2019	4
2020	6	2020	3



# ORANGEVILLE POLICE SERVICE

390 C Line Orangeville, Ontario L9W 3Z8 Ph: 519-941-2522 Fax: 519-941-0089

I am responsible for this decision. If you have any questions, please contact this office at 519-941-2522, ext 2207.

You may request a review of this decision by the Information and Privacy Commissioner, 2 Bloor St. E. Ste. 1400, Toronto, Ontario, M4W 1A8. You have 30 days to make this appeal.

In the event that you wish to launch an appeal, please provide the Commissioner's Office with a copy of this decision letter. In addition, you must send a \$10.00 appeal fee for personal information or a \$25.00 appeal fee for general information to the Commissioner's Office. Please include the fee in your letter of appeal. Appeal fees should be in the form of a cheque or money order, payable to the Minister of Finance. A copy of your notice to appeal should be forwarded to this institution.

Thank you,

Andrea Nicholls  
Freedom of Information/Privacy Unit



September 21, 2020

**SENT BY EMAIL AND HAND DELIVERED**

**Matt Colwill P.ENG.**

Associate Director - Practice Lead, Transportation Engineering  
IBI GROUP  
7th Floor - 55 St. Clair Avenue West  
Toronto ON, M4V 2Y7

Dear Mr. Colwill:

**Re: Safety Study concerning the New Broadway Transit Transfer Station between First and John Street**

I am writing as a follow up to our email exchange of September 15, 2020, as well as your email dated September 17, 2020, copies of which are attachments to this letter.

As a matter of background, I am the managing partner of Carters Professional Corporation, a law firm with 14 lawyers and offices in Orangeville, Toronto and Ottawa. Our Orangeville location, which is our head office, is located at 211 Broadway. The building is owned by one of our management companies, as is the neighboring building at 207 Broadway that is occupied by both our law firm and The Lighthouse, a local charity that we support which provides lunch time meals to approximately 25 vulnerable individuals.

Our law firm has been in its present location on the north side of Broadway for 20 years, which is directly in front of the proposed transit terminal station on Broadway between First and John Streets ("Transit Transfer Station"). My own personal office faces onto Broadway at street level, so I have personally observed traffic on Broadway for the past 20 years, as have a number of other lawyers and staff with our firm. As such, the comments that are set out below in this letter are based upon two decades of our collective personal experience.

The following are the critical safety and health issues that we believe need to be seriously considered in relation to the proposed location of the Transit Transfer Station on Broadway, all of which clearly indicate that, from a public safety and health perspective, the Broadway location is a very poor choice:

1. Bus riders transferring from one side of Broadway to the other side of Broadway will invariably become involved in jaywalking in the middle of the block to get to their next bus quickly, as opposed to utilizing the much slower route of walking over to either First St. or John St. to cross the road safely at the traffic lights. This is already seen on a regular basis, for instance, with people running across Broadway to get to the post office and back again. The problem will only be made worse by the addition of two major bus terminals on either side of Broadway with the resulting negative impact on visibility for pedestrians.

2. Emergency service vehicles having to speed through the most congested area of Broadway require safe passage in a timely manner. Whether they are ambulances, fire trucks or police cars, these vehicles will have to deal with the addition of significant bus and pedestrian traffic (many crossing illegally), creating a much more dangerous situation than already exists. It would be just a matter of time before someone was badly injured or killed by emerging from behind a bus with limited visibility of oncoming traffic, particularly with emergency vehicles having to travel very quickly on Broadway. There was already an accident involving a fire truck colliding into the post office in 2012. Fortunately no one was injured at the time. However, the addition of the Transit Transfer Station on Broadway will only contribute to increasing the risk to public safety in this area.
3. There would be significant increased risks to the safety of vulnerable persons while they are accessing the businesses and services in the area of the proposed Transit Transfer Station, including the elderly, as well as persons with disabilities, some of whom may have hearing or vision impairments. These businesses include a number of essential services that are commonly used by vulnerable persons, including Orangeville's main post office, a Service Canada office, a church, a bank, a health food store, a soup kitchen, a memorial monument show room, a retail store, a pizzeria, an MPP office, a job placement agency, a law firm, a paralegal office, a loan company, two health clinics, a diagnostic imaging center, a traffic consulting business, a yoga studio, as well as a karate studio that offers programs for children as young as kindergarten age.

All of the affected vulnerable individuals will require, at one time or another, vehicle drop off and pick up from these businesses and services, including the drop off and pick up of young children attending programs in the immediate area. The parking spaces to be taken up by the proposed Transit Transfer Station would severely limit the ability of these vulnerable individuals (and their families) to access goods and services from these business and services. With the location of the proposed Transit Transfer Station on Broadway eliminating parking on Orangeville's busiest street, coupled with the increasing demand for curbside pickup and delivery, the Town of Orangeville will be creating a dangerous situation that encourages illegal parking, especially with delivery and courier vehicles servicing the businesses. This will lead to further traffic congestion in the area and the potential for increased vehicle and pedestrian accidents.

4. There will also be serious negative health effects resulting from the increased bus fumes affecting individuals who live and work in the area of the proposed Transit Transfer Station due to the presence of multiple buses coming and going, as well as idling their engines in this congested area of Broadway. Among those impacted by these increased fumes would be all the vulnerable individuals referenced above, including the above-mentioned 25 people who regularly meet outside The Lighthouse to receive much needed lunch meals.

In addition to considering these concerns, it is essential that your study take into account the views of people who know firsthand the threat to public safety and health that would occur from locating the Transit Transfer Station on Broadway. In this regard, we feel strongly that you need to meet one on one with all businesses and services on Broadway in the vicinity of Transit Transfer Station, as well as with residents who walk along Broadway on a regular basis. It is also imperative that you interview the emergency vehicle drivers

who travel through the Broadway corridor on a daily basis, as well as all Orangeville Transit bus drivers, to obtain their individual thoughts on the public safety impact of the Broadway location of the Transit Transfer Station.

Anything less than this level of due diligence will call into question the completeness of your study, as well as whether it will meet the acceptable standards expected of a safety study on the Transit Transfer Station's location, both of which will impact the safety and health of the public for years to come.

I will be available to meet with your team at 10 a.m. on Monday, September 21, 2020 as part of the already scheduled one hour group meeting with a small number of people, which apparently is the only on-site group meeting that will be held for some reason. If you would like to meet with me and other lawyers and staff at our firm in person to follow up on any aspect of the concerns raised in the letter, please do not hesitate to let me know and we can arrange for an in-person meeting at your convenience.

Yours truly,  
**Carters Professional Corporation**

Per:   
  
**Terrance S. Carter**

TSC:TC  
*Enclosures*

cc: Mayor and Council Members of the Town of Orangeville  
John Lackey, Town of Orangeville  
Business Improvement Area (BIA) of the Town of Orangeville  
Orangeville Citizen  
Orangeville Banner

## **Bridget J. Burd**

---

**From:** Terrance Carter  
**Sent:** September-27-20 8:52 AM  
**To:** Matt Colwill; Chris Prentice; Stefan Tsang  
**Cc:** John Lackey; Sandy Brown; jandrews@orangeville.ca; amacintosh@orangeville.ca; lpost@orangeville.ca; dsherwood@orangeville.ca; Alison Scheel; ttaylor@orangeville.ca; Troy@mochaberry.ca; Grant Peters; challiday@orangevillebanner.com; banner@orangevillebanner.com; mail@citizen.on.ca; Mike Baker  
**Subject:** RE: Orangeville Transit Transfer Terminal Safety Study

Hello Matt,

Thank you very much for your email below of September 23<sup>rd</sup>.

I continue to be interested in meeting with you in person at my office so that you can see what I see every day from my office window at street level, particularly when emergency vehicles are travelling through the Broadway corridor in order to deal with fire, health or public security concerns by our fire, police and ambulance service providers. By necessity, those emergency vehicles are having to travel at high speeds with sirens and horns blasting in order to get cars and pedestrians out of the way. Between First St. and John St. is the most congested area of the whole downtown core and may be made worse if large trucks are allowed to access Broadway at John Street as is currently being contemplated by Town Council.

As was heard from the many local businesses and residents who participated in the "walkthrough" last Monday, September 21<sup>st</sup>, the safety concerns to the public are not just theoretical, they are real and already serious issues which will be multiplied many times over with the presence of a Transit Transfer Terminal on Broadway between First St and John St., whether the Transfer Station is located on one side or on both sides of Broadway.

A case in point of the serious threat to public safety that will result from the location of the Transit Transfer Station on Broadway is demonstrated from the pictures of the 2012 accident of a firetruck losing control and crashing into the post office directly across from my office. Fortunately, no one was injured at that time but if it had happened in the other direction on Broadway, the firetruck would have crashed into our law firm and possibly directly into my office or our board room, which both look out directly on Broadway.

<https://www.orangeville.com/news-story/1481677-video-footage-of-fire-truck-collision/>

The 2012 accident is just one example of the real concerns about public safety which were not considered by Town Council when they made their decision to locate the Transit Transfer Station to Broadway in April of this year. This is the reason why I asked Council that a safety study be conducted in the hope that common sense will prevail.

Again, please let me know when we can meet together at my office. Any day between 4 pm and 5 pm would be the best in order to observe traffic, even during the reduced traffic resulting from the pandemic, particularly on a Friday afternoon if you can arrange it.

Best regards,

Terrance Carter

**Terrance S. Carter, B.A., LL.B., TEP, Trade-mark Agent**

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Further information: [http://www.carters.ca/index.php?page\\_id=21](http://www.carters.ca/index.php?page_id=21)

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---

**From:** Matt Colwill [mailto:mcolwill@IBIGroup.com]  
**Sent:** September 23, 2020 8:15 PM  
**To:** Terrance Carter <tcarter@carters.ca>; Chris Prentice <cprentice@IBIGroup.com>; Stefan Tsang <stefan.tsang@ibigroup.com>  
**Cc:** John Lackey <jlackey@orangeville.ca>; Sandy Brown <sbrown@orangeville.ca>; jandrews@orangeville.ca; amacintosh@orangeville.ca; lpost@orangeville.ca; dsherwood@orangeville.ca; Alison Scheel <info@downtownorangeville.ca>; ttaylor@orangeville.ca; Troy@mochaberry.ca  
**Subject:** RE: Orangeville Transit Terminal Safety Study

Hello Terrance,

Thank you for taking the time to participate in the site walkthrough, on Monday. I understand that there was an impressive turn out, and the team has commented that it was an informative and worthwhile exercise. Also, thank you for the summary of comments and concerns that you shared in your letter. All of the input that you provided will be of assistance as we progress in our study and make recommendations to the Town.

Best regards,

Matt

---

**From:** Terrance Carter [mailto:tcarter@carters.ca]  
**Sent:** Monday, September 21, 2020 5:25 AM  
**To:** Matt Colwill <mcolwill@IBIGroup.com>; Chris Prentice <cprentice@IBIGroup.com>; Stefan Tsang <stefan.tsang@ibigroup.com>  
**Cc:** John Lackey <jlackey@orangeville.ca>; Sandy Brown <sbrown@orangeville.ca>; jandrews@orangeville.ca; amacintosh@orangeville.ca; gpeters.@orangeville.ca; lpost@orangeville.ca; dsherwood@orangeville.ca; Alison Scheel <info@downtownorangeville.ca>; ttaylor@orangeville.ca; Troy@mochaberry.ca  
**Subject:** RE: Orangeville Transit Terminal Safety Study

Hello Matt,

Please see the attached letter and associated reference materials setting out a number of serious safety and health concerns involving the Broadway location for the Orangeville Transit Terminal.

Regards,

Terrance Carter

**Terrance S. Carter, B.A., LL.B., TEP, Trademark Agent**

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---

**From:** Terrance Carter

**Sent:** September-15-20 9:48 PM

**To:** Matt Colwill <[mcolwill@IBIGroup.com](mailto:mcolwill@IBIGroup.com)>; Bridget J. Burd <[bburd@carters.ca](mailto:bburd@carters.ca)>

**Cc:** [info@traffichawk.ca](mailto:info@traffichawk.ca); Frank Gray <[REDACTED]>; Alison Scheel <[info@downtownorangeville.ca](mailto:info@downtownorangeville.ca)>; Kay <[naturalchoice205@gmail.com](mailto:naturalchoice205@gmail.com)>; [mochaberry@gmail.com](mailto:mochaberry@gmail.com); Matthew McLean <[REDACTED]>; Stefan Tsang <[stefan.tsang@ibigroup.com](mailto:stefan.tsang@ibigroup.com)>; Chris Prentice <[cprentice@IBIGroup.com](mailto:cprentice@IBIGroup.com)>; John Lackey <[jlackey@orangeville.ca](mailto:jlackey@orangeville.ca)>; Sarah Pihel <[SPihel@orangeville.ca](mailto:SPihel@orangeville.ca)>; Sandy Brown <[sbrown@orangeville.ca](mailto:sbrown@orangeville.ca)>

**Subject:** RE: Orangeville Transit Terminal Safety Study - Walkthrough

Hello Matt,

Thank you for your email.

I recognise and understand the terms of reference that you are working under. For your company to properly evaluate safety issues involving the proposed new Transit Terminal to be located on Broadway, you need to attend on site to meet with the business owners who know first-hand what those safety issues are. That cannot be done adequately by email or on a zoom call.

My personal office faces onto Broadway directly in front of where the Transit Terminal will be located and I have watched traffic go by every day for the past 20 years. I would like to meet with you in person to show you the safety concerns that I see every day. As the old adage goes, "a picture is worth a thousand words". Surely you can find some time to meet with me as well as with other business owners who have similar safety information to share with you.

I am copying Mayor Sandy Brown to request that he ensure that all interested persons who have safety information to pass on involving the new Transit Transfer Station on Broadway be given an opportunity to meet with you Matt on site as opposed to the vague and inadequate suggestions set out in your email below.

I look forward to hearing back from you to confirm a time that I can meet with you, either one on one, or as part of a group of the eight people included on this email who would be successfully socially distancing in my board room that includes a lovely large picture window directly in front of the proposed Transit Terminal location on Broadway from which we can all watch the emergency vehicles race back and forth in both directions at all times of the day.

Regards,

Terry

**Terrance S. Carter, B.A., LL.B., TEP, Trade-mark Agent**

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---

**From:** Matt Colwill [<mailto:mcolwill@IBIGroup.com>]  
**Sent:** September 15, 2020 6:50 PM  
**To:** Bridget J. Burd <[bburd@carters.ca](mailto:bburd@carters.ca)>  
**Cc:** Terrance Carter <[tcarter@carters.ca](mailto:tcarter@carters.ca)>; [info@traffichawk.ca](mailto:info@traffichawk.ca); Frank Gray [REDACTED]; Alison Scheel <[info@downtownorangeville.ca](mailto:info@downtownorangeville.ca)>; Kay <[naturalchoice205@gmail.com](mailto:naturalchoice205@gmail.com)>; [mochaberry@gmail.com](mailto:mochaberry@gmail.com); Matthew McLean <[REDACTED]>; Stefan Tsang <[stefan.tsang@ibigroup.com](mailto:stefan.tsang@ibigroup.com)>; Chris Prentice <[cprentice@IBIGroup.com](mailto:cprentice@IBIGroup.com)>; John Lackey <[jlackey@orangeville.ca](mailto:jlackey@orangeville.ca)>; Sarah Pihel <[SPihel@orangeville.ca](mailto:SPihel@orangeville.ca)>  
**Subject:** RE: Orangeville Transit Terminal Safety Study - Walkthrough

Hi, Bridget. Thank you for your email.

First off, I'd like to thank all copied for the interest that they have shown in our study.

Second, I want to provide some clarifications on the scope and context of our work. IBI Group was retained by the Town of Orangeville to undertake a road safety audit of the proposed site of the transit terminal, on Broadway between First Street and John Street. With respect to the proposed transit terminal, we are tasked with identifying likely risks to road users and possible treatments to reduce those risks. However, it is not within the scope of our study to comment on the feasibility of the proposed site, nor can we recommend alternative sites. Also, our study is limited to road user safety concerns (e.g., conflicts and crash risk to drivers, transit riders, pedestrians, cyclists, etc.).

Currently, the plans that we have been given to evaluate consist of removing on-street parking to accommodate two bus bays on both the north and south sides of Broadway. No further terminal details have been provided to us at this time, and we are still in the information-gathering stages of our study; therefore, we have not yet formed any recommendations. You are all invited to provide your input on road user safety related concerns as part of the information gathering effort.

Representatives from our team will be on site next week to make observations on current operating conditions. As part of that site visit, we are prepared to meet with a small group of people to hear about their road safety concerns. The email circulated earlier indicated that we are also available to host a 1-hour conference call to accommodate those who might not be available to attend the on-site walkthrough. Alternatively, anyone who would like to provide their input on their own schedule, or outside of a group setting, is welcome to do so via email. Please write to me directly, at <mailto:mcolwill@ibigroup.com>, and your input will be used to inform our recommendations. Any questions or comments that do not fall within the scope of our study will be forwarded to the Town for further action.

Unfortunately, we are not able to conduct individual meetings at this time, and we are trying to accommodate a group of stakeholders that includes more than the individuals copied here.

Please respond to the poll [here](#), and we will respond with the scheduled time for the walkthrough. The sooner we receive your responses the sooner we can confirm the time.

For those wanting to participate in the a conference call please indicate your availability [here](#).



The confirmed date and time will be communicated to all copied ASAP.

Best regards,

Matt

Matt Colwill P.ENG.

Associate Director - Practice Lead, Transportation Engineering

A Message from IBI Group's CEO on COVID-19: <https://www.ibigroup.com/covid19-response>

**IBI GROUP**

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---

**From:** Bridget J. Burd [<mailto:bburd@carters.ca>]

**Sent:** Tuesday, September 15, 2020 3:52 PM

**To:** Stefan Tsang <[stefan.tsang@ibigroup.com](mailto:stefan.tsang@ibigroup.com)>

**Cc:** Terrance Carter <[tcarter@carters.ca](mailto:tcarter@carters.ca)>; [info@traffichawk.ca](mailto:info@traffichawk.ca); Frank Gray [REDACTED]  
<[REDACTED]>; Alison Scheel <[info@downtownorangeville.ca](mailto:info@downtownorangeville.ca)>; Kay ([naturalchoice205@gmail.com](mailto:naturalchoice205@gmail.com))  
<[naturalchoice205@gmail.com](mailto:naturalchoice205@gmail.com)>; [mochaberry@gmail.com](mailto:mochaberry@gmail.com); Matthew McLean - Good Friends Fellowship  
[REDACTED] >

**Subject:** RE: Orangeville Transit Terminal Safety Study - Walkthrough

**Importance:** High

Hello Stefan,

Will there an opportunity to meet in person individually rather than a group meet? Terry thinks everyone's concerns need to be addressed and this may be difficult in a group setting. If this is not possible we do have meeting space in our office that can fit up to 8 people socially distanced in our boardroom. Terry has time on Monday, September 21<sup>st</sup> @ 10:00 am, Thursday, Sept. 24<sup>th</sup> @ 4:00 pm or Friday, Sept. 25<sup>th</sup> @ 11:00 am or 3:00 pm.

I am copying the group of people that would be interested in taking part in this walkthrough as well.

Kind Regards,

Bridget

**Bridget J. Burd**

**Carters Professional Corporation**

Team Coordination Manager

Barristers, Solicitors & Trade-mark Agent

211 Broadway, Orangeville, Ontario, Canada, L9W 1K4

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---

**From:** Stefan Tsang [<mailto:stefan.tsang@ibigroup.com>]  
**Sent:** September-15-20 2:27 PM  
**To:** Stefan Tsang <[stefan.tsang@ibigroup.com](mailto:stefan.tsang@ibigroup.com)>  
**Subject:** Orangeville Transit Terminal Safety Study - Walkthrough

Good Afternoon,

Thank you for expressing interest in the stakeholder walkthrough for the proposed Orangeville Transit Terminal. The purpose of this walkthrough is to gain an understanding of the existing issues and concerns related to road user safety in the vicinity of the proposed terminal, located on Broadway between First Street and John Street. As there are a number of stakeholders that have expressed interest in joining the walkthrough, we have created a poll to identify the time that work best for all respondents. Please fill out the poll [here](#) (with your full name) indicating times that you are available on the week of September 21, 2020. After responses are received, I will be in contact with the scheduled time slot that can accommodate the most attendees.

For stakeholders that do not feel comfortable or are unavailable to attend an in-person walkthrough but would still like to provide your comments, IBI Group can host a one-hour teleconference. If you are interested in providing your input during this call, please fill out the poll [here](#) (with your full name) indicating times that you are available on the week of September 21, 2020. No new information will be presented on the call, versus what is available during the walkthrough; therefore, there is no need to attend both.

**Please reply by 5:00 PM on Thursday, September 17** to allow for confirmation of timings to be sent out. It should be noted that the Transit Terminal design is in the preliminary stages, and there are expected to be additional opportunities for the general public and stakeholders to provide comments later on as the design progresses.

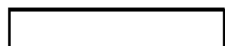
Regards,

Stefan Tsang

*A Message from IBI Group's CEO on COVID-19: <https://www.ibigroup.com/covid19-response>*

**IBI GROUP**

7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
tel +1 416 596 1930 ext 61565 fax +1 416 596 0644



## Bridget J. Burd

---

**From:** Terrance Carter  
**Sent:** September-29-20 10:38 AM  
**To:** Matt Colwill; Chris Prentice; Stefan Tsang  
**Cc:** John Lackey; Sandy Brown; jandrews@orangeville.ca; amacintosh@orangeville.ca; lpost@orangeville.ca; dsherwood@orangeville.ca; Alison Scheel; ttaylor@orangeville.ca; Troy@mochaberry.ca; Grant Peters; challiday@orangevillebanner.com; banner@orangevillebanner.com; mail@citizen.on.ca; Mike Baker  
**Subject:** RE: Orangeville Transit Transfer Terminal Safety Study  
**Attachments:** 2020 09 28 Letter from OPS re vehicle collisions per year (00501989xE0E2....pdf)

Hello Matt,

As a follow up to my email below of September 27, 2020, I have attached a letter from Orangeville Police Service dated September 28, 2020 addressed to Mr. Greg Burd, one of the local business owners who is included in this email and participated in the "walkthrough" with your team on September 21, 2020. The letter from Orangeville Police Service was sent in response to Mr. Burd's request for information under the *Municipal Freedom of Information & Protection of Privacy Act* in order to obtain information concerning the number motor vehicle collisions occurring at the intersections of Broadway and John Street as well as Broadway and First Street.

The letter shows that those intersections on Broadway experienced 175 motor vehicle accidents from 2010 to September 15, 2020. This works out to be an average of 16.6 motor vehicle accidents per year or 1.4 motor vehicle accidents per a month, which statistics do not include reports on pedestrian accidents at those intersections.

In order for your report to be complete, I would suggest that you should make enquires of the local Police Service, Fire Service and Ambulance Service to obtain reports from 2010 to the present concerning the number of emergency calls requiring emergency vehicles to travel in either direction along Broadway between First Street and John Street, and at what speed they were required to travel at through this area.

I hope that the letter attached to this email will be of assistance with your analysis. If you have any questions, please do not hesitate to reach out me.

Best regards,

Terrance Carter

**TERRANCE S. CARTER, B.A., LL.B., TEP, TRADEMARK AGENT**  
**CARTERS PROFESSIONAL CORPORATION**

BARRISTERS, SOLICITORS & TRADEMARK AGENTS

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**From:** Terrance Carter  
**Sent:** September-27-20 8:52 AM  
**To:** Matt Colwill <mcolwill@IBIGroup.com>; Chris Prentice <cprentice@IBIGroup.com>; Stefan Tsang <stefan.tsang@ibigroup.com>  
**Cc:** John Lackey <jlackey@orangeville.ca>; Sandy Brown <sbrown@orangeville.ca>; jandrews@orangeville.ca; amacintosh@orangeville.ca; lpost@orangeville.ca; dsherwood@orangeville.ca; Alison Scheel <info@downtownorangeville.ca>; ttaylor@orangeville.ca; Troy@mochaberry.ca; Grant Peters <gpeters@orangeville.ca>; challiday@orangevillebanner.com; banner@orangevillebanner.com; mail@citizen.on.ca;

Mike Baker <mbaker@citizen.on.ca>

**Subject:** RE: Orangeville Transit Transfer Terminal Safety Study

Hello Matt,

Thank you very much for your email below of September 23<sup>rd</sup>.

I continue to be interested in meeting with you in person at my office so that you can see what I see every day from my office window at street level, particularly when emergency vehicles are travelling through the Broadway corridor in order to deal with fire, health or public security concerns by our fire, police and ambulance service providers. By necessity, those emergency vehicles are having to travel at high speeds with sirens and horns blasting in order to get cars and pedestrians out of the way. Between First St. and John St. is the most congested area of the whole downtown core and may be made worse if large trucks are allowed to access Broadway at John Street as is currently being contemplated by Town Council.

As was heard from the many local businesses and residents who participated in the "walkthrough" last Monday, September 21<sup>st</sup>, the safety concerns to the public are not just theoretical, they are real and already serious issues which will be multiplied many times over with the presence of a Transit Transfer Terminal on Broadway between First St and John St., whether the Transfer Station is located on one side or on both sides of Broadway.

A case in point of the serious threat to public safety that will result from the location of the Transit Transfer Station on Broadway is demonstrated from the pictures of the 2012 accident of a firetruck losing control and crashing into the post office directly across from my office. Fortunately, no one was injured at that time but if it had happened in the other direction on Broadway, the firetruck would have crashed into our law firm and possibly directly into my office or our board room, which both look out directly on Broadway.

<https://www.orangeville.com/news-story/1481677-video-footage-of-fire-truck-collision/>

The 2012 accident is just one example of the real concerns about public safety which were not considered by Town Council when they made their decision to locate the Transit Transfer Station to Broadway in April of this year. This is the reason why I asked Council that a safety study be conducted in the hope that common sense will prevail.

Again, please let me know when we can meet together at my office. Any day between 4 pm and 5 pm would be the best in order to observe traffic, even during the reduced traffic resulting from the pandemic, particularly on a Friday afternoon if you can arrange it.

Best regards,

Terrance Carter

**Terrance S. Carter, B.A., LL.B., TEP, Trade-mark Agent**

**CARTERS PROFESSIONAL CORPORATION**

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**From:** Matt Colwill [<mailto:mcolwill@IBIGroup.com>]

**Sent:** September 23, 2020 8:15 PM

**To:** Terrance Carter <[tcarter@carters.ca](mailto:tcarter@carters.ca)>; Chris Prentice <[cprentice@IBIGroup.com](mailto:cprentice@IBIGroup.com)>; Stefan Tsang <[stefan.tsang@ibigroup.com](mailto:stefan.tsang@ibigroup.com)>

**Cc:** John Lackey <[jlackey@orangeville.ca](mailto:jlackey@orangeville.ca)>; Sandy Brown <[sbrown@orangeville.ca](mailto:sbrown@orangeville.ca)>; [jandrews@orangeville.ca](mailto:jandrews@orangeville.ca); [amacintosh@orangeville.ca](mailto:amacintosh@orangeville.ca); [lpost@orangeville.ca](mailto:lpost@orangeville.ca); [dsherwood@orangeville.ca](mailto:dsherwood@orangeville.ca); Alison Scheel <[info@downtownorangeville.ca](mailto:info@downtownorangeville.ca)>; [ttaylor@orangeville.ca](mailto:ttaylor@orangeville.ca); [Troy@mochaberry.ca](mailto:Troy@mochaberry.ca)

**Subject:** RE: Orangeville Transit Terminal Safety Study

Hello Terrance,

Thank you for taking the time to participate in the site walkthrough, on Monday. I understand that there was an impressive turn out, and the team has commented that it was an informative and worthwhile exercise. Also, thank you for the summary of comments and concerns that you shared in your letter. All of the input that you provided will be of assistance as we progress in our study and make recommendations to the Town.

Best regards,

Matt

---

**From:** Terrance Carter [<mailto:tcarter@carters.ca>]

**Sent:** Monday, September 21, 2020 5:25 AM

**To:** Matt Colwill <[mcolwill@IBIGroup.com](mailto:mcolwill@IBIGroup.com)>; Chris Prentice <[cprentice@IBIGroup.com](mailto:cprentice@IBIGroup.com)>; Stefan Tsang <[stefan.tsang@ibigroup.com](mailto:stefan.tsang@ibigroup.com)>

**Cc:** John Lackey <[jlackey@orangeville.ca](mailto:jlackey@orangeville.ca)>; Sandy Brown <[sbrown@orangeville.ca](mailto:sbrown@orangeville.ca)>; [jandrews@orangeville.ca](mailto:jandrews@orangeville.ca); [amacintosh@orangeville.ca](mailto:amacintosh@orangeville.ca); [gpeters.@orangeville.ca](mailto:gpeters.@orangeville.ca); [lpost@orangeville.ca](mailto:lpost@orangeville.ca); [dsherwood@orangeville.ca](mailto:dsherwood@orangeville.ca); Alison Scheel <[info@downtownorangeville.ca](mailto:info@downtownorangeville.ca)>; [ttaylor@orangeville.ca](mailto:ttaylor@orangeville.ca); [Troy@mochaberry.ca](mailto:Troy@mochaberry.ca)

**Subject:** RE: Orangeville Transit Terminal Safety Study

Hello Matt,

Please see the attached letter and associated reference materials setting out a number of serious safety and health concerns involving the Broadway location for the Orangeville Transit Terminal.

Regards,

Terrance Carter

**Terrance S. Carter, B.A., LL.B., TEP, Trademark Agent**

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**From:** Terrance Carter

**Sent:** September-15-20 9:48 PM

**To:** Matt Colwill <[mcolwill@IBIGroup.com](mailto:mcolwill@IBIGroup.com)>; Bridget J. Burd <[bburd@carters.ca](mailto:bburd@carters.ca)>

**Cc:** [info@traffichawk.ca](mailto:info@traffichawk.ca); Frank Gray <[REDACTED]>; Alison Scheel <[info@downtownorangeville.ca](mailto:info@downtownorangeville.ca)>; Kay <[naturalchoice205@gmail.com](mailto:naturalchoice205@gmail.com)>; [mochaberry@gmail.com](mailto:mochaberry@gmail.com); Matthew McLean <[REDACTED]>; Stefan Tsang <[stefan.tsang@ibigroup.com](mailto:stefan.tsang@ibigroup.com)>; Chris Prentice <[cprentice@IBIGroup.com](mailto:cprentice@IBIGroup.com)>; John Lackey <[jlackey@orangeville.ca](mailto:jlackey@orangeville.ca)>; Sarah Pihel <[SPihel@orangeville.ca](mailto:SPihel@orangeville.ca)>; Sandy Brown <[sbrown@orangeville.ca](mailto:sbrown@orangeville.ca)>

**Subject:** RE: Orangeville Transit Terminal Safety Study - Walkthrough

Hello Matt,

Thank you for your email.

I recognise and understand the terms of reference that you are working under. For your company to properly evaluate safety issues involving the proposed new Transit Terminal to be located on Broadway, you need to attend on site to meet with the business owners who know first-hand what those safety issues are. That cannot be done adequately by email or on a zoom call.

My personal office faces onto Broadway directly in front of where the Transit Terminal will be located and I have watched traffic go by every day for the past 20 years. I would like to meet with you in person to show you the safety concerns that I see every day. As the old adage goes, "a picture is worth a thousand words". Surely you can find some time to meet with me as well as with other business owners who have similar safety information to share with you.

I am copying Mayor Sandy Brown to request that he ensure that all interested persons who have safety information to pass on involving the new Transit Transfer Station on Broadway be given an opportunity to meet with you Matt on site as opposed to the vague and inadequate suggestions set out in your email below.

I look forward to hearing back from you to confirm a time that I can meet with you, either one on one, or as part of a group of the eight people included on this email who would be successfully socially distancing in my board room that includes a lovely large picture window directly in front of the proposed Transit Terminal location on Broadway from which we can all watch the emergency vehicles race back and forth in both directions at all times of the day.

Regards,

Terry

**Terrance S. Carter, B.A., LL.B., TEP, Trade-mark Agent**

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---

**From:** Matt Colwill [<mailto:mcolwill@IBIGroup.com>]

**Sent:** September 15, 2020 6:50 PM

**To:** Bridget J. Burd <[bburd@carters.ca](mailto:bburd@carters.ca)>

**Cc:** Terrance Carter <[tcarter@carters.ca](mailto:tcarter@carters.ca)>; [info@traffichawk.ca](mailto:info@traffichawk.ca); Frank Gray [REDACTED]; Alison Scheel <[info@downtownorangeville.ca](mailto:info@downtownorangeville.ca)>; Kay <[naturalchoice205@gmail.com](mailto:naturalchoice205@gmail.com)>; [mochaberry@gmail.com](mailto:mochaberry@gmail.com); Matthew McLean <[REDACTED]>; Stefan Tsang <[stefan.tsang@ibigroup.com](mailto:stefan.tsang@ibigroup.com)>; Chris Prentice <[cprentice@IBIGroup.com](mailto:cprentice@IBIGroup.com)>; John Lackey <[jlackey@orangeville.ca](mailto:jlackey@orangeville.ca)>; Sarah Pihel <[SPihel@orangeville.ca](mailto:SPihel@orangeville.ca)>

**Subject:** RE: Orangeville Transit Terminal Safety Study - Walkthrough

Hi, Bridget. Thank you for your email.

First off, I'd like to thank all copied for the interest that they have shown in our study.

Second, I want to provide some clarifications on the scope and context of our work. IBI Group was retained by the Town of Orangeville to undertake a road safety audit of the proposed site of the transit terminal, on Broadway between First Street and John Street. With respect to the proposed transit terminal, we are tasked with identifying likely risks to road users and possible treatments to reduce those risks. However, it is not within the scope of our study to comment on the feasibility of the proposed site, nor can we recommend alternative sites. Also, our study is limited to road user safety concerns (e.g., conflicts and crash risk to drivers, transit riders, pedestrians, cyclists, etc.).

Currently, the plans that we have been given to evaluate consist of removing on-street parking to accommodate two bus bays on both the north and south sides of Broadway. No further terminal details have been provided to us at this time, and we are still in the information-gathering stages of our study; therefore, we have not yet formed any recommendations. You are all invited to provide your input on road user safety related concerns as part of the information gathering effort.

Representatives from our team will be on site next week to make observations on current operating conditions. As part of that site visit, we are prepared to meet with a small group of people to hear about their road safety concerns. The email circulated earlier indicated that we are also available to host a 1-hour conference call to accommodate those who might not be available to attend the on-site walkthrough. Alternatively, anyone who would like to provide their input on their own schedule, or outside of a group setting, is welcome to do so via email. Please write to me directly, at <mailto:mcolwill@ibigroup.com>, and your input will be used to inform our recommendations. Any questions or comments that do not fall within the scope of our study will be forwarded to the Town for further action.

Unfortunately, we are not able to conduct individual meetings at this time, and we are trying to accommodate a group of stakeholders that includes more than the individuals copied here.

Please respond to the poll [here](#), and we will respond with the scheduled time for the walkthrough. The sooner we receive your responses the sooner we can confirm the time.

For those wanting to participate in the a conference call please indicate your availability [here](#).

**The confirmed date and time will be communicated to all copied ASAP.**

Best regards,

Matt

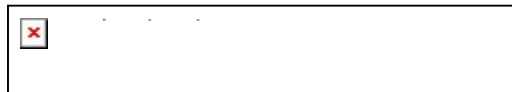
Matt Colwill P.ENG.

Associate Director - Practice Lead, Transportation Engineering



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**From:** Bridget J. Burd [<mailto:bburd@carters.ca>]

**Sent:** Tuesday, September 15, 2020 3:52 PM

**To:** Stefan Tsang <[stefan.tsang@ibigroup.com](mailto:stefan.tsang@ibigroup.com)>

**Cc:** Terrance Carter <[tcarter@carters.ca](mailto:tcarter@carters.ca)>; [info@traffichawk.ca](mailto:info@traffichawk.ca); Frank Gray ([REDACTED])  
<[REDACTED]>; Alison Scheel <[info@downtownorangeville.ca](mailto:info@downtownorangeville.ca)>; Kay ([naturalchoice205@gmail.com](mailto:naturalchoice205@gmail.com))  
<[naturalchoice205@gmail.com](mailto:naturalchoice205@gmail.com)>; [mochaberry@gmail.com](mailto:mochaberry@gmail.com); Matthew McLean - Good Friends Fellowship  
[REDACTED]

**Subject:** RE: Orangeville Transit Terminal Safety Study - Walkthrough

**Importance:** High

Hello Stefan,

Will there be an opportunity to meet in person individually rather than a group meet? Terry thinks everyone's concerns need to be addressed and this may be difficult in a group setting. If this is not possible we do have meeting space in our office that can fit up to 8 people socially distanced in our boardroom. Terry has time on Monday, September 21<sup>st</sup> @ 10:00 am, Thursday, Sept. 24<sup>th</sup> @ 4:00 pm or Friday, Sept. 25<sup>th</sup> @ 11:00 am or 3:00 pm.

I am copying the group of people that would be interested in taking part in this walkthrough as well.

Kind Regards,

Bridget

**Bridget J. Burd**

**Carters Professional Corporation**

Team Coordination Manager

Barristers, Solicitors & Trade-mark Agent

211 Broadway, Orangeville, Ontario, Canada, L9W 1K4

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---

**From:** Stefan Tsang [<mailto:stefan.tsang@ibigroup.com>]  
**Sent:** September-15-20 2:27 PM  
**To:** Stefan Tsang <[stefan.tsang@ibigroup.com](mailto:stefan.tsang@ibigroup.com)>  
**Subject:** Orangeville Transit Terminal Safety Study - Walkthrough

Good Afternoon,

Thank you for expressing interest in the stakeholder walkthrough for the proposed Orangeville Transit Terminal. The purpose of this walkthrough is to gain an understanding of the existing issues and concerns related to road user safety in the vicinity of the proposed terminal, located on Broadway between First Street and John Street. As there are a number of stakeholders that have expressed interest in joining the walkthrough, we have created a poll to identify the time that work best for all respondents. Please fill out the poll [here](#) (with your full name) indicating times that you are available on the week of September 21, 2020. After responses are received, I will be in contact with the scheduled time slot that can accommodate the most attendees.

For stakeholders that do not feel comfortable or are unavailable to attend an in-person walkthrough but would still like to provide your comments, IBI Group can host a one-hour teleconference. If you are interested in providing your input during this call, please fill out the poll [here](#) (with your full name) indicating times that you are available on the week of September 21, 2020. No new information will be presented on the call, versus what is available during the walkthrough; therefore, there is no need to attend both.

**Please reply by 5:00 PM on Thursday, September 17** to allow for confirmation of timings to be sent out. It should be noted that the Transit Terminal design is in the preliminary stages, and there are expected to be additional opportunities for the general public and stakeholders to provide comments later on as the design progresses.

Regards,

Stefan Tsang

*A Message from IBI Group's CEO on COVID-19: <https://www.ibigroup.com/covid19-response>*

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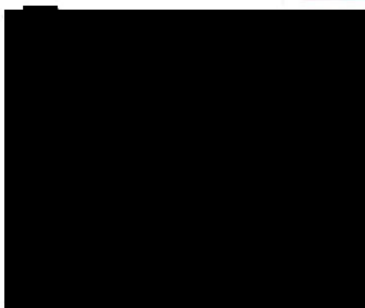




# ORANGEVILLE POLICE SERVICE

390 C Line Orangeville, Ontario L9W 3Z8 Ph: 519-941-2522 Fax: 519-941-0089

September 28th, 2020



I am writing pursuant to your request for access to information under the Municipal Freedom of Information & Protection of Privacy Act, received by this office on September 15th, 2020. Our file no. 42-2020 has been assigned. This will confirm receipt of the \$5.00 application fee.

After consideration, the decision has been made to grant full access to the information you have requested.

You have requested information on Motor Vehicle Collisions at the intersections of both Broadway and John Street, and Broadway and First Street of Orangeville, Ontario from 2010-2020 up until the date of your request.

I have conducted a search of our Records Management System and have compiled the following numbers.

Total Motor Vehicle Collisions per year

Intersection of Broadway and First Street

Intersection of Broadway and John Street

2010	7	2010	7
2011	5	2011	6
2012	11	2012	11
2013	10	2013	11
2014	8	2014	5
2015	10	2015	3
2016	12	2016	9
2017	3	2017	7
2018	13	2018	14
2019	10	2019	4
2020	6	2020	3



# ORANGEVILLE POLICE SERVICE

390 C Line Orangeville, Ontario L9W 3Z8 Ph: 519-941-2522 Fax: 519-941-0089

I am responsible for this decision. If you have any questions, please contact this office at 519-941-2522, ext 2207.

You may request a review of this decision by the Information and Privacy Commissioner, 2 Bloor St. E. Ste. 1400, Toronto, Ontario, M4W 1A8. You have 30 days to make this appeal.

In the event that you wish to launch an appeal, please provide the Commissioner's Office with a copy of this decision letter. In addition, you must send a \$10.00 appeal fee for personal information or a \$25.00 appeal fee for general information to the Commissioner's Office. Please include the fee in your letter of appeal. Appeal fees should be in the form of a cheque or money order, payable to the Minister of Finance. A copy of your notice to appeal should be forwarded to this institution.

Thank you,

Andrea Nicholls  
Freedom of Information/Privacy Unit

**Subject:** 71 Fifth Avenue, Recommendation Report, OPZ 1/20

**Department:** Infrastructure Services

**Division:** Planning

**Report #:** INS-2020-001

**Meeting Date:** 2020-10-19

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### Recommendations

That report INS-2020-001, 71 Fifth Avenue, Recommendation Report, OPZ 1/20, be received;

And that the Official Plan Amendment and Zoning By-law Amendment Applications (OPZ 1/20) be approved;

And that the By-law included as Attachment No. 2 to this Report, be enacted to adopt site-specific Official Plan Amendment No. 124 to re-designate the subject lands from “Institutional” to “Neighbourhood Commercial” on Schedule ‘A’ to permit an office use;

And that the amending Zoning By-law included as attachment No. 3 to this report be enacted to rezone the subject lands from “Institutional (INST) Zone” to “Neighbourhood Commercial (C2) Zone, with Special Provision (24.220)” to permit the proposed office use.

### By-laws:

That a By-law to adopt Amendment No. 124 to the Official Plan for the Town of Orangeville be read a first, second and third time and finally passed;

And that a By-law to amend Zoning By-law No. 22-90, as amended, be enacted to permit the use of Part of Lots 15 & 16, Block 15, Plan 222 as in MF14890, Town of Orangeville, County of Dufferin, municipally known as 71 Fifth Avenue, as an office.

### Background and Analysis

The lands subject to these applications are located on the south side of Fifth Avenue, between Second Street and Third Street. The subject lands are municipally known as 71 Fifth Avenue and have a lot area of approximately 0.1 hectares (0.25 acres), with

approximately 40 metres (131.2 feet) of frontage along Fifth Avenue. Attachment No. 1 includes a location map of the subject lands.

### **Proposed Development**

On, April 3, 2020, MHBC Planning Ltd. submitted applications on behalf of LLRT Holdings Corporation (Absolute Insurance Brokers) to amend the Town's Official Plan and Zoning By-law to convert the existing building from a hall/private club to an office, including interior renovations and alterations to the façade. No alterations or additions are proposed that would impact the size or location of the building. The surface parking lot is proposed to be expanded to accommodate a total of 19 parking spaces, whereas approximately 12 spaces are currently provided on the site. There is one driveway access to the subject lands from Fifth Avenue.

### **Analysis**

Subsection 3(5) of the Planning Act states that where a municipality is exercising its decision-making authority affecting a planning matter, such decisions "shall be consistent with" policy statements issued under the Act and "shall conform to", or "shall not conflict with" the provincial plans that are in effect on that date. The following sections provide an analysis of the proposal's adherence to provincial, County and Town planning policy in support of the recommendation for Council's decision concerning these applications.

### **Provincial Policy Statement (2020)**

The Provincial Policy Statement (PPS) provides policy direction on matters of provincial interest related to land use planning and development. The new 2020 PPS came into effect on May 1, 2020, replacing the former PPS of 2014. PPS policies require municipalities to facilitate the development of compact, complete communities in a manner that encourages efficient use of existing infrastructure and public service facilities while protecting public health and safety and the natural environment.

The Official Plan and Zoning By-law amendment applications are consistent with the policies of the PPS because the approval of these amendments would assist in:

- promoting efficient development and land use patterns, avoiding development patterns which may cause environmental or public health safety concerns, and promoting cost-effective development to minimize land consumption and servicing costs (Section 1.1.1);
- providing for an appropriate mix and range of employment, institutional and broader mixed uses to meet long terms needs (Section 1.3.1.a);
- providing opportunities for a diversified economic base, including maintaining a range and choice of suitable sites for employment uses which support a wide range of economic activities and ancillary uses, and take into account the needs of existing and future businesses (Section 1.3.1.b); and
- encouraging compact, mixed-use development that incorporates compatible employment uses to support liveable and resilient communities (Section 1.3.1.d).



**Growth Plan for the Greater Golden Horseshoe (2019)**

The most recently-updated Growth Plan (“A Place to Grow: Growth Plan for the Greater Golden Horseshoe, 2019) came into effect on May 16, 2019. The Growth Plan provides an overall growth strategy for the Greater Golden Horseshoe region aiming to create compact, vibrant and complete communities by directing new growth and development (i.e. residential and employment) to occur within settlement areas, with a focus on providing a diverse range of housing and employment, high quality public open spaces, easy access to local amenities and protection of cultural heritage resources.

The Official Plan and Zoning By-law amendment applications conform to the policies of the Growth Plan because the amendments would facilitate:

- directing development to a settlement area (Section 2.2.1);
- supporting the achievement of a complete community (Section 2.2.1.4); and
- directing office uses to a location that supports active transportation and has existing transit (Section 2.2.5.3).

**County of Dufferin Official Plan**

The subject lands are designated “Urban Settlement Area” on Schedule ‘B1’ in the County of Dufferin Official Plan (County OP).

The County Official Plan identifies urban settlement areas as focal points for growth, which are intended to accommodate a broad range of uses. These areas are comprised of lands that provide full municipal services (i.e. sewage, water and stormwater management) and support a broad range of land uses and densities, including a mix of housing types. Urban settlement areas are to be designed to support walkable communities with opportunities for public transit use. The range of permitted uses and associated land use policies are to be prescribed in municipal official plans.

The Official Plan and Zoning By-law amendment applications are consistent with the policies of the Dufferin County Official Plan.

**Town of Orangeville Official Plan**

The subject lands are designated ‘Institutional’ on Schedule ‘A’ (Land Use Plan) in the Town of Orangeville Official Plan (“OP”). Institutional uses are considered to be public and semi-public buildings and establishments, religious institutions, public and private schools, parks, cemeteries, hospitals, medical centers, convalescent homes, and senior citizen homes. The Institutional designation reflects the previous use of the subject lands as a masonic lodge, which is a privately-operated club that is now discontinuing its operations.

In order to implement the development as proposed, and Official Plan Amendment is required to re-designate the subject lands to 'Neighbourhood Commercial' on Schedule 'A' (Land Use Plan).

Neighbourhood Commercial areas are distributed in various parts of Orangeville, primarily in response to the location of residential uses. Neighbourhood commercial uses should generally be located on arterial or major collector roads. Permitted uses include a supermarket, drug store, hardware store, service establishments, smaller retail outlets, recreational establishments, a nursery school, business or professional offices and a veterinarian clinic. Residential uses are permitted within upper floors of buildings containing other permitted uses (Section E2.6).

The subject lands are located in an area characterized by a range of general commercial and neighbourhood commercial uses. The subject lands are located on Fifth Avenue, which is identified as a Minor Collector Road in the OP. It provides immediate access to First Street, a Major Collector Road, and Highway 10, a Provincial Highway.

The Official Plan and Zoning By-law amendment applications are in keeping with the policies of the Town OP because the amendments would:

- locate additional office space in an appropriate area surrounded by a mix of uses, with access to a suitable road network and public transportation (Section E.2.6);
- support an existing business and encourage their continued success and potential expansion (Section D.1.4); and
- create new development that fits within the neighbourhood, minimizes impact on surrounding uses and respects the local scale and character of the areas (Section D.7.2.1 & D.7.2.3).

The proposed Official Plan Amendment (OPA No. 124) is included as Attachment No. 2.

### **Town of Orangeville Zoning By-law No. 22-90**

The subject property is zoned 'Intentional' (INST Zone) on Schedule 'A' (Map No. B4) to Zoning By-law No. 22-90, as amended. The 'INST' Zone permits a range of commercial uses including:

- |                                      |                                     |
|--------------------------------------|-------------------------------------|
| • Assembly hall                      | • Hospital                          |
| • Club house                         | • Library                           |
| • Community centre                   | • Medical centre                    |
| • Nursing home                       | • Public park                       |
| • Crisis care facility               | • Religious institution or cemetery |
| • Day nursery                        | • Retirement home                   |
| • Government administration building | • School                            |

The Zoning By-law Amendment application proposes to rezone the subject lands to 'Neighbourhood Commercial' (C2 Zone) to permit the conversion of the existing institutional building to an office for an insurance brokerage. The 'C2' zone permits the following uses:

- Dwelling unit or units on upper floors
- Automobile service station
- Business or professional office
- Financial establishment
- Home occupation
- Medical laboratory
- Nursery school
- Personal service shop
- Recreational establishment
- Restaurant
- Retail store
- Repair, service or rental establishment
- Veterinarian clinic

Site specific provisions are also proposed to recognize the existing building location on the subject land. The following table outlines the site specific provisions (SP.24.220) proposed in comparison to Neighbourhood Commercial (Section 15) standards of the by-law:

Regulation (C2 Zone)	Requirement	Site Specific (SP.24.220)
<b>Lot Area (min)</b>	<b>800 sq. m.</b>	-
Lot Frontage (min)	20 m	-
Exterior side yard (min)	3.5 m	-
Exterior side yard (max)	22.5 m	-
Interior side yard (min)	5 m	-
Rear yard (min)	7.5 m	1.8 m
Building height (max)	12 m	-

In addition, the following site-specific provisions to the General Provisions (Section 5.17.7) are required:

Regulation (General Provisions)	Requirement	Site Specific (SP.24.220)
Parking Area Location on a Lot	No part of any parking area other than the driveway shall be located within 3 metres of any street line or residential zone, which area shall be landscaped.	North: 0.0 m South: 1.8 m West: 0.0 m

The purpose of requiring a 3.0m separation between parking areas and street lines and/or residential zones is to provide visual and physical buffering between the uses. Although reductions to 0.0m are being sought for the north and west property lines, and 1.8m on the south property line, the intent of this provision will be maintained through site design as follows:

- North: although the parking area is being expanding to create a 0.0m setback to the property line abutting the street, there is an existing sidewalk that will function

a visual and physical buffer. The applicant is also exploring opportunities to provide plantings beside the sidewalk through the Site Plan application.

- South: no further expansion is proposed, and there is an existing fence between the current parking area and the residential uses which will continue to create a visual and physical buffer between them.
- West: no further expansion is proposed, and there is an existing fenced walkway between the current parking area and the residential uses which will continue to create a visual and physical buffer between them.

The proposed Zoning By-law Amendment is included as Attachment No. 3.

### **Additional Applications Required**

In addition to the Official Plan Amendment and Zoning By-law Amendment approvals for the subject lands, Site Plan Approval will also be required to facilitate the proposed development. The site plan review and approval process will address the exterior elements of the development in detail, including site servicing, drainage and stormwater management, architectural design, lighting, and landscaping. These site design measures can also be used to mitigate any potential impacts and assist in ensuring compatibility with surrounding uses.

A Site Plan application (SP 6/20) has been submitted by the applicant and is currently under review.

### **Review and Consultation**

#### **Internal Departments and External Agencies**

The applications and supporting documentation were circulated to internal departments and external agencies for comment, pursuant to the mandate and technical area of expertise of each reviewing department/agency.

The Environment division has requested that Low Impact Development (LID) features be incorporated into the site to improve stormwater infiltration. A review and implementation of such features will be undertaken through the Site Plan application process (SP 6/20).

Comments from the following agencies and Town departments have expressed no concerns with the application:

- Infrastructure Services, Building
- Infrastructure Services, Transportation and Development
- Community Services, Economic Development and Culture
- Community Services, Orangeville Fire
- Corporate Services, By-law and Property Standards
- County of Dufferin – Planning
- Upper Grand District School Board
- Conseil scolaire Viamonde



- Rogers Communications
- Enbridge Gas Inc.
- Canada Post
- Orangeville Hydro

No additional comments have been received from internal departments or external public agencies with respect to this application.

### Public Consultation

A public information meeting was held in accordance with the Planning Act requirements on July 6, 2020. The purpose of this public meeting was to provide an opportunity for the applicant to present their application to the public and Council, to receive comments, and answer any questions raised about the proposed development.

Comments and questions were expressed at the public meeting seeking clarification on certain aspects of the proposal and responses were provided by Planning division staff and the applicant's representative in attendance at the meeting. The questions and comments raised at the meeting which required further exploration as part of the application review process, as well as staff responses, are summarized in the following table:

Question/Comment	Response
Council asked whether or not space would be leased to additional tenants.	At the time of the meeting it was the agent's understanding that Absolute Insurance would own and occupy the entire building. To clarify, the matter has been further discussed and the lower level may be leased to an additional tenant. The additional use would be consistent with the uses permitted by the zoning by-law (as amended).
Council requested that consideration be given to reducing the parking to meet the minimum by-law requirement.	Based on the provisions of the Zoning By-law, parking is not required for the gross floor area of a basement. As such, 12 parking spaces are required for the proposed development. However, as noted in the previous comment, the basement space may be used for an additional tenant. The applicant is proposing 19 parking spaces to ensure there is enough parking to meet any future demand. In order to mitigate the any impacts of the additional paved area, the applicant is proposing the inclusion of LID features. The proposed features are being reviewed by staff through the Site Plan application (SP 6/20) to ensure they are appropriate for site conditions.
Concerns were raised regarding the additional paving on the property and any potential impacts on flooding in the area.	As noted in the previous comment, the applicant is proposing LID features to mitigate any adverse impacts through the Site Plan application (SP 6/20).

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## Strategic Alignment

### Orangeville Forward – Strategic Plan

Priority Area: Sustainable Orangeville  
Objective: Plan for Growth

### Sustainable Neighbourhood Action Plan

Theme: Land Use and Planning  
Strategy: Co-ordinate land use and infrastructure planning to promote healthy, liveable and safe communities.

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## Notice Provisions

The applications were received on April 2, 2020 and deemed complete by Planning Division staff on April 6, 2020. In accordance with the requirements of the Planning Act, on April 16, 2020, a Notice of Complete Application was:

- i. circulated to all property owners within 120 metres of the subject property;
- ii. advertised in the Orangeville Citizen;
- iii. published to the Town website;
- iv. posted via signage on the subject property.

A public information meeting was held in accordance with the Planning Act requirements on July 6, 2020. The notice for this public meeting was circulated and advertised on June 11, 2020 in the same manner as described above.

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## Financial Impact

There are no anticipated financial impacts to the Town arising from this Report.

Respectfully submitted

Douglas G. Jones, M.E.Sc., P. Eng.  
General Manager, Infrastructure Services

Reviewed by

Brandon Ward, MCIP, RPP  
Manager, Planning

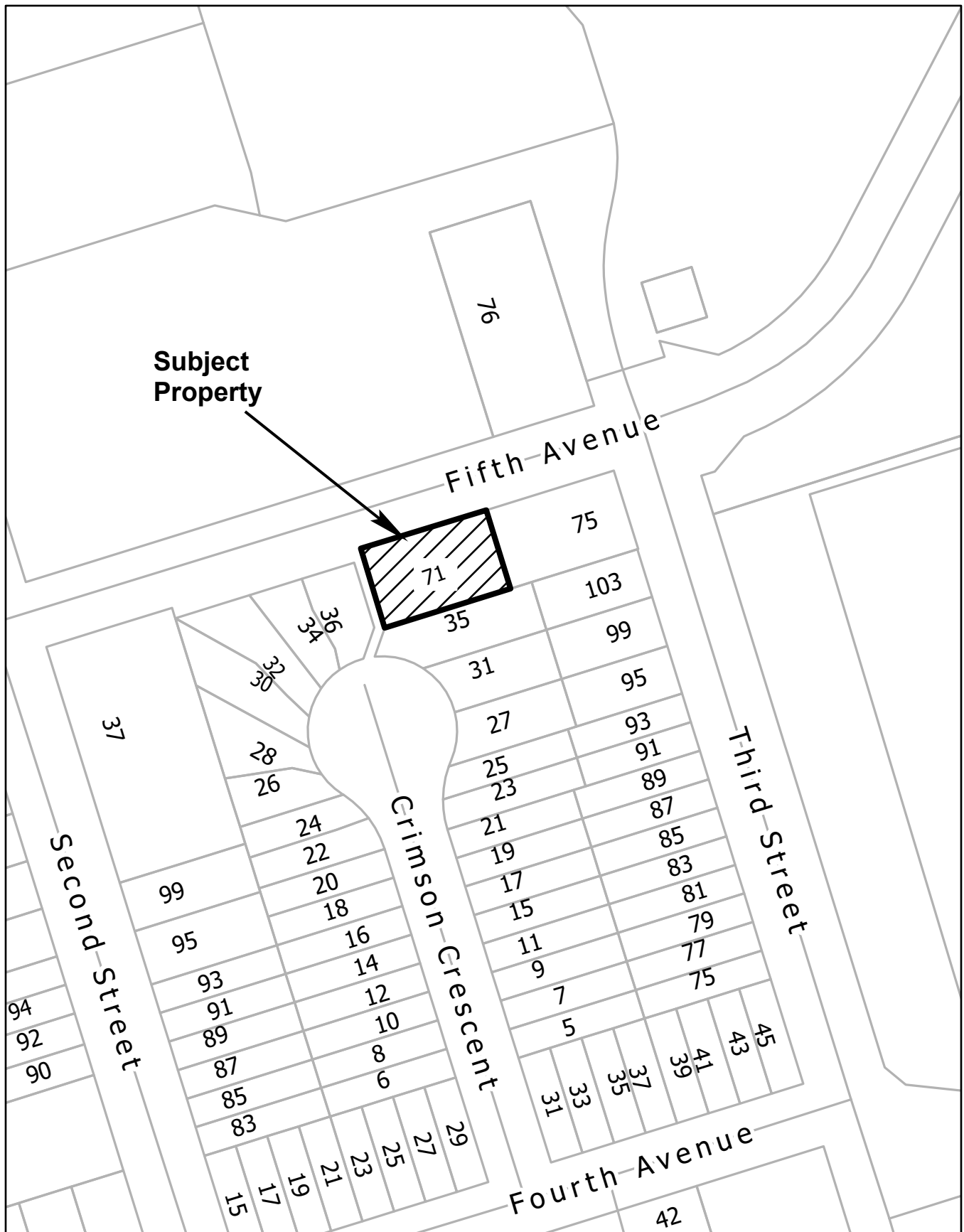
Prepared by

Larysa Russell, MCIP, RPP  
Senior Planner, Planning

- Attachments:**
1. Location Map
  2. Official Plan Amendment No. 124
  3. Zoning By-law Amendment
  4. Conceptual Site Plan

Location Map  
File: OPZ 1/20

Applicant: LLRT Holdings Corporation c/o MHBC Planning Limited







## **The Corporation of the Town of Orangeville**

### **By-law Number \_\_\_\_\_**

#### **A By-law to Adopt Amendment No. 124 to the Official Plan**

(Absolute Insurance Brokers: 71 Fifth Avenue; OPZ 1/20).

The Council of the Corporation of The Town of Orangeville, in accordance with the provisions of Section 22 of the Planning Act, R.S.O. 1990, c.P.13 and amendments thereto, hereby enacts as follows:

1. Amendment No. 124 to the Official Plan for The Town of Orangeville, consisting of the attached explanatory text and map is hereby adopted.

Passed in open Council this 19<sup>th</sup> day of October, 2020.

\_\_\_\_\_  
Sandy Brown, Mayor

\_\_\_\_\_  
Karen Landry, Clerk

**The Official Plan  
for the  
Town of Orangeville  
Amendment No. 124**

The attached explanatory text and map, constituting Amendment Number 124 to the Official Plan for the Town of Orangeville, was adopted by the Council of the Corporation of the Town of Orangeville, under the provisions of Section 22 of the Planning Act, R.S.O., 1999, C. P.13 on October 19, 2020.

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Sandy Brown, Mayor

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Karen Landry, Clerk

# **The Official Plan for The Town of Orangeville Amendment No. 124**

## **Part A – The Preamble**

### **1. Purpose of the Amendment**

The purpose of the amendment is to re-designate the subject lands from “Institutional” to “Neighbourhood Commercial” to permit an office use on the subject lands.

### **2. Location**

This amendment applies to the lands described as Part Lots 15 & 16, Block 15, Plan 222 as in MF14890, Town of Orangeville, County of Dufferin and municipally known as 71 Fifth Avenue. The lands comprise a single parcel of approximately 0.10 hectares (0.25 acres) in area, with 40 metres of frontage along Fifth Avenue. The subject lands are located on the south side of Fifth Avenue, between Second Street and Third Street.

### **3. Basis of the Amendment**

The subject lands are located in a mixed-use area, within close proximity to a range of commercial, retail and residential uses, easily accessible by public transit and with access to the arterial and highway road network.

On July 6, 2020 a statutory public meeting was held for public review and comment.

The subject lands are designated “Institutional” on Schedule ‘A’ “Land Use Plan” in the Town of Orangeville Official Plan. An Official Plan Amendment is required to re-designate the subject lands as “Neighbourhood Commercial” in order to permit the subject lands to be used as an office. The proposed office use will make efficient use of an existing underutilized building, which has access full municipal services and is located within an area of the Town characterized by a broad range of uses.

The basis for this amendment is as follows:

1. The proposed development is consistent with the Provincial Policy Statement.
2. The proposed development conforms to the Growth Plan for the Greater Golden Horseshoe.
3. The proposed development conforms to the Dufferin County Official Plan.
4. The proposed development conforms to the general intent and purpose of the Town of Orangeville Official Plan.
5. The Official Plan Amendment will facilitate the reuse and revitalization of an existing underutilized building on lands within the Town’s built boundary.

6. The proposed office use supports an existing local business, is appropriately located in a mixed-use area, within close proximity to a range of commercial, retail and residential uses, easily accessible by public transit and with excellent access to the surrounding arterial and highway road network.
7. The proposed redevelopment will optimize the use of an existing building which has access to full municipal services.

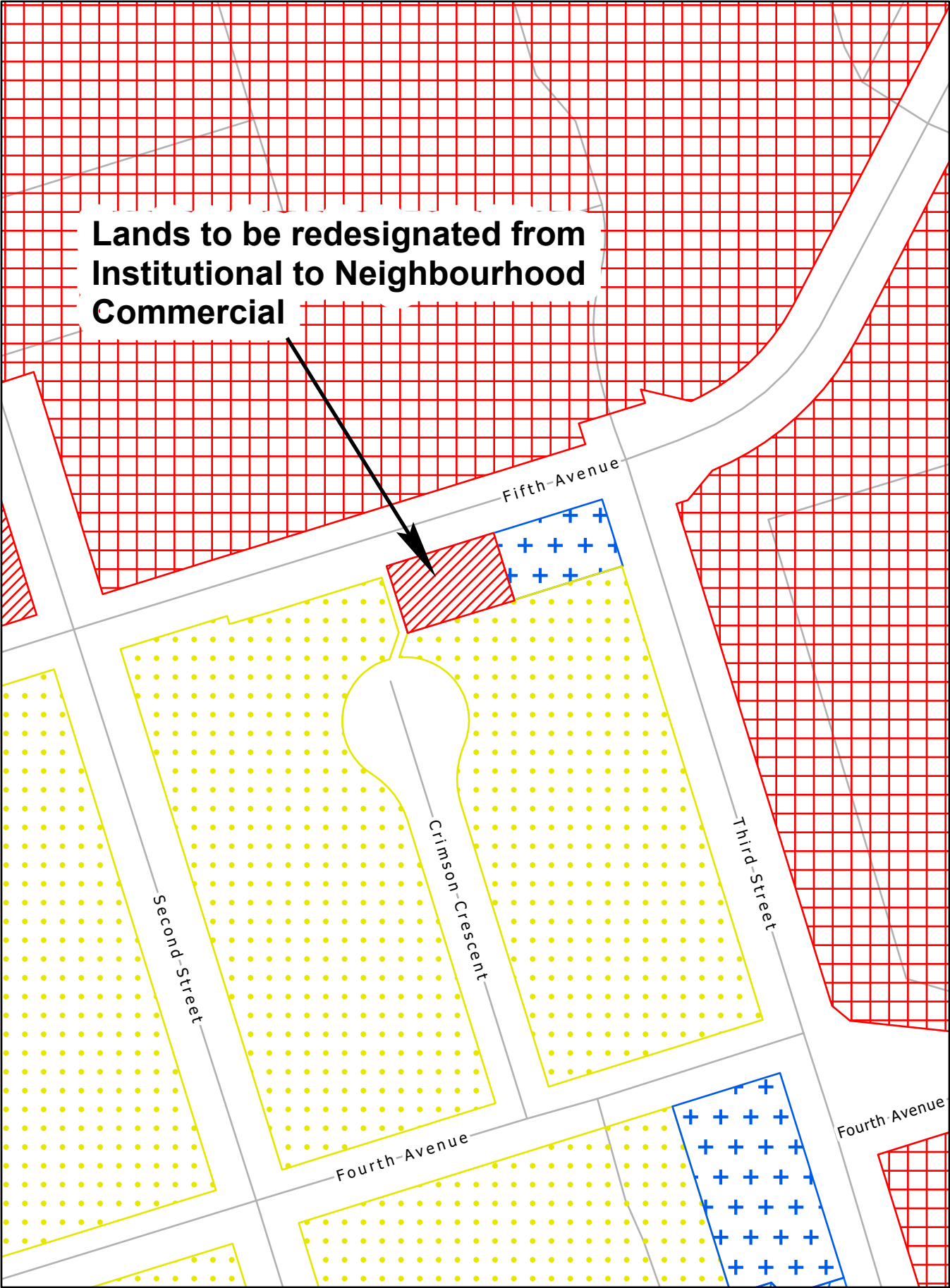
## **Part B – The Amendment**

The Official Plan for the Town of Orangeville is amended as follows:

1. Schedule “A” “Land Use Plan” is hereby amended by designating the lands to “Neighbourhood Commercial” as shown on the attached Schedule “A” to this amendment.



Schedule 'A' to Official Plan Amendment No. 124





## **The Corporation of the Town of Orangeville**

### **By-law Number \_\_\_\_\_**

**A By-law to amend Zoning By-law No. 22-90 as amended,  
with respect to Part of Lots 15 & 16, Block 15 Plan 222 as in MF14890,  
municipally known as 71 Fifth Avenue  
Absolute Insurance Brokers, OPZ 1/20**

Whereas the Council of the Corporation of the Town of Orangeville is empowered to pass By-laws to permit the use of land pursuant to Sections 34 and 36 of the Planning Act, RSO 1990, as amended;

And whereas Council considers it desirable to pass a By-law to amend Zoning By-law No. 22-90, as amended, to permit the use of the Part of Lots 15 & 16, Block 15, Plan 222 as in MF14890 as a business office.

Be it therefore enacted by the municipal Council of The Corporation of the Town of Orangeville as follows:

1. That Schedule "A", Map B4 to Zoning By-law No. 22-90, as amended, is hereby further amended by rezoning the lands as depicted on Schedule "A" attached to this By-law.
2. That Section 24 of By-law 22-90, as amended, is hereby further amended by adding the following thereto:

"24.220 Notwithstanding the provisions of Section 5.17.7(a) and 15.2(6) of By-law 22-90, as amended, the following provisions shall apply to the lands zoned as Neighbourhood Commercial (C2) Zone, Special Provision 24.220:

- |    |  |            |
|----|--|------------|
| 1) | Rear Yard (minimum)                              | 1.8 metres |
| 2) | Landscape Strip abutting a street line (minimum) | 0.0 metres |

- |    |   |             |
|----|---|-------------|
| 3) | Landscape Strip abutting a residential zone to west lot line (minimum)  | 0.0 metres  |
| 4) | Landscape Strip abutting a residential zone to south lot line (minimum) | 1.8 metres" |

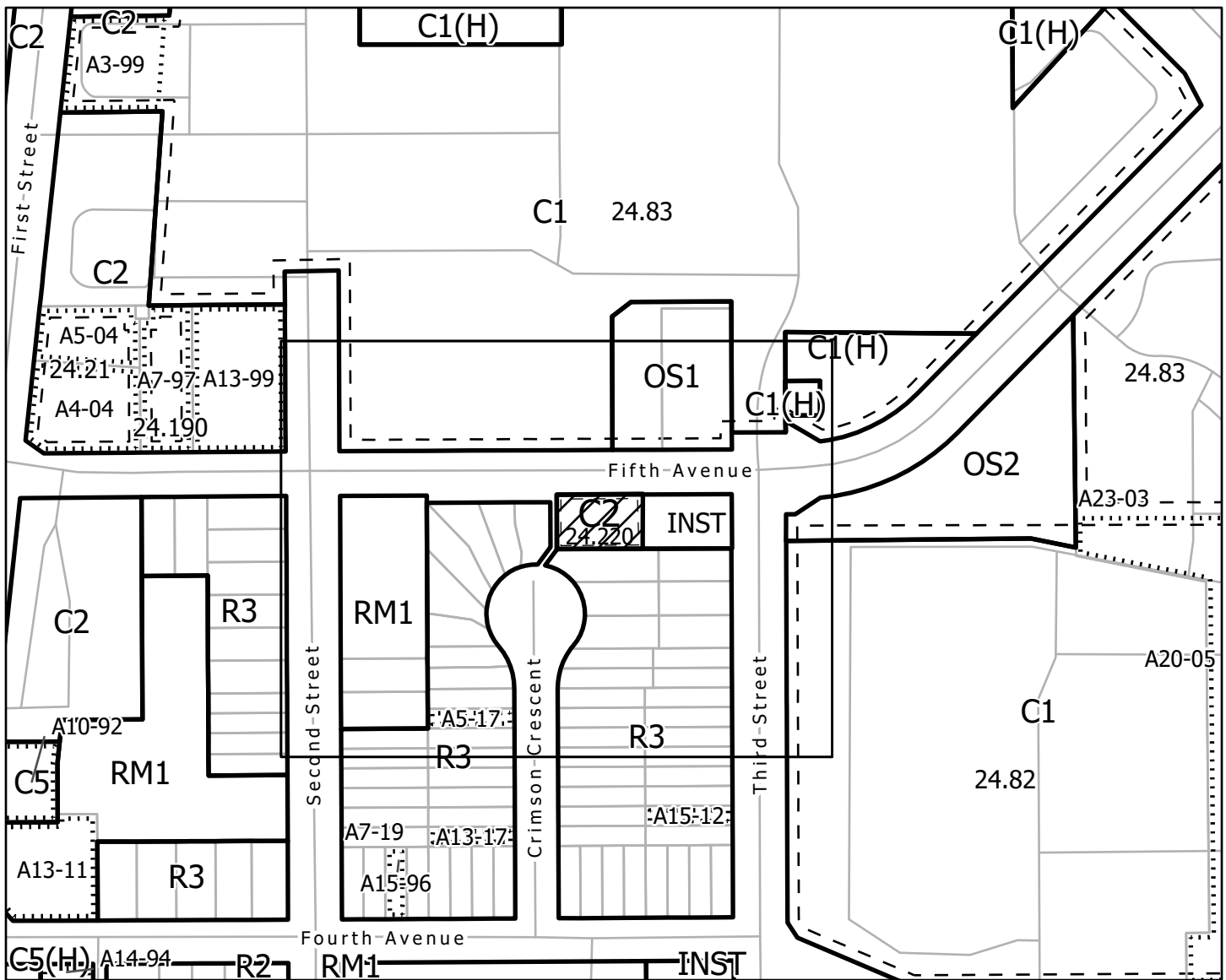
Passed in open Council this 19<sup>th</sup> day of October, 2020.

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Sandy Brown, Mayor

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Karen Landry, Clerk

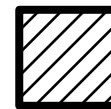


The Corporation of The Town of Orangeville  
 Schedule 'A' Town of Orangeville Zoning By-law 22-90



Schedule **"A"** to by-law

Passed the \_\_\_\_\_ day of \_\_\_\_\_



Lands to be rezoned from  
 Institutional (INST) Zone to  
 Neighbourhood Commercial (C2)  
 Zone, S.P. 24.220

\_\_\_\_\_  
 Mayor

\_\_\_\_\_  
 Clerk



**DICKINSON + HICKS**  
ARCHITECTS INC.  
45 MILL STREET, ORANGEVILLE, ON. L9W 2M4  
TEL: (519) 941-0912 FAX: (519) 941-9142

**CONSTITUTION**

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PROJECT RENOVATION FOR  
**ABSOLUTE INSURANCE BROKERS**  
 ORANGEVILLE 71 5TH AVENUE ONTARIO

## SITE PLAN

PROJ. NO.	19-192
DATE	202001130
DRAWN BY	WL
CHECKED	WG
SCALE	As indicated
DATE PLOTTED	2020-02-25 1:35:23 PM
DRAWING NO.	

### A1.1



**Subject: Covid-19 Business Impact Survey**

**Department: Community Services**

**Division: Economic Development & Culture**

**Report #: CMS-2020-007**

**Meeting Date: 2020-10-19**

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## **Recommendations**

**That report CMS-2020-007 be received.**

## **Background and Analysis**

Gauging the impact of the Covid-19 pandemic on local Orangeville businesses is of critical importance to the municipality. The Town is the major business and services hub within Dufferin County and accounts for nearly half of Dufferin's population. The Town's share of jobs (16,127 or 66% - 2016 Census) is significantly higher than its share of population (47%), demonstrating its role as a service centre in the region and supporting the need for an Orangeville-centric approach to pandemic recovery efforts.

Between March 31 and April 6, 2020, the Town of Orangeville's Economic Development & Culture office completed its first electronic COVID-19 Business Impact Survey of 191 local businesses. The objective of the survey was to understand the business environment while in the initial stages of the pandemic, demonstrate the municipality's concern for local businesses, identify the most pressing needs of local entrepreneurs, and to help formulate potential ways to provide support as the organization moved forward with recovery planning.

As the Province eased restrictions for business operations within the Wellington-Dufferin-Guelph region, the majority of the Town's ventures initiated Stage 3 re-opening steps over the course of the summer. Between August 17 and September 10, 2020, the Economic Development and Culture office undertook a second Covid-19 Business Recovery Survey and it was completed in partnership with the County of Dufferin and the Town of Shelburne.

In keeping with the objectives outlined within the Town's COVID-19 Business Recovery Plan, the second round of engagement shifted from online surveying to targeted,

sectoral interviewing of the business community. By reaching out to select businesses across various sectors representing the Town's business make-up, staff were able to ensure representation across all business sectors, sizes and stages of development. This one-to-one contact also enabled staff to obtain more detailed information from participating business owners and to provide immediate, customized assistance and information where possible. In total, 41 business interviews were conducted.

## Results

Detailed survey results are outlined in Attachment 1 to this report. Outlined below are some of the key findings from the survey:

**Capacity** - Sixty-eight per cent (68%) of businesses surveyed have remained open in some capacity from the onset of the pandemic, and another 29% have reopened after a temporary closure. The majority of businesses (63%) indicated that they are currently operating at 75% or better of their maximum capacity and of those responses, 28% are operating at a capacity of 100% or better.

**Revenues** – Overall, 53% of business owners indicated that they were generating 75-100(+) % of monthly revenues over the same time last year. However, this level of success dropped most significantly in tourism-oriented businesses. Within the Accommodation and Food Services sector, 33% of respondents advised of revenues at 75% or greater over last year and 44% advised of revenues at 49% or lower. Arts, Entertainment and Recreation Services were also harder hit than other sectors - 45% advised that revenue levels were 49% or less over the same time last year.

It should be noted that while retailers - and food establishments particularly, expressed concerns for the upcoming winter season and their capacity to weather another pandemic wave, they also advised that their ability to expand their outdoor patio space contributed significantly to their ability to recover revenues over the summer months. Appreciation was expressed for the efforts by Council to quickly respond to their needs and adapt the Outdoor Patio by-law to support their expansion of space. Businesses located on both private and public property took advantage of the revised by-law and acknowledged the impact to their summer recovery efforts.

**Workforce** - Workforce questions were also addressed within the survey. Surprisingly, when total number of employees pre-Covid was compared to total number of employees at the current time, the number increased by an average of 23%. Fifty-one per cent (51%) of businesses anticipate no changes to staffing within the next three months, 46% anticipate hiring, and one business (3%) indicated that there would be lay-offs (a seasonal norm).

**Covid Emergency Funding Uptake** - Approximately 28% of businesses advised that they had/were currently utilizing the Canada Emergency Wage Subsidy (CEWS), 48% had staff that had utilized the Canada Emergency Response Benefit (CERB) and 40% had utilized the Canada Emergency Business Account (CEBA). The least utilized Covid

Assistance Program was the Canada Emergency Commercial Rent Assistance Program (CECRA), with only three business reporting its use.

**Future Outlook** – Participating businesses were asked about their outlook for the remainder of 2020. Thirty-five per cent (35%) of respondents indicated that they were moderately pessimistic, while another 30% advised of being moderately optimistic. The top three concerns cited for the future included a global or Canadian recession, the financial impact of Covid on their operations and/or liquidity and capital, followed by concerns for decreased consumer spending/confidence.

Business owners were asked for their input on the biggest economic opportunities for the community's recovery from Covid. While responses varied, the importance of buy local campaigns to support local businesses was a common theme. Businesses also recognized a need to pivot and find ways to delivery sales and services online.

No significant trends were identified with respect to longer-term changes related to telework/remote work plans. However, businesses did indicate expectations of increased revenues being generated from online sales in the future.

**Other** – The majority of businesses indicated that they were receiving enough information and updates on resources available to them and expressed high interest in continuing to receive information related to financial grants, cashflow and emergency funding as it becomes available.

Miscellaneous thoughts and concerns were also solicited from participants, and wherever possible, staff addressed questions and concerns directly. While no specific patterns emerged, some concern was expressed for the difficulty in accessing/qualifying for federal programs such as the CEBA and for the lack of monitoring/verification required by employers for individuals accessing the CERB program.

The Economic Development and Culture office continues to track commercial business closures. To date, staff is aware of 11 closures since March 2020, with 7 to 8 of the closures being a direct result of the pandemic impacts.

Overall, Orangeville's business community appears to have been resilient thus far. However, as the fall approaches and the Covid numbers rise, there is also a great deal of trepidation for the future.

## **Town Response**

In June 2020, the Town launched a Covid Business Recovery Plan. The document outlined major actions that would be required to support Orangeville's business community with its response, re-launch and recovery efforts.

To date, progress has been made on almost all components of the Business Recovery Plan and staff will continue to adapt and quickly respond to opportunities that become available to support Orangeville's entrepreneurs. To date, the majority of

implementation measures have been enacted through the adoption of increased digitalization tools by staff (i.e. Teams, Zoom, WebEx, phone, emails, website and social media platforms). The business community has responded well to the delivery of virtual services.

Action	Audience	Status/Accountability
<b>Online Recovery Portal/ Communication/Outreach</b>  -communication on all government programs including eligibility and application requirements	Local business community	Launched March 17/20 - Ongoing  -Approximately 100 revisions to date (03-09/20)  -Funding announcement by Province anticipated 10/20 to support Small Business Covid Recovery Network. Funding will promote services of the SBEC network, expand webinar opportunities, provide access to Growth Wheel program– a planning tool for use with businesses. Program will also enable office to provide direct, intensified and specialized support to businesses across multiple topic areas to 09/21 with \$32,000 grant.
<b>Situational Impact Assessment</b>  -periodic surveying of business community at critical points to determine responses required	Local business community	Ongoing-periodic  -First survey March 31-April 6 of 191 businesses to establish issues, needs and benchmark for future impact. Report to Council May 11/20  -Second survey August 17-Sept 10/20. 1-1 interviews with 41 business owners across multiple sectors. Report to Council Oct 19/20
<b>Buy Local Initiatives</b>  -promotion of Orangeville and Orangeville businesses to local and regional markets	Retail/food sector businesses  General public	Ongoing  -Social media profiling of local businesses delivered between March – June when openings resumed. Included launch of ‘Take Out Tuesday’ campaign

	GTA high income consumers	<p>--Local radio campaign promoting buy-local July-August/20</p> <p>-Toronto Star Horizon Travel magazine ad -Sept 26/20 targeting 100,000 GTA subscribers</p> <p>-Digital advertisement at Young/Dundas Square -Sept 14-20/20</p> <p>-Globe &amp; Mail Great Taste of Ontario Road Trip publication – October /20 targeting 600,000 readers</p> <p>-In the Hills buy local ad – November/20 edition</p> <p>-Buy local promotion ongoing via social media</p>
<p><b>Business Retention Initiatives</b></p> <p>-delivery of initiatives to support resolution of issues/explore opportunities</p>	<p>Existing business community</p> <p>General public</p>	<p>Ongoing</p> <p>-Apr/20 outreach to local manufacturers resulted in 7 direct referrals to FedDev contacts for potential PPE production opportunities</p> <p>-Database of local and provincial PPE suppliers launched 05/20 to support re-opening efforts of business</p> <p>-Ongoing guidance, advice, support throughout community on specific business issues and /or Covid. 3493 consultations and inquiries addressed between Mar.-Sep. 2020, a 15% increase over same period in 2019.</p> <p>-Orangeville Resiliency Map launched 06/20 for businesses to share their re-opening hours/operational status/PPE requirements for public awareness and consumption. Map promoted to community</p> <p>-Outdoor Café and Display of Merchandise by-laws adapted and implemented June 8/20. 11 public property patios expanded (+5 from 2019)</p>



		<p>and 2 non-objection alcohol letters issued for private property (figures do not include patio expansions on private property). Extension of Outdoor Patios to November 30 approved by Council Sept 29/20</p> <p>-Grant of \$40,000 received to deliver second Digital Main Street program August/20. Program will support eligible businesses to adopt/expand digitalization efforts and potentially qualify for grants of up to \$2500. Program ends Feb/21</p> <p>-Although not Covid driven, the filming of Ice Wine Christmas in Sept/20 resulted in additional revenue (store front rentals), expenditures in the Downtown by 40+ crew as well as a donation of \$8000 to the BIA, providing a much needed boost to retail, food and accommodation businesses</p>
<p><b>Education/Learning</b></p> <p>-office shifted to online webinar delivery. Focused effort on Covid management/best practices and emphasis on digitalization practices</p>	<p>Local business community</p>	<p>Ongoing</p> <p>-“Ask the Expert” 3-part series launched April/20 with Councillor Andrews (Finance &amp; Operations-04/20; Employment Issues and Solutions-05/20; Reopening Protocols-06/20)</p> <p>-October 27 Economic Outlook Summit will be delivered virtually for first time. Economic forecast will be followed by panel of businesses exemplifying pivoting success</p> <p>-Fall 2020 workshop series to be delivered entirely online (09-12/20) and feature relevant topics to manage COVID (cybersecurity, online marketing, CRA Q&amp;A, etc.). Seminars by outside providers promoted along with internally offered events— Between 03-09/20, 39 digitalization and 50 Covid specific learning events were promoted by office.</p>

<b>Tourism Strategy &amp; Action Plan</b>  -project launched despite Covid and adapted to consider mid-long term Covid impacts	Local tourism-oriented, arts and culture businesses  Cultural and tourism oriented organizations	Launched May/20 – in progress  -Community and stakeholder input solicited despite restrictions. 41, 1-1 interviews (06/20) / 27 Stakeholder surveys (07/20) / 40 attendees to Public Info Session (07/20)  -Interim report provided 09/20 & reviewed by BEDAC. Final plan anticipated 12/20
<b>Expand BEDAC role</b>  -expand Terms of Reference to enhance Covid recovery input/members to raise business awareness of supports	BEDAC members  ED & C Staff  Local business community	Launched - ongoing  -Expanded role of committee approved at 06/20 meeting and by Council 07/20.  -1-1 surveys completed with BEDAC business members (09/20)  -BEDAC reviewed/commented on Business Recovery Plan/undertakings – 06/20 and 09/20  -BEDAC reviewed/commented on Tourism Strategy Interim Report – 09/20
<b>Showcase Cultural and Artistic Talents</b>  -shift delivery of events online. Expand Utility Box Art Display program to include Alder Mural Program	Local artists  Cultural businesses and organizations	In progress  -2020 Arts & Culture Awards will be delivered online October 22/20  Total 2020 art installations - 8
<b>Infrastructure Project Preparedness</b>  -preparation for relevant priority infrastructure projects/stimulus funding (multiple Town divisions examining)	Implementation of projects would support local businesses and job creation	In progress  -Council approved \$50,000 to explore feasibility of multi-use development at 82-90 Broadway. Report to Council 11/20  -Report to Council and budget submission made for 2021 Community Improvement Plan

		-Parks & Rec Master Plan (08/20) recommendations re Alexandra Park being examined
<b>Workforce</b>  -Participate/partner for initiatives to support business community and workforce development	Local business community  Partner organizations  Workforce Planning Board (Waterloo-Wellington-Dufferin)	Launched  - Career and Employment Community Services programs available to support workers and employers promoted regularly  -EcDev Mgr. will participate in Scenario Planning Project with Western ON area Ec. Dev partners to explore key internal/external factors impacting labour force over next 12-24 months. Potential workforce scenarios will be identified and results will support strategic planning for mitigation efforts (launch TBC – 10/20)  -Ongoing monitoring for potential initiatives

Staff will continue to monitor for further incentive and relief initiatives from the federal and provincial governments so that the office can best tailor municipal efforts to fulfill gaps and address specific areas of need.

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## Strategic Alignment

### Orangeville Forward – Strategic Plan

Priority Area: Economic Vitality

Objective: Attract, retain and expand businesses

### Sustainable Neighbourhood Action Plan

Theme: Economic Development and Culture

Strategy: Enhance economic resiliency through attraction, expansion and retention of diverse business industries

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### **Notice Provisions**

N/A

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### **Financial Impact**

None at this time.

Respectfully submitted

Ray Osmond,  
General Manager,  
Community Services

Prepared by

Ruth Phillips,  
Manager, Economic Development &  
Culture

**Attachment(s):** 1. Covid-19 Business Impact Survey Results – September 2020

## Orangeville COVID Recovery Survey Results

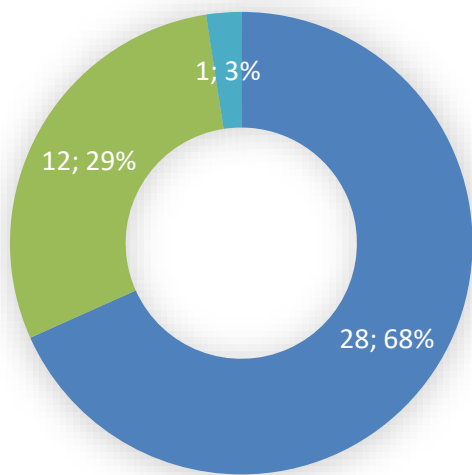
### August 17 – September 10, 2020

#### Sectoral Representation and Operating Status

Representation of the Town's primary industries was achieved. During the surveying process, some emphasis was placed on outreach to highly impacted tourism-related ventures (Accommodation and Food Services, Retail Trade, and Arts, Entertainment and Recreation).

The majority of businesses (68%) indicated that they had been able to remain open in some capacity and/or with an alternative operating model throughout the pandemic stages, 30% indicated that they had reopened after a temporary closure and one business participated that had closed permanently.

Sector	Responses
Manufacturing	7
Accommodation and Food Services	6
Professional, Scientific, and Technical Services	5
Retail Trade	5
Arts, Entertainment, and Recreation	4
Finance and Insurance	4
Other Services	3
Construction	2
Health Care and Social Assistance	2
Administrative and Support	1
Real Estate and Rental and Leasing	1
Wholesale Trade	1
<b>Total</b>	<b>41</b>

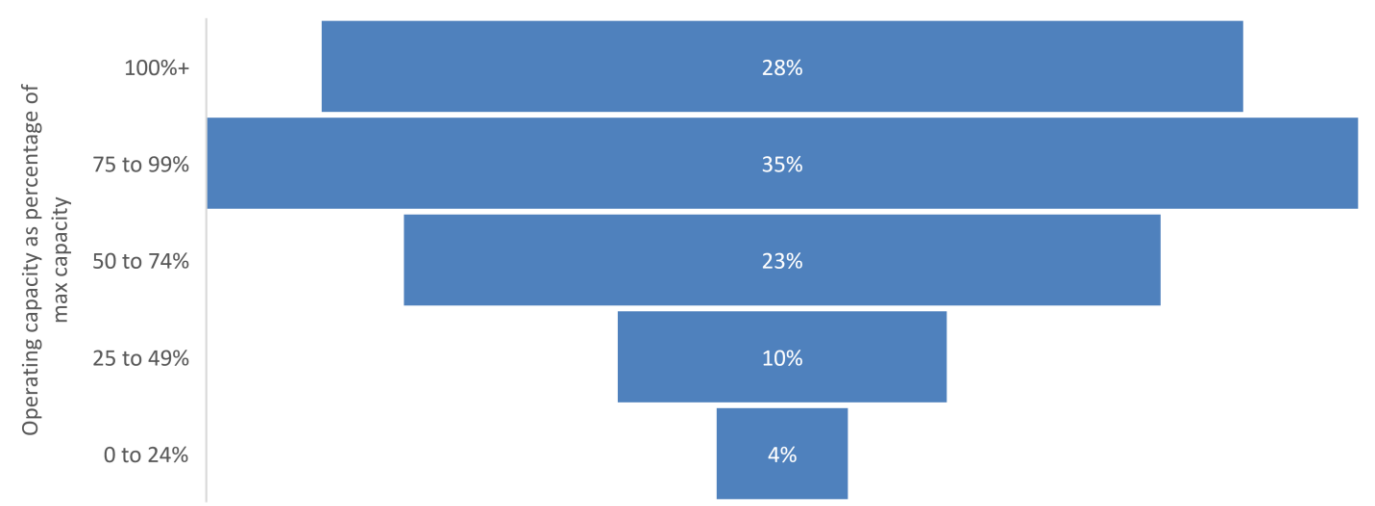


- Open (never closed or remained open under alternative operating model)
- Reopened after temporary closure
- Permanently closed



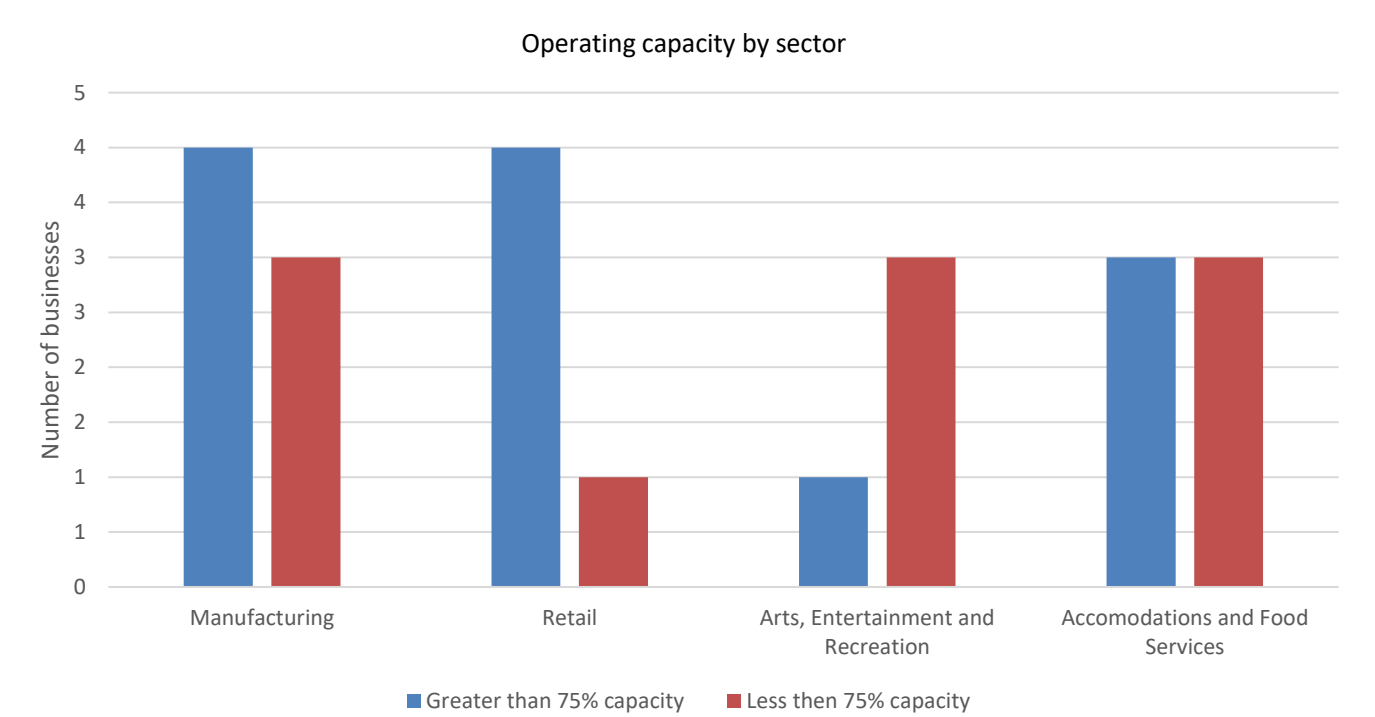
## Operating Capacity

Sixty-three percent of businesses indicated that they were operating at 75% or better of their maximum capacity. Of the total respondents, 28% were operating at capacity of 100% or more.



While overall operational levels were positive, the results varied based on the sector. Manufacturing was generally performing well with 57% operating at greater than 75% capacity. Retailers surveyed were also performing well, with 80% operating at 75% capacity or more.

Capacity at Accommodations and Food Services businesses was split – 50% reported operating at or above 75% capacity, the others below. Arts, Entertainment and Recreation reported the greatest impact to capacity with 75% of respondents operating at less than 50% capacity.



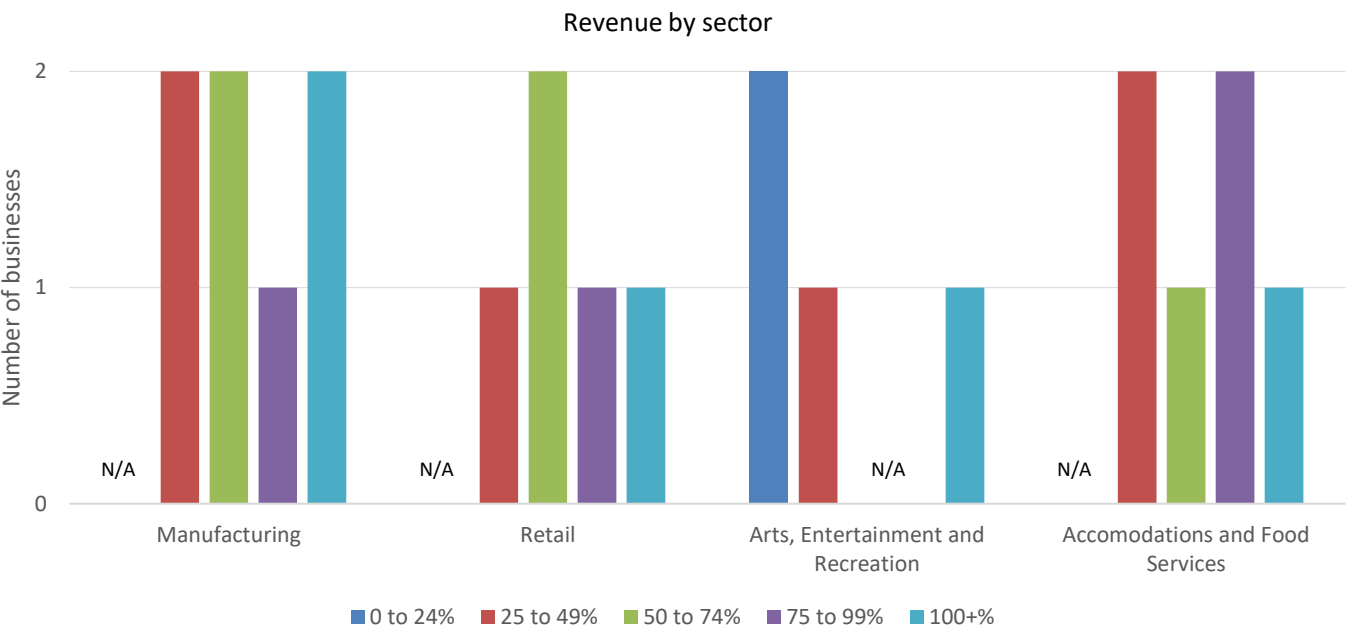
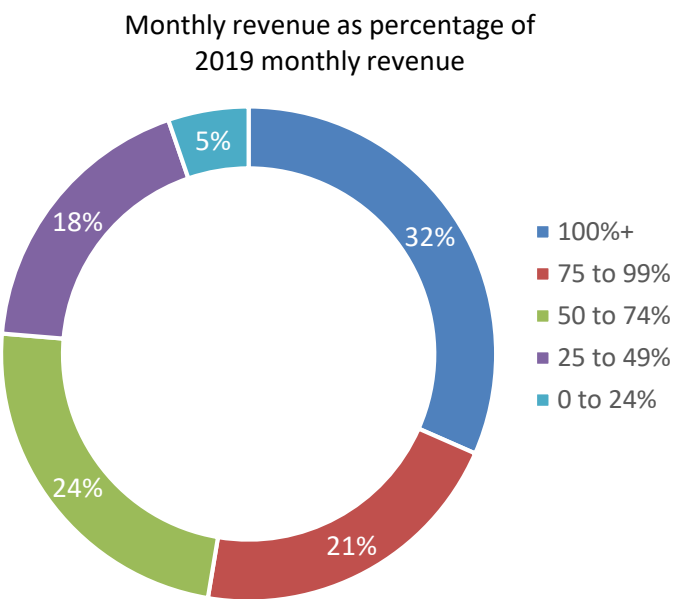
Revenue

Like operating capacity, overall revenues generally told a positive story with 53% of business owners indicating that they were generating 75 to 100+ % of monthly revenues over the same time last year.

Again, the financial impact to tourism-related sectors was apparent. The majority of Arts, Entertainment and Recreation businesses (75%) indicated that revenues were 49% or lower than last year.

Revenue for Accommodations and Food Services businesses was split – 50% reporting revenues above 75% vs. the same time last year and the other half below.

Although retailers reported operating at higher capacities, their revenues have been impacted. Sixty percent reported revenues of less than 75% vs. last year.

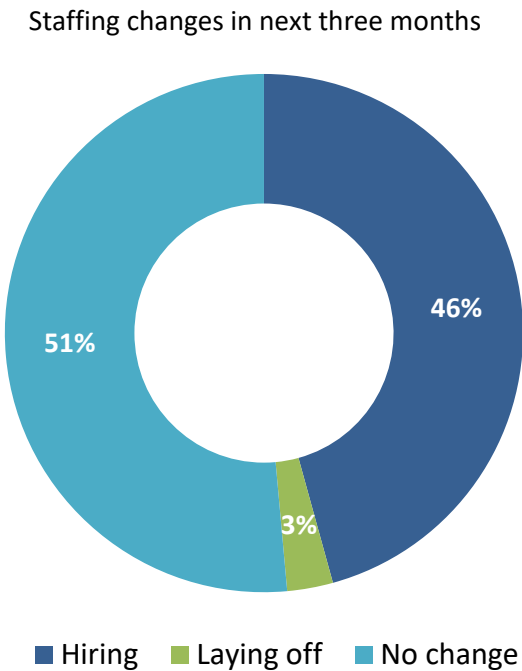


**Workforce**

Businesses were asked about changes to their workforce. The total number of employees pre-COVID compared to the total number of employees at the current time was 23% higher on average.

Fifty-one percent of businesses anticipated no changes to staffing within the next three months, 46% anticipated hiring, and one business (3%) indicated that there would be lay-offs (seasonal norm). The number of positions expected to be offered by hiring businesses was modest at 1 to 3 positions per business. Many indicated that positions being sought would involve customer service, online marketing (social media), and administrative skills.

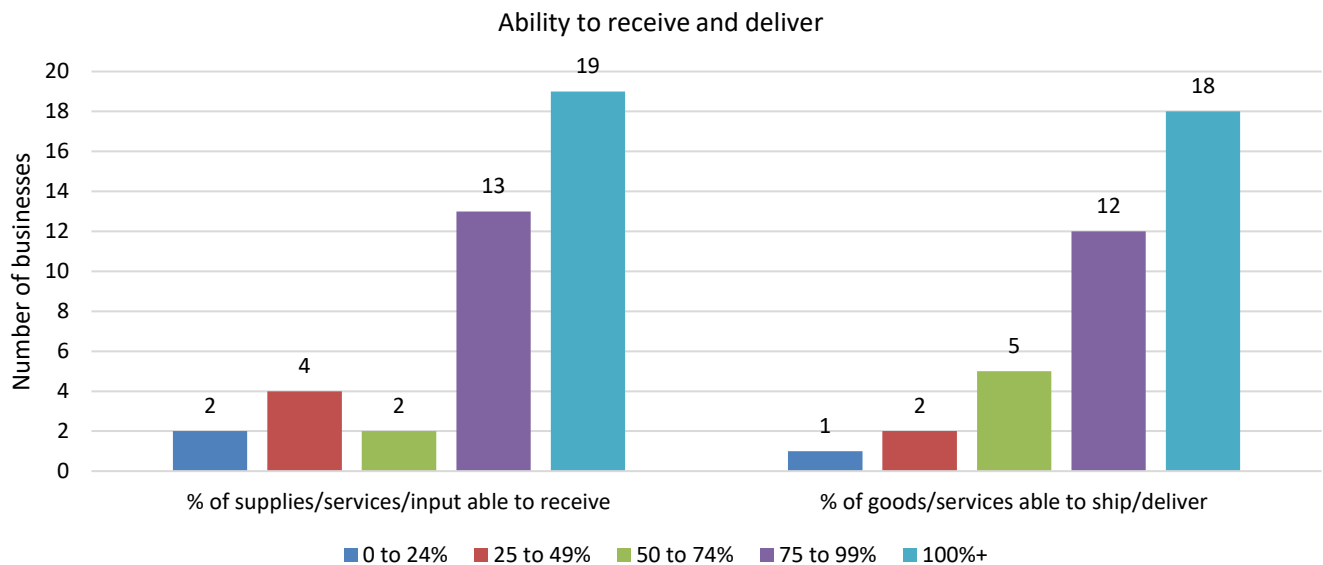
The percentage of the workforce working remotely increased from 13% in February to 30% in June. However, most businesses did not expect a longer-term continuation of this style of work. Businesses indicated that approximately 17% of their workforce would continue working remotely once the COVID-19 pandemic is over.



**Procurement and Sales**

Fifty-five percent of respondents indicated that they were able to obtain the products they required to operate. Of the businesses experiencing procurement issues, the majority indicated challenges in obtaining PPE related products and supplies. Additional challenges identified were related to industry-specific needs such as specialty foods or other products imported from other countries as well as products impacted by manufacturing shut-downs in the early stages of the pandemic (ex. lumber).

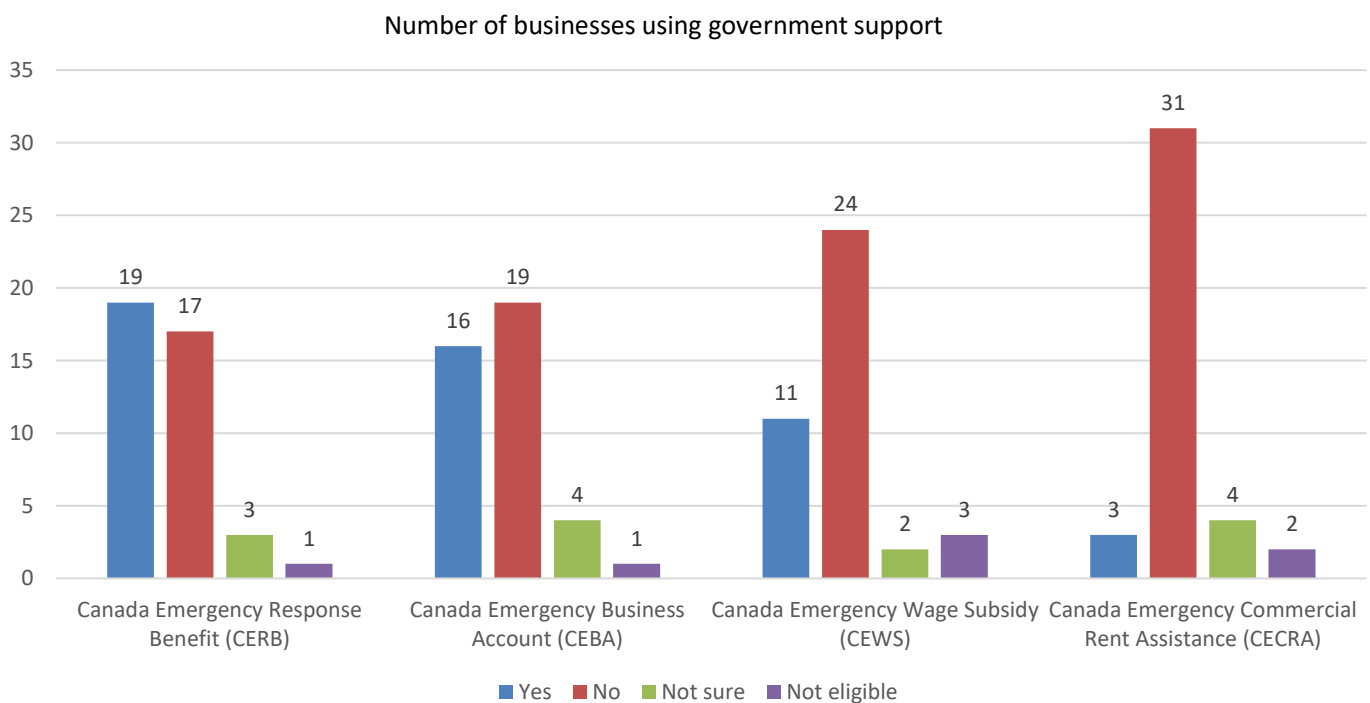
The majority of respondents (80%) have been able to receive 75 to 100% of the necessary supplies, services and inputs needed to conduct business. Their ability to ship and deliver goods and services was also generally not impacted – 79% of businesses indicated that they could ship/deliver 75% or more of their goods and services.



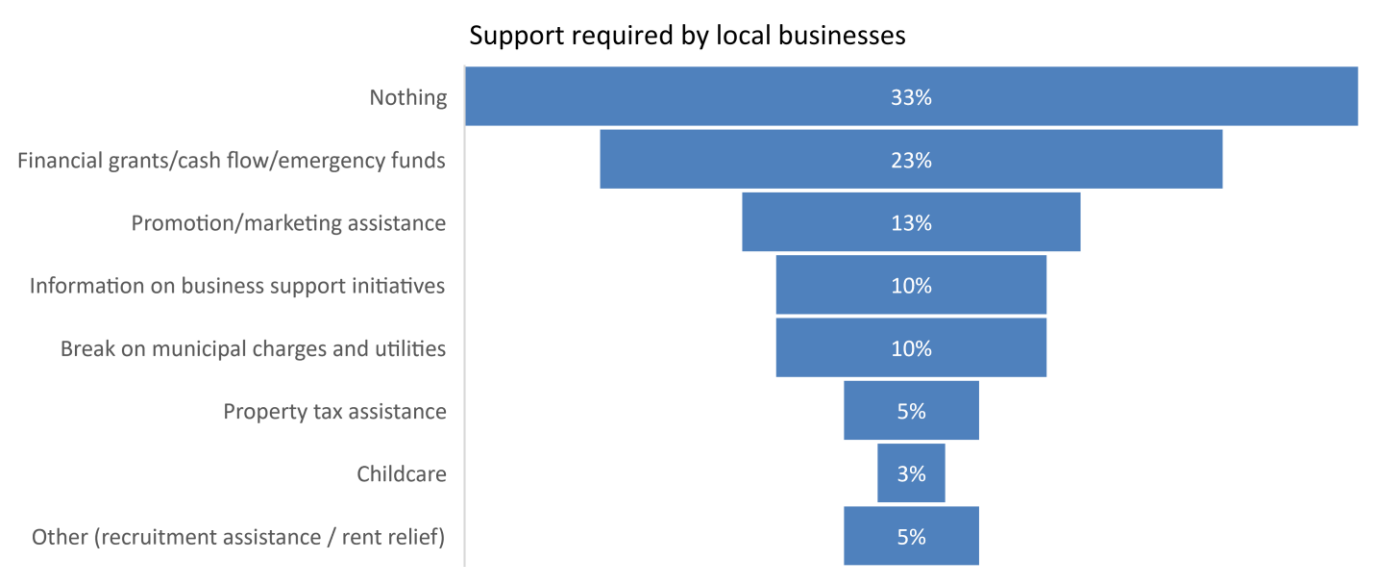
Respondents also indicated online sales revenues of approximately 10% in the period leading up to June 30, 2020. These businesses estimated online sales increasing to 20% in the future.

### Business supports and needs

Of the financial support offered to businesses by the various levels of government, the Canada Emergency Response Benefit (CERB) and Canada Emergency Business Account (CEBA) have been the most widely used programs.



When asked what other support they currently require most, 33% of businesses indicated that no help was needed. Twenty-two percent were looking for financial grants and emergency funding.



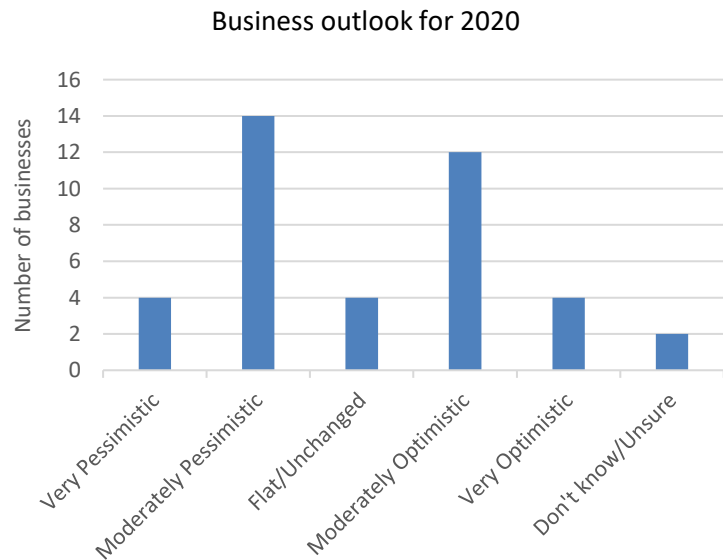
In general, most businesses (68%) said that they were receiving enough information on business supports. However, those who were interested were guided to resources offered by the Town’s Economic Development & Culture/SBEC office. Any specific questions or concerns were dealt with directly at time of meeting.

Business Outlook

Respondents were asked if the COVID-19 outbreak had changed their business outlook for 2020. There was a noticeable split in attitudes. Forty-five percent of businesses had a more pessimistic outlook while 40% had a more optimistic outlook.

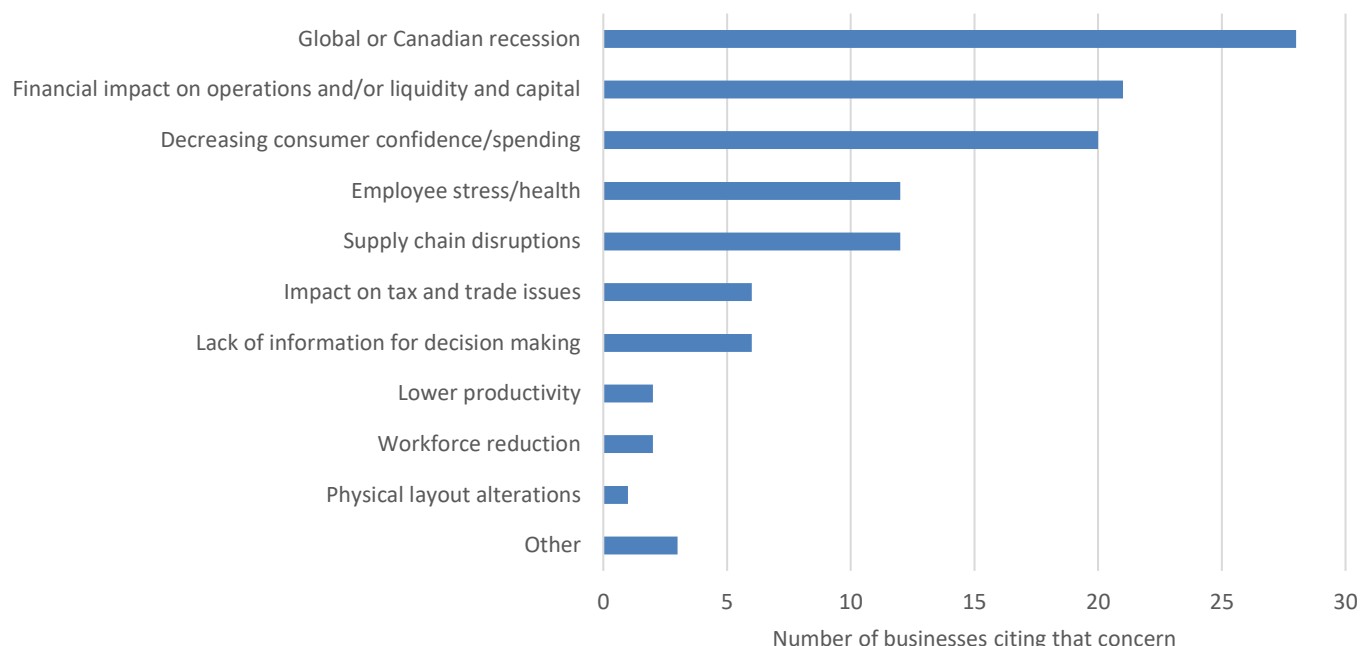
The top three concerns cited by respondents included:

- Global or Canadian recession
- Financial impact on operations and/or liquidity and capital
- Decreasing consumer confidence/spending





### Top concerns looking forward



Respondents were asked to share what they thought could be the biggest economic opportunity for the community's recovery from COVID-19. Answers varied, but some common themes included:

- Encouraging residents and businesses to consider buying local from retailers, wholesalers, and service providers
- Supporting businesses as they adapt to new ways of doing business, particularly online sales and services
- Focusing on re-building tourism-related businesses

Other comments included:

- "The pandemic has pushed business owners to move digitally and think distantly. There is more opportunity to reach more people."
- "People are being more creative and thinking about business opportunities that they didn't have time to think about before when everything was rush, rush, rush."
- "Maintain an attractive and positive environment for consumers."
- "The pandemic has forced all of us to rethink how we provide service, how we demand service, and how we live our lives."
- "The Town focuses on the downtown core. More attention should be paid to businesses that aren't located downtown. Shop local, not just shop Broadway."
- "Focus on engaging local consumers. There is a lack of marketing education [among local business businesses]."
- "Need to push buying local with the community and make it [the community] understand the impact."
- "Take advantage of Orangeville's proudest assets (eg. most beautiful main street in Ontario) to attract visitors."

optimistic  
cautious  
concerned  
business  
stage  
pessimist  
positive  
nervous  
overwhelm  
grateful  
customer  
hopeful  
time  
stage  
business  
frustrate  
worried  
play  
service  
happen  
stress  
work  
willing  
scared  
uncertain  
hope  
anxious  
close  
better  
fortunate  
opportunity  
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**Subject:** New Businesses in Orangeville May 1 – September 30 2020

**Department:** Community Services

**Division:** Economic Development

**Report #:** CMS-2020-001

**Meeting Date:** 2020-10-19

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### **Recommendations**

**That report CMS-2020-001 dated October 19, 2020 be received.**

### **Background and Analysis**

The attached list of new businesses registered/established within the Town of Orangeville is developed as a result of input from a number of Town Departments, including the Small Business Enterprise Centre/Economic Development, Administration, Clerk's Office, Planning, and Building/By-law.

Staff endeavour to provide a comprehensive and inclusive listing. However, our ability to include all businesses starting in Orangeville will be effected by the following limitations:

- Business registrations are completed via the internet and the Town does not have access to these registrations unless performed within the Economic Development/SBEC Resource Centre.
  - Sole proprietors operating under their own legal names only are not required to register their businesses.
  - A large number of home-based proprietorships are established each year, many of them offering very specific services to targeted markets. As a result of the volume of these operations, and for the convenience of Council, staff will provide numbers of home-based operations started in town, based on the information available to staff, as opposed to providing in-depth information about them.
-

## **Strategic Alignment**

### **Orangeville Forward – Strategic Plan**

**Priority Area:** Economic Vitality

**Objective:** Attract, retain and expand business

### **Sustainable Neighbourhood Action Plan**

**Theme:** Economic Development & Culture

**Strategy:** Enhance economic resiliency through attraction, expansion and retention of diverse business industries.

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## **Notice Provisions**

Not applicable.

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## **Financial Impact**

There is no financial impact coming out of this report.

Respectfully submitted

Raymond Osmond  
General Manager, Community Services

Reviewed by

Ruth Phillips  
Manager, Economic Development & Culture

Prepared by

Betty Ann Lusk  
Administrative Assistant, Economic Development & Culture

**Attachment(s):** 1. New Businesses Information Report May 1 – September 30, 2020

## Attachment 1 – New Business Information Report

### Businesses Registered/Established within the Town of Orangeville May 1 – September 30, 2020

Business Name	Owner/Contact	Business Type	Location
Grabb-a-Pizza	Sam Sandu	Restaurant	50 Rolling Hills Drive
Halibut House	Sophie Seng	Restaurant	98 First Street
Broadway Vape Shop Inc.	Yan Xin Tan	Retail	74 Broadway
Flawless Studio	Pascale Aoun	Aesthetics	83C Broadway
Caribbean Delights Inc	Indravatee Singh	Manufacturing	18 Robb Boulevard, Unit 1
Satica Cannabis Co.	Louis Laskovski	Retail	121 Broadway
Smart Recycle	June Gordon	Retail	150 First Street
A to Z Sports & Batting Cages	Mike Uddenberg	Recreation	62 Broadway, Unit D
Honeybee Apothecary and Spa	Allison Abate	Apothecary Spa	15 Brenda Boulevard, Unit 8
Taphouse Craft Beer and Kitchen	Mike Beattie	Bar/Restaurant	34 Mill Street
The Plumbing Expert Mechanical Services INC	Elie Yaacoub	Mechanical Services	48 Centennial road, Unit 10

In addition, 2 home-based operations were registered within the Town of Orangeville during the period of May 1 – September 30, 2020. (based on information available from various Town Departments.)



Reports outlining commercial/industrial permits issued for new construction, expansion or interior renovation to accommodate new business are now submitted to Council by the Building Office and no longer form part of this report.

**Subject: 2020 Santa Claus Parade Alternative**

**Department: Community Services**

**Division: Recreation & Events**

**Report #: CMS-2020-004**

**Meeting Date: 2020-10-19**

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### **Recommendations**

**That report CMS-2020-004, 2020 Santa Claus Parade Alternative, be received;**

**And that Council approve one of the following options:**

**Option 1: Approve the “Holiday Lights Extravaganza” in lieu of a Santa Claus Parade and funding of \$20,000 from Parks & Recreation Reserves.**

**Option 2: The Town will not provide any funding to a “Holiday Lights Extravaganza” and will not provide a Santa Claus Parade but will support the efforts in principle of the Business Improvement Association (BIA) with their plans to provide holiday lighting in the downtown core.**

### **Background and Analysis**

The purpose of this report is to bring back to Council research completed by staff in the Recreation & Events Division of Community Services on offering a traditional Santa Claus Parade or a “drive-by” parade as requested by Council at the September 14, 2020 meeting of Council.

Traditionally, the Kin Club of Orangeville plan, organize and implement an annual Santa Claus Parade. Due to the COVID-19 pandemic, the Kin Club has had to cancel this year’s parade.

At Council’s request, staff have investigated the Town taking the lead on planning a traditional parade or a “drive-by” alternative, where floats would be stationary and spectators would drive-by.

The first step in researching the feasibility of offering either type of event was to reach out to staff from Wellington Dufferin Guelph Public Health (WDGPH).

WDGPH is discouraging any type of parade events as it may increase people gathering/clustering, and setting a limit on a outdoor event, like a parade, would be very challenging to control, from the perspective of both spectators and parade/float participants. While Ontario Regulation 364 (O. Reg 364) outlines information relating to drive-in/drive-through events, staff do not recommend that the Town undertake this type of event for 2020. In addition, the time frames to plan and organize such an event with approximately only 5 weeks before the traditional date for the parade from the date of this report being presented to Council, would not leave enough time to complete all the tasks associated with such an event.

However, staff agree that an alternative event would be very welcome by the community during these challenging times. Staff is recommending a parade alternative. The alternative would be to create an “Orangeville Holiday Lights Extravaganza” event.

Staff have consulted with the Orangeville Business Improvement Association (BIA), Optimist Club of Orangeville, and the Kin Club of Orangeville in creating the conceptual plans for the Holiday Lights Extravaganza. Staff in Recreation & Events, Facilities & Parks, Public Works, Communications, Orangeville Fire, Economic Development & Culture and Information Technology have met to discuss and coordinate various aspects of the lighting event.

The concept is to create holiday light displays in various parts of the Town and create a digital (GIS) map of all locations that residents and visitors can use from the comfort of their own vehicle and tour the town (drive-bys) and the light displays. In conjunction with the BIA the downtown core would see a variety of light displays at Town Hall, the Mill Street Branch of the Orangeville Public Library, the downtown centre medians, Alexandra Park, and lamp posts along Broadway. Additional locations throughout the town would include Alder Recreation Centre, Tony Rose Memorial Sports Centre with the possibility of Murray’s Mountain and the Tourism Centre.

The BIA Board of Directors has approved funding in the amount of \$20,000 to bring creative and enhanced holiday lights compared to past years. The BIA is also planning to source a large Christmas tree once again for the front of Town Hall. This year there will not be a Christmas tree lighting or Moonlight Magic event. Downtown businesses will be invited to participate in lighting and decorating their storefronts.

In addition, the Optimist Club is willing to contribute time, lights, displays and volunteers to assist in lighting up the town. For many, many years, the Optimist Club has organized the Christmas in the Park event, an extremely popular holiday event. The Optimist Club is committed to lighting the trees at Kaycee Gardens, but there will not be any public access to the park. The park will be lit up and will be included on the tour map. The Optimist Club is willing to assist with various lighting display locations throughout the town.

The Kin Club is willing to loan the Town the Santa Sleigh used in the parade if it can be used in another capacity. Unfortunately, the Kin Club will not be able to participate in

any type of event related to holiday festivities this year. They are looking at possible virtual alternatives.

Orangeville Hydro has also committed to assist with light installations at various locations as needed including the downtown core.

Santa will also visit the Town. Orangeville Fire and staff in the Recreation & Events Division will coordinate various dates leading up to Christmas and will tour Santa on a fire truck to various neighbourhoods. The route will not be disclosed to the public in advance but will be similar to an ice cream truck visiting a neighbourhood. When residents hear the sirens and music, they can come out and catch a glimpse of Santa as he drives by on a fire truck. Social media hashtags such as #findsanta will promote the Santa tour.

Community residents and businesses across the town will also be encouraged to get involved and light up their homes and business locations. Applications will be available on-line and residents and businesses can apply to be part of the digital map.

The target date is Sunday, November 22 for the light displays and Christmas tree at Town Hall to be lit up. The light displays will run through to January 8, 2021.

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## Strategic Alignment

### Orangeville Forward – Strategic Plan

Engaged and involved

- Encourage and strengthen participation in the community by people of all ages.
- Facilitate and support a diverse range of community events and festivals that bring people together.

### Sustainable Neighbourhood Action Plan

Economic Development and Culture

- Connect tourists to the Town as an urban hub within the County.

Engagement and Inclusivity

- Build social networks that encourage well-being and celebrate the community.

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## Notice Provisions

N/A

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**Financial Impact**

Staff are requesting Council approve \$20,000 in funding for the Holiday Lights Extravaganza.

Respectfully submitted

Raymond Osmond  
General Manager, Community Services

Prepared by

Sharon Doherty, Department  
Manager Recreation & Events, Community Services



**Subject: Hen Registration By-law – Trial Program**

**Department: Corporate Services**

**Division: By-law/Property Standards**

**Report #: CPS-2020-004**

**Meeting Date: 2020-10-19**

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### Recommendations

**That report CPS-2020-004 Hen Registration By-law - Trial Program be received;**

**And that Council bring forward a by-law to regulate the keeping of hens in the Town of Orangeville as outlined in Attachment 1 to Report CPS-2020-004.**

### Background and Analysis

At the November 18, 2019 Council meeting, Council directed staff to investigate the potential for residents to keep backyard chickens and work in partnership with Sustainable Orangeville to create a pilot program that could potentially begin in May of 2020.

Staff of the By-law Division conducted a review of best practices in the City of Brampton, City of Guelph, City of Kitchener, Town of Newmarket, City of Orillia and the Township of Centre Wellington, all of which permit the keeping of hens. Staff also consulted with the Town's Planning and Infrastructure Services divisions, Sustainable Orangeville and Wellington Dufferin Guelph Public Health and obtained comments and feedback in relation to the keeping of hens on residential properties. As a result, a proposed Hen Registration By-law was drafted and is attached as Attachment 1.

Council received staff's report at the June 8, 2020 meeting in relation to the implementation and proposed regulations of a three (3) year Hen Registration Trial Program, ending December 31, 2023.

In accordance with Council's resolution from the June 8, 2020 meeting, the public consultation process consisted of a public meeting held on September 30, 2020 and an online survey that was available on the Town's website from September 10, 2020 to September 30, 2020.

At the public meeting, comments relevant to support and concerns associated with the Hen Registration Trial Program were submitted electronically (two people) and in written format (one person). The minutes from this public meeting are included as part of the Council Agenda. The online survey received a total of 155 responses and the summary of responses are outlined in Attachment 2.

Highlights from the survey responses include:

- 93% were a resident of the Town of Orangeville
- 60% agree that residents should be allowed to keep hens in rear yards of residential lots
- 40% of responses that did not agree with allowing to keep hens in rear yards, chose the following as their top three reasons why:
  - 93% - Odour
  - 80% – Noise
  - 77% – Unsanitary (illness/disease)
- 80% agree hens should only be kept on residential lots containing either a single family dwelling or semi-detached dwelling
- 68% agree with limiting the number of hens during the trial period to a maximum of two
- If hens are permitted, responders felt that the top five restrictions/guidelines that should be considered in the by-law are:
  - 87% - Cleanliness standards
  - 83% – Hens only – no roosters
  - 83% – Limit on number of hens permitted
  - 78% – Limit location of hens to rear yard only
  - 71% – Requirements for storage, location and disposal of feces

Summarized below is a list of the main concerns brought forward during the public consultation process:

Public Concerns / Comments	Staff Recommendation
Increase number of hens to more than two to ensure their well being (social), protection and warmth in colder months, and to provide sufficient number of eggs for a family	Should the trial program be well received and overall compliance maintained, consideration could be given to increasing the number at a later date.

Public Concerns / Comments	Staff Recommendation
Proposed fee of \$110 should be a one-time fee or drop the yearly fee to the \$50 range to ensure people register and it doesn't deter compliance	The recommended fee of \$110 is for the recovery of costs for the delivery of the program. The fee can be reviewed at the time of review of the trial program.
30 permits issued be increased based on number of interested parties	Should the trial program be well received and overall compliance maintained, consideration could be given to increasing the number of permits upon review of the trial program.
Concerns of hens causing noise, odour, unsanitary conditions (illness/disease), attraction of pests/rodents/vermin, waste disposal, unsightly appearance of hen coop, decrease neighbouring property values	Regulations drafted are for the well being of the animal and the protection of neighbouring properties. Enforcement includes fines and/or revocation of a permit for non-compliance.
Education on care for hens	Education material will be developed with the assistance of Sustainable Orangeville and provided on the Town's website for applicants.
Hens belong on farms – none should be permitted	The draft by-law has not been modified to respond to these comments. Should Council wish to incorporate these changes direction needs to be given to staff to amend the draft by-law.
Semi detached properties are too small	
Neighbouring property owners and occupants within the dwelling should have to agree	
People near wellhead, schools and churches have dogs/cats why should a few hens be prohibited	

In conclusion, should Council wish to proceed with the implementation of the Hen Registration Trial Program, the proposed regulations have been developed to mitigate

concerns residents may have in relation to the well-being of hens and the potential impact to surrounding property owners. Failure to comply with the provisions of the By-law may result in revocation of a permit and/or court action.

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## **Strategic Alignment**

### **Orangeville Forward – Strategic Plan**

Priority Area: Strong Governance

Objective: Transparent and fair decision-making processes

### **Sustainable Neighbourhood Action Plan**

Theme: Social Well-being

Strategy: Increase equitable access to and affordability to healthy food options (local when possible)

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## **Notice Provisions**

Not applicable.

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## **Financial Impact**

An annual registration fee of \$110.00 is recommended to recover costs of delivering the program:

- Acceptance and processing of an application (intake, payment processing and circulation)
- Review of the application (zoning, source protection and plans)
- Inspection of the hen coop
- Issuing of registration document
- Database entry and tracking
- Education and enforcement

Respectfully submitted

Reviewed by

Andrea McKinney  
General Manager, Corporate Services

Karen Landry  
Town Clerk, Corporate Services

Prepared by

Carrie Cunningham  
By-law and Property Standards Officer

**Attachment(s):**

1. Hen Registration By-law Draft
2. Summary of Survey Responses





## The Corporation of the Town of Orangeville

### By-law Number xx-2020

#### A by-law for the Registration and Keeping of Hens in the Town of Orangeville

**Whereas** section 11(2) paragraph 8 and section 11(3) of the *Municipal Act*, S.O. 2001, c. 25, as amended authorizes a municipality to pass by-laws respecting animals and the protection of persons and property;

**And Whereas** section 11 (2), paragraph 6 of the *Municipal Act* authorizes a municipality to pass a by-law respecting the health, safety and well-being of persons;

**And Whereas** section 8 (3) of the *Municipal Act* authorizes a municipality to provide for a system of licences and a licence includes a permit;

**And Whereas** section 23.1 of the *Municipal Act* authorizes a municipality to delegate its powers and duties;

**And Whereas** section 391 (1) of the *Municipal Act* authorizes a municipality to impose fees or charges;

**And Whereas** the Council of the Town of Orangeville deems it expedient to register and regulate the keeping of hens;

**Now therefore be it resolved** that Council of the Corporation of the Town of Orangeville hereby enacts as follows:

#### **1 Short Title**

- 1.1 This by-law may be cited as the “Hen Permit By-law”.

#### **2 Definitions**

- 2.1 In this by-law:

“**At Large**” means a **hen** being outside of its **hen coop**;

“**Clerk**” means the Clerk for the **Town** or any other **person** designated by the **Clerk**;

**“Hen”** means a female chicken that is at least 4 months old;

**“Hen coop”** means a structure used to house a **hen** and includes the covered outdoor enclosure area;

**“Keep”** or **“Kept”** or **“Keeping”** includes harbouring or possessing for any period of time, whether temporary or not;

**“Lot”** means a parcel of land which is capable of being legally conveyed;

**“Officer”** means a Municipal By-law Enforcement Officer, a Police Officer, Medical Officer of Health or other person appointed by by-law to enforce the provisions of this by-law;

**“Owner”** means any **person** who **keeps** a **hen**, and where an owner is a minor, includes the **person** who is responsible for the custody of the minor;

**“Person”** includes an individual, sole proprietorship, partnership, limited partnership, trust, corporation, and an individual in his or her capacity as a trustee, executor, administrator, or other legal representative;

**“Rear yard”** means a yard extending the full width of the **lot** between the rear **lot** line and the main building on a **lot**;

**“Permit”** means a current valid permit issued pursuant to this By-law;

**“Rooster”** means a male chicken;

**“Town”** means the Corporation of the Town of Orangeville or the land within the geographical limits of the Town of Orangeville as the context requires;

**“Zoning By-law”** means any by-law administered by the **Town** passed pursuant to Section 34 of the *Planning Act, R.S.O. 1990, c. P. 13*, as amended or any successor legislation thereof.

### **3 General Provisions**

3.1 No **person** shall **keep** or permit to be **kept** in the **Town**:

- (a) more than two (2) **hens** on a **lot**;
- (b) more than one (1) **hen coop** on a **lot**;
- (c) a **rooster**.

3.2 No **person** shall permit a **hen** to be **at large**.

- 3.3 No **person** shall **keep** a **hen** other than in accordance with a **permit**, the approved plans, the terms and conditions of a **permit**, and this By-law.

#### **4 Permit**

- 4.1 The **Clerk** is hereby delegated authority to issue a **permit** for the **keeping** of a **hen** in accordance with the provisions of this by-law.
- 4.2 A **permit** is valid for the current calendar year in which it is issued.
- 4.3 A **permit** may only be issued for a **lot** that:
- (a) is zoned residential in accordance with the **Town's Zoning By-law** and contains a single detached dwelling or a semi-detached dwelling;
  - (b) is not located within a Wellhead Protection Area where the vulnerability score is 10, as delineated in vulnerable area mapping presented in the Source Protection Plan, or where the keeping of hens would be identified as a significant drinking water threat activity under the Clean Water Act, 2006;
  - (c) is not located within 15 metres of a **lot** with a church or school.
- 4.4 No more than thirty (30) **permits** annually shall be issued.
- 4.5 The **owner** of a **hen** making an application for a **permit** shall submit:
- (a) a complete application in the form provided by the **Town**;
  - (b) a plan showing the proposed location of the **hen coop** on the **lot** that illustrates how all setback requirements of this By-law are met and identifies the dwelling, catch basins and any other features as may be required by the **Town**;
  - (c) the **permit** fee of \$110.00;
  - (d) if applicable, an Electrical Safety Authority Certificate of Inspection stating that the electrical wiring and electrical devices serving the **hen coop** are in compliance with the *Electricity Act, 1998, S.O. 1998, c. 15*, as amended.
- 4.6 A **permit** shall be issued by the **Clerk**:
- (a) upon the requirements of this By-law being met;
  - (b) subject to the completion of an inspection by the **Town** to its satisfaction.
- 4.7 An application for the renewal of a **permit** will be given priority over a new application.

- 4.8 A **permit** is non-transferable and the **permit** fee is non-refundable.
- 4.9 A **permit** automatically expires and becomes null and void upon the sale, transfer or death of the **hens**.
- 4.10 A **permit** shall not be issued for a period beyond December 31, 2023.

## **5 Keeping of Hens – Terms, Conditions and Standards**

### **5.1 A hen coop shall:**

- (a) be located in the **rear yard**;
- (b) be located a minimum of 3 metres from the side or rear **lot** line;
- (c) be located a minimum of 5 metres from any catch basin;
- (d) be a maximum size of 9 m<sup>2</sup>;
- (e) be a maximum height of 2.1 metres;
- (f) provide a minimum floor area of 0.37 m<sup>2</sup> per **hen**;
- (g) provide a covered outdoor enclosure area of a minimum 0.92 m<sup>2</sup> per **hen**;
- (h) provide a perch area sufficient to accommodate all **hens**;
- (i) be constructed:
  - i. to fully enclose a **hen** to prevent it from escaping;
  - ii. to prevent other animals from entering the **hen coop**;
  - iii. with a lockable roof and door;
- (j) in the case of a floor, it shall be made of material resistant to moisture and mould, and lined with shavings, straw, or other appropriate materials to absorb manure and facilitate cleaning;
- (k) provide a nest box and an accessible dust bath area;
- (l) not interfere with any **lot** grading drainage or drainage swales.

### **5.2 Every person who owns, or keeps a hen on a lot shall:**

- (a) reside on the **lot** where a **hen** is **kept**;
- (b) maintain the **hen coop** in a clean condition and free from the accumulation of feces, offensive odours, insect or rodent infestations;

- (c) remove feces daily from the **hen coop** and deposit in a secured waste receptacle or composter;
- (d) ensure the waste receptacle or composter is:
  - i. stored in the **rear yard**;
  - ii. located a minimum of 3 metres from any **lot** line;
  - iii. maintained to prevent offensive odours; and
  - iv. emptied on a regular basis;
- (e) **keep** the **hen** in the **hen coop** at all times and lock the **hen coop** roof and door between 9:00 p.m. one day and 6:00 a.m. of the following day;
- (f) feed a **hen** in a manner that minimizes the attraction of rodents or other animals;
- (g) store feed in a rodent proof secured container and secure it at all times to prevent entry of rodents or other animals;
- (h) not sell from the **lot**, eggs, manure, meat or other products associated with the **keeping** of a **hen**;
- (i) not slaughter or butcher a **hen** on the **lot**;
- (j) dispose of a dead **hen** immediately through:
  - i. a livestock disposal facility;
  - ii. veterinarian services; or
  - iii. a facility approved by the applicable provincial Ministry;
- (m) notify the **Town** within 15 days upon the sale, transfer or death of the **hens** and remove the **hen coop** within 30 days of the sale, transfer or death of the **hens**.
- (n) **keep** a **hen** in accordance with all other applicable laws.

5.3 No **person** shall keep a **hen** in the **Town** beyond December 31, 2023.

## 6.0 Orders and Remedial Action

6.1 Where an **Officer** has reasonable grounds to believe that a contravention of this By-law has occurred, the **Officer** may issue an Order requiring the **Person** who contravened this By-law, or who has caused or permitted the contravention, to

discontinue the contravening activity or to do work to correct the contravention.

6.2 An Order under section 6.1 shall set out:

- (a) reasonable particulars of the contravention adequate to identify the contravention;
- (b) the location of the **lot** on which the contravention occurred; and
- (c) the date by which there must be compliance with the Order

6.3 An Order to discontinue a contravening activity made under this section may be served personally, registered mail to the last known address or by email transmission to:

- (a) the **person** the **Officer** believes contravened this By-law; and
- (b) such other **persons** affected by the Order as the **Officer** making the Order determines.

6.4 The Order shall be deemed to have been served on the seventh (7<sup>th</sup>) day after the date of mailing or on the date of personal delivery or email transmission.

6.5 An **Officer** who is unable to effect service of an Order pursuant to this By-law shall place a placard containing the Order in a conspicuous place on the **lot** and the placing of the placard shall be deemed to be sufficient service. The placing of the placard contained the Order shall be deemed to be served on the date of placing the placard.

## 7 Enforcement and Penalty Provisions

7.1 The enforcement of this by-law shall be conducted by an **Officer**.

7.2 An **Officer** may enter on land at any reasonable time for the purpose of carrying out an inspection to determine whether or not the by-law is complied with.

7.3 Every **person** who contravenes any provision of this by-law or an Order issued pursuant to this By-law or every director or officer of a corporation who knowingly concurs in the contravention by a corporation is guilty of an offence and upon conviction is liable to a fine as provided for by the *Provincial Offences Act, R.S.O. 1990, Chapter P.33*, as amended.

7.4 Every **person** shall comply with any notice issued under the authority of this by-law.

7.5 Upon conviction any penalty imposed under this by-law may be collected under the authority of the *Provincial Offences Act, R.S.O. 1990, c. P. 33*, as amended.

7.6 If a **person** is convicted of an offence under this By-law, the court in which the



conviction has been entered and any court of competent jurisdiction may, in addition to any other remedy and to any penalty imposed, make an order prohibiting the continuation or repetition of the offence by the **person** convicted.

## **8 Hinder or Obstruct**

- 8.1 No **person** shall hinder or obstruct, or attempt to hinder or obstruct, any **Officer** exercising a power or performing a duty under this by-law.
- 8.2 Every **person** who is alleged to have contravened any of the provisions of this by-law, shall identify themselves to an **Officer** upon request, failure to do so shall be deemed to have hindered or obstructed an **Officer** in the execution of his or her duties.

## **9 Severability**

- 9.1 If any section, subsection, paragraph, sentence, clause, or provision of this by-law be declared by a court of competent jurisdiction to be invalid, illegal or ultra vires for any reason, all other provisions of this by-law shall remain and continue in full force and effect and shall remain valid and binding.

## **10 Singular and Plural Use**

- 10.1 In this by-law, unless the context otherwise requires words importing the singular shall include the plural and use of the masculine shall include the feminine, where applicable.

Read a first, second, and third time and passed in open Council on the       day of  
, 2020.

\_\_\_\_\_  
Sandy Brown, Mayor

\_\_\_\_\_  
Karen Landry, Clerk

**HEN REGISTRATION SURVEY**  
September 10<sup>th</sup>, 2020 – September 30<sup>th</sup>, 2020  
155 Total Responses

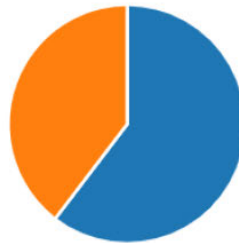
**Are you a resident of the Town of Orangeville?**

● Yes	144
● No	11



**Do you think residents should be allowed to keep hens in rear-yards of residential lots?**

● Yes	93
● No	61



**If you answered 'No' to the previous question, please tell us why:**

● Noise	49
● Odour	57
● Appearance	32
● Unsanitary (illness/disease)	47
● Other	27



**Comments from Responders who said 'No'**

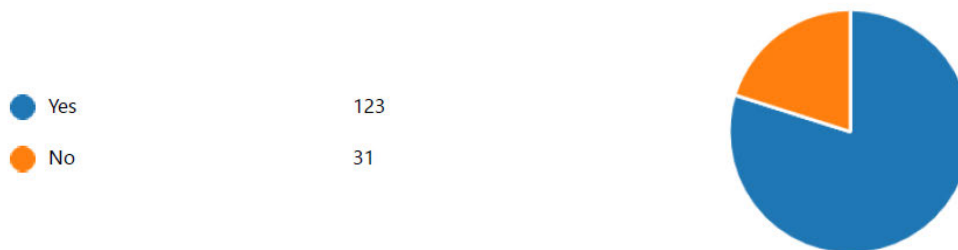
- Noise;Odour;Unsanitary (illness/disease);
- Noise;Odour;Appearance;Unsanitary (illness/disease);
- attract pests/predators/rodents;Noise;Odour;
- Odour;Unsanitary (illness/disease);
- Attracts vermin, racoons, coyotes;Noise;Odour;Appearance;Unsanitary (illness/disease);
- Noise;Odour;Unsanitary (illness/disease);

- Odour;Appearance;Unsanitary (illness/disease);
- We have numerous wild animals that come into our yard: raccoons, skunks etc. As well we live across from a conservation area and I have seen foxes and other wild life and I worry that hens in back yards will encourage more animals to come into residential yards.;Odour;Unsanitary (illness/disease);
- Noise;Odour;
- Noise;Odour;Appearance;Unsanitary (illness/disease);
- Noise;Odour;
- Odour;Appearance;Noise;
- Noise;Odour;Unsanitary (illness/disease);raccoons & skunks are already an issue. Coop will bring more and no doubt fox.;
- Noise;Odour;Unsanitary (illness/disease);Appearance;
- ridiculous idea - there will be people who do not abide as well so end up with even more problems ;Noise;Odour;Appearance;Unsanitary (illness/disease);
- It would attract other wildlife.(Foxes, etc);Noise;Odour;Appearance;Unsanitary (illness/disease);
- Unsanitary (illness/disease);Noise;
- We already have issues with coyotes, raccoons, foxes. This will increase it. Some residents can't do basic care of their properties now they add chickens? We are pretty urban here. While we like our country feel we are in a town not a farm. ;Noise;Odour;Unsanitary (illness/disease);
- Attracts wild animals, raccoons, wolves, coyotes;Noise;
- flies;Noise;Odour;Appearance;Unsanitary (illness/disease);
- Noise;
- Noise;Odour;Appearance;Unsanitary (illness/disease);What possible benefits could this have? Eggs are \$2/ dozen in the store;
- Odour;I could consider it. But, MUST have fully fenced yard. ;
- Will attract wildlife such as Coyotes and Foxes.;Noise;Odour;Appearance;Unsanitary (illness/disease);
- Odour;Appearance;Unsanitary (illness/disease);
- predators ;Odour;Appearance;Unsanitary (illness/disease);
- responsible;Noise;Odour;Appearance;Unsanitary (illness/disease);
- As an educated, long-term farmer I don't believe livestock should be in the hands of uneducated persons;
- Noise;Odour;Appearance;
- Noise;Odour;Unsanitary (illness/disease);
- Noise;Odour;Appearance;Unsanitary (illness/disease);
- Noise;Odour;Unsanitary (illness/disease);
- Noise;Odour;Unsanitary (illness/disease);
- Noise;Odour;Appearance;Unsanitary (illness/disease);
- Odour;Noise;
- Noise;Odour;Appearance;Unsanitary (illness/disease);bring vermin ;
- Noise;Odour;Appearance;Unsanitary (illness/disease);
- Noise;Odour;Appearance;Unsanitary (illness/disease);
- Noise;Odour;Appearance;Unsanitary (illness/disease);
- Noise;Odour;Appearance;Unsanitary (illness/disease);
- Noise;Odour;Unsanitary (illness/disease);Will add another cause of noise/nuisance with dogs and will attract coyotes that are already encroaching into town. If town allows this and coyotes enter properties endangering other owners' pets and children, the town will be liable for damages due to known coyote presence.;
- Unsanitary (illness/disease);Odour;Noise;
- Noise;Odour;
- Noise;Odour;Unsanitary (illness/disease);Worked on a chicken farm and the smell is terrible. Our yards on rose st are not big enough to let a dog roam let alone keep chickens and continuously move them to keep the yard clean and tidy. Also we have numerous coyotes coming across b line and don't need to give them more reason to enter the subdivision. Finally illness is a concern people in town can't wear a mask how do you think we will stop animal crested and transmitted diseases. Where will the money come from to ensure compliance with bylaw? ;
- Noise;Odour;Unsanitary (illness/disease);
- Noise;Odour;Appearance;Unsanitary (illness/disease);
- Odour;Unsanitary (illness/disease);Waste disposal; some of it can be used as fertilizer, but it needs processing. The order, having grown up on a large farm where we produced chickens and eggs for the market, it reeks! The sewage plant stinks in town, if someone has a coop next door, the odor can be toxic in high heat temperatures. Your question

below doesn't offer viable options, it implies that it's going through. I don't agree to permitting chickens in apartments, businesses, residential lots either single or semi period! ;

- wild animal presence;Noise;Odour;Appearance;Unsanitary (illness/disease);
- Unsanitary (illness/disease);Odour;
- Odour;Noise;Appearance;Unsanitary (illness/disease);
- Noise;Odour;Appearance;Unsanitary (illness/disease);
- Noise;Odour;
- I grew up on a chicken farm, Chickens attract other wild animals. In the summer they smell and they can be noisy. For the safety of the Chickens they deserve to live in the country ;Noise;Odour;Appearance;Unsanitary (illness/disease);
- Who is going to monitor residences with chickens or will it be by neighbour complaints?;Noise;Odour;Unsanitary (illness/disease);
- Odour;Unsanitary (illness/disease);
- Noise;Odour;Appearance;Unsanitary (illness/disease);Escaping, running at large;
- Animal health and Safety concerns;Noise;Odour;Unsanitary (illness/disease);
- Odour;Appearance;Unsanitary (illness/disease);Property values, wildlife and irresponsible owners;
- Odour;Appearance;Property Value;
- Noise;Odour;Appearance;Unsanitary (illness/disease);Property value;
- Noise;Odour;Appearance;

### **If Hens are permitted, do you agree they should only be kept on residential lots containing either a single detached dwelling or a semi-detached dwelling?**

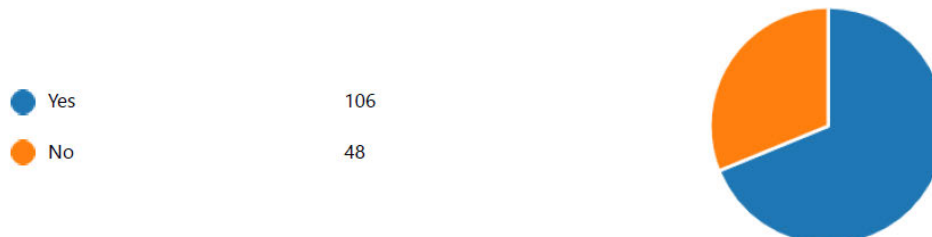


### **Comments from Responders who said 'No'**

- If you answered 'No' to the previous question, please tell us why:
- If all residents of an attached home agree, hens should be allowed.
- detached only as semi-detached and townhouse residence reside too close to each other.
- I don't want hens permitted in residential areas.
- Restricting hens to only those who can afford to own or rent semi- or detached housing rather defeats the intent of allowing all residents to raise hens to increase their food-security.
- With the close proximity of most houses I don't believe it's a good idea. Furthermore, you can't guarantee each resident is competent/educated to properly maintain the animals and the space.
- "1.Hens belong on farms...get a dog.
- 2.Eggs are not expensive..support your local farmer.
- 3.Hens invite rodents, foxes...first hand experience!!!
- 4.Invites bad feelings among neighbours...first hand experience!
- 5.Will set precedence for other surrounding county's..repeat and rinse 1 to 4"
- I don't think they should be permitted, so I have no interest in "what if" scenarios that allow them.
- Only 2 answers were allowed. Why should I have them in my neighbourhood because we are mostly mostly detached homes. If I have to put up with them, so should people in townhomes. They should not be allowed at all. Whovever brought this idea forward is an [REDACTED] If you want farm animals live in a rural area. I will not vote for any council member who votes for this ridiculous proposal. What's next, horse and buggy? Come on Council, give your heads a shake.

- no hen crap
- Only single detached dwelling - semi detached to close
- A triplex could just as easily house chickens if all tenants agree
- Semi detached tend to have small backyards separating them from their neighbours. I feel the backyards should be an at least a half acre or larger to allow enough space for the neighbours. And the coops should not be placed on the fence line beside the neighbour property but placed in the middle with equal distance away from each neighbours property. There should also be privacy fences mandatory by chicken owners to build at their expense.
- Dont beleive they should be kept in ANY residential areas. Concerns over noise, sanitation , pests such as rats and mice. The place for hens is rural properties such as farms.
- Houses have varying sized lots and the newer housss are practically sandwiched in. There is not enough room. Houses in Montgomery Village are a good example.
- In town lots are not big enough to ethically sustain 2 hens. Semi's and detached lots can back onto townhouse/condos where the noise/smell can affect a greater number of people.
- In my neighbourhood, I believe the yards are too small even for a couple hens, and I worry that some owners may not follow the proper guidelines set out in the by-law.
- I would be comfortable with chickens on commercial lots, front or side yards and possibly townhouses.
- They should NOT be kept on standard residential size lots within the town PERIOD
- I don't agree to permitting chickens in apartments, businesses, residential lots either single or semi period! Leave it to the farmer that have the equipment and the square footage to handle the situation.
- Should be fairly permitted though-out community
- chickens should ONLY be in the country/farms, they are unsanitary, a lot out of people will leave if this is aloud, someone on oville use to have 10 chickens and DUCKS which is even worse... absolutely disgusting
- The houses in most of the subdivisions are too close together. and many don't even have fences.
- They should not be allowed in any residential lots. The welfare of the animal is a concern amongst the noise and smell that could result if owners are neglectful in any way. What happens if owners have weekend cottages or extended travel plans?
- There are exceptions where a residential lot may contain an out building or in-law suite or where a home is subdivided into 2 apartments. Perhaps instead circumstances like this could be permitted with approval of all occupants.
- Chickens are quiet, clean and easy to raise. They are affectionate and are easy to train. I don't understand the restrictions.
- I lived in a town home i would not have minded if my neighbors had hens. I think it's only fair if one home is allowed all should.
- semi detached lots are too close and cause issues for the attached neighbour
- "I dont think hens should be permitted in detached or semi detached homes
- anywhere in town "

### **If Hens are permitted, do you agree with limiting the number to a maximum of two (2) hens on a residential lot during trial period?**



### **Comments from Responders who said 'No'**

- I think the number of hens should be higher. Hen are social animals and two is too small a number for their well-being.

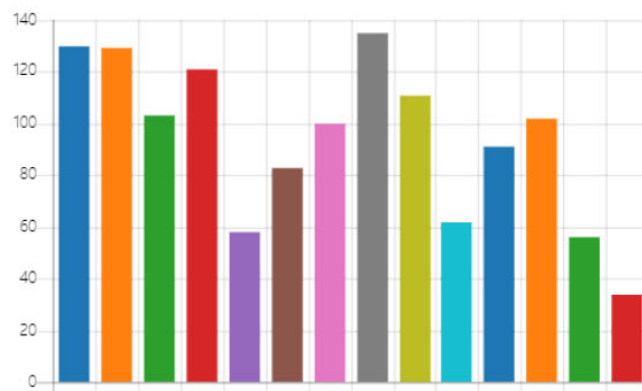
- Variable to size of lot. Chickens are social creatures that require a flock for their well-being. I suggest that the town consults the poultry welfare experts at the University of Guelph. I'm sure they would be happy to answer questions on density.
- 2-8 I think would be a more fair number. For example the smaller hen varieties would allow for smaller coops, less feed etc. But would allow for more within the coop. Just a thought but excited by 2 as a possibility
- Hens roost close together in the winter months for warmth and safety. Also hens only lay for a few years. By having a maximum of 4 hens it would promote the well being and health of the flock and permit flock rotation as older hens cease to lay.
- Two hens is only two eggs per day, at best. I believe it should be raised to four hens.
- I would prefer none allowed.
- 6-10 - full family needs a lot of eggs
- I believe that 5 hens should be the maximum. Chickens are social creatures and as such two hens is insufficient. Moreover, most people will be looking to supplement their diets with fresh eggs, a family of 4 with only 2 hens doesn't make sense.
- 0...see 5 above !!!!!!!
- 6, I don't think you should limit it. People get them as chicks and don't know 100% the sex, then they have to re-home the males. I say 4-6, half of them may not work out.
- Should be max at 6
- No hens should be permitted - this is just a recipe for discord in neighborhoods. don't think they should be permitted, so I have no interest in "what if" scenarios that allow them. Let's spend more time getting junk and eyesores out of town properties instead of creating more.
- 4. Chickens are social animals, and a few more would be beneficial. Further, it helps justify the cost of maintenance/coop/etc. for those counting on the fresh eggs.
- None. Quit asking questions with only 2 choices.
- 0
- Hens are social and it's best to keep at least 3
- 6 should be the max however this should be a function of the size of the lot.
- I would allow people to have whatever the eventual maximum number of hens will be. My understanding is that many other municipalities allow people to have chickens, things seem to work relatively well based on the anecdotal experiences of some friends of mine who have chickens, people who invest money and time in this will obviously take care of their spaces.
- 4 They are flock animals and will provide warmth for each other in cold seasons
- 4 because the hens tend to stick together and 4 will not be more bothersome than 2 would be.
- 1 per person of the dwelling
- Again, as a farmer with decades of livestock experience, animals/birds need company and with chickens dying really easily, you need at least 3 to make sure you always have at least a pair together.
- I don't agree with a trial period. They set a precedence for an argument, and are often just run from trial into full effect with minimal notice or announcement.
- At least 3 because it takes a while to understand how to raise chickens
- Chickens are social animals, I would like 3-5 chickens to be allowed in the trial.
- Reference above. They should not be allowed
- 6 to maximize output and allow for inevitable losses (due to raccoons and coyotes)
- Zero. It's a subdivision not a farm.
- I highly disagree there should be hens; however, if it is allowed one is sufficient. Residents are already disrespectful when it comes to allowing their cats to roam, so many people not picking up dog poop, or throwing their poop bags anywhere, how can one assume that people would be respectful of having hens? That would be adding fuel to the fire.
- It depends on the pen and property size. A numerical value, while easier for bureaucracy, is not a relevant to the number of different living situations people have.
- I think 4 should be the limit
- I don't agree to permitting chickens in apartments, businesses, residential lots either single or semi period! The big question - who is monitoring the volume - let's be realistic - this town is lazy and doesn't monitor the policies anyway - people will push the rules and if you say two, the home owner will get three and then four....
- 5, two is hardly enough to make having the hens worth it for the owner.
- DISGUSTING and will start a new viruses eventually
- I think the number of hens permitted should be 5.



- A trial period is not an effective way to monitor this. Naturally the occupant will be on their “best behavior” and in no way will this reflect the majority of cases.
- Two hens would not be sufficient to feed my family of 5 and would not be worth the \$110 fee. I would like to see it changed to a max of 4 hens.
- 4, to ensure there is actually food security. 2 hens won't really allow a family of 4 to collect enough for a big week's consumption.
- Hens are social animals that need the company of others to be happy and healthy. 2 hens would also not produce enough eggs to feed a family. As well, the number of hens should be flexible according to lot size. A standard size lot could support 4 hens; a larger lot could support 6 - 8 hens.
- "Let's start with 4.
- We will have more fresh eggs."
- I think people should be allowed up to 4 hens. Many urban areas allow 4 hens and it's my understanding that hens are social birds and do better with a flock and 4 hens would be more like a flock.
- You need to have 3 hens. Hens are social animals and two hens are not humane. The hens will not thrive. Three hens are a perfect number for residential areas and to keep hens thriving.
- at least 3 -4 ,2 is not sufficient for enough egg production
- WHAT DOES IT MATTER 2 OR 6
- 4 hens to make the costs of owning a bit more justifiable

### **If Hens are permitted, what restrictions / guideline do you feel should be considered in the by-law?**

Hens only - no roosters	130
Limit on number of hens perm...	129
Limit hens to residential lots w...	103
Limit location of hens to rear y...	121
Prohibit hens from being at la...	58
Locate hen coop a minimum d...	83
Minimum and maximum size f...	100
Cleanliness standards	135
Requirements for storage, loc...	111
Prohibition on sale of eggs	62
Prohibition on slaughtering	91
Prohibit hens on properties in ...	102
Prohibit hens on properties lo...	56
Other	34



### **Comments from Responders**

- Hens only - no roosters; Limit on number of hens permitted; Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only); Limit location of hens to rear yard only; Locate hen coop a minimum distance from all lot lines; Minimum and maximum size for hen coops including run areas; Cleanliness standards; Requirements for storage, location and disposal of feces; Prohibit hens on properties in source water protection areas; Prohibit hens on properties located within a minimum distance from schools and churches;

- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Prohibit hens from being at large at any time in the rear yard;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on sale of eggs ;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;
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- Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Minimum and maximum size for hen coops including run areas;Prohibition on slaughtering;
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- Recommended animal husbandry/care training on how to properly care for backyard chickens ;Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibit hens on properties in source water protection areas;
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- Limit on number of hens permitted;Cleanliness standards;Requirements for storage, location and disposal of feces;
- During trial period, I would suggest permits be required;Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Prohibit hens from being at large at any time in the rear yard;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;
- license will be required to be purchased from bylaw office each year (similar to burn permits), must submit to annual inspection of property and coop;Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Prohibit hens from being at large at any time in the rear yard;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on sale of eggs ;Prohibit hens on properties in source water protection areas;Prohibit hens on properties located within a minimum distance from schools and churches;
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standards;Requirements for storage, location and disposal of feces;Prohibition on sale of eggs ;Prohibition on slaughtering;

- Hens only - no roosters;Limit on number of hens permitted;Locate hen coop a minimum distance from all lot lines;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibit hens on properties in source water protection areas;
- Increase min location from EVERY lot line to 9metres. 2)One day to comply to bylaw infraction then chickens removed. ;Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Prohibit hens from being at large at any time in the rear yard;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on sale of eggs ;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;
- Hens only - no roosters;Locate hen coop a minimum distance from all lot lines;Cleanliness standards;Prohibition on slaughtering;
- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on sale of eggs ;Prohibition on slaughtering;
- Decrease in property values.;Hens only - no roosters;Limit on number of hens permitted;Limit location of hens to rear yard only;Prohibit hens from being at large at any time in the rear yard;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on sale of eggs ;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;Prohibit hens on properties located within a minimum distance from schools and churches;
- Prohibit hens in neighborhoods with small lot sizes (even on detached and semi-detached properties;Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Prohibit hens from being at large at any time in the rear yard;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibit hens on properties in source water protection areas;Prohibit hens on properties located within a minimum distance from schools and churches;
- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on sale of eggs ;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;
- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;
- Hens only - no roosters;Limit on number of hens permitted;Limit location of hens to rear yard only;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibit hens on properties in source water protection areas;Prohibit hens on properties located within a minimum distance from schools and churches;
- Limit location of hens to rear yard only;Locate hen coop a minimum distance from all lot lines;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on slaughtering;Hens only - no roosters;Limit on number of hens permitted;
- Hens only - no roosters;Limit location of hens to rear yard only;Limit on number of hens permitted;Cleanliness standards;
- Hens only - no roosters;Limit on number of hens permitted;Limit location of hens to rear yard only;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on sale of eggs ;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;
- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Prohibit hens from being at large at any time in the rear yard;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and

disposal of feces;Prohibition on sale of eggs ;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;Prohibit hens on properties located within a minimum distance from schools and churches;

- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on slaughtering;
- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Prohibit hens from being at large at any time in the rear yard;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;Prohibit hens on properties located within a minimum distance from schools and churches;
- Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Prohibit hens from being at large at any time in the rear yard;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on sale of eggs ;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;Prohibit hens on properties located within a minimum distance from schools and churches;Fee is to high for annually?;
- Limit location of hens to rear yard only;Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on sale of eggs ;Prohibit hens on properties in source water protection areas;Prohibit hens on properties located within a minimum distance from schools and churches;
- Hens only - no roosters;Limit on number of hens permitted;Limit location of hens to rear yard only;Prohibit hens from being at large at any time in the rear yard;Locate hen coop a minimum distance from all lot lines;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;
- Hens only - no roosters;Limit on number of hens permitted;Limit location of hens to rear yard only;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Requirements for storage, location and disposal of feces;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;Cleanliness standards;
- Limit on number of hens permitted;Cleanliness standards;Requirements for storage, location and disposal of feces;
- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Prohibit hens from being at large at any time in the rear yard;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on sale of eggs ;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;Prohibit hens on properties located within a minimum distance from schools and churches;need to prove the resident knows how to care & keep hens. Proper housing standards for coops;
- Hens only - no roosters;Limit on number of hens permitted;Locate hen coop a minimum distance from all lot lines;Limit location of hens to rear yard only;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;Prohibit hens on properties located within a minimum distance from schools and churches;
- Hens only - no roosters;Minimum and maximum size for hen coops including run areas;Prohibit hens on properties in source water protection areas;Requirements for storage, location and disposal of feces;
- They should NOT be allowed ;Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Prohibit hens from being at large at any time in the rear yard;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on sale of eggs ;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;Prohibit hens on properties located within a minimum distance from schools and churches;
- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Prohibit hens from being at large at any time in the rear yard;Locate hen coop a minimum distance from all lot lines;Minimum and

maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on sale of eggs ;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;Prohibit hens on properties located within a minimum distance from schools and churches;

- Hens only - no roosters;Limit on number of hens permitted;Limit location of hens to rear yard only;Prohibit hens from being at large at any time in the rear yard;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on slaughtering;
- Hens only - no roosters;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Limit on number of hens permitted;Cleanliness standards;Prohibit hens on properties in source water protection areas;
- Consent from surrounding neighbours;Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Prohibit hens from being at large at any time in the rear yard;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on sale of eggs ;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;Prohibit hens on properties located within a minimum distance from schools and churches;
- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Prohibit hens from being at large at any time in the rear yard;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on slaughtering;
- Have regular inspections which would cost the town money. Limit the number in a neighbourhood. ;Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Prohibit hens from being at large at any time in the rear yard;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on sale of eggs ;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;Prohibit hens on properties located within a minimum distance from schools and churches;
- Hens only - no roosters;Limit location of hens to rear yard only;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibit hens on properties in source water protection areas;Prohibit hens on properties located within a minimum distance from schools and churches;
- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Prohibit hens from being at large at any time in the rear yard;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on sale of eggs ;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;Prohibit hens on properties located within a minimum distance from schools and churches;
- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;Prohibit hens on properties located within a minimum distance from schools and churches;
- Limit location of hens to rear yard only;Prohibit hens on properties in source water protection areas;
- only farms should have them;Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Prohibit hens from being at large at any time in the rear yard;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on sale of eggs ;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;Prohibit hens on properties located within a minimum distance from schools and churches;
- Hens only - no roosters;Limit location of hens to rear yard only;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;Prohibit hens on properties located within a minimum distance from schools and churches;
- Hens only - no roosters;Limit on number of hens permitted;Cleanliness standards;Prohibition on sale of eggs ;Prohibit hens on properties in source water protection areas;
- Limit location of hens to rear yard only;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Clarity on the humane care of the hens ;



- Limit on number of hens permitted;Limit location of hens to rear yard only;Minimum and maximum size for hen coops including run areas;Cleanliness standards;
- Hens, chickens, etc, should not be allowed on town properties.;
- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Locate hen coop a minimum distance from all lot lines;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on sale of eggs ;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;
- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on slaughtering;Fenced yard;
- Hens only - no roosters;Limit on number of hens permitted;Limit location of hens to rear yard only;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibit hens on properties in source water protection areas;Basic care: food, water, ventilation, etc;
- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on sale of eggs ;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;
- There is no acceptable answer from the above choices and if they are not permitted to be near churches or schools why would they be allowed anywhere in town. They are farm animals not town animals.;
- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Minimum and maximum size for hen coops including run areas;Prohibition on sale of eggs ;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;
- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Cleanliness standards;Limit location of hens to rear yard only;Prohibition on slaughtering;
- Limit on number of hens permitted;Prohibit hens from being at large at any time in the rear yard;Locate hen coop a minimum distance from all lot lines;Cleanliness standards;Prohibition on sale of eggs ;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;Prohibit hens on properties located within a minimum distance from schools and churches;
- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Cleanliness standards;Requirements for storage, location and disposal of feces;Minimum and maximum size for hen coops including run areas;
- Hens only - no roosters;Locate hen coop a minimum distance from all lot lines;Requirements for storage, location and disposal of feces;Prohibit hens on properties in source water protection areas;
- Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Minimum and maximum size for hen coops including run areas;Prohibition on slaughtering;Limit on number of hens permitted;Cleanliness standards;
- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibit hens on properties in source water protection areas;Ensure that our standards on ethical treatment are second to none;
- Education on care for hens;Limit on number of hens permitted;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;
- Respect neighbour's right to say no if they don't want chickens beside them;Hens only - no roosters;Limit on number of hens permitted;Limit location of hens to rear yard only;Prohibit hens from being at large at any time in the rear yard;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on sale of eggs ;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;Prohibit hens on properties located within a minimum distance from schools and churches;
- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Minimum and



maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibit hens on properties in source water protection areas;

- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;Locate hen coop a minimum distance from all lot lines;Prohibit hens from being at large at any time in the rear yard;Prohibit hens on properties located within a minimum distance from schools and churches;
- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;
- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Prohibit hens from being at large at any time in the rear yard;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibit hens on properties in source water protection areas;
- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Locate hen coop a minimum distance from all lot lines;Cleanliness standards;Prohibition on sale of eggs ;Prohibition on slaughtering;
- predators;Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Prohibit hens from being at large at any time in the rear yard;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on sale of eggs ;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;Prohibit hens on properties located within a minimum distance from schools and churches;
- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Prohibition on slaughtering;
- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Locate hen coop a minimum distance from all lot lines;Requirements for storage, location and disposal of feces;Prohibition on slaughtering;
- Hens only - no roosters;Limit on number of hens permitted;Limit location of hens to rear yard only;Prohibit hens from being at large at any time in the rear yard;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on sale of eggs ;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;Prohibit hens on properties located within a minimum distance from schools and churches;
- Hens only - no roosters;Limit location of hens to rear yard only;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit on number of hens permitted;Cleanliness standards;
- Hens only - no roosters;Limit on number of hens permitted;Limit location of hens to rear yard only;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on sale of eggs ;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;Prohibit hens on properties located within a minimum distance from schools and churches;
- Hens only - no roosters;Limit on number of hens permitted;Prohibit hens from being at large at any time in the rear yard;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on sale of eggs ;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;Prohibit hens on properties located within a minimum distance from schools and churches;
- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Cleanliness standards;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;
- minimum distance from condos/townhouses;Hens only - no roosters;Limit on number of hens permitted;Limit location of hens to rear yard only;Prohibit hens from being at large at any time in the rear yard;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness

standards;Requirements for storage, location and disposal of feces;Prohibition on sale of eggs ;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;Prohibit hens on properties located within a minimum distance from schools and churches;

- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Prohibit hens from being at large at any time in the rear yard;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on sale of eggs ;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;
- larger properties only ;Hens only - no roosters;Limit on number of hens permitted;Limit location of hens to rear yard only;Prohibit hens from being at large at any time in the rear yard;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on sale of eggs ;Prohibition on slaughtering;
- Hens only - no roosters;Limit on number of hens permitted;Minimum and maximum size for hen coops including run areas;Cleanliness standards;
- Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Locate hen coop a minimum distance from all lot lines;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;
- Hens only - no roosters;Limit on number of hens permitted;Requirements for storage, location and disposal of feces;Cleanliness standards;
- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;Prohibition on sale of eggs ;
- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Prohibit hens from being at large at any time in the rear yard;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;Prohibit hens on properties located within a minimum distance from schools and churches;
- Limit on number of hens permitted;Limit location of hens to rear yard only;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on sale of eggs ;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;Prohibit hens on properties located within a minimum distance from schools and churches;
- Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on slaughtering;
- Not within town limits;
- Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Cleanliness standards;
- Hens only - no roosters;Limit on number of hens permitted;Limit location of hens to rear yard only;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;
- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Prohibit hens from being at large at any time in the rear yard;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on sale of eggs ;Prohibition on slaughtering;Prohibit hens on properties located within a minimum distance from schools and churches;
- Hens only - no roosters;Limit on number of hens permitted;Limit location of hens to rear yard only;Cleanliness standards;
- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Prohibit hens from being at large at any time in the rear yard;Locate hen coop a minimum distance from all lot lines;Minimum and

maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on sale of eggs ;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;

- Educated and well informed body to govern over issues. ;Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on sale of eggs ;Prohibit hens on properties in source water protection areas;
- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Prohibit hens from being at large at any time in the rear yard;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;Prohibit hens on properties located within a minimum distance from schools and churches;Prohibit hens on properties within a minimum distance from public parks and historical sites;
- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on sale of eggs ;Prohibit hens on properties in source water protection areas;
- Limit on number of hens permitted;Limit location of hens to rear yard only;Prohibition on slaughtering;Hens only - no roosters;
- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Prohibit hens from being at large at any time in the rear yard;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;Prohibit hens on properties located within a minimum distance from schools and churches;Prohibit near houses with persons having allergies and sensitivities akin to the town outdoor fire bylaw.;
- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;
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yard;Limit location of hens to rear yard only;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit on number of hens permitted;Hens only - no roosters;Just don't do it. ;

- Hens only - no roosters;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibit hens on properties in source water protection areas;
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- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Prohibit hens from being at large at any time in the rear yard;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on sale of eggs ;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;Prohibit hens on properties located within a minimum distance from schools and churches;
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- Hens only - no roosters;
- Some residential homes and semi's homes have small back yards what will be the requirement of the size of lot to have chickens?;Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Prohibit hens from being at large at any time in the rear yard;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on sale of eggs ;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;Prohibit hens on properties located within a minimum distance from schools and churches;
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- Hens only - no roosters;Limit on number of hens permitted;Limit location of hens to rear yard only;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on sale of eggs ;Prohibition on slaughtering;
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- strict & ENFORCED bylaws for once!;Hens only - no roosters;Limit on number of hens permitted;Limit location of hens to rear yard only;Prohibit hens from being at large at any time in the rear yard;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on sale of eggs ;Prohibition on slaughtering;Prohibit hens on properties in source water protection areas;Prohibit hens on properties located within a minimum distance from schools and churches;
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- rat , mice control a must ;Hens only - no roosters;Limit location of hens to rear yard only;Locate hen coop a minimum distance from all lot lines;Cleanliness standards;
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- I don't want hens anywhere in town;
- Hens only - no roosters;Limit on number of hens permitted;Limit hens to residential lots with specific dwelling types (i.e. single family dwellings and semi-detached dwellings only);Limit location of hens to rear yard only;Prohibit hens from being at large at any time in the rear yard;Locate hen coop a minimum distance from all lot lines;Minimum and maximum size for hen coops including run areas;Cleanliness standards;Requirements for storage, location and disposal of feces;Prohibition on sale of eggs ;Prohibit hens on properties in source water protection areas;Prohibit hens on properties located within a minimum distance from schools and churches;
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### **Any Other Comments you wish to provide?**

- I think the true challenge will be dealing with violators of the rules. Neighbours are going to have to be frequently calling the bylaw officer.
- I do not agree with having hens on residential properties in town. I think it will be hard to monitor all the above rules and regulations. I worry about noise, odor, disease, mal treatment and improper care of the hens/and hen dwelling. I worry about it being against a fence that borders my own yard, potentially spreading feces, bacteria into my yard. I don't believe that this type of animal is suited to living in town, I live in town because I don't want to live in the country, I don't want a farm and I don't want farm animals around me.
- How will the town deal with neglect/abuse situations? Will the OSPCA be involved? This is a great idea for people who are truly interested in raising backyard chickens, however I can imagine there will be some people participating with good intentions, but lacking knowledge of proper care and abandoning chickens when they no longer want them. A mandatory animal care session with a licencing portion (received only when the course has been satisfactorily completed) would be a good idea to implement. Also a few "chicken ambassadors" or people who can be reached if people are struggling with chicken health issues or need advice. I think this idea has great potential to benefit residents in the town and I support the idea, of course with regulations in place.
- I think this would be a fantastic initiative and support it wholly.
- "I think keeping chickens is a ridiculous idea for the town to pursue. People cannot control their dogs and cats, I can only imagine the neglect some will have for their chickens. I am also concerned that the noise will make the outdoors less enjoyable for other residents trying to use their own backyards. I am also concerned about chickens attracting predators and pests such as rodents to our houses.
- If council decides to allow chickens, at minimum I think owners should have to purchase a license annually and allow an inspection of their property and coop to ensure safety and quality of life for the chickens. A license would also ensure a registry of homes keeping chickens that would provide useful if chickens were found to have a communicable disease."
- "I love that this is being discussed. Going through covid 19 has made it obvious that we need take more responsibility of where our food comes from. If you can raise some chickens in a peaceful manner and provide some eggs for yourself without bothering others why wouldn't you? It allows children to learn more about where their food comes. The importance of care of an animal and how it can provide you with food.
- There are rent chicken programs as well to encourage people to enjoy chickens then give them back come winter.
- I'm so excited about this and really hope this passes. Chickens are generally way quieter than annoying dogs barking at all hours, or outdoor cats everywhere. (Note: I've had cats and have dogs and am a respectable dog/ animal owner).
- Limit location of coop to rear yard or rear side of dwelling. Reason for this comment is for ease of winter maintenance. Minimum distance from lot lines should be similar to a shed requirement. Let's not make the rules so restricting so as to discourage chicken husbandry. Chickens who are allowed to free range in a yard assist in reductions of pests and harmful bugs. Less pesticide use required. Free range chickens are known to be healthier and more sustainable. Chicken poop is very high in nitrogen composting chicken poop should be encouraged.
- I am totally against having barn animals in residential areas. Even with a large setback of coops from lot lines, the smell will carry, particularly in the summer. Having to store chicken waste for a once a week pickup will exacerbate the situation. They will attract vermin, skunks, coyotes and raccoons. Orangeville bylaw officers will be tasked with

assessing complaints (and there will be many) and what will the penalties be? Non-compliance gets warning after warning? Keeping chickens are for properties of two acres or more.

- "It is silly to have a distance from schools and churches. The physical school building is far from the edge of the property and having a hen in a neighbouring house will have no adverse effects on the school building. Churches are generally only used on Sunday's so why restrict neighbouring houses as well.
- Source water protection is also a bad restriction. I'm sure there are people who still wash their car, change their oil and fertilize their lawn within a source protection zone."
- There are too many reasons not to allow them and not enough reasons to allow them. We don't have [REDACTED] officers to enforce anything which was not mentioned. If there were Emergency circumstances like a war where a victory garden would be warranted then I would be all for but until then none should be permitted in residential areas. We have already have enough problems with barking dogs In this town for starters.
- "while some residential areas of town offer much larger lot sizes, there are many neighborhoods where houses are VERY close together. In the Rolling Hills area, our homes are far too close together for this to be considered. As it is, we have to keep our windows closed to keep the smell or marijuana out of our home when neighbours consume it. Prior to the fire pit ban, we had to keep our windows closed to prevent smoke from billowing in our windows. I do not want to have to keep my windows closed to keep the smell of hens out of our house. I purchased a residential home, not a farm.
- Please consider imposing a minimum lot size for this by-law to exclude those of us who live in extremely close subdivision quarters even with fully detached and semi detached homes. "
- There should NOT be a municipal fee associated with keeping backyard hens.
- Please help bring backyard chickens to Orangeville. Especially when the pandemic hit and there was a run on eggs, we all could have used a bit more production. Also it's a great way to use green bin waste for feed supplement.
- Thanks for initiating this trial. The pandemic will serve only to increase food-insecurity in our community in the months and years ahead. Similarly with the rising numbers of seniors on fixed incomes, food security is an increasingly challenging issue. Enabling households to self-provide a sustainable and low-cost protein source will go a long way to foster independence from the food bank and help mitigate food-insecurity.
- In general a very bad idea. I oppose 100%. Foresee many issues for residents as well as the welfare of the hens. Who is going to police the "hen keepers".
- It might also be a good idea to have a minimum rear yard square footage in order to build the coop. This will allow for adequate space for the hens to be out of the coop and also allow for an adequate size coop.
- Just let the chickens in and dont go nuts with rules.
- Why is time being spent on this issue? Are there not far more important issues to address in this town? A look around town clearly shows people cannot even maintain their yards - and we want to add chickens? Who in the Town of Orangeville is making these decisions and even proposing this issue is addressed through a survey? Ridiculous.
- With everything going on with covid19, extreme unemployment, cost of food etc, this is what you feel is important ? All this will do is make a few people happy and piss off a whole lot more other people.
- If people near wellheads, schools, churches, etc. can own dogs and cats, I see no reason why a few backyard chickens should be prohibited.
- There should only be a one time fee issued to homeowners to obtain a permit
- I feel like brunch part of a farming community this by law would only make sense. I feel like absolutely you have to have restrictions and guidelines.
- Close Neighbours Should have a say before residents go ahead and get the hens and coop. Much easier to say no first than to have them removed later when things get out of hand.
- IT is not fair to anyone who lives near them
- I'm very pro chickens in town.
- This is a stupid idea. do something useful, promote and enforce clean up of yards, not creating barnyards, noise and smell in an urban areas.
- Limiting distance from schools and churches does not make sense to me.
- Perhaps complete some sort of online training program. Nothing extensive, but so the town knows people are prepared and educated. This such a fad right now. Too many people will jump on the bandwagon and not be prepared.
- I have been involved in backyard hen programs in other cities, and if they are managed well (which they almost always are), then they work! People who want to go to the effort of having backyard hens are generally very happy to comply with all of the stipulations of a local policy, particularly if they had an opportunity to give input. I hope after the trial period, the number of hens could be increased to 4, which is what many other municipalities do. Overall, this is a great initiative that supports other plans that the Town has already passed, such as the SNAP, and had broader community-building benefits.

- Yes, council members, get your heads out of your [REDACTED] and don't even consider this proposal. We are not living in the 1800s.
- NO HENS
- This is a great! Lot size should be a factor. Sharing with neighbors should be encouraged !!!
- Perhaps consider consultations with the Ministry of natural resources with regards to issues of coyotes, and consider the impact of having chickens in peoples backyards. Coyotes are obviously causing issues with other small animals, as we are seeing them in subdivisions, including mine.
- "If yard is fenced, hens should be allowed free range if owner wishes during appropriate supervised daytime periods.
- What will death/slaughter/vet care protocols be?"
- The by-law should have agreement from all neighbours beside the family that wishes to have chickens. If one neighbour says no, they do not want chickens beside their property, that agreement should be honoured. Other by-laws in surrounding areas have this agreement between neighbours and should be implemented for both parties to be considered and respected. Chickens and eggs are available all year around by local farms. We are lucky to live where we live and more people should support local farmers and purchase eggs from them. My family purchases eggs from a local small egg farmer just outside of town. We don't need backyard chickens to have locally grown food or teach our kids where eggs come from. This is a big responsibility to care for chickens and their well being and there should be a mandatory educational course involved that families need to take and pass before being allowed to care for farm animals. I feel chickens should be free to roam and not locked away in a small coop all day. I find it personally cruel as I wish all chickens were cage free. But having backyard chickens roam free on the small plots of land is not safe for them or respectful to other neighbours. Please consider my comments before moving forward.
- I be leave that the town needs to come and look at the lot to make sure that the people look after it .Because if there is junk every wear you know that are not going to follow the rules and be responsible for the chickens. Neighbors should have a say if they want chickens next to them or not.I would like to know how they are going to recycle the waste .
- Chicken licensing should only be available to persons completing a mandatory livestock management technology course from the University of Guelph
- There might also be issues with other animals being attracted to the chicken coop. (Raccoons, foxes and other predators)
- Residents with oversized lots ie. half an acre should be permitted. Living in a subdivision means communal living and a neighbour having hens can be less than ideal, it can hamper the resale value. The town can not enforce the by laws already (ie. barking dogs at all hours) I have no confidence that the town can enforce the proposed bylaw
- I think hen coops should only be allowed on larger properties where the houses are a greater distance from each other, and there is more property to put the coop a good distance away from neighbours. I think a minimum property size should be considered in the by-law, i.e. a property must be XX big to be considered.
- make sure they are well looked after and protected
- Vehemently against this happening
- This is a no brainer
- Having hens for eggs is great for kids to observe and learn. I'd like to add the chicken poop to compost for my veggie garden.
- Hens should be kept on farm properties, not in Town.
- Certain breeds of hens when NOT having a rooster around will start to crow.
- If for any reasons chickems are allowed and neighbourhood dogs entre their property and kill the chickens then homeowner is fully responsible for having an unsecured fence and coop and dog owners should not be liable. Loose cats are also a concern and same rules should apply wether or not cats are pets or strays.
- Considering the links between poultry and zoonic diseases that transfer to humans I do not agree with having chickens in residential areas.
- Bylaw already doesn't answer calls for noisy dogs or unkept yards. You want chickens move to the country or rent a coop on a farm. Also think about those with allergies and how it may affect them.
- I love this idea and would definitely support this initiative.
- As stated above I highly disagree hens should be allowed. But, if it goes ahead I think the neighbours have a right to know as a courtesy and consent it is okay to do so. It sounds great right now but once the honeymoon period ends, this is when things will get messy. Also, wouldn't hens in the backyard attract unwanted critters/coyotes?
- we support this!
- No hens in town; I do not support allowing people to have their own production. The average hen does not generate an egg a day, it takes time, therefore, the home owner has more work in the maintenance of the hens and the coup - cleaning it! I do not support this endeavor at all.
- "the trial houses should be the adjacent neighbours of all members of council so they can get first hand knowledge

- coyotes and other predators will be lured even more so to town
- there are enough bylaws now that are being broken and not enforced
- how will anyone know that the hens are not being slaughtered.... in a shed in the dead of night? seriously"
- We also don't have enough bylaw enforcement officers to cover the current bylaws. This would just be another bylaw that would go unchecked!
- Perhaps there should be a registration method where you would get a licence to have chickens once specifications are met and no yearly or yearly visits to make sure all is well
- If residents wished to have hands in their yard, perhaps they should choose to live in the country. Town citizens in general have a reasonable expectation of living free of livestock close to their place of residence
- there disgusting
- I am not in favour of this idea. I know that other areas have chickens but I believe chickens belong on the farm. Maybe talk to one of the farm rescue groups about the amount of chickens that are given to them because people can't care for them. Chickens attract foxes and other wild animals. Wait until poor johnny's chicken gets eaten by the wild animals. Why don't you focus on create a cat bylaw. Too many cats missing because people allow them to roam free.
- "Residents won't follow the restrictions. 2 Chickens already seen on Church Street & Sarah St. Monday picking at the trash curb side, the other on the road. Issues already and the program hasn't even started. Hens will encourage more wildlife pests, raccons, skunks, fox etc. 2 hens are not going to produce enough eggs for Food Security.
- The town of Orangeville needs to work on a better 24/7 bylaw enforcement before creating new items like this. Current bylaws are barely enforced so how could this be any different. Make MAJOR changes to bylaw enforcement before creating an agenda for something as major as this.
- I don't like that there will only be 30 permits issued first come first serve. I think there will be a surprising number of people interested in the program. The high fee for 2 chickens and limited number of permits will only encourage people NOT to register their hens. Please reconsider the max number of hens and number of permits issued to encourage residents to do it right.
- Hens are a great idea!
- A permit fee of \$110 annually is excessive. If the fee of \$110 covers a three year period that is much more reasonable.
- What is going to happen to those who don't follow rules?
- Some of these questions show that people are very ignorant about raising chickens. People have dogs that produce way more feces than 3 chickens will produce in their lifetime. Dogs also scare away and attack local wildlife. Cats have the same issues and even kill local birds and wildlife. Cats are often left to roam free with not restrictions. The only difficult thing about raising backyard chickens is to keep dogs and cats out of the residential yards.
- cleanliness and varmit control a must
- What is the cost to the taxpayers for the calls because of chicken issues that will arise?. The chickens are not going to produce enough eggs for a family compared to what the cost to keep the chickens. Chickens do not lay eggs year round. We already had chickens running at large on Monday Sept 21 on Church & Sarah St.
- If you want hens buy a farm

**Subject: By-law/Property Standards Officer Appointment**

**Department: Corporate Services**

**Division: Clerks**

**Report #: CPS-2020-002**

**Meeting Date: 2020-10-19**

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### Recommendations

**That report CPS-2020-002 regarding the appointment of By-law/Property Standards Officer be received;**

**And that Council pass a by-law to appoint Peter Venasse and Chris Taylor as By-law/Property Standards Officers.**

### Background and Analysis

Section 227 of the Municipal Act, S.O. 2001, c. 25, authorizes a Council to pass a by-law to appoint such officers and employees as may be necessary for the purposes of the Corporation, for carrying into effect the provisions of any by-law of Council.

Section 15 of the Police Services Act, R.S.O. 1990, c. P.15, as amended, authorizes the appointment of By-law Enforcement Officers who shall be peace officers for the purpose of enforcing the by-laws of the municipality;

The Town recently completed a recruitment process for the role of part-time By-law/Property Standards Officers with Peter Venasse and Chris Taylor being the successful applicants.

In accordance with the Municipal Act and the Police Services Act, Council must pass a by-law to appoint By-law/Property Standards Officers for the purpose of enforcing municipal by-laws.

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### Strategic Alignment

## **Orangeville Forward – Strategic Plan**

Priority Area: Strong Governance

Objective: Transparent and fair decision-making processes and enhanced communication with the public

## **Sustainable Neighbourhood Action Plan**

Theme: Corporate and Fiscal

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### **Notice Provisions**

Not applicable.

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### **Financial Impact**

No budgetary impacts are anticipated.

Respectfully submitted

Andrea McKinney  
General Manager, Corporate Services

Reviewed by

Karen Landry  
Town Clerk, Corporate Services

Prepared by

Tracy Macdonald  
Assistant Clerk, Corporate Services

**Attachment(s):** Not Applicable





## **The Corporation of the Town of Orangeville**

### **By-law Number 2020-**

#### **A by-law to appoint Peter Venasse and Chris Taylor as a By-law/Property Standards Officer/Weed Inspector for the Town of Orangeville and to amend By- law 34-2008**

WHEREAS Section 9 of the Municipal Act, 2001, S.O. 2001 c.25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

Whereas Section 227 of the Municipal Act, S.O. 2001, c.25, authorizes a Council to pass a by-law to appoint such officers and employees as may be necessary for the purposes of the Corporation, for carrying into effect the provisions of any by-law of Council.

And Whereas Section 15 of the Police Services Act, R.S.O. 1990, c. P.15, as amended, authorizes the appointment of By-law Enforcement Officers who shall be peace officers for the purpose of enforcing the by-laws of the municipality;

Be it therefore enacted by the Municipal Council of the Corporation of the Town of Orangeville as follows:

1. That Peter Venasse and Chris Taylor are hereby appointed as a By-law/Property Standards Officer/Weed Inspectors for The Corporation of the Town of Orangeville.
2. That By-law 34-2008 be amended by deleting from section 1 the name "Andy Macintosh".

By-law read three times and finally passed this 19<sup>th</sup> day of October, 2020

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Sandy Brown, Mayor

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Karen Landry, Clerk

**From:** [Nicole Martin](#)  
**To:** [Tracy MacDonald](#); [Carey Herd](#); [Susan Stone](#); [Deputy Clerk Grand Valley](#); ["Denise Holmes"](#); [Fred Simpson](#); [Tracey Atkinson](#); [Jennifer Willoughby](#); [sylvia.jones@pc.ola.org](mailto:sylvia.jones@pc.ola.org); [Seeback, Kyle - M.P.](#)  
**Subject:** RE: Council Resolution  
**Date:** Monday, September 21, 2020 10:29:35 AM  
**Attachments:** [image001.png](#)

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The Township of Amaranth at its regular meeting of Council held September 16, 2020 passed the following resolution in support:

**Resolution #7**

**Moved by: G. Little – Seconded by: H. Foster**

**BE IT RESOLVED THAT:**

Whereas the Town of Caledon has initiated a petition to request the provincial and federal government to declare broadband as an essential service and to take action to help facilitate telecommunication access to existing infrastructure including underutilized or dark fibre optic network and hydro poles in support of affordable and reliable broadband expansion in all communities; and

Whereas similar to telephone and hydro, broadband has become essential for residents, businesses, youth, schools and for municipalities to deliver public services; and

Whereas access to broadband is a key component of economic development and is increasingly important for conducting business on-line; and

Whereas access to affordable and reliable high-speed internet allows individuals and communities to thrive and access essential information and services; and

Whereas there are unserved and underserved rural communities in Dufferin County and Caledon that do not have access to affordable and reliable high-speed internet;

Now therefore be it resolved that Council for the Township of Amaranth recognizes and supports broadband connectivity as an essential service and hereby requests Kyle Seeback, MP and Honourable Sylvia Jones, MPP to take action through their respective governments to declare broadband as an essential service and to help facilitate telecommunication access to existing infrastructure including underutilized or dark fibre optic network and hydro poles in support of affordable and reliable broadband expansion in all communities; and

That a copy of this resolution be sent to the County of Dufferin and the local municipalities in the County of Dufferin seeking their support and to the Town of Caledon.

**CARRIED.**

**Nicole Martin, Dipl. M.A.**

Acting CAO/Clerk | Township of Amaranth  
374028 6th Line | Amaranth | ON | L9W 0M6  
Tel: 519-941-1007 ext. 227 | Fax: 519 - 941-1802

**All municipal facilities and parks are closed until further notice during the COVID-19 pandemic. Staff is working to keep critical services operational during this difficult time. Updates will be posted to our website ([www.amaranth.ca](http://www.amaranth.ca)) and through our Facebook accounts. Calls to the office at 519-941-1007 will be answered as soon as possible.**

**For accurate information on COVID-19 please visit: [www.ontario.ca/COVID-19](http://www.ontario.ca/COVID-19)**



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**From:** Tracy MacDonald <tmacdonald@orangeville.ca>

**Sent:** Monday, August 17, 2020 3:08 PM

**To:** Carey Herd <Carey.Herd@caledon.ca>; Nicole Martin <nmartin@amaranth.ca>; Susan Stone <sstone@eastgarafraxa.ca>; Deputy Clerk Grand Valley <mtownsend@townofgrandvalley.ca>; 'Denise Holmes' <dholmes@melancthontownship.ca>; Fred Simpson <fred.simpson@townofmono.com>; Tracey Atkinson <tatkinson@mulmur.ca>; Jennifer Willoughby <jwilloughby@townofshelburne.on.ca>; sylvia.jones@pc.ola.org; Seeback, Kyle - M.P. <Kyle.Seeback@parl.gc.ca>

**Subject:** Council Resolution

Good afternoon,

Orangeville Council, at its August 10, 2020 meeting passed the following resolution:

Whereas the Town of Caledon has initiated a petition to request the provincial and federal government to declare broadband as an essential service and to take action to help facilitate telecommunication access to existing infrastructure including underutilized or dark fibre optic network and hydro poles in support of affordable and reliable broadband expansion in all communities; and

Whereas similar to telephone and hydro, broadband has become essential for residents, businesses,

youth, schools and for municipalities to deliver public services; and  
Whereas access to broadband is a key component of economic development and is increasingly important for conducting business on-line; and  
Whereas access to affordable and reliable high-speed internet allows individuals and communities to thrive and access essential information and services; and  
Whereas there are unserved and underserved rural communities in Dufferin County and Caledon that do not have access to affordable and reliable high-speed internet;  
Now therefore be it resolved that Council for the Town of Orangeville recognizes and supports broadband connectivity as an essential service and hereby requests Kyle Seebach, MP and Honourable Sylvia Jones, MPP to take action through their respective governments to declare broadband as an essential service and to help facilitate telecommunication access to existing infrastructure including underutilized or dark fibre optic network and hydro poles in support of affordable and reliable broadband expansion in all communities; and  
That a copy of this resolution be sent to the County of Dufferin and the local municipalities in the County of Dufferin seeking their support and to the Town of Caledon.

**Tracy Macdonald | Assistant Clerk | Corporate Services**

**Town of Orangeville** | 87 Broadway | Orangeville ON L9W 1K1

519-941-0440 Ext. 2256 | Toll Free 1-866-941-0440 Ext. 2256

[tmacdonald@orangeville.ca](mailto:tmacdonald@orangeville.ca) | [www.orangeville.ca](http://www.orangeville.ca)

**From:** Nicole Martin  
**To:** [office@doriontownship.ca](mailto:office@doriontownship.ca); [Matthew Wilson; amo@amo.on.ca](mailto:Matthew.Wilson@amo.on.ca); [accesshalton@halton.ca](mailto:accesshalton@halton.ca); [accessyork@york.ca](mailto:accessyork@york.ca); [admin@acwtownship.ca](mailto:admin@acwtownship.ca); [admin@dnetownship.ca](mailto:admin@dnetownship.ca); [admin@eganville.com](mailto:admin@eganville.com); [admin@englehart.ca](mailto:admin@englehart.ca); [admin@frontofyonge.com](mailto:admin@frontofyonge.com); [admin@greaternadawaska.com](mailto:admin@greaternadawaska.com); [admin@hiltontownship.ca](mailto:admin@hiltontownship.ca); [admin@jocelyn.ca](mailto:admin@jocelyn.ca); [admin@minderhills.ca](mailto:admin@minderhills.ca); [admin@nipissingtownship.com](mailto:admin@nipissingtownship.com); [admin@northmiddlesex.on.ca](mailto:admin@northmiddlesex.on.ca); [admin@papineaucameron.ca](mailto:admin@papineaucameron.ca); [Admin; admin@porthope.ca](mailto:admin@porthope.ca); [Admin; admin@southbrucepeninsula.com](mailto:Admin; 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**Cc:** [phillock@dufferincounty.ca](mailto:phillock@dufferincounty.ca); [Jennifer Willoughby](mailto:Jennifer.Willoughby@willoughby.ca); [Fred Simpson](mailto:Fred.Simpson@fredsimpson.ca); [Denise Holmes](mailto:Denise.Holmes@deniseholmes.ca); [Susan Stone](mailto:Susan.Stone@susanstone.ca); [Meghan Townsend](mailto:Meghan.Townsend@meghantownsend.ca); [Tracey Atkinson](mailto:Tracey.Atkinson@traceyatkison.ca); [Tracy MacDonald](mailto:Tracy.MacDonald@tracymacdonald.ca)  
**Subject:** RE: Support of COVID-19 Funding re: The Corporation of the City of Oshawa  
**Date:** Monday, September 21, 2020 10:37:49 AM

The Township of Amaranth at its regular meeting of Council on September 16, 2020 passed the following resolution of support:

Resolution #8

Moved by: C. Gerrits – Seconded by: H. Foster

BE IT RESOLVED THAT:

The Council of the Township of Amaranth support the City of Oshawa's motion and they be so advised.

Whereas the government of the Canada and the Province of Ontario have committed through the Canada Council for Arts will continue to work with the Government of Canada, as well as through provincial, territorial and municipal partners, to ensure the strength of the cultural sector;

And Whereas to date there has been no further indication as to tools, funding measures, or financial support provided;

And Whereas the Township of Amaranth is requesting support of their motion to request the Federal, Provincial and Regional Government to help municipalities assist their local social cultural, service clubs and children/youth minor sporting organizations with clear and definitive relief funding programs;

Further a copy of this resolution be sent to the Right Honourable Prime Minister of Canada, the Premier of Ontario, and all neighbouring municipalities in County of Dufferin.

CARRIED.

Thank you, Nicole

Nicole Martin, Dipl. M.A.

Acting CAO/Clerk | Township of Amaranth

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All municipal facilities and parks are closed until further notice during the COVID-19 pandemic. Staff is working to keep critical services operational during this difficult time. Updates will be posted to our website ([https://urldefense.proofpoint.com/v2/url?u=http-3A\\_\\_www.amaranth.ca&d=DwIGaQ&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A\\_CdpnVfiiMM&r=W8r\\_99dMIDPwAinD\\_MEfBSwmWCsknQesq-38ZgSgxUo&m=jE\\_0UUOyFUrUcxr6zF3z9BMWjS2XCjSwmZzeeavwgJk&s=dDO4gmtr86q3fdRNO1clvLdkwPsUXDtSzn6y5eQhPVc&e=](https://urldefense.proofpoint.com/v2/url?u=http-3A__www.amaranth.ca&d=DwIGaQ&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A_CdpnVfiiMM&r=W8r_99dMIDPwAinD_MEfBSwmWCsknQesq-38ZgSgxUo&m=jE_0UUOyFUrUcxr6zF3z9BMWjS2XCjSwmZzeeavwgJk&s=dDO4gmtr86q3fdRNO1clvLdkwPsUXDtSzn6y5eQhPVc&e=))

and through our Facebook accounts. Calls to the office at 519-941-1007 will be answered as soon as possible.

For accurate information on COVID-19 please visit: [https://urldefense.proofpoint.com/v2/url?u=http-3A\\_\\_www.ontario.ca\\_COVID-2D19&d=DwIGaQ&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A\\_CdpnVfiiMM&r=W8r\\_99dMIDPwAinD\\_MEfBSwmWCsknQesq-38ZgSgxUo&m=jE\\_0UUOyFUrUcxr6zF3z9BMWjS2XCjSwmZzeeavwgJk&s=QXijjHshIwq9m76AaDmBJYkKEAqzgsgXlHOApNXpRwU&e=](https://urldefense.proofpoint.com/v2/url?u=http-3A__www.ontario.ca_COVID-2D19&d=DwIGaQ&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A_CdpnVfiiMM&r=W8r_99dMIDPwAinD_MEfBSwmWCsknQesq-38ZgSgxUo&m=jE_0UUOyFUrUcxr6zF3z9BMWjS2XCjSwmZzeeavwgJk&s=QXijjHshIwq9m76AaDmBJYkKEAqzgsgXlHOApNXpRwU&e=)

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-----Original Message-----

From: Claudia Paterson <cpaterson@gorebay.ca>

Sent: Thursday, August 20, 2020 12:39 PM

To: office@doriontownship.ca; Matthew Wilson <MWilson@amo.on.ca>; amo@amo.on.ca; accessshilton@halton.ca; accessyork@york.ca; admin@acwtownship.ca; admin@dnetownship.ca; admin@eganville.com; admin@englehart.ca; admin@frontofyonge.com; admin@greatermadawaska.com; admin@hiltontownship.ca; admin@jocelyn.ca; admin@mindenhills.ca; admin@nipissingtownship.com; admin@northmiddlesex.on.ca; admin@papineaucameron.ca; admin@porthope.ca; Admin <admin@puslinch.ca>; admin@southbrucepeninsula.com; admin@southfrontenac.net; admin@sundridge.ca; admin@zorra.on.ca; administration@calvintownship.ca; administration@county-lambton.on.ca; administration@greenstone.ca; colin.carrie@parl.gc.ca; administration@lambtonshores.ca; administration@valharty.ca; Administration-Office-General@grimsby.ca; adminoffice@gordonbarrieisland.ca; alberton@jam21.net; alnhald@alnhaldimand.ca; arnprior@arnprior.ca; assignackinfo@amtelecom.net; athens@myhighspeed.ca; bayham@bayham.on.ca; bkane@newtecumseth.ca; bknight@huroneast.com; bpaulmchar@vianet.ca; bradley@hastingscounty.com; brant@brant.ca; brenda.fraser@townofkeamey.ca; brendacoulter@larderlake.ca; brentstdenis@gmail.com; brethour@parolink.net; brock@townshipofbrock.ca; bruceamines@bellnet.ca; burpeemills@vianet.ca; c.parent@northkawartha.ca; cao.clerk@bonfieldtownship.org; cao@duttondunwich.on.ca; cao@elgin.ca; cao@tayvalleytwp.ca; caoclerk@stonemills.com; centralm@amtelecom.net; cgendron@moonbeam.ca; cgroulx@hawkesbury.ca; chapple@tbaytel.net; chollows@muskokalakelakes.ca; christine.tarling@kitchener.ca; cityadmin@owensound.ca; cityhall@brampton.ca; cityhall@cornwall.ca; cityinfo@barrie.ca; civic@hanover.ca; ckinfo@chatham-kent.ca; clerk.greffe@russell.ca; clerk@arran-elderslie.ca; clerk@brockville.com; clerk@burksfalls.ca; clerk@carlowmayo.ca; clerk@cramahetownship.ca; clerk@dawneuphemia.on.ca; clerk@evanturel.com; clerk@gananoque.ca; clerk@howick.ca; clerk@kincardine.ca; clerk@lanarkhighlands.ca; clerk@marathon.ca; clerk@mcmurrichtmonteith.com; clerk@northstormont.ca; clerk@papineaucameron.ca; clerk@ryersontownship.ca; clerk@saugeenshores.ca; clerk@schreiber.ca; clerk@stirling-rawdon.com; clerk@strongtownship.com; Julie Forth <clerk@swox.org>; clerk@thorold.com; clerk@town.southbruce.on.ca; clerk@township.limerick.on.ca; clerk@township.mckellar.on.ca; clerk@tudorandcashel.com; clerk@wasagabeach.com; clerk@welland.ca; clerk@greffe@alfred-plantagenet.com; clerkplanning@northfrontenac.ca; clerks@citywindsor.ca; clerks@clarington.net; clerks@grey.ca; clerks@midland.ca; clerks@pelham.ca; clerks@pickering.ca; clerks@richmondhill.ca;



clerks@sarnia.ca; clerks@stcatharines.ca; clerks@stratford.ca; clerks@timmins.ca; clerks@vaughan.ca; clerksoffice@carling.ca;  
 clerksoffice@centrehastings.com; clerktreasurer@billingstwp.ca; clerktreasurer@picklelake.org; clerktreasurer@visitmachin.com;  
 cmcgregor@twp.beckwith.on.ca; cob@burlington.ca; cobalt@ntl.sympatico.ca; coeinfo@countyofessex.ca; conmee@tbaytel.net;  
 contact@lakeofbays.on.ca; contact@tillsonburg.ca; contactus@ajax.ca; contactus@cityofkingston.ca; corporate@orillia.ca;  
 cpallo@city.belleville.on.ca; cswearngen@chapleau.ca; ctouzel@brantford.ca; customerservice@markham.ca;  
 customerservice@oxfordcounty.ca; customerservice@siouxlookout.ca; cwhite@asphodelnorwood.com; dack@ntl.sympatico.ca;  
 dan.thibeault@chamberlaintownship.com; dawsontwp@tbaytel.net; dbatte@brucecounty.on.ca; deputyclerk@merrickville-wolford.ca;  
 deputyclerk@town.ignace.on.ca; dluker@tiny.ca; dmctavish@enniskillen.ca; donnab@wellington.ca; dtreen@temiskamingshores.ca;  
 dwilson@centralelgin.org; eftownship@ear-falls.com; elklake@ntl.sympatico.ca; email@huronshores.ca; email@petawawa.ca; ezt@ezt.ca;  
 general@get.on.ca; general@kapuskasing.ca; general@northgrenville.on.ca; general@strathroy-caradoc.ca; general@townofstmarys.com;  
 generalinquiries@dryden.ca; generalmail@blandfordblenheim.ca; gillies@tbaytel.net; gkosch@wellesley.ca; harlytwp@parolink.net;  
 harris@parolink.net; havbelmet@hbmtwp.ca; info@addingtonhighlands.ca; info@adelaidemetcalfe.on.ca; info@admastonbromley.com;  
 info@algonquinhighlands.ca; Information <info@amaranth.ca>; info@armourtownship.ca; info@atikokan.ca; info@aurora.ca;  
 info@bancroft.ca; info@blindriver.ca; info@blrtownship.ca; info@brockton.ca; info@caledon.ca; info@callander.ca; info@carletonplace.ca;  
 info@casselman.ca; info@centralhuron.com; info@champlain.ca; info@chisholm.ca; info@city.elliottlake.on.ca; info@cityofnorthbay.ca;  
 info@cityssm.on.ca; info@county.haliburton.on.ca; info@countyofrenfrew.on.ca; info@dourodummer.on.ca; info@dufferincountry.ca;  
 info@durham.ca; info@dysartt.ca; info@eastgarafraxa.ca; info@erin.ca; info@fauquierstrickland.com; info@frontenaccounty.ca;  
 info@georgina.ca; info@gravenhurst.ca; info@greaternapance.com; info@greyhighlands.ca; info@guelph.ca; info@haldimandcounty.on.ca;  
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 info@mcnabbraeside.com; info@meaford.ca; info@melancthon township.ca; info@milton.ca; info@mississippimills.ca; info@moosonee.ca;  
 info@mulmur.ca; info@municipalityofbluewater.ca; info@muskoka.on.ca; info@newmarket.ca; info@niagarafalls.ca; info@nipigon.net;  
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 info@twp.tweed.on.ca; info@tyendingatowndship.com; info@villageofpointedward.com; info@villageofwestport.ca;  
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 info@whitestone.ca; info@whitewaterregion.ca; info@wilmot.ca; inquiries@huroncounty.ca; inquiries@municipalityofkillarney.ca;  
 inquiries@norfolkcounty.ca; inquiries@sables-spanish.ca; inquiries@thamescentre.on.ca; inquiry@amherstburg.ca; inquiry@innisfil.ca;  
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 russell.on.ca; stjoeadmin@bellnet.ca; suzannej@haltonhills.ca; t.bennett@marmoraandlake.ca; tanya.calleja@huntsville.ca;  
 taytownship@tay.ca; tgarcia@wollaston.ca; thazzard@mcdougall.ca; toc@ontera.net; town@eastwillimbury.ca; town@espanola.ca;  
 town@fort-frances.com; townclerk@oakville.ca; townhall@collingwood.ca; townhall@goderich.ca; townofhearst@hearst.ca;  
 township@centralfrontenac.com; township@dubreuilville.ca; township@emo.ca; township@pertheast.ca; township@wellington-north.com;  
 townshipofgauthier@hotmail.com; townshipofmorley@gmail.com; treasure@ntl.sympatico.ca; twphill@parolink.net; twpmacd@onlink.net;  
 twpns@ontera.net; twpocnn@tbaytel.net; twpopas@persona.ca; twptehk@amtelecom.net; vanessa@townshipleeds.on.ca; vcooper@oro-  
 medonte.ca; visit@temagami.ca; wayne.hanchard@oliverpaipooonge.on.ca; webadmin@portcolborne.ca; webmaster@cobourg.ca;  
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 shelummiel.tabije@e-wee.com; j\_mckay@rogers.com; irek.kusmierczyk@parl.gc.ca; phatfield-qp@ndp.on.ca; Gary McNamara  
 <gmcnamara@tecumseh.ca>; info@fcm.ca; brosbrough@amo.on.ca; Celina.Caesar-Chavannes@parl.gc.ca; Erin.OToole@parl.gc.ca;  
 Mark.Holland@parl.gc.ca; Jamie.Schmale@parl.gc.ca; Jennifer.OConnell@parl.gc.ca; Jfrench-CO@ndp.on.ca; lindsey.park@pc.ola.org;  
 lorne.coeco@pc.ola.org; laurie.scott@pc.ola.org; rod.phillips@pc.ola.org; peter.bethlenfalvy@pc.ola.org; Kim.Rudd@parl.gc.ca;  
 justin.trudeau@parl.gc.ca; premier@ontario.ca; J.Lane@oshawa.ca

Subject: Support of COVID-19 Funding re: The Corporation of the City of Oshawa

Good afternoon,

On behalf of Stasia Carr, Clerk of The Town of Gore Bay, please find attached correspondence regarding the above-noted matter.

Regards,  
Claudia

--

Claudia Paterson  
Administrative Assistant  
Town of Gore Bay  
15 Water St.  
Gore Bay, Ontario P0P 1H0  
(705) 282-2420 ext. 4

**From:** [Karen Landry](#)  
**To:** [Tracy MacDonald](#)  
**Subject:** FW: Broadband Internet as an Essential Service  
**Date:** Monday, September 28, 2020 8:44:11 AM  
**Attachments:** [image001.png](#)

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**From:** Fred Simpson <fred.simpson@townofmono.com>  
**Sent:** Thursday, September 17, 2020 1:58 PM  
**To:** clerksdept <clerksdept@orangeville.ca>; Nicole Martin <nmartin@amaranth.ca>; jwilloughby@shelburne.ca; Jessica Kennedy <jkennedy@eastgarafraxa.ca>; dholmes@melancthontownship.ca; Meghan Townsend <mtownsend@townofgrandvalley.ca>; 'Tracey Atkinson' <tatkinson@mulmur.ca>; mdunne@dufferincounty.ca  
**Subject:** Broadband Internet as an Essential Service

Mono Council passed the following resolution on Tuesday September 8, 2020:

Resolution #10-VC11-2020

*Moved by Ralph Manktelow, Seconded by John Creelman*

*THAT Council for the Town of Mono supports and endorses the Town of Orangeville's resolution to recognize broadband connectivity as an essential service;*

*AND THAT Council requests that Kyle Seebach, MP and Honourable Sylvia Jones, MPP take action through their respective governments to declare broadband an essential service and to help facilitate telecommunication access to existing infrastructure including underutilized or dark fibre optic network and hydro poles in support of affordable and reliable broadband expansion in all communities.*

**Fred Simpson**

*Deputy Clerk*

Town of Mono

519.941.3599, 234



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**Attachments:**

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Mono Council passed the following resolution on Tuesday September 8, 2020:

Resolution #6-VC11-2020

*Moved by John Creelman, Seconded by Ralph Manktelow*

*WHEREAS, Council for the Town of Mono supports the development of a uniform Tow Truck Licensing By-law throughout the County of Dufferin that takes into consideration any recommendations of the provincial task force established to look at improving safety, consumer protections and industry standards of the Towing Industry;*

*AND WHEREAS, the Town of Orangeville has an established business licensing and enforcement program;*

*NOW THEREFORE the Town of Mono hereby requests the Town of Orangeville to work with the Dufferin County municipalities in the development of a uniform Tow Truck Licensing By-law and to oversee the administration and enforcement of the By-law across the County upon its adoption.*

**"Carried"**

**Fred Simpson**

*Deputy Clerk*

Town of Mono

519.941.3599, 234



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## **Electronic Participation**

The Corporation of the Town of Orangeville  
Chair and Committee Secretary participated remotely

### **Minutes of an Electronic Meeting Of the Business and Economic Development Advisory Committee Held on Tuesday, June 23, 2020 at 9:00 a.m.**

Please note that all attendees participated electronically.

#### **Members Present**

Councillor Joe Andrews, Chair  
Pete Renshaw, Vice Chair  
Buddy Pitt, Greater Dufferin Home Builders' Association Representative  
Linda Horne, Orangeville Real Estate Board Representative  
Diana Morris, Dufferin Board of Trade Representative

#### **Regrets**

Wendy Edwards, Public Member

#### **Staff**

Ruth Phillips, Staff Liaison, Economic Development & Culture  
Betty Ann Lusk, Economic Development & Culture

#### **1 Notice**

Councillor Andrews advised that due to efforts to contain the spread of COVID-19, the Board Room, 200 Lakeview Court is not available for the public to attend the Business and Economic Development Advisory Committee (BEDAC) meeting. However, steps have been taken to facilitate public viewing and access.

Councillor Andrews asked if public comments had been received by the recording secretary prior to the meeting. Betty Ann Lusk responded that none were received.

#### **2 Call to Order**

Councillor Andrews called the meeting to order at 9:06 a.m.

Councillor Andrews asked all committee members in attendance to identify themselves for the virtual meeting.

#### **3 Disclosures of (Direct or Indirect) Pecuniary Interest**

None.

#### **4 Agenda**

Recommendation 2020-001



That the agenda for the June 23, 2020 BEDAC meeting be approved.

**Carried.**

## **5 Adoption of Minutes of Previous Meeting**

Recommendation 2020-002

Moved by Pete Renshaw.

That the minutes for the December 3, 2019 BEDAC meeting be approved.

**Carried.**

## **6 Activity Report**

Councillor Andrews thanked BEDAC members and staff for their contributions to the community during COVID-19.

An activity report was circulated to members with their agenda packages. Ruth Phillips provided an update on activities for the period of January – May 2020 and highlighted steps taken to date to implement the Tourism Strategy and Action Plan now under development.

Ruth Phillips advised that due to the pandemic, the project had been re-worked to incorporate COVID-19 recovery strategies. Ruth Phillips welcomed BEDAC members to participate in the virtual townhall meeting on July 7 regarding the project. She said that the draft strategy is expected to be completed by year end.

## **7 Delegations and Presentation**

Ruth Phillips provided an update on COVID-19 response, relaunch and recovery efforts by the division since March 19.

She highlighted the information sharing, guidance, and surveying completed in the initial stages of the pandemic. She advised of the relaunching initiatives of the office that included – among other things, a ‘buy local’ promotion, an “Ask the Expert” series hosted by Councillor Andrews, information and regulatory updates to businesses, establishment of a PPE database, and the introduction of a business resiliency map.

Ruth Phillips indicated goal to extend the role of BEDAC to assist with outreach and engagement of businesses over the coming months in an effort to gather more in-depth analysis of business recovery efforts and challenges.

She said that municipal practices and bylaws will be reviewed as required to quickly respond to the needs of business owners and cited the recent adaptations to the Town’s outdoor boulevard café by-law as one example of this. She advised that workforce planning and preparation for potential infrastructure stimulus projects could help to inform longer-term recovery efforts. Potential projects to stimulate local economic development potentially include the re-development of 82-90 Broadway, a central gathering plaza at Alexandra Park, completion of a Community Improvement Plan to support development related projects, and various tourism related initiatives that may come from the completion of the new strategy.

Linda Horne asked if there were new businesses coming to town. Ruth Phillips said the office uses annual data analysis from OMAFRA to accurately measure annual economic growth and explained that this information will be delayed this year since it is based on annual income tax returns. Ruth Phillips added that business retention and survival is the most significant concern currently.

Shokheen Singh commented that COVID-19 has hit the BIA merchants hard and that she would like to discuss the scope of the CIP proposal with ED staff. Ruth Phillips said that inclusion of the Downtown would be recommended for any CIP approved for creation by Council and that revitalization in other key community areas would also be good for the BIA. (Note: presentation was circulated to members following meeting by email on June 23/20).

## **8 Terms of Reference**

Councillor Andrews said that Committees of Council should be reflective of changing times. He stated that the proposed revisions to the Terms of Reference that members received in the agenda package would support the implementation of the Town's Covid-19 external recovery plan and initiatives of the Economic Development and Culture Office by:

- a) Providing information and education to community business members on resources and programs available through the Economic Development & Culture division to support and build business and tourism resiliency;
- b) Through member interactions with key community contacts and sector networks, identifying pandemic related challenges faced by businesses and recommending new initiatives to achieve economic recovery, sustenance and rejuvenation for businesses and workers.

Recommendation 2020-003

Moved by Shokheen Singh

That the revised BEDAC Terms of Reference, established to assist the pandemic recovery efforts of the Economic Development and Culture office, be approved by Council;

And that the revised Terms of Reference be effective July 2020 until the end of Council Term 2022.

**Carried.**

Councillor Andrews said that the Clerks division plan to review the Town by-laws and that bylaws affecting businesses would be communicated to BEDAC as information becomes available.

## **9 Other Business**

Buddy Pitt, Home Builders Representative, described the challenges of adapting his business during the first two weeks of COVID. He indicated that home building activity has been robust but feared that 2021 will be tougher.

Linda Horne, Orangeville Real Estate Board Representative, said the market had been active in Orangeville. She advised that as there were fewer listings, prices have increased and that the average days on the market has decreased since March 2020. Linda Horne said there were very strict guidelines for showing properties since COVID and that only pre-authorized buyers were being granted viewing access. She said buyers were advised to do their due diligence prior to making offers. (Note: Linda Horne's report was circulated to members following meeting on June 23/20).

Diana Morris, Dufferin Board of Trade, said that the office provided links to the Canadian Chamber of Commerce for resources related to COVID. She advised that the new mask-mandate announced by Wellington-Dufferin-Guelph Public Health Unit had created numerous questions about the new rules and that DBOT had obtained detailed clarification on behalf of its membership.

Diana Morris said that the DBOT Business Hub launched in February and then closed due to COVID in March, would be re-opening by July 1. She said DBOT expects the Business Hub to be in high demand with access to high speed internet and capacity to provide short term rentals to home-based workers who need space but don't want to commute.

Diana Morris said DBOT will be distributing one hundred "Open for Business" kits containing locally acquired PPE supplies to businesses in Dufferin County. She advised that DBOT is looking at new ways to deliver the Business Excellence Awards event to recognize businesses for their achievements, and new virtual networking opportunities are being investigated.

Shokheen Singh, Business Improvement Area representative, commented that the merchants have had a rough time due to COVID-19 and that the Farmers' Market had a late start but was doing well as they adapt to the new protocols set out by public health.

Councillor Andrews indicated that the Town's recent agreement with Wightman for a \$56 million fibre installation project will greatly improve high-speed Internet access to Orangeville and that the agreement will result in significant benefits to businesses, the economy and the delivery of education. He thanked BEDAC members for their future roles in connecting with the business community.

## **10 Date of next meeting**

September 22, 2020

## **11 Adjournment**

Recommendation 2020-004

Moved by Pete Renshaw

That the meeting adjourn at 10:35 a.m.

**Carried.**



### **Electronic Participation**

The Corporation of the Town of Orangeville  
Chair and Secretary-Treasurer participated remotely

## **Minutes of a meeting of the Committee of Adjustment Held on August 5, 2020 at 6:00 p.m.**

### **Members Present**

Hiedi Murray, Chair  
Rita Baldassarra  
Grant Bennington  
Alan Howe

### **Regrets**

Jason Bertrand

### **Staff Present**

Larysa Russell, Senior Planner  
Carolina Khan, Secretary-Treasurer

## **1 Notice**

The Chair, Hiedi Murray, advised of the continued closure of Town Hall and that Council Chambers is not available for the public to physically attend the Committee of Adjustment meeting. However, steps have been taken to facilitate public viewing and access.

## **2 Call to Order**

The Chair called the meeting to order at 6:00 p.m.

## **3 Disclosures of (Direct or Indirect) Pecuniary Interest**

None

## **4 Adoption of Minutes of Previous Meeting**

Recommendation 2020-019

Moved by Grant Bennington

**That the minutes of the following meeting are hereby approved:**

- **July 8, 2020**

**Carried.**

## **5 Statutory Public Meeting**

- 5.1** In the matter of an application by John and Dixie Lemke for a minor variance to Zoning By-law 22-90, as amended, on property described as Lot 104, Part of Block 111, Plan 334, desc. incl. Part 3 of Reference Plan 7R-4068, municipally known as 210 Island Court, in the Town of Orangeville, in the County of Dufferin, under the provisions of Section 45 of the Planning Act, R.S.O. 1990, c. P.13, as amended. The subject property is zoned “Residential, Second Density (R2) Zone”. File No. A-10/20.

Explanatory Note:

The applicant is requesting a minor variance to reduce the minimum rear yard setback from 7.0 metres to 2.5 metres to permit the construction of a sunroom.

- 5.1.1 A report from L. Russell, Senior Planner, Infrastructure Services, dated August 5, 2020
- 5.1.2 A report from J. Lackey, Manager, Transportation & Development, dated July 29, 2020
- 5.1.3 A report from A. Li, Planner, Planning & Development Services, Credit Valley Conservation

The Chair asked if anyone wished to speak regarding the application.

John Lemke of 210 Island Court advised that in 2015 a deck was constructed on the subject property and that Orangeville Hydro provided approval for an easement at that time. It was further explained that the minor variance application is regarding the construction of a sunroom on top of the existing deck, per the submitted site plan.

The Chair asked if anyone from the public wished to speak regarding the application.

Sue Orr of 37 Forest Park Road advised that her property is immediately adjacent to the east property line of the subject property and that she has no



objections to the construction of the sun porch on the existing deck as shown on the submitted site plan.

Recommendation 2020-020

Moved by Grant Bennington

**That the following reports be received:**

- **A report from L. Russell, Senior Planner, Infrastructure Services, dated August 5, 2020**
- **A report from J. Lackey, Manager, Transportation & Development, dated July 29, 2020**
- **A report from A. Li, Planner, Planning & Development Services, Credit Valley Conservation**

**And that the application John and Dixie Lemke for a minor variance to Zoning By-law 22-90, as amended, on property described as Lot 104, Part of Block 111, Plan 334, desc. incl. Part 3 of Reference Plan 7R-4068, municipally known as 210 Island Court, in the Town of Orangeville, in the County of Dufferin, under the provisions of Section 45 of the Planning Act, R.S.O. 1990, c. P.13, as amended, be received;**

**And that the request for a minor variance to reduce the minimum rear yard setback from 7.0 metres to 2.5 metres to permit the construction of a sunroom, be approved, subject to the following conditions:**

- 1. That the variances be limited to the extent shown on the Site Plan attached to the planning report.**

**Carried.**

## **6 Items for Discussion**

None

## **7 Correspondence**

None

## **8 New Business**

Committee members welcomed new member Rita Baldassarra to the Committee of Adjustment.

## **9 Date of Next Meeting**

The next meeting is scheduled for September 2, 2020.

## **10 Adjournment**

The meeting was adjourned at 6:12 p.m.



Electronic Participation  
The Corporation of the Town of Orangeville  
Chair and Secretary participated remotely

**Minutes of a meeting of Heritage Orangeville  
Held on July 15, 2020 at 6:00 p.m.**

**Members Present**

Councillor Debbie Sherwood (Chair)  
Linda Banks  
Mark Hauck  
Gary Sarazin  
Shokheen Singh  
Martin Woodhouse

**Regrets**

Lynda Addy

**Staff Present**

D. Benotto, Applications Support Specialist  
C. Khan, Deputy Clerk  
B. Ward, Manager, Planning

**1 Notice**

The Chair, Councillor Debbie Sherwood, advised of the continued closure of Town Hall and that Council Chambers is not available for the public to physically attend the Heritage Orangeville meeting. However, steps have been taken to facilitate public viewing and access.

**2 Call to Order**

The Chair called the meeting to order at 6:17 p.m.

**3 Introduction of New Members**

The Committee welcomed new members Mark Hauck and Martin Woodhouse and they each made introductory remarks.

#### **4 Disclosures of (Direct or Indirect) Pecuniary Interest**

None

#### **5 Adoption of Minutes of Previous Meeting**

Recommendation 2020-009

**Moved by Linda Banks**

**That the minutes of the following meetings are hereby approved:**

- **Heritage Orangeville Committee – February 19, 2020**
- **Façade Improvement sub-committee – January 22, 2020**

**Carried.**

#### **6 Presentations**

None

#### **7 Reports and Items for Discussion**

##### **7.1 Quarterly Newsletter**

The Committee agreed that the Quarterly Newsletter is to be distributed to residents in the Heritage District and that the project will be further discussed at the September meeting.

##### **7.2 Heritage Calendar**

The Committee discussed options regarding the theme of the 2021 Heritage Calendar and agreed to focus on heritage plaques on designated heritage properties.

Gary Sarazin, Linda Banks, and Martin Woodhouse agreed to form a working group and prepare a mock-up of the calendar to present to the Committee at the September meeting.

##### **7.3 Greystones – Status**

Brandon Ward, Manager of Planning provided an update on the Greystones property located at 63 Broadway, particularly regarding the restoration of the building and preservation of heritage features. It was noted that during construction, committee members raised concerns regarding the preservation of heritage features and though the roof required replacement, the rest of the exterior of the building has been

maintained. Furthermore, the expansion of the building is moving forward and is expected to be completed by the end of the year.

Councillor Sherwood noted that the committee requested that the windows be preserved and although they were originally removed, it was for preservation purposes and would be installed once again.

The Committee discussed the design of the expansion and the use of the building as a restaurant and event space, as well as the entry points for the property.

7.4 Memo from B. Ward, Manager of Planning – Blade/Projection Signs in the Downtown

The Committee considered the proposed designs. Councillor Sherwood advised that the blade signs program is a priority for the Downtown BIA and that the program would provide financial assistance to businesses for installation of the signs. The signs would remain on the buildings and the content could be changed as needed.

Recommendation 2020-010

**Moved by Gary Sarazin**

**That Heritage Orangeville provide the following comments regarding Blade/Projection Signs in the Downtown to Council for its consideration:**

- **Recommend the use of the Milano and Bel Forte sign designs, as submitted by the BIA, as the designs are complementary to the heritage appearance of properties in the Heritage Sign Special Policy District; and**
- **That a streamlined permit approval process be implemented for blade/projection signs within the Downtown BIA to provide relief from the requirement that Heritage Orangeville is to review such applications. It is therefore recommended that the review of applications be delegated to staff for this particular program.**

**Carried.**

7.5 Memo from B. Ward, Manager of Planning – Demolition of Shed – 40 Margaret Street

Eric Rutten of 40 Margaret Street advised that the subject shed measures 10x14 feet and was built in 1995.

**Moved by Councillor Sherwood**

**That Heritage Orangeville recommend approval of the demolition of the subject shed on the property located at 40 Margaret Street.**

**Carried.**

## **8 Correspondence**

None.

## **9 New Business**

Councillor Sherwood requested that the discussion regarding an expanded Heritage District be brought back for the Committee's consideration and requested that the report be circulated to the Committee prior to the next meeting.

Councillor Sherwood requested that arrangements be made for members to receive the heritage training that was scheduled for the March meeting.

The Committee discussed the feasibility of holding a Doors Open event in 2021, given the current pandemic circumstances. It was agreed that the issue will be discussed at the September meeting.

Councillor Sherwood noted that a staff report regarding the sub-committees of the Heritage Orangeville Committee will be addressed at the September meeting, as it was originally meant to be addressed at the cancelled March meeting.

## **10 Date of Next Meeting**

The next meeting to be held on September 16, 2020 at 7:00 p.m.

## **11 Adjournment**

The meeting adjourned at 7:41 p.m.





Electronic Participation  
The Corporation of the Town of Orangeville  
Chair and Secretary participated remotely

## **Minutes of a meeting of the Joint Accessibility Advisory Committee Held on September 1, 2020 at 10:30 a.m.**

Please note all members participated electronically

### **Members Present**

Councillor Lisa Post  
Diva Anderson (arrived 10:55 a.m.)  
Larry Barnett  
Simran Bhamu  
Peggy Bond (regrets)  
Paul Charbonneau  
Mike Gravelle (absent)  
James Jackson (absent)  
Larry Rankin (regrets)  
Trevor Lewis  
Alethia O'Hara-Stephenson  
Kat Anderson

### **Staff Present**

S. Doherty, Manager, Rec/Events  
T. Macdonald, Assistant Clerk

## **1 Notice**

None.

## **2 Call to Order**

The Chair called the meeting to order at 10:44 a.m.

## **3 Introduction of New Members**

The Chair welcomed new members Trevor Lewis, Alethia O'Hara-Stephenson and Kat Anderson to the committee and all committee members made introductory remarks.

#### **4 Disclosures of (Direct or Indirect) Pecuniary Interest**

None.

#### **5 Adoption of Minutes of Previous Council Meeting**

Recommendation 2020-011

Moved by Larry Barnett

That the minutes of the following meeting is hereby approved:

March 3, 2020

**Carried.**

#### **6 Presentations**

None

#### **7 Reports and Items for Discussion**

##### **7.1 Abilities Fair**

This matter is to be added to a spring meeting of the committee.

##### **7.2 Accessibility Pamphlet**

Sharon Doherty advised that a new pamphlet is required and that Communications will craft a post card style document, a draft of which will be provided at the November meeting with a recommendation that printing remain on hold until 2021.

##### **7.3 Accessibility Plan**

Sharon Doherty indicated that the Accessibility Report was submitted and there has not yet been any feedback received. Accessibility Plan needs to be updated and the expired plan will be shared with the committee.

Sharon Doherty also discussed the content of the Accessibility Page on the new Town of Orangeville website which will be live on September 10, 2020. The contents of the new web page will be shared with the committee.

#### 7.4 Tip of the Month

Larry Rankin provided two tips prior to the meeting for the committee members to consider:

Isolation that is caused by the pandemic can adversely affect one's mental state. Please visit [cmhapeeldufferin.ca](http://cmhapeeldufferin.ca) if you are struggling with mental health issues.

A disability often can be marginalized if you can recognize a disabled person for what they can accomplish instead of fixating on their limitations.

Recommendation 2020-012

Moved by Larry Barnett

That the tip of the month for September will be isolation that is caused by the pandemic can adversely affect one's mental state. Please visit [cmhapeeldufferin.ca](http://cmhapeeldufferin.ca) if you are struggling with mental health issues;

And that the tip of the month for October will be disability often can be marginalized if you can recognize a disabled person for what they can accomplish instead of fixating on their limitations.

**Carried.**

#### 7.5 Work Plan Update

None.

#### 7.6 Committee Meeting Schedule

The committee meeting schedule was discussed and the next meeting will take place on Tuesday, October 6, 2020 at 3:30 p.m.

The following committee members would like to participate via video at future meetings that are electronic: Simran Bhamu, Kat Anderson, Alethia O'Hara-Stephenson, Trevor Lewis, Paul Charbonneau, James Jackson, Councillor Post. Larry Barnett and Diva Anderson would like to participate via telephone.

The committee discussed how to better facilitate participation for all members.

## 8 Correspondence

Nolan Bentley provided correspondence to the committee regarding accessibility ramps. Simran Bhamu provided an overview of the committee's previous discussion on this matter.

Recommendation 2020-013

Moved by Larry Barnett

That Sharon Doherty obtain a legal opinion on liability surrounding accessibility ramps and by-law.

**Carried.**

Recommendation 2020-014

Moved by Paul Charbonneau

That the correspondence from Nolan Bentley be received.

**Carried.**

## **9 New Business**

Larry Barnett commented on the new construction at Metro and Shoppers Drug Mart. Mr. Barnett expressed concern that the existing accessible parking at Shoppers Drug Mart is a greater distance from the new door and would like Town staff to investigate. Tracy Macdonald will ask that Brandon Ward, Manager, Planning investigate the matter and report back.

Alethia O'Hara-Stephenson advised that she has been contacted by an individual with parking spaces in Shelburne not being wide enough to allow for wheelchair parking and will obtain more information relating to specific locations.

Alethia O'Hara-Stephenson also inquired about the availability of sign language and Sharon Doherty outlined some difficulties she has encountered with obtaining interpreters but that if this service is required efforts would be made to ensure it was available.

Simran Bhamu advised that very few business listings indicate that the business is accessible even though they may be. Councillor Post will follow up with Economic Development relating to this matter.

## **10 Date of Next Meeting**

The next meeting will be held on October 6, 2020 at 3:30 p.m.

## **11 Adjournment**

The meeting adjourned at 11:34 a.m.

## **Orangeville Police Services Board Regular Meeting (Public Session Minutes)**

**Location – Electronic Participation Conducted Online Via  
Microsoft Teams**

**Date/Time – Tuesday August 18, 2020 @ 5:00 p.m.**

### **Members Present**

**T. Taylor, Chair**

**I. McSweeney, Vice-Chair**

**S. Brown**

**M. Rose**

**K. Krakar – Sends Regrets**

### **Staff Present**

**K. Wallace, Secretary**

**Chief Kalinski**

**Deputy Chief Leah Gilfoy**

**Andrea McKinney**

### **1. Call to Order**

Chair Taylor called the meeting to order at 5:05 p.m.

The Board re-convened into the In-Camera Session of the meeting at 5:05 p.m.

### **2. Disclosures of (Direct or Indirect) Pecuniary Interest**

None.

### **3. Preliminary Matters**

None.

#### 4. Approval of Agenda

Board review and discussion

Recommendation:

That the Board approve the Agenda for the August 18, 2020 Orangeville Police Services Board Regular Meeting approved as amendment in item 6.2 and 6.4 to change wording.

Moved by Member McSweeney

Seconded by Member Brown

Chair Taylor - Yes

Vice-Chair McSweeney - Yes

Member Brown - Yes

Member Rose - Yes

Carried

#### 5. In-Camera Session

Recommendation:

That the Board shall convene into the in-camera session of this meeting under Part III, Section 35(4) of the Police Services Act.

#### 6. Public Session

Recommendation:

That the Board shall reconvene into the public session of this meeting.

##### 6.1 Guest Speaker – Mr. George Dixon, Chair of the Midland Police Services Board

Chair Taylor advised the Board that due to a scheduling conflict Mr. Dixon is unable to attend.

##### 6.2 PSB Award re: pay increase, educational allowances, and severance – Update by Chair Taylor

Recommendation:



That the Board accept the agreement letter.

Moved by Member Brown  
Seconded by Member Rose

Chair Taylor	- Yes
Vice-Chair McSweeney	- Yes
Member Brown	- Yes
Member Rose	- Yes

Carried

### **6.3 OPP Recruitment Press Release, August 11, 2020 – Update by Chair Taylor**

Recommendation:

That the Board receive the OPP Recruitment Press Release, August 11, 2020

Moved by Member Rose  
Seconded by Member Brown

Chair Taylor	- Yes
Vice-Chair McSweeney	- Yes
Member Brown	- Yes
Member Rose	- Yes

Carried

### **6.4 OPSB and OPS Arbitration Award, August 7, 2020– Update by Chair Taylor**

Recommendation:

That the Board Receive and Approve the OPSB and OPS Arbitration Award, August 7, 2020

Moved by Member Brown  
Seconded by Member Rose

Chair Taylor	- Yes
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4.

PSB Regular Public Meeting Minutes for August 18, 2020

Vice-Chair McSweeney - Yes  
Member Brown - Yes  
Member Rose - Yes

Carried

**6.5 PSB Meeting Regrets from Member Krakar – Update by Chair Taylor**

Recommendation:

That the Board receive Meeting Regrets from Member Krakar

Moved by Member Rose  
Seconded by Member Brown

Moved by Member Brown  
Seconded by Member Rose

Chair Taylor - Yes  
Vice-Chair McSweeney - Yes  
Member Brown - Yes  
Member Rose - Yes

Carried

**6.6 Cedar Drive Concerns, August 8, 2020 – Update by Chair Taylor**

Recommendation:

That the Board receive the email re: Cedar Drive Concerns, August 8, 2020

Chief Kalinski advised the Board that the Orangeville Police attended Cedar Drive on 4 occasions; July 7, July 17, July 24, and August 7 to conduct traffic enforcement with no traffic violation during those dates.

Vice-Chair McSweeney asked the Chief if there is sufficient signage in that location, being in a school zone. Chief Kalinski advised for signage issues to be deferred to Public Works. Chair Taylor will follow up with Public Works.

Moved by Member Brown  
Seconded by Vice-Chair McSweeney

Chair Taylor - Yes

Vice-Chair McSweeney	- Yes
Member Brown	- Yes
Member Rose	- Yes

Carried

## **6.7 Orangeville Police Service Grants – Update by Chief Kalinski**

Recommendation:

That the Board receive the report, Orangeville Police Service Grants, August 18, 2020.

Chief Kalinski shared the report for 2020. OPS has not yet received the County Court Security Grant of 125, 000. Court security and prisoner transfer grant of \$266,000 and expecting more. Ride grant \$8049.00, Still awaiting a grant from Civil Intelligence. The total amount received to date is \$439, 712.00 and anticipated to receive a total amount of \$1, 231,627.00.

Moved by Member Brown  
Seconded by Member Rose

Chair Taylor	- Yes
Vice-Chair McSweeney	- Yes
Member Brown	- Yes
Member Rose	- Yes

Carried

## **6.8 OPS 2020 Stats – Update by Chief Kalinski and Member Brown**

Recommendation:

That the Board receive the report, OPS 2020 Stats.

Chief Kalinski reported that traffic enforcement is down. There has been a decrease of 38% from 2019 to 2020 in property damage accidents as well as a decrease of 42% of personal injury accidents. Chief Kalinski assured that OPS is providing enforcement in a positive manner and expectations have been shared to officers and to continue to conduct traffic enforcement.

Chair Taylor asked if there has been direction to not issue tickets during the transition. Chief Kalinski advised that is not the case and it is business as usual

up until the transition. The Board requested to have police presence on certain roads in Town to assist with traffic enforcement.

Moved by Member Rose  
Seconded by Member Brown

Chair Taylor	- Yes
Vice-Chair McSweeney	- Yes
Member Brown	- Yes
Member Rose	- Yes

Carried

## **6.9 Criminal Record Checks – Update by Chief Kalinski**

Recommendation:

That the Board receive the Criminal Record Checks Update by Chief Kalinski.

Chair Taylor advised that he received an email regarding a resident unable to complete a criminal record check. Chief Kalinski advised that OPS had closed the doors during COVID. Chief Kalinski advised that there was a complaint filed by a resident requesting a vulnerable sector check which can only be done physically at the station and involves fingerprinting. The Chief offered personal service to fulfill the check and the offer was declined.

**Moved By Member Rose**  
**Seconded By Member Brown**

Chair Taylor	- Yes
Vice-Chair McSweeney	- Yes
Member Brown	- Yes
Member Rose	- Yes

Carried

## **6.10 Re-Opening of the Orangeville Police Station – Update by Chief Kalinski**

Recommendation:

That the Board receive the update re: Opening of the Orangeville Police Station

7.

PSB Regular Public Meeting Minutes for August 18, 2020

Chief Kalinski advised the Board that the OPS station has reopened to the public on Tuesday August 4, 2020. OPS is employing the COVID model and precautions are being implemented such as masks, hand sanitizer etc. There is an average of 12 people per day that attend the station at this time.

Moved by Member Rose  
Seconded by Member Brown

Chair Taylor	- Yes
Vice-Chair McSweeney	- Yes
Member Brown	- Yes
Member Rose	- Yes

Carried

## **7. Pass Any Motions Developed in Closed Session**

Recommendation:

That the following closed session motions be adopted by the Board:

None.

## **8. Adoption of Minutes of Previous Board Meetings**

Board review and discussion

Recommendation:

That the minutes of the following meetings be approved:

### **8.1 Minutes from March 17, 2020, Regular PSB Meeting**

### **8.2 Minutes from July 21, 2020, Regular PSB Meeting**

### **8.3 Minutes from August 6, 2020 Special PSB Meeting**

Minutes from March 17, 2020 to be put on next agenda. The Board directed the secretary to locate the public minutes

Minutes from July 21, 2020 and August 6, 2020 approved

Moved by Member Bown  
Seconded by Vice-Chair McSweeney

8.

PSB Regular Public Meeting Minutes for August 18, 2020

Chair Taylor	- Yes
Vice-Chair McSweeney	- Yes
Member Brown	- Yes
Member Rose	- Yes

Carried

## 9. Accounts and Financial Statements

Recommendation:

For the Board to receive the financial statement.

Chief Kalinski reported 5% under budget.

Andrea McKinney advised anything outstanding as of September 30, 2020 will be closed off. Chair Taylor advised the public that there will be a report provided closer to the transition date.

Moved by Member Rose

Seconded by Member Brown

Chair Taylor	- Yes
Vice-Chair McSweeney	- Yes
Member Brown	- Yes
Member Rose	- Yes

Carried

### 9.2 Renumeration Claim Form Submissions from PSB Board Members

Recommendations:

That the Board receive and approve the renumeration claims.



## PSB Regular Public Meeting Minutes for August 18, 2020

T.Taylor	Special Meeting	August 6, 2020	Remuneration	\$100.00	August 18, 2020	August 28, 2020
I.McSweeney	Special Meeting	August 6, 2020	Remuneration	\$100.00	August 18, 2020	August 28, 2020
S. Brown	Special Meeting	August 6, 2020	Remuneration	\$100.00	August 18, 2020	August 28, 2020
M. Rose	Special Meeting	August 6, 2020	Remuneration	\$100.00	August 18, 2020	August 28, 2020
K.Krakar	Special Meeting	August 6, 2020	Remuneration	\$100.00	August 18, 2020	August 28, 2020
K.Wallace	Special Meeting	August 6, 2020	Remuneration	\$100.00	August 18, 2020	August 28, 2020
T.Taylor	Mediation	August 7, 2020	Remuneration	\$100.00	August 18, 2020	August 28, 2020
I.McSweeney	Mediation	August 7, 2020	Remuneration	\$100.00	August 18, 2020	August 28, 2020

Moved by Member Brown  
Seconded by Member Rose

Chair Taylor - Yes  
Vice-Chair McSweeney - Yes  
Member Brown - Yes  
Member Rose - Yes

Carried

## 10. Question Period

Councilor Sherwood asked the question if the phone system is reusable by the OPP. Andrea McKinney advised that the phone system is reusable and will be transferred to the Town.

Dorthy Peterson, a resident expressed concern that she was unable to complete a vulnerable sector check due to OPS being closed for fingerprinting. Chief Kalinski offered assistance to render the completion of this request and to ensure that residents are satisfied with the service provided by OPS.

**11. Presentations**

None

**12. Delegations**

None

**13. Correspondence**

None

**14. Reports**

Board review and discussion

**14.1 Report from Chief Kalinski, Resignation of Special Constable Kody Fry, August 18, 2020.**

Recommendation:

That the Board receive the report from Chief Kalinski, Resignation of Special Constable Kody Fry, August 18, 2020.

**14.2 Report from Chief Kalinski, Transfer of Dispatch Services – Shelburne Police, August 18, 2020**

Recommendation:

That the Board receive the report from Chief Kalinski, Transfer of Dispatch Services – Shelburne Police, August 18, 2020

**14.3 Report from Chief Kalinski, Orangeville Police Service Board Funds, August 18, 2020**

Recommendation:

That the Board receive the report from Chief Kalinski, Orangeville Police Service Board Funds, August 18, 2020

Chief Kalinski requested that the Board approve that the treasury department transfer the outstanding funds to the Orangeville Food Bank and the Salvation Army.

All reports have been approved and received by the Board.

Moved by Member Brown  
Seconded by Member Rose

Chair Taylor	- Yes
Vice-Chair McSweeney	- Yes
Member Brown	- Yes
Member Rose	- Yes

Carried

## **15. New Business**

None

## **16. Adjournment**

Recommendation:

That the meeting be adjourned at 6:10 p.m.

Confirm Date and Time of Next Meeting – Tuesday September 15, 2020

Moved by Member Rose  
Seconded by Chair Taylor

Chair Taylor	– Yes
Vice-Chair McSweeney	- Yes
Member Brown	-Yes
Member Rose	-Yes

Carried



**Orangeville Public Library Board  
Virtual Special Meeting Minutes  
4:00 pm  
Wednesday, July 22, 2020**

**Members Present**

Mr. Bill Rea, Chair  
Councillor Lisa Post  
Councillor Grant Peters  
Mr. Benn MacDonald  
Mr. Patrick Neely  
Ms. Sheri Marks  
Ms. Shelley Bergant

**Staff Present**

Ms. D. Fraser, CEO  
Ms. K. Carson, Phones & Technical Asst  
Mr. D. Benotto, Virtual host and logistics  
Ms. D. Vatanen, Minutes  
Mr. R Osmond, Joined @ 4:10 pm

**1. Call to Order**

The Chair, Mr. Rea, called the meeting to order at 4:05 pm

**2. Declarations of Conflict of Interest**

**None.**

**3. Approval of Agenda**

**20.32** Moved by Patrick Neely  
Seconded by Grant Peters

**That the agenda of July 22, 2020 be approved.**

**Carried.**

**4. Adoption of the Previous Library Board Meeting Minutes**

**20.33** Moved by Patrick Neely  
Seconded by Lisa Post

**That the minutes of the regular meeting held on June 24, 2020 be adopted.**

**Carried.**

**5. Presentation to the Board****None.**

The chair opened the discussion portion of the meeting with the following comments:

The events of a week ago when the story first broke that the Mill Street location of the library is closing shows the power of social media and how false information can spread so quickly. Significant community response (listed on the revised agenda for council 58 emails) and interest from the media prompted the board to call a special meeting to determine and articulate a position on the future of the library.

Firstly, at no time did this board make any decisions with respect to the closing of the Mill Street branch of the library.

Secondly, at no time has council for the Town of Orangeville made any decisions with respect to the closing of the Mill Street branch of the library.

The future of the Mill Street library was discussed in a report that an external consultant provided to the Town of Orangeville with respect to its long-term plan for the Parks and Recreational programs in the Town of Orangeville. This report provided to Council on Thursday, July 9th and was to be discussed in a meeting on Monday, July 13th but was deferred to a meeting at a later date. The idea of closing the Mill Street library is not something that has been up for discussion.

Something that has been up for discussion has been a significant expansion of the Alder Street Recreation Centre. You may recall that last year, the town applied for a Federal grant for a substantial expansion of services at Alder including:

- reconfiguration of the building entrances and parking lot
- pool expansion
- additional ice pads
- expanded library on the main floor

The Alder Recreation Centre proposal was seen as an opportune time to improve the Town's library services in relation to the community's size, and the evolving role of libraries in community and social programming. The Alder Street Proposal includes a 14,000 to 16,000 library on the main level. It provides the opportunity for physical space to expand libraries services in a manner that the current premises at the Mill Street location would not be able to accommodate such as a maker space, music studio, program rooms, expanded children's area, and other things that are in modern libraries servicing other communities today.

This board chose to write a letter of support to the Town that became part of its application for the Federal grant. This indication of support was in no way an abandonment of the ideas and the importance of a library in downtown

Orangeville where it plays a critical part of the downtown core. The Mill Street library is not just a place to get books, it is a community, social and cultural hub that is vital to any downtown core of a vibrant community.

There may be a legitimate concern that the closure of the Mill Street location may be a potential side effect of the Federal grant application, but I don't think this has to be the case and given the reactions to what we have seen from residents. I am hoping we can all agree that the closing of Mill Street is unacceptable.

So, what are we here to discuss this evening?

The Master Plan developed by the consultant is a high-level, guiding document, it is meant to help the Town make decisions for recreation and parks over the next 10 years that are in line with anticipated local needs and broader trends in service provision. This is our opportunity as a board to advocate for the town on a long-term vision for library services.

I personally believe that a library presence in the downtown core is essential for community well-being. I also believe that the Alder opportunity presents an opportunity to meet the growing demand for library services of the future.

So, at this point I would open the floor to board members that want to make an opening comment or present ideas for their long term vision of library services in Orangeville.

## **6. Information Items**

- a. Town of Orangeville Recreation and Parks Master Plan – July 2020
- b. Handout: from the consultants
- c. Questions submitted to the Board
- d. Connection to the Community
- e. Connection to the Town
- f. Historic Charm - Dynamic Future
- g. Library, Recreation and the community hub
- h. Board's Role in Governance and Advocacy
- i. Library Mission Statement

**20.34** Moved by Benn MacDonald  
Seconded by Sheri Marks

**That the information items as listed be received.**

**Carried.**



## **7. Board Discussion – Long-term Vision**

**20.35** Moved by Lisa Post  
Seconded by Benn MacDonald

- a. **The board is committed to a long-term vision that continues to include a presence of the Orangeville Public Library at the Mill Street location in downtown Orangeville.**
- b. **The board continues to be committed to a long-term vision that may involve an expanded Orangeville Public Library at the Alder Street Recreational Centre depending on acquiring capital funding.**
- c. **The board is of the view that both ‘a’ and ‘b’ above are realistic and consistent with the view of servicing residents both now and over the next 10 years.**
- d. **The board welcomes input from patrons and residents and looks forward to providing further input to council for its consideration.**

**Carried.**

## **8. Comments and Announcements**

There were no questions from the public to the library board.

Ms. Fraser updated the board:

- The library is moving forward with Phase 3 and will be opening up very soon. Public access will be offered with appropriate limits and restrictions.
- Curbside Pick-up will increase to six days per week Monday – Saturday from 10 am to 5 pm.

## **9. Adjournment**

**20:36** Moved by Patrick Neely  
Seconded by Benn MacDonald

**That the meeting be adjourned**

**(Time: 4:43 pm)**

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Bill Rea, Chair

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Darla Fraser, CEO/Secretary

**Next Meeting:  
Wednesday, September 23, 2020 @ 5:00 pm**



**Orangeville Public Library Board  
Virtual Meeting Minutes (Amended)  
4:00 pm  
Wednesday, June 24, 2020**

**Members Present**

Councillor Lisa Post  
Councillor Grant Peters  
Mr. Bill Rea  
Mr. Benn MacDonald  
Mr. Patrick Neely  
Ms. Shelley Bergant

**Absent:**

Ms. Sheri Marks (notice)

**Staff Present**

Ms. D. Fraser, CEO  
Ms. K. Carson, Phones & Technical Asst  
Mr. D. Benotto, Virtual host and logistics  
Ms. D. Vatanen, Minutes

**1. Call to Order**

The Chair, Mr. Rea, called the meeting to order at 4:00 pm.

**2. Declarations of Conflict of Interest**

**None.**

**3. Approval of Agenda**

**20.26** Moved by Grant Peters  
Seconded by Lisa Post

**That the agenda of June 24, 2020 be approved.**

**Carried.**

**4. Adoption of the Previous Library Board Meeting Minutes**

**20.27** Moved by Patrick Neely  
Seconded by Lisa Post

**That the minutes of the regular meeting held on May 27, 2020 be adopted.**

**Carried.**

**5. Presentation to the Board**

**None.**

**6. Information Items (as of May 31, unless otherwise specified)**

- a. CEO Report (June)
- b. Financial Report
- c. Library Service Index

**20.28** Moved by Patrick Neely  
Seconded by Benn MacDonald

**That the information items as listed be received.**

**Carried.**

**7. Reports**

- a) Report # 20-07 Review of the Local History Policy

**20.29** Moved by Lisa Post  
Seconded by Benn MacDonald

**That report # 20-07, dated June 24, 2020 with respect to a review of the policy governing local history, be received;**

**And that the Local History Policy dated June 24, 2020 attached to this report as Appendix A be adopted.**

**Carried.**

- b) Report # 20-08 Review of the Security and Emergency Policy

**20:30** Moved by Benn MacDonald  
Seconded by Grant Peters

**That report # 20-08, dated June 24, 2020 with respect to a review of the security and emergency policy, be received;**

**And that the Security and Emergency Policy dated June 24, 2020 attached to this report as Appendix A be adopted.**

**Carried.**



**11. Comments and Announcements**

There were no questions from the public to the library board.

Ms. Fraser updated the board:

- Work on the new website continues on schedule, and Ms. Fraser provided a glimpse into one of the new pages (calendar).

**12. Adjournment**

**20:31** Moved by Patrick Neely  
Seconded by Lisa Post

**That the meeting be adjourned**

**(Time: 4:39 pm)**

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Bill Rea, Chair

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Darla Fraser, CEO/Secretary

**Next Meeting:  
Wednesday, September 23, 2020 @ 5:00 pm**



## **The Corporation of the Town of Orangeville**

### **By-law Number \_\_\_\_\_**

#### **A By-law to Adopt Amendment No. 124 to the Official Plan**

(Absolute Insurance Brokers: 71 Fifth Avenue; OPZ 1/20).

The Council of the Corporation of The Town of Orangeville, in accordance with the provisions of Section 22 of the Planning Act, R.S.O. 1990, c.P.13 and amendments thereto, hereby enacts as follows:

1. Amendment No. 124 to the Official Plan for The Town of Orangeville, consisting of the attached explanatory text and map is hereby adopted.

Passed in open Council this 19<sup>th</sup> day of October, 2020.

\_\_\_\_\_  
Sandy Brown, Mayor

\_\_\_\_\_  
Karen Landry, Clerk

**The Official Plan  
for the  
Town of Orangeville  
Amendment No. 124**

The attached explanatory text and map, constituting Amendment Number 124 to the Official Plan for the Town of Orangeville, was adopted by the Council of the Corporation of the Town of Orangeville, under the provisions of Section 22 of the Planning Act, R.S.O., 1999, C. P.13 on October 19, 2020.

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Sandy Brown, Mayor

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Karen Landry, Clerk



**The Official Plan  
for The Town of Orangeville  
Amendment No. 124**

**Part A – The Preamble**

**1. Purpose of the Amendment**

The purpose of the amendment is to re-designate the subject lands from “Institutional” to “Neighbourhood Commercial” to permit an office use on the subject lands.

**2. Location**

This amendment applies to the lands described as Part Lots 15 & 16, Block 15, Plan 222 as in MF14890, Town of Orangeville, County of Dufferin and municipally known as 71 Fifth Avenue. The lands comprise a single parcel of approximately 0.10 hectares (0.25 acres) in area, with 40 metres of frontage along Fifth Avenue. The subject lands are located on the south side of Fifth Avenue, between Second Street and Third Street.

**3. Basis of the Amendment**

The subject lands are located in a mixed-use area, within close proximity to a range of commercial, retail and residential uses, easily accessible by public transit and with access to the arterial and highway road network.

On July 6, 2020 a statutory public meeting was held for public review and comment.

The subject lands are designated “Institutional” on Schedule ‘A’ “Land Use Plan” in the Town of Orangeville Official Plan. An Official Plan Amendment is required to re-designate the subject lands as “Neighbourhood Commercial” in order to permit the subject lands to be used as an office. The proposed office use will make efficient use of an existing underutilized building, which has access full municipal services and is located within an area of the Town characterized by a broad range of uses.

The basis for this amendment is as follows:

1. The proposed development is consistent with the Provincial Policy Statement.
2. The proposed development conforms to the Growth Plan for the Greater Golden Horseshoe.
3. The proposed development conforms to the Dufferin County Official Plan.
4. The proposed development conforms to the general intent and purpose of the Town of Orangeville Official Plan.
5. The Official Plan Amendment will facilitate the reuse and revitalization of an existing underutilized building on lands within the Town’s built boundary.

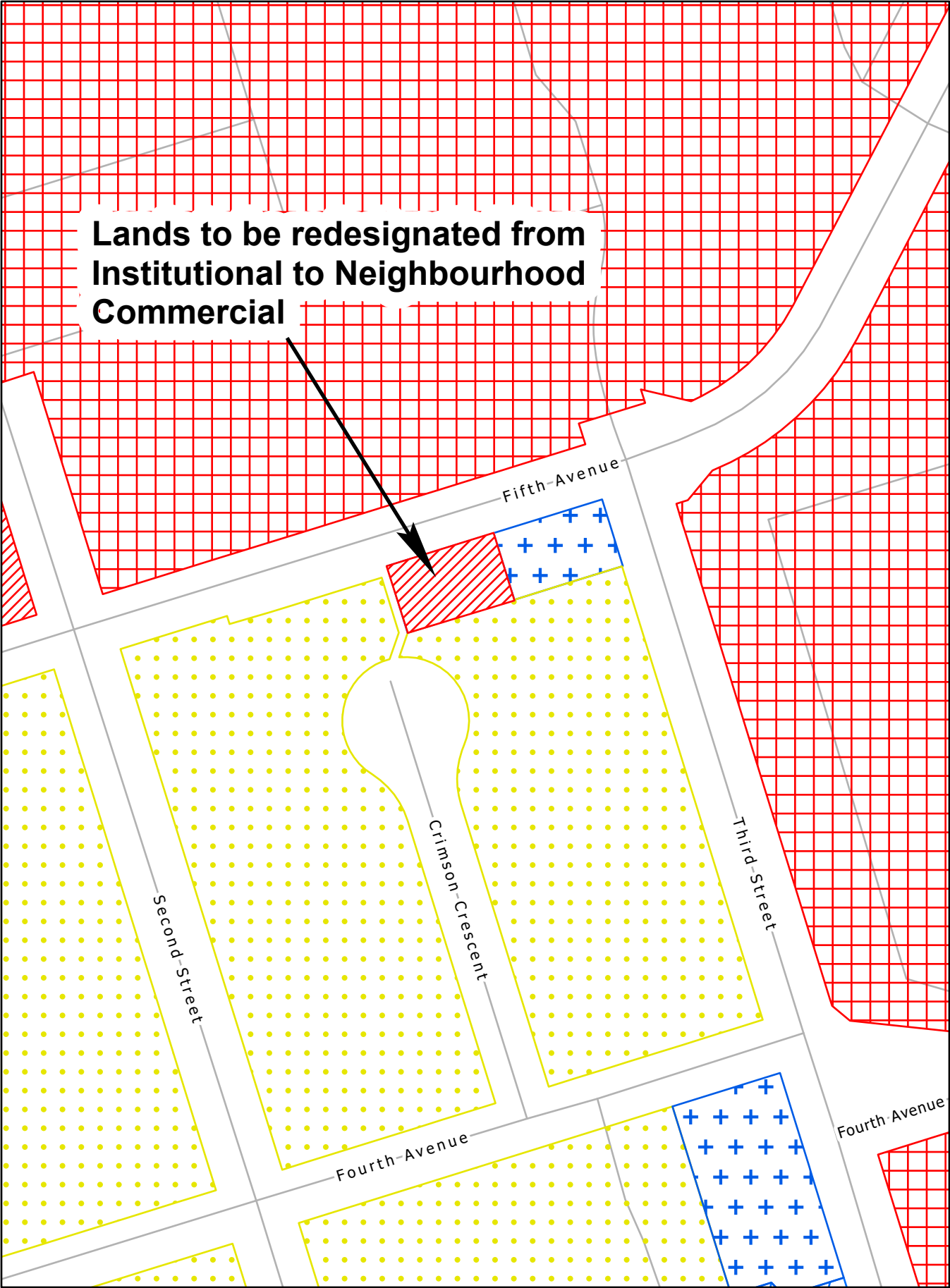
6. The proposed office use supports an existing local business, is appropriately located in a mixed-use area, within close proximity to a range of commercial, retail and residential uses, easily accessible by public transit and with excellent access to the surrounding arterial and highway road network.
7. The proposed redevelopment will optimize the use of an existing building which has access to full municipal services.

## **Part B – The Amendment**

The Official Plan for the Town of Orangeville is amended as follows:

1. Schedule “A” “Land Use Plan” is hereby amended by designating the lands to “Neighbourhood Commercial” as shown on the attached Schedule “A” to this amendment.

Schedule 'A' to Official Plan Amendment No. 124





## **The Corporation of the Town of Orangeville**

### **By-law Number \_\_\_\_\_**

**A By-law to amend Zoning By-law No. 22-90 as amended,  
with respect to Part of Lots 15 & 16, Block 15 Plan 222 as in MF14890,  
municipally known as 71 Fifth Avenue  
Absolute Insurance Brokers, OPZ 1/20**

Whereas the Council of the Corporation of the Town of Orangeville is empowered to pass By-laws to permit the use of land pursuant to Sections 34 and 36 of the Planning Act, RSO 1990, as amended;

And whereas Council considers it desirable to pass a By-law to amend Zoning By-law No. 22-90, as amended, to permit the use of the Part of Lots 15 & 16, Block 15, Plan 222 as in MF14890 as a business office.

Be it therefore enacted by the municipal Council of The Corporation of the Town of Orangeville as follows:

1. That Schedule "A", Map B4 to Zoning By-law No. 22-90, as amended, is hereby further amended by rezoning the lands as depicted on Schedule "A" attached to this By-law.
2. That Section 24 of By-law 22-90, as amended, is hereby further amended by adding the following thereto:

"24.220 Notwithstanding the provisions of Section 5.17.7(a) and 15.2(6) of By-law 22-90, as amended, the following provisions shall apply to the lands zoned as Neighbourhood Commercial (C2) Zone, Special Provision 24.220:

- |    |  |            |
|----|--|------------|
| 1) | Rear Yard (minimum)                              | 1.8 metres |
| 2) | Landscape Strip abutting a street line (minimum) | 0.0 metres |

- |    |   |             |
|----|---|-------------|
| 3) | Landscape Strip abutting a residential zone to west lot line (minimum)  | 0.0 metres  |
| 4) | Landscape Strip abutting a residential zone to south lot line (minimum) | 1.8 metres" |

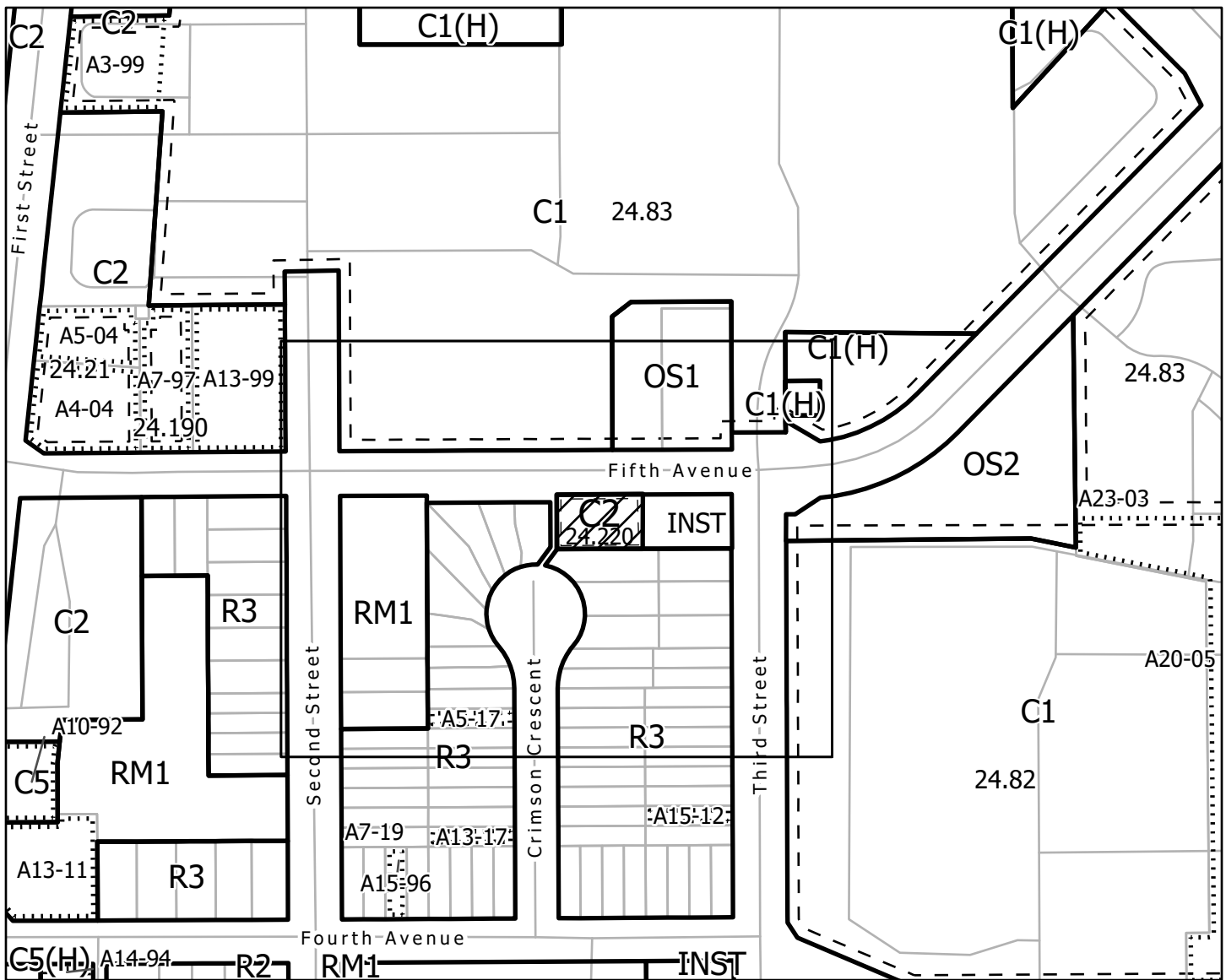
Passed in open Council this 19<sup>th</sup> day of October, 2020.

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Sandy Brown, Mayor

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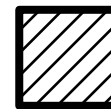
Karen Landry, Clerk



The Corporation of The Town of Orangeville  
 Schedule 'A' Town of Orangeville Zoning By-law 22-90

Schedule **"A"** to by-law

Passed the \_\_\_\_\_ day of \_\_\_\_\_



Lands to be rezoned from  
 Institutional (INST) Zone to  
 Neighbourhood Commercial (C2)  
 Zone, S.P. 24.220

\_\_\_\_\_  
 Mayor

\_\_\_\_\_  
 Clerk





## **The Corporation of the Town of Orangeville**

### **By-law Number 2020**

#### **A by-law to confirm the proceedings of the Council of The Corporation of the Town of Orangeville at its regular and closed Council Meeting held on October 19, 2020**

Whereas Section 5 (1) of the Municipal Act, 2001, as amended, provides that the powers of a municipal corporation shall be exercised by its council;

And whereas Section 5 (3) of the Municipal Act, 2001, as amended, provides that municipal powers shall be exercised by by-law;

Be it therefore enacted by the municipal Council of The Corporation of the Town of Orangeville as follows:

1. That all actions of the Council of The Corporation of the Town of Orangeville at its regular and closed Council Meeting held on October 19, 2020 with respect to every report, motion, by-law, or other action passed and taken by the Council, including the exercise of natural person powers, are hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this or a separate by-law.
2. That the Mayor and Clerk are authorized and directed to do all the things necessary to give effect to the action of the Council of The Corporation of the Town of Orangeville referred to in the preceding section.
3. That the Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the seal of The Corporation of the Town of Orangeville.

Passed in open Council this 19th day of October, 2020

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Sandy Brown, Mayor

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Karen Landry, Clerk