

Tuesday, July 8, 2025

SBEC Shelburne Satellite Office

Date and Time: Tuesday, July 8 1:00 pm - 4:00 pm

Address: Mel Lloyd Centre, 167 Centre Street, Entrance E Shelburne, ON L9V 3R8

Every second and fourth Tuesday of each month from 1 to 4 p.m., the Orangeville and Area Small Business Enterprise Centre (SBEC) is open at its satellite location at the Mel Lloyd Centre in Shelburne. Business owners are invited to drop by to get help with their start-up or expansion questions.

Walk-ins are welcome, however appointments are recommended. To book an appointment, please contact Mark Jamieson, Co-ordinator of the Orangeville and Area SBEC at mjamieson@orangeville.ca, 519-941-0440 Ext. 2270 or via cell phone at 519-942-6334.

Tuesday, July 22, 2025

Level Up: Canva - Foundations

Date and Time: Tuesday, July 22 10:00 am - 11:30 am

Address: Biz Hub Office (in-person event) 246372 Hockley Road, Mono

Ready to sharpen your design skills and start creating professional-quality graphics for your business or nonpro fit? Join us for the first session in our Level Up: Canva Series, focused on building practical, essential skills in a supportive small-group setting.

Overview on Lesson:

- How to navigate Canva
- Customize designs from templates
- How to use Brand Kits for consistency
- Practical, time-saving design tips tailored for small businesses
- Q & A session at the end with 1-on-1 help

[Register Here](#)

SBEC Shelburne Satellite Office

Date and Time: Tuesday, July 22 1:00 pm - 4:00 pm

Address: Mel Lloyd Centre, 167 Centre Street, Entrance E Shelburne, ON L9V 3R8

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Tuesday, July 29, 2025

Level Up: Canva - Advanced

Date and Time: Tuesday, July 29 9:30 am - 11:00 am

Address: Biz Hub Office (in-person event) 246372 Hockley Road, Mono

Comfortable with the basics and ready to step up your design game? Join us for the second session in our *Level Up: Canva Series*—a hands-on workshop for small businesses and nonprofits looking to create polished, professional, and engaging visual content using Canva's advanced features.

Overview of what you'll learn:

- Master advanced Canva tools and features
- Use layers, effects, and advanced editing to polish your visuals
- Create scroll-stopping content that's consistent with your brand
- Collaborate with team members and manage projects more efficiently
- Q & A session at the end with 1-on-1 help

[Register Here](#)

Level Up: Inclusivity – Foundations

Date and Time: Tuesday, July 29 11:00 am - 12:30 pm

Address: Biz Hub Office (in-person event) 246372 Hockley Road, Mono

Hands-On Inclusivity Workshop for Businesses & Nonprofits

Want to make your business or organization a more welcoming, inclusive, and accessible place for everyone? Join us for Level Up: Inclusivity – Foundations, part of our Level Up Training Series, designed to give you practical tools and real-world insights in a supportive small-group setting.

What You'll Learn:

This interactive session covers core principles of creating LGBTQ+ Safe Spaces, improving Accessibility (including AODA compliance), and building more inclusive workplaces. You'll walk away with:

- A guided start on creating your own Inclusivity Statement
- Unconscious bias exercises to identify hidden assumptions
- A clear breakdown of myths vs. facts in diversity and inclusion

- Tools and inclusive language for more confident, respectful communication
- Real-life examples of local organizations that have "leveled up" their spaces

Participants who complete this session will receive:

- "Level Up Status" and be listed in our LGBTQ+ Safe Space and Accessible Business Directories
- A Level Up decal (physical and digital) to display on-site and online

[Register Here](#)

<https://calendar.orangeville.ca>