



Agenda Council Meeting

**Monday, September 14, 2020, 5:30 p.m.
(Mayor and Clerk at Town Hall - 87 Broadway)
Electronic Participation**

NOTICE

Due to efforts to contain the spread of COVID-19 and to protect all individuals, the Council Chambers at Town Hall will not be open to the public to attend Council meetings until further notice. Members of the public who have an interest in a matter listed on the agenda may, up until 10:00 a.m. on the day of a scheduled Council meeting: Email councilagenda@orangeville.ca indicating your request to speak to a matter listed on the agenda. A phone number and conference ID code will be provided to you so that you may join the virtual meeting and provide your comments to Council.

Members of the public wishing to raise a question during the public question period of the Council meeting may beginning at 8:00 p.m. on the evening of the Council meeting, call Call +1 289-801-5774 and enter Conference ID: 437 075 890#
Correspondence/emails submitted will be considered as public information and entered into the public record.

Accessibility Accommodations

If you require access to information in an alternate format, please contact the Clerk's division by phone at 519-941-0440 x 2256 or via email at clerksdept@orangeville.ca

Pages

1. Call To Order

2. Approval of Agenda

Recommendations:

That the agenda for the September 14, 2020 Council Meeting, be approved.

3. Disclosure of (Direct and Indirect) Pecuniary Interest

4. Closed Meeting

Recommendatons:

That a closed meeting of Council be held pursuant to s. 239 (2) of the Municipal Act for the purposes of considering the following subject matters:

Confidential Report CAO-2020-013 regarding personal matters about an identifiable individual, including municipal or local board employees – Public

Office Holders – Orangeville Hydro Board of Director Appointments

Confidential Verbal Report from Ed Brennan, CAO regarding a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board and a proposed or pending acquisition or disposition of land by the municipality or local board – Potential Land Acquisition

Confidential Verbal Report from Ed Brennan, CAO regarding a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board and a proposed or pending acquisition or disposition of land by the municipality or local board – Potential Land Acquisition

5. Open Meeting - 7:00 p.m.

6. Singing of National Anthem

7. Land Acknowledgement

We would like to acknowledge the traditional territory of the Anishinaabe people including the Ojibway, Potawatomi and Odawa of the Three Fires Confederacy.

8. Announcements by Chair

This meeting is being aired on public television and/or streamed live and may be taped for later public broadcast or webcast.

Your name is part of the public record and will be included in the minutes of this meeting.

9. Rise and Report

Recommendations:

That Confidential report CAO-2020-013 regarding personal matters about an identifiable individual, including municipal or local board employees – Public Office Holders – Orangeville Hydro Board of Director Appointments be received and;

That Confidential Verbal report from Ed Brennan, CAO regarding a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board and a proposed or pending acquisition or disposition of land by the municipality or local board – Potential Land Acquisition be received; and

That Confidential Verbal report from Ed Brennan, CAO regarding a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board and a proposed or pending acquisition or disposition of land by the municipality or local board – Potential Land Acquisition be received; and

That staff proceed as directed.

10. Adoption of Minutes of Previous Council Meeting

Recommendations:

That the minutes of the following meetings be received:

- | | | |
|-------------|--|----------------|
| 10.1 | 2020-08-10 Council and Closed Council | 6 - 21 |
| 10.2 | 2020-08-06 Special Council | 22 - 24 |

11. Presentation, Petitions and/or Delegation

- | | | |
|-------------|--|----------------|
| 11.1 | Heather Hayes, Orangeville Food Bank | |
| 11.2 | Larry Kurtz and Josh Leitch, Orangeville Blues and Jazz | 25 - 27 |

12. Staff Reports

- | | | |
|-------------|---|----------------|
| 12.1 | Alder Recreation Centre Pool Liner Replacement (CMS-FP-2020-007) | 28 - 38 |
|-------------|---|----------------|
- Recommendations:

That report CMS-FP-2020-007, titled Alder Recreation Centre Pool Liner Replacement dated September 14, 2020 be received;

And that Council approve capital funding in the amount of \$3 million dollars for the replacement and expansion of the 6 lane 25 metre lap pool to 8 lanes and replacement of the leisure pool liner to a polished stainless steel system including replacement of the waterslide with a waterplay feature within the Alder Recreation Centre Pool facility;

And that Council direct staff to include an option to install a 200 sq. ft. therapy pool within the existing deck floor space at Alder if the cost can be covered within the \$3 million allocation;

And that Council approve funding in the amount of \$125,000 to prepare design specification for the tender and project management of the Liner replacement project;

And that Council approve the transfer of \$500,000 from Parks and Recreation Reserves and \$1.75 million from General Capital Reserves;

- | | | |
|-------------|---|----------------|
| 12.2 | Section 357 and 358 Property Tax Adjustments (CPS-TF-2020-005) | 39 - 42 |
|-------------|---|----------------|
- Recommendations:

That report CPS-TF-2020-05, dated September 14, 2020, with respect to Section 357 & 358 Property Tax Adjustments for 2017, 2018, 2019 &

2020 be received;

And that Council authorize reduction in property tax totalling \$64,840.20 as a result of assessment review.

12.3 Electronic Participation and Proxy Voting (CPS-CL-2020-023)

43 - 52

Recommendations:

That report CPS-CL-2020-023 regarding Electronic Participation and Proxy Voting be received;

And that staff bring forward a by-law to amend By-law 064-2017, being a By-law to govern the proceedings of Council and its Committees to provide for electronic participation and proxy voting for members of Council, for Council consideration and approval.

13. Correspondence

Recommendations:

That the following correspondence be received:

13.1 Town of Mono, July 28, 2020, Investment in Rural Broadband 53 - 55

13.2 Kyle Seebach, MP, Dufferin-Caledon, August 20, 2020, Broadband as Essential Service 56 - 57

13.3 Township of East Garafraxa, Notice of Passing of a Zoning By-Law Amendment 58 - 60

13.4 Dufferin County, August 14, 2020, Diversity Training Program 61 - 62

14. Committee/Board Minutes

Recommendations:

That the minutes listed below be received.

14.1 Committee of Adjustment, 2020-07-08 63 - 70

14.2 Orangeville Police Services Board, 2020-04-21, 2020-05-19, 2020-06-16, 2020-07-21 71 - 114

15. Notice of Motion Prior to Meeting

15.1 Councillor Sherwood, Santa Claus Parade

Whereas Council was recently advised that the KinClub has withdrawn from organizing the 2020 Santa Claus parade due to the COVID-19 Pandemic and the inability to obtain insurance for hosting a parade during this time;

And Whereas Town Council wishes to consider the options and costs associated with hosting and organizing a drive-by Santa Claus event in November 2020;

Now therefore be it resolved that Council hereby direct staff to report back on the options of hosting and organizing a drive-by Santa Claus event in November 2020 in accordance with Public Health guidelines and requirements and the associated costs.

16. Notice of Motion at Meeting

17. New Business

18. Question Period

19. Pass By-Laws

Recommendations:

That the by-laws listed below be read three times and finally passed.

- | | | |
|-------------|---|------------------|
| 19.1 | A by-law to authorize the entering into of an Amended and Restated Unanimous Shareholders Agreement. | 115 - 115 |
| 19.2 | A by-law to amend Sign by-law 28-2013 to allow for a streamlined permit approval process with respect to projection signs in the Heritage Sign Special Policy District within the Downtown BIA | 116 - 117 |
| 19.3 | A by-law to amend By-law 064-2017 being a By-law to govern the proceedings of Council and its Committees | 118 - 124 |
| 19.4 | A by-law to confirm the proceedings of the Council of The Corporation of the Town of Orangeville at its regular and closed Council meeting held on September 14, 2020. | 125 - 125 |

20. Adjournment

That the meeting be adjourned.



Minutes of a regular meeting of Council

August 10, 2020, 5:30 p.m.

Electronic Participation

The Corporation of the Town of Orangeville

**Council Chambers, Town Hall - 87 Broadway (Clerk) (Mayor Remote)
Orangeville, Ontario**

Members Present: Mayor S. Brown
Deputy Mayor A. Macintosh was present in Council Chambers
Councillor J. Andrews
Councillor G. Peters
Councillor L. Post
Councillor D. Sherwood
Councillor T. Taylor

Staff Present: E. Brennan, CAO
D. Benotto, IT Technician
B. Ewald, Manager, Building
C. Khan, Deputy Clerk
J. Lackey, Manager, Transportation and Development
K. Landry, Town Clerk was present in Council Chambers
A. McKinney, General Manager, Corporate Services
R. Osmond, General Manager, Community Services
R. Phillips, Manager, Economic Development
L. Russell, Senior Planner
N. Syed, Treasurer
B. Ward, Manager, Planning
T. Macdonald, Assistant Clerk was present in Council Chambers

Notice

The Mayor advised the viewing audience of the continued closure of Town Hall and that Council Chambers is not available for the public to physically attend the council meeting. However steps have been taken to facilitate public viewing and access. The Mayor also outlined the procedure for the public to follow as it relates to matters listed on the agenda and public question period.

1. Call To Order

The meeting was called to order at 7:00 p.m.

2. Approval of Agenda

Resolution: 2020-261

Moved by Councillor Andrews

Seconded by Councillor Sherwood

That the amended agenda for the August 10, 2020 Council Meeting, be approved.

Carried

3. Disclosure of (Direct and Indirect) Pecuniary Interest

3.1 Councillor Sherwood - Community Grant Event Status for 2020 (CPS-TF-2020-023)

- Volunteer at the Orangeville Food Bank as a food sorter and hamper preparer, not on the board and does not have any input or make financial decisions.
- Volunteer member of the Orangeville Blues & Jazz. Does not sit on the Board but is a member entitled to vote at the General Meetings. Does not have any input or decisions regarding the financials or operations of the festival.

3.2 Councillor Peters - Community Grant Event Status for 2020 (CPS-TF-2020-023)

An immediate family member is a board member of one of the community groups.

4. Closed Meeting

That a closed meeting of Council be held pursuant to s. 239 (2) of the Municipal Act for the purposes of considering the following subject matters:

Confidential Verbal Report from Ed Brennan, CAO regarding personal matters about an identifiable individual, including municipal or local board employees – Public Office Holders

Resolution: 2020-262

Moved by Councillor Sherwood

Seconded by Councillor Peters

That Confidential Verbal Report from Ed Brennan, CAO regarding personal matters about an identifiable individual, including municipal or local board employees – Public Office Holders be received;

Carried

5. Singing of National Anthem

Morgan Taylor sang the National Anthem.

6. Land Acknowledgement

The Mayor acknowledged the traditional territory of the Anishinaabe people including the Ojibway, Potawatomi and Odawa of the Three Fires Confederacy.

7. Announcements by Chair

Mayor Brown advised the gallery and viewing audience with respect to the public nature of Council Meetings and that it is webcast.

8. Rise and Report

Refer to item 4.

9. Adoption of Minutes of Previous Council Meeting

Resolution: 2020-263

Moved by Councillor Taylor

Seconded by Councillor Andrews

That the minutes of the following meetings be approved:

9.1 2020-06-22 Closed Council

9.2 2020-07-06 Public Meeting

9.3 2020-07-06 Special Council

9.4 2020-07-13 Council

9.5 2020-07-27 Special Council

Carried

10. Presentation, Petitions and/or Delegation

10.1 Orangeville Music Theatre, Heather Holmes, COVID-19 Financial Relief

Heather Holmes and Kathy Broom of Orangeville Music Theatre outlined the financial hardships that Orangeville Music Theatre are facing as a result of COVID-19 and requested financial assistance from Council.

Resolution: 2020-264

Moved by Councillor Post

Seconded by Mayor Brown

That \$7322.40 be provided to the Orangeville Music Theatre from the Community Grant Program to offset their storage costs.

Carried

10.2 Scott Walker, Mark Conway, N. Barry Lyon Consultants Ltd., 82, 86 & 90 Broadway Street Redevelopment Potential Analysis

Scott Walker and Mark Conway, N. Barry Lyon Consultants Ltd., and Steve Wever, GSP Group provided an overview of the potential considerations for redevelopment of 82, 86 & 90 Broadway.

10.2.1 Steve Wever, GSP Group 86 & 89 Broadway

Refer to item 10.2.

10.3 Credit Valley Conservation, Tim Mereu, Subwatershed 19 Study

Tim Mereu, Credit Valley Conservation provided an overview of the Subwatershed-19 Study which was completed to document the water resources and natural heritage characteristics of the subwatershed, to establish long term objectives for managing the watershed, to identify opportunities and threats, and to present a comprehensive management plan that will guide the CVC, the area municipalities, landowners and industry in protecting and restoring the subwatershed moving forward.

10.4 Credit Valley Conservation, Tim Mereu, NDMP Flood Modelling Project (refer to IS-TD-2020-010 NDMP Flooding Analysis Results)

Tim Mereu provided an overview of the Orangeville Flood Mitigation Study which seeks to minimize flood risks along Monora and Mill Creeks by identifying and validating flood mitigation options.

10.5 Credit Valley Conservation, Tim Mereu, Fire Station Expansion Considerations

Tim Mereu, Credit Valley Conservation outlined recommendations relating to the CVC's position relating to fire station expansion as it relates to it's location on a flood plain.

10.6 Michael Riesberry, 62A-68 First Street (IS-PL-2020-016)

Michael Riesberry spoke about the environmental impacts that this proposed development would have including impacts to the quality of underground water sources. Mr. Riesberry also outlined his concerns relating to safety particularly a lack of a crosswalk and the absence of any public park lands.

11. Staff Reports

11.1 National Disaster Mitigation Program (NDMP) Flooding Analysis Results (IS-TD-2020-010)

Resolution: 2020-265

Moved by Councillor Taylor

Seconded by Deputy Mayor Macintosh

That report IS-TD-2020-010, National Disaster Mitigation Program (NDMP) Flooding Analysis Results report be received; and

That Staff develop a Flood Mitigation Plan based on the NDMP Town of Orangeville Flood Mitigation Project analysis and results for Council's consideration.

Carried Unanimously

11.2 OPP Transition (CAO-2020-009)

Resolution: 2020-266

Moved by Councillor Andrews

Seconded by Councillor Taylor

That report CAO-2020-009, titled OPP Transition be received

Carried

Council recessed from 8:56 p.m. to 9:01 p.m.

11.3 Town Reopening Plans (CAO-2020-010)

Resolution: 2020-267

Moved by Councillor Andrews

Seconded by Councillor Taylor

That report CAO-2020-010, Town Reopening Plans be received.

Carried

11.4 Blade/Projection Signs in the Downtown Business Improvement Area (CPS-CL-2020-022)

Resolution: 2020-268

Moved by Councillor Sherwood

Seconded by Deputy Mayor Macintosh

That report CPS-CL-2020-022 Blade/Projection Signs in the Downtown Business Improvement Area be received; and

That Council approve a variance to Sign By-law 2013-028, as amended to permit a streamlined permit approval process with respect to blade/projection signs in the Downtown Business Improvement Area, to allow for:

relief from certain regulations governing signage in the Heritage Sign Special Policy District within the Downtown BIA. As per the Town of Orangeville Sign By-law 28-2013, as amended, with respect to:

- i. waiving the requirement for a sway chain as per Section 6.4.3(f)(ii); and
- ii. staff completing the review of such applications based on the Council approved criteria;

- the use of the Milano and Bel Forte sign designs, as submitted by the BIA;
- the introduction of a \$50.00 fee for each sign per address;
- that exterior lighting would not result in uplighting;

And that staff bring forward a By-law to amend the fee for a sign permit in accordance with Report CPS-CL-2020-022.

Carried Unanimously

11.5 2020 Second Quarter Operating Fund Variance (CPS-TF-2020-020)

Resolution: 2020-269

Moved by Councillor Post

Seconded by Councillor Andrews

That report CPS-TF-2020-020, dated August 10, 2020, 2020 Second Quarter Operating Fund Variance be received.

Carried

11.6 2020 Second Quarter Capital Progress (CPS-TF-2020-021)

Resolution: 2020-270

Moved by Councillor Post

Seconded by Councillor Peters

That report CPS-TF-2020-21 dated August 10, 2020; 2020 Second Quarter Capital Progress be received.

Carried

11.7 Education Development Charge Update (CPS-TF-2020-022)

Resolution: 2020-271

Moved by Councillor Sherwood

Seconded by Councillor Andrews

That report CPS-TF-2020-022, dated August 10, 2020, Education Development Charge Update, be received for information.

Carried

11.8 Community Grant Event Status for 2020 (CPS-TF-2020-023)

Councillor Sherwood declared a pecuniary interest as outlined in Item 3. Councillor Sherwood did not participate in any discussion or voting on the matter.

Councillor Peters declared a pecuniary interest as outlined in Item 3.
Councillor Peters did not participate in any discussion or voting on the matter.

Resolution: 2020-272

Moved by Councillor Andrews

Seconded by Councillor Post

That report CPS-TF-2020-023, dated August 10, 2020, Community Grant Event Status 2020, be received.

Carried

Councillor Sherwood declared a pecuniary interest as outlined in Item 3.
Councillor Sherwood did not participate in any discussion or voting on the matter.

Resolution: 2020-273

Moved by Councillor Peters

Seconded by Councillor Post

That the Orangeville Blues and Jazz Festival funding through the Community Grant Program be reduced to 25% of the \$17,150.00 that was provided by the Town.

Carried

Deputy Mayor Macintosh voted in opposition.

11.9 2019 Surplus Allocation (CPS-TF-2020-024)

Resolution: 2020-274

Moved by Councillor Andrews

Seconded by Councillor Sherwood

That report CPS-TF-2020-24, dated August 10, 2020, 2019 Surplus Allocation, be received;

And that Council approve the transfer of \$2,351,285 to General Reserves.

Carried

11.10 2020 Bi-Annual Building Permit Report (IS-BLDG-2020-003)

Resolution: 2020-275

Moved by Councillor Post

Seconded by Deputy Mayor Macintosh

That report IS-BLDG-2020-003, Bi-Annual Building Permit Report be received.

Carried

11.11 62A-68 First Street Recommendation Report OPZ2/19, RD3/20, RD4/20, RD5/20 (IS-PL-2020-016)

Resolution: 2020-276

Moved by Councillor Peters

Seconded by Councillor Post

That report IS-PL-2020-016, 62A-68 First Street, Recommendation Report, OPZ2/19, RD3/20, RD4/20, RD5/20, be received;

And that the Official Plan Amendment and Zoning By-law Amendment Applications (OPZ2/19) be approved;

And that the Residential Demolition Applications (RD3/20, RD4/20 and RD5/20), be approved, subject to the following conditions:

1. That Site Plan Application SP4/20 be approved and a Site Plan Agreement be executed prior to the issuance of any demolition permits; and
2. That the applicant construct and substantially complete the new building(s) to be erected on the subject property not later than two (2) years from the date of the issuance of the demolition permit;
3. And that a satisfactory Construction Waste Management Plan be submitted by the owner;

And that the By-law included as Attachment No. 2 to this Report, be enacted to adopt site-specific Official Plan Amendment No. 123 to re-designate the subject lands from “Restricted Commercial Residential” to “Residential” on Schedule ‘A’ and “Medium Density Residential” on Schedule ‘C’ to permit a 40-unit condominium townhouse development;

And that the amending Zoning By-law included as Attachment No. 3 be enacted to rezone the subject lands from “Restricted Commercial (C5) with Holding (H) Symbol” to “Multiple Residential Medium Density (RM1) Zone with Holding (H) Symbol and Special Provision (SP 21.221)” to permit the proposed use which includes provisions for the lifting of the Holding (H) upon:

- a satisfactory Water Conservation Plan has been submitted, which demonstrates that the development will achieve a minimum twenty (20%) reduction in potable water use: and
- a satisfactory Energy Efficiency Assessment has been submitted, which demonstrates that the development will achieve a minimum ten percent (10%) energy savings in exceedance of applicable building code requirements for new dwelling construction.

Carried Unanimously

11.12 Housekeeping Zoning By-law Amendments Recommendation Report (IS-PL-2020-017)

Resolution: 2020-277

Moved by Councillor Post

Seconded by Deputy Mayor Macintosh

That report IS-PL-2020-017, Housekeeping Zoning By-law Amendments, Recommendation Report, be received;

And that the Zoning By-law Amendment included as attachment No. 2 to this report be enacted.

Carried

Councillor Peters voted in opposition.

11.13 40 Margaret Street Demolition of an Accessory Structure on a Listed Non-Designated Heritage Property (IS-PL-2020-018)

Resolution: 2020-278

Moved by Deputy Mayor Macintosh

Seconded by Councillor Sherwood

That Report IS-PL-2020-018, 40 Margaret Street, Demolition of an Accessory Structure on a Listed Non-Designated Heritage Property, be received;

And that Council not oppose the demolition of the accessory shed structure on the property.

Carried

11.14 Summer Concert Series Event (CAO-2020-011) Report

Resolution: 2020-279

Moved by Deputy Mayor Macintosh

Seconded by Councillor Andrews

That report CAO-2020-011 Summer Concert Series Event be received;

And that Council give direction to staff to proceed with the Summer Concert Series in partnership with Theatre Orangeville and Community Living Dufferin;

And that funding in the amount of \$25,000 from the community grant program to support COVID-19 affected businesses and programs be used towards the implementation of the Summer Concert Series event.

Carried Unanimously

12. Correspondence

Resolution: 2020-280

Moved by Councillor Post

Seconded by Deputy Mayor Macintosh

That the correspondence listed below be received:

12.1 Ontario Barn Preservation, May 28, 2020

12.2 Town of Mono, July 24, 2020, Diversity Training Program

Carried

13. Committee/Board Minutes

Resolution: 2020-281

Moved by Councillor Andrews

Seconded by Councillor Sherwood

That the minutes listed below be received:

13.1 Committee of Adjustment, 2020-05-27

13.2 Heritage Orangeville, 2020-02-19

13.3 Orangeville Public Library, 2020-06-24

Carried

Note: That the Clerk's Office was requested to advise the Orangeville Library Board as it relates to their minutes dated 2020-06-24 item 10 that tax payment deadlines were not deferred but penalty and interest were waived.

14. Notice of Motion Prior to Meeting

14.1 Deputy Mayor Macintosh, Recognition Program

Resolution: 2020-282

Moved by Deputy Mayor Macintosh

Seconded by Councillor Andrews

Whereas the COVID-19 pandemic has brought unprecedented challenges;

And Whereas Council wishes to recognize and pay tribute to deserving residents, businesses and organizations for their outstanding efforts in the Orangeville community during this difficult time;

Now therefore Council requests staff to report back in September on the establishment of a program that recognizes residents, businesses and organizations for their efforts and the positive impact they have had on the community during the COVID-19 pandemic.

Carried

14.2 Councillor Peters, Bike Lanes

Resolution: 2020-283

Moved by Councillor Peters

Seconded by Councillor Post

Whereas the Town of Orangeville has adopted the Sustainable Neighbourhood Action Plan, which includes a goal of reducing dependence on motor vehicles, and

Whereas the Town of Orangeville has adopted a Cycling and Trails Master Plan, and

Whereas the Cycling and Trails Master Plan includes dedicated bike lanes along Centennial Road as a High Priority route, and

Whereas the redesign and construction of Centennial Road is scheduled to occur in 2020/2021,

Therefore be it resolved that Council direct staff to include dedicated on-street bicycle lanes in the redesign of Centennial Road between Dawson Road and Riddell Road.

Carried

14.3 Councillor Peters, Steering Committee for the Official Plan Review

Resolution: 2020-284

Moved by Councillor Peters

Seconded by Councillor Taylor

Whereas the Town recognizes the importance of community engagement to ensure decisions reflect the interests and concerns of those affected by involving them in the decision-making process; and

Whereas several planning applications involving new developments or intensification redevelopments have come forward, which have generated considerable interest from the members of the public about future development and land use activity within their community; and

Whereas the Official Plan for the Town of Orangeville stipulates the Town's land use and growth management framework where all planning decisions must conform to the Town's Official Plan; and

Whereas the Town is currently undertaking a review and update of its Official Plan in accordance with the Planning Act, which includes statutory requirements for public consultation; and

Whereas the Official Plan review has been split in two phases, with the second phase focusing on the Town's growth management and land use framework upon the completion of the County of Dufferin Official Plan Municipal Comprehensive Review ("MCR") exercise; and

Whereas Council wishes to enhance community engagement in the Town's Official Plan review so there is greater public input and awareness about the growth management and land use direction being reviewed and updated;

Now therefore be it resolved that an Official Plan Review Steering Committee be created prior to the second phase of the Official Plan Review, which shall:

1. be comprised of representatives from internal Town Departments and external public agencies, as well as pertinent stakeholders and interest groups;

2. generate further community engagement and participation in the review exercise, in addition to the statutory public participation process; and
3. be established at least six (6) weeks prior to the commencement of the second phase of the review exercise, to generate discussion and input for key growth management and land use matters to be evaluated.

Carried

Resolution: 2020-285

Moved by Councillor Peters

Seconded by Councillor Andrews

To extend the time for adjournment of the Council Meeting past 11:00 p.m.

Carried

14.4 Councillor Post, Broadband as an Essential Service

Resolution: 2020-286

Moved by Councillor Post

Seconded by Councillor Taylor

Whereas the Town of Caledon has initiated a petition to request the provincial and federal government to declare broadband as an essential service and to take action to help facilitate telecommunication access to existing infrastructure including underutilized or dark fibre optic network and hydro poles in support of affordable and reliable broadband expansion in all communities; and

Whereas similar to telephone and hydro, broadband has become essential for residents, businesses, youth, schools and for municipalities to deliver public services; and

Whereas access to broadband is a key component of economic development and is increasingly important for conducting business on-line; and

Whereas access to affordable and reliable high-speed internet allows individuals and communities to thrive and access essential information and services; and

Whereas there are unserved and underserved rural communities in Dufferin County and Caledon that do not have access to affordable and reliable high-speed internet;

Now therefore be it resolved that Council for the Town of Orangeville recognizes and supports broadband connectivity as an essential service and hereby requests Kyle Seeback, MP and Honourable Sylvia Jones, MPP to take action through their respective governments to declare broadband as an essential service and to help facilitate telecommunication access to existing infrastructure including underutilized or dark fibre optic network and hydro poles in support of affordable and reliable broadband expansion in all communities; and

That a copy of this resolution be sent to the County of Dufferin and the local municipalities in the County of Dufferin seeking their support and to the Town of Caledon.

Carried

15. Notice of Motion at Meeting

None.

16. New Business

None.

17. Question Period

None.

18. Pass By-Laws

Resolution: 2020-287

Moved by Councillor Andrews

Seconded by Councillor Sherwood

That the by-laws listed below be read three times and finally passed.

2020-045 A By-law to Adopt Amendment No. 123 to the Official Plan
(Saberwood Homes: 62A, 64, 66, 68 First Street; OPZ 2/19).

2020-046 A By-law to amend Zoning By-law No. 22-90 as amended, with
respect to Part of Lots 3 and 4, Plan 275, municipally known as
62A, 64, 66 and 68 First Street, Saberwood Homes, OPZ 2/19

- 2020-047 A By-law to amend Zoning By-law 22-90, as amended (Town of Orangeville Town-wide Zoning By-law Amendments) File No. Z 1/20
- 2020-048 A By-law to confirm the proceedings of the Council of The Corporation of the Town of Orangeville at its regular and closed Council meeting held on August 10, 2020.

Carried

Note: Karen Landry, Town Clerk noted prior to the calling of the vote the changes made to By-law 2020-046 in accordance with resolution 2020-276.

19. Adjournment

Resolution: 2020-288

Moved by Deputy Mayor Macintosh

Seconded by Councillor Peters

That the meeting be adjourned at 11:00 p.m.

Carried Unanimously

Sandy Brown, Mayor

Karen Landry, Clerk



**The Corporation of the Town of Orangeville
Council Chambers, 87 Broadway, Orangeville, Ontario**

**Minutes of a Special Meeting of Council
Held on August 6, 2020, 3:00 p.m.**

Please note that all members participated electronically.

Members Present

Mayor S. Brown
Deputy Mayor A. Macintosh
Councillor J. Andrews
Councillor G. Peters
Councillor D. Sherwood
Councillor L. Post
Councillor T. Taylor

Staff Present

E. Brennan, CAO
D. Benotto, IT Technician was present in Council Chambers
K. Landry, Town Clerk was present in Council Chambers
A. McKinney, General Manager, Corporate Services
N. Syed, Treasurer
T. Macdonald, Assistant Clerk

1 Call to Order

The Mayor called the meeting to order at 3:00 p.m.

2 Approval of Agenda

None.

3 Land Acknowledgement

None.

4 Announcements by Chair

None.

5 Notice of Motion Prior to Meeting

5.1 Mayor Brown, Partnership with Theatre Orangeville, Community Living Dufferin and the Town of Orangeville for community events.

Resolution 2020-258

Moved by Mayor Brown
Seconded by Councillor Taylor

That Town support for a community collaborative concert series to be held from August 20 to August 29 be referred to staff to obtain additional information on insurance coverage and staff resources required in the holding of the event; and

That a further discussion on the community collaborative concert series be held at the August 10, 2020 Council meeting.

Carried.

6 Question Period

None.

7 By-laws

Resolution 2020-259

Moved by Councillor Post
Seconded by Councillor Peters

That the By-laws listed below be read three times and finally passed:

By-Law No. 2020-044	A by-law to confirm the proceedings of the Council of The Corporation of the Town of Orangeville at its Special Council meeting held on August 6, 2020.
---------------------	---

Carried.

8 Adjournment

Resolution 2020-260

Moved by Deputy Mayor Macintosh
Seconded by Councillor Taylor

That the meeting adjourn at 4:06 p.m.

Carried.

Sandy Brown, Mayor

Karen Landry, Clerk

From: [REDACTED]
To: [CouncilAgenda](#)
Cc: [Karen Landry](#); [REDACTED]
Subject: OBJF requests a delegation at the September 14, 2020 meeting
Date: Sunday, September 6, 2020 11:53:16 AM

The purpose of this email is request a delegation at the September 14, 2020 council meeting to repond to questions regarding our request to retain the town's 2020 grant. Please arrange for Larry Kurtz and I (Josh Leitch) to be present at the meeting to answer questions and to further explain the importance of retaining our 2020 grant.

Thank you,
Josh Leitch
President, OBJF

Backgrounder

* In response to our submission of a detailed application and financial information to the Town of Orangeville for funding through their Community Grants program, the Festival was awarded and received a grant in the amount of \$17,150 in February of 2020. These funds were to support the 2020 Festival and represented a modest but important 7% of the operating budget required to stage the Festival. The balance of funding comes from sponsorships, grants and earned income from ticket sales, events, and concessions (food vendors and beer/wine sales).

* In March of 2020, the COVID-19 Pandemic forced the Festival to suspend almost all operations and defer any planning or expenditures until such time that health restrictions would once again allow large gatherings and public events. At this point, the Festival remains postponed until further notice or such time that the public health restrictions are lifted.

* The Festival started working on producing the Festival in the Fall of 2019. The postponement of the Festival took place just 10 weeks before the Festival was to take place in June. Unfortunately, approximately \$72,993 of advanced operating costs had been incurred prior to the postponement.

* Without the Festival taking place in June and postponed until hopefully the Spring of 2021, the organization had to address the \$72, 993 financial shortfall prior to its fiscal year-end in July 2020. **Should the Festival not be able to raise the funds to reduce or eliminate the 2020 operating loss, the modest contingency funds available to the Festival would be wiped-out and the Festival would not be in a financial position to continue in 2021.**

* A financial recovery plan was quickly developed based on soliciting financial support from some of the Festival's key stakeholders. To-date over \$44,540 has been raised from the following generous Festival Partners:

TD Bank Group \$15,000

Central Counties Tourism \$10,440

Orangeville Business Improvement Association \$10,000

Department of Canadian Heritage \$9,100

* With this funding being received, the Festival reached out to the Town of Orangeville Council, to request the terms of the \$17,150 Community Grant for 2020 be modified to allow the funds to be included with the other Partnership funds as a financial contribution to help the Festival deal with the financial pressures from the Pandemic and postponement of the 2020 Festival. This support would help the Festival to move forward with a rescheduling of the Festival to the Spring of 2021.

* At the Council meeting on July 13th, Council responded to the Festival's request for financial assistance as a result of the Pandemic financial crisis and approved a motion to reduce their approved 2020 Community Grant of \$17,150 grant to the Festival by 75% to \$4,287.

Orangeville Blues & Jazz Festival

* The Festival has been operating successfully at the highest level for the last 17 years and has become one of the Town and County's primary community and tourism events. Over \$1.4M in economic impact is generated annually as a result of the Festival and over 35,000 people attend the Festival throughout the 3-day period. Clearly, the Town is one of the primary beneficiaries of the Festival and the economic and social value to the Community and the Town represents a value far greater than the \$17,150 investment made by the Town through its Community Grants program. It would be highly unlikely that the Town could produce an event on this scale without making a significantly greater investment in both financial and personnel resources. The Festival currently operates with over 200 volunteers who provide thousands of hours in volunteer services.

* The funding provided by the Town represents a **subsidy of 49 cents per Festival attendee** (35,000 attendees, \$17,150 funding from the Town). The Festival represents tremendous value for the Town's investment, and along with other sponsors and granting agencies, the Festival can provide free admission to most Festival events and subsidize the Main Stage events with a very nominal admission price (\$5 per person).

* The Festival has received numerous awards and has been recognized repeatable times as one of the Top 100 Events and Festivals in Ontario. Artistic Director Larry Kurtz was awarded Blues Booster Of The Year by the Toronto Blues Society at the Maple Blues Awards, a national recognition for promoting Blues music and the arts in Canada. There are not many communities of our size that can produce an event on this scale. Many festivals and events have not been able to build the financial and organizational resources required and subsequently have ceased to exist.

* The Festival has a strong focus in employing and showcasing local musicians along with a commitment to developing Canadian talent. This has become a cornerstone of the Festival and serves as an important connection and resource for the Community

* The Festival's financial stabilization plan would not be possible without the support of their major Partners. The local business community has suffered significant financial setbacks due to the effect of the Pandemic and the ability for local businesses to support the Festival at this time is almost non-existent. It sends a very mixed message to the Community and other funding Partners for the Town to reduce its

financial support to the Festival by 75% when clearly the Festival is considered such an important resource for the Community.

* It appeared during the Council meeting that the Council members were seeking and would have benefited from some further information regarding the Festival's financial circumstance, its plan for financial stabilization due to the Pandemic impact and how the Town's 2020 Community Grant represented a very important piece of the financial plan to ensure the Festival's survival and continuation. There was some discussion about inviting the Festival representatives to the next Council meeting in September to provide some further context. Unfortunately, Council decided not to defer a decision on reducing their 2020 Community Grant to the Festival until their next meeting in September when Festival representatives could attend the meeting to provide additional information and subsequently Council passed a motion to reduce their 2020 funding to the Festival by 75%.

* It is unclear if a similar approach has been taken with the other 2020 Community Grant recipients (or Theatre Orangeville) to reduce their grants due to postponement or temporary suspension of their activities.

Subject: Alder Recreation Centre Pool Liner Replacement

Department: Community Services

Division: Facilities and Parks

Division

Report #: CMS-FP-2020-007

Meeting Date: September 14, 2020

Orangeville Forward – Strategic Plan

Priority Area: Sustainable Infrastructure

Objective: Balance the allocation of resources between rehabilitation and maintenance.

Sustainable Neighbourhood Action Plan

Theme: Corporate and Fiscal

Strategy: Demonstrate municipal leadership by considering the environment, social, and economic impacts of all Town decision.

Recommendations

That report CMS-FP-2020-007, titled Alder Recreation Centre Pool Liner Replacement dated September 14, 2020 be received;

And that Council approve capital funding in the amount of \$3 million dollars for the replacement and expansion of the 6 lane 25 metre lap pool to 8 lanes and replacement of the leisure pool liner to a polished stainless steel system including replacement of the waterslide with a waterplay feature within the Alder Recreation Centre Pool facility;

And that Council direct staff to include an option to install a 200 sq. ft. therapy pool within the existing deck floor space at Alder if the cost can be covered within the \$3 million allocation;

And that Council approve funding in the amount of \$125,000 to prepare design specification for the tender and project management of the Liner replacement project;

And that Council approve the transfer of \$500,000 from Parks and Recreation Reserves and \$1.75 million from General Capital Reserves;

Background and Analysis

The Alder Recreation Centre was built in 2003 and contains a twin pad arena (200' x 85' rinks), a six lane 25 metre competition pool and separate leisure pool, an indoor walking track, branch library, multi-purpose room and five meeting rooms, the Twister's Gymnastics and Trampoline Club (leased space), food concession and leased space for a pro shop.

2014 Indoor Facility Assessment

In 2014, the Town completed an Indoor Facility Assessment which highlighted that the Town of Orangeville owns and operates two indoor multi-purpose recreation facilities, consisting of the Tony Rose Memorial Sports Centre and Alder Recreation Centre. The purpose of the Indoor Facility Assessment Study was to "establish a collective community vision for the future need for, and use of, existing and future indoor facilities".

The following is a summary of the recommendations from the facility assessment for indoor aquatic spaces:

Guiding Statement:

The Town of Orangeville should consider repurposing the aquatics centre at the Tony Rose Memorial Sports Centre to provide space for a wide range of floor-based recreational activities geared to all age groups and interests (with priority possibly assigned to youth and/or older adults). However, if the Town decides to retain the aquatic centre at Tony Rose Memorial Centre, the rationale for doing so should be on the basis that:

- a. Attendance, program participation and utilization rates continue to grow based upon sound aquatics scheduling practices at both municipal aquatic centres;*
- b. It is the intention of the Town to achieve an over-supply of facilities to increase recreational objectives by providing surplus programming capacity and geographic coverage despite there being sufficient capacity at the newer Alder Recreation Centre pool tanks;*
- c. It recognizes there will be an inability at the current location to address growing demands for warm-water uses unless undertaking a capially intensive expansion;*
- d. The financial investment associated with \$800,000 in basic capital improvements along with the average annual operating deficit of \$200,000 is appropriate to provide the benefit associated with the aforementioned over-supply;*

- e. Aquatics is deemed to be a higher priority community need at Tony Rose than other possible uses such as spaces for general purpose activities, older adult and youth programming, studio-based fitness, and/or administrative use.*

The 2014 Indoor Facility Assessment is further discussed within the 2020-2030 Recreation and Parks Master Plan and will be further covered in the Community Services budget proposal for 2021, however, given the immediate operational impacts of the Alder Pool shutdown the Department is bringing forward recommendations to move forward on the Alder upgrades while maintaining Tony Rose aquatic operations for the foreseeable future.

Pool Maintenance 2018

In 2018, the Department drained the Alder Pools for needed maintenance and while in shutdown a pool liner conditional assessment identified several holes and cracks in the vinyl that were resulting in water loss. In total 260 holes and cracks were repaired in the liner. The contractor at the time advised that the liner was beyond its life expectancy and they wouldn't guarantee that the repairs would hold/leak for any length of time beyond one year. The Department highlighted and included the liner replacement in the 2019 Capital Budget process and it was subsequently moved forward to 2022 but included in the 2019 ICIP application along with other major capital recreation infrastructure initiatives.

Infrastructure Canada Investment Program (ICIP)

In 2019, the Department submitted a \$35 million dollar capital project (inclusive of the pool liner replacement) to the Federal Government under the Infrastructure Canada Investment Fund (ICIP) - Community Culture and Recreation Stream based on a 73.33% (Federal/Provincial) or \$25,642,035 and Town contribution of 26.67% or \$9,325,965. The Town was advised on August 7, 2020 that its long-awaited funding application under ICIP was denied. However, the basis of the ICIP funding application has not changed in fact with the failure of the Alder Pool liner the proposed infrastructure improvements are critically important for the immediate and long-term viability of aquatic and cross-programming sustainability within the multiuse building, and overall programming needs within the community and region.

The ICIP application proposal for the Alder Recreation Centre which included the renovation, rehabilitation and upgrades to the Aquatic facility consisted of the following:

- Expand the existing six (6) lane lap pool to an eight (8) lane, which is to include replacement of the pool liner, 2 lane extension, and reconstruction of the accessible ramp.
- Replacement of pool liner in leisure pool.
- Removal of existing single wet slide and installation of an indoor spray pad and water play structure.
- Mechanical upgrades (new pumps/UV filters and state of the art chemical controllers. Connectivity to the heat transfer from ice surface refrigeration system).
- Aquatic accessories (Lane lines, accessibility features, timing equipment).
- Deck level seating (benches).

The estimated cost for the ICIP application of \$2,000,000 was based on replacement of the two liners with another coated steel system and the installation of a waterplay feature. (Coated steel as a 15 year lifespan).

Pool Liner Major Leak

On August 4, 2020 the pool liner experienced a major leak(s) which resulted in water forcing its way out through the pool south side exit door and spilling onto Alder Street, as well as into the Twister Gymnastics Centre. Fortunately, there was minimal damage and disruption to activities within the gymnastics centre. However, the Alder Pool had to be drained completely and Tony Rose Pool, which was not scheduled to open, had to be quickly refilled and mobilized to accommodate the relaunch of aquatic programming for the Otters Swim Team and the gradual reintroduction of recreation lane swimming.

From August 10 to 11, the Department attempted further repairs in an effort to get Alder Pool operational until we could consider the replacement of the pool liner under the 2021 Capital Budget. Unfortunately, the repairs failed within hours of refilling the pool and again the pool was drained to avoid any damage to the backfill material surrounding the pool tank.

A conditional assessment of the Alder Lap Pool has revealed the following issues:

- There are several holes and cracks noted in the lap pool liner;
- The race lane markers have lifted and tiles have come off;
- The basin floor (PVC/Vinyl) has disconnected from all three floor drains;
- The existing liner is two years beyond its life expectancy.

Recreation and Parks Master Plan

In July of 2020 the Department completed a comprehensive Recreation and Parks Master Plan that provided a detailed review of the 2014-2018 aquatic participation levels in the Town's recreation centres. The data indicated that participation at the Alder Pool averaged 81.4% per year over the five (5) year period and 18.6% participation at the Tony Rose Pool. Over the five-year period participation levels at Alder increased by 45% and Tony Rose showed an increase overall of 19%.

The Recreation and Parks Master Plan summarized the aquatic programming related to pool spaces as follows:

- The Tony Rose Pool is largely supplementary to the aquatic facilities at Alder. This generates considerable below capacity use of Tony Rose, the level of which is insufficient to warrant its retention from a use perspective.
- An expanded, 8-lane lap pool at Alder will provide sufficient capacity to transfer Town programming that currently occurs at the Tony Rose pool.
- Organized community use by the Orangeville Otters and Dufferin Teamworks can also be accommodated at the new facility. The potential to provide additional pool time for the Orangeville Otters will depend on the approach to scheduling the club's training program.

- In addition to the lane pool, Alder aquatic facilities will include a reconfiguration/ expansion to retain the shallow leisure tank, and add a new therapeutic pool, and a splash/ waterplay area. These four components will meet requirements for a full range in community aquatic programs and activities with state-of-the-art facilities.
- With one community pool and at a population-based provision level, Orangeville will continue to be well supplied relative to reasonably comparable Ontario communities.

The Master Plan provided the following recommendations for aquatic facilities:

- Expand the existing 6-lane lap pool at Alder Recreation Centre to an 8-lane pool. Remove the waterslide and reconfigure/expand this area to retain the existing leisure tank and accommodate a therapy pool and aquatic play area.
- When designing the new aquatic facilities consult with organized users to optimize potential use of the new 8 lane pool.
- Remove the 6-lane pool from the Tony Rose Memorial Sports Complex.
- Monitor use and confirm unmet demand for pool time.

Based on the Recreation and Parks Master Plan the Department would recommend that all proposed Alder Pool upgrades be implemented during the shutdown to replace the lap pool liner. Completing the entire project as recommended during the shutdown will result in no further need of shutdowns unless we require a physical change to the pool basin, i.e. to add a bench, new ramp etc. Based on the recommendations of the polished stainless steel system there will be no need to shutdown or drain any of the Alder Pool for tanks for maintenance. The existing Alder tank required draining for repairs and cleaning on an annual and/or bi-annual schedule depending on identified issues, (i.e. detached tiles, repair lane T's, and holes and cracks in more recent years).

The Department would further recommend that Tony Rose Pool remain operational until the newly expanded aquatic spaces are in place at Alder which is estimated to be mid to late 2021 depending on Council approval of the proposed polished stainless steel option. Following the reopening of Alder, the next steps in the decision process of Tony Rose would be determined.

Covid Pandemic Impact

It is also noted that since the above Master Plan summary and recommendations were prepared based on the pre-COVID pandemic participation numbers, the Department will be completing a further review and recommending further program model changes within the 2021 budget and beyond based on reduced predicted participation numbers resulting from Public Health guidelines that restrict participation user capacities within the pool spaces.

Pool Liner Analysis and Recommendations

The basics of a pool installation are the same for most pool system options, i.e. you have an excavation and with a concrete floor as the base and some basic piping for drains. After this point, the systems begin to vary in the timelines in which the remainder of the pool tank, piping and water filtration systems are designed and connected and cost vary with each option... The

existing Alder pool liner is a laminated vinyl on steel system wherein they use an adhesive to apply vinyl and they seal the vinyl surface joins by using heat. The pool basin/tank floor is concrete covered with a pliable PVC membrane and the area around the pool is backfilled with clean sand material. The life expectancy of this type of system is maximum 15 years, and research in recent weeks has provided examples where this type of system has leaked within the first five years of installation. Based on this research and up to date data on current technology in pool basin/tank liners the Department is recommending to invest in a high-quality environmentally sustainable polished stainless steel (uncovered) liner replacement. Although this will be a more expensive investment in the short term, it will be more economical, efficient and cost effective in the long term, both from a capital and operational expense and revenue budget outlook.

The following provides a comparative analysis of the pool liners generally within the current public a pool market.

Concrete Pool Tank:

Following the installation of the reinforced concrete pool slab, the reinforcing for the pool wall is completed and tied into the floor slab. Simultaneously, any fittings and piping for skimmers, gutters and wall returns are plumbed and multiple lines are laid out and brought to the pool surge tank (where applicable) and to the pool filtration room. Following the installation of the reinforcing and piping, the work is inspected by a structural engineer prior to forms being set and cast-in-place concrete being poured. A 28-day curing time is required before significant work can commence within the pool tank. Once the pool tank is fully cured the pool can be leak tested, typically adding 7 to 19 days to the construction schedule before touch-ups and repairs begin.

Finishes for the concrete system typically consist of paint, plaster or tile. With each finish construction sequencing and time needs to be allotted for this work and product curing, within the pool tank. Generally, this type of system is installed before you construct perimeter walls for an indoor pool facility, cost to change the current Alder system to concrete would far exceed the 3 million estimate for polished stainless steel.

Coated Steel System:

Following curing of the concrete pool slab, a PVC coated steel wall system is assembled and anchored to the concrete pool slab. Depending on the depth of the pool a concrete knee wall must be constructed for the coated steel system wall panels to sit on. If the pool depth is greater than 2.0 m, (Alder is 2.4 m) then a knee wall is required.

The PVC coated steel panels are connected every 915 mm with steel buttresses to give the system rigidity. This process involves the sorting of components on site and the mechanical fastening of individual wall panels, buttress components, stiffeners, overflow gutter channel, etc.

Similar to a concrete pool installation, all perimeter piping for a coated steel system must be fully installed and pressure tested prior to backfilling. This piping consists of multiple lines and branches to each of the overflow gutter dropouts or skimmers if applicable, for each pool wall and/or floor return, and any potential features requiring water flow. This piping network is

commonly installed after the wall panels are fully installed but must be successfully completed and inspected prior to backfilling.

The pool walls have a permanently laminated hard PVC membrane bonded to the steel panels to ensure longevity and waterproofing. This special grade PVC is resistant to UV and the aggressive nature of chemically treated pool water. Care must be taken during installation not to damage the PVC coating.

Finishes for the coated steel system can be tile above the waterline. The coated steel walls come prefinished from the manufacturer only the floor membrane is remaining to be completed within the pool tank.

Polished Stainless Steel System:

Following the curing of the concrete pool slab, the Polished Stainless system can be mounted directly to the slab, the requirements for a knee wall are not required, as the panels can be built to accommodate pool depths of 3.6 m. Minimal additional perimeter piping is required as the Polished Stainless system comes complete with an internal piping chamber for gutter and returning piping functions. Piping requirements for the main drains remains the same across all pool system installations. However, only a single gutter line and a single return line are required due to the internal chambers built into the pool walls. With reduced perimeter piping required this helps significantly reduce the construction schedule and once pool walls are erected and secured, backfilling can commence, and the pool deck poured. This technology reduces construction and curing time by approximately 8 weeks. Further costs savings are seen as the polished steel system is designed in such a manner that a surge or balance tank is not required, when coupled with their vacuum sand filtration system.

Diverging from the coated installation process, the polished steel system arrives from the manufacturer with the steel support buttress components pre-assembled with the wall panels and overflow gutter in sections up to 6.0m in length. Aside from the required main drain piping effectively only two PVC pipes are required to connect the pool to the filtration room; one gutter line and one return line. The filtration/mechanical room for a polish steel system is 1/3 the size of a traditional filtration room which would result in more useable floor space at Alder for storage of equipment, program supplies and facility maintenance.

Finishes for the polished stainless system can be tile, or the system can be left as #3 polished Stainless Steel.(uncovered polish proposed for Alder) With the polished wall finish, this further reduces the construction phase of the project as only the floor membrane is remaining to be completed within the pool tank.

Comparison Summary			
	Concrete	Coated Steel	Polished Stainless
Excavation	=	=	=
Concrete sub-base weeping tile and slab	=	=	=
Under slab piping	=	=	=
Surge Tank (where applicable)	Required	Required	Not Required
Concrete wall construction	Yes	Depending on design and pool depth (over 2m deep-knee wall required)	Not required
Perimeter piping	Yes	Yes	Not Required
Prep for finishes	Yes	Depending on Design	Depending on Design
Backfill	After Curing and piping complete	After walls and piping installed	After walls installed
Pool Finishes	4-6 weeks (depending on finish)	2-4 weeks (depending on finish)	1 week (depending on finish)
Pool Mechanical Systems	10-12 weeks	10-12 weeks	3 weeks (system pre-plumbed)

Potential Overall Project Duration based on a 25 metre pool and leisure pool	8-10 months	8-10 months	6-8 months
--	-------------	-------------	------------

Advantages to Stainless Steel linings:

Hygiene:

They are more hygienic because they have a smoother, joint-free surface where bacteria and deposits do not attach easily. The smooth surface can also be cleaned easily. Because of their superior hygienic properties, stainless steels are widely used in sanitary applications such as clean rooms, hospitals, dairies and food processing plants as well as pharmaceutical and chemical plants.

Maintenance:

Due to the corrosion and weather resistance of stainless steel the maintenance is minimal. All that is required to maintain the original finish of the stainless steel is wiping or cleaning of the surfaces.

Longevity:

Stainless steel pools do not change their appearance over time. If properly maintained, they keep their original finish indefinitely. Stainless steel will remain leak free as long as the water chemistry is properly maintained. Stainless steel does not need to be retiled or patched. Stainless steel is also extremely resistant to shock and other mechanical influences. It does not crack or erode easily.

Installation:

Stainless steel pools can be prefabricated at the source company and then fit on the building site or it can be built as a freestanding, self supporting structure that does not necessarily require extensive preparation of the site. This is a big advantage in the case of retrofits (small therapy pool can be prefabricated off site). It is also possible to integrate stainless steel, stairs, jets, slides, showers, and other swimming pool equipment directly into the skin without creating discontinuities and sites for potential leaks. The walls can be curved or have any conceivable shape. A stainless-steel pool can either be built by lining the walls and floors of a pre-built basin with stainless steel sheet or it can be built as a freestanding, self supporting structure that does not necessarily require extensive preparation of the site.

Design changes:

If a pool design has to be changed, for example if the size of the pool has to be increased or decreased or if new installations have to be made, it is easy to cut and weld the stainless steel and blend any changes, so they become invisible. It is much more difficult to blend the old with the new with tile and almost impossible with vinyl or PVC liners.

Proposed Scope of Work- Alder Pool:**Remove and replace existing pool liner:**

- Remove and disposal of existing coated steel 6 lane 25 metre lap pool liner.
- Remove and dispose of required existing pool decking to allow for the new larger lap pool. (2 additional lanes)
- Supply and install a new 8 lane, 25 m Polished Stainless Steel Lap Pool.
- System to include advanced integral perimeter gutter recirculation system.
- Single line suction and single line return plumbing due to the advanced design of the perimeter gutter recirculation system.
- New circulation and filtration system rated for the larger water volume including high efficiency pool pump with VFD and high efficiency Microflo vacuum sand filtration.

Estimated Cost: \$1,900,000 to \$2,000,000

Remove and replace existing leisure pool coated steel liner and replace with polished stainless steel, install waterplay feature and optional therapy tank:

- Remove and disposal of existing coated steel pool liner.
- Supply and install curved Polished Steel leisure pool.
- System to include advanced integral perimeter gutter recirculation system.
- Single line suction and single line return plumbing due to the advanced design of the perimeter gutter recirculation system.
- Connection to circulation and filtration system rated for the larger water volume including high efficiency pool pump with VFD and high efficiency Microflo vacuum sand filtration.
- Install PVC membrane pool lining system on the pool tank floor with delineations and coloured shapes.
- Upgrade existing water play equipment
- Remove existing wet slide and install a waterplay structure.

Estimated Cost: \$850,000 to \$950,000

Recommendation

Based on the analysis of the three pool liner options, the time frames required to complete the liner replacement, the cost efficiency advantages over the long term, the elimination of shutdowns for maintenance, as well as the future capacity to make physical changes without having to remove or replace the stainless steel liner the Department is recommending that the Town move forward on the supply and installation of the Polished Stainless Steel system option through a public tender process and the expansion of the Alder Lap Pool to 8 lanes. The Department further request approval to engage the services of a subject matter expert to prepare the design and tender

specifications as well as project management oversight on the pool liner and associated works process.

Financial Impact

Based on Council approval of the preferred polished stainless steel option of replacement, along with the removal and replacement of the existing fibreglass slide with a wet play structure feature the total estimated cost will be \$3,000,000. In our 10-year Capital Plan, Council has approved \$750,000 through taxation in 2020. The remaining \$2,250,000 will be funded in 2021 and 2022 from the following Reserves:

- \$500,000 from Parks and Recreation Reserves
- \$1,750,000 from General Capital Reserves

Council will note that the General Capital Reserves has a current balance of \$8.4 million inclusive of the \$2.3 million 2019 General Surplus realized through operations. The Parks and Recreation Reserves currently has a balance of \$943,000.

Respectfully submitted

Ray Osmond
General Manager
Community Services

Subject: Section 357 & 358 Property Tax Adjustments

Department: Corporate Services

Division: Finance

Report #: CPS-TF-2020-05

Meeting Date: September 14, 2020

Orangeville Forward – Strategic Plan

Priority Area: Strong Governance

Objective: Financial Responsibility

Sustainable Neighbourhood Action Plan

Theme: Corporate and Fiscal

Strategy: Demonstrate municipal leadership by considering the environment, social and economic impacts of all Town decisions.

Recommendations

That report CPS-TF-2020-05, dated September 14, 2020, with respect to Section 357 & 358 Property Tax Adjustments for 2017, 2018, 2019 & 2020 be received:

And that Council authorize reduction in property tax totalling \$64,840.20 as a result of assessment review.

Background

Section 357 (1) and 358 (1) of the Municipal Act, 2001 states that upon application to the Treasurer of a local municipality made in accordance with this section, the local

municipality may cancel, reduce or refund all or part of taxes levied on land in the year in respect of which the application is made.

Section 357 (5)(7) of the Municipal Act, 2001 requires that Council hold a meeting at which time the applicants may make representations to Council and Council make a decision. Within 35 days after Council's decision, an applicant may appeal the decision to the Assessment Review Board by filing a notice of appeal with the registrar of the board.

Analysis

Included on Schedule "A" are two properties for which the owners have made application under Section 357(1)(c) and Section 358 (1)(a) of the Municipal Act. MPAC has determined that the applications are valid.

Due to the circumstances under which the applications were made, the properties have met the criteria to qualify for the adjustment of taxes in accordance with Section 357 & 358 of the Municipal Act.

The total proposed rebate is \$64,840.20 of which \$29,069.44 is the Town portion. The remainder will be adjusted against the County of Dufferin and School Board Levy's.

Financial Impact

There is no direct financial impact as a result of this report. The amount proposed is included in the Tax Write-off account in the approved 2020 Operating Budget.

Respectfully submitted
Nandini Syed, CMM III, CPA, CMA, Treasurer

Prepared by
Connie Brown, Customer Service,
Revenue and Taxation Supervisor

Reviewed by
Faye West, CPA, CGA, Deputy Treasurer

Attachments:

1. Schedule 'A'

Schedule 'A'

Section 357 & 358

2020

PROPERTY

TAX RATES

CLASS	MUNICIPAL	COUNTY	FRENCH SEP/PUB	ENGLISH SEP/PUB	NO SUPPORT		
COMMERCIAL OCC	0.976040%	0.436116%			0.918303%		
Exempt	0.000000%	0.000000%	0.000000%	0.000000%			
ROLL #	Reason	SCHOOL & CLASS	ASS'T CHANGE	MUNICIPAL	COUNTY	SCHOOL SUPPORT	REBATE
030-023-12002	357(1)((c)	CT	(\$2,099,000)	(\$20,487.08)	(\$9,154.07)	(\$19,275.18)	(\$48,916.33)
		EN	\$2,099,000	\$0.00	\$0.00	\$0.00	\$0.00
							(\$48,916.33)

Total Town Portion (\$20,487.08)

2019

PROPERTY

TAX RATES

CLASS	MUNICIPAL	COUNTY	FRENCH SEP/PUB	ENGLISH SEP/PUB	NO SUPPORT		
RESIDENTIAL	0.817241%	0.364791%	0.161000%	0.161000%			
Exempt	0.000000%	0.000000%	0.000000%	0.000000%			
ROLL #	Reason	SCHOOL & CLASS	ASS'T CHANGE	MUNICIPAL	COUNTY	SCHOOL SUPPORT	REBATE
030-023-04504	357(1)((c)	RT	(\$280,223)	(\$2,290.10)	(\$1,022.23)	(\$451.16)	(\$3,763.48)
		EN	\$286,544	\$0.00	\$0.00	\$0.00	\$0.00
							(\$3,763.48)

Total Town Portion (\$2,290.10)

2018**PROPERTY****TAX RATES**

CLASS	MUNICIPAL	COUNTY	FRENCH SEP/PUB	ENGLISH SEP/PUB	NO SUPPORT		
COMMERCIAL OCC	1.026459%	0.454623%			0.988609%		
INDUSTRIAL OCC	1.849645%	0.819216%			1.340000%		
ROLL #	Reason	SCHOOL & CLASS	ASS'T CHANGE	MUNICIPAL	COUNTY	SCHOOL SUPPORT	REBATE
030-019-09546	358(1)(a)	IT	(\$348,000)	(\$6,436.76)	(\$2,850.87)	(\$4,663.20)	(\$13,950.84)
		CT	\$327,200	\$3,358.57	\$1,487.53	\$3,234.73	\$8,080.83
				(\$3,078.19)	(\$1,363.35)	(\$1,428.47)	(\$5,870.01)

Total Town Portion **(\$3,078.19)**

2017**PROPERTY****TAX RATES**

CLASS	MUNICIPAL	COUNTY	FRENCH SEP/PUB	ENGLISH SEP/PUB	NO SUPPORT		
COMMERCIAL OCC	1.035843%	0.465844%			1.012107%		
INDUSTRIAL OCC	1.866555%	0.839435%			1.390000%		
ROLL #	Reason	SCHOOL & CLASS	ASS'T CHANGE	MUNICIPAL	COUNTY	SCHOOL SUPPORT	REBATE
030-019-09546	358(1)(a)	IT	(\$348,000)	(\$6,495.61)	(\$2,921.23)	(\$4,837.20)	(\$14,254.05)
		CT	\$316,799	\$3,281.54	\$1,475.79	\$3,206.34	\$7,963.67
				(\$3,214.07)	(\$1,445.44)	(\$1,630.86)	(\$6,290.37)

Total Town Portion **(\$3,214.07)**

Subject: Electronic Participation and Proxy Voting

Department: Corporate Services

Division: Clerks

Report #: CPS-CL-2020-023

Meeting Date: September 14, 2020

Orangeville Forward – Strategic Plan

Priority Area: Strong Governance

Objective: Transparent and fair decision-making processes

Priority Area: Strong Governance

Objective: Positive relationships with other governments, agencies and private sector

Sustainable Neighbourhood Action Plan

Theme: Corporate and Fiscal

Strategy: Create and integrate sustainability principles into Town policies, processes and practices

Recommendations

THAT Report CPS-CL-2020-023 regarding Electronic Participation and Proxy Voting be received;

AND THAT staff bring forward a by-law to amend By-law 064-2017, being a By-law to govern the proceedings of Council and its Committees to provide for electronic participation and proxy voting for members of Council, for Council consideration and approval.

Background

Due the Novel Corona Virus 19 (COVID-19) pandemic, the Government of Ontario declared a state of emergency and subsequently enacted a variety of emergency measures. As a result, the *Municipal Emergency Act, 2020* (Bill 187) was enacted to amend the *Municipal Act* to allow a municipality to amend its

procedure by-law to provide for electronic participation during any period where an emergency has been declared to exist in all or part of the municipality under the *Emergency Management and Civil Protection Act (EMCPA)*.

The Town of Orangeville subsequently declared a State of Emergency pursuant to the *EMCPA* and Council passed an amendment to By-law 064-2017 being a By-law to govern the proceedings of Council and its Committees, to provide for electronic participation for the period of the declared emergency.

The provincial emergency declaration expired on July 24, 2020 and the Province continues to ease certain restrictions related to the COVID-19 pandemic. As part of that effort, the Government of Ontario passed the *COVID-19 Economic Recovery Act, 2020* (Bill 197), which received Royal Assent on July 21, 2020.

The *COVID-19 Economic Recovery Act* amends several pieces of legislation including certain provisions of the *Municipal Act, 2001* to provide municipalities with new permissive authority. In particular, the electronic meeting provisions, initially introduced as a temporary measure to enable municipalities to continue to operate, have now become permanent. The Act also permits municipalities to exercise new powers with respect to proxy voting for members of Council.

This report addresses the following for Council's consideration and awareness:

- 1) the new permissive authority regarding electronic participation and proxy voting; and
- 2) the phased approach to returning Council and Committees back to meeting in person, during the different stages of the recovery period related to the COVID-19 pandemic.

New Permissive Authority

Electronic Participation

Further to report CPS-CL-2020-020 Town Council and Committee Meetings, Council at its July 13, 2020 meeting decided that electronic participation be permitted for Council and committee meetings on a permanent basis. Council opted to exercise the permissive authority provided by Section 238 of the *Municipal Act*, which, up until that time, outlined that outside of a declared emergency:

1. Electronic participation was an option only for open meetings. To participate in a closed meeting, members would need to be physically present at such meeting;
2. For a Council or committee meeting to proceed, there had to be a quorum of members physically present at the meeting, while other members

participated electronically. Thus, members who participated electronically could participate but not be counted towards quorum.

With the new amendments to the *Municipal Act* now in effect, as a result of *COVID-19 Economic Recovery Act, 2020*, municipalities now have expanded authority and the option to amend their procedure by-law to:

- provide for electronic participation in open and closed meetings; and
- determine if members participating electronically may be counted towards quorum beyond times of a declared emergency.

Specifically, subsections 3.1 to 3.5 of Section 238 of the *Municipal Act* now read as follows:

Electronic Participation

(3.1) The applicable procedure by-law may provide that a member of council, of a local board or of a committee of either of them, can participate electronically in a meeting to the extent and in the manner set out in the by-law.

Subsection 238 (3.2) of the Act is repealed.

(3.3) The applicable procedure by-law may provide that,

- (a) a member of a council, of a local board or of a committee of either of them who is participating electronically in a meeting may be counted in determining whether or not a quorum of members is present at any point in time; and*
- (b) a member of a council, of a local board or of a committee of either of them can participate electronically in a meeting that is open or closed to the public.*

Special meeting, amend procedure by-law re electronic participation

(3.4) A municipality or local board may hold a special meeting to amend an applicable procedure by-law for the purposes of subsection (3.3).

Same, quorum

(3.5) A member participating electronically in a special meeting described in subsection (3.4) may be counted in determining whether or not a quorum of members is present at any time during the meeting.

These provisions allow municipalities the option to retain the flexibility they have been afforded throughout the declared emergency and enable them to adapt to future changing circumstances. Council now has the option to determine the extent to which electronic participation may be adopted for Council and committee meetings on a permanent basis. This includes allowing fully electronic meetings where all members participate remotely, allowing electronic

participation according to an established framework and restrictions, or not allow it at all.

To further support Council's decision, as made on July 13, 2020, to allow electronic participation for Council and committee meetings on a permanent basis, staff recommend that the following options be adopted:

1. Electronic participation on a permanent basis for closed meetings, as well as open meetings, according to certain provisions;
2. Members participating electronically at any point in time be counted towards quorum

Electronic Meeting Provisions

In-person attendance by members of Council and committees is important because it enhances accountability and transparency in the decision-making process and further supports good governance. For this reason, staff recommend that the following provisions be adopted for circumstances outside of a declared emergency and in the absence of public health and workplace safety restrictions:

1. The Clerk to establish and maintain procedures with respect to electronic participation
2. Attendance
 - A physical quorum (a majority of the members) at a meeting of Council or committee must be maintained
 - The Clerk and Mayor (or Deputy Mayor if acting as Chair) are to be physically present in Council Chambers
 - Members wishing to participate electronically for a Council meeting, must provide the Clerk (or designate) no less than 72 hours notice prior to the scheduled meeting, to ensure that electronic participation can be facilitated.
3. Delegates and Presenters
 - Delegates and Presenters will be encouraged to physically attend the Council and/or committee meeting they would like to speak at. However, if it is not possible for them to do so, the option of participating electronically may be provided to them at the discretion of the Clerk, if technology permits.
4. Public
 - Should electronic participation by delegates and presenters be adopted effectively, the feasibility of providing the public the option to participate electronically during Public Question Period will be assessed.

5. Staff

- Staff will be required to attend Council and/or committee meetings in person when appropriate. However, if it is not possible for them to do so, the option of participating electronically may be provided to them at the discretion of the Chief Administrative Officer, if technology permits.

6. Committees

- A physical quorum (a majority of the members) at a committee meeting must be maintained
- The Committee Secretary and Chair (or designate) are to be physically present at the meeting location
- Members wishing to participate electronically for a committee meeting, must provide the Committee Secretary no less than 72 hours notice prior to the scheduled meeting, to ensure that electronic participation can be facilitated.
- Electronic participation for committee members will continue to be facilitated through the same technology platform used to date (i.e. telephone conference line).
- The public will continue to have access to listen to committee meetings via a telephone conference line, the connection details will be listed on the agenda.
- These capabilities will be re-assessed once there has been an opportunity to work through and adapt to the new electronic meeting provisions.

For circumstances where there is a declared emergency and/or public health and workplace safety restrictions are in effect, the following would apply:

1. Council

- A scheduled Council meeting may be cancelled or re-scheduled by the Clerk and CAO in consultation with the Mayor and/or Chair
- Fully electronic Council meetings may take place and quorum will be determined by member participation in the electronic meeting
- the Clerk and Mayor (or Deputy Mayor if acting as Chair) are to be present in Council Chambers, unless otherwise noted on the agenda
- If a fully electronic meeting takes place, delegates, presenters, staff, and the public will be provided an electronic means to participate
- The public is to be provided with sufficient and reasonable notice of an electronic meeting of Council and the method to access the meeting remotely
 - For regularly scheduled meetings, the notice provisions outlined in the procedure by-law will be adhered to
 - For special meetings, as much notice as reasonably possible of an electronic meeting and the method to access the meeting remotely

2. Committees

- A scheduled committee meeting may be cancelled or re-scheduled by the Clerk (or designate) in consultation with the Chair
- Fully electronic committee meetings may take place and quorum will be determined by member participation in the electronic meeting
- The Committee Secretary and Chair (or designate) are to be present at the meeting location, unless otherwise noted on the agenda
- If a fully electronic meeting takes place, delegates, presenters, staff, and the public will be provided an electronic means to participate
- The procedure by-law will be amended to include notice provisions for committee meetings that are consistent with that of Council meetings. As such, the public will be provided with notice of an electronic committee meeting and the method to access the meeting remotely.

Given that the recovery period with respect to COVID-19 is expected to be in effect for a prolonged period of time, it is recommended that these provisions be adopted for a period of up to one (1) year (if required) following the termination of the Town's declared emergency.

Lastly, to facilitate electronic participation on a permanent basis, there will be various technological challenges that need to be continuously addressed. The Clerk in consultation with the Information Technology division will regularly assess specific meeting formats, available technology, and related requirements, in order to determine an appropriate publicly available platform and process for electronic meetings.

Proxy Voting

The *COVID-19 Economic Recovery Act, 2020* also provided municipalities with the authority to amend their procedure by-law to allow members of council who are unable to attend a meeting, to appoint a proxyholder to act on their behalf, subject to certain limitations.

Specifically, Section 243.1 of the *Municipal Act* reads as follows:

Proxy vote

243.1 (1) The procedure by-law may provide that, in accordance with a process to be established by the clerk, a member of council may appoint another member of council as a proxy to act in their place when they are absent subject to the following rules:

- 1. A member of a local council appointed as an alternate member of the upper-tier council under section 267 may appoint a member of the upper-tier council as a proxy to act in their place when they are absent from the upper-tier council.*

2. A member who is unable to attend a meeting of the upper-tier council and for whom an alternate member is appointed under section 267 shall not appoint a proxy.

3. A member appointed as an alternate member of the upper-tier council under section 268 shall not appoint a proxy.

4. A member who is unable to attend a meeting of the upper-tier council and for whom an alternate member is appointed under section 268 shall not appoint a proxy if the appointed member is acting on their behalf at the meeting.

Rules re proxy votes

(2) The following rules apply with respect to the appointment of another member of council to act as a proxy under subsection (1):

1. A member shall not appoint a proxy unless the proxyholder is a member of the same council as the appointing member.

2. A member shall not act as a proxy for more than one member of council at any one time.

3. The member appointing the proxy shall notify the clerk of the appointment in accordance with the process established by the clerk.

4. For the purpose of determining whether or not a quorum of members is present at any point in time, a proxyholder shall be counted as one member and shall not be counted as both the appointing member and the proxyholder.

5. A proxy shall be revoked if the appointing member or the proxyholder requests that the proxy be revoked and complies with the proxy revocation process established by the clerk.

6. Where a recorded vote is requested under section 246, the clerk shall record the name of each proxyholder, the name of the member of council for whom the proxyholder is voting and the vote cast on behalf of that member.

7. A member who appoints a proxy for a meeting shall be considered absent from the meeting for the purposes of determining whether the office of the member is vacant under clause 259 (1) (c).

Pecuniary interest

(3) A member who has a pecuniary interest described in subsection 5 (1) of the Municipal Conflict of Interest Act in a matter to be considered at a meeting shall not, if the interest is known to the member, appoint a proxy in respect of the matter.

Same, pre-meeting discovery

(4) If, after appointing a proxy, a member discovers that they have a pecuniary interest described in subsection 5 (1) of the Municipal Conflict of Interest Act in a matter to be considered at a meeting that is to be attended by the proxyholder, the member shall, as soon as possible,

(a) notify the proxyholder of the interest in the matter and indicate that the proxy will be revoked in respect of the matter; and

(b) request that the clerk revoke the proxy with respect to the matter in accordance with the proxy revocation process established by the clerk.

Same, post-meeting discovery

(5) For greater certainty, if, after appointing a proxy, a member discovers that they have a pecuniary interest described in subsection 5 (1) of the Municipal

Conflict of Interest Act in a matter that was considered at a meeting attended by the proxyholder, the appointing member shall comply with subsection 5 (3) of the Municipal Conflict of Interest Act with respect to the interest at the next meeting attended by the appointing member after they discover the interest.

Conflict, etc., proxyholder

(6) For greater certainty, nothing in this section authorizes a proxyholder who is disabled from participating in a meeting under the Municipal Conflict of Interest Act from participating in the meeting in the place of an appointing member.

Regulations, proxy votes

(7) The Minister may make regulations providing for any matters which, in the Minister's opinion, are necessary or desirable for the purposes of this section.

Given that these new proxy voting powers would provide members of Council with additional flexibility (should they not be able to attend a meeting) and further foster a continuity of decision making, staff recommend the adoption of proxy voting, per the following provisions:

- Proxy voting provisions will be in accordance with Section 243.1 of the Municipal Act, 2001.
- To appoint a Council member as a proxyholder, a form prescribed by the Clerk must be completed and submitted by the appointing member to the Clerk, after the agenda for the subject Council meeting has been published and prior to the commencement of the Council meeting
- The appointing member will need to declare that they do not have a pecuniary interest with respect to a matter on the agenda and are also not able to attend the meeting in person or electronically for the same meeting of the proxy appointment
- The appointing member and the proxy holder should make every reasonable effort to determine if a pecuniary interest exists prior to a proxy appointment
- If a pecuniary interest exists, the member(s) must take the necessary action as required by the Municipal Act and Municipal Conflict of Interest Act
- The proxy holder must confirm with the Clerk that they accept the proxy appointment prior to the commencement of the meeting
- The Clerk (at the beginning of a Council meeting) will notify members of the absent appointing member and proxyholder appointment for the meeting
- A proxyholder has the same rights as the member by whom they were appointed
- A proxyholder may act as proxy in person or electronically
- A proxy may be appointed by a member of Council who is on Parental or Pregnancy Leave
- A proxyholder may not appoint a delegate for the purposes of exercising the original appointment

- The appointing member may stipulate how votes are to be cast
- Once the proxy appointment is in effect, the appointing member confers discretionary authority to the proxyholder with respect to amendments to matters on the agenda
- Should the proxyholder not cast a vote on behalf of the absent member, it will not be considered a vote in opposition
- The proxy appointment will not apply to any new matters that were not on the agenda for the meeting
- In the event of an error in voting, the Town's present Code of Conduct does not provide a mechanism for review of the appointed member of Council's conduct and as such provides no recourse to the appointing member
- If a recorded vote is requested by a member of Council, the requester will vote first and the subsequent order of voting will be conducted alphabetically by last name, proceeding from the requester
- The appointing member shall not be counted for quorum and shall be marked absent from the meeting, in accordance with the Town's procedure by-law and the Municipal Act
- If the appointing member, who was to be absent, and after notification has been provided in writing to the Clerk, attends the Council meeting before the start of the meeting, the proxy appointment shall immediately be withdrawn from the meeting, and the appointing member shall assume their position at the Council meeting.
- After the start of a Council meeting, should a member decide to leave the meeting they may not appoint a proxyholder at that time for the remainder of the meeting
- The appointing member may rescind a proxy appointment any time prior to the commencement of a Council meeting, using a form prescribed by the Clerk
- A proxy appointment does not apply to any duties or responsibilities outside of a meeting

Recovery Period

Municipal emergency declarations may end before the public health risks and restrictions associated with COVID-19 have ended. Therefore, staff recommend that Council adopt the proposed amendments to By-law 064-2017 being a By-law to govern the proceedings of Council and its Committees to ensure there is continuity in decision-making and that the business of the Town can continue.

Should Council adopt such provisions, fully electronic meetings may continue for a period of up to one (1) year (if needed) following the termination of the Town's declared emergency. However, as public health restrictions are lifted throughout the recovery period, there will be an effort to gradually establish a physical

presence in Council Chambers. This will be prioritized according to the following order (while respecting public health guidance and as technology permits):

Council and Public Meetings (Council Chambers capacity restriction is 13):

1. Members to gradually return to Council Chambers (with the goal of establishing quorum within the Chambers).
2. Delegates and Presenters to attend meeting in person to address their matter(s) at the podium (if not possible, then may attend electronically)
3. Staff to attend meeting in person as required to address their respective item(s) at the podium (if not possible, then may attend electronically)
4. The public gallery within Council Chambers will not be open to the public. Current electronic viewing and participation options will continue.

Committees:

1. Meetings to remain fully electronic
2. Meetings will continue to be accessible to the public via telephone conference line, where residents may call in to listen live. There is no web streaming or recording of committee meetings.

Financial Impact

As Council and committees increase their uptake of electronic participation, there may be a need to make investments in new or supplementary technology solutions and other additional resources to support the provision of electronic meetings going forward. Any additional funding required will be included in annual budget submissions.

Respectfully submitted

Andrea McKinney
General Manager, Corporate Services

Reviewed by

Karen Landry
Town Clerk, Corporate Services

Prepared by

Carolina Khan
Deputy Clerk, Corporate Services

Attachments: None



July 28, 2020

Honourable Navdeep Bains
Minister of Innovation, Science and Industry
C.D. Howe Building
235 Queen Street
Ottawa, ON K1A 0H5

Re: Investment in Rural Broadband Infrastructure

Dear Honourable Navdeep Bains:

On behalf of the residents and businesses of the Town of Mono, I want to add my voice to that of Ontario Minister of Municipal Affairs and Housing, the Honourable Steve Clark, in reminding your government of the importance of bringing high speed Internet to rural areas. Without reliable Internet access, businesses and residents are being left behind, furthering the digital divide between rural and urban centres.

The COVID-19 pandemic has only revealed deeper issues with Internet access in rural communities as businesses, students and teachers struggled with unreliable Internet. Rural residents are concerned that limited access is preventing their children from accessing remote learning tools and is leaving them behind in their education. It is hampering economic growth and limiting businesses' ability to recover from the pandemic.

Building the infrastructure needed to address these concerns will take a concerted effort by all levels of government. The Town of Mono, as a lower tier Ontario municipality, has been working on the issue for a number of years as has the upper tier County of Dufferin, including investing in the Southwestern Integrated Fibre Technology (SWIFT) initiative.

The need for immediate action has never been greater. We are encouraged by the Province of Ontario's commitment to invest a further \$315 million in the Broadband and Cellular Action Plan. The Town of Mono urges your government to take urgent action to provide immediate funding to build the infrastructure needed to ensure reliable broadband service in rural and underserved areas in Ontario.

Regards,

TOWN OF MONO

Laura Ryan
Mayor

Copies:

Honourable Catherine McKenna, Minister of Infrastructure and Communities
Honourable Maryam Monsef, Minister of Rural Economic Development
Honourable Ahmed Hussen, Minister of Families, Children and Social Development
Honourable Kyle Seebach, MP Dufferin-Caledon, Ontario
Honourable Steve Clark, Minister of Municipal Affairs and Housing, Ontario
Honourable Laurie Scott, Minister of Infrastructure, Ontario
Honourable Sylvia Jones, MPP Dufferin-Caledon, Ontario; Solicitor General, Ontario
All Ontario Municipalities (via email)

Diversity Training Program

Town of Orangeville Resolution 2020-194, passed June 8, 2020

Moved by Mayor Brown, Seconded by Deputy Mayor Macintosh

WHEREAS The Town of Orangeville recognizes there have been questions in the public related to both diversity training and use of force training and protocols for Police Services, including in Ontario;

WHEREAS the Town recognizes that police officers join this profession out of a desire to do good, to serve and to protect the communities they serve;

AND WHEREAS an understanding of community diversity can foster authentic inclusion;

AND WHEREAS empathy training, and de-escalation training, can support understanding other people's perspectives;

AND WHEREAS the Town recognizes that policing can be a dangerous profession, and officer as well as community safety are critical considerations in law enforcement;

AND WHEREAS the Ontario Provincial Police have indicated they have a comprehensive diversity training program, however there may not be the same resources available across the entire province for smaller Police Services;

AND WHEREAS there is concern in the public about the boundaries of use of force, such as neck restraints, and oversight;

AND WHEREAS there isn't clarity on a common bar on diversity and empathy training or on use of force and oversight;

THEREFORE BE IT RESOLVED that the Mayor write to the Solicitor General to encourage common training requirements for all members of Police Services in Ontario as it relates to diversity, empathy and use of force;

AND THAT the Solicitor General provide clarity on police oversight going forward given the anticipated changes to legislation to ensure effective accountability continues;

AND THAT annual updates or refresher courses be mandatory to ensure our Police Services have the best and current information available to them;

AND THAT THE TOWN request that the use of force protocols be reviewed to ensure they are safe and would meet current standards, and then shared across the province;

AND THAT THE TOWN circulate this resolution to all Ontario municipalities seeking their support.

"Carried"



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Kyle Seeback

Member of Parliament
Dufferin-Caledon

August 20, 2020

Tracy Macdonald
Assistant Clerk
Corporate Services
Town of Orangeville
87 Broadway
Orangeville, ON
L9W 1K1

**Re: August 17, 2020 E-mailed Correspondence –
August 10, 2020 Council Resolution**

Dear Ms. Macdonald,

Thank you for forwarding a copy of Council's August 10, 2020 resolution recognizing and supporting broadband connectivity as an essential service and requesting that both MPP Sylvia Jones and I, take action through our respective governments, to declare broadband as an essential service, as well as to help facilitate telecommunication access to existing infrastructure, including underutilized or dark fibre optic network and hydro poles in support of affordable and reliable broadband expansion in all communities. I appreciate you taking the time to keep me informed on Council's initiatives and activities.

The issue of reliable and affordable internet connectivity has been and continues to be a priority for me. The lack of high-speed internet across Dufferin-Caledon is unacceptable and this issue has been exacerbated by the COVID-19 pandemic. Internet connectivity has become essential during this time, as families rely on this service to operate their businesses, communicate with loved ones, complete schoolwork, and to stay connected and informed. I also spoke about this issue in the House of Commons before the pandemic struck our country in February (you can watch my speech at <https://youtu.be/q7JEQ57vBlg>). My position is the same today: high-quality internet is a basic need for everything and everyone.

...2

Ottawa

Constituency

Room 209, Justice Building, Ottawa, ON K1A 0A6
Tel.: 613-995-7813 Fax: 613-992-9789

229 Broadway, Unit 2, Orangeville, ON L9W 1K4
Tel.: 519-941-1832 Fax: 519-941-8660

kyle.seeback@parl.gc.ca


Page 56 of 125

My Conservative colleagues and I are continuously raising the issue of high speed internet for rural and remote areas with the federal government. Earlier this year, we founded a special Rural Internet Caucus where we regularly discuss the issues across Canada, share our experiences, and best practices. As a result, we're developing and presenting constructive solutions to the federal government that can and will ensure high-speed internet infrastructure in rural areas. Our latest development was the launch of a Consultation Process to Connect Rural Canadians by 2021. You can review the statement by my colleague, MP Rempel Garner, our Shadow Minister for Industry and Economic Development, as well as the final report of the Connect Canada initiative, at www.kyleseeback.ca/internet.

I look forward to working with Ms. Jones to bring reliable and affordable internet connectivity to Dufferin-Caledon. My Conservative colleagues and I will also continue to press the federal government to act on our Rural Internet Caucus' recommendations to ensure high-speed internet infrastructure for rural areas, including this riding.

Thank you again for bringing this resolution to my attention.

Sincerely,



Kyle Seeback, M.P.
Dufferin-Caledon



CORPORATION OF THE TOWNSHIP OF EAST GARAFRAXA

065371 Dufferin County Road 3, Unit 2 • East Garafraxa ON • L9W 7J8

T: 226-259-9400 • Toll Free: 877-868-5967 • F: 1-226-212-9812

info@eastgarafraxa.ca • www.eastgarafraxa.ca

NOTICE OF THE PASSING OF A ZONING BY-LAW AMENDMENT CORPORATION OF THE TOWNSHIP OF EAST GARAFRAXA

Zoning By-Law Amendment Application File: Z7-20

TAKE NOTICE THAT the Council of the Township of East Garafraxa passed by-law number 28-2020 on the 18th day of August 2020 under Section 34 of the Planning Act, 1990 as amended.

AND TAKE NOTICE THAT any person or public body may, no later than the **10th** day of **September 2020**, appeal to the Local Planning Appeal Tribunal by filing with the Clerk of the Township of East Garafraxa a notice of appeal setting out the objection to the by-law and the reasons in support of the objection, and shall be accompanied by the applicable fee made payable to the Minister of Finance. A copy of the appeal form is available at <http://elto.gov.on.ca/>.

Only individuals, corporations, and public bodies may appeal a by-law to the Local Planning Appeal Tribunal. A notice of appeal may not be filed by an unincorporated association or group. However, a notice of appeal may be filed in the name of an individual who is a member of the association or the group on its behalf.

No person or public body shall be added as a party to the hearing of the appeal unless, before the by-law was passed, the person or public body made oral submissions at a public meeting or written submissions to the council or, in the opinion of the Tribunal, there are reasonable grounds to add the person or public body as a party.

PURPOSE AND EFFECT OF THE BY-LAW:

If no appeals have been received on or before the above-mentioned appeal date, the subject lands, located at 7 Woodland Drive, PLAN 111 LOT 7, under Zoning By-Law 60-2004 as amended, the Estate Residential Exception Thirty-Two (ER-32) zone will be amended by By-Law 28-2020, to permit a detached garage closer to the front lot line than the principal dwelling with a minimum setback of 30.8 metres.

Dated this **21st** day of **August 2020**

Susan M. Stone, CAO/Clerk-Treasurer
Township of East Garafraxa
Administration Office
065371 Dufferin County Road 3
Unit 2, East Garafraxa, On L9W 7J8

The Corporation of The Township of East Garafraxa

By-Law Number 28-2020

Being a By-Law to further amend Zoning By-Law 60-2004 as amended; To allow a detached garage closer to the front lot line than the principal dwelling (7 Woodland Drive, PLAN 111 LOT 7)

WHEREAS the Council of the Corporation of the Township of East Garafraxa is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the Planning Act, 1990, as amended;

AND WHEREAS the owner of the property described as 7 Woodland Drive, PLAN 111 LOT 7, Township of East Garafraxa has filed an application with the Township of East Garafraxa to further amend By-law No. 60-2004;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF EAST GARAFRAXA ENACTS AS FOLLOWS:

1. Section 4.4.3 Exceptions Estate Residential Zone of Zoning By-Law 60-2004 as amended is further amended by adding the following Section 4.4.3.32:

4.4.3.32 **Estate Residential Exception Thirty-Two (ER-32) Zone**
(7 Woodland Drive, PLAN 111 LOT 7)

- a. The detached garage shall be permitted closer to the front lot line than the principal dwelling with a minimum setback of 30.8 metres.

In all other respects, the provisions of By-Law 60-2004 shall apply.

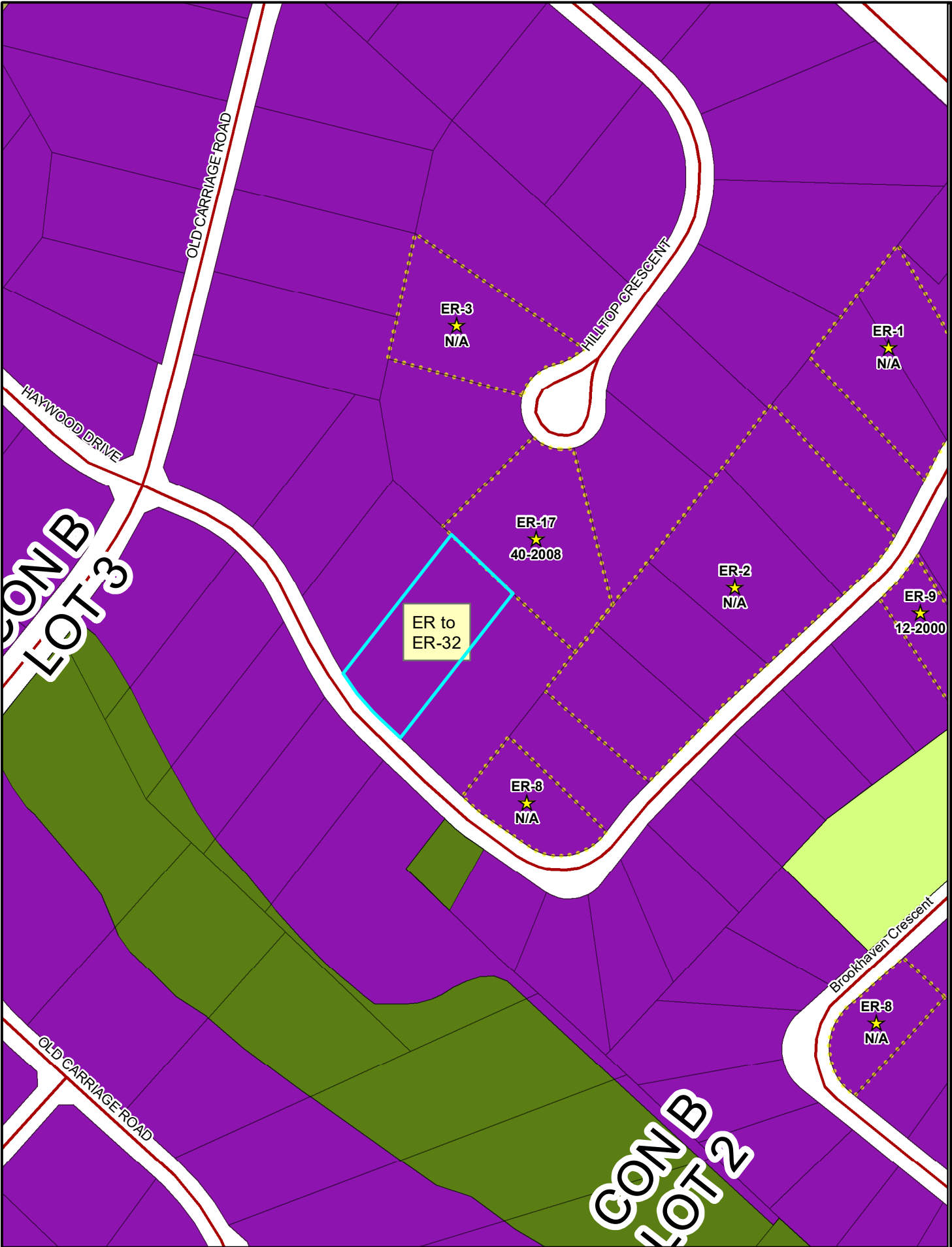
2. This by-law shall take effect from the date of final passing thereof, providing no appeal has been filed pursuant to Section 34, Subsection (19) of the Planning Act, 1990, as amended.

BY-LAW READ A FIRST AND SECOND TIME THIS 18th DAY OF AUGUST 2020

BY-LAW READ A THIRD TIME AND PASSED THIS 18th DAY OF AUGUST 2020

Susan Stone (Original Signed)
Clerk

Guy Gardhouse (Original Signed)
Head of Council



TOWNSHIP OF EAST GARAFRAXA ZONING BY-LAW



SCHEDULE 'A' TO ZONING BY-LAW 28-2020
Being a By-Law to amend Zoning By-Law 60-2004
as amended

August 14, 2020

Honourable Sylvia Jones, Solicitor General
George Drew Bldg, 18th Floor
Toronto ON M7A 1Y6

Dear Honourable Sylvia Jones:

At its regular meeting on August 13, 2020, Dufferin County Council passed a resolution to support the motion made by the Town of Orangeville Council on June 8, 2020 as follows:

Town of Orangeville Resolution 2020-194

WHEREAS The Town of Orangeville recognizes there have been questions in the public related to both diversity training and use of force training and protocols for Police Services, including in Ontario;

WHEREAS the Town recognizes that police officers join this profession out of a desire to do good, to serve and to protect the communities they serve;

AND WHEREAS an understanding of community diversity can foster authentic inclusion;

AND WHEREAS empathy training, and de-escalation training, can support understanding other people's perspectives;

AND WHEREAS the Town recognizes that policing can be a dangerous profession, and officer as well as community safety are critical considerations in law enforcement;

AND WHEREAS the Ontario Provincial Police have indicated they have a comprehensive diversity training program, however there may not be the same resources available across the entire province for smaller Police Services;

AND WHEREAS there is concern in the public about the boundaries of use of force, such as neck restraints, and oversight;

AND WHEREAS there isn't clarity on a common bar on diversity and empathy training or on use of force and oversight;

THEREFORE BE IT RESOLVED that the Mayor write to the Solicitor General to encourage common training requirements for all members of Police Services in Ontario as it relates to diversity, empathy and use of force;

AND THAT the Solicitor General provide clarity on police oversight going forward given the anticipated changes to legislation to ensure effective accountability continues;

AND THAT annual updates or refresher courses be mandatory to ensure our Police Services have the best and current information available to them;

AND THAT THE TOWN request that the use of force protocols be reviewed to ensure they are safe and would meet current standards, and then shared across the province;

AND THAT THE TOWN circulate this resolution to all Ontario municipalities seeking their support.

Regards,

CORPORATION OF THE COUNTY OF DUFFERIN



Michelle Hargrave

Administrative Support Specialist

Cc Mayor Sandy Brown, Town of Orangeville



Electronic Participation

The Corporation of the Town of Orangeville
Chair and Secretary-Treasurer participated remotely

Minutes of a meeting of the Committee of Adjustment Held on July 8, 2020 at 6:00 p.m.

Members Present

Grant Bennington (at 6:45pm)
Jason Bertrand
Alan Howe
Hiedi Murray, Chair

Staff Present

Larysa Russell, Senior Planner
Brandon Ward, Manager of Planning
Carolina Khan, Secretary-Treasurer

1 Notice

The Chair, Hiedi Murray, advised of the continued closure of Town Hall and that Council Chambers is not available for the public to physically attend the Committee of Adjustment meeting. However, steps have been taken to facilitate public viewing and access.

2 Call to Order

The Chair called the meeting to order at 6:06 p.m.

3 Disclosures of (Direct or Indirect) Pecuniary Interest

None

4 Adoption of Minutes of Previous Meeting

Moved by Jason Bertrand

That the minutes of the following meeting are hereby approved:

- **May 27, 2020**

Carried.

5 Statutory Public Meeting

- 5.1** In the matter of an application by Steddy Corp for a minor variance to Zoning By-law 22-90, as amended, on property described as Part of Lot 7 and Part of Unnumbered Lot B, Block 5, Registered Plan 138, Part 2, Reference Plan 7R-6603 municipally known as 96-98 Broadway (portion fronting onto Armstrong Street), in the Town of Orangeville, in the County of Dufferin, under the provisions of Section 45 of the Planning Act, R.S.O. 1990, c. P.13, as amended. The subject property is zoned "Central Business District (CBD) Zone". File No. A-06/20.

Explanatory Note:

The applicant is requesting a minor variance to increase the maximum permitted encroachment for an unenclosed fire escape in the rear yard from 1.2 metres to 1.91 metres and to reduce the minimum required landscape strip adjacent to the street line from 3 metres to 1.5 metres.

- 5.1.1** A report from L. Russell, Senior Planner, Infrastructure Services, dated July 8, 2020
- 5.1.2** A report from J. Lackey, Manager, Transportation & Development, dated June 29, 2020

The Chair asked if anyone wished to speak regarding the application.

Rob Mair of Steddy Corp, indicated that the application was submitted due to plans to build on the lot and a variance being required.

The Chair asked if anyone wished to speak in opposition – no one spoke in opposition.

Moved by Alan Howe

That the following reports be received:

- **A report from L. Russell, Senior Planner, Infrastructure Services, dated July 8, 2020.**

- **A report from J. Lackey, Transportation and Development, dated June 29, 2020.**

And that the application by Steddy Corp for a minor variance to Zoning By-law 22-90, as amended, on property described as Part of Lot 7 and Part of Unnumbered Lot B, Block 5, Registered Plan 138, Part 2, Reference Plan 7R-6603 municipally known as 96-98 Broadway (portion fronting onto Armstrong Street), in the Town of Orangeville, in the County of Dufferin, under the provisions of Section 45 of the Planning Act, R.S.O. 1990, c. P.13, as amended, be received;

And that the request for a minor variance to increase the maximum permitted encroachment for an unenclosed fire escape in the rear yard from 1.2 metres to 1.91 metres and to reduce the minimum required landscape strip adjacent to the street line from 3 metres to 1.5 metres, be approved, subject to the following conditions:

- 1. That the variances be limited to the extent shown on the approved Site Plan (File No. SP2/20).**

Carried.

- 5.2** In the matter of an application by Pankaj Mohan and Kavita Mohan for a minor variance to Zoning By-law 22-90, as amended, on property described as Part of Lot 222, Registered Plan 43M-1187, Parts 10-12 on Reference Plan 7R-4400, municipally known as 383 Jay Crescent, in the Town of Orangeville, in the County of Dufferin, under the provisions of Section 45 of the Planning Act, R.S.O. 1990, c. P.13, as amended. The subject property is zoned “Residential Sixth Density (R6) Zone”. File No. A-07/20.

Explanatory Note:

The applicants are requesting a minor variance to increase the maximum driveway width from 4.0 metres to 5.67 metres to accommodate the parking requirements for two dwelling units.

- 5.2.1 A report from L. Russell, Senior Planner, Infrastructure Services, dated July 8, 2020.
- 5.2.2 A report from J. Lackey, Manager, Transportation & Development dated June 29, 2020.

The Chair asked if anyone wished to speak regarding the application.

Pankaj Mohan of 383 Jay Crescent, explained that the nature of the application is to be able to have 2 parking spaces

The Chair asked if anyone wished to speak in opposition – no one spoke in opposition.

Recommendation 2020-015

Moved by Jason Bertrand

That the following reports be received:

- **A report from L. Russell, Senior Planner, Infrastructure Services, dated July 8, 2020.**
- **A report from J. Lackey, Transportation and Development, dated June 29, 2020.**

And that the application by Pankaj Mohan and Kavita Mohan for a minor variance to Zoning By-law 22-90, as amended, on property described as Part of Lot 222, Registered Plan 43M-1187, Parts 10-12 on Reference Plan 7R-4400, municipally known as 383 Jay Crescent, in the Town of Orangeville, in the County of Dufferin, under the provisions of Section 45 of the Planning Act, R.S.O. 1990, c. P.13, as amended, be received;

And that the request to increase the maximum driveway width from 4.0 metres to 5.67 metres to accommodate the parking requirements for two dwelling units, be approved, subject to the following conditions:

- 1. That a maximum 5.0 metre portion of the driveway, matching the exterior extent of the garage, be paved, and the additional driveway width be constructed of a different material such as patio stones or permeable pavers.**
- 2. That the damaged concrete curb between the applicant's driveway and the adjacent driveway at 385 Jay Crescent be replaced.**

Carried.

- 5.3** In the matter of an application by Shokeen (Nina) K. Singh for a minor variance to Zoning By-law 22-90, as amended, on property described as Part of Block 6, Registered Plan 7M-71, Part 36 on Reference Plan 7R-6458, municipally known as 72 Winterton Court, in the Town of Orangeville, in the County of Dufferin, under the provisions of Section 45 of the Planning Act, R.S.O. 1990, c. P.13, as amended. The subject property is zoned "Multiple Residential Medium Density (RM1) Zone". File No. A-08/20.

Explanatory Note:

The applicant is requesting a minor variance to reduce the minimum rear yard setback from 6 metres to 2.53 metres to permit the construction of a deck.

- 5.3.1 A report from B. Ward, Manager of Planning, Infrastructure Services, dated July 8, 2020.
- 5.3.2 A report from J. Lackey, Manager, Transportation & Development dated June 29, 2020.
- 5.3.3 A letter from E. Paudel, Technician, Planning, Credit Valley Conservation dated June 23, 2020.

The Chair asked if anyone wished to speak regarding the application.

Shokeen (Nina) Singh of 72 Winterton Court advised that the purpose of the application is to construct a deck.

The Chair asked if anyone wished to speak in opposition – no one spoke in opposition.

Recommendation 2020-016

Moved by Alan Howe

That the following reports be received:

- **A report from B. Ward, Manager of Planning, Infrastructure Services, dated July 8, 2020.**
- **A report from J. Lackey, Transportation & Development, dated June 29, 2020.**
- **A letter from E. Paudel, Technician, Planning, Credit Valley Conservation dated June 23, 2020.**

And that the application by Shokeen (Nina) K. Singh for a minor variance to Zoning By-law 22-90, as amended, on property described as Part of Block 6, Registered Plan 7M-71, Part 36 on Reference Plan 7R-6458, municipally known as 72 Winterton Court, in the Town of Orangeville, in the County of Dufferin, under the provisions of Section 45 of the Planning Act, R.S.O. 1990, c. P.13, as amended, be received;

And that the request for minor variances to reduce the minimum rear yard setback from 6 metres to 2.53 metres to permit the construction of a deck, be approved.

Carried.

- 5.4** In the matter of an application by Heather Beaumont for a minor variance to Zoning By-law 22-90, as amended, on property described as Lot 24, Block 10, Registered Plan 222, municipally known as 59 First Street, in the Town of

Orangeville, in the County of Dufferin, under the provisions of Section 45 of the Planning Act, R.S.O. 1990, c. P.13, as amended. The subject property is zoned "Restricted Commercial Residential (C5) Zone". File No. A-09/20.

Explanatory Note:

The applicant is requesting a minor variance to permit the sale of food or food products for a cannabis retail store to a maximum of fifteen percent (15%) of the floor area.

- 5.4.1 A report from B. Ward, Manager of Planning, Infrastructure Services, dated July 8, 2020
- 5.4.2 A report from J. Lackey, Manager, Transportation & Development dated June 29, 2020

The Chair asked if anyone wished to speak regarding the application.

George Thomson of 57 First Street expressed concerns with respect to a cannabis store within the area and questioned if it would be more appropriate for such a store to be in a downtown or commercial area.

Brandon Ward, Manager of Planning, explained that the use is permitted per the Zoning By-law and that the matter in question is the sale of food products. It was further explained that a transitional type neighbourhood accommodates neighbourhood, service, commercial uses and traditional food uses are restricted, such as retail or grocery stores. However, with respect to cannabis products, it is in keeping with Official Plan policy.

Sharlene Lochan, agent for Heather Beaumont of 59 First Street, addressed the concerns regarding cannabis products in the area, outlining that food products and beverages are pre-packaged, sealed, tested, and government certified. Furthermore, that no cannabis food products would be produced on-site and all are purchased from the Province. Also, does not currently expect cannabis food products to cover more than 5-10% of floor space.

It was further explained that strict rules would be in place to ensure that no cannabis consumption or smoking would be allowed on site and that all products leave the store in black bags. Moreover, an entrance on the side of the building will be used to try and mitigate any potential impact on other properties.

Jason Bertrand inquired if the business owners are going through the AGCO approval process for the cannabis retail store and was advised in the affirmative and that it was estimated to be far along the approval process.

Jason Bertrand inquired as to how the business might be impacted, should the minor variance application be denied, and how that might impact the AGCO application. Sharlene Lochan advised that it would limit the extent of items that

could be offered in the store, which would contribute to individuals continuing to turn to illicit sources to attain products and that it could affect the business and its application with the AGCO.

Alan Howe inquired if any food products would be prepared on-site, if all items would be pre-packaged, and if all customers would leave with black bags. Sharlene Lochan advised in the affirmative and that products are packaged in child-proof containers and each product is wrapped and pre-sealed.

Recommendation 2020-017

Moved by Jason Bertrand

That the following reports be received:

- **A report from B. Ward, Manager of Planning, Infrastructure Services, dated July 8, 2020.**
- **A report from J. Lackey, Transportation & Development, dated June 29, 2020.**

And that the application by Heather Beaumont for a minor variance to Zoning By-law 22-90, as amended, on property described as Lot 24, Block 10, Registered Plan 222, municipally known as 59 First Street, in the Town of Orangeville, in the County of Dufferin, under the provisions of Section 45 of the Planning Act, R.S.O. 1990, c. P.13, as amended, be received;

And that the request for a minor variance to permit the sale of food or food products for a cannabis retail store to a maximum of fifteen percent (15%) of the floor area, be approved.

Carried.

6 Items for Discussion

6.1 Committee meeting times

The committee discussed changing the start time of future Committee of Adjustment meetings from 7:00 p.m. to 6:00 p.m.

Recommendation 2020-018

Moved by Grant Bennington

That the start time of future Committee of Adjustment meetings be changed to 6:00p.m.

Carried.

7 Correspondence

None

8 New Business

None

9 Date of Next Meeting

The next meeting is scheduled for August 5, 2020.

10 Adjournment

The meeting was adjourned at 7:05 p.m.

The Orangeville Police Services Board

April 21, 2020, Via Microsoft Teams

**Minutes of a Regular Meeting of the Orangeville Services Board (the Board) held
on April 21, 2020**

Members Present

T. Taylor, Chair

I. McSweeney, Vice-Chair

S. Brown

M. Rose

K. Krakar

Staff Present

Chief W. Kalinski

Deputy Chief L. Gilfoy

Dan Benotto

K. Wallace, Secretary

1. Call to Order

Chair Taylor called the meeting to order at 4:02 p.m.

2. Disclosures of (Direct or Indirect) Pecuniary Interest

None

3. Amendment By-Law

4. Removal of Interim Board Secretaries, Karen Landry and Tracy MacDonald

5. Appoint new Board Secretary, Kerry Wallace

6. Approval of Agenda

Moved by Member Brown

Seconded by Member Krakar

That the Agenda of April 21, 2020 be approved. To move item 3, 4, 5 to the open session. Chair Taylor proposed that the following be amended. Item 14.5 in open should be In-Camera call new 7.8. Items 14.8 and 14.9 should be reversed.

Chair Taylor -Yes

Vice-Chair McSweeney -Yes

Member Rose -Yes

Member Krakar -Yes

Member Brown -Yes

Carried

7. In Camera Meeting

Adjournment to In-Camera Meeting at 4:07 p.m.

Moved by Member Brown

Seconded by Member Rose

Recommendation:

That the Board commence in and In-Camera session

Chair Taylor -Yes

Vice-Chair McSweeney -Yes

Member Rose -Yes

Member Krakar -Yes

Member Brown -Yes

Carried

That the Board shall convene into the In-Camera session of this meeting under Part III, Section 35(4) of the Police Services Act for the following matters:

The Board convened out of In-Camera session 4:56 p.m.

Moved by Member Rose

Seconded by Member Krakar

Recommendation:

The Board convened into Open Session at 5:09 p.m.

Chair Taylor	-Yes
Vice-Chair McSweeney	-Yes
Member Rose	-Yes
Member Krakar	-Yes
Member Brown	-Yes

Carried

3. Amendment to By-Law

Vice-Chair McSweeney speaks to the amended adds Section T.2 to allow the Board to have fully electronic meetings.

Moved by Member Brown

Seconded by Member Krakar

Recommendation:

To accept the amendments to the By-Law.

Chair Taylor	-Yes
--------------	------

Vice-Chair McSweeney -Yes

Member Rose -Yes

Member Krakar -Yes

Member Brown -Yes

Carried

4. Removal of Interim Board Secretaries, Karen Landry and Tracy MacDonald

Chair extends thank you to Karen Landry and Tracy MacDonald for their assistance acting as the interim secretary for the Board.

Moved by Member Brown

Seconded by Member McSweeney

Recommendation:

That the Interim Secretary title be removed for Karen and Tracy.

Chair Taylor -Yes

Vice-Chair McSweeney -Yes

Member Rose -Yes

Member Krakar -Yes

Member Brown -Yes

Carried

5. Appoint new Board Secretary, Kerry Wallace

Chair Taylor updates that Kerry Wallace has been sworn in and welcomes as the new Board Secretary.

Moved by Member Rose

Seconded by Member McSweeney

Recommendation:

To accept Kerry Wallace as the new Board Secretary

Chair Taylor	-Yes
Vice-Chair McSweeney	-Yes
Member Rose	-Yes
Member Krakar	-Yes
Member Brown	-Yes

Carried

8. Pass any motions developed in Closed Session.

None

9. Adoption of Minutes of Previous Board Meetings**9.1 Minutes from the May 21, 2020 Regular Meeting****Recommendation:**

That the Board approve the Minutes from the May 21, 2019, Regular Meeting.

Moved by Member Rose

Seconded by Member Krakar

Chair Taylor	-Yes
Vice-Chair McSweeney	-Yes
Member Rose	-Yes
Member Krakar	-Yes
Member Brown	-Yes

Carried

9.2 Minutes from the In-Camera Meeting and Regular Meeting held on February 11, 2020

Recommendation:

That the Board approve the in-camera Minutes from the February 11, 2020 in-camera meeting and the Minutes from the February 11, 2020 public meeting.

Moved by Member Brown

Seconded by Member Vice-Chair McSweeney

Chair Taylor -Yes

Vice-Chair McSweeney -Yes

Member Rose -Yes

Member Krakar -Yes

Member Brown -Yes

Carried

9.3 Minutes from the Special In-Camera Meeting held on February 18, 2020

Recommendation:

That the Board approve the Minutes from the February 18, 2020, Special Meeting.

Moved by Member Rose

Seconded by Member Brown

Chair Taylor -Yes

Vice-Chair McSweeney -Yes

Member Rose -Yes

Member Krakar -Yes

Member Brown -Yes

Carried

9.4 Minutes from the Special In-Camera Meeting of February 28, 2020

Recommendation:

That the Board approve the Minutes from the February 28, 2020, special in-Camera meeting.

Member Krakar disagrees with the meeting minutes as he did not vote yes to adjourn the meeting as he was not present. Secretary directed to make change.

Moved by Member Brown

Seconded by Member Vice-Chair McSweeney

Chair Taylor -Yes

Vice-Chair McSweeney -Yes

Member Rose -Yes

Member Krakar -Yes

Member Brown -Yes

Carried

Recommendation:

That the Board defer the March 17, 2020 minutes to the next regular meeting for approval.

Chair Taylor advises that there are meeting minutes that are handwritten that have to be put into a more professional format before they can be approved. Chair Taylor requests to touch base with Secretary to ensure minutes are sent to Council.

11. Presentations

None

12. Delegations

None

13. Correspondence

13.1 Kristopher Houghton, March 5, 2020 OPSB and OPS (Uniform and Civil)

Chair Taylor advised that there is nothing to report. They were asking for update with negotiations. First meeting upcoming.

Moved by Member Rose

Seconded by Member Brown

Recommendation:

To receive the letter from Kristopher Houghton, March 5, 2020

Chair Taylor	-Yes
Vice-Chair McSweeney	-Yes
Member Rose	-Yes
Member Krakar	-Yes
Member Brown	-Yes

Carried

14. Reports

14.1 Report from Chief Kalinski, dated April 21, 2020, Comments from the Public

Moved by Member Krakar

Seconded by Member Rose

Recommendation:

To receive the letter from Chief Kalinski dated April 21, 2020,
Comments from the Public

Chair Taylor	-Yes
Vice-Chair McSweeney	-Yes
Member Rose	-Yes
Member Krakar	-Yes
Member Brown	-Yes

Carried

14.2 Report from Chief Kalinski dated April 21, 2020, Resignation of
Auxiliary Officer.

Moved by Member Brown
Seconded by Member McSweeney

Recommendation:

For the Board to receive and accept the resignation letter.

Chair Taylor	-Yes
Vice-Chair McSweeney	-Yes
Member Rose	-Yes
Member Krakar	-Yes
Member Brown	-Yes

Carried

14.3 Report from Chief Kalinski dated April 21, 2020 Review of Prisoner Care and Control Search Policy.

Sergeant Mary-Lou Archer provided an update. The Prisoner log has been revised. Still to review Section 11 Chief's Report. The proposed changes to the prisoner log relates to risk assessment and the language has been modified to include acknowledgement by the prisoner. Also, a full page of questions has been developed to assess prisoner/officer health/safety risk. The search policy has been extended, providing a higher level of oversight and authorization for certain searches. Member Brown extends his thanks for the hard work put into this.

14.4 Report from on Status of PPE Re: Covid-19- Verbal Report by Deputy Chief Gilfoy

Update by Deputy Chief Gilfoy with regards to Covid. Health and wellness and safety of the community is first and foremost. Officers have been provided with PPE. There is an adequate supply of medical grade gloves, two different kinds of masks to keep officers safe.

14.5 Third-Party Clients

Update by Chief Kalinski and Deputy Chief Gilfoy.
Chief Kalinski sent out letter to third party clients to advise of disbandment.

14.6 Draft Plan for Transfer of OPSB Records to Town of Orangeville

Update by Chair Taylor, dates to be revised and approval is there, and document is there to review.

Moved by Member Brown

Seconded by Vice-Chair McSweeney

Recommendation:

To receive this Draft Plan Document.

Chair Taylor	-Yes
--------------	------

Vice-Chair McSweeney	-Yes
----------------------	------

Member Rose	-Yes
-------------	------

Member Krakar	-Yes
---------------	------

Member Brown	-Yes
--------------	------

Carried

14.7 OPS Shared Services/Dispatch Agreement Termination Notices

Chair Taylor speaks to the review of PSB ensure that all of partners were informed as to what was going on. To the Shelburne Police Service Board signed off and delivered.

Moved by Member Rose

Seconded by Member Brown

Recommendation:

To receive the notices.

Chair Taylor	-Yes
--------------	------

Vice-Chair McSweeney	-Yes
----------------------	------

Member Rose	-Yes
-------------	------

Member Krakar	-Yes
---------------	------

Member Brown -Yes

Carried

14.8 Remuneration Report- Verbal Report by Chair Taylor and Vice-Chair McSweeney

14.9 Board Remuneration Policy - Verbal Report by Chair Taylor and Vice-Chair McSweeney

Vice-Chair McSweeney updates items 14.8 and 14.9 that this is a policy that the board has prepared for remuneration. Policy dated March 1, 2020. There is an approval process for Board members to submit their claims. This provides a level of governance for how the claims are being submitted and approved.

14.10 Emergency Fire Dispatch Agreement – Verbal Report by Chair Taylor

Update by Chair Taylor, a notice to partners advising that we will no longer will be able to provide dispatch services, as a result of disbandment.

Moved by Member Krakar
Seconded by Member McSweeney

Recommendation:

To Receive the Emergency Fire Dispatch Agreement letter.

Chair Taylor -Yes

Vice-Chair McSweeney -Yes

Member Rose -Yes

Member Krakar -Yes

Member Brown

-Yes

Carried

14.11 Review of PSB In-Camera Authorization – Verbal Report from Vice-Chair McSweeney

Update by Chair Taylor. Reminding Board members and the members of the public as to why the Board would have In-Camera session.

Moved by Member Brown

Seconded by Member Krakar

Recommendation:

To Receive update by Chair Taylor.

Chair Taylor

-Yes

Vice-Chair McSweeney

-Yes

Member Rose

-Yes

Member Krakar

-Yes

Member Brown

-Yes

Carried

14.12 Ratification of prior electronic meeting – Verbal Report from Vice-Chair McSweeney

Vice- Chair McSweeney updates that the By-Law number 1 has been amended to allow electronic meetings through the addition of Section T.2. Out of an abundance of caution any meetings that were previously held 2020 electronically are ratified and declared valid.

Moved by Member Brown

Seconded by Member Krakar

Recommendation:

To receive the update.

Chair Taylor	-Yes
Vice-Chair McSweeney	-Yes
Member Rose	-Yes
Member Krakar	-Yes
Member Brown	-Yes

Carried

15. New Business

Member Krakar asked the Chief to comment on a CBC report about increased loitering in Toronto, as a result of the pandemic. What are some proactive measures OPS are doing to protect Orangeville? Chief Kalinski advised they are receiving calls with regards to Covid. One charge has been laid, the fine was \$750 plus \$130 Victim Fine Surcharge. OPS have been very active in outlining the need to social distance. Generally, the call volume is down, however Liquor License offences are up. Police are patrolling areas to supply a level of service to prevent criminal issues. April 9, there were 68 accidents last year 124, therefore less traffic and people are adhering to social distances.

16. Adjournment

Moved by Member Brown
Seconded by Member Krakar

Recommendation:

That the meeting adjourn at 7:27 p.m.

Chair Taylor	– Yes
Vice-Chair McSweeney	– Yes
Member Brown	– Yes
Member Rose	– Yes
Member Krakar	– Yes

Carried

Todd Taylor, Chair

Kerry Wallace, Secretary

The Orangeville Police Services Board

May 19, 2020, Via Microsoft Teams

**Minutes of a Regular Meeting of the Orangeville Services Board (the Board) held
on May 19, 2020**

Members Present

T. Taylor, Chair

McSweeney, Vice-Chair

S. Brown

M. Rose

K. Krakar

Staff Present

Deputy Chief L. Gilfoy

Nandini Syed

Dan Benotto

K. Wallace, Secretary

B. Anderson

1. Call to Order

Chair Taylor called the meeting to order at 4:08 p.m.

2. Disclosures of (Direct or Indirect) Pecuniary Interest

None

3. Preliminary Matters

- i. Proposed Agenda Format Changes**
- ii. New Agenda Template- Verbal Report by Vice-Chair McSweeney**

Vice-Chair McSweeney advised that there wasn't a standardized Agenda template. Mr. McSweeney tabled a track-change version of a revised proposed Agenda template for consideration by the Board to ensure greater consistency in meeting agenda formatting each month. Member Rose asked to follow up with correspondence to Vice-Chair McSweeney.

4. Approval of Agenda

Chair Taylor requested to speak to 5.2 and 5.3 to accommodate Bill Anderson.

Moved by

Seconded by

Recommendation:

That the Agenda of May 19, 2020 be approved.

Chair Taylor	-Yes
Vice-Chair McSweeney	-Yes
Member Rose	-Yes
Member Krakar	-Yes
Member Brown	-Yes

Carried

5 The Board re-convened into the In-Camera Session at 5:09 p.m.

6 Pass any motions developed in the In-Camera Session

Recommendation:

That the Board approve the motion to accept the invoices for legal expenses.

6.1 Accounts and Financial Statements as of April 30, 2020– Verbal Report by Nandini Syed

Budget is in positive numbers. Due to Covid experience delays in receiving/paying invoices. Overview budget trending favorable variance 12.8 percent. Budget under \$384, 000. Key drivers are salary, wage gap measures. Various vacancies explain wage gap dollars. Also received unexpected revenue from Records Checks. Deputy Chief Gilfoy advised will be receiving a Civilian Remedy Grant which will go to help Family Transition Place. Covid expenses to be adjusted accordingly as the bills come in.

Moved by Member Rose

Seconded by Member Brown

Recommendation:

That the financial statement as of April 30, 2020 be received and approved.

Chair Taylor	-Yes
Vice-Chair McSweeney	-Yes
Member Brown	-Yes
Member Rose	-Yes
Member Kraker	-Yes

Carried

6.2 OPSB Records Transfer Project- Verbal Report by Chair Taylor

Email summary sent by Karen Landry regarding documentation at police station from history of the PSB. 15 boxes and they need to be out due to some renovations. No room to keep them. Boxes will

need to be described and marked. No staff available currently and outside job description of the Board Secretary. The rate of pay for this job to be \$26.22 per hour. Board Secretary to report back to Board. Member Brown suggests to report back at the \$1000.00 expense mark.

Moved by Member Rose

Seconded by Member Brown

Recommendation:

To employ the Board Secretary for this project.

Chair Taylor	-Yes
Vice-Chair McSweeney	-Yes
Member Brown	-Yes
Member Rose	-Yes
Member Krakar	-Yes

Carried

6.3 Special Meeting and Assigned Work Renumeration/Expense Reimbursement.

Chair Taylor explained that work is being done outside the regular Board meetings. Vice-Chair McSweeney previously prepared Special Meeting Remuneration/Expense Policy for Board's consideration. Discussion about procedure for submitting the claim forms to the Board for approval. For the Board Secretary to keep a summary chart of a running tally of remuneration/expenses. Member Rose ask for clarification if this is within the job description of the Board Secretary.

6.3.1 Review of proposed Further Amendment to Special Meeting and Assigned Work Remuneration/Expense Reimbursement Policy – Verbal Report by Vice-Chair McSweeney

Recommendation:

To receive and approve the Amended Special Meeting and Assigned Work Remuneration/Expense Reimbursement Policy

Moved by Member Brown

Seconded by Member Rose

Chair Taylor	-Yes
--------------	------

Vice-Chair McSweeney	-Yes
----------------------	------

Member Rose	-Yes
-------------	------

Member Krakar	-Yes
---------------	------

Carried

6.3.2 Review of Prior Meeting/Assigned Work Chart March 24/20-May 19/ 20)

Recommendation:

To approve the Work Chart under amended Policy and claims to be approved and submitted for approval at next Board meeting.

Moved by Member Rose

Seconded by Member Brown

Chair Taylor	-Yes
--------------	------

Vice-Chair McSweeney -Yes

Member Rose -Yes

Member Krakar -Yes

Member Brown -Yes

Carried

8. Adoption of Minutes of Previous Board Meetings

8.1 Minutes from March 17, 2020 Regular Meeting – Board Secretary requests to defer to June meeting.

8.2 Minutes from April 21, 2020 Regular Meeting- Board Secretary asked to be deferred to next meeting for approval.

8.3 Minutes from Previous Meeting - Hand notes, no date included – Verbal Update from Secretary that a package of hand notes of minutes, were delivered with transfer of information. No dates, and unsure of when these were completed. Secretary to look into further. Matter deferred to June meeting

9. OAPSB – Secretary to update that the membership for the 2020 year has been paid and up to date. OAPSB AGM to be held on May 29, 2020. Invoice to be approved in June meeting. Todd looking into credit card for Secretary.

10. Question Period
None

11. Presentations
None

12. Delegations
None

13. Public Correspondence

None

14. Public Reports

- 14.1 Report from Chief Kalinski by Deputy Chief Leah Gilfoy dated May 19, 2020 – Special Investigations Unit Investigation.** Female was arrested on outstanding bench warrant. During course of time in custody the accused had injected a quantity of drugs. Was transported to Headwaters. SIU decided not to invoke their mandate. June 10, 2020 SIU advised Orangeville Police that they will be commencing investigation.

- 14.2 Report from Chief Kalinski dated May 19, 2020 – Comments from the Public**

Recommendation:

That the Board receive the reports from Chief Kalinski, dated May 19, 2020.

Moved by Member Krakar

Seconded by Vice-Chair McSweeney

Chair Taylor	-Yes
Vice-Chair McSweeney	-Yes
Member Rose	-Yes
Member Krakar	-Yes
Member Brown	-Yes

Carried

15. PSB Website -Board Secretary to advise that there will be a time to connect with Andrea McKinney as suggested by Member Brown to dovetail the PSB website with the Town website.

16. New Business
None

17. Adjournment

Moved by Member Brown
Seconded by Member Rose

Chair Taylor	-Yes
Vice-Chair McSweeney	-Yes
Member Rose	-Yes
Member Krakar	-Yes
Member Brown	-Yes

Carried

That the meeting adjourn at 6:34 p.m.

Todd Taylor, Chair

Kerry Wallace, Secretary

The Orangeville Police Services Board

June 16, 2020, Via Microsoft Teams

**Minutes of a Regular Meeting of the Orangeville Services Board (the Board) held
on June 16, 2020**

Members Present

T. Taylor, Chair

I. McSweeney, Vice-Chair

S. Brown

M. Rose

K. Krakar

Staff Present

Chief W. Kalinski

Deputy Chief L. Gilfoy

Nandini Syed

Dan Benotto

K. Wallace, Secretary

1. Call to Order

Chair Taylor called the meeting to order at 4:02 p.m.

2. Disclosures of (Direct or Indirect) Pecuniary Interest

None

3. Preliminary Matters

None

4. Approval of Agenda

Moved by Vice-Chair McSweeney

Seconded by Member Rose

That the Agenda of June 16, 2020 be approved.

Chair Taylor	-Yes
Member Rose	-Yes
Member Krakar	-Yes

Carried

The Board convened into the In-Camera Session at 4:07 p.m.

The Board re-convened into the Public Session.

Chair Taylor called meeting to order at 5:07 p.m.

6 Public Session

- 6.1 OPP Official Confirmation May 22, 2020 – Chair Taylor updates the letter that Ontario has accepted the invitation for OPP to serve Orangeville.

Moved by Member Brown

Seconded by Vice-Chair McSweeney

Recommendation:

To receive the letter from OCPC dated May 22, 2020

Chair Taylor	-Yes
Vice-Chair McSweeney	-Yes
Member Brown	-Yes
Member Rose	-Yes
Member Krakar	-Yes

Carried

6.2 OPP Transition

Verbal Update by Chair Taylor. Email from Andrea McKinney to Chair Taylor advised that the building renovations are going well, interviews are progressing in a positive fashion. The transition to the OPP is on track for October 2020.

6.3 Amended Special Meeting Policy – Verbal Report by Vice-Chair McSweeney.

Board Secretary to complete special meeting claim forms for submission and to complete an ongoing Semi-Annual chart for reference. Board Secretary directed to remove watermark, post on website and circulate to Board members.

Moved by Member Rose
Seconded by Member Brown

Recommendation:

To approve and receive the amended Special Meeting Policy

Chair Taylor	-Yes
Vice-Chair McSweeney	-Yes
Member Brown	-Yes
Member Rose	-Yes
Member Krakar	-Yes

Carried

6.4 Records Retention By-Law – Verbal Report by Vice-Chair McSweeney.

Discussion of two sets of records to organize for the transition to OPP. Discussion of how records are tracked, ideas for storage such as storing in a digital format, and the physical storage location of such records to be determined. Chief Kalinski advised on seeking advice from the transition team. Suggested that the Orangeville Police Service Board Records to be physically stored by the Town under the OPSB Retention By-Law. Chair Taylor to follow up and discuss at next meeting in July.

Moved by Member Brown
Seconded by Member Rose

Recommendation:

To Receive the Records Retention By -Law update

Chair Taylor	-Yes
Vice-Chair McSweeney	-Yes
Member Brown	-Yes
Member Rose	-Yes
Member Krakar	-Yes

Carried

6.5 PSB Records Transfer Update – Verbal Update by K. Wallace

The Board Secretary met with Ms. Landry and discussed the procedure of the organization of the 15 PSB boxes. Completed 8 boxes. Sergeant White advised that he has additional boxes. Vice-Chair McSweeney advised that the Town cannot hold these boxes under their retention policy, it has to be under the PSB retention by-law. Chair Taylor will follow up with the Town and report back to the Board. To be added on July's Agenda for further update.

Moved by Member Rose

Seconded by Member Brown

Recommendation:

To Receive the verbal update by K. Wallace regarding the PSB
Records Transfer

Chair Taylor	-Yes
Vice-Chair McSweeney	-Yes
Member Brown	-Yes
Member Rose	-Yes
Member Krakar	-Yes

Carried

6.6 PSB Website Update - Verbal Report by K. Wallace.

Board Secretary to reach out to Andrea McKinney for discussion on new website options. To follow up at July meeting.

6.7 Confirmation of Upcoming Regular PSB Meeting Schedule

Chair Taylor to confirm the following dates; July 21, 2020, August 18, 2020, September 15, 2020, October 20, 2020, November 17, 2020, December 15, 2020. The Board Secretary was directed to send out calendar invitations to the Board members.

Moved by Member Brown
Seconded by Vice-Chair McSweeney

Recommendation:

To approve all upcoming dates for the PSB Meetings

Chair Taylor	-Yes
--------------	------

Vice-Chair McSweeney	-Yes
Member Brown	-Yes
Member Rose	-Yes
Member Krakar	-Yes

Carried

6.8 Black Lives Matter – Verbal Update by Chair Taylor and Member

On Sunday June 14, 2020 there was a Black Lives Matter march held. Member Brown mentioned that the speakers at the march were well spoken. During the Town Hall session that was hosted, was a positive meeting with good questions asked with regards to neck restraint. Both Police Forces indicated that, that type of restraining is not part of training in Ontario. Chief Kalinski advised that Orangeville Police have had challenges when recruiting a diverse Service due to lack of interest. Letter to be sent to OPP to address when hiring to be inclusive of a diverse background.

Chair Taylor	-Yes
Vice-Chair McSweeney	-Yes
Member Brown	-Yes
Member Rose	-Yes
Member Krakar	-Yes

Carried

7 Pass any motions developed in the In-Camera Session

8 Approval of Minutes

8.1 Approval of April 21, 2020 Minutes

To be deferred to the July 21, 2020 Meeting

8.2 Approval of May 25, 2020 Minutes

To be deferred to the July 21, 2020 Meeting

Moved by Chair Taylor

Seconded by Member Krakar

Recommendation:

For the Approval of meeting Minutes of April 21, 2020 and May 25, 2020 to be approved of at the July 21, 2020 meeting.

Chair Taylor	- Yes
Vice-Chair McSweeney	- Yes
Member Brown	- Yes
Member Rose	- Yes
Member Krakar	- Yes

Carried

9.1 Financials – Nandini Syed provided an update.

Ms. Syed advised that the overall trend is in a positive note. Looking at a favorable variance of close to \$800,000 which is currently under budget. Wage gap measures and communication section. Member Rose asked how the carry over the changeover. The budget will carry through to the end of the year. Member Rose asked if there is recourse to help with the Covid money that has been spent. Municipal Staff are continuing to monitor what is available for monetary relief for Covid-19. Member Rose asked the Chief vehicle 4903 if that vehicle is not in use, as there is no record. Chief Kalinski advised that there was a vehicle that was decommissioned as it related to community services and that vehicle has expired. Chief Kalinski advised that they are filling the front line, but there are vacancies that are not being filled, so the dollar is not being spent.

Moved by Member Rose

Seconded by Member Krakar

Recommendation:

To receive the Financial Report as of May 31, 2020

Chair Taylor -Yes

Vice-Chair McSweeney -Yes

Member Brown -Yes

Member Rose -Yes

Member Krakar -Yes

Carried

9.2 Invoice for OASPB Membership for the year 2020

Update by Board Secretary. Invoice to approve the expense.

Moved by Member Brown

Seconded by Member Rose

Recommendation:

To approve the expense of the OASPB Membership for the year 2020.

Chair Taylor -Yes

Vice-Chair McSweeney -Yes

Member Brown -Yes

Member Rose -Yes

Member Krakar -Yes

Carried

9.3 Review of Special Meeting and Assigned Work

Remuneration/Expense Reimbursement – Claim forms for remuneration reviewed and approved. Secretary directed to publish the quarterly report on the website after Remuneration/Expenses are approved by the Board

Moved by Member Brown
Seconded by Member Krakar

Recommendation:

For the Board to receive and approve the remuneration claims.

Chair Taylor	-Yes
Vice-Chair McSweeney	-Yes
Member Brown	-Yes
Member Rose	-Yes
Member Krakar	-Yes

Carried

9.4 Board Credit Card Status Update

The Board Secretary advised that an application has been made for a credit card for the Board and is awaiting for confirmation from Katie Lynn.

9.5 Invoice for PSB Records Transfer

Secretary has advised that eight boxes have been completed at this time.

Moved by Member Brown
Seconded by Member Rose

Recommendation:

To approve K. Wallace invoice for the PSB Records Transfer Project.

Chair Taylor	-Yes
Vice-Chair McSweeney	-Yes
Member Brown	-Yes
Member Rose	-Yes
Member Krakar	-Yes

Carried

10. Question Period

None

11. Presentations

None

12. Delegations

None

13. Correspondence

None

14. Reports

14.1 Report from Chief Kalinski dated June 16, 2020 – Withdrawal of Complaint

14.2 Report from Chief Kalinski dated June 16, 2020 – Comments from the Public

14.3 Report from Chief Kalinski dated June 16, 2020 - Resignation of Constable Ryan Schreyar

Moved by Member Brown
Seconded by Member Krakar

Recommendation:

To receive the reports dated June 16, 2020 submitted by Chief Kalinski

Chair Taylor	-Yes
Vice-Chair McSweeney	-Yes
Member Brown	-Yes
Member Rose	-Yes
Member Krakar	-Yes

Carried

15. New Business

Member Rose asked if there is an update that can be shared with regards to the Opioid crisis. Is Orangeville seeing an increase? Chief Kalinski advised that persons are responded to who are in crisis and officers are continually being vigilant with trafficking narcotics in Orangeville. Mayor Brown followed up and advised that Chief Kalinski and staff assisted residents in Orangeville and worked to arrest and stop a drug den in Orangeville Mayor Brown extends his thanks for the work done.

Duane Sprague sends his thanks to Chief Kalinski and Deputy Chief Gilfoy for their work on correspondence with memos and surveys.

16. Adjournment

Moved by Member Rose

Seconded by Member Brown

Recommendation:

That the meeting to adjourn at 7:27 p.m.

Chair Taylor – Yes

Vice-Chair McSweeney – Yes

Member Brown – Yes

Member Rose – Yes

Member Krakar – Yes

Carried

Todd Taylor, Chair

Kerry Wallace, Secretary

Orangeville Police Services Board Regular Meeting (Public Session) Minutes

Location – Electronic Participation Conducted Online Via Microsoft Teams

Date/Time – Tuesday July 21, 2020 @ 5:00 p.m.

Members Present

T. Taylor, Chair
I. McSweeney, Vice-Chair
S. Brown
M. Rose
K. Krakar

Staff Present

Chief W. Kalinski
Deputy Chief L. Gilfoy
Andrea McKinney
Dan Benotto
Karen Landry
K. Wallace, Secretary

1. Call to Order

Chair Taylor called the meeting to order at 4:06 p.m.

2. Disclosures of (Direct or Indirect) Pecuniary Interest

None

3. Preliminary Matters

None

4. Approval of Agenda

PSB Regular Meeting (Public Session) Minutes for July 21, 2020

Board review and discussion

Recommendation :

That the Agenda for the August 18, 2020 In-Camera Police Services Board Meeting be approved.

Moved by Member Rose

Seconded by Member Krakar

Chair Taylor	– Yes
Vice-Chair McSweeney	- Yes
Member Brown	-Yes
Member Rose	-Yes
Member Krakar	-Yes

Carried

5. In-Camera Meeting

Recommendation :

That the Board shall convene into the In-Camera Session of this meeting under Part III, Section 35(4) of the Police Services Act for the following matters:

Moved by Member Brown

Seconded by Member Krakar

Chair Taylor	– Yes
Vice-Chair McSweeney	- Yes
Member Brown	-Yes
Member Rose	-Yes
Member Krakar	-Yes

Carried

The Board re-convened into the Public Session of the Meeting @ 5:00 p.m.

6. Public Session

Recommendation:

That the In-Camera Meeting be adjourned at 4:49 p.m. and re-convene the Public Session.

Moved by Member Brown

PSB Regular Meeting (Public Session) Minutes for July 21, 2020

Seconded by Member Krakar

Chair Taylor	-Yes
Vice-Chair McSweeney	-Yes
Member Brown	-Yes
Member Rose	-Yes
Member Krakar	-Yes

Carried

6.1 OPS Diversity Letter

Chair Taylor provided an update of the diversity letter explaining that it was sent to the OPP. It outlined how Orangeville would like to see more diversity within the police service during the hiring process.

Recommendation:

That the Board receive the OPS Diversity Letter dated June 24, 2020

Moved by Member Rose

Seconded by Member Brown

Chair Taylor	-Yes
Vice-Chair McSweeney	-Yes
Member Brown	-Yes
Member Rose	-Yes
Member Krakar	-Yes

Carried

6.2 Guest Speaker – OPP Superintendent Dwight Peer

The Board welcomed Superintendent Dwight Peer. Mr. Peer provided the Board with a summary of his work history of 31 years with the OPP, and his current position with the OPP. There were questions from the Board provided to Mr. Peer in advance for him to comment on. The Board was advised that there will be an interim Detachment Commander, Nicole Randall from the Dufferin OPP Detachment as of August 2020.

The matters that were touched on by Mr. Peer included: violent crime, prisoner care, animal control, traffic enforcement, community events, towing, foot patrol.

There is a detailed outline of what was discussed that will be posted to the OPSB website for the public.

6.3 OPP Transition Update

Andrea McKinney provided the Board with an update of the OPP Transition. Staff have continued to meet weekly with the OPP. Still on target for transition date. The Town has been working alongside on the renovation for the OPP building. Construction to commence August and to be completed in October and remain within the Town's budget.

6.4 Mental Health Survey

Mary Lou Archer updated the Board on the survey. The purpose of the survey is to determine what mental health resources are available to OPS. Larger services have a COAST team police officer paired up with mental health worker. There was a pilot project that ran from January to March 2020, having a police officer attend on scene with a mental health worker to deescalate issues, and in turn had a 17 percent reduction in taking people to the hospital during a crisis. Unfortunately, the pilot project has come to an end and currently not using the COAST Model.

Recommendation:

That the Board receive the report.

Moved by Member Krakar

Seconded by Member Rose

Chair Taylor	-Yes
Vice-Chair McSweeney	-Yes
Member Brown	-Yes
Member Rose	-Yes
Member Krakar	-Yes

Carried

6.5 PSB Website Update

Andrea McKinney updated the Board that the Town is in the process of creating a new website and could include the OPSB website. The Town would be prepared to offer the Board a portion on their website.

6.6 OPS Records Post Disbandment

Andrea McKinney advised the Board that the records need to be maintained historical transition to Town responsibility. The Town has been working with OPP and OPS. Space has been provided to the Board for storage of the records. Karen Landry is leading the records project and advised that records of a sensitive nature would be in the vault at Town Hall. Member McSweeney reminded the

PSB Regular Meeting (Public Session) Minutes for July 21, 2020

Board that there are two sets of records, OPS and OPSB Board records. The records retention by-law recognizes the Board is not transferring ownership of records, simply using the Town to use to store.

There will be an update at the August 18, 2020 meeting.

6.7 OPP Detachment Board Composition

Chair Taylor updated the Board with a letter. Member Krakar asked the question if the Police Service Boards will be amalgamated into one Board.

Member McSweeney expects there will be a consultation prior to any decisions being made.

Recommendation:

That the Board receive the OPP Detachment Board Composition letter.

Moved by Member Krakar

Seconded by Member Rose

Chair Taylor	-Yes
Vice-Chair McSweeney	-Yes
Member Brown	-Yes
Member Rose	-Yes
Member Krakar	-Yes

Carried

6.8 Ride Grant Application

Chief Kalinski commented on the 2020/2021 Ride Grant that was submitted in October of 2019. This grant is transferrable to the OPP. The monies are utilized to send out staff to conduct ride programs throughout the holiday season.

Member McSweeney asked, if the Chief given that the public is entering phase 3 of COvide, does the Chief exoect and enhanced increase? The Chief advised that the OPS will respond to any programming.

Recommendation:

That the Board receive the Ride Grant Application

Moved by Member Krakar

Seconded by Member Rose

Chair Taylor	-Yes
--------------	------

6.

PSB Regular Meeting (Public Session) Minutes for July 21, 2020

Vice-Chair McSweeney	-Yes
Member Brown	-Yes
Member Rose	-Yes
Member Krakar	-Yes

Carried

6.9 Remuneration Claim Form Submissions

Vice-Chair McSweeney outlined to the Board the reasons for the claim form submissions.

Recommendation:

That the Board receive and approve the remuneration claim forms.

Moved by Member Rose

Seconded by Member McSweeney

Chair Taylor	-Yes
Vice-Chair McSweeney	-Yes
Member Brown	-Yes
Member Rose	-Yes
Member Krakar	-Yes

Carried

7. Pass Any Motions Developed in the In-Camera Session

None

8. Adoption of Minutes of Previous Board Meetings

8.1 Minutes from April 21, 2020 Regular Meeting

8.2 Minutes from May 19, 2020 Regular Meeting

8.3 Minutes from June 16, 2020 Regular Meeting

Recommendation:

That the Board approve and receive the Minutes from April 21, 2020, May 19, 2020 and June 16, 2020

Chair Taylor requested that a Special Meeting be scheduled to approve the minutes.

9. Accounts and Financial Statements

9.1 Police Operating Actuals vs. Budget, as of June 30, 2020

Recommendation:

That the Police Operating Actuals vs. Budget, as of June 30, 2020 be received.

Moved by Member Rose

Seconded by Member Krakar

Chair Taylor	-Yes
Vice-Chair McSweeney	-Yes
Member Brown	-Yes
Member Rose	-Yes
Member Krakar	-Yes

Carried

10. Question Period

A member of the public, Noel Ramsey asked the question of how the public will be kept apprised of the details of the transition to OPP. Mr. Ramsey expressed that there is a concern that some of the OPS officers will not move forward with the OPP

Chair Taylor advised that the interview process is ongoing and will be completed shortly. Upon completion of the interviews, there will be an announcement. Member Brown advised that the letters of offer will be sent out in September to new hires.

Chair Taylor advised that Superintendent Dwight Peer and Detachment Commander Nicole Randall are willing to work with the community and advise of such correspondence.

Chief Kalinski advised that residents and council are currently contacting the OPS directly and will be mentoring everything post disbandment to the OPP.

Councillor Debbie Sherwood asked if the Board has discussed applications for grants with the OPP, and who takes care of the grant applications, Town staff or the OPP? Chair Taylor advised that grant applications are ongoing.

Chief Kalinski reported that the OPS is currently applying for grants that are available to the OPS and are able to be transferred to the OPP.

11. Presentations

PSB Regular Meeting (Public Session) Minutes for July 21, 2020

None

12. Delegations

None

13. Correspondence

None

14. Reports

14.1 Report from Chief Kalinski dated July 21, 2020, Freedom of Information Coordinator

Recommendations:

That the Board receive the Report dated July 21, 2020, Freedom of Information Coordinator

14.2 Report from Chief Kalinski dated July 21, 2020, Employee Termination

Recommendations:

That the Board receive the Report dated July 21, 2020, Employee Termination

14.3 Report from Chief Kalinski dated July 21, 2020, Employee Resignation

Recommendations:

That the Board receive the Report dated July 21, 2020, Employee Resignation

14.4 Report from Chief Kalinski dated July 21, 2020, Transition of Fire Dispatch Services from the Orangeville Police Service to the Town of Tillsonburg

Recommendations:

That the Board receive the Report dated July 21, 2020, Transition of Fire Dispatch Services from the Orangeville Police Service to the Town of Tillsonburg

14.5 Report from Chief Kalinski dated July 21, 2020, Comments from the Public

Recommendations:

That the Board receive the report dated July 21, 2020, Comments from the Public

PSB Regular Meeting (Public Session) Minutes for July 21, 2020

Moved by Member Rose
Seconded by Member Brown

Chair Taylor	-Yes
Vice-Chair McSweeney	-Yes
Member Brown	-Yes
Member Rose	-Yes
Member Krakar	-Yes

Carried

15. New Business

None

16. Adjournment

Moved by Member Rose
Seconded by Member Brown

Chair Taylor	-Yes
Vice-Chair McSweeney	-Yes
Member Brown	-Yes
Member Rose	-Yes
Member Krakar	-Yes

Carried

Meeting adjourned at 7:05 p.m.

Confirmation of date and time of next meeting – Tuesday August 18, 2020 @
5:00p.m., Via Microsoft Teams



The Corporation of the Town of Orangeville

By-law Number

A by-law to authorize the entering into of an Amended and Restated Unanimous Shareholders Agreement.

Whereas the the Municipal Act, 2001, S.O. 2001, c.25, S.9 provides a municipality with the powers of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas Council deems it expedient to enter into an agreement with the Town of Grand Valley and Orangeville Hydro Limited regarding an amended and restated unanimous Shareholder Agreement;

Be it therefore enacted by the municipal council of The Corporation of the Town of Orangeville as follows:

1. That the Town enter into an Amended and Restated Unanimous Shareholders Agreement which amends the Unanimous Shareholders Agreement dated the 23rd day of April, 2008 and as amended by Amending Agreement made the 28th day of May, 2013 with the Corporation of the Town of Grand Valley and Orangeville Hydro Limited.
2. That the Mayor and Clerk are hereby authorized to execute the said agreement and any other documents required to finalize the transaction on behalf of the Town.

Read three times and finally passed this 14th day of September, 2020.

Sandy Brown, Mayor

Karen Landry, Clerk



The Corporation of the Town of Orangeville

By-law Number 2020-

A by-law to amend Sign by-law 28-2013 to allow for a streamlined permit approval process with respect to projection signs in the Heritage Sign Special Policy District within the Downtown BIA

Whereas By-law 28-2013 regulates the use and erection of signs, canopies and other advertising devices within the Town of Orangeville;

And whereas the Council of the Corporation of the Town of Orangeville deems it expedient to amend By-law 28-2013, as amended, to allow for a streamlined permit approval process with respect to projection signs in the Heritage Sign Special Policy District within the Downtown BIA;

Now therefore be it resolved that Council for The Corporation of the Town of Orangeville hereby enacts as follows:

1. That section 6.4.3 (f) (ii) be amended to read as follows:

Projecting signs shall have a maximum sign area of 0.75m². The support pole or mast arm must be constructed of wrought iron, wrought aluminum, or similar material. Drawings for wall brackets shall be certified by a qualified sign manufacturer. The sign may be illuminated with exterior downward light only. A minimum of 2.5m of vertical clearance between the ground and the sign shall be required.

2. That section 6.4.3. (a) be amended by adding the following clause:

Applications for sign permits relating to Projecting Signs that have a sign face of 1m² or less and use sign designs approved by Council are exempt from the requirement to circulate to Heritage Orangeville for review and comments.

3. That Section titled "For signs which project over or are located on municipal property" in Schedule "B" be amended to read as follows:

For signs which project over or are located on municipal property:

- (Sign face 1m² or less) \$100.00 per sign
- (Sign face 1m² or less) \$50.00 per sign per address, on any property located within the Heritage Sign Special Policy District and in the Downtown BIA

- (Sign face of greater than 1m2) \$100.00 per sign for the first 1m2 of sign face, plus \$25.00 per m2 beyond;
- Portable Temporary Signs - \$100.00 per sign per month.
- Sandwich Board Signs - \$75.00 per sign.

Read three times and passed in open Council this 14th day of September, 2020.

Sandy Brown, Mayor

Karen Landry, Clerk



The Corporation of the Town of Orangeville

By-law Number

A by-law to amend By-law 064-2017 being a By-law to govern the proceedings of Council and its Committees

Whereas Council passed By-law 064-2017 on the 17th day of July, 2017 to govern the proceedings of Council and its Committees;

And Whereas Council passed By-law 2020-016 on the 23rd day of March being a by-law to amend By-law 064-2017 to provide for electronic participation, during any period where an emergency has been declared to exist in all or part of the municipality under sections 4 or 7.01 of the *Emergency Management and Civil Protection Act*;

And Whereas at its July 13th, 2020 meeting, Council passed Resolution 2020-243 to amend By-law 064-2017 to allow for electronic participation and establish dedicated statutory public meetings, following the termination of the declared emergency;

And Whereas the Province of Ontario enacted the *COVID-19 Economic Recovery Act* (Bill 197) on the 21st day of July, 2020 to amend the *Municipal Act, 2001* to allow a municipality to amend its procedure by-law to allow for members of councils, committees, and local boards who participate electronically to be counted towards quorum in open and closed meetings and to allow proxy voting for members of Council.

Now therefore be it resolved that Council of the Corporation of the Town of Orangeville hereby enacts as follows:

1. That By-law 064-2017 be amended by deleting Section 3.8.4.
2. That By-law 064-2017 be amended by adding the following definitions to Section 2 and the subsequent definitions be re-numbered accordingly:
 - 2.4 "Electronic Participation or Participate Electronically" means where a member of Council or committee participates in a meeting by means of electronic communication.
 - 2.5 "Electronic Meeting" means where all members of Council or committee electronically participate in a meeting

3. That By-law 064-2017 be amended by adding Sections 3.10, 3.11, 3.12 as follows:

3.10 Electronic Participation

- 3.10.1 Members of Council and committees may participate electronically in a meeting.
- 3.10.2 Members of Council and committees who participate electronically in a meeting shall be counted in determining a quorum of members is present at any point in time.
- 3.10.3 The Clerk may establish and maintain protocols with respect to electronic participation.
- 3.10.4 The method and technology used to facilitate electronic participation in a meeting shall be determined by the Clerk, in consultation with the Information Technology division.
- 3.10.5 Members wishing to participate electronically for a Council meeting, must provide the Clerk (or designate) no less than 72 hours notice prior to the scheduled meeting. The request may be facilitated if technology permits and if physical quorum at the meeting location has been established.
- 3.10.6 Members wishing to participate electronically for a committee meeting, must provide the Secretary no less than 72 hours notice prior to the scheduled meeting. The request may be facilitated if technology permits and if physical quorum at the meeting location has been established.
- 3.10.7 The Clerk and Mayor (or designate Chair) are to be physically present in Council Chambers for a meeting.
- 3.10.8 The Secretary and Chair (or designate Chair) are to be physically present at the meeting location of a committee meeting
- 3.10.9 A physical quorum (a majority of the members) at a meeting of Council or committee shall be achieved at the commencement of the meeting and maintained throughout the meeting.
- 3.10.10 A member participating electronically must advise verbally that they are leaving the meeting before ending their participation and/or if they re-enter a meeting, which will be noted in the minutes.
- 3.10.11 If a member participating electronically declares a pecuniary interest in relation to a matter on the agenda, they are to mute themselves and turn off their camera for the duration of the discussion regarding that item.

- 3.10.12 A member participating electronically will be deemed to have left the meeting when they are no longer electronically connected to the meeting.
- 3.10.13 For a closed meeting, members and staff shall make a declaration of confidentiality at the start of the meeting stating that they have taken necessary measures to ensure the confidentiality of the meeting, that no other individual is in attendance with them, and that the meeting is not being recorded by any means.
- 3.10.14 The Clerk will note the declaration of confidentiality by each member and staff in the minutes.
- 3.10.15 Delegates and presenters attending a Council and/or committee meeting may participate electronically, at the discretion of the Clerk (or designate), if technology permits.
- 3.10.16 All other applicable provisions of By-law 064-2017 shall apply to any member that may participate electronically in a meeting.

3.11 Electronic Meetings - Emergencies

- 3.11.1 Notwithstanding section 3.5.1, should public health and/or workplace restrictions be in effect and/or an emergency has been declared to exist in all or part of the Town of Orangeville, by the Premier, Cabinet or the municipal Head of Council under the Emergency Management and Civil Protection Act, an electronic meeting may be held.
- 3.11.2 All members participating in an electronic meeting shall be counted towards quorum.
- 3.11.3 Where a Council or committee electronic meeting is held, provisions shall be made with access for and in view of the public for the portion of the proceedings that are open to the public.
- 3.11.4 The Town, taking into consideration: (a) the health and safety of all individuals; and (b) access to and viewing of the meeting, shall provide operable solutions to facilitate an electronic means for the public and delegates to participate in a meeting that would otherwise be facilitated in a meeting that was not conducted electronically.
- 3.11.5 For Council meetings, the Clerk (or designate) and Mayor (or designate Chair) are to be present in Council Chambers, unless otherwise noted on the agenda.

3.11.6 For Committee meetings, the Secretary and Chair (or designate Chair) are to be present at the meeting location, unless otherwise noted on the agenda.

3.11.7 All other applicable provisions of By-law 064-2017 shall apply to electronic meetings.

3.12 COVID-19 Recovery Period

3.12.1 Due to public health concerns resulting from the COVID-19 pandemic, Section 3.11 “Electronic Meetings – Emergency” of this by-law may be applied for a period of up to one (1) calendar year following the termination date of the Town’s declared emergency.

3.12.2 Section 3.12 expires and is hereby repealed one (1) calendar year following the termination date of the Town’s COVID-19 declared emergency.

4. That By-law 064-2017 be amended by adding the following clause to Section 4.3.1:

- Shall mute themselves and turn off their camera, if participating electronically.

5. That By-law 064-2017 be amended by deleting and replacing Section 7.7.1 with the following:

7.7.1 All statutory public meetings under the Planning Act and other Acts, shall be held on a separate date and time from regular Council meetings

6. That By-law 064-2017 be amended by deleting and replacing Section 3.8.3 with the following:

3.8.3 In the case of a special or emergency Council or committee meeting, notice shall be given by posting the agenda on the Town website as soon as is practicable after notice of the special meeting has been given. For electronic meetings, the notice must include the corresponding connection details to access the meeting electronically.

7. That By-law 064-2017 be amended by deleting and replacing 7.3.4 with the following:

7.3.4 The Clerk shall prepare an agenda for the regular meetings of Council that includes the following agenda item headings:

1. Call to Order
2. Approval of Agenda
3. Disclosure of (Direct or Indirect) Pecuniary Interest
4. Closed Meeting

5. Open Meeting - 7:00 p.m.
6. Singing of the National Anthem
7. Land Acknowledgement
8. Announcement by Chair
9. Rise and Report
10. Adoption of Minutes of Previous Council Meeting
11. Presentation, Petitions and/or Delegation
12. Staff Reports
13. Correspondence
14. Committee/Board Minutes
15. Notice of Motion Prior to Meeting
16. Notice of Motion at Meeting
17. New Business
18. Question Period
19. By-Laws
20. Adjournment

The Clerk may add, delete or modify agenda item headings to facilitate the orderly conduct of a meeting.

8. That By-law 064-2017 be amended by adding the following sections:

3.4.6 A scheduled Council meeting may be cancelled or re-scheduled by the Clerk and CAO in consultation with the Mayor and/or Chair.

3.4.7 A scheduled committee meeting may be cancelled or re-scheduled by the Clerk (or designate) in consultation with the Chair

9. That By-law 064-2017 be amended by adding the following section:

5.7 Proxy Voting

5.7.1 "Act" in relation to proxy voting means any combination of voting, questioning or speaking during a meeting.

5.7.2 A member of Council may appoint another member of Council as a proxy to act in their place when they are absent.

5.7.3 To appoint a Council member as a proxy holder, a form prescribed by the Clerk shall be completed and submitted by the appointing member to the Clerk, after the agenda for the subject Council meeting has been published and prior to the commencement of the Council meeting.

5.7.4 The appointing member shall declare that they are not able to attend the meeting in person or electronically for the same meeting of the proxy

appointment and whether they have a pecuniary interest with respect to a matter on the agenda

- 5.7.5 The proxy holder shall confirm with the Clerk that they accept the proxy appointment prior to the commencement of the meeting.
- 5.7.6 The Clerk (at the beginning of a Council meeting) will notify members of the absent appointing member and proxy holder appointment for the meeting.
- 5.7.7 A proxy holder may act as proxy in person or through electronic participation.
- 5.7.8 A proxy may be appointed by a member of Council who is on Parental or Pregnancy Leave.
- 5.7.9 A proxy holder may not appoint a delegate for the purposes of exercising the original appointment.
- 5.7.10 The appointing member shall stipulate to the proxy holder how votes are to be cast.
- 5.7.11 Once the proxy appointment is in effect, the appointing member confers discretionary authority to the proxy holder with respect to amendments to matters on the agenda.
- 5.7.12 Notwithstanding Section 5.4, should the proxy holder not cast a vote on behalf of the absent member, it will not be considered a vote in the negative
- 5.7.13 The proxy appointment shall not apply to any new matters that were not on the agenda for a meeting.
- 5.7.14 The appointing member shall not be counted towards quorum and shall be marked absent from the meeting, in accordance with the Town's procedure by-law and the Municipal Act.
- 5.7.15 If the appointing member, who was to be absent, and after notification has been provided in writing to the Clerk, attends the Council meeting before the start of the meeting, the proxy appointment shall immediately be withdrawn from the meeting, and the appointing member shall assume their position at the Council meeting.
- 5.7.16 After the start of a Council meeting, should a member decide to leave the meeting they shall not appoint a proxy holder at that time for the remainder of the meeting.

5.7.17 The appointing member may rescind a proxy appointment any time prior to the commencement of a Council meeting, using a form prescribed by the Clerk.

5.7.18 A proxy appointment does not apply to any duties or responsibilities outside of a meeting.

10. That By-law 064-2017 be amended by deleting and replacing Section 5.5.2 with the following:

5.5.2 Upon such request, the requester will vote first, and the subsequent order of voting will be conducted alphabetically by last name, proceeding from the requester. The Clerk shall ask each member to announce their vote openly and shall record such vote and declare the results.

11. That By-law 064-2017 be amended by amending the first clause of Section 4.3.1 as follows:

- Shall leave the meeting room prior to any consideration of the matter at a closed meeting

12. That By-law 064-2017 be amended by amending the first clause of Section 8.1 as follows:

- Shall leave the meeting room prior to any consideration of the matter at a closed meeting

Read three times and finally passed by Council this 14th day of September, 2020.

Sandy Brown, Mayor

Karen Landry, Clerk



The Corporation of the Town of Orangeville

By-law Number 2020-

A by-law to confirm the proceedings of the Council of The Corporation of the Town of Orangeville at its regular and closed Council meeting held on September 14, 2020.

Whereas Section 5 (1) of the Municipal Act, 2001, as amended, provides that the powers of a municipal corporation shall be exercised by its council;

And whereas Section 5 (3) of the Municipal Act, 2001, as amended, provides that municipal powers shall be exercised by by-law;

Be it therefore enacted by the municipal Council of The Corporation of the Town of Orangeville as follows:

1. That all actions of the Council of The Corporation of the Town of Orangeville at its regular and closed Council meeting held on September 14, 2020, with respect to every report, motion, by-law, or other action passed and taken by the Council, including the exercise of natural person powers, are hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this or a separate by-law.
2. That the Mayor and Clerk are authorized and directed to do all the things necessary to give effect to the action of the Council of The Corporation of the Town of Orangeville referred to in the preceding section.
3. That the Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the seal of The Corporation of the Town of Orangeville.

Passed in open Council this 14th day of September, 2020.

Sandy Brown, Mayor

Karen Landry, Clerk