



Electronic Participation
The Corporation of the Town of Orangeville
Chair and Secretary participated remotely

**Minutes of a meeting of Heritage Orangeville
Held on September 16, 2020 at 7:00 p.m.**

Members Present

Councillor Debbie Sherwood (Chair)
Lynda Addy
Linda Banks
Mark Hauck
Gary Sarazin
Martin Woodhouse

Regrets

Shokheen Singh

Staff Present

C. Khan, Deputy Clerk
B. Ward, Manager, Planning
R. Phillips, Manager, Economic Development

Notice

The Chair, Councillor Debbie Sherwood, advised of the continued closure of Town Hall and that Council Chambers is not available for the public to physically attend the Heritage Orangeville meeting. However, steps have been taken to facilitate public viewing and access.

1 Call to Order

The Chair called the meeting to order at 7:01 p.m.

2 Disclosures of (Direct or Indirect) Pecuniary Interest

None

3 Adoption of Minutes of Previous Meeting

Recommendation 2020-012

Moved by Linda Banks

That the minutes of the following meetings are hereby approved:

- **Heritage Orangeville Committee – July 15, 2020**

Carried.

4 Presentations

4.1 Lynda Addy – Heritage Training

Lynda Addy provided a presentation on the statutory requirements per the Heritage Act for councils and heritage committees, as well as other roles and responsibilities with respect to heritage conservation.

4.2 Scott Walker, Mark Conway, Steve Wever - N. Barry Lyon Consultants Ltd. & GSP Group - Strategies for Land Development - 82, 86-90 Broadway

Scott Walker, Mark Conway of N. Barry Lyon Consultants Ltd., and Steve Wever of GSP Group provided an overview of the potential considerations for the redevelopment of 82, 86-90 Broadway.

5 Reports and Items for Discussion

5.1 Footsteps from Our Past - Booklet Printing

The Committee discussed the printing of additional “Footsteps from Our Past” booklets as the Town’s supply is almost finished.

Recommendation 2020-013

Moved by Lynda Addy

That the Heritage Orangeville Committee update the “Footsteps from Our Past” booklet; and

That the Heritage Orangeville Committee dedicate up to a maximum of \$5,000 for the printing of “Footsteps from Our Past” booklet, with spiral binding

Carried.

5.2 Replacement of Heritage Designation Plaques

The Committee considered a request from Heather Little to replace the worn-out heritage plaque on her Margaret Street heritage home.

Recommendation 2020-014

Moved by Debbie Sherwood

That the request by Heather Little for the replacement of the Heritage Awareness Plaque be approved.

Carried.

5.3 Heritage Calendar

Gary Sarazin advised that the work on the 2021 Heritage Calendar is ongoing and that the theme will be COVID-19 Heroes and Heritage Homes. Once all pictures have been taken, staff from the Communications Division will assist with the design of the calendar, with the goal of publishing prior to January 2021.

The Committee also reviewed the Mayor's message for the calendar.

5.4 Quarterly Newsletter

Lynda Addy advised that a mockup of the Quarterly Newsletter will be presented at the next meeting for approval, to be printed and delivered in November.

5.5 Doors Open

The Committee discussed that Doors Open events are being hosted virtually this year. Committee members agreed to research how other towns are hosting Doors Open and will discuss at a future meeting early in the new year.

5.6 Memo from Larysa Russell, Senior Planner - Site Plan Application, File No. SP 2/2096-98 Broadway (severed property fronting onto Armstrong Street)

Brandon Ward, Manager of Planning advised that the memo was provided to the committee as an update on the development of the property, prior to the final approval of the site plan application.

Recommendation 2020-015

Moved by Martin Woodhouse

That the Memo from Larysa Russell, Senior Planner - Site Plan Application, File No. SP 2/2096-98 Broadway (severed property fronting onto Armstrong Street), be received.

Carried.

**5.7 Report from B. Ward, Manager of Planning - Heritage Orangeville:
Committee Member Appointments to Specific Roles and Responsibilities**

The Committee discussed the appointment of members to specific roles on the Heritage Orangeville Committee.

Recommendation 2020-016

Moved by Lynda Addy

**That the Report from B. Ward, Manager of Planning - Heritage Orangeville:
Committee Member Appointments to Specific Roles and Responsibilities,
be received; and**

That the following appointments to specific roles be approved as follows:

- **Heritage Permit Application Reviews: Lynda Addy (Gary Sarazin as alternate)**
- **Boulevard Café Permit Application Reviews: Mark Hauck (Martin Woodhouse as alternate)**
- **Sign Variance and Permit Reviews: Martin Woodhouse (Lynda Addy as alternate)**
- **Pre-consultation Meeting Attendance: Lynda Addy (Gary Sarazin as alternate); and**

**That the Façade Improvement Program applications be reviewed by the
whole Heritage Orangeville Committee.**

Carried.

5.8 Heritage District Expansion - Merchants and Prince of Wales

The Committee deferred this item to the October or November meeting.

6 Correspondence

6.1 CHO Newsletter

Recommendation 2020-017

Moved by Councillor Sherwood

That the CHO Newsletter, be received.

Carried.

6.2 2021 Meeting Calendar – Heritage Orangeville Committee

Recommendation 2020-018

Moved by Councillor Sherwood

That the 2021 Meeting Calendar – Heritage Orangeville Committee, be received.

Carried.

7 New Business

Councillor Sherwood canvassed the Committee regarding a preferred meeting time going forward. The Committee agreed that the meeting time should continue to be 7:00 p.m.

Martin Woodhouse advised that while working on the calendar project, some owners of heritage homes expressed an interest in heritage designations.

8 Date of Next Meeting

The next meeting to be held on October 21, 2020 at 7:00 p.m.

9 Adjournment

The meeting adjourned at 9:52 p.m.